



# DU PAGE COUNTY

## Technology Committee

### Final Summary

421 N. COUNTY FARM ROAD  
WHEATON, IL 60187  
www.dupagecounty.gov

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**Tuesday, April 4, 2023**

**11:30 AM**

**Room 3500A**

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1. **CALL TO ORDER**

11:30 AM meeting was called to order by Chair Yoo at 11:30 AM.

2. **ROLL CALL**

<b>PRESENT</b>	Berlin, Cronin Cahill, Carrier, Eckhoff, Galassi, Gustin, Henry, Kaczmarek, Mendrick, Rutledge, White, and Yoo
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3. **CHAIRWOMAN'S REMARKS - CHAIR YOO**

Chair Yoo welcomed everyone to the new Technology Committee day and time. She thanked staff, including Jason Blumenthal and Sarah Godzicki, for working to implement the change.

Chair Yoo thanked IT staff, including Wendi Wagner, for scheduling and hosting iLegislate training for County Board members. She advised any Board members who did not receive the training to let staff know.

Chair Yoo said Mr. McPhearson provided a cybersecurity presentation at the last meeting. She said Michelle Amanti, IT's cybersecurity analyst, was recognized by a team of experts from a cybersecurity organization, saying that Michelle offered great input, ideas, and professionalism, which truly represents us well as a County.

Chair Yoo then praised Debbie Deacy and Rhonda Breier from IT's Web Services team for playing critical roles in creating and designing a website for domestic violence survivors in DuPage County.

4. **PUBLIC COMMENT**

No public comments were offered.

5. **APPROVAL OF MINUTES**

5.A. **[23-1379](#)**

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<b>RESULT:</b>	APPROVED
<b>MOVER:</b>	Sheila Rutledge
<b>SECONDER:</b>	Patty Gustin

6. **PROCUREMENT REQUISITIONS**

6.A. [TE-P-0053-23](#)

Recommendation for the approval of a contract purchase order to Titan Image Group, to furnish & deliver printed business envelopes, for DuPage County departments, for the period of April 11, 2023 through April 10, 2024, for a contract total amount not to exceed \$116,800. Subject to three (3) twelve (12) month renewals, per low bid #23-044-FIN.

**RESULT:** APPROVED AND SENT TO FINANCE

**MOVER:** Kathleen Carrier

**SECONDER:** Sheila Rutledge

6.B. [23-1380](#)

Recommendation for the approval of a contract purchase order to Siteimprove, Inc., for the annual license fee for web governance services, for Information Technology. This contract covers the period of May 1, 2023 through April 30, 2024, for a contract total amount of \$17,907.72. Exempt from bidding per 55 ILCS-1022 'Competitive Bids' (b) IT/Telecom purchases under \$35,000.00. Siteimprove is a trusted vendor with whom DuPage County has contracted for the past eight years.

**RESULT:** APPROVED

**MOVER:** Cynthia Cronin Cahill

**SECONDER:** Sheila Rutledge

6.C. [23-1381](#)

Recommendation for the approval of a contract purchase order to Business Software, Inc., for the annual maintenance of the BSI Tax Factory Payroll Tax Calculation and Compliance Software, for Information Technology. This contract covers the period of June 15, 2023 through June 14, 2024, for a total contract amount of \$17,028.19; exempt from bidding per 55 ILCS 5/5-1022 (d) - IT/Telecom purchases under \$35,000.00.

**RESULT:** APPROVED

**MOVER:** Cynthia Cronin Cahill

**SECONDER:** Kathleen Carrier

## 7. TRAVEL REQUESTS

7.A. [23-1382](#)

Approval is requested to have an IT staff member attend the Illinois Counties Information Management Association (ICIMA) 2023 Spring Conference in Chicago, Illinois from May 3, 2023 through May 5, 2023 for a cost of \$500.

<b>RESULT:</b>	APPROVED AT COMMITTEE
<b>MOVER:</b>	Sheila Rutledge
<b>SECONDER:</b>	Kathleen Carrier

8. **IT PROJECT UPDATES**[23-1504](#)

IT Project Updates - Anthony McPhearson, CIO

CIO McPhearson said he committed to providing these updates to the Technology Committee on a quarterly basis, noting that today's update would focus on some of the smaller projects. He said there are too many projects for him to go into detail on so he would be providing highlights on a few of them. He invited members to contact him with any questions. Mr. McPhearson then went through a PowerPoint presentation, as attached hereto.

<b>RESULT:</b>	PRESENTED
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9. **OLD BUSINESS**

No old business was discussed.

10. **NEW BUSINESS**

No new business was discussed.

11. **ADJOURNMENT**

With no further business, the meeting was adjourned.