



# Decision Memo

## Procurement Services Division

This form is required for all Professional Service Contracts over \$25,000 and as otherwise required by the Procurement Review Checklist.

Date: Oct 28, 2024

File ID #: JPS-CO-0011-24

Purchase Order #: \_\_\_\_\_

Requesting Department: Sheriff	Department Contact: Dan Bilodeau
Contact Email: dan.bilodea@dupagesheriff.org	Contact Phone: 630-407-2402
Vendor Name: Streichers, Inc	Vendor #: 40928

**Action Requested** - Identify the action to be taken and the total cost; for instance, approval of new contract, renew contract, increase contract, etc.

Increase the PO by \$30,000 as the cost of body armor continues to rise.

**Summary Explanation/Background** - Provide an executive summary of the action. Explain why it is necessary and what is to be accomplished.

We are increasing the PO to continue purchasing the contracted body armor through Streichers.

**Original Source Selection/Vetting Information** - Describe method used to select source.

Original source of bid was through procurement.

**Recommendations/Alternatives** - Describe staff recommendation and provide justification. Identify at least 2 other options to accomplish this request.

There is no alternative. Body Armor is REQUIRED

**Fiscal Impact/Cost Summary** - Include projected cost for each fiscal year, approved budget amount and account number, source of funds, and any future funding requirements along with any narrative.

Increasing the PO line total \$30,000