

Consent
PW 717
OB 7114



Request for Change Order
Procurement Services Division
Attach copies of all prior Change Orders

Date: Jun 12, 2026

MinuteTraq (IQM2) ID #: NA

Purchase Order #: 7804SERV	Original Purchase Order Date: Jul 8, 2025	Change Order #: 1	Department: Public Works
Vendor Name: Dynamic Industrial Services Inc.		Vendor #: 33093	Dept Contact: Drew J. Cormican
Background and/or Reason for Change Order Request:	Decrease contract by 45,850 and close contract		
IN ACCORDANCE WITH 720 ILCS 5/33E-9			

- (A) Were not reasonably foreseeable at the time the contract was signed.
- (B) The change is germane to the original contract as signed.
- (C) Is in the best interest for the County of DuPage and authorized by law.

INCREASE/DECREASE		
A	Starting contract value	\$390,600.00
B	Net \$ change for previous Change Orders	
C	Current contract amount (A + B)	\$390,600.00
D	Amount of this Change Order <input type="checkbox"/> Increase <input checked="" type="checkbox"/> Decrease	(\$45,850.00)
E	New contract amount (C + D)	\$344,750.00
F	Percent of current contract value this Change Order represents (D / C)	-11.74%
G	Cumulative percent of all Change Orders (B+D/A): (60% maximum on construction contracts)	-11.74%

DECISION MEMO NOT REQUIRED

Cancel entire order
 Close Contract
 Contract Extension (29 days)
 Consent Only

Change budget code from: _____ to: _____

Increase/Decrease quantity from: _____ to: _____

Price shows: _____ should be: _____

Decrease remaining encumbrance and close contract
 Increase encumbrance and close contract
 Decrease encumbrance
 Increase encumbrance

DECISION MEMO REQUIRED

Increase (greater than 29 days) contract expiration from: _____ to: _____

Increase ≥ \$2,500.00, or ≥ 10%, of current contract amount
 Funding Source _____

OTHER - explain below: _____

<u>DJE</u>	_____	<u>6/17/26</u>	<u>MC</u>	_____	<u>6/18/26</u>
Prepared By (Initials)	Phone Ext	Date	Recommended for Approval (Initials)	Phone Ext	Date
REVIEWED BY (Initials Only)					
_____	_____	_____	<u>8</u>	_____	<u>7/1/2026</u>
Buyer	Date	Procurement Officer	Date		
_____	_____	_____	_____	_____	_____
Chief Financial Officer (Decision Memos Over \$25,000)	Date	Chairman's Office (Decision Memos Over \$25,000)	Date		