



DU PAGE COUNTY

421 N. COUNTY FARM ROAD
WHEATON, IL 60187
www.dupagecounty.gov

Stormwater Management Committee Regular Meeting Agenda

Tuesday, October 7, 2025

7:30 AM

County Board Room

1. CALL TO ORDER

2. ROLL CALL

3. CHAIRMAN'S REMARKS - CHAIR ZAY

4. PUBLIC COMMENT

5. APPROVAL OF MINUTES

5.A. [25-2136](#)

Stormwater Management Regular Meeting Minutes - September 2, 2025.

6. CLAIMS REPORTS

6.A. [25-2348](#)

Schedule of Claims - September 2025

7. STAFF REPORTS

7.A. [25-2210](#)

Stormwater Management Program and Events Update.

7.B. [25-2211](#)

Stormwater Management Currents Newsletter for September 2025.

7.C. [25-2351](#)

New Cost Share Program - Residential Drainage Assistance Program.

8. ACTION ITEMS

8.A. [25-2209](#)

Action Requested: Staff is requesting approval to open the Water Quality Improvement Program Grant for FY2026. Submission deadline is January 2, 2026.

8.B. [25-2299](#)

SM-P-0021A-24 - Amendment to Resolution SM-P-0021-24, issued to Copenhagen Construction, Inc., for the St. Joseph Creek Condominium Drainage Improvements Project – Building C, for Stormwater Management, to increase the contract total amount by \$59,300, resulting in an amended contract total amount not to exceed \$1,779,715.

8.C. [25-2312](#)

SM-P-0022A-24 - Amendment to Resolution SM-P-0022-24, issued to Copenhaver Construction, Inc., for the St. Joseph Creek Condominium Drainage Improvements Project – Buildings A & B, for Stormwater Management, to increase the contract total amount by \$70,100, resulting in an amended contract total amount not to exceed \$2,105,971.

8.D. [FI-R-0144-25](#)

Acceptance of an extension of time for the Illinois Environmental Protection Agency Section 319(h) Nonpoint Source Pollution Control Financial Assistance Program Intergovernmental Agreement No. 3192207, Company 5000 - Accounting Unit 3065. (Stormwater Management)

9. INFORMATIONAL9.A. [FM-P-0042-25](#)

Recommendation for the approval of a contract to GenServe LLC, for semi-annual inspection, preventive maintenance, and emergency call out service for campus backup emergency generators, for the period of November 1, 2025 through October 31, 2027, for a contract total amount not to exceed \$138,832; per renewal option under bid award #23-099-FM. First and final option to renew. (\$97,920 for Facilities Management, \$15,000 for the Division of Transportation, \$9,912 for Stormwater, and \$16,000 for ETSB)

10. OLD BUSINESS**11. NEW BUSINESS****12. ADJOURNMENT**



Minutes

421 N. COUNTY FARM
ROAD
WHEATON, IL 60187
www.dupagecounty.gov

File #: 25-2136

Agenda Date: 10/7/2025

Agenda #: 5.A.



DU PAGE COUNTY

421 N. COUNTY FARM ROAD
WHEATON, IL 60187
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Stormwater Management Committee Final Summary

Tuesday, September 2, 2025

7:30 AM

County Board Room

1. CALL TO ORDER

7:30 AM meeting was called to order by Chair Jim Zay at 7:31 AM.

2. ROLL CALL

PRESENT	DeSart, Eckhoff, Evans, Fasules, Hinterlong, Honig, Pulice, Tiesenga, Tornatore, and Zay
ABSENT	Brummel, and Nero

3. CHAIRMAN'S REMARKS - CHAIR ZAY

No remarks were offered.

4. PUBLIC COMMENT

Kay McKeen provided a SCARCE update.

5. APPROVAL OF MINUTES

5.A. [25-1985](#)

Stormwater Management Regular Meeting Minutes - August 5, 2025.

RESULT:	APPROVED
MOVER:	Lucy Evans
SECONDER:	Nunzio Pulice
AYES:	DeSart, Eckhoff, Evans, Fasules, Hinterlong, Honig, Pulice, Tiesenga, Tornatore, and Zay
ABSENT:	Brummel, and Nero

6. CLAIMS REPORTS

6.A. [25-2065](#)

Schedule of Claims - August 2025

RESULT:	ACCEPTED AND PLACED ON FILE
MOVER:	Nunzio Pulice
SECONDER:	Lucy Evans

7. BUDGET TRANSFERS

7.A. [25-2016](#)

Budget Transfer to cover the cost of Employee Salary and Medical Insurance for FY25 in the amount of \$10,000. Transfer from: 1100-2920-53807 (Subscription IT Arrangements) - \$1,800, 1100-2920-53806 (Software & Maintenance) - \$110, 1100-2920-53010 (Engineering & Architectural) - \$8,090. Transfer to: 1100-2920-50000 (Regular Salaries) - 2,000, 1100-2920-51040 (Employee Med & Hosp Insurance) - \$8,000.

RESULT:	APPROVED
MOVER:	Lucy Evans
SECONDER:	Paul Hinterlong

7.B. [25-2017](#)

Budget transfer to cover the cost of temporary salaries in the amount of \$10,000. Transfer from: 1600-3000-50080 (Salary & Wage Adjustment) - \$10,000. Transfer to: 1600-3000-50050 (Temporary Salaries) - \$10,000.

RESULT:	APPROVED
MOVER:	Lucy Evans
SECONDER:	Paul Hinterlong

8. STAFF REPORTS

8.A. [25-2018](#)

Stormwater Management Program and Event Update.

RESULT:	ACCEPTED AND PLACED ON FILE
MOVER:	Dawn DeSart
SECONDER:	Andrew Honig

8.B. [25-2019](#)

Stormwater Management Currents Newsletter for August 2025.

RESULT:	ACCEPTED AND PLACED ON FILE
MOVER:	Dawn DeSart
SECONDER:	Andrew Honig

8.C. [25-2020](#)

Quarterly Spill Report.

RESULT:	ACCEPTED AND PLACED ON FILE
MOVER:	Dawn DeSart
SECONDER:	Andrew Honig

9. ACTION ITEMS

9.A. [SM-P-0018-25](#)

Recommendation for the approval of a contract with The Conservation Foundation, for Professional Education Services, for the period of October 1, 2025 through September 30, 2026, for Stormwater Management, for a contract total not to exceed \$77,000; per RFP #24-092-SWM. First of three optional renewals.

RESULT:	APPROVED AND SENT TO FINANCE
MOVER:	Dawn DeSart
SECONDER:	Paul Hinterlong

9.B. [SM-P-0019-25](#)

Recommendation for the approval of a contract with Hoerr Construction, Inc., for the 90th & Kaye Drainage Improvement Project, for Stormwater Management, for the period of September 9, 2025 through November 30, 2025, for a contract total amount not to exceed \$30,845; per lowest responsible bid #23-065-PW. (Grant Funded)

RESULT:	APPROVED AND SENT TO FINANCE
MOVER:	Dawn DeSart
SECONDER:	Nunzio Pulice

9.C. [SM-P-0020-25](#)

Recommendation for the approval of a contract to Azteca Systems, LLC, for Asset Management Software Licenses, for Stormwater Management (\$74,720.61), Public Works (\$74,720.61), and the Division of Transportation (\$12,994.89), for the period of October 1, 2025 through September 30, 2027, for a contract total not to exceed \$162,436.10. Sole Source Provider.

RESULT:	APPROVED AND SENT TO FINANCE
MOVER:	Dawn DeSart
SECONDER:	Lucy Evans

10. OLD BUSINESS

Dir. Hunn provided a status on the Elmhurst Quarry, the generator at Armstrong Park and the ARPA funds.

11. NEW BUSINESS

No old business was discussed.

12. ADJOURNMENT

With no further business, the meeting was adjourned at 7:42 AM.



Payment of Claims

421 N. COUNTY FARM
ROAD
WHEATON, IL 60187
www.dupagecounty.gov

File #: 25-2348

Agenda Date: 10/7/2025

Agenda #: 6.A.

DUPAGE COUNTY STORMWATER MANAGEMENT
SCHEDULE OF CLAIMS
Sep-25

Vendor	Service	Amount
ERA	Prentiss Creek Watershed	\$6,625.85
Signal 88	Security Services	\$1,240.00
ComEd	4013 Washington - Electric Services	\$57.22
Currie Motors	SWM Ford Explorer	\$41,754.00
DuPage County B & Z	540 Cotuit Ct permit fees	\$226.00
DuPage County B & Z	530 Cotuit Ct permit fee	\$226.00
Grainger	transmitter	\$1,171.60
Signal 88	Security Services	\$1,200.00
STATE testing LLC	St. Joesph Creek Condos Prjct	\$1,422.83
V3 Companies	On-call services	\$2,589.55
Village of Willowbrook	Borse Park Stream Project	\$60,000.00
WBK	Prof Engineering	\$988.60
WBK	Prof Engineering	\$4,272.35
Northwest Lawn	chainsaw supplies	\$131.71
USPS	postage Aug 2025	\$14.80
A Block	Truck Tipping	\$40.00
AT & T	Phone Services	\$54.35
AT & T	Phone Services	\$93.09
AT & T	Phone Services	\$101.64
AT & T	Phone Services	\$81.76
AT & T	Phone Services	\$83.96
Auto Zone	Diesel fluid	\$32.96
ComEd	0 E Fanchon 1S Electric services	\$949.03
ComEd	0E River Rd. 3N034 Electric service	\$398.90
DuPage County PW	Fuel Consumption 5/16/25-8/15/25	\$4,901.75
Farnsworth	On-call Engineering	\$1,097.14
Globetrotters	On-call services	\$9,551.86
Nicor	301 School St Natural Gas Service	\$64.38
Nicor	800 N River Rd Natural Gas Service	\$167.20
WBK	On-call services	\$241.75
Trotter	On-call Engineering	\$4,854.00
Trotter	On-call Engineering	\$7,096.50
AT & T	Phone Services	\$56.35
AT & T	Phone Services	\$95.61
City of WoodDale	Water/Sewer 301 School St	\$40.12
Comcast	Ethernet services	\$380.26
ComEd	0 S Irving Park - Electric Services	\$35.47
A Block	Truck Tipping	\$40.00
Alta Equipment	Mower Supplies	\$232.25
Burris Equipment	Chainsaw Blades	\$184.95
Conserv FS	Seed Mix	\$450.00
DPCC Support	catering 9/5/25	\$71.15
ECT	HSPF hydrology	\$2,646.00
First Environmental	lab testing	\$232.50
Grainger	Anti Slip Tape	\$137.10
Grainger	No Swimming Signs	\$89.85
Lee Jensen	Various supplies	\$2,239.00
Menards	Gloves	\$31.96
Menards	Various Tools	\$222.78
Menards	Ant Spray	\$7.94
Menards	Adhesive	\$69.80
Northwest Lawn	Chainsaw Loops	\$105.97
Northwest Lawn	Chainsaw Loop	\$45.98
Packey Webb	Air inlet tube SWM #35	\$298.95
Robinson Engineering	On-call Engineering	\$668.21
Robinson Engineering	On-call Engineering	\$646.24
Signal 88	Security Services	\$1,240.00
V3 Companies	Native Vegetation Mntce	\$3,506.72

B & H Photo	Camara	\$1,032.62
Black & Veatch	Prof Engineering	\$14,525.66
Christopher B. Burke	Prof services	\$9,100.08
ComEd	4525 River - Electric Services	\$44.41
ComEd	4525 Dumoulin - Electric Services	\$97.65
ComEd	4720 Dumoulin - Electric Services	\$92.42
ComEd	701 W Third - Electric Services	\$27.02
ComEd	397 Illini Dr Electric services	\$2,619.92
Custom Connection	Vehicle repair SWM#80	\$2,188.95
ECT	HSPF hydrology	\$8,694.00
FirstNet AT & T	Cellular services	\$2,188.62
Glen Ellyn Park Dist.	Churchill Park Impvts	\$14,365.00
Graybar	Electrical products	\$93.50
Hanes	fabric roll	\$450.00
IAFSM	FEQ course - Dirkse	\$150.00



Staff Report

421 N. COUNTY FARM
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WHEATON, IL 60187
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File #: 25-2210

Agenda Date: 10/7/2025

Agenda #: 7.A.



**DUPAGE
COUNTY**

Watershed
Management

Water
Quality

Floodplain
Mapping

Regulatory
Services

Flood Operations
& Maintenance

Shared
Services



STORMWATER MANAGEMENT

MEMORANDUM

TO: Stormwater Management Planning Committee

FROM: Sarah Hunn, P.E., Director- DuPage County Stormwater Management

SUBJECT: Stormwater Program Update October 2025

DATE: October 7, 2025

Watershed Planning

Prentiss Creek Watershed Plan:

The existing conditions hydraulic model of the Prentiss Creek Watershed is being updated and results computed for the entire historical series of rainfall events. Our consultant revised some of the interior catchment areas of the watershed, and staff will be re-running the land cover for the FEQ model when the new catchment shapefile is received. The first watershed plan stakeholder meeting was conducted on September 25, 2025. The existing conditions model should be finalized in October, with proposed projects and alternatives being looked at over the next few months. The Prentiss Creek Watershed includes portions of Downers Grove, Woodridge, Darien, Lisle, and Unincorporated DuPage County.

Facilities/Operations/Shared Services Projects

Shared Services/Drainage Projects:

The in-house maintenance crew completed a culvert removal project in Bloomingdale Township. This project returned the existing stream back to its original state, with stone toe stabilization and native vegetation along the banks.

Upcoming projects include a DCEO funded drainage project (90th and Kaye Lane) that is expected to break ground, and be completed, this fall. An existing metal storm sewer will be lined, and new storm sewer will be introduced in the right of way to collect rain from the street and adjacent properties.

Facilities/Operations:

Staff continues to monitor rainfall forecasts, stream elevations and rainfall gages throughout the County and are prepared to operate the County's flood control facilities as needed.

At the Elmhurst Quarry, Independent Mechanical Industries completed the West Lobe pump station upgrades, which include new controls and three new pumps. A separate contractor, Dynamic Industrial Systems, Inc., began work on an existing catwalk in the West Lobe that extends to the tunnel under IL Route 83. This catwalk was showing signs of deterioration and a project was bid to replace components of this steel structure that were no longer effective. The entire structure will also be painted to preserve its integrity.

At the Armstrong Park Flood Control Facility, the department is working with two contractors to install a permanent generator that will assist with operations if there is a power outage in the area during a storm event. This project is nearing completion, with new electrical components and controls already installed, and the generator itself is expected to be delivered in early October.

Water Quality

Work continues on the IL EPA funded Watershed-Based Plan for the north half of the West Branch DuPage River, which includes working with a consultant on an HSPF water quality model. The plan is scheduled to be completed by the end of 2025.

The updated NPDES General Permit No. ILR40 from IL EPA was issued on August 1. Training on the new permit requirements will be provided during our upcoming Pollution Prevention for MS4 Communities seminar which will be held on October 2nd from 8am to noon at NIU Naperville Campus.

Regulatory

The demand for stormwater regulatory services continues to remain very high. Staff are managing a significant volume of permit reviews, pre-application meetings, and consultations with applicants and their consultants. These activities ensure that development proposals are in compliance with applicable stormwater management requirements and help applicants better understand submittal standards and regulatory expectations. In addition to the day-to-day review workload, staff are also making steady progress on the Stormwater Ordinance Guidance Document. This resource will serve as an important reference tool for both applicants and staff, clarifying requirements and promoting consistency in implementation.

ARPA Projects

The St. Joseph Creek Condominiums flood gate and flood wall projects are expected to meet substantial completion by the end of October. All five flood gates have been installed. The contractor is working on installation of storm sewer and two remaining flood walls. When fully constructed, all three buildings in the complex will be further protected from flooding along St Joseph Creek.

IEPA Section 319 Grant Project

The Winfield Creek/Campus Stream Stabilization Project broke ground mid-July. The contractor, Semper Fi Landscaping, Inc., has cleared all vegetation and stabilization of the streambank has begun. When complete, portions of Winfield Creek that traverses through campus will have rock lined streambanks, water quality improvements including native plantings, and stabilized outfalls from nearby storm sewer that discharges into the creek.

Upcoming DuPage County Stormwater Management (SWM) Events

Date	Time	Event	Location	Host Organization	SWM Involvement	Audience	Register/Info
10/2/2025	8AM-12PM	Pollution Prevention Seminar for MS4 Communities	NIU Naperville Conference Center	SWM	Host	MS4 Professionals	TBA
10/29/2025	6:30-8PM	Winter Chloride Watchers Training	Hinsdale Public Library	TCF	Sponsor	General Public	More Info
11/13/2025	8AM-12PM	Green Infrastructure Seminar for MS4 Communities	421 Building Atrium	SWM	Host	MS4 Professionals	TBA



Staff Report

421 N. COUNTY FARM
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File #: 25-2211

Agenda Date: 10/7/2025

Agenda #: 7.B.



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DuPage County Stormwater Management News & Updates

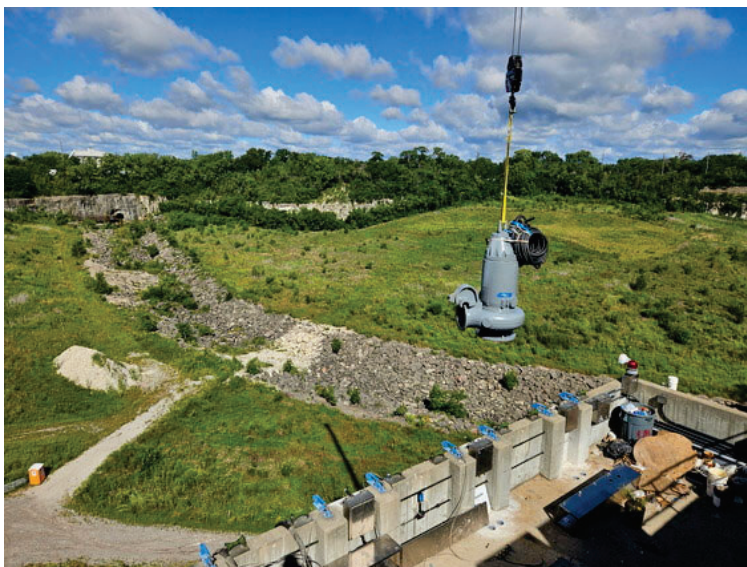
DuPage County, Illinois sent this bulletin at 09/30/2025 11:23 AM CDT

September 2025

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Elmhurst Quarry Flood Control Facility Improvements Complete



The contractor uses a 50-ton crane to set each pump into its location at the West Lobe wet well within the Elmhurst Quarry. These pumps are used to dewater stormwater held in the facility once storm events have passed.

The County's contractor finished up improvements last week at the West Lobe of the Elmhurst Quarry Flood Control Facility. A total of three new pumps and an updated motor control center have been installed. This \$2.7 million project provided critical upgrades to the west lobe, which was still using the original pumps and controls from when the facility was constructed in the early 90s! The Quarry, which coincidentally holds up to 2.7 billion gallons of floodwater, is an important flood control component for communities all along the Salt Creek watershed. SWM opens the facility up for public tours every other year, so keep an eye out for details on the 2026 tours!

Help Protect Water Quality by Becoming a Winter Chloride Watcher!

Around Town

Another summer passed, another season jam-packed with outreach events under our belt! SWM is grateful to all of our partners who invited us to table at events across the County. We try to take every opportunity to teach the public about what we do and what you can do



The Winter Chloride Watchers test kit makes it easy to monitor local waterways for excess chlorides.

Building on the success of the last two years, The Conservation Foundation is seeking more volunteers to help protect the County's waterways. Winter Chloride Watchers is a program started by Illinois RiverWatch to support research on a rapidly growing wintertime pollutant: chlorides from road salt.

Volunteer Winter Chloride Watchers will learn the basics of chloride monitoring and take part in intermittent water testing at a local river or stream. **The time commitment is minimal:** attend a training, monitor a waterway of your choosing once a month from November through May, and fill out monthly reporting on a website. That's it! With this data, our communities will gain a clearer picture of how chlorides affect aquatic life and how Salt Smart winter practices can reduce the amount of chlorides that reach waterways. Visit the link below for more details and to register for an upcoming training. DuPage County activities sponsored by DuPage Stormwater Management.

[More Info](#)

SWM Offering Intro FEQ Class in Partnership with IAFSM

Registration is open for an introductory course in the FEQ (Full Equations) unsteady flow hydraulic model, hosted by SWM and Illinois Association for Floodplain and Stormwater Management (IAFSM). The three-day class with cover software basics and beginners tips for FEQ and FEQUTL. The course will provide 16.5 PDH hours for the Illinois P.E. license, as well as 12 CEC's for CFM renewal. The class will take place from October 28-30 at the DuPage County Office of Emergency Management within the County complex in Wheaton. Registration will fill on a first-come, first-served basis at a cost of \$150/ person. Find more info and registration details at the link below.

[Register Here](#)

to improve water quality in your area. Special thanks to the State Senators and Representatives that invited us to events in their districts, including Senators John Curran, Laura Ellman and Seth Lewis, and Representatives Amy Grant, Nicole La Ha, Janet Rohr and Jennifer Sanalidro. Catch us at an event in your neighborhood next year!



Sen. John Curran (former SWM Committee Member) visits staff at the Children's Safety Expo in Darien.

Upcoming Events

Parking Lots & Sidewalks Deicing Workshops

Various dates, check link below for details

The DuPage River Salt Creek Workgroup is partnering with multiple organizations to host virtual and in-person winter deicing workshops for public agencies. The purpose of the workshops is to educate attendees on alternatives to traditional salting practices and methods that may reduce the presence of chloride in waterways, while keeping parking lots and sidewalks safe. Registration is \$35 for in-person and \$85 for virtual attendance, and attendance is only necessary at one of the two workshops.

[More Info](#)

Public Roads Deicing Virtual Workshop

Various dates, check link below for details

The DuPage River Salt Creek Workgroup is partnering with multiple organizations to host virtual and in-person winter deicing workshops for public agencies. The purpose of the workshops is to educate attendees on alternatives to traditional salting practices and methods that may reduce the presence of chloride in waterways, while keeping roads safe. Registration is \$35 for in-person attendance and \$85 for virtual, and attendance is only necessary at one of the six workshops.

[More Info](#)

Winter Chloride Watchers Training in Hinsdale

Wednesday, October 29, 2025, 6:30 P.M. - 8:00 P.M.

Join the Conservation Foundation at Hinsdale Public Library to learn how to be a Winter Chloride Watcher! The program is a once-a-month commitment through the winter to testing a local waterway for chlorides, and reporting your results. This training session will teach you everything you need to know to make your work as easy as possible. Click the link below to register!

[More Info](#)



Stormwater Management Planning Committee

Deborah A. Conroy, Chair | Jim Zay, Committee Chair

David Brummel | Dawn DeSart | Lucy Chang Evans

Grant Eckhoff | Gary Fasules | Andrew Honig

Paul Hinterlong | Steve Nero | Nunzio Pulice

Edward N. Tiesenga | Sam Tornatore

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Staff Report

421 N. COUNTY FARM
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File #: 25-2351

Agenda Date: 10/7/2025

Agenda #: 7.C.



**DUPAGE
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STORMWATER MANAGEMENT

MEMORANDUM

Date: September 29, 2025

To: Stormwater Management Committee

From: Sarah Hunn, P.E., Director, DuPage County Stormwater Management

Re: **NEW** Cost Share Program – Residential Drainage Assistance Program

Approximately ten years ago, DuPage County Stormwater Management staff took responsibility of the County's Residential Drainage Assistance Program to help address drainage concerns within unincorporated areas of DuPage County. The primary focus of the program is to provide assistance to unincorporated residents countywide through technical advice and recommendations or to perform construction improvements if a specific set of criteria are met. In order for DuPage County to fully fund an improvement, two or more homes have to experience flooding from overland flow, septic fields must be rendered unusable, or roadways must have more than six inches (6") of standing water. Often times, that criteria cannot be accomplished, leaving property owners to self-fund any projects they deem necessary to improve drainage on their property.

Stormwater Management staff has noted over the recent years that many DuPage County municipalities offer funding assistance to help address areas of standing water that wouldn't otherwise be covered by a government program. As such, department staff has been working for several months to establish a program that can provide a similar level of service to unincorporated residents.

The Residential Drainage Assistance Cost Share Program (RDAP) is proposed to provide financial assistance for residential and commercial properties located within unincorporated DuPage County. This program would partially fund projects for properties that experience nuisance ponding or single structure flooding but do not qualify under the current program for a fully funded project. Each project could be reimbursed up to 50% of the total project cost and maximum \$5,000 County share.

The Stormwater Management Department has requested a total of \$50,000 in the FY2026 budget to fund this new cost share program. Moving forward, the department plans to continue requesting an allocation to assist unincorporated

residents with addressing localized flooding. Staff hope to be able to award ten (10) or more projects annually.

To learn more about the program, please feel free to visit the website created solely for the cost share program. The department hopes to advertise the program publicly in October to begin accepting electronic applications as early as November 2025.

https://www.dupagecounty.gov/government/departments/stormwater_management/cost-share_drainage_assistance_program.php



Action Item

421 N. COUNTY FARM
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File #: 25-2209

Agenda Date: 10/7/2025

Agenda #: 8.A.



**DUPAGE
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Watershed
Management

Water
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Flood Operations
& Maintenance

Shared
Services

STORMWATER MANAGEMENT

MEMORANDUM

TO: Stormwater Management Planning Committee

FROM: Claire Kissane, Stormwater Management

SUBJECT: Water Quality Improvement Program Grant FY2026

DATE: September 17, 2025

Action Requested: Staff is requesting approval to open the Water Quality Improvement Program Grant for FY2026.

Since 2000, Stormwater Management's Water Quality Improvement Program has budgeted funds to provide financial assistance for projects that provide a regional water quality benefit to DuPage County streams. Based on allocated funding, Stormwater Management offers to potentially fund up to twenty-five percent of construction costs for projects that provide water quality benefits. Eligible projects include stream restoration, detention basin retrofit, shoreline stabilization, native plantings, and green building technologies that reduce or filter stormwater runoff. Both public and private organizations are eligible to apply for financial assistance. Projects are prioritized based on an evaluation of project merit, including consideration of water quality benefit, readiness to proceed, public education, runoff reduction, environmental justice areas, natural resource benefits, long term maintenance, multiple use benefits, and watershed plan implementation. Applications shall be submitted through an online portal. The full application packet is attached.

The application deadline for project submittals is Friday, January 2, 2026.



DuPage County Water Quality Improvement Program Grant Proposal Packet

This packet will serve as a request for proposals for DuPage County Stormwater Management's Water Quality Improvement Program (WQIP) grant. **The deadline for receipt of proposals is 5 P.M. CST on Friday, January 2, 2026.** DuPage County expects to award a total of \$300,000 from WQIP funds and anticipates notifying grantees following the DuPage County Stormwater Management Committee meeting in March.

The "Project Submittal Assistance and Funding Recommendations" section includes the prioritization criteria. DuPage staff will review all proposal submissions based on the project prioritization criteria and will make recommendations to the DuPage County Stormwater Management Planning Committee prior to entering into agreements for funding. **All funded projects must be completed within 24 months from the agreement date.**

Highest consideration will be given to projects that provide a water quality benefit on a regional scale. Grant reimbursement is only allowable for construction costs. Projects that build resilience and offer strong multi-jurisdictional and multi-purpose benefits will also be highly considered.

Proposals may be submitted through DuPage County's online application portal. For questions or issues, please email StormwaterMgmt@dupagecounty.gov. **All questions must be submitted through email and will be posted on the FAQ page on our website.**

Project Submittal Assistance & Funding Recommendations

PROJECT COMPLIANCE CRITERIA

The following shall govern DuPage County decisions on WQIP funding recommendations.

1. Projects must provide a regional water quality benefit, as well as pollutant load reduction. Estimates of load reductions must be determined using an IEPA or DuPage County approved methodology.
2. Projects that are required to be implemented as part of a development permit are not eligible for funding assistance. However, if the applicant can demonstrate that a portion of the project exceeds permit requirements for water quality, then that portion of the project may be eligible for funding.
3. The completed DuPage County WQIP Funding Request Form with supporting documents shall be submitted to DuPage County Stormwater Management by the deadline established in the Request-for-Proposal Packet, in order to be considered for funding.
4. Funding requests are only being accepted for construction of water quality projects. Eligible construction costs will be reimbursed to grantees. **Projects required as part of a regulatory permit are not eligible for funding.**
5. Applicants shall cost-share at least 75%. Expenses incurred or activities occurring prior to approval of funding by DuPage County are not eligible for reimbursement or to meet cost-share requirements. Several entities may combine resources to meet the applicant cost share requirement, or individual applicants may propose Federal or State or other grant resources to meet the applicant cost share requirement. **DuPage County estimates providing a share of no more than \$100,000 per project, depending on program interest.**
6. The project shall comply with or be consistent with all applicable watershed plans and stormwater management ordinances, regulations, laws and statutes.
7. The requests are limited to available DuPage County WQIP funds.

8. "Land Rights" – For all properties where in-the-ground construction will or may occur, the Applicant shall provide Owner-authorized land access and/or land rights or evidence of possessory interest in the form of previously recorded documentation or written authorization, from all property owners affected. Documentation or authorization may include recorded permanent easements; land covenants, deed- restricted areas or prescriptive easement (with the Owner's authorization or evidence of possessory interest); or other Owner-approved and DuPage County accepted legal instruments (i.e.: Owner- executed License Agreement). Work within public road rights-of-way shall not be performed without appropriate permits or authorization.
9. DuPage County municipalities, townships, non-profits, businesses, organizations, HOA's, and individuals are eligible to receive funds under the WQIP grant. However, as noted above, the projects must provide a regional benefit. For that reason, individuals may consider collaborating with neighbors, homeowner's associations or others to maximize the project benefit.
10. Examples of eligible projects include:
 - Stream Restoration Projects such as bank stabilization involving bioengineering practices, channel rehabilitation (e.g., removal of concrete lining, daylighting a storm sewer or stream, re-meandering a previously channelized section of a stream, installing pool-riffle complexes).
 - Detention basin retrofit (e.g., convert an open water basin to a constructed wetland basin, planting native vegetation in place of turf grass.
 - Lake or pond shoreline stabilization.
 - Native planting projects such as added naturalized green space, riparian buffer rehabilitation, wetland or wetland buffer creation, restoration, or enhancement.
 - Green infrastructure practices that reduce/filter stormwater runoff, such as green roofs, rain gardens, bioswales, cisterns, infiltration practices, permeable pavement, dry wells, urban planter boxes and tree wells that provide additional storage and treatment of runoff.

The following are examples of projects or portions of projects that are **not** eligible for funding under this program:

- Projects that do not provide a reduction in pollutant loads from stormwater runoff.
- Projects required under the DuPage County Countywide Stormwater and Floodplain Ordinance, Clean Water Act, National Discharge Pollutant Elimination System or other Federal, State or Local permit requirements.
- Routine maintenance or repair of existing water quality project or on-site infrastructure systems.
- Projects to protect primarily wildlife habitat, control flooding or protect infrastructure.
- Activities completed prior to signing an agreement or contract for WQIP grant assistance.

PROJECT PRIORITIZATION CRITERIA

The following, listed below in priority order, shall be considered by DuPage County Stormwater Management staff in the development of the staff recommendation and by the DuPage County Stormwater Management Planning Committee in the consideration of funding requests. Every project will be scored using the weighted rubric below, with each criterion given a rating between 0 and 5 based on how well the project meets that criterion. A 0 means “does not meet at all”, and a 5 means “meets to the maximum extent possible”.

Project Prioritization Criteria				
Rank	Criteria	Maximum Possible Weight	Rating (0 – 5)	Score (Weight x Rating)
1	Water Quality Benefit	30		
2	Readiness to Proceed	20		
3	Public Education	20		
4	Runoff Reduction	10		
5	Environmental Justice Areas	10		
6	Natural Resource Benefits	10		
7	Long term Maintenance	5		
8	Multiple Use Benefits	5		
9	Watershed Plan Implementation	5		
Weighted Score Total		115		
Total project cost				
Applicant cost share				
Applicant's DuPage County WQIP funding request				
Staff recommendation for DuPage County WQIP funding				

Definitions of criteria are as follows:

1. **Water Quality Benefit** – Reduces pollutant loads to DuPage County waterways. Provide load reductions and note model used.
2. **Readiness to Proceed** – Project is shovel ready, has completed design, permitting, and land acquisition aspects. Construction must proceed within one year of award announcement.
3. **Public Education** – Educates the public about the water quality benefits of the project by providing signage, presentations, community outreach opportunities, etc. that highlight the project and the benefits provided.

4. **Runoff Reduction** – Restores pre-development hydrology and/or reduces stormwater runoff from the site.
5. **Environmental Justice Areas** – Project is located in an Environmental Justice Area as defined by IEPA and which can be found at: <https://ejscreen.epa.gov/mapper/> under Socioeconomic Indicators / Demographic Index greater than 70th percentile
6. **Natural Resource Benefits** – Benefit the environment with an emphasis on non-structural natural resource protection strategies to improve environmental resilience. If utilizing native plants, please provide applicable establishment and long-term maintenance plans.
7. **Long Term Maintenance** – Project has a designated plan for long-term maintenance to ensure continued functionality and assurance regarding the permanence of the project.
8. **Multiple Use Benefits** – Provide multiple-use benefits to communities such as recreation, research, accessibility, or other co-benefits.
9. **Watershed Plan Implementation** – Project identified in EPA approved watershed-based plan.

ADMINISTRATIVE POLICIES

Recommendations for DuPage County WQIP funding will be made by the DuPage County Stormwater Management Planning Committee during its regularly scheduled meetings. All recipients will enter into agreements voted on by both the Stormwater Committee and DuPage County Board, as well as applicable municipal governing bodies.

Following the agreement, DuPage County may audit any project for: completeness of WQIP funded work products or deliverables; adherence to agreed schedules or extensions; and appropriateness of WQIP fund expenditures. Incomplete work products or deliverables, delays beyond agreed deadlines and expenditures of funds that do not achieve agreed deliverables may result in forfeiture of grant funding pursuant to the executed project agreement or a determination of ineligibility for the applicant, project manager or project consultant to apply for future grants.

DUPAGE COUNTY WQIP FUNDING REQUEST PROCESS

1. The applicant shall complete the “Water Quality Improvement Program Grant Application” and provide the required attachments.
2. All requests shall be submitted to DuPage County Stormwater Management by the deadline of 5 P.M. CST on Friday, January 2, 2026.
3. Staff will review the application considering WQIP fund availability and the compliance and prioritization criteria listed above. If necessary, DuPage County staff will consult with the applicant for any additional information before developing a written staff recommendation.
4. DuPage County staff will present the request, recommendation and rationale to the DuPage County Stormwater Management Planning Committee who will then discuss and vote on it.
5. DuPage County Stormwater Management staff shall prepare agreements with the applicants for the disposition of approved allocated funds. All agreements must be signed by both DuPage County and the applicant.



Change Order

421 N. COUNTY FARM
ROAD
WHEATON, IL 60187
www.dupagecounty.gov

File #: 25-2299

Agenda Date: 10/7/2025

Agenda #: 8.B.

SM-P-0021A-24

AMENDMENT TO RESOLUTION SM-P-0021-24
ISSUED TO COPENHAVER CONSTRUCTION, INC. FOR THE
ST. JOSEPH CREEK CONDOMINIUM DRAINAGE IMPROVEMENTS - BUILDING C
(CONTRACT INCREASE \$59,300)

WHEREAS, Resolution SM-P-0021-24 was approved and adopted by the County Board on August 13th, 2024; and

WHEREAS, the Stormwater Management Committee recommends changes as stated in the change order to Copenhagen Construction, Inc., for the St. Joseph Creek Condominium Drainage Improvements Project - Building C, for Stormwater Management.

NOW, THEREFORE, BE IT RESOLVED, the County Board adopts the Change Order to the contract issued to Copenhagen Construction, Inc., for the St. Joseph Creek Condominium Drainage Improvements - Building C, for Stormwater Management, to increase the contract in the amount of \$59,300, taking the contract amount of \$1,720,415, resulting in an amended contract total not to exceed \$1,779,715.

Enacted and approved this 14th day of October, 2025 at Wheaton, Illinois.

DEBORAH A. CONROY, CHAIR
DU PAGE COUNTY BOARD

Attest: _____

JEAN KACZMAREK, COUNTY CLERK



Request for Change Order

Procurement Services Division

Attach copies of all prior Change Orders

Date: Sep 19, 2025

MinuteTraq (IQM2) ID #: _____

Purchase Order #: 7243-0001-SERV	Original Purchase Order Date: Aug 13, 2024	Change Order #: 1	Department: Stormwater Management
Vendor Name: Copenhagen Construction, Inc		Vendor #: 13083	Dept Contact: Jamie Lock
Background and/or Reason for Change Order Request:	Increase Line 2 FY25 1600-3000-53830 by \$59,300.00, Additional work is required in the contract in order to address conditions encountered in the field. Additional quantities for several line items in the contract are needed in order to successfully complete the project.		
IN ACCORDANCE WITH 720 ILCS 5/33E-9			

☒ (A) Were not reasonably foreseeable at the time the contract was signed.

☐ (B) The change is germane to the original contract as signed.

☐ (C) Is in the best interest for the County of DuPage and authorized by law.

INCREASE/DECREASE

A	Starting contract value	\$1,720,415.00
B	Net \$ change for previous Change Orders	\$0.00
C	Current contract amount (A + B)	\$1,720,415.00
D	Amount of this Change Order <input checked="" type="checkbox"/> Increase <input type="checkbox"/> Decrease	\$59,300.00
E	New contract amount (C + D)	\$1,779,715.00
F	Percent of current contract value this Change Order represents (D / C)	3.45%
G	Cumulative percent of all Change Orders (B+D/A); (60% maximum on construction contracts)	3.45%

DECISION MEMO NOT REQUIRED

- ☐ Cancel entire order ☐ Close Contract ☐ Contract Extension (29 days) ☐ Consent Only
- ☐ Change budget code from: _____ to: _____
- ☐ Increase/Decrease quantity from: _____ to: _____
- ☐ Price shows: _____ should be: _____
- ☐ Decrease remaining encumbrance and close contract ☐ Increase encumbrance and close contract ☐ Decrease encumbrance ☐ Increase encumbrance

DECISION MEMO REQUIRED

☐ Increase (greater than 29 days) contract expiration from: _____ to: _____

☒ Increase \geq \$2,500.00, or \geq 10%, of current contract amount ☒ Funding Source 1600-3000-53830

☐ OTHER - explain below:

JCL	6705	Sep 19, 2025	<i>STP</i>	6676	1.25
Prepared By (Initials)	Phone Ext	Date	Recommended for Approval (Initials)	Phone Ext	Date
REVIEWED BY (Initials Only)					
Buyer		Date	Procurement Officer		Date
Chief Financial Officer (Decision Memos Over \$25,000)		Date	Chairman's Office (Decision Memos Over \$25,000)		Date



Decision Memo

Procurement Services Division

This form is required for all Professional Service Contracts over \$25,000 and as otherwise required by the Procurement Review Checklist.

Date: Sep 19, 2025

File ID #: _____

Purchase Order #: 7243-0001-SERV

Requesting Department: Stormwater Management	Department Contact: Jamie Lock
Contact Email: jamie.lock@dupagecounty.gov	Contact Phone: 630-407-6705
Vendor Name: Copenhagen Construction, Inc.	Vendor #: 13083

Action Requested - Identify the action to be taken and the total cost; for instance, approval of new contract, renew contract, increase contract, etc.

Increase Contract - The original contract needs to be increased to accommodate additional quantities necessary to complete the contract as intended.

Summary Explanation/Background - Provide an executive summary of the action. Explain why it is necessary and what is to be accomplished.

Additional quantities are necessary for several line items previously established in the bid documents. These additional quantities are based on field conditions encountered that were not foreseeable during the time of the bid. Staff has estimated this overage for the contract based on field measurements and best available data.

Original Source Selection/Vetting Information - Describe method used to select source.

Bid #24-091-SWM

Recommendations/Alternatives - Describe staff recommendation and provide justification. Identify at least 2 other options to accomplish this request.

Staff recommends increasing the contract to complete the project. If the contract is not increased, the work cannot be completed, leaving the flood control project unfinished and the community at risk.

Fiscal Impact/Cost Summary - Include projected cost for each fiscal year, approved budget amount and account number, source of funds, and any future funding requirements along with any narrative.

FY2025 - 1600-3000- 53830 - \$59,300



DuPage County
Finance Department
Procurement Division
421 North County Farm Road
Room 3-400
Wheaton, Illinois 60187-3978

REQUIRED VENDOR ETHICS DISCLOSURE STATEMENT

Section I: Contact Information

Please complete the contact information below.

BID NUMBER:	24-084-Swm + 24-091-Swm
COMPANY NAME:	Copenhaver Construction
CONTACT PERSON:	Melissa @ Copenhaver Construction, Co
CONTACT EMAIL:	Melissa Williams

Section II: Procurement Ordinance Requirements

Every contractor, union, or vendor that is seeking or has previously obtained a contract, change orders to one (1) or more contracts, or two (2) or more individual contracts with the County, shall provide to the Procurement Division a written disclosure of all political campaign contributions made by such contractor, union, or vendor to any incumbent County Board member, County Board chairman, or Countywide elected official whose office the contract to be awarded will benefit within the current and previous calendar year. The contractor, union, or vendor shall update such disclosure annually during the term of a multi-year contract and prior to any change order or renewal requiring approval by the county board. For purposes of this disclosure requirement, "contractor or vendor" includes owners, officers, managers, lobbyists, agents, consultants, bond counsel and underwriters counsel, subcontractors, and corporate entities under the control of the contracting person, and political action committees to which the contracting person has made contributions.

Has the Bidder made contributions as described above?

☐ Yes

☒ No

If "Yes", complete the required information in the table below.

RECIPIENT	DONOR	DESCRIPTION (e.g., cash, type of item, in-kind services, etc.)	AMOUNT/VALUE	DATE MADE

All contractors and vendors who have obtained or are seeking contracts with the County shall disclose the names and contact information of their lobbyists, agents and representatives and all individuals who are or will be having contact with county officers or employees in relation to the contractor bid and shall update such disclosure with any changes that may occur.

Has the Bidder had or will the Bidder have contact with lobbyists, agents, representatives or individuals who are or will be having contact with county officers or employees as described above.

☐ Yes

☒ No

If "Yes", list the name, phone number, and email of lobbyists, agents, representatives, and all individuals who are or will be having contact with county officers or employees in the table below.

NAME	PHONE	EMAIL

Section III: Violations

A contractor or vendor that knowingly violates these disclosure requirements is subject to penalties which may include, but are not limited to, the immediate cancellation of the contract and possible disbarment from future County contracts. Continuing and supplemental disclosure is required. The Bidder agrees to update this disclosure form as follows:

- If information changes, within five (5) days of change, or prior to county action, whichever is sooner;
- 30 days prior to the optional renewal of any contract;
- Annual disclosure for multi-year contracts on the anniversary of said contract
- With any request for change order except those issued by the county for administrative adjustments

The full text of the County's Ethics Ordinance is available at:

http://www.dupagecounty.gov/government/county_board/ethics_at_the_county/

The full text of the County's Procurement Ordinance is available at:

https://www.dupagecounty.gov/government/departments/finance/procurement/procurement_ordinance_and_guiding_principles.php

Section IV: Certification

By signing below, the Bidder hereby acknowledges that it has received, read, and understands these requirements, and certifies that the information submitted on this form is true and correct to the best of its knowledge.

Printed Name: Melissa Williams

Signature: 

Title: Office manager

Date: 9/22/25



Change Order

421 N. COUNTY FARM
ROAD
WHEATON, IL 60187
www.dupagecounty.gov

File #: 25-2312

Agenda Date: 10/7/2025

Agenda #: 8.C.

SM-P-0022A-24

AMENDMENT TO RESOLUTION SM-P-0022-24
ISSUED TO COPENHAVER CONSTRUCTION, INC.
FOR THE ST. JOSEPH CREEK CONDOMINIUM DRAINAGE IMPROVEMENTS -
BUILDINGS A & B
(CONTRACT INCREASE \$70,100)

WHEREAS, Resolution SM-P-0022-24, was approved and adopted by the County Board on August 13th, 2024; and

WHEREAS, the Stormwater Management Committee recommends changes as stated in the change order to Copenhagen Construction, Inc., for the St. Joseph Creek Condominium Drainage Improvements Project - Buildings A & B, for Stormwater Management.

NOW, THEREFORE, BE IT RESOLVED, the County Board adopts the Change Order to the contract issued to Copenhagen Construction, Inc., for the St. Joseph Creek Condominium Drainage Improvements - Buildings A & B, for Stormwater Management, to increase the contract in the amount of \$70,100, taking the contract amount of \$2,035,871, resulting in an amended contract total not to exceed \$2,105,971.

Enacted and approved this 14th day of October, 2025 at Wheaton, Illinois.

DEBORAH A. CONROY, CHAIR
DU PAGE COUNTY BOARD

Attest: _____

JEAN KACZMAREK, COUNTY CLERK



Request for Change Order

Procurement Services Division

Attach copies of all prior Change Orders

Date: Sep 22, 2025

MinuteTraq (IQM2) ID #: _____

Purchase Order #: 7226-0001-SERV	Original Purchase Order Date: Aug 13, 2024	Change Order #: 4	Department: Stormwater Management
Vendor Name: Copenhagen Construction, Inc		Vendor #: 13083	Dept Contact: Jamie Lock
Background and/or Reason for Change Order Request:	Increase line 5 FY25 1600-3000-53830 by \$70,100.00. Additional work is required in the contract in order to address conditions encountered in the field. Additional quantities for several line items in the contract are needed in order to successfully complete the project.		
IN ACCORDANCE WITH 720 ILCS 5/33E-9			

☒ (A) Were not reasonably foreseeable at the time the contract was signed.

☐ (B) The change is germane to the original contract as signed.

☐ (C) Is in the best interest for the County of DuPage and authorized by law.

INCREASE/DECREASE		
A	Starting contract value	\$2,035,871.00
B	Net \$ change for previous Change Orders	\$0.00
C	Current contract amount (A + B)	\$2,035,871.00
D	Amount of this Change Order <input checked="" type="checkbox"/> Increase <input type="checkbox"/> Decrease	\$70,100.00
E	New contract amount (C + D)	\$2,105,971.00
F	Percent of current contract value this Change Order represents (D / C)	3.44%
G	Cumulative percent of all Change Orders (B+D/A); (60% maximum on construction contracts)	3.44%

DECISION MEMO NOT REQUIRED


- ☐ Cancel entire order ☐ Close Contract ☐ Contract Extension (29 days) ☐ Consent Only
- ☐ Change budget code from: _____ to: _____
- ☐ Increase/Decrease quantity from: _____ to: _____
- ☐ Price shows: _____ should be: _____
- ☐ Decrease remaining encumbrance and close contract ☐ Increase encumbrance and close contract ☐ Decrease encumbrance ☐ Increase encumbrance

DECISION MEMO REQUIRED

☐ Increase (greater than 29 days) contract expiration from: _____ to: _____

☒ Increase \geq \$2,500.00, or \geq 10%, of current contract amount ☒ Funding Source 1600-3000-53830

☐ OTHER - explain below:

JCL	6705	Sep 22, 2025		6676	09.25
Prepared By (Initials)	Phone Ext	Date	Recommended for Approval (Initials)	Phone Ext	Date
REVIEWED BY (Initials Only)					
Buyer		Date	Procurement Officer		Date
Chief Financial Officer (Decision Memos Over \$25,000)		Date	Chairman's Office (Decision Memos Over \$25,000)		Date



Decision Memo

Procurement Services Division

This form is required for all Professional Service Contracts over \$25,000 and as otherwise required by the Procurement Review Checklist.

Date: Sep 22, 2025

File ID #: _____

Purchase Order #: 7226-0001-SERV

Requesting Department: Stormwater Management	Department Contact: Jamie Lock
Contact Email: jamie.lock@dupagecounty.gov	Contact Phone: 630-407-6705
Vendor Name: Copenhagen Construction, Inc.	Vendor #: 13083

Action Requested - Identify the action to be taken and the total cost; for instance, approval of new contract, renew contract, increase contract, etc.

Increase Contract - The original contract needs to be increased to accommodate additional quantities necessary to complete the contract as intended.

Summary Explanation/Background - Provide an executive summary of the action. Explain why it is necessary and what is to be accomplished.

Additional quantities are necessary for several line items previously established in the bid documents. These additional quantities are based on field conditions encountered that were not foreseeable during the time of the bid. Staff has estimated this overage for the contract based on field measurements and best available data.

Original Source Selection/Vetting Information - Describe method used to select source.

Bid #24-084-SWM

Recommendations/Alternatives - Describe staff recommendation and provide justification. Identify at least 2 other options to accomplish this request.

Staff recommends increasing the contract to complete the project. If the contract is not increased, the work cannot be completed, leaving the flood control project unfinished and the community at risk.

Fiscal Impact/Cost Summary - Include projected cost for each fiscal year, approved budget amount and account number, source of funds, and any future funding requirements along with any narrative.

FY2025 - 1600-3000-53830 - \$70,100



DuPage County
Finance Department
Procurement Division
421 North County Farm Road
Room 3-400
Wheaton, Illinois 60187-3978

REQUIRED VENDOR ETHICS DISCLOSURE STATEMENT

Section I: Contact Information

Please complete the contact information below.

BID NUMBER:	24-084-Swm + 24-091-Swm
COMPANY NAME:	Copenhaver Construction
CONTACT PERSON:	Melissa @ Copenhaver Construction, Co
CONTACT EMAIL:	Melissa Williams

Section II: Procurement Ordinance Requirements

Every contractor, union, or vendor that is seeking or has previously obtained a contract, change orders to one (1) or more contracts, or two (2) or more individual contracts with the County, shall provide to the Procurement Division a written disclosure of all political campaign contributions made by such contractor, union, or vendor to any incumbent County Board member, County Board chairman, or Countywide elected official whose office the contract to be awarded will benefit within the current and previous calendar year. The contractor, union, or vendor shall update such disclosure annually during the term of a multi-year contract and prior to any change order or renewal requiring approval by the county board. For purposes of this disclosure requirement, "contractor or vendor" includes owners, officers, managers, lobbyists, agents, consultants, bond counsel and underwriters counsel, subcontractors, and corporate entities under the control of the contracting person, and political action committees to which the contracting person has made contributions.

Has the Bidder made contributions as described above?

☐ Yes

☒ No

If "Yes", complete the required information in the table below.

RECIPIENT	DONOR	DESCRIPTION (e.g., cash, type of item, in-kind services, etc.)	AMOUNT/VALUE	DATE MADE

All contractors and vendors who have obtained or are seeking contracts with the County shall disclose the names and contact information of their lobbyists, agents and representatives and all individuals who are or will be having contact with county officers or employees in relation to the contractor bid and shall update such disclosure with any changes that may occur.

Has the Bidder had or will the Bidder have contact with lobbyists, agents, representatives or individuals who are or will be having contact with county officers or employees as described above.

☐ Yes

☒ No

If "Yes", list the name, phone number, and email of lobbyists, agents, representatives, and all individuals who are or will be having contact with county officers or employees in the table below.

NAME	PHONE	EMAIL

Section III: Violations

A contractor or vendor that knowingly violates these disclosure requirements is subject to penalties which may include, but are not limited to, the immediate cancellation of the contract and possible disbarment from future County contracts. Continuing and supplemental disclosure is required. The Bidder agrees to update this disclosure form as follows:

- If information changes, within five (5) days of change, or prior to county action, whichever is sooner;
- 30 days prior to the optional renewal of any contract;
- Annual disclosure for multi-year contracts on the anniversary of said contract
- With any request for change order except those issued by the county for administrative adjustments

The full text of the County's Ethics Ordinance is available at:

http://www.dupagecounty.gov/government/county_board/ethics_at_the_county/

The full text of the County's Procurement Ordinance is available at:

https://www.dupagecounty.gov/government/departments/finance/procurement/procurement_ordinance_and_guiding_principles.php

Section IV: Certification

By signing below, the Bidder hereby acknowledges that it has received, read, and understands these requirements, and certifies that the information submitted on this form is true and correct to the best of its knowledge.

Printed Name: Melissa Williams

Signature: 

Title: Office manager

Date: 9/22/25



Finance Resolution

421 N. COUNTY FARM
ROAD
WHEATON, IL 60187
www.dupagecounty.gov

File #: FI-R-0144-25

Agenda Date: 10/7/2025

Agenda #: 8.D.

ACCEPTANCE OF AN EXTENSION OF TIME FOR THE
ILLINOIS ENVIRONMENTAL PROTECTION AGENCY
SECTION 319(h) NONPOINT SOURCE POLLUTION CONTROL
FINANCIAL ASSISTANCE PROGRAM
INTERGOVERNMENTAL AGREEMENT NO. 3192207
COMPANY 5000 - ACCOUNTING UNIT 3065

(Under the administrative direction of the DuPage County Stormwater Management Division)

WHEREAS, the County of DuPage heretofore accepted and appropriated the Illinois Environmental Protection Agency Section 319(h) Nonpoint Source Pollution Control Financial Assistance Program, Intergovernmental Agreement No. 3192207, Company 5000 - Accounting Unit 3065, pursuant to Resolution FI-R-0119-23 for the period April 15, 2023 through April 14, 2025; and

WHEREAS, the County of DuPage has been notified by the Illinois Environmental Protection Agency, that the grant may be extended to July 15, 2026.

NOW, THEREFORE, BE IT RESOLVED by the DuPage County Board that the expiration date of Illinois Environmental Protection Agency Section 319(h) Nonpoint Source Pollution Control Financial Assistance Program, Intergovernmental Agreement No. 3192207, Company 5000 - Accounting Unit 3065, be extended until July 15, 2026.

Enacted and approved this 14th day of October, 2025 at Wheaton, Illinois.

DEBORAH A. CONROY, CHAIR
DU PAGE COUNTY BOARD

Attest: _____

JEAN KACZMAREK, COUNTY CLERK

AMENDMENT TO THE GRANT AGREEMENT



BETWEEN

THE STATE OF ILLINOIS, ENVIRONMENTAL PROTECTION AGENCY
AND
COUNTY OF DUPAGE

The State of Illinois (State), acting through the undersigned agency (Grantor) and
COUNTY OF DUPAGE

(Grantee)

(collectively, the "Parties" and individually, a "Party") agree that this Amendment (Amendment) will amend the Grant Agreement (Agreement) referenced herein. All terms and conditions set forth in the original Agreement and any subsequent amendment, but not amended herein, shall remain in full force and effect as written. In the event of conflict, the terms of this Amendment shall prevail.

The Parties or their duly authorized representatives hereby execute this Amendment.

Illinois Environmental Protection Agency

By: **James Jennings** Digitally signed by James Jennings
Date: 2025.08.28 11:42:08 -05'00'

Signature of James Jennings, Title Acting Director

By: N/A

Signature of Designee

Date:

Printed Name: N/A

Printed Title: N/A

Designee

By: **Andrew Armstrong** Digitally signed by Andrew Armstrong
Date: 2025.08.28 10:40:52 -05'00'

Signature of Second Grantor Approver, if applicable

Date:

Printed Name: Andrew Armstrong

Printed Title: Chief Legal Counsel

Second Grantor Approver

By: Digitally signed by Jake Poeschel
Date: 2025.08.28 10:37:15 -05'00'

Signature of Third Grantor Approver, if applicable

Date:

Printed Name: Jacob Poeschel

Printed Title: Chief Financial Officer

Third Grantor Approver

County of DuPage

By:

Signature of Authorized Representative

Date:

08.14.2025

Printed Name:

SARAH HUNN

Printed Title:

Director

Email:

sarah.hunn@dupagecounty.gov

By:

Signature of Second Grantee Approver, if applicable

Date:

Printed Name:

Printed Title:

Email:

Second Grantee Approver

(optional at Grantee's discretion)

ARTICLE I

AWARD AND AMENDMENT INFORMATION AND CERTIFICATION

1.1. Original Agreement. The Agreement, numbered 3192207 (23-0378-38527), has an original term from 07/31/23 to 07/15/25.

1.2. Prior Amendments. Below is the list of all prior amendments to the Agreement (mark N/A if none):
Amendment Number: N/A, Effective Date: N/A

1.3. Current Agreement Term. The Agreement expires on 07/15/25, unless terminated pursuant to the Agreement.

1.4. Item(s) Altered. Identify which of the following Agreement elements are amended herein (check all that apply):

- | | |
|---|--|
| <input checked="" type="checkbox"/> Exhibit A (Project Description) | <input checked="" type="checkbox"/> Award Term |
| <input checked="" type="checkbox"/> Exhibit B (Deliverables/Milestones) | <input checked="" type="checkbox"/> Award Amount |
| <input checked="" type="checkbox"/> Exhibit C (Contact Information) | <input type="checkbox"/> PART TWO (Grantor-Specific Terms) |
| <input type="checkbox"/> Exhibit D (Performance Measures/Std.) | <input type="checkbox"/> PART THREE (Project-Specific Terms) |
| <input checked="" type="checkbox"/> Exhibit E (Specific Conditions) | <input checked="" type="checkbox"/> Budget |
| | <input type="checkbox"/> Funding Source |
| | <input type="checkbox"/> Other (specify): _____ |

1.5. Effective Date. This Amendment shall be effective upon execution. If an effective date is not identified in this Paragraph, the Amendment shall be effective upon the last dated signature of the Parties.

1.6. Certification. Grantee certifies under oath that (1) all representations made in this Amendment are true and correct and (2) all Grant Funds awarded pursuant to the Agreement shall be used only for the purpose(s) described therein, including all subsequent amendments. Grantee acknowledges that the Award is made solely upon this certification and that any false statements, misrepresentations, or material omissions shall be the basis for immediate termination of the Agreement and repayment of all Grant Funds.

THE REMAINDER OF THIS PAGE IS INTENTIONALLY LEFT BLANK.

AMENDMENTS

ARTICLE II

2.1. Amount of Agreement Changes. Amount of Agreement. Grant Funds shall not exceed \$472,452.12, of which \$472,452.12 are federal funds. Grantee agrees to accept Grantor's payment as specified in the Exhibits and attachments incorporated herein as part of this agreement.

2.2. Term Changes. Term. This Agreement shall be effective on 7/31/2023 and shall expire on 7/15/2026 (the "Term"), unless terminated pursuant to the Agreement.

2.3. Budget Changes. The Budget is amended as detailed in the attached new Budget.

2.2. Exhibit A Changes. Exhibit A is amended as detailed in the attached new Exhibit A.

2.1. Exhibit B Changes. Exhibit B is amended as detailed in the attached new Exhibit B.

2.2. Exhibit C Changes. Exhibit C is amended as detailed in the attached new Exhibit C.

2.1. Exhibit E Changes. Exhibit E is amended as detailed in the attached new Exhibit E.

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State of Illinois
UNIFORM GRANT BUDGET TEMPLATE

State Agency: Illinois Environmental Protection Agency

Organization Name: County of DuPage

Data Universal Number System (DUNS) Number (enter numbers only) : 135836026

Notice of Funding

Opportunity (NOFO) Number: 378-2024

Catalog of State Financial Assistance (CSFA) Number: 532-60-0378

CSFA Short Description: FY22 Section 319 Grant Program

Section A: State of Illinois Funds

Fiscal Year: FY22

REVENUES			Total Revenue
State of Illinois Grant Requested		\$	
Budget Expenditure Categories	OMB Uniform Guidance Federal Awards Reference 2 CFR 200		Total Expenditures
1. Personnel (Salary and Wages)	200.430	\$	
2. Fringe Benefits	200.431	\$	
3. Travel	200.474	\$	
4. Equipment	200.439	\$	
5. Supplies	200.94	\$	
6. Contractual Services and Subawards	200.318 & 200.92	\$	472,452.12
7. Consultant (Professional Service)	200.459	\$	
8. Construction		\$	
9. Occupancy (Rent and Utilities)	200.465	\$	
10. Research and Development (R&D)	200.87	\$	
11. Telecommunications		\$	
12. Training and Education	200.472	\$	
13. Direct Administrative Costs	200.413 (c)	\$	
14. Miscellaneous Costs		\$	
15. A. Grant Exclusive Line Item(s)		\$	
15. B. Grant Exclusive Line Item(s)		\$	
16. Total Direct Costs (add lines 1-15)	200.413	\$	472,452.12
17. Total Indirect Costs	200.414	\$	
Rate %:			
Base:			
18. Total Costs State Grant Funds (Lines 16 and 17) MUST EQUAL REVENUE TOTALS ABOVE		\$	472,452.12

Instructions
found at end of
document.



State of Illinois
UNIFORM GRANT BUDGET TEMPLATE

Organization Name: County of DuPage

NOFO Number: 378-2024

SECTION A - Continued - Indirect Cost Rate Information

If your organization is requesting reimbursement for indirect costs on line 17 of the Budget Summary, please select one of the following options

- ☐ 1. Our Organization receives direct Federal funding and currently has a Negotiated Indirect Cost Rate Agreement (NICRA) with our Federal Cognizant Agency. A copy of this agreement will be provided to the State of Illinois' Indirect Cost Unit for review and documentation before reimbursement is allowed. This NICRA will be accepted by all State of Illinois agencies up to any statutory, rule-based or programmatic restrictions or limitations. **NOTE: (If this option is selected, please, provide basic Negotiated Indirect Cost Rate Agreement in area designated below.)**

Your organization may not have a Federally Negotiated Cost Rate Agreement. Therefore, in order for your organization to be reimbursed for the Indirect Costs from the State of Illinois your organization must either:

- a. Negotiate an Indirect Cost Rate with the State of Illinois' Indirect Cost Unit with guidance from your State Cognizant Agency on an annual basis;
b. Elect to use the de minimis rate of 10% modified for total direct costs (MTDC) which may be used indefinitely on State of Illinois awards; or
c. Use a Restricted Rate designated by programmatic or statutory policy (see Notice of Funding Opportunity for Restricted Rate Programs).

- ☐ 2a. Our Organizations currently has a Negotiated Indirect Cost Rate Agreement (NICRA) with the State of Illinois that will be accepted by all State of Illinois agencies up to any statutory, rule-based or programmatic restrictions or limitations. Our Organization is required to submit a new Indirect Cost Rate Proposal to the Indirect Cost Unit within 6 months after the close of each fiscal year [2 CFR 200, Appendix IV(C)(2)(c)]. **NOTE: (If this option is selected, please provide basic Indirect Cost Rate information in area designated below.)**

- ☐ 2b. Our Organization currently does not have a Negotiated Indirect Cost Rate Agreement (NICRA) with the State of Illinois. Our organization will submit our initial Indirect Cost Rate Proposal (ICRP) immediately after our Organization is advised that the State award will be made no later than three (3) months after the effective date of the State award [2 CFR 200 Appendix (C)(2)(b)]. The initial ICRP will be sent to the State of Illinois Indirect Cost unit. **Note: (Check with you State of Illinois Agency for information regarding reimbursement of indirect costs while your proposal is being negotiated.)**

- ☐ 3. Our Organization has never received a Negotiated Indirect Cost Rate Agreement from either the Federal government or the State or Illinois and elects to charge the de minimis rate of 10% modified total direct cost (MTDC) which may be used indefinitely on State of Illinois awards [2 CFR 200.414 (C)(4)(f) and 200.68.] **[Note: Your Organization must be eligible, see 2 CFR 200.414 (f), and submit documentation on the calculation of MTDC within your Budget Narrative under Indirect Costs.]**

- ☐ 4. For Restricted Rate Programs, our Organization is using a restricted indirect cost rate that:
☐ is included as a "Special Indirect Cost Rate" in the NICRA, pursuant to 2 CFR 200 Appendix IV(5); or
☐ complies with other statutory policies.

The Restricted Indirect Cost Rate is: _____ %

- ☒ 5. No reimbursement of Indirect Cost is being requested. (Please consult your program office regarding possible match requirements.)

Basic Negotiated Indirect Cost Rate Information (Use only if option 1 or 2(a), above is selected.)

Period Covered by NICRA: From: _____ To: _____ Approving Federal or State Agency: _____

Indirect Cost Rate: _____ % The Distribution Base Is: _____



State of Illinois
UNIFORM GRANT BUDGET TEMPLATE

Organization Name: County of DuPage

NOFO Number: 378-2024

Section B: Non-State of Illinois Funds

Fiscal Year: FY22

REVENUES			Total Revenue
Grantee Match Requirement %:	(Agency to Populate)		
b) Cash		\$	
c) Non-Cash		\$	
d) other Funding and Contributions		\$	
Total Non-State Funds (lined b through d)		\$	

Budget Expenditure Categories	OMB Uniform Guidance Federal Awards Reference 2 CFR 200		Total Expenditures
1. Personnel (Salaries and Wages)	200.430	\$	
2. Fringe Benefits	200.431	\$	
3. Travel	200.474	\$	
4. Equipment	200.439	\$	
5. Supplies	200.94	\$	
6. Contractual Services and Subawards	200.318 & 200.92	\$	314,968.08
7. Consultant (Professional Services)	200.459	\$	
8. Construction		\$	
9. Occupancy (Rent and Utilities)	200.465	\$	
10. Research and Development (R&D)	200.87	\$	
11. Telecommunications		\$	
12. Training and Education	200.472	\$	
13. Direct Administrative Costs	200.413 (c)	\$	
14. Miscellaneous Costs		\$	
15. A. Grant Exclusive Line Item(s)		\$	
15. B. Grant Exclusive Line Item(s)		\$	
16. Total Direct Costs (add lines 1-15)	200.413	\$	314,968.08
17. Total indirect Costs	200.414	\$	
Rate %:			
Base:			
18. Total Costs State Grant Funds (Lines 16 and 17)		\$	314,968.08
MUST EQUAL REVENUE TOTALS ABOVE			



State of Illinois
UNIFORM GRANT BUDGET TEMPLATE

Organization Name: County of DuPage

NOFO Number: 378-2024

Data Universal Number System (DUNS) Number (enter numbers only) : 135836026

Fiscal Year: FY22

Catalog of State Financial Assistance (CSFA) Number: 532-60-0378

CSFA Short Description: FY22 Section 319 Grant Program

By signing this report, I certify to the best of my knowledge and belief that the report is true, complete and accurate and that any false, fictitious or fraudulent information or the omission of any material fact could result in the immediate termination of my grant award(s).

County of DuPage

Institution/Organization Name:

Chief Financial Officer

Title (Chief Financial Officer or equivalent):

Jeff Martynowicz

Printed Name (Chief Financial Officer or equivalent):

Signature (Chief Financial Officer or equivalent):

Date of Execution (Chief Financial Officer):

County of DuPage

Institution/Organization Name:

Director of Stormwater Management

Title (Executive Director or equivalent):

Sarah Hunn

Printed Name (Executive Director or equivalent):

Signature (Executive Director or equivalent):

Date of Execution (Executive Director):

Note: The State Awarding Agency may change required signers based on the grantee's organizational structure. The required signers must have the authority to enter onto contractual agreements on the behalf of the organization.



State of Illinois
UNIFORM GRANT BUDGET TEMPLATE

FFATA Data Collection Form

Under FFATA, all sub-recipients who receive \$30,000 or more must provide the following information for federal reporting. Please fill out the following form accurately and completely.

4-digit extension if applicable:

Sub-recipient DUNS: 135836026

Sub-recipient Parent Company DUNS:

Sub-recipient Name: County of DuPage

Sub-recipient DBA Name: DuPage County or County of DuPage

Sub-recipient Street Address: 421 N. County Farm Road

City: Wheaton

State: IL

Zip-Code: 60187

Congressional District: 3,5,6,8,11,14

Sub-recipient Principal Place of Performance:

City: Wheaton

State: IL

Zip-Code: 60187

Congressional District: 3,5,6,8,11,14

Contract Number (if known):

Award Amount:

Project Period: From:

Project Period: To:

\$547,398.00

Dec 1, 2022

Apr 30, 2026

State of Illinois Awarding Agency and Project Detail Description:

Illinois Environmental Protection Agency 2022 Section 319

Under certain circumstances, sub-recipient must provide names and total compensation of its top 5 highly compensated officials. Please answer the following questions and follow the instructions.

Q1. In your business or organization's previous fiscal year, did your business or organization (including parent organization, all branches and affiliates worldwide) receive (1) 80% or more of your annual gross revenues in U.S. federal contracts, subcontracts, loans, grants, subgrants and/or cooperative agreements and (2) \$25,000,000 or more in annual gross revenue from U.S. federal contracts, subcontracts, loans, grants, subgrants and/or cooperative agreements?

Yes ☐

If Yes, must answer Q2 below.

No ☒

If No, you are not required to provide data.

Q2. Does the public have access to information about the compensation of the senior executives in your business or organization (including parent organization, all branches and all affiliates worldwide) through periodic reports filed under section 13(a) or 15(d) of the Security Exchange Act of 1934 (5 U.S.C. 78m(a), 78o(d)) or section 6104 of the Internal Revenue code of 1986 (i.e., on IRS Form 990)?

Yes ☐

No ☐

If No, you must provide the data. Please fill out the rest of this form.

Please provide names and total compensation of the top five officials:

Name:

Amount:

Name:

Amount:

Name:

Amount:

Name:

Amount:

Name:

Amount:



**State of Illinois
UNIFORM GRANT BUDGET TEMPLATE**

1). Personnel (Salaries and Wages) (2 CFR 200.430)

List each position by title and name of employee, if available. Show the annual salary rate and the percentage of time to be devoted to the project and length of time working on the project. Compensation paid for employees engaged in grant activities must be consistent with that paid for similar work within the applicant organization. Include a description of the responsibilities and duties of each position in relationship to fulfilling the project goals and objectives in the narrative space provided below. Also, provide a justification and description of each position (including vacant positions). Relate each position specifically to program objectives. Personnel cannot exceed 100% of their time on all active projects.

Name	Position	Salary or Wage	Basis (Yr./Mo./Hr.)	% of Time	Length of Time	Personnel Cost	Add/Delete Row
				%			Add
							Delete
State Total							
				%			Add
							Delete
NON-State Total							
Total Personnel							
Personnel Narrative (State):							
Personnel Narrative (Non-State): (i.e. "Match" or "Other Funding")							



State of Illinois
UNIFORM GRANT BUDGET TEMPLATE

2). Fringe Benefits (2 CFR 200.431)

Fringe benefits should be based on actual known costs or an established formula. Fringe benefits are for the personnel listed in category (1) direct salaries and wages, and only for the percentage of time devoted to the project. Provide the fringe benefit rate used and a clear description of how the computation of fringe benefits was done. Provide both the annual (for multiyear awards) and total. If a fringe benefit rate is not used, show how the fringe benefits were computed for each position. The budget justification should be reflected in the budget description. Elements that comprise fringe benefits should be indicated.

Name	Position(s)	Base	Rate (%)	Fringe Benefit Cost	Add/Delete Rows
			%		Add
					Delete
State Total					
			%		Add
					Delete
Non-State Total					
Total Fringe Benefits					

Fringe Benefits Narrative (State):

Fringe Benefits Narrative (Non-State): (i.e. "Match" or "Other Funding")



**State of Illinois
UNIFORM GRANT BUDGET TEMPLATE**

3). Travel (2 CFR 200.474)

Travel should include: origin and destination, estimated costs and type of transportation, number of travelers, related lodging and per diem costs, brief description of the travel involved, its purpose, and explanation of how the proposed travel is necessary for successful completion of the project. In training projects, travel and meals for trainees should be listed separately. Show the number of trainees and unit cost involved. Identify the location of travel, if known; or if unknown, indicate "location to be determined." Indicate source of Travel Policies applied, Applicant or State of Illinois Travel Regulations. NOTE: Dollars requested in the travel category should be for staff travel only. Travel for consultants should be shown in the consultant category along with the consultant's fee. Travel for training participants, advisory committees, review panels and etc., should be itemized the same way as indicated above and placed in the "Miscellaneous" category.

Purpose of Travel/Items	Location	Cost Rate	Basis	Quantity	Number of Trips	Travel Cost	Add/Delete Row
							Add
							Delete
State Total							
							Add
							Delete
NON-State Total							
Total Travel							
Travel Narrative (State):							
Travel Narrative (Non-State): (i.e..e "Match" of "Other Funding)							



State of Illinois
UNIFORM GRANT BUDGET TEMPLATE

4). Equipment (2 CFR 200.439)

Provide justification for the use of each item and relate them to specific program objectives. Provide both the annual (for multiyear awards) and total for equipment. Equipment is defined as an article of tangible personal property that has a useful life of more than one year and a per-unit acquisition cost which equals or exceeds the lesser of the capitalization level established by the non-Federal entity for financial statement purposes, or \$5,000. An applicant organization may classify equipment at a lower dollar value but cannot classify it higher than \$5,000. (Note: Organization's own capitalization policy for classification of equipment can be used). Applicants should analyze the cost benefits of purchasing versus leasing equipment, especially high cost items and those subject to rapid technical advances. Rented or leased equipment costs should be listed in the "Contractual" category. Explain how the equipment is necessary for the success of the project. Attach a narrative describing the procurement method to be used.

Item	Quantity	Cost Per Item	Equipment Cost	Add/Delete Rows
				Add
				Delete
State Total				
				Add
				Delete
Non-State Total				
Total Equipment				

Equipment Narrative (State):

Equipment Narrative (Non-State): (i.e. "Match" or "Other Funding")



State of Illinois
UNIFORM GRANT BUDGET TEMPLATE

5). Supplies (2 CFR 200.94)

List items by type (office supplies, postage, training materials, copying paper, and other expendable items such as books, hand held tape recorders) and show the basis for computation. Generally, supplies include any materials that are expendable or consumed during the course of the project.

	Item	Quantity/Duration	Cost Per Item	Supplies Cost	Add/Delete Rows
					Add
					Delete
	State Total				
					Add
					Delete
	Non-State Total				
	Total Supplies				
	Supplies Narrative (State):				

Supplies Narrative (State):

Supplies Narrative (Non-State): (i.e. "Match" or "Other Funding")



**State of Illinois
UNIFORM GRANT BUDGET TEMPLATE**

6). Contractual Services (2 CFR 200.318) & Subawards (200.92)

Provide a description of the product or service to be procured by contract and an estimate of the cost. Applicants are encouraged to promote free and open competition in awarding contracts. A separate justification must be provided for sole contracts in excess of \$150,000 (See 2 CFR 200.88). **NOTE :** this budget category may include **subawards**. Provide separate budgets for each subaward or contract, regardless of the dollar value and indicate the basis for the cost estimates in the narrative. Describe products or services to be obtained and indicate the applicability or necessity of each to the project.

Please also note the differences between subaward, contract, and contractor (vendor):

- 1) Subaward (200.92) means an award provided by a pass-through entity to a sub-recipient for the sub-recipient to carry out part of a Federal/State award, including a portion of the scope of work or objectives. It does not include payments to a contractor or payments to an individual that is a beneficiary of a Federal/State program.
- 2) Contract (200.22) means a legal instrument by which a non-Federal entity purchases property or services needed to carry out the project or program under a Federal award. The term as used in this part does not include a legal instrument, even if the non-Federal entity considers it a contract, when the substance of the transaction meets the definition of a Federal award or subaward.
- 3) "Vendor" or "Contractor" is generally a dealer, distributor or other seller that provides supplies, expendable materials, or data processing services in support of the project activities.

Item	Contractual Services Cost	Add/Delete Rows
Construction of Winfield Creek Restoration Project	\$472,452.12	Add
		Delete
		Add
		Delete
State Total	\$472,452.12	
Construction of Winfield Creek Restoration Project	\$314,968.08	Add
		Delete
		Add
		Delete
Non-State Total	\$314,968.08	
Total Contractual Services	\$787,420.20	

Contractual Services Narrative (State):

Assistance is required for the construction of a stream restoration project along Winfield Creek along the DuPage County campus. The project will serve as a demonstration project along with restoring Winfield Creek, an impaired waterway. DuPage County is requesting funding for 60% of construction costs. See attached Budget Narrative Document for additional details.

Contractual Services Narrative (Non-State): (i.e. "Match" or "Other Funding")

Assistance is required for the construction of a stream restoration project along Winfield Creek along the DuPage County campus. The project will serve as a



State of Illinois
UNIFORM GRANT BUDGET TEMPLATE

6). Contractual Services (2 CFR 200.318) & Subawards (200.92)

demonstration project along with restoring Winfield Creek, an impaired waterway. DuPage County will provide local funding for 40% of construction. See attached Budget Narrative document for additional details.



State of Illinois
UNIFORM GRANT BUDGET TEMPLATE

7). Consultant Services and Expenses (2 CFR 200.459)

Consultant Services (Fees): For each consultant enter the name, if known, service to be provided, hourly or daily fee (8-hour day), and estimated time on the project.
Consultant Expenses: List all expenses to be paid from the grant to the individual consultant in addition to their fees (i.e., travel, meals, lodging, etc.) Consultant--
Indicate whether applicant's formal, written Procurement Policy or the Federal Acquisitions Policy is used.

Consultant Services (Fees)	Services Provided	Fee	Basis	Quantity	Consultant Services (Fee) Cost	Add/Delete Row
						Add
						Delete
State Total						
						Add
						Delete
NON-State Total						
Total Consultant Services (Fees)						

Consultant Services Narrative (State):

Consultant Services Narrative (Non-State):

Consultant Expenses - Items	Location	Cost Rate	Basis	Quantity	Number of Trips	Consultant Expenses Cost	Add/Delete Row
							Add
							Delete
State Total							
							Add
							Delete
NON-State Total							
Total Consultant Expenses							

Consultant Expenses Narrative (State):

Consultant Expenses Narrative (Non-State): (i.e. "Match" or "Other Funding")



**State of Illinois
UNIFORM GRANT BUDGET TEMPLATE**

8). Construction

Provide a description of the construction project and an estimate of the costs. As a rule, construction costs are not allowable unless with prior written approval. In some cases, minor repairs or renovations may be allowable. Consult with the program office before budgeting funds in this category. Estimated construction costs must be supported by documentation including drawings and estimates, formal bids, etc. As with all other costs, follow the specific requirements of the program, the terms and conditions of the award, and applicable regulations.

Purpose	Description of Work	Construction Cost	Add/Delete Rows
			Add
			Delete
	State Total		
			Add
			Delete
	Non-State Total		
	Total Construction		

Construction Narrative (State):

Construction Narrative (Non-State): (i.e. "Match" or "Other Funding")



State of Illinois UNIFORM GRANT BUDGET TEMPLATE

9). Occupancy - Rent and Utilities (2 CFR 200.465)

List items and descriptions by major type and the basis of the computation. Explain how rental and utility expenses are allocated for distribution as an expense to the program/service. For example, provide the square footage and the cost per square foot rent and utility, and provide a monthly rental and utility cost and how many months to rent. **NOTE:** This budgetary line item is to be used for direct program rent and utilities, all other indirect or administrative occupancy costs should be listed in the indirect expense section of the Budget worksheet and narrative. Maintenance and repair costs may be included here if directly allocated to program.

Description	Quantity	Basis	Cost	Length of Time	Occupancy Cost	Add/Delete Row
						Add
						Delete
State Total						
						Add
						Delete
NON-State Total						
Total Occupancy - Rent and Utilities						

Occupancy - Rent and Utilities Narrative (State):

Occupancy - Rent and Utilities Narrative (Non-State): (i.e. "Match" or "Other Funding")



**State of Illinois
UNIFORM GRANT BUDGET TEMPLATE**

10). Research & Development (R&D) (2 CFR 200.87)

Definition: All research activities, both basic and applied, and all development activities that are performed by non-Federal entities directed toward the production of useful materials, devices, systems, or methods, including design and development of prototypes and processes. Provide a description of the research and development project and an estimate of the costs. Consult with the program office before budgeting funds in this category.

Purpose	Description of Work	Research and Development Cost	Add/Delete Rows
			Add
			Delete
State Total			
			Add
			Delete
Non-State Total			
Total Research and Development			

Research and Development Narrative (State):

Research and Development Narrative (Non-State): (i.e. "Match" or "Other Funding")



**State of Illinois
UNIFORM GRANT BUDGET TEMPLATE**

11). Telecommunications

List items and descriptions by major type and the basis of the computation. Explain how telecommunication expenses are allocated for distribution as an expense to the program/service. NOTE: This budgetary line item is to be used for direct program telecommunications, all other indirect or administrative telecommunication costs should be listed in the indirect expense section of the Budget worksheet and narrative.

Description	Quantity	Basis	Cost	Length of Time	Telecommunications Cost	Add/Delete Row
						Add
						Delete
State Total						
						Add
						Delete
NON-State Total						
Total Telecommunications						
Telecommunications Narrative (State):						
Telecommunications Narrative (Non-State): (i.e. "Match" or "Other Funding")						



**State of Illinois
UNIFORM GRANT BUDGET TEMPLATE**

12). Training and Education (2 CFR 200.472)

Describe the training and education cost associated with employee development. Include rental space for training (if required), training materials, speaker fees, substitute teacher fees, and any other applicable expenses related to the training. When training materials (pamphlets, notebooks, videos, and other various handouts) are ordered for specific training activities, these items should be itemized below.

Description	Quantity	Basis	Cost	Length of Time	Training and Education Cost	Add/Delete Row
						Add
						Delete
State Total						
						Add
						Delete
NON-State Total						
Total Training and Education						

Training and Education Narrative (State):

Training and Education Narrative (Non-State): (i.e. "Match" or "Other Funding")



**State of Illinois
UNIFORM GRANT BUDGET TEMPLATE**

13). Direct Administrative Costs (2 CFR 200.413 (c))

The salaries of administrative and clerical staff should normally be treated as indirect (F&A) costs. Direct charging of these costs may be appropriate only if all of the following conditions are met: (1) Administrative or clerical services are integral to a project or activity; (2) Individuals involved can be specifically identified with the project or activity; (3) Such costs are explicitly included in the budget or have the prior written approval of the State awarding agency; and (4) The costs are not also recovered as indirect costs.

Name	Position	Salary or Wage	Basis (Yr./Mo./Hr.)	% of Time	Length of Time	Direct Administrative Cost	Add/Delete Row
				%			Add Delete
State Total							
				%			Add Delete
NON-State Total							
Total Direct Administrative Costs							

Direct Administrative Costs Narrative (State):

Direct Administrative Costs Narrative (Non-State): (i.e. "Match" or "Other Funding")



**State of Illinois
UNIFORM GRANT BUDGET TEMPLATE**

14). Other or Miscellaneous Costs

This category contains items not included in the previous categories. List items by type of material or nature of expense, break down costs by quantity and cost per unit if applicable, state the necessity of other costs for successful completion of the project and exclude unallowable costs (e.g.. Printing, Memberships & subscriptions, recruiting costs, etc.)

Description	Quantity	Basis	Cost	Length of Time	Other or Miscellaneous Cost	Add/Delete Row
						Add
						Delete
State Total						
						Add
						Delete
NON-State Total						
Total Other or Miscellaneous Costs						

Other or Miscellaneous Costs Narrative (State):

Other or Miscellaneous Costs Narrative (Non-State): (i.e. "Match" or "Other Funding")



State of Illinois
UNIFORM GRANT BUDGET TEMPLATE

15). GRANT EXCLUSIVE LINE ITEM

Grant Exclusive Line Item Description

Costs directly related to the service or activity of the program that is an integral line item for budgetary purposes. To use this budgetary line item, an applicant must have Program approval. (Please cite reference per statute for unique costs directly related to the service or activity of the program). (Note: Use columns within table as needed for the item being reported. Leave blank those columns that are not applicable. This table does NOT auto-calculate each line. You must enter the line totals. The table will auto-calculate the State, Non-State, and Total Grant Exclusive Line Item amounts based on your line entries. The State, Non-State and Total Grant Exclusive Line Item amounts will NOT carry forward to the Budget Narrative Summary table. You will have to enter the State and Non-State Totals for ALL Grant Exclusive Line Items in the Budget Narrative Summary table. Use the "Add New Grant Exclusive Line Item" button below to add additional tables as needed.)

Description	Quantity	Basis	Cost	Length of Time	Grant Exclusive Line Item Cost	Add/Delete Row
						Add
						Delete
State Total						
						Add
						Delete
NON-State Total						
Total Grant Exclusive Line Item						
Grant Exclusive Line Item Narrative (State)						
Grant Exclusive Line Item Narrative (Non-State) (i.e. "Match" or "Other Funding")						
Add New Grant Exclusive Line Item		Delete Grant Exclusive Line Item				



**State of Illinois
UNIFORM GRANT BUDGET TEMPLATE**

16). Indirect Cost (2 CFR 200.414)

Provide the most recent indirect cost rate agreement information with the itemized budget. The applicable indirect cost rate(s) negotiated by the organization with the cognizant negotiating agency must be used in computing indirect costs (F&A) for a program budget. The amount for indirect costs should be calculated by applying the current negotiated indirect cost rate(s) to the approved base(s). After the amount of indirect costs is determined for the program, a breakdown of the indirect costs should be provided in the budget worksheet and narrative below.

Description	Base	Rate	Indirect Cost	Add/Delete Rows
				Add
				Delete
State Total				
				Add
				Delete
Non-State Total				
Total Indirect Costs				
Indirect Costs Narrative (State):				
Indirect Costs Narrative (Non-State):				



State of Illinois UNIFORM GRANT BUDGET TEMPLATE

Budget Narrative Summary—When you have completed the budget worksheet, transfer the totals for each category to the spaces below to the uniform template provided (SECTION A & B). Verify the total costs and the total project costs. Indicate the amount of State requested funds and the amount of non-State funds that will support the project.. (Note: The State, Non-State, and Total cost amounts for each line item below are auto-filled based upon the entries in the preceding budget tables 1-14 and 16. The State and Non-State Total amounts from Table 15 above, Grant Exclusive Line Item(s), must be entered into this table by hand due to the possibility of there being more than one Grant Exclusive Line Item table. Once the Grant Exclusive Line Item(s) amounts are entered into this table, the State Request amount, Non-State Amount and the Total Project Costs will be calculated automatically. It is imperative that the summary tables be completed accurately for the Budget Narrative Summary to be accurate.)

Budget Category	State	Non-State	Total
1. Personnel			
2. Fringe Benefits			
3. Travel			
4. Equipment			
5. Supplies			
6. Contractual Services	\$472,452.12	\$314,968.08	\$787,420.20
7. Consultant (Professional Services)			
8. Construction			
9. Occupancy (Rent and Utilities)			
10. Research and Development (R & D)			
11. Telecommunications			
12. Training and Education			
13. Direct Administrative Costs			
14. Other or Miscellaneous Costs			
15. GRANT EXCLUSIVE LINE ITEM(S)			
16. Indirect Costs			
State Request	\$472,452.12		
Non-State Amount		\$314,968.08	
TOTAL PROJECT COSTS			\$787,420.20



State of Illinois
UNIFORM GRANT BUDGET TEMPLATE

For State Use Only

Grantee: County of DuPage

Notice of Funding
Opportunity (NOFO) Number: 378-2024

Data Universal Number System (DUNS) Number (enter numbers only) : 135836026

Catalog of State Financial Assistance (CSFA) Number: 532-60-0378 CSFA Short Description: FY22 Section 319 Grant Program

Fiscal Year(s): _____

Initial Budget Request Amount: _____

Prior Written Approval for Expense Line Item: N/A

Statutory Limits or Restrictions: N/A

Checklist: N/A

Final Budget Amount Approved: _____

Sanjay Sofat

Program Approval Name

Program Approval Signature

Date

Max Paller

Fiscal & Administrative Approval Name

Fiscal & Administrative Approval Signature

Date

Budget Revision Approved: _____

Sanjay Sofat

Program Approval Name

Program Approval Signature

Date

Max Paller

Fiscal & Administrative Approval Name

Fiscal & Administrative Approval Signature

Date

\$200,308 Revision of budget and program plans

(e) The Federal/State awarding agency may, at its option, restrict the transfer of funds among direct cost categories or programs, functions and activities for Federal/State awards in which the Federal/State share of the project exceeds the Simplified Acquisition Threshold and the cumulative amount of such transfers exceeds or is expected to exceed 10 percent or \$1,000 per detail line item, whichever is greater of the total budget as last approved by the Federal/State awarding agency. The Federal/State awarding agency cannot permit a transfer that would cause any Federal/State appropriation to be used for purposes other than those consistent with the appropriation.

GOMBGATU-3002-(R-02-17)

EXHIBIT A

PROJECT DESCRIPTION

This project will implement best management practices (BMPs) on Winfield Creek (IL_GBKF-01) in the Winfield Creek watershed (HUC 0712000408) to reduce nonpoint source pollution to protect water quality in the West Branch DuPage River (IL_GBK-02 and IL_GBK-05). BMPs will include bioswale, stream channel stabilization, streambank stabilization, urban filter strip, wetland restoration and educational signs. The BMP techniques include: bank shaping and rock toe; native plantings, riffles, placement of bank stabilizing woody debris, a filter strip, a bioswale, and wetland restoration. The project will include a Newsletter and Social Media Strategy and permanent signage.

- **OUTPUTS:**
 - 95 linear feet of bioswale
 - 60 linear feet of stream channel stabilization (4 riffles)
 - 3,850 linear feet of streambank stabilization
 - 1.15 acres of urban filter strip
 - 8 acres of wetland restoration
 - Newsletters and social media updates
 - 5 Educational signs
- **OUTCOMES:**
 - Water quality protection of Winfield Creek (IL_GBKF-01) and the West Branch DuPage River (IL_GBK-02 and IL_GBK-05)
 - Annual pollutant load reduction: 47 tons of sediment, 81 lbs. of phosphorus, and 205 lbs. of nitrogen

EXHIBIT B
DELIVERABLES OR MILESTONES

<u>Description</u>	<u>Completion Date</u>
PROJECT COORDINATION	
1 Project Coordination	April 30, 2026
BEST MANAGEMENT PRACTICE (BMP) IMPLEMENTATION	
2 BMP Documentation Form (Part 1) and Design	October 13, 2023
O&M Plan	October 13, 2023
Sign Design	October 13, 2023
Landowner Agreement	October 13, 2023
Last Day to Start Implementation of BMP(s)	May 15, 2024
Complete Implementation of BMPs	November 30, 2025
BMP Documentation Form (Part 2) w/Invoices and Photo Documentation	January 30, 2026
NEWSLETTERS AND SOCIAL MEDIA	
3 First Newsletter article and social media post	July 1, 2023
Final Newsletter article and social media post	April 14, 2026
EDUCATIONAL SIGNAGE	
4 Draft Sign Design	October 13, 2023
Final Sign Design	January 13, 2024
Sign Installation	January 10, 2026
PROJECT REPORT	
5 Draft Project Report	November 30, 2025
Final Project Report	February 28, 2026
OTHER DIRECTED ACTIVITIES	
6 Periodic Performance and Financial Reports	Quarterly as stipulated

EXHIBIT C

PAYMENT

The Grantee shall receive \$472,452.12 under this Agreement.

TOTAL PROJECT COST:	\$	787,420.20	
Grantor Share:	\$	472,452.12	60.0% of Total project cost
Grantee Share:	\$	314,968.08	40.0% of Total Project cost

The specific terms of payment are:

The estimated project costs allowable under this Agreement are identified in the Budget incorporated herein as an **Attachment 1**.

Federal funding shall make up no part of the Grantee's share of the total project cost and that the Grantee's Share shall be used exclusively for this project. The Grantee's Share for this project shall not be used to match or financially qualify for any other federal grant. Illinois state sales tax is not eligible for reimbursement or as match. The Grantee must not exceed the Illinois Department of Central Management Services Travel Reimbursement Schedule for mileage, per diem/meals, and lodging.

The Grantor's financial obligations to the Grantee are limited to the amount of funding identified as "Grantor Share" in this Agreement. All Grantee costs and match must be incurred within the Agreement Term. If the Grantee incurs costs in anticipation of receiving additional funds from the Grantor, the Grantee does so at its own risk.

Payment requests submitted by the Grantee must be for the reimbursement of incurred costs. Advanced payment is not allowed. Requests for payment must be submitted by the Grantee's authorized representative no more frequently than once per month. Invoices for supplies purchased, services performed, and expenses incurred through June 30 of any year must be submitted to the Grantor no later than August 1 of that year; otherwise the Grantee may have to seek payment through the Illinois Court of Claims. Each request must detail the amount and value of the work performed and must be accompanied by such supporting documentation as required by the Grantor. The requests for payment shall be submitted to:

Illinois Environmental Protection Agency
Attention: Fiscal Service
EPA.FiscalServ@Illinois.gov
P.O. Box 19276; Mail Code #2
Springfield, Illinois 62794-9276

The Grantor may withhold payment to the Grantee if the Grantee's progress in completing the Performance Measures contain in Exhibit E of this Agreement does not meet the project schedule contained in the Agreement to the satisfaction of the Grantor. The Grantor may withhold payment to the Grantee if Grantee fails to file required reports. The Grantor retains the right to withhold ten (10) percent of the Grantor Share until all products outlined in Exhibit E (Performance Measures) of this Agreement are submitted and approved by Grantor.

Upon satisfactory completion of the work performed under the Agreement, as a condition before final payment under the Agreement or as a termination settlement under the Agreement the Grantee must execute and deliver to the Grantor a release of all claims against the Grantor arising under the Agreement. Unless otherwise provided in the Agreement or in another writing executed by both the Grantor and the Grantee, final payment under the Agreement or settlement upon termination of the Agreement shall not constitute a waiver of any claim that the Grantor may have pertaining to the Agreement against any party affected by the Agreement.

EXHIBIT E

PERFORMANCE MEASURES

Under this Agreement, the Grantee shall complete* the following tasks.

*All submissions shall be sent to the Grantor Contact as identified in Exhibit D of this Agreement and shall be submitted electronically unless otherwise specified by the Grantor.

PROJECT COORDINATION

1. Serving as the lead agency, the Grantee shall coordinate the implementation of the nonpoint source (NPS) pollution control best management practice (BMP) designs as developed and approved under Item 2 of this Agreement. The Grantee shall ensure that the designs are consistent with the goals of the Winfield Creek Watershed-based Plan, the DuPage River/Salt Creek Watershed TMDL Report and the Illinois' Nonpoint Source Management Program. The Grantee shall also coordinate the development and installation of educational signs and the proposed newsletter and social media activities.

BEST MANAGEMENT PRACTICE (BMP) IMPLEMENTATION

2. The Grantee shall complete the BMP Documentation Form (Part I) and compile all design supplemental information (Design) for the BMPs identified in Exhibit A of this Agreement. The Design shall include all plans and specifications, operation and maintenance plans (O&M Plan), a description of installation and construction techniques, and materials to be used (including plant species).

The Design shall meet the requirements of at least one of the following current documents: 1) the Natural Resources Conservation Service (NRCS) Technical Guide and Engineering Field Manual, 2) the Illinois Urban Manual, and/or 3) the Native Plant Guide for Streams and Stormwater Facilities in Northeastern Illinois. The Design shall be certified by a registered professional engineer or NRCS staff unless the Grantee obtains a written waiver from this certification requirement from the Grantor.

Part I and the Design shall be submitted by the Grantee to the Grantor for review and approval by October 13, 2023. Upon Grantor's request, Part I and the Design shall be re-submitted containing all required modifications by the Grantee to the Grantor for review and approval. No activities related to BMP implementation shall be started until the BMP Design is approved by the Grantor.

An O&M Plan shall be developed to ensure the long-term viability (no less than 10 years) for the BMPs implemented under this Agreement. The O&M Plan shall identify inspection needs and management activities such as sediment and debris removal, replacement of vegetation and hardware, chemical treatment, etc. The O&M Plan shall identify both coordinating (i.e., local governments) and participating (i.e., citizen groups, landowners) parties to carry out inspection and management needs, as well as the financial resources necessary for implementation of the O&M Plan.

The O&M Plan shall be submitted by the Grantee to the Grantor for review and approval by October 13, 2023. Upon Grantor's request, the O&M Plan shall be re-submitted containing all required modifications by the Grantee to the Grantor for review and approval. No activities related to BMP implementation shall be started until the O&M Plan is approved by the Grantor.

The Grantee shall design a sign, to be posted at the BMP sites, which acknowledges the participating agencies and identifies Section 319 of the Clean Water Act as a funding source of the project. The Grantee shall complete and submit a sign design to the Grantor for review and approval by October 13, 2023. Upon Grantor's request, the sign design shall be re-submitted containing all required modifications by the Grantee to the Grantor for

review and approval. The Grantee shall erect the sign prior to the installation of the BMP(s) and for a period thereafter as mutually agreed upon by the Grantee and the Grantor.

The Grantee shall secure any necessary permits prior to the implementation of the Design developed under Item 2 of Exhibit E of this Agreement. In the event that the Grantee does not own the entire project site, the Grantee shall enter into legally binding agreements with participating landowners to ensure that the BMPs are maintained as designed and that the O&M Plans are implemented for no less than 10 years from the implementation of the BMPs. The Grantee shall submit a draft of the agreement to the Grantor for review and approval by October 13, 2023. The Grantee shall submit a copy of the executed agreement(s) to the Grantor prior to the implementation of the BMP.

Implementation of the BMP Designs developed in accordance with Item 2 of Exhibit E of this Agreement must begin by May 15, 2024. In the event that construction and implementation of the Designs has not begun by May 15, 2024, the Grantee, or its Assigns, shall immediately discontinue all work on the Design implementation, unless an extension is requested by the Grantee and approved by the Grantor prior to April 15, 2024. In the event of such a discontinuation of work, limited costs incurred in association with the BMP Design will be eligible for reimbursement by the Grantor.

The Grantee shall complete the implementation of the BMPs by November 30, 2025. Upon completion of the BMPs, the Grantee shall complete and submit Part II of the BMP Documentation Form with all supporting documentation to the Grantor by January 30, 2026. Support documentation includes invoice and photographic documentation.

NEWSLETTERS AND SOCIAL MEDIA

3. The Grantee shall release periodic updates through existing newsletters (at least 4 articles) and social media (at least 4 posts) to inform the public about the Winfield Creek Stream Restoration Project. The newsletters and social media can provide detail about implementation of the specific practices and their benefits to improve water quality through the reduction of NPS pollution. The information can also include topics such as: the history of the site, NPS pollution, watersheds, and local watershed planning efforts, how BMPs can improve the water quality of Winfield Creek, or actions that the public can take to protect the creek.

The Grantee shall submit draft articles and social media posts to the Grantor for review and approval at least two weeks prior to the planned release dates. Upon Grantor's request, the draft articles and/or social media posts shall be re-submitted containing all required modifications by the Grantee to the Grantor for review and approval. The first article and social media shall be published by July 1, 2023. The final article and social media shall be published by the Grantee April 14, 2026.

EDUCATIONAL SIGNAGE

4. The Grantee shall create and install five (5) educational signs on the project site to inform the public about the Winfield Creek Stream Restoration Project. The signs should provide detail about implementation of the specific practices and their benefits to improve water quality through the reduction of NPS pollution. These signs can also include topics such as: the history of the site, NPS pollution, watersheds, and local watershed planning efforts, how BMPs can improve the water quality of Winfield Creek, or actions that the public can take to protect the creek.

The draft educational sign designs shall be completed and submitted by the Grantee to the Grantor by October 13, 2023. Upon grantor's request, the draft educational sign designs shall be resubmitted containing all required modifications by the Grantee for review and approval. The final educational sign designs shall be completed and submitted by the Grantee to the Grantor by January 13, 2024. All signs shall be installed by January 10, 2026.

PROJECT REPORT

5. The Grantee shall evaluate and prepare a report on the success of the Winfield Creek Stream Restoration Project in terms of water quality and NPS pollution control. The report shall document the grant agreement number, the project period, project title, tasks, implementation schedule, budget, obstacles and successes encountered during implementation of the project. For all BMP implementation developed under Item 2 of this Agreement, the report shall include pre and post conditions, pollutant load reduction amounts for sediment, phosphorus, and nitrogen, the type and location of practices, plans and specifications, the O & M Plan, a description of installation and construction techniques, and materials used (including plant species). The Draft Project Report shall be completed and submitted by the Grantee to the Grantor for review and approval by November 30, 2025. The Final Project Report shall be completed, and two (2) paper copies and one (1) electronic copy submitted by the Grantee to the Grantor by February 28, 2026.



Facilities Management Requisition Over \$30K

421 N. COUNTY FARM
ROAD
WHEATON, IL 60187
www.dupagecounty.gov

File #: FM-P-0042-25

Agenda Date: 9/16/2025

Agenda #: 9.A.

AWARDING RESOLUTION
ISSUED TO GENSERVE LLC
FOR SEMI-ANNUAL INSPECTION, PREVENTIVE MAINTENANCE,
AND EMERGENCY CALL-OUT SERVICES FOR CAMPUS
BACKUP EMERGENCY GENERATORS
FOR FACILITIES MANAGEMENT
(CONTRACT TOTAL NOT TO EXCEED \$138,832.00)

WHEREAS, bids have been taken and processed in accordance with County Board policy; and

WHEREAS, the Public Works Committee recommends County Board approval for the issuance of a contract to GenServe LLC, for semi-annual inspection, preventive maintenance, and emergency call-out services for campus emergency generators, for the two-year period November 1, 2025 through October 31, 2027, for Facilities Management.

NOW, THEREFORE BE IT RESOLVED, that County Contract, covering said for semi-annual inspection, preventive maintenance, and emergency call-out services for campus emergency generators, for the two-year period November 1, 2025 through October 31, 2027, be, and it is hereby approved for issuance of a contract by the Procurement Division to, GenServe LLC, 444 Randy Road, Carol Stream, IL 60188, for a total contract amount not to exceed \$138,832, per renewal option under bid award #23-099-FM. First and final option to renew. (\$97,920 for Facilities Management, \$15,000 for the Division of Transportation, \$9,912 for Stormwater, and \$16,000 for ETSB).

Enacted and approved this 23rd day of September, 2025 at Wheaton, Illinois.

DEBORAH A. CONROY, CHAIR
DU PAGE COUNTY BOARD

Attest: _____

JEAN KACZMAREK, COUNTY CLERK



Procurement Review Comprehensive Checklist
Procurement Services Division
This form must accompany all Purchase Order Requisitions

SECTION 1: DESCRIPTION

<i>General Tracking</i>		<i>Contract Terms</i>	
FILE ID#: 25-2012	RFP, BID, QUOTE OR RENEWAL #: 23-099-FM	INITIAL TERM WITH RENEWALS: 2 YRS + 1 X 2 YR TERM PERIOD	INITIAL TERM TOTAL COST: \$135,912.00
COMMITTEE: PUBLIC WORKS	TARGET COMMITTEE DATE: 09/16/2025	PROMPT FOR RENEWAL: 3 MONTHS	CONTRACT TOTAL COST WITH ALL RENEWALS: \$274,744.00
	CURRENT TERM TOTAL COST: \$138,832.00	MAX LENGTH WITH ALL RENEWALS: FOUR YEARS	CURRENT TERM PERIOD: FIRST RENEWAL
<i>Vendor Information</i>		<i>Department Information</i>	
VENDOR: GenServe LLC	VENDOR #: 41555	DEPT: Facilities Management	DEPT CONTACT NAME: Mary Ventrella
VENDOR CONTACT: Chris Rizzo	VENDOR CONTACT PHONE: 630-462-7770	DEPT CONTACT PHONE #: 630-407-5705	DEPT CONTACT EMAIL: mary.ventrella@dupagecounty.gov
VENDOR CONTACT EMAIL: chrisr@genserveinc.com	VENDOR WEBSITE:	DEPT REQ #:	

Overview

DESCRIPTION Identify scope of work, item(s) being purchased, total cost and type of procurement (i.e., lowest bid, RFP, renewal, sole source, etc.). Recommendation for the approval of a contract to GenServe LLC, for semi-annual inspection, preventive maintenance, and emergency call out service for campus backup emergency generators, for the two-year period November 1, 2025 through October 31, 2027, for a contract total amount not to exceed \$138,832 per renewal option under bid award #23-099-FM. First and final option to renew. (\$97,920 for Facilities Management, \$15,000 for the Division of Transportation, \$9,912 for Stormwater, and \$16,000 for ETSB)

JUSTIFICATION Summarize why this procurement is necessary and what objectives will be accomplished
Semi-annual inspections, routine preventive maintenance, and emergency call-out services is necessary to keep the campus fourteen (14), Stormwater's four (4), and the Sheriff's one (1) backup emergency generators in reliable working condition in the event of a power outage.

SECTION 2: DECISION MEMO REQUIREMENTS

DECISION MEMO NOT REQUIRED	Select an item from the following dropdown menu to identify why a Decision Memo (Section 3) is not required.
RENEWAL	
DECISION MEMO REQUIRED	Select an item from the following dropdown menu to identify why a Decision Memo (Section 3) is required.

SECTION 3: DECISION MEMO

SOURCE SELECTION	Describe method used to select source.
RECOMMENDATION AND TWO ALTERNATIVES	Describe staff recommendation and provide justification. Identify at least 2 other options to accomplish this request, including status quo, (i.e., take no action).

SECTION 4: SOLE SOURCE MEMO/JUSTIFICATION

JUSTIFICATION	Select an item from the following dropdown menu to justify why this is a sole source procurement.
NECESSITY AND UNIQUE FEATURES	Describe the product or services that are not available from other vendors. Explain necessary and unique features or services. Attach letters from manufacturer, letters from distributor, warranties, licenses, or patents as needed. Be specific.
MARKET TESTING	List and describe the last time the market has been tested on the applicability of the sole source. If it has not been tested over the last 12 months, explain why not.
AVAILABILITY	Describe steps taken to verify that these features are not available elsewhere. Included a detailed list of all products or services by brand/manufacturer examined and include names, phone numbers, and emails of people contacted.

SECTION 5: Purchase Requisition Information

<i>Send Purchase Order To:</i>		<i>Send Invoices To:</i>	
Vendor: GenServe LLC	Vendor#: 41555	Dept: Facilities Management	Division:
Attn: Chris Rizzo	Email: chrisr@genserveinc.com	Attn:	Email: FMAccountsPayable@dupagecounty.gov
Address: 444 Randy Road	City: Carol Stream	Address: 421 N. County Farm Road	City: Wheaton
State: IL	Zip: 6018	State: IL	Zip: 60187
Phone: 630-462-7770	Fax:	Phone: 630-407-5700	Fax: 630-407-5701
<i>Send Payments To:</i>		<i>Ship to:</i>	
Vendor: GenServe LLC	Vendor#: 41555	Dept: Facilities Management	Division:
Attn:	Email:	Attn:	Email:
Address: PO Box 23974	City: New York	Address: various locations	City: Wheaton
State: NY	Zip: 10087-3974	State: IL	Zip: 60187
Phone: 800-247-7215	Fax:	Phone:	Fax:
Shipping		Contract Dates	
Payment Terms: PER 50 ILCS 505/1	FOB: Destination	Contract Start Date (PO25): Nov 1, 2025	Contract End Date (PO25): Oct 31, 2027

Purchase Requisition Line Details											
LN	Qty	UOM	Item Detail (Product #)	Description	FY	Company	AU	Acct Code	Sub-Accts/ Activity Code	Unit Price	Extension
1	1	LO		Facilities Management	FY25	1000	1100	53300		1.00	1.00
2	1	LO		Division of Transportation	FY25	1500	3510	53300		5,000.00	5,000.00
3	1	LO		Emergency Telephone System Board (ETSB)	FY25	4000	5820	53300		1,500.00	1,500.00
4	1	LO		Stormwater	FY25	1600	3000	53300		0.00	0.00
5	1	LO		Facilities Management	FY26	1000	1100	53300		40,000.00	40,000.00
6	1	LO		Division of Transportation	FY26	1500	3510	53300		5,000.00	5,000.00
7	1	LO		Emergency Telephone System Board (ETSB)	FY26	4000	5820	53300		9,000.00	9,000.00
8	1	LO		Stormwater	FY26	1600	3000	53300		4,956.00	4,956.00
9	1	LO		Facilities Management	FY27	1000	1100	53300		57,919.00	57,919.00
10	1	LO		Division of Transportation	FY27	1500	3510	53300		5,000.00	5,000.00
11	1	LO		Emergency Telephone System Board (ETSB)	FY27	4000	5820	53300		5,500.00	5,500.00
12	1	LO		Stormwater	FY27	1600	3000	53300		4,956.00	4,956.00
<i>FY is required, ensure the correct FY is selected.</i>										Requisition Total	\$ 138,832.00

Comments	
HEADER COMMENTS	Provide comments for P020 and P025. Provide Semi-Annual Inspections, PM and Emergency Call out Service for campus backup emergency generators.
SPECIAL INSTRUCTIONS	Provide comments for Buyer or Approver (not for P020 and P025). Comments will not appear on PO. Send PO to Vendor, Mary Ventrella, Cathie Figlewski, Clara Gomez., Kathy Black Curcio, Sarah Hunn, and Eve Kraus.
INTERNAL NOTES	Provide comments for department internal use (not for P020 and P025). Comments will not appear on PO. Public Works Committee: 09/16/25 County Board: 09/23/25
APPROVALS	Department Head signature approval for procurements under \$15,000. Procurement Officer Approval for ETSB.



THE COUNTY OF DUPAGE
FINANCE - PROCUREMENT
SEMI-ANNUAL INSPECTION, PM, AND EMERGENCY CALL OUT BACKUP GENERATORS 23-099-FM
BID TABULATION

✓

				Genserve, LLC		Interstate Powersystems		Charles Equipment Energy Systems LLC.	
NO.	ITEM	UOM	QTY	PRICE	EXTENDED PRICE	PRICE	EXTENDED PRICE	PRICE	EXTENDED PRICE
Section 1 - Semi-Annual Inspection and Maintenance									
1	Unit 1 - Cummins	EA	4	\$ 413.00	\$ 1,652.00	\$ 401.25	\$ 1,605.00	\$ 503.50	\$ 2,014.00
2	Unit 2 - Onan/Cummins	EA	4	\$ 413.00	\$ 1,652.00	\$ 401.25	\$ 1,605.00	\$ 503.50	\$ 2,014.00
3	Unit 3 - Cummins	EA	4	\$ 413.00	\$ 1,652.00	\$ 401.25	\$ 1,605.00	\$ 503.50	\$ 2,014.00
4	Unit 4 - Caterpillar	EA	4	\$ 413.00	\$ 1,652.00	\$ 401.25	\$ 1,605.00	\$ 503.50	\$ 2,014.00
5	Unit 5 - Perkins	EA	4	\$ 413.00	\$ 1,652.00	\$ 401.25	\$ 1,605.00	\$ 503.50	\$ 2,014.00
6	Unit 6 - Caterpillar "A"	EA	4	\$ 413.00	\$ 1,652.00	\$ 401.25	\$ 1,605.00	\$ 503.50	\$ 2,014.00
7	Unit 7 - Caterpillar "B"	EA	4	\$ 413.00	\$ 1,652.00	\$ 401.25	\$ 1,605.00	\$ 503.50	\$ 2,014.00
8	Unit 8 - Caterpillar	EA	4	\$ 413.00	\$ 1,652.00	\$ 401.25	\$ 1,605.00	\$ 503.50	\$ 2,014.00
9	Unit 9 - Kohler	EA	4	\$ 413.00	\$ 1,652.00	\$ 401.25	\$ 1,605.00	\$ 503.50	\$ 2,014.00
10	Unit 10 - Kohler	EA	4	\$ 413.00	\$ 1,652.00	\$ 401.25	\$ 1,605.00	\$ 503.50	\$ 2,014.00
11	Unit 11 - Allis Chalmers	EA	4	\$ 413.00	\$ 1,652.00	\$ 401.25	\$ 1,605.00	\$ 503.50	\$ 2,014.00
12	Unit 12 - Caterpillar	EA	4	\$ 413.00	\$ 1,652.00	\$ 401.25	\$ 1,605.00	\$ 503.50	\$ 2,014.00
13	Unit 13 - Olympian	EA	4	\$ 413.00	\$ 1,652.00	\$ 267.50	\$ 1,070.00	\$ 503.50	\$ 2,014.00
14	Unit 14 - Onam	EA	4	\$ 413.00	\$ 1,652.00	\$ 267.50	\$ 1,070.00	\$ 503.50	\$ 2,014.00
15	Unit 15 - Cummins	EA	4	\$ 413.00	\$ 1,652.00	\$ 401.25	\$ 1,605.00	\$ 503.50	\$ 2,014.00
Section 1 - Alternate Semi-Annual Inspection and Maintenance									
16	Alternate - Unit16	EA	4	\$ 413.00	\$ 1,652.00	\$ 267.50	\$ 1,070.00	\$ 503.50	\$ 2,014.00
17	Alternate - Unit 17 Cummins	EA	4	\$ 413.00	\$ 1,652.00	\$ 401.25	\$ 1,605.00	\$ 503.50	\$ 2,014.00
18	Alternate - Unit 18 US Motor	EA	4	\$ 413.00	\$ 1,652.00	\$ 401.25	\$ 1,605.00	\$ 503.50	\$ 2,014.00
19	Alternate - Unit 19 Kohler	EA	4	\$ 413.00	\$ 1,652.00	\$ 267.50	\$ 1,070.00	\$ 503.50	\$ 2,014.00
20	Alternate - Unit 20 Kohler	EA	4	\$ 413.00	\$ 1,652.00	\$ 267.50	\$ 1,070.00	\$ 503.50	\$ 2,014.00
Section 2 - Additional Services Including Labor Total									
Unit 1 - Cummins									

				Genserve, LLC		Interstate Powersystems		Charles Equipment Energy Systems LLC.		
NO.	ITEM	UOM	QTY	PRICE	EXTENDED PRICE	PRICE	EXTENDED PRICE	PRICE	EXTENDED PRICE	
21	Complete system Infrared Inspection engine to transfer switch					\$ 25.00		\$ 267.50		\$ 232.50
	Emission Test					\$ 25.00		\$ 267.50		\$ 155.00
	Mega ohm meter Test of Strator, Rotor and Exciter					\$ 25.00		\$ 267.50		\$ 620.00
	Oil and Filter Change					\$ 484.00		\$ 1,476.74		\$ 1,094.65
	Fuel Filters					\$ 40.00		\$ 187.89		\$ 173.20
	Anti-Freeze Test					\$ 75.00		\$ 45.89		\$ 38.25
	Lube Oil Test					\$ 50.00		\$ 41.83		\$ 35.85
	Fuel Sample Test					\$ 225.00		\$ 68.43		\$ 272.25
	4-hour Load Blank Test					\$ 1,091.00		\$ 1,277.50		\$ 1,230.00
	Single hour Load Blank Test			\$ 645.00		\$ 876.25		\$ 765.00		
	Vibration Test					\$ 25.00		\$ 133.75		\$ 310.00
	Flush, Drain, and Fill Coolant					\$ 1,634.00		\$ 901.83		\$ 1,425.50
	Valve Clearance					\$ 25.00		\$ 1,031.11		\$ 820.00
	Torque Bolts					\$ 25.00		\$ 133.75		\$ 310.00
	Replace Belts					\$ 865.00		\$ 733.47		\$ 519.16
	Replace Air Filters					\$ 396.00		\$ 298.21		\$ 163.37
Unit 2 - Onan/Cummins										
22	Complete system Infrared Inspection engine to transfer switch					\$ 25.00		\$ 267.50		\$ 232.50
	Emission Test					\$ 25.00		\$ 267.50		\$ 155.00
	Mega ohm meter Test of Strator, Rotor and Exciter					\$ 25.00		\$ 401.25		\$ 620.00
	Oil and Filter Change					\$ 537.00		\$ 1,234.96		\$ 470.40
	Fuel Filters					\$ 36.00		\$ 157.15		\$ 51.83
	Anti-Freeze Test					\$ 75.00		\$ 45.89		\$ 38.50
	Lube Oil Test					\$ 50.00		\$ 41.83		\$ 35.85
	Fuel Sample Test					\$ 225.00		\$ 68.43		\$ 272.25
	4-hour Load Blank Test					\$ 967.00		\$ 2,200.00		\$ 1,005.00
	Single hour Load Blank Test			\$ 483.00		\$ 1,685.00		\$ 540.00		
	Vibration Test					\$ 25.00		\$ 133.75		\$ 310.00
	Flush, Drain, and Fill Coolant					\$ 915.00		\$ 1,133.57		\$ 349.90
	Valve Clearance					\$ 25.00		\$ 581.93		\$ 430.00
	Torque Bolts					\$ 25.00		\$ 267.50		\$ 155.00

				Genserve, LLC		Interstate Powersystems		Charles Equipment Energy Systems LLC.	
NO.	ITEM	UOM	QTY	PRICE	EXTENDED PRICE	PRICE	EXTENDED PRICE	PRICE	EXTENDED PRICE
	Replace Belts				\$ 220.00		\$ 903.90		\$ 359.76
	Replace Air Filters				\$ 75.00		\$ 188.68		\$ 42.67
Unit 3 - Cummins									
23	Complete system Infrared Inspection engine to transfer switch				\$ 25.00		\$ 267.50		\$ 232.50
	Emission Test				\$ 25.00		\$ 267.50		\$ 155.00
	Mega ohm meter Test of Strator, Rotor and Exciter				\$ 25.00		\$ 267.50		\$ 620.00
	Oil and Filter Change				\$ 645.00		\$ 1,464.94		\$ 996.74
	Fuel Filters				\$ 28.00		\$ 208.85		\$ 50.15
	Anti-Freeze Test				\$ 75.00		\$ 45.89		\$ 38.50
	Lube Oil Test				\$ 50.00		\$ 41.83		\$ 35.85
	Fuel Sample Test				\$ 225.00		\$ 68.43		\$ 272.25
	4-hour Load Blank Test				\$ 1,021.00		\$ 1,427.50		\$ 1,230.00
	Single hour Load Blank Test			\$ 623.00		\$ 1,026.25		\$ 765.00	
	Vibration Test				\$ 25.00		\$ 133.75		\$ 310.00
	Flush, Drain, and Fill Coolant				\$ 1,211.00		\$ 647.47		\$ 770.82
	Valve Clearance				\$ 25.00		\$ 614.14		\$ 620.00
	Torque Bolts				\$ 25.00		\$ 133.75		\$ 155.00
	Replace Belts				\$ 182.00		\$ 560.56		\$ 765.00
	Replace Air Filters				\$ 137.00		\$ 219.71		\$ 90.26
Unit 4 - Caterpillar									
24	Complete system Infrared Inspection engine to transfer switch				\$ 25.00		\$ 267.50		\$ 232.50
	Emission Test				\$ 25.00		\$ 267.50		\$ 155.00
	Mega ohm meter Test of Strator, Rotor and Exciter				\$ 25.00		\$ 267.50		\$ 620.00
	Oil and Filter Change				\$ 1,575.00		\$ 2,096.67		\$ 1,797.37
	Fuel Filters				\$ 177.00		\$ 229.01		\$ 234.65
	Anti-Freeze Test				\$ 75.00		\$ 45.89		\$ 38.50
	Lube Oil Test				\$ 50.00		\$ 41.83		\$ 35.85
	Fuel Sample Test				\$ 225.00		\$ 68.43		\$ 272.25
	4-hour Load Blank Test				\$ 1,129.00		\$ 1,251.25		\$ 1,212.50
	Single hour Load Blank Test			\$ 752.00		\$ 850.00		\$ 912.50	
	Vibration Test				\$ 25.00		\$ 133.75		\$ 310.00

				Genserve, LLC		Interstate Powersystems		Charles Equipment Energy Systems LLC.	
NO.	ITEM	UOM	QTY	PRICE	EXTENDED PRICE	PRICE	EXTENDED PRICE	PRICE	EXTENDED PRICE
	Flush, Drain, and Fill Coolant				\$ 1,612.00		\$ 1,342.33		\$ 1,717.16
	Valve Clearance				\$ 25.00		\$ 535.00		\$ 720.00
	Torque Bolts				\$ 25.00		\$ 133.75		\$ 155.00
	Replace Belts				\$ 503.00		\$ 702.66		\$ 635.45
	Replace Air Filters				\$ 209.00		\$ 376.61		\$ 231.38
Unit 5 - Perkins									
25	Complete system Infrared Inspection engine to transfer switch				\$ 25.00		\$ 267.50		\$ 232.50
	Emission Test				\$ 25.00		\$ 267.50		\$ 155.00
	Mega ohm meter Test of Strator, Rotor and Exciter				\$ 25.00		\$ 267.50		\$ 620.00
	Oil and Filter Change				\$ 1,575.00		\$ 1,090.47		\$ 622.32
	Fuel Filters				\$ 35.00		\$ 217.01		\$ 108.03
	Anti-Freeze Test				\$ 75.00		\$ 45.89		\$ 38.50
	Lube Oil Test				\$ 50.00		\$ 41.83		\$ 35.85
	Fuel Sample Test				\$ 225.00		\$ 68.43		\$ 272.25
	4-hour Load Blank Test				\$ 1,129.00		\$ 1,296.25		\$ 1,180.00
	Single hour Load Blank Test			\$ 752.00		\$ 895.00		\$ 870.00	
	Vibration Test				\$ 25.00		\$ 133.75		\$ 310.00
	Flush, Drain, and Fill Coolant				\$ 913.00		\$ 699.16		\$ 775.61
	Valve Clearance				\$ 25.00		\$ 683.66		\$ 632.00
	Torque Bolts				\$ 25.00		\$ 133.75		\$ 155.00
	Replace Belts				\$ 108.00		\$ 626.31		\$ 562.95
	Replace Air Filters				\$ 56.00		\$ 256.85		\$ 128.18
Unit 6 - Caterpillar									
26	Complete system Infrared Inspection engine to transfer switch				\$ 25.00		\$ 267.50		\$ 620.00
	Emission Test				\$ 25.00		\$ 267.50		\$ 155.00
	Mega ohm meter Test of Strator, Rotor and Exciter				\$ 25.00		\$ 401.25		\$ 620.00
	Oil and Filter Change				\$ 1,575.00		\$ 2,568.63		\$ 1,893.63
	Fuel Filters				\$ 101.00		\$ 150.88		\$ 57.23
	Anti-Freeze Test				\$ 75.00		\$ 45.89		\$ 38.50
	Lube Oil Test				\$ 50.00		\$ 41.83		\$ 35.85
	Fuel Sample Test				\$ 225.00		\$ 68.43		\$ 272.25

				Genserve, LLC		Interstate Powersystems		Charles Equipment Energy Systems LLC.	
NO.	ITEM	UOM	QTY	PRICE	EXTENDED PRICE	PRICE	EXTENDED PRICE	PRICE	EXTENDED PRICE
26	4-hour Load Blank Test				\$ 1,290.00		\$ 1,732.50		\$ 2,285.00
	Single hour Load Blank Test			\$ 940.00		\$ 1,197.50		\$ 1,355.00	
	Vibration Test				\$ 25.00		\$ 133.75		\$ 310.00
	Flush, Drain, and Fill Coolant				\$ 2,064.00		\$ 1,877.33		\$ 2,341.00
	Valve Clearance				\$ 25.00		\$ 682.70		\$ 1,117.57
	Torque Bolts				\$ 25.00		\$ 267.50		\$ 155.00
	Replace Belts				\$ 930.00		\$ 968.79		\$ 1,205.01
	Replace Air Filters				\$ 396.00		\$ 376.72		\$ 246.43
Unit 7 - Caterpillar Engineering									
27	Complete system Infrared Inspection engine to transfer switch				\$ 25.00		\$ 267.50		\$ 620.00
	Emission Test				\$ 25.00		\$ 267.50		\$ 155.00
	Mega ohm meter Test of Strator, Rotor and Exciter				\$ 25.00		\$ 401.25		\$ 620.00
	Oil and Filter Change				\$ 1,575.00		\$ 2,568.63		\$ 1,893.63
	Fuel Filters				\$ 112.00		\$ 150.88		\$ 57.23
	Anti-Freeze Test				\$ 75.00		\$ 45.89		\$ 38.57
	Lube Oil Test				\$ 50.00		\$ 41.83		\$ 35.85
	Fuel Sample Test				\$ 225.00		\$ 68.43		\$ 272.25
	4-hour Load Blank Test				\$ 1,263.00		\$ 1,732.50		\$ 2,285.00
	Single hour Load Blank Test			\$ 940.00		\$ 1,197.50		\$ 1,355.00	
	Vibration Test				\$ 25.00		\$ 133.75		\$ 310.00
	Flush, Drain, and Fill Coolant				\$ 2,064.00		\$ 1,877.33		\$ 2,341.00
	Valve Clearance				\$ 25.00		\$ 682.70		\$ 1,117.57
	Torque Bolts				\$ 25.00		\$ 267.50		\$ 155.00
	Replace Belts				\$ 930.00		\$ 968.79		\$ 1,205.01
	Replace Air Filters				\$ 405.00		\$ 376.72		\$ 246.43
Unit 8 - Caterpillar									
	Complete system Infrared Inspection engine to transfer switch				\$ 25.00		\$ 267.50		\$ 620.00
	Emission Test				\$ 25.00		\$ 267.50		\$ 155.00
	Mega ohm meter Test of Strator, Rotor and Exciter				\$ 25.00		\$ 267.50		\$ 620.00
	Oil and Filter Change				\$ 725.00		\$ 1,330.27		\$ 895.10
	Fuel Filters				\$ 54.00		\$ 168.01		\$ 114.46

				Genserve, LLC		Interstate Powersystems		Charles Equipment Energy Systems LLC.	
NO.	ITEM	UOM	QTY	PRICE	EXTENDED PRICE	PRICE	EXTENDED PRICE	PRICE	EXTENDED PRICE
28	Anti-Freeze Test				\$ 75.00		\$ 45.89		\$ 38.57
	Lube Oil Test				\$ 50.00		\$ 41.83		\$ 35.85
	Fuel Sample Test				\$ 225.00		\$ 68.43		\$ 272.25
	4-hour Load Blank Test				\$ 994.00		\$ 1,090.00		\$ 1,415.00
	Single hour Load Blank Test			\$ 645.00		\$ 688.75		\$ 795.00	
	Vibration Test				\$ 25.00		\$ 133.75		\$ 310.00
	Flush, Drain, and Fill Coolant				\$ 1,075.00		\$ 1,342.33		\$ 1,638.50
	Valve Clearance				\$ 25.00		\$ 615.57		\$ 820.00
	Torque Bolts				\$ 25.00		\$ 133.75		\$ 155.00
	Replace Belts				\$ 107.00		\$ 701.29		\$ 504.79
	Replace Air Filters				\$ 124.00		\$ 419.46		\$ 205.66
Unit 9 - Kohler									
29	Complete system Infrared Inspection engine to transfer switch				\$ 25.00		\$ 267.50		\$ 232.50
	Emission Test				\$ 25.00		\$ 267.50		\$ 155.00
	Mega ohm meter Test of Strator, Rotor and Exciter				\$ 25.00		\$ 267.50		\$ 620.00
	Oil and Filter Change				\$ 392.00		\$ 1,095.01		\$ 477.47
	Fuel Filters				\$ 26.00		\$ 152.49		\$ 98.74
	Anti-Freeze Test				\$ 75.00		\$ 45.89		\$ 38.57
	Lube Oil Test				\$ 50.00		\$ 41.83		\$ 35.85
	Fuel Sample Test				\$ 225.00		\$ 68.43		\$ 272.25
	4-hour Load Blank Test				\$ 1,021.00		\$ 977.50		\$ 1,030.00
	Single hour Load Blank Test			\$ 645.00		\$ 576.25		\$ 565.00	
	Vibration Test				\$ 25.00		\$ 133.75		\$ 310.00
	Flush, Drain, and Fill Coolant				\$ 591.00		\$ 737.21		\$ 1,050.00
	Valve Clearance				\$ 25.00		\$ 533.10		\$ 630.80
	Torque Bolts				\$ 25.00		\$ 133.75		\$ 155.00
	Replace Belts				\$ 376.00		\$ 595.86		\$ 493.07
	Replace Air Filters				\$ 155.00		\$ 255.68		\$ 35.92
Unit 10 - Kohler									
	Complete system Infrared Inspection engine to transfer switch				\$ 25.00		\$ 267.50		\$ 232.50
	Emission Test				\$ 25.00		\$ 267.50		\$ 155.00

				Genserve, LLC		Interstate Powersystems		Charles Equipment Energy Systems LLC.		
NO.	ITEM	UOM	QTY	PRICE	EXTENDED PRICE	PRICE	EXTENDED PRICE	PRICE	EXTENDED PRICE	
30	Mega ohm meter Test of Strator, Rotor and Exciter					\$ 25.00		\$ 267.50		\$ 620.00
	Oil and Filter Change					\$ 392.00		\$ 1,057.30		\$ 436.50
	Fuel Filters					\$ 26.00		\$ 152.49		\$ 98.74
	Anti-Freeze Test					\$ 75.00		\$ 45.89		\$ 38.57
	Lube Oil Test					\$ 50.00		\$ 41.83		\$ 35.85
	Fuel Sample Test					\$ 225.00		\$ 68.43		\$ 272.25
	4-hour Load Blank Test					\$ 1,021.00		\$ 1,015.00		\$ 1,055.00
	Single hour Load Blank Test			\$ 645.00		\$ 613.75		\$ 590.00		
	Vibration Test					\$ 25.00		\$ 133.75		\$ 310.00
	Flush, Drain, and Fill Coolant					\$ 591.00		\$ 737.21		\$ 1,050.00
	Valve Clearance					\$ 25.00		\$ 563.11		\$ 662.10
	Torque Bolts					\$ 25.00		\$ 133.75		\$ 155.00
	Replace Belts					\$ 376.00		\$ 724.96		\$ 521.14
	Replace Air Filters					\$ 155.00		\$ 289.85		\$ 167.08
Unit 11 - Allis Chalmers Engine										
31	Complete system Infrared Inspection engine to transfer switch					\$ 25.00		\$ 267.50		\$ 232.50
	Emission Test					\$ 25.00		\$ 267.50		\$ 155.00
	Mega ohm meter Test of Strator, Rotor and Exciter					\$ 25.00		\$ 267.50		\$ 620.00
	Oil and Filter Change					\$ 522.00		\$ 1,189.11		\$ 437.28
	Fuel Filters					\$ 26.00		\$ 152.24		\$ 99.79
	Anti-Freeze Test					\$ 75.00		\$ 45.89		\$ 38.57
	Lube Oil Test					\$ 50.00		\$ 41.83		\$ 35.85
	Fuel Sample Test					\$ 225.00	\$ 68.43	\$ 272.50		
	4-hour Load Blank Test					\$ 1,021.00	\$ 1,015.00	\$ 1,055.00		
	Single hour Load Blank Test			\$ 645.00		\$ 613.75		\$ 590.00		
	Vibration Test					\$ 25.00		\$ 133.75		\$ 310.00
	Flush, Drain, and Fill Coolant					\$ 591.00		\$ 1,113.11		\$ 1,050.00
	Valve Clearance					\$ 25.00		\$ 577.86		\$ 620.00
	Torque Bolts					\$ 25.00		\$ 133.75		\$ 155.00
Replace Belts					\$ 376.00	\$ 655.47		\$ 510.00		
Replace Air Filters					\$ 155.00	\$ 419.46		\$ 115.33		

				Genserve, LLC		Interstate Powersystems		Charles Equipment Energy Systems LLC.	
NO.	ITEM	UOM	QTY	PRICE	EXTENDED PRICE	PRICE	EXTENDED PRICE	PRICE	EXTENDED PRICE
Unit 12 - Caterpillar									
32	Complete system Infrared Inspection engine to transfer switch				\$ 25.00		\$ 267.50		\$ 232.50
	Emission Test				\$ 25.00		\$ 267.50		\$ 155.00
	Mega ohm meter Test of Strator, Rotor and Exciter				\$ 25.00		\$ 267.50		\$ 620.00
	Oil and Filter Change				\$ 553.00		\$ 938.43		\$ 433.08
	Fuel Filters				\$ 48.00		\$ 148.28		\$ 62.06
	Anti-Freeze Test				\$ 75.00		\$ 45.89		\$ 38.57
	Lube Oil Test				\$ 50.00		\$ 41.83		\$ 35.85
	Fuel Sample Test				\$ 225.00		\$ 68.43		\$ 272.25
	4-hour Load Blank Test				\$ 887.00		\$ 921.25		\$ 980.00
	Single hour Load Blank Test			\$ 376.00		\$ 520.00		\$ 515.00	
	Vibration Test				\$ 25.00		\$ 133.75		\$ 310.00
	Flush, Drain, and Fill Coolant				\$ 591.00		\$ 676.99		\$ 757.50
	Valve Clearance				\$ 25.00		\$ 556.54		\$ 682.20
	Torque Bolts				\$ 25.00		\$ 133.75		\$ 155.00
	Replace Belts				\$ 376.00		\$ 582.31		\$ 400.54
	Replace Air Filters				\$ 116.00		\$ 177.12		\$ 44.52
Unit 13 - Olympian									
33	Complete system Infrared Inspection engine to transfer switch				\$ 25.00		\$ 267.50		\$ 232.50
	Emission Test				\$ 25.00		\$ 267.50		\$ 155.00
	Mega ohm meter Test of Strator, Rotor and Exciter				\$ 25.00		\$ 267.50		\$ 620.00
	Oil and Filter Change				\$ 322.00		\$ 580.20		\$ 324.41
	Fuel Filters				\$ 54.00		N/A		N/A
	Anti-Freeze Test				\$ 75.00		\$ 45.89		\$ 38.57
	Lube Oil Test				\$ 50.00		\$ 41.83		\$ 35.85
	Fuel Sample Test				\$ 225.00		\$ 68.43		N/A
	4-hour Load Blank Test				\$ 806.00		\$ 713.75		\$ 797.00
	Single hour Load Blank Test			\$ 322.00		\$ 312.50		\$ 409.50	
	Vibration Test				\$ 25.00		\$ 133.75		\$ 310.00
	Flush, Drain, and Fill Coolant				\$ 381.00		\$ 640.19		\$ 390.10
	Valve Clearance				\$ 25.00		\$ 301.06		\$ 476.25

				Genserve, LLC		Interstate Powersystems		Charles Equipment Energy Systems LLC.	
NO.	ITEM	UOM	QTY	PRICE	EXTENDED PRICE	PRICE	EXTENDED PRICE	PRICE	EXTENDED PRICE
	Torque Bolts				\$ 25.00		\$ 133.75		\$ 155.00
	Replace Belts				\$ 327.00		\$ 310.36		\$ 333.95
	Replace Air Filters				\$ 113.00		\$ 176.61		\$ 22.98
Unit 14 - Onan									
34	Complete system Infrared Inspection engine to transfer switch				\$ 25.00		\$ 267.50		\$ 232.50
	Emission Test				\$ 25.00		\$ 267.50		\$ 155.00
	Mega ohm meter Test of Strator, Rotor and Exciter				\$ 25.00		\$ 267.50		\$ 310.00
	Oil and Filter Change				\$ 284.00		\$ 575.50		\$ 192.98
	Fuel Filters				\$ 38.00		N/A		N/A
	Anti-Freeze Test				\$ 75.00		\$ 45.89		N/A
	Lube Oil Test				\$ 50.00		\$ 41.83		\$ 35.85
	Fuel Sample Test				\$ 225.00		\$ 68.43		N/A
	4-hour Load Blank Test				\$ 806.00		\$ 708.75		\$ 790.00
	Single hour Load Blank Test			\$ 322.00		\$ 307.50		\$ 465.00	
	Vibration Test				\$ 25.00		\$ 133.75		\$ 310.00
	Flush, Drain, and Fill Coolant				N/A		\$ 535.00		N/A
	Valve Clearance				\$ 25.00		\$ 296.04		\$ 175.00
	Torque Bolts				\$ 25.00		\$ 133.75		\$ 155.00
	Replace Belts				\$ 198.00		\$ 310.36		N/A
	Replace Air Filters				\$ 75.00		\$ 180.42		\$ 47.89
Unit 15 - Cummins									
35	Complete system Infrared Inspection engine to transfer switch				\$ 25.00		\$ 267.50		\$ 232.50
	Emission Test				\$ 25.00		\$ 267.50		\$ 155.00
	Mega ohm meter Test of Strator, Rotor and Exciter				\$ 25.00		\$ 267.50		\$ 310.00
	Oil and Filter Change				\$ 387.00		\$ 937.50		\$ 430.34
	Fuel Filters				\$ 26.00		\$ 156.12		\$ 139.46
	Anti-Freeze Test				\$ 75.00		\$ 45.89		\$ 38.57
	Lube Oil Test				\$ 50.00		\$ 41.83		\$ 35.85
	Fuel Sample Test				\$ 225.00		\$ 68.43		\$ 272.25
	4-hour Load Blank Test				\$ 806.00		\$ 927.50		\$ 980.00
	Single hour Load Blank Test			\$ 322.00		\$ 526.25		\$ 515.00	

				Genserve, LLC		Interstate Powersystems		Charles Equipment Energy Systems LLC.	
NO.	ITEM	UOM	QTY	PRICE	EXTENDED PRICE	PRICE	EXTENDED PRICE	PRICE	EXTENDED PRICE
	Vibration Test				\$ 25.00		\$ 133.75		\$ 310.00
	Flush, Drain, and Fill Coolant				\$ 306.00		\$ 651.59		\$ 855.00
	Valve Clearance				\$ 25.00		\$ 595.61		\$ 378.50
	Torque Bolts				\$ 25.00		\$ 133.75		\$ 155.00
	Replace Belts				\$ 188.00		\$ 589.36		\$ 364.42
	Replace Air Filters				\$ 112.00		\$ 197.12		\$ 66.54
Section 2 - Alternate Additional Services Including Labor Total									
Unit 16 - Spectrum / Detroit Diesel									
36	Complete system Infrared Inspection engine to transfer switch				\$ 25.00		\$ 267.50		\$ 232.50
	Emission Test				\$ 25.00		\$ 267.50		\$ 155.00
	Mega ohm meter Test of Strator, Rotor and Exciter				\$ 25.00		\$ 267.50		\$ 620.00
	Oil and Filter Change				\$ 258.00		\$ 596.00		\$ 445.34
	Fuel Filters				N/A		N/A		N/A
	Anti-Freeze Test				\$ 75.00		\$ 45.89		\$ 38.57
	Lube Oil Test				\$ 50.00		\$ 41.83		\$ 35.85
	Fuel Sample Test				\$ 225.00		\$ 68.43		N/A
	4-hour Load Blank Test				\$ 913.00		\$ 748.75		\$ 907.50
	Single hour Load Blank Test			\$ 349.00		\$ 347.50		\$ 597.50	
	Vibration Test				\$ 25.00		\$ 133.75		\$ 310.00
	Flush, Drain, and Fill Coolant				\$ 306.00		\$ 642.07		\$ 517.10
	Valve Clearance				\$ 25.00		\$ 304.30		\$ 620.00
	Torque Bolts				\$ 25.00		\$ 133.75		\$ 155.00
	Replace Belts				\$ 220.00		\$ 364.14		\$ 409.04
	Replace Air Filters				\$ 65.00		\$ 176.71		\$ 39.72
Unit 17 - Cummins Natural Gas									
	Complete system Infrared Inspection engine to transfer switch				\$ 25.00		\$ 267.50		\$ 232.50
	Emission Test				\$ 25.00		\$ 267.50		\$ 155.00
	Mega ohm meter Test of Strator, Rotor and Exciter				\$ 25.00		\$ 267.50		\$ 620.00
	Oil and Filter Change				\$ 279.00		\$ 1,200.14		\$ 563.98
	Fuel Filters				N/A		\$ 133.75		N/A
	Anti-Freeze Test				\$ 75.00		\$ 45.89		\$ 38.57

				Genserve, LLC		Interstate Powersystems		Charles Equipment Energy Systems LLC.	
NO.	ITEM	UOM	QTY	PRICE	EXTENDED PRICE	PRICE	EXTENDED PRICE	PRICE	EXTENDED PRICE
37	Lube Oil Test				\$ 50.00		\$ 41.83		\$ 35.85
	Fuel Sample Test				\$ 225.00		\$ 68.43		N/A
	4-hour Load Blank Test				\$ 1,053.00		\$ 952.50		\$ 992.50
	Single hour Load Blank Test			\$ 618.00		\$ 551.25		\$ 745.00	
	Vibration Test				\$ 25.00		\$ 133.75		\$ 310.00
	Flush, Drain, and Fill Coolant				\$ 591.00		\$ 613.53		\$ 775.50
	Valve Clearance				\$ 25.00		\$ 645.21		\$ 674.05
	Torque Bolts				\$ 25.00		\$ 133.75		\$ 155.00
	Replace Belts				\$ 220.00		\$ 597.79		\$ 470.53
	Replace Air Filters				\$ 65.00		\$ 276.61		\$ 193.23
Unit 18 - US Motor									
38	Complete system Infrared Inspection engine to transfer switch				\$ 25.00		\$ 267.50		\$ 232.50
	Emission Test				\$ 25.00		\$ 267.50		\$ 155.00
	Mega ohm meter Test of Strator, Rotor and Exciter				\$ 25.00		\$ 267.50		\$ 620.00
	Oil and Filter Change				\$ 349.00		\$ 802.50		\$ 622.50
	Fuel Filters				\$ 91.00		\$ 133.75		\$ 101.52
	Anti-Freeze Test				\$ 75.00		\$ 45.89		\$ 38.57
	Lube Oil Test				\$ 50.00		\$ 41.83		\$ 35.85
	Fuel Sample Test				\$ 225.00		\$ 68.43		\$ 272.25
	4-hour Load Blank Test				\$ 1,053.00		\$ 907.50		\$ 815.00
	Single hour Load Blank Test			\$ 376.00		\$ 506.25		\$ 582.50	
	Vibration Test				\$ 25.00		\$ 133.75		\$ 310.00
	Flush, Drain, and Fill Coolant				\$ 483.00		\$ 613.53		\$ 594.60
	Valve Clearance				\$ 25.00		\$ 645.21		\$ 479.68
	Torque Bolts				\$ 25.00		\$ 133.75		\$ 155.00
	Replace Belts				\$ 188.00		\$ 597.79		\$ 369.46
	Replace Air Filters				\$ 65.00		\$ 276.61		\$ 198.00
Unit 19 - Kohler									
	Complete system Infrared Inspection engine to transfer switch				\$ 25.00		\$ 267.50		\$ 232.50
	Emission Test				\$ 25.00		\$ 267.50		\$ 155.00
	Mega ohm meter Test of Strator, Rotor and Exciter				\$ 25.00		\$ 267.50		\$ 620.00

				Genserve, LLC		Interstate Powersystems		Charles Equipment Energy Systems LLC.	
NO.	ITEM	UOM	QTY	PRICE	EXTENDED PRICE	PRICE	EXTENDED PRICE	PRICE	EXTENDED PRICE
39	Oil and Filter Change				\$ 279.00		\$ 595.66		\$ 353.87
	Fuel Filters				N/A		N/A		N/A
	Anti-Freeze Test				\$ 75.00		\$ 45.89		\$ 38.57
	Lube Oil Test				\$ 50.00		\$ 41.83		\$ 35.85
	Fuel Sample Test				\$ 225.00		\$ 68.43		N/A
	4-hour Load Blank Test				\$ 1,053.00		\$ 723.75		\$ 805.00
	Single hour Load Blank Test			\$ 322.00		\$ 322.50		\$ 495.00	
	Vibration Test				\$ 25.00		\$ 133.75		\$ 310.00
	Flush, Drain, and Fill Coolant				\$ 483.00		\$ 642.07		\$ 585.90
	Valve Clearance				\$ 25.00		\$ 314.23		\$ 410.00
	Torque Bolts				\$ 25.00		\$ 133.75		\$ 155.00
	Replace Belts				\$ 107.00		\$ 295.64		\$ 343.37
	Replace Air Filters				\$ 161.00		\$ 146.44		\$ 33.38
Unit 20 - Kohler									
40	Complete system Infrared Inspection engine to transfer switch				\$ 25.00		\$ 267.50		\$ 232.50
	Emission Test				\$ 25.00		\$ 267.50		\$ 155.00
	Mega ohm meter Test of Strator, Rotor and Exciter				\$ 25.00		\$ 267.50		\$ 620.00
	Oil and Filter Change				\$ 279.00		\$ 595.66		\$ 431.37
	Fuel Filters				N/A		\$ 133.75		N/A
	Anti-Freeze Test				\$ 75.00		\$ 45.89		\$ 38.57
	Lube Oil Test				\$ 50.00		\$ 41.83		\$ 35.85
	Fuel Sample Test				\$ 225.00		\$ 68.43		\$ 272.25
	4-hour Load Blank Test				\$ 1,053.00		\$ 723.75		\$ 900.00
	Single hour Load Blank Test			\$ 349.00		\$ 322.50		\$ 492.50	
	Vibration Test				\$ 25.00		\$ 133.75		\$ 310.00
	Flush, Drain, and Fill Coolant				\$ 483.00		\$ 642.07		\$ 594.60
	Valve Clearance				\$ 25.00		\$ 314.23		\$ 310.00
	Torque Bolts				\$ 25.00		\$ 133.75		\$ 155.00
	Replace Belts				\$ 188.00		\$ 295.64		\$ 409.04
	Replace Air Filters				\$ 65.00		\$ 146.44		\$ 39.72

				Genserve, LLC		Interstate Powersystems		Charles Equipment Energy Systems LLC.	
NO.	ITEM	UOM	QTY	PRICE	EXTENDED PRICE	PRICE	EXTENDED PRICE	PRICE	EXTENDED PRICE
SECTION 3									
Labor Rates for Services in Addition to those Listed Under Section 2.									
41	Hourly Rates - Normal Hours M - F 7:00 am - 4:00 pm	HR	48	\$ 165.00	\$ 7,920.00	\$ 140.00	\$ 6,720.00	\$ 160.00	\$ 7,680.00
42	Hourly Rates - Saturday and After Normal Hours M - F	HR	16	\$ 247.00	\$ 3,952.00	\$ 210.00	\$ 3,360.00	\$ 235.00	\$ 3,760.00
43	Hourly Rates - Sundays and Holidays	HR	16	\$ 330.00	\$ 5,280.00	\$ 280.00	\$ 4,480.00	\$ 345.00	\$ 5,520.00
44	Call Out Service Call Charge	EA	16	\$ -	\$ -	\$ 2.00	\$ 32.00	\$ 586.00	\$ 9,376.00
NO.	ITEM		EST. VALUE	% MARK-UP	EXTENDED PRICE	% MARK-UP	EXTENDED PRICE	% MARK-UP	EXTENDED PRICE
45	Parts Markup from Contractors Cost Two-Year Expenditure		\$10,000	66%	\$16,600	0%	\$10,000	20%	\$12,000
GRAND TOTAL					\$ 149,115.00		\$ 188,704.83		\$ 198,222.10

NOTES

1. Change in GenServe LLC Grand Total due to calculation error. Original bid from Genserve LLC submission \$138,044.00 is corrected to \$149,115.00.
2. Change in Interstate Power Systems Grand Total due to calculation error. Original bid from Interstate Power Systems submission of \$172,607.97 is corrected to \$188,704.83.

Bid Opening 9/14/2023 @ 2:30 PM	DW,RJ,VC
Invitations Sent	12
Total Vendors Requesting Documents	0
Total Bid Responses	3



The County of DuPage
Finance Department
Procurement Division, Room 3-400
421 North County Farm Road
Wheaton, Illinois 60187

CONTRACT RENEWAL AGREEMENT

This contract, made and entered into by The County of DuPage, 421 North County Farm Road, Wheaton, Illinois, 60187, hereinafter called the "COUNTY" and Genserve LLC located at 100 Newton Road, Plainview, NY 11803, hereinafter called the "CONTRACTOR", witnesseth;

The COUNTY and the CONTRACTOR have previously entered into a Contract, pursuant to Bid #23-099-FM which became effective on 11/1/2023 and which will expire 10/31/2025. The contract is subject to the first and final option to renew for a two-year period.

The contract renewal shall be effective on the date of last signature and shall terminate on 10/31/2027.

The parties now agree to renew said agreement, upon the same terms as previously agreed to, as specified in the original contract.

THE COUNTY OF DUPAGE

SIGNATURE

Henry Kocker

PRINTED NAME

Buyer I

PRINTED TITLE

DATE

CONTRACTOR

Signature on File

SIGNATURE

Nicole Garrard

PRINTED NAME

Office Manager

PRINTED TITLE

August 4, 2025

DATE

NO	ITEM	UOM	QTY	PRICE	EXTENDED PRICE
Section 1 - Semi-Annual Inspection and Maintenance					
1	Unit 1 - Cummins	EA	4	\$ 413.00	\$ 1,652.00
2	Unit 2 - Onan/Cummins	EA	4	\$ 413.00	\$ 1,652.00
3	Unit 3 - Cummins	EA	4	\$ 413.00	\$ 1,652.00
4	Unit 4 - Caterpillar	EA	4	\$ 413.00	\$ 1,652.00
5	Unit 5 - Perkins	EA	4	\$ 413.00	\$ 1,652.00
6	Unit 6 - Caterpillar "A"	EA	4	\$ 413.00	\$ 1,652.00
7	Unit 7 - Caterpillar "B"	EA	4	\$ 413.00	\$ 1,652.00
8	Unit 8 - Caterpillar	EA	4	\$ 413.00	\$ 1,652.00
9	Unit 9 - Kohler	EA	4	\$ 413.00	\$ 1,652.00
10	Unit 10 - Kohler	EA	4	\$ 413.00	\$ 1,652.00
11	Unit 11 - Allis Chalmers	EA	4	\$ 413.00	\$ 1,652.00
12	Unit 12 - Caterpillar	EA	4	\$ 413.00	\$ 1,652.00
13	Unit 13 - Olympian	EA	4	\$ 413.00	\$ 1,652.00
14	Unit 14 - Onam	EA	4	\$ 413.00	\$ 1,652.00
15	Unit 15 - Cummins	EA	4	\$ 413.00	\$ 1,652.00
16	Alternate - Unit16	EA	4	\$ 413.00	\$ 1,652.00
17	Alternate - Unit 17 Cummins	EA	4	\$ 413.00	\$ 1,652.00
18	Alternate - Unit 18 US Motor	EA	4	\$ 413.00	\$ 1,652.00
19	Alternate - Unit 19 Kohler	EA	4	\$ 413.00	\$ 1,652.00
20	Alternate - Unit 20 Kohler	EA	4	\$ 413.00	\$ 1,652.00
Section 2 - Additional Services Including Labor Total					
Unit 1 - Cummins					
21	Complete system Infrared Inspection engine to transfer switch				\$ 25.00
	Emission Test				\$ 25.00
	Mega ohm meter Test of Strator, Rotor and Exciter				\$ 25.00
	Oil and Filter Change				\$ 484.00
	Fuel Filters				\$ 40.00
	Anti-Freeze Test				\$ 75.00
	Lube Oil Test				\$ 50.00
	Fuel Sample Test				\$ 225.00
	4-hour Load Blank Test				\$ 1,091.00
	Single hour Load Blank Test			645	
	Vibration Test				\$ 25.00

	Flush, Drain, and Fill Coolant		\$	1,634.00
	Valve Clearance		\$	25.00
	Torque Bolts		\$	25.00
	Replace Belts		\$	865.00
	Replace Air Filters		\$	396.00
Unit 2 - Onan/Cummins				
22	Complete system Infrared Inspection engine to transfer switch		\$	25.00
	Emission Test		\$	25.00
	Mega ohm meter Test of Strator, Rotor and Exciter		\$	25.00
	Oil and Filter Change		\$	537.00
	Fuel Filters		\$	36.00
	Anti-Freeze Test		\$	75.00
	Lube Oil Test		\$	50.00
	Fuel Sample Test		\$	225.00
	4-hour Load Blank Test		\$	967.00
	Single hour Load Blank Test	483		
	Vibration Test		\$	25.00
	Flush, Drain, and Fill Coolant		\$	915.00
	Valve Clearance		\$	25.00
	Torque Bolts		\$	25.00
	Replace Belts		\$	220.00
	Replace Air Filters		\$	75.00
Unit 3 - Cummins				
23	Complete system Infrared Inspection engine to transfer switch		\$	25.00
	Emission Test		\$	25.00
	Mega ohm meter Test of Strator, Rotor and Exciter		\$	25.00
	Oil and Filter Change		\$	645.00
	Fuel Filters		\$	28.00
	Anti-Freeze Test		\$	75.00
	Lube Oil Test		\$	50.00
	Fuel Sample Test		\$	225.00
	4-hour Load Blank Test		\$	1,021.00
	Single hour Load Blank Test	623		
	Vibration Test		\$	25.00
	Flush, Drain, and Fill Coolant		\$	1,211.00
	Valve Clearance		\$	25.00
	Torque Bolts		\$	25.00

	Replace Belts		\$	182.00
	Replace Air Filters		\$	137.00
Unit 4 - Caterpillar				
24	Complete system Infrared Inspection engine to transfer switch		\$	25.00
	Emission Test		\$	25.00
	Mega ohm meter Test of Strator, Rotor and Exciter		\$	25.00
	Oil and Filter Change		\$	1,575.00
	Fuel Filters		\$	177.00
	Anti-Freeze Test		\$	75.00
	Lube Oil Test		\$	50.00
	Fuel Sample Test		\$	225.00
	4-hour Load Blank Test		\$	1,129.00
	Single hour Load Blank Test	752		
	Vibration Test		\$	25.00
	Flush, Drain, and Fill Coolant		\$	1,612.00
	Valve Clearance		\$	25.00
	Torque Bolts		\$	25.00
	Replace Belts		\$	503.00
	Replace Air Filters		\$	209.00
Unit 5 - Perkins				
25	Complete system Infrared Inspection engine to transfer switch		\$	25.00
	Emission Test		\$	25.00
	Mega ohm meter Test of Strator, Rotor and Exciter		\$	25.00
	Oil and Filter Change		\$	1,575.00
	Fuel Filters		\$	35.00
	Anti-Freeze Test		\$	75.00
	Lube Oil Test		\$	50.00
	Fuel Sample Test		\$	225.00
	4-hour Load Blank Test		\$	1,129.00
	Single hour Load Blank Test	752		
	Vibration Test		\$	25.00
	Flush, Drain, and Fill Coolant		\$	913.00
	Valve Clearance		\$	25.00
	Torque Bolts		\$	25.00
	Replace Belts		\$	108.00
	Replace Air Filters		\$	56.00
Unit 6 - Caterpillar				

26	Complete system Infrared Inspection engine to transfer switch		\$	25.00
	Emission Test		\$	25.00
	Mega ohm meter Test of Strator, Rotor and Exciter		\$	25.00
	Oil and Filter Change		\$	1,575.00
	Fuel Filters		\$	101.00
	Anti-Freeze Test		\$	75.00
	Lube Oil Test		\$	50.00
	Fuel Sample Test		\$	225.00
	4-hour Load Blank Test		\$	1,290.00
	Single hour Load Blank Test	940		
	Vibration Test		\$	25.00
	Flush, Drain, and Fill Coolant		\$	2,064.00
	Valve Clearance		\$	25.00
	Torque Bolts		\$	25.00
	Replace Belts		\$	930.00
	Replace Air Filters		\$	396.00
Unit 7 - Caterpillar Engineering				
27	Complete system Infrared Inspection engine to transfer switch		\$	25.00
	Emission Test		\$	25.00
	Mega ohm meter Test of Strator, Rotor and Exciter		\$	25.00
	Oil and Filter Change		\$	1,575.00
	Fuel Filters		\$	112.00
	Anti-Freeze Test		\$	75.00
	Lube Oil Test		\$	50.00
	Fuel Sample Test		\$	225.00
	4-hour Load Blank Test		\$	1,263.00
	Single hour Load Blank Test	940		
	Vibration Test		\$	25.00
	Flush, Drain, and Fill Coolant		\$	2,064.00
	Valve Clearance		\$	25.00
	Torque Bolts		\$	25.00
	Replace Belts		\$	930.00
	Replace Air Filters		\$	405.00
Unit 8 - Caterpillar				
	Complete system Infrared Inspection engine to transfer switch		\$	25.00
	Emission Test		\$	25.00
	Mega ohm meter Test of Strator, Rotor and Exciter		\$	25.00

28	Oil and Filter Change		\$	725.00
	Fuel Filters		\$	54.00
	Anti-Freeze Test		\$	75.00
	Lube Oil Test		\$	50.00
	Fuel Sample Test		\$	225.00
	4-hour Load Blank Test		\$	994.00
	Single hour Load Blank Test	645		
	Vibration Test		\$	25.00
	Flush, Drain, and Fill Coolant		\$	1,075.00
	Valve Clearance		\$	25.00
	Torque Bolts		\$	25.00
	Replace Belts		\$	107.00
	Replace Air Filters		\$	124.00
Unit 9 - Kohler				
29	Complete system Infrared Inspection engine to transfer switch		\$	25.00
	Emission Test		\$	25.00
	Mega ohm meter Test of Strator, Rotor and Exciter		\$	25.00
	Oil and Filter Change		\$	392.00
	Fuel Filters		\$	26.00
	Anti-Freeze Test		\$	75.00
	Lube Oil Test		\$	50.00
	Fuel Sample Test		\$	225.00
	4-hour Load Blank Test		\$	1,021.00
	Single hour Load Blank Test	645		
	Vibration Test		\$	25.00
	Flush, Drain, and Fill Coolant		\$	591.00
	Valve Clearance		\$	25.00
	Torque Bolts		\$	25.00
	Replace Belts		\$	376.00
	Replace Air Filters		\$	155.00
Unit 10 - Kohler				
	Complete system Infrared Inspection engine to transfer switch		\$	25.00
	Emission Test		\$	25.00
	Mega ohm meter Test of Strator, Rotor and Exciter		\$	25.00
	Oil and Filter Change		\$	392.00
	Fuel Filters		\$	26.00
	Anti-Freeze Test		\$	75.00

30	Lube Oil Test		\$	50.00
	Fuel Sample Test		\$	225.00
	4-hour Load Blank Test		\$	1,021.00
	Single hour Load Blank Test	645		
	Vibration Test		\$	25.00
	Flush, Drain, and Fill Coolant		\$	591.00
	Valve Clearance		\$	25.00
	Torque Bolts		\$	25.00
	Replace Belts		\$	376.00
	Replace Air Filters		\$	155.00
Unit 11 - Allis Chalmers Engine				
31	Complete system Infrared Inspection engine to transfer switch		\$	25.00
	Emission Test		\$	25.00
	Mega ohm meter Test of Strator, Rotor and Exciter		\$	25.00
	Oil and Filter Change		\$	522.00
	Fuel Filters		\$	26.00
	Anti-Freeze Test		\$	75.00
	Lube Oil Test		\$	50.00
	Fuel Sample Test		\$	225.00
	4-hour Load Blank Test		\$	1,021.00
	Single hour Load Blank Test	645		
	Vibration Test		\$	25.00
	Flush, Drain, and Fill Coolant		\$	591.00
	Valve Clearance		\$	25.00
	Torque Bolts		\$	25.00
	Replace Belts		\$	376.00
	Replace Air Filters		\$	155.00
Unit 12 - Caterpillar				
32	Complete system Infrared Inspection engine to transfer switch		\$	25.00
	Emission Test		\$	25.00
	Mega ohm meter Test of Strator, Rotor and Exciter		\$	25.00
	Oil and Filter Change		\$	553.00
	Fuel Filters		\$	48.00
	Anti-Freeze Test		\$	75.00
	Lube Oil Test		\$	50.00
	Fuel Sample Test		\$	225.00
	4-hour Load Blank Test		\$	887.00

	Single hour Load Blank Test	376	
	Vibration Test	\$	25.00
	Flush, Drain, and Fill Coolant	\$	591.00
	Valve Clearance	\$	25.00
	Torque Bolts	\$	25.00
	Replace Belts	\$	376.00
	Replace Air Filters	\$	116.00
Unit 13 - Olympian			
33	Complete system Infrared Inspection engine to transfer switch	\$	25.00
	Emission Test	\$	25.00
	Mega ohm meter Test of Strator, Rotor and Exciter	\$	25.00
	Oil and Filter Change	\$	322.00
	Fuel Filters	\$	54.00
	Anti-Freeze Test	\$	75.00
	Lube Oil Test	\$	50.00
	Fuel Sample Test	\$	225.00
	4-hour Load Blank Test	\$	806.00
	Single hour Load Blank Test	322	
	Vibration Test	\$	25.00
	Flush, Drain, and Fill Coolant	\$	381.00
	Valve Clearance	\$	25.00
	Torque Bolts	\$	25.00
	Replace Belts	\$	327.00
	Replace Air Filters	\$	113.00
Unit 14 - Onan			
34	Complete system Infrared Inspection engine to transfer switch	\$	25.00
	Emission Test	\$	25.00
	Mega ohm meter Test of Strator, Rotor and Exciter	\$	25.00
	Oil and Filter Change	\$	284.00
	Fuel Filters	\$	38.00
	Anti-Freeze Test	\$	75.00
	Lube Oil Test	\$	50.00
	Fuel Sample Test	\$	225.00
	4-hour Load Blank Test	\$	806.00
	Single hour Load Blank Test	322	
	Vibration Test	\$	25.00
	Flush, Drain, and Fill Coolant	N/A	

	Valve Clearance	\$	25.00
	Torque Bolts	\$	25.00
	Replace Belts	\$	198.00
	Replace Air Filters	\$	75.00
Unit 15 - Cummins			
35	Complete system Infrared Inspection engine to transfer switch	\$	25.00
	Emission Test	\$	25.00
	Mega ohm meter Test of Strator, Rotor and Exciter	\$	25.00
	Oil and Filter Change	\$	387.00
	Fuel Filters	\$	26.00
	Anti-Freeze Test	\$	75.00
	Lube Oil Test	\$	50.00
	Fuel Sample Test	\$	225.00
	4-hour Load Blank Test	\$	806.00
	Single hour Load Blank Test	322	
	Vibration Test	\$	25.00
	Flush, Drain, and Fill Coolant	\$	306.00
	Valve Clearance	\$	25.00
	Torque Bolts	\$	25.00
	Replace Belts	\$	188.00
	Replace Air Filters	\$	112.00
Section 2 - Alternate Additional Services Including Labor Total			
Unit 16 - Spectrum / Detroit Diesel			
36	Complete system Infrared Inspection engine to transfer switch	\$	25.00
	Emission Test	\$	25.00
	Mega ohm meter Test of Strator, Rotor and Exciter	\$	25.00
	Oil and Filter Change	\$	258.00
	Fuel Filters	NA	
	Anti-Freeze Test	\$	75.00
	Lube Oil Test	\$	50.00
	Fuel Sample Test	\$	225.00
	4-hour Load Blank Test	\$	913.00
	Single hour Load Blank Test	349	
	Vibration Test	\$	25.00
	Flush, Drain, and Fill Coolant	\$	306.00
	Valve Clearance	\$	25.00
	Torque Bolts	\$	25.00

	Replace Belts		\$	220.00
	Replace Air Filters		\$	65.00
Unit 17 - Cummins Natural Gas				
37	Complete system Infrared Inspection engine to transfer switch		\$	25.00
	Emission Test		\$	25.00
	Mega ohm meter Test of Strator, Rotor and Exciter		\$	25.00
	Oil and Filter Change		\$	279.00
	Fuel Filters		NA	
	Anti-Freeze Test		\$	75.00
	Lube Oil Test		\$	50.00
	Fuel Sample Test		\$	225.00
	4-hour Load Blank Test		\$	1,053.00
	Single hour Load Blank Test	618		
	Vibration Test		\$	25.00
	Flush, Drain, and Fill Coolant		\$	591.00
	Valve Clearance		\$	25.00
	Torque Bolts		\$	25.00
	Replace Belts		\$	220.00
	Replace Air Filters		\$	65.00
Unit 18 - US Motor				
38	Complete system Infrared Inspection engine to transfer switch		\$	25.00
	Emission Test		\$	25.00
	Mega ohm meter Test of Strator, Rotor and Exciter		\$	25.00
	Oil and Filter Change		\$	349.00
	Fuel Filters		\$	91.00
	Anti-Freeze Test		\$	75.00
	Lube Oil Test		\$	50.00
	Fuel Sample Test		\$	225.00
	4-hour Load Blank Test		\$	1,053.00
	Single hour Load Blank Test	376		
	Vibration Test		\$	25.00
	Flush, Drain, and Fill Coolant		\$	483.00
	Valve Clearance		\$	25.00
	Torque Bolts		\$	25.00
	Replace Belts		\$	188.00
	Replace Air Filters		\$	65.00
Unit 19 - Kohler				

39	Complete system Infrared Inspection engine to transfer switch		\$	25.00
	Emission Test		\$	25.00
	Mega ohm meter Test of Strator, Rotor and Exciter		\$	25.00
	Oil and Filter Change		\$	279.00
	Fuel Filters		NA	
	Anti-Freeze Test		\$	75.00
	Lube Oil Test		\$	50.00
	Fuel Sample Test		\$	225.00
	4-hour Load Blank Test		\$	1,053.00
	Single hour Load Blank Test	322		
	Vibration Test		\$	25.00
	Flush, Drain, and Fill Coolant		\$	483.00
	Valve Clearance		\$	25.00
	Torque Bolts		\$	25.00
	Replace Belts		\$	107.00
	Replace Air Filters		\$	161.00

Unit 20 - Kohler

40	Complete system Infrared Inspection engine to transfer switch		\$	25.00
	Emission Test		\$	25.00
	Mega ohm meter Test of Strator, Rotor and Exciter		\$	25.00
	Oil and Filter Change		\$	279.00
	Fuel Filters		NA	
	Anti-Freeze Test		\$	75.00
	Lube Oil Test		\$	50.00
	Fuel Sample Test		\$	225.00
	4-hour Load Blank Test		\$	1,053.00
	Single hour Load Blank Test	349		
	Vibration Test		\$	25.00
	Flush, Drain, and Fill Coolant		\$	483.00
	Valve Clearance		\$	25.00
	Torque Bolts		\$	25.00
	Replace Belts		\$	188.00
	Replace Air Filters		\$	65.00

SECTION 3

Labor Rates for Services in Addition to those Listed Under Section 2.

41	Hourly Rates - Normal Hours M - F 7:00 am - 4:00 pm	HR	48	\$ 165.00	\$ 7,920.00
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42	Hourly Rates - Saturday and After Normal Hours M - F	HR	16	\$ 247.00	\$ 3,952.00
43	Hourly Rates - Sundays and Holidays	HR	16	\$ 330.00	\$ 5,280.00
44	Call Out Service Call Charge	EA	16	* See Below0	\$ -
NO.	ITEM		EST. VALUE	% MARK-UP	EXTENDED PRICE
45	Parts Markup from Contractors Cost Two-Year Expenditure		\$10,000	66%	\$16,600
GRAND TOTAL					\$ 138,044.00
GRAND TOTAL (In words) One hundred thirty-eight thousand, forty-four dollars and 00/100 Cents.					

* A minimum of four hours will be charged for emergency call out at corilating labor rate.

For BIDS

SECTION 8 - BID FORM SIGNATURE PAGE

The Contractor agrees to provide the service, and/or supplies as described in this solicitation and subject, without limitation, to all specifications, terms, and conditions herein contained. Bidder shall acknowledge receipt of each addendum issued in the space provided on the bid form.

X **Signature on File**

(Signature and Title) President

CORPORATE SEAL
(If available)

BID MUST BE SIGNED AND NOTARIZED (WITH SEAL) FOR CONSIDERATION

Subscribed and sworn to before me this 5th day of September AD, 2023

Signature on File

(Notary Public)

My Commission Expires: 4/23/2026

Joanna Williamson

Notary Public, State of New York

Reg. No. 01WI6374190

Qualified in Suffolk County

Commission Expires 04/23/2026

SEAL

SECTION 9 - MANDATORY FORM
SEMI-ANNUAL INSPECTION, PM & EMERGENCY CALL OUT SERVICE FOR BACKUP GENERATORS 23-099-FM

(PLEASE TYPE OR PRINT THE FOLLOWING INFORMATION)

Full Name of Bidder	Illini Power Products, a division of GenServe LLC		
Main Business Address	444 Randy Road		
City, State, Zip Code	Carol Stream, IL 60188		
Telephone Number	630-462-7280	Email Address	pmservice-ipp@genserveinc.com
Bid Contact Person	Jake Brown		

The undersigned certifies that he is:

☐ the Owner/Sole Proprietor
 ☐ a Member authorized to sign on behalf of the Partnership
 ☒ an Officer of the Corporation
 ☐ a Member of the Joint Venture

Herein after called the Bidder and that the members of the Partnership or Officers of the Corporation are as follows:

MICHAEL VAHLING _____
 (President or Partner) (Vice-President or Partner)

 (Secretary or Partner) (Treasurer or Partner)

Further, the undersigned declares that the only person or parties interested in this bid as principals are those named herein; that this bid is made without collusion with any other person, firm or corporation; that he has fully examined the proposed forms of agreement and the contract specifications for the above designated purchase, all of which are on file in the office of the Procurement Officer, DuPage County, 421 North County Farm Road, Wheaton, Illinois 60187, and all other documents referred to or mentioned in the contract documents, specifications and attached exhibits, including

Addenda No. 1, 2, 3, and _____ issued thereto.

Further, the undersigned proposes and agrees, if this bid is accepted, to provide all necessary machinery, tools, apparatus, and other means of construction, including transportation services necessary to furnish all the materials and equipment specified or referred to in the contract documents in the manner and time therein prescribed.

Further, the undersigned certifies and warrants that he is duly authorized to execute this certification/affidavit on behalf of the Bidder and in accordance with the Partnership Agreement or by-laws of the Corporation, and the laws of the State of Illinois and that this Certification is binding upon the Bidder and is true and accurate.

Further, the undersigned certifies that the Bidder is not barred from bidding on this contract as a result of a violation of either 720 Illinois Compiled Statutes 5/33 E-3 or 5/33 E-4, bid rigging or bid-rotating, or as a result of a violation of 820 ILCS 130/1 et seq., the Illinois Prevailing Wage Act.

The undersigned certifies that he has examined and carefully prepared this bid and has checked the same in detail before submitting this bid, and that the statements contained herein are true and correct.

If a Corporation, the undersigned, further certifies that the recitals and resolutions attached hereto and made a part hereof were properly adopted by the Board of Directors of the Corporation at a meeting of said Board of Directors duly called and held and have not been repealed nor modified, and that the same remain in full force and effect. (Bidder may be requested to provide a copy of the corporate resolution granting the individual executing the contract documents authority to do so.)

Further, the Bidder certifies that he has provided equipment, supplies, or services comparable to the items specified in this contract to the parties listed in the reference section below and authorizes the County to verify references of business and credit at its option.

Finally, the Bidder, if awarded the contract, agrees to do all other things required by the contract documents, and that he will take in full payment therefore the sums set forth in the bidding schedule (subject to unit quantity adjustments based upon actual usage).

CONTRACT ADMINISTRATION INFORMATION:

CORRESPONDENCE TO CONTRACTOR:		REMIT TO CONTRACTOR:	
NAME	GenServe LLC	NAME	Genserve LLC
CONTACT	Jake Brown	CONTACT	Accounts Payable
ADDRESS	444 Randy Rd	ADDRESS	PO Box 23974
CITY ST ZIP	Carol Stream, IL 60188	CITY ST ZIP	New York, NY 10087-3974
TX	630-462-7280	TX	800-247-7215
FX	NA	FX	NA
EMAIL	Jakeb@genserveinc.com	EMAIL	NA
	pmserve@genserveinc.com		
COUNTY BILL TO INFORMATION:		COUNTY SHIP TO INFORMATION:	
DuPage County Finance Department 421 North County Farm Road Room 2-700 Wheaton, IL 60187 TX: (630) 407-6193 EMAIL: FMAccountsPayable@dupageco.org.		DuPage County 421 North County Farm Road Wheaton, IL 60187 TX: (630) 407-5705 EMAIL: mary.ventrella@dupageco.org	

ALL MATERIALS MUST BE BID AND SHIPPED F.O.B. DESTINATION, DELIVERED AND INSTALLED
(FREIGHT INCLUDED IN PRICE)



DuPage County
Finance Department
Procurement Division
421 North County Farm Road
Room 3-400
Wheaton, Illinois 60187-3978

REQUIRED VENDOR ETHICS DISCLOSURE STATEMENT

Section I: Contact Information

Please complete the contact information below.

BID NUMBER:	23-099-FM
COMPANY NAME:	GenServe, LLC
CONTACT PERSON:	Chris Rizzo
CONTACT EMAIL:	chriss@genserveinc.com

Section II: Procurement Ordinance Requirements

Every contractor, union, or vendor that is seeking or has previously obtained a contract, change orders to one (1) or more contracts, or two (2) or more individual contracts with the County, shall provide to the Procurement Division a written disclosure of all political campaign contributions made by such contractor, union, or vendor to any incumbent County Board member, County Board chairman, or Countywide elected official whose office the contract to be awarded will benefit within the current and previous calendar year. The contractor, union, or vendor shall update such disclosure annually during the term of a multi-year contract and prior to any change order or renewal requiring approval by the county board. For purposes of this disclosure requirement, "contractor or vendor" includes owners, officers, managers, lobbyists, agents, consultants, bond counsel and underwriters counsel, subcontractors, and corporate entities under the control of the contracting person, and political action committees to which the contracting person has made contributions.

Has the Bidder made contributions as described above?

☐ Yes

☒ No

If "Yes", complete the required information in the table below.

RECIPIENT	DONOR	DESCRIPTION (e.g., cash, type of item, in-kind services, etc.)	AMOUNT/VALUE	DATE MADE

All contractors and vendors who have obtained or are seeking contracts with the County shall disclose the names and contact information of their lobbyists, agents and representatives and all individuals who are or will be having contact with county officers or employees in relation to the contractor bid and shall update such disclosure with any changes that may occur.

Has the Bidder had or will the Bidder have contact with lobbyists, agents, representatives or individuals who are or will be having contact with county officers or employees as described above.

☐ Yes

☒ No

If "Yes", list the name, phone number, and email of lobbyists, agents, representatives, and all individuals who are or will be having contact with county officers or employees in the table below.

NAME	PHONE	EMAIL

Section III: Violations

A contractor or vendor that knowingly violates these disclosure requirements is subject to penalties which may include, but are not limited to, the immediate cancellation of the contract and possible disbarment from future County contracts. Continuing and supplemental disclosure is required. The Bidder agrees to update this disclosure form as follows:

- If information changes, within five (5) days of change, or prior to county action, whichever is sooner;
- 30 days prior to the optional renewal of any contract;
- Annual disclosure for multi-year contracts on the anniversary of said contract
- With any request for change order except those issued by the county for administrative adjustments

The full text of the County's Ethics Ordinance is available at:

[Ethics | DuPage Co. IL](#)

The full text of the County's Procurement Ordinance is available at:

[ARTICLE VI. - PROCUREMENT | Code of Ordinances | DuPage County, IL | Municode Library](#)

Section IV: Certification

By signing below, the Bidder hereby acknowledges that it has received, read, and understands these requirements, and certifies that the information submitted on this form is true and correct to the best of its knowledge.

Printed Name: Nicole Garrard

Signature: Signature on File

Title: Office Manager

Date: August 4, 2025