DU PAGE COUNTY

Finance Committee

Summary

421 N. COUNTY FARM ROAD
WHEATON, IL 60187
www.dupagecounty.gov

Tuesday, April 25, 2023 **8:00 AM** **County Board Room**

1. CALL TO ORDER

8:00 AM meeting was called to order by Chair Chaplin at 8:00 AM.

A motion was made by Member Tornatore and seconded by Member Krajewski to allow for remote participation. Upon a voice vote, the motion passed.

2. ROLL CALL

PRESENT	Chaplin, Childress, Cronin Cahill, DeSart, Eckhoff, Evans, Galassi, Garcia, Gustin, Krajewski, Rutledge, Schwarze, Tornatore, Yoo, and Zay
ABSENT	Covert, and Ozog
REMOTE	LaPlante

3. PUBLIC COMMENT

All online submissions for public comment from the April 25, 2023 DuPage County Finance Committee meeting are included for the record in their entirety. They are found in the minutes packet and at the link below.

23-1650
Online Public Comment

4. CHAIRWOMAN'S REMARKS - CHAIR CHAPLIN

No remarks were offered.

5. APPROVAL OF MINUTES

5.A. **23-1581**
Finance Committee - Regular Meeting - Tuesday, April 11, 2023

RESULT:	APPROVED
MOVER:	Dawn DeSart
SECONDER:	Brian Krajewski

6. BUDGET TRANSFERS

6.A. **FI-R-0112-23**
Budget Transfers 04-25-2023 - Various Companies and Accounting Units

RESULT:	APPROVED
MOVER:	Brian Krajewski
SECONDER:	Patty Gustin

7. PROCUREMENT REQUISITIONS

A. Finance - Chaplin

7.A.1. **FI-P-0005-23**
Recommendation for the approval of a contract purchase order to Casco International d/b/a C.A. Short Company, to provide employee service awards for milestone anniversaries, for Human Resources, for the period of June 1, 2023 through May 31, 2024, for a contract total amount not to exceed $44,777. Second optional one-year renewal, per RFP #20-136-HR.

RESULT:	APPROVED
MOVER:	Brian Krajewski
SECONDER:	Paula Garcia

7.A.2. **FI-R-0110-23**
Additional appropriation for the County Infrastructure Fund, Company 6000, Accounting Unit 1220, $139,715.

RESULT:	APPROVED
MOVER:	Brian Krajewski
SECONDER:	Paula Garcia

7.A.3. **FI-R-0111-23**
Authorization to transfer $139,715 in budget to Facilities Management Infrastructure, for Fiscal year 2023.

RESULT:	APPROVED
MOVER:	Brian Krajewski
SECONDER:	Dawn DeSart

B. Economic Development - LaPlante

7.B.1. **ED-CO-0001-23**

Amendment to County Contract 5234-0001 SERV, issued to Carol Stream Chamber of Commerce, for One-Stop Operator Services, for the Workforce Development Division, to increase the contract by $41,254 and extend the contract through June 30, 2025.

RESULT:	APPROVED
MOVER:	Kari Galassi
SECONDER:	Dawn DeSart

7.B.2. **ED-P-0001-23**

Awarding resolution issued to Central States SER, to provide youth training services, for the period of June 1, 2023 through May 31, 2024, for Workforce Development, for a contract total amount not to exceed $310,434; per RFP 23-010-WIOA.

A motion was made by Member Galassi and seconded by Member Garcia to amend the dollar amount from $310,434 to $310,343. Upon a voice vote, the motion passed.

RESULT:	APPROVED AS AMENDED
MOVER:	Kari Galassi
SECONDER:	Yeena Yoo

7.B.3. **ED-P-0002-23**

Awarding resolution issued to Turning Pointe Autism Foundation, to provide youth training services, for the period of June 1, 2023 through May 31, 2024, for Workforce Development, for a contract total amount not to exceed $89,141; per RFP 23-010-WIOA.

RESULT:	APPROVED
MOVER:	Kari Galassi
SECONDER:	Dawn DeSart

C. Judicial and Public Safety - Evans

7.C.1. **JPS-P-0052-23**

Recommendation for the approval of a contract purchase order to Trinity Services Group, Inc., to provide meals for the inmates and officers in the jail, for the Sheriff's Office, for the period of June 1, 2023 through May 31, 2024, for a contract total amount of $1,225,031; per RFP #23-026-SHF. (Sheriff's Office)

RESULT:	APPROVED
MOVER:	Lucy Evans
SECONDER:	Yeena Yoo

D. Public Works - Garcia

7.D.1. **FM-CO-0067-23**

Approval of an amendment to purchase order 5597-0001 SERV, for a contract issued to Conference Technologies, Inc, for AV equipment upgrades of forty-two (42) courtrooms at the Henry J Hyde Judicial Facility, to increase the contract amount by $47,344.08, resulting in a contract total of $820,883.53, an increase of 6.12%. (ARPA ITEM)

RESULT:	APPROVED
MOVER:	Paula Garcia
SECONDER:	Cynthia Cronin Cahill

7.D.2. **FM-CO-0068-23**

Amendment to Resolution FM-P-0198-22, issued to Kone, Inc., to provide elevator and escalator maintenance and repair services, to add the following Scope of Work, to install Smart 3D Microwave Radar Elevator Sensor and Door Protection Systems at the DuPage Care Center and DuPage County Jail & Sheriff's office, and to increase the contract in the amount of $139,715, taking the original contract total of $3,424,330.48 and resulting in a new amended contract total amount not to exceed $3,564,045.48, an increase of 4.08%.

RESULT:	APPROVED
MOVER:	Paula Garcia
SECONDER:	Sheila Rutledge

7.D.3. **FM-P-0062-23**

Recommendation for the approval of a contract to F.E. Moran Inc. Mechanical Services, to upgrade and replace components of the existing Judicial Office Facility Annex East fan building automation HVAC controls system, for Facilities Management, for the period April 25, 2023, through November 30, 2023, for a total contract amount not to exceed $36,905; per lowest responsible bid 23-054-FM. (ARPA ITEM)

RESULT:	APPROVED
MOVER:	Paula Garcia
SECONDER:	Kari Galassi

7.D.4. **FM-P-0063-23**

Recommendation to award RFP 23-012-FM to Enerwise Global Technologies, LLC, for participation in the Demand Response Program, contract for called emergency events, for approximately $31,773 in revenue to DuPage County, for a one-year period from June 1, 2023 through May 31, 2024. (Revenue paid to County)

RESULT:	APPROVED
MOVER:	Paula Garcia
SECONDER:	Yeena Yoo

7.D.5. **FM-P-0064-23**

Recommendation for the approval of a contract to Dynamic Industrial Services, Inc., to repair and rehabilitate the interior of the thermal storage tank at the Power Plant, for Facilities Management, for the period of April 25, 2023 through May 31, 2024, for a total contract amount not to exceed $460,912; per lowest responsible bid #23-017-FM.

RESULT:	APPROVED
MOVER:	Paula Garcia
SECONDER:	Kari Galassi

7.D.6. **PW-CO-0004-23**

Amendment to County Contract 5620-0001 issued to Core and Main LP, to add Village of Lisle municipal water customers to the Advanced Metering Infrastructure (AMI) network managed by DuPage County Public Works, with the Village of Lisle reimbursing the County for the incremental costs, to increase the contract in the amount of $99,624, taking the original contract amount of $1,749,712 and resulting in an amended contract total amount not to exceed $1,849,336, an increase of 5.69%.

RESULT:	APPROVED
MOVER:	Paula Garcia
SECONDER:	Lucy Evans

7.D.7. **PW-P-0031-23**

Recommendation for the approval of a contract purchase order to Verizon Wireless, for wireless services, for Public Works facilities, for the period of April 25, 2023 to October 2, 2025, for a total contract amount not to exceed $34,000; contract pursuant to the Intergovernmental Cooperation Act, per the State of Illinois Master Contract #CMS793372P.

RESULT:	APPROVED
MOVER:	Paula Garcia
SECONDER:	Yeena Yoo

E. Transportation - Ozog

7.E.1. **23-1577**

DT-R-0058A-23 - Amendment to DT-R-0058-23, issued to Maneval Construction Company, Inc., to provide parking lot improvements for the DuPage County Fairgrounds, to increase the funding in the amount of $75,000; resulting in an amended contract total of $428,014.45, an increase of 21.25%, (No County cost; 100% grant funded).

RESULT:	APPROVED
MOVER:	Sam Tornatore
SECONDER:	Dawn DeSart

7.E.2. **DT-P-0063-23**

Recommendation for the approval of a contract to Hard Rock Concrete Cutters, Inc., for sidewalk saw cutting, for the period of April 26, 2023 through March 31, 2024, as needed for the Division of Transportation, for a contract total not to exceed $40,000; per Municipal Partnering Initiative bid #2022-23, first of two options to renew.

RESULT:	APPROVED
MOVER:	Sam Tornatore
SECONDER:	Dawn DeSart

7.E.3. **DT-P-0064-23**

Recommendation for the approval of a contract with Monroe Truck Equipment, Inc., to furnish and deliver Monroe Spreader and Plow repair and replacement parts, for the Division of Transportation, for the period of May 1, 2023 through August 15, 2026, for a contract total not to exceed $90,000; contract pursuant to the Intergovernmental Cooperation Act NJPA - Sourcewell #062222.

RESULT:	APPROVED
MOVER:	Sam Tornatore
SECONDER:	Dawn DeSart

7.E.4. **DT-P-0065-23**

Recommendation for the approval of a contract to Northern Contracting, Inc., to furnish, deliver, repair and install guard-rails, as needed for the Division of Transportation, for the period May 12, 2023 through May 11, 2024, for a contract total not to exceed $40,000; per lowest responsible bid 21-028-DOT; second of three options to renew.

RESULT:	APPROVED
MOVER:	Sam Tornatore
SECONDER:	Dawn DeSart

7.E.5. **DT-P-0066-23**

Recommendation for the approval of a contract to Primera Engineers, Ltd., to provide Professional Construction Engineering Services for the 2023 Pavement Maintenance (North) Program, Section 23-PVMTC-19-GM, for the period of April 25, 2023 through November 30, 2024, for a contract total not to exceed $459,579.18; Professional Services (Architects, Engineers and Land Surveyors) vetted through a qualification-based selection process in compliance with the Illinois Local Government Professional Services Selection Act, 50 ILCS 510/1 et seq.

RESULT:	APPROVED
MOVER:	Sam Tornatore
SECONDER:	Dawn DeSart

7.E.6. **DT-P-0067-23**

Recommendation for the approval of a contract to Chastain & Associates, LLC, to provide Professional Construction Engineering Services for the 2023 Pavement Maintenance (Central) Program Section 23-PVMTC-21-GM, for the period of April 25, 2023 through November 30, 2024, for a contract total not to exceed $473,055.98; Professional Services (Architects, Engineers and Land Surveyors) vetted through a qualification-based selection process in compliance with the Illinois Local Government Professional Services Selection Act, 50 ILCS 510/0.01 et seq.

RESULT:	APPROVED
MOVER:	Sam Tornatore
SECONDER:	Patty Gustin

7.E.7. **DT-P-0068-23**

Recommendation for the approval of a contract purchase order to H.W. Lochner, Inc., for Professional Construction Engineering Services for the 2023 Pavement Maintenance (South) Program, Section 23-PVMTC-20-GM, for the period of April 25, 2023 through November 30, 2024, for a contract total not to exceed $586,291.33; Professional Services (Architects, Engineers and Land Surveyors) vetted through a qualification-based selection process in compliance with the Illinois Local Government Professional Services Selection Act, 50 ILCS 510/0.01 et seq.

RESULT:	APPROVED
MOVER:	Sam Tornatore
SECONDER:	Dawn DeSart

7.E.8. **DT-R-0059-23**

Awarding Resolution to R.W. Dunteman Company, for the 2023 Pavement Maintenance (Central) Program, Section 23-PVMTC-21-GM, for an estimated County cost of $4,138,000.00; per low bid.

RESULT:	APPROVED
MOVER:	Sam Tornatore
SECONDER:	Dawn DeSart

7.E.9. **DT-R-0060-23**

Awarding Resolution to R.W. Dunteman Company, for the 2023 Pavement Maintenance (South) Program, Section 23-PVMTC-20-GM, for an estimated County cost of $4,367,944.39; per low bid.

RESULT:	APPROVED
MOVER:	Sam Tornatore
SECONDER:	Dawn DeSart

7.E.10. **DT-R-0061-23**

Awarding Resolution to R.W. Dunteman Company, for the 2023 Pavement Maintenance (North) Program, Section 23-PVMTC-19-GM, for an estimated County cost of $6,288,300.00; per low bid.

RESULT:	APPROVED
MOVER:	Sam Tornatore
SECONDER:	Paula Garcia

8. FINANCE RESOLUTIONS

A motion was made by Member Krajewski and seconded by Member Zay to combine items 8.A. and 8.B. under Finance Resolutions. Upon a voice vote, the motion passed.

8.A. **23-1585**

Supervisor of Assessments staff to attend State of Illinois Property Tax Appeal Board hearings in Springfield, Illinois from May 2, 2023 to May 4, 2023. Expenses to include transportation, lodging, miscellaneous expenses (parking, mileage, etc.) and per diems for an approximate total County cost not to exceed $1,000.

RESULT:	APPROVED
MOVER:	Brian Krajewski
SECONDER:	Dawn DeSart

8.B. **23-1590**

Supervisor of Assessments staff to attend State of Illinois Property Tax Appeal Board hearings in Springfield, Illinois from May 22, 2023 to May 23, 2023. Expenses to include transportation, lodging, miscellaneous expenses (parking, mileage, etc.) and per diems for an approximate total County cost not to exceed $500.

RESULT:	APPROVED
MOVER:	Brian Krajewski
SECONDER:	Dawn DeSart

8.C. **FI-R-0113-23**

Authorization to transfer $14,000 in budget to the Treasurer for Fiscal Year 2023.

RESULT:	APPROVED
MOVER:	Brian Krajewski
SECONDER:	Paula Garcia

8.D. **FI-R-0114-23**

Authorization to transfer $770,000 in budget to Probation for Fiscal Year 2023.

RESULT:	APPROVED
MOVER:	Brian Krajewski
SECONDER:	Paula Garcia

8.E. **FI-R-0116-23**

Acceptance and Appropriation of additional funding for the Aging Case Coordination Unit Fund PY23 Company 5000 - Accounting Unit 1660, in the amount of $30,000. (Community Services) (ARPA)

RESULT:	APPROVED
MOVER:	Brian Krajewski
SECONDER:	Yeena Yoo

8.F. **FI-R-0117-23**
Acceptance and Appropriation of the Low-Income Home Energy Assistance Program HHS Supplemental Grant PY23, Inter-Governmental Agreement No. 23-274028, Company 5000 - Accounting Unit 1420, $1,118,000. (Community Services)

RESULT:	APPROVED
MOVER:	Brian Krajewski
SECONDER:	Paula Garcia

9. INFORMATIONAL

A motion was made by Member Krajewski and seconded by Member Garcia to receive and place on file: Payment of Claims, Wire Transfers, Appointments and Grant Proposal Notifications. Upon a voice vote, the motion passed.

A. Payment of Claims

9.A.1. **23-1482**
04-07-2023 Paylist

9.A.2. **23-1502**
04-11-2023 Paylist

9.A.3. **23-1583**
04-14-2023 Paylist

9.A.4. **23-1588**
04-17-2023 Auto Debit Paylist

9.A.5. **23-1600**
04-18-2023 Paylist

B. Wire Transfers

9.B.1. **23-1514**
04-12-2023 IDOR Wire Transfer

C. Appointments

9.C.1. **CB-R-0069-23**
Appointment of Dru Bergman to the DuPage Housing Authority.

9.C.2. **CB-R-0070-23**
Appointment of Jessica Ashley Garmon to the DuPage Housing Authority.

D. Grant Proposal Notifications

9.D.1. **23-1556**

GPN-021-23: FY23 Formula DNA Capacity Enhancement for Backlog Reduction (CEBR) Program – US Department of Justice Bureau of Justice Assistance - $395,280. (Sheriff's Office)

9.D.2. **23-1525**

GPN-022-23: DOT Statewide Planning and Research Funds (SPR) - DuPage County Trail System - Illinois Department of Transportation - Federal Highway Administration - $90,000.00. (Department of Transportation)

RESULT:	APPROVED THE CONSENT AGENDA
MOVER:	Brian Krajewski
SECONDER:	Paula Garcia
AYES:	Chaplin, Childress, Cronin Cahill, DeSart, Eckhoff, Evans, Galassi, Garcia, Gustin, Krajewski, Rutledge, Schwarze, Tornatore, Yoo, and Zay
ABSENT:	Covert, and Ozog
REMOTE:	LaPlante

10. PRESENTATIONS

A. Treasurer Investment Income Update

Treasurer Gwen Henry and Chief Deputy Treasurer Ellen Smith provided the Committee with a portfolio review of County investments. The County's diverse portfolio addresses liquidity needs, safety and market conditions. Yields on all asset classes have increased since Federal Reserves began raising rates in March 2022. Certificates of deposit have been placed with local banks at competitive rates, and changing conditions have driven portfolio concentration. The Treasurer's Department has more recently purchased bonds for the County's portfolio. As Federal Reserve rates began increasing, there was unprecedented differential between Treasury securities and bank deposit rates. Due to rapid rate changes, money market accounts have seen increased balances. Managed bond funds expect to have superior returns due to longer maturities and varied assets. Interest for FY2023 is expected to be $11 million.

B. American Rescue Plan Act (ARPA) Update & Requests

1. ARPA Financial Update

Deputy Chief Financial Officer Mary Catherine Wells provided the Committee with a brief overview of the ARPA requests on today's agenda. As of 3/31/2023, the unallocated ARPA balance is $11,838,093. Today's various requests total $686,677.

2. DuPage Convention & Visitors Bureau - $425,000

The DuPage Convention and Visitors Bureau (DCVB) is seeking a total of $425,000 in ARPA funds. $75,000 is being requested for the 2024 TNBA Annual Championship Equity in Bowling Conference to go towards the bid fee. $100,000 is being requested for the USBC Junior Gold event to go towards the bid fee. $150,000 is being requested for Stardust Bowl to support their venue rental fees. $50,000 is being requested for the 2024 USA Water Polo Olympic Development Program National Championship for rental fees. $50,000 is being requested for the DuPage E-sports Collegiate Invitational and E-sports Frosty Faustings XV for transportation costs, internet costs, and venue fees. The funds will not be expended and will be returned to the County if bids are not won. By a show of hands, the Committee showed their support for moving forward with the request.

3. DuPage Senior Citizens Council - $120,000

The DuPage Senior Citizens Council (DSCC) is seeking a total of $120,000 in ARPA funds. Funds would be used to provide meals to 300 older adults residing in DuPage County. Participating older adults receive five meals, two times per month. The older adults in this population are low-income, many are disabled, several are underserved minorities, and all individuals cannot pay for food and grocery delivery. Committee members suggested doubling the funding amount, to provide DSCC with a total of $240,000. By a show of hands, the Committee showed their support for moving forward with the request at the increased amount.

4. The Conservation Foundation - $141,677

The Conservation Foundation is seeking a total of $141,677 in ARPA funds. $93,600 is being requested for the Farm to Pantry program, which will provide approximately 30,000 pounds of fresh, organic produce for over 200 families for the 20 week growing season. This will be a two-year program. $48,077 is being requested for the Nature Rx program, which will connect 500 teens and young adults through 25 tailored outdoor sessions, contributing to positive mental health outcomes. This will be a two-year program. By a show of hands, the Committee showed their support for moving forward with the request.

11. OLD BUSINESS

No old business was discussed.

12. NEW BUSINESS

No new business was discussed.

13. EXECUTIVE SESSION

A motion was made by Member DeSart and seconded by Member Cahill to enter into executive session. Upon a voice vote, the motion passed.

13.A. Pursuant to Open Meetings Act 5 ILCS 120/2 (c) (21) Review of Executive Session Minutes.

ROLL CALL

PRESENT	Chaplin, Childress, Cronin Cahill, DeSart, Eckhoff, Evans, Galassi, Garcia, Gustin, Krajewski, Rutledge, Schwarze, Tornatore, Yoo, and Zay

ABSENT	Covert, and Ozog
REMOTE	LaPlante

14. MATTERS REFERRED FROM EXECUTIVE SESSION

14.A. **FI-R-0118-23**

Review of Finance Committee Executive Session Minutes.

RESULT:	APPROVED
MOVER:	Paula Garcia
SECONDER:	Yeena Yoo

15. ADJOURNMENT

A motion was made by Member Garcia and seconded by Member Yoo to adjourn at 10:06 AM. Upon a voice vote, the motion passed.

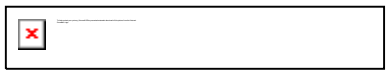
421 N. COUNTY FARM ROAD
WHEATON, IL 60187
www.dupagecounty.gov

File #: 23-1650 **Agenda Date:** 5/9/2023 **Agenda #:**

Blakely, Heidi

From: noreply@formstack.com
Sent: Sunday, April 16, 2023 9:08 PM
To: Web Master; County Board Public Comment
Subject: PublicComment

[Caution: This email originated outside Dupageco.org. Do not click links or open attachments unless you recognize the sender and know the content is safe.]



Formstack Submission For: PublicComment

Submitted at 04/16/23 9:07 PM

Meeting Date:	01/01/23
Meeting:	Finance Committee
Name:	caroline barclay
Organization:	
Address:	1552 ashford ct WHEATON, IL 60189
Daytime Phone:	(630) 235-1533
Subject:	property tax relief for disabled
Comment:	Why is there no real estate tax relief for the disabled? My name is Caroline Barclay, I'm 58 (not old enough for the senior exemption), and have end stage life renal failure, as well as Crohn's disease and avascular necrosis in both hips, meaning I'm losing the ability to walk. I was so excited to learn that I was granted the so-called disability exemption, until I found out that it totals a whopping $150!! That's $150 off of a more than $4600 tax bill!! That's not even 10%!! I live in a two bedroom, one bath condo in Briarcliffe; my taxes are over $4600, and while I've lived here for

ten years, I can no longer afford it because of the real estate taxes. It's bad enough to be ill and disabled, but to lose your home because you can no longer do the work you once did and you no longer have the income you once did, it's just too painful. In a county as wealthy as DuPage, you would think the county would be able to afford to give the disabled some tax relief so that they could remain in their homes. Really, not even 10%?? Disgraceful.

Copyright © 2023 Formstack, LLC. All rights reserved. This is a customer service email.

Formstack, 11671 Lantern Road, Suite 300, Fishers, IN 46038

421 N. COUNTY FARM ROAD
WHEATON, IL 60187
www.dupagecounty.gov

File #: 23-1581 **Agenda Date:** 4/25/2023 **Agenda #:** 5.A.

DU PAGE COUNTY

Finance Committee

Summary

421 N. COUNTY FARM ROAD
WHEATON, IL 60187
www.dupagecounty.gov

Tuesday, April 11, 2023 **8:00 AM** **County Board Room**

1. CALL TO ORDER

8:00 AM meeting was called to order by Chair Chaplin at 8:00 AM.

2. ROLL CALL

PRESENT	Chaplin, Childress, Covert, Cronin Cahill, DeSart, Eckhoff, Evans, Galassi, Garcia, Gustin, LaPlante, Ozog, Rutledge, Schwarze, Tornatore, Yoo, and Zay
ABSENT	Krajewski

Members Cahill and DeSart arrived at 8:07 AM.

3. PUBLIC COMMENT

No public comments were offered.

4. CHAIRWOMAN'S REMARKS - CHAIR CHAPLIN

No remarks were offered.

5. APPROVAL OF MINUTES

5.A. **23-1332**

Finance Committee - Regular Meeting - Tuesday, March 28, 2023

RESULT:	APPROVED
MOVER:	Patty Gustin
SECONDER:	Sadia Covert
AYES:	Chaplin, Childress, Covert, Eckhoff, Evans, Galassi, Garcia, Gustin, LaPlante, Ozog, Rutledge, Schwarze, Tornatore, Yoo, and Zay
ABSENT:	Krajewski
LATE:	Cronin Cahill, and DeSart

6. BUDGET TRANSFERS

6.A. **FI-R-0108-23**

Budget Transfers 04-11-2023 - Various Companies and Accounting Units

RESULT:	APPROVED
MOVER:	Paula Garcia
SECONDER:	Patty Gustin
AYES:	Chaplin, Childress, Covert, Eckhoff, Evans, Galassi, Garcia, Gustin, LaPlante, Ozog, Rutledge, Schwarze, Tornatore, Yoo, and Zay
ABSENT:	Krajewski
LATE:	Cronin Cahill, and DeSart

7. PROCUREMENT REQUISITIONS

A. Finance - Chaplin

7.A.1. **FI-P-0004-23**

Recommendation for the approval of a contract purchase order to SHI International Corp., for Governmentjobs.com d/b/a NeoGov, for licensing for E-Recruiting, Employee Onboarding, and Employee Forms Software, for Human Resources, for the period of July 1, 2023 to June 30, 2026, for a contract total amount of $376,551.77; per NASPO Contract #AR2488.

RESULT:	APPROVED
MOVER:	Jim Zay
SECONDER:	Lucy Evans
AYES:	Chaplin, Childress, Covert, Eckhoff, Evans, Galassi, Garcia, Gustin, LaPlante, Ozog, Rutledge, Schwarze, Tornatore, Yoo, and Zay
ABSENT:	Krajewski
LATE:	Cronin Cahill, and DeSart

B. Human Services - Schwarze

7.B.1. **HS-P-0053-23**

Recommendation for the approval a contract purchase order to Brightstar Care of Central DuPage, to provide supplemental staffing, for the DuPage Care Center, for the period April 13, 2023 through April 12, 2024, for a total contract amount not to exceed $450,000; per renewal under Proposal #21-006-CARE, second of three (3) one (1) year optional renewals. (Partial ARPA Item)

RESULT:	APPROVED
MOVER:	Greg Schwarze
SECONDER:	Michael Childress

AYES:	Chaplin, Childress, Covert, Eckhoff, Evans, Galassi, Garcia, Gustin, LaPlante, Ozog, Rutledge, Schwarze, Tornatore, Yoo, and Zay
ABSENT:	Krajewski
LATE:	Cronin Cahill, and DeSart

7.B.2. **HS-P-0054-23**

Recommendation for the approval a contract purchase order to Maxim Healthcare Services, Inc., to provide supplemental nursing staffing, for the DuPage Care Center, for the period of April 13, 2023 through April 12, 2024, for a total contract amount not to exceed $120,000; per renewal under Proposal #21-006-CARE, second of three (3) one (1) year optional renewals (Partial ARPA Item)

RESULT:	APPROVED
MOVER:	Greg Schwarze
SECONDER:	Paula Garcia
AYES:	Chaplin, Childress, Covert, Eckhoff, Evans, Galassi, Garcia, Gustin, LaPlante, Ozog, Rutledge, Schwarze, Tornatore, Yoo, and Zay
ABSENT:	Krajewski
LATE:	Cronin Cahill, and DeSart

7.B.3. **HS-P-0055-23**

Recommendation for the approval a contract purchase order to Novastaff Healthcare Services, Inc., to provide supplemental nursing staffing, for the DuPage Care Center, for the period of April 13, 2023 through April 12, 2024, for a total contract amount not to exceed $950,000; per renewal under Proposal #21-006-CARE, second of three (3) one (1) year optional renewals. (Partial ARPA Item)

RESULT:	APPROVED
MOVER:	Paula Garcia
SECONDER:	Greg Schwarze
AYES:	Chaplin, Childress, Covert, Eckhoff, Evans, Galassi, Garcia, Gustin, LaPlante, Ozog, Rutledge, Schwarze, Tornatore, Yoo, and Zay
ABSENT:	Krajewski
LATE:	Cronin Cahill, and DeSart

7.B.4. **HS-R-0044-23**

Recommendation for the approval of a contract to Yami Vending, Inc., for managing beverage and snack vending machines at various locations on the DuPage County Campus, for the period of April 5, 2023 through March 31, 2024, per bid #20-012-CARE, second and final of 2 one-year optional renewals. (Yami Vending, Inc. pays DuPage Care Center 24% profit and $5,000 payment for year 3).

RESULT:	APPROVED
MOVER:	Greg Schwarze
SECONDER:	Paula Garcia
AYES:	Chaplin, Childress, Covert, Eckhoff, Evans, Galassi, Garcia, Gustin, LaPlante, Ozog, Rutledge, Schwarze, Tornatore, Yoo, and Zay
ABSENT:	Krajewski
LATE:	Cronin Cahill, and DeSart

C. Judicial and Public Safety - Evans

7.C.1. **JPS-CO-0003-23**

Recommendation for the approval of a change order amending purchase order 6183-0001 SERV, issued to Bond, Dickson & Associates, as Special Assistant State's Attorneys for the County Clerk, to increase the purchase order in an amount of $100,000, resulting in an amended purchase order total amount not to exceed $200,000, an increase of 100.00%. (State's Attorney's Office / County Clerk)

RESULT:	APPROVED
MOVER:	Lucy Evans
SECONDER:	Patty Gustin
AYES:	Chaplin, Childress, Covert, Eckhoff, Evans, Galassi, Garcia, Gustin, LaPlante, Ozog, Rutledge, Schwarze, Tornatore, Yoo, and Zay
ABSENT:	Krajewski
LATE:	Cronin Cahill, and DeSart

7.C.2. **JPS-P-0051-23**

Recommendation for the approval for a contract purchase order to Axon Enterprise, Inc., for the purchase of 6 Axon fleet in-car camera systems, for the period of May 1, 2023 through April 30, 2028, for a contract total amount not to exceed $95,000. (Sheriff's Office)

RESULT:	APPROVED
MOVER:	Lucy Evans
SECONDER:	Patty Gustin

AYES:	Chaplin, Childress, Covert, Eckhoff, Evans, Galassi, Garcia, Gustin, LaPlante, Ozog, Rutledge, Schwarze, Tornatore, Yoo, and Zay
ABSENT:	Krajewski
LATE:	Cronin Cahill, and DeSart

D. Public Works - Garcia

7.D.1. **FM-P-0050-23**

Recommendation for the approval of a contract to Desman, Inc., to provide Professional Architectural and Engineering Design Services to complete the repair, maintenance, and long-term capital improvement and asset management goals for the 479 and 509 parking decks on County Campus, for Facilities Management, for the period April 11, 2023 through December 15, 2025 for a total contract amount not to exceed $304,260. Professional Services (Architects, Engineers and Land Surveyors) vetted through a qualification-based selection process in compliance with the Illinois Local Government Professional Services Selection Act, 50 ILCS 510/.01 et seq.

RESULT:	APPROVED
MOVER:	Paula Garcia
SECONDER:	Yeena Yoo

7.D.2. **FM-P-0061-23**

Recommendation for the approval of a contract to G&W Canada Corporation, to furnish and deliver two (2) Linear Puffer Load Break Switch Gears for the Judicial Office Facility-Annex, for Facilities Management, for the period April 12, 2023 through April 11, 2024, for a contract total amount not to exceed $41,010; per 55 ILCS 5/5-1022 “Competitive Bids” (c) not suitable for competitive bids – Sole Source.

RESULT:	APPROVED
MOVER:	Paula Garcia
SECONDER:	Yeena Yoo

E. Stormwater - Zay

7.E.1. **SM-P-0034-23**

Recommendation for the approval of a contract to Xylem Water Solutions, Inc., purchase of 3-Flygt NP 3531 Pumps at the Elmhurst Quarry Flood Control Facility, for the Stormwater Management Department, for the period April 11, 2023 through November 30, 2023, for a contract total amount not to exceed $1,117,795.85; per ILCS 5/5-1022(c) "not suitable to competitive bids" (Direct replacement compatible equipment parts). Sole Source.

RESULT:	APPROVED
MOVER:	Jim Zay
SECONDER:	Paula Garcia

7.E.2. **SM-P-0035-23**

Recommendation for the approval of a contract purchase order issued to Robinson Engineering, Inc., for On Call Professional Engineering Services, for Stormwater Management, for the period of April 11, 2023 through May 31, 2024, for a contract total not to exceed $95,000. Professional Services in compliance with the Illinois Local Government Professional Services Selection Act, 50 ILCS 510/ et. seq. vetted through a qualification based selection process (Architects, Engineers and Land Surveyors). First Renewal.

RESULT:	APPROVED
MOVER:	Jim Zay
SECONDER:	Paula Garcia

7.E.3. **SM-P-0036-23**

Recommendation for the approval of an agreement between the County of DuPage and V3 Construction Group, Ltd., to provide Professional Native Vegetation Management Services, for Stormwater Management, for the period May 1, 2023 through April 30, 2024, for a contract total amount not to exceed $75,000; per RFP #23-021-SWM.

RESULT:	APPROVED
MOVER:	Jim Zay
SECONDER:	Patty Gustin

7.E.4. **SM-P-0037-23**

Recommendation for the approval of an agreement between the County of DuPage and ENCAP, Inc., to provide Professional Native Vegetation Management Services, for Stormwater Management, for the period of May 1, 2023 through April 30, 2024, for a contract total amount not to exceed $100,000; per RFP #23-021-SWM.

RESULT:	APPROVED
MOVER:	Jim Zay
SECONDER:	Patty Gustin

7.E.5. **SM-P-0038-23**

Recommendation for the approval of an agreement between the County of DuPage and Pizzo & Associates, Ltd., to provide Professional Native Vegetation Management Services, for Stormwater Management, for the period of May 1, 2023 through April 30, 2024, for a contract total amount not to exceed $50,000; per RFP #23-021-SWM.

RESULT:	APPROVED
MOVER:	Jim Zay
SECONDER:	Patty Gustin

F. Technology - Yoo

7.F.1. **TE-P-0053-23**

Recommendation for the approval of a contract purchase order to Titan Image Group, to furnish & deliver printed business envelopes, for DuPage County departments, for the period of April 11, 2023 through April 10, 2024, for a contract total amount not to exceed $116,800. Subject to three (3) twelve (12) month renewals, per low bid #23-044-FIN.

RESULT:	APPROVED
MOVER:	Yeena Yoo
SECONDER:	Paula Garcia

G. Transportation - Ozog

7.G.1. **23-1314**

DT-R-0313A-21 – Amendment to Resolution DT-R-0313-21, issued to Lorig Construction Company, for I-355 Noise Abatement Wall, Section 20-NWALL-01-NW, to increase the funding in the amount of $20,000, resulting in an amended total amount of $360,420.50, an increase of 5.88%.

RESULT:	APPROVED
MOVER:	Mary Ozog
SECONDER:	Cynthia Cronin Cahill

7.G.2. **DT-CO-0043-23**

Recommendation for the approval of an increase of $15,000 to contract purchase order 5797-0001 SERV, issued to Northern Contracting, Inc., to furnish, deliver, repair and install guard-rails, as needed for the Division of Transportation, for the period May 12, 2022 through May 11, 2023, for an amended contract total not to exceed $44,900.

RESULT:	APPROVED
MOVER:	Mary Ozog
SECONDER:	Michael Childress

7.G.3. **DT-O-0050-23**

Ordinance approving the execution of an Intergovernmental Agreement between the County of DuPage and the Lisle Park District, for land conveyance related to the improvements along CH3/Warrenville Road bridge over the East Branch of the DuPage River. Section No. 14-00124-04-BR (County Cost - $7,500.00).

RESULT:	APPROVED
MOVER:	Mary Ozog
SECONDER:	Paula Garcia

7.G.4. **DT-P-0056-23**

Recommendation for the approval of a contract purchase order to Al Warren Oil Company, Inc., to furnish and deliver automotive lubricants, as needed for the Division of Transportation, for the period of April 12, 2023 through October 11, 2023, for a contract total not to exceed $30,000; per lowest responsible bid 23-040-DOT.

RESULT:	APPROVED
MOVER:	Mary Ozog
SECONDER:	Paula Garcia

7.G.5. **DT-P-0057-23**

Recommendation for the approval of a contract to Plote Construction, Inc., to furnish and deliver Bituminous Paving Materials for the western region, as needed for the Division of Transportation ($25,000) and Facilities Management ($26,000), for the period of April 12, 2023 through March 31, 2024, for a contract total not to exceed $51,000; per lowest responsible bid 23-023-DOT.

RESULT:	APPROVED
MOVER:	Mary Ozog
SECONDER:	Paula Garcia

7.G.6. **DT-P-0058-23**

Recommendation for the approval of a contract to BCR Automotive Group, LLC, d/b/a Roesch Ford, to furnish and deliver Ford/Motorcraft repair and replacement parts, as needed for the Division of Transportation, for the period of May 13, 2023 through May 12, 2024, for a contract total not to exceed $70,000; per renewal option under bid award 20-028-DOT, third and final option to renew.

RESULT:	APPROVED
MOVER:	Mary Ozog
SECONDER:	Paula Garcia

7.G.7. **DT-P-0059-23**

Recommendation for the approval of a contract to Vulcan Construction Materials, LLC, to furnish and deliver Coarse and Fine Aggregates, as needed for the Division of Transportation ($30,000), Public Works ($30,000) and Facilities Management ($35,000), for the period of April 12, 2023 through March 31, 2024, for a contract total not to exceed $95,000; per lowest responsible bid 23-023-DOT.

RESULT:	APPROVED
MOVER:	Mary Ozog
SECONDER:	Paula Garcia

7.G.8. **DT-P-0060-23**

Recommendation for the approval of a contract to Ozinga Ready Mix Concrete, Inc., to furnish and deliver Portland Cement Concrete, as needed for the Division of Transportation ($50,000), Public Works ($25,000) and Facilities Management ($25,000), for the period of April 12, 2023 through March 31, 2024, for a contract total not to exceed $100,000; per lowest responsible bid 23-023-DOT.

RESULT:	APPROVED
MOVER:	Mary Ozog
SECONDER:	Paula Garcia

7.G.9. **DT-P-0061-23**

Recommendation for the approval of a contract to DuKane Asphalt Company, to furnish and deliver Bituminous Paving Materials for the central region, as needed for the Division of Transportation, for the period April 12, 2023 through March 31, 2024, for a contract total not to exceed $110,000; per lowest responsible bid 23-023-DOT.

RESULT:	APPROVED
MOVER:	Mary Ozog
SECONDER:	Paula Garcia

7.G.10. **DT-P-0062-23**

Recommendation for the approval of a contract to K-Five Construction Corporation, to furnish and deliver Bituminous Paving Materials for the southeast region, as needed for the Division of Transportation ($115,000) and Public Works ($24,000), for the period of April 12, 2023 through March 31, 2024, for a contract total not to exceed $139,000; per lowest responsible bid 23-023-DOT.

RESULT:	APPROVED
MOVER:	Mary Ozog
SECONDER:	Paula Garcia

7.G.11. **DT-R-0058-23**

Awarding Resolution to Maneval Construction Company, Inc., for the DuPage County Fairgrounds Parking Lot Improvements, for an estimated County cost of $353,014.45, Per low bid; County to be reimbursed 100%.

RESULT:	APPROVED
MOVER:	Mary Ozog
SECONDER:	Dawn DeSart

8. FINANCE RESOLUTIONS

8.A. **23-1431**

Supervisor of Assessments staff to attend State of Illinois Property Tax Appeal Board hearings in Springfield, Illinois from April 17, 2023 to April 20, 2023. Expenses to include transportation, lodging, miscellaneous expenses (parking, mileage, etc.) and per diems for an approximate total County cost not to exceed $800.

RESULT:	APPROVED
MOVER:	Jim Zay
SECONDER:	Patty Gustin

8.B. **23-1432**

Supervisor of Assessments staff to attend State of Illinois Property Tax Appeal Board hearings in Springfield, Illinois from April 24, 2023 to April 27, 2023. Expenses to include transportation, lodging, miscellaneous expenses (parking, mileage, etc.) and per diems for an approximate total County cost not to exceed $1,000.

RESULT:	APPROVED
MOVER:	Jim Zay
SECONDER:	Paula Garcia

8.C. **FI-O-0001-23**

Amendment to County Recording Fee Schedule for state increase to the rental housing support program surcharge. (County Recorder)

RESULT:	APPROVED
MOVER:	Jim Zay
SECONDER:	Dawn DeSart

8.D. **FI-O-0002-23**

Ordinance amending Chapter 33, Article IV, Real Estate Transfer Tax, and Article VII, Land Trust Transfer Tax, of the DuPage County Code by restating and amending the previously established county tax on the privileges of transferring real estate and beneficial interests in real estate. (County Recorder)

RESULT:	APPROVED
MOVER:	Jim Zay
SECONDER:	Patty Gustin

A motion was made by Member Zay and seconded by Member DeSart to combine and approve items 8.E. through 8.H. under Finance Resolutions. Upon a voice vote, the motion passed.

8.E. **FI-R-0104-23**

Acceptance of an Extension of Time for the DuPage Care Center Foundation Music Therapy Grant FY22, Company 5000 - Accounting Unit 2120, through November 30, 2024. (Care Center)

RESULT:	APPROVED
MOVER:	Jim Zay
SECONDER:	Paula Garcia

8.F. **FI-R-0105-23**

Acceptance of an Extension of Time for the DuPage Care Center Foundation Recreation Therapy Grant FY22, Company 5000 - Accounting Unit 2120, through November 30, 2024. (Care Center)

RESULT:	APPROVED
MOVER:	Jim Zay
SECONDER:	Paula Garcia

8.G. **FI-R-0106-23**

Acceptance and Appropriation of the DuPage Care Center Foundation Recreation Therapy Grant FY23, Company 5000 - Accounting Unit 2120, $21,173. (Care Center)

RESULT:	APPROVED
MOVER:	Jim Zay
SECONDER:	Paula Garcia

8.H. **FI-R-0107-23**

Acceptance and Appropriation of the DuPage Care Center Foundation - Foundation Coordinator Grant PY23, Company 5000 - Accounting Unit 2120, $28,474. (Care Center)

RESULT:	APPROVED
MOVER:	Jim Zay
SECONDER:	Paula Garcia

8.I. **FI-R-0109-23**
Approval of an extension to the grant agreement between the County of DuPage and DuPagePads, for a new agreement end date of March 31, 2024. (ARPA ITEM)

RESULT:	APPROVED
MOVER:	Jim Zay
SECONDER:	Paula Garcia

9. INFORMATIONAL

A motion was made by Member Zay and seconded by Member Garcia to receive and place on file: Payment of Claims, Wire Transfers, Appointments and Grant Proposal Notifications. Upon a voice vote, the motion passed.

A. Payment of Claims

9.A.1. **23-1317**
03-24-2023 Paylist

9.A.2. **23-1326**
03-27-2023 Auto Debit Paylist

9.A.3. **23-1337**
03-28-2023 Paylist

9.A.4. **23-1416**
03-31-2023 Paylist

9.A.5. **23-1436**
04-04-2023 Paylist

B. Wire Transfers

9.B.1. **23-1455**
04-05-2023 Corvel Wire Transfer

C. Appointments

9.C.1. **CB-R-0064-23**
Appointment of John W. Demling to the DuPage County Ethics Commission.

9.C.2. **CB-R-0065-23**
Appointment of Michele Clemen to the DuPage County Ethics Commission.

9.C.3. **CB-R-0066-23**
Appointment of Suzanne Cahalan to the DuPage County Ethics Commission.

9.C.4. **CB-R-0067-23**
Appointment of Rebecca Stout to the West Chicago Mosquito Abatement District.

9.C.5. **CB-R-0068-23**
Appointment of Merle Burleigh to the West Chicago Mosquito Abatement District.

D. Grant Proposal Notifications

9.D.1. **23-1375**
GPN 020-23: Chicago Region Trees Initiative (CRTI) Grant Program PY23 – The Morton Arboretum - U.S. Forest Service - $25,000. (Facilities Management)

RESULT:	APPROVED THE CONSENT AGENDA
MOVER:	Jim Zay
SECONDER:	Paula Garcia
AYES:	Chaplin, Childress, Covert, Cronin Cahill, DeSart, Eckhoff, Evans, Galassi, Garcia, Gustin, LaPlante, Ozog, Rutledge, Schwarze, Tornatore, Yoo, and Zay
ABSENT:	Krajewski

10. OLD BUSINESS

2023 Draft DuPage County Precinct Map Presentation Update

Jason Blumenthal, Policy and Program Manager, notified the committee that the online portal for public comment regarding proposed precinct maps will be open as of today. The proposed maps will also be printed and presented in the County's atrium from April 17th through May 5th, along with a public comment box, for those who wish to view the proposed maps in person. The precinct numbers listed on the proposed maps will be re-numbered in the future for easier viewing. Staff continues to work on how to best structure each precinct to have around 1200-1300 voters. On May 9th, after the public comment period has ended, a proposed final product will be presented to the committee for approval.

11. NEW BUSINESS

No new business was discussed.

12. EXECUTIVE SESSION

A motion was made by Member Ozog and seconded by Member DeSart to enter into Executive Session. Upon a voice vote, the motion passed.

Pursuant to Open Meetings Act 5 ILCS 120/2 (c) (8) - Security procedures and the use of personnel and equipment to respond to an actual, threatened, or reasonably potential danger to the safety of employees, staff, the public, or public property.

13. ROLL CALL

PRESENT	Chaplin, Childress, Covert, Cronin Cahill, DeSart, Eckhoff, Evans, Galassi, Garcia, Gustin, LaPlante, Ozog, Rutledge, Schwarze, Tornatore, Yoo, and Zay

ABSENT	Krajewski

14. ADJOURNMENT

A motion was made by Member Tornatore and seconded by Member Zay to adjourn at 9:33 AM. Upon a voice vote, the motion passed.

421 N. COUNTY FARM ROAD
WHEATON, IL 60187
www.dupagecounty.gov

File #: FI-R-0112-23 **Agenda Date:** 4/25/2023 **Agenda #:** 9.C.

BUDGET TRANSFERS-VARIOUS COMPANIES AND
ACCOUNTING UNITS FISCAL YEAR 2023

WHEREAS, it appears that certain appropriations for various County companies and accounting units are insufficient to cover necessary expenditures for the balance of the 2023 fiscal year; and

WHEREAS, it appears that there are other appropriations within these companies and accounting units from which transfers can be made at the present time to meet the need for funds.

NOW, THEREFORE, BE IT RESOLVED by the DuPage County Board that the attached transfers be made within the indicated companies and accounting units.

Enacted and approved this 25th day of April, 2023 at Wheaton, Illinois.

_____

DEBORAH A. CONROY, CHAIR
DU PAGE COUNTY BOARD

Attest: _____

JEAN KACZMAREK, COUNTY CLERK

DuPage County, Illinois
BUDGET ADJUSTMENT
Effective October, 2022

From: 1500 (Company #)

MOTOR FUEL TAX
From: Company/Accounting Unit Name

Accounting Unit	Account	Sub-Account	Title	Amount	Finance Dept Use Only Available Balance: Prior to Transfer	Finance Dept Use Only Available Balance: After Transfer	Date of Balance
3550	54199		**CAPITAL CONTINGENCY**	$ 400,000.00	2,500,000.00	2,100,000.00	4/11/23
			Total	$ 400,000.00			

To: 1500 (Company #)

MOTOR FUEL TAX
To: Company/Accounting Unit Name

Accounting Unit	Account	Sub-Account	Title	Amount	Finance Dept Use Only Available Balance: Prior to Transfer	Finance Dept Use Only Available Balance: After Transfer	Date of Balance
3550	53010		**ENGINEERING/ARCHITECTURAL SVC**	$ 400,000.00	1,094,238.70	1,494,238.70	4/11/23
			Total	$ 400,000.00			

Reason for Request:

Additional funds needed due to the inclusion of a third contract for our annual resurfacing program.

[redacted]
Department Head — 4/11/23 Date

Activity _____ (optional)

Chief Financial Officer — 4/12/2023 Date

****Please sign in blue ink on the original form****

Finance Department Use Only

Fiscal Year 23 **Budget Journal #** _____ **Acctg Period** _____

Entered By/Date _____ **Released & Posted By/Date** _____

DOT- 4/18/23

FIN/CB- 4/25/23

DuPage County, Illinois
BUDGET ADJUSTMENT
Effective October, 2022

From: 1500 (Company #)

MOTOR FUEL TAX
From: Company/Accounting Unit Name

Accounting Unit	Account	Sub-Account	Title	Amount	Finance Dept Use Only Available Balance Prior to Transfer	After Transfer	Date of Balance
3550	54199		**CAPITAL CONTINGENCY**	$ 500,000.00	2,500,000.00	2,000,000.00	4/12/23
			Total	$ 500,000.00			

To: 1500 (Company #)

MOTOR FUEL TAX
To: Company/Accounting Unit Name

Accounting Unit	Account	Sub-Account	Title	Amount	Finance Dept Use Only Available Balance Prior to Transfer	After Transfer	Date of Balance
3550	53320		**REPAIR & MTCE ROADS**	$ 500,000.00	10,798,258.20	11,298,258.20	4/12/23
			Total	$ 500,000.00			

Reason for Request:

Additional funds needed due to FY2022 Pavement Maintenance (South) contract not being completed in 2022. In 2023 55th Street, from Holmes Avenue to County Line Road will be completed.

[redacted]
Department Head — 4/12/23 Date

Chief Financial Officer — 4/12/2023 Date

Activity _____ (optional)

****Please sign in blue ink on the original form****

Finance Department Use Only

Fiscal Year 23 **Budget Journal #** _____ **Acctg Period** _____

Entered By/Date _____ **Released & Posted By/Date** _____

DOT- 4/18/23
FIN/CB- 4/25/23

DuPage County, Illinois
BUDGET ADJUSTMENT
Effective October, 2022

From: 1500 (Company #)

DOT ADMINISTRATION
From: Company/Accounting Unit Name

Accounting Unit	Account	Sub-Account	Title	Amount	Finance Dept Use Only Available Balance: Prior to Transfer	After Transfer	Date of Balance
3500	54050		**TRANSPORTATION INFRASTRUCTURE**	$ 4,300,000.00	9,374,550.76	5,074,550.76	4/17/23
			Total	$ 4,300,000.00			

To: 1500 (Company #)

DOT ADMINISTRATION
To: Company/Accounting Unit Name

Accounting Unit	Account	Sub-Account	Title	Amount	Finance Dept Use Only Available Balance: Prior to Transfer	After Transfer	Date of Balance
3500	53320		**REPAIR & MTCE ROADS**	$ 4,300,000.00	1,039,672.00	5,339,672.00	4/17/23
			Total	$ 4,300,000.00			

Reason for Request:

Inclusion of a third pavement maintenace resurfacing program due to other capital project being moved to 2024 due to land acquisition, agency approvals and railroad coordination.

[redacted]
Department Head — 4/12/23 Date

Activity _____ (optional)

Chief Financial Officer — 4/12/2023 Date

****Please sign in blue ink on the original form****

Finance Department Use Only

Fiscal Year 23 Budget Journal # _____ Acctg Period _____

Entered By/Date _____ Released & Posted By/Date _____

DOT - 4/18/23

FIN/CB - 4/25/23

23-1497

DuPage County, Illinois
BUDGET ADJUSTMENT
Effective October, 2022

From: 1000
Company #

FAMILY CENTER
From: Company/Accounting Unit Name

Accounting Unit	Account	Sub-Account	Title	Amount	Finance Dept Use Only Available Balance: Prior to Transfer	After Transfer
1640	50099		**NEW PROGRAM REQUESTS-PERSONNEL**	$ 80,000.00	80,000.00	Ø
			Total	$ 80,000.00		

4/4/23

To: 1000
Company #

FAMILY CENTER
To: Company/Accounting Unit Name

Accounting Unit	Account	Sub Account	Title	Amount	Finance Dept Use Only Available Balance: Prior to Transfer	After Transfer
1640	50000		**REGULAR SALARIES**	$ 80,000.00	153,251.21	233,251.21
			Total	$ 80,000.00		

4/4/23

Reason for Request:

The New Program Manager position has been filled, so the salary needed to be moved to the Regular Salary budget line.

[redacted]
Department Head

Chief Financial Officer

Activity _____ (optional)

****Please sign in blue ink on the original form****

Finance Department Use Only

Fiscal Year 23 **Budget Journal #** _____ **Acctg Period** _____

Entered By/Date _____ **Released & Posted By/Date** _____

HHS - 4/18/23

FINCB - 4/25/23

DuPage County, Illinois
BUDGET ADJUSTMENT
Effective October, 2022

From: 1100 (Company #)

General Government / ARP Fund
From: Company/Accounting Unit Name

Accounting Unit	Account	Sub-Account	Title	Amount	Finance Dept Use Only Available Balance: Prior to Transfer	After Transfer	Date of Balance
1215	53820	0000	**GRANT SERVICES**	$ 90,000.00	2,621,580.72	2,531,580.72	4/20/23
			Total	$ 90,000.00			

To: 1100 (Company #)

ARP FUND
To: Company/Accounting Unit Name

Accounting Unit	Account	Sub-Account	Title	Amount	Finance Dept Use Only Available Balance: Prior to Transfer	After Transfer	Date of Balance
1215	53807	0000	**SOFTWARE MAINT AGREEMENTS**	$ 90,000.00	36,639.80	126,639.80	4/20/23
			Total	$ 90,000.00			

Reason for Request:

To realign ARPA FY23 budget to correct budget coding and align with the Expenditure Manual.

[redacted]
Department Head — Date: 04/20/2023

Chief Financial Officer — Date: 04/20/23

Activity _____ (optional)

******Please sign in blue ink on the original form******

Finance Department Use Only

Fiscal Year 23 **Budget Journal #** _____ **Acctg Period** _____

Entered By/Date _____ **Released & Posted By/Date** _____

FIN/CB- 4/25/23

DuPage County, Illinois
BUDGET ADJUSTMENT
Effective October, 2022

From: 2000 (Company #)

From: Company/Accounting Unit Name: SEWER OPERATIONS

Accounting Unit	Account	Sub Account	Title	Amount	Finance Dept Use Only Available Balance: Prior to Transfer	After Transfer	Date of Balance
2555	53828		CONTINGENCIES	$ 15,000.00	469,000.00	454,000.00	4/6/23
2555	52220		WEARING APPAREL	$ 14,000.00	14,450.00	450.00	4/6/23
2665	54070		WASTE WTR SYS INFRASTRUCTURE	$ 21,000.00	350,000.00	329,000.00	4/6/23
			Total	$ 50,000.00			

To: 2000 (Company #)

To: Company/Accounting Unit Name: SEWER OPERATIONS

Accounting Unit	Account	Sub Account	Title	Amount	Finance Dept Use Only Available Balance: Prior to Transfer	After Transfer	Date of Balance
2555	53010		ENGINEERING/ARCHITECTURAL SVC	$ 15,000.00	6,560.90	21,560.90	4/6/23
2665	52220		WEARING APPAREL	$ 14,000.00	(13,650.00)	350.00	4/6/23
2665	54080		WATER DISTR SYS INFRASTRUCTURE	$ 21,000.00	Ø	21,000.00	4/6/23
			Total	$ 50,000.00			

Reason for Request:

FY23 Budget transfer needed for Engineering for permitting and review encumbrance contracts. FY23 Budget transfer between accounts for Wearing Apparel for employee uniforms. FY23 Budget transfer between capital accounts for Water Distribution System Infrastructure for Core & Main water consumer portal integration.

[redacted] 4/6/23
Department Head — Date

4/11/23
Chief Financial Officer — Date

Activity _____ (optional)

****Please sign in blue ink on the original form****

Finance Department Use Only

Fiscal Year 23 Budget Journal # _____ Acctg Period _____

Entered By/Date _____ Released & Posted By/Date _____

PW- 4/18/23

FIN/CB- 4/25/23

DuPage County, Illinois
BUDGET ADJUSTMENT
Effective October, 2022

From: 5000 (Company #)

MISC PROBATION GRANTS
From: Company/Accounting Unit Name

Accounting Unit	Account	Sub-Account	Title		Amount	Finance Dept Use Only Available Balance: Prior to Transfer	After Transfer	Date of Balance
6192	50000		**REGULAR SALARIES**	$	8,877.00	95,195.51	86,318.51	4/5/23
6192	51010		**EMPLOYER SHARE I.M.R.F.**	$	1,062.00	15,838.82	14,776.82	4/5/23
6192	51030		**EMPLOYER SHARE SOCIAL SECURITY**	$	679.00	7,827.19	7,148.19	4/5/23
			Total	$	10,618.00			

To: 5000 (Company #)

MISC PROBATION GRANTS
To: Company/Accounting Unit Name

Accounting Unit	Account	Sub-Account	Title		Amount	Finance Dept Use Only Available Balance: Prior to Transfer	After Transfer	Date of Balance
6192	51040		**EMPLOYEE MED & HOSP INSURANCE**	$	871.00	4,149.40	5,020.40	4/5/23
6192	53070		**MEDICAL SERVICES**	$	6,756.00	22,377.00	29,133.00	4/5/23
6192	52000		**FURN/MACH/EQUIP SMALL VALUE**	$	1,631.00	Ø	1,631.00	4/5/23
6192	52200		**OPERATING SUPPLIES & MATERIALS**	$	960.00	2,456.72	3,416.72	4/5/23
6192	53830		**OTHER CONTRACTUAL EXPENSES**	$	400.00	24,259.00	24,659.00	4/5/23
			Total	$	10,618.00			

Reason for Request:

Offset salaries and benefits to cover the increased cost of treatment services, furniture & small equipment, operating supplies, and other contractual expenses to line up with the grant budget supplemental funding per the grant authority. Activity Code 192301.

[redacted]
Department Head — Date: 4/4/2023

Chief Financial Officer — Date: 4/4/23

Activity: 192301 (optional)

****Please sign in blue ink on the original form****

Finance Department Use Only

Fiscal Year 23 **Budget Journal #** _____ **Acctg Period** _____

Entered By/Date_____ **Released & Posted By/Date**_____

JPS - 4/18/23

FIN/CB - 4/25/23

DuPage County, Illinois
BUDGET ADJUSTMENT
Effective October, 2022

From: 1000 (Company #)

PUBLIC DEFENDER
From: Company/Accounting Unit Name

Accounting Unit	Account	Sub-Account	Title	Amount	Finance Dept Use Only Available Balance: Prior to Transfer	After Transfer	Date of Balance
6300	50000		**REGULAR SALARIES**	$ 70,300.00	3,066,498.30	2,996,198.30	4/6/23
			Total	$ 70,300.00			

To: 1000 (Company #)

PUBLIC DEFENDER
To: Company/Accounting Unit Name

Accounting Unit	Account	Sub-Account	Title	Amount	Finance Dept Use Only Available Balance: Prior to Transfer	After Transfer	Date of Balance
6300	50050		**TEMPORARY SALARIES**	$ 70,300.00	485.00	70,785.00	4/6/23
			Total	$ 70,300.00			

Reason for Request:

Transfering out of 50000 to 50050 for additional temporary Legal Interns salaries for Spring/Summer.

[redacted] 4/6/23
Department Head Date

Activity _____ (optional)

Chief Financial Officer 4/11/23
Date

******Please sign in blue ink on the original form******

Finance Department Use Only

Fiscal Year 23 **Budget Journal #** _____ **Acctg Period** _____

Entered By/Date _____ **Released & Posted By/Date** _____

GPS – 4/18/23

FIN/CB – 4/25/23

DuPage County, Illinois
BUDGET ADJUSTMENT
Effective October, 2022

From: 1000 (Company #)

CRISIS INTERVENTION TRAINING
From: Company/Accounting Unit Name

Accounting Unit	Account	Sub-Account	Title	Amount	Finance Dept Use Only Available Balance: Prior to Transfer	Finance Dept Use Only Available Balance: After Transfer	Date of Balance
4402	53090		**OTHER PROFESSIONAL SERVICES**	$ 5,000.00	158,424.00	153,424.00	4/5/23
			Total	$ 5,000.00			

To: 1000 (Company #)

CRISIS INTERVENTION TRAINING
To: Company/Accounting Unit Name

Accounting Unit	Account	Sub-Account	Title	Amount	Finance Dept Use Only Available Balance: Prior to Transfer	Finance Dept Use Only Available Balance: After Transfer	Date of Balance
4402	52000		**FURN/MACH/EQUIP SMALL VALUE**	$ 5,000.00	0	5,000.00	4/5/23
			Total	$ 5,000.00			

Reason for Request:

For the purchase of 44 chairs for the CIT training room

[redacted] Department Head — Date 4/4/2023

Chief Financial Officer — Date 4/11/23

Activity _____ (optional)

****Please sign in blue ink on the original form****

Finance Department Use Only

Fiscal Year 23 **Budget Journal #** _____ **Acctg Period** _____

Entered By/Date _____ **Released & Posted By/Date** _____

JPS - 4/18/23

FINCB - 4/25/23

Minute Traq #_____

DuPage County, Illinois
BUDGET ADJUSTMENT
Effective May, 2020

From: 1000 (Company #)

General Fund/Human Resources
Company/Accounting Unit Name

Accounting Unit	Account	SubAccount (leave blank OR 4 digits required)	Title	Amount	Finance Dept Use Only Available Balance: Prior to Transfer	Finance Dept Use Only Available Balance: After Transfer	Date of Balance
1120	51070		TUITION REIMBURSEMENT	$ 5,896.00	46,255.00	40,359.00	4/6/23
			Total	$ 5,896.00			

To: 1000 (Company #)

Accounting Unit	Account	SubAccount (leave blank OR 4 digits required)	Title	Amount	Finance Dept Use Only Available Balance: Prior to Transfer	Finance Dept Use Only Available Balance: After Transfer	Date of Balance
4400	51070		TUITION REIMBURSEMENT	$ 396.00	(396.00)	Ø	4/6/23
4410	51070		TUITION REIMBURSEMENT	$ 3,000.00	(3,000.00)	Ø	4/6/23
5900	51070		TUITION REIMBURSEMENT	$ 2,500.00	(2,500.00)	Ø	4/6/23
			Total	$ 5,896.00			

Reason for Request:

Transfer needed to move FY23 budget for Tuition Reimbursement.

Department Head _____ Date _____

Chief Financial Officer _____ Date 4/4/23

Activity _____ (optional)

****Please sign in blue ink on the original form****

Finance Department Use Only

Fiscal Year 23 Budget Journal # _____ Acctg Period _____

Entered By/Date_____ Released & Posted By/Date_____

FIN/CB - 4/25/23

Minute Traq #_____

DuPage County, Illinois

BUDGET ADJUSTMENT

Effective May, 2020

From: 1000 (Company #)

General Fund
Company/Accounting Unit Name

Accounting Unit	Account	SubAccount (leave blank OR 4 digits required)	Title	Amount	Finance Dept Use Only Available Balance: Prior to Transfer	Finance Dept Use Only Available Balance: After Transfer	Date of Balance
1180	51000		BENEFIT PAYMENTS	$ 87,207.00	4,000,000.00	3,912,793.00	4/6/23
			Total	$ 87,207.00			

To: 1000 (Company #)

Accounting Unit	Account	SubAccount (leave blank OR 4 digits required)	Title	Amount	Finance Dept Use Only Available Balance: Prior to Transfer	Finance Dept Use Only Available Balance: After Transfer	Date of Balance
1100	51000		BENEFIT PAYMENTS	$ 7,809.00	(7,098.66)	719.34	4/6/23
1102	51000		BENEFIT PAYMENTS	$ 1,204.00	(1,093.82)	110.18	4/6/23
1110	51000		BENEFIT PAYMENTS	$ 8,062.00	(7,328.89)	733.11	4/6/23
1130	51000		BENEFIT PAYMENTS	$ 682.00	(619.29)	62.71	4/6/23
1150	51000		BENEFIT PAYMENTS	$ 69,450.00	(63,135.99)	6,314.01	4/6/23
			Total	$ 87,207.00			

Reason for Request:

Transfer needed to cover Benefit payment expenses within the various departments currently budgeted within General Fund special accounts.

Department Head _____ Date _____

Chief Financial Officer _____ Date 4/11/23

Activity _____ (optional)

******Please sign in blue ink on the original form******

Finance Department Use Only

Fiscal Year 23 **Budget Journal #** _____ **Acctg Period** _____

Entered By/Date_____ **Released & Posted By/Date**_____

FIN/CB-MAS23

Minute Traq #_____

DuPage County, Illinois

BUDGET ADJUSTMENT

Effective May, 2020

From: 1000 (Company #) — General Fund (Company/Accounting Unit Name)

Accounting Unit	Account	SubAccount (leave blank OR 4 digits required)	Title	Amount	Finance Dept Use Only Available Balance: Prior to Transfer	Finance Dept Use Only Available Balance: After Transfer	Date of Balance
1180	51010		EMPLOYER SHARE I.M.R.F.	$ 11,607,882.00	18,179,300.00	6,571,418.00	4/6/23
			Total	$ 11,607,882.00			

To: 1000 (Company #)

Accounting Unit	Account	SubAccount (leave blank OR 4 digits required)	Title	Amount	Finance Dept Use Only Available Balance: Prior to Transfer	Finance Dept Use Only Available Balance: After Transfer	Date of Balance
			Please see attached	$ 11,607,882.00			
			Total	$ 11,607,882.00			

Reason for Request:

Transfer needed to cover IMRF expenses within the various departments currently budgeted within General Fund special accounts.

Department Head _____ Date _____

Chief Financial Officer _____ Date 4/4/23

Activity _____ (optional)

****Please sign in blue ink on the original form****

Finance Department Use Only

Fiscal Year 23 Budget Journal # _____ Acctg Period _____

Entered By/Date_____ Released & Posted By/Date_____

FIN/CB - 4/25/23

DuPage County, Illinois
Mid-Year FY2023 IMRF Transfer

Company	Accounting Unit	Account Number	Amount To/(From)	Prior to Transfer	After Transfer
1000	1180	51010	(11,607,882.00)	18,179,300.00	6,571,418.00
			(11,607,882.00)		
1000	1001	51010	66,670.00	-33,334.69	33,335.31
1000	1100	51010	316,762.00	-158,380.73	158,381.27
1000	1102	51010	29,929.00	-14,964.20	14,964.80
1000	1110	51010	226,557.00	-113,278.41	113,278.59
1000	1115	51010	18,785.00	-9,392.26	9,392.74
1000	1120	51010	62,448.00	-31,223.64	31,224.36
1000	1130	51010	17,965.00	-8,982.18	8,982.82
1000	1140	51010	11,491.00	-5,745.02	5,745.98
1000	1150	51010	111,297.00	-55,648.23	55,648.77
1000	1600	51010	4,963.00	-2,481.17	2,481.83
1000	1640	51010	20,879.00	-10,439.05	10,439.95
1000	1750	51010	55,426.00	-27,712.56	27,713.44
1000	1800	51010	61,795.00	-30,897.29	30,897.71
1000	1810	51010	6,973.00	-3,486.28	3,486.72
1000	1900	51010	43,601.00	-21,800.10	21,800.90
1000	4000	51010	30,997.00	-15,498.07	15,498.93
1000	4100	51010	90,972.00	-45,485.75	45,486.25
1000	4200	51010	58,353.00	-29,176.02	29,176.98
1000	4220	51010	96,400.00	-48,199.51	48,200.49
1000	4300	51010	47,189.00	-23,594.39	23,594.61
1000	4400	51010	335,019.00	-167,509.20	167,509.80
1000	4403	51010	61,320.00	-30,659.59	30,660.41
1000	4405	51010	1,176,891.00	-588,445.19	588,445.81
1000	4410	51010	3,857,815.00	-1,928,907.45	1,928,907.55
1000	4415	51010	2,516,754.00	-1,258,376.67	1,258,377.33
1000	5000	51010	86,812.00	-43,405.97	43,406.03
1000	5700	51010	37,627.00	-18,813.07	18,813.93
1000	5900	51010	104,030.00	-52,014.80	52,015.20
1000	5910	51010	12,334.00	-6,166.87	6,167.13
1000	6100	51010	600,912.00	-300,455.80	300,456.20
1000	6110	51010	30,130.00	-15,064.73	15,065.27
1000	6300	51010	236,380.00	-118,189.64	118,190.36
1000	6500	51010	652,533.00	-326,266.21	326,266.79
1000	6510	51010	49,049.00	-24,524.28	24,524.72
1000	6700	51010	470,824.00	-235,411.65	235,412.35
			11,607,882.00		

Minute Traq #_____

DuPage County, Illinois
BUDGET ADJUSTMENT
Effective May, 2020

From: 1000 (Company #)

General Fund
Company/Accounting Unit Name

Accounting Unit	Account	SubAccount (leave blank OR 4 digits required)	Title	Amount	Finance Dept Use Only Available Balance: Prior to Transfer	Finance Dept Use Only Available Balance: After Transfer	Date of Balance
1180	51030		EMPLOYER SHARE SOCIAL SECURITY	$ 5,798,028.00	9,314,341.00	3,516,313.00	4/6/23
			Total	$ 5,798,028.00			

To: 1000 (Company #)

Accounting Unit	Account	SubAccount (leave blank OR 4 digits required)	Title	Amount	Finance Dept Use Only Available Balance: Prior to Transfer	Finance Dept Use Only Available Balance: After Transfer	Date of Balance
			Please See Attached	$ 5,798,028.00			
			Total	$ 5,798,028.00			

Reason for Request:

Transfer needed to cover Social Security expenses within the various departments currently budgeted within General Fund special accounts.

Department Head _____ Date _____

Chief Financial Officer _____ Date 4/11/23

Activity _____ (optional)

******Please sign in blue ink on the original form******

Finance Department Use Only

Fiscal Year 23 **Budget Journal #** _____ **Acctg Period** _____

Entered By/Date_____ **Released & Posted By/Date**_____

FIN/CB- 4/25/23

DuPage County, Illinois
Mid-Year FY2023 Social Security Transfer

Company	Accounting Unit	Account Number	Amount To/(From)	Prior to Transfer	After Transfer
1000	1180	51030	(5,798,028.00)	9,314,341.00	3,516,313.00
			(5,798,028.00)		
1000	1001	51030	88,704.00	-44,351.92	44,352.08
1000	1090	51030	81.00	-40.17	40.83
1000	1100	51030	284,266.00	-142,132.87	142,133.13
1000	1102	51030	27,282.00	-13,640.81	13,641.19
1000	1110	51030	202,616.00	-101,307.76	101,308.24
1000	1115	51030	16,617.00	-8,308.09	8,308.91
1000	1120	51030	57,643.00	-28,821.28	28,821.72
1000	1130	51030	15,987.00	-7,993.41	7,993.59
1000	1140	51030	10,403.00	-5,201.19	5,201.81
1000	1150	51030	99,593.00	-49,796.46	49,796.54
1000	1600	51030	4,519.00	-2,259.15	2,259.85
1000	1640	51030	19,178.00	-9,588.89	9,589.11
1000	1750	51030	47,360.00	-23,679.82	23,680.18
1000	1800	51030	54,784.00	-27,391.86	27,392.14
1000	1810	51030	5,773.00	-2,886.01	2,886.99
1000	1900	51030	38,571.00	-19,285.37	19,285.63
1000	4000	51030	28,347.00	-14,173.48	14,173.52
1000	4100	51030	80,163.00	-40,081.30	40,081.70
1000	4200	51030	56,219.00	-28,109.17	28,109.83
1000	4220	51030	169,422.00	-84,710.87	84,711.13
1000	4300	51030	42,749.00	-21,374.41	21,374.59
1000	4400	51030	140,265.00	-70,132.12	70,132.88
1000	4403	51030	57,257.00	-28,628.21	28,628.79
1000	4405	51030	321,206.00	-160,602.54	160,603.46
1000	4410	51030	1,234,978.00	-617,488.55	617,489.45
1000	4415	51030	649,898.00	-324,948.98	324,949.02
1000	4420	51030	1,327.00	-663.31	663.69
1000	5000	51030	77,136.00	-38,567.90	38,568.10
1000	5700	51030	39,015.00	-19,507.46	19,507.54
1000	5900	51030	91,972.00	-45,985.89	45,986.11
1000	5910	51030	11,833.00	-5,916.43	5,916.57
1000	6100	51030	546,047.00	-273,023.19	273,023.81
1000	6110	51030	27,232.00	-13,615.99	13,616.01
1000	6300	51030	210,954.00	-105,476.52	105,477.48
1000	6500	51030	571,261.00	-285,630.42	285,630.58
1000	6510	51030	41,960.00	-20,979.70	20,980.30
1000	6700	51030	425,410.00	-212,704.98	212,705.02
			5,798,028.00		
				-2,899,006.48	2,899,021.52

Minute Traq #_____

DuPage County, Illinois

BUDGET ADJUSTMENT

Effective May, 2020

From: 1000 (Company #)

General Fund (Company/Accounting Unit Name)

Accounting Unit	Account	SubAccount (leave blank OR 4 digits required)	Title	Amount	Finance Dept Use Only Available Balance: Prior to Transfer	Finance Dept Use Only Available Balance: After Transfer	Date of Balance
1200	51040		EMPLOYEE MED & HOSP INSURANCE	$ 8,987,382.00	15,017,184.00	6,029,802.00	4/6/23
			Total	$ 8,987,382.00			

To: 1000 (Company #)

Accounting Unit	Account	SubAccount (leave blank OR 4 digits required)	Title	Amount	Finance Dept Use Only Available Balance: Prior to Transfer	Finance Dept Use Only Available Balance: After Transfer	Date of Balance
			Please see attached	$ 8,987,382.00			
			Total	$ 8,987,382.00			

Reason for Request:

Transfer needed to cover medical and hospital insurance expenses within the various departments currently budgeted within General Fund Insurance.

Department Head _____ Date _____

Chief Financial Officer _____ Date 4/11/23

Activity _____ (optional)

******Please sign in blue ink on the original form******

Finance Department Use Only

Fiscal Year 23 **Budget Journal #** _____ **Acctg Period** _____

Entered By/Date_____ **Released & Posted By/Date**_____

FIN/CB- 4/25/23

DuPage County, Illinois
Mid-Year FY2023 Med & Hosp Insurance Transfer

Company	Accounting Unit	Account Number	Amount To/(From)	Prior to Transfer	After Transfer
1000	1200	51040	(8,987,382.00)	15,017,184.00	6,029,802.00
			(8,987,382.00)		
1000	1001	51040	150,647.00	-75,323.29	75,323.71
1000	1100	51040	495,588.00	-247,793.78	247,794.22
1000	1102	51040	38,013.00	-19,006.31	19,006.69
1000	1110	51040	295,038.00	-147,518.92	147,519.08
1000	1115	51040	45,270.00	-22,634.53	22,635.47
1000	1120	51040	108,300.00	-54,149.51	54,150.49
1000	1130	51040	17,649.00	-8,824.39	8,824.61
1000	1140	51040	21,357.00	-10,678.23	10,678.77
1000	1150	51040	150,958.00	-75,478.62	75,479.38
1000	1600	51040	2,301.00	-1,150.40	1,150.60
1000	1640	51040	10,385.00	-5,192.23	5,192.77
1000	1750	51040	87,893.00	-43,946.48	43,946.52
1000	1800	51040	94,411.00	-47,205.28	47,205.72
1000	1810	51040	39,650.00	-19,824.84	19,825.16
1000	1900	51040	82,819.00	-41,409.20	41,409.80
1000	4000	51040	58,602.00	-29,300.55	29,301.45
1000	4100	51040	129,812.00	-64,905.85	64,906.15
1000	4200	51040	88,655.00	-44,327.21	44,327.79
1000	4220	51040	183,370.00	-91,684.53	91,685.47
1000	4300	51040	72,943.00	-36,471.48	36,471.52
1000	4400	51040	250,675.00	-125,337.01	125,337.99
1000	4403	51040	53,323.00	-26,661.14	26,661.86
1000	4405	51040	507,398.00	-253,698.58	253,699.42
1000	4410	51040	1,594,780.00	-797,389.90	797,390.10
1000	4415	51040	720,389.00	-360,194.15	360,194.85
1000	5000	51040	120,167.00	-60,083.43	60,083.57
1000	5700	51040	73,841.00	-36,920.02	36,920.98
1000	5900	51040	188,157.00	-94,078.25	94,078.75
1000	5910	51040	8,945.00	-4,472.31	4,472.69
1000	6100	51040	750,920.00	-375,459.66	375,460.34
1000	6110	51040	82,565.00	-41,282.43	41,282.57
1000	6300	51040	337,715.00	-168,857.07	168,857.93
1000	6500	51040	1,122,927.00	-561,463.50	561,463.50
1000	6510	51040	133,054.00	-66,526.95	66,527.05
1000	6700	51040	868,865.00	-434,432.15	434,432.85
			8,987,382.00		

Minute Traq #_____

DuPage County, Illinois
BUDGET ADJUSTMENT
Effective May, 2020

From: 1000 (Company #)

General Fund
Company/Accounting Unit Name

Accounting Unit	Account	SubAccount (leave blank OR 4 digits required)	Title	Amount	Finance Dept Use Only Available Balance: Prior to Transfer	Finance Dept Use Only Available Balance: After Transfer	Date of Balance
1200	51050		FLEXIBLE BENEFIT EARNINGS	$ 66,540.00	150,000.00	83,460.00	4/6/23
			Total	$ 66,540.00			

To: 1000 (Company #)

Accounting Unit	Account	SubAccount (leave blank OR 4 digits required)	Title	Amount	Finance Dept Use Only Available Balance: Prior to Transfer	Finance Dept Use Only Available Balance: After Transfer	Date of Balance
			Please see attached	$ 66,540.00			
			Total	$ 66,540.00			

Reason for Request:

Transfer needed to cover flexible benefit earnings expenses within the various departments currently budgeted within General Fund Insurance.

Department Head _____ Date _____

Chief Financial Officer _____ Date 4/6/23

Activity _____ (optional)

****Please sign in blue ink on the original form****

Finance Department Use Only

Fiscal Year 23 Budget Journal # _____ Acctg Period _____

Entered By/Date_____ Released & Posted By/Date_____

FIN/CB - 4/25/23

DuPage County, Illinois
Mid-Year FY2023 Flex Benefit Transfer

Company	Accounting Unit	Account Number	Amount To/(From)	Prior to Transfer	After Transfer
1000	1200	51050	(66,540.00)	150,000.00	83,460.00
			(66,540.00)		
1000	1001	51050	1,800.00	-1,200.00	600.00
1000	1100	51050	3,427.00	-2,284.34	1,142.66
1000	1102	51050	323.00	-215.00	108.00
1000	1110	51050	2,372.00	-1,581.00	791.00
1000	1115	51050	225.00	-150.00	75.00
1000	1120	51050	600.00	-400.00	200.00
1000	1130	51050	225.00	-150.00	75.00
1000	1150	51050	900.00	-600.00	300.00
1000	1600	51050	150.00	-100.00	50.00
1000	1640	51050	600.00	-400.00	200.00
1000	1750	51050	998.00	-665.00	333.00
1000	1800	51050	600.00	-400.00	200.00
1000	1810	51050	225.00	-150.00	75.00
1000	1900	51050	375.00	-250.00	125.00
1000	4000	51050	300.00	-200.00	100.00
1000	4100	51050	1,050.00	-700.00	350.00
1000	4200	51050	1,467.00	-977.50	489.50
1000	4220	51050	1,725.00	-1,150.00	575.00
1000	4300	51050	900.00	-600.00	300.00
1000	4400	51050	1,500.00	-1,000.00	500.00
1000	4403	51050	1,800.00	-1,200.00	600.00
1000	4405	51050	2,250.00	-1,500.00	750.00
1000	4410	51050	8,175.00	-5,450.00	2,725.00
1000	4415	51050	3,825.00	-2,550.00	1,275.00
1000	5000	51050	1,928.00	-1,285.00	643.00
1000	5700	51050	1,575.00	-1,050.00	525.00
1000	5900	51050	1,200.00	-800.00	400.00
1000	5910	51050	525.00	-350.00	175.00
1000	6100	51050	11,400.00	-7,600.00	3,800.00
1000	6110	51050	225.00	-150.00	75.00
1000	6300	51050	2,100.00	-1,400.00	700.00
1000	6500	51050	5,925.00	-3,950.00	1,975.00
1000	6510	51050	1,125.00	-750.00	375.00
1000	6700	51050	4,725.00	-3,150.00	1,575.00
			66,540.00		

421 N. COUNTY FARM ROAD
WHEATON, IL 60187
www.dupagecounty.gov

File #: FI-P-0005-23 **Agenda Date:** 4/25/2023 **Agenda #:** 9.H.

AWARDING RESOLUTION ISSUED TO
CASCO INTERNATIONAL D/B/A C.A. SHORT COMPANY
TO PROVIDE EMPLOYEE ANNIVERSARY AWARDS
(CONTRACT TOTAL AMOUNT: $44,777.00)

WHEREAS, proposals have been taken in accordance with County Board policy; and

WHEREAS, the Finance Committee recommends County Board approval for the issuance of the contract to Casco International d/b/a C.A. Short Company for employee service awards, for the period June 1, 2023 through May 31, 2024, for Human Resources.

NOW, THEREFORE BE IT RESOLVED, that County Contract covering said, for the issuance of the contract for employee service awards, for the period June 1, 2023 through May 31, 2024, for Human Resources, be, and it is hereby approved for issuance of a contract by the Procurement Division to Casco International d/b/a C.A. Short Company, 4205 East Dixon Blvd., Shelby, NC, 28152, for a contract total amount of $44,777.00; per RFP #20-136-HR.

Enacted and approved this 25th of April, 2023 at Wheaton, Illinois.

_____
DEBORAH A. CONROY, CHAIR
DU PAGE COUNTY BOARD

Attest: _____
JEAN KACZMAREK, COUNTY CLERK

Procurement Review Comprehensive Checklist
Procurement Services Division
This form must accompany all Purchase Order Requisitions

SECTION 1: DESCRIPTION

General Tracking		*Contract Terms*	
FILE ID#: 23-1582	RFP, BID, QUOTE OR RENEWAL #: 20-136-HR	INITIAL TERM WITH RENEWALS: 1 YR + 3 X 1 YR TERM PERIODS	INITIAL TERM TOTAL COST: $52,830.00
COMMITTEE: FINANCE	TARGET COMMITTEE DATE: 04/25/2023	PROMPT FOR RENEWAL: 6 MONTHS	CONTRACT TOTAL COST WITH ALL RENEWALS: $211,320.00
	CURRENT TERM TOTAL COST: $44,777.00	MAX LENGTH WITH ALL RENEWALS: FOUR YEARS	CURRENT TERM PERIOD: SECOND RENEWAL
Vendor Information		*Department Information*	
VENDOR: Casco International d/b/a C.A. Short Compant	VENDOR #: 27908	DEPT: Human Resources	DEPT CONTACT NAME: MarGaret Mason-Ewing
VENDOR CONTACT: Jimmy Spencer	VENDOR CONTACT PHONE: 800-353-5690 ext 2321	DEPT CONTACT PHONE #: 630-407-6300	DEPT CONTACT EMAIL: MarGaret.Mason-Ewing@dupageco.org
VENDOR CONTACT EMAIL: jspencer@cashort.com	VENDOR WEBSITE: www.cashort.com	DEPT REQ #: N/A	

Overview

DESCRIPTION Identify scope of work, item(s) being purchased, total cost and type of procurement (i.e., lowest bid, RFP, renewal, sole source, etc.).
Contract renewal for employee service awards. A Request for Proposal (RFP) was initiated to secure a vendor who can provide service awards to employees with focus on the following: Approach and Service Methods, Quality and Variety, and Proposal Cost. Employees will be recognized and rewarded with service awards for anniversary date milestones 10, 15, 20, 25, 30, 35, 40, 45 and 50 years of service to the County. The total cost of a 1-year contract is estimated to be $44,777.00. Second optional renewal.

JUSTIFICATION Summarize why this procurement is necessary and what objectives will be accomplished
County Policy 6.9, Service Awards, allows employees to receive a certificate and select a gift for their milestone anniversaries with the County.

SECTION 2: DECISION MEMO REQUIREMENTS

DECISION MEMO NOT REQUIRED RENEWAL	Select an item from the following dropdown menu to identify why a Decision Memo (Section 3) is not required.
DECISION MEMO REQUIRED	Select an item from the following dropdown menu to identify why a Decision Memo (Section 3) is required.

SECTION 3: DECISION MEMO

STRATEGIC IMPACT	Select an item from the following dropdown menu of County's strategic priorities that this action will most impact.
SOURCE SELECTION	Describe method used to select source.
RECOMMENDATION AND TWO ALTERNATIVES	Describe staff recommendation and provide justification. Identify at least 2 other options to accomplish this request, including status quo, (i.e., take no action).

SECTION 4: SOLE SOURCE MEMO/JUSTIFICATION	
JUSTIFICATION	Select an item from the following dropdown menu to justify why this is a sole source procurement.
NECESSITY AND UNIQUE FEATURES	Describe the product or services that are not available from other vendors. Explain necessary and unique features or services. Attach letters from manufacturer, letters from distributor, warranties, licenses, or patents as needed. Be specific.
MARKET TESTING	List and describe the last time the market has been tested on the applicability of the sole source. If it has not been tested over the last 12 months, explain why not.
AVAILABILITY	Describe steps taken to verify that these features are not available elsewhere. Included a detailed list of all products or services by brand/manufacturer examined and include names, phone numbers, and emails of people contacted.

SECTION 5: Purchase Requisition Information			
Send Purchase Order To:		*Send Invoices To:*	
Vendor: Casco International d/b/a C.A. Short Company	Vendor#: 27908	Dept: Human Resources	Division: N/A
Attn: Jmmy Spencer	Email: jspencer@cashort.com	Attn: Human Resources	Email: dpchumanresources@dupageco.org
Address: 4205 E Dixon Blvd	City: Shelby	Address: 421 N County Farm Rd	City: Wheaton
State: NC	Zip: 28152	State: IL	Zip: 60187
Phone: 800-535-5690 ext. 2321	Fax: 704-482-9953	Phone: 630-407-6300	Fax: 630-407-6301
Send Payments To:		*Ship to:*	
Vendor: C.A. Short Company	Vendor#: 27908	Dept: Human Resources	Division: N/A
Attn:	Email:	Attn: Human Resources	Email: dpchumanresources@dupageco.org
Address: P.O. Box 890151	City: Charlotte	Address: 421 N County Farm Rd	City: Wheaton
State: NC	Zip: 28289-0151	State: IL	Zip: 60187
Phone: 704-482-9591	Fax: 704-482-9953	Phone: 630-407-6300	Fax: 630-407-6301
Shipping		Contract Dates	
Payment Terms: PER 50 ILCS 505/1	FOB: Destination	Contract Start Date (PO25): Jun 1, 2023	Contract End Date (PO25): May 31, 2024
Contract Administrator (PO25): MarGaret Mason-Ewing			

Purchase Requisition Line Details

LN	Qty	UOM	Item Detail (Product #)	Description	FY	Company	AU	Acct Code	Sub-Accts/ Activity Code	Unit Price	Extension
1	1	EA	N/A	Service Awards - Animal Svcs		1100	1300	53830		201.00	201.00
2	1	EA	N/A	Service Awards - Bldg/Zoning		1100	2810	53830		469.00	469.00
3	1	EA	N/A	Service Awards - Care Center Administration		1200	2000	53830		334.00	334.00
4	1	EA	N/A	Service Awards - Care Ceter Dining Svcs		1200	2025	53830		890.00	890.00
5	1	EA	N/A	Service Awards - Care Center Houskeeping		1200	2035	53830		628.00	628.00
6	1	EA	N/A	Service Awards - Care Center Laundry		1200	2030	53830		321.00	321.00
7	1	EA	N/A	Service Awards - Care Center Nursing Svcs		1200	2050	53830		3,028.00	3,028.00
8	1	EA	N/A	Service Awards - Care Center Pharmacy		1200	2085	53830		95.00	95.00
9	1	EA	N/A	Service Awards - Care Center Recreation Therapy		1200	2065	53830		159.00	159.00
10	1	EA	N/A	Service Awards - Care Center Rehab & Therapy Svcs		1200	2060	53830		187.00	187.00
11	1	EA	N/A	Service Awards - Care Center Resident & Volunteer Svcs		1200	2080	53830		67.00	67.00
12	1	EA	N/A	Service Awards - Care Center Social Svcs		1200	2070	53830		162.00	162.00
13	1	EA	N/A	Service Awards - Circuit Clerk		1000	6700	53830		3,215.00	3,215.00
14	1	EA	N/A	Service Awards - Circuit Court		1000	5900	53830		723.00	723.00
15	1	EA	N/A	Service Awards - Circuit Court Mediation		1100	1215	53830		67.00	67.00
16	1	EA	N/A	Service Awards - Community Svcs		1000	1750	53830		2,264.00	2,264.00
17	1	EA	N/A	Service Awards - Coroner		1000	4100	53830		497.00	497.00
18	1	EA	N/A	Service Awards - County Board		1000	1001	53830		67.00	67.00
19	1	EA	N/A	Service Awards - County Clerk		1000	4200	53830		226.00	226.00
20	1	EA	N/A	Service Awards - County Clerk Election Commission		1000	4220	53830		215.00	215.00
21	1	EA	N/A	Service Awards - DOT Fleet Svcs		1500	3500	53830		321.00	321.00
22	1	EA	N/A	Service Awards - DOT Maintenance		1500	3510	53830		1,792.00	1,792.00
23	1	EA	N/A	Service Awards - DOT Vehicle Maintenance		1500	3520	53830		254.00	254.00
24	1	EA	N/A	Service Awards - ETSB		4000	5820	53830		162.00	162.00
25	1	EA	N/A	Service Awards - Facilities Management		1000	1100	53830		1,075.00	1,075.00
26	1	EA	N/A	Service Awards - Finance		1000	1150	53830		484.00	484.00
27	1	EA	N/A	Service Awards - HR		1000	1120	53830		659.00	659.00
28	1	EA	N/A	Service Awards - IT		1000	1110	53830		751.00	751.00
29	1	EA	N/A	Service Awards - OHSEM		1000	1900	53830		162.00	162.00
30	1	EA	N/A	Service Awards - OHSEM Security		1000	1130	53830		67.00	67.00
31	1	EA	N/A	Service Awards - Probation		1000	6100	53830		4,643.00	4,643.00
32	1	EA	N/A	Service Awards - Probation Juvenile Detention		1400	6130	53830		120.00	120.00
33	1	EA	N/A	Service Awards - PW Central Admin		2000	2665	53830		1,178.00	1,178.00
34	1	EA	N/A	Service Awards - PW Sewer Operations		2000	2555	53830		579.00	579.00
35	1	EA	N/A	Service Awards - Recorder		1000	4300	53830		95.00	95.00

LN	Qty	UOM	Item Detail (Product #)	Description	FY	Company	AU	Acct Code	Sub-Accts/ Activity Code	Unit Price	Extension
36	1	EA	N/A	Service Awards - Recorder Doc Storage		1100	4310	53830		279.00	279.00
37	1	EA	N/A	Service Awards - Regional Office of Education		1000	5700	53830		254.00	254.00
38	1	EA	N/A	Service Awards - Sheriff Admin		1000	4400	53830		851.00	851.00
39	1	EA	N/A	Service Awards - Sheriff Court Security		1000	4405	53830		1,586.00	1,586.00
40	1	EA	N/A	Service Awards - Sheriff Crime Lab		1000	4403	53830		215.00	215.00
41	1	EA	N/A	Service Awards - Sheriff Jail Operations		1000	4410	53830		5,876.00	5,876.00
42	1	EA	N/A	Service Awards - Sheriff Law Enforcement Bureau		1000	4415	53830		3,676.00	3,676.00
43	1	EA	N/A	Service Awards - State's Attorney		1000	6500	53830		3,388.00	3,388.00
44	1	EA	N/A	Service Awards - State's Attorney/Childrens Advocacy Center		1000	6510	53830		365.00	365.00
45	1	EA	N/A	Service Awards - Stormwater		1600	3000	53830		977.00	977.00
46	1	EA	N/A	Service Awards - Supervisor of Assessments		1000	1800	53830		614.00	614.00
47	1	EA	N/A	Service Awards - Treasurer		1000	5000	53830		95.00	95.00
48	1	EA	N/A	Service Awards - Workforce Development		5000	2840	53830		444.00	444.00
FY is required, assure the correct FY is selected.										Requisition Total	$ 44,777.00

Comments	
HEADER COMMENTS	Provide comments for P020 and P025. Purchase order to provide Employee Service Awards for anniversary date milestones per RFP 20-136-HR, second of three optional renewals.
SPECIAL INSTRUCTIONS	Provide comments for Buyer or Approver (not for P020 and P025). Comments will not appear on PO.
INTERNAL NOTES	Provide comments for department internal use (not for P020 and P025). Comments will not appear on PO.
APPROVALS	Department Head signature approval for procurements under $15,000. Procurement Officer Approval for ETSB.

The following documents have been attached: ☐ W-9 ☑ Vendor Ethics Disclosure Statement

AMENDMENT FOR CONTRACT RENEWAL

This contract, made and entered into by The County of DuPage, 421 North County Farm Road, Wheaton, Illinois, 60187, hereinafter called the "COUNTY" and CASCO International Inc., dba C.A. Short Company, located at 4205 E. Dixon Blvd., Shelby, NC 28152 hereinafter called the "CONTRACTOR", witnesseth;

The COUNTY and the CONTRACTOR have previously entered into a Contract, pursuant to Bid #20-136-HR which became effective on 06/01/2022 and which will expire 05/31/2023. The contract is subject to a second of three options to renew for a twelve (12) month period.

The contract renewal shall be effective on the date of last signature, and shall terminate on 05/31/2024.

The parties now agree to renew said agreement, upon the same terms as previously agreed to, as specified in the original agreement, including a one-time price adjustment effective 6/1/2023, as per the attached price quote.

CONTRACTOR	**THE COUNTY OF DUPAGE**
[redacted]	
SIGNATURE	SIGNATURE
Christopher Cheney	Nickon Etminan
PRINTED NAME	PRINTED NAME
COO	Buyer II
PRINTED TITLE	PRINTED TITLE
2/27/2023	
DATE	DATE

PRESENTATION OPTION

PRO 1200 Presentation: $9.00

- Presentation Folder (Choice of Flat Black, White or Black Damask)
- Ribbon with Appreciation Seal (Choice of Ribbon color: Red, Silver, Blue, Gold, Green or Purple)
- Personalized Certificate on Leatherette
- Congratulatory Letter with Company Logo and Authorized Signature
- Award Brochure
- Ordering Information



Shipping

- Ships bulk to location and sorted to business concerns.
- Shipping cost is determined by the size, weight and ship-to zip code.

Awards

Year	Award Level	Award Sell Price
10 Years	Level 060	$67
15 Years	Level 070	$95
20 Years	Level 080	$120
25 Years	Level 090	$159
30 Years	Level 100	$175
35 Years	Level 110	$215
40 Years	Level 120	$250
45 Years	Level 130	$280
50 Years	Level 140	$319

Shipping

- Ships to recipient's home address
- No Additional Shipping Charges

View Awards

To view the award offerings at each year level log into the following site using the username and password corresponding to each year level.

Website: www.PeopleAreEverything.com

10 Years:	Username: Level060	Password: Level060
15 Years:	Username: Level070	Password: Level070
20 Years:	Username: Level080	Password: Level080!
25 Years:	Username: Level090	Password: Level090
30 Years:	Username: Level100	Password: Level100!
35 Years:	Username: Level110	Password: Level110
40 Years:	Username: Level120	Password: Level120
45 Years:	Username: Level130	Password: Level130
50 Years:	Username: Level140	Password: Level140

THE COUNTY OF DUPAGE
FINANCE - PROCUREMENT
EMPLOYEE SERVICE AWARDS PROGRAM 20-136-HR
BID TABULATION

✓

Criteria	Available Points	C.A. Short Company	MTM Recognition
Firm Qualifications	10	**10**	10
Project Understanding	50	**50**	50
Price	40	**40**	39
Total	100	**100**	99

Fee and Rate Proposal	$ 47,680	$ 48,994
Percentage of Points	100%	97%
Points Awarded	40	39

NOTES
1. Award Co., LLC has been deemed nonresponsive due to not returning price in requested format.
2. Award Concepts has been deemed nonresponsive due to not returning price in requested format.
3. MPGTandem has been deemed nonresponsive due to not returning price in requested format.

RFP Posted on 12/16/2020 Bid Opened On 1/20/2021, 2:30 PM CST by	VC, NE
Invitations Sent	11
Total Requesting Documents	0
Total Bid Responses Received	5

20-136-HR EMPLOYEE SERVICE AWARDS PROGRAM									
		C. A. Short				MTM Recognition			
Service Award Years	No. of Recipients	Price	Shipping	Price Total	Extended Price	Price	Shipping	Price Total	Extended Price
10	139	$ 60.00	$ -	$ 60.00	$ 8,340.00	$ 55.00	$ 15.00	$ 70.00	$ 9,730.00
15	96	$ 85.00	$ -	$ 85.00	$ 8,160.00	$ 80.00	$ 17.00	$ 97.00	$ 9,312.00
20	141	$ 110.00	$ -	$ 110.00	$ 15,510.00	$ 105.00	$ 17.00	$ 122.00	$ 17,202.00
25		$ 150.00	$ -	$ 150.00	$ -	$ 130.00	$ 20.00	$ 150.00	$ -
30	42	$ 165.00	$ -	$ 165.00	$ 6,930.00	$ 155.00	$ 20.00	$ 175.00	$ 7,350.00
35	18	$ 205.00	$ -	$ 205.00	$ 3,690.00	$ 180.00	$ 20.00	$ 200.00	$ 3,600.00
40	8	$ 215.00	$ -	$ 215.00	$ 1,720.00	$ 205.00	$ 20.00	$ 225.00	$ 1,800.00
Presentation Package	444	$ 7.50	$ -	$ 7.50	$ 3,330.00	$ -	$ -	$ -	$ -
				GRAND TOTAL	$ 47,680.00				$ 48,994.00

C.A. SHORT
a new way of engaging

Cost Proposal
Request for Proposal 20-136-HR
Employee Service Award Program

Contact: John Elmendorf
Phone: 630-292-3144
Email: jelmendorf@cashort.com

4205 E. Dixon Blvd.
Shelby, NC 28152
Ph: (800) 535-5690
www.cahsort.com

COST

The County of DuPage – Pricing Recommendation

C.A. Short Company uses a Guaranteed Fixed Budget Control pricing method instead of the "average price model" to eliminate budget overages. Each award in the service year level is the same price. You will have complete control and security in knowing you will never go over budget. You will know the price of each award level before your employee's order which saves money on costly budget overages.

Administration

- One-Time Account set-up fee ~~$500.00~~ waived
- Website set-up (Full Web Ordering Site)
- No annual, quarterly, or monthly administration fees
- Management Access Portal System that allows you to manage your program and run reports.
- No Gold Price Adjustments (GPA)

Presentation Packet

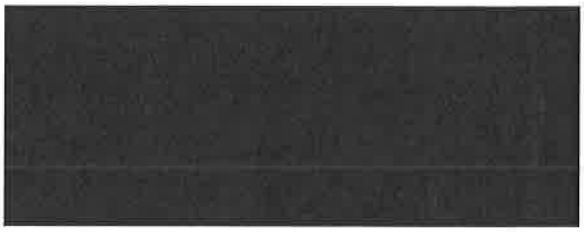
$7.50 per recipient

- All material will be branded and communicates the message of quality and recognition.
- Presentation Packets will be delivered prior to the service anniversary – Time frame to be determined by The County of DuPage.
- Presentation Packets will contain the following:
  - White Presentation Folder
  - Blue Ribbon
  - Appreciation Seal
  - Certificate of Recognition
  - Congratulatory Letter
  - Award Brochure (with award level, item description and item number)
  - Order Form (with recipient's full name, department, anniversary date)



Awards

Years of Service	Award Sell Price
10 Years	$ 60.00
15 Years	$ 85.00
20 Years	$ 110.00
25 Years	$ 150.00
30 Years	$ 165.00
35 Years	$ 205.00
40 Years	$ 215.00
45 Years	$ 265.00



From the drop-down menu located in the upper right, select the year level you want to view. Then click on one of the award categories.

Note: All recipient will get a leather logo key chain with award selection. There is no additional cost for the key chain.

Shipping

- Presentation Packets
  - Packets are labeled to business specifications.
  - Packets are sorted according to business specifications.
  - Cost is determined by the size, weight, and ship-to zip code.

- Awards
  - Awards can ship directly to location, recipient's home address or address entered in by recipient.
  - There is no additional shipping cost.

SECTION 8 - PROPOSAL FORM

(PLEASE TYPE OR PRINT THE FOLLOWING INFORMATION)

Full Name of Offeror	CASCO International dba: C.A. Short Company
Main Business Address	4205 E. Dixon Blvd
City, State, Zip Code	Shelby, NC 28152
Telephone Number	(800) 535-5690
Fax Number	(704) 482-9953
Proposal Contact Person	Jimmy Spencer
Email Address	jspencer@cashort.com

The undersigned certifies that he is:

☐ the Owner/Sole Proprietor ☐ a Member of the Partnership ☒ an Officer of the Corporation ☐ a Member of the Joint Venture

herein after called the Offeror and that the members of the Partnership or Officers of the Corporation are as follows:

[redacted]
(President or Partner)

(Vice-President or Partner)

(Secretary or Partner)

(Treasurer or Partner)

Further, the undersigned declares that the only person or parties interested in this Proposal as principals are those named herein; that this Proposal is made without collusion with any other person, firm or corporation; that he has fully examined the proposed forms of agreement and the contract specifications for the above designated purchase, all of which are on file in the office of the Procurement Manager, DuPage Center, 421 North County Farm Road, Wheaton, Illinois 60187, and all other documents referred to or mentioned in the contract documents, specifications and attached exhibits, including Addenda No. _____, _____, and _____ issued thereto;

Further, the undersigned proposes and agrees, if this Proposal is accepted, to provide all necessary machinery, tools, apparatus and other means of construction, including transportation services necessary to furnish all the materials and equipment specified or referred to in the contract documents in the manner and time therein prescribed.
Further, the undersigned certifies and warrants that he is duly authorized to execute this certification/affidavit on behalf of the Offeror and in accordance with the Partnership Agreement or by-laws of the Corporation, and the laws of the State of Illinois and that this Certification is binding upon the Offeror and is true and accurate.

Further, the undersigned certifies that the Offeror is not barred from proposing on this contract as a result of a violation of either 720 Illinois Compiled Statutes 5/33 E-3 or 5/33E-4, proposal rigging or proposal-rotating or as a result of a violation of 820 ILCS 130/1 et seq., the Illinois Prevailing Wage Act.

The undersigned certifies that he has examined and carefully prepared this proposal and has checked the same in detail before submitting this proposal, and that the statements contained herein are true and correct.

If a Corporation, the undersigned further certifies that the recitals and resolutions attached hereto and made a part hereof were properly adopted by the Board of Directors of the Corporation at a meeting of said Board of Directors duly called and held and have not been repealed, nor modified and that the same remain in full force and effect. (Offeror may be requested to provide a copy of the corporate resolution granting the individual executing the contract documents authority to do so.)

Further, the offeror certifies that he has provided services comparable to the items specified in this contract to the parties listed in the reference section below and authorizes the County to verify references of business and credit at its option.

Finally, the offeror, if awarded the contract, agrees to do all other things required by the contract documents, and that he will take in full payment therefore the sums set forth in the cost schedule.

PROPOSAL AWARD CRITERIA
This proposal will be awarded to the most responsive, responsible vendor meeting specifications based upon the highest score compiled during evaluation of the proposals outlined in the selection process.

The Contractor agrees to provide the service described above and in the contract specifications under the conditions outlined in attached documents for the amount stated.

X [redacted]
(Signature and Title)

CORPORATE SEAL
(If available)

PROPOSAL MUST BE SIGNED FOR CONSIDERATION

Subscribed and sworn to before me this 8th day of January AD, 2020 2021

[redacted] Kimberly Lancaster

My Commission Expires: 5/14/2022
(Notary Public)

KIMBERLY LANCASTER
Notary Public, North Carolina
Cleveland County
My Commission Expires
5/14/2022

Required Vendor Ethics Disclosure Statement

Failure to complete and return this form may result in delay or cancellation of the County's Contractual Obligation.

Date: 2/27/2023

Bid/Contract/PO #: 20-136-HR

Company Name:	C.A. Short Company	Company Contact:	Jimmy Spencer
Contact Phone:	704-482-9591	Contact Email:	jspencer@cashort.com

The DuPage County Procurement Ordinance requires the following written disclosures prior to award:

1. Every contractor, union, or vendor that is seeking or has previously obtained a contract, change orders to one (1) or more contracts, or two (2) or more individual contracts with the county resulting in an aggregate amount at or in excess of $25,000, shall provide to Procurement Services Division a written disclosure of all political campaign contributions made by such contractor, union, or vendor within the current and previous calendar year to any incumbent county board member, county board chairman, or countywide elected official whose office the contract to be awarded will benefit. The contractor, union or vendor shall update such disclosure annually during the term of a multi-year contract and prior to any change order or renewal requiring approval by the county board. For purposes of this disclosure requirement, "contractor or vendor" includes owners, officers, managers, lobbyists, agents, consultants, bond counsel and underwriters counsel, subcontractors and corporate entities under the control of the contracting person, and political action committees to which the contracting person has made contributions.

☒ **NONE (check here) - If no contributions have been made**

Recipient	Donor	Description (e.g. cash, type of item, in-kind services, etc.)	Amount/Value	Date Made

2. All contractors and vendors who have obtained or are seeking contracts with the county shall disclose the names and contact information of their lobbyists, agents and representatives and all individuals who are or will be having contact with county officers or employees in relation to the contractor bid and shall update such disclosure with any changes that may occur.

☒ **NONE (check here) - If no contacts have been made**

Lobbyists, Agents and Representatives and all individuals who are or will be having contact with county officers or employees in relation to the contract or bid	Telephone	Email

A contractor or vendor that knowingly violates these disclosure requirements is subject to penalties which may include, but are not limited to, the immediate cancellation of the contract and possible disbarment from future county contracts.

Continuing disclosure is required, and I agree to update this disclosure form as follows:

- If information changes, within five (5) days of change, or prior to county action, whichever is sooner
- 30 days prior to the optional renewal of any contract
- Annual disclosure for multi-year contracts on the anniversary of said contract
- With any request for change order except those issued by the county for administrative adjustments

The full text for the county's ethics and procurement policies and ordinances are available at:
http://www.dupageco.org/CountyBoard/Policies/

I hereby acknowledge that I have received, have read, and understand these requirements.

Authorized Signature [redacted]

Printed Name Christopher Cheney

Title COO

Date 2/27/2023

Attach additional sheets if necessary. Sign each sheet and number each page. PAGE 1 OF 1 (total number of pages)

421 N. COUNTY FARM ROAD
WHEATON, IL 60187
www.dupagecounty.gov

File #: FI-R-0110-23 **Agenda Date:** 4/25/2023 **Agenda #:** 9.A.

ADDITIONAL APPROPRIATION FOR
THE COUNTY INFRASTRUCTURE FUND
COMPANY 6000, ACCOUNTING UNIT 1220
$139,715

WHEREAS, appropriations for the COUNTY INFRASTRUCTURE FUND for Fiscal Year 2023 were adopted by the County Board pursuant to Ordinance FI-O-0059-22; and

WHEREAS, there is a need for an additional appropriation in the COUNTY INFRASTRUCTURE FUND - COMPANY 6000, ACCOUNTING UNIT 1220 to cover costs for 3D smart radar elevator sensors and door protection systems at the Jail, Sheriff's Office, and Care Center to increase elevator safety measures in the amount of $139,715 (ONE HUNDRED THIRTY-NINE THOUSAND, SEVEN HUNDRED FIFTEEN, AND NO/100 DOLLARS); and

WHEREAS, there is sufficient unappropriated cash in the COUNTY INFRASTRUCTURE FUND - COMPANY 6000, ACCOUNTING UNIT 1220 to support an additional appropriation of $139,715 (ONE HUNDRED THIRTY-NINE THOUSAND, SEVEN HUNDRED FIFTEEN, AND NO/100 DOLLARS); and

WHEREAS, the need to provide an additional appropriation in the amount of $139,715 (ONE HUNDRED THIRTY-NINE THOUSAND, SEVEN HUNDRED FIFTEEN, AND NO/100 DOLLARS) in the COUNTY INFRASTRUCTURE FUND - COMPANY 6000, ACCOUNTING UNIT 1220 creates an emergency within the meaning of the Counties Act, Budget Division, (55 ILCS 5/6-1003).

NOW, THEREFORE, BE IT RESOLVED, by the DuPage County Board that an additional appropriation (Attachment) in the amount of $139,715 (ONE HUNDRED THIRTY-NINE THOUSAND, SEVEN HUNDRED FIFTEEN, AND NO/100 DOLLARS); in the COUNTY INFRASTRUCTURE FUND - COMPANY 6000, ACCOUNTING UNIT 1220 is hereby approved and added to the Fiscal Year 2023 Appropriation Ordinance.

Enacted and approved this 25th day of April, 2023 at Wheaton, Illinois.

_____

DEBORAH A. CONROY, CHAIR
DU PAGE COUNTY BOARD

Attest: _____

JEAN KACZMAREK, COUNTY CLERK

ADDITIONAL APPROPRIATION FOR
THE COUNTY INFRASTRUCTURE FUND
COMPANY 6000, ACCOUNTING UNIT 1220
$139,715

REVENUE SOURCE		
47000-0000 – Transfer in General Fund	$139,715	
TOTAL FUNDING SOURCE		$139,715
EXPENDITURES		
CAPITAL OUTLAY		
54010-0000 – Building Improvements	$139,715	
TOTAL CAPITAL OUTLAY		$139,715
TOTAL ADDITIONAL APPROPRIATION		$139,715

421 N. COUNTY FARM ROAD
WHEATON, IL 60187
www.dupagecounty.gov

File #: FI-R-0111-23 **Agenda Date:** 4/25/2023 **Agenda #:** 9.B.

AUTHORIZATION TO TRANSFER
$139,715 IN BUDGET
TO FACILITIES MANAGEMENT INFRASTRUCTURE
FOR FISCAL YEAR 2023

WHEREAS, appropriations for the GENERAL FUND for Fiscal Year 2023 were adopted by the County Board pursuant to Ordinance FI-O-0059-22; and

WHEREAS, to cover cost for 3D smart radar elevator sensors and door protection systems at the Jail, Sheriff's Office, and Care Center to increase elevator safety measures, FACILITIES MANAGEMENT is requesting additional budget; and

WHEREAS, the amount necessary to accommodate said additional charges is $139,715 (ONE HUNDRED THIRTY-NINE THOUSAND, SEVEN HUNDRED FIFTEEN, AND NO/100 DOLLARS); and

WHEREAS, there is sufficient unappropriated budget in the GENERAL FUND - COMPANY 1000, ACCOUNTING UNIT 1180, ACCOUNT 53828 (Contingencies) to support a budget transfer in the amount of $139,715 (ONE HUNDRED THIRTY-NINE THOUSAND, SEVEN HUNDRED FIFTEEN, AND NO/100 DOLLARS); and

WHEREAS, the need to provide a budget transfer in the amount of $139,715 (ONE HUNDRED THIRTY-NINE THOUSAND, SEVEN HUNDRED FIFTEEN, AND NO/100 DOLLARS) from 1000-1180-53828 (Contingencies) to 1000-1180-57060-0100 (Transfer Out County Infrastructure).

NOW, THEREFORE, BE IT RESOLVED, by the DuPage County Board that a budget transfer in an amount up to, but not to exceed $139,715 (ONE HUNDRED THIRTY-NINE THOUSAND, SEVEN HUNDRED FIFTEEN, AND NO/100 DOLLARS) may be made in one or more transfers; and

BE IT FURTHER RESOLVED by the DuPage County Board that the said transfers may be made relative to the period of December 1, 2022 to November 30, 2023.

Enacted and approved this 25th day of April, 2023 at Wheaton, Illinois.

_____

DEBORAH A. CONROY, CHAIR
DU PAGE COUNTY BOARD

Attest: _____

JEAN KACZMAREK, COUNTY CLERK

421 N. COUNTY FARM ROAD
WHEATON, IL 60187
www.dupagecounty.gov

File #: ED-CO-0001-23 **Agenda Date:** 4/18/2023 **Agenda #:** 11.A.

AMENDMENT TO COUNTY CONTRACT 5234-0001 SERV
ISSUED TO CAROL STREAM CHAMBER OF COMMERCE
FOR ONE-STOP OPERATOR SERVICES
FOR WORKFORCE DEVELOPMENT DIVISION
(INCREASE ENCUMBRANCE $82,508)

WHEREAS, County Contract 5234-001 SERV was approved by the County Board on April 27, 2021; and

WHEREAS, the Economic Development Committee recommends changes as stated in the Change Order Notice to County Contract 5234-0001 SERV, issued to Carol Stream Chamber of Commerce, for One-Stop Operator Services, for Workforce Development Division, to extend services through June 30, 2025 and increase the contract by $41,254 resulting in an amended contract total of $82,508, an increase of 100%.

NOW, THEREFORE BE IT RESOLVED, that the County Board adopt the Change Order Notice to County Contract 5234-0001 SERV, issued to Carol Stream Chamber of Commerce, for One-Stop Operator Services for Workforce Development Division, for an extension of services through June 30, 2025 and increase the contract by $41,254 resulting in an amended contract total of $82,508, an increase of 100%.

Enacted and approved this 25th day of April at Wheaton, Illinois.

_____

DEBORAH A. CONROY, CHAIR
DU PAGE COUNTY BOARD

Attest: _____

JEAN KACZMAREK, COUNTY CLERK

EDC 4/18
CB 4/25

Request for Change Order

Procurement Services Division

Attach copies of all prior Change Orders

Date: 3/30/23

MinuteTraq (IQM2) ID #:

Purchase Order #: 5234	**Original Purchase Order Date:**	Jul 1, 2021	**Change Order #:** 5	**Department:** Human Resources-WDD
Vendor Name: Carol Stream Chamber of Commerce			**Vendor #:** 33198	**Dept Contact:** Lisa Schvach/Jamie Brown

Background and/or Reason for Change Order Request: Increase Line 3 by $41,254.00 and extend the contract to 6/30/2025.

IN ACCORDANCE WITH 720 ILCS 5/33E-9

- ☐ (A) Were not reasonably foreseeable at the time the contract was signed.
- ☐ (B) The change is germane to the original contract as signed.
- ☒ (C) Is in the best interest for the County of DuPage and authorized by law.

INCREASE/DECREASE

A	Starting contract value		$41,254.00
B	Net $ change for previous Change Orders		
C	Current contract amount (A + B)		$41,254.00
D	Amount of this Change Order ☒ Increase ☐ Decrease		$41,254.00
E	New contract amount (C + D)		$82,508.00
F	Percent of current contract value this Change Order represents (D / C)		100.00%
G	Cumulative percent of all Change Orders (B+D/A); (60% maximum on construction contracts)		100.00%

DECISION MEMO NOT REQUIRED

- ☐ Cancel entire order ☐ Close Contract ☐ Contract Extension (29 days) ☐ Consent Only
- ☐ Change budget code from: _____ to: _____
- ☐ Increase/Decrease quantity from: _____ to: _____
- ☐ Price shows: _____ should be: _____
- ☐ Decrease remaining encumbrance and close contract ☐ Increase encumbrance and close contract ☐ Decrease encumbrance ☐ Increase encumbrance

DECISION MEMO REQUIRED

- ☒ Increase (greater than 29 days) contract expiration from: Jun 30, 2023 to: Jun 30, 2025
- ☒ Increase ≥ $2,500.00, or ≥ 10%, of current contract amount ☐ Funding Source 5000 2840
- ☐ OTHER - explain below:

LS		3/30/23	[redacted]		3/30/23
Prepared By (Initials)	Phone Ext	Date	Recommended for Approval (Initials)	Phone Ext	Date

REVIEWED BY (Initials Only)

Buyer	Date	dCM Procurement Officer	4/5/23 Date
Chief Financial Officer (Decision Memos Over $25,000)	Date	Chairman's Office (Decision Memos Over $25,000)	Date

FORM OPTIMIZED FOR ACROBAT AND ADOBE READER VERSION 9 OR LATER

Rev 1.7
6/25/18

Decision Memo

Procurement Services Division

This form is required for all Professional Service Contracts over $25,000 and as otherwise required by the Procurement Review Checklist.

Date: _____

MinuteTraq (IQM2) ID #: _____

Department Requisition #: _____

Requesting Department:	Human Resources-WDD	Department Contact:	Lisa Schvach
Contact Email:	lschvach@worknetdupage.org	Contact Phone:	(630) 955-2066
Vendor Name:	Carol Stream Chamber of Commerce	Vendor #:	33198

Action Requested - Identify the action to be taken and the total cost; for instance, approval of new contract, renew contract, increase contract, etc.

Approval of Workforce Innovation and Opportunity Act (WIOA) grant-funded contract extension and increase by $41,254.00 for Carol Stream Chamber of Commerce to serve as the One Stop Operator. The current end date of the contract is 6/30/2023. The revised end date will be 6/30/2025.

Summary Explanation/Background - Provide an executive summary of the action. Explain why it is necessary and what is to be accomplished.

The Workforce Innovation and Opportunity Act (WIOA) provides funding for job training and employment services to residents of DuPage County. The monies utilized for the aforementioned grant are Federal dollars; DuPage County acts as the fiscal agent for the distribution of monies for WIOA program.

Strategic Impact

Economic Growth

Select one of the five strategic imperatives in the County's Strategic Plan this action will most impact and provide a brief explanation.

The WIOA program is designed to assist DuPage County residents achieve self-sufficient employment in in-demand occupations.

Source Selection/Vetting Information - Describe method used to select source.

Request for Proposals were previously issued to secure the existing contract for Carol Stream Chamber of Commerce to serve as the One Stop Operator.

Recommendations/Alternatives - Describe staff recommendation and provide justification. Identify at least 2 other options to accomplish this request.

1) Extend and increase the Carol Stream Chamber of Commerce contract.
2) Seek new bids through a new RFP.
Our recommendation is to extend the end date of the Carol Stream Chamber of Commerce contract from 6/30/2023 to 6/30/2025 and increase the amount of the contract by $41,254.00.

Fiscal Impact/Cost Summary - Include projected cost for each fiscal year, approved budget amount and account number, source of funds, and any future funding requirements along with any narrative.

This contract is grant-funded from Federal dollars thru WIOA Title 1 grant 5000-2840- 53820 for the period 7/1/21 to 6/30/25.

Financial Impact for FY2021 - $ 8,141.71
Financial Impact for FY2022- $ 21,108.67
Financial Impact for FY2023- $ 20,529.30
Financial Impact for FY24 - $ 20,622.00
Financial Impact for FY25 - $ 12,106.32
Total contract amount - $ 82,508.00

421 N. COUNTY FARM ROAD
WHEATON, IL 60187
www.dupagecounty.gov

File #: ED-P-0001-23 **Agenda Date:** 4/18/2023 **Agenda #:** 11.B.

AWARDING RESOLUTION ISSUED TO
CENTRAL STATES SER
TO PROVIDE YOUTH TRAINING SERVICES
FOR WORKFORCE DEVELOPMENT
(CONTRACT TOTAL AMOUNT $310,434)

WHEREAS, proposals have been taken and evaluated in accordance with County Board policy; and

WHEREAS, the Economic Development Committee recommends County Board approval for the issuance of a contract to Central States SER, to provide Youth Training Services, for the period of June 1, 2023 through May 31, 2024, for the Workforce Development Division.

NOW, THEREFORE BE IT RESOLVED, that said contract is to provide Youth Training Services, for the period of June 1, 2023 through May 31, 2024 for the Workforce Development Division per RFP 23-010-WIOA, be, and it is hereby approved for the issuance of a contract purchase order by the Procurement Division to Central States SER, 7222 W. Cermak Road, Suite 301, N. Riverside, IL 60546, for a contract total amount of $310,343.

Enacted and approved this 25th day of April at Wheaton, Illinois.

_____

DEBORAH A. CONROY, CHAIR
DU PAGE COUNTY BOARD

Attest: _____

JEAN KACZMAREK, COUNTY CLERK

Procurement Review Comprehensive Checklist
Procurement Services Division
This form must accompany all Purchase Order Requisitions

SECTION 1: DESCRIPTION

General Tracking		*Contract Terms*	
FILE ID#:	RFP, BID, QUOTE OR RENEWAL #: 23-010-WIOA	INITIAL TERM WITH RENEWALS: 1 YR + 3 X 1 YR TERM PERIODS	INITIAL TERM TOTAL COST: $89,141.00
COMMITTEE: ECONOMIC DEVELOPMENT	TARGET COMMITTEE DATE: 04/18/2023	PROMPT FOR RENEWAL:	CONTRACT TOTAL COST WITH ALL RENEWALS:
	CURRENT TERM TOTAL COST: $89,141.00	MAX LENGTH WITH ALL RENEWALS: FOUR YEARS	CURRENT TERM PERIOD: INITIAL TERM
Vendor Information		*Department Information*	
VENDOR: Turning Pointe Autism Foundation	VENDOR #:	DEPT: WDD	DEPT CONTACT NAME: Jamie Brown
VENDOR CONTACT: Carrie Provenzale	VENDOR CONTACT PHONE: 630.615.6027	DEPT CONTACT PHONE #: 630.955.2033	DEPT CONTACT EMAIL: jbrown@worknetdupage.org
VENDOR CONTACT EMAIL: cprovenzale@turningpointeaf.org	VENDOR WEBSITE:	DEPT REQ #:	

Overview

DESCRIPTION Identify scope of work, item(s) being purchased, total cost and type of procurement (i.e., lowest bid, RFP, renewal, sole source, etc.).
The Workforce Innovation and Opportunity Act (WIOA) provides funding for job training and employment services to residents of DuPage County. An RFP, 23-010-WIOA, was issued to solicit bids to serve WIOA youth in DuPage County.

JUSTIFICATION Summarize why this procurement is necessary and what objectives will be accomplished
The WIOA program is designed to assist DuPage County residents achieve self-sufficient employment in in-demand occupations.

SECTION 2: DECISION MEMO REQUIREMENTS

DECISION MEMO NOT REQUIRED	Select an item from the following dropdown menu to identify why a Decision Memo (Section 3) is not required.
DECISION MEMO REQUIRED RFP (REQUEST FOR PROPOSAL)	Select an item from the following dropdown menu to identify why a Decision Memo (Section 3) is required.

SECTION 3: DECISION MEMO

STRATEGIC IMPACT	Select an item from the following dropdown menu of County's strategic priorities that this action will most impact. ECONOMIC GROWTH
SOURCE SELECTION	Describe method used to select source. A Request for Proposal was issued to secure contracts to serve WIOA youth in DuPage County.
RECOMMENDATION AND TWO ALTERNATIVES	Describe staff recommendation and provide justification. Identify at least 2 other options to accomplish this request, including status quo, (i.e., take no action). 1). Provide contract to Turning Pointe 2). Seek new bids through an RFP The recommendation is to award a contract to Turning Pointe as they have extensive experience in serving youth in DuPage County.

SECTION 4: SOLE SOURCE MEMO/JUSTIFICATION	
JUSTIFICATION	Select an item from the following dropdown menu to justify why this is a sole source procurement.
NECESSITY AND UNIQUE FEATURES	Describe the product or services that are not available from other vendors. Explain necessary and unique features or services. Attach letters from manufacturer, letters from distributor, warranties, licenses, or patents as needed. Be specific.
MARKET TESTING	List and describe the last time the market has been tested on the applicability of the sole source. If it has not been tested over the last 12 months, explain why not.
AVAILABILITY	Describe steps taken to verify that these features are not available elsewhere. Included a detailed list of all products or services by brand/manufacturer examined and include names, phone numbers, and emails of people contacted.

SECTION 5: Purchase Requisition Information			
Send Purchase Order To:		*Send Invoices To:*	
Vendor: Turning Pointe	Vendor#:	Dept: HR	Division: WDD
Attn: Carrie Provenzlae	Email:	Attn: Thaddeus Zychowski	Email: tzychowski@worknetdupage,org
Address: 1500 W. Ogden Avenue	City: Naperville	Address: 2525 Cabot Drive	City: Lisle
State: IL	Zip: 60540	State: IL	Zip: 60532
Phone: 630.615.6027	Fax:	Phone: 630.955.2057	Fax:
Send Payments To:		*Ship to:*	
Vendor: Turning Pointe	Vendor#:	Dept:	Division:
Attn: Barb Brauer	Email: bbrauer@turningpointeaf.org	Attn:	Email:
Address: 1500 W. Ogden Ave.	City: Naperville	Address:	City:
State: IL	Zip: 60540	State:	Zip:
Phone: 630.615.6033	Fax:	Phone:	Fax:
Shipping		Contract Dates	
Payment Terms: PER 50 ILCS 505/1	FOB: Destination	Contract Start Date (PO25): Jun 1, 2023	Contract End Date (PO25): May 31, 2024
Contract Administrator (PO25):			

Purchase Requisition Line Details											
LN	Qty	UOM	Item Detail (Product #)	Description	FY	Company	AU	Acct Code	Sub-Accts/ Activity Code	Unit Price	Extension
1	1	EA		Youth training program	FY23	5000	2840	53820	22-681006	44,500.00	44,500.00
2	1	EA		Youth training program	FY24	5000	2840	53820	22-681006	44,641.00	44,641.00
FY is required, assure the correct FY is selected.										Requisition Total	$ 89,141.00

Comments	
HEADER COMMENTS	Provide comments for P020 and P025.
SPECIAL INSTRUCTIONS	Provide comments for Buyer or Approver (not for P020 and P025). Comments will not appear on PO.
INTERNAL NOTES	Provide comments for department internal use (not for P020 and P025). Comments will not appear on PO.
APPROVALS	Department Head signature approval for procurements under $15,000. Procurement Officer Approval for ETSB.

The following documents have been attached: ☑ W-9 ☑ Vendor Ethics Disclosure Statement

Central States SER – Jobs for Progress, Inc.
DuPage County WIOA Youth Proposal

Executive Summary

Central States SER, Jobs for Progress, Inc. ("CSS") was formed in 1987 with a vision to lead a dynamic regional economy through employment, economic development and an educated workforce in the Chicago area. CSS' mission of "*Advancing People, Growing Businesses and Strengthening Communities through Education, Employment, Economic and Community* through a market-driven, evidence-based approach that responds to the needs of employers and job seekers alike. CSS strongly believes in the core values of respect, integrity, competency and innovation and being part of the solution to the on-going challenges of economic and educational disparity facing Chicago jobseekers and families today.

As a part of the Unified SER Family: a network of nonprofit and for-profit companies led by its parent non-profit organization, SER Metro-Detroit, and the same executive leadership team, CSS has been at the forefront of designing and delivering youth and adult workforce development services, for more than 30 years. Currently, CSS operates a variety of education, training and employment-focused programs including the high-performing American Job Center, a Construction Works, two Department of Human Service programs, two Youth WIOA programs, and several programs focused on justice involved youth as well as an after school program in several elementary schools in the Chicagoland Area. CSS' WIOA funded and non-WIOA funded programs operate collaboratively and share resources to maximize services to meet customers' needs.

The CSS' overall governance is determined by the CSS Board of Directors, including setting the mission and purpose, selecting and appointing the CEO, governing the organization's long-term objectives, and evaluating the external environment that may impact the organization's ability to perform at the highest level. Business practices, decision making and corporate oversight areas are managed by the executive leadership team consisting of President/CEO, Vice President & Chief Operating Officer, Chief Financial Officer, and the two Co-Directors (based in Chicago, IL). The Co-Director reports to the Vice President & Chief Operating Officer. CSS currently employs 37 full time and 7 part time staff.

Under this proposal, CSS plans to serve 65 Out-of-School (OSY) in The County of DuPage ("County"), according to the requirements and regulations consistent with the DOL Workforce Innovation and Opportunity Act (WIOA) and the guidelines contained in the YOUTH SERVICES 23-010-WIOA Bid. The number of participants was determined based on the CSS' experience serving the same demographic in other IL counties, average cost per participant and the available WIOA funding. To conduct the proposed work in this proposal, CSS respectfully asks the County for $326,679.00 in funding.

CSS has developed a reputation for managing WIOA Youth programs that are customer and employer-driven and performance-based where accountability is expected at every level of the system. Under this proposal, CSS will serve the OSY, ages 16-24, residing in the County. Eligibility determination and provision of services will be made in accordance with the WIOA mandates, including active engagement in either education or work, attainment of high school diploma of equivalent postsecondary credentials, work-based learning opportunities along defined career pathways, and employment in targeted/in-demand industry sectors that lead to a long-terms self-sufficiency and financial independence. The services proposed in this proposal will equip

youth with the knowledge, skills and training relevant to the workforce needs of area employers and education needed to succeed in life and adapt to a changing business environment. CSS' vision is to develop and maintain an integrated, job-driven workforce system that links the County area youth to the region's businesses and education opportunities, which will improve the quality of life, reduce poverty, increase upward economic mobility, and develop a workforce that is flexible, accessible, skilled, and motivated.

Following the 14 WIOA Youth required program elements, the CSS' intention is to provide the following services: (1) an individualized service strategy, within the eligibility guidelines, for each youth participant that identifies educational and employment goals and objectives with services and support for positive outcomes, (b) opportunities to improve youth educational and skill competencies, employability, and life skills, (c) postsecondary educational and training opportunities that lead to the attainment of career readiness and industry-recognized credentials for occupations that offer meaningful wages, benefits, and upward economic mobility opportunities, (d) effective connections to employers that provide career exploration, job shadowing, work-based learning, work experience, and employment opportunities, (e) opportunities related to leadership development such as teamwork, decision-making, community service, and civic and social responsibility and (f) financial literacy education and development of entrepreneurial skills. To achieve these objectives, CSS will provide vocational trainings relevant to the local employers' needs and participants' personal goals and aspirations.

The CSS' human-centered and customer-driven approach in delivering WIOA services has consistently met or exceeded outcomes set by various funding sources for WIOA or other similar programs. The summary of proposed 2023 DuPage County WIOA Youth Services outcomes are as follows:

Proposed Outcomes for 2023-2024	
WIOA – Proposed In School Youth served	0
WIOA - Proposed Out of School Youth served	65
Total Youth Served	65
Proposed number of out of school youth participating in Work-based learning	20
Proposed number of youth that obtained occupational, post-secondary, foundational skills, high school equivalency training	9
Number of training enrollees that obtain a measurable skills gain (including English as Foreign Language – EFL - gains)	7
Percent of individualized customers that receive financial coaching	80%
% that receive assistance removing a barrier to employment	90%
Obtain unsubsidized, permanent employment (at least 30 hrs/week)	38

Central States SER, Jobs for Progress, Inc.
DuPage County WIOA Youth
Proposal Narrative

1) **Recruitment**

a. Central States SER (CSS) will tailor its community outreach strategies to the needs of the local population. A number of recruitment and outreach strategies have been deployed through communities in which we operate including presentations at community councils, school boards, parent-teacher organization meetings, chamber of commerce, homeless shelters, elected official events / offices and similar groups. CSS' two prong approach to outreach and recruitment efforts consists of:

- *Community-Based Outreach*: CSS staff will establish a regularly updated monthly calendar and participate in community events where adults and youth attend. The primary target audience will include a) youth seeking services b) adult and youth serving agencies; and c) mission driven citizen groups or organizations focused on improving quality of life issues (i.e. education, crime, employment, homelessness, etc.); and d) faith-based organizations.
- *Systems Outreach*: CSS will work collaboratively with the systems partners to streamline referral processes to ensure an immediate warm hand-off with the goal of building trusting relationships where continuity and personalized service is key.

For the purpose of this proposal, CSS has initiated a preliminary discussion with a number of the local community-based organizations to align the outreach and recruitment efforts against the WIOA performance goals. CSS will also collaborate with a network of agencies that provide the opportunity to host a table and talk to the public at different events. In addition, CSS will host regular information sessions in throughout the DuPage County community to help educate community members, families and young people about the services offered. The CSS youth team will plan, execute, and debrief on appropriate strategies that will include face-to-face engagement, and the use of traditional cost effective or no-cost promotion strategies (i.e. radio interviews, events, street outreach, etc.).

CSS also recognizes the relevance of social media how it has changed the way people communicate and gather information. Through social media platforms, CSS will post dates about recruitment sessions and events, program content, and highlight customer successes to inspire and motivate others to enroll in the program and market program information.

b. CSS proposes a comprehensive Recruitment Transition Plan, if selected as the County's WIOA youth service provider. The Recruitment Transition Plan will establish key guiding principles and include the following:

- Reach out to all community partners and community-based organizations through a written communication to notify them about CSS becoming a new WIOA youth service provider in the County, within 15 days upon contract award.
- Fully defined and finalized actions and steps to ensure a seamless recruitment transition process within the first 30 days upon contract award.
- An overall goal to maintain continuity with community-based organizations involved with youth work, employers, criminal justice system, social services providers, customers and other community and workforce partners. This will be an ongoing process.

- Early identification of potential challenge areas, so that appropriate measures of control can be put into place.
- Preparations for the implementation of a new recruitment model complete with fully outlined processes and protocols, within the first 90 days upon the contract award.
- Ensure operational performance and quality service delivery remains a primary focus.

CSS will work closely with the County to define and agree on the transition of the recruitment process, sequence of activities, timing and messaging while the transition takes place. Once the award of the contract is made, early transition meetings will take place to finalize the Recruitment Transition Plan. As discussions and planning proceeds, the incumbent workforce contractor will be critical in the transition as well. CSS will seek the guidance and approval from the County staff and the incumbent contractor as to who to continue to engage in order to further enhance already established recruitment protocols. Frequent communication and discussions will be held with the County to review current recruitment strategies and any other critical topic areas. Communication with the former contractor will be helpful in ensuring on-going service delivery and no disruption of services.

CSS will closely be examining current enrollment zip codes and trends in geography to guide its outreach strategies. Each target area will be approached by the CSS staff with similar background, ethnicity, culture and language skills. This is a critical component of the CSS outreach plan. Our experience shows that disengaged youth are more likely to trust and be encouraged to participate in youth programming by peers and someone who understands the community well. They will also be experts in knowing local locations of social gatherings where many disengaged and disconnected youth are to be found and recruited. CSS will engage homeless service providers, food shelters and local community hubs to connect with youth and leaders in the community for the single purpose of finding and recruiting OSY. These relationships, inclusive of the justice system, the foster care system will lead to pipelines of participants that are eligible and interested in WIOA youth programming. The graduates outreach team will be trained and coached by experienced staff with knowledge of successful outreach approaches, target areas, and effective safety policies and protocols. Other strategies will include many forms such as contacts through texting, calling, home visits, going to community centers, engaging local social workers, playing pickup basketball, and other means of communicating with youth in spaces where they are comfortable. The outreach and recruitment efforts will be on-going throughout the year. An active caseload will be closely monitored on a weekly basis to ensure proposed outreach and recruitment numbers are met.

2) **Intake – Eligibility**

a. Upon a successful outreach and engagement effort, CSS staff will schedule an in-person or virtual meeting with potential participants to discuss eligibility requirements, program guidelines, needs, expectations, and services available. Eligibility determination will be based on established WIOA guidelines for out-of-school youth. Should the eligibility determination be hampered by the participants' inability to produce acceptable documents, all participants will be given additional time, as per the WIOA guidelines. All needed documents to determine program participation eligibility will be collected, scanned, and maintained in the appropriate digital form as well hard copy. The Career Coach will be responsible for determining program eligibility, collection and verification and validity of collected documents.

b. All participants will be required to have a Basic Skills assessment conducted. Participants will be required to take the Test of Adult Basic Education (TABE 11-12) or Comprehensive Adult Student Assessment Systems (CASAS) assessment at the time of intake.

i. Prior to enrollment, each individual is assessed for eligibility abiding by WIOA rules and regulations. CSS has compiled a system of assessments to thoroughly gauge an individual's level of basic skills, job readiness, interest and aptitudes, occupational skills, barriers and challenges to employment and supportive service needs to help develop the ISS and Career Roadmap. These assessments include: Test of Adult Basic Education (TABE) testing to analyze educational functioning; Illinois workNet career interest surveys; a review of educational status including high school credits or GED test subjects passed; and develop a customer employability assessment used company-wide, identifying work-place and transferable skills. Participants also complete a bio-psycho-social assessment to review with the Career Coach to further investigate and discuss any barriers to education and employment and to create plan of resources and referrals.

ii. Participants will utilize I-pathways as a tool to increase math and reading scores. This tool is a self-pace with an on-line option to help participant work from home as well as in the office.

3) **Individual Service Strategy**

a. To assess all ISS components, CSS will use a range of proven methods and formalized assessments, including: TABE, Illinois workNet career interest surveys, the Career Roadmap, I-Pathways, a CSS-developed customer employability assessment, a bio-psycho-social assessment to further investigate and discuss any barriers to education and employment and to create a plan of resources and referrals.

The ISS plan is a fluid document (as unanticipated needs and new objectives may surface during the program participation) that will identify short and long-term objectives, with descriptive action steps including a defined timeline. The Career Coach will revisit and update the ISS plan as appropriate and keep close contact with all parties involved (internal & external) to ensure that the participants' needs are identified and addressed timely and effectively.

b. CSS' WIOA youth program will include the following career exploration activities:

- Talent tours to visit employers in high-demand industries and occupations;
- Hiring events, held both internally and attended externally (i.e., Career Expo events);
- Labor market information and activities that help youth prepare for careers in a desired field;
- Guest speakers (local and regional employers) to introduce youth to various in-demand industries, benefits, and opportunities for both personal and professional development;
- Tutoring, mentoring, and occupational skills training to develop relevant work-industry related competencies;
- Paid and unpaid work experiences, including internships, job shadowing, and summer employment opportunities; and,
- Follow-up services.

c. The CSS' service delivery system revolves around offering a comprehensive wrap-around, customer-centered approach to address youth psychosocial, academic, and professional development, as well as all the barriers and challenges that could prevent them from becoming functioning and contributing members of society. Acquiring a deep understanding of what barriers need to be mitigated will continue to be at the forefront of the CSS service delivery model. Focusing not only on equipping youth with the needed skill set to succeed in today's competitive

labor market but identifying and addressing any trauma- or substance abuse-related negative cognitions and empowering and guiding customers to embrace the change in behavior that will lead to a long-term self-sustainability will continue to be the focus of our customer-centered service delivery model. This is accomplished by engaging youth and leading them to embrace and activate the sense of 'purpose' in a safe and welcoming environment.

The initial intensive level of service provided to all customers is assess and developed from the Individual Service Strategy (ISS). This is a collaborative effort between the customer and staff to assess needs, goals, strengths and barriers to plan a strategy for employment/self-sufficiency. In providing guidance to both adults and youth, CSS staff will take a holistic case management approach that uses several multiple techniques to address the unique challenges each participant faces and propose and provide solutions to address barriers and assess other needs.

The Career Coach will be responsible for assessments of barriers and resolution, skills development and job preparedness, housing and transportation challenges, and responses to behavioral issues and connectedness to on-site and off-site resource partners.

d. With the program built around creating a strategy that keeps the youth participant moving in the right direction and stay on track, a customizable Career Roadmap is developed to help them visualize where they are today, what challenges and barriers they need to overcome and what steps they need to make to achieve the goals and objectives set in the Individual Service Strategy (ISS). This step is critical in ensuring that youth participants are fully aware of all the programming steps while at the same time giving an opportunity to CSS staff to validate youth's unique experiences and hardships, show empathy, and support them by creating and adhering to a plan that is broken down into smaller, attainable and realistic goals. Understanding that each youth participant faces a unique set of challenges and barriers to employment, CSS staff is well-trained in initiating, developing, and implementing a specific plan of action to address and resolve barriers preventing them from gaining access to education, training, and employment.

The Career Roadmap assessment and Career Pathway will be tailored to meet the needs of the identified industries in the WIOA Local Plan as well as any other career pathways program participants decide to choose. CSS will also use Illinois workNet Surveys to help participant identify their skills and interests, so they can move toward a career choice or career change.

4) **Service Delivery**

a. CSS understands that effective case management is one of the foundations for delivering effective services that will keep participants engaged. Our vision for successful participants' engagement and delivery of services evolves around offering a comprehensive wrap-around, customer-centered approach to address participants' psycho-social and emotional needs. The intent is to create a participant-centered model focusing on customers' experiences, instilling a sense of empathy for their needs and challenges, engaging in an interactive dialogue and having a better sense about how they feel about the services offered. CSS also strongly believes that providing exemplary workforce development service can only be done with well-qualified, professional and compassionate staff motivated to provide the highest level of services based on client's unique needs and requirements. Our staff are driven by the philosophy that the overarching quality of the workforce development service delivery system ultimately facilitates successful connection to education, trainings and employment opportunities that are vital for enhancing regional economic

growth and reducing socio-economic disparities. CSS also ensures that all program staff are extensively trained in youth development and mentoring themselves, focusing on development of effective and empathy driven customer-centered relationships with participants. Staff are trained to identify participants at risk of dropping off and are required to conduct home visits or schedule supervision meetings to engage participants if there have been any issues or lack of communication. Staff conduct weekly meetings to address youth progress, and engaging youth is a team effort.

b. An internal tracking to monitor program performance will be conducted on a daily basis so that timely adjustments can be made as needed to ensure that all reporting requirements are met. The Program Manager will be directly responsible for continued monitoring of Career Coaches and other staff to ensure required reporting and documentation is produced and submitted in a timely manner while working within the financial and operational parameters. The efficacy and timeliness of the submission of required reports will be routinely evaluated by the CSS management staff during weekly meetings. The team weekly meetings will be led by Co-Director/Program Manager. All staff will be fully trained on how to use relevant program data entry systems Illinois Workforce Development System (IWDS) and how to generate mandatory reports during the first 90 days of the contract execution date.

Under the management of the Co-Director, CSS will ensure that all contracted measures and reporting requirements are met by conducting:

- A weekly review of all contracted performance measures and additional service delivery expectations by the local funding contractor.
- Weekly regularly scheduled meetings with youth program staff led by the Co-Director or Program Manager to review contracted measures and other key information sources.
- A Quality Improvement analysis to ensure all required documents and performance measures are in place to ensure compliance with contractually obligated expectations.

The submission of required reports, including reporting frequencies, is carried out in accordance with the set reporting protocols and through the systems established by the funding source.

5) **Training Description and Outline**

The hours of programming, curricula, program length, customer flowchart, credentials and labor market information, will be coordinated with and provided by community colleges and schools that provide certified training and where the employment rate for training-related jobs is in demand. Participants will be required to visit training providers and conduct an interview to make an informed decision of their training of choice. The Career Coach will work with the school and customer to acquire the documentation needed for participant to start training.

6) **Job Readiness Training**

The soft skills and job readiness training will be conducted through Illinois WorkNet. The Career Coach and/or Business Service Representative (BSR) will cover the following topics: (a) Industry-specific vocabulary – terminology used in specific industries, (b) workplace communication – how to communicate effectively with supervisor and co-workers, (c) work ethics - how to prioritize tasks, meet deadlines, and be punctual, (d) contextualized math and writing – assess and improve

basic math and reading skill, (e) resume writing – teach students how to develop a strong resume that describes skills and experience, and (f) interview preparation – learn how to interview and talk about skills.

7) **Program Elements**

CSS incorporates all 14 WIOA elements into programming to ensure a holistic and all-encompassing WIOA youth programming.

See attached (Attachment 4) - WIOA 14 SERVICE ELEMENTS DELIVERY PLAN.

8) **Partnerships**

a. CSS will actively pursue input from multiple levels of governmental and non-governmental partners to integrate programs, services, and partnerships with a goal to maximize provision of 14 program elements. CSS has engaged several community partners, including training providers, employers, post-secondary institutions in preliminary discussion about potential partnerships, should CSS be selected as the contractor. The partnerships are expected to be finalized with first 30 days upon signing the contract award.

Some of the engaged organizations who have expressed creating a more formalized partnership, should the CSS be selected as the contract provider, are: include: (1) DuPage Foundation, (2) Fruitful Endeavors Charity, and (3) Loaves and Fishes Community Services. More than 25 other organizations serving DuPage County residents have been approached as well.

9) **Work-based Learning**

a. Describe in detail how your program is incorporating work-based learning.

i. CSS will provide 20 youth participants for 6 weeks of subsidized work experience at $15 per hour with local employers willing to partner with CSS.

ii. CSS will seek guidance from the incumbent contractor and the County staff as to what employer relationships have already been put in place and deemed effective. In addition, the CSS' Business Service Representative and Program Manager will work on identifying employers in various industries, particularly in-demand industries, throughout the region willing to work to mentor and provide youth with learning opportunities in their fields as they gain transferrable work skills through work experience and/or on the job training. The CSS' Career Coach will compile a listing of careers youth are interested in exploring and share with the BSR for the purpose of recruiting employers from those fields willing to better prepare youth for employment in their industries.

iii. Participants will gain the following skills through participation in work-based learning activities: (1) technical skills need for a specific industry, (2) soft skills, (3) professional demeanor, (4) problem solving and critical thinking, (4) appropriate communication in the work place, (5) teamwork, and (6) good work habits.

10) **Post-Exit Follow-Up Services**

a. CSS staff will exit a participant when the participant successfully fulfills the service plan goal or goals; if it is determined that the participant can no longer benefit from services because of unilateral, non-participation in a qualifying service-although Service Plan goals have not been met,

the Career Coach and Program Manager will review the file and make a joint decision to exit the participant. All WIOA youth except, those with documented exclusion reasons such as health, death, institutionalization-will be provided follow-up services for no less than 12 months after the completion of participation as appropriate. Upon exit, all WIOA youth participants will still be contacted by CSS staff and assisted during the post exit term of 12 months to ensure that the customer continues to be successful in their place of employment. CSS staff will assist with immediate referrals, placements and other services that support the WIOA participant to remain gainfully employed. Follow-up communication may include, but will not be limited to face-to-face interaction with participants and employers and e-mail communication. The frequency of the contacts will be based on the need of each participant or on a monthly basis.

11) **Physical Location**

The CSS WIOA youth program will operate out of the workNet DuPage Career Center at 2525 Cabot Drive, Suite 302, Lisle, IL 60532, providing space for youth staff is available. If needed, CSS will work with the County on securing the appropriate facility to successfully manage and administer the program.

PAST AND PLANNED OUTCOMES

1) WIOA funding:

Description	WIOA YOUTH - RIVERSIDE						WIOA YOUTH - LVC					
	PY19		PY20		PY21		PY19		PY20		PY21	
	Actual	Target	Actual	Target	Actual	Target	Actual	Target	Actual	Target	Actual	Target
WIOA Youth Entered Employment Q2 After Exit	63.33%	62%	69.33%	72.5-%	78.95%	72.50%	76.19%	62%	65.71%	72.50%	63.33%	72.50%
WIOA Youth Entered Employment Q4 After Exit	62.64%	58%	63.24%	70%	82.14%	70%	91.48%	58%	64.29%	70%	65.63%	70%
WIOA Youth Median Earnings Q2 after Exit			$4,264	$3,275	$4,494	$3,275			$7,276	$3,275	$7,202	$3,275
WIOA Youth Credential Rate	41.67%	60%	80%	67.5	80.00%	67.50%	62.50%	60%	86.67%	67.50%	77.78%	67.50%
WIOA Youth MSG			40%	33%	90.00%	33%			31.03%	33%	66.67%	33%

Non-WIOA funding:

YOUTH; NON-WIOA'S FUNDING PROGRAMS				
Program Name	**2019**	**2020**	**2021**	**TOTAL**
RECONNECTION HUB	173	170	157	500
PASSPORT TO SUCCESS	255	506	505	1266
RESTORING INDIVIDUALS THROUGH SUPPORTIVE ENGAGEMENT RISE	37	29	NA	66
Project Onward - Out of School TIME	45	43	39	127
Mayors Mentoring Initiative / MENTORING SOUTH LAWNDALE	NA	79	31	110
ONE SUMMER CHICAGO PROGRAMS	74	210	210	494
TOTAL	584	1037	942	2563

2) Please see the attached (Attachment 4) Proposed Planned Outcomes Form.

ORGANIZATION INFORMATION

1) Central States SER, Jobs for Progress, Inc. ("CSS") was formed in 1987 with a vision to lead a dynamic regional economy through employment, economic development and an educated workforce in the Chicago area. CSS' mission of "*Advancing People, Growing Businesses and Strengthening Communities through Education, Employment, Economic and Community* through a market-driven, evidence-based approach that responds to the needs of employers and job seekers alike. CSS strongly believes in the core values of respect, integrity, competency and innovation and being part of the solution to the on-going challenges of economic and educational disparity facing Chicago jobseekers and families today.

As a part of the Unified SER Family: a network of nonprofit and for-profit companies led by its parent non-profit organization, SER Metro-Detroit, and the same executive leadership team, CSS has been at the forefront of designing and delivering youth and adults workforce development services, for more than 30 years. Currently, CSS operates a variety of education, training and employment-focused programs including the high-performing American Job Center, a Construction Works, two Department of Human Service programs, two Youth WIOA programs, and several programs focused on justice involved youth as well as an after school program in several elementary schools in the Chicagoland Area. CSS' WIOA funded and non-WIOA funded programs operate collaboratively and share resources to maximize services to meet customers' needs.

2) One of the guiding principles driving CSS' vision of delivering unmatched services is forging productive partnerships with local organizations and employers with a common commitment to helping individuals reach self-sufficiency through gaining meaningful employment, and to providing employers with access to a qualified, well-trained and prepared workforce. In areas where CSS is present, collaboration with community organizations, training providers, public and private entities in place to assist clients in attaining education or employment objectives.

3) In all contracted programs, service and activities, CSS leverages and draws upon the skills and best practices acquired over the past three decades of being in business. With a human-centered case management approach in mind, services are consistently and strategically focused on contractual obligation and performance outcomes, while maintaining the highest degree of customer service for both the participants as well as employer partners. As a community leader in serving a multi-constituent audience and connecting employers with highly qualified talent, CSS consistently identifies and integrates evidence-based best practices into its programs and services to keep the American Job Centers relevant and competitive. CSS' vision for successful integration and delivery of services evolves around offering a comprehensive wrap-around, human-centered approach to address customers ***where they are***. This ensures a deeper level of engagement between staff and the residents seeking assistance allowing to focus on long-term outcomes and economic well-being while at the same time empowering the customers to embrace the change and take more proactive role in addressing and removing barriers to employment.

4) CSS is proposing a staffing plan that is cost-effective and based on the needs and demands of the program and targeted community. Clelia Gomez will provide direct program oversight. Clelia, a Co-Director of CSS, has more than 15 years of experience in managing workforce development programs. She is a bilingual professional holding a Master's Degree in Community Counseling

with an enormous experience in a mental health clinic and workforce development settings. Her demonstrated knowledge of WIOA programming, staff management, monitoring and evaluation practices is only surpassed by her drive and commitment to making communities a better place to live and work. She is an indispensable asset and her expertise, passion, and proven record of success are invaluable to the success of the WIOA youth program.

The WIOA program in the County will be overseen by Program Manager, Jose Zambrano, who will supervise the day-to-day operations. Jose holds experience background with employment services and has more than 11 years of experience working with the most vulnerable and marginalized populations in Chicago.

All personnel that are employed by CSS are on boarded through a 4 hour orientation that includes: 1) History of CSS; 2) Specific Programs; 3) Locations; 4) Benefits; 5) Organizational Structure; 6) Key Personnel; and 7) Internal administrative paperwork and ADP training.

CSS leadership strongly believes that a well-structured staff development program leads to measurable and increased productivity. The CSS leadership team coordinates staff participation in outside training activities, state- and city-sponsored training seminars, and staff development activities offered by partnering organizations. This approach helps CSS retain employees over long term as those workers who experience career-ladder growth through staff development trainings are more likely to commit to and remain with CSS.

5) CSS' overall governance is determined by the Board of Directors, including setting the mission and purpose, selecting and appointing the CEO, governing the organization's long-term objectives, and evaluating the external environment that may impact the organization's ability to perform at the highest level. Business practices, decision making and corporate oversight areas are managed by the executive leadership team consisting of President/CEO, Vice President & Chief Operating Officer, Chief Financial Officer, and the Co- Directors for youth and adults services (based in Chicago, IL). The CSS highly experienced management and program staff effectively administer and manage all program components, including all regulatory and program compliance, reporting requirements and fiscal management.

Please see attached resumes and job descriptions for more information (Attachment 4).

FINANCIAL STRUCTURE AND COST EFFECTIVENESS

1) Total of the requested amount is based on total participant served, staff allocated to the program, program and operational costs, and a historical analysis of cost per participant for similar programs. The staff to participant ratio is 50 youth participants to each Career Coach. The cost per participant of $5,026 is calculated based on the program needs and requirements to successfully execute the contract.

2) The accounting and financial management system of CSS has been established to ensure that assets are safeguarded and financial statements prepared in conformity with generally accepted accounting principles. Finances are managed with fiduciary responsibility and administration of workforce development contracts is proper. CSS maintains written policies and procedures developed from professional standards and which incorporate policies set forth in federal and state regulations and laws. Accounting records are maintained in accordance with GAAP and identify

all funding sources and materials. They also allow for cost tracking of the same. CSS financial systems have effective control and accountability for all grants and are designed to safeguard federal funds and organization owned assets. Every part of the system is designed to maintain strict control of expenditures. The Cost Allocation Plan governs all expenditures. Planned versus actual budget analysis is performed monthly by accounting personnel and collectively reviewed with senior management monthly. CSS strictly observes the OMB cost principles of reasonableness, allowable, necessary, allocable, authorized or not prohibited by regulations, adequately documented and ensuring consistent application.

CSS manages its finances on an accrual basis. The General Ledger are kept current and accountants reconcile it monthly. The Co-Director is responsible for monitoring expenses against the program budget. The Co-Director will not approve of purchase requests that exceed appropriate line items within the budget. CSS' fiscal department provides monthly financial reports for the policy board and program management. Significant variances are flagged in monthly reports. The Co-Director is responsible for noting flagged variances and when necessary, implementing corrective actions, including requests for appropriate budget modifications consistent with the needs of supporting all components of a quality program. CSS has an annual financial and compliance audit in accordance with the Single Audit Act. There is accurate and timely financial reporting to all management, grantors, state and federal agencies. Each person of the fiscal department has responsibility for separate functions including preparation of invoices, disbursement of funds, payroll and related activities.

CSS currently manages the following grants over $100,000: (1) WIOA Youth Riverside – $550,000 (2) WIOA Youth Little Village –$300,000, (3) DFSS Chicago Youth Services Corps $514,756, and (4) DFSS Summer Youth Employment Program - $407,964. The FY 2023 CSS total organization's budget is $4,963,563.

3) Contact person: Luz Ramirez. Address: 9301 Michigan Ave, Detroit, MI 48210. Phone: (313) 846-2240, Ext. 4233. Email: lramirez@sermetro.org.

4) Allowable work experience expenditures include:

- Wages/stipends paid for participation in a work experience;
- Staff time working to identify, evaluate and develop a work experience opportunity;
- Participant work experience orientation sessions;
- Employer work experience orientation sessions;
- Classroom training or the required academic education component directly related to the work experience;
- Incentive payments directly tied to the completion of work experience; and
- Employability skills/job readiness training to prepare youth for a work experience.

Program manager manages all critical information needed to track down and record eligible PWE expenses. Once the participant is paired-up with the employer and hired, an agreement is signed

between the participant, the employer and CSS agreeing to the specific terms of the employment. Timecards are signed off by both the participant and the immediate supervisor on a weekly basis and forwarded to CSS for processing. Participants are paid through the CSS' payroll vendor, ADP. The finance department monitors all PWE expenditures and ensures they are in line with the proposed budget.

5) Staff costs are allocated in compliance with the WIOA, State and Federal regulations, based on a work performed by each position, denoting the nature of the activities and how they related to the cost categories of Administration, Program Cost, Training Related/ Participant Support, Client Services, etc. Staff positions working in WIOA funded positions that require the segregation between WIOA youth activities and other non-WIOA programs will track their hours spent on these respective activities and note it as such on their timesheets.

6) Please see attached a copy of the current Cost Allocation Plan (CAP) – Attachment 4.

7) If the agency has received an approved indirect cost rate, attach a copy of the most current Indirect Cost Determination Letter from the cognizant agency. WIOA allows for a maximum Indirect Cost Rate of 10%.

N/A

8) Please see attached a copy of the CSS' audited financial statements – Attachment 4.

9) For audits, indicate what action has been taken regarding the following:

a. CSS is subject to an annual independent financial and single audit each fiscal year in addition to several financial monitoring reviews for each local area. It is the policy of CSS to resolve all audit issues in a timely and appropriate manner. Upon completion and acceptance of each review, audit issues identified by external or governmental auditors are addressed and corrected to maintain the systems integrity.

The Chief Financial Officer is responsible for the resolution of all audit findings. All audit findings identified will be addressed immediately and every effort will be put forth to resolve all outstanding issues. Audit findings will be discussed in-depth with the independent audit firm. Every effort will be made to resolve management findings prior to the issuance of the final audit report. If there are unresolved findings at the time the report is issued, a plan for addressing the unresolved audit issues will be brought before the Audit Committee for the CSS Board of Directors.

The resolution process and related timelines will be followed according to the process established by each funding source for local monitoring. CSS will also respond timely to granting agencies communications. CSS will resolve all audit issues with granting agencies within 180 days of audit submission and document the audit resolution process.

b. CSS is acutely aware of and makes every attempt to assure that all contract costs incurred and subsequently invoiced to our funding sources qualify as allowable expenses. This commitment to compliance is not just because we have and continue to operate with the highest degree and concern for maintaining our regulatory compliance, and because 95% of our contracts are cost reimbursement in nature.

Pursuant to the Uniform Guidance an allowable cost is an expense that is incurred that is 1) Reasonably anticipated to be necessary to carry out the purpose of the award and 2) Is originally determined to reasonable and 3.) Allocable directly or indirectly to contract cost.

A disallowed cost can be incurred for many reasons 1) An invalid procurement, 2) Cost incurred for a disallowed cost i.e. interest, 3) Lack of or inadequate policies and/or voucher documentation 4) An audit exception. CSS maintains a set of internal controls to prevent disallowed costs are not incurred and certainly not reported against any of our contract costs. In the event that a disallowed cost is inadvertently expensed to contract expense posting (general ledger), then CSS' fiscal staff for contract reporting and compliance, Contract Accountant will, upon review of the contract expense report eliminate from the contract report/internal records and consequently exclude the costs before the invoice is prepared for the funding source.

Furthermore, all invoice reports are reviewed by Budget and Contracts Manager before they are submitted to the applicable funding source.

In response to audit costs disallowed this is something that has occurred once as a Significate deficiency and not a material weakness. CSS' response to this one-time occurrence (FY06 30 2017) was to follow the Recommendation to assure that CSS qualified as a low-risk auditee.

10) CSS will identify services for the DuPage Youth program that are valued in the community and could offset project expenses. Making connections with other like-minded social service agencies and businesses will leverage in-kind and direct dollar contributions to the program. We will also create a team and marketing plan to develop and market business alongside other CSS affiliated youth programs in existence in Chicago. The DuPage team will identify budget items that could be provided in-kind by partners, other stakeholders and will select and identify methods and teams for external grant opportunities and resource gathering for the year.

11) CSS prides itself on a long history nationwide of successfully engaging private stakeholders in supporting our work in the areas we operate. Our staff is highly skilled in engaging community and private foundations in providing additional funding to support our work, co-investment from business and other participating regional partners. The CSS' fund development team actively pursues opportunities outside of the realm of federal funding to support and broaden the scope of our services to youth. As we engage with local partners and become acquainted with the specific needs of youth and gaps in services, the fund development team utilizes a number of tools to identify local partners and stakeholders with capacity and the common mission of providing additional services to underprivileged and disengaged youth to close the gap. As CSS moves into the new area, the Fund Development Team becomes engaged in pursuing opportunities to diversify funding by engaging local, regional, state and national partners willing to commit additional resources to ensure long-term sustainability.

12) CSS complies with the Uniform Administrative Requirements and the Cost Principles as delineated in title 29 of the Code of the Federal Regulations Part 95 or Part 97 as the applicable Office Management Budget circulars.

DUPAGE COUNTY WORKFORCE DEVELOPMENT DIVISION
YOUTH BUDGET SUMMARY
WIOA PROGRAM

A. Provider: Central States SER, Jobs for Progress, Inc.

B. FEIN #: 36-1211270

For WDD Use Only

C. Vendor Code#:		F. Contract Period:	
D. Program:	Out of School Youth	G. Proposed Budget:	$326,679.00
E. CFDA#:	17.259 Youth Activities		

H. Budget Summary for WIOA

(1) Item of Expenditure	(2) Total Program Cost ($)	(3) Other Funding Share of Costs ($)	(4) WIOA Youth In/Out of School Cost ($)	(5) WIOA % of Total Cost
OPERATING COSTS	[redacted]			
Personnel				
Fringe Benefit				
Operating/Technical				
DIRECT TRAINING COSTS				
Occupational Classroom Training				
Work-based Learning-Participant Wages				
SUPPORTIVE SERVICES				
Supportive Services				
INDIRECT COST RATE (approved NICRA)				
TOTAL				

[redacted]

1/18/2023
Date

Eva Garza Dewaelsche
Name of Organization Official

President and CEO
Title

DuPage County Workforce Development Division
WIOA PROGRAM
PERSONNEL BUDGET

A. Provider: Central States SER, Jobs for Progress, Inc.
C. Contract Period: 0
B. Program: 17.259 Youth Activities
D. FEIN#: 36-1211270

E.

(1) Position/Title	(2) Employee Name	(3) No. Months	(4) Monthly Rate ($)	(5) % of Time Spent on WIOA	(6) Total Program Cost	(7) WIOA Program Cost ($)	(8) % of WIOA Time Spent on WBL	(9) WBL Program Cost ($)	(10) Brief Summary of Job Responsibilities (If not enough room include separate sheet)
President and CEO	Eva Garza Dewaelsche								Responsible for directing the overall operations of the corporation.
Chief Operations Officer	Manuela Zarate								Oversees program operations.
Co-Director	Clelia Gomez								Responsible for the operation and quality assurance of the program and oversees the day to day Work Based Learning operations.
Program Manager	Jose Zambrano								Responsible for day to day operations, engages with funding source, ensures process is being implemented, assists program to meet goals and submit reports to funding source.
Career Coach	vacant								Preforms eligibility, data entry and guides youth through the 14 elements and performs case management.
Business Service Rep.	vacant								Connects youth with internships, develops job opportunities for youth, conducts job readiness workshops, and acts as a business resource.
IT Specialist	Federico Saldana								Responsible for IT system and network support.
Quality Assurance Spec.	Bertha Campos								Performs program quality assurance by analyzing and reporting.
Business Manager	Delilah Medina								Responsible for HR duties, staff training, purchasing, and procurement compliance.
Executive Secretary	Nora Gutierrez								Assists CEO with her daily duties.
(9) Totals									

F. Fringe Benefits and Total Personnel Cost

Type of fringe Benefit		Please Show Calculations Below:
(10) a. Social Security		
b. Medicare		
(11) State Unemployment Insurance		
(12) Workers Compensation		
(13) Other (Please List)	Health, life, and disability ins.	
(14) Other Please List)	Employee pension contribution	
(15) Total Fringe Benefits (Add Lines 10-14)		
(16) Total Personnel Costs (Line 9 plus Line 15)		

DUPAGE COUNTY WORKFORCE DEVELOPMENT DIVISION
WIOA PROGRAM
OPERATING/TECHNICAL COSTS

3-OperatingTech

A.Provide | States SER, Jobs for Progress, Inc. C. Contract Period: 0

B. Program 17.259 Youth Activities D. FEIN#: 36-1211270

(1)	(2)	(3)	(4)	(5)
Item of Expenditure	[redacted]			**ine Item Description & Justification** **Please show justification for Total Cost and WIOA Share, if not enough room include eparate sheet.)**
Accounting				udit, Administration, and Accounting – Auditing services and the finance department costs are ncluded in this category. The company counts with a centralized accounting department which ill maximize the department's resources and will generate savings. In addition the finance epartment counts with experienced staff that has been managing federal grants for over 50 ears. The staff consists of the CFO, Director of Finance, Budget/AR Supervisor, udget/Accounts Receivable Analysts, General Ledger/Financials Spec., AP Staff, Payroll and HR taff. In addition, it includes cost related to payroll processing (ADP), Accounting Software ease, and other costs related to the accounting department such as facility costs, liability nsurance, etc. This cost is allocated based on a cost allocation plan (CAP). Amount budgeted epresent 1.2721% of the total cost.
Auditing				
Rent of office space				his cost was budgeted under the assumption that this program will be house at the One Stop enter and that Central States SER will be responsible to paid a share cost for the space used by his program. The cost for this line items were budgeted based on experience, but if we eceived this award, they will be updated to reflect actuals agreements.
Rent of equipment				
Utilities				
Telephone				
Office supplies				stimated cost for the purchase of desktop supplies, printer ink, copier paper, toner, cleaning upplies, and water dispenser service.
Tools and Materials for participants				aterial for participant used for job readiness workshops such as books, notebooks and pens.
Equipment				o purchase 2 laptops for the program staff.
Liability Insurance				ost budgeted based on experience.
Postage and FedEx				ost budgeted based on experience.
Local and Out of Town Travel				ocal mileage reimbursement for the program staff reimbursed based on the IRS rate and out of own travel to attend conferences and staff trainings.
Staff development & Workshops				ost base on experience for one staff member to attend Youth Symposium (NAWDP) and orkshops.
Advertising and Outreach				dvertising to promote program to community and to recruit program staff.
Misc. Expenses				ncludes employment verifications services to track participant placements, memberships such s Chamber of Commerce, Society of Human Resources, NAWDP, and shred services.
Total				

DUPAGE COUNTY WORKFORCE DEVELOPMENT DIVISION
WIOA PROGRAM
OCCUPATIONAL CLASSROOM TRAINING

A.Provider: Central States SER, Jobs for Progress, Inc.

C. Contract Period: 0

B. Program 17.259 Youth Activities

D. FEIN#: 36-1211270

(1)	(2)	(3)	(4)	(5)
Item of Expenditure	**Total Cost**	**% Allocated to Program**	**WIOA Share**	**Line Item Description & Justification (Please show justification for Total Cost and WIOA Share, if not enough room include separate sheet.)**
Occupational Training (ITA'S)	[redacted]			cost will cover the cost of 2 participant to participate in training activities.
Total				

DuPage County Workforce Development Division
WIOA PROGRAM
WORK - BASED LEARNING-PARTICIPANT WAGES

A. Provider: Central States SER, Jobs for Progress, Inc.
C. Contract Period: 0
B. Program: 17.259 Youth Activities
D. FEIN#: 36-1211270

E.

(1) Position/Title	(2) Employee Name	(3) Total Hours	(4) Hourly Rate ($)	(5) % of Time Spent on WIOA Program	(6) Total Program Cost	(7) WIOA Program Cost ($)	(8) Brief Summary of Job Responsibilities (If not enough room include separate sheet)
Work Experience Wages	20 Participants	2400	[redacted]				
(9) Totals							

F. Fringe Benefits and Total Personnel Cost

Type of fringe Benefit	Total Cost ($)		Please Show Calculations Below:
(10) a. Social Security			[redacted]
b. Medicare			
(11) State Unemployment Insurance			
(12) Workers Compensation			
(13) Other (Please List)		(input description in highlighted cells	
(14) Other Please List)			
(15) Total Fringe Benefits (Add Lines 10-14)			
(16) Total Personnel Costs (Line 9 plus Line 15)			

DUPAGE COUNTY WORKFORCE DEVELOPMENT DIVISION
WIOA PROGRAM
SUPPORTIVE SERVICES

A.Provider: Central States SER, Jobs for Progress, Inc.

C. Contract Period: 0

B. Program 17.259 Youth Activities

D. FEIN#: 36-1211270

(1)	(2)	(3)	(4)	(5)
Item of Expenditure	**Total Cost**	**% Allocated to Program**	**WIOA Share**	**Line Item Description & Justification (Please show justification for Total Cost and WIOA Share, if not enough room include separate sheet.)**
Participant Transportation	[redacted]			
Background checks				
Interview Clothing				
Registration fees for post-secondary College				
GED Testing				
Incentives for Job Placement				
Incentives for Job Retention				
Total				

E. BUDGET NARRATIVE:

Please complete a detailed explanation of each line item included on the Program Budget Forms. The description should include details on what will be paid for, any calculations that were used to determine the Total Program Cost and how the costs are Allowable, Necessary, Reasonable and Allocable. All calculations are to be rounded to the nearest whole dollar. (If necessary. expand the space allowed for each line item or table). Any questions regarding allowable expenses should be directed to procurement prior to submission.

Operating/Technical Costs - the proposed cost of each of the following items as applicable: accounting, auditing, legal, rental of office space, rental of equipment or services, repair/maintenance of property, repair/maintenance of equipment, utilities, telephone, local transportation, postage, advertising.

Item	Total Cost	Basis for Allocation	% Allocated to Program	Total Program Cost	**WIOA Share**
Accounting	[redacted]				
Auditing					
Rent of office space					
Rent of equipment					
Utilities					
Telephone					
Liability Insurance					
Postage and FedEx					
Local and Out of Town Travel					
Staff development & Workshops					
Advertising and Outreach					
Misc. Expenses					
Total					

Description:

• Accounting: the finance department costs are included in this category. The company counts with a centralized accounting department which will maximize the department's resources and will generate savings. In addition the finance department counts with experienced staff that has been managing federal grants for over 50 years. The staff consists of the CFO, Director of Finance, Budget/AR Supervisor, Budget/Accounts Receivable Analysts, General Ledger/Financials Spec., AP Staff, Payroll and HR staff. In addition, it includes cost related to payroll processing (ADP), Accounting Software lease, and other costs related to the accounting department such as facility costs, liability insurance, etc.

• Auditing: Auditing services are included in this cost category.

• Rent of office space and equipment, utilities, and telephone: Costs were budgeted under the assumption that this program will be housed at the One Stop Center and Central States SER will be responsible to paid a share cost for the space used by this program. The cost for this line items were budgeted based on experience.

• Liability insurance and postage are budgeted based on experience.

• Local travel consists of mileage reimbursements for program staff at the IRS rate. Out of town travel is travel to attend conferences and staff trainings.

• Staff development and workshops: cost for one staff member to attend the Youth Symposium (NAWDP) and workshops. Budgeted based on experience.

• Advertising and outreach: to promote program to community and to recruit program staff.

• Misc. expenses: include employment verification services to track participant placements; shredding services; and memberships including the Chamber of Commerce, Society of Human Resources, and NAWDP.

Materials and Supplies - stationery and office supplies, tools, materials and supplies, books and related material.

Item	Total Cost	Basis for Allocation	% Allocated to Program	Total Program Cost	WIOA Share
Tools and Materials for participants	[redacted]				
Office Supplies					
Totals					

Description:

Tools and Materials for participants: for participant use in job readiness workshops; such as books, notebooks and pens.

Office supplies: Estimated cost for the purchase of desktop supplies, printer ink, copier paper, toner, cleaning supplies, and water dispenser service.

Equipment Costs- office equipment, telephone
Equipment purchases with a cost per single item of $500 or greater requires prior approval.

Item	Total Cost	Basis for Allocation	% Allocated to Program	Total Program Cost	WIOA Share
Laptops	[redacted]				
Total					

Description:

Two laptops to be used by program staff

Training - Participant training costs

Item	Total Cost	Basis for Allocation	% Allocated to Program	Total Program Cost	WIOA Share
Occupational Training (ITA'S)	[redacted]				
Tota					

Description:

To cover the cost for two participants to participate in training activities.

Work-Based Learning -Participant Wages

Work Experience Wages -Proposed work experience costs calculations associated to the work/paid internship and the duration of the paid work experience. Expenses related to work experiences that are planned, structured learning experiences that take place in a workplace for a limited period.
Work Experience Taxes - Taxes paid on salary cost for WIOA participants that represent hours worked in work-based training, including internships.

Item	Total Cost	Basis for Allocation	% Allocated to Program	Total Program Cost	**WIOA Share**
Work Experience Wages	[redacted]				
Social Security					
Medicare					
Workers' Compensation					
Totals					

Description:

Wages and taxes for 20 participants. They will work 20 hours per week for 6 weeks, earning $15 per hour.

Supportive Services
Incentives- An incentive is a set amount given for successful program participation/completion of an activity, based on Incentive Policy.
Supportive Services - Cost of public transit passes, uniforms, physicals, childcare, etc. related to WIOA services.

Item	Total Cost	Basis for Allocation	% Allocated to Program	Total Program Cost	**WIOA Share**
Participant Transportation	[redacted]				
Background checks					
Interview Clothing					
Registration fees for post-secondary College					
GED Testing					
Incentives for Job Placement					
Incentives for Job Retention					
Total					

Description:

[redacted]

B. PROPOSAL COVER/YOUTH PROVIDER INFORMATION FORM:

Proposal Cover/Youth Provider Information Form

Legal Name of Applicant Agency	Central States SER, Jobs for Progress, Inc.	
Number of Years in Business	36	
FEIN Number	36-1211270	
Type of Organization	☐ Educational Institution ☐ Private for Profit ☐ Community Agency ☒ Other (Describe) Non-Profit Organization	
Address – Administrative Office	Address	3948 W. 26th Street, Suite 213
	City, State ZIP	Chicago, IL 60623
	Web Site URL	http://www.centralstatesser.org/
Address of Program Location – This is the location where the services described in this application will be provided.	Address	2525 Cabot Drive
	City, State ZIP	Lisle, IL 60532
Principal of Agency –CEO/Executive Director/President	Name	Eva Garza Dewaelsche
	Title	President and CEO
	Email Address	edewaelsche@sermetro.org
	Phone	(313) 945-5200
Program Contact Person	Name	Clelia Gomez
	Title	Co-Director, CSS/SERCO
	Email Address	CleliaGomez@il.sercohq.com
	Phone	(708) 222-3200
Funding Amount Requested		$326,679.00
Primary Program Name and Target Population		CSS WIOA Youth DuPage County
Number of Youth to be served		65

Central States SER Youth Program Flow Chart

Outreach and Recruitment

- Referrals from Illinois Department of Juvenile Justice (IDJJ), Juvenile Justice Probation Department, Aftercare Specialists, etc.
- Community Partnerships / Referrals
- SER Referrals, Social Media & Grassroots Recruitments
- Local High Schools

Informational Sessions & Orientations

- Intake / Application / Eligibility Paperwork
- Review Program Flow and Expectations
- TABE Testing
- Initial Suitability Screening
- Assessments

Official Enrollment

- File Folder Completion / Data Entry
- Assessment of Barriers & Challenges - Referrals
- Development of Individuals Service Strategy
- Multiple-pipeline entries customized for each youth

WorkShops

- Passport to Success Modules
- Job Readiness Training
- Financial Literacy
- Other workshops as needed

Education Services

- Tutoring
- High School Reengagement
- Remediation
- Educational Outings (College/Vocational/University)

Workforce Career Services

- Career / Life Skills Coaching
- Job Placement Assistance
- Paid Work Experience / Internship Opportunities
- Pre-Apprenticeship Referrals

Additional Wrap Around Services

- *Mental Health Services, Referral*
- *Legal Workshops,* (First Defense Legal Aide,
- *Service Learning,* (Community Engagement)
- *Mentoring / Referrals*
- *Supportive Services,* (Tattoo removal, transportation, documentation assistance, etc

Outcomes & Follow Up

- Employment Placement
- Credential Attainment
- GED attainment
- Post-Secondary Enrollment
- Enter Long-Term Occupational Training or Apprenticeship

Follow up services for up to 12 months post-program completion

C. WIOA 14 SERVICE ELEMENTS DELIVERY PLAN:

Element	Check if your agency is directly providing this element.	If your agency is NOT directly providing this element, identify who you will be partnering with to provide this required element.	Check if formal linkage agreement is in place
1. Tutoring, study skills training, and evidence-based dropout prevention strategies that lead to completion of secondary school diploma or its recognized equivalent or for a recognized postsecondary credential.	x		
2. Alternative secondary school offerings.	x		
3. Paid and unpaid work experiences, including summer employment opportunities, internships, pre-apprenticeship programs, job shadowing and on the job training opportunities.		Paid and unpaid work experiences will be provided in partnerships with local employers yet to be identified.	
4. Occupational skill training, which shall include priority consideration for training programs that lead to recognized postsecondary credentials that are aligned with in demand industry sectors or occupations.		Occupational skill trainings will be provided by approved training providers and according with in demand industry sectors requirements and needs.	
5. Education offered concurrently with workforce preparation and training.	x		
6. Leadership development opportunities, which may include such activities as positive social behavior and soft skills, decision making, teamwork, and other activities.	x		
7. Supportive services.	x		
8. Adult mentoring for duration of at least twelve (12) months that may occur both during and after program participation.	x		
9. Follow-up services for a minimum 12-month period.	x		
10. Comprehensive guidance and counseling, including drug and alcohol abuse counseling, mental health counseling, as well as referrals to counseling, as appropriate to the needs of the individual youth.		Comprehensive mental health, drug, and alcohol abuse counseling will be provided by a licensed entity, yet to be identified.	
11. Financial literacy education	x		
12. Entrepreneurial skills training	x		
13. Services that provide labor market and employment information about in-demand industry sectors and occupations	x		
14. Activities that help youth prepare for and transition to post-secondary education and training.	x		

D. PLANNED OUTCOME FORM:

WIOA YOUTH PROVIDER PROPOSED PLANNED OUTCOMES (to be achieved within duration of contract)	
Agency Name: Central States SER, Jobs for Progress, Inc.	
Benchmark	Number
Proposed Total of Youth Served	65
Proposed Capacity Level (number of active youth served at any point in time)	53
Proposed Number of Youth Carry Overs (if applicable)	20
Proposed Number of New Enrollments	12
Proposed Number of Youth Obtaining a High School Diploma/GED	5
Proposed Number of Youth Attaining an Industry Credential/Certificate	2
Proposed Number of Youth Participating in Work Experience (on-the-job training, internships, work experience, apprenticeships, as defined by WIOA)	20
Proposed Number of Youth Entering Post-Secondary Education/Training at exit	2
Proposed Number of Youth Placed into training-related Unsubsidized Employment	38
Proposed Number of Youth with Skills Gains (as defined by WIOA)	7
Proposed Number of Companies Participating in Work-based Learning	5
Overall Cost Per Total Youth Served *(Requested amount/total youth served)*	$5,026

Central States/SERCO, Inc.
Organization Chart 01.17.2023

Green = Chicago
Brown = North Riverside
Orange = Aurora
Red = DuPage County

- SERMETRO Board — CSS/SERCO
- President & CEO — Eva Garza Dewaelsche
  - Vice President/COO — Manuela Zarate
    - Co-Director of CSS/ SERCO, Inc. — Hugo Avila
      - Business Manager — Delilah Medina
        - IT Specialist — Federico Saldana
        - Admin/Receptionist — Vacant
        - LVC Maintenance — Baudelio Guardado
      - Manager of WIOA Programs — Nelly Melgoza
        - Healy/LVC Youth Career Coach — Margarito Perucho
        - Youth Career Coach — Maria Maya
        - Healy/LVC Youth Career Coach — Vacant
        - Lead Adult Career — Sheron Hill
        - Adult Career Coach — Elisa Carlos
        - Business Service Representative — Guadalupe Vavalle
      - Manager of Youth Services — Pedro Mendez
        - Youth Mentor — Vacant
        - Employment Specialist — Vacant
        - Violence Prevention Navigator — Olivia Ross
        - Violence Prevention Navigator — Vacant
        - Youth Program Coordinator — Vacant
        - Hub Navigator — Eric Ocon
        - Hub Navigator — Joel Mutsinzi
        - Mental Health Counselor — Vacant
        - GED Instructor — Enrique Juarez
        - Youth Coordinator — Ruth Flores
          - Leadership Coach — Glenda Flores
        - Youth Coordinator — Jocelyn Castellanos
          - Leadership Coach — Kimberly Roselle
      - Adult Program Manager — Moises Bernal
        - Lead Career Development Specialist — Vacant
        - Career Development Specialist — Ignacio Hernandez
        - Business Service Representative — Jennifer Ruffin
        - Labor Liason — Lilia Tamayo
        - Resource Facilitator - FEJA — Jacqueline Alvarez
        - Resource Facilitator – JTED — Arturo Lopez
      - Community Health Worker Supervisior — Jacob Duran
        - Community Health Worker — Arelly Tellez
        - Community Health Worker — Josue Esteban
        - Community Health Worker — Susana Morones
        - Community Health Worker — Evelyn Arias
        - Community Health Worker — Vacant
        - Community Health Worker — Leticia Diaz-Leon
        - Community Health Worker — Alyssa Barraza
        - Community Health Worker — Eli Gallegos
        - Community Health Worker — Rosa Haro
        - Community Health Worker — Esai Herrera
    - Co-Director of CSS/ SERCO, Inc. — Clelia Gomez
      - Youth Program Lead — Sandra Garcia
        - Youth Career Coach — Estephany Alencastro
        - Youth Career Coach — Joanna Mendoza
        - Youth Career Mentor — Areal Brimmage
        - Youth Career Mentor — Mario Cruz
        - GED Instructor — Senorina Alcantara
        - Youth Employment Specialist — Keri Reed
      - AJC Receptionist/Career Coach — Marisol Rivera
        - Lead Adult Career Coach — Annette Ortiz
        - Adult Career Coach — Lucy Nava - Figueroa
        - Adult Career Coach — Patricia Hernandez
        - OJT Coordinator/BSR — Arturo Alarcon
        - Business Service Representative — Ana Granados
      - Kane County Program Coordinator — Jose Zambrano
        - Business Services Representative — Guadalupe Constatino
        - GED Instructor — Vacant
      - DuPage County Program Manager — Jose Zambrano
        - Business Service Rep — Vacant
        - Career Coach — Vacant

CLELIA GOMEZ

SOCIAL SERVICE PROFESSIONAL

15 year's experience in Workforce Development, involving career counseling, development, and advocacy.

Certified translator and interpreter via State of Illinois with the ability to work with diverse populations in addition to multi-faceted environments.

SUMMARY OF QUALIFICATIONS

Communication and Interpersonal Skills (Bilingual: Written/Verbal) ◆ Multitasking ◆ Critical Thinking ◆ Interviewing Skills ◆ Teaching ◆ Negotiation and Collaboration ◆ Group Facilitation ◆ Career Counseling Team Orientation ◆ Time Management ◆ People Skills ◆ Leadership ◆ MS Office ◆ Self Determination ◆ Cultural Diversity

EDUCATION

2010 - 2014
Argosy University: Chicago, IL
Master of Arts: Community Counseling

2011
Member of the National Association of Workforce Development

State of Illinois
Early Childhood Development/Certified Translator and Interpreter
2010

Northeastern University: Chicago, IL
Bachelor of Arts: Major: Psychology Minor: Social Work
2006

EMPLOYMENT HISTORY

CO- Director ←***(Promoted to)***, *SERCO / Central States SER: Chicago, IL* *2022-Present*

Workforce Service Director ←***(Promoted to)***, *SERCO / Central States SER: Chicago, IL* *2020-2022*

- Manage day to day operations for the Southwest Suburban Cook County American Job Center including managing the low-income adult and dislocated worker funded programs under the Workforce Innovation Opportunity Act (WIOA)
- Managed WIOA youth programs including Opportunity Works program along with Emergency Grants under WIOA
- Interview, hire, train staff, and provide on-going training and support to accomplish programmatic goals
- Establish administrative procedures to ensure to meet and exceed contractual goals set by funding requirements
- Perform file audits to ensure accuracy
- Prepare budgets, reports, and develop plans in accordance with funding requirements
- Prepares and put together Grant responses to enhance funding for the agency
- Works along the Executive Director to ensure agency operations and support

Cen*ter Manager* ←*(Promoted to)*, *SERCO / Central States SER: Chicago, IL* *2014-Present*

- Manage day to day operations for the Cicero Workforce Center including managing the low-income adult and dislocated worker funded programs under the Workforce Investment Act (WIA)
- Interview, hire, train staff, and provide on-going training and support to accomplish programmatic goals
- Establish administrative procedures to ensure to meet and exceed contractual goals set by funding requirements
- Perform file audits to ensure accuracy
- Prepare budgets, reports, and develop plans in accordance with funding requirements
- Facilitate weekly orientations for potential WIA customers explaining program guidelines and requirements for program entry
- Participate in coordinating referral process to provide service delivery with internal and external entities
- A profound ability to maintain program confidentiality, and treat each individual with dignity and respect
- Monitor programmatic processes for the accurate delivery of service provision
- Responsible to build and maintain partnerships with different social services centers, employers, and other organizations
- Collaborate in the implementation of other programs companywide
- Assist in developing marketing material to promote the agency and the different programs

***Lead Career Development Specialist ←(Promoted to)**, Central States SER: Chicago, IL* *2009 –Present*

Case Manager *2007 – 2009*

- Maintain a caseload of 60 to 80 WIA customers and complete case management documentation via the Illinois Workforce Development System (IWDS)
- Interview applicants by determining suitability and eligibility requirements for acceptance into the WIA Program
- Complete assessments, pre-screenings and give one-on-one counseling relating to job search and employment
- Provide customers with advocacy and referrals to educational institutions for occupational training and supportive services
- Facilitate bi-weekly orientations for potential WIA customers explaining program guidelines and requirements for program entry
- Supervise and delegate assignments to Department of Human Service (DHS) staff
- Trained new staff and perform file audits to ensure accuracy
- Recognized for employee of the quarter for outstanding service and work ethic (2012)

***Case Manager**, Pilsen Little Village Community Mental Health Center: Chicago, IL* *2007*

- Provided support and advocacy to clients the suffered from depression, schizophrenia and substance abuse
- Maintained files and completed case management documentation within a database
- Interviewed applicants by determining requirements for acceptance into the mental health program

***Office Manager,** Dr. Leonard C. Schwartz: Chicago, IL* *2003 – 2007*

- Assigned and monitored clerical, administrative and secretarial responsibilities and tasks among office staff
- Prepared operational reports and schedules to ensure efficiency and record keeping
- Monitored and maintained office supplies inventory
- Ensured security and confidentiality of data and patient files

Jose L. Zambrano

[redacted]

Objective

Results-driven bilingual professional with a progressive career in the Customer Service, Administrative, Case Management and Placement field. Skilled at developing and executing targeted business initiatives that drive customer growth, achieve goal objectives, and enhance bottom-line profit. Highly effective communicator and team leader with proven ability to build long-term relationships with internal and external customers by establishing a high level of confidence and trust. Visionary leader with a keen understanding of business priorities and demonstrated expertise in rapidly advancing business goals to revenue-producing activities.
I am very passionate in helping, empowering others and working with individuals. Strong knowledge of sales development with current and new customer relationships by studying and recommending alternatives to clients promoting a boost in future sales.

Skill Sets

- Strong Leadership Capabilities
- Productivity Improvements
- Financial Reporting
- Organization/Multi-Project Management
- Business Assessments
- Team Leadership
- Performance Management
- Effective Decision-Maker
- Relationship Building
- Technology Implementations
- Staff Development

Specialties

Hiring practices in a variety of job sectors. Able to identify transferable skills to assist individuals in creating a career plan that will make them successful in the current job market. To gain employment in the field of Workforce Development relevant to the professional skill set that I have acquired over the past 21 years in human resources, staffing, recruiting, career placement and planning.

Software knowledge

Office Package: Microsoft Word, Microsoft Excel, Microsoft Access, Microsoft PowerPoint and Microsoft Outlook Express. M.S. Works, Corel Graphics, Lotus, Q-pro, QuickBooks, Power Point, eEmpact dedicated staffing software program and COATS a staffing software program.

Employment Experience

Central States SER

Program Coordinator – Aurora, IL. 07/19 to Present

Responsible for overseeing the successful planning and completion of the WIOA Youth Program and fulfill grant outcomes as defined by the Kane County Office of Community Reinvestment (KCOCR). Duties include leading program staff, schedule program work, oversee daily operations, coordinate the activities of the program and set priorities for managing the program. Delegate tasks among staff, monitor program budgets and determine how to prioritize funds and performing outreach duties to engage with the local community and local government. Seek partnerships with local community organizations that support efforts to help grow and foster success of the youth that we serve. Manage marketing efforts to maximize recruitment and attend resource fairs to expand name recognition. Train, evaluate employee performance, and handle employee relations issues, hire, and discipline actions of assigned program personnel. Develop and implements departmental standards, systems, policies, and procedures; develop process improvements as needed for optimum success of the WIOA Youth Program. Establish and cultivate business relationships with funding partners, community agencies, corporations, educational institutions and other groups to promote and gather support for SER programs and strategically plan for future expansions. Manage a case load of youth participant and assist towards the achievement of education, employment or personal goals.

SERCO, Inc.

Lead Career Development Specialist- Cicero, IL 1/12 – Current

Enter and track report information, monthly performance and supporting documents for Chicago Cook Workforce Partnership (CCWP). Other duties include recruiting, training and placement of dislocated and low income adults in WIA employment programs. Responsible for Job Placement and the Verification of Employment once obtained. Implement prescribed program-related procedures and accurate case management. Document case note records onto the Illinois Workforce Development System (IWDS). Manage a comprehensive caseload and keep accurate count of individuals enrolled in WIA program and responsible for all file updates. Identify customer's barriers and Develop and implement service plans to meet customer needs. Work on ITA (Illinois Training Account) & enrollment in training. Contact schools for certificates of completion, monthly progress reports and attendance sheets. Maintain case reporting on various automated reporting systems used by the corporation and local Workforce System. Form partnerships with relevant agencies and community members to better service customers. Facilitate WIA orientation and workshops on various workforce topics for the Adult program. Provide ongoing case management and serve as a liaison between customers, and Chicago Cook Workforce Partnership (CCWP).

Safer Foundation

Sector Manager - Statewide, - Chicago, Illinois 9/10 – 9/11

Responsibilities include but are not limited to, successful development of long-term employer relationships that result in high numbers of career path placements, establishing complimentary strategies for recruiting employers and developing in-depth sector expertise including relationships with associations, unions, key training providers and employers. Identifying and recruiting employers that offer quality jobs and successfully selling them on the benefits of hiring employees through the Safer Foundation and the record keeping and reporting of client placements. Managed and developed the two largest employer contracts that Safer Foundation partnered with. These include hiring entities that are responsible for the placement of over 300 people in the last two years. References are available upon request.

Jacobson Companies

Operations Manager, (Regional Staffing) - Des Moines, Iowa 2/09-7/10

Accountable for the Administrative oversight and staffing needs of nine warehouses in three counties. Other duties included, but were not limited to: Assisting Vice President of the Staffing division with the development and implementation of organizational strategies, policies and practices; supervision of internal and external staff; coordination of staffing and operational functions as well as ensuring organizational effectiveness by providing leadership for the organization's financial functions. Developing and maintaining business relations with current and prospective clientele to include the expansion of sales levels. Coordinate with prospective clients in order to prepare efficient marketing policies and plans. Interact with management teams and other functions to guarantee end-to-end implementation of orders according to the customer needs; generated over one million dollars in new revenue by augmenting customary operational staffing structure by 75%. Identified and worked closely with outside organizations in an effort to develop and create new cost effective staffing strategies. Prepare and organize job fairs /seminars for large scale recruiting. I was also responsible for the successful placement of over 300 Safer Foundation clients and in the rewriting of Jacobson corporate hiring policies as it pertained to Safer.

Education

Major in Business Management, candidate for Bachelor's Degree, Moraine Valley Community College.
Recipient of *Certified Workforce Development Professional* (*CWDP*)

SER
CENTRAL STATES
JOBS FOR PROGRESS, INC.

Position Title: **Youth Career Coach**

Reports to: **Program Manager**

Status: **Non-exempt**

Type: **Full-time**

JOB DESCRIPTION: Responsible for providing quality case management service for approximately 50 at-risk youth leading participants to self sufficiency. Responsible for developing and positively executing action plans with participants that include GED attainment, credentials, post-secondary placement, and employment retention.

DUTIES AND RESPONSIBILITIES

- Adheres to the mission and Core Values of SER.
- Maintains caseload of between 45 and 50 youth.
- Shows interest and concern for all youth, recognizes youth as "customers," and treats them with respect
- Interviews customers or their authorized representatives to gather information to assess service needs and to complete intake process which includes data entry into Career Connect Data System.
- Completes weekly reports that include hires, placements, retention, GED attendance and testing to see service gaps and act accordingly to re-engage youth.
- Allocates equal time for individual participants as needed to assist with progress.
- Performs street/home/training provider/employment visits to all participants on caseload.
- Performs follow-up with youth and employers after placement and performs site visits
- Assures maintenance of case files on all participants, including eligibility documentation and information regarding assessment, referrals, training, education, employment and follow-up are accurate and complete.
- Works with partnerships with appropriate public and private agencies that provide services to the students and families, including outreach activities with schools, street, community- and faith-based organizations.
- Matches screened and qualified participants to job openings or relevant training and address any job barriers before referral to designated staff, along with assisting in job development and base learning activities.
- Assists in securing employment verifications.
- Provides guidance to counseling for participants in the decision making to a career path.
- Follows safety measures with youth indoors and outdoors.
- Responsible for communicating and documenting discipline issues with direct supervisor.
- Provides choices for youth and guides them in making positive decisions. Works for self-esteem building in all participants by implementing Life Skills workshops.
- Maintains working knowledge of all program statements of work and performance goals.
- Coordinates activities with the youth team to developed leadership opportunities and adult mentoring activities.
- Coordinates and facilitates field trips such as employer site visits and college tours.

SER
CENTRAL STATES
JOBS FOR PROGRESS, INC.

- Assists in evaluating current procedures and practices for accomplishing objectives. Implements alternative methods for improvement of program.
- Collects data and information for periodic program evaluations.
- Maintains communication and a positive relationship with other team members.
- Must be willing to work occasional evening and weekend hours.
- Attends all staff meetings.
- Performs other duties as assigned.

Required Qualifications:

1. BA/BS degree in related field, and/or two years related work experience, academic or vocational training, including proof of in-house training and experience with at-risk youth
2. Must be willing to obtain official transcripts for all degrees and/or credits
3. Excellent communication skills
4. Access to a vehicle and valid Illinois driver's license
5. Willingness to travel locally
6. Proficiency in computer applications
7. Must be able to pass a criminal background check
8. Must be willing to become a mandated reporter
9. Must be bilingual (Spanish/English)

Desired Qualifications

- Experience with at-risk youth
- Social work experience
- Familiarity with Illinois Workforce Innovation Opportunity Act
- Experience working with juvenile justice

JOB DESCRIPTION

SER

[redacted]

JOBS FOR PROGRESS, INC.

POSITION TITLE: Business Service Representative, LVC

REPORTS TO: Program Manager

SUMMARY: Responsible for conducting career management activities and providing supportive services to eligible customers. Service being provided to clients who are eligible for assistance through the IL Department of Human Services (DHS) Work First, SNAP Job Placement programs, WIOA, and IL Tollway Construction Works.

DUTIES AND RESPONSIBILITIES

1. Adheres to the mission of the corporation.
2. Assist job seekers in exploring career opportunities; including informing them of job opportunities, and related job details.
3. Assist job seekers in matching their job qualifications and skills with potential employment opportunities.
4. Assist job seekers with completion of employment applications, resume development, internet-based job searches, accessing labor market information, and employment & training opportunities and other types of employment services.
5. Organize and facilitate the use of resources including text materials, videos, computer software and community information related to employment & training.
6. Conduct workshops/job clubs with job seekers to discuss how to conduct a job search, complete applications, time management, how to dress and act at an interview, learn soft skills, and other job readiness topics.
7. Coordinate, host and/or organize hiring events at corporation's office and off-site.
8. Attend community events and fairs to promote corporation's programs and recruit eligible candidates.
9. Develop a working knowledge of available resources, including internet sites, to assist job seekers in identifying employment opportunities.
10. Refer eligible job seekers to employers.
11. Maintain participant records/case files to document participants' progress.
12. Track the number and type of employment & training activities completed with job seeker.
13. Use computer to input information and maintain case reporting on various automated reporting systems used by the corporation and local Workforce System.
14. Performs other related duties as assigned.

DESIRED KNOWLEDGE, SKILLS AND ABILITIES:

1. Knowledge of specific workforce performance requirements; community resources; of case management principles, objectives, standards, and methods; and of program policies and procedures.
2. Strong interpersonal skills, including experience working with diverse customer populations
3. Ability to effectively communicate in writing and to edit written materials
4. Ability to actively listen to and comprehend the needs, skills, and barriers of participants that are seeking employment and training services
5. Ability to motivate, develop and direct individuals as they identify and obtain the skills needed to become employed

**This job description is intended to describe the general nature and level of work being performed by a person assigned to this job. It is not to be construed as an exhaustive list of all job duties and responsibilities that may be performed by a person so classified*

6. Proficiency in Microsoft Windows, Microsoft Office, WinWay Resume and in accessing and navigating the internet
7. Bi-lingual in Spanish/English is an additional benefit

EDUCATION AND EXPERIENCE:

1. Bachelors degree or training in Business, Education, Human Services or a related field
2. Two (2) years experience in business, human services, counseling or related occupational fields
3. An equivalent combination of experience and education may be substituted for degree.
4. Experience in social work, counseling, career planning, placement, or related field.

SPECIAL REQUIREMENTS:

1. Must possess a valid Driver's License.
2. Must have access to reliable transportation in order to make required home visits.

Equal Employment Opportunity Employer

**This job description is intended to describe the general nature and level of work being performed by a person assigned to this job. It is not to be construed as an exhaustive list of all job duties and responsibilities that may be performed by a person so classified*

F. FISCAL QUESTIONNAIRE:

Is the agency a for-profit entity?	Yes ___	No _x_
Is the agency subject to the Single Audit Requirement? (Federal funding of $750,000 or more effective with fiscal years starting January 1, 2015 and forward)?	Yes _x_	No ___
Does the agency do its own accounting?	Yes _x_	No ___

Policies and Procedures

Does the agency have a current financial procedures manual?	Yes _x_	No ___
Does the agency have a written cost allocation plan?	Yes _x_	No ___
Does the agency have a procurement policy?	Yes _x_	No ___
Does the agency have a supportive services policy?	Yes _x_	No ___
Does the agency have a incentive policy?	Yes _x_	No ___
Does the agency have a conflict of interest policy?	Yes _x_	No ___
Does the agency have an approved indirect cost rate? Note: Indirect cost rate cannot exceed 10% per WIOA law	Yes ___	No _x_
Does the agency issue paychecks and take out taxes? which includes the ability to be an employer of record, for work experience participants?	Yes _x_	No___

File Number 5479-518-1

STATE OF ILLINOIS

OFFICE OF THE SECRETARY OF STATE

To all to whom these Presents Shall Come, Greeting:

I, Jesse White, Secretary of State of the State of Illinois, do hereby certify that I am the keeper of the records of the Department of Business Services. I certify that

CENTRAL STATES SER, JOBS FOR PROGRESS, INC., A DOMESTIC CORPORATION, INCORPORATED UNDER THE LAWS OF THIS STATE ON SEPTEMBER 09, 1987, APPEARS TO HAVE COMPLIED WITH ALL THE PROVISIONS OF THE GENERAL NOT FOR PROFIT CORPORATION ACT OF THIS STATE, AND AS OF THIS DATE, IS IN GOOD STANDING AS A DOMESTIC CORPORATION IN THE STATE OF ILLINOIS.

In Testimony Whereof, *I hereto set my hand and cause to be affixed the Great Seal of the State of Illinois, this* 14TH *day of* SEPTEMBER ***A.D.*** 2022 .

Authentication #: 2225703964 verifiable until 09/14/2023
Authenticate at: https://www.ilsos.gov

Jesse White

SECRETARY OF STATE

SECTION: Monthly Close/Financial Statements
Subject: Cost Allocations (Cost Allocation Plan) 0901

Purpose

SER Metro Detroit, Jobs for Progress, Inc. (SER), is a multi-service Michigan Corporation which in conjunction with its wholly owned subsidiary, SERCO, Inc. (SCO), and its affiliate Central States SER (CSS), is committed to the development and utilization of America's human resources for the nation's workforce. Celebrating over 50 years of service, SER strives to promote upward mobility and economic self-sufficiency through a comprehensive service delivery system in the areas of Literacy, Education, Community Development, and Business and Economic Opportunity.

SER is in operation to provide economically disadvantaged and the general public in the metropolitan Detroit, Chicago and the surrounding areas, and Texas Area with educational training to assist in job placement in order to promote community welfare.

SER is the parent company of the organization and provides management and fiscal oversight for SCO and CSS. Administrative costs are pooled and allocated in accordance with the plan detailed below. Therefore the cost of administration is shared by all entities noted above and their related funding sources noted below. SER complies with the provisions of all applicable state and federal policies, including OMB Circulars, Workforce Investment Act and the Federal Register. SER provides services primarily in the Detroit, Michigan, Chicago, Illinois, Laredo, Brazos Valley (Bryan), Abilene, Dallas, San Angelo, and San Antonio, Texas.

Definitions and Acronyms

DESC	Detroit Employment Solutions Corporation
PATH	Partnership Accountability Training Hope
DHHS	Department of Health and Human Services
CCWP	The Chicago Cook Workforce Partnership
DCEO	Department of Commerce and Economic Opportunity
IDHS	Illinois Department of Human Services
DFSS	Department of Family & Supportive Services
CSBG	Community Service Block Grant
IYF	International Youth Foundations
CDBG	Community development Block Grant
SEMCA	Southeast Michigan Community Alliance

Description of Services

The Youth Services designed to provide youth with integrated services that meet their academic and training needs. Youth Services provides computer literacy classes, occupational training, job readiness training, and job placement.

The Skill Path Center provides food stamp recipients without dependents with assistance in obtaining employment and achieving self-sufficiency.

The ITA program administered by our One-Stops provides laid off workers with education and training, to enable them to return to the workforce in high-demand occupations which provide a standard of living comparable to their former occupations.

Operation of multiple One-Stop locations in MI, IL, and TX including allocating shared costs between co-located service providers via resource sharing agreements.

Identification of Direct Costs and All Other Costs

Direct costs include but are not limited to the following:

- Personnel costs and related fringe benefits
- Personnel training and travel related expenses
- Vehicle operation costs including insurance
- Program supplies
- Participant costs including ITAs, Work Experience, Support Services, and stipends where applicable

All other costs (facility and indirect costs) include but are not limited to the following:

- Rent
- Utilities including telephone
- Facility maintenance
- Common used equipment such as copiers
- Insurance (pertaining to space)
- Administrative salaries and related expenses
- Accounting (personnel) salaries and related expenses
- IT Costs
- Printed supplies and publication expenses
- Travel and business related expenses of administrative personnel

- Insurance (pertaining to Administration personnel and Board of Directors)
- Janitorial salaries & related expenses
- Office supplies
- Miscellaneous expenses, i.e. bank charges

Funding Sources

SER Metro Detroit, its subsidiaries and affiliates are operating the following programs:

- Detroit Employment Solutions Corporation:
  - Career Center Services (WIOA, TANF, Non-federal funding)
  - Career and Training Services for Justice-Involved Residents/Reentry
  - WIOA Youth Services
  - Bridge Career Opportunity (BCO)
  - FAE&T and FAE&T Plus
- City Connect:
  - Grow Detroit's Young Talent (GDYT)
- City of Detroit:
  - CDBG Adult Education
- SEMCA
  - PATH
  - PI
- Department of Labor:
  - YouthBuild
- AmeriCorps:
  - YouthBuild
- US Department of Agriculture/Forest Service:
  - Youth Conservation Corps
- Detroit Public Schools Community District:
  - SER Learning Academy
- State of Michigan:
  - WIOA Title II – Adult Education ABE Instruction
- Ford Motor Foundation:
  - Ford Resource and Engagement Center (FREC)
  - SYLA Services
- Community Foundation of Southeast Michigan:
  - Youth Financial Programing
- GM Foundation:
  - SYLA/RBD

- DTE Foundation:
  - SYLA Alumni Engagement
- Skillman Foundation:
  - Retention Programming – YouthBuild and BCO
  - Youth Wellness Programming
- Fiat Chrysler (FCA) Foundation:
  - SYLA – Tutoring and supportive Services.
- Ballmer Group:
  - SYLA/BCO support, staffing, stipends, credentials
- Kellogg:
  - SYLA/BCO
- Rocket Community fund/Quick and Loans:
  - Construction Talent Hub
- Bank of America:
  - Neighborhood Builders
- LISC:
  - MetLife
  - BCO - City Foundation
- United Way for Southeastern Michigan:
  - Wraparound Services
  - Center for Working Families (CWF)
- McGregor Foundation:
  - Youth and RBD Programming Stipends
- SERRATO:
  - Job Corps, Detroit Job Corps Center
  - Job Corps, Flint Job Corps Center
- Illinois Department of Human Services:
  - TANF
  - SNAP Job Placement
  - SNAP Special Project
  - DHS Immigrant and Refugee Housing Assistance
- Chicago DFSS:
  - Mentoring
  - Project Onward
  - Summer Youth Employment Program
  - One Summer Chicago Plus
  - Chicago Youth Service Corps (CYSC)
- The Chicago Cook Workforce Partnership:
  - American Job Center Services, Adult and Dislocated Workers
  - WIOA Youth Activities
  - Illinois Tollway Workforce
  - Opportunity Works

  - Chicago Sector Driven Internship
  - NEG Employment Recovery
  - NEG Disaster Recovery COVID-19
  - COVID Contact Tracers
  - Delegate Agency
- Illinois State Board of Education:
  - 21st Century – After School Tutoring
- Origami Works Foundation:
  - College student summer interns
- Kane County:
  - WIOA Youth
- IYF:
  - Youth Empower to Succeed HUB
- THRIVE:
  - Little Village Reconnection Hub (LVRH)
- McCormick Foundation:
  - Little Village Reconnection Hub (LVRH)
- Pritzker Traubert:
  - Little Village Reconnection Hub (LVRH)
- ENLACE:
  - Little Village Reconnection Hub (LVRH)
- HIRE360:
  - CTA RPM
- Workforce Solutions – Brazos Valley:
  - One-Stop Management
- Workforce Solutions for South Texas- Laredo:
  - One-Stop Management
  - Childcare Services, & Texas Rising Star
- Workforce Solutions Alamo:
  - Youth Services, IS & OS
- Workforce Solutions – West Central Texas:
  - One-Stop Management

<u>Methodology</u>

SMD allocates all costs in a manner that reasonably reflect the benefits provided to each objective. The allocation plan has been implemented as of the first day of the fiscal year and will be in effect for the entire year.

Personnel Time Reporting:

- Except when indicated otherwise, all personnel and related costs are allocated to the different cost centers (programs) based on time distribution records. Timesheet is completed daily by each employee and is submitted to Financial Operations' payroll department every two weeks through the ADP Workforce NOW (G&A WorkSight in TX) electronic timesheet software. Timesheet is approved on a bi-weekly basis by his/her supervisor.

- Staff costs are allocated in compliance with the WIOA, State and Federal regulations, based on a work performed by each position, denoting the nature of the activities and how they related to the cost categories of Administration or Program Cost. For example, staff positions working in WIOA funded positions that require the segregation between Adult and Dislocated Works activities will track their hours spent on these respective activities and note it as such on their timesheets. Additionally, those staff positions working with WIOA Youth will further segregate their hours worked between In-School and Out-of-School Youth.

Building Funds (pool)

- All leases and facility related expenses are allocated according to a floor plan which will be revised whenever changes of material importance occur.

    - Included in this cost pool among others are:

        - Janitorial salaries & related expenses
        - Rent
        - Utilities
        - Facility Maintenance
        - Telephone
        - Common used equipment such as copiers
        - Insurance (pertaining to space)
        - IT Costs

- Cost categories-actual charges to the cost categories are made according to the user of the space allocation previously determined. For Example: Classroom 100% direct training; space occupied by Employment Specialists will be charged consistent with the Employment Specialist's time allocation based upon his/her time distribution report.

Purchase of Supplies

- All purchases are made after a Purchase Order has been approved. The Purchase Order indicates the description of the items requested, the purpose and the users. Allocations are made based on the information provided in this form.

Indirect Costs (pool)

- Indirect costs are those that have been incurred for common or joint objectives and cannot be readily identified with a particular final cost objective. They consist mostly of administrative costs which are associated with the overall management and administration of our organizations' programs and which are not directly related to the provision of services to the participants.

    - Accounting (personnel) salaries and related expenses
    - Administrative salaries and related expenses
    - Miscellaneous fees, i.e. bank charges
    - Office supplies
    - Printed supplies and publication expenses
    - Travel and business related expenses of administrative personnel
    - Insurance (pertaining to Administration personnel and Board of Directors)

- Indirect cost percentages are determined on a monthly basis and computed for each program that we are operating for the same monthly period. The indirect cost percentages are computed by dividing the month's modified direct program (direct costs net of participants' costs and sub-recipients costs) costs of the specific program by the total modified direct (direct costs net of participants' costs and sub-recipients costs) costs of all programs. This ratio is then used as the portion of the indirect costs to allocate to the specified program.

Review and Modification Process

The cost allocation plan is reviewed periodically and/or as new funding sources are identified which will alter the allocations of building and indirect costs. The agency's Controller and Budget/Contract Supervisor meet to review the allocation plan and make any necessary revisions.

Certification of Cost Allocation Plan

This is to certify that I have reviewed the cost allocation plan submitted herewith and to the best of my knowledge and belief:

- SER maintains its accounting system in accordance with generally accepted accounting principles (GAAP) and has prepared this Cost Allocation Plan in accordance with applicable policies, procedures, laws and regulations.

- All costs included in this proposal dated July 1, 2022 to establish cost allocations, billings, or final indirect costs for July 1, 2022 to June 30, 2023 are allowable in accordance with the requirements of the Uniform Guidance Title 2 Code of Federal Regulations (2 CFR Part 200), entitled "Grants and Agreements, Part 200 Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards", "Cost Allocation" and the Federal award(s) to which they apply. Unallowable costs have been removed when allocating costs, as indicated in the cost allocation plan, central service plan, or indirect cost plan.

- All costs included in this proposal are properly allocable to Federal awards on the basis of a beneficial or causal relationship between the expenses incurred and the awards to which they are allocated in accordance with applicable requirements. Further, the same costs that have been treated as indirect costs have not been claimed as direct costs. Similar types of costs have been accounted for consistently and the Federal and State governments will be notified of any accounting changes that would affect the predetermined rate.

I declare that the foregoing is true and correct.

Signature: _____

Name of Official: David Cunningham

Title: Chief Financial Officer

Date of Execution: 07/01/2022

Procedures

As part of the month end closing process certain costs are allocated to programs in accordance with the Cost Allocation Plan. There are several systematic allocations that are made each month which must be performed and completed consecutively.

1) Floor plan allocations which are based on space or equipment utilized by the various programs.

2) Indirect cost allocations which are based on direct program costs including the costs allocated in floor plan costs see 1 above.

Posting Entries

Before the allocation process can begin it is imperative all journal entries are posted in the general ledger.

Change the business date to the current month end.

In MIP select General Ledger and Journal Entries.

Process 'Saved" and "Imported" entries using the normal posting procedures.

Note – all accrual entries should be reversed with the exception of the 401k accrual and entries that are clearly marked "Do Not Reverse".

To reverse an entry change the business date to the date you want the entry to reverse [usually the 1st day of the following month]. Select General Ledger - Journal Entries - Posted and change the date range to the date the entry was originally posted. Select Find and choose the entry to be reversed and click Reverse.

Process "Reoccurring" journal entries, if applicable.

Note – these entries record items that occur every month.

Write up the journal entries following the normal procedures.



When you are ready to begin the allocation procedures email all departments instructing them that no additional journal entries for the month end being closed can be made.

Floor Plan Allocation

Obtain the floor plan allocation listing from the Budget/AR Supervisor and update as necessary.

Fund 132 [SMD]	IT related expenses such as IT support, computer supplies, T-1 lines, etc. allocated based on number of user by programs
Fund 139 [SMD]	Facility costs for building 9301 for SMD operations only and not benefitting the tenants allocated based on space utilized
Fund 146 [CSS]	Facility costs for office located at 26th Street for all operations and not benefiting tenants allocated based on space utilized
Fund 380 [CSS]	Facility costs for office located at 7222 Cermak for all operations allocated based on space utilized
Fund 390 [SCo]	Facility costs for office located at Northwest Activity Center for all operations allocated based on space utilized
Fund 150 [SMD]	Facility costs for Samaritan Center building for all operations allocated based on space utilized
Fund 157 [SMD]	Facility costs for Stecker building for all operations allocated based on space utilized

Print Trial Balance for each fund to be allocated – include only the 5XXXX series of accounts.

Print Account Detail for each allocated (POOLED) fund for the current month – include only the 5XXX series of accounts.

Verify that the total amount per the trial balance agrees with the amount per the account detail. Investigate and resolve any discrepancies.
Prep the journal entry package which will include:

- Journal entry cover sheet
- Floor plan
- Trial balance
- Account detail
- System generated cost allocation list
- Printed grid [Optional]
- MIP journal entry report

Note – the journal entry cover sheet should be labeled with the fund number and month end date.

ALLOC ### MM/DD/YYYY, i.e. 146-073121

Save to Month End Closing directory in the appropriate month.

Allocation entries are reviewed and approved by Controller.

Preparing Allocation

In MIP select Accounting/Allocations/Allocation Codes

After selecting the fund to be allocated, update the percentage allocations on the *Method* tab, if necessary, by tracing to the floor plan allocation sheet for the period. (Change contract numbers if required.)

Note - the "Total Percent Allocated" must equal 100%. If the total is not 100% the fund will not be properly allocated an adjustment to the percentages is required.

In MIP select Accounting/Allocation/Process Allocation

From the pull down menu select the floor plan allocation to be made.

Note – floor plan allocations begin with actual number i.e. 146-073121.

Change the system date to the last date of the month being closed.

On the *Allocation Codes* tab select the fund to be allocated and move it into the processing column.

Proceed to calculate the allocation.

Choose Print to Screen button to preview the allocation before posting. This preview step is required and necessary.

Run MIP TB report to confirm that Pool fund has been fully allocated. If adjustments are needed, update the allocation codes and recalculate the allocation.

In MIP allocation select Print and then print to excel and save in Allocation directory for specific month.

This report is saved for controller approval and for subsequent reference.

After all is correct, the Controller will post the Allocations as required. From the Allocations section click on Post Transactions and choose which allocation(s) to be posted.

Allocations – *Note: use this area for updating Texas*

Allocation costs pooled in Detroit centralized accounting and administration cost categories applicable to Texas are held in contract codes 124 and 125 only. These two funds must take into account Texas modified direct costs in order to compute appropriate percentages to allocate to all regions, including Texas.

Indirect Allocations

Select the allocation entry to process, see list below;

The list of Indirect Funds is:

Fund 112	SMD [Detroit only]
Fund 113	SCO [Detroit only]
Fund 114	CSS - administrative
Fund 115, 123	SMD & SCO - administrative
Fund 116	CSS only
Fund 117	Detroit and Chicago - program
Fund 119	CSS & SCO IL – program
Fund 120	All companies – Administrative without Texas
Fund 123	SMD/SCO Detroit only programs
Fund 124	All companies including Texas - Expenses in this fund consist primarily of compensation and expenses [travel, lodging, per diem] related to President, CFO, Controller, Executive Secretary, AP Manage, legal and audit fees, bank fees, etc.
Fund 130	NWAC
Fund 125	Adm. Costs SCO including Texas
Fund 140	SEMCA
Fund 127	Adm. Costs All Companies

Save an excel version of Trial Balance (T/B) for each fund to be allocated – include only the 5XXXX series of accounts.

Verify that the total amount per the trial balance agrees with the amount per the account detail. Investigate and resolve any discrepancies.

Prep the journal entry package which will include:

- Journal entry cover sheet
- Indirect cost allocation sheet
- Trial balance
- Account detail
- System generated cost allocation list
- Printed grid [Optional]
- MIP journal entry report

Note – the journal entry cover sheet should be labeled with the fund number and month end date.

ALLOC ### MM/DD/YYYY, i.e. 120-073121

Allocation entries are reviewed and approved by Controller.

Save to Month End Closing directory in the appropriate month.

Preparing Allocation

Verify that all the floor plan funds were properly allocated.

Note – the floor plan funds identified above should all be zeroed out before proceeding. If any of the funds have a remainder balance please correct prior to proceeding with the indirect allocations.

Select in MIP Accounting - Allocation to start the Indirect Allocation process.

Insert into the MIP allocation(s) model *Maintain Allocation Codes*, add contract numbers to the *Recipient* tab. This process will yield the appropriate posting of the specific pooled costs "Indirect Allocations" as shown above.

Use the contract numbers (only) from the Indirect Allocation (for the applicable month) report to get the program numbers which received benefit for the specific allocation pool, to which indirect costs will be allocated. The indirect cost percentages are computed by dividing the month's modified direct program (direct costs net of participants' costs) costs of the specific program by the total modified direct (direct costs net of participants' costs) costs of all programs. This ratio is then used as the portion of the indirect costs to allocate to the specified program.

After selecting the fund to be allocated update the programs to receive the indirect costs, for which benefits has been received from the pooled expenses.

Note - the "Total Percent Allocated" must equal 100%. If the total is not 100% the fund will not be properly allocated and post the remainder % to the default account. MIP performs this process of percentage calculation automatically for Indirect Allocations.

The process for doing the indirect allocation in MIP is the same as the process used for the floor plan allocations.

After allocation has been generated the T/B should be re-run to confirm that the pooled indirect costs have been zeroed out.

Go to edit unposted allocations to enter/change Allocated Number for the appropriate fund/month.

ALLOC ### MM/DD/YYYY, i.e. 124-073121

After all is correct, the Controller will post the Allocations as required. From the Allocations section click on Post Transactions and choose which allocation(s) to be posted.



If an allocation is inadvertently posted you will need to reverse the entire entry.

Closing Statement

When the procedures described in this document are performed diligently, the end result will be fair and equitable distribution of expenses to all programs that have received benefits for the allowable, allocable and reasonable costs to accomplish their scope of work.

SER Metro's cognizant agency is the US Department of Labor. DOL's office of Cost & Price Determination Division reviews and approves our agency wide shared cost allocation methodology. Certification of this approval can be provided upon request.

REQUIRED FORMS AND ATTACHMENTS:

G. ASSURANCES AND CERTIFICATIONS

The authorized representative agrees to comply with all applicable State and Federal laws and regulations governing the Workforce Innovation and Opportunity Act, Workforce Board, and any other applicable laws and regulations. The authorized representative certifies that the proposing organization possesses legal authority to offer the attached proposal. A resolution, motion or similar action has been duly adopted or passed as an official act of the organization's governing body authorizing the submission of this proposal.

Conflict of Interest

The undersigned applicant certifies that:

1) No manager, employee or paid consultant of the Bidder is a member of the DuPage Workforce Board of Directors, or an employee of the DuPage Workforce Board.
2) No manager or paid consultant of the Bidder(s) is married to a member of the DuPage Workforce Board, or an employee of the Workforce Board.
3) No member of the Board, or an employee of the Board owns or has any control in the Bidder's organization.
4) No spouse of a member of the Workforce Board, or employee of the Board receives compensation from Bidder for lobbying activities.
5) Bidder has disclosed within the proposal response any interest, fact or circumstance which does or may present a potential conflict of interest.
6) Should Bidder fail to abide by the forgoing agreements and affirmations regarding conflict of interest, Bidder shall not be entitled to the recovery of any cost or expenses incurred in relation to any contract with the DuPage County Workforce Development Division and shall immediately refund the WDD any fees or expenses that may have been paid under the contract and shall further be liable for any other cost incurred or damages sustained by the WDD/Workforce Board relating to that contract.

Drug Free Workplace

This certification is required by the Federal Regulations, Implementing Section 5150-5160 of the Drug-Free Workplace Act, 41 U.S.C. 701; for the Department of Agriculture (7CFR Part 3017), Department of Labor (29 CFR Part 98), Department of Education (34 CFR Part 85 668 and 682), Department of Human Services (45 CFR Part 76).

The undersigned applicant certifies that it shall provide a drug-free workplace by:

1) Publishing a policy statement notifying employees that the unlawful manufacturing, distribution, dispensing, possession or use of controlled substance is prohibited in the workplace and specifying the consequences of any such action by an employee.
2) Establishing an ongoing drug-free awareness program to inform employees of the dangers of drug abuse in the workplace, the Contractor's policy of maintaining a drug-free workplace, the availability of counseling, rehabilitation and employee assistance programs, and the penalties that may be imposed on employees for drug abuse violations in the workplace.
3) Providing each employee with a copy of the Contractor's policy statement.
4) Notifying the employees in the Contractor's policy statement that as a condition of employment under this contract, employees shall abide by the terms of the policy statement and notifying the contractor in writing within five (5) days after any conviction for violation by the employee of a criminal drug statute in the workplace.
5) Notifying the Commission within ten (10) days of the Contractor's receipt of a notice of conviction of an employee: and,
6) Taking appropriate personnel action against an employee of violating a criminal drug statue or require such employee to participate in drug abuse assistance or a rehabilitation program.

These certifications are material representations of fact upon which reliance was placed when this transaction was made or entered. Submission of this certification is a prerequisite for making or entering this transaction.

WIOA Sec. 184 (f): Discrimination Against Participants

If the Secretary determines that any recipient under WIOA Title I has discharged or in any other manner discriminated against a participant or against any individual in connection with the administration of the program involved, or against any individual because such individual has filed any complaint or instituted or caused to be instituted any proceeding under or related to WIOA Title I, or has testified or is about to testify in any such proceedings or investigation under or related to WIOA Title I, or otherwise unlawfully denied to any individual a benefit to which that individual is entitled under provision of WIOA Title I or the Secretary's regulations, the Secretary shall, within 30 days, take such action or order such corrective measures, as necessary, with respect to the recipient or the aggrieved individual, or both.

WIOA Sec. 188 (a)

1) **Federal Financial Assistance.** For the purpose of applying the prohibitions against discrimination on the basis of age under the Age Discrimination Act of 1975 (42 U.S.C. 610let seq.), on the basis of disability under section 504 of the Rehabilitation Act of 1973 (29 U.S.C. 794), on the basis of sex under Title IX of the Education Amendments of 1972 (20 U.S.C. 168let seq.), or on the basis of race, color or national origin under Title VI of the Civil Rights Act of 1964 (42 U.S.C. 2000d et seq.), programs and activities funded or otherwise financially assisted in whole or in part under this Act are considered to be programs and activities receiving Federal financial assistance.

2) **Prohibition of discrimination regarding participation, benefits and employment**. No individual shall be excluded from participation in, denied the benefits of, subject to discrimination under, or denied employment in the administration of or about, any such program or activity because of race, color, religion, sex, (except as otherwise permitted under Title IX of the Education Amendment of 1972), national origin, age, disability, or political affiliation or belief.

3) **Prohibition on assistance for facilities for sectarian instruction or religious worship**. Participants shall not be employed under WIOA Title I to carry out the construction, operations, or maintenance of any part of any facility that is used or to be used for sectarian instruction or as a place for religious worship (except with respect to the maintenance of a facility that is not primarily or inherently devoted to sectarian instruction or religious worship, in a case in which the organization operating the facility is part of a program or activity providing service to participants).

4) **Prohibition on discrimination on basis of participant status**. No person may discriminate against an individual who is a participant in a program or activity that receives funds under WIOA Title I, with respect to the terms and conditions affecting, or rights provided to, the individual, solely because of the status of the individual as a participant.

5) **Prohibition on discrimination against certain non-citizens.** Participation in programs and activities or receiving funds under WIOA Title I shall be available to citizens and nationals of the United States, lawfully admitted permanent resident aliens, refugees, asylum seekers, and parolees, and other immigrants authorized by the Attorney General to work in the United States.

By signing the applicant certifies that it will comply with all other regulations implementing the law cited above. The assurance applies to the applicant's operation of the WIOA Title – financially assisted program or activity, and to all agreements, the applicant makes to carry out the WIOA Title I financially assisted program or activity. The applicant understands that the United States, Illinois Department of Commerce and DuPage County Workforce Development Division have the right to seek judicial enforcement of this assurance.

Documentation of Financial Stability

The undersigned applicant certifies that it shall comply with the Illinois Department of Commerce as it relates to documentation of financial stability. As part of their local application requirements, WDD is to specify its local protocol for documentation and submission requirements. WDD will conduct a fiscal assessment prior to the award of any contract(s) in accordance with DCEO guidelines.

Reporting Requirements

The undersigned applicant certifies that it shall comply with the provisions of Sec. 122 of the Workforce Innovation and Opportunity Act of 2014 and the reporting and procedures requirements issued by the Illinois Department of Commerce and DuPage County Workforce Development Division.

Where the prospective recipient of federal assistance funds is unable to certify to any of the statements in this certification, such prospective recipient shall attach an explanation to this certification.

The undersigned Authorized Representative of the applicant herein certifies that the statements above pertaining to Conflict of Interest, Education Standards and Procedures, Documentation of Financial Stability and Reporting Requirements are true and correct as of the date of proposal submission. This does not preclude WDD from requiring additional assurances as part of the local application and agreement requirements.

Further, the Authorized Representative acknowledges that if the information given to WDD by the applicant causes harm to a third party, the applicant will be held liable for any WDD action resulting from reliance on that information.

The applicant must notify DuPage Workforce Development Division in writing if the authorized signatory changes.

Certified by:

[redacted]

President &CEO	1/20/2023
Title	Date

Central States SER, Jobs for Progress, Inc.

Name of Organization

H. STATEMENT OF COMPLIANCE:

As authorized signatory official for: Central States SER, Jobs for Progress, Inc.

I hereby certify:

- That the above-named applicant is legally authorized to submit this application requesting funding under the Workforce Innovation and Opportunity Act; and
- That the above-named respondent does hereby agree to execute all work related to this application in accordance with the Workforce Innovation and Opportunity Act, US Department of Labor, Illinois Department of Commerce, DuPage Workforce Board and DuPage County Workforce Development Division policies and guidelines, and other administrative requirements issued by the Governor of the State of Illinois. The provider shall notify WDD within 30 calendar days after issuance of any amended directives if it cannot so comply with the amendments: and
- That the above-named applicant will ensure special efforts to prevent fraud and other program abuses, such as but not limited to, deceitful practices, intentional misconduct, willful misrepresentation and improper conduct which may or may not be fraudulent in nature; and
- That the contents of the proposal are truthful and accurate and the above named respondent agrees to comply with the policies stated in this application and that this application represents a firm request subject only to mutually agreeable negotiations; and that the above named respondent is in agreement that WDD reserves the right to accept or reject any proposal for funding; and that the above named respondent has not been debarred or suspended from receiving federal grants, contracts, or assistance; and that the respondent waives any right to claims against the members and staff of the DuPage Workforce Board and DuPage Workforce Development Division.

Eva Garza Dewaelsche
Typed Name of Authorized Representative

President & CEO
Title of Authorized Representative

[redacted]

1/20/2023
Date

I. AFFIRMATIVE ACTION AND NON- DISCRIMINATION POLICY:

The authorized representative assures, certifies and understands that: Workforce Innovation and Opportunity Act (WIOA) recipients are obligated to maintain the following assurances for the period during which WIOA Title I financial assistance is extended. Each request for proposal, proposal and application for financial assistance under WIOA Title I shall contain the following assurances:

"As a condition to the award of financial assistance from the Department of Labor under Title I of WIOA, the recipients ensure that it will comply fully with the nondiscrimination and equal opportunity provisions of the following laws:

WIOA Section 188 , which prohibits discrimination against all individuals in the United States on the basis of race, color, religion, sex national origin, age disability, political affiliation or belief, and against beneficiaries on the basis of either citizenship/status as a lawfully admitted immigrant authorized to work in the United States or participation in any WIOA Title I financially assisted program or activity; Title VI of the Civil Rights Act of 1964, as amended, which prohibits discrimination on the bases of race, color or national origin; Section 504 of the Rehabilitation Act of 1973, as amended, which prohibits discrimination against qualified individuals with disabilities; the Age Discrimination Act of 1975, as amended, which prohibits discrimination on the basis of age; and Title IX of the Education Amendments of 1972, as amended, which prohibits discrimination on the basis of sex in educational programs."

The recipient also assures that it will comply with WIOA implementing regulations and all other regulations implementing the laws listed above. This assurance applies to the recipient's operation of the WIOA financially assisted program or activity, and all agreements the recipient makes to carry out the WIOA Title I financially assisted program or activity. The recipient understands that the United States has the right to seek judicial enforcement of this assurance.

Nondiscrimination: The undersigned certifies that it shall comply with the nondiscrimination provisions outlined in WIOA Sec. 188.

Eva Garza Dewaelsche

Print Name and Title of Authorized Representative

[redacted]

1/20/2023

Date

J. DEBARMENT, SUSPENSION, AND OTHER RESPONSIBILITY MATTERS:

This certification is required by the Federal Regulations, implementing Executive Order 12549, Government-wide Debarment and Suspension, for the Department of Agriculture (7 CFR Part 3017), Department of Labor (29 CFR Part 98), Department of Education (34 CFR Parts 85), Department of Health and Human Services (45 CFR Part 76).

The undersigned applicant certifies that neither it nor its principles:

1) The Bidder and/or any of your affiliates have not been, nor presently are, debarred, suspended, proposed for debarment, declared ineligible or voluntarily excluded from participation by any federal department or agency.
2) Have not within a three-year period preceding this application been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State or local) transaction or contract under a public transaction, violation of Federal or State antitrust statutes or commissions of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property.
3) Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity with commission of any of the offenses enumerated in paragraph (2) of this section.
4) Have not within a three-year period preceding this application had one or more public transactions terminated for cause or default.
5) If there is any change in the Bidder's signature authority, notify DuPage Workforce Development immediately.

Sign and Date this Certification

Eva Garza Dewaelsche, President & CEO

Name and Title of Authorized Representative

[redacted]

1/20/2023

Date

K. CERTIFICATION REGARDING LOBBYING:

Certification for Contracts, Grants, Loans, and Cooperative Agreements; This certification required by the Federal Regulations, Implementing Section 1352 of the Program Fraud and Civil Remedies Act Title 31 U.S. Code for the Department of Agriculture (7 CFR Part 3018), Department of Labor (29 CFR Part 93), Department of Education (34 CFR Part 82), Department of Health and Human Services (45 CFR Part 93).

The undersigned certifies, to the best of his or her knowledge and belief, that:

1) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of an agency, a member of Congress, an officer or employee of Congress, an employee of a member of Congress, or locally elected official in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.

2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, an employee of a Member of Congress, or locally elected official in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.

3) The undersigned shall require that the language of this certification be included in the award documents for all sub awards at all tiers (including subcontracts, sub grants and contracts under grants, loans, and cooperative agreements) and that all sub recipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered. Submission of this certification is a prerequisite for making or entering this transaction imposed by Section 1362, Title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of no less than $10,000 and no more than $100,000 for each such failure.

Central States SER, Jobs for Progress, Inc.		President & CEO
Grantee/Contractor Organization		Title
Eva Garza Dewaelsche	[redacted]	1/20/2023
Name of Certifying Official		Date

H. STATEMENT OF COMPLIANCE:

As authorized signatory official for: Central States SER, Jobs for Progress, Inc.

I hereby certify:

- That the above-named applicant is legally authorized to submit this application requesting funding under the Workforce Innovation and Opportunity Act; and
- That the above-named respondent does hereby agree to execute all work related to this application in accordance with the Workforce Innovation and Opportunity Act, US Department of Labor, Illinois Department of Commerce, DuPage Workforce Board and DuPage County Workforce Development Division policies and guidelines, and other administrative requirements issued by the Governor of the State of Illinois. The provider shall notify WDD within 30 calendar days after issuance of any amended directives if it cannot so comply with the amendments: and
- That the above-named applicant will ensure special efforts to prevent fraud and other program abuses, such as but not limited to, deceitful practices, intentional misconduct, willful misrepresentation and improper conduct which may or may not be fraudulent in nature; and
- That the contents of the proposal are truthful and accurate and the above named respondent agrees to comply with the policies stated in this application and that this application represents a firm request subject only to mutually agreeable negotiations; and that the above named respondent is in agreement that WDD reserves the right to accept or reject any proposal for funding; and that the above named respondent has not been debarred or suspended from receiving federal grants, contracts, or assistance; and that the respondent waives any right to claims against the members and staff of the DuPage Workforce Board and DuPage Workforce Development Division.

Eva Garza Dewaelsche
Typed Name of Authorized Representative

President & CEO
Title of Authorized Representative

[redacted]

1/20/2023
Date

SECTION 8 - PROPOSAL FORM
YOUTH SERVICES 23-010-WIOA
(PLEASE TYPE OR PRINT THE FOLLOWING INFORMATION)

Full Name of Offeror	Central States SER, Jobs for Progress, Inc.
Main Business Address	3948 W. 26th Street, Suite 213
City, State, Zip Code	Chicago, IL 60623
Telephone Number	(773) 542-9030
Fax Number	N/A
Proposal Contact Person	Clelia Gomez, Co-Director
Email Address	CleliaGomez@il.sercohq.com

The undersigned certifies that he is:

☐ the Owner/Sole Proprietor ☐ a Member of the Partnership ☒ an Officer of the Corporation ☐ a Member of the Joint Venture

herein after called the Offeror and that the members of the Partnership or Officers of the Corporation are as follows:

Eva Garza Dewaelsche
(President or Partner)

N/A
(Vice-President or Partner)

Manuela Zarate
(Secretary or Partner)

Rojelio Padilla
(Treasurer or Partner)

Further, the undersigned declares that the only person or parties interested in this Proposal as principals are those named herein; that this Proposal is made without collusion with any other person, firm or corporation; that he has fully examined the proposed forms of agreement and the contract specifications for the above designated purchase, all of which are on file in the office of the Procurement Manager, DuPage Center, 421 North County Farm Road, Wheaton, Illinois 60187, and all other documents referred to or mentioned in the contract documents, specifications and attached exhibits, including Addenda No. N/A, N/A, and N/A issued thereto;

Further, the undersigned proposes and agrees, if this Proposal is accepted, to provide all necessary machinery, tools, apparatus and other means of construction, including transportation services necessary to furnish all the materials and equipment specified or referred to in the contract documents in the manner and time therein prescribed.
Further, the undersigned certifies and warrants that he is duly authorized to execute this certification/affidavit on behalf of the Offeror and in accordance with the Partnership Agreement or by-laws of the Corporation, and the laws of the State of Illinois and that this Certification is binding upon the Offeror and is true and accurate.

Further, the undersigned certifies that the Offeror is not barred from proposing on this contract as a result of a violation of either 720 Illinois Compiled Statutes 5/33 E-3 or 5/33E-4, proposal rigging or proposal-rotating or as a result of a violation of 820 ILCS 130/1 et seq., the Illinois Prevailing Wage Act.

The undersigned certifies that he has examined and carefully prepared this proposal and has checked the same in detail before submitting this proposal, and that the statements contained herein are true and correct.

If a Corporation, the undersigned further certifies that the recitals and resolutions attached hereto and made a part hereof were properly adopted by the Board of Directors of the Corporation at a meeting of said Board of

Directors duly called and held and have not been repealed, nor modified and that the same remain in full force and effect. (Offeror may be requested to provide a copy of the corporate resolution granting the individual executing the contract documents authority to do so.)

Further, the offeror certifies that he has provided services comparable to the items specified in this contract to the parties listed in the reference section below and authorizes the County to verify references of business and credit at its option.

Finally, the offeror, if awarded the contract, agrees to do all other things required by the contract documents, and that he will take in full payment therefore the sums set forth in the cost schedule.

PROPOSAL AWARD CRITERIA
This proposal will be awarded to the most responsive, responsible vendor meeting specifications based upon the highest score compiled during evaluation of the proposals outlined in the selection process.

The Contractor agrees to provide the service described above and in the contract specifications under the conditions outlined in attached documents for the amount stated.

[redacted] President & CEO

CORPORATE SEAL
(If available)

PROPOSAL MUST BE SIGNED FOR CONSIDERATION

Subscribed and sworn to before me this 19 day of January AD, 2023

[redacted]

My Commission Expires: 12/1/2028
(Notary Public)

Marlene Velazquez
Notary Public State of Michigan
Wayne County
My Commission Expires 12/1/2028
Acting in the County of Wayne



Required Vendor Ethics Disclosure Statement

Failure to complete and return this form may result in delay or cancellation of the County's Contractual Obligation.

Date: 4-7-23

Bid/Contract/PO #:

Company Name: Central States Ser	Company Contact: Clelia Gomez
Contact Phone: 773-968-8748	Contact Email: cleliagomez@il.sercohq.com

The DuPage County Procurement Ordinance requires the following written disclosures prior to award:

1. Every contractor, union, or vendor that is seeking or has previously obtained a contract, change orders to one (1) or more contracts, or two (2) or more individual contracts with the county resulting in an aggregate amount at or in excess of $25,000, shall provide to Procurement Services Division a written disclosure of all political campaign contributions made by such contractor, union, or vendor within the current and previous calendar year to any incumbent county board member, county board chairman, or countywide elected official whose office the contract to be awarded will benefit. The contractor, union or vendor shall update such disclosure annually during the term of a multi-year contract and prior to any change order or renewal requiring approval by the county board. For purposes of this disclosure requirement, "contractor or vendor" includes owners, officers, managers, lobbyists, agents, consultants, bond counsel and underwriters counsel, subcontractors and corporate entities under the control of the contracting person, and political action committees to which the contracting person has made contributions.

☒ **NONE (check here) - If no contributions have been made**

Recipient	Donor	Description (e.g. cash, type of item, in-kind services, etc.)	Amount/Value	Date Made

2. All contractors and vendors who have obtained or are seeking contracts with the county shall disclose the names and contact information of their lobbyists, agents and representatives and all individuals who are or will be having contact with county officers or employees in relation to the contractor bid and shall update such disclosure with any changes that may occur.

☒ **NONE (check here) - If no contacts have been made**

Lobbyists, Agents and Representatives and all individuals who are or will be having contact with county officers or employees in relation to the contract or bid	Telephone	Email

A contractor or vendor that knowingly violates these disclosure requirements is subject to penalties which may include, but are not limited to, the immediate cancellation of the contract and possible disbarment from future county contracts.

Continuing disclosure is required, and I agree to update this disclosure form as follows:

- If information changes, within five (5) days of change, or prior to county action, whichever is sooner
- 30 days prior to the optional renewal of any contract
- Annual disclosure for multi-year contracts on the anniversary of said contract
- With any request for change order except those issued by the county for administrative adjustments

The full text for the county's ethics and procurement policies and ordinances are available at:
https://www.dupageco.org/CountyBoard/Policies/

I hereby acknowledge that I have received, have read, and understand these requirements.

Authorized Signature [redacted]

Printed Name Clelia Gomez

Title Co-Director

Date 4-7-23

Attach additional sheets if necessary. Sign each sheet and number each page. PAGE 1 OF 1 (total number of pages)

THE COUNTY OF DUPAGE
FINANCE - PROCUREMENT
YOUTH SERVICES 23-010-WIOA
BID TABULATION

		√	√
Criteria	**Available Points**	**Central States Ser, Jobs for Progress**	**Turning Pointe Autism Foundation**
Firm Qualifications	15	**16**	**11**
Key Qualifications	15	**23**	**15**
Project Understanding	50	**25**	**18**
Price	20	**5**	**20**
Total	100	**69**	**64**

Fee and Rate Proposal	$ 326,679.00	$ 89,000.00
Percentage of points	27%	100%
Points awarded (wtd against lowest price)	**5**	**20**

NOTES

RFP Posted on 12/14/2022 Bid Opened On 1/20/2023, 2:30 PM CST by	NE, DW
Invitations Sent	83
Total Requesting Documents	0
Total Bid Responses Received	2

421 N. COUNTY FARM ROAD
WHEATON, IL 60187
www.dupagecounty.gov

File #: ED-P-0002-23 **Agenda Date:** 4/18/2023 **Agenda #:** 11.C.

AWARDING RESOLUTION ISSUED TO
TURNING POINTE AUTISM FOUNDATION
TO PROVIDE YOUTH TRAINING SERVICES
FOR THE WORKFORCE DEVELOPMENT DIVISION
(CONTRACT TOTAL AMOUNT $89,141)

WHEREAS, proposals have been taken and evaluated in accordance with County Board policy; and

WHEREAS, the Economic Development Committee recommends County Board approval for the issuance of a contract to Turning Pointe Autism Foundation, to provide Youth Training Services, for the period of June 1, 2023 through May 31, 2024, for the Workforce Development Division.

NOW, THEREFORE BE IT RESOLVED, that said contract is to provide Youth Training Services, for the period of June 1, 2023 through May 31, 2024 for the Workforce Development Division per RFP 23-010-WIOA, be, and it is hereby approved for the issuance of a contract purchase order by the Procurement Division to Turning Pointe Autism Foundation, 15 W. Ogden Avenue, Naperville, IL, 60540, for a contract total amount of $89,141.

Enacted and approved this 25th Day of April at Wheaton, Illinois.

_____

DEBORAH A. CONROY, CHAIR
DU PAGE COUNTY BOARD

Attest: _____

JEAN KACZMAREK, COUNTY CLERK

Procurement Review Comprehensive Checklist
Procurement Services Division
This form must accompany all Purchase Order Requisitions

SECTION 1: DESCRIPTION

General Tracking		*Contract Terms*	
FILE ID#:	RFP, BID, QUOTE OR RENEWAL #: 23-010-WIOA	INITIAL TERM WITH RENEWALS: 1 YR + 3 X 1 YR TERM PERIODS	INITIAL TERM TOTAL COST: $89,141.00
COMMITTEE: ECONOMIC DEVELOPMENT	TARGET COMMITTEE DATE: 04/18/2023	PROMPT FOR RENEWAL:	CONTRACT TOTAL COST WITH ALL RENEWALS:
	CURRENT TERM TOTAL COST: $89,141.00	MAX LENGTH WITH ALL RENEWALS: FOUR YEARS	CURRENT TERM PERIOD: INITIAL TERM
Vendor Information		*Department Information*	
VENDOR: Turning Pointe Autism Foundation	VENDOR #:	DEPT: WDD	DEPT CONTACT NAME: Jamie Brown
VENDOR CONTACT: Carrie Provenzale	VENDOR CONTACT PHONE: 630.615.6027	DEPT CONTACT PHONE #: 630.955.2033	DEPT CONTACT EMAIL: jbrown@worknetdupage.org
VENDOR CONTACT EMAIL: cprovenzale@turningpointeaf.org	VENDOR WEBSITE:	DEPT REQ #:	

Overview

DESCRIPTION Identify scope of work, item(s) being purchased, total cost and type of procurement (i.e., lowest bid, RFP, renewal, sole source, etc.).
The Workforce Innovation and Opportunity Act (WIOA) provides funding for job training and employment services to residents of DuPage County. An RFP, 23-010-WIOA, was issued to solicit bids to serve WIOA youth in DuPage County.

JUSTIFICATION Summarize why this procurement is necessary and what objectives will be accomplished
The WIOA program is designed to assist DuPage County residents achieve self-sufficient employment in in-demand occupations.

SECTION 2: DECISION MEMO REQUIREMENTS

DECISION MEMO NOT REQUIRED	Select an item from the following dropdown menu to identify why a Decision Memo (Section 3) is not required.
DECISION MEMO REQUIRED RFP (REQUEST FOR PROPOSAL)	Select an item from the following dropdown menu to identify why a Decision Memo (Section 3) is required.

SECTION 3: DECISION MEMO

STRATEGIC IMPACT	Select an item from the following dropdown menu of County's strategic priorities that this action will most impact. ECONOMIC GROWTH
SOURCE SELECTION	Describe method used to select source. A Request for Proposal was issued to secure contracts to serve WIOA youth in DuPage County.
RECOMMENDATION AND TWO ALTERNATIVES	Describe staff recommendation and provide justification. Identify at least 2 other options to accomplish this request, including status quo, (i.e., take no action). 1). Provide contract to Turning Pointe 2). Seek new bids through an RFP The recommendation is to award a contract to Turning Pointe as they have extensive experience in serving youth in DuPage County.

SECTION 4: SOLE SOURCE MEMO/JUSTIFICATION	
JUSTIFICATION	Select an item from the following dropdown menu to justify why this is a sole source procurement.
NECESSITY AND UNIQUE FEATURES	Describe the product or services that are not available from other vendors. Explain necessary and unique features or services. Attach letters from manufacturer, letters from distributor, warranties, licenses, or patents as needed. Be specific.
MARKET TESTING	List and describe the last time the market has been tested on the applicability of the sole source. If it has not been tested over the last 12 months, explain why not.
AVAILABILITY	Describe steps taken to verify that these features are not available elsewhere. Included a detailed list of all products or services by brand/manufacturer examined and include names, phone numbers, and emails of people contacted.

SECTION 5: Purchase Requisition Information			
Send Purchase Order To:		*Send Invoices To:*	
Vendor: Turning Pointe	Vendor#:	Dept: HR	Division: WDD
Attn: Carrie Provenzlae	Email:	Attn: Thaddeus Zychowski	Email: tzychowski@worknetdupage,org
Address: 1500 W. Ogden Avenue	City: Naperville	Address: 2525 Cabot Drive	City: Lisle
State: IL	Zip: 60540	State: IL	Zip: 60532
Phone: 630.615.6027	Fax:	Phone: 630.955.2057	Fax:
Send Payments To:		*Ship to:*	
Vendor: Turning Pointe	Vendor#:	Dept:	Division:
Attn: Barb Brauer	Email: bbrauer@turningpointeaf.org	Attn:	Email:
Address: 1500 W. Ogden Ave.	City: Naperville	Address:	City:
State: IL	Zip: 60540	State:	Zip:
Phone: 630.615.6033	Fax:	Phone:	Fax:
Shipping		Contract Dates	
Payment Terms: PER 50 ILCS 505/1	FOB: Destination	Contract Start Date (PO25): Jun 1, 2023	Contract End Date (PO25): May 31, 2024
Contract Administrator (PO25):			

Purchase Requisition Line Details											
LN	Qty	UOM	Item Detail (Product #)	Description	FY	Company	AU	Acct Code	Sub-Accts/ Activity Code	Unit Price	Extension
1	1	EA		Youth training program	FY23	5000	2840	53820	22-681006	44,500.00	44,500.00
2	1	EA		Youth training program	FY24	5000	2840	53820	22-681006	44,641.00	44,641.00
FY is required, assure the correct FY is selected.										Requisition Total	$ 89,141.00

Comments	
HEADER COMMENTS	Provide comments for P020 and P025.
SPECIAL INSTRUCTIONS	Provide comments for Buyer or Approver (not for P020 and P025). Comments will not appear on PO.
INTERNAL NOTES	Provide comments for department internal use (not for P020 and P025). Comments will not appear on PO.
APPROVALS	Department Head signature approval for procurements under $15,000. Procurement Officer Approval for ETSB.

The following documents have been attached: ☑ W-9 ☑ Vendor Ethics Disclosure Statement

B. PROPOSAL COVER/YOUTH PROVIDER INFORMATION FORM:

Proposal Cover/Youth Provider Information Form

Legal Name of Applicant Agency	Turning Pointe Autism Foundation	
Number of Years in Business	15	
FEIN Number	26-1286022	
Type of Organization	☐ Educational Institution ☐ Private for Profit ☐ Community Agency ☒ Other (Describe) Non For Profit	
Address – Administrative Office	Address	1500 W. Ogden Ave.
	City, State ZIP	Naperville, IL 60540
	Web Site URL	www.turningpointeautismfoundation.org
Address of Program Location – This is the location where the services described in this application will be provided.	Address	1500 W. Ogden Ave.
	City, State ZIP	Naperville, IL 60540
Principal of Agency –CEO/Executive Director/President	Name	Carrie Provenzale
	Title	Executive Director
	Email Address	Cprovenzale@turningpointeaf.org
	Phone	630-615-6027
Program Contact Person	Name	Carrie Provenzale
	Title	Executive Director
	Email Address	Cprovenzale@turningpointeaf.org
	Phone	630-615-6027
Funding Amount Requested		$ 89,000.00
Primary Program Name and Target Population		Young adult job seekers with autism
Number of Youth to be served		10

EXECUTIVE SUMMARY- maximum 2 pages

1) An overview of the organization's qualifications, including the number of years it has successfully provided services, types of customers served under WIOA or other employment training programs.

2) A concise description of the proposed program that identifies the type and number of customers to be served (explain how this number was determined), existing partnerships and, if applicable, the occupations in which training is planned or has been previously conducted.

3) State your program objectives concisely, emphasizing the type of training proposed and provide a summary description of the major outcomes of the program. Describe the proposed program activities that will serve to satisfy WIOA program requirements and how they will result in the achievement of WIOA Performance Standards.

PROGRAM DESCRIPTION- maximum 12 pages

Prepare a detailed description of your program activities, including the following:

1) **Recruitment**

   a. Outline proven recruitment strategies to effectively outreach, engage, enroll, and retain youth, including a description of recruitment sources and partner agencies/entities.

   b. Detailed timeline of recruitment activities

2) **Intake – Eligibility**

   a. All respondents will be required to determine eligibility for participants. Please describe the processes your organization will implement to determine eligibility and gather required documentation (Birth Cert, Social Security Card, Driver's License, etc.). Identify which staff member(s) will be responsible for this. (See FILE RECORD RETENTION AND OWNERSHIP section).

   b. All participants will be required to have a Basic Skills assessment conducted. Participants will be required to take the Test of Adult Basic Education (TABE 11-12) or Comprehensive Adult Student Assessment Systems (CASAS) assessment at the time of intake. (See **WIOA ePolicy** in reference section for current policy)

      i. Describe how your organization with administer the required assessments.

      ii. Academic skills remediation for youth who test below 9th grade in reading and/or math will be required. Describe your organizations plan for skills remediation.

   c. See **ELIGIBILITY CRITERIA** section and/or for eligibility guidelines

3) **Individual Service Strategy**

   An Individual Service Strategy is an agreement of skills and goals decided between a participant and case manager, that sets out a plan for the participant to make progress towards their educational and employment goals. Provide a detailed description of the following ISS/Assessment components:

   a. A description of **any tools, methods and formalized assessments** used to assess the following:

      i. Basic Skills

      ii. Employability

      iii. Interest and Aptitudes

      iv. Prior Work Experience

      v. Digital Literacy

      vi. Occupational Skills

      vii. Supportive Service Needs

      viii. Developmental Needs

b. Conduct **career exploration** activities with structured opportunities to explore a range of career options in a specific industry, thereby developing work-readiness and industry-relevant competencies.

c. Identify and address **barriers** that can impede the client's ability of obtaining suitable/self-sufficient employment. Barriers can include legal, physical limitations, children/childcare, lack of skills, financial barriers, reliable transportation, housing, disabilities, education, etc.

d. The ISS must include the participant's **career pathway** and educational and employment goal. Describe your strategies for incorporating a career pathway approach into your service delivery system that will lead participants to self-sufficient employability. Describe how the identified industries in The WIOA Local Plan will be incorporated. Industries include: Transportation/Distribution/Logistics, Manufacturing, Healthcare, and Information Technology, as well as any other pathway/sector that can be tied directly to jobs in our local area.

4) **Service Delivery**

Respondents are required to maintain contact and active engagement with participants to ensure there are no gaps in services. Respondents will be required to submit (at minimum) monthly progress notes, timesheets, and other required documents to WDD.

a. Describe your organizations methods and techniques for ensuring active participant engagement.

b. Detail how your organization will facilitate the submission of required reporting and documentation.

5) **Training Description and Outline**

The proposal must outline all elements of the training and must contain a detailed curriculum. In addition, funds are available for post-secondary training through WIOA-approved providers in in-demand occupations. The maximum funding cap is $10,000 per participant. Include specific details regarding:

a. Hours of programming

b. Curricula and tools used

c. Program length and start/end dates

d. Customer flow chart including timeline of all programmatic activities

e. Industry recognized credentials to be obtained

f. Labor market information

6) **Job Readiness Training**

Respondents are required to include a job readiness component into their programming. Job readiness includes, but is not limited to, the following:

a. Soft skills and workplace preparation

b. Industry-specific vocabulary

c. Workplace communication

d. Work ethic

e. Contextualized math and writing

f. Resume writing

g. Interview preparation

7) **Program Elements**

a. Describe how your program will provide directly and/or provide access to the WIOA required fourteen service elements. If you are not providing the services directly, describe your relationship with the organization providing the service. Describe how your organization will ensure the provision and quality of service. (Attach a copy of the WIOA 14 Elements Delivery Plan Form)

8) **Partnerships**

a. Respondents will be required to demonstrate quality relationships with employers, post-secondary educational institutions, vocational training programs and/or other relevant community resources. Respondents must clearly outline the organizations with whom they will partner and explain how the mission and/or services of the named organization will benefit WIOA participants. This partnership shall be demonstrated through the written RFP response narrative and a formalized Memorandum of Understanding (MOU). Indicate the stage at which each of your partnerships currently stands (i.e., initial engagement/planning, underway, or established).

9) **Work-based Learning**

WIOA requires that no less than 20% of funds allocated to DuPage County be spent on work-based learning activities. Program expenditures for work-based learning can be more than just wages paid to youth in work experience. Allowable expenditures beyond wages can include staff time spent identifying potential work experience opportunities, staff time working with employers to develop the work experience, staff time spent working with employers to ensure a successful work experience, staff time spent evaluating the work experience, participant work experience orientation sessions, classroom training or the required academic education component directly related to the work experience, and orientations for employers.

Programs will be required to incorporate work-based learning in the form of paid internships, pre-apprenticeship or apprenticeship programs, on-the-job training/employment opportunities and job shadowing experiences, etc. Respondents will work with employers to develop work-experiences that match the skills and interests of youth participants as outlined in the ISS and address the specific needs of both the youth and employers. In most cases, the contractor will be required to serve as the employer of record and coordinate payroll.

a. Describe in detail how your program is incorporating work-based learning. Include the following:

i. Length of work experience and rate of pay.

ii. Describe any existing partnerships with employers to offer work-based learning opportunities.

iii. Skills to be obtained by participants through participation in work-based learning activities.

10) **Post-Exit Follow-Up Services**

a. Describe your follow-up processes after participants have been exited. Identify strategies used to ensure participants retain employment and/or achieve success in post-secondary schooling. Describe techniques you will use to maintain contact with youth and assist them during the follow up period.

11) **Physical Location – EO/ADA**

a. Describe the physical facilities to be used to house all aspects of the program. Identify address, accessibility to persons with disabilities and any equipment or resources (not previously described) available to youth. The facility which houses the program must be ADA compliant and is subject to an EO and accessibility review at any time.

PAST AND PLANNED OUTCOMES

1) Please describe your experience implementing programs of similar nature over the past three years. Include a list of WIOA and non-WIOA grants along with the targeted key benchmarks and outcomes.

2) Complete the attached Proposed Planned Outcomes Form. Describe the specific outcomes to be achieved by proposed program and the measures that will be used to determine the degree to which outcomes are being accomplished. Explain your process for internally monitoring your performance on an on-going basis.

ORGANIZATION INFORMATION

1) Provide a concise description of your organization including mission and vision statements. Describe any special qualifications or expertise that may distinguish the entity's programs and services from other agencies.

2) Identify all the partners (if applicable) and briefly explain their services, roles provided, expertise and rationale for participating in the program.

3) Describe how the proposed program will integrate into your current structure and services through alignment of staff, physical and financial resources. Attach an organizational chart showing how this program fits into the organizational structure and a chart showing staff positions for this program.

4) Identify proposed staff and specify the educational levels for each staff member, their tenure and role in general with the organization. Explain your process for on-boarding new staff members on the regulations of WIOA and program requirements. Identify any special skills or certifications of staff and address the staff's ability to meet the psycho-social-emotional needs of youth participants.

5) Discuss your agency's overall staffing and management structure and the extent to which this effectively supports program operations and goal attainment. Attach resumes for proposed staff to be used in the program, including names, titles, job descriptions and whether the position is full or part-time. Documentation of specific qualifications for specialty staff positions should also be included in your submission.

FINANCIAL STRUCTURE AND COST EFFECTIVENESS

1) Describe the basis on which the requested amount was calculated. Identify an average unit cost per participant and provide an explanation to justify this unit cost. Identify the staff to participant ratio.

2) Describe the agency's fiscal capacity, including description of any other grants over $100,000 and provide the organization's total annual budget.

3) Indicate the name, address, contact person, phone number and email address of the fiscal department.

4) Describe how the agency will administer and track expenses related to the 20% work-based learning requirement. Explain your capacity to operate as the "Employer of Record" for paid work experiences.

5) If staff or other costs charged to this budget will be shared between one or more funding sources, please detail the overall cost allocation plan for cost sharing, including the method of allocating shared costs.

6) Please attach a copy of the current Cost Allocation Plan (CAP). For guidance on preparing a cost allocation plan, please refer to the Omni Circular.

7) If the agency has received an approved indirect cost rate, attach a copy of the most current Indirect Cost Determination Letter from the cognizant agency. WIOA allows for a maximum Indirect Cost Rate of 10%.

8) Attach a copy of the agency's most recent audited financial statements (including Single Audit if applicable), or management letter.

9) For audits, indicate what action has been taken regarding the following:

   a. Auditor's opinions or recommendations regarding internal controls.

   b. Cost disallowances and other changes the agency has undertaken in response to audits.

10) Describe leveraged funds that the agency will be able to contribute to the program. This can include, cash contributions, staff effort and in-kind contributions. In answering the question list each source of leveraged resources, the dollar value and function. Reflect resources that will contribute to the support of the WIOA program.

11) Describe the agency's sustainability plan if funding that supports this project is reduced. Describe the actions that will be taken to provide continuity of services to clients.

12) Comply with the Uniform Administrative Requirements and the Cost Principles as delineated in title 29 of the Code of the Federal Regulations Part 95 or Part 97 as the applicable Office Management Budget circulars.

TAX INFORMATION, IRS STATUS AND CERTIFICATES OF GOOD STANDING

1) All new respondents MUST provide the following:
   a. A completed IRS W-9 Request for Taxpayer Identification Number & Certification.
   b. The most recent financial audit completed by a certified public accountant.
2) Respondents must attach one of the following:
   a. Entities that are incorporated as non-for-profit under the General Not for Profit Corporation Act of 1986 (805 ILCS 105/101.01 et seq.) are required to submit a certificate of good standing from the Illinois Secretary of State's Office.
   b. Entities that are organized as a Charitable/Non-For-Profit entity, which includes any person, individual, group of individuals, association, non-for-profit corporation, or other legal entity under the Charitable Trust Act (760ILCS 55/1 et seq.) are required to submit a letter of good standing from the Charitable Trust Bureau, Office of the Illinois Attorney General.

C. WIOA 14 SERVICE ELEMENTS DELIVERY PLAN:

Element	Check if your agency is directly providing this element.	If your agency is NOT directly providing this element, identify who you will be partnering with to provide this required element.	Check if formal linkage agreement is in place
1. Tutoring, study skills training, and evidence-based dropout prevention strategies that lead to completion of secondary school diploma or its recognized equivalent or for a recognized postsecondary credential.		Career and Networking Center, College of DuPage, WorkNet Dupage, Parents Alliance	
2. Alternative secondary school offerings.		College of Dupage	
3. Paid and unpaid work experiences, including summer employment opportunities, internships, pre-apprenticeship programs, job shadowing and on the job training opportunities.	X	Turning Poitne Autism Foundation has partnerships and jobs for neurodiverse employees.	
4. Occupational skill training, which shall include priority consideration for training programs that lead to recognized postsecondary credentials that are aligned with in demand industry sectors or occupations.		Referral to Worknet DuPage, College of DuPage.	
5. Education offered concurrently with workforce preparation and training.	X	Curriculum includes classrooms & mock training	
6. Leadership development opportunities, which may include such activities as positive social behavior and soft skills, decision making, teamwork, and other activities.	X	Includes onsite and offsite training and soical outings	
7. Supportive services.	X	Family Specialist	
8. Adult mentoring for duration of at least twelve (12) months that may occur both during and after program participation.	X	LBS1/ Instructor	
9. Follow-up services for a minimum 12-month period.	X	LBS1/ Instructor or Family Specialist	
10. Comprehensive guidance and counseling, including drug and alcohol abuse counseling, mental health counseling, as well as referrals to counseling, as appropriate to the needs of the individual youth.		Edward Elmhurst, Linden Oaks	
11. Financial literacy education	X	Included in cariculum	
12. Entrepreneurial skills training			
13. Services that provide labor market and employment information about in-demand industry sectors and occupations	X	Curriculum	
14. Activities that help youth prepare for and transition to post-secondary education and training.		WorkNet DuPage, College of DuPage, Career and Networking Center.	

D. PLANNED OUTCOME FORM:

WIOA YOUTH PROVIDER PROPOSED PLANNED OUTCOMES (to be achieved within duration of contract)	
Agency Name: Turning Pointe Autism Foudnation	
Benchmark	[redacted]
Proposed Total of Youth Served	
Proposed Capacity Level (number of active youth served at any point in time)	
Proposed Number of Youth Carry Overs (if applicable)	
Proposed Number of New Enrollments	
Proposed Number of Youth Obtaining a High School Diploma/GED	
Proposed Number of Youth Attaining an Industry Credential/Certificate	
Proposed Number of Youth Participating in Work Experience (on-the-job training, internships, work experience, apprenticeships, as defined by WIOA)	
Proposed Number of Youth Entering Post-Secondary Education/Training at exit	
Proposed Number of Youth Placed into training-related Unsubsidized Employment	
Proposed Number of Youth with Skills Gains (as defined by WIOA)	
Proposed Number of Companies Participating in Work-based Learning	
Overall Cost Per Total Youth Served *(Requested amount/total youth served)*	

E. BUDGET NARRATIVE:

Please complete a detailed explanation of each line item included on the Program Budget Forms. The description should include details on what will be paid for, any calculations that were used to determine the Total Program Cost and how the costs are Allowable, Necessary, Reasonable and Allocable. All calculations are to be rounded to the nearest whole dollar. (If necessary, expand the space allowed for each line item or table). Any questions regarding allowable expenses should be directed to procurement prior to submission.

Operating/Technical Costs – the proposed cost of each of the following items as applicable: accounting, auditing, legal, rental of office space, rental of equipment/services, repair/maintenance of property, repair/maintenance of equipment, utilities, telephone, local transportation, postage, advertising.

Item	Total Cost	Basis for Allocation	% Allocated to Program	Total Program Cost	WIOA Share
Personnel, PD, Inst, FC + Benefits					
Job Coach Support					
Occupancy					
Depreciation					
Transportation					
Meals and Meetings- Signing Ceremony					
Misc./ Overhead					
Totals					

Description:

Equipment Costs – office equipment, telephone networks, information technology equipment, and printing equipment.

Equipment purchases with a cost per single item of $500 or greater requires prior approval.

Item	Total Cost	Basis for Allocation	% Allocated to Program	Total Program Cost	WIOA Share
Totals				0.00	0.00

Description:

Materials and Supplies - stationery and office supplies, tools, materials and supplies, books and related material.

Item	Total Cost	Basis for Allocation	% Allocated to Program	Total Program Cost	WIOA Share
Totals					0.00

Description:

F. FISCAL QUESTIONNAIRE:

Is the agency a for-profit entity?	Yes ___	No X
Is the agency subject to the Single Audit Requirement? (Federal funding of $750,000 or more effective with fiscal years starting January 1, 2015 and forward)?	Yes ___	No X
Does the agency do its own accounting?	Yes ___	No X

Policies and Procedures

Does the agency have a current financial procedures manual?	Yes X	No ___
Does the agency have a written cost allocation plan?	Yes X	No ___
Does the agency have a procurement policy?	Yes ___	No X
Does the agency have a supportive services policy?	Yes X	No ___
Does the agency have a incentive policy?	Yes ___	No X
Does the agency have a conflict of interest policy?	Yes X	No ___
Does the agency have an approved indirect cost rate? Note: Indirect cost rate cannot exceed 10% per WIOA law	Yes ___	No X
Does the agency issue paychecks and take out taxes? which includes the ability to be an employer of record, for work experience participants?	Yes X	No___

Supportive Services

Incentives- An incentive is a set amount given for successful program participation/completion of an activity, based on Incentive Policy.

Supportive Services – Cost of public transit passes, uniforms, physicals, childcare, etc. related to WIOA services.

Item	Total Cost	Basis for Allocation	% Allocated to Program	Total Program Cost	WIOA Share
Totals				0.00	0.00

Description:

Work-Based Learning – Participant Wages

Work Experience Wages –Proposed work experience costs calculations associated to the work/paid internship and the duration of the paid work experience. Expenses related to work experiences that are planned, structured learning experiences that take place in a workplace for a limited period.

Work Experience Taxes - Taxes paid on salary cost for WIOA participants that represent hours worked in work-based training, including internships.

Item	Total Cost	Basis for Allocation	% Allocated to Program	Total Program Cost	WIOA Share
5	[redacted]				
Totals					

Description:

Training – Participant training costs

Item	Total Cost	Basis for Allocation	% Allocated to Program	Total Program Cost	WIOA Share
Totals				0.00	0.00

Description:

REQUIRED FORMS AND ATTACHMENTS:

G. ASSURANCES AND CERTIFICATIONS

The authorized representative agrees to comply with all applicable State and Federal laws and regulations governing the Workforce Innovation and Opportunity Act, Workforce Board, and any other applicable laws and regulations. The authorized representative certifies that the proposing organization possesses legal authority to offer the attached proposal. A resolution, motion or similar action has been duly adopted or passed as an official act of the organization's governing body authorizing the submission of this proposal.

Conflict of Interest

The undersigned applicant certifies that:

1) No manager, employee or paid consultant of the Bidder is a member of the DuPage Workforce Board of Directors, or an employee of the DuPage Workforce Board.
2) No manager or paid consultant of the Bidder(s) is married to a member of the DuPage Workforce Board, or an employee of the Workforce Board.
3) No member of the Board, or an employee of the Board owns or has any control in the Bidder's organization.
4) No spouse of a member of the Workforce Board, or employee of the Board receives compensation from Bidder for lobbying activities.
5) Bidder has disclosed within the proposal response any interest, fact or circumstance which does or may present a potential conflict of interest.
6) Should Bidder fail to abide by the forgoing agreements and affirmations regarding conflict of interest, Bidder shall not be entitled to the recovery of any cost or expenses incurred in relation to any contract with the DuPage County Workforce Development Division and shall immediately refund the WDD any fees or expenses that may have been paid under the contract and shall further be liable for any other cost incurred or damages sustained by the WDD/Workforce Board relating to that contract.

Drug Free Workplace

This certification is required by the Federal Regulations, Implementing Section 5150-5160 of the Drug-Free Workplace Act, 41 U.S.C. 701; for the Department of Agriculture (7CFR Part 3017), Department of Labor (29 CFR Part 98), Department of Education (34 CFR Part 85 668 and 682), Department of Human Services (45 CFR Part 76).

The undersigned applicant certifies that it shall provide a drug-free workplace by:

1) Publishing a policy statement notifying employees that the unlawful manufacturing, distribution, dispensing, possession or use of controlled substance is prohibited in the workplace and specifying the consequences of any such action by an employee.
2) Establishing an ongoing drug-free awareness program to inform employees of the dangers of drug abuse in the workplace, the Contractor's policy of maintaining a drug-free workplace, the availability of counseling, rehabilitation and employee assistance programs, and the penalties that may be imposed on employees for drug abuse violations in the workplace.
3) Providing each employee with a copy of the Contractor's policy statement.
4) Notifying the employees in the Contractor's policy statement that as a condition of employment under this contract, employees shall abide by the terms of the policy statement and notifying the contractor in writing within five (5) days after any conviction for violation by the employee of a criminal drug statute in the workplace.
5) Notifying the Commission within ten (10) days of the Contractor's receipt of a notice of conviction of an employee: and,
6) Taking appropriate personnel action against an employee of violating a criminal drug statue or require such employee to participate in drug abuse assistance or a rehabilitation program.

These certifications are material representations of fact upon which reliance was placed when this transaction was made or entered. Submission of this certification is a prerequisite for making or entering this transaction.

WIOA Sec. 184 (f): Discrimination Against Participants

If the Secretary determines that any recipient under WIOA Title I has discharged or in any other manner discriminated against a participant or against any individual in connection with the administration of the program involved, or against any individual because such individual has filed any complaint or instituted or caused to be instituted any proceeding under or related to WIOA Title I, or has testified or is about to testify in any such proceedings or investigation under or related to WIOA Title I, or otherwise unlawfully denied to any individual a benefit to which that individual is entitled under provision of WIOA Title I or the Secretary's regulations, the Secretary shall, within 30 days, take such action or order such corrective measures, as necessary, with respect to the recipient or the aggrieved individual, or both.

WIOA Sec. 188 (a)

1) **Federal Financial Assistance.** For the purpose of applying the prohibitions against discrimination on the basis of age under the Age Discrimination Act of 1975 (42 U.S.C. 610let seq.), on the basis of disability under section 504 of the Rehabilitation Act of 1973 (29 U.S.C. 794), on the basis of sex under Title IX of the Education Amendments of 1972 (20 U.S.C. 168let seq.), or on the basis of race, color or national origin under Title VI of the Civil Rights Act of 1964 (42 U.S.C. 2000d et seq.), programs and activities funded or otherwise financially assisted in whole or in part under this Act are considered to be programs and activities receiving Federal financial assistance.

2) **Prohibition of discrimination regarding participation, benefits and employment**. No individual shall be excluded from participation in, denied the benefits of, subject to discrimination under, or denied employment in the administration of or about, any such program or activity because of race, color, religion, sex, (except as otherwise permitted under Title IX of the Education Amendment of 1972), national origin, age, disability, or political affiliation or belief.

3) **Prohibition on assistance for facilities for sectarian instruction or religious worship**. Participants shall not be employed under WIOA Title I to carry out the construction, operations, or maintenance of any part of any facility that is used or to be used for sectarian instruction or as a place for religious worship (except with respect to the maintenance of a facility that is not primarily or inherently devoted to sectarian instruction or religious worship, in a case in which the organization operating the facility is part of a program or activity providing service to participants).

4) **Prohibition on discrimination on basis of participant status**. No person may discriminate against an individual who is a participant in a program or activity that receives funds under WIOA Title I, with respect to the terms and conditions affecting, or rights provided to, the individual, solely because of the status of the individual as a participant.

5) **Prohibition on discrimination against certain non-citizens.** Participation in programs and activities or receiving funds under WIOA Title I shall be available to citizens and nationals of the United States, lawfully admitted permanent resident aliens, refugees, asylum seekers, and parolees, and other immigrants authorized by the Attorney General to work in the United States.

By signing the applicant certifies that it will comply with all other regulations implementing the law cited above. The assurance applies to the applicant's operation of the WIOA Title – financially assisted program or activity, and to all agreements, the applicant makes to carry out the WIOA Title I financially assisted program or activity. The applicant understands that the United States, Illinois Department of Commerce and DuPage County Workforce Development Division have the right to seek judicial enforcement of this assurance.

Documentation of Financial Stability

The undersigned applicant certifies that it shall comply with the Illinois Department of Commerce as it relates to documentation of financial stability. As part of their local application requirements, WDD is to specify its local protocol for documentation and submission requirements. WDD will conduct a fiscal assessment prior to the award of any contract(s) in accordance with DCEO guidelines.

Reporting Requirements

The undersigned applicant certifies that it shall comply with the provisions of Sec. 122 of the Workforce Innovation and Opportunity Act of 2014 and the reporting and procedures requirements issued by the Illinois Department of Commerce and DuPage County Workforce Development Division.

Where the prospective recipient of federal assistance funds is unable to certify to any of the statements in this certification, such prospective recipient shall attach an explanation to this certification.

The undersigned Authorized Representative of the applicant herein certifies that the statements above pertaining to Conflict of Interest, Education Standards and Procedures, Documentation of Financial Stability and Reporting Requirements are true and correct as of the date of proposal submission. This does not preclude WDD from requiring additional assurances as part of the local application and agreement requirements.

Further, the Authorized Representative acknowledges that if the information given to WDD by the applicant causes harm to a third party, the applicant will be held liable for any WDD action resulting from reliance on that information.

The applicant must notify DuPage Workforce Development Division in writing if the authorized signatory changes.

Certified by:

[redacted] rie Provenzale, Executive Director — January 20, 2023

Typed/Printed Name of Signatory — Title — Date

Turning Pointe Autism Foundation

Name of Organization

H. STATEMENT OF COMPLIANCE:

As authorized signatory official for: _____

I hereby certify:

- That the above-named applicant is legally authorized to submit this application requesting funding under the Workforce Innovation and Opportunity Act; and
- That the above-named respondent does hereby agree to execute all work related to this application in accordance with the Workforce Innovation and Opportunity Act, US Department of Labor, Illinois Department of Commerce, DuPage Workforce Board and DuPage County Workforce Development Division policies and guidelines, and other administrative requirements issued by the Governor of the State of Illinois. The provider shall notify WDD within 30 calendar days after issuance of any amended directives if it cannot so comply with the amendments: and
- That the above-named applicant will ensure special efforts to prevent fraud and other program abuses, such as but not limited to, deceitful practices, intentional misconduct, willful misrepresentation and improper conduct which may or may not be fraudulent in nature; and
- That the contents of the proposal are truthful and accurate and the above named respondent agrees to comply with the policies stated in this application and that this application represents a firm request subject only to mutually agreeable negotiations; and that the above named respondent is in agreement that WDD reserves the right to accept or reject any proposal for funding; and that the above named respondent has not been debarred or suspended from receiving federal grants, contracts, or assistance; and that the respondent waives any right to claims against the members and staff of the DuPage Workforce Board and DuPage Workforce Development Division.

[redacted]

EXECUTIVE DIRECTOR
Title of Authorized Representative

CARRIE PRUENZEALE
Signature of Authorized Representative

1/20/23
Date

I. AFFIRMATIVE ACTION AND NON- DISCRIMINATION POLICY:

The authorized representative assures, certifies and understands that: Workforce Innovation and Opportunity Act (WIOA) recipients are obligated to maintain the following assurances for the period during which WIOA Title I financial assistance is extended. Each request for proposal, proposal and application for financial assistance under WIOA Title I shall contain the following assurances:

"As a condition to the award of financial assistance from the Department of Labor under Title I of WIOA, the recipients ensure that it will comply fully with the nondiscrimination and equal opportunity provisions of the following laws:

WIOA Section 188 , which prohibits discrimination against all individuals in the United States on the basis of race, color, religion, sex national origin, age disability, political affiliation or belief, and against beneficiaries on the basis of either citizenship/status as a lawfully admitted immigrant authorized to work in the United States or participation in any WIOA Title I financially assisted program or activity; Title VI of the Civil Rights Act of 1964, as amended, which prohibits discrimination on the bases of race, color or national origin; Section 504 of the Rehabilitation Act of 1973, as amended, which prohibits discrimination against qualified individuals with disabilities; the Age Discrimination Act of 1975, as amended, which prohibits discrimination on the basis of age; and Title IX of the Education Amendments of 1972, as amended, which prohibits discrimination on the basis of sex in educational programs."

The recipient also assures that it will comply with WIOA implementing regulations and all other regulations implementing the laws listed above. This assurance applies to the recipient's operation of the WIOA financially assisted program or activity, and all agreements the recipient makes to carry out the WIOA Title I financially assisted program or activity. The recipient understands that the United States has the right to seek judicial enforcement of this assurance.

Nondiscrimination: The undersigned certifies that it shall comply with the nondiscrimination provisions outlined in WIOA Sec. 188.

Carrie Provenzale, Executive Director

Print Name and Title of Authorized Representative

[redacted]

January 20, 2023

Date

J. DEBARMENT, SUSPENSION, AND OTHER RESPONSIBILITY MATTERS:

This certification is required by the Federal Regulations, implementing Executive Order 12549, Government-wide Debarment and Suspension, for the Department of Agriculture (7 CFR Part 3017), Department of Labor (29 CFR Part 98), Department of Education (34 CFR Parts 85), Department of Health and Human Services (45 CFR Part 76).

The undersigned applicant certifies that neither it nor its principles:

1) The Bidder and/or any of your affiliates have not been, nor presently are, debarred, suspended, proposed for debarment, declared ineligible or voluntarily excluded from participation by any federal department or agency.
2) Have not within a three-year period preceding this application been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State or local) transaction or contract under a public transaction, violation of Federal or State antitrust statutes or commissions of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property.
3) Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity with commission of any of the offenses enumerated in paragraph (2) of this section.
4) Have not within a three-year period preceding this application had one or more public transactions terminated for cause or default.
5) If there is any change in the Bidder's signature authority, notify DuPage Workforce Development immediately.

Sign and Date this Certification

Carrie Provenzale, Executive Director

Name and Title of Authorized Representative

[redacted]

January 20, 2023

Date

K. CERTIFICATION REGARDING LOBBYING:

Certification for Contracts, Grants, Loans, and Cooperative Agreements; This certification required by the Federal Regulations, Implementing Section 1352 of the Program Fraud and Civil Remedies Act Title 31 U.S. Code for the Department of Agriculture (7 CFR Part 3018), Department of Labor (29 CFR Part 93), Department of Education (34 CFR Part 82), Department of Health and Human Services (45 CFR Part 93).

The undersigned certifies, to the best of his or her knowledge and belief, that:

1) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of an agency, a member of Congress, an officer or employee of Congress, an employee of a member of Congress, or locally elected official in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.

2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, an employee of a Member of Congress, or locally elected official in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.

3) The undersigned shall require that the language of this certification be included in the award documents for all sub awards at all tiers (including subcontracts, sub grants and contracts under grants, loans, and cooperative agreements) and that all sub recipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered. Submission of this certification is a prerequisite for making or entering this transaction imposed by Section 1362, Title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of no less than $10,000 and no more than $100,000 for each such failure.

TURNING POINTE AUTISM FOUNDATION — E.D.

Grantee/Contractor Organization — Title

[redacted]

Na — Date 1/20/23

CARRIE PROVENZALE

SECTION 8 - PROPOSAL FORM
YOUTH SERVICES 23-010-WIOA
(PLEASE TYPE OR PRINT THE FOLLOWING INFORMATION)

Full Name of Offeror	Turning Pointe Autism Foundation
Main Business Address	1500 W. Ogden Ave.
City, State, Zip Code	Naperville, Il 60540
Telephone Number	630-615-2027
Fax Number	630-615-6050
Proposal Contact Person	Carrie Provenzale
Email Address	cprovenzale@turningpointeaf.org

The undersigned certifies that he is:

☐ the Owner/Sole Proprietor ☐ a Member of the Partnership ☒ an Officer of the Corporation ☐ a Member of the Joint Venture

herein after called the Offeror and that the members of the Partnership or Officers of the Corporation are as follows:

Howard Weiss
(President or Partner)

Jay Ferguson
(Vice-President or Partner)

Kim White
(Secretary or Partner)

Russ Romanelli
(Treasurer or Partner)

Further, the undersigned declares that the only person or parties interested in this Proposal as principals are those named herein; that this Proposal is made without collusion with any other person, firm or corporation; that he has fully examined the proposed forms of agreement and the contract specifications for the above designated purchase, all of which are on file in the office of the Procurement Manager, DuPage Center, 421 North County Farm Road, Wheaton, Illinois 60187, and all other documents referred to or mentioned in the contract documents, specifications and attached exhibits, including Addenda No. _____, _____, and _____ issued thereto;

Further, the undersigned proposes and agrees, if this Proposal is accepted, to provide all necessary machinery, tools, apparatus and other means of construction, including transportation services necessary to furnish all the materials and equipment specified or referred to in the contract documents in the manner and time therein prescribed.
Further, the undersigned certifies and warrants that he is duly authorized to execute this certification/affidavit on behalf of the Offeror and in accordance with the Partnership Agreement or by-laws of the Corporation, and the laws of the State of Illinois and that this Certification is binding upon the Offeror and is true and accurate.

Further, the undersigned certifies that the Offeror is not barred from proposing on this contract as a result of a violation of either 720 Illinois Compiled Statutes 5/33 E-3 or 5/33E-4, proposal rigging or proposal-rotating or as a result of a violation of 820 ILCS 130/1 et seq., the Illinois Prevailing Wage Act.

The undersigned certifies that he has examined and carefully prepared this proposal and has checked the same in detail before submitting this proposal, and that the statements contained herein are true and correct.

If a Corporation, the undersigned further certifies that the recitals and resolutions attached hereto and made a part hereof were properly adopted by the Board of Directors of the Corporation at a meeting of said Board of

Directors duly called and held and have not been repealed, nor modified and that the same remain in full force and effect. (Offeror may be requested to provide a copy of the corporate resolution granting the individual executing the contract documents authority to do so.)

Further, the offeror certifies that he has provided services comparable to the items specified in this contract to the parties listed in the reference section below and authorizes the County to verify references of business and credit at its option.

Finally, the offeror, if awarded the contract, agrees to do all other things required by the contract documents, and that he will take in full payment therefore the sums set forth in the cost schedule.

PROPOSAL AWARD CRITERIA
This proposal will be awarded to the most responsive, responsible vendor meeting specifications based upon the highest score compiled during evaluation of the proposals outlined in the selection process.

The Contractor agrees to provide the service described above and in the contract specifications under the conditions outlined in attached documents for the amount stated.

[redacted] CARRIE PRUENTZALE

CORPORATE SEAL
(If available)

PROPOSAL MUST BE SIGNED FOR CONSIDERATION

Subscribed and sworn to before me this 20th day of January AD, 2023

[redacted]

My Commission Expires: 10/23/24
(Notary Public)

OFFICIAL SEAL
JENNIFER L. BARTELL
Notary Public, State of Illinois
My Commission Expires 10/23/2024

SECTION 9 – EVALUATION CRITERIA

All proposals submitted will be subject to the following review procedures:

1) Proposals will be evaluated by a team of reviewers, to be determined by DuPage County. An entity's failure to submit a complete proposal or to respond in whole or in part to RFP requirements may cause the County to deem the proposal non-responsive and thus ineligible for review.

2) DuPage County will conduct a fiscal review of all qualified proposals. We will review proposal budgets, agency audits. The County reserves the right to review and request further information regarding the respondent's financial situation, if not sufficiently outlined in the submitted audit(s).

3) Through this process, DuPage County will review a respondent's performance on any previous and/or existing grant agreement(s) as well as check references submitted from other grantors. Achievement of grant agreement outcomes (i.e. number of enrollments, job placements and retention of enrollees), along with compliance with programmatic and fiscal guidelines and timeliness will be evaluated.

The evaluation committee will perform an evaluation of all responsive proposals based upon the criteria herein. Prior to its final funding decision, the County reserves the right to:

1) Meet with representatives of the responding entity to discuss the proposed program and budget

2) Identify and/or negotiate program or budget changes the responding entity must make as a condition of funding

3) Identify other documentation the entity must provide as a condition of funding.

4) Contact References and share information with all selection Evaluation Committee members

The evaluation committee findings will comprise the final funding recommendations to the DuPage Workforce Board Executive Committee.

Final decisions on contract approval are made by the County of DuPage and the DuPage County Workforce Board.

Proposals that do not meet minimum standards will be considered non-responsive.

All proposals will be scored based upon the evaluation criteria and rank ordered from highest to lowest score.

A recommended funding level will be determined based on factors including overall ranking of proposal scores, the availability of funds, the number of applications submitted, reasonable cost per participant, the need for the proposed services and past performance.

Final Selection and Negotiation:

The County of DuPage will attempt to negotiate a contract with the highest ranked Bidder based upon the information provided by the Bidder.

If the County of DuPage is unable to negotiate a satisfactory contract with the highest ranked Bidder, negotiation shall be terminated, and the County shall then begin to negotiate with the second highest ranked Bidder and so on.

If the County of DuPage is unable to negotiate a satisfactory contract with any of the selected Bidders, the County will re-evaluate its request, revise documents and resubmit its' request.

Proposals will be evaluated equally and fairly; no preference will be given to any Bidder based solely on previous experience with the County of DuPage or to an incumbent thereof.

The County reserves the right to make additional inquiries and may request the submission of additional information.

The Bidder's submitting the highest rankings may be invited for an oral interview to further elaborate on their proposals prior to final selection; however, the County of DuPage reserves the right to select the most highly ranked Bidder based solely on the contents of the proposals.

The County reserves the right to accept or reject any or all proposals and to waive any portions.

Evaluation Criteria	Point Value
FIRM QUALIFICATIONS Organizational History, Experience, Staffing Plan and Qualifications, Past Performance and Planned Outcomes	20
PROJECT UNDERSTANDING Program Description – Including all program components and requirements; Identified collaborations with CBOs, employers and other organizations	30
KEY QUALIFICATIONS Staffing Plan and Qualifications	30
PRICE Fiscal	20
Total Points	**100**

Executive Summary

Turning Pointe Autism Foundation in partnership with the Career & Networking Center seeks WIOA funding to continue its mission to train and employ young adults with autism.

Certified via the International Board of Continuing Education and Credentialing, CARF accredited, and with its 5th consecutive highest rating by Charity Navigator, Turning Pointe utilizes proven interventions to support students with autism.

With employment partnerships - local and Fortune 500 companies - Turning Pointe and CNC are uniquely positioned to recruit, train and support into employment individuals with autism. With the support of WIOA, we can launch 10 individuals onto a career pathway.

52a

Bianca Frost

[redacted]

EDUCATION

Aurora University – Aurora
- M.S. Applied Behavior Analysis
  GPA: 4.00/4.00 (Graduation date May 2016)

Northern Illinois University – DeKalb
- B.S. Communicative Disorders Minor: Family Child Studies
  GPA: 3.822/4.00

PROFESSIONAL EXPERIENCE

October 2018 - Current

Turning Pointe Autism Foundation
Program Director
- Lead and coach teachers, clinicians, and direct care providers in the development and implementation of student programming related to academic and functional skill acquisition, behavior reduction, skill generalization, etc.
- Develop and monitor student outcomes across all programs quarterly and disseminate the result to inform training decisions and make data driven decisions of program development.
- Monitor program wide crisis data to ensure staff and student safety and best practice in restraint and time out as outlined by the Illinois State Board of Education (ISBE).
- Provide clinical mentorship related to IEP goals, program development, behavior programming, etc.
- Develop and maintain student intake procedures, coordinating district, family, and therapy team components.
- Facilitate and participate in student meetings: IEP, communication, behavior, etc.

August 2016 - October 2018

Turning Pointe Autism Foundation
Program Coordinator
- Organized daily classrooms staffing program-wide to maximize student coverage, training, or assessment.
- Coordinated new staff training including online training platforms, related service overlap, classroom training, student specific programming, etc.
- Planned and implemented student transition procedures including classroom transitions, program transitions, staffing changes, etc.
- Provide direction to Lead IBIs to ensure program fidelity.
- Coordinated and participated in the crisis team to ensure staff and student safety related to maladaptive behavior.

August 2014 - August 2016

Turning Pointe Autism Foundation
Lead Intense Behavior Interventionist / Lead crisis team manager
- Managed high intensity maladaptive behavior of students with Autism ages 11-21.
- Implemented treatment plans and collected data on goals put in place by classroom teacher, BCBA, SLP and OT.
- Trained classroom staff on organization wide and individual programming.
- Provided daily informal feedback and formal monthly evaluations to classroom staff.
- Attended all student meetings: IEP, communication, behavior, etc.
- Reviewed daily home notes and facilitate communication with parents and home staff.
- Coordinated intake of new students and managed integration into the classroom.

February 2014 - December 2014

Autism Home Support
Care Team Member / Line Therapist
- Provided in home ABA services for clients with Autism.
- Implemented treatment plan and collect data on goals put in place by lead BCBA.
- Participated in monthly team meetings with BCBA and family members.

May 2013 - July 2014

Camelot Northwest Center for Autism
Speech/Language Paraprofessional

55

- Worked one-on-one with students with Autism and a variety of other Syndromes.
- Carried a speech and language caseload.
- Collected data, track, and document progress on student's goals.
- Completed monthly autism training modules and training sessions.
- Worked as a member of a treatment team with classroom teachers, paraprofessionals, social workers, Occupational Therapists, and BCBA to enhance the lives and learning experiences for students with Autism.

ACTIVITIES

January 2015 - December 2015 **Turning Pointe Autism Foundation**

Practicum Student

- Implemented functional assessments under the supervision of BCBA.
- Developed behavior intervention plans under the supervision of the BCBA.
- Developed behavioral IEP goals under the supervision of the BCBA.
- Utilized excel to input and analyze behavior data.

CERTIFICATIONS

- Basic Picture Exchange Communication System (PECS) Trained
- Prevention Crisis Management (PCM) Trained
- Substitute Teaching Certificate

RaeAnne Rhule

[redacted]

LICENSURE

Professional Educator License, March 2022.
Licensed Behavior Specialist 1, K- 22, March 2022
Licensed Behavior Specialist 2, Transition Specialist, Expected June 2023.

EDUCATION

National Louis University, Chicago, IL.
Endorsement, Transition Specialist, Expected June 2023.

DePaul University, Chicago, IL
Master's in Special Education, March 2022.

Northern Illinois University, DeKalb, IL
Bachelors in Science,
Health Sciences: Rehabilitation Services, May 2017.

WORK EXPERIENCE

TURNING POINTE AUTISM FOUNDATION, Naperville, IL
Program Float Teacher, January 2020- Current
Adult Day Instructor, March 2020- Current
Professional Crisis Management, Certified Practitioner 2P

- Preparing, adapting and delivering instructional material
- Developing a suitable curriculum and utilizing effective teaching methods based on assessment of students' needs
- Evaluating student's academic and behavioral progress
- Supervising students in classrooms, school buildings and social-curricular activities
- Developing IEPs that reflect student needs, defining measurable benchmarks for goals and using data to measure goal progress
- Collaborating with the Related Service Team to ensure generalization of skills and consistent programming
- Developing curriculum and ensure fluid and consistent programming
- Creating and maintaining student records and preparing reports relative to the work
- Selecting appropriate tests, learning aids, materials and supplies
- Collaborating and supporting the family home teams by meeting with parents, communicating life and behavior skills programs and supporting generalization of skills to home and community environments
- Working well with the team in a collaborative manner
- Supervise and support student support staff and help organize schedules and oversee integrity of behavior support plans
- Provide overall support and commit to reducing maladaptive behaviors and addressing student's specific needs
- Helping students working with all modes of communication such as augmentative and alternative devices

MARKLUND DAY SCHOOL, Bloomingdale, IL
Paraprofessional, Oct 2017- January 2020
Long-Term Substitute, Transition Vocational Teacher, August 2018- June 2019
New Staff Trainer, May 2018- Present
Staff Engagement Committee, July 2018- July 2019
Professional Crisis Management, Certified Practitioner 2P

- Planning and attending community outings on a weekly basis
- Creating and tracking task analysis data for student vocational jobs
- Planning, creating, and teaching lessons
- Creating and collaborating with teachers to make thematic units
- Flexibility working with different classrooms and different age groups
- Assisting teachers with classwork and the daily care of students with special needs
- Working directly with the students one-on-one and in groups
- Documenting all goals/program which includes the daily participation records after completion of a task with a student
- Providing direct care, attend in-services, and other educational functions
- Helping students working with augmentative and alternative devices
- Providing assistance with speech therapy, physical therapy, occupational therapy, aqua therapy, pet therapy, recreational therapy, and music therapy
- Assisting escalated students in calming strategies
- Analyzing student data in collaborative meetings

JONAMAC ORCHARD, Malta, IL
Assistant Manager, Aug 2010 – December 2017

- Managing staff, preparing schedules, and assigning specific duties
- Instructing staff on how to handle difficult and complicated customer relations

CARTERS COTTAGE INTERIORS, DeKalb, IL
Customer Service Manager, Nov 2013 – June 2017

- Managing store operations from open to close
- Working with customers and problem solving

ADDITIONAL SKILLS

- Adaptable to different work and social situations
- Manages time well with organization and completes tasks well in a timely manner
- Communicates to keep leadership and team informed in all situations
- Works well under pressure and has leadership skills
- Experience working with Microsoft Office

MARKLUND DAY SCHOOL, Bloomingdale, IL
Paraprofessional, Oct 2017- January 2020
Long-Term Substitute, Transition Vocational Teacher, August 2018- June 2019
New Staff Trainer, May 2018- Present
Staff Engagement Committee, July 2018- July 2019
Professional Crisis Management, Certified Practitioner 2P

- Planning and attending community outings on a weekly basis
- Creating and tracking task analysis data for student vocational jobs
- Planning, creating, and teaching lessons
- Creating and collaborating with teachers to make thematic units
- Flexibility working with different classrooms and different age groups
- Assisting teachers with classwork and the daily care of students with special needs
- Working directly with the students one-on-one and in groups
- Documenting all goals/program which includes the daily participation records after completion of a task with a student
- Providing direct care, attend in-services, and other educational functions
- Helping students working with augmentative and alternative devices
- Providing assistance with speech therapy, physical therapy, occupational therapy, aqua therapy, pet therapy, recreational therapy, and music therapy
- Assisting escalated students in calming strategies
- Analyzing student data in collaborative meetings

JONAMAC ORCHARD, Malta, IL
Assistant Manager, Aug 2010 – December 2017

- Managing staff, preparing schedules, and assigning specific duties
- Instructing staff on how to handle difficult and complicated customer relations

CARTERS COTTAGE INTERIORS, DeKalb, IL
Customer Service Manager, Nov 2013 – June 2017

- Managing store operations from open to close
- Working with customers and problem solving

ADDITIONAL SKILLS

- Adaptable to different work and social situations
- Manages time well with organization and completes tasks well in a timely manner
- Communicates to keep leadership and team informed in all situations
- Works well under pressure and has leadership skills
- Experience working with Microsoft Office

Carolyn A. Bonesso [redacted]

PROFILE:

An accomplished department leader possessing excellent organizational skills in problem solving, task coordination, communication, follow-up and documentation. Very detail oriented, self-directed and creative in stream-lining processes in all facets of business.

SKILLS:

- Interviewed prospective clients to assess their needs and assign them to an appropriate healthcare provider
- Served as the direct report to administrative, billing and marketing staff
- Acquired extensive experience and knowledge in the medical field including billing regulations and HIPPA
- Managed all in and out of network insurance providers with managed care accounts preparing detailed proposals requesting authorization for Applied Behavioral Analysis (ABA) Therapy defining services by newly piloted billing codes assigned by the AMA/ABAI for approval
- Fostered strong working relationships with insurance case managers and served as the liaison between the AHSS clinical/field staff and insurance administrative staff to secure authorizations to provide care
- Audited medical records for billing accuracy to submit in response to post-payment medical record requests.
- Managed hospice cases from beginning to end starting with benefits eligibility/verification through billing, collections, level of care changes to discharge (90% Medicare, 20% Medicaid primary & dual eligibility and 5% commercial insurance)
- Created and implemented all processes for billing in a very fast-paced hospice office (ADC of 180-200)
- Managed cases from beginning to end starting with benefits eligibility/verification through billing, collections, level of care changes to discharge (90% Medicare, 20% Medicaid primary & dual eligibility and 5% commercial insurance)
- Billing systems: Medicare/Palmetto intermediary DDE, batch transmission through Zirmed & Passport and Medicaid billing in Medi.com (MyHFS website) – primarily UB-04 billing (HCFA 1500 billing for physician billing for four hospice medical directors
- Wrote and presented the billing portion of the "new hire" orientation for all clinical and non-clinical new-hire staff
- Designed several forms, logs and data collection tools to gather and track accurate patient information for billing such as orders tracking, NOE posts to Medicare & Medicaid and invoicing to facilitate A/P payments to 9 intercompany Advocate hospitals and several nursing homes providing care to dual eligibility hospice patients
- Performed the company month end close process and reporting by the second working day of every month
- From 1991 to 2007 structured & managed the hospice department on my own. In 2007 a second employee was hired in anticipation of growth opening 2 additional offices. I served as her immediate supervisor responsible for her training

58

EXPERIENCE:

Part-Time/Freelance/Extra Curricular/Marketable Skills **1991 to Present**

Photography: indoor & outdoor events including weddings, fundraisers, real estate & property insurance records and site portraits.

Volunteer: serve regularly at my local mega church in guest services, coffee crew, VBS, special events and nursery. Missions trip to Oblong, IL - maintaining & repairing three temporary foster homes for boys & girls. Food preparation and packing at Chicago Food Depository and Feed My Starving Children.

Turning Pointe Autism Foundation, Naperville, IL **6/2019 - Present**
Foundation Coordinator

Fox Valley Institute, Naperville, IL **12/2017 – 2/2019**
Client Care Team Lead

Autism Homes Support Services, Inc., Northbrook, IL **10/2011 to 10/2016**
(100 % remote from home)
Managed Care Coordinator

Advocate Hospice, Downers Grove, IL **1/1991 to 9/2009**
(50% remote from home 50% in office)
Lead Reimbursement Specialist

EDUCATION:

- Thornton Community College, South Holland, IL ~ Business Courses
- Thornton Fractional South High School, Lansing, IL ~ GED/General Studies

59

Dorothy Douglas
[redacted]

Professional Profile

Employment Counselor, Recruiter, Hiring Manager and Sales Professional with over 20 years of experience in developing and cultivating strong client relationships

- Skilled in guiding clients through the career discernment process using the principles of trauma informed care, active listening techniques and behavioral interviewing skills
- Successful in collaborating with clients in identifying their strengths and the roles to which they may be best suited
- Able to coach candidates and hiring managers throughout the selection process
- Actively network with employers and recruiters

Education

Master of Business Administration, Keller Graduate School
Bachelor of Arts in Psychology, National-Louis University

Professional Experience

Robert Half Talent Solutions — November 2021 – March 2022
Remote Contract Recruiter

- Worked within a national food production and delivery organization to recruit and hire CDL drivers, sales professionals and merchandisers to serve the retail grocery industry.
- Built strong working relationships with Hiring Managers, candidates and other company Talent Acquisition team members in order to hire 26 new employees during a 4-month span.

Impact Advisors, Naperville, IL — August 2021 – November 2021
Remote Contract Recruiter

- Worked within a large Regional Health System to recruit and hire operating room personnel in two major hospitals. Hires included RNs, technicians and other operating room support personnel.
- Built strong working relationships with Hiring Managers, candidates and other Talent Acquisition team members in order to hire 27 new employees within a 3-month span.

60

Bridge Communities, Glen Ellyn, IL 2016-2021

Employment Counselor

Successfully collaborated with clients to support them in achieving their short and long-term career goals, resulting in increased earnings, benefits, job stability and marketability.

- Built trust-based relationships with clients to ensure their full engagement and collaboration in setting job search goals
- Counseled clients on all job search activities, including development of resumes, interviewing, networking skills, salary negotiation, and job retention
- Coached clients on identification of appropriate educational programs
- Facilitated employment workshops on a quarterly basis
- Collaborated with clients, case managers and mentor teams to support clients in completing educational and career goals
- Trained in the principles of Trauma Informed Care

Thrivent Financial, Downers Grove IL 2007-2017

Human Resources Recruiting Specialist

Responsible for sourcing, selecting, interviewing and hiring top sales and administrative talent for the Chicagoland Regional Office

- Successfully sourced talented professionals by developing consistent sources of referral and leveraging online resources
- Used online assessment tools and in-depth interview process to screen and select prospective hires
- Thoughtfully managed expectations of candidates and hiring managers throughout the interview process
- Focused on providing a great candidate and hiring manager experience

Blue Book Services, Carol Stream, IL 2004-2007

Inside Sales Manager

Developed and implemented sales and marketing strategies designed to exceed growth goals. Led a team of six inside sales representatives to achieve a significant and consistent increase in customer base. Worked with other team members on new product development.

- Conducted in-depth market segmentation and analysis, leading to a comprehensive sales and marketing strategy
- Created a standardized customer needs assessment that led to new business and value-added up-selling
- Developed and refined the sales and service skills of six inside sales representatives, leading to average annual new client growth of 5%

61

JODI J. FEGTER

[redacted]

SUMMARY

A Human Resources Professional with over 20 years of experience in HR functions, including career transition, salaried personnel, labor relations, and compensation. Expertise with coaching individuals in career transition, specifically in resume development, networking, negotiating compensation, and interviewing. Strengths include building effective working relationships and motivating others to succeed while helping an organization achieve its business objectives.

PROFESSIONAL EXPERIENCE

BRIDGE COMMUNITIES **2013 - Present**

Director, Employment & Adult Education (Glen Ellyn, IL) 2021 - Present

Employment Specialist (Glen Ellyn, IL) 2013 - 2021

Supervise two Employment Counselors while carrying an average caseload of ten to twenty clients. Provide coaching to individuals in career transition. Identify programs and opportunities that will positively impact the self-sufficiency of clients and assist in the improvement of job readiness and job outcomes while also continuously improving the quality of the employment program.

- Developed a Job Search Reference Guide to assist clients and Employment Counselors in job search process.
- Developed and facilitated a 4-week Job Readiness Class which brought clients together to discuss all aspects of job searching, from preparing communication materials to negotiating offers. Within an 8-year period, client ratings were always positive in increasing job search knowledge and boosting self-confidence in the process.
- Created an Interviewing Guide for hiring managers while also assisting in the hiring process by timely posting open positions on Indeed during CFO's leave of absence.
- Facilitated and developed effective curriculum for initial mentor training, as well as on-going mentor trainings.

LEE HECHT HARRISON **2008 – 2016**

Career Management Consultant (Dayton, OH & Chicago, IL)

Provided coaching to individuals in career transition. Worked individually with clients, as well as facilitate seminars, to prepare clients to successfully job search.

- Effectively facilitated workshops which better prepared clients for the job search process. Consistently received "Excellent" ratings from clients on the benefits of attending such seminars.

VISTEON SYSTEMS (Employed through Personnel Management, Inc.) **2006 – 2008**

Salaried Personnel Supervisor (Connersville, IN)

Directed all salaried human resources activities at the Connersville Plant during its corporate restructuring and closure. Handled all salaried administration, as well as compensation and benefits, for 172 salaried employees.

- Successfully managed the reduction of the salaried workforce during a plant shutdown, including weekly communications to workforce, notification meetings, exit interviews, retention of key personnel, and analyzing potential replacements for key personnel.

GRAND VEHICLE WORKS HOLDINGS (GVW) **2004 - 2006**

HR Consultant – Contract (Union City, IN)

Assisted GVW with hiring-related activities.

- Created and/or updated job descriptions for 125 salaried positions within Workhorse Custom Chassis and UpTime Parts to ensure both companies continued to comply with OFCCP regulations.
- Developed a four-hour behavioral and competency-based interviewing and selection workshop to assist hiring managers in the selection of A+ talent. Implemented the workshop within GVW's three manufacturing companies as well as its parts distribution business.

UNIVERSITY OF PHOENIX **2003 - 2004**

Adjunct Professor, Graduate Business School (St. Louis, MO)

Taught three semesters of graduate-level courses in Human Relations and Organizational Behavior.

FORD MOTOR COMPANY **1995 - 2002**

Director, UAW-Ford Community Healthcare Initiative (Kansas City, KS) 2002

Collaborated with community leaders and state agencies to improve area-wide healthcare systems, to address areas of healthcare deficiencies, and to improve public awareness of resources available to them.

- Established a coalition with area physicians to develop and implement "best practices" among local physician offices and hospitals. Developed action plans in order to communicate and assess the "best practices" developed for future replication in other area medical centers.

Human Resources Associate, Ford Financial, Compensation Department (Dearborn, MI) 2000 - 2001

Assisted the Company's corporate compensation and benefits departments in ensuring the salaried compensation and benefits' practices of Ford Financial met Ford Motor Company's objectives.

- Completed a comprehensive compensation survey which encompassed all salaried levels of Ford Financial employees. The survey results led to Ford Financial's eventual 2002 salary merit plan design and administration.
- Revised Ford Financial's employee recognition program to make it more user friendly for employees to understand, as well as more efficient to administer.

Human Resources Associate, Employment Security Programs (Dearborn, MI) 1998 - 2000

Coordinated the hiring of all Ford's hourly employees throughout Ford's 50 manufacturing plants and distribution centers in the United States.

- Developed and implemented a new web-based hourly requisition and hiring system and trained all of Ford's North American manufacturing and distribution sites on its use.
- Participated on Ford's 1999 national bargaining committee on Employment Security. Participated in developing the negotiating strategy, as well as writing the contract language for Ford's master agreement.

Human Resources Associate, Rawsonville Plant (Rawsonville, MI) 1996 - 1998

Provided labor relations counsel on staffing, employee involvement initiatives, and grievance resolution to the plant's operating management regarding 550 unionized skilled trades employees.

- Developed and implemented a behavioral and competency-based selection system for hourly skilled trades workers in the plumber-pipe fitter and electrician classifications.

Human Resources Associate, Scientific Research Laboratory (Dearborn, MI) 1995 - 1996

Managed all salaried administration for 350 of Ford's research employees. This included recruiting, selecting, compensating and training of these technical employees.

- Coordinated Ford's Summer Intern Program (80 interns): developed Preparation Checklist for supervisors, coordinated on-boarding activities, improved the existing communication process, developed intern and supervisor evaluation processes, and addressed several performance issues.

MOTOROLA, LAND MOBILE PRODUCTS SECTOR **1993 - 1995**

Senior Human Resources Associate, Radio Network Solutions Group (Schaumburg, IL) 1994 - 1995

Provided day-to-day human resources generalist support in benefits, compensation, recruitment, training and interpretation of Company policies for Motorola employees in eleven states.

- Investigated and resolved employee relations issues involving racial discrimination, internal theft, unemployment claims, performance issues, and Company policy violations.

Human Resources Associate, Western Division (San Diego, CA) 1993 - 1994

Delivered day-to-day human resources generalist support in benefits, compensation, recruitment, training and interpretation of Company policies.

- Assisted in the development and successful implementation of Motorola's Individual Dignity Entitlement pilot program: created organizational mappings, communicated the program throughout the Division and trained management and employees throughout the Division.

EDUCATION

Master of Arts in Labor and Industrial Relations
Bachelor of Science in Psychology
University of Illinois at Urbana-Champaign

63

TURNING POINTE
AUTISM FOUNDATION

Job Title: Long Term Substitute Special Education Teacher
TPAF Role: Teacher
Reports to: Faculty Supervisor
FLSA Status: Exempt
ISBE Category: Teacher
Job Type: Part-Time/Full-Time
TPAF Calendar: Academic
Direct Reports: None
Qualifications: Illinois Professional Educator License (PEL) with Learning Behavior Specialist (LBS1) endorsement or approval encompassing the grade levels and age ranges of the students served

Position Summary:
A Turning Pointe Substitute Special Education Teacher is expected to continue to develop and implement programs for a classroom that address and meet the needs and IEP goals during the designated interim period. The substitute teacher needs excellent interpersonal skills and a willingness to work as a collaborative member of a team.

Essential Job Functions:

- Prepare, adapt, and deliver instructional material
- Continue to provide suitable curricula and effective teaching methods based on assessment of students' needs
- Evaluate student's academic and behavioral progress
- Supervise students in classrooms, school buildings and social-curricular activities
- Develop educational plans for the individual student
- Teach desirable study, work and recreational habits by providing pupils with opportunities for which they are best suited
- Develop IEP's that reflect student needs, define measurable benchmarks for goals and use data to measure goal progress
- Collaborate with the Family Services, occupational therapy and Language and Communication therapies to ensure generalization of skills and consistent programming
- Meet regularly with Turning Pointe administration and consultants to develop TPAF curriculum and ensure fluid and consistent programming
- Create and maintain student records, and prepare reports relative to the work. Select appropriate texts, learning aids, materials, and supplies. Participate in teacher training, as required. Plan and participate in extracurricular student and staff activities
- Maintain records and prepare reports and correspondence related to the work
- Collaborate and support the Turning Pointe Family Support Services department by meeting with parents, communicating life and behavior skills programs and supporting generalization of skills to home and community environments
- Work well with the Turning Point team in a collaborative manner
- Share ideas and implement TP school program objective
- Mentor and support student support staff and help organize schedules and oversee integrity of behavior support plans
- Is able to support and feel comfortable with significant behavioral concerns and work towards reducing behaviors and addressing student specific needs
- Support the TPAF fundraising objectives providing information, collaborating on fundraising activities and reflecting the goals and objectives of the organization
- Perform other work and responsibilities as assigned

Experience & Skills:

- Experience working with middle/high school students impacted by autism or other developmentally disabling disorders
- Experience implementing behavior support plans and knowledge of the principles of Applied Behavior Analysis
- A proven track record working as a team member in a therapeutic and/or educational environment
- Patience and a calm organized approach to work

Physical Demands:

- May include lifting and supporting up to 50 pounds
- May be required to bend, stoop, and kneel
- Ability to work at a desk, conference table or in meetings of various configurations
- Ability to stand and circulate for extended periods of time
- Moderate to high stress levels
- Daily contact with students, teachers, and school staff
- Regular contact with parents, community members and outside agency personnel
- May be exposed to contact with individuals displaying physically aggressive, self-abusive, or socially undesirable behavior

Core Competencies:

1. Supports the Mission, Vision and Directions of Turning Pointe: Understands and supports the mission of Turning Pointe Autism Foundation; displays flexibility and accepts change; is willing to try new methods and make suggestions; shows a strong commitment to Turning Pointe Autism Foundation; conveys enthusiasm for Turning Pointe and his/her work.
2. Builds Community: Understands and embraces the role of the volunteers; helps families and others make connections to Turning Pointe; practices effective relationship-building techniques; supports the role of fundraising in achieving the Turning Pointe mission.
3. Provides a Quality Experience for Students, Families, Donors, Volunteers and Other: Must possess the ability to deliver an outstanding experience for everyone involved with Turning Pointe Autism Foundation.
4. Works Productively: Demonstrates responsible actions; consistently performs duties in a safe and conscientious manner within the agreed upon timeframe; follows standards, policies, and procedures; is reliable and is consistently punctual; actively participates in staff meetings, required trainings, and other work-related activities; uses good judgment; uses Turning Pointe resources appropriately and efficiently.

Effect on End-Result:
Turning Pointe Autism Foundation will be able to maximize its ability to create better opportunities for students. Students will be better prepared for life and career success. The reputation of Turning Pointe's student programs will be elevated and its ability to assist more students will be enhanced.

The general public will be better informed about the Turning Pointe mission, purpose, activities and opportunities. The desired outcome will be the growth of Turning Pointe Autism Foundation's ability to serve individuals and families as they navigate through the lifelong challenges of autism.

RaeAnne Rhule [redacted] 01/27/2020

Employee Printed Name | Employee Signature | Date

Angela Williams [redacted] 1/27/2020

Supervisor Printed Name | Date

TURNING POINTE
AUTISM FOUNDATION

Job Title: Foundation Coordinator
TPAF Role: Foundation Coordinator
Reports to: Executive Director
FLSA Status: Exempt
ISBE Category: Other Necessary Personnel
Job Type: Full-Time
TPAF Calendar: Year Around
Direct Reports: None
Qualifications: Bachelor's degree in related field preferred or equivalent experience. Minimum 3 years office experience coordinating proprietary or confidential documents and maintaining files or processes to keep growing organization systems operating

Position Summary:
The Foundation Coordinator will aid the Foundation Directors in necessary administrative functions to ensure best practice policies and procedures continue.

Essential Job Functions:
- Maintain spreadsheets for expiration of staff certifications for ISBE compliance
- Update and maintain staff HR files and records
- Coordinate with directors to create Staff Drive
- Coordinate with the Compliance Officer to develop and maintain standard operating procedures for foundation jobs
- Assist Human Resources Manager during open enrollment and with new hire enrollment of employee benefits
- Provide Human Resource support for Turning Pointe staff, which includes contractors
- Assist Executive Director in business and activities
- Assist with communication, correspondence and mailings to support Foundation activities
- Assist Operations Director to create and maintain a work order process
- Assist at reception desk and other areas of the organization as needed
- Collaborate with Directors of the organization to complete vital projects
- Update and maintain internal staff contact list and photo directory
- Assist with preparation for staff orientation and trainings
- Participate in organizational meetings and events as requested
- Work with and support board initiatives as needed
- Prepare, manage and maintain a capital expenditures list with strategic goals and timeline
- Provides administrative support for tasks such as photocopying documents, filing, filling in at the reception desk and making travel arrangements
- Assist in monitoring Turning Pointe Autism Foundation business performance and stated organizational objectives
- Perform other work and responsibilities as assigned

Experience & Skills:
- Experience or understanding of the needs of students & families impacted by autism preferred
- Knowledge of Turning Pointe programming
- Patient with a calm and organized approach
- Must be able to work a flexible schedule

Physical Demands:
- May include lifting and supporting up to 50 pounds
- May be required to bend, stoop, and kneel
- Ability to work at a desk, conference table or in meetings of various configurations

- Ability to stand and circulate for extended periods of time
- Moderate to high stress levels
- Daily contact with students, teachers, and school staff
- Regular contact with parents, community members and outside agency personnel
- May be exposed to contact with individuals displaying physically aggressive, self-abusive, or socially undesirable behavior

Core Competencies:

1. Supports the Mission, Vision and Directions of Turning Pointe: Understands and supports the mission of Turning Pointe Autism Foundation; displays flexibility and accepts change; is willing to try new methods and make suggestions; shows a strong commitment to Turning Pointe Autism Foundation; conveys enthusiasm for Turning Pointe and his/her work.
2. Builds Community: Understands and embraces the role of the volunteers; helps families and others make connections to Turning Pointe; practices effective relationship-building techniques; supports the role of fundraising in achieving the Turning Pointe mission.
3. Provides a Quality Experience for Students, Families, Donors, Volunteers and Other: Must possess the ability to deliver an outstanding experience for everyone involved with Turning Pointe Autism Foundation.
4. Works Productively: Demonstrates responsible actions; consistently performs duties in a safe and conscientious manner within the agreed upon timeframe; follows standards, policies, and procedures; is reliable and is consistently punctual; actively participates in staff meetings, required trainings, and other work-related activities; uses good judgment; uses Turning Pointe resources appropriately and efficiently.

Effect on End-Result:

Turning Pointe Autism Foundation will be able to maximize its ability to create better opportunities for students. Students will be better prepared for life and career success. The reputation of Turning Pointe's student programs will be elevated and its ability to assist more students will be enhanced.

The general public will be better informed about the Turning Pointe mission, purpose, activities and opportunities. The desired outcome will be the growth of Turning Pointe Autism Foundation's ability to serve individuals and families as they navigate through the lifelong challenges of autism.

[redacted] Carolyn A. Borrosa 1/6/2020
Employee Signature Date

[redacted] Carrie Provencale 1/6/2020
Supervisor Signature Date

The above job description is meant to describe the general nature and level of work performed and may not be inclusive of all assigned duties, responsibilities, or aspects of the job described. The scope of the job may change as necessitated by the organizations needs and may be amended at any time at the sole discretion of the employer. Other duties may be assigned by the supervisor. This job description does not constitute a contract of employment and the employer may exercise its at-will rights. Essential responsibilities are performed under the direction of the assigned supervisor, in collaboration with organizational leadership, and aligned with policies and procedures.

Job Title: BCBA
TPAF Role: Program Director
Reports to: Executive Director
FLSA Status: Exempt
ISBE Category: Related Service
Job Type: Full-Time
TPAF Calendar: Academic
Direct Reports: Program Team
Qualifications: Master's Degree in a related field, General Administrative Endorsement or Board Certified Behavior Analyst (BCBA)

Position Summary:
The Program Director is responsible for creating and maintaining positive learning environments that utilize best practices. The Director leads programming decisions and the teams in conducting the research, writing protocols and any subsequent study of interventions.

Essential Job Functions:
- Lead organization in all activities related to the continuation and improvement of the best practice programs in the school, college or emerging programs.
- Supervise the Program Team
- Ensure program fidelity throughout TPAF programs
- Collaborate with administration on new research and evidence based practices for continuous quality improvement
- Monitor and analyze student and program outcomes
- Explore regularly opportunities for professional growth or program publication
- Lead, through coordination with team, the Therapeutic Day School intake process of new students
- Finalize IEP reports and attend meetings, as needed
- Observe, monitor and analyze student data as it relates to program outcomes for organization
- Manage pilot programs from concept to outcome analytics, as determined and approved by Board of Directors
- Maintain regular understanding of current student programming and needs
- Collaborate with Day School leadership to ensure teams have tools and training necessary to provide quality programming
- Perform other work and responsibilities as assigned

Experience & Skills:
- Minimum of 3-5 years' experience working with students impacted by autism or other developmentally disabling disorders
- A proven track record as a team leader in a therapeutic and/or educational environment
- Experience using basic computer software and ability to use electronic communications is essential
- The ability to work with public and private sector organizations, state and local regulators, school districts, parents and families, and educational leaders
- Have excellent writing skills and be able to build and sustain relationships with all Turning Pointe staff, organizational leaders and stakeholders in a student's home district
- Have the ability to take initiate, work independently and possess solid organizational skills
- Have a patient and calm approach to work; he/she will have the ability to provide and accept constructive criticism

Physical Demands:

- May include lifting and supporting up to 50 pounds
- May be required to bend, stoop, and kneel
- Ability to work at a desk, conference table or in meetings of various configurations
- Ability to stand and circulate for extended periods of time
- Moderate to high stress levels
- Daily contact with students, teachers, and school staff
- Regular contact with parents, community members and outside agency personnel
- May be exposed to contact with individuals displaying physically aggressive, self-abusive, or socially undesirable behavior

Core Competencies:

1. Supports the Mission, Vision and Directions Turning Pointe: Understands and supports the mission of Turning Pointe Autism Foundation; displays flexibility and accepts change; is willing to try new methods and make suggestions; shows a strong commitment to Turning Pointe Autism Foundation; conveys enthusiasm for Turning Pointe and his/her work.
2. Builds Community: Understands and embraces the role of the volunteers; helps families and others make connections to Turning Pointe; practices effective relationship-building techniques; supports the role of fundraising in achieving the Turning Pointe mission.
3. Provides a Quality Experience for Students, Families, Donors, Volunteers and other: Must possess the ability to deliver an outstanding experience for everyone involved with Turning Pointe Autism Foundation.
4. Works Productively: Demonstrates responsible actions; consistently performs duties in a safe and conscientious manner within the agreed upon timeframe; follows standards, policies, and procedures; is reliable and is consistently punctual; actively participates in staff meetings, required trainings, and other work related activities; uses good judgment; uses Turning Pointe resources appropriately and efficiently.

Effect on End-Result:

Turning Pointe Autism Foundation will be able to maximize its ability to create better opportunities for students. Students will be better prepared for life and career success. The reputation of Turning Pointe's student programs will be elevated and its ability to assist more students will be enhanced.

The general public will be better informed about the Turning Pointe mission, purpose, activities and opportunities. The desired outcome will be the growth of Turning Pointe Autism Foundation's ability to serve individuals and families as they navigate through the lifelong challenges of autism.

Bianca Frost — [redacted] — 2/27/2020

Employee Printed Name — Date

CARRIE PROVENZALE — [redacted] — 2/27/2020

Supervisor Printed Name — Date

The above job description is meant to describe the general nature and level of work performed and may not be inclusive of all assigned duties, responsibilities, or aspects of the job described. The scope of the job may change as necessitated by the organizations needs and may be amended at any time at the sole discretion of the employer. Other duties may be assigned by the supervisor. This job description does not constitute a contract of employment and the employer may exercise its at-will rights. Essential responsibilities are performed under the direction of the assigned supervisor, in collaboration with organizational leadership, and aligned with policies and procedures.

TURNING POINTE
AUTISM FOUNDATION

Cultural Competency and Diversity Plan

Introduction

Turning Pointe champions neurodiversity and all diversity. To best serve our students, we believe in their potential and work to create a kinder community that will recognize their talents and the value they inherently bring us all. This kindness - *to be authentic and powerful* - must extend to our other diversities among us and in our community.

Turning Pointe recognizes that the prevalence of autism is independent of race, country of origin, or economic status. Autism impacts all of us. As such, we are committed to serving our friends with autism from all races, countries of origin, or economic status. Furthermore, we acknowledge that people of color are less likely to receive an early diagnosis of autism than caucasian children. This stymies their ability to receive early intervention and experience greater early outcomes.

We know that our students make their best progress when our team is collaborating. Between experts in different fields and because we all bring our own perspective to their care and our mission. Our commitment to this cause binds us all. As a team and as a community of compassion making positive change in the world, we must and do respect as well as value one another.

Turning Pointe Autism Foundation (TPAF) embraces the opportunities of multiculturalism and inclusion in all aspects of business operations. This includes not only the direct provision of services to our students and their families, but also to our employees and stakeholders. The intent of this plan is to address how TPAF responds to the diversity of its stakeholders, as well as how the knowledge, skills, and behaviors will enable personnel to work effectively cross-culturally by understanding, appreciating, and respecting differences and similarities in beliefs, values, and practices within and between cultures.

Definitions

We define *diversity* as; The mosaic of people who bring a variety of backgrounds, styles, perspectives, values, and beliefs as assets to the groups and organizations with which they interact.

We define *culture* as; An integrated pattern of human behavior which includes but is not limited to—thought, communication, languages, beliefs, values, practices, customs, courtesies, rituals, manners of interacting, roles, relationships, and expected behaviors of an ethnic group or social groups whose members are uniquely identifiable by that pattern of human behavior. (National Center for Cultural Competence – 2001).

We define *inclusion* as striving to engage all groups in meaningful ways and proactively removing barriers to participation.

This plan describes our current initiatives toward creating an environment that welcomes and embraces diversity in its many forms and identifies our plan which specifies a set of objectives that will enhance the cultural diversity of TPAF with plans on how to achieve those objectives.

Diversity in terms of culture, age, gender, sexual orientation, spiritual beliefs, socioeconomic status and language are addressed in this plan. The framework for our Cultural Competency and Diversity Plan is based on CARF's ASPIRE to Excellence® model and uses the CARF standards as a guide to ensure an ongoing process of continuous quality improvement:

- **A**ssess the Environment
- **S**et Strategy
- **P**ersons Served and Other Stakeholders - obtain input
- **I**mplement the Plan
- **R**eview Results
- **E**ffect Change

What is Cultural Competency?
An awareness of, respect for, and attention to the diversity of the people with whom it interacts (persons served, personnel, and other stakeholders) that are reflected in attitudes, organizational structures, policies and services.

Importance of Cultural Competency
As TPAF continues to meet the needs and expectations of increasingly culturally and ethnically varied populations, a better understanding of cultural differences and their relationship to the hallmarks of quality service – respect, inclusiveness, and sensitivity – become essential. Serving diverse populations, after all, is not a "one size fits all" process. Diversity includes all differences, not just those that indicate racial or ethnic distinctions.

Turning Pointe Autism Foundation's mission, vision, values and purpose for creating this Cultural Competency and Diversity Plan (CCDP):

Mision, Vision, and Core Values
Mission: To create and promote innovative opportunities that reveal the natural potential in each person we serve.

Enduring Vision: Connecting people, enriching lives

Core Values:
- Continuous quality improvement
- Collaborate with stakeholders
- Understand consumer choice
- Respect the worth of all people
- Cultivate every resource

Purpose:
- To ensure TPAF staff will have a greater awareness and knowledge to be able to successfully respond to the diversity of our stakeholders (including areas such as spiritual beliefs, holidays,

dietary regulations or preferences, clothing, attitudes toward impairments, language, how and when to use interpreters, etc.)

- The enhanced knowledge, skills, and behaviors from the implementation of this CCDP will enable our staff to work more effectively cross culturally by understanding, appreciating, and respecting differences and similarities in beliefs, values and practices within and between cultures
- To treat individuals receiving services, employees and all other stakeholders with respect
- To maintain and achieve the continuous satisfaction of individuals receiving services and all of our additional stakeholders
- To recruit and retain highly skilled and talented employees
- To provide a positive and dynamic work environment that is committed to maximizing the potential of persons served and employees while supporting them and having an awareness of and sensitivity to their beliefs and culture
- To provide enhanced resources and training for staff, persons served, and stakeholders

In addition, TPAF is committed to:

- The promotion of diversity and cultural competency in all organization's activities and associations
- The implementation of innovative and flexible services that produce meaningful outcomes in the lives of people receiving services
- Listening to persons receiving services and understanding the aspirations that they have for their lives, using this information as the foundation for service design and delivery
- Exceeding the expectations of all of our customers and stakeholders
- Working in collaboration with stakeholders and community organizations and partners

Policy

Turning Pointe Autism Foundation is committed to the principles of equal employment. We are committed to complying with all federal, state, and local laws providing equal employment opportunities, and all other employment laws and regulations. It is our intent to maintain a work environment which is free of harassment, discrimination, or retaliation because of age, race, color, national origin, citizenship status, ancestry, religion, sex, sexual orientation, pregnancy (including childbirth, lactation and related medical conditions), physical or mental disability, genetic information (including testing and characteristics), veteran status, uniformed service member status, or any other status protected by federal, state, or local laws. Turning Pointe Autism Foundation is dedicated to the fulfillment of this policy in regard to all aspects of employment, including but not limited to recruiting, hiring, placement, transfer, training, promotion, rates of pay, and other compensation, termination and all other terms, conditions and privileges of employment.

Dissemination of Policy

- A copy of this document will be given to every employee
- The policy will be thoroughly discussed in employee orientation and included as a required annual training

Grievances

Any grievances or complaints should be directed to the Human Resources Director or member of the Leadership team. Any employee acting in a manner contrary to the plan will be counseled and/or disciplined according to the disciplinary policy and procedures.

Time Frame for Implementation

The Executive Director and Human Resources Director will review the plan annually.

Turning Pointe Autism Foundation

Natalie Andzik, PhD, BCBA-D
Associate Professor
Department of Special and Early Education
Northern Illinois University
nandzik@niu.edu

Heather Hargrave
Director of Special Education
Valley View C.U.S.D. 365U
hargravehm@vvsd.org
(815) 886-2700 x6070

Katie Clancy, Attorney
Clancy & Associates
katie@clancyassociates.com
773-929-9000

Linda Helmold, Managing Broker
Mustang Construction
lhelmold@mustangconstruction.com
630-355-8094

Career & Networking Center

Bill Green, Senior Administrator Finance & Operations
Wheatland Township
630-392-0408

Eddie Bedford, Naperville Township Supervisor
630-887-7281

Customer Flow Chart

ETP: Pathway to Work for Young Adults with Autism

Interest

Turning Pointe & CNC will market the program.

Interested participants will complete a survey; if level of support (or impact of their autism) is appropriate, an interview will be scheduled.

If accepted, registration begins.

Classroom & Training

Classroom work begins August 22.

Training in Walgreens Retail & Cafe begins October 10.

Promotion from program scheduled for November 23.

Cafe internships begin November 28.

Employment & Beyond

For non-internship participants, job search and placement begins concurrent with the training.

Students are supported with Job Coaches from CNC, Family Specialist from Turning Pointe and regular (weekly or monthly based on need) check ins with instructor for one year post program.

76

Turning Pointe Autism Foundation - Career & Networking Center
Employment Training Program – Program Description

History

In 2012 Turning Pointe Autism Foundation launched a pilot program called Career College with funding from the Coleman Foundation and in partnership with Walgreens and Office Max. Over the years, it successfully trained over 80 students in mock training environments, a cafe in the Lexus of Naperville dealership, classroom instruction, and camps. Now called our Employment Training Program (ETP), the focus remains to improve the lives of young adults with autism by providing skills and opportunities to work. The model is unique - clinically assess, train, and prepare for work sites, then connect individuals to positions and employers. Statistics persist that those with autism are under or unemployed. As a best-practice organization, Turning Pointe knows our students' capable, loyal, and loving nature makes them perfect candidates for successful employment. What they often lack, is simple social skills and the right pathway. Our ETP can provide the pathway in partnership with community collaborators and families.

Mission

Turning Pointe Autism Foundation creates opportunities and programs to educate individuals with autism through proven interventions to increase independence, encourage meaningful lifelong pursuits and enrich the community at large.

Purpose and Scope

Our program is designed to teach and develop a reliable communication system, organization, positive behavior supports, emotional regulation, social skills, and sensory regulation to individuals with autism spectrum disorder, social and communication challenges, and other learning differences. Students come from a wide range of backgrounds and ability levels.

Turning Pointe utilizes a 5-strategy interdisciplinary approach that supports the core deficits of autism spectrum disorder through Evidence-Based Practices (EBP) and assists students as they grow and learn to manage everyday challenges. ETP model uses the latest research and clinical expertise to help students develop new skills and enhance personal talents and strengths as they navigate towards independent, thriving futures.

General Program Overview

Turning Pointe Employment Training Program (ETP) is an educational opportunity for individuals impacted by Autism Spectrum Disorder, social and communication challenges, and other learning differences. The program is open to post-secondary students. Students seek to improve their skills in independent living, social communication, and employability skills. Turning Pointe partners with local employment partners to provide students with hands-on training opportunities in real and mock work settings.

Turning Pointe Employment Training Program (ETP) operates from 9:00 am–1:00 pm Tuesday, Wednesday, and Thursday (for continuity) and offers additional social settings and practice each day from 1:00 pm - 3:00 pm (for generalizing classroom skills).

Admission Process
The Turning Pointe Employment Training Program (ETP) Admissions Process is similar to a traditional college. Students and families tour the Employment Training Program (ETP), complete interest forms, and interview. Parents/guardians may or may not be present during the interview. If the student is an appropriate fit for the Employment Training Program (ETP) they receive an acceptance letter and then go through the registration process.

Classroom Structure
The Employment Training Program (ETP) classroom is structured with a high staff-to-student ratio, typically 1:3 or 1:5, which fosters a learning environment conducive to individualized instruction for our students. It is anticipated that a candidate will be able to achieve a certificate of completion within one 12 week cycle.

All staff are certified or licensed according to their position and highly trained. Our multi-disciplinary team approach includes the following qualified professionals:

- Special Education Teachers hold a Professional Educator License (PEL) and a Learning Behavior Specialist 1 (LBS1) endorsement
- Board Certified Behavior Analyst (BCBA)
- IBCCES certifications
- RNs; OTs; SLPS on consult if needed

Behavior Intervention
Behavior Interventions are founded on the principles of Applied Behavior Analysis (ABA). ABA is a treatment approach that applies principles of learning theory to produce positive and meaningful changes in behavior. Board Certified Behavior Analysts (BCBAs) utilize function-based interventions to decrease maladaptive behaviors, increase socially appropriate behaviors and promote skill acquisition. Replacement behaviors are taught proactively to increase student success. Interventions are customized, adjusted as needed, and created with evidence-based practices.

Outcomes
Based on the best-practice interventions, clinicians organize skill banks and track all student progress. Actual outcomes from previous program cohorts are attached. In addition to skills gained, students are placed in jobs internally at Turning Pointe as interns or externally at partner agencies.

Curriculum Resources & Assessments
Turning Pointe uses various materials to accommodate every student's individualized needs. Materials, lesson plans, and community-based instruction are all adapted to fit the needs of each student.

- *Essentials for Living (EFL)* – The Essential for Living assessment tool and curriculum is one of the resources used to determine current levels in the areas of communication, behavior, and functional skills.
- *The Assessment of Basic Language and Learning Skills (ABLLS-R)* – This assessment tool and curriculum guide assists in identifying language and other critical skills that are in need of

intervention in order to develop an educational program that helps the acquisition of new skills.

- *The Assessment of Functional Living Skills (AFLS)* – The AFLS assists in evaluating, tracking, and teaching functional skills to help individuals become more independent at home, school, and in the community. This system assesses the following skills: basic living, home, community participation, school, vocational, and independent living.
- *PEERS for Young Adults (PEERS)* – Social skills training for adults with autism spectrum disorder and other social challenges. This is used as an evaluating and teaching tool for individuals in the areas of social communication. Teaching strategies and step-by-step guides for students are provided by PEERS.
- *PEERS Curriculum for School-Based Professionals* – Social skills training for adolescents with an autism spectrum disorder. This is used as an evaluating and teaching tool for individuals in the areas of social communication. Teaching strategies and step-by-step guides for students are provided by PEERS.
- *TEACCH Transition Assessment Profile (T-TAP)* – Comprehensive formal assessment that assesses strengths, interests, and abilities in the areas of: vocational skills and behaviors, independent functioning, leisure skills, functional communication, and interpersonal behavior both in the home and school environment.
- *Social Skill Checklist* – Qualitative checklist completed by multiple communication partners to help evaluate socials skills, such as conversation skills, problem solving, understanding emotions, complimenting, and flexibility.

- Skills to Pay Bills is also the primary organization of the lesson plans for the instructor.

Turning Pointe Employment Training Program (ETP) is committed to providing ongoing services to our students to assist them in reaching their goals for adulthood.

Evidence-Based Practices

Evidence-based practices (EBPs) include empirically supported techniques found within research journals, textbooks and accredited education programs. EBPs utilized by Turning Pointe may include but are not limited to:

- Antecedent-based
- Differential Reinforcement
- Communication Systems
- Task Analysis
- Visual Supports
- Prompting
- Video Modeling
- Precision Teaching
- Functional Communication Training
- Structured Teaching
- Behavior Skills Training

<u>Programmatic Outcomes</u>

All students that have attended Turning Pointe Employment Training Program (ETP) for one year will maximize independence by mastering 80% of skills trained. Independence will be measured based

on current level of performance and subsequent skill mastery in the following three areas: social communication, independent living, and employability skills based on the Employment Training Program (ETP)'s Course Outlines.

Student data will be collected bi-weekly and analyzed both program wide and per individual student quarterly.

Data Collection

Continuous student-specific data is taken for all Turning Pointe Employment Training Program (ETP) students on program outcomes and course objectives. Data collection procedures may be outlined by specific curriculum resources and/or assessments or created by Turning Pointe specialists. Data collected in all area is analyzed regularly to maximize instruction and behavioral interventions and also used to make adjustments to student programming as necessary.

Post Classroom

After six weeks of classroom skill building, two training environments are used to generalize skills and prepare students for retail, cafe, or beyond! With a Walgreens onsite and a coffee shop in the Lexus of Naperville, instruction moves to these sites to practice cash register, customer services, stocking, and food safety certification. Should a student not wish to work in these environments after the program; the skills still benefit students. Career and Networking Center (CNC) will assist with additional placements for students not seeking cafe internships, of which some are available for interested students. Turning Pointe prides itself on relationships with multiple employment partners, along with the CNC connections and job coaching, and is confident student employment will follow the 12-week program. Weekly and monthly follow up/aftercare will be provided. Family Specialist will also continue to refer and support participants and families as they navigate work life.

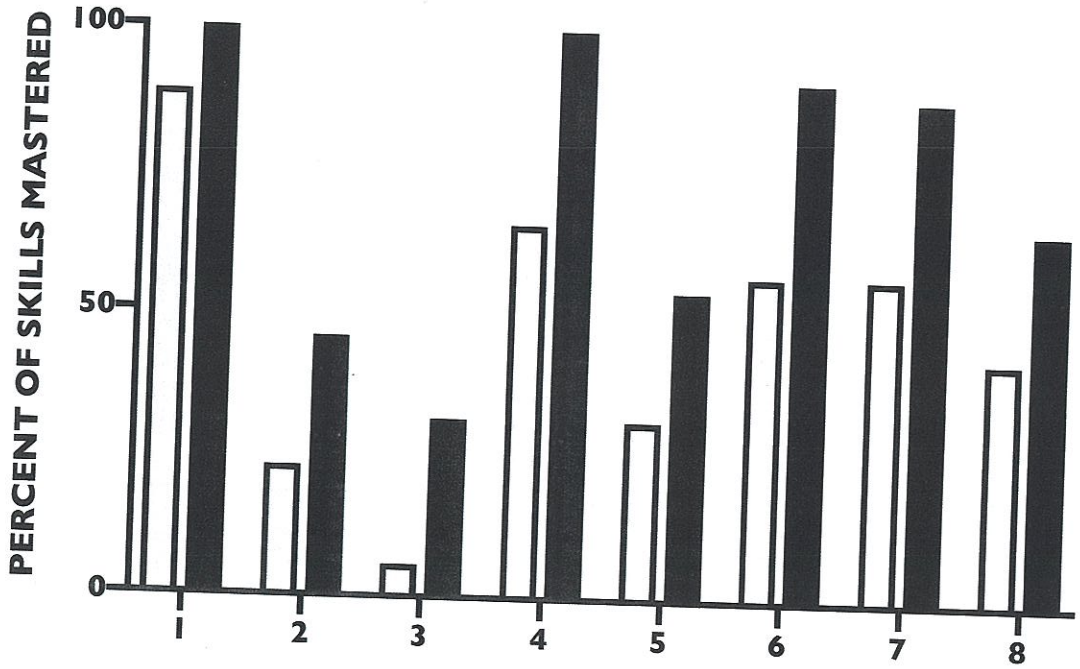
Family Partnership

Family partnership is a key component of the Turning Pointe philosophy. Parents' and families' involvement in the education process is critical to students' success. Parents are active participants in their child's education through meetings, student conferences, and ongoing collaboration. Students communicate their progress to their parents on a bi-weekly basis via email. Staff facilitate and assist with these emails as needed for each student. Staff communicates with students and families via email and newsletters regularly. Remaining connected is essential to maintain program consistency and work together towards student progress and accomplishments.

80

TURNING POINTE
AUTISM FOUNDATION

ACC 2020-2021
SKILL INCREASE FROM PRE-POST ASSESSMENT

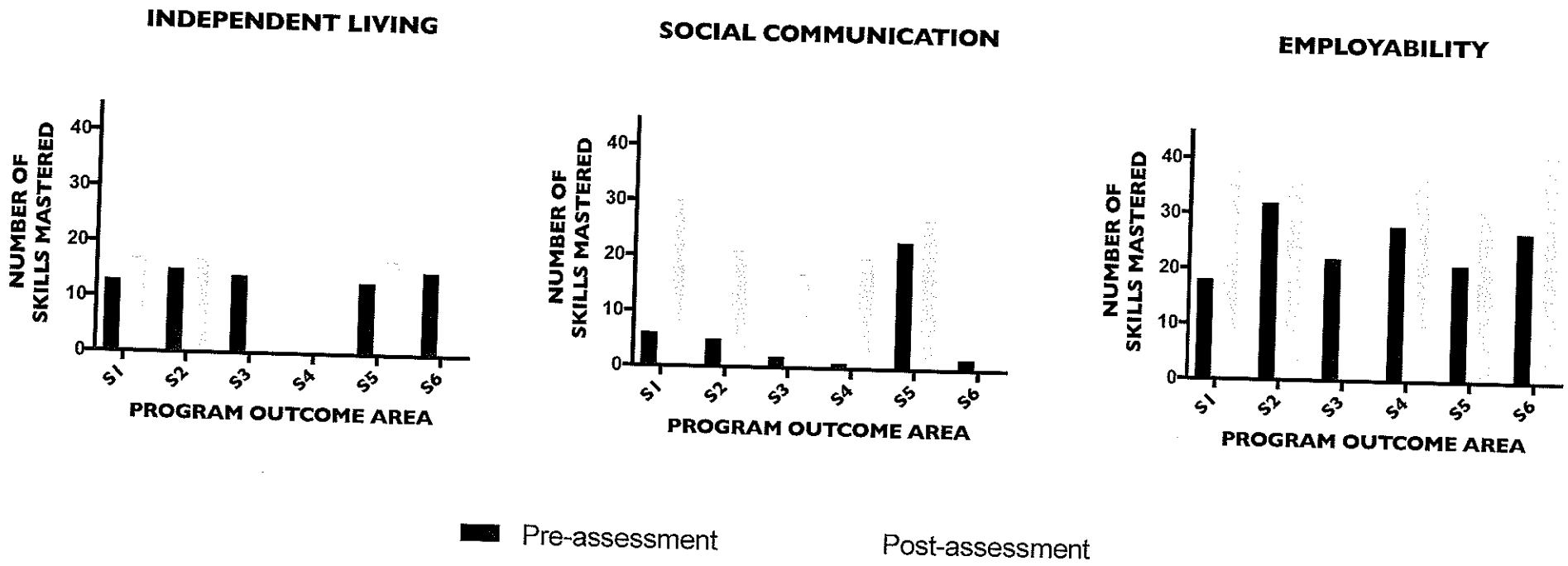


The figure above displays the skill improvement within the areas of independent living, social communication and employability skills from pre to post assessment for students attending the 2020-2021 ACC Class. Each gray bar represents the percentage of skills considered mastered for an individual student during the pre-assessment conducted prior to ACC instruction. Each black bar represents the percentage of mastered skills for an individual student during the post-assessment conducted after ACC instruction.

Average pre-assessment score = 46.4%
Average post-assessment score = 72.1%
Average percent improvement = 107%

It should be noted that through ACC programming seven of the eight students enrolled participated in formal on-site internships. To date, four students are employed, three continue on-site interships, one student is in the process of transitioning to an on-site internship.

CAREER DEVELOPMENT CAMP 2019
SKILL INCREASE FROM PRE-POST ASSESSMENT



The figure above displays the skill improvement within the areas of independent living, social communication and employability skills from pre to post assessment for students attending the 2019 Career Development Camp. Each black bar represents the number of mastered skills for an individual student during the pre-assessment conducted prior to Career Development Camp instruction. Each gray bar represents the number of mastered skills for an individual student during the post-assessment conducted after Career Development Camp instruction.

Independent Living: program wide improvement, m = 3 skill increase
Social Communication: program wide improvement, m = 15 skill increase
Employability Skills: program wide improvement, m = 11 skill increase

84

ETP Rubrics

Unit:	Skill:	4	3	2	1	Notes: *if no criteria met note students response
Unit 1- Self Advocacy & Communication Job Search & Job Application	AFLS JS 1- Identifies own strengths and weaknesses	States at least 3 personal strengths and 2 personal weaknesses and 3 work related strengths and weaknesses	States 1 personal strength and 1 personal weakness and 2 work related strengths and weaknesses	States 2 work related strengths and weaknesses	States 1 work related strength and weakness	
	AFLS JS 11- Searches for job openings *Adapt for computer- not paper job search*	Searches for employment from 3 or more computer or paper ads/ job search locations and identifies employment opportunities appropriate for learner's skills	Searches for employment from 1 computer and 1 paper ad/job search location and identifies employment opportunities appropriate for learner's skills	Searches for employment from 1 computer or paper want ads/ job search location	States name of computer job search location or finds want ads section in paper	
	AFLS JS 22- Fills out an application for employment	Neatly completes full application without assistance	Completes full application with verbal prompts	Completes personal information section without assistance but requires verbal prompts to provide other information	Requires verbal prompts to provide personal information	

Unit 2- Attitude & Enthusiasm Cover Letter	AFLS BS 3- Pays attention during training	Attends to instructor for 30 minutes when there is at least a 1:4 instructor/ trainee ratio	Attends to instructor for 15 minutes when there is at least a 1:3 instructor training ratio	Attends to instructor for 15 minutes when there is at least a 1:2 instructor training ratio	Attends to instructor for 15 minutes when there is at least a 1:1 instructor training ratio	
	AFLS JS 23- Prepares a cover letter *What about content.Adapt?*	Prepares cover letter independently	Provides all relevant information but requires verbal prompts to assist entering information into computer	Provides most information but requires someone else to enter information into a computer	Articulates the reasons why the job is sought	
Unit 3- Teamwork Resume	AFLS CR 13- Receives suggestions and corrective feedback	Remains calm when receiving suggestions and corrective feedback, evaluates the information, and demonstrates incorporation of that feedback in similar situations in the future	Remains calm and requires only verbal prompts to consider changes in actions	Remains calm when provided with corrective feedback and suggestions	When presented very carefully, remains calm when provided with corrective feedback and suggestions	
	AFLS JS 19- Prepares a resume *Adapt?*	Prepares and updates resume independently	Provides all relevant information but requires verbal prompts to assist entering information into a computer	Provides personal information and job history for someone else to enter into a computer	Provides personal information	

Unit 4- Networking/ Interview	See Mock Interview Rubric					
Unit 5- Problem Solving & Critical Thinking	AFLS BS 21- Solves problems to overcome barriers to task completion			Consistently identifies solutions and workarounds to overcome obstacles when faced with problems during tasks	Notifies supervisor when faced with obstacle during work, requires assistance from supervisor to identify solutions or workarounds to overcome that obstacle	
Onboarding & Co-Worker Relations	AFLS CR 14- Offers suggestions			Offers suggestions to others to possibly improve a situation in a tactful manner	When ways of presenting suggestions are discussed beforehand, offers suggestions to others to possibly improve a situation in a tactful manner	
Unit 6- Professionalism	AFLS CR 6- Uses appropriate topics of conversation for work environment	States at least 4 "safe" topics of conversation and at least 4 topics that should be avoided at work and maintains appropriate topics of conversation at work	States at least 4 "safe" topics of conversation and at least 2 topics that should be avoided at work	States at least 4 "safe" topics of conversation	States at least 2 safe topics of conversation at work	

Workplace Safety	AFLS WS 34- Handles items with care		Handles fragile, expensive, or important items in a safe manner	Requires occasional reminders to handle items in a safe manner	

Unit 3

Assessment for Mock Interview:

Skill:	4	3	2	1	Notes: *if no criteria met note students response
AFLS IN 8- Displays adequate hygiene for interview	[redacted]		Displays appropriate hygiene for interview	Displays appropriate hygiene for interview with verbal prompts as learner prepares for interview	
	Hair clean?		Yes	No	
	Hair brushed/combed/styled?		Yes	No	
	Clean teeth?		Yes	No	
	Fingernails clean and trimmed?		Yes	No	
	Freshly showered/clean, no foul odor?		Yes	No	
AFLS IN 9- Answers variety of questions during mock interview	Active listening, asks relevant questions, answers open ended questions	Independently answers specific questions, asks relevant questions with only verbal prompts	Active listening and answers specific questions	Answers specific questions	

AFLS IN 11- Dresses professionally	[redacted]	Describes professional dress for learner's gender and dresses professionally for job interview	Dresses professionally for job interview with verbal prompts or assistance from caregiver	
AFLS IN 12- Describes relevant experience		Describes past experiences to interviewer relevant for position sought in conversational manner	Describes past experiences only in response to direct questions from interviewer about specific experiences	
AFLS IN 13- Asks appropriate and relevant questions		Asks questions of interviewer relevant to gain position details	Ask questions when verbally prompted by caregiver or when using a predetermined list of questions	
AFLS IN 14- Answers interview questions		Answers open ended questions using multiple details relevant to experience	Answers close-ended questions	

ETP/AFLS IN 16- Pays attention during interview *Adapt for no caregiver*	Pays attention during a job interview for more than 30 minutes when caregiver is not present and demonstrates active listening behaviors	Pays attention during a job interview for 15 minutes when caregiver is not present and demonstrates active listening behaviors	Pays attention during job interview for more than 15 minutes when caregiver is present and providing only minimal and infrequent prompts	Pays attention during job interview for 10 minutes when caregiver is present and providing only minimal and infrequent prompts	
AFLS IN 10- Demonstrates "soft skills" during mock interview	[redacted]		Uses a variety of "soft skills" when answering questions and participating in mock interview so as to appear relaxed and confident	Appropriately greets and shakes hands with interviewer	
	Eye contact on greeting?		Yes	No	
	Good posture?		Yes	No	
	Thank you at the end of the interview?		Yes	No	
	Good manners?		Yes	No	
	Positive?		Yes	No	
	Smiled?		Yes	No	
	Handshake?		Yes	No	

AFLS IN 6- Prepares list of questions to ask employers

Did student come with a list of interview questions?	Yes	No

Daily Classroom Management:

Skill:	4	3	2	1	Notes: *if no criteria met no students response
AFLS BS 12- Demonstrates consistent attendance	[redacted]	[redacted]	Only misses work for illness at a rate consistent with coworkers	Misses work no more than twice a month	
AFLS BS 13- Demonstrates punctual arrival and departure	[redacted]	[redacted]	Consistently arrives early or on time for work and consistently stays for entire shift	Consistently arrives early or on time for work or consistently stays for entire shift	
AFLS BS 14- Notifies employer *(teacher)* when work *(or class)* will be missed or when learner is late	[redacted]	[redacted]	Consistently notifies employer in a timely manner every time work will be missed, when learner will be late, and resolves the issue that was causing the missed or late shifts (if possible)	Notifies employer prior to the start of the assigned shift when work will be missed	

93

ETP/AFLS BS 15- Remains calm at work *(school)*	[redacted]	Consistently reacts appropriately, calmly, or as is typical given situation	Reacts inappropriately or in a disruptive manner no more than once per week	
ETP/AFLS BS 16- Demonstrates non-disruptive behavior in while at work (*school*)	[redacted]	Never disrupts work environment	Requires occasional reminders to correct disruptive behavior while working	

TPAF Organization Chart

Required Vendor Ethics Disclosure Statement

Failure to complete and return this form may result in delay or cancellation of the County's Contractual Obligation.

Date: 4/6/2023

Bid/Contract/PO #:

Company Name: Turning Pointe Autism Foundation	Company Contact: Carrie Provenzale
Contact Phone: 630-615-6027	Contact Email: cprovenzale@turningpointeaf.org

The DuPage County Procurement Ordinance requires the following written disclosures prior to award:

1. Every contractor, union, or vendor that is seeking or has previously obtained a contract, change orders to one (1) or more contracts, or two (2) or more individual contracts with the county resulting in an aggregate amount at or in excess of $25,000, shall provide to Procurement Services Division a written disclosure of all political campaign contributions made by such contractor, union, or vendor within the current and previous calendar year to any incumbent county board member, county board chairman, or countywide elected official whose office the contract to be awarded will benefit. The contractor, union or vendor shall update such disclosure annually during the term of a multi-year contract and prior to any change order or renewal requiring approval by the county board. For purposes of this disclosure requirement, "contractor or vendor" includes owners, officers, managers, lobbyists, agents, consultants, bond counsel and underwriters counsel, subcontractors and corporate entities under the control of the contracting person, and political action committees to which the contracting person has made contributions.

[X] **NONE (check here) - If no contributions have been made**

Recipient	Donor	Description (e.g. cash, type of item, in-kind services, etc.)	Amount/Value	Date Made

2. All contractors and vendors who have obtained or are seeking contracts with the county shall disclose the names and contact information of their lobbyists, agents and representatives and all individuals who are or will be having contact with county officers or employees in relation to the contractor bid and shall update such disclosure with any changes that may occur.

[X] **NONE (check here) - If no contacts have been made**

Lobbyists, Agents and Representatives and all individuals who are or will be having contact with county officers or employees in relation to the contract or bid	Telephone	Email

A contractor or vendor that knowingly violates these disclosure requirements is subject to penalties which may include, but are not limited to, the immediate cancellation of the contract and possible disbarment from future county contracts.

Continuing disclosure is required, and I agree to update this disclosure form as follows:

- If information changes, within five (5) days of change, or prior to county action, whichever is sooner
- 30 days prior to the optional renewal of any contract
- Annual disclosure for multi-year contracts on the anniversary of said contract
- With any request for change order except those issued by the county for administrative adjustments

The full text for the county's ethics and procurement policies and ordinances are available at:
https://www.dupageco.org/CountyBoard/Policies/

I hereby acknowledge that I have received, have read, and understand these requirements.

Authorized Signature

Printed Name: Carrie Provenzale

Title: Executive Director

Date: 4/6/2023

Attach additional sheets if necessary. Sign each sheet and number each page. PAGE 1 OF 1 (total number of pages)

THE COUNTY OF DUPAGE
FINANCE - PROCUREMENT
YOUTH SERVICES 23-010-WIOA
BID TABULATION

		√	√
Criteria	**Available Points**	**Central States Ser, Jobs for Progress**	**Turning Pointe Autism Foundation**
Firm Qualifications	15	**16**	**11**
Key Qualifications	15	**23**	**15**
Project Understanding	50	**25**	**18**
Price	20	**5**	**20**
Total	100	**69**	**64**

Fee and Rate Proposal	$ 326,679.00	$ 89,000.00
Percentage of points	27%	100%
Points awarded (wtd against lowest price)	**5**	**20**

NOTES

RFP Posted on 12/14/2022 Bid Opened On 1/20/2023, 2:30 PM CST by	NE, DW
Invitations Sent	83
Total Requesting Documents	0
Total Bid Responses Received	2

421 N. COUNTY FARM ROAD
WHEATON, IL 60187
www.dupagecounty.gov

File #: JPS-P-0052-23 **Agenda Date:** 4/18/2023 **Agenda #:** 14.A.

AWARDING RESOLUTION ISSUED TO
TRINITY SERVICES GROUP, INC.
TO PROVIDE MEALS FOR INMATES AND OFFICERS
FOR THE SHERIFF'S OFFICE
(CONTRACT TOTAL AMOUNT $1,225,031)

WHEREAS, proposals have been taken and evaluated in accordance with County Board policy; and

WHEREAS, the Judicial and Public Safety Committee recommends County Board approval for the issuance of a contract to Trinity Services Group, Inc., to provide meals for the inmates and officers in the jail, for the period of June 1, 2023 through May 31, 2024, for the Sheriff's Office.

NOW, THEREFORE, BE IT RESOLVED, that said contract to provide meals for the inmates and officers in the jail, for the period of June 1, 2023 through May 31, 2024 for the Sheriff's Office, per RFP #23-026-SHF, be, and it is hereby approved for the issuance of a contract purchase order by the Procurement Division to Trinity Services Group, Inc., 1260 Andes Blvd., St. Louis, MO 63132, for a contract total amount of $1,225,031.

Enacted and approved this 25th day of April, 2023 at Wheaton, Illinois.

_____

DEBORAH A. CONROY, CHAIR
DU PAGE COUNTY BOARD

Attest: _____

JEAN KACZMAREK, COUNTY CLERK

Procurement Review Comprehensive Checklist
Procurement Services Division
This form must accompany all Purchase Order Requisitions

SECTION 1: DESCRIPTION

General Tracking		*Contract Terms*	
FILE ID#: 23-1503	RFP, BID, QUOTE OR RENEWAL #: 23-026-SHF	INITIAL TERM WITH RENEWALS: 1 YR + 3 X 1 YR TERM PERIODS	INITIAL TERM TOTAL COST: $1,225,031.00
COMMITTEE: JUDICIAL AND PUBLIC SAFETY	TARGET COMMITTEE DATE:	PROMPT FOR RENEWAL: 3 MONTHS	CONTRACT TOTAL COST WITH ALL RENEWALS: $4,900,124.00
	CURRENT TERM TOTAL COST: $1,225,031.00	MAX LENGTH WITH ALL RENEWALS: FOUR YEARS	CURRENT TERM PERIOD: INITIAL TERM
Vendor Information		*Department Information*	
VENDOR: Trinity Service Group	VENDOR #:	DEPT: Sheriff	DEPT CONTACT NAME: Commander John Putnam
VENDOR CONTACT: Jacque Woosley	VENDOR CONTACT PHONE: 636.399.4406	DEPT CONTACT PHONE #: 630-407-2050	DEPT CONTACT EMAIL: john.putnam@dupagesheriff.org
VENDOR CONTACT EMAIL: jacque.woosley@trinityservicesgroup.com	VENDOR WEBSITE: trinityservicesgroup.com	DEPT REQ #:	

Overview

DESCRIPTION Identify scope of work, item(s) being purchased, total cost and type of procurement (i.e., lowest bid, RFP, renewal, sole source, etc.).

This contract purchase order covers inmate and officer meals for a period of one year. This is the initial terms of food service provider agreement bid #23-026-SHF. This is a not to exceed contract. Pricing per meal is $1.79 with a canvassing amount population of 625 meals 3 times per day.

JUSTIFICATION Summarize why this procurement is necessary and what objectives will be accomplished

The Sheriff's Office requirement to provide meal service to detainees in custody at the DuPage County Correctional Center

SECTION 2: DECISION MEMO REQUIREMENTS

DECISION MEMO NOT REQUIRED	Select an item from the following dropdown menu to identify why a Decision Memo (Section 3) is not required.
DECISION MEMO REQUIRED RFP (REQUEST FOR PROPOSAL)	Select an item from the following dropdown menu to identify why a Decision Memo (Section 3) is required.

SECTION 3: DECISION MEMO

STRATEGIC IMPACT	Select an item from the following dropdown menu of County's strategic priorities that this action will most impact. QUALITY OF LIFE
SOURCE SELECTION	Describe method used to select source. RFP process
RECOMMENDATION AND TWO ALTERNATIVES	Describe staff recommendation and provide justification. Identify at least 2 other options to accomplish this request, including status quo, (i.e., take no action). 1) Approve contract as is 2) Re-bid

SECTION 4: SOLE SOURCE MEMO/JUSTIFICATION	
JUSTIFICATION	Select an item from the following dropdown menu to justify why this is a sole source procurement.
NECESSITY AND UNIQUE FEATURES	Describe the product or services that are not available from other vendors. Explain necessary and unique features or services. Attach letters from manufacturer, letters from distributor, warranties, licenses, or patents as needed. Be specific.
MARKET TESTING	List and describe the last time the market has been tested on the applicability of the sole source. If it has not been tested over the last 12 months, explain why not.
AVAILABILITY	Describe steps taken to verify that these features are not available elsewhere. Included a detailed list of all products or services by brand/manufacturer examined and include names, phone numbers, and emails of people contacted.

SECTION 5: Purchase Requisition Information			
Send Purchase Order To:		*Send Invoices To:*	
Vendor: Trinity Services Group	Vendor#:	Dept: Sheriff	Division: Budget Support
Attn: Jacque Woosley	Email: jacque.woosley@trinityservicesgroup.com	Attn: Colleen Zbilski	Email: colleen.zbilski@dupagesheriff.org
Address: 1260 Andes Blvd	City: St Louis	Address: 501 N County Farm RD	City: Wheaton
State: MO	Zip: 63132	State: IL	Zip: 60187
Phone: 636.399.4406	Fax:	Phone: 630.407.2212	Fax:
Send Payments To:		*Ship to:*	
Vendor: Trinity Services Group, Inc.	Vendor#:	Dept: Sheriff	Division: Corrections
Attn:	Email:	Attn: Commander John Putnam	Email: john.putnam@dupagesheriff.org
Address: 62836 Collection Center Drive	City: Chicago	Address: 501 N County Farm Rd	City: Wheaton
State: IL	Zip: 60693	State: IL	Zip: 60187
Phone: 636.399.4406	Fax:	Phone: 630.407.2050	Fax:
Shipping		Contract Dates	
Payment Terms: PER 50 ILCS 505/1	FOB: Destination	Contract Start Date (PO25): Jun 1, 2023	Contract End Date (PO25): May 31, 2024
Contract Administrator (PO25):			

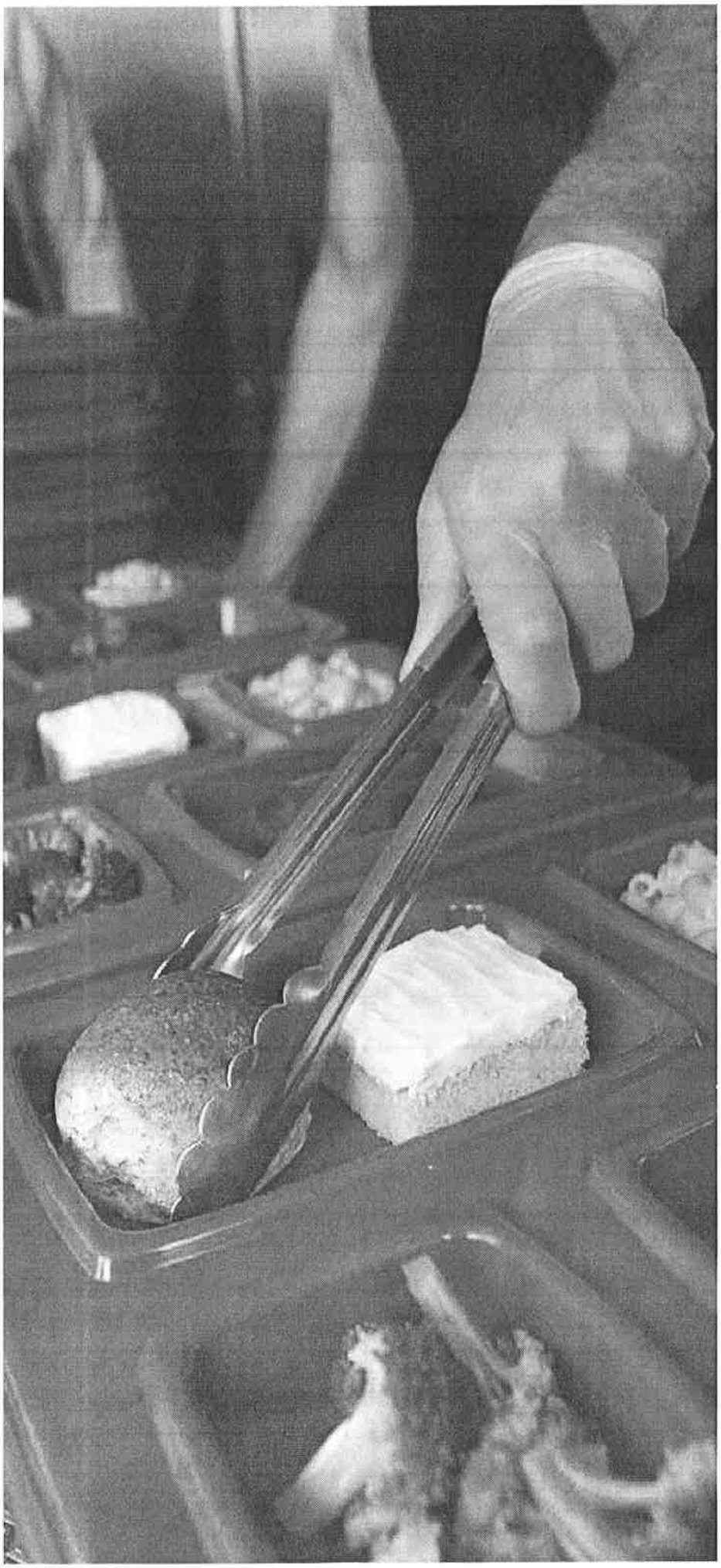
Purchase Requisition Line Details

LN	Qty	UOM	Item Detail (Product #)	Description	FY	Company	AU	Acct Code	Sub-Accts/ Activity Code	Unit Price	Extension
1	1	EA		Food service for jail from 06/01/23 until 11/30/23	FY23	1000	4410	52210		612,515.50	612,515.50
2	1	EA		Food service for jail from 12/01/23 until 05/31/24	FY24	1000	4410	52210		612,515.50	612,515.50

FY is required, assure the correct FY is selected. Requisition Total $ 1,225,031.00

Comments	
HEADER COMMENTS	Provide comments for P020 and P025.
SPECIAL INSTRUCTIONS	Provide comments for Buyer or Approver (not for P020 and P025). Comments will not appear on PO.
INTERNAL NOTES	Provide comments for department internal use (not for P020 and P025). Comments will not appear on PO.
APPROVALS	Department Head signature approval for procurements under $15,000. Procurement Officer Approval for ETSB.

The following documents have been attached: ☑ W-9 ☑ Vendor Ethics Disclosure Statement



TRINITY
SERVICES GROUP

Technical Proposal

Food Service for DuPage County Jail

23-026_SHF

March 29, 2023

Liability Insurance

Included in this proposal, is a sample Certificate of Insurance (COI) that identifies the types of insurance coverages typically maintained by Trinity Services Group, Inc. The statements below help to clarify this comprehensive program but are not definitive. In most cases, our insurance program can be modified to meet your needs, upon request.

- Upon contract award, you can be added as an Additional Insured with respect to General Liability if required by written contract.
- Notice of cancellation of any insurance policies required herein shall be subject to ACORD 25 Certificate of Liability standards, and will be delivered, as applicable, in accordance with policy provisions.
- Copies of Trinity's actual insurance policies cannot be distributed outside of the company. Therefore, certificates evidencing all required policies will be provided upon execution of an agreement and upon request thereafter.
- Professional Liability is part of Trinity's comprehensive insurance program.



March 27, 2023

TRINITY SERVICES GROUP

Commander John Putnam
Corrections Administration/Training
The County of DuPage
421 North County Farm Road
Wheaton, IL 60187

Dear Commander Putnam:

Trinity Services Group, Inc. is proud to submit our proposal to continue the professional management of the DuPage County Jail inmate food service program. Trinity has provided quality food service for the corrections industry for over 40 years.

Our commitment is to deliver a quality food service program, including good food, properly trained staff, fiscal responsibility, and efficient response while maintaining safety and security. Trinity's programs are built upon a solid foundation of operating systems, controls and strong local management, and comply with the American Correctional Association Standards for Food Service. Trinity's qualified teams are part of our plan to attain our mutual security goals with no inmate disruptions.

Trinity has received Addendum #1.

We welcome any questions you may have, and we look forward to our presentation so that we can elaborate on our proposal and capabilities for providing services to the DuPage County Jail. Please feel free to contact our representative, Jacque Woosley, at jacque.woosley@trinityservicesgroup.com or 636-399-4406.

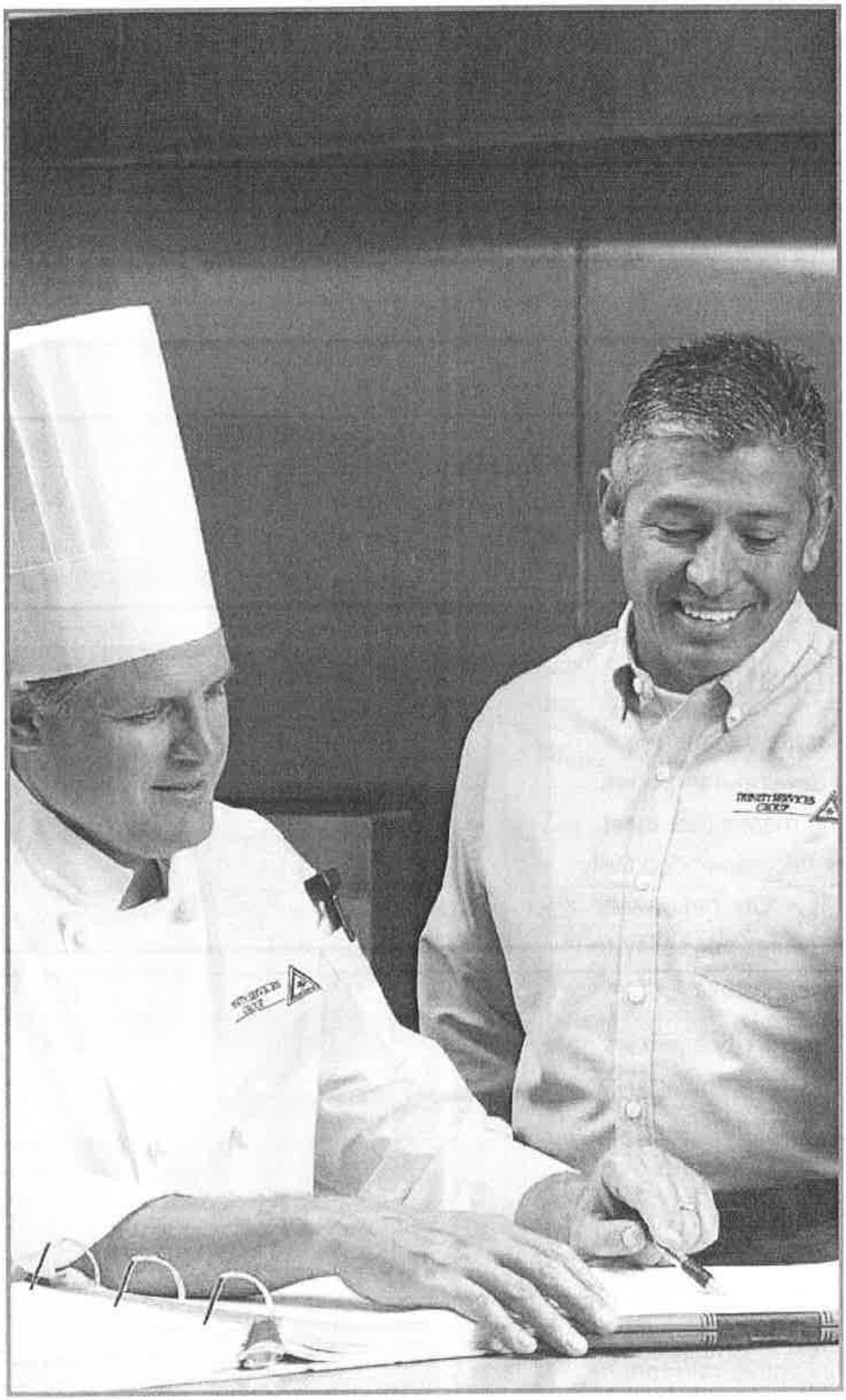
I am authorized to commit Trinity Services Group, Inc. to this proposal.

Sincerely,

Signature on File

Jim Perry
Senior Vice President, Sales
Trinity Services Group, Inc.

Firm Qualifications



Firm Qualifications

TRINITY
SERVICES GROUP

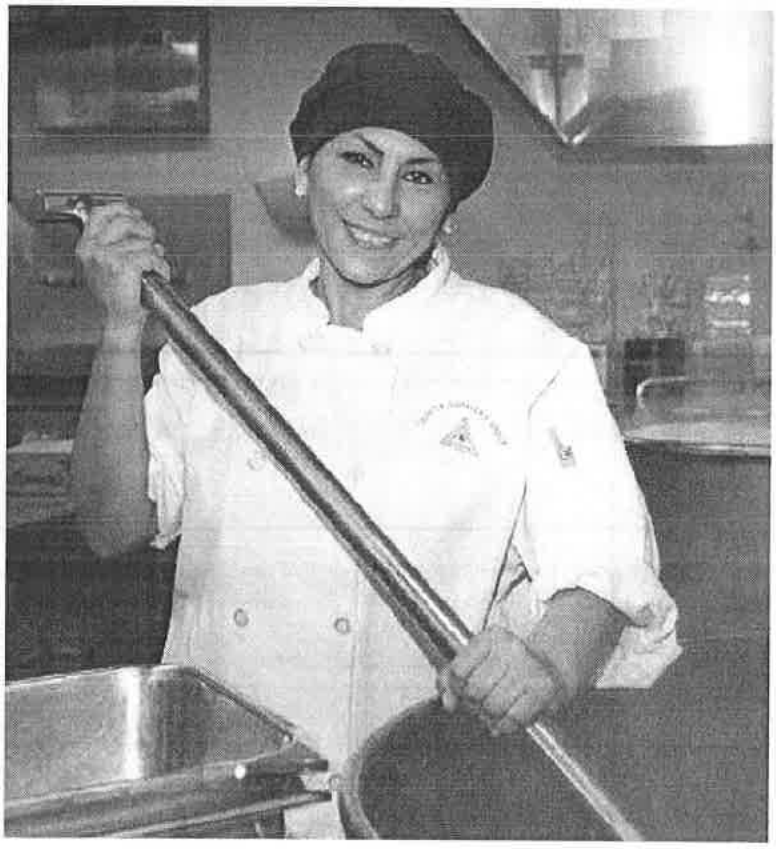
Trinity Services Group, Inc., was formed in 1990 to provide food services in correctional settings for inmates and correctional staff. Originally focused in the Southeast, Trinity Services grew quickly and by 2000 was the largest provider of inmate food services in the region.

Over the years, mergers and acquisitions have taken place, including acquiring 100% ownership of Keefe Group and Courtesy Products to form a new entity, TKC Holdings, Inc., This combination of resources resulted in a nationwide company focused solely on serving the corrections industry and affords us more than 40 years of corrections experience.

a. General Qualifications

Trinity's experience with facilities across the nation has enabled us to develop a thorough understanding of providing menus that meet the national standards for Recommended Daily Allowances and Special Diets. Our nationwide purchasing network also ensures our ability to deliver cost efficiencies to our clients.

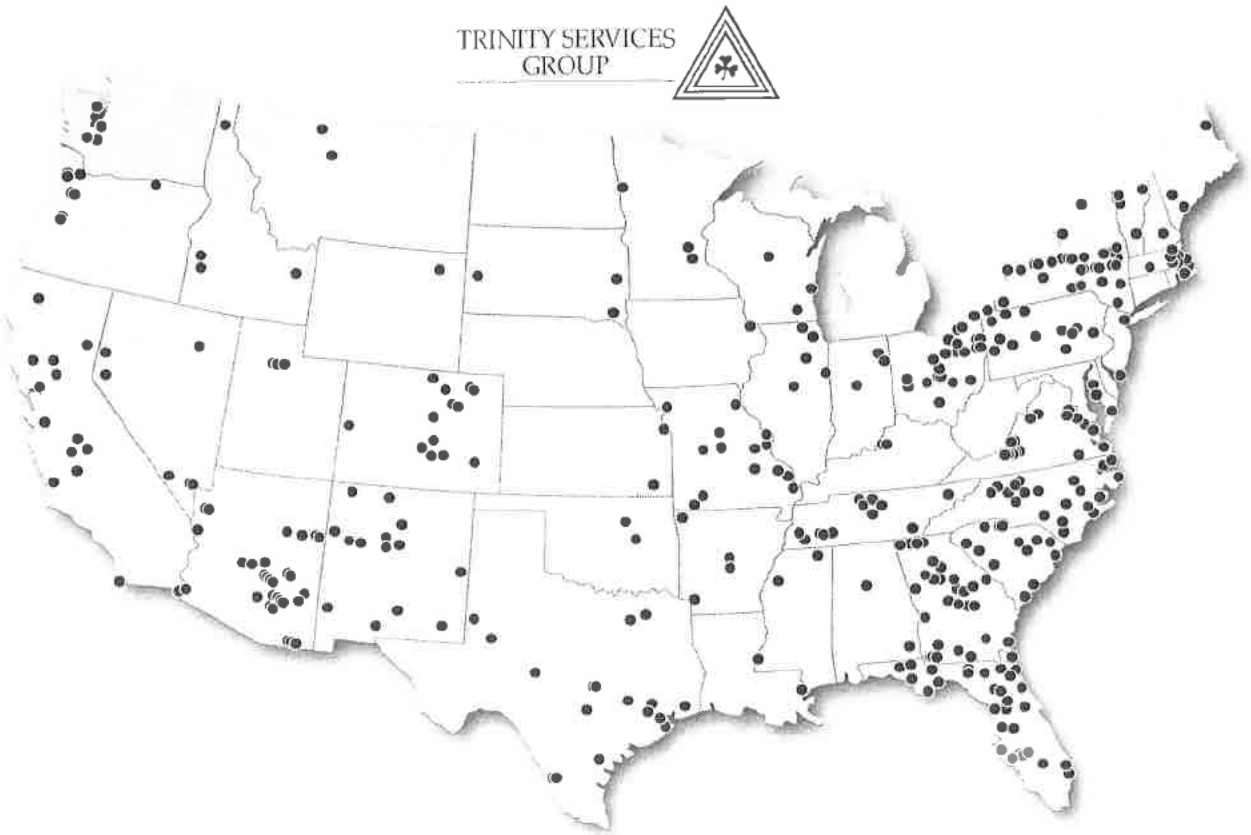
Our clients include county and city agencies, statewide Departments of Correction, partnerships with private corrections providers, rehabilitation sites for alcohol treatment, Meals on Wheels, and Senior Nutritional programs. Serving these various types of facilities allows us to expand our service knowledge, enhance problem-solving expertise, and develop innovative solutions.



About Trinity

- MORE THAN 2400 TEAM MEMBERS, 7,500+ SUPERVISED INMATE WORKERS
- MORE THAN 340 LOCATIONS
- SERVING 190,000+ INMATES IN 40 STATES
- SERVING OVER 200 MILLION MEALS A YEAR
- PARTNERSHIPS WITH LARGE CORRECTIONAL FACILITIES INCLUDING ARIZONA DEPARTMENT OF CORRECTIONS, REHABILITATION AND REENTRY, CORECIVIC, MANAGEMENT AND TRAINING CORPORATION AND VERMONT DEPARTMENT OF CORRECTIONS
- MEMBER OF AMERICAN CORRECTIONAL ASSOCIATION (ACA), AMERICAN JAIL ASSOCIATION (AJA), NATIONAL ASSOCIATION OF DEPUTY WARDENS, NATIONAL SHERIFF'S ASSOCIATION

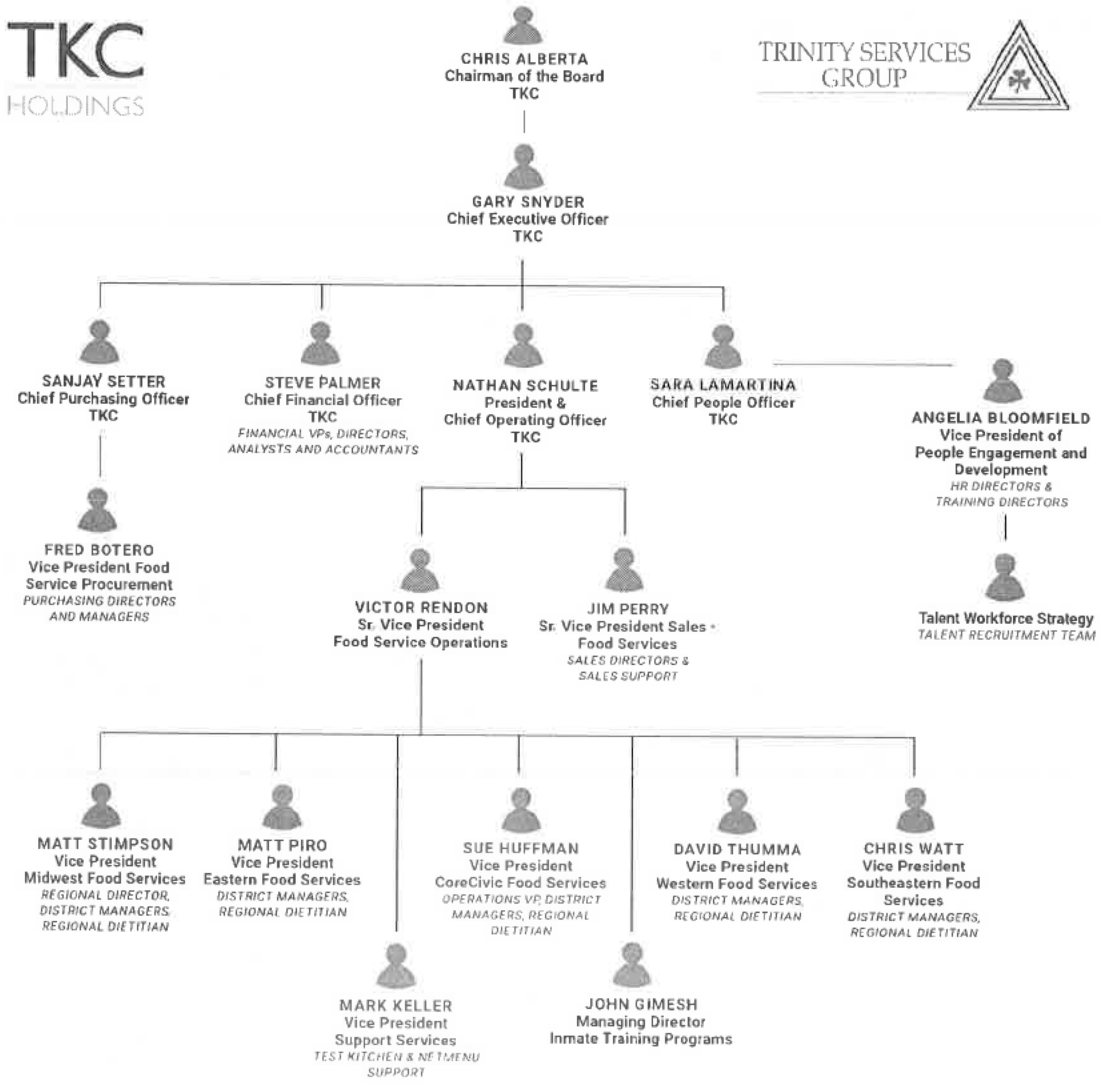
Trinity Food Service Locations



b. Depth and Breadth of Experience

Trinity believes the key to success in our industry is management strength at the local and account level. A strong support network is essential, and that is where the corporate staff provides the foundation for success. Our field management and clients are encouraged to call on corporate departments and personnel to solve problems and provide direction. Our corporate teams are actively involved in our field organization's day-to-day operations to ensure quality service and financial performance.

CORPORATE ORGANIZATION SUPPORTING DUPAGE COUNTY



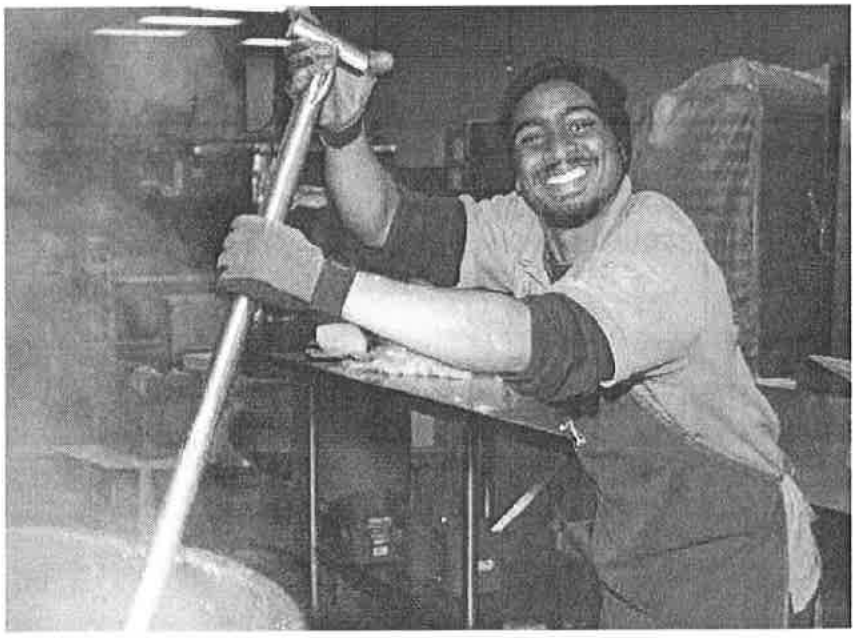
Support Services Plan

People have always made Trinity Services Group successful. We dedicate ourselves to people – ours, yours, and your population. Our success hinges on great people, our passion for excellent service, and our performance standards that deliver great results. Together, these elements help create and sustain leadership for our company and our clients.

The expertise, understanding, and dedication of our staff enables us to anticipate and exceed our clients' needs. To retain good people, we have created incentives that include bonus programs, educational assistance, special event recognition, and awards for jobs well done.

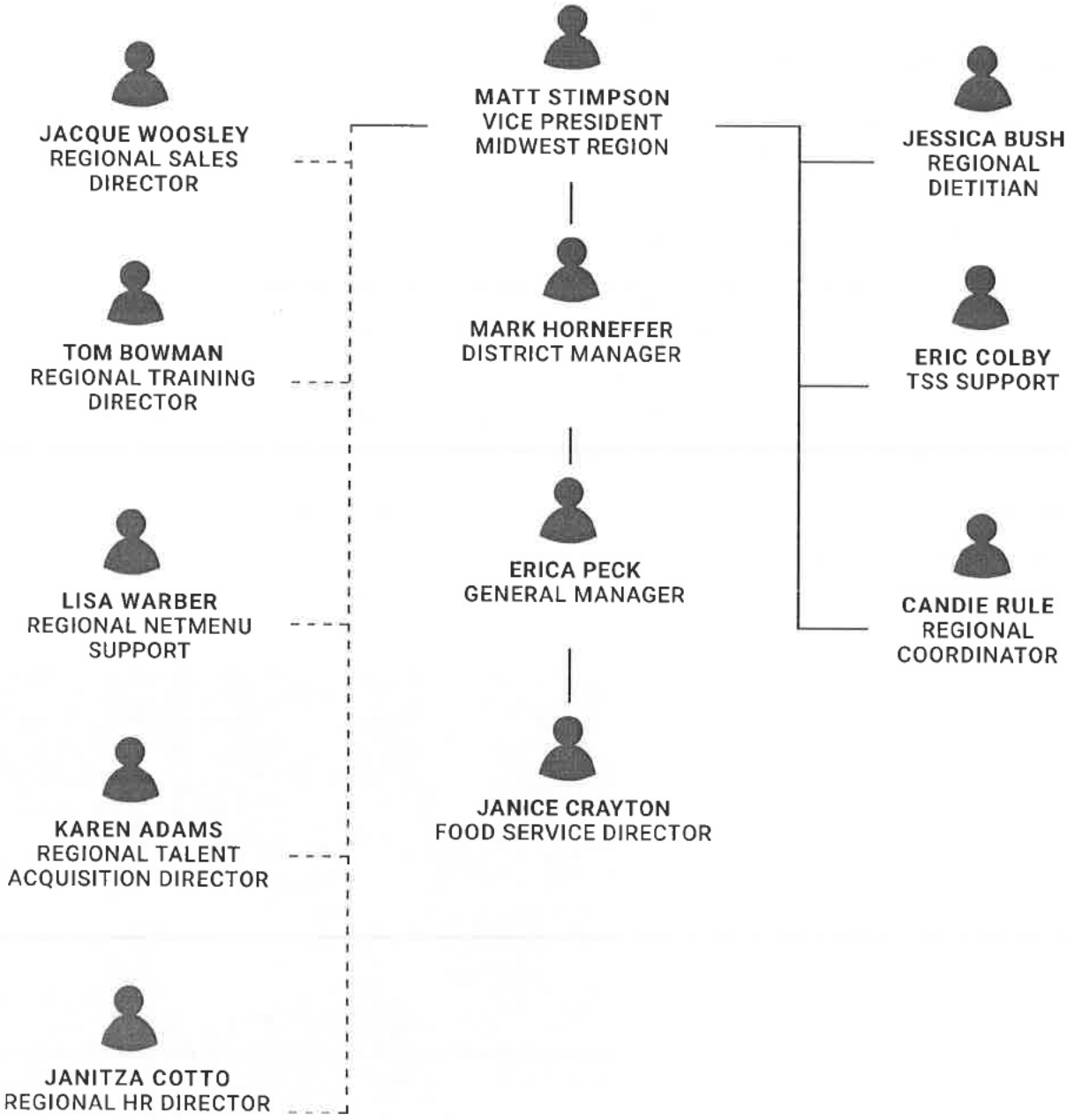
Trinity offers our staff medical, dental, vision, short and long term disability, and additional benefits. As such, we expect them to be responsible, productive, and security and safety conscious. Staff wear company branded uniforms and are trained onsite by experienced personnel. Our employee handbook covers every aspect of employment with Trinity.

All Trinity candidates must pass a criminal background check and drug screen. Each facility has the option to review and approve candidates and perform their own background check before we offer a candidate employment.



Operations Support Personnel

Trinity is proud of our key staff who are involved with the DuPage County Jail project. Our team has a significant number of years of experience in Corrections Food Service!



Key Personnel

Matt Stimpson
REGIONAL VICE PRESIDENT

Current Position with Trinity

Provides leadership and direction for all business aspects in the Midwest Region of Operations including account operations, growth, and retention, staff development and training, and financial growth and accountability.

Summary of Previous Experience

Matt is a highly motivated, energetic, and engaging leader with 15+ years of experience providing impeccable management in the healthcare and corrections field. Practiced in providing strategic and business planning to meet organizational objectives and goals. Devoted to meeting quality standards and providing optimum customer service.

Most recently Matt served as the Regional Vice President responsible for food service operations in the Michigan DOC acting as the contractual liaison in all facet of the relationship.

Matt lives in Waterford, MI.



PROFESSIONAL BACKGROUND

TRINITY SERVICES GROUP
Regional Vice President - Southeast
2016 - present

SODEXO
Vice President of Operations
Eastern Region
2014 - 2016

District Manager
2012 - 2013

General Manager
2006 - 2012

ST. JOHN MACOMB HOSPITAL
Retail Manager
2005 - 2006

CRITTENDON HOSPITAL
Retail Manager
2003 - 2005

EDUCATION

Ferris State University
Bachelor of Science
Hospitality Management

Janice Crayton
FOOD SERVICE DIRECTOR

Current Position with Trinity

Janice plans, directs and coordinates the activities associated with running a single site, stand-alone food service operation. She oversees the operational and financial responsibilities for the kitchen and supervises an a team of Food Service Workers who are involved with the preparation, serving and clean-up of food at DuPage County.

Summary of Previous Experience

Janice has been working in the food service industry since 2010. In addition to ServSafe certifications, she is a Registered Dietitian and has an HACCP certification. Has was awarded the Job Corps' Top Chef Award for First Place Side-Dish Preparation Certificate.

Janice has managed daily food service operations, interviewed, recruited and trained staff. She has experience overseeing a budget, purchase orders, preparation, quality and presentation.



PROFESSIONAL BACKGROUND

TRINITY SERVICES GROUP
Food Service Director
2023 - Present

OUR LADY OF ANGELS
Certified Dietary Manager
2022 - 2023

NEXUS-INDIAN OAKS ACADEMY
Food Service Supervisor
2020 - 2022

HARRAHS CASINO AND HOTEL
Stewarding Supervisor
2019 - 2020

JOLIET JOB CORPS CENTER
Food Services Manager
2010 - 2019

CERTIFICATIONS

ServSafe Food Protection Manager

Food Handler Certification

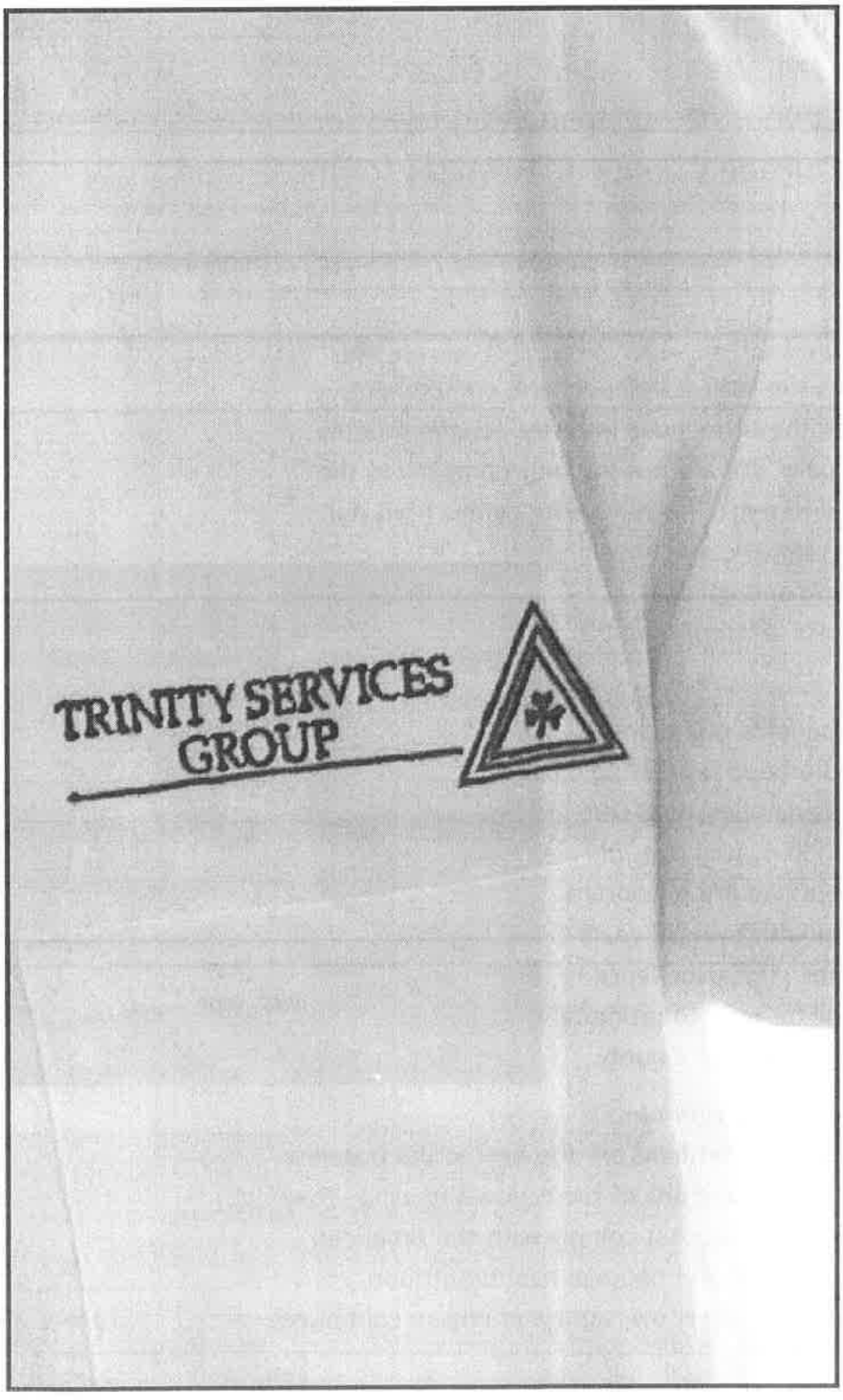
EDUCATION

Certification in Dietary Management

Parkland College, IL


ServSafe
Certified ServSafe® Instructor &
Registered ServSafe® Examination Proctor
JANICE CRAYTON
has successfully completed the following requirements for becoming a
Certified ServSafe® Instructor and Registered ServSafe® Examination Proctor:
Sig
Signature on File
1/5/2022
DATE OF APPROVAL
1/5/2025
DATE OF EXPIRATION
ServSafe
ServSafe®
CERTIFICATION
JANICE CRAYTON
Signature on File
ServSafe
ServSafe Allergens℠
Certificate of Completion
JANICE CRAYTON
Provided by the National Restaurant Association
Signature on File

Project Understanding

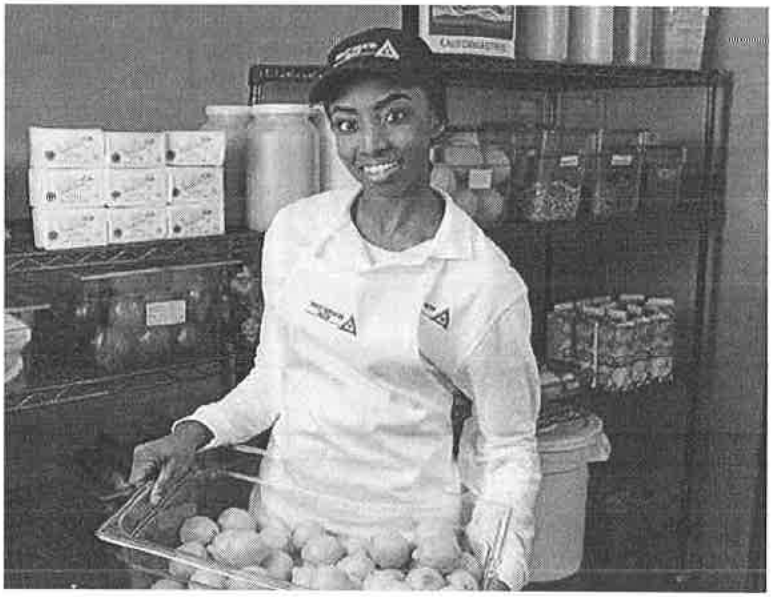


Executive Summary

We are very excited about the opportunity to continue providing high-quality, cost-effective food services at DuPage County Jail. We are experienced and well-qualified to meet your needs, managing food service operations like DuPage County in 40 states for more than 35 years.

Introduction

Trinity Services Group is the largest independent, comprehensive food service provider in the corrections industry, serving roughly 300 million meals annually. We are not the only company in the business, but we ARE different! This difference comes from our focus our primary mission is correctional food service. Not schools and colleges, sporting venues, business cafeterias, and other venues.



Our corrections focus benefits our clients, with practices centered around promoting safety, security, and orderly operations. We train our employees in PREA, tool control, and inmate management; we are supported by a management team with over 30 years of corrections experience! This experience is second to none and will be used to promote a positive environment at DuPage County.

Our exceptional service begins with our Registered Dietitians. Trinity's dietitians are the best in the business and are well-versed in the regulations of correctional feeding. They develop menus and diet manuals that comply with the American Correctional Association (ACA) and national health/nutrition standards. They also provide expert oversight and ensure continued compliance with regular audits.

We formulate our operation plan with a complete understanding of food service's critical role in the overall correctional environment. Well-fed inmates are generally happier and more content, generating fewer complaints, grievances, and incidents. That said, we promise to work collaboratively with correction staff to positively contribute to your goal of running safe, secure, and orderly facilities.

In addition to being corrections-oriented, Trinity prides itself on being customizable. We realize that every correctional institution is unique and has specific needs. We are not cookie-cutter and are committed to tailoring our operational plan to meet those needs. This commitment has resulted in high customer service satisfaction. We are very proud of this achievement!

Trinity excels in all areas outlined in our proposal and can deliver on what we promise. We have extensive knowledge of correctional food service regulations and pledge that our food service operations will meet or exceed all requirements. Our promise includes operating humanely with respect shown to all inmates and staff at all times!



Trinity is known for its **excellent customer service,** including:

- Open communication
- Willingness to address the needs of our clients
- Integrity on all levels of business
- Financial stability
- Robust Quality Assurance Program

We Understand YOUR Needs!

Trinity's approach to doing business is simple yet highly principled: be innovative and exceed our customers' every expectation. We will treat DuPage County like you are our ONLY customer. This "One Customer" approach engages the resources, processes, and systems of a national company applied with our singular focus on DuPage County.

From this humble philosophy emerged our mission to "Satisfy Customers with Integrity and Innovation." It's at the heart of our key goals, which we aim to achieve day in and day out:

- Always operate in an honest, ethical business manner
- Deliver outstanding customer service
- Encourage and foster our employees' development and success

We are proud that DuPage County chose to partner with Trinity Services Group in June 2019. We count ourselves fortunate to have been your partner over these past four years and look forward to the prospect of many more. If awarded a new contract, we will continue to build our partnership with DuPage County to provide further program enhancements and innovative custom solutions for your operation.

Here is our plan!

Trinity will continue to ensure that our staff is committed to providing high-quality food service and the appropriate training and direct supervision of the inmate workers for the DuPage County Jail. Our plan is carefully developed based on what we know is important to you.

Our offer addresses the following items:

- **Staff wages that will support strong recruitment and retention.** Trinity has conducted a wage analysis of the Wheaton, IL, area. Our pricing includes higher wages to reflect current trends and a staff structure of **1 manager and three full-time supervisors**. We know that failing to account for proper wages will only result in a high vacancy rate, leading to operational problems that negatively affect the kitchen operation and your security efforts. We respectfully encourage the county to consider each vendor's proposed wages in the overall evaluation of the cost per meal of service. Low wages will result in a lower price per meal but will directly impact the vendor's ability to find and retain staffing.
- Trinity's Operational support team provides oversight from a management team with corrections experience. We aim to develop the onsite team and **promote leadership career opportunities** in the food service industry.
  - Janice Crayton will remain as **Food Service Director** for DuPage County Jail.
  - Erica Peck was recently promoted to **Illinois General Manager** from Food Service Director at Tazewell County Jail. She will support the onsite team and operations at DuPage County Jail

- Trinity Services Group will continue to provide your administration and medical support staff with a dedicated Registered Dietitian. Trinity's Registered Dietitian will be on call and address any immediate needs for new diets.
- Inmate workers will participate in our new innovative vocational, leadership, and managerial training program, ASCEND, designed to prepare participants for post-incarceration employment and ultimately reduce recidivism.

Food Service Operations

We have many satisfied customers with food service operations like DuPage County in scope and population.

Some of our valued Midwest Partnerships Include:

- McHenry County, IL (services beginning on 1/7/2023)
- Tazewell County, IL
- Cheatham County, TN
- Montgomery County, TN
- Jackson County, MO
- Cass County, MO (services beginning on 1/1/2023)
- Jefferson County, MO
- Franklin County, MO
- Stone County, MO
- Cape Girardeau County, MO
- Marion County, MO
- Boone County, MO
- Andrew County, MO
- Dent County, MO
- Scott County, MO
- Sherburne County, MN
- Ozaukee County, WI

And there are many more nationwide!

Key Personnel

Janice Crayton is your current Food Service Director and is responsible for the food service operations' supervision, training, and management. She will continue to ensure all team members are trained and capable of performing their jobs safely and competently.

Erica Peck is the Illinois General Manager, and is based in Springfield, IL. Her sole responsibility is to support accounts in the State of Illinois. She will be your first line of communication for all operational needs and can step in to run the operation in an emergency.

Mark Horneffer is the District Manager. He is responsible for the supervisory oversight of our Midwest

accounts. He has over 24 years of experience providing impeccable facilities management and food service management within county jails and state department of corrections facilities.

Jessica Bush is Trinity's Registered Dietitian for Illinois. She provides oversight to ensure strict conformity with all dietary requirements.

Matt Stimpson is the Vice President with responsibility for the Midwest. He works proactively with his team to provide the support and tools necessary to perform the tasks at hand.

Jacque Woosley is the District Sales Manager. She has 13 years of experience in correctional contract management and is dedicated to ensuring the highest level of integrity in creating a long-term partnership.

The experience of these key people, combined with the tremendous overall resources Trinity possesses, will be instrumental in this project's success.

Budget-Friendly Operations

Trinity understands administrators' challenges as you strive to make sound budgetary decisions while upholding security, maintaining food service quality, and meeting correctional nutritional and health standards.

Trinity Take-Out (TTO) allows inmates to purchase specialty food items (including several healthy options) on days designated by you. TTO.

- Receives excellent reviews from the inmate population for variety, taste, and price
- Can be expanded to allow your staff the opportunity to purchase
- Generates commissions for your inmate welfare fund!

ASCEND™ Vocational Program

ASCEND™ is our new innovative vocational, leadership, and managerial training program designed to prepare participants for post-incarceration employment and ultimately reduce recidivism. Our universal approach provides end-to-end vocational and education training and ongoing practical support when rejoining society to obtain gainful employment from entry-level to management opportunities.

Dedicated People with a Passion for Success!

Our team's years in the business and correctional food service experience are second to none. This experience gives us a tremendous advantage in knowing the best implementation options to serve your specific needs and optimize cost efficiency. You can rest assured we will put our knowledge to good use at DuPage County.

We have thoroughly researched this project and have prepared a detailed competitive response. We also completely understand the Scope of Services and agree to comply with these minimum requirements, but our goal is to EXCEED your expectations.

We believe that your staff and the inmate population deserve quality at affordable prices. We are confident that you agree and look forward to an open forum to explain our innovative approach, answer your questions, and refine our program to provide you with the optimum balance of quality, service, and affordability. Please allow us to prove why Trinity is the best option to continue managing your correctional food service program.

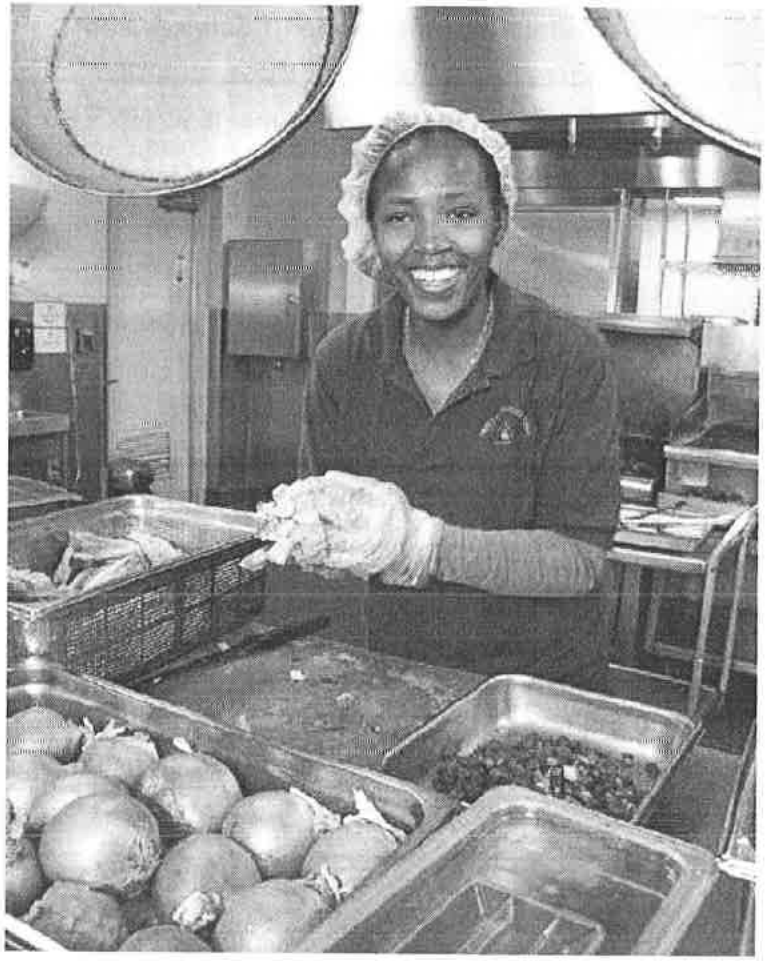


Operation Plan

Trinity's considerable experience with correctional food service has allowed us to refine our operating procedures to efficiently and cost-effectively provide a quality food service program.

Operational Overview

Our registered dietitians develop our menus and meal plans to meet the specified dietary requirements of your facility. Our procurement team ensures we have the best food and supplies needed to produce all your facility's required meals. Our management and kitchen staff are qualified and trained in the duties of meal preparations and distribution. ***We are confident that we can establish an ideal meal program that works within your guidelines.***



We have provided several critical components of our Food Service operations for your review on the following pages:

- Standards
- Menu Development
- Quality Assurance
- Staffing
- Meal Ordering & Delivery
- Inmate Labor
- Staff Meals
- Catering & Special Events
- Billing Procedures
- Communication & Problem Resolution
- Crisis Management Services
- Transition Planning

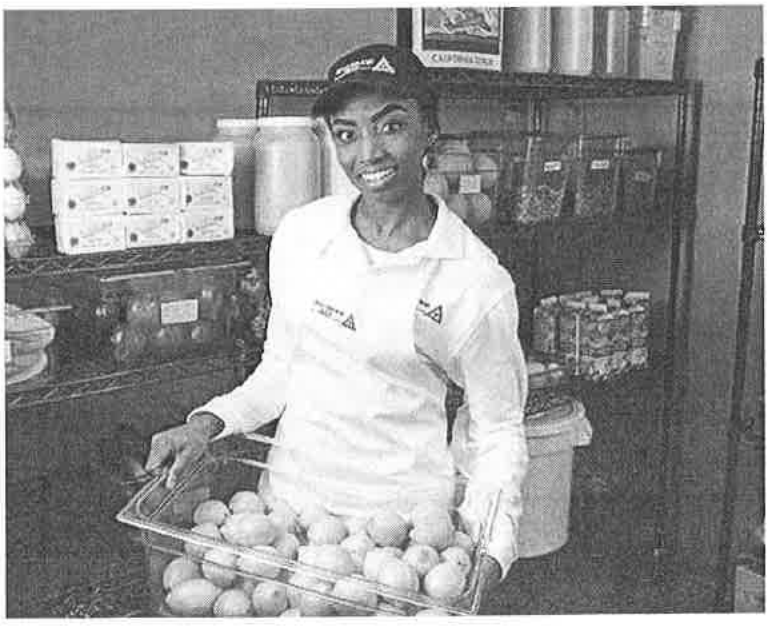
Local, State and Federal Standards

Facility: Our Staff will use the procedures you have established as a benchmark for your operation. We will offer suggestions for improvements in cases where our process may amend your food service operation's security and quality.

ACA: Our Standard Operating Procedures meet ACA Standards at a minimum.

NCCHC: Our menus satisfy adult dietary guidelines for adults and nutritionally approved for incarcerated adults.

HACCP: We train Trinity staff to understand the specific hazards of food handling and the preventive measures necessary to ensure food safety.



Menu Development

Cycle Menus: Menus are included in our proposal, developed to meet your requested daily nutritional goals and applicable standards.

Special Diets: Menus will follow the regular menus as closely as possible with the modifications necessary to meet the specific restriction.

Dietitians: Our Registered Dietitians design and develop our menus to provide tasty, appetizing, wholesome quality food. They will regularly review the implemented menus and provide special diet menus and substitution guidelines as needed.

Flexibility and Variety: We will consult with your facility for approval on any menu substitutions and requests for menu changes that could be advantageous for the operation.

Holiday Meals: We will serve Holiday/ Spirit Lifter meals on your predefined days.

Product Specifications: We will meet or exceed your required product standards. Our product lines are in use and successful every day, in hundreds of operations across the country.

Production System: NetMenu® by Cbord is our web-based, back-of-the-house food service management tool. It enables our Staff to update standards and share common recipes and menus instantly, across all of our operations and access nutritional information, manage inventory and purchasing, and generate production reports.

Purchasing Programs: Our pre-established network of approved suppliers follows and meets HACCP guidelines and is thoroughly familiar with the quality of corrections-specific products used in our daily operations and the frequencies of deliveries and quantities needed.

Quality Assurance

We will prepare and serve food that meets or exceeds the terms of this proposed agreement, as well as ACA food service industry standards. Factors include:

- **Food Safety** – portion control, temperature control, and recipe adherence and conversion
- **Food Production System** – proper meal count forecasting, preparation, and product pull schedules
- **Security Procedures** – procedures for chemicals, sharps, refrigeration, keys, and utensils
- **Sanitation** – routine cleaning schedules and regular inspections to correct any deficiencies
- **Safety in the Workplace** – open and close checklists, regular safety training meetings, and award incentives for safety champions
- **Regulating Agency Compliance** – inspection preparation programs and procedures
- **Inventory** – product accountability, proper product labeling, storage, and stock rotation

We also have a full complement of policy and procedure manuals for use in our kitchen operations.

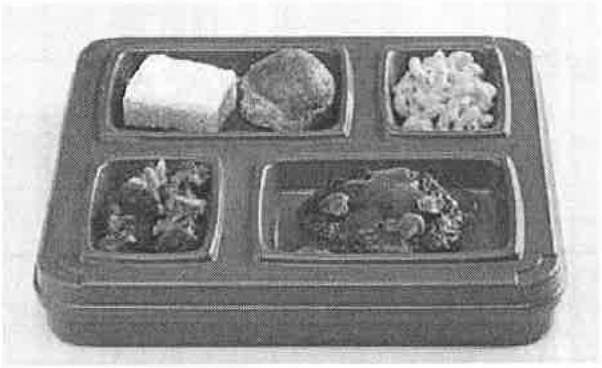


Staffing

We will provide staffing necessary to maintain an efficient, safe, and secure operation. Trinity staff will supervise the inmate workers and ensure we meet food safety parameters and kitchen sanitation standards. Our wage rates and benefit programs are designed to attract and maintain a quality workforce. Key components include:

- District Manager Support
- Detailed Job Descriptions
- Competitive Wage and Benefit Programs
- ServSafe Training
- In-Service Training
- Human Resources Support
- Employee Recognition





Meal Ordering and Delivery

Our Staff will prepare meals according to the meal count provided by the facility before each meal service. We will prepare meals using the cook-serve method, consistently portioning food items on the serving line into individual, thermal trays, and load them onto appropriate meal carts for delivery by housing location. We label Diet trays according to the inmate, type of diet, and housing location. The Housing Officer will verify the number of trays, and deliver them to the respective inmates. The meal delivery schedule will follow the facility's meal serving times.

Inmate Labor

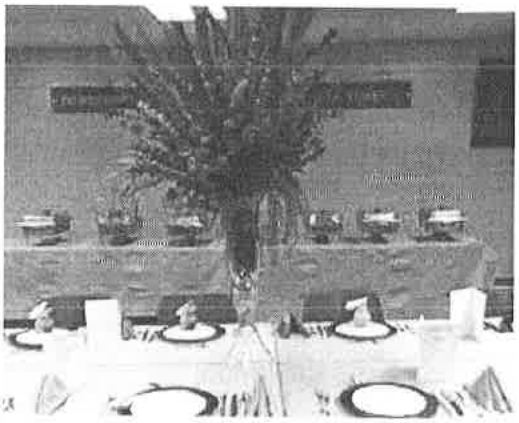
Trinity will use inmate workers for food preparation, serve/tray-line meals, and perform sanitation and cleaning of the kitchen, and equipment. They will be assigned a position and provided with the proper training and supervision needed to effectively handle food handling and safety, personal hygiene, and basic sanitation.



Staff Meals

Staff will be offered a meal from the approved 28 day menu which will be served on a Styrofoam tray. These meals will be billed to DuPage County and the same price per meal.

We have other programs available (and in use at other facilities) that include a 24/7 micromarket, a hot/cold line and a cook-to-order meal style service should your needs change. We have included a sample menu in this response should you wish to expand the staff dining program.



Catering and Special Events

Catering and Special Events could include meals, cookies, pastries, celebrations, cakes, or customized packages. Our on-site Staff can prepare fresh food items. We will review the needs of each specific occasion and mutually agree on an acceptable plan and cost.



Billing Procedures

We will prepare and provide food service statements to your facility. The statements will reflect the exact number of meals served. Our transparent philosophy provides any backup material you require to ensure an easy to follow and open audit trail exists.

Communication and Problem Resolution

You will receive a complete contact list of all appropriate support levels in our organization. Our Food Service Director will collaborate with DuPage County to establish an emergency call-in procedure in an emergency or failure to report. The Food Service Director will also become a liaison to your facility's management team and attend regularly scheduled meetings with your administration.

Should problems or concerns arise, we will work with you to resolve them as quickly as possible to satisfaction. We will follow your established policies on complaint resolution and develop a plan that meets your approval. Your Food Service Director will perform routine audits to ensure your satisfaction and compliance with the contract. Your District Manager will conduct a yearly review to ensure we meet all local, state, and federal regulations and standards.

Crisis Management Services

To assist with critical incident response, Trinity is proud to be the first in the corrections industry to offer Crisis Management Services (CMS).

CMS provides immediate response and advisement for any food-related emergency in the facilities we serve. Our team of Experts on Demand (EOD) is available to assist your Staff with incident response, 24/7. We believe that timely, precise direction can positively affect outcomes, and we want to do our part to bring swift resolutions to these types of incidents. The CMS program can also provide expert-generated after-action reports to assist you with potential media inquiries, grievances, and lawsuits.

Transition Planning

As your incumbent vendor Trinity's Transition Plan will be very basic, as we currently have experienced management, procedures, and programs in place. However, we will conduct a thorough review of all programs and procedures with all staff members to guarantee you that we are in 100% compliance with the new contract.





The Trinity Take-Out Program (TTO) can help DuPage County reinforce positive inmate behavior, boost inmate morale and support inmates' connections with family and friends.

Trinity recognizes the emphasis DuPage County places on inmate behavior improvement. TTO is one way DuPage County can encourage the inmate's behavioral modification while boosting morale. TTO is already proving to be an excellent tool to accentuate the power of positive reinforcement for improved behavior in following rules and meeting/exceeding the standards prescribed in other Trinity-run facilities. TTO can be used as a reward for housing area cleanliness or other areas of concern that DuPage County would like to emphasize.

- TTO offers a variety of restaurant-quality food prepared by professionally trained staff
- All products sold within this program can be developed explicitly for DuPage County with regional preferences in mind
- Not only available to inmates but your Officers and staff can also purchase TTO!
- The TTO program is currently established in other Trinity-run facilities
- TTO is made available only to the inmates DuPage County deems eligible to participate



SAMPLE TTO MEALS



CHICKEN ALFREDO

Fresh grilled chicken served up old world style, on top of a generous pile of fettuccine dressed in the creamiest parmesan sauce this side of Grandma's kitchen. Served with buttery garlic bread, a fresh garden salad and ranch dressing.

CARNE ASADA

An ample five ounces of tender, seasoned beef strips simmered in scratch-made red chili sauce. Served with bell pepper studded and melty white cheese topped "street corn" style roasted corn, flavorful Charro beans, a warm soft flour tortilla, crispy tortilla chips and a side of salsa for dipping.





BEEF AND BROCCOLI

A bed of fresh steamed broccoli topped with five oz. of beef simmered in a thick, savory Asian-inspired sauce. Served with a side of steamed white rice, a vegetable eggroll, and soy sauce for dipping.

SAMPLE TTO MEALS



CHOPPED POLLO

An ample five ounces of tender, seasoned chicken thighs simmered in scratch-made red chili sauce. Served with bell pepper studded and melty white cheese topped "street corn" style roasted corn, flavorful Charro beans, a warm soft flour tortilla, crispy tortilla chips and a side of salsa for dipping.

CHICKEN QUESADILLA

Two 10-inch flour tortillas stuffed with seasoned chicken and shredded cheese, then griddled until hot and melty and cut into quarters. Served with bell pepper studded and melty white cheese topped "street corn" style roasted corn, flavorful Charro beans, crispy tortilla chips and a side of salsa for dipping.



The five preceding meals come with a 20 oz. bottle of Pepsi.

SAMPLE TTO MEALS



CHEESEBURGER

A grilled American classic topped with cheese, lettuce, tomato, and onion. Brought to you on a buttered toasted bun and served with our signature Whole Shabang chips.

CHICKEN SANDWICH

A tender all white meat chicken patty fried and topped with cool mayo, lettuce, tomato, and Pickles served on a buttered toasted bun. Accompanied with the side of our signature The Whole Shabang chips.



SAMPLE TTO MEALS



PHILLY CHEESESTEAK

Tender thinly sliced beef freshly grilled with onions and Peppers and stuffed into a large hoagie roll. Presented underneath a blanket of hot melted provolone cheese. Served with our signature The Whole Shabang chips.



CHICKEN TENDERS

4 gold and crispy jumbo breaded chicken tenders until golden and crisp. Try these monsters out with a side of smokey barbque sauce and creamy ranch dressing for dipping. And don't forget a bag of our signature The Whole Shabang chips.



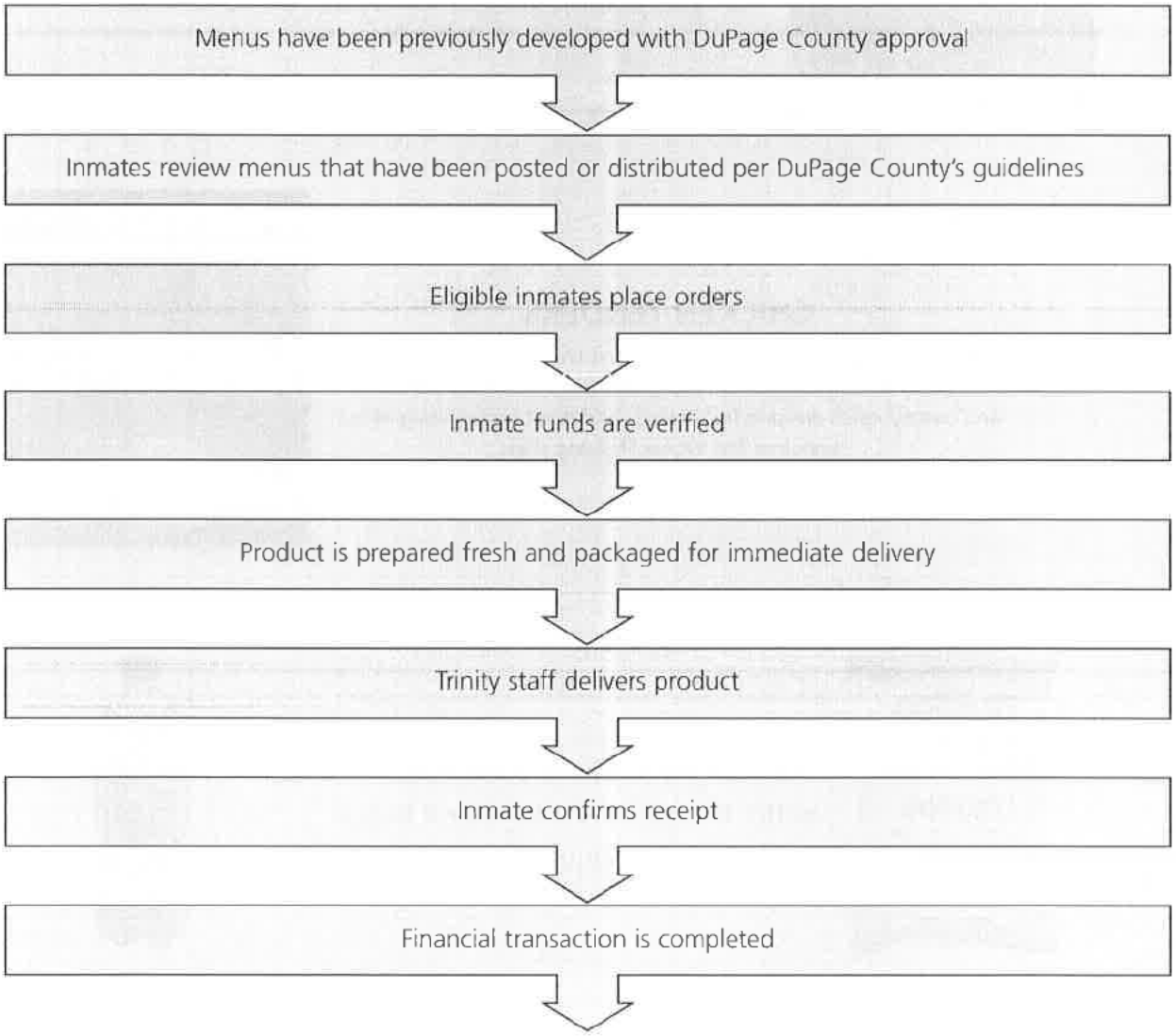
The four meals above come with a 20 oz. bottle of Pepsi and a six ounce bag of The Whole Shabang potato chips.



Inmate Ordering Process

Inmates eligible for TTO may place their order on a schedule that has been set and approved by the DuPage County. Orders may be place by manual order for or via the commissary system dependent upon DuPage County provider and ordering system. Trinity Services Group will work to customize an ordering program that will work for you!

HOW THE PROGRAM WORKS



Friends and Family Ordering

Should DuPage County be interested and give permission to do so, Trinity can implement our Friends and Family ordering platform.

The Friends and Family platform provides an online ordering system enabling friends and family to order for the inmates through a credit card transaction. The ability of a friend or family member to send an inmate TTO while incarcerated aids in maintaining family ties.



Officer and Staff TTO

Understanding the importance of accommodating Officers remaining at their posts during their shift, TTO is available for Officers and Staff to purchase on the same days the program is offered to the inmates.

Trinity has an established online ordering platform that can be customized for DuPage County. This platform can enable the Officers and staff to purchase and pay for TTO items without leaving their posts.

- Ordering is available by visiting the website URL while at the facility or scanning a QR code and ordering by phone
- The website processes credit card payments securely and in real-time
- The only information needed is the name of the officer, location, and credit card information
- When the order is successfully processed, a receipt will print out with an order number and "pick-up" details



SECTION 9 - PROPOSAL FORM

(PLEASE TYPE OR PRINT THE FOLLOWING INFORMATION)

Full Name of Offeror	Trinity Services Group, Inc.
Main Business Address	477 Commerce Blvd.
City, State, Zip Code	Oldsmar, FL 34677
Telephone Number	636-399-4406
Fax Number	
Proposal Contact Person	Jacque Woosley
Email Address	jacque.woosley@trinityservicesgroup.com

The undersigned certifies that he is:

☐ the Owner/Sole Proprietor ☐ a Member of the Partnership ☒ an Officer of the Corporation ☐ a Member of the Joint Venture

herein after called the Offeror and that the members of the Partnership or Officers of the Corporation are as follows:

Gary Snyder, CEO
(President or Partner)

James M. Perry, Senior VP Sales
(Vice-President or Partner)

Alex Lee, Secretary
(Secretary or Partner)

Steve Palmer, CFO
(Treasurer or Partner)

Further, the undersigned declares that the only person or parties interested in this Proposal as principals are those named herein; that this Proposal is made without collusion with any other person, firm or corporation; that he has fully examined the proposed forms of agreement and the contract specifications for the above designated purchase, all of which are on file in the office of the Procurement Manager, DuPage Center, 421 North County Farm Road, Wheaton, Illinois 60187, and all other documents referred to or mentioned in the contract documents, specifications and attached exhibits, including Addenda No. #1, _____, and _____ issued thereto;

Further, the undersigned proposes and agrees, if this Proposal is accepted, to provide all necessary machinery, tools, apparatus and other means of construction, including transportation services necessary to furnish all the materials and equipment specified or referred to in the contract documents in the manner and time therein prescribed.
Further, the undersigned certifies and warrants that he is duly authorized to execute this certification/affidavit on behalf of the Offeror and in accordance with the Partnership Agreement or by-laws of the Corporation, and the laws of the State of Illinois and that this Certification is binding upon the Offeror and is true and accurate.

Further, the undersigned certifies that the Offeror is not barred from proposing on this contract as a result of a violation of either 720 Illinois Compiled Statutes 5/33 E-3 or 5/33E-4, proposal rigging or proposal-rotating or as a result of a violation of 820 ILCS 130/1 et seq., the Illinois Prevailing Wage Act.

The undersigned certifies that he has examined and carefully prepared this proposal and has checked the same in detail before submitting this proposal, and that the statements contained herein are true and correct.

If a Corporation, the undersigned further certifies that the recitals and resolutions attached hereto and made a part hereof were properly adopted by the Board of Directors of the Corporation at a meeting of said Board of Directors duly called and held and have not been repealed, nor modified and that the same remain in full force and effect. (Offeror may be requested to provide a copy of the corporate resolution granting the individual executing the contract documents authority to do so.)

Further, the offeror certifies that he has provided services comparable to the items specified in this contract to the parties listed in the reference section below and authorizes the County to verify references of business and credit at its option.

Finally, the offeror, if awarded the contract, agrees to do all other things required by the contract documents, and that he will take in full payment therefore the sums set forth in the cost schedule.

PROPOSAL AWARD CRITERIA
This proposal will be awarded to the most responsive, responsible vendor meeting specifications based upon the highest score compiled during evaluation of the proposals outlined in the selection process.

The Contractor agrees to provide the service described above and in the contract specifications under the conditions outlined in attached documents for the amount stated.

X Signature on File
(Signature and Title)
James M. Perry, Senior Vice President, Sales

CORPORATE SEAL
(If available)

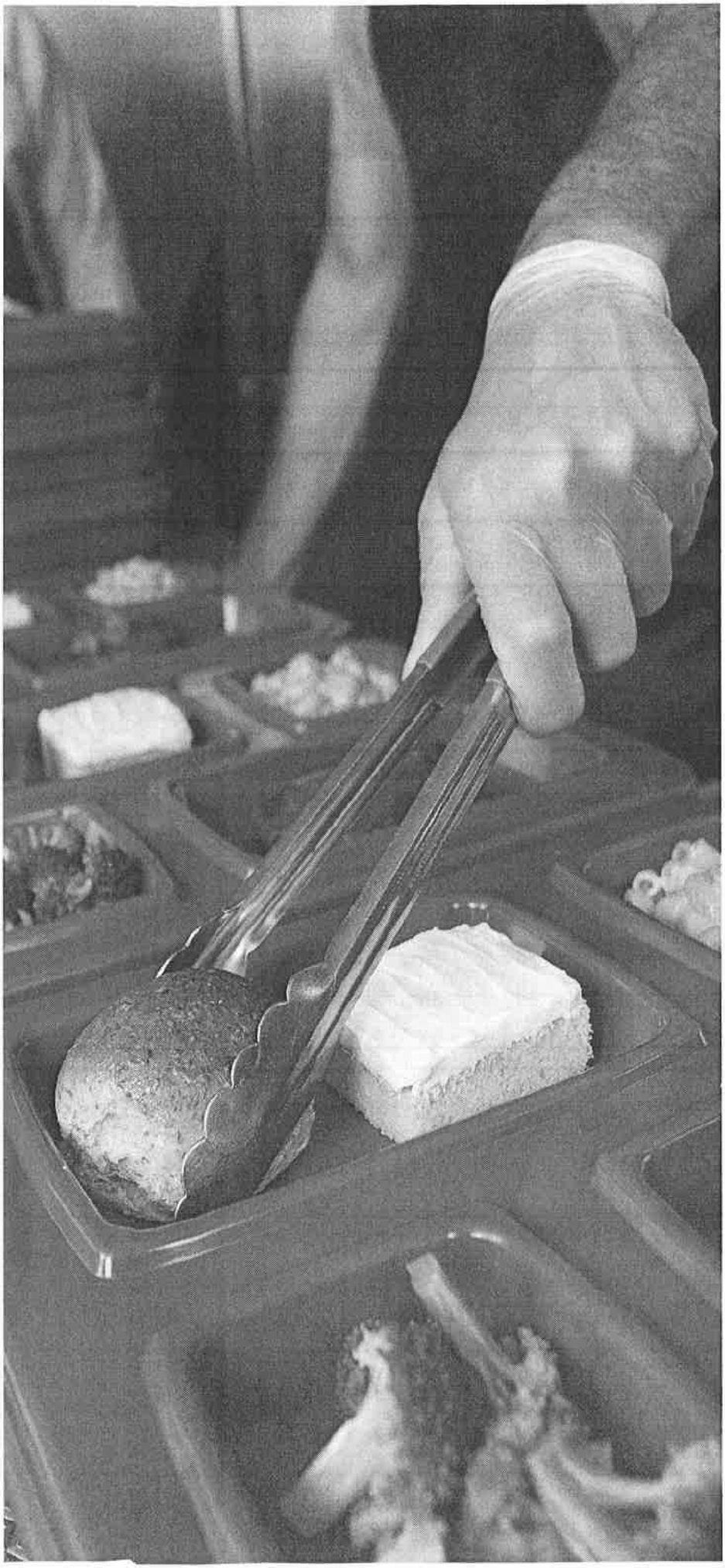
PROPOSAL MUST BE SIGNED FOR CONSIDERATION

Subscribed and sworn to before me this 10th day of March AD, 2023

Signature on File

My Commission Expires: 6/3/2026
(Notary Public)

HOLLY MARIE KARLESKINT
Notary Public - Notary Seal
STATE OF MISSOURI
Commissioned for St. Louis County
My Commission Expires 6/3/2026
Commission # 16241512



TRINITY
SERVICES GROUP

Price Proposal

Food Service for DuPage County Jail

23-026_SHF

March 29, 2023

April 10, 2023

TRINITY SERVICES GROUP

Commander John Putnam
Corrections Administration/Training
The County of DuPage
421 North County Farm Road
Wheaton, IL 60187

Dear Commander Putnam:

Thank you for allowing Trinity Services Group to provide further clarification on our proposal for Food Service for the DuPage County Jail (23-012_SFH).

The pricing for all options in this response is firm for the first year of the contract and the county may opt to switch between these options at any time during the contract.

Trinity Services Group will provide a scantron system at no cost to DuPage County for the placement of the inmate Trinity Take-Out orders.

Trinity Services Group has proposed a higher price per meal if awarded a new contract to address the following factors:

- The new proposed price takes into account our food cost increases (in total over 40%) over the past four years; the current contract did not allow for annual price adjustments.
- The new proposed price is reflective of an increase in support staff allocated to work onsite in the unit; the 2019 staffing plan accounted for a total of 6 staff vs 8 for the new contract term.
- The new proposed price takes into account appropriate wage increases for Trinity on-site staff based on our local competitive wage analysis; the starting hourly rate has increased 50% since 2019.

We sincerely feel that successfully running any business in the correctional environment requires a strong facility and vendor partnership. We strive to facilitate this bond via our cultural commitment to the principles of honesty, hard work, dedication, and transparency. We value long-standing partnerships and believe that we stand out against our competition because even in difficult times, we respect and honor these principles. We may not be the lowest-cost provider in the industry (as a matter of fact, we rarely expect to be the lowest bidder). Undoubtedly, you have our word that any difference in the proposed price compared to our competition ensures Trinity maintains the most experienced, fiscally responsible, comprehensive, and high-quality food service operation.

Sincerely,

Signature on File

Jim Perry
Senior Vice President, Sales, Trinity Services Group, Inc.

OPTION 1

SECTION 8 - BID FORM PRICING

The daily population of 550 inmates is a canvassing amount only. The jail population may vary from day to day. This price includes all meals, including those for dietary restrictions and for staff meals (approx. 30 staff meals per week.)

NO.	ITEM	UOM	QTY	PRICE	EXTENDED PRICE
1	Annual Meal Service (625 x 3 x 365)	Meal	684,375	$ $1.790	$ $1,225,031
				GRAND TOTAL	$ $1,225,031
GRAND TOTAL (In words)	One million, two hundred and twenty-five thousand, thirty-one				

ALTERNATIVE BID PRICING – OPTION 2
REPLACE MILK WITH DAIRY DRINK

Trinity has provided an alternative pricing option for DuPage County in response to RFP Addendum 1, Question 16. Our main proposed menu includes 1% milk served at breakfast, 7 days per week. We have enclosed the nutritional comparison to offer dairy drink in place of milk and the lower proposed price per meal if DuPage were interested in this option.

Milk

Nutrition Information

1 Servings per container
Serving Size 1 Each (244g)

Amount Per Serving
Calories 100

	% Daily Value*
Total Fat 2.5g	4%
Saturated Fat 1.5g	7%
Cholesterol 10mg	4%
Sodium 95mg	4%
Total Carbohydrate 13g	4%
Protein 8g	
Calcium 307mg	30%
Iron 0mg	0%

Dairy Drink PC

Nutrition Information

1 Servings per container
Serving Size 1 Each (22g)

Amount Per Serving
Calories 100

	% Daily Value*
Total Fat 4g	6%
Saturated Fat 1g	4%
Cholesterol 0mg	0%
Sodium 70mg	3%
Total Carbohydrate 15g	5%
Protein 2g	
Calcium 348mg	35%
Iron NA	%

ALTERNATIVE BID PRICING – REPLACE MILK WITH DAIRY DRINK

The daily population of 550 inmates is a canvassing amount only. The jail population may vary from day to day. This price includes all meals, including those for dietary restrictions and for staff meals (approx. 30 staff meals per week.)

NO.	ITEM	UOM	QTY	PRICE	EXTENDED PRICE
1	Annual Meal Service (625 x 3 x 365)	Meal	684,375	$ $1.757	$ $1,202,447
				GRAND TOTAL	$ $1,202,447
GRAND TOTAL (In words)	One million, two hundred and two thousand, four hundred and forty seven				

$1.76 is firm, regardless of Trinity Take-Out participation levels. Trinity would be able to issue the Trinity Take Out commission in the form a monthly check to the DuPage Sheriff's Office, to be deposited into the Inmate Welfare Fund. The County would be able to switch from Option 1 to TTO Option 3 at any time during the contract at the price stated below, which would remain in effect for the first year of the contract

ALTERNATIVE BID PRICING – OPTION 3 & OPTION 4
IMPLEMENTATION of TRINITY TAKE OUT PROGRAM

Trinity Take-Out

As a value add, Trinity Services Group is interested in implementing our "Trinity Take-Out (TTO)" program. This ala carte ordering program was designed specifically for the purpose of inmate behavior management and is detailed in the technical proposal. This program generates revenue that has been used to further reduce the price per meal offered (presented in the example below). In addition, Trinity is offering DuPage County a 15% commission on all TTO sales.

ALTERNATIVE BID PRICING – PROPOSED BID MENU WITH MILK & TRINITY TAKE OUT (OPTION 3)

The daily population of 550 inmates is a canvassing amount only. The jail population may vary from day to day. This price includes all meals, including those for dietary restrictions and for staff meals (approx. 30 staff meals per week.)

NO.	ITEM	UOM	QTY	PRICE	EXTENDED PRICE
1	Annual Meal Service (625 x 3 x 365)	Meal	684,375	$ $1.760	$ $1,204,500
				GRAND TOTAL	$ $1,204,500
GRAND TOTAL (In words)	One million, two hundred and four thousand, five hundred				

ALTERNATIVE BID PRICING – REPLACE MILK WITH DAIRY DRINK & TRINITY TAKE OUT (OPTION 4)

The daily population of 550 inmates is a canvassing amount only. The jail population may vary from day to day. This price includes all meals, including those for dietary restrictions and for staff meals (approx. 30 staff meals per week.)

NO.	ITEM	UOM	QTY	PRICE	EXTENDED PRICE
1	Annual Meal Service (625 x 3 x 365)	Meal	684,375	$ $1.727	$ $1,181,916
				GRAND TOTAL	$ $1,181,916
GRAND TOTAL (In words)	One million, one hundred and eighty one thousand, nine hundred and sixteen				

Financial Considerations

If awarded a contract, Trinity Services Group would like to discuss and negotiate the following financial considerations.

1. Meal prices shall be adjusted annually, effective on the anniversary date of the contract, by an amount equal to the change in the Bureau of Labor Statistics, Consumer Price Index, All Urban Consumers, U.S. City Average, Food Away From Home. Annual price adjustments shall be based on the most current data available sixty (60) days prior to the contract anniversary date and shall be communicated to the Client not less than ten (10) days prior to the effective date of the new prices.

2. In the event of material cost changes in federal, state, or local taxes including, but not limited to, social security taxes, unemployment taxes or payroll based taxes or an increase in the minimum wage rate or the implementing regulations or the enactment or application of any "living wage", "prevailing wage" or similar laws by any governmental entity; and/or an increase in employee benefits whether as a result of a change in federal, state, or local laws or a federal, state, or local legislative or regulatory mandate or otherwise, it is agreed that the parties shall adjust the meal prices to reflect said increases. If other material conditions change due to causes beyond Trinity's control, including, but not limited to menu changes requested by the facility, decreases in inmate population or the availability of inmate labor or changes in federal, state or local standards or regulations or other unforeseen conditions beyond Trinity's control, it is agreed that the parties shall adjust the meal prices to reflect the impact of the change in circumstances.



THE COUNTY OF DUPAGE
FINANCE - PROCUREMENT
FOOD SERVICE FOR DUPAGE COUNTY JAIL 23-026-SHF
BID TABULATION

Criteria	Available Points	Trinity Services Group, Inc. √
Firm Qualifications	20	**18**
Project Understanding	20	**18**
Price	60	**60**
Total	100	**96**

Fee and Rate Proposal	$ 1,225,031.00
Percentage of points	100%
Points awarded (wtd against lowest price)	**60**

NOTES

RFP Posted on 3/7/2023 Bid Opened On 3/29/23, 2:30 PM CST by	VC,DW
Invitations Sent	17
Total Requesting Documents	1
Total Bid Responses Received	1

VENDOR ETHICS DISCLOSURE FORM

Required Vendor Ethics Disclosure Statement

Failure to complete and return this form may result in delay or cancellation of the County's Contractural Obligation.

Date: March 24, 2023

Bid/Contract/PO #:

Company Name: Trinity Services Group, Inc.	Company Contact: James M. Perry
Contact Phone: 314-963-8733	Contact Email: jim.perry@trinityservicesgroup.com

The DuPage County Procurement Ordinance requires the following written disclosures prior to award:

1. Every contractor, union, or vendor that is seeking or has previously obtained a contract, change orders to one (1) or more contracts, or two (2) or more individual contracts with the county resulting in an aggregate amount at or in excess of $25,000, shall provide to Procurement Services Division a written disclosure of all political campaign contributions made by such contractor, union, or vendor within the current and previous calendar year to any incumbent county board member, county board chairman, or countywide elected official whose office the contract to be awarded will benefit. The contractor, union or vendor shall update such disclosure annually during the term of a multi-year contract and prior to any change order or renewal requiring approval by the county board. For purposes of this disclosure requirement, "contractor or vendor" includes owners, officers, managers, lobbyists, agents, consultants, bond counsel and underwriters counsel, subcontractors and corporate entities under the control of the contracting person, and political action committees to which the contracting person has made contributions

[X] **NONE (check here) - If no contributions have been made**

Add Line	Recipient	Donor	Description (e.g. cash, type of item, in-kind services, etc.)	Amount/Value	Date Made
x					
x					

2. All contractors and vendors who have obtained or are seeking contracts with the county shall disclose the names and contact information of their lobbyists, agents and representatives and all individuals who are or will be having contact with county officers or employees in relation to the contractor bid and shall update such disclosure with any changes that may occur.

[X] **NONE (check here) - If no contacts have been made**

Add Line	Lobbyists, Agents and Representatives and all individuals who are or will be having contact with county officers or employees in relation to the contract or bid	Telephone	Email
x			
x			

A contractor or vendor that knowingly violates these disclosure requirements is subject to penalties which may include, but are not limited to, the immediate cancellation of the contract and possible disbarment from future county contracts.

Continuing disclosure is required, and I agree to update this disclosure form as follows:

- If information changes, within five (5) days of change, or prior to county action, whichever is sooner
- 30 days prior to the optional renewal of any contract
- Annual disclosure for multi-year contracts on the anniversary of said contract
- With any request for change order except those issued by the county for administrative adjustments

The full text for the county's ethics and procurement policies and ordinances are available at:
http://www.dupageco.org/CountyBoard/Policies/

I hereby acknowledge that I have received, have read, and understand these requirements.

Authorized Signature [redacted]

Printed Name James M. Perry

Title Senior Vice President, Sales

Date March 24, 2023

Attach additional sheets if necessary. Sign each sheet and number each page. Page of (total number of pages)

FORM OPTIMIZED FOR ACROBAT AND ADOBE READER VERSION 9 OR LATER

Rev 1. 4/1/16

421 N. COUNTY FARM ROAD
WHEATON, IL 60187
www.dupagecounty.gov

File #: FM-CO-0067-23 **Agenda Date:** 4/18/2023 **Agenda #:** 16.G.

AMENDMENT TO COUNTY CONTRACT 5597-0001 SERV
ISSUED TO CONFERENCE TECHNOLOGIES, INC.
FOR PHASE II COURTROOM TECHNOLOGY UPGRADES
AT THE HJH JUDICIAL OFFICE FACILITY FOR FACILITIES MANAGEMENT
(CONTRACT INCREASE TO $820,883.53)

WHEREAS, Resolution FM-P-0022-22 was approved and adopted by the County Board on December 14, 2021; and

WHEREAS, the Public Works Committee recommends County Board approval for changes as stated in Request for Change Order to County Contract 5597-0001 SERV to increase the contract in the amount of $47,344.08. This County Contract was issued to Conference Technologies, Inc., for the Phase II Courtroom Technology Upgrade project, for Facilities Management.

NOW, THEREFORE, BE IT RESOLVED, that the County Board adopts Request for Change Order, dated March 28, 2023 to the County Contract 5597-0001 SERV, issued to Conference Technologies, Inc., for the Phase II Courtroom Technology Upgrade project, for Facilities Management to increase the encumbrance in the amount of $47,344,08, taking the contract amount of $773,539.45 and resulting in an amended contract total amount of $820,883.53, an increase of 6.12%.

Enacted and approved this 25th day of April, 2023 at Wheaton, Illinois.

_____

DEBORAH A. CONROY, CHAIR
DU PAGE COUNTY BOARD

Attest: _____

JEAN KACZMAREK, COUNTY CLERK

PW 4/18
CB 4/25

Request for Change Order

Procurement Services Division

Attach copies of all prior Change Orders

Date: Mar 28, 2023

MinuteTraq (IQM2) ID #: 23-1324

Purchase Order #: 5597-0001 SERV	**Original Purchase Order Date:** Dec 15, 2021	**Change Order #:** 3	**Department:** Facilities Management	
Vendor Name: Conference Technologies, Inc.		**Vendor #:** 23282	**Dept Contact:** Mark Thomas	
Background and/or Reason for Change Order Request:	Original purchase order was to furnish, deliver and install (42) Courtrooms AV System Upgrades. The cameras did not adequately capture the judge in court proceedings. Alternative camera equipment was substituted, and the relocation of associated wiring created an additional amount of$47,344.08 to the project. Add to Line 3 for new line total $327,958.33. ARPA ITEM.			

IN ACCORDANCE WITH 720 ILCS 5/33E-9

☒ (A) Were not reasonably foreseeable at the time the contract was signed.

☐ (B) The change is germane to the original contract as signed.

☐ (C) Is in the best interest for the County of DuPage and authorized by law.

INCREASE/DECREASE

A	Starting contract value		$773,539.45
B	Net $ change for previous Change Orders		
C	Current contract amount (A + B)		$773,539.45
D	Amount of this Change Order	☒ Increase ☐ Decrease	$47,344.08
E	New contract amount (C + D)		$820,883.53
F	Percent of current contract value this Change Order represents (D / C)		6.12%
G	Cumulative percent of all Change Orders (B+D/A); (60% maximum on construction contracts)		6.12%

DECISION MEMO NOT REQUIRED

☐ Cancel entire order ☐ Close Contract ☐ Contract Extension (29 days) ☐ Consent Only

☐ Change budget code from: _____ to: _____

☐ Increase/Decrease quantity from: _____ to: _____

☐ Price shows: _____ should be: _____

☐ Decrease remaining encumbrance and close contract ☐ Increase encumbrance and close contract ☐ Decrease encumbrance ☒ Increase encumbrance

DECISION MEMO REQUIRED

☐ Increase (greater than 29 days) contract expiration from: _____ to: _____

☒ Increase ≥ $2,500.00, or ≥ 10%, of current contract amount ☐ Funding Source _____

☐ OTHER - explain below:

Katherine Thompson	X8788	Mar 28, 2023	Signature on file	x6800	4/2/23
Prepared By (Initials)	Phone Ext	Date	Recommended for Approval (Initials)	Phone Ext	Date

REVIEWED BY (Initials Only)

Buyer	Date	MCH Procurement Officer	4/5/23 Date
Chief Financial Officer (Decision Memos Over $25,000)	Date	Chairman's Office (Decision Memos Over $25,000)	Date

FORM OPTIMIZED FOR ACROBAT AND ADOBE READER VERSION 9 OR LATER

Rev 1.7
6/25/18

Decision Memo

Procurement Services Division

This form is required for all Professional Service Contracts over $25,000 and as otherwise required by the Procurement Review Checklist.

Date: Mar 28, 2023

MinuteTraq (IQM2) ID #: 23-1324

Department Requisition #:

Requesting Department: Facilities Management	Department Contact: Tim Harbaugh
Contact Email: tim.harbaugh@dupageco.org	Contact Phone: X5670
Vendor Name: Conference Technologies, Inc.	Vendor #: 23282

Action Requested - Identify the action to be taken and the total cost; for instance, approval of new contract, renew contract, increase contract, etc.

Approval of an amendment to purchase order 5597-0001 SERV, for a contract issued to Conference Technologies, Inc, for AV equipment upgrades of (42) courtrooms at the Henry J Hyde Judicial Facility to increase the contract amount by $47,344.08, resulting in a contract total of $820,883.53, an increase of 6.12%. ARPA ITEM.

Summary Explanation/Background - Provide an executive summary of the action. Explain why it is necessary and what is to be accomplished.

Cameras originally ordered did not adequately capture the judges in the recording of courtroom proceedings, so alternative cameras were selected and the relocation of associated wiring and installation was necessary.

Strategic Impact

Customer Service

Select one of the six strategic imperatives in the County's Strategic Plan this action will most impact and provide a brief explanation.

Higher quality court records will result from the additions.

Source Selection/Vetting Information - Describe method used to select source.

Sole Source per DuPage County Purchasing Ordinance, Article 4-102(5) . We currently utilize proprietary software designed for the Illinois 18th Judicial Circuit Court, at the Judicial Office Facility

Recommendations/Alternatives - Describe staff recommendation and provide justification. Identify at least 2 other options to accomplish this request.

1) Increase the contract with Conference Technologies, Inc. for upgraded cameras and associated wiring for (42) courtrooms in the Henry J Hyde Judicial Facility Office.
2) Do not increase the contract. Not recommended because the changes are necessary to provide quality records of court proceedings.

Fiscal Impact/Cost Summary - Include projected cost for each fiscal year, approved budget amount and account number, source of funds, and any future funding requirements along with any narrative.

Funds are budgeted for this project in 1100-1215-54010 COVID-19_CCT. ARPA ITEM.

Required Vendor Ethics Disclosure Statement

Failure to complete and return this form may result in delay or cancellation of the County's Contractural Obligation.

Date: Feb 17, 2023

Bid/Contract/PO #:

Company Name: Conference Technologies, Inc.	Company Contact: Dan Bunyard
Contact Phone: 314-993-1400	Contact Email: Dan.Bunyard@CTI.COM

The DuPage County Procurement Ordinance requires the following written disclosures prior to award:

1. Every contractor, union, or vendor that is seeking or has previously obtained a contract, change orders to one (1) or more contracts, or two (2) or more individual contracts with the county resulting in an aggregate amount at or in excess of $25,000, shall provide to Procurement Services Division a written disclosure of all political campaign contributions made by such contractor, union, or vendor within the current and previous calendar year to any incumbent county board member, county board chairman, or countywide elected official whose office the contract to be awarded will benefit. The contractor, union or vendor shall update such disclosure annually during the term of a multi-year contract and prior to any change order or renewal requiring approval by the county board. For purposes of this disclosure requirement, "contractor or vendor" includes owners, officers, managers, lobbyists, agents, consultants, bond counsel and underwriters counsel, subcontractors and corporate entities under the control of the contracting person, and political action committees to which the contracting person has made contributions.

☒ **NONE (check here) - If no contributions have been made**

Recipient	Donor	Description (e.g. cash, type of item, in-kind services, etc.)	Amount/Value	Date Made

2. All contractors and vendors who have obtained or are seeking contracts with the county shall disclose the names and contact information of their lobbyists, agents and representatives and all individuals who are or will be having contact with county officers or employees in relation to the contractor bid and shall update such disclosure with any changes that may occur.

☒ **NONE (check here) - If no contacts have been made**

Lobbyists, Agents and Representatives and all individuals who are or will be having contact with county officers or employees in relation to the contract or bid	Telephone	Email

A contractor or vendor that knowingly violates these disclosure requirements is subject to penalties which may include, but are not limited to, the immediate cancellation of the contract and possible disbarment from future county contracts.

Continuing disclosure is required, and I agree to update this disclosure form as follows:

- If information changes, within five (5) days of change, or prior to county action, whichever is sooner
- 30 days prior to the optional renewal of any contract
- Annual disclosure for multi-year contracts on the anniversary of said contract
- With any request for change order except those issued by the county for administrative adjustments

The full text for the county's ethics and procurement policies and ordinances are available at:
http://www.dupageco.org/CountyBoard/Policies/

I hereby acknowledge that I have received, have read, and understand these requirements.

Authorized Signature: Signature on file

Printed Name: Dan Bunyard

Title: CFO

Date: Feb 17, 2023

Attach additional sheets if necessary. Sign each sheet and number each page. Page 1 of 1 (total number of pages)

421 N. COUNTY FARM ROAD
WHEATON, IL 60187
www.dupagecounty.gov

File #: FM-CO-0068-23 **Agenda Date:** 4/18/2023 **Agenda #:** 16.H.

AMENDMENT TO RESOLUTION FM-P-0198-22
ISSUED TO KONE, INC.
TO PROVIDE ELEVATOR AND ESCALATOR
MAINTENANCE AND REPAIR SERVICES FOR FACILITIES MANAGEMENT
(CONTRACT INCREASE NOT TO EXCEED $139,715.00)

WHEREAS, the County of DuPage ("COUNTY") and, Kone, Inc. entered into a contract under Resolution FM-P-0198-22, which was adopted and approved by the County Board on June 28th, 2022 to provide elevator and escalator maintenance and repair services on DuPage County campus; and

WHEREAS, the COUNTY has further identified an additional scope of work that needs immediate attention; and

WHEREAS, Kone, Inc. will install Smart 3D Sensor Radar Elevator and Door Protection Systems to eight elevators at the DuPage Care Center and to twelve elevators at the DuPage County Jail & Sheriff's office; and

WHERAS, the COUNTY and Kone, Inc. have agreed to increase the contract amount by $139,715, taking the amended contract amount of $3,424,330.48, resulting in a new amended contract amount not to exceed $3,564,045.48, an increase of 4.08%.

NOW, THEREFORE BE IT RESOLVED, that County Board adopts Change Order Notice, dated March 29, 2023, to County Contract 5900-0001 SERV, issued to Kone, Inc., to add an additional scope of work to provide and install Smart 3D Sensor Radar Elevator and Door Protection Systems to eight elevators at the DuPage Care Center and to twelve elevators at the DuPage County Jail & Sheriff's office, increasing the contract amount $139,715, changing the amended total contract amount of $3,424,330.48, to a new amended contract amount not to exceed $3,564,045.48.

BE IT FURTHER RESOLVED that the County Clerk be directed to transmit certified copies of this Resolution and attached Change Order Request Form amending Contract 5900-0001 SERV to Kone, Inc.; 1080 Parkview Blvd, Lombard, IL 60148; Nick Alfonso/State's Attorney's Office.

Enacted and approved this 25th day of April, 2023 at Wheaton, Illinois.

_____

DEBORAH A. CONROY, CHAIR
DU PAGE COUNTY BOARD

Attest: _____

JEAN KACZMAREK, COUNTY CLERK

PW 4/18
CB 4/25

Request for Change Order

Procurement Services Division

Attach copies of all prior Change Orders

Date: Mar 29, 2023

MinuteTraq (IQM2) ID #: 23708

Purchase Order #: 5900-1 SERV	**Original Purchase Order Date:** July 1, 2022	**Change Order #:** 3	**Department:** Facilities Management
Vendor Name: Kone Inc		**Vendor #:** 12101	**Dept Contact:** Cathie Figlewski

Background and/or Reason for Change Order Request:

Original purchase order issued to Kone, Inc., to provide elevator and escalator maintenance and repair services. Add the following Scope of Work, to install Smart 3D Microwave Radar Elevator Sensor and Door Protection Systems, which are additional safety components on the elevators at the Du Page Care Center and Du Page County Jail & Sheriff's office, and to increase the contract in the amount of $139,715.00.

Add new line $139,715; coding 6000-1220-54010-2301600-54010

IN ACCORDANCE WITH 720 ILCS 5/33E-9

☒ (A) Were not reasonably foreseeable at the time the contract was signed.

☐ (B) The change is germane to the original contract as signed.

☐ (C) Is in the best interest for the County of DuPage and authorized by law.

INCREASE/DECREASE

A	Starting contract value		$3,424,330.48
B	Net $ change for previous Change Orders		$0.00
C	Current contract amount (A + B)		$3,424,330.48
D	Amount of this Change Order	☒ Increase ☐ Decrease	$139,715.00
E	New contract amount (C + D)		$3,564,045.48
F	Percent of current contract value this Change Order represents (D / C)		4.08%
G	Cumulative percent of all Change Orders (B+D/A); (60% maximum on construction contracts)		4.08%

DECISION MEMO NOT REQUIRED

☐ Cancel entire order ☐ Close Contract ☐ Contract Extension (29 days) ☐ Consent Only

☐ Change budget code from: _____ to: _____

☐ Increase/Decrease quantity from: _____ to: _____

☐ Price shows: _____ should be: _____

☐ Decrease remaining encumbrance and close contract ☐ Increase encumbrance and close contract ☐ Decrease encumbrance ☐ Increase encumbrance

DECISION MEMO REQUIRED

☐ Increase (greater than 29 days) contract expiration from: _____ to: _____

☒ Increase ≥ $2,500.00, or ≥ 10%, of current contract amount ☒ Funding Source 6000-1220-54010

☐ OTHER - explain below:

CF	5665	Mar 29, 2023	Signature on file	x6800	4/2/23
Prepared By (Initials)	Phone Ext	Date	Recommended for Approval (Initials)	Phone Ext	Date

REVIEWED BY (Initials Only)

Buyer	Date	MCM Procurement Officer	4/5/23 Date
Chief Financial Officer (Decision Memos Over $25,000)	Date	Chairman's Office (Decision Memos Over $25,000)	Date

FORM OPTIMIZED FOR ACROBAT AND ADOBE READER VERSION 9 OR LATER

Rev 1.7
6/25/18

Decision Memo

Procurement Services Division

This form is required for all Professional Service Contracts over $25,000 and as otherwise required by the Procurement Review Checklist.

Date: Mar 29, 2023

MinuteTraq (IQM2) ID #: 23708

Department Requisition #:

Requesting Department:	Facilities Management	Department Contact:	Tim Harbaugh
Contact Email:	tim.harbaugh@dupageco.org	Contact Phone:	X5670
Vendor Name:	Kone, Inc.	Vendor #:	12101

Action Requested - Identify the action to be taken and the total cost; for instance, approval of new contract, renew contract, increase contract, etc.

Amendment to Resolution FM-P-0198-22, issued to Kone, Inc., to provide elevator and escalator maintenance and repair services, to add the following Scope of Work, to install Smart 3D Microwave Radar Elevator Sensor and Door Protection Systems at the DuPage Care Center and DuPage County Jail & Sheriff's office, and to increase the contract in the amount of $139,715, taking the original contract total of $3,424,330.48 and resulting in a new amended contract total amount not to exceed $3,564,045.48, an increase of 4.08%.

Summary Explanation/Background - Provide an executive summary of the action. Explain why it is necessary and what is to be accomplished.

Add additional scope of work to provide and install Smart 3D Sensor Radar Elevator and Door Protection Systems, which will add safety components on eight elevators at the Du Page Care Center and twelve elevators at the Jail/Sheriff buildings.

Strategic Impact

Customer Service

Select one of the six strategic imperatives in the County's Strategic Plan this action will most impact and provide a brief explanation.

This project will add increased safety components to the elevators.

Source Selection/Vetting Information - Describe method used to select source.

Kone, Inc. has a cooperative agreement with Omnia Partners, contract EV2516.

Recommendations/Alternatives - Describe staff recommendation and provide justification. Identify at least 2 other options to accomplish this request.

1) Increase the contract with Kone, Inc. to add safety components to eight elevators at the Du Page Care Center and twelve elevators at the Jail/Sheriff buildings.
2) Do not increase the contract. Not recommended because the changes are necessary to add additional safety components to the elevators.

Fiscal Impact/Cost Summary - Include projected cost for each fiscal year, approved budget amount and account number, source of funds, and any future funding requirements along with any narrative.

Funds are being budgeted for this project into county infrastructure fund 6000-1220-54010, by an additional appropriation at the 4/25/23 Finance Committee meeting.

Required Vendor Ethics Disclosure Statement

Failure to complete and return this form may result in delay or cancellation of the County's Contractural Obligation.

Date: 3-16-23

Bid/Contract/PO #:

Company Name:	KONE INC.	Company Contact:	Martin Rogman
Contact Phone:	630-310-1752	Contact Email:	Martin.Rogman@Kone.com

The DuPage County Procurement Ordinance requires the following written disclosures prior to award:

1. Every contractor, union, or vendor that is seeking or has previously obtained a contract, change orders to one (1) or more contracts, or two (2) or more individual contracts with the county resulting in an aggregate amount at or in excess of $25,000, shall provide to Procurement Services Division a written disclosure of all political campaign contributions made by such contractor, union, or vendor within the current and previous calendar year to any incumbent county board member, county board chairman, or countywide elected official whose office the contract to be awarded will benefit. The contractor, union or vendor shall update such disclosure annually during the term of a multi-year contract and prior to any change order or renewal requiring approval by the county board. For purposes of this disclosure requirement, "contractor or vendor" includes owners, officers, managers, lobbyists, agents, consultants, bond counsel and underwriters counsel, subcontractors and corporate entities under the control of the contracting person, and political action committees to which the contracting person has made contributions.

[X] **NONE (check here) - If no contributions have been made**

Recipient	Donor	Description (e.g. cash, type of item, in-kind services, etc.)	Amount/Value	Date Made

2. All contractors and vendors who have obtained or are seeking contracts with the county shall disclose the names and contact information of their lobbyists, agents and representatives and all individuals who are or will be having contact with county officers or employees in relation to the contractor bid and shall update such disclosure with any changes that may occur.

[X] **NONE (check here) - If no contacts have been made**

Lobbyists, Agents and Representatives and all individuals who are or will be having contact with county officers or employees in relation to the contract or bid	Telephone	Email

A contractor or vendor that knowingly violates these disclosure requirements is subject to penalties which may include, but are not limited to, the immediate cancellation of the contract and possible disbarment from future county contracts.

Continuing disclosure is required, and I agree to update this disclosure form as follows:

- If information changes, within five (5) days of change, or prior to county action, whichever is sooner
- 30 days prior to the optional renewal of any contract
- Annual disclosure for multi-year contracts on the anniversary of said contract
- With any request for change order except those issued by the county for administrative adjustments

The full text for the county's ethics and procurement policies and ordinances are available at:
http://www.dupageco.org/CountyBoard/Policies/

I hereby acknowledge that I have received, have read, and understand these requirements.

Authorized Signature: Signature on file

Printed Name: Bridget Pollard

Title: General Manager

Date: 3-16-23

Attach additional sheets if necessary. Sign each sheet and number each page. Page 1 **of** 1 **(total number of pages)**

421 N. COUNTY FARM ROAD
WHEATON, IL 60187
www.dupagecounty.gov

File #: FM-P-0062-23 **Agenda Date:** 4/18/2023 **Agenda #:** 16.D.

AWARDING RESOLUTION
ISSUED TO F.E. MORAN INC. MECHANICAL SERVICES
TO UPGRADE AND REPLACE COMPONENTS OF THE EXISTING
HVAC CONTROLS SYSTEM AT THE JUDICIAL OFFICE FACILITY AND ANNEX
FOR FACILITIES MANAGEMENT
(CONTRACT TOTAL NOT TO EXCEED $36,905)

WHEREAS, bids have been taken and processed in accordance with County Board policy; and

WHEREAS, the Public Works Committee recommends County Board approval for the issuance of a contract to F.E. Moran Inc. Mechanical Services, to upgrade and replace components of the existing Judicial Office Facility and Annex East fan building automation HVAC controls system, for the period April 25, 2023 through November 30, 2023, for Facilities Management; and

WHEREAS, the County Board has determined that upgrading and replacing components of the HVAC controls system is consistent with the specifications and guidance offered for which American Rescue Plan Act funds can be expended.

NOW, THEREFORE BE IT RESOLVED, that County Contract, covering said, to upgrade and replace components of the existing Judicial Office Facility and Annex East fan building automation HVAC controls system, for the period April 25, 2023 through November 30, 2023, for Facilities Management, be, and it is hereby approved for issuance of a contract by the Procurement Division to, F.E. Moran Inc. Mechanical Services, 2283 Carlson Drive, Northbrook, IL 60062, for a contract total amount not to exceed $36,905, per lowest responsible bid #23-054-FM.

Enacted and approved this 25th of April, 2023 at Wheaton, Illinois.

_____

DEBORAH A. CONROY, CHAIR
DU PAGE COUNTY BOARD

Attest: _____

JEAN KACZMAREK, COUNTY CLERK

Procurement Review Comprehensive Checklist
Procurement Services Division
This form must accompany all Purchase Order Requisitions

SECTION 1: DESCRIPTION

General Tracking		*Contract Terms*	
FILE ID#: 23-1417	RFP, BID, QUOTE OR RENEWAL #: 23-054-FM	INITIAL TERM WITH RENEWALS:	INITIAL TERM TOTAL COST: $36,905.00
COMMITTEE: PUBLIC WORKS	TARGET COMMITTEE DATE: 04/18/2023	PROMPT FOR RENEWAL:	CONTRACT TOTAL COST WITH ALL RENEWALS:
	CURRENT TERM TOTAL COST: $36,905.00	MAX LENGTH WITH ALL RENEWALS:	CURRENT TERM PERIOD: INITIAL TERM
Vendor Information		*Department Information*	
VENDOR: F.E. Moran Inc. Mechanical Services	VENDOR #: 33103	DEPT: Facilities Management	DEPT CONTACT NAME: Cathie Figlewski
VENDOR CONTACT: Tom Rogers	VENDOR CONTACT PHONE: 224-545-1774	DEPT CONTACT PHONE #: x5665	DEPT CONTACT EMAIL: catherine.figlewski2@dupageco.org
VENDOR CONTACT EMAIL: tom.rogers@femoran.com	VENDOR WEBSITE:	DEPT REQ #:	

Overview

DESCRIPTION Identify scope of work, item(s) being purchased, total cost and type of procurement (i.e., lowest bid, RFP, renewal, sole source, etc.).
Recommendation for the approval of a contract to F.E. Moran Inc. Mechanical Services to upgrade and replace components of the existing Judicial Office Facility Annex East fan building automation HVAC controls system, for Facilities Management, for the period April 25, 2023, through November 30, 2023, for a total contract amount not to exceed $36,905, per lowest responsible bid 23-054-FM. ARPA ITEM

JUSTIFICATION Summarize why this procurement is necessary and what objectives will be accomplished
The JOF Annex control system is obsolete and can no longer communicate with the Building Automation System. Without communication it is difficult to control the ventilation and temperature in the building.

SECTION 2: DECISION MEMO REQUIREMENTS

DECISION MEMO NOT REQUIRED Select an item from the following dropdown menu to identify why a Decision Memo (Section 3) is not required.
LOWEST RESPONSIBLE QUOTE/BID (QUOTE < $25,000, BID ≥ $25,000; ATTACH TABULATION)

DECISION MEMO REQUIRED Select an item from the following dropdown menu to identify why a Decision Memo (Section 3) is required.

SECTION 3: DECISION MEMO

STRATEGIC IMPACT	Select an item from the following dropdown menu of County's strategic priorities that this action will most impact.
SOURCE SELECTION	Describe method used to select source.
RECOMMENDATION AND TWO ALTERNATIVES	Describe staff recommendation and provide justification. Identify at least 2 other options to accomplish this request, including status quo, (i.e., take no action).

SECTION 4: SOLE SOURCE MEMO/JUSTIFICATION	
JUSTIFICATION	Select an item from the following dropdown menu to justify why this is a sole source procurement.
NECESSITY AND UNIQUE FEATURES	Describe the product or services that are not available from other vendors. Explain necessary and unique features or services. Attach letters from manufacturer, letters from distributor, warranties, licenses, or patents as needed. Be specific.
MARKET TESTING	List and describe the last time the market has been tested on the applicability of the sole source. If it has not been tested over the last 12 months, explain why not.
AVAILABILITY	Describe steps taken to verify that these features are not available elsewhere. Included a detailed list of all products or services by brand/manufacturer examined and include names, phone numbers, and emails of people contacted.

SECTION 5: Purchase Requisition Information			
Send Purchase Order To:		*Send Invoices To:*	
Vendor: F.E. Moran Inc. Mechanical Services	Vendor#: 33103	Dept: Facilities Management	Division:
Attn: Tom Rogers	Email: tom.rogers@femoran.com	Attn:	Email: FMAccountsPayable@dupageco.org
Address: 2265 Carlson Drive	City: Northbrook	Address: 421 N. County Farm Road	City: Wheaton
State: IL	Zip: 60062	State: IL	Zip: 60187
Phone: 224-545-1774	Fax: 847-291-9115	Phone: 630-407-5700	Fax: 630-407-5701
Send Payments To:		*Ship to:*	
Vendor: F.E. Moran Inc. Mechanical Services	Vendor#: 33103	Dept: Facilities Management	Division:
Attn: Tom Rogers	Email: tom.rogers@femoran.com	Attn: Gavin Carroll	Email: gavin.carroll@dupageco.org
Address: 2265 Carlson Drive	City: Northbrook	Address: 410 N. County Farm Road	City: Wheaton
State: IL	Zip: 60062	State: IL	Zip: 60187
Phone: 224-545-1774	Fax: 847-291-9115	Phone: 630-407-2687	Fax:
Shipping		Contract Dates	
Payment Terms: PER 50 ILCS 505/1	FOB: Destination	Contract Start Date (PO25): Apr 25, 2023	Contract End Date (PO25): Nov 30, 2023
Contract Administrator (PO25): Cathie Figlewski			

Purchase Requisition Line Details

LN	Qty	UOM	Item Detail (Product #)	Description	FY	Company	AU	Acct Code	Sub-Accts/ Activity Code	Unit Price	Extension
1	1	LO		Building Improvements	FY23	1100	1215	54010	2200703-5 4010	36,905.00	36,905.00

FY is required, assure the correct FY is selected. Requisition Total $ 36,905.00

Comments	
HEADER COMMENTS	Provide comments for P020 and P025. JOF Annex HVAC Controls Upgrade - ARPA
SPECIAL INSTRUCTIONS	Provide comments for Buyer or Approver (not for P020 and P025). Comments will not appear on PO. Send PO to Cathie Figlewski, Clara Gomez, and Katie Boffa
INTERNAL NOTES	Provide comments for department internal use (not for P020 and P025). Comments will not appear on PO. PW 4/18/23 CB 4/25/23 ARPA item, Project #22-00700
APPROVALS	Department Head signature approval for procurements under $15,000. Procurement Officer Approval for ETSB.

The following documents have been attached: ☐ W-9 ☑ Vendor Ethics Disclosure Statement

THE COUNTY OF DUPAGE
FINANCE - PROCUREMENT
503 ANNEX EAST FAN BUILDING AUTOMATION HVAC CONTROLS UPGRADE
23-054-FM
BID TABULATION

				√
				F.E. MORAN INC
NO.	ITEM	UOM	QTY	**PRICE**
1	AHU-2 Controls and BAS Upgrades	LS	1	**$ 33,550.00**
			GRAND TOTAL	**$ 33,550.00**

NOTES
1. The department is requesting a 10% contingency. The request is the bid total of $33,550.00 + the contingency of ($33,550.00 x .10) $3,355.00 = total request of $36,905.00.

Bid Opening 3/30/2023 @ 2:30 PM	NE, VC
Invitations Sent	34
Total Vendors Requesting Documents	4
Total Bid Responses	1

BID PRICING

The undersigned hereby proposes to provide all labor, services, and materials necessary, but not limited to remove, replace, and install AHU-2 Controls and BAS Upgrades for DuPage County according to the Drawings and Specifications of Bid #23-054-FM for a complete working system.

NO	ITEM	UOM	QTY	PRICE
1.	AHU-2 Controls and BAS Upgrades	LS	1	$ 33,550.00
GRAND TOTAL (In words) thirty three thousand, five hundred and fifty dollars and 00/100				

F.E. MORAN
MECHANICAL SERVICES

2283 Carlson Drive
Northbrook, IL 60062
(847) 291-9101

www.femoran.com

March 15, 2023

DuPage County
Building 503 Judicial Annex
505 N County Farm Rd
Wheaton, IL 60187

Re: AHU-2 Controls and BAS Upgrades per drawings dated February 2023

F.E. Moran, Inc. Mechanical Services appreciates the opportunity to submit the following proposal for the above referenced project.

Provide and install the following parts to control (1) AHU and integrate to the Johnson Controls BAS.

Included:

- (1) JACE controller
- (4) SAM-25 Controllers
- (4) Duct sensors
- (1) Avg. Sensor
- (16) Damper actuators with brackets
- (16) Relays
- (2) Pneumatic transducers
- Programming, graphics, wire, panel materials, and installation of all control equipment

Cost: $33,550.00

F.E. MORAN
MECHANICAL SERVICES

2283 Carlson Drive
Northbrook, IL 60062
(847) 291-9101

www.femoran.com

Exclusions:

- Additional parts
- Overtime
- Repairs of mechanical equipment
- Valves (Which will remain pneumatic)

This proposal is valid for thirty (30) calendar days from the above date.

Material Escalation Clause. Customer agrees that the pricing offered in this Proposal by FE Moran Inc., Mechanical Services "MMS" is based upon the pricing of steel and other commodities and its availability as of the date of this Proposal. Customer and MMS agree that given the uncertainty in current market trends and conditions, the cost and availability of steel/copper, steel/copper products and other commodities may rise, and that any such increase in the cost of materials ordered by MMS for this project after the date of this Proposal or any surcharges or other costs imposed, shall result in a corresponding dollar for dollar increase in MMS Proposal price. MMS agrees to provide timely information to Customer about any increase in the cost of steel/copper, steel/copper products and other commodities and Customer agrees to execute, at MMS's request, an addendum including a nondisclosure agreement whereby Customer agrees to pay MMS for any increases as described above under the terms and conditions agreed upon and stated in this Proposal.

Thank you for your confidence in F.E. Moran, Inc. Mechanical Services and for the opportunity to be of service to you. If you have any questions, please feel free to call me at 224-545-1774

Sincerely,

F.E. Moran, Inc. Mechanical Services.

Tom Rogers

Tom Rogers

Building Automation Superintendent

Customer's Acceptance:

Accepted by: _____

Date: _____ **PO#** _____

F.E. MORAN
MECHANICAL SERVICES
2283 Carlson Drive
Northbrook, IL 60062
(847) 291-9101
www.femoran.com

Service Terms and Conditions

TERMS: F.E. Moran, Inc. Mechanical Services payments are due 30 days from receipt of invoice. If the proposal amount exceeds $10,000.00, CUSTOMER shall pay a down payment. The down payment shall be equivalent to 25% of the proposal amount. Upon receipt of the down payment F.E. Moran, Inc. Mechanical Services shall commence work. CUSTOMER agrees to pay interest on any sums outstanding and past due computed at 1.5% per month or at highest lawful rate if that rate is lower. Any costs to collect any outstanding and past due amounts, including reasonable attorney fees, shall be paid by CUSTOMER.

INVOICING: F.E. Moran, Inc. Mechanical Services reserves the right to issue partial or complete invoices as material is furnished and as services are rendered.

TAXES: Prices quoted are inclusive of taxes, unless noted otherwise, or in lieu thereof. The CUSTOMER shall provide F.E. Moran, Inc. Mechanical Services with a Tax Exemption Certificate acceptable to the taxing authorities if the CUSTOMER is tax exempt.

EXCLUSIONS: Permits and fees <u>are not</u> included in this proposal price. Asbestos removal or detection, smoke detectors, lead abatement, structural steel, painting, roofing, plumbing, sprinkler or electrical system additions or revisions <u>are not</u> included. It is assumed that the existing building systems and structure are capable of handling the specified repairs to or replacement of CUSTOMER's HVAC system, (which include the building structural, electrical, and mechanical systems).

GUARANTEE AND WARRANTY: The proposal includes a one (1) year parts warranty from the manufacturer and a ninety (90) day workmanship guarantee from F.E. Moran, Inc. Mechanical Services from date of completion of such work. Any extended equipment / part warranties or defined requirements will be listed under "Additional Provisions & Exclusions" above. Beyond 90 days this warranty does not include the cost of handling, shipping, or transportation involved in supplying replacement for defective components. The CUSTOMER agrees to provide routine maintenance as specified by the manufacturer to ensure efficient operation and warranty coverage. Warranty will be void if the following occurs: (i) payments are not made in accordance with the terms and conditions of this proposal; (ii) the CUSTOMER neglects to keep the operation of its HVAC system in good working order; (iii) CUSTOMER carelessly damages, misuses or abuses its HVAC system; (iv) any damage to CUSTOMER's HVAC system results from any unforeseen condition occurring beyond F.E. Moran, Inc. Mechanical Services' control; or (v) the CUSTOMER or a third party performs any alteration, modification, installation, or repair to the CUSTOMER's HVAC system.

GENERAL TERMS AND CONDITIONS: Unless specifically stated otherwise, all work will be performed by competent union workers during normal working hours, Monday through Friday, 7:00AM until 3:30 PM. This proposal supersedes all previously dated documents. F.E. Moran, Inc. Mechanical Services shall not be required to furnish any equipment, labor, or make special tests recommended or required by insurance companies, Federal State Municipal or other authorities except as otherwise included in this proposal. CUSTOMER agrees that the venue for any legal actions shall be in the Circuit Courts of Cook County. F.E. Moran, Inc. Mechanical Services' time to perform its obligations shall be extended as necessary if performance is delayed by parts or equipment unavailability, strikes, lockouts or other labor difficulties; transportation delays; casualty; war, rebellion, or riot, acts of God or government or any cause whatsoever beyond F.E. Moran, Inc. Mechanical Services' reasonable control.

This proposal contains proprietary design and pricing information and is provided to the CUSTOMER for their confidential use only. The CUSTOMER agrees not to lend, reproduce or otherwise disclose its contents without express written consent of F.E. Moran, Inc. Mechanical Services.

SIGNATURE PAGE

The Contractor agrees to provide the service, and/or supplies as described in this solicitation and subject, without limitation, to all specifications, terms, and conditions herein contained. Bidder shall acknowledge receipt of each addendum issued in the space provided on the bid form.

X Signature on file

(Signature and Title)

CORPORATE SEAL
(If available)

BID MUST BE SIGNED AND NOTARIZED (WITH SEAL) FOR CONSIDERATION

Subscribed and sworn to before me this 21st day of March AD, 2023

Signature on file

(Notary Public) My Commission Expires: 01-09-2024

OFFICIAL SEAL
CHRISTINA L RUSSELL
NOTARY PUBLIC, STATE OF ILLINOIS
My Commission Expires July 9, 2024

SEAL

Required Vendor Ethics Disclosure Statement

Failure to complete and return this form may result in delay or cancellation of the County's Contractual Obligation.

Date: _____

Bid/Contract/PO #: _____

Company Name: F.E. Moran, Inc Mechanical Services	Company Contact: Tom Rogers
Contact Phone: 224-545-1774	Contact Email: tom.rogers@femoran.com

The DuPage County Procurement Ordinance requires the following written disclosures prior to award:

1. Every contractor, union, or vendor that is seeking or has previously obtained a contract, change orders to one (1) or more contracts, or two (2) or more individual contracts with the county resulting in an aggregate amount at or in excess of $25,000, shall provide to Procurement Services Division a written disclosure of all political campaign contributions made by such contractor, union, or vendor within the current and previous calendar year to any incumbent county board member, county board chairman, or countywide elected official whose office the contract to be awarded will benefit. The contractor, union or vendor shall update such disclosure annually during the term of a multi-year contract and prior to any change order or renewal requiring approval by the county board. For purposes of this disclosure requirement, "contractor or vendor" includes owners, officers, managers, lobbyists, agents, consultants, bond counsel and underwriters counsel, subcontractors and corporate entities under the control of the contracting person, and political action committees to which the contracting person has made contributions.

☑ **NONE (check here) - If no contributions have been made**

Recipient	Donor	Description (e.g. cash, type of item, in-kind services, etc.)	Amount/Value	Date Made

2. All contractors and vendors who have obtained or are seeking contracts with the county shall disclose the names and contact information of their lobbyists, agents and representatives and all individuals who are or will be having contact with county officers or employees in relation to the contractor bid and shall update such disclosure with any changes that may occur.

☑ **NONE (check here) - If no contacts have been made**

Lobbyists, Agents and Representatives and all individuals who are or will be having contact with county officers or employees in relation to the contract or bid	Telephone	Email

A contractor or vendor that knowingly violates these disclosure requirements is subject to penalties which may include, but are not limited to, the immediate cancellation of the contract and possible disbarment from future county contracts.

Continuing disclosure is required, and I agree to update this disclosure form as follows:

- If information changes, within five (5) days of change, or prior to county action, whichever is sooner
- 30 days prior to the optional renewal of any contract
- Annual disclosure for multi-year contracts on the anniversary of said contract
- With any request for change order except those issued by the county for administrative adjustments

The full text for the county's ethics and procurement policies and ordinances are available at:
https://www.dupageco.org/CountyBoard/Policies/

I hereby acknowledge that I have received, have read, and understand these requirements.

Authorized Signature: Signature on file

Printed Name: Gavin Hansen

Title: President

Date: 03-21-2023

Attach additional sheets if necessary. Sign each sheet and number each page. PAGE 1 OF 1 (total number of pages)

421 N. COUNTY FARM ROAD
WHEATON, IL 60187
www.dupagecounty.gov

File #: FM-P-0063-23 **Agenda Date:** 4/18/2023 **Agenda #:** 16.E.

AWARDING RESOLUTION
ISSUED TO ENERWISE GLOBAL TECHNOLOGIES, LLC
FOR PARTICIPATION IN THE DEMAND RESPONSE PROGRAM
(CONTRACT TOTAL AMOUNT: APPROXIMATELY $31,773)
(REVENUE PAID TO COUNTY)

WHEREAS, the Illinois State Constitution and Illinois General Assembly have authorized counties, including the County of DuPage (COUNTY), authority to perform various public functions, and to provide essential governmental services, for the benefit of its residents, property owners and businesses; and

WHEREAS, to accomplish the foregoing, the General Assembly authorized the County to operate, maintain and keep in repair necessary COUNTY buildings and to enter into agreements for said purposes pursuant to Illinois Compiled Statutes, Chapter 55, paragraphs 5/5-1106 *et seq.*; and

WHEREAS, pursuant to said authority, the COUNTY has installed and operates several compression ignition internal combustion engines ("CI ICE") to provide standby emergency electrical power to COUNTY buildings in the event of electrical power disruptions; and

WHEREAS, the COUNTY's CI ICE are capable of providing electrical power, on short notice, to COUNTY buildings during periods of peak energy demand; which action reduces the COUNTY's draw of electricity from the local electrical grid; and

WHEREAS, a private market exists for "Demand Response" programs, facilitated by curtailment service providers, in which participating CI ICE owners agree to operate their respective CI ICEs during periods of peak energy demand, (e.g., declared Energy Emergency Alerts per Federal regulations), to reduce the overall demand for electricity; and

WHEREAS, participants in Demand Response programs are paid regularly for their commitment to have electrical generation capacity available during such demand response events, together with additional compensation paid in accordance with the volume of electrical power generated during a demand response period; and

WHEREAS, proposals from curtailment service providers have been taken and processed in accordance with County Board policy; and

WHEREAS, the Public Works Committee recommends that the County Board approve the proposal from Enerwise Global Technologies, LLC, to participate in the Demand Response Program for a one-year period from June 1, 2023 through May 31, 2024, with three one-year options to renew, in which the County will be enrolled in PJM's emergency capacity demand response program and be compensated at 85% of $12.46/kW-Yr. for 2023-2024. The County will receive additional compensation of $4,714.95/hr. for energy generated during all called events. Payments to the County will be made quarterly following the program year.

NOW, THEREFORE BE IT RESOLVED, that County RFP 23-012-FM for Facilities Management dated March 7, 2023, to participate in an electrical energy demand response program managed by Enerwise Global Technologies, LLC, for a one-year period from June 1, 2023 through May 31, 2024, is hereby approved for issuance by the County's Procurement Division to Enerwise Global Technologies, LLC, 1001 Fleet Street, Suite 400, Baltimore, MD 21202; and

BE IT FURTHER RESOLVED, that the County Board Chairman is hereby directed to execute the contract with Enerwise Global Technologies, LLC and to further execute such other documents as necessary and, or, prudent to complete the transaction hereby authorized; and

BE IT FURTHER RESOLVED that the County Clerk is hereby directed to transmit certified copies of this Resolution to Enerwise Global Technologies, LLC., 1001 Fleet Street, Suite 400, Baltimore, MD 21202; Anthony Hayman, State's Attorney's Office, and the Department of Public Works.

Enacted and approved this 25th day of April, 2023 at Wheaton, Illinois.

_____

DEBORAH A. CONROY, CHAIR
DU PAGE COUNTY BOARD

Attest: _____

JEAN KACZMAREK, COUNTY CLERK

Procurement Review Comprehensive Checklist
Procurement Services Division
This form must accompany all Purchase Order Requisitions

SECTION 1: DESCRIPTION

General Tracking		*Contract Terms*	
FILE ID#: 23-1465	RFP, BID, QUOTE OR RENEWAL #: RFP-23-012-FM	INITIAL TERM WITH RENEWALS: 1 YR + 3 X 1 YR TERM PERIODS	INITIAL TERM TOTAL COST: $31,773.00
COMMITTEE: PUBLIC WORKS	TARGET COMMITTEE DATE: 04/18/2023	PROMPT FOR RENEWAL: 3 MONTHS	CONTRACT TOTAL COST WITH ALL RENEWALS: $127,092.00
	CURRENT TERM TOTAL COST: $31,773.00	MAX LENGTH WITH ALL RENEWALS: FOUR YEARS	CURRENT TERM PERIOD: INITIAL TERM
Vendor Information		*Department Information*	
VENDOR: Enerwise Global Technologies, LLC	VENDOR #:	DEPT: Facilities Management	DEPT CONTACT NAME: Tim Harbaugh
VENDOR CONTACT: Becky Carfagno	VENDOR CONTACT PHONE: 844-276-9371	DEPT CONTACT PHONE #: x5670	DEPT CONTACT EMAIL: tim.harbaugh@dupageco.org
VENDOR CONTACT EMAIL: becky.carfagno@CPowerEnergyManagement.com	VENDOR WEBSITE:	DEPT REQ #:	

Overview

DESCRIPTION Identify scope of work, item(s) being purchased, total cost and type of procurement (i.e., lowest bid, RFP, renewal, sole source, etc.).
Recommendation to award RFP-23-012-FM to Enerwise Global Technologies, LLC for participation in Demand Response Program, contract for called emergency events, for approximately $31,773in revenue to DuPage County, for a one-year period from June 1, 2023 through May 31, 2024. (Revenue paid to County)

JUSTIFICATION Summarize why this procurement is necessary and what objectives will be accomplished

Revenue to DuPage County for participation in demand response program.

SECTION 2: DECISION MEMO REQUIREMENTS

DECISION MEMO NOT REQUIRED	Select an item from the following dropdown menu to identify why a Decision Memo (Section 3) is not required.
DECISION MEMO REQUIRED RFP (REQUEST FOR PROPOSAL)	Select an item from the following dropdown menu to identify why a Decision Memo (Section 3) is required.

SECTION 3: DECISION MEMO

STRATEGIC IMPACT	Select an item from the following dropdown menu of County's strategic priorities that this action will most impact. FINANCIAL PLANNING
SOURCE SELECTION	Describe method used to select source. The RFP evaluated the vendor's competence to perform, demand response program and the amount of the revenue generated shared with the County.
RECOMMENDATION AND TWO ALTERNATIVES	Describe staff recommendation and provide justification. Identify at least 2 other options to accomplish this request, including status quo, (i.e., take no action). 1) Approve agreement with Enerwise Global Technologies, LLC. for curtailment services and realize approximately $31,773 with possible additional revenue compensated at $4,714.95/hr for energy generated during called events. 2) Do not approve the agreement and do not participate in Demand Response programs generating no revenue.

SECTION 4: SOLE SOURCE MEMO/JUSTIFICATION	
JUSTIFICATION	Select an item from the following dropdown menu to justify why this is a sole source procurement.
NECESSITY AND UNIQUE FEATURES	Describe the product or services that are not available from other vendors. Explain necessary and unique features or services. Attach letters from manufacturer, letters from distributor, warranties, licenses, or patents as needed. Be specific.
MARKET TESTING	List and describe the last time the market has been tested on the applicability of the sole source. If it has not been tested over the last 12 months, explain why not.
AVAILABILITY	Describe steps taken to verify that these features are not available elsewhere. Included a detailed list of all products or services by brand/manufacturer examined and include names, phone numbers, and emails of people contacted.

SECTION 5: Purchase Requisition Information			
Send Purchase Order To:		*Send Invoices To:*	
Vendor: See Procurement	Vendor#:	Dept: Facilities Management	Division:
Attn:	Email:	Attn:	Email: FMAccountspayable@dupageco.org
Address:	City:	Address: 421 N. County Farm Rd.	City: Wheaton
State:	Zip:	State: IL	Zip: 60187
Phone:	Fax:	Phone: 630-407-5700	Fax:
Send Payments To:		*Ship to:*	
Vendor: See Procurement	Vendor#:	Dept: n/a	Division:
Attn:	Email:	Attn:	Email:
Address:	City:	Address:	City:
State:	Zip:	State:	Zip:
Phone:	Fax:	Phone:	Fax:
Shipping		Contract Dates	
Payment Terms: PER 50 ILCS 505/1	FOB: Destination	Contract Start Date (PO25): Jun 1, 2023	Contract End Date (PO25): May 31, 2024
Contract Administrator (PO25): Cathie Figlewski			

Purchase Requisition Line Details											
LN	Qty	UOM	Item Detail (Product #)	Description	FY	Company	AU	Acct Code	Sub-Accts/ Activity Code	Unit Price	Extension
1		EA									0.00
FY is required, assure the correct FY is selected.										Requisition Total	$ 0.00

Comments	
HEADER COMMENTS	Provide comments for P020 and P025. Revenue to DuPage County for Demand Response
SPECIAL INSTRUCTIONS	Provide comments for Buyer or Approver (not for P020 and P025). Comments will not appear on PO.
INTERNAL NOTES	Provide comments for department internal use (not for P020 and P025). Comments will not appear on PO. PW: 4/18/23 CB: 4/25/23
APPROVALS	Department Head signature approval for procurements under $15,000. Procurement Officer Approval for ETSB.

The following documents have been attached: ☐ W-9 ☑ Vendor Ethics Disclosure Statement

THE COUNTY OF DUPAGE
FINANCE - PROCUREMENT
CURTAILMENT SERVICE PROVIDER TO ENROLL COUNTY INTO DEMAND RESPONSE PROGRAM 23-012-FM
BID TABULATION

Criteria	Available Points	√ Enerwise Global dba CPower Energy Mgmt.	NRGSC
Firm Qualifications	5	**5**	**3**
Key Qualifications	5	**5**	4
Project Understanding	30	**30**	29
Price	60	**60**	57
Total	100	**100**	93

Proceeds to DuPage County	**$ 31,773.00**	$ 30,348.00
Percentage of points	**100%**	96%
Points awarded (wtd against lowest price)	**60**	57

NOTES

RFP Posted on 2/14/2023 Bid Opened On 3/7/2023, 2:30 PM CST by	VC, DW
Invitations Sent	16
Total Requesting Documents	0
Total Bid Responses Received	2

Enerwise Global Technologies, LLC dba CPower Energy Management

SECTION 8 - BID FORM PRICING

SECTION 1

NO	YEAR	EMERGENCY CAPACITY kW ENROLLMENT	BASE RESIDUAL AUCTION RATE $/kW - YR.	DUPAGE COUNTY % SHARE
1	2023 - 2024	3,000	$12.46	85 %

SECTION 2

If there are real events, the County will also earn energy payments for each real event hour. At full performance, provide the energy payment rate for DuPage County.

NO	ITEM	PER HOUR
1	Real Events	$ 4,714.95

to DuPage County

* During real events the energy payments to DuPage County will be paid the rate of $1,571.65 per MWH for the percentage of overperformance.

SECTION 9 - PROPOSAL FORM

(PLEASE TYPE OR PRINT THE FOLLOWING INFORMATION)

Full Name of Offeror	Enerwise Global Technologies, LLC
Main Business Address	1001 Fleet St.
	Suite 400
City, State, Zip Code	Baltimore, MD 21202
Telephone Number	844-276-9371
Fax Number	
Proposal Contact Person	Becky Carfagno
Email Address	Becky.Carfagno@CPowerEnergyManagement.com

The undersigned certifies that he is:

☐ the Owner/Sole Proprietor ☐ a Member of the Partnership ☒ an Officer of the Corporation ☐ a Member of the Joint Venture

herein after called the Offeror and that the members of the Partnership or Officers of the Corporation are as follows:

John Horton (President or Partner)

_____ (Vice-President or Partner)

Shelley Schopp (Secretary or Partner)

Mike Abramson (Treasurer or Partner)

Further, the undersigned declares that the only person or parties interested in this Proposal as principals are those named herein; that this Proposal is made without collusion with any other person, firm or corporation; that he has fully examined the proposed forms of agreement and the contract specifications for the above designated purchase, all of which are on file in the office of the Procurement Manager, DuPage Center, 421 North County Farm Road, Wheaton, Illinois 60187, and all other documents referred to or mentioned in the contract documents, specifications and attached exhibits, including Addenda No. _____, _____, and _____ issued thereto;

Further, the undersigned proposes and agrees, if this Proposal is accepted, to provide all necessary machinery, tools, apparatus and other means of construction, including transportation services necessary to furnish all the materials and equipment specified or referred to in the contract documents in the manner and time therein prescribed. Further, the undersigned certifies and warrants that he is duly authorized to execute this certification/affidavit on behalf of the Offeror and in accordance with the Partnership Agreement or by-laws of the Corporation, and the laws of the State of Illinois and that this Certification is binding upon the Offeror and is true and accurate.

Further, the undersigned certifies that the Offeror is not barred from proposing on this contract as a result of a violation of either 720 Illinois Compiled Statutes 5/33 E-3 or 5/33E-4, proposal rigging or proposal-rotating or as a result of a violation of 820 ILCS 130/1 et seq., the Illinois Prevailing Wage Act.

The undersigned certifies that he has examined and carefully prepared this proposal and has checked the same in detail before submitting this proposal, and that the statements contained herein are true and correct.

If a Corporation, the undersigned further certifies that the recitals and resolutions attached hereto and made a part hereof were properly adopted by the Board of Directors of the Corporation at a meeting of said Board of Directors duly called and held and have not been repealed, nor modified and that the same remain in full force and effect. (Offeror may be requested to provide a copy of the corporate resolution granting the individual executing the contract documents authority to do so.)

Further, the offeror certifies that he has provided services comparable to the items specified in this contract to the parties listed in the reference section below and authorizes the County to verify references of business and credit at its option.

Finally, the offeror, if awarded the contract, agrees to do all other things required by the contract documents, and that he will take in full payment therefore the sums set forth in the cost schedule.

PROPOSAL AWARD CRITERIA
This proposal will be awarded to the most responsive, responsible vendor meeting specifications based upon the highest score compiled during evaluation of the proposals outlined in the selection process.

The Contractor agrees to provide the service described above and in the contract specifications under the conditions outlined in attached documents for the amount stated.

X Signature on file SVP
(Signature and Title)

CORPORATE SEAL
(If available)

PROPOSAL MUST BE SIGNED FOR CONSIDERATION

Subscribed and sworn to before me this 22 day of February AD, 2023

Signature on file

My Commission Expires: _____
(Notary Public)

Georgia V. Avgerinos
NOTARY PUBLIC
BALTIMORE COUNTY
MARYLAND
MY COMMISSION EXPIRES August 25, 2023

Required Vendor Ethics Disclosure Statement

Failure to complete and return this form may result in delay or cancellation of the County's Contractual Obligation.

Date: 2/23/23

Bid/Contract/PO #: Curtailment Service Provider

Company Name: Christopher B. Burke Engineering, Ltd.	Company Contact: David Novak
Contact Phone: 847-823-0500	Contact Email: dnovak@cbbel.com

The DuPage County Procurement Ordinance requires the following written disclosures prior to award:

1. Every contractor, union, or vendor that is seeking or has previously obtained a contract, change orders to one (1) or more contracts, or two (2) or more individual contracts with the county resulting in an aggregate amount at or in excess of $25,000, shall provide to Procurement Services Division a written disclosure of all political campaign contributions made by such contractor, union, or vendor within the current and previous calendar year to any incumbent county board member, county board chairman, or countywide elected official whose office the contract to be awarded will benefit. The contractor, union or vendor shall update such disclosure annually during the term of a multi-year contract and prior to any change order or renewal requiring approval by the county board. For purposes of this disclosure requirement, "contractor or vendor" includes owners, officers, managers, lobbyists, agents, consultants, bond counsel and underwriters counsel, subcontractors and corporate entities under the control of the contracting person, and political action committees to which the contracting person has made contributions.

☐ **NONE (check here) - If no contributions have been made**

Recipient	Donor	Description (e.g. cash, type of item, in-kind services, etc.)	Amount/Value	Date Made
Bob Schillerstrom	CBBEL	Check	$1,000	9/22/22
Bob Schillerstrom	CBBEL	Check	$2,000	8/24/22
Sam Tornatore	CBBEL	Check	$500	8/5/22

2. All contractors and vendors who have obtained or are seeking contracts with the county shall disclose the names and contact information of their lobbyists, agents and representatives and all individuals who are or will be having contact with county officers or employees in relation to the contractor bid and shall update such disclosure with any changes that may occur.

☒ **NONE (check here) - If no contacts have been made**

Lobbyists, Agents and Representatives and all individuals who are or will be having contact with county officers or employees in relation to the contract or bid	Telephone	Email

A contractor or vendor that knowingly violates these disclosure requirements is subject to penalties which may include, but are not limited to, the immediate cancellation of the contract and possible disbarment from future county contracts.

Continuing disclosure is required, and I agree to update this disclosure form as follows:

- If information changes, within five (5) days of change, or prior to county action, whichever is sooner
- 30 days prior to the optional renewal of any contract
- Annual disclosure for multi-year contracts on the anniversary of said contract
- With any request for change order except those issued by the county for administrative adjustments

The full text for the county's ethics and procurement policies and ordinances are available at:
http://www.dupageco.org/CountyBoard/Policies/

I hereby acknowledge that I have received, have read, and understand these requirements.

Authorized Signature: Signature on file

Printed Name: Michael E.Kerr, PE

Title: President

Date: 2/2/2023

Attach additional sheets if necessary. Sign each sheet and number each page. PAGE 1 OF 1 (total number of pages)

FORM OPTIMIZED FOR ACROBAT AND ADOBE READER VERSION 9 OR LATER

Required Vendor Ethics Disclosure Statement (continued)

Recipient	Donor	Description (e.g., cash, type of item, in-kind service, etc.)	Amount/Value	Date Made
Grant Eckhoff	Christopher B. Burke Engineering, Ltd.	Check	$250.00	05/11/22
Brian Krajewski	Christopher B. Burke Engineering, Ltd.	Check	$250.00	05/31/22
Greg Boltz	Christopher B. Burke Engineering, Ltd.	Check	$250.00	04/27/22

Signature

2/23/23
Date

Required Vendor Ethics Disclosure Statement

Failure to complete and return this form may result in delay or cancellation of the County's Contractual Obligation.

Date: _____

Bid/Contract/PO #: _____

Company Name: Enerwise Global Technologies, LLC	Company Contact: Stephen Oyler
Contact Phone: 412-206-1805	Contact Email: Stephen.Oyler@cpowerenergymanagement.com

The DuPage County Procurement Ordinance requires the following written disclosures prior to award:

1. Every contractor, union, or vendor that is seeking or has previously obtained a contract, change orders to one (1) or more contracts, or two (2) or more individual contracts with the county resulting in an aggregate amount at or in excess of $25,000, shall provide to Procurement Services Division a written disclosure of all political campaign contributions made by such contractor, union, or vendor within the current and previous calendar year to any incumbent county board member, county board chairman, or countywide elected official whose office the contract to be awarded will benefit. The contractor, union or vendor shall update such disclosure annually during the term of a multi-year contract and prior to any change order or renewal requiring approval by the county board. For purposes of this disclosure requirement, "contractor or vendor" includes owners, officers, managers, lobbyists, agents, consultants, bond counsel and underwriters counsel, subcontractors and corporate entities under the control of the contracting person, and political action committees to which the contracting person has made contributions.

☒ **NONE (check here) - If no contributions have been made**

Recipient	Donor	Description (e.g. cash, type of item, in-kind services, etc.)	Amount/Value	Date Made

2. All contractors and vendors who have obtained or are seeking contracts with the county shall disclose the names and contact information of their lobbyists, agents and representatives and all individuals who are or will be having contact with county officers or employees in relation to the contractor bid and shall update such disclosure with any changes that may occur.

☒ **NONE (check here) - If no contacts have been made**

Lobbyists, Agents and Representatives and all individuals who are or will be having contact with county officers or employees in relation to the contract or bid	Telephone	Email

A contractor or vendor that knowingly violates these disclosure requirements is subject to penalties which may include, but are not limited to, the immediate cancellation of the contract and possible disbarment from future county contracts.

Continuing disclosure is required, and I agree to update this disclosure form as follows:

- If information changes, within five (5) days of change, or prior to county action, whichever is sooner
- 30 days prior to the optional renewal of any contract
- Annual disclosure for multi-year contracts on the anniversary of said contract
- With any request for change order except those issued by the county for administrative adjustments

The full text for the county's ethics and procurement policies and ordinances are available at:
https://www.dupageco.org/CountyBoard/Policies/

I hereby acknowledge that I have received, have read, and understand these requirements.

Authorized Signature: Signature on file

Printed Name: Stephen Oyler

Title: Vice President, Customer Fulfillment

Date: 02/20/2023

Attach additional sheets if necessary. Sign each sheet and number each page. PAGE 1 OF 1 (total number of pages)

421 N. COUNTY FARM ROAD
WHEATON, IL 60187
www.dupagecounty.gov

File #: FM-P-0064-23 **Agenda Date:** 4/18/2023 **Agenda #:** 16.F.

AWARDING RESOLUTION
ISSUED TO DYNAMIC INDUSTRIAL SERVICES, INC.
TO REPAIR AND REHABILITATE THE INTERIOR OF THE THERMAL STORAGE TANK
AT THE POWER PLANT, FOR FACILITIES MANAGEMENT
(CONTRACT TOTAL NOT TO EXCEED $460,912)

WHEREAS, an agreement has been negotiated according to County Board policy; and

WHEREAS, the Public Works Committee recommends County Board approval for the issuance of a contract to Dynamic Industrial Services, Inc., to repair and rehabilitate the interior of the thermal storage tank at the Power Plant, for the period of April 25, 2023, through May 31, 2024, for Facilities Management.

NOW, THEREFORE BE IT RESOLVED, that County Contract, covering said, to, repair and rehabilitate the interior of the thermal storage tank at the Power Plant, for the period of April 25, 2023 through May 31, 2024, for Facilities Management, be, and it is hereby approved for issuance of a contract by the Procurement Division to, Dynamic Industrial Services, Inc., 3546 Ridge Road, Suite 2C, Lansing, IL 60438, for a contract total amount not to exceed $460,912, per lowest responsible bid #23-017-FM.

Enacted and approved this 25th day of April, 2023 at Wheaton, Illinois.

_____

DEBORAH A. CONROY, CHAIR
DU PAGE COUNTY BOARD

Attest: _____

JEAN KACZMAREK, COUNTY CLERK

Procurement Review Comprehensive Checklist
Procurement Services Division
This form must accompany all Purchase Order Requisitions

SECTION 1: DESCRIPTION

General Tracking		*Contract Terms*	
FILE ID#: 23-1418	RFP, BID, QUOTE OR RENEWAL #: 23-017-FM	INITIAL TERM WITH RENEWALS:	INITIAL TERM TOTAL COST: $460,912.00
COMMITTEE: PUBLIC WORKS	TARGET COMMITTEE DATE: 04/18/2023	PROMPT FOR RENEWAL:	CONTRACT TOTAL COST WITH ALL RENEWALS: $460,912.00
	CURRENT TERM TOTAL COST: $460,912.00	MAX LENGTH WITH ALL RENEWALS:	CURRENT TERM PERIOD: INITIAL TERM
Vendor Information		*Department Information*	
VENDOR: Dynamic Industrial Services, Inc.	VENDOR #: 33093	DEPT: Facilities Management	DEPT CONTACT NAME: Gavin Carroll
VENDOR CONTACT: DeDe Bairaktaris	VENDOR CONTACT PHONE: 708-665-4415	DEPT CONTACT PHONE #: x2687	DEPT CONTACT EMAIL: gavin.carroll@dupageco.org
VENDOR CONTACT EMAIL: info@dynamicinc.net	VENDOR WEBSITE:	DEPT REQ #:	

Overview

DESCRIPTION Identify scope of work, item(s) being purchased, total cost and type of procurement (i.e., lowest bid, RFP, renewal, sole source, etc.).
Recommendation for the approval of a contract to Dynamic Industrial Services, Inc. to repair and rehabilitate the interior of the thermal storage tank at the Power Plant, for Facilities Management, for the period April 25, 2023, through May 31, 2024, for a total contract amount not to exceed $460,912, per lowest responsible bid 23-017-FM.

JUSTIFICATION Summarize why this procurement is necessary and what objectives will be accomplished
The thermal storage tank was constructed in 1995 and has required little maintenance. The tank helps provide cooling to the campus buildings and acts as a redundant chiller to provide additional cooling capacity. A tank inspection was performed which revealed deficiencies including failure of the internal lining. To ensure continued safe and efficient operation the internal lining must be removed and have a new lining applied.

SECTION 2: DECISION MEMO REQUIREMENTS

DECISION MEMO NOT REQUIRED Select an item from the following dropdown menu to identify why a Decision Memo (Section 3) is not required.
LOWEST RESPONSIBLE QUOTE/BID (QUOTE < $25,000, BID ≥ $25,000; ATTACH TABULATION)

DECISION MEMO REQUIRED Select an item from the following dropdown menu to identify why a Decision Memo (Section 3) is required.

SECTION 3: DECISION MEMO

STRATEGIC IMPACT	Select an item from the following dropdown menu of County's strategic priorities that this action will most impact.
SOURCE SELECTION	Describe method used to select source.
RECOMMENDATION AND TWO ALTERNATIVES	Describe staff recommendation and provide justification. Identify at least 2 other options to accomplish this request, including status quo, (i.e., take no action).

SECTION 4: SOLE SOURCE MEMO/JUSTIFICATION	
JUSTIFICATION	Select an item from the following dropdown menu to justify why this is a sole source procurement.
NECESSITY AND UNIQUE FEATURES	Describe the product or services that are not available from other vendors. Explain necessary and unique features or services. Attach letters from manufacturer, letters from distributor, warranties, licenses, or patents as needed. Be specific.
MARKET TESTING	List and describe the last time the market has been tested on the applicability of the sole source. If it has not been tested over the last 12 months, explain why not.
AVAILABILITY	Describe steps taken to verify that these features are not available elsewhere. Included a detailed list of all products or services by brand/manufacturer examined and include names, phone numbers, and emails of people contacted.

SECTION 5: Purchase Requisition Information			
Send Purchase Order To:		*Send Invoices To:*	
Vendor: Dynamic Industrial Services, Inc.	Vendor#: 33093	Dept: Facilities Management	Division:
Attn: DeDe Bairaktaris	Email: info@dynamicinc.net	Attn:	Email: FMAccountspayable@dupageco.org
Address: 3546 Ridge Road, Ste 2C	City: Lansing	Address: 421 N. County Farm Road	City: Wheaton
State: IL	Zip: 60438	State: IL	Zip: 60187
Phone: 708-665-4415	Fax:	Phone: 630-407-5700	Fax: 630-407-5701
Send Payments To:		*Ship to:*	
Vendor: Dynamic Industrial Services, Inc.	Vendor#: 33093	Dept: Facilities Managment	Division:
Attn: DeDe Bairaktaris	Email: Lansing	Attn:	Email: gavin.carroll@dupageco.org
Address: 3546 Ridge Road, Ste 2C	City: Lansing	Address: 410 N. County Farm Road	City: Wheaton
State: IL	Zip: 60438	State: IL	Zip: 60187
Phone: 708-665-4415	Fax:	Phone: 630-407-2687	Fax:
Shipping		Contract Dates	
Payment Terms: PER 50 ILCS 505/1	FOB: Destination	Contract Start Date (PO25): Apr 25, 2023	Contract End Date (PO25): May 31, 2024
Contract Administrator (PO25): Cathie Figlewski			

Purchase Requisition Line Details

LN	Qty	UOM	Item Detail (Product #)	Description	FY	Company	AU	Acct Code	Sub-Accts/ Activity Code	Unit Price	Extension
1	1	LO		Thermal Storage Tank Rehab	FY23	6000	1220	54010	2206703-5 4010	2.00	2.00
2	1	LO		Thermal Storage Tank Rehab	FY24	6000	1220	54010	2206703-5 4010	460,910.00	460,910.00
FY is required, assure the correct FY is selected.										Requisition Total	$ 460,912.00

Comments	
HEADER COMMENTS	Provide comments for P020 and P025. PP- Thermal Storage Tank Rehab
SPECIAL INSTRUCTIONS	Provide comments for Buyer or Approver (not for P020 and P025). Comments will not appear on PO. Send PO to Cathie Figlewski, Clara Gomez, Katie Boffa
INTERNAL NOTES	Provide comments for department internal use (not for P020 and P025). Comments will not appear on PO. PW: 4/18/23 CB: 4/25/23
APPROVALS	Department Head signature approval for procurements under $15,000. Procurement Officer Approval for ETSB.

The following documents have been attached: ☐ W-9 ☑ Vendor Ethics Disclosure Statement

THE COUNTY OF DUPAGE
FINANCE - PROCUREMENT
POWER PLANT THERMAL STORAGE
TANK REHABILITATION 23-017-FM
BID TABULATION

✓

				Dynamic Industrial Services, Inc.	
NO.	ITEM	UOM	QTY	**PRICE**	**EXTENDED PRICE**
1	Wet Interior Repaint	LS	1	**$ 307,000.00**	**$ 307,000.00**
2	Exterior Touch Ups	LS	1	**$ 40,000.00**	**$ 40,000.00**
3	Foundation Repairs	LS	1	**$ 3,000.00**	**$ 3,000.00**
4	Frost-Free Roof Vent	LS	1	**$ 12,000.00**	**$ 12,000.00**
5	Overflow Flap Gate	LS	1	**$ 4,000.00**	**$ 4,000.00**
6	Exterior Piping Insulation	LS	1	**$ 4,000.00**	**$ 4,000.00**
7	Exterior Piping Valve Replacement	EA	2	**$ 7,000.00**	**$ 14,000.00**
8	Exterior Piping Flex Connector Replacement	EA	2	**$ 2,000.00**	**$ 4,000.00**
9	Exterior Piping Heat Trace	LS	1	**$ 2,000.00**	**$ 2,000.00**
10	REL Third-Party Inspection	LS	1	**$ 29,011.00**	**$ 29,011.00**
				GRAND TOTAL	**$ 419,011.00**

NOTES
1) The department is requesting a 10% contingency. The request is the bid total of $419,011.00 + the contingency of ($419.011.00 x .10) $41,901.00 = total request of $460,912.00.

Bid Opening 3/30/2023 @ 2:30 PM	VC, NE
Invitations Sent	12
Total Vendors Requesting Documents	1
Total Bid Responses	1

SECTION 9 - OUTSIDE ENVELOPE BID LABEL

SEALED BID PROPOSAL

INVITATION #:	**23-017-FM**
DESCRIPTION:	**DUPAGE COUNTY POWER PLANT THERMAL STORAGE TANK REHABILITATION**
OPENING DATE:	**3/30/2023**
OPENING TIME:	**02:30 P.M.**
COMPANY NAME:	Dynamic Industrial Services Inc.

DATED MATERIAL - DELIVER IMMEDIATELY

PLEASE CUT OUT AND AFFIX THIS BID LABEL TO THE OUTERMOST ENVELOPE OF YOUR PROPOSAL TO ENSURE PROPER DELIVERY!

BID PRICING

Bidders shall have an opportunity to bid on either Base Bid Schedule of Values or Alternate Bid Schedule of Values depending on Contractor's availability.

Base Bid Schedule of Values has an estimated start time of Spring, 2023.

Alternate Bid Schedule of Values has an estimated start time of Fall, 2023.

The undersigned hereby proposes to provide all labor, services, and materials necessary, and according to the Drawings and Specifications of Bid #23-017-FM for a complete working system.

Base Bid Schedule of Values – Spring 2023

NO	ITEM	UOM	QTY	PRICE	EXTENDED PRICE
1	Wet Interior Repaint	LS	1	$ 328,000.00	$ 328,000.00
2	Exterior Touch Ups	LS	1	$ 45,000.00	$ 45,000.00
3	Foundation Repairs	LS	1	$ 6,000.00	$ 6,000.00
4	Frost-Free Roof Vent	LS	1	$ 12,000.00	$ 12,000.00
5	Overflow Flap Gate	LS	1	$ 8,000.00	$ 8,000.00
6	Exterior Piping Insulation	LS	1	$ 4,000.00	$ 4,000.00
7	Exterior Piping Valve Replacement	EA	2	$ 7500.00	$ 15,000.00
8	Exterior Piping Flex Connector Replacement	EA	2	$ 2500.00	$ 5,000.00
9	Exterior Piping Heat Trace	LS	1	$ 2,000.00	$ 2,000.00
10	REL Third-Party Inspection	LS	1	$ 29,011.00	$ 29,011.00
				GRAND TOTAL	$ 454,011.00

GRAND TOTAL (In words) Four Hundred Fifty Four Thousand, Eleven Dollars and 00/100

* START DATE: Spring 2023 Schedule NOT AVALIABLE AS OF 3-30-2023

Alternate Bid Schedule of Values – Fall 2023

NO	ITEM	UOM	QTY	PRICE	EXTENDED PRICE
1	Wet Interior Repaint	LS	1	$ 307,000.00	$ 307,000.00
2	Exterior Touch Ups	LS	1	$ 40,000.00	$ 40,000.00
3	Foundation Repairs	LS	1	$ 3,000.00	$ 3,000.00
4	Frost-Free Roof Vent	LS	1	$ 12,000.00	$ 12,000.00
5	Overflow Flap Gate	LS	1	$ 4,000.00	$ 4,000.00
6	Exterior Piping Insulation	LS	1	$ 4,000.00	$ 4,000.00
7	Exterior Piping Valve Replacement	EA	2	$ 7,000.00	$ 14,000.00
8	Exterior Piping Flex Connector Replacement	EA	2	$ 2,000.00	$ 4,000.00
9	Exterior Piping Heat Trace	LS	1	$ 2,000.00	$ 2,000.00
10	REL Third-Party Inspection	LS	1	$ 29,011.00	$ 29,011.00
				GRAND TOTAL	$ 419,011.00

GRAND TOTAL (In words) Four Hundred Nineteen Thousand Eleven Dollars and 00/100

* Start Date 12-1-2023

SIGNATURE PAGE

The Contractor agrees to provide the service, and/or supplies as described in this solicitation and subject, without limitation, to all specifications, terms, and conditions herein contained. Bidder shall acknowledge receipt of each addendum issued in the space provided on the bid form.

Signature on file

Vice President

(Signature and Title)

CORPORATE SEAL
(If available)

BID MUST BE SIGNED AND NOTARIZED (WITH SEAL) FOR CONSIDERATION

Subscribed and sworn to before me this 30 day of March AD, 20 23

Signature on file

(Notary Public) My Commission Expires: May 11, 2023

Kelsey N. James
Notary Public, State of Indiana
Lake County
Commission #667755
My Commission Expires
05/11/2023

SEAL

Required Vendor Ethics Disclosure Statement

Date: 3-29-23

Failure to complete and return this form may result in delay or cancellation of the County's Contractual Obligation.

Bid/Contract/PO #:

Company Name: Dynamic Industrial Services Inc.	Company Contact: Dr. Antonios Baiaktaris
Contact Phone: 708-665-4415	Contact Email: info@dynamicind.net

The DuPage County Procurement Ordinance requires the following written disclosures prior to award:

1. Every contractor, union, or vendor that is seeking or has previously obtained a contract, change orders to one (1) or more contracts, or two (2) or more individual contracts with the county resulting in an aggregate amount at or in excess of $25,000, shall provide to Procurement Services Division a written disclosure of all political campaign contributions made by such contractor, union, or vendor within the current and previous calendar year to any incumbent county board member, county board chairman, or countywide elected official whose office the contract to be awarded will benefit. The contractor, union or vendor shall update such disclosure annually during the term of a multi-year contract and prior to any change order or renewal requiring approval by the county board. For purposes of this disclosure requirement, "contractor or vendor" includes owners, officers, managers, lobbyists, agents, consultants, bond counsel and underwriters counsel, subcontractors and corporate entities under the control of the contracting person, and political action committees to which the contracting person has made contributions.

☒ **NONE (check here) - If no contributions have been made**

Recipient	Donor	Description (e.g. cash, type of item, in-kind services, etc.)	Amount/Value	Date Made

2. All contractors and vendors who have obtained or are seeking contracts with the county shall disclose the names and contact information of their lobbyists, agents and representatives and all individuals who are or will be having contact with county officers or employees in relation to the contractor bid and shall update such disclosure with any changes that may occur.

☒ **NONE (check here) - If no contacts have been made**

Lobbyists, Agents and Representatives and all individuals who are or will be having contact with county officers or employees in relation to the contract or bid	Telephone	Email

A contractor or vendor that knowingly violates these disclosure requirements is subject to penalties which may include, but are not limited to, the immediate cancellation of the contract and possible disbarment from future county contracts.

Continuing disclosure is required, and I agree to update this disclosure form as follows:

- If information changes, within five (5) days of change, or prior to county action, whichever is sooner
- 30 days prior to the optional renewal of any contract
- Annual disclosure for multi-year contracts on the anniversary of said contract
- With any request for change order except those issued by the county for administrative adjustments

The full text for the county's ethics and procurement policies and ordinances are available at:
https://www.dupageco.org/CountyBoard/Policies/

I hereby acknowledge that I have r

Signature on file

Authorized Signature

Printed Name: Antonios Baiaktaris

Title: Vice President

Date: 3-29-23

Attach additional sheets if necessary. Sign each sheet and number each page. PAGE 1 OF 1 (total number of pages)

FORM OPTIMIZED FOR ACROBAT AND ADOBE READER VERSION 9 OR LATER

Rev 1.1
4/1/16

421 N. COUNTY FARM ROAD
WHEATON, IL 60187
www.dupagecounty.gov

File #: PW-CO-0004-23 **Agenda Date:** 4/18/2023 **Agenda #:** 16.B.

AMENDMENT TO COUNTY CONTRACT 5620-0001 SERV
ISSUED TO CORE AND MAIN LP
FOR METERS, INSTALLATION, AMI SYSTEM AND INFRASTRUCTURE
(CONTRACT INCREASE NOT TO EXCEED $99,624)

WHEREAS, Resolution PW-P-0038-22, was approved and adopted by the County Board on January 11th, 2022; and

WHEREAS, the Public Works Committee recommends County Board approval for changes as stated in Request for Change Order to County Contract 5620-0001 SERV to increase the contract in the amount of $99,624.00. This County Contract was issued to Core and Main LP for meters, installation, AMI system and infrastructure, for Public Works.

NOW, THEREFORE BE IT RESOLVED, that County Board adopts Request for Change Order, dated April 3, 2023, to the County Contract 5620-0001 SERV, issued to Core and Main LP, to add Village of Lisle municipal water customers to the Advanced Metering Infrastructure (AMI) network managed by DuPage County Public Works, with the Village of Lisle reimbursing the County for the incremental costs, to increase the contract in the amount $99,624.00, taking the contract amount of $1,749,712.00, and resulting in an amended contract total amount not to exceed $1,849,336.00, an increase of 5.69%.

Enacted and approved this 25th day of April, 2023 at Wheaton, Illinois.

_____

DEBORAH A. CONROY, CHAIR
DU PAGE COUNTY BOARD

Attest: _____

JEAN KACZMAREK, COUNTY CLERK

PW 4/18
CB 4/25

Request for Change Order

Procurement Services Division

Attach copies of all prior Change Orders

Date: Apr 3, 2023

MinuteTraq (IQM2) ID #:

Purchase Order #: 5620SERV	**Original Purchase Order Date:** Jan 18, 2022	**Change Order #:** 5		**Department:** Public Works
Vendor Name: Core & Main LP		**Vendor #:** 27603		**Dept Contact:** Stan Spera

Background and/or Reason for Change Order Request: Add Village of Lisle municipal water customers to the Advanced Metering Infrastructure (AMI) network managed by DuPage County Public works. Incremental costs to be recovered from Village of Lisle per Intergovernmental Agreement. Increase contract in the amount of $99,624.

IN ACCORDANCE WITH 720 ILCS 5/33E-9

☒ (A) Were not reasonably foreseeable at the time the contract was signed.

☒ (B) The change is germane to the original contract as signed.

☒ (C) Is in the best interest for the County of DuPage and authorized by law.

INCREASE/DECREASE

A	Starting contract value	$1,749,712.00
B	Net $ change for previous Change Orders	
C	Current contract amount (A + B)	$1,749,712.00
D	Amount of this Change Order ☒ Increase ☐ Decrease	$99,624.00
E	New contract amount (C + D)	$1,849,336.00
F	Percent of current contract value this Change Order represents (D / C)	5.69%
G	Cumulative percent of all Change Orders (B+D/A); (60% maximum on construction contracts)	5.69%

DECISION MEMO NOT REQUIRED

☐ Cancel entire order ☐ Close Contract ☐ Contract Extension (29 days) ☐ Consent Only

☐ Change budget code from: _____ to: _____

☐ Increase/Decrease quantity from: _____ to: _____

☐ Price shows: _____ should be: _____

☐ Decrease remaining encumbrance and close contract ☐ Increase encumbrance and close contract ☐ Decrease encumbrance ☐ Increase encumbrance

DECISION MEMO REQUIRED

☐ Increase (greater than 29 days) contract expiration from: _____ to: _____

☒ Increase ≥ $2,500.00, or ≥ 10%, of current contract amount ☒ Funding Source 2000-2665-53807 see be[illegible]

☐ OTHER - explain below:

FY23 $19,128.00, FY24 $19,518.00, FY25 $19,917.00, FY26 $20,323.00, FY27 $20,738.00

[redacted]	x 6800	4/5/23	[redacted]	x 6800	4/5/23
Prepared By (Initials)	Phone Ext	Date	Recommended for Approval (Initials)	Phone Ext	Date

REVIEWED BY (Initials Only)

Buyer	Date	Procurement Officer	4/7/23 Date
Chief Financial Officer (Decision Memos Over $25,000)	Date	Chairman's Office (Decision Memos Over $25,000)	Date

FORM OPTIMIZED FOR ACROBAT AND ADOBE READER VERSION 9 OR LATER

Rev 1.7
6/25/18

Decision Memo

Procurement Services Division

This form is required for all Professional Service Contracts over $25,000 and as otherwise required by the Procurement Review Checklist.

Date: Apr 3, 2023

MinuteTraq (IQM2) ID #:

Department Requisition #:

Requesting Department:	Public Works	Department Contact:	Stan Spera
Contact Email:	stanley.spera@dupageco.org	Contact Phone:	630.985.7400
Vendor Name:	Core & Main LP	Vendor #:	27603

Action Requested - Identify the action to be taken and the total cost; for instance, approval of new contract, renew contract, increase contract, etc.

Increase to Core & Main LP purchase order in the amount of $99,624.00 for a new total of $1,849,336.00.

Summary Explanation/Background - Provide an executive summary of the action. Explain why it is necessary and what is to be accomplished.

In January 2022 DuPage County Public Works entered into a contract with Core & Main to install an Advanced Metering Infrastracture (AMI) network and system. The system was initially deployed to benefit the customers of DuPage County Public Works and City of Darien water customers with the costs of network and associated software to be shared between the respective municipal utilities. The Village of Lisle desires to be part of this network and participate in the cost sharing of network infrastructure. The incremental contract amount requested is for the costs for SaaS software fees for the additional customer accounts added. These costs will be recovered from the Village of Lisle per an Intergovernmental Agreement.

Strategic Impact

Customer Service

Select one of the six strategic imperatives in the County's Strategic Plan this action will most impact and provide a brief explanation.

To improve customer service and increase meter reading meter efficiency, the County, along with partner municipalities such as the Village of Lisle and City of Darien, is pursuing the implementation of a fixed network AMI system, water meter replacement, and water meter retrofit program. Project benefits are:

1) Improved Customer Service: Transitioning to AMI will reduce the volume of estimated bills, and help the Public Works Department and partner municipalities provide customers with proactive leak notifications, consumption alerts, and better usage date in near real-time.

2) Improved Sustainability in Operations: Reduce vehicle usage - attributed to AMI deployment - will reduce Public Works Department greenhouse gas emissions and future vehicle purchases. 95% of of mileage associated with metering activity is expected to be eliminated via AMI.

3) Improved Conservation Opportunities: Hourly interval data from water meters, and analytical software, will proactively identifiy leaks reducing water waste and risk of catastrophic damage.

4) Improved Safety - For Staff and Customers: Transitioning to AMI will reduce safety risks that meter readers encounter in the field and reduce customer concerns of staff entering property. Additionally, reduction in driving miles will reduce the risk of accidents.

5) Accuracy and Equity: An added benefit will be the replacement of older meters. Water meters and their registers often lose accuracy as they age. Revenue loss from consumption not measured results in higher rates for other customers.

Source Selection/Vetting Information - Describe method used to select source.

Bid 20-078-PW and 20-079-PW

Recommendations/Alternatives - Describe staff recommendation and provide justification. Identify at least 2 other options to accomplish this request.

As this is part of a current contract, there are no recommendations to change the supplier.

Fiscal Impact/Cost Summary - Include projected cost for each fiscal year, approved budget amount and account number, source of funds, and any future funding requirements along with any narrative.

FY23 2000-2665-53807 $19,128.00
FY24 2000-2665-53807 $19,518.00
FY25 2000-2665-53807 $19,917.00
FY26 2000-2665-53807 $20,323.00
FY27 2000-2665-53807 $20,738.00

Required Vendor Ethics Disclosure Statement

Failure to complete and return this form may result in delay or cancellation of the County's Contractural Obligation.

Date: 4-12-23

Bid/Contract/PO #:

Company Name:	Core & Main	Company Contact:	Scott Jaros
Contact Phone:	630-665-1800	Contact Email:	scott.jaros@coreandmain.com

The DuPage County Procurement Ordinance requires the following written disclosures prior to award:

1. Every contractor, union, or vendor that is seeking or has previously obtained a contract, change orders to one (1) or more contracts, or two (2) or more individual contracts with the county resulting in an aggregate amount at or in excess of $25,000, shall provide to Procurement Services Division a written disclosure of all political campaign contributions made by such contractor, union, or vendor within the current and previous calendar year to any incumbent county board member, county board chairman, or countywide elected official whose office the contract to be awarded will benefit. The contractor, union or vendor shall update such disclosure annually during the term of a multi-year contract and prior to any change order or renewal requiring approval by the county board. For purposes of this disclosure requirement, "contractor or vendor" includes owners, officers, managers, lobbyists, agents, consultants, bond counsel and underwriters counsel, subcontractors and corporate entities under the control of the contracting person, and political action committees to which the contracting person has made contributions

☒ **NONE (check here) - If no contributions have been made**

Recipient	Donor	Description (e.g. cash, type of item, in-kind services, etc.)	Amount/Value	Date Made

2. All contractors and vendors who have obtained or are seeking contracts with the county shall disclose the names and contact information of their lobbyists, agents and representatives and all individuals who are or will be having contact with county officers or employees in relation to the contractor bid and shall update such disclosure with any changes that may occur.

☒ **NONE (check here) - If no contacts have been made**

Lobbyists, Agents and Representatives and all individuals who are or will be having contact with county officers or employees in relation to the contract or bid	Telephone	Email

A contractor or vendor that knowingly violates these disclosure requirements is subject to penalties which may include, but are not limited to, the immediate cancellation of the contract and possible disbarment from future county contracts.

Continuing disclosure is required, and I agree to update this disclosure form as follows:

- If information changes, within five (5) days of change, or prior to county action, whichever is sooner
- 30 days prior to the optional renewal of any contract
- Annual disclosure for multi-year contracts on the anniversary of said contract
- With any request for change order except those issued by the county for administrative adjustments

The full text for the county's ethics and procurement policies and ordinances are available at:
http://www.dupageco.org/CountyBoard/Policies/

I hereby acknowledge that I have received, have read, and understand these requirements.

Authorized Signature [redacted]

Printed Name Scott Jaros

Title Branch Operations Manager

Date 4-12-2023

Attach additional sheets if necessary. Sign each sheet and number each page. Page 1 of 1 (total number of pages)

421 N. COUNTY FARM ROAD
WHEATON, IL 60187
www.dupagecounty.gov

File #: PW-P-0031-23 **Agenda Date:** 4/18/2023 **Agenda #:** 16.C.

AWARDING RESOLUTION
ISSUED TO VERIZON WIRELESS
TO PROVIDE WIRELESS SERVICES
FOR PUBLIC WORKS FACILITIES
(CONTRACT TOTAL NOT TO EXCEED $34,000)

WHEREAS, pursuant to the Intergovernmental Agreement between the County of DuPage and the State of Illinois, the County of DuPage will contract with Verizon Wireless; and

WHEREAS, the Public Works Committee recommends County Board approval for the issuance of a contract, to provide wireless services, for the period of April 25, 2023 to October 2, 2025, for Public Works facilities.

NOW, THEREFORE BE IT RESOLVED, that County Contract, covering said, for wireless services for Public Works facilities, for the period of April 25, 2023 to October 2, 2025, be, and it is hereby approved for issuance of a contract by the Procurement Division to, Verizon Wireless, P.O. Box 25505, Pennsylvania 18002-5505, for a total contract amount not to exceed $34,000. Contract pursuant to the Intergovernmental Cooperation Act, per the State of Illinois Master Contract #CMS793372P.

Enacted and approved this 25th day of April, 2023, at Wheaton, Illinois.

_____

DEBORAH A. CONROY, CHAIR
DU PAGE COUNTY BOARD

Attest: _____

JEAN KACZMAREK, COUNTY CLERK

Procurement Review Comprehensive Checklist
Procurement Services Division
This form must accompany all Purchase Order Requisitions

SECTION 1: DESCRIPTION

General Tracking		*Contract Terms*	
FILE ID#:	RFP, BID, QUOTE OR RENEWAL #: State of Illinois Master Contra	INITIAL TERM WITH RENEWALS:	INITIAL TERM TOTAL COST: $34,000.00
COMMITTEE: PUBLIC WORKS	TARGET COMMITTEE DATE: 04/18/2023	PROMPT FOR RENEWAL:	CONTRACT TOTAL COST WITH ALL RENEWALS: $34,000.00
	CURRENT TERM TOTAL COST: $34,000.00	MAX LENGTH WITH ALL RENEWALS:	CURRENT TERM PERIOD:
Vendor Information		*Department Information*	
VENDOR: Verizon Wireless	VENDOR #: 10597	DEPT: Public Works	DEPT CONTACT NAME: Sean Reese
VENDOR CONTACT: Rob Pietrini	VENDOR CONTACT PHONE: 630-940-7453	DEPT CONTACT PHONE #: 630-985-7400	DEPT CONTACT EMAIL: Sean.Reese@dupageco.org
VENDOR CONTACT EMAIL: robert.pietrini@verizonwireless.com	VENDOR WEBSITE:	DEPT REQ #:	

Overview

DESCRIPTION Identify scope of work, item(s) being purchased, total cost and type of procurement (i.e., lowest bid, RFP, renewal, sole source, etc.).
Wireless services per the State of Illinois Master Contract #CMS793372P

JUSTIFICATION Summarize why this procurement is necessary and what objectives will be accomplished
Many remote Public Works facilities, such as lift stations, well houses, treatment plants, etc., are using Verizon specific cellular devices (modems, routers) for monitoring, control, and alarming. We also have tablets and other devices specific to Verizon that are used by staff to allow for mobile accessibility.

SECTION 2: DECISION MEMO REQUIREMENTS

DECISION MEMO NOT REQUIRED Select an item from the following dropdown menu to identify why a Decision Memo (Section 3) is not required.
PER 55 ILCS 5/5-1022 'COMPETITIVE BIDS' (D) IT/TELECOM PURCHASES UNDER $35,000.00

DECISION MEMO REQUIRED Select an item from the following dropdown menu to identify why a Decision Memo (Section 3) is required.

SECTION 3: DECISION MEMO

STRATEGIC IMPACT	Select an item from the following dropdown menu of County's strategic priorities that this action will most impact.
SOURCE SELECTION	Describe method used to select source.
RECOMMENDATION AND TWO ALTERNATIVES	Describe staff recommendation and provide justification. Identify at least 2 other options to accomplish this request, including status quo, (i.e., take no action).

SECTION 4: SOLE SOURCE MEMO/JUSTIFICATION	
JUSTIFICATION	Select an item from the following dropdown menu to justify why this is a sole source procurement.
NECESSITY AND UNIQUE FEATURES	Describe the product or services that are not available from other vendors. Explain necessary and unique features or services. Attach letters from manufacturer, letters from distributor, warranties, licenses, or patents as needed. Be specific.
MARKET TESTING	List and describe the last time the market has been tested on the applicability of the sole source. If it has not been tested over the last 12 months, explain why not.
AVAILABILITY	Describe steps taken to verify that these features are not available elsewhere. Included a detailed list of all products or services by brand/manufacturer examined and include names, phone numbers, and emails of people contacted.

SECTION 5: Purchase Requisition Information			
Send Purchase Order To:		*Send Invoices To:*	
Vendor: Verizon Wireless	Vendor#: 10597	Dept: DuPage County Public Works	Division: Public Works
Attn: Rob Pietrini	Email: robert.pietrini@verizonwireless.com	Attn: Magda	Email: pwaccountspayable@dupageco.org
Address: 1515 E. Woodfield Road, Suite 1400	City: Schaumberg	Address: 7900 S. Route 53	City: Woodridge
State: Illinois	Zip: 60173	State: Illinois	Zip: 60517
Phone: 630-800-0768	Fax:	Phone: 630-985-7400	Fax: 630-985-4802
Send Payments To:		*Ship to:*	
Vendor: Verizon Wireless	Vendor#: 10597	Dept: SAME AS ABOVE	Division:
Attn:	Email:	Attn:	Email:
Address: P.O. Box 25505	City: Lehigh Valley	Address:	City:
State: Pennsylvania	Zip: 18002-5505	State:	Zip:
Phone:	Fax:	Phone:	Fax:
Shipping		Contract Dates	
Payment Terms: PER 50 ILCS 505/1	FOB: Destination	Contract Start Date (PO25): Apr 25, 2023	Contract End Date (PO25): Oct 2, 2025
Contract Administrator (PO25): Amy Arlowe/Sandra Martinez			

Purchase Requisition Line Details

LN	Qty	UOM	Item Detail (Product #)	Description	FY	Company	AU	Acct Code	Sub-Accts/ Activity Code	Unit Price	Extension
1	1	EA		Wireless services per State of Illinois Master Contract #CMS793372P	FY23	2000	2665	53260		2,400.00	2,400.00
2	1	EA			FY23	2000	2555	53260		3,600.00	3,600.00
3	1	EA			FY23	2000	2640	53260		2,000.00	2,000.00
4	1	EA			FY24	2000	2665	53260		4,500.00	4,500.00
5	1	EA			FY24	2000	2555	53260		6,200.00	6,200.00
6	1	EA			FY24	2000	2640	53260		3,300.00	3,300.00
7	1	EA			FY25	2000	2665	53260		3,700.00	3,700.00
8	1	EA			FY25	2000	2555	53260		5,300.00	5,300.00
9	1	EA			FY25	2000	2640	53260		3,000.00	3,000.00
FY is required, assure the correct FY is selected.										Requisition Total	$ 34,000.00

Comments	
HEADER COMMENTS	Provide comments for P020 and P025.
SPECIAL INSTRUCTIONS	Provide comments for Buyer or Approver (not for P020 and P025). Comments will not appear on PO.
INTERNAL NOTES	Provide comments for department internal use (not for P020 and P025). Comments will not appear on PO.
APPROVALS	Department Head signature approval for procurements under $15,000. Procurement Officer Approval for ETSB.

The following documents have been attached: ☐ W-9 ☐ Vendor Ethics Disclosure Statement

STATE OF ILLINOIS
CONTRACT RENEWAL

Department of Innovation and Technology
JPMC Verizon Wireless Voice, Data, Equipment
CMS793372P

The undersigned Agency and Vendor, CELLCO PARTNERSHIP DBA VERIZON WIRELESS, (the Parties) agree that the following shall renew the Contract referenced herein. All terms and conditions set forth in the original Contract, not amended herein, shall remain in full force and effect as written. In the event of conflict, the terms of this Renewal shall prevail.

IN WITNESS WHEREOF, the Agency and the Vendor cause this Renewal to be executed on the dates shown below by representatives authorized to bind the respective PARTIES.

VENDOR

Vendor Name: Cellco Partnership d/b/a Verizon Wireless	Address: One Verizon Way, Basking Ridge, NJ 07920
Signature: DocuSigned by: [redacted] GD86E6219D09480...	Phone: 217-836-9229 (Sales)
Printed Name: Todd Loccisano	Fax: 240-280-3686
Title: VP – Contract Management	Email: Provided in attached Contacts List.
Date: September 29, 2022	

STATE OF ILLINOIS

Procuring Agency: Innovation and Technology	Phone:
Street Address: 120 West Jefferson Street	Fax:
City, State ZIP: Springfield, IL 62702	
Official Signature: [redacted]	Date: 9/30/2022
Printed Name: Jennifer Ricker	by Jenifer L. Johnson, Chief of Staff
Official's Title: Secretary	
Legal Signature: [redacted]	Date: 9/30/22
Legal Printed Name: Matthew Runyen by Kristen L. Sweat	
Legal's Title: General Counsel by Deputy General Counsel	
Fiscal Signature: [redacted]	Date: 9/30/22
Fiscal's Printed Name: Mary Feagans	by DoIT Comptroller Christa Bull

Reviewed as to legal clause sufficiency:
ALM 9/29/2022

Fiscal's Title: Acting Chief Fiscal Officer	

STATE USE ONLY — **NOT PART OF CONTRACTUAL PROVISIONS**

BB# 23-448DOIT-TELEC-R-142688 — Project Title: MC Verizon Wireless Voice, Data, Equipment

Contract # CMS793372P — Procurement Method (IFB, RFP, Small, etc): RFP

IPB Ref. # — IPB Publication Date: — Award Code: B

Subcontractor Utilization? ☐ Yes ☐ No — Subcontractor Disclosure? ☐ Yes ☐ No

Funding Source — Obligation #

CPO 33 – General Counsel Approval:

Signature — Printed Name — Date

1. **DESCRIPTION OF CONTRACT BEING RENEWED:** The Illinois Department of Innovation and Technology (DoIT) and CELLCO PARTNERSHIP DBA VERIZON WIRELESS are renewing Contract # CMS793372P for wireless voice (including push-to-talk/direct connect/walkie-talkie service), data airtime services, and wireless equipment. This is the final three (3) year renewal option. This is a joint purchase master contract ("JMPC") available to all governmental units and/or qualified not-for-profit agencies in Illinois.

2. **TERMS AND CONDITIONS:** This Renewal is on the same terms and conditions as the Contract being renewed except as changed and described herein. Specifically, the Contract is amended as follows:

The following clauses are added to **Section 4.10 Indemnification and Liability:**

4.10.1 DATA BREACH PREVENTION, NOTICE, AND REMEDIATION: Vendor shall ensure the security, storage, and integrity of the State's content, data, computers, networks, and systems (which may include the use of encryption technology to protect the State's content and data from unauthorized access). Notwithstanding anything to the contrary in this contract, to the extent that Vendor experiences or causes an information breach or security incident that impacts the State's data, content, computers, systems, or networks, Vendor shall immediately notify the State and will use best efforts to immediately remedy any such breach or incident, and to prevent any further breach or incident, at Vendor's expense, in accordance with applicable privacy rights, laws, regulations, policies, and standards, including but not limited to the Illinois Personal Information Protection Act (815 ILCS 530). Vendor shall reimburse the State for any and all reasonable costs incurred by the State in responding to, and mitigating damages caused by, any such breach or security incident, including all costs of notice and/or remediation.

4.10.2 DATA LOSS AND DAMAGE TO STATE COMPUTER SYSTEMS: Vendor shall adhere to all indemnification and liability obligations stated in this Contract and will remain liable where any damage or impairment to the State's computers, systems, and networks, or any loss or corruption of the State's data or content, is due to Vendor's negligent or intentional acts and omissions. Further, Vendor shall reimburse the State for any and all reasonable costs incurred by the State in restoring such data, content, computers, systems, or networks.

Section 4.19 Notices is replaced in its entirety with the following:

4.19 NOTICES: Notices and other communications provided for herein shall be given in writing via electronic mail whenever possible. If transmission via electronic mail is not possible, then notices and other communications shall be given in writing via registered or certified mail with return receipt requested, via receipted hand delivery or via courier (UPS, Federal Express or other similar and reliable carrier). Notices to Vendor and Notice to the State not sent via electronic mail shall be sent using the contact information as provided with the signatures. Notices to the State via electronic mail shall be sent as described in the contract list, titled SOI and Vendor Contacts for Notifications, which is attached to this Contract Renewal and may be updated from time to time by the State with notice to Verizon. All legal notices sent by electronic mail to DoIT pursuant to this Contract or as required by this Contract, shall include the DoIT General Counsel, at DoIT.GeneralCounsel@illinois.gov. Notices to the Vendor via electronic mail shall be sent as described in the contract list, titled SOI and Vendor Contacts for Notifications, which is attached to this Contract Renewal and may be updated from time to time by the Vendor with notice to the State. Each such notice shall be deemed to have been provided at the time it is actually received. By giving notice, either Party may change its contact information.

The following is a new Section 4.28:

4.28 COVID-19 PROTECTIONS: In response to the COVID-19 pandemic, Governor J.B. Pritzker issued Executive Orders 2021-22 and 2021-23. These Executive Orders mandate certain contractors shall use face coverings, have COVID-19 vaccinations, or undergo testing for COVID-19 when in indoor public places, Health Care Facilities, Schools, Institutions of Higher Education, and State-owned and operated congregate facilities. Vendor shall adhere to the requirements of these Executive Orders as applied by the Agency. The Agency may also implement vaccination or testing requirements that exceed those in the Executive Orders.

3. **RENEWAL TERM:** This RENEWAL shall begin October 3, 2022 and shall run through October 2, 2025.

4. **COSTS:** Pricing for the products and services included in the Contract during the first renewal term shall remain unchanged. Pricing for products and services added with this second Contract renewal are provided in the revised comprehensive State of Illinois Pricing Catalog attached to this Contract renewal.

5. **MAXIMUM AMOUNT:** The total payments under this contract shall not exceed $N/A without a formal amendment.

6. **SUBCONTRACTORS:** Will subcontractors be utilized? ☒ Yes ☐ No

As also provided in the Utilization Plan attached to this renewal, the Business Enterprise Program (BEP) and Veteran Small Business (VSB) certified vendor goals only apply to Dollars Subject to the Goal (amount remaining after exemptions are subtracted), which the State, including the Department of Innovation and Technology (DoIT), the BEP Council, and the Council on Equity and Inclusion, determined is eight percent (8%) of the total DoIT purchases during the Second Renewal, with remaining amounts being exempt from the Dollars Subject to the Goal. At the time of the Second Renewal, the estimated Dollars Subject to the Goal is three million two hundred thousand Dollars ($3,200,000), which is eight percent (8%) of the total estimated DoIT purchases ($40M) during the Second Renewal. The total required BEP and VSB spend during the Second Renewal is accordingly estimated at $704,000 (22% of Dollars Subject to the Goal) and $96,000 (3% of Dollars Subject to the Goal) respectively.

The above estimates of $40M, $3.2M, $704,000, and $96,000 are included for illustration proposes only, and the BEP and VBP subcontracting goals of 22% and 3% respectively apply to Dollars Subject to the Goal (as defined above) based on the actual amount of total DoIT purchases during the Second Renewal.

Subcontractors Added or Continuing during Third Renewal Period

- Subcontractor Name: ARQ LLC, d/b/a ARQ

  Amount to be paid: 15% of Dollars Subject to the Goal.

  Address: 3002 Dow Avenue, Suite 416, Tustin, California 92780

  Description of work: Professional services and equipment relating to cellular coverage enhancement in State-owned or occupied buildings.

- Subcontractor Name: Fidelity Print Communications

  Amount to be paid: 5% of Dollars Subject to the Goal

Required Vendor Ethics Disclosure Statement

Failure to complete and return this form may result in delay or cancellation of the County's Contractural Obligation.

Date: _____

Bid/Contract/PO #: _____

Company Name: Cellco Partnership d/b/a Verizon Wireless	Company Contact: Rob Pietrini
Contact Phone: 630-940-7453	Contact Email: robert.pietrini@verizonwireless.com

The DuPage County Procurement Ordinance requires the following written disclosures prior to award:

1. Every contractor, union, or vendor that is seeking or has previously obtained a contract, change orders to one (1) or more contracts, or two (2) or more individual contracts with the county resulting in an aggregate amount at or in excess of $25,000, shall provide to Procurement Services Division a written disclosure of all political campaign contributions made by such contractor, union, or vendor within the current and previous calendar year to any incumbent county board member, county board chairman, or countywide elected official whose office the contract to be awarded will benefit. The contractor, union or vendor shall update such disclosure annually during the term of a multi-year contract and prior to any change order or renewal requiring approval by the county board. For purposes of this disclosure requirement, "contractor or vendor" includes owners, officers, managers, lobbyists, agents, consultants, bond counsel and underwriters counsel, subcontractors and corporate entities under the control of the contracting person, and political action committees to which the contracting person has made contributions

☒ **NONE (check here) - If no contributions have been made**

Recipient	Donor	Description (e.g. cash, type of item, in-kind services, etc.)	Amount/Value	Date Made

2. All contractors and vendors who have obtained or are seeking contracts with the county shall disclose the names and contact information of their lobbyists, agents and representatives and all individuals who are or will be having contact with county officers or employees in relation to the contractor bid and shall update such disclosure with any changes that may occur.

☒ **NONE (check here) - If no contacts have been made**

Lobbyists, Agents and Representatives and all individuals who are or will be having contact with county officers or employees in relation to the contract or bid	Telephone	Email

A contractor or vendor that knowingly violates these disclosure requirements is subject to penalties which may include, but are not limited to, the immediate cancellation of the contract and possible disbarment from future county contracts.

Continuing disclosure is required, and I agree to update this disclosure form as follows:

- If information changes, within five (5) days of change, or prior to county action, whichever is sooner
- 30 days prior to the optional renewal of any contract
- Annual disclosure for multi-year contracts on the anniversary of said contract
- With any request for change order except those issued by the county for administrative adjustments

The full text for the county's ethics and procurement policies and ordinances are available at:
http://www.dupageco.org/CountyBoard/Policies/

I hereby acknowledge that I have received, have read, and understand these requirements.

Authorized Signature DocuSigned by: [redacted] 7C4D47FDF124410...

Printed Name Amy Lloyd

Title Director - Contract Management

Date 12-Apr-2023

Attach additional sheets if necessary. Sign each sheet and number each page. Page _____ of _____ (total number of pages)

421 N. COUNTY FARM ROAD
WHEATON, IL 60187
www.dupagecounty.gov

File #: 23-1577 **Agenda Date:** 4/18/2023 **Agenda #:** 17.O.

DT-R-0058A-23

AMENDMENT TO RESOLUTION DT-R-0058-23
ISSUED TO MANEVAL CONSTRUCTION COMPANY, INC.
TO PROVIDE PARKING LOT IMPROVEMENTS
FOR THE DUPAGE COUNTY FAIRGROUNDS
(CONTRACT INCREASE $75,000.00; +21.25%,
NO COUNTY COST-100% GRANT FUNDED)

WHEREAS, the DuPage County Board heretofore adopted Resolution DT-R-0058-23 on April 11th, 2023; and

WHEREAS, a contract was awarded by County Board Resolution DT-R-0058-23 to Maneval Construction Company, Inc. to provide parking lot improvements for the DuPage County Fairgrounds; and

WHEREAS, the Fairgrounds and County staff identified additional areas eligible for improvement which were not in the original contract; and

WHEREAS, the circumstances that necessitate the change in costs were not reasonably foreseeable at the time the contract was signed; and

WHEREAS, there is sufficient unobligated funds remaining under the grant award to pay for these additional improvement areas; and

WHEREAS, an adjustment in funding is in the best interest of the County and is authorized by law.

NOW, THEREFORE, BE IT RESOLVED that Resolution DT-R-0058-23 is hereby amended to reflect a cost of $428,014.45 instead of and in place of a cost of $353,014.45, an increase of $75,000.00, +21.25%.

Enacted and approved this 25th day of April, 2023 at Wheaton, Illinois.

_____
DEBORAH A. CONROY, CHAIR
DU PAGE COUNTY BOARD

Attest: _____
JEAN KACZMAREK, COUNTY CLERK

SPECIAL PURCHASE REQUISITION, DU PAGE COUNTY, ILLINOIS

WHEATON, ILLINOIS 60187

DT-R-0058-23
RESOLUTION NUMBER

PURCHASE ORDER NO.

REQUISITIONING AGENCY
DuPage County Division of Transportation
NAME
421 N. County Farm Road
ADDRESS
Wheaton, IL 60187
CITY, STATE, ZIP

SHIP TO ADDRESS
Same
NAME
ADDRESS
CITY, STATE, ZIP

04/13/2023
DATE

FUND	AGENCY	VENDOR NUMBER	EXPIRATION DATE	LAST INVOICE DATE	FOB
		41507			Wheaton, IL

ORGANIZATION	ACTIVITY	OBJECT	QUANTITY	UNIT OF PURCHASE	ITEM CODE	DESCRIPTION COMMODITY / CONTRACT	UNIT PRICE	EXTENSION
FY23-100-5000-1071-54050			-HAVAACCESS22-54050			DPC Fairgrounds Parking Lot Improvements		353,014.45
						Section N/A		
						Amendment - DT-R-0058**A**-23		
FY23-100-5000-1071-54050			-HAVAACCESS22-54050			Increase Line (21.25%)		75,000.00
							TOTAL	$428,014.45

REMIT TO:
Maneval Construction Co Inc.28090 W. Concrete Drive Ingleside, IL 60041

COMMITTEE APPROVAL	DATE
Transportation	
County Board	04/25/23

Signature on File 4/13/23
DEPARTMENT APPROVAL DATE

FORM PR770 REV. 1193

SUPPORTING DATA FOR
AMENDMENT TO RESOLUTION DT-R-0058-23
TO MANEVAL CONSTRUCTION COMPANY, INC.
TO PROVIDE PARKING LOT IMPROVEMENTS
FOR THE DUPAGE COUNTY FAIRGROUNDS
(TO INCREASE CONTRACT BY: $75,000.00; +21.25%)

NAME	BID AMOUNT
Maneval Construction Company, Inc.	$353,014.45
Schroeder Asphalt Services, Inc.	$368,892.70
Chicagoland Paving Contractors, Inc.	$370,000.00
Geneva Construction Company	$372,122.65
J.A. Johnson Paving Company	$379,134.89

Current Contract Amount:	$353,014.45
Increase this Resolution:	$75,000.00
Percent of Change:	+21.25%
Increase to Date:	$75,000.00
Percent of Change:	+21.25%

Reason for Change:

Resurfacing Additional Areas **$75,000.00**

Due to favorable bids additional areas will be resurfaced to maximize the use of grant funds.

Net Addition:	$ 75,000.00
New Contract Total Amount:	$428,014.45

421 N. COUNTY FARM ROAD
WHEATON, IL 60187
www.dupagecounty.gov

File #: DT-P-0063-23 **Agenda Date:** 4/18/2023 **Agenda #:** 17.I.

AWARDING RESOLUTION
ISSUED TO HARD ROCK CONCRETE CUTTERS, INC.
TO PROVIDE SIDEWALK CUTTING
AS NEEDED FOR THE DIVISION OF TRANSPORTATION
(CONTRACT TOTAL NOT TO EXCEED $40,000.00)

WHEREAS, bids have been taken and processed in accordance with County Board policy; and

WHEREAS, the lowest most responsible bidder has been designated and the Transportation Committee recommends County Board approval for the issuance of a contract to Hard Rock Concrete Cutters, Inc., to provide sidewalk cutting, as needed for the Division of Transportation, for the period April 26, 2023 through March 31, 2024.

NOW, THEREFORE, BE IT RESOLVED that said contract to provide sidewalk cutting, as needed for the Division of Transportation, for the period April 26, 2023 through March 31, 2024, is hereby approved for issuance to Hard Rock Concrete Cutters, Inc., 601 Chaddick Drive, Wheeling, Illinois 60090, for a contract total not to exceed $40,000.00.

Enacted and approved this 25th day of April, 2023 at Wheaton, Illinois.

_____

DEBORAH A. CONROY, CHAIR
DU PAGE COUNTY BOARD

Attest: _____

JEAN KACZMAREK, COUNTY CLERK

Procurement Review Comprehensive Checklist
Procurement Services Division
This form must accompany all Purchase Order Requisitions

SECTION 1: DESCRIPTION

General Tracking		*Contract Terms*	
FILE ID#:	RFP, BID, QUOTE OR RENEWAL #: MPI Bid #2022-23	INITIAL TERM WITH RENEWALS: OTHER	INITIAL TERM TOTAL COST: $29,900.00
COMMITTEE: TRANSPORTATION	TARGET COMMITTEE DATE: 04/18/2023	PROMPT FOR RENEWAL: 3 MONTHS	CONTRACT TOTAL COST WITH ALL RENEWALS: $149,900.00
	CURRENT TERM TOTAL COST: $40,000.00	MAX LENGTH WITH ALL RENEWALS: THREE YEARS	CURRENT TERM PERIOD: FIRST RENEWAL
Vendor Information		*Department Information*	
VENDOR: Hard Rock Concrete Cutters, Inc.	VENDOR #: 11048	DEPT: Division of Transporation	DEPT CONTACT NAME: Roula Eikosidekas
VENDOR CONTACT: Luis Diaz	VENDOR CONTACT PHONE: 224-443-3119	DEPT CONTACT PHONE #: 630-407-6920	DEPT CONTACT EMAIL: roula.eikosidekas@dupageco.org
VENDOR CONTACT EMAIL: luis@hrccinc.com	VENDOR WEBSITE:	DEPT REQ #: 23-1500-15	

Overview

DESCRIPTION Identify scope of work, item(s) being purchased, total cost and type of procurement (i.e., lowest bid, RFP, renewal, sole source, etc.).

DOT is requesting a purchase order to Hard Rock Concrete Cutters, to provide Sidewalk Saw Cutting for a contract total not to exceed $40,000.00, per Municipal Partnering Initiative (MPI) bid #2022-23. This contract is for a one-year term and will be subject to a second and final one-year renewal option upon mutual agreement by both parties. Renewals will be subject to a 2% per year increase or CPI whichever is less.

- $40.63 per cut, for a total of 984 cuts.

JUSTIFICATION Summarize why this procurement is necessary and what objectives will be accomplished

To rehabilitate and restore the sidewalks throughout DuPage County and to ensure accessibility by all users in accordance with the County's adopted ADA Transition Plan.

SECTION 2: DECISION MEMO REQUIREMENTS

DECISION MEMO NOT REQUIRED RENEWAL	Select an item from the following dropdown menu to identify why a Decision Memo (Section 3) is not required.
DECISION MEMO REQUIRED	Select an item from the following dropdown menu to identify why a Decision Memo (Section 3) is required.

SECTION 3: DECISION MEMO

STRATEGIC IMPACT	Select an item from the following dropdown menu of County's strategic priorities that this action will most impact.
SOURCE SELECTION	Describe method used to select source.
RECOMMENDATION AND TWO ALTERNATIVES	Describe staff recommendation and provide justification. Identify at least 2 other options to accomplish this request, including status quo, (i.e., take no action).

SECTION 4: SOLE SOURCE MEMO/JUSTIFICATION	
JUSTIFICATION	Select an item from the following dropdown menu to justify why this is a sole source procurement.
NECESSITY AND UNIQUE FEATURES	Describe the product or services that are not available from other vendors. Explain necessary and unique features or services. Attach letters from manufacturer, letters from distributor, warranties, licenses, or patents as needed. Be specific.
MARKET TESTING	List and describe the last time the market has been tested on the applicability of the sole source. If it has not been tested over the last 12 months, explain why not.
AVAILABILITY	Describe steps taken to verify that these features are not available elsewhere. Included a detailed list of all products or services by brand/manufacturer examined and include names, phone numbers, and emails of people contacted.

SECTION 5: Purchase Requisition Information			
Send Purchase Order To:		*Send Invoices To:*	
Vendor: Hard Rock Concrete Cutters, Inc.	Vendor#: 11048	Dept: Division of Transportation	Division: Accounts Payable
Attn: Luis Diaz	Email: luis@hrccinc.com	Attn: Kathy Curcio	Email: DOTFinance@dupageco.org
Address: 601 Chaddick Drive	City: Wheeling	Address: 421 N. County Farm Road	City: Wheaton
State: IL	Zip: 60090	State: IL	Zip: 60187
Phone: 224-443-3119	Fax:	Phone: 630-407-6892	Fax:
Send Payments To:		*Ship to:*	
Vendor: Hard Rock Concrete Cutters, Inc.	Vendor#: 11048	Dept: Division of Transportation	Division: Highway Maintenance
Attn:	Email:	Attn: David Koehler	Email: david.koehler@dupageco.org
Address: 601 Chaddick Drive	City: Wheeling	Address: 140 N. County Farm Road	City: Wheaton
State: IL	Zip: 60090	State: IL	Zip: 60187
Phone:	Fax:	Phone: 630-407-6925	Fax:
Shipping		Contract Dates	
Payment Terms: PER 50 ILCS 505/1	FOB: Destination	Contract Start Date (PO25): Apr 26, 2023	Contract End Date (PO25): Mar 31, 2024
Contract Administrator (PO25): Roula Eikosidekas			

Purchase Requisition Line Details

LN	Qty	UOM	Item Detail (Product #)	Description	FY	Company	AU	Acct Code	Sub-Accts/ Activity Code	Unit Price	Extension
1	1	EA		MPI Sidewalk Saw Cutting	FY23	1500	3510	53320		39,000.00	39,000.00
2	1	EA		MPI Sidewalk Saw Cutting	FY24	1500	3510	53320		1,000.00	1,000.00
FY is required, assure the correct FY is selected.										Requisition Total	$ 40,000.00

Comments	
HEADER COMMENTS	Provide comments for P020 and P025. To provide Sidewalk Saw Cutting for DuPage County Jurisdictions, per Municipal Partnering Initiative (MPI) Village of Lombard bid #2022-23.
SPECIAL INSTRUCTIONS	Provide comments for Buyer or Approver (not for P020 and P025). Comments will not appear on PO. Email Approved PO to: Luis Diaz, Mike Figuray and David Koehler.
INTERNAL NOTES	Provide comments for department internal use (not for P020 and P025). Comments will not appear on PO. see above
APPROVALS	Department Head signature approval for procurements under $15,000. Procurement Officer Approval for ETSB.

The following documents have been attached: ☑ W-9 ☑ Vendor Ethics Disclosure Statement

VILLAGE OF LOMBARD

2022 SIDEWALK SAW CUTTING PROGRAM
Bid Tabulation

DATE:	May 5, 2022	NAME & ADDRESS OF BIDDER	CONTRACT QUANTITIES		Hard Rock Concrete Cutters, INC. 601 Chaddick Dr. Wheeling, Illinois 60090		Murphy Construction Services, LLC 16W273 83rd Street, Suite D Burr Ridge, IL 6027	
TIME:	10:00 AM							
DOCUMENT # RFB 2022-23								
DOCUMENT NAME: Sidewalk Saw Cutting			Notes					
NO	ITEM		QUANTITY	UNITS	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL
1	Lombard(Zones 4, 5, & 6)		Square	400	39.83	$15,932.00	56.00	$22,400.00
2	Bartlett		Square	850	39.83	$33,855.50	56.00	$47,600.00
3	Bensenville		Square	200	39.83	$7,966.00	56.00	$11,200.00
4	Elmhurst		Square	500	39.83	$19,915.00	56.00	$28,000.00
5	West Chicago		Square	400	39.83	$15,932.00	56.00	$22,400.00
6	Wheaton		Square	280	39.83	$11,152.40	56.00	$15,680.00
7	Woodridge		Square	1,300	39.83	$51,779.00	56.00	$72,800.00
8	DuPage County		Square	650	39.83	$25,889.50	56.00	$36,400.00
GRAND TOTAL						**$182,421.40**		**$256,480.00**

Prepared by: Mike Spolar, Village Engineer, 05/05/2022

2023-2024 Pricing = $39.83*1.02%= $40.63

AMENDMENT FOR CONTRACT RENEWAL

This contract, made and entered into by The County of DuPage, 421 North County Farm Road, Wheaton, Illinois, 60187, hereinafter called the "COUNTY" and Hard Rock Concrete Cutters Inc.. located at 601 Chaddick Drive, Wheeling, IL 60090, hereinafter called the "CONTRACTOR", witnesseth;

The COUNTY and the CONTRACTOR have previously entered into a Contract, pursuant to Bid #22- SIDEWALK SAW CUTTING which became effective on 6/8/2022 and which will expire 3/31/2023. The contract is subject to a second of three options to renew for a twelve (12) month period.

The contract renewal shall be effective on the date of last signature and shall terminate on 3/31/2024.

The parties now agree to renew said agreement, upon the same terms as previously agreed to, including a one-time price adjustment of 2% effective 4/1/2023, as specified in the original contract.

CONTRACTOR	**THE COUNTY OF DUPAGE**
Signature on File	
SIGNATURE	SIGNATURE
Lisa Crilly	Valerie Calvente
PRINTED NAME	PRINTED NAME
Corporate Secretary	Buyer III
PRINTED TITLE	PRINTED TITLE
February 6, 2023	
DATE	DATE

SCHEDULE OF PRICES

Village of Lombard, Illinois

Company Name: Hard Rock Concrete Cutters, Inc.

Address: 601 Chaddick Drive

City, State, Zip Code: Wheeling, IL 60090

PROJECT

2022 MP1 2022 SIDEWALK SAWING PROGRAM
RFB # 2022-23

Item No.	Community	EACH	Estimated Quantity	Unit Price	Extended Price
1	**Lombard (Zones 4, 5, & 6)**	Square	**400**	$ 39.83	$ 15,932.00
2	**Bartlett**	Square	**850**	$ 39.83	$ 33,855.50
3	**Bensenville**	Square	**200**	$ 39.83	$ 7,966.00
4	**Elmhurst**	Square	**500**	$ 39.83	$ 19,915.00
5	**West Chicago**	Square	**400**	$ 39.83	$ 15,932.00
6	**Wheaton**	Square	**280**	$ 39.83	$ 11,152.40
7	**Woodridge**	Square	**1300**	$ 39.83	$ 51,779.00
8	**DuPage County Division of Transportation**	Square	**650**	$ 39.83	$ 25,889.50
	TOTAL				$ 182,421.40

Any and all exceptions to these specifications MUST be clearly and completely indicated on the bid sheet. Attach additional pages if necessary. **NOTE TO BIDDERS:** Please be advised that any exceptions to these specifications may cause your bid to be disqualified. Submit bids by SEALED BID ONLY. Fax and e-mail bids are not acceptable and will not be considered.

GENERAL TERMS AND CONDITIONS

1. **INTENT**
It is the intent of the Village of Lombard, the Village of Bartlett, the Village of Bensenville, the City of Elmhurst, the City of West Chicago, the City of Wheaton, and the Village of Woodridge. hereafter referred to as "Government Agencies", to jointly bid the cutting of sidewalks to address deficiencies and obtain compliance with the Americans with Disabilities Act.

Through this joint bid process, the Government Agencies are presenting an economy of scale to potential bidders, providing them with opportunities for increased revenues as well as reduced costs, which the bidders should in turn extend to the Government Agencies via lower pricing.

The Village of Lombard is the lead agency for the bid process on behalf of the Government Agencies. Each Village and Village's manager or board of trustees/council, as the case may be, will have the right to review and independently approve or reject the bid award and execute the Agreement Acceptance.

Work performed under this RFB, shall be in accordance with the provisions of the Illinois Prevailing Wage Act 820 ILCS 130/0.01 et seq. and Employment of Illinois Workers on Public Works Act (30 ILCS 570/).

2. **BID PRICE**
The Contractor shall provide pricing on the schedule of prices included in this Request for Bids ("RFB") per the specifications identified herein. The Contractor shall offer pricing for all of the items included on the schedule of prices. The schedule of prices includes base bid items and additional items for which the Government Agencies are requesting supplemental unit prices. The supplemental unit prices will be utilized if a Government Agencies later determines items are needed.

Bidders shall maintain pricing for a minimum of ninety (60) days from opening date.

3. **AWARD**
The Contract award will be based on the Base Bid Total Costs amount proposed by the Contractor. Award shall be made to the lowest responsive and responsible bidder(s) who best meets the specifications including financial capacity to perform, experience and qualifications performing similar work, and scheduling based upon the evaluation criteria specified herein.

No work shall be awarded to a Bidder that is in arrears or is in default to any of the Government Agencies for any debt or contract, or that has defaulted, as surety or otherwise, upon any obligation to the Government Agencies, or that has failed to perform satisfactorily any previous contract with, or work for, the Government Agencies.

4. **TERM**
The term of this Agreement shall be one (1) year from the date of award. All participating parties reserves the right to renew this contract for two (2) additional one (1) year periods, subject to acceptable performance by the Contractor. Unit prices (including supplemental unit prices) shall be held constant for the initial term of this agreement.

For subsequent terms, requests for increases of unit prices shall be limited to two percent (2%) or CPI of the Chicago-Gary-Kenosha Index, whichever is less. Requests for price increases shall be submitted. In the event the annual change in the CPI for the preceding calendar year is negative, no change in unit prices shall occur.

At the end of any contract term, the Village of Lombard reserves the right to extend this contract for a period of up to sixty (60) days for the purpose of getting a new contract in place.

For any year beyond the initial year, this contract is contingent upon the appropriation of sufficient funds by each government Agency; no charges shall be assessed for failure of a Government Agency to appropriate funds in future contract years.

The Village of Lombard reserves the right to reject any request for a subsequent term price increase and terminate the Agreement.

5. **VOLUME/ESTIMATED QUANTITY**
The volumes identified herein are estimated quantities. The Government Agencies do not guarantee any specific amount and shall not be held responsible for any deviation. This contract shall cover the Government Agencies requirements whether more or less than the estimated amount.

The Government Agencies reserve the right to increase and/or decrease quantities, add or delete locations during the term of the Agreement, whatever is deemed to be in the best interest of the Government Agencies.

Required Vendor Ethics Disclosure Statement

Failure to complete and return this form may result in delay or cancellation of the County's Contractual Obligation.

Date: 2/6/2023

Bid/Contract/PO #:

Company Name: Hard Rock Concrete Cutters, Inc.	Company Contact: Lisa Crilly
Contact Phone: 847-850-7714	Contact Email: lisa@hrccinc.com

The DuPage County Procurement Ordinance requires the following written disclosures prior to award:

1. Every contractor, union, or vendor that is seeking or has previously obtained a contract, change orders to one (1) or more contracts, or two (2) or more individual contracts with the county resulting in an aggregate amount at or in excess of $25,000, shall provide to Procurement Services Division a written disclosure of all political campaign contributions made by such contractor, union, or vendor within the current and previous calendar year to any incumbent county board member, county board chairman, or countywide elected official whose office the contract to be awarded will benefit. The contractor, union or vendor shall update such disclosure annually during the term of a multi-year contract and prior to any change order or renewal requiring approval by the county board. For purposes of this disclosure requirement, "contractor or vendor" includes owners, officers, managers, lobbyists, agents, consultants, bond counsel and underwriters counsel, subcontractors and corporate entities under the control of the contracting person, and political action committees to which the contracting person has made contributions.

☑ **NONE (check here) - If no contributions have been made**

Recipient	Donor	Description (e.g. cash, type of item, in-kind services, etc.)	Amount/Value	Date Made

2. All contractors and vendors who have obtained or are seeking contracts with the county shall disclose the names and contact information of their lobbyists, agents and representatives and all individuals who are or will be having contact with county officers or employees in relation to the contractor bid and shall update such disclosure with any changes that may occur.

☑ **NONE (check here) - If no contacts have been made**

Lobbyists, Agents and Representatives and all individuals who are or will be having contact with county officers or employees in relation to the contract or bid	Telephone	Email

A contractor or vendor that knowingly violates these disclosure requirements is subject to penalties which may include, but are not limited to, the immediate cancellation of the contract and possible disbarment from future county contracts.

Continuing disclosure is required, and I agree to update this disclosure form as follows:

- If information changes, within five (5) days of change, or prior to county action, whichever is sooner
- 30 days prior to the optional renewal of any contract
- Annual disclosure for multi-year contracts on the anniversary of said contract
- With any request for change order except those issued by the county for administrative adjustments

The full text for the county's ethics and procurement policies and ordinances are available at:
https://www.dupageco.org/CountyBoard/Policies/

I hereby acknowledge that I have received, have read, and understand these requirements.

Authorized Signature Signature on File

Printed Name Lisa Crilly

Title Corporate Secretary

Date February 6, 2023

Attach additional sheets if necessary. Sign each sheet and number each page. PAGE 1 OF 1 (total number of pages)

FORM OPTIMIZED FOR ACROBAT AND ADOBE READER VERSION 9 OR LATER

421 N. COUNTY FARM ROAD
WHEATON, IL 60187
www.dupagecounty.gov

File #: DT-P-0064-23 **Agenda Date:** 4/18/2023 **Agenda #:** 17.J.

AWARDING RESOLUTION
ISSUED TO MONROE TRUCK EQUIPMENT, INC.
TO FURNISH AND DELIVER
MONROE SPREADER AND PLOW REPAIR AND REPLACEMENT PARTS
FOR THE DIVISION OF TRANSPORTATION
(CONTRACT TOTAL NOT TO EXCEED $90,000.00)

WHEREAS, pursuant to Intergovernmental Agreement between the County of DuPage and National Intergovernmental Purchasing Alliance (Sourcewell), the County of DuPage will contract with Monroe Truck Equipment, Inc.; and

WHEREAS, the Transportation Committee recommends County Board approval for the issuance of a contract to Monroe Truck Equipment, Inc., to furnish and deliver Monroe Spreader and Plow repair and replacement parts, as needed for the Division of Transportation, for the period May 1st, 2023 through August 15th, 2026.

NOW, THEREFORE, BE IT RESOLVED that said contract to furnish and deliver Monroe Spreader and Plow repair and replacement parts, as needed for the Division of Transportation, for the period May 1st, 2023 through August 15th, 2026, is hereby approved for issuance to Monroe Truck Equipment, Inc., for a contract total not to exceed $90,000.00.

Enacted and approved this 25th day of April, 2023 at Wheaton, Illinois.

_____

DEBORAH A. CONROY, CHAIR
DU PAGE COUNTY BOARD

Attest: _____

JEAN KACZMAREK, COUNTY CLERK

Procurement Review Comprehensive Checklist
Procurement Services Division
This form must accompany all Purchase Order Requisitions

SECTION 1: DESCRIPTION

General Tracking		*Contract Terms*	
FILE ID#:	RFP, BID, QUOTE OR RENEWAL #: Sourcewell #062222	INITIAL TERM WITH RENEWALS: OTHER	INITIAL TERM TOTAL COST: $90,000.00
COMMITTEE: TRANSPORTATION	TARGET COMMITTEE DATE: 04/18/2023	PROMPT FOR RENEWAL: 3 MONTHS	CONTRACT TOTAL COST WITH ALL RENEWALS: $90,000.00
	CURRENT TERM TOTAL COST: $90,000.00	MAX LENGTH WITH ALL RENEWALS: THREE YEARS	CURRENT TERM PERIOD: INITIAL TERM
Vendor Information		*Department Information*	
VENDOR: Monroe Truck Equipment, Inc.	VENDOR #: 10352	DEPT: Division of Transporation	DEPT CONTACT NAME: Roula Eikosidekas
VENDOR CONTACT: Tom Markel	VENDOR CONTACT PHONE: 815-727-3134	DEPT CONTACT PHONE #: 630-407-6920	DEPT CONTACT EMAIL: roula.eikosidekas@dupageco.org
VENDOR CONTACT EMAIL: tmarkel@monroetruck.com	VENDOR WEBSITE:	DEPT REQ #: 23-1500-24	

Overview

DESCRIPTION Identify scope of work, item(s) being purchased, total cost and type of procurement (i.e., lowest bid, RFP, renewal, sole source, etc.).

DOT Fleet is requesting a purchase order to furnish and deliver replacement parts and service, for Monroe plow trucks on an-needed basis. Effective May 1, 2023 through August 15, 2026 a three-year contract total not to exceed $90,000.00, per sourcewell contract #062222.

• Parts off discounted list price: 10% discount.

JUSTIFICATION Summarize why this procurement is necessary and what objectives will be accomplished

To provide repair and replacement parts for the County owned and maintained plow trucks equipped with Monroe Plow and Spreader Equipment.

SECTION 2: DECISION MEMO REQUIREMENTS

DECISION MEMO NOT REQUIRED	Select an item from the following dropdown menu to identify why a Decision Memo (Section 3) is not required.
DECISION MEMO REQUIRED	Select an item from the following dropdown menu to identify why a Decision Memo (Section 3) is required.

COOPERATIVE (DPC2-352), GOVERNMENT JOINT PURCHASING ACT (30ILCS525) OR GSA SCHEDULE PRICING

SECTION 3: DECISION MEMO

STRATEGIC IMPACT	Select an item from the following dropdown menu of County's strategic priorities that this action will most impact. CUSTOMER SERVICE
SOURCE SELECTION	Describe method used to select source. This contract was setup using the cooperative Source-well Contract #062222.
RECOMMENDATION AND TWO ALTERNATIVES	Describe staff recommendation and provide justification. Identify at least 2 other options to accomplish this request, including status quo, (i.e., take no action). DOT staff recommends issuing a purchase order to Monroe, using the Source-well Contract #062222. Source-well cooperative has proven cost savings over going out for a bid.

SECTION 4: SOLE SOURCE MEMO/JUSTIFICATION	
JUSTIFICATION	Select an item from the following dropdown menu to justify why this is a sole source procurement.
NECESSITY AND UNIQUE FEATURES	Describe the product or services that are not available from other vendors. Explain necessary and unique features or services. Attach letters from manufacturer, letters from distributor, warranties, licenses, or patents as needed. Be specific.
MARKET TESTING	List and describe the last time the market has been tested on the applicability of the sole source. If it has not been tested over the last 12 months, explain why not.
AVAILABILITY	Describe steps taken to verify that these features are not available elsewhere. Included a detailed list of all products or services by brand/manufacturer examined and include names, phone numbers, and emails of people contacted.

SECTION 5: Purchase Requisition Information			
Send Purchase Order To:		*Send Invoices To:*	
Vendor: Monroe Truck Equipment, Inc.	Vendor#: 10352	Dept: Division of Transportation	Division: Accounts Payable
Attn: Tom Markel	Email: tmarkel@monroetruck.com	Attn: Kathy Curcio	Email: DOTFinance@dupageco.org
Address: 1051 W. 7th St.	City: Monroe	Address: 421 N. County Farm Road	City: Wheaton
State: WI	Zip: 53566	State: IL	Zip: 60187
Phone: 331-229-0744	Fax:	Phone: 630-407-6892	Fax:
Send Payments To:		*Ship to:*	
Vendor: Monroe Truck Equipment, Inc.	Vendor#: 10352	Dept: Division of Transportation	Division: Fleet Department
Attn:	Email:	Attn: William Bell	Email: william.bell@dupageco.org
Address: 4328 Paysphere Circle	City: Chicago	Address: 180 N. County Farm Road	City: Wheaton
State: IL	Zip: 60674	State: IL	Zip: 60187
Phone:	Fax:	Phone: 630-407-6931	Fax:
Shipping		Contract Dates	
Payment Terms: PER 50 ILCS 505/1	FOB: Destination	Contract Start Date (PO25): May 1, 2023	Contract End Date (PO25): Aug 15, 2026
Contract Administrator (PO25): Roula Eikosidekas			

Purchase Requisition Line Details

LN	Qty	UOM	Item Detail (Product #)	Description	FY	Company	AU	Acct Code	Sub-Accts/ Activity Code	Unit Price	Extension
1	1	EA		Monroe Spreader & Plow Replacement Parts	FY23	1500	3520	52250		15,000.00	15,000.00
2	1	EA		Monroe Spreader & Plow Replacement Parts	FY24	1500	3520	52250		25,000.00	25,000.00
3	1	EA		Monroe Spreader & Plow Replacement Parts	FY25	1500	3520	52250		25,000.00	25,000.00
4	1	EA		Monroe Spreader & Plow Replacement Parts	FY26	1500	3520	52250		25,000.00	25,000.00
FY is required, assure the correct FY is selected.										Requisition Total	$ 90,000.00

Comments	
HEADER COMMENTS	Provide comments for P020 and P025. To furnish and deliver Monroe Spreader & Plow replacement parts and service for the DOT Fleet.
SPECIAL INSTRUCTIONS	Provide comments for Buyer or Approver (not for P020 and P025). Comments will not appear on PO. Email Approved PO to: Tom Market, William Bell and Mike Figuray.
INTERNAL NOTES	Provide comments for department internal use (not for P020 and P025). Comments will not appear on PO. see above.
APPROVALS	Department Head signature approval for procurements under $15,000. Procurement Officer Approval for ETSB.

The following documents have been attached: ☑ W-9 ☑ Vendor Ethics Disclosure Statement

DocuSign Envelope ID: 4AC71252-93BE-45B0-A93F-88619F6B31E9

Sourcewell

Solicitation Number: 062222

CONTRACT

This Contract is between Sourcewell, 202 12th Street Northeast, P.O. Box 219, Staples, MN 56479 (Sourcewell) and ASH North America, Inc., dba Aebi Schmidt North America, 201 M-B Lane, Chilton, WI 53014 (Supplier).

Sourcewell is a State of Minnesota local government unit and service cooperative created under the laws of the State of Minnesota (Minnesota Statutes Section 123A.21) that offers cooperative procurement solutions to government entities. Participation is open to eligible federal, state/province, and municipal governmental entities, higher education, K-12 education, nonprofit, tribal government, and other public entities located in the United States and Canada. Sourcewell issued a public solicitation for Snow and Ice Handling Equipment, Supplies, and Accessories from which Supplier was awarded a contract.

Supplier desires to contract with Sourcewell to provide equipment, products, or services to Sourcewell and the entities that access Sourcewell's cooperative purchasing contracts (Participating Entities).

1. TERM OF CONTRACT

A. EFFECTIVE DATE. This Contract is effective upon the date of the final signature below.

B. EXPIRATION DATE AND EXTENSION. This Contract expires August 15, 2026, unless it is cancelled sooner pursuant to Article 22. This Contract may be extended one additional year upon the request of Sourcewell and written agreement by Supplier.

C. SURVIVAL OF TERMS. Notwithstanding any expiration or termination of this Contract, all payment obligations incurred prior to expiration or termination will survive, as will the following: Articles 11 through 14 survive the expiration or cancellation of this Contract. All other rights will cease upon expiration or termination of this Contract.

2. EQUIPMENT, PRODUCTS, OR SERVICES

A. EQUIPMENT, PRODUCTS, OR SERVICES. Supplier will provide the Equipment, Products, or Services as stated in its Proposal submitted under the Solicitation Number listed above.

DocuSign Envelope ID: 4AC71252-93BE-45B0-A93F-88619F6B31E9

Supplier's Equipment, Products, or Services Proposal (Proposal) is attached and incorporated into this Contract.

All Equipment and Products provided under this Contract must be new and the current model. Supplier may offer close-out or refurbished Equipment or Products if they are clearly indicated in Supplier's product and pricing list. Unless agreed to by the Participating Entities in advance, Equipment or Products must be delivered as operational to the Participating Entity's site.

This Contract offers an indefinite quantity of sales, and while substantial volume is anticipated, sales and sales volume are not guaranteed.

B. WARRANTY. Supplier warrants that all Equipment, Products, and Services furnished are free from liens and encumbrances, and are free from defects in design, materials, and workmanship. In addition, Supplier warrants the Equipment, Products, and Services are suitable for and will perform in accordance with the ordinary use for which they are intended. Supplier's dealers and distributors must agree to assist the Participating Entity in reaching a resolution in any dispute over warranty terms with the manufacturer. Any manufacturer's warranty that extends beyond the expiration of the Supplier's warranty will be passed on to the Participating Entity.

C. DEALERS, DISTRIBUTORS, AND/OR RESELLERS. Upon Contract execution and throughout the Contract term, Supplier must provide to Sourcewell a current means to validate or authenticate Supplier's authorized dealers, distributors, or resellers relative to the Equipment, Products, and Services offered under this Contract, which will be incorporated into this Contract by reference. It is the Supplier's responsibility to ensure Sourcewell receives the most current information.

3. PRICING

All Equipment, Products, or Services under this Contract will be priced at or below the price stated in Supplier's Proposal.

When providing pricing quotes to Participating Entities, all pricing quoted must reflect a Participating Entity's total cost of acquisition. This means that the quoted cost is for delivered Equipment, Products, and Services that are operational for their intended purpose, and includes all costs to the Participating Entity's requested delivery location.

Regardless of the payment method chosen by the Participating Entity, the total cost associated with any purchase option of the Equipment, Products, or Services must always be disclosed in the pricing quote to the applicable Participating Entity at the time of purchase.

A. SHIPPING AND SHIPPING COSTS. All delivered Equipment and Products must be properly packaged. Damaged Equipment and Products may be rejected. If the damage is not readily apparent at the time of delivery, Supplier must permit the Equipment and Products to be

DocuSign Envelope ID: 4AC71252-93BE-45B0-A93F-88619F6B31E9

returned within a reasonable time at no cost to Sourcewell or its Participating Entities. Participating Entities reserve the right to inspect the Equipment and Products at a reasonable time after delivery where circumstances or conditions prevent effective inspection of the Equipment and Products at the time of delivery. In the event of the delivery of nonconforming Equipment and Products, the Participating Entity will notify the Supplier as soon as possible and the Supplier will replace nonconforming Equipment and Products with conforming Equipment and Products that are acceptable to the Participating Entity.

Supplier must arrange for and pay for the return shipment on Equipment and Products that arrive in a defective or inoperable condition.

Sourcewell may declare the Supplier in breach of this Contract if the Supplier intentionally delivers substandard or inferior Equipment or Products.

B. SALES TAX. Each Participating Entity is responsible for supplying the Supplier with valid tax-exemption certification(s). When ordering, a Participating Entity must indicate if it is a tax-exempt entity.

C. HOT LIST PRICING. At any time during this Contract, Supplier may offer a specific selection of Equipment, Products, or Services at discounts greater than those listed in the Contract. When Supplier determines it will offer Hot List Pricing, it must be submitted electronically to Sourcewell in a line-item format. Equipment, Products, or Services may be added or removed from the Hot List at any time through a Sourcewell Price and Product Change Form as defined in Article 4 below.

Hot List program and pricing may also be used to discount and liquidate close-out and discontinued Equipment and Products as long as those close-out and discontinued items are clearly identified as such. Current ordering process and administrative fees apply. Hot List Pricing must be published and made available to all Participating Entities.

4. PRODUCT AND PRICING CHANGE REQUESTS

Supplier may request Equipment, Product, or Service changes, additions, or deletions at any time. All requests must be made in writing by submitting a signed Sourcewell Price and Product Change Request Form to the assigned Sourcewell Supplier Development Administrator. This approved form is available from the assigned Sourcewell Supplier Development Administrator. At a minimum, the request must:

- Identify the applicable Sourcewell contract number;
- Clearly specify the requested change;
- Provide sufficient detail to justify the requested change;

DocuSign Envelope ID: 4AC71252-93BE-45B0-A93F-88619F6B31E9

- Individually list all Equipment, Products, or Services affected by the requested change, along with the requested change (e.g., addition, deletion, price change); and
- Include a complete restatement of pricing documentation in Microsoft Excel with the effective date of the modified pricing, or product addition or deletion. The new pricing restatement must include all Equipment, Products, and Services offered, even for those items where pricing remains unchanged.

A fully executed Sourcewell Price and Product Request Form will become an amendment to this Contract and will be incorporated by reference.

5. PARTICIPATION, CONTRACT ACCESS, AND PARTICIPATING ENTITY REQUIREMENTS

A. PARTICIPATION. Sourcewell's cooperative contracts are available and open to public and nonprofit entities across the United States and Canada; such as federal, state/province, municipal, K-12 and higher education, tribal government, and other public entities.

The benefits of this Contract should be available to all Participating Entities that can legally access the Equipment, Products, or Services under this Contract. A Participating Entity's authority to access this Contract is determined through its cooperative purchasing, interlocal, or joint powers laws. Any entity accessing benefits of this Contract will be considered a Service Member of Sourcewell during such time of access. Supplier understands that a Participating Entity's use of this Contract is at the Participating Entity's sole convenience and Participating Entities reserve the right to obtain like Equipment, Products, or Services from any other source.

Supplier is responsible for familiarizing its sales and service forces with Sourcewell contract use eligibility requirements and documentation and will encourage potential participating entities to join Sourcewell. Sourcewell reserves the right to add and remove Participating Entities to its roster during the term of this Contract.

B. PUBLIC FACILITIES. Supplier's employees may be required to perform work at government-owned facilities, including schools. Supplier's employees and agents must conduct themselves in a professional manner while on the premises, and in accordance with Participating Entity policies and procedures, and all applicable laws.

6. PARTICIPATING ENTITY USE AND PURCHASING

A. ORDERS AND PAYMENT. To access the contracted Equipment, Products, or Services under this Contract, a Participating Entity must clearly indicate to Supplier that it intends to access this Contract; however, order flow and procedure will be developed jointly between Sourcewell and Supplier. Typically, a Participating Entity will issue an order directly to Supplier or its authorized subsidiary, distributor, dealer, or reseller. If a Participating Entity issues a purchase order, it may use its own forms, but the purchase order should clearly note the applicable Sourcewell

DocuSign Envelope ID: 4AC71252-93BE-45B0-A93F-88619F6B31E9

contract number. All Participating Entity orders under this Contract must be issued prior to expiration or cancellation of this Contract; however, Supplier performance, Participating Entity payment obligations, and any applicable warranty periods or other Supplier or Participating Entity obligations may extend beyond the term of this Contract.

Supplier's acceptable forms of payment are included in its attached Proposal. Participating Entities will be solely responsible for payment and Sourcewell will have no liability for any unpaid invoice of any Participating Entity.

B. ADDITIONAL TERMS AND CONDITIONS/PARTICIPATING ADDENDUM. Additional terms and conditions to a purchase order, or other required transaction documentation, may be negotiated between a Participating Entity and Supplier, such as job or industry-specific requirements, legal requirements (e.g., affirmative action or immigration status requirements), or specific local policy requirements. Some Participating Entities may require the use of a Participating Addendum, the terms of which will be negotiated directly between the Participating Entity and the Supplier or its authorized dealers, distributors, or resellers, as applicable. Any negotiated additional terms and conditions must never be less favorable to the Participating Entity than what is contained in this Contract.

C. SPECIALIZED SERVICE REQUIREMENTS. In the event that the Participating Entity requires service or specialized performance requirements not addressed in this Contract (such as e-commerce specifications, specialized delivery requirements, or other specifications and requirements), the Participating Entity and the Supplier may enter into a separate, standalone agreement, apart from this Contract. Sourcewell, including its agents and employees, will not be made a party to a claim for breach of such agreement.

D. TERMINATION OF ORDERS. Participating Entities may terminate an order, in whole or in part, immediately upon notice to Supplier in the event of any of the following events:

1. The Participating Entity fails to receive funding or appropriation from its governing body at levels sufficient to pay for the equipment, products, or services to be purchased; or
2. Federal, state, or provincial laws or regulations prohibit the purchase or change the Participating Entity's requirements.

E. GOVERNING LAW AND VENUE. The governing law and venue for any action related to a Participating Entity's order will be determined by the Participating Entity making the purchase.

7. CUSTOMER SERVICE

A. PRIMARY ACCOUNT REPRESENTATIVE. Supplier will assign an Account Representative to Sourcewell for this Contract and must provide prompt notice to Sourcewell if that person is changed. The Account Representative will be responsible for:

DocuSign Envelope ID: 4AC71252-93BE-45B0-A93F-88619F6B31E9

- Maintenance and management of this Contract;
- Timely response to all Sourcewell and Participating Entity inquiries; and
- Business reviews to Sourcewell and Participating Entities, if applicable.

B. BUSINESS REVIEWS. Supplier must perform a minimum of one business review with Sourcewell per contract year. The business review will cover sales to Participating Entities, pricing and contract terms, administrative fees, sales data reports, performance issues, supply issues, customer issues, and any other necessary information.

8. REPORT ON CONTRACT SALES ACTIVITY AND ADMINISTRATIVE FEE PAYMENT

A. CONTRACT SALES ACTIVITY REPORT. Each calendar quarter, Supplier must provide a contract sales activity report (Report) to the Sourcewell Supplier Development Administrator assigned to this Contract. Reports are due no later than 45 days after the end of each calendar quarter. A Report must be provided regardless of the number or amount of sales during that quarter (i.e., if there are no sales, Supplier must submit a report indicating no sales were made).

The Report must contain the following fields:

- Participating Entity Name (e.g., City of Staples Highway Department);
- Participating Entity Physical Street Address;
- Participating Entity City;
- Participating Entity State/Province;
- Participating Entity Zip/Postal Code;
- Participating Entity Contact Name;
- Participating Entity Contact Email Address;
- Participating Entity Contact Telephone Number;
- Sourcewell Assigned Entity/Participating Entity Number;
- Item Purchased Description;
- Item Purchased Price;
- Sourcewell Administrative Fee Applied; and
- Date Purchase was invoiced/sale was recognized as revenue by Supplier.

B. ADMINISTRATIVE FEE. In consideration for the support and services provided by Sourcewell, the Supplier will pay an administrative fee to Sourcewell on all Equipment, Products, and Services provided to Participating Entities. The Administrative Fee must be included in, and not added to, the pricing. Supplier may not charge Participating Entities more than the contracted price to offset the Administrative Fee.

The Supplier will submit payment to Sourcewell for the percentage of administrative fee stated in the Proposal multiplied by the total sales of all Equipment, Products, and Services purchased

DocuSign Envelope ID: 4AC71252-93BE-45B0-A93F-88619F6B31E9

by Participating Entities under this Contract during each calendar quarter. Payments should note the Supplier's name and Sourcewell-assigned contract number in the memo; and must be mailed to the address above "Attn: Accounts Receivable" or remitted electronically to Sourcewell's banking institution per Sourcewell's Finance department instructions. Payments must be received no later than 45 calendar days after the end of each calendar quarter.

Supplier agrees to cooperate with Sourcewell in auditing transactions under this Contract to ensure that the administrative fee is paid on all items purchased under this Contract.

In the event the Supplier is delinquent in any undisputed administrative fees, Sourcewell reserves the right to cancel this Contract and reject any proposal submitted by the Supplier in any subsequent solicitation. In the event this Contract is cancelled by either party prior to the Contract's expiration date, the administrative fee payment will be due no more than 30 days from the cancellation date.

9. AUTHORIZED REPRESENTATIVE

Sourcewell's Authorized Representative is its Chief Procurement Officer.

Supplier's Authorized Representative is the person named in the Supplier's Proposal. If Supplier's Authorized Representative changes at any time during this Contract, Supplier must promptly notify Sourcewell in writing.

10. AUDIT, ASSIGNMENT, AMENDMENTS, WAIVER, AND CONTRACT COMPLETE

A. AUDIT. Pursuant to Minnesota Statutes Section 16C.05, subdivision 5, the books, records, documents, and accounting procedures and practices relevant to this Contract are subject to examination by Sourcewell or the Minnesota State Auditor for a minimum of six years from the end of this Contract. This clause extends to Participating Entities as it relates to business conducted by that Participating Entity under this Contract.

B. ASSIGNMENT. Neither party may assign or otherwise transfer its rights or obligations under this Contract without the prior written consent of the other party and a fully executed assignment agreement. Such consent will not be unreasonably withheld. Any prohibited assignment will be invalid.

C. AMENDMENTS. Any amendment to this Contract must be in writing and will not be effective until it has been duly executed by the parties.

D. WAIVER. Failure by either party to take action or assert any right under this Contract will not be deemed a waiver of such right in the event of the continuation or repetition of the circumstances giving rise to such right. Any such waiver must be in writing and signed by the parties.

DocuSign Envelope ID: 4AC71252-93BE-45B0-A93F-88619F6B31E9

E. CONTRACT COMPLETE. This Contract represents the complete agreement between the parties. No other understanding regarding this Contract, whether written or oral, may be used to bind either party. For any conflict between the attached Proposal and the terms set out in Articles 1-22 of this Contract, the terms of Articles 1-22 will govern.

F. RELATIONSHIP OF THE PARTIES. The relationship of the parties is one of independent contractors, each free to exercise judgment and discretion with regard to the conduct of their respective businesses. This Contract does not create a partnership, joint venture, or any other relationship such as master-servant, or principal-agent.

11. INDEMNITY AND HOLD HARMLESS

Supplier must indemnify, defend, save, and hold Sourcewell and its Participating Entities, including their agents and employees, harmless from any claims or causes of action, including attorneys' fees incurred by Sourcewell or its Participating Entities, arising out of any act or omission in the performance of this Contract by the Supplier or its agents or employees; this indemnification includes injury or death to person(s) or property alleged to have been caused by some defect in the Equipment, Products, or Services under this Contract to the extent the Equipment, Product, or Service has been used according to its specifications. Sourcewell's responsibility will be governed by the State of Minnesota's Tort Liability Act (Minnesota Statutes Chapter 466) and other applicable law.

12. GOVERNMENT DATA PRACTICES

Supplier and Sourcewell must comply with the Minnesota Government Data Practices Act, Minnesota Statutes Chapter 13, as it applies to all data provided by or provided to Sourcewell under this Contract and as it applies to all data created, collected, received, maintained, or disseminated by the Supplier under this Contract.

13. INTELLECTUAL PROPERTY, PUBLICITY, MARKETING, AND ENDORSEMENT

A. INTELLECTUAL PROPERTY

1. *Grant of License.* During the term of this Contract:
   a. Sourcewell grants to Supplier a royalty-free, worldwide, non-exclusive right and license to use the trademark(s) provided to Supplier by Sourcewell in advertising and promotional materials for the purpose of marketing Sourcewell's relationship with Supplier.
   b. Supplier grants to Sourcewell a royalty-free, worldwide, non-exclusive right and license to use Supplier's trademarks in advertising and promotional materials for the purpose of marketing Supplier's relationship with Sourcewell.
2. *Limited Right of Sublicense*. The right and license granted herein includes a limited right of each party to grant sublicenses to their respective subsidiaries, distributors, dealers,

DocuSign Envelope ID: 4AC71252-93BE-45B0-A93F-88619F6B31E9

resellers, marketing representatives, and agents (collectively "Permitted Sublicensees") in advertising and promotional materials for the purpose of marketing the Parties' relationship to Participating Entities. Any sublicense granted will be subject to the terms and conditions of this Article. Each party will be responsible for any breach of this Article by any of their respective sublicensees.

3. *Use; Quality Control.*

a. Neither party may alter the other party's trademarks from the form provided and must comply with removal requests as to specific uses of its trademarks or logos.

b. Each party agrees to use, and to cause its Permitted Sublicensees to use, the other party's trademarks only in good faith and in a dignified manner consistent with such party's use of the trademarks. Upon written notice to the breaching party, the breaching party has 30 days of the date of the written notice to cure the breach or the license will be terminated.

4. *Termination*. Upon the termination of this Contract for any reason, each party, including Permitted Sublicensees, will have 30 days to remove all Trademarks from signage, websites, and the like bearing the other party's name or logo (excepting Sourcewell's pre-printed catalog of suppliers which may be used until the next printing). Supplier must return all marketing and promotional materials, including signage, provided by Sourcewell, or dispose of it according to Sourcewell's written directions.

B. PUBLICITY. Any publicity regarding the subject matter of this Contract must not be released without prior written approval from the Authorized Representatives. Publicity includes notices, informational pamphlets, press releases, research, reports, signs, and similar public notices prepared by or for the Supplier individually or jointly with others, or any subcontractors, with respect to the program, publications, or services provided resulting from this Contract.

C. MARKETING. Any direct advertising, marketing, or offers with Participating Entities must be approved by Sourcewell. Send all approval requests to the Sourcewell Supplier Development Administrator assigned to this Contract.

D. ENDORSEMENT. The Supplier must not claim that Sourcewell endorses its Equipment, Products, or Services.

14. GOVERNING LAW, JURISDICTION, AND VENUE

The substantive and procedural laws of the State of Minnesota will govern this Contract. Venue for all legal proceedings arising out of this Contract, or its breach, must be in the appropriate state court in Todd County, Minnesota or federal court in Fergus Falls, Minnesota.

DocuSign Envelope ID: 4AC71252-93BE-45B0-A93F-88619F6B31E9

15. FORCE MAJEURE

Neither party to this Contract will be held responsible for delay or default caused by acts of God or other conditions that are beyond that party's reasonable control. A party defaulting under this provision must provide the other party prompt written notice of the default.

16. SEVERABILITY

If any provision of this Contract is found by a court of competent jurisdiction to be illegal, unenforceable, or void then both parties will be relieved from all obligations arising from that provision. If the remainder of this Contract is capable of being performed, it will not be affected by such determination or finding and must be fully performed.

17. PERFORMANCE, DEFAULT, AND REMEDIES

A. PERFORMANCE. During the term of this Contract, the parties will monitor performance and address unresolved contract issues as follows:

1. *Notification.* The parties must promptly notify each other of any known dispute and work in good faith to resolve such dispute within a reasonable period of time. If necessary, Sourcewell and the Supplier will jointly develop a short briefing document that describes the issue(s), relevant impact, and positions of both parties.
2. *Escalation.* If parties are unable to resolve the issue in a timely manner, as specified above, either Sourcewell or Supplier may escalate the resolution of the issue to a higher level of management. The Supplier will have 30 calendar days to cure an outstanding issue.
3. *Performance while Dispute is Pending*. Notwithstanding the existence of a dispute, the Supplier must continue without delay to carry out all of its responsibilities under the Contract that are not affected by the dispute. If the Supplier fails to continue without delay to perform its responsibilities under the Contract, in the accomplishment of all undisputed work, the Supplier will bear any additional costs incurred by Sourcewell and/or its Participating Entities as a result of such failure to proceed.

B. DEFAULT AND REMEDIES. Either of the following constitutes cause to declare this Contract, or any Participating Entity order under this Contract, in default:

1. Nonperformance of contractual requirements, or
2. A material breach of any term or condition of this Contract.

The party claiming default must provide written notice of the default, with 30 calendar days to cure the default. Time allowed for cure will not diminish or eliminate any liability for liquidated or other damages. If the default remains after the opportunity for cure, the non-defaulting party may:

DocuSign Envelope ID: 4AC71252-93BE-45B0-A93F-88619F6B31E9

- Exercise any remedy provided by law or equity, or
- Terminate the Contract or any portion thereof, including any orders issued against the Contract.

18. INSURANCE

A. REQUIREMENTS. At its own expense, Supplier must maintain insurance policy(ies) in effect at all times during the performance of this Contract with insurance company(ies) licensed or authorized to do business in the State of Minnesota having an "AM BEST" rating of A- or better, with coverage and limits of insurance not less than the following:

1. *Workers' Compensation and Employer's Liability.*
Workers' Compensation: As required by any applicable law or regulation.
Employer's Liability Insurance: must be provided in amounts not less than listed below:

Minimum limits:
$500,000 each accident for bodily injury by accident
$500,000 policy limit for bodily injury by disease
$500,000 each employee for bodily injury by disease

2. *Commercial General Liability Insurance.* Supplier will maintain insurance covering its operations, with coverage on an occurrence basis, and must be subject to terms no less broad than the Insurance Services Office ("ISO") Commercial General Liability Form CG0001 (2001 or newer edition), or equivalent. At a minimum, coverage must include liability arising from premises, operations, bodily injury and property damage, independent contractors, products-completed operations including construction defect, contractual liability, blanket contractual liability, and personal injury and advertising injury. All required limits, terms and conditions of coverage must be maintained during the term of this Contract.

Minimum Limits:
$1,000,000 each occurrence Bodily Injury and Property Damage
$1,000,000 Personal and Advertising Injury
$2,000,000 aggregate for products liability-completed operations
$2,000,000 general aggregate

3. *Commercial Automobile Liability Insurance.* During the term of this Contract, Supplier will maintain insurance covering all owned, hired, and non-owned automobiles in limits of liability not less than indicated below. The coverage must be subject to terms no less broad than ISO Business Auto Coverage Form CA 0001 (2010 edition or newer), or equivalent.

Minimum Limits:
$1,000,000 each accident, combined single limit

DocuSign Envelope ID: 4AC71252-93BE-45B0-A93F-88619F6B31E9

4. *Umbrella Insurance*. During the term of this Contract, Supplier will maintain umbrella coverage over Employer's Liability, Commercial General Liability, and Commercial Automobile.

Minimum Limits:
$2,000,000

5. *Professional/Technical, Errors and Omissions, and/or Miscellaneous Professional Liability*. During the term of this Contract, Supplier will maintain coverage for all claims the Supplier may become legally obligated to pay resulting from any actual or alleged negligent act, error, or omission related to Supplier's professional services required under this Contract.

Minimum Limits:
$2,000,000 per claim or event
$2,000,000 – annual aggregate

6. *Network Security and Privacy Liability Insurance*. During the term of this Contract, Supplier will maintain coverage for network security and privacy liability. The coverage may be endorsed on another form of liability coverage or written on a standalone policy. The insurance must cover claims which may arise from failure of Supplier's security resulting in, but not limited to, computer attacks, unauthorized access, disclosure of not public data – including but not limited to, confidential or private information, transmission of a computer virus, or denial of service.

Minimum limits:
$2,000,000 per occurrence
$2,000,000 annual aggregate

Failure of Supplier to maintain the required insurance will constitute a material breach entitling Sourcewell to immediately terminate this Contract for default.

B. CERTIFICATES OF INSURANCE. Prior to commencing under this Contract, Supplier must furnish to Sourcewell a certificate of insurance, as evidence of the insurance required under this Contract. Prior to expiration of the policy(ies), renewal certificates must be mailed to Sourcewell, 202 12th Street Northeast, P.O. Box 219, Staples, MN 56479 or sent to the Sourcewell Supplier Development Administrator assigned to this Contract. The certificates must be signed by a person authorized by the insurer(s) to bind coverage on their behalf.

Failure to request certificates of insurance by Sourcewell, or failure of Supplier to provide certificates of insurance, in no way limits or relieves Supplier of its duties and responsibilities in this Contract.

C. ADDITIONAL INSURED ENDORSEMENT AND PRIMARY AND NON-CONTRIBUTORY INSURANCE CLAUSE. Supplier agrees to list Sourcewell and its Participating Entities, including their officers, agents, and employees, as an additional insured under the Supplier's commercial

DocuSign Envelope ID: 4AC71252-93BE-45B0-A93F-88619F6B31E9

general liability insurance policy with respect to liability arising out of activities, "operations," or "work" performed by or on behalf of Supplier, and products and completed operations of Supplier. The policy provision(s) or endorsement(s) must further provide that coverage is primary and not excess over or contributory with any other valid, applicable, and collectible insurance or self-insurance in force for the additional insureds.

D. WAIVER OF SUBROGATION. Supplier waives and must require (by endorsement or otherwise) all its insurers to waive subrogation rights against Sourcewell and other additional insureds for losses paid under the insurance policies required by this Contract or other insurance applicable to the Supplier or its subcontractors. The waiver must apply to all deductibles and/or self-insured retentions applicable to the required or any other insurance maintained by the Supplier or its subcontractors. Where permitted by law, Supplier must require similar written express waivers of subrogation and insurance clauses from each of its subcontractors.

E. UMBRELLA/EXCESS LIABILITY/SELF-INSURED RETENTION. The limits required by this Contract can be met by either providing a primary policy or in combination with umbrella/excess liability policy(ies), or self-insured retention.

19. COMPLIANCE

A. LAWS AND REGULATIONS. All Equipment, Products, or Services provided under this Contract must comply fully with applicable federal laws and regulations, and with the laws in the states and provinces in which the Equipment, Products, or Services are sold.

B. LICENSES. Supplier must maintain a valid and current status on all required federal, state/provincial, and local licenses, bonds, and permits required for the operation of the business that the Supplier conducts with Sourcewell and Participating Entities.

20. BANKRUPTCY, DEBARMENT, OR SUSPENSION CERTIFICATION

Supplier certifies and warrants that it is not in bankruptcy or that it has previously disclosed in writing certain information to Sourcewell related to bankruptcy actions. If at any time during this Contract Supplier declares bankruptcy, Supplier must immediately notify Sourcewell in writing.

Supplier certifies and warrants that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from programs operated by the State of Minnesota; the United States federal government or the Canadian government, as applicable; or any Participating Entity. Supplier certifies and warrants that neither it nor its principals have been convicted of a criminal offense related to the subject matter of this Contract. Supplier further warrants that it will provide immediate written notice to Sourcewell if this certification changes at any time.

DocuSign Envelope ID: 4AC71252-93BE-45B0-A93F-88619F6B31E9

21. PROVISIONS FOR NON-UNITED STATES FEDERAL ENTITY PROCUREMENTS UNDER UNITED STATES FEDERAL AWARDS OR OTHER AWARDS

Participating Entities that use United States federal grant or FEMA funds to purchase goods or services from this Contract may be subject to additional requirements including the procurement standards of the Uniform Administrative Requirements, Cost Principles and Audit Requirements for Federal Awards, 2 C.F.R. § 200. Participating Entities may have additional requirements based on specific funding source terms or conditions. Within this Article, all references to "federal" should be interpreted to mean the United States federal government. The following list only applies when a Participating Entity accesses Supplier's Equipment, Products, or Services with United States federal funds.

A. EQUAL EMPLOYMENT OPPORTUNITY. Except as otherwise provided under 41 C.F.R. § 60, all contracts that meet the definition of "federally assisted construction contract" in 41 C.F.R. § 60-1.3 must include the equal opportunity clause provided under 41 C.F.R. §60-1.4(b), in accordance with Executive Order 11246, "Equal Employment Opportunity" (30 FR 12319, 12935, 3 C.F.R. §, 1964-1965 Comp., p. 339), as amended by Executive Order 11375, "Amending Executive Order 11246 Relating to Equal Employment Opportunity," and implementing regulations at 41 C.F.R. § 60, "Office of Federal Contract Compliance Programs, Equal Employment Opportunity, Department of Labor." The equal opportunity clause is incorporated herein by reference.

B. DAVIS-BACON ACT, AS AMENDED (40 U.S.C. § 3141-3148). When required by federal program legislation, all prime construction contracts in excess of $2,000 awarded by non-federal entities must include a provision for compliance with the Davis-Bacon Act (40 U.S.C. § 3141-3144, and 3146-3148) as supplemented by Department of Labor regulations (29 C.F.R. § 5, "Labor Standards Provisions Applicable to Contracts Covering Federally Financed and Assisted Construction"). In accordance with the statute, contractors must be required to pay wages to laborers and mechanics at a rate not less than the prevailing wages specified in a wage determination made by the Secretary of Labor. In addition, contractors must be required to pay wages not less than once a week. The non-federal entity must place a copy of the current prevailing wage determination issued by the Department of Labor in each solicitation. The decision to award a contract or subcontract must be conditioned upon the acceptance of the wage determination. The non-federal entity must report all suspected or reported violations to the federal awarding agency. The contracts must also include a provision for compliance with the Copeland "Anti-Kickback" Act (40 U.S.C. § 3145), as supplemented by Department of Labor regulations (29 C.F.R. § 3, "Contractors and Subcontractors on Public Building or Public Work Financed in Whole or in Part by Loans or Grants from the United States"). The Act provides that each contractor or subrecipient must be prohibited from inducing, by any means, any person employed in the construction, completion, or repair of public work, to give up any part of the compensation to which he or she is otherwise entitled. The non-federal entity must report

DocuSign Envelope ID: 4AC71252-93BE-45B0-A93F-88619F6B31E9

all suspected or reported violations to the federal awarding agency. Supplier must be in compliance with all applicable Davis-Bacon Act provisions.

C. CONTRACT WORK HOURS AND SAFETY STANDARDS ACT (40 U.S.C. § 3701-3708). Where applicable, all contracts awarded by the non-federal entity in excess of $100,000 that involve the employment of mechanics or laborers must include a provision for compliance with 40 U.S.C. §§ 3702 and 3704, as supplemented by Department of Labor regulations (29 C.F.R. § 5). Under 40 U.S.C. § 3702 of the Act, each contractor must be required to compute the wages of every mechanic and laborer on the basis of a standard work week of 40 hours. Work in excess of the standard work week is permissible provided that the worker is compensated at a rate of not less than one and a half times the basic rate of pay for all hours worked in excess of 40 hours in the work week. The requirements of 40 U.S.C. § 3704 are applicable to construction work and provide that no laborer or mechanic must be required to work in surroundings or under working conditions which are unsanitary, hazardous or dangerous. These requirements do not apply to the purchases of supplies or materials or articles ordinarily available on the open market, or contracts for transportation or transmission of intelligence. This provision is hereby incorporated by reference into this Contract. Supplier certifies that during the term of an award for all contracts by Sourcewell resulting from this procurement process, Supplier must comply with applicable requirements as referenced above.

D. RIGHTS TO INVENTIONS MADE UNDER A CONTRACT OR AGREEMENT. If the federal award meets the definition of “funding agreement” under 37 C.F.R. § 401.2(a) and the recipient or subrecipient wishes to enter into a contract with a small business firm or nonprofit organization regarding the substitution of parties, assignment or performance of experimental, developmental, or research work under that “funding agreement,” the recipient or subrecipient must comply with the requirements of 37 C.F.R. § 401, “Rights to Inventions Made by Nonprofit Organizations and Small Business Firms Under Government Grants, Contracts and Cooperative Agreements,” and any implementing regulations issued by the awarding agency. Supplier certifies that during the term of an award for all contracts by Sourcewell resulting from this procurement process, Supplier must comply with applicable requirements as referenced above.

E. CLEAN AIR ACT (42 U.S.C. § 7401-7671Q.) AND THE FEDERAL WATER POLLUTION CONTROL ACT (33 U.S.C. § 1251-1387). Contracts and subgrants of amounts in excess of $150,000 require the non-federal award to agree to comply with all applicable standards, orders or regulations issued pursuant to the Clean Air Act (42 U.S.C. § 7401- 7671q) and the Federal Water Pollution Control Act as amended (33 U.S.C. § 1251- 1387). Violations must be reported to the Federal awarding agency and the Regional Office of the Environmental Protection Agency (EPA). Supplier certifies that during the term of this Contract will comply with applicable requirements as referenced above.

F. DEBARMENT AND SUSPENSION (EXECUTIVE ORDERS 12549 AND 12689). A contract award (see 2 C.F.R. § 180.220) must not be made to parties listed on the government wide exclusions in the System for Award Management (SAM), in accordance with the OMB guidelines at 2 C.F.R.

DocuSign Envelope ID: 4AC71252-93BE-45B0-A93F-88619F6B31E9

§180 that implement Executive Orders 12549 (3 C.F.R. § 1986 Comp., p. 189) and 12689 (3 C.F.R. § 1989 Comp., p. 235), "Debarment and Suspension." SAM Exclusions contains the names of parties debarred, suspended, or otherwise excluded by agencies, as well as parties declared ineligible under statutory or regulatory authority other than Executive Order 12549. Supplier certifies that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation by any federal department or agency.

G. BYRD ANTI-LOBBYING AMENDMENT, AS AMENDED (31 U.S.C. § 1352). Suppliers must file any required certifications. Suppliers must not have used federal appropriated funds to pay any person or organization for influencing or attempting to influence an officer or employee of any agency, a member of Congress, officer or employee of Congress, or an employee of a member of Congress in connection with obtaining any federal contract, grant, or any other award covered by 31 U.S.C. § 1352. Suppliers must disclose any lobbying with non-federal funds that takes place in connection with obtaining any federal award. Such disclosures are forwarded from tier to tier up to the non-federal award. Suppliers must file all certifications and disclosures required by, and otherwise comply with, the Byrd Anti-Lobbying Amendment (31 U.S.C. § 1352).

H. RECORD RETENTION REQUIREMENTS. To the extent applicable, Supplier must comply with the record retention requirements detailed in 2 C.F.R. § 200.333. The Supplier further certifies that it will retain all records as required by 2 C.F.R. § 200.333 for a period of 3 years after grantees or subgrantees submit final expenditure reports or quarterly or annual financial reports, as applicable, and all other pending matters are closed.

I. ENERGY POLICY AND CONSERVATION ACT COMPLIANCE. To the extent applicable, Supplier must comply with the mandatory standards and policies relating to energy efficiency which are contained in the state energy conservation plan issued in compliance with the Energy Policy and Conservation Act.

J. BUY AMERICAN PROVISIONS COMPLIANCE. To the extent applicable, Supplier must comply with all applicable provisions of the Buy American Act. Purchases made in accordance with the Buy American Act must follow the applicable procurement rules calling for free and open competition.

K. ACCESS TO RECORDS (2 C.F.R. § 200.336). Supplier agrees that duly authorized representatives of a federal agency must have access to any books, documents, papers and records of Supplier that are directly pertinent to Supplier's discharge of its obligations under this Contract for the purpose of making audits, examinations, excerpts, and transcriptions. The right also includes timely and reasonable access to Supplier's personnel for the purpose of interview and discussion relating to such documents.

DocuSign Envelope ID: 4AC71252-93BE-45B0-A93F-88619F6B31E9

L. PROCUREMENT OF RECOVERED MATERIALS (2 C.F.R. § 200.322). A non-federal entity that is a state agency or agency of a political subdivision of a state and its contractors must comply with Section 6002 of the Solid Waste Disposal Act, as amended by the Resource Conservation and Recovery Act. The requirements of Section 6002 include procuring only items designated in guidelines of the Environmental Protection Agency (EPA) at 40 C.F.R. § 247 that contain the highest percentage of recovered materials practicable, consistent with maintaining a satisfactory level of competition, where the purchase price of the item exceeds $10,000 or the value of the quantity acquired during the preceding fiscal year exceeded $10,000; procuring solid waste management services in a manner that maximizes energy and resource recovery; and establishing an affirmative procurement program for procurement of recovered materials identified in the EPA guidelines.

M. FEDERAL SEAL(S), LOGOS, AND FLAGS. The Supplier cannot use the seal(s), logos, crests, or reproductions of flags or likenesses of Federal agency officials without specific pre-approval.

N. NO OBLIGATION BY FEDERAL GOVERNMENT. The U.S. federal government is not a party to this Contract or any purchase by an Participating Entity and is not subject to any obligations or liabilities to the Participating Entity, Supplier, or any other party pertaining to any matter resulting from the Contract or any purchase by an authorized user.

O. PROGRAM FRAUD AND FALSE OR FRAUDULENT STATEMENTS OR RELATED ACTS. The Contractor acknowledges that 31 U.S.C. 38 (Administrative Remedies for False Claims and Statements) applies to the Supplier's actions pertaining to this Contract or any purchase by a Participating Entity.

P. FEDERAL DEBT. The Supplier certifies that it is non-delinquent in its repayment of any federal debt. Examples of relevant debt include delinquent payroll and other taxes, audit disallowance, and benefit overpayments.

Q. CONFLICTS OF INTEREST. The Supplier must notify the U.S. Office of General Services, Sourcewell, and Participating Entity as soon as possible if this Contract or any aspect related to the anticipated work under this Contract raises an actual or potential conflict of interest (as described in 2 C.F.R. Part 200). The Supplier must explain the actual or potential conflict in writing in sufficient detail so that the U.S. Office of General Services, Sourcewell, and Participating Entity are able to assess the actual or potential conflict; and provide any additional information as necessary or requested.

R. U.S. EXECUTIVE ORDER 13224. The Supplier, and its subcontractors, must comply with U.S. Executive Order 13224 and U.S. Laws that prohibit transactions with and provision of resources and support to individuals and organizations associated with terrorism.

DocuSign Envelope ID: 4AC71252-93BE-45B0-A93F-88619F6B31E9

S. PROHIBITION ON CERTAIN TELECOMMUNICATIONS AND VIDEO SURVEILLANCE SERVICES OR EQUIPMENT. To the extent applicable, Supplier certifies that during the term of this Contract it will comply with applicable requirements of 2 C.F.R. § 200.216.

T. DOMESTIC PREFERENCES FOR PROCUREMENTS. To the extent applicable, Supplier certifies that during the term of this Contract will comply with applicable requirements of 2 C.F.R. § 200.322.

22. CANCELLATION

Sourcewell or Supplier may cancel this Contract at any time, with or without cause, upon 60 days' written notice to the other party. However, Sourcewell may cancel this Contract immediately upon discovery of a material defect in any certification made in Supplier's Proposal. Cancellation of this Contract does not relieve either party of financial, product, or service obligations incurred or accrued prior to cancellation.

Sourcewell	ASH North America, Inc., dba Aebi Schmidt North America
Signature on File	Signature on File
By: C0FD2A139D06489...	By: EEA41C97ACAA48F...
Jeremy Schwartz	Steffen Schewerda
Title: Chief Procurement Officer	Title: CEO - North America
Date: 8/11/2022 | 1:04 PM CDT	Date: 8/15/2022 | 7:32 AM CDT

Approved:

Signature on File	Signature on File
By: 7E42B8F817A64CC...	By:
Chad Coauette	Sarah Blashe
Title: Executive Director/CEO	Title: CFO – North America
Date: 8/22/2022 | 11:46 AM CDT	Date: 8/22/2022 | 10:49 AM CDT

DocuSign Envelope ID: 4AC71252-93BE-45B0-A93F-88619F6B31E9

RFP 062222 - Snow and Ice Handling Equipment, Supplies, and Accessories

Vendor Details

Company Name:	Aebi Schmidt North America
Does your company conduct business under any other name? If yes, please state:	Meyer Products, Swenson Spreader LLC, MB Companies Inc, Monroe Truck Equipment Inc, Monroe Towmaster LLC, Aebi Schmidt Canada, LLC
Address:	201 MB Lane Chilton, Wisconsin 53014
Contact:	Jason Bartuseck
Email:	jason.bartuseck@aebi-schmidt.com
Phone:	330-904-4720
HST#:	

Submission Details

Created On:	Thursday May 05, 2022 12:00:08
Submitted On:	Wednesday June 22, 2022 10:42:03
Submitted By:	Jason Bartuseck
Email:	jason.bartuseck@aebi-schmidt.com
Transaction #:	91a586e9-a139-41f3-b94d-660c65438fe8
Submitter's IP Address:	165.225.62.188

Specifications

Table 1: Proposer Identity & Authorized Representatives

General Instructions (applies to all Tables) Sourcewell prefers a brief but thorough response to each question. Do not merely attach additional documents to your response without also providing a substantive response. Do not leave answers blank; respond “N/A” if the question does not apply to you (preferably with an explanation).

Line Item	Question	Response *	
1	Proposer Legal Name (one legal entity only): (In the event of award, will execute the resulting contract as "Supplier")	ASH North America, Inc. is the holding company for all Aebi Schmidt North America businesses	*
2	Identify all subsidiary entities of the Proposer whose equipment, products, or services are included in the Proposal.	M-B Companies, Inc Swenson Spreaders, LLC Meyer Products, LLC Monroe Truck Equipment, Inc Monroe Towmaster, LLC Aebi Schmidt Canada, LLC	*
3	Identify all applicable assumed names or DBA names of the Proposer or Proposer's subsidiaries in Line 1 or Line 2 above.	M-B CO Swenson Meyer Monroe or MTE Aebi Schmidt Canada	*
4	Provide your CAGE code or Unique Entity Identifier (SAM):	Monroe Truck Equipment CAGE - 9U356 M-B Companies Unique Entity Identifier - IDHMAYZXTA6475 M-B Companies CAGE - 66234	*
5	Proposer Physical Address:	201 M-B Lane Chilton, WI 53014	*
6	Proposer website address (or addresses):	www.aebi-schmidt.com www.m-bco.com www.swensonproducts.com www.meyerproducts.com www.monroetruck.com www.towmastertruck.com	*
7	Proposer's Authorized Representative (name, title, address, email address & phone) (The representative must have authority to sign the “Proposer’s Assurance of Compliance” on behalf of the Proposer and, in the event of award, will be expected to execute the resulting contract):	Our organization requires two signatures on all documents. Steffen Schewerda CEO - North America 201 M-B Lane Chilton, WI 53014 steffen.schewerda@aebi-schmidt.com 920-898-1062 Sarah Blashe CFO - North America 201 MB Lane Chilton, WI 53014 sarah.blashe@aebi-schmidt.com 920-898-1062	*
8	Proposer's primary contact for this proposal (name, title, address, email address & phone):	Jason Bartuseck Vice President After Sales - North America 201 M-B Lane Chilton, WI 53014 jason.bartuseck@aebi-schmidt.com 330-904-4720	*

9	Proposer's other contacts for this proposal, if any (name, title, address, email address & phone):	Dave Kabat Inside Sales - M-B Companies - Brush Division 1217 E Chestnut St. Chilton, WI 53014 dave.kabat@aebi-schmidt.com 920-898-1063 Carissa Lawless Inside Sales - Swenson 127 N. Walnut St. Lindenwood, IL 61049 carissa.lawless@aebi-schmidt.com Seth DeVoe Distributor Sales Manager - Monroe Truck Equipment 1051 West 7th St Monroe, WI 53566 sdevoe@monroetruck.com 608-329-8547 Sean Brunger MB Sales Coordinator 201 MB Lane Chilton, WI 53014 sean.brunger@aebi-schmidt.com 216-339-9272 Mike Moon Meyer Customer Support 18513 Euclid Ave Cleveland, OH 44112 mike.moon@aebi-schmidt.com 216-486-1313

Table 2: Company Information and Financial Strength

Line Item	Question	Response *
10	Provide a brief history of your company, including your company's core values, business philosophy, and industry longevity related to the requested equipment, products or services.	The privately held Aebi Schmidt Group is the world's largest and oldest manufacturer of municipal maintenance equipment, dating back to 1883. Group vision for the Aebi Schmidt Group is to be the global leader in intelligent solutions for customers to fulfill their mission of clean and safe infrastructure of demanding areas. Group mission is to improve customers performance with dependable solutions and first class service. To allow our employees to thrive in an environment of team spirit, long-term development and growth mindset. The formation of the company dates back to 1883 in which the Aebi mechanical workshop was founded in Burgdorf, Switzerland. In 1920, Alfred Schmidt Sr. started the Schmidt workshop in St. Blasien, Germany. In 1936, Schmidt launched its first snow plow into the market. Fast forward to 2007, Aebi and Schmidt were brought together under the umbrella of Aebi Schmidt Holding AG. In 2015, the group entered the North America market with the acquisition of Meyer Products, LLC and Swenson Spreader, LLC to start the holding company ASH North America. In 2018, the group added M-B Companies, Inc. to the mix. M-B Companies has four divisions (Brush, Airport, Attachments, Pavement Marking) with four separate manufacturing plants. In 2019, Aebi Schmidt North America formed a new Canadian business called Aebi Schmidt Canada to support sales into Canada. In 2020, the group added to the portfolio by acquiring Quebec, Canada-based Equipements Lourds Papineau, Inc (ELP), which manufactures heavy duty snow and ice equipment for use in the harsh Canadian winters. In late 2021, Aebi Schmidt took the next step in growth by acquiring Monroe Truck Equipment based in Monroe, Wisconsin. Monroe Truck is an industry leading truck equipment manufacturer, upfitter and distributor with over 60 years of expertise. The Aebi Schmidt group has more than $800 million in annual sales, 14 production facilities across the globe, over 3,000 employees, with a presence in 90 countries throughout the world.

More information about our North American Business units:

M-B Companies, Inc.

From clearing snow to painting lines for roads, M-B Companies, Inc. manufactures the highest quality products for many industries. Utilizing the latest in innovation and technology, M-B is the trusted manufacturer of airport runway maintenance equipment, pavement striping equipment, various size truck, tractor and loader attachment equipment, replacement brushes, and much more.

The origin of M-B Companies, Inc. dates back to 1907. The company was formed by three German craftsmen, brothers Otto and Fred Meili and Paul Blumberg. Not surprising, they adopted the name "MB", which is still used today. The Meili brothers were inventors and Blumberg was an expert metalworker. They started the company in a small shop in New Holstein, Wisconsin, building agricultural implements. The Meili brothers and Blumberg were inventing and building a variety of equipment from road graders to paint stripers. In fact, the firm was one of the first Ford dealerships in the state of Wisconsin. As the company evolved, its destiny as a broom and striper manufacturer became evident. M-B built its first broom (a horse drawn model) in 1922.

Through some ownership changes, M-B has enjoyed steady growth, including the construction in 1974 of an additional facility in Chilton, Wisconsin. In 2003, M-B acquired the Pro Chip family of wood and brush chippers. In 2004, M-B acquired the Lafarge Road Marking Equipment Division, located in Montgomery, Pennsylvania. In 2011, M-B released five (5) new products in the Airport Snow Removal Equipment market. In 2017, the Pavement Marking Division relocated to a new facility located in Muncy, Pennsylvania, and services customers across North America. M-B continues to focus on key niche markets and providing equipment to meet the needs of independent contractors, governmental agencies, and other road, turf, grounds maintenance and airport maintenance organizations around the world. In 2021, M-B Companies expanded their facility and opened up the North America Headquarters for the Aebi Schmidt Group.

Swenson Spreaders, LLC

Swenson was established in 1937 in Rockford, Illinois, area as the Cherry Valley Pulverizer Company by Exkil Swenson. Mr. Swenson quickly expanded his product line to include truck-mounted spreaders for agricultural and municipal use. Swenson introduced the first hydraulically operated spreading system in 1962 and the first ground speed regulated spreading mechanism in 1967. These innovations started what has become the ever increasing use of automation in snow and ice control.

Meyer Products, LLC

Meyer's decades of innovation are a history lesson in the evolution of snow plows. Founded in 1926 in Newburgh, New York, the company later moved to Cleveland Ohio, where it's still located today. In its early years, Meyer introduced the first hydraulic lift to the North American market and later invented power angling, which enabled operators to move the plow blade left or right without having to leave the comfort of the cab. Today, Meyer is the first choice of many private truck owners and contractors in the snow and ice industry.

Monroe Truck Equipment

Monroe Truck started in 1958 in Monroe, Wisconsin. Through years of growth and the hard work of employees across the Midwest, we are now one of the largest truck equipment manufacturing and upfitting companies in country - we are working towards many more decades of growth.

Aebi Schmidt Core Values (exhibit attached in document section)

Excellence - we exceed customer expectations to achieve results
Innovation - we break new grounds
Accountability - we take ownership for our actions
Passion - we strive to make a difference
Customer Focus - we build sustainable relationships
Collaboration - we are stronger together as a team

Key Points to Business Philosophy

Sustainability

Sustainability doesn't just happen by itself. It comes from how we think and act

		and ultimately how consistent we are about it. As a company, it is our responsibility to invest in the progress and in the future. But that also applies to our customers: everything we develop and produce also needs their commitment when put into practice. Sustainability is an essential part of our business activities. Our customers expect it of us, and we are convinced that sustainable companies are a step ahead of the rest and are more successful long term. Our economic, social, and environmental targets are being implemented along the entire value chain. We care about protecting the environment and use resources sparingly. As an industry leading employer we continue to invest in sustainable technologies. We will act in a responsible and credible way along the entire value chain. This has resulted in valuable progress being made in recent years in terms of environmental awareness at our plants, in our processes and in our machines. Code of Conduct The code of conduct defines the corporate responsibility and applicable ethical standards by which we operate and addresses issues such as data privacy, environmental protection, fair competition and anti corruption. By having a clear definition of responsibilities, risk management and efficient control systems, the Aebi Schmidt Group makes sure that all statutory provisions and industry standards in a complex regulatory environment are observed. Overview Aebi Schmidt North America offers long lasting, time tested brands with product offerings that have depth and breadth in the snow and ice industry. All the products offered along with the core values and business philosophy allow us to be considered the perfect partner for Sourcewell participating entities.	
11	What are your company's expectations in the event of an award?	We intend to offer our Sourcewell contract to all member and non-member entities. It will be our lead contract over any current state contract that we hold. We will promote Sourcewell to encourage non-participating entities to become members. We expect to help customers get the products they want and need rather than what is lowest bid by means of this contract, and allow customers to purchase products that provide them with a lower total cost of ownership rather than the lower acquisition costs which most traditional bids offer. We intend to work with our contract administrator to provide training for our dealer network to help them sell the Sourcewell contract to their customers. We also intend to work into Canada with CANOE and further expand our reach into that market. We will continue to promote the Sourcewell contract on our literature as we have with past contracts and on our websites and in our trade show booths.	*
12	Demonstrate your financial strength and stability with meaningful data. This could include such items as financial statements, SEC filings, credit and bond ratings, letters of credit, and detailed reference letters. Upload supporting documents (as applicable) in the document upload section of your response.	Aebi Schmidt does not publish independent financial information as a privately held organization. Attached in the documents section is the 2021 Annual Report. Inside cover to page 5 covers most of the financial details. The numbers in the report are prior to the acquisition of Monroe Truck Equipment. 2021 produced a record high of order entry across our organization and a small growth in sales over 2020. Overall coming out of the Covid pandemic, the Aebi Schmidt Group is in solid financial shape and looking to grow over the upcoming years.	*
13	What is your US market share for the solutions that you are proposing?	Our industry does not report sales individually so defining an exact market share is not feasible. We feel for the solutions that we provide to the snow and ice industry we are the largest in the market with around 30-35% market share in the United States.	*
14	What is your Canadian market share for the solutions that you are proposing?	The industry does not report individually so an exact market share is not feasible. We feel for the solutions we provide in the snow and ice industry we provide about 10-15% of the products in Canada.	*
15	Has your business ever petitioned for bankruptcy protection? If so, explain in detail.	No	*

16	How is your organization best described: is it a manufacturer, a distributor/dealer/reseller, or a service provider? Answer whichever question (either a) or b) just below) best applies to your organization. a) If your company is best described as a distributor/dealer/reseller (or similar entity), provide your written authorization to act as a distributor/dealer/reseller for the manufacturer of the products proposed in this RFP. If applicable, is your dealer network independent or company owned? b) If your company is best described as a manufacturer or service provider, describe your relationship with your sales and service force and with your dealer network in delivering the products and services proposed in this RFP. Are these individuals your employees, or the employees of a third party?	We would be best described as a manufacturer and service provider. We have outside sales team members that are direct employees of the organization. In some cases, we sell directly to the the end users of the products and in some cases our sales people work with our dealer/distributor network. The dealer network is all third party. We have partnered with select dealers that represent our brands in their local markets. We have strategically chosen those dealers/distributors for specific areas to have the most comprehensive coverage across the United States and Canada. Many of our dealers have been doing business with our organization for over 20 years.	*
17	If applicable, provide a detailed explanation outlining the licenses and certifications that are both required to be held, and actually held, by your organization (including third parties and subcontractors that you use) in pursuit of the business contemplated by this RFP.	Our industry does not require licenses or certifications to do business. We do hold certifications of good standing in states that require them. We also have ISO certifications in many of our manufacturing plants. M-B Companies ISO 9001 certificate is included in the documents section of the response.	*
18	Provide all “Suspension or Debarment” information that has applied to your organization during the past ten years.	No suspensions or debarments have applied ever to an Aebi Schmidt Group organization.	*

Table 3: Industry Recognition & Marketplace Success

Line Item	Question	Response *	
19	Describe any relevant industry awards or recognition that your company has received in the past five years	Swenson, Meyer and Monroe Truck Equipment all have NTEA MVP status. This is an award for outstanding business practices and successful implementation of quality standards. Monroe was also awarded 2021 Ford Top 5 award.	*
20	What percentage of your sales are to the governmental sector in the past three years	85% of our sales have been from the governmental sector the past three years.	*
21	What percentage of your sales are to the education sector in the past three years	Less than 5% of our sales are from the education sector the last three years.	*
22	List any state, provincial, or cooperative purchasing contracts that you hold. What is the annual sales volume for each of these contracts over the past three years?	Sourcewell Snow & Ice - 080818-SWE - Swenson Spreader -75k per year Sourcewell Road Maintenance Equipment - 080521-AEB - MB Companies - just awarded Sourcewell Street Sweepers - 093021-AEB - MB Companies - just awarded HGAC SM10-20 Street Maintenance Equipment - M-B Companies - 900k per year South Dakota DOT Contract - Monroe Truck Equipment - 5 million per year Kansas DOT Contract - Monroe Truck Equipment - 5 million per year Nebraska DOT Contract - Monroe Truck Equipment - 5 million per year Illinois DOT Contract - Monroe Truck Equipment - 5 million per year Iowa DOT Contract - Monroe Truck Equipment - 5 million per year Washington State DOT Contract - Monroe Truck Equipment - 350k per year Utah DOT Contract - Monroe Truck Equipment - 650k per year Arizona DOT Contract - Monroe Truck Equipment - 225k per year New Mexico DOT Contract - Monroe Truck Equipment - 125k per year Montana DOT Contract - Monroe Truck Equipment - 250k per year Oklahoma DOT Contract - Monroe Truck Equipment - 750k per year Minnesota DOT Contract - Monroe Towmaster - 1.75 million per year Michigan DOT Contract - Monroe Truck Equipment - 3 million per year Indiana DOT Contract - Monroe Truck Equipment - 4 million per year New Jersey DOT - Monroe Truck Equipment - 1.5 million per year Pennsylvania DOT Contract - Monroe Truck Equipment - 250k per year Ohio DOT Contract - Monroe Truck Equipment - 1 million per year South Carolina DOT Contract - Swenson Spreader - 1 million per year North Carolina DOT Contract - Swenson Spreader - 1.6 million per year Texas DOT Contract - Swenson Spreader - 1.2 million per year Nebraska DOT Contract - Swenson Spreader - 350k per year	*
23	List any GSA contracts or Standing Offers and Supply Arrangements (SOSA) that you hold. What is the annual sales volume for each of these contracts over the past three years?	We do not currently hold any GSA, or standing offer or supply agreements at this time. We have dealers/distributors that do have these contracts, but none are held by Aebi Schmidt directly.	*

Table 4: References/Testimonials

Line Item 24. Supply reference information from three customers who are eligible to be Sourcewell participating entities.

Entity Name *	Contact Name *	Phone Number *	
Illinois Department of Transportation	Clint Faugust	217-206-0185	*
Iowa Department of Transportation	Jennifer Monserud	515-239-1607	*
South Dakota Department of Transportation	Tyler Green	605-280-9513	*
Ohio Department of Transportation	Doug Burke	614-351-2836	
Texas Department of Transportation	Kevin Fareri	512-571-4475	

Table 5: Top Five Government or Education Customers

Line Item 25. Provide a list of your top five government, education, or non-profit customers (entity name is optional), including entity type, the state or province the entity is located in, scope of the project(s), size of transaction(s), and dollar volumes from the past three years.

Entity Name	Entity Type *	State / Province *	Scope of Work *	Size of Transactions *	Dollar Volume Past Three Years *	
South Dakota Department of Transportation	Government	South Dakota - SD	Full turnkey snow and ice trucks	5 million	15 million	*
Kansas Department of Transportation	Government	Kansas - KS	Full turnkey snow and ice trucks	5 million	15 million	*
Nebraska Department of Transportation	Government	Nebraska - NE	Full turnkey snow and ice trucks	5 million	15 million	*
Illinois Department of Transportation	Government	Illinois - IL	Full turnkey snow and ice trucks	5 million	15 million	*
Iowa Department of Transportation	Government	Iowa - IA	Full turnkey snow and ice trucks	5 million	15 million	*

Table 6: Ability to Sell and Deliver Service

Describe your company's capability to meet the needs of Sourcewell participating entities across the US and Canada, as applicable. Your response should address in detail at least the following areas: locations of your network of sales and service providers, the number of workers (full-time equivalents) involved in each sector, whether these workers are your direct employees (or employees of a third party), and any overlap between the sales and service functions.

Line Item	Question	Response *	

26	Sales force.	Monroe Truck Equipment There are 5 outside sales people across the United States responsible for the municipal dealer network (approx. 75 dealers), they work with 7 internal sales people who help with the quoting process and customer service. Monroe's Municipal division also has 3 locations that sell directly to customers in Illinois, Wisconsin and Minnesota. There are 8 field sales people in this portion of the organization that work with 9 internal sales people, who provide customer service and work on quotes for customers. Swenson Spreader, LLC Swenson has 2 outside sales people that are responsible for their dealer network (approx. 75 dealers) across the United States. They also have 4 internal sales people that assist with customer services and quoting for their dealers. Meyer Products, LLC Meyer has 5 outside sales people across the United States that are responsible for their dealer network (approx. 120 dealers) and they have 2 internal sales people in customer service that assist their dealers as well. Aebi Schmidt Canada Aebi Schmidt Canada has 4 outside sales people in Canada that sell through our channels into Canada. M-B Companies, Inc. MB Companies has 1 external and 1 customer service support person to support the sales of our Brush division along with our European products. Monroe Towmaster Monroe Towmaster truck equipment has 3 sales people that handle snow and ice business for our Towmaster location in Minnesota. They handle all of the quoting and customer service in their areas. Overall we have 33 outside sales people across the United States and Canada and 23 internal sales support people. We have one of the largest and most robust sales forces in order to stay close to our customers and to provide them the service and support they need. Also, with over 250 dealer/distributors all with outside sales people across the United States and Canada we have many people representing the Aebi Schmidt brand.
27	Dealer network or other distribution methods.	Aebi Schmidt has one of the largest snow and ice distributor networks. We have around 250 certified dealers across the United States and Canada. Attached we will include in the documents section the list of distributors by brand.
28	Service force.	Our field service team consists of 11 individuals that respond in person to customer warranty and field service claims. These technicians will diagnose the problem, order parts and perform the service necessary. The technicians are located all across the lower 48 of the United States along with 1 in Alaska and 2 in Canada. We also have a number of internal service people across our business units that accept incoming calls from customers and dealers to support them with ordering parts. We believe if we don't provide proper service and support that customer will not come back, we are looking for long-term customer/manufacturer partnerships to grow the business.
29	Describe the ordering process. If orders will be handled by distributors, dealers or others, explain the respective roles of the Proposer and others.	Most of our business is through dealer channels. Primarily orders will be handled by dealers/distributors. The dealers then in turn place an order with the factory. Many dealers stock equipment and parts, but due to the nature of most units being custom, orders will be placed and manufactured when needed. In some cases (Monroe business in Illinois, Wisconsin and Minnesota) the orders would be placed directly through our service centers.
30	Describe in detail the process and procedure of your customer service program, if applicable. Include your response-time capabilities and commitments, as well as any incentives that help your providers meet your stated service goals or promises.	As a company we understand that service and support is what helps us get repeat orders. We put a tremendous amount of focus on making sure the customer has what they need for support. Our dealer channel is the first line of support for most customers of Aebi Schmidt. They understand that we have expectations for them as far as response times. Our dealers and customers both can contact the factory direct to speak to a customer service person anytime between the hours of 7:30 am - 4:30 pm CST. Our customer support team can work with our engineering team to solve any problems in an expedited manner. If parts orders are placed by 2 pm CST, the order will be shipped next day for in stock parts. Our goal is to resolve customer issues as quickly as possible and all 1500 employees in North America have the understanding that our customers come first and are always top priority.

31	Describe your ability and willingness to provide your products and services to Sourcewell participating entities in the United States.	We are fully able and eager to offer products and services to Sourcewell participating entities.	*
32	Describe your ability and willingness to provide your products and services to Sourcewell participating entities in Canada.	We are fully able and eager to offer our products to participating entities in Canada.	*
33	Identify any geographic areas of the United States or Canada that you will NOT be fully serving through the proposed contract.	We will be able to service all geographic areas.	*
34	Identify any Sourcewell participating entity sectors (i.e., government, education, not-for-profit) that you will NOT be fully serving through the proposed contract. Explain in detail. For example, does your company have only a regional presence, or do other cooperative purchasing contracts limit your ability to promote another contract?	Aebi Schmidt can service any snow and ice customer in the United States or Canada.	*
35	Define any specific contract requirements or restrictions that would apply to our participating entities in Hawaii and Alaska and in US Territories.	No restrictions in Hawaii, Alaska or US Territories	*

Table 7: Marketing Plan

Line Item	Question	Response *	
36	Describe your marketing strategy for promoting this contract opportunity. Upload representative samples of your marketing materials (if applicable) in the document upload section of your response.	Aebi Schmidt North America's marketing strategy to promote the Sourcewell contract will include a multi-pronged approach as outlined below: Selling Strategy Once awarded, Aebi Schmidt will schedule sales meetings to train the inside and outside sales people across all Aebi Schmidt brands on the specifics of the Sourcewell contract including pricing, the bidding process and other procedures. The sales team will be provided tools to effectively communicate the award to all dealers, contractors, nonprofits and government agencies throughout the U.S. and Canada to ensure the success of the contract. Marketing Strategy Leveraging Aebi Schmidt's current marketing strategy for its North America brands, the Sourcewell contract will be promoted through an aggressive multi-channel approach utilizing digital and traditional initiatives. Digital Strategy Website - Add content to Aebi Schmidt's corporate and individual branded websites reflecting the award, adding the Sourcewell logo in high- traffic locations. - Create a Sourcewell dedicated landing page on each website to house all important information for Sourcewell customers - Create landing page and data capture form for municipal/government website visitors interested in receiving emails with Sourcewell information - Optimize websites with key words and updated metadata as needed to increase search engine response for Sourcewell - Blog announcing award on the Aebi Schmidt Group corporate blog (https://blog- en.aebi-schmidt.com/) Email marketing - Execute "onboarding" email campaign for all dealers and distributors - Series of emails that will educate the Aebi Schmidt North America dealer/distributor network on the Sourcewell award, its customers, and important contract information - Emails highlighting "good to know" contract information, products that are performing well on contract, and other relevant information so that our distributors can better serve Sourcewell members - Add Sourcewell logo on pre- and post-tradeshow email campaigns - Executive email campaign for all municipality/government sales contacts in CRM - Series of emails to inform and promote the Sourcewell contract to customers and prospects - Email drip campaign for visitors providing contact information on website landing	*

page/data capture form
- Emails highlighting distributor information and products performing well on contract

Social

- Celebrate and promote Sourcewell award through organic and paid posts on Facebook, LinkedIn and Instagram channels across all brands
- Include Sourcewell logo on social posts when relevant to provide continued social presence for Sourcewell and brands.

Traditional Strategy

Trade Journal Advertising / Literature
- Use of Sourcewell logo in trade magazine advertisements
- Update product literature to include the Sourcewell logo

In-dealership Merchandising
- Create and distribute “in-store” materials to promote the Sourcewell award.
- Counter cards
- Posters
- Counter mats
- Signage

Trade Shows
- Include Sourcewell logo on signage at tradeshows
- Support trade shows with pre-show mailers, emails, and other digital promotion – including social posts – that include the Sourcewell logo

Earned Media/Public Relations Strategy

Aebi Schmidt will utilize unpaid, or earned, media to promote the Sourcewell contract. This includes garnering publicity in a variety of media outlets.
- Press release distribution and media outlet follow-up announcing the award
- Blog post with award announcement on Aebi Schmidt website (see website tactics)
- Additional blog posts with “how to” and “best practice” information regarding the contract
- Pitch stories for editorial placement in trade publications targeting snow and ice control for contractors and municipalities.

We will also ask to work with our Sourcewell representative to schedule training sessions with our dealer network. We want to partner closely with Sourcewell to promote the program across our network.
Attached in the document section will be a few examples of marketing materials.

37	Describe your use of technology and digital data (e.g., social media, metadata usage) to enhance marketing effectiveness.	Aebi Schmidt North America is supported with strong digital marketing strategies executed through corporate and brand websites, content marketing, email automation, digital display and search ads, social media platforms, and emerging technologies, such as geo-fenced marketing. Key strategies and initiatives are detailed below. Content/Email Marketing -- Creating valuable content is a key initiative for Aebi Schmidt. Offering value-added content geared to educating prospects and customers on relevant topics helps them better perform their jobs and endears them to Aebi Schmidt's brands. The cookie-obtained data we gather via these efforts helps to understand the needs of end users, which leads to product innovation and timely marketing. Aebi Schmidt also intends to use content marketing in support of the distributor, dealer and municipal network by providing qualified leads through lead-generation tools such as data-capture forms and gated content. Automated Email campaigns are an offshoot of the content strategy and are often used in support of product-specific marketing and events, such as trade shows. The goal of email automation is to offer customers and/or prospects the right products, at the right times and prices, in addition to tracking activity on calls-to-action. Search Engine Marketing (SEM) -- Aebi Schmidt North America has focused on improving search engine performance and ranking by optimizing (SEO) all its websites for improved organic results. By focusing on new content, improved metadata, updating descriptions with keywords and phrases, more strategic labeling of files, etc., improvements have been realized in organic results. Once awarded, Aebi Schmidt plans to modify its search engine strategies in support of the Sourcewell award, thereby making it easier for stakeholders to find the products and services they seek. Digital Display, Search and Banner Advertising -- On a limited basis, Aebi Schmidt uses digital display and search advertising to help create awareness of products and special promotions. In-depth keyword research and search analytics are used to develop ad targeting to best reach audience segments at the optimum cost or bid. Additionally, websites with available advertising space that are relevant to target audiences may be used for banner ads. Social Media – Aebi Schmidt North America and its brands leverage their presence on Facebook, LinkedIn, YouTube and Instagram to build brand and product awareness, while creating a strong relationship with end-users and key influencers. Organic content is posted regularly and strategic paid social campaigns with highly targeted segmentation are used. Social media channels also represent a means for Aebi Schmidt's customers and prospects to engage in two-way dialog – social channels are used as an extension of customer service efforts, with responses provided to all posted questions.	*
38	In your view, what is Sourcewell's role in promoting contracts arising out of this RFP? How will you integrate a Sourcewell-awarded contract into your sales process?	Sourcewell Promotion Sourcewell can support the promotion of contracts through regular communications to drive membership with Sourcewell and to inform existing members of new vendors and products on awarded contracts. Sourcewell can also provide vendors with marketing information that can be shared out through the variety of communication channels. Sales Process Throughout the length of the contract, the Aebi Schmidt North America marketing team will regularly communicate with the sales team regarding the contract to reinforce the information they received during training provided at beginning of contract. Reiterating the pricing, bidding process and procedures will help the sales team keep Sourcewell top-of-mind. The sales team will schedule sales calls with dealers and public sector employees, including the top 200 municipalities from Aebi Schmidt's CRM system to inform them of the Sourcewell contract and explain the benefits if they are not Sourcewell members.	*
39	Are your products or services available through an e-procurement ordering process? If so, describe your e-procurement system and how governmental and educational customers have used it.	The www.m-bco.com website has a customer login area of the portal where customers are able to find particular parts and place an order. The portal generates an email that goes to customer service to enter the order. The website also has a configurator that the customer can use to find the brush that the need to fit their application. Meyer Products also offers an area for our dealers to go online and order parts. These orders are acknowledged internally and an email is generated to the person who placed the order.	*

Table 8: Value-Added Attributes

Line Item	Question	Response *	

40	Describe any product, equipment, maintenance, or operator training programs that you offer to Sourcewell participating entities. Include details, such as whether training is standard or optional, who provides training, and any costs that apply.	We offer a program to municipal customers called Vprotect 365. This is where we offer to perform a 200 point inspection of their snow and ice truck. In the end we will provide a diagnosis with a list of parts for repair and the expected maintenance interval schedule. We will offer this for our customer that purchase a turnkey truck from our organization. This is optional. We also offer mechanic training programs and fleet maintenance programs from our service team. The costs will be listed for Sourcewell members on the pricing sheets. Our regional sales people also offer free training sessions that will be held at dealer locations that member entities can join. These are a combination of equipment and Sourcewell training to help member and non-member entities not only have a better understanding of the products, but also how to procure them.	*
41	Describe any technological advances that your proposed products or services offer.	We offer many products that are more technologically advanced than the competition. Some of the products are: Para-Glide wing post, the medium duty side dump body, blade light, Gen 4 RDS, Gen 4 FFDS, Expanded Anti-ice liquid capacity on spreaders/combination bodies, and wedge tank anti-ice inserts for dump bodies. Literature and explanations for these products will be included in the documents section of the response. We also offer a spreader called the Evolution that offers controlled spreading of a 70/30 mix of dry and liquid material for increased efficiency and more effective melting. This helps customers save up to 35% of salt usage. We also offer a small Aebi unit that can be outfitted with a snow plow, blower or any other attachment that can scale hills with up to 45 degree inclines. The Aebi unit has a lower center of gravity and wider wheel base has superior handling to any other machine in the industry, it is quite unique.	*
42	Describe any “green” initiatives that relate to your company or to your products or services, and include a list of the certifying agency for each.	Aebi Schmidt also has a full commitment to sustainability in our factories. The following green initiatives were utilized during construction of the new manufacturing and office spaces in our recently completed plant expansion and North America corporate headquarters. Additional wall insulation = R29 to reduce heating/cooling costs Additional roof insulation = R43 to reduce heating/cooling costs Foundation insulation = R7.5 to substantially reduce heat loss through the floor High efficiency windows in both buildings Toilets and urinals with low GPF (low consumption per flush) LED lighting throughout both new spaces (ultra-low energy consumption units) Occupancy sensing light controls in offices and restrooms (lights turn on when someone enters and turn off after a pre-determined time) All exterior lighting is LED controlled by a photo eye VFD air compressors (variable speeds to supply the correct amount of air when required) State of the art Powder Coat system (the system uses energy only when required to perform a process) Switch to Zirconium based pre-treatment for both wet and powder paint lines (biodegradable product can be sent directly to sanitary sewer without a pre-treatment requirement) Multi-stream recycling compactor (cardboard, paper, plastic and glass can be recycled in the same container) All of our North America factories have LED lighting throughout. All factories have segregated waste material containers for metal and cardboard scrap to get recycled. Organizational commitment to reduce paper consumption by 30%. Our locations in Germany, Austria, Sweden and Norway are powered by up to 100% sustainably produced electric. In the Netherlands, we produce more than 54% of our electricity requirements. We have 8 projects in development in our organization for e-vehicles devices and modules. Pictures of our waste containers included in documents section along with a copy of our annual report which talks about sustainability and corporate responsibility on pages 26-38.	*
43	Identify any third-party issued eco-labels, ratings or certifications that your company has received for the equipment or products included in your Proposal related to energy efficiency or conservation, life-cycle design (cradle-to-cradle), or other green/sustainability factors.	Aebi Schmidt does not have any third-party issued eco labels, ratings or certifications for the equipment that is included in this proposal. In an effort to be more sustainable we do offer electric powered spreaders and v-boxes to help protect the environment from harmful CO2 output. We are also working with chassis manufacturers to ensure that our equipment will work with the electric vehicles of the future. Ensuring that the PTO of these vehicles have the power necessary to work with plows, and other attachments.	*

44	Describe any Women or Minority Business Entity (WMBE), Small Business Entity (SBE), or veteran owned business certifications that your company or hub partners have obtained. Upload documentation of certification (as applicable) in the document upload section of your response.	Aebi Schmidt North America does not carry any WMBE designations directly. Aebi Schmidt does strive to work with organizations that do hold certifications. Approximately 6% of the parts we source for production of our equipment are from WMBE or SBE organizations. Attached you will see documentation and a letter of our intent and the some of the suppliers we work with. Aebi Schmidt North America does have dealers that we work with that are WMBE and/or SBE orientated. One such dealer we provide product to for the city of Chicago is Steve's Equipment Services. Attached in the documents is their MBE certification with the city of Chicago.	*
45	What unique attributes does your company, your products, or your services offer to Sourcewell participating entities? What makes your proposed solutions unique in your industry as it applies to Sourcewell participating entities?	We have the ability to offer turnkey truck packages along with a full service team of 11 field technicians to support when necessary. Not many companies in the field of snow and ice are able to offer that to their customers. We also offer service contracts and preventative maintenance audits as add-ons for our customers. Meyer products offers the longest warranty in the industry on their plows. They offer a 5 year manufacturers warranty. This is 3 years longer than any of the competitors in the market. See warranty documents attached in the document section.	*

Table 9A: Warranty

Describe in detail your manufacturer warranty program, including conditions and requirements to qualify, claims procedure, and overall structure. You may upload representative samples of your warranty materials (if applicable) in the document upload section of your response in addition to responding to the questions below.

Line Item	Question	Response *	
46	Do your warranties cover all products, parts, and labor?	The warranty covers all Aebi Schmidt manufactured products. The chassis is covered by the specific manufacturer's warranty. We will help to work with the chassis manufacturer on your claims to ensure all warranty items are taken care of. Our warranty disclosures are included in the document section.	*
47	Do your warranties impose usage restrictions or other limitations that adversely affect coverage?	All of our warranty information including limitation and restrictions are outlined in the documents provided in the response in the document section labeled Warranty. They vary by product category and with the large breadth of products offered it is best to refer to the specific product warranty included.	*
48	Do your warranties cover the expense of technicians' travel time and mileage to perform warranty repairs?	Yes the warranty coverage would cover the technicians travel, time and other expenses if it is necessary for the technician to be onsite for repairs.	*
49	Are there any geographic regions of the United States or Canada (as applicable) for which you cannot provide a certified technician to perform warranty repairs? How will Sourcewell participating entities in these regions be provided service for warranty repair?	We have no regions in the United States or Canada where we are unable provide a technician to perform repairs. We have technicians that work remotely across the United States including Alaska and two located in Canada.	*
50	Will you cover warranty service for items made by other manufacturers that are part of your proposal, or are these warranties issues typically passed on to the original equipment manufacturer?	We will assist the customer with processing the warranty claims, but those warranties are all based on the original manufacturer of the equipment.	*
51	What are your proposed exchange and return programs and policies?	Our manufactured units are custom pieces of equipment and are not eligible for return or exchange. Part returns or exchanges are accepted. The customer is responsible for the freight to return items and a 30% restocking fee unless the part being returned was shipped by error (wrong part) from Aebi Schmidt North America. Our goal is customer satisfaction so we will do our best to work with our customers at all times within reason.	*
52	Describe any service contract options for the items included in your proposal.	Many of our service contracts are tailored to the needs to the customer. We do offer some standard solutions which include machine audits (Vprotect 365) in which we will send out a technician to do a 200 point inspection on the machine prior to winter. The end result is the customer will receive a list of parts needed for repairs and will also receive a list of preventative maintenances that should be done. We will perform those maintenances on a service contract to be negotiated with the customer at that time. We also offer training packages for mechanics and operators and that pricing is included in pricing documents included in the response.	*

Table 10: Payment Terms and Financing Options

Line Item	Question	Response *	
53	Describe your payment terms and accepted payment methods.	Our preferred payment method is electronic funds transfer. We will also accept credit cards with a service fee of 3% on orders under $10,000, check payments and ACH transactions.	*
54	Describe any leasing or financing options available for use by educational or governmental entities.	We offer both financing and leasing options for our customers through the Alliance Funding group. The program is for any transaction from 300,000 to 25 million. Flexible terms ranging from 24 to 96 months repayment of loans or leases for heavy equipment and smaller loans from 5,000 to 250,000 for less expensive items with repayment terms of 3 to 18 months. Brochure included in the documents section. After attending the Sourcewell H2O program and learning about NCL Government Capital we are interested in looking into working with them and their awarded Sourcewell contract.	*
55	Describe any standard transaction documents that you propose to use in connection with an awarded contract (order forms, terms and conditions, service level agreements, etc.). Upload a sample of each (as applicable) in the document upload section of your response.	Standard documents include: Price quotation in approved Sourcewell format with our Sourcewell member number We supply our standard terms and conditions with all quotes. Upon machine delivery we provide all warranty information and contact information of anyone who would be needed to be contacted for support Included in the documents section is our standard terms and conditions documents along with our Insurance documents.	*
56	Do you accept the P-card procurement and payment process? If so, is there any additional cost to Sourcewell participating entities for using this process?	We accept credit cards for any parts orders. Most often our products are beyond the threshold of any credit card or p-card so most often orders are placed via Purchase Order number and paid through an EFT transaction.	*

Table 11: Pricing and Delivery

Provide detailed pricing information in the questions that follow below. Keep in mind that reasonable price and product adjustments can be made during the term of an awarded Contract as described in the RFP, the template Contract, and the Sourcewell Price and Product Change Request Form.

Line Item	Question	Response *	
57	Describe your pricing model (e.g., line-item discounts or product-category discounts). Provide detailed pricing data (including standard or list pricing and the Sourcewell discounted price) on all of the items that you want Sourcewell to consider as part of your RFP response. If applicable, provide a SKU for each item in your proposal. Upload your pricing materials (if applicable) in the document upload section of your response.	All of our pricing provided shows a list price and the Sourcewell member price, which is discounted from the list. Pricing is uploaded in the documents section.	*
58	Quantify the pricing discount represented by the pricing proposal in this response. For example, if the pricing in your response represents a percentage discount from MSRP or list, state the percentage or percentage range.	Monroe Truck Equipment is offering 20% discount off of list price. Swenson Spreader, LLC is offering 10% discount off of list price. Meyer Products, LLC is offering 20% discount on snowplows and 15% discount on spreaders. M-B Companies, Inc. is offering a 10% discount on all products and services offered. As a group Aebi Schmidt North America offers Sourcewell members a 10% discount off of list price for parts and accessories - most of these price lists are very comprehensive so they are not included in the documents.	*
59	Describe any quantity or volume discounts or rebate programs that you offer.	Volume discounts or rebate programs are determined on a case-by-case basis determined from our dealer channel and/or the factory.	*
60	Propose a method of facilitating “sourced” products or related services, which may be referred to as “open market” items or “nonstandard options”. For example, you may supply such items “at cost” or “at cost plus a percentage,” or you may supply a quote for each such request.	Each request for a sourced, open market or nonstandard product will be quoted at the time of each request. The member will be provided with our method of calculating the price through a quote for each request.	*
61	Identify any element of the total cost of acquisition that is NOT included in the pricing submitted with your response. This includes all additional charges associated with a purchase that are not directly identified as freight or shipping charges. For example, list costs for items like pre-delivery inspection, installation, set up, mandatory training, or initial inspection. Identify any parties that impose such costs and their relationship to the Proposer.	Freight is not included in the pricing. Due to the extreme uncertainty of the market and volatile cost freight will be calculated at delivery of the product at current cost. We contract with many freight providers and negotiate the absolute best terms that we can to provide our customers with the lowest cost freight we have available.	*
62	If freight, delivery, or shipping is an additional cost to the Sourcewell participating entity, describe in detail the complete freight, shipping, and delivery program.	Small equipment is shipped via LTL by common carriers. Truck mounted equipment is shipped via drive-away service to all points in the continental U.S. Hauled service is also available for those customers who require an alternative to driving the unit. A customer can pick up and drive away as an option as well.	*
63	Specifically describe freight, shipping, and delivery terms or programs available for Alaska, Hawaii, Canada, or any offshore delivery.	Alaska, Hawaii, Canada and the U.S. Islands orders will be shipped based on the best delivery option to the area and the type of unit. Orders can be shipped via boat or even air if required.	*
64	Describe any unique distribution and/or delivery methods or options offered in your proposal.	We offer the ability for our customers to pick up their units from the factory and have factory training while on site at the plant.	*

Table 12: Pricing Offered

Line Item	The Pricing Offered in this Proposal is: *	Comments
65	c. better than the Proposer typically offers to GPOs, cooperative procurement organizations, or state purchasing departments.	This is our most complete offering of products with our most competitive pricing.

Table 13: Audit and Administrative Fee

Line Item	Question	Response *	
66	Specifically describe any self-audit process or program that you plan to employ to verify compliance with your proposed Contract with Sourcewell. This process includes ensuring that Sourcewell participating entities obtain the proper pricing, that the Vendor reports all sales under the Contract each quarter, and that the Vendor remits the proper administrative fee to Sourcewell. Provide sufficient detail to support your ability to report quarterly sales to Sourcewell as described in the Contract template.	The Accounting and IT teams will be responsible for establishing, using, auditing and maintaining the procedure for recording sales to Sourcewell members in order to ensure our ability to report member sales to Sourcewell quarterly and submit the appropriate fee. The management team will receive monthly reports that will identify Sourcewell member orders, pricing, invoicing, and administrative fee to be submitted to Sourcewell. Additionally, the Audit team at the Aebi Schmidt Group will be advised of the contract requirements so that they can periodically audit for adherence to the contract, including pricing, sales reports, administrative fee submittals, etc. We have documented price lists that will be shared with our dealers and sales people, which will be input into our financial system for orders labeled as Sourcewell with the contract number attached. Each quarter our controllers will roll up all of the sales and ensure the proper administrative fees are sent from our organization to Sourcewell.	*
67	If you are awarded a contract, provide a few examples of internal metrics that will be tracked to measure whether you are having success with the contract.	Aebi Schmidt North America utilizes the A3 project management process when defining sales targets for our business units, sales team members. Within each A3, targets for sales budgets and growth are broken down. We have created milestones (KPIs) for business units and individual regional territories. One milestone specific to Sourcewell will be created to track progress, usage, understanding, etc. Once awarded each business will be provided a sales growth target for "Sourcewell sales." Meetings are held monthly to track progress of these goals. All opportunities in the CRM system will be labeled as "Sourcewell" opportunities and that data will be tracked. We will develop KPIs for these opportunities to ensure progress is being made with these opportunities and they are trending in the direction of a sale. Metrics will be tracked, baselines for closing percentage are established and expectations will be set. Each salesperson in our organization will have a target established for sales created using Sourcewell.	*
68	Identify a proposed administrative fee that you will pay to Sourcewell for facilitating, managing, and promoting the Sourcewell Contract in the event that you are awarded a Contract. This fee is typically calculated as a percentage of Vendor's sales under the Contract or as a per-unit fee; it is not a line-item addition to the Member's cost of goods. (See the RFP and template Contract for additional details.)	Aebi Schmidt North America proposes to pay Sourcwell a 2% fee on all sales to Sourcewell members.	*

Table 14A: Depth and Breadth of Offered Equipment Products and Services

Line Item	Question	Response *	
69	Provide a detailed description of the equipment, products, and services that you are offering in your proposal.	We are offering our full range of products available through our Swenson, Meyer, Monroe and European factories that fit in the snow and ice category. We have products that fit every application of snow and ice removal in the industry. We are also offering our full line of OEM parts, third party parts and service programs. We are also offering our customers full turnkey snow and ice truck packages to allow the customer to have a one stop shop for their entire truck.	*
70	Within this RFP category there may be subcategories of solutions. List subcategory titles that best describe your products and services.	All of the products we are proposing fall within the scope of the RFP. We don't have any subcategories at this time.	*

Table 14B: Depth and Breadth of Offered Equipment Products and Services

Indicate below if the listed types or classes of equipment, products, and services are offered within your proposal. Provide additional comments in the text box provided, as necessary.

Line Item	Category or Type	Offered *	Comments	
71	Plows, blades, wings, blowers, and brooms	(•) Yes ( ) No	We offer many types	*
72	Spreader or sprayer systems for the application of de-icing or anti-icing solids or liquids and snow melters	(•) Yes ( ) No	We offer may types	*
73	Dump bodies, specialty equipment, and air or hydraulic systems, related to the upfitting or modification primarily for snow and ice handling; and,	(•) Yes ( ) No	We offer many types	*
74	A complementary offering of parts, supplies, and accessories, related to the upkeep, repair, or maintenance of their offering of equipment as described in 71-73 above	(•) Yes ( ) No	We offer parts and accessories along with service contracts	*

Table 15: Exceptions to Terms, Conditions, or Specifications Form

Line Item 75. **NOTICE**: To identify any exception, or to request any modification, to the Sourcewell template Contract terms, conditions, or specifications, a Proposer must submit the exception or requested modification on the **Exceptions to Terms, Conditions, or Specifications Form** immediately below. The contract section, the specific text addressed by the exception or requested modification, and the proposed modification must be identified in detail. Proposer's exceptions and proposed modifications are subject to review and approval of Sourcewell and will not automatically be included in the contract.

Contract Section	Term, Condition, or Specification	Exception or Proposed Modification
N/A	N/A	N/A

Documents

Ensure your submission document(s) conforms to the following:

1. Documents in PDF format are preferred. Documents in Word, Excel, or compatible formats may also be provided.

2. Documents should NOT have a security password, as Sourcewell may not be able to open the file. It is your sole responsibility to ensure that the uploaded document(s) are not either defective, corrupted or blank and that the documents can be opened and viewed by Sourcewell.

3. Sourcewell may reject any response where any document(s) cannot be opened and viewed by Sourcewell.

4. If you need to upload more than one (1) document for a single item, you should combine the documents into one zipped file. If the zipped file contains more than one (1) document, ensure each document is named, in relation to the submission format item responding to. For example, if responding to the Marketing Plan category save the document as “Marketing Plan.”

- Pricing - Pricing folder.zip - Tuesday June 21, 2022 20:12:56
- Financial Strength and Stability - Company Information.zip - Tuesday June 21, 2022 20:05:44
- Marketing Plan/Samples - Marketing.zip - Tuesday June 21, 2022 20:05:01
- WMBE/MBE/SBE or Related Certificates - MBE.zip - Tuesday June 21, 2022 20:13:24
- Warranty Information - Warranty Information.zip - Tuesday June 21, 2022 20:05:31
- Standard Transaction Document Samples - Standard Documents.zip - Wednesday June 22, 2022 10:32:28
- Upload Additional Document - Sales Organization.zip - Wednesday June 22, 2022 08:35:10

Addenda, Terms and Conditions

PROPOSER AFFIDAVIT AND ASSURANCE OF COMPLIANCE

I certify that I am the authorized representative of the Proposer submitting the foregoing Proposal with the legal authority to bind the Proposer to this Affidavit and Assurance of Compliance:

1. The Proposer is submitting this Proposal under its full and complete legal name, and the Proposer legally exists in good standing in the jurisdiction of its residence.

2. The Proposer warrants that the information provided in this Proposal is true, correct, and reliable for purposes of evaluation for contract award.

3. The Proposer, including any person assisting with the creation of this Proposal, has arrived at this Proposal independently and the Proposal has been created without colluding with any other person, company, or parties that have or will submit a proposal under this solicitation; and the Proposal has in all respects been created fairly without any fraud or dishonesty. The Proposer has not directly or indirectly entered into any agreement or arrangement with any person or business in an effort to influence any part of this solicitation or operations of a resulting contract; and the Proposer has not taken any action in restraint of free trade or competitiveness in connection with this solicitation. Additionally, if Proposer has worked with a consultant on the Proposal, the consultant (an individual or a company) has not assisted any other entity that has submitted or will submit a proposal for this solicitation.

4. To the best of its knowledge and belief, and except as otherwise disclosed in the Proposal, there are no relevant facts or circumstances which could give rise to an organizational conflict of interest. An organizational conflict of interest exists when a vendor has an unfair competitive advantage or the vendor's objectivity in performing the contract is, or might be, impaired.

5. The contents of the Proposal have not been communicated by the Proposer or its employees or agents to any person not an employee or legally authorized agent of the Proposer and will not be communicated to any such persons prior to Due Date of this solicitation.

6. If awarded a contract, the Proposer will provide to Sourcewell Participating Entities the equipment, products, and services in accordance with the terms, conditions, and scope of a resulting contract.

7. The Proposer possesses, or will possess before delivering any equipment, products, or services, all applicable licenses or certifications necessary to deliver such equipment, products, or services under any resulting contract.

8. The Proposer agrees to deliver equipment, products, and services through valid contracts, purchase orders, or means that are acceptable to Sourcewell Members. Unless otherwise agreed to, the Proposer must provide only new and first-quality products and related services to Sourcewell Members under an awarded Contract.

9. The Proposer will comply with all applicable provisions of federal, state, and local laws, regulations, rules, and orders.

10. The Proposer understands that Sourcewell will reject RFP proposals that are marked "confidential" (or "nonpublic," etc.), either substantially or in their entirety. Under Minnesota Statutes Section 13.591, subdivision 4, all proposals are considered nonpublic data until the evaluation is complete and a Contract is awarded. At that point, proposals become public data. Minnesota Statutes Section 13.37 permits only certain narrowly defined data to be considered a "trade secret," and thus nonpublic data under Minnesota's Data Practices Act.

11. Proposer its employees, agents, and subcontractors are not:
    1. Included on the "Specially Designated Nationals and Blocked Persons" list maintained by the Office of Foreign Assets Control of the United States Department of the Treasury found at: https://www.treasury.gov/ofac/downloads/sdnlist.pdf;

    2. Included on the government-wide exclusions lists in the United States System for Award Management found at: https://sam.gov/SAM/; or

    3. Presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from programs operated

by the State of Minnesota; the United States federal government or the Canadian government, as applicable; or any Participating Entity. Vendor certifies and warrants that neither it nor its principals have been convicted of a criminal offense related to the subject matter of this solicitation.

☑ By checking this box I acknowledge that I am bound by the terms of the Proposer's Affidavit, have the legal authority to submit this Proposal on behalf of the Proposer, and that this electronic acknowledgment has the same legal effect, validity, and enforceability as if I had hand signed the Proposal. This signature will not be denied such legal effect, validity, or enforceability solely because an electronic signature or electronic record was used in its formation. - Jason Bartuseck, Vice President of After Sales - North America, Aebi Schmidt North America

The Proposer declares that there is an actual or potential Conflict of Interest relating to the preparation of its submission, and/or the Proposer foresees an actual or potential Conflict of Interest in performing the contractual obligations contemplated in the bid.

○ **Yes** ◉ **No**

The Bidder acknowledges and agrees that the addendum/addenda below form part of the Bid Document.

Check the box in the column "**I have reviewed this addendum"** below to acknowledge each of the addenda.

File Name	I have reviewed the below addendum and attachments (if applicable)	Pages
Addendum_3_Snow_Ice_Handling_Equipment_RFP_062222 Thu May 26 2022 01:38 PM	☑	2
Addendum_2_Snow_Ice_Handling_Equipment_RFP_062222 Fri May 20 2022 02:03 PM	☑	1
Addendum_1_Snow_Ice_Handling_Equipment_RFP_062222 Tue May 3 2022 03:55 PM	☑	1

Required Vendor Ethics Disclosure Statement

Failure to complete and return this form may result in delay or cancellation of the County's Contractural Obligation.

Date: 3/16/2023

Bid/Contract/PO #: _____

Company Name:	Monroe Truck Equipment, Inc.	Company Contact:	Tom Markel
Contact Phone:	331-229-0744	Contact Email:	Tom.Markel@aebi-schmidt.com

The DuPage County Procurement Ordinance requires the following written disclosures prior to award:

1. Every contractor, union, or vendor that is seeking or has previously obtained a contract, change orders to one (1) or more contracts, or two (2) or more individual contracts with the county resulting in an aggregate amount at or in excess of $25,000, shall provide to Procurement Services Division a written disclosure of all political campaign contributions made by such contractor, union, or vendor within the current and previous calendar year to any incumbent county board member, county board chairman, or countywide elected official whose office the contract to be awarded will benefit. The contractor, union or vendor shall update such disclosure annually during the term of a multi-year contract and prior to any change order or renewal requiring approval by the county board. For purposes of this disclosure requirement, "contractor or vendor" includes owners, officers, managers, lobbyists, agents, consultants, bond counsel and underwriters counsel, subcontractors and corporate entities under the control of the contracting person, and political action committees to which the contracting person has made contributions.

☒ **NONE (check here) - If no contributions have been made**

Recipient	Donor	Description (e.g. cash, type of item, in-kind services, etc.)	Amount/Value	Date Made

2. All contractors and vendors who have obtained or are seeking contracts with the county shall disclose the names and contact information of their lobbyists, agents and representatives and all individuals who are or will be having contact with county officers or employees in relation to the contractor bid and shall update such disclosure with any changes that may occur.

☒ **NONE (check here) - If no contacts have been made**

Lobbyists, Agents and Representatives and all individuals who are or will be having contact with county officers or employees in relation to the contract or bid	Telephone	Email

A contractor or vendor that knowingly violates these disclosure requirements is subject to penalties which may include, but are not limited to, the immediate cancellation of the contract and possible disbarment from future county contracts.

Continuing disclosure is required, and I agree to update this disclosure form as follows:

- If information changes, within five (5) days of change, or prior to county action, whichever is sooner
- 30 days prior to the optional renewal of any contract
- Annual disclosure for multi-year contracts on the anniversary of said contract
- With any request for change order except those issued by the county for administrative adjustments

The full text for the county's ethics and procurement policies and ordinances are available at:
http://www.dupageco.org/CountyBoard/Policies/

I hereby acknowledge that I have received, have read, and understand these requirements.

Authorized Signature Signature on File _____

Printed Name Tom Markel

Title Municipal District / Outside Sales Manager

Date 3/16/2023

Attach additional sheets if necessary. Sign each sheet and number each page. Page _____ of _____ (total number of pages)

421 N. COUNTY FARM ROAD
WHEATON, IL 60187
www.dupagecounty.gov

File #: DT-P-0065-23 **Agenda Date:** 4/18/2023 **Agenda #:** 17.K.

AWARDING RESOLUTION
ISSUED TO NORTHERN CONTRACTING, INC.
TO FURNISH, DELIVER, REPAIR AND INSTALL GUARD RAILS
AS NEEDED FOR THE DIVISION OF TRANSPORTATION
(CONTRACT TOTAL NOT TO EXCEED $40,000.00)

WHEREAS, bids have been taken and processed in accordance with County Board policy; and

WHEREAS, the lowest most responsible bidder has been designated and the Transportation Committee recommends County Board approval for the issuance of a contract to Northern Contracting, Inc., to furnish, deliver, repair and install guardrails, as needed for the Division of Transportation, for the period May 12, 2023 through May 11, 2024.

NOW, THEREFORE, BE IT RESOLVED that said contract to furnish, deliver, repair and install guardrails, as needed for the Division of Transportation, for the period May 12, 2023 through May 11, 2024, is hereby approved for issuance to Northern Contracting, Inc., 1851 Coltonville Road, Sycamore, Illinois 60178, for a contract total not to exceed $40,000.00.

Enacted and approved this 25th day of April, 2023 at Wheaton, Illinois.

_____

DEBORAH A. CONROY, CHAIR
DU PAGE COUNTY BOARD

Attest: _____

JEAN KACZMAREK, COUNTY CLERK

Procurement Review Comprehensive Checklist
Procurement Services Division
This form must accompany all Purchase Order Requisitions

SECTION 1: DESCRIPTION

General Tracking		*Contract Terms*	
FILE ID#:	RFP, BID, QUOTE OR RENEWAL #: #21-028-DOT	INITIAL TERM WITH RENEWALS: 1 YR + 3 X 1 YR TERM PERIODS	INITIAL TERM TOTAL COST: $100,000.00
COMMITTEE: TRANSPORTATION	TARGET COMMITTEE DATE: 04/18/2023	PROMPT FOR RENEWAL: 3 MONTHS	CONTRACT TOTAL COST WITH ALL RENEWALS: $209,900.00
	CURRENT TERM TOTAL COST: $40,000.00	MAX LENGTH WITH ALL RENEWALS: FOUR YEARS	CURRENT TERM PERIOD: SECOND RENEWAL
Vendor Information		*Department Information*	
VENDOR: Northern Contracting Inc.	VENDOR #: 30616	DEPT: Division of Transporation	DEPT CONTACT NAME: Roula Eikosidekas
VENDOR CONTACT: Richard Roesch	VENDOR CONTACT PHONE: 815-895-5855	DEPT CONTACT PHONE #: 630-407-6920	DEPT CONTACT EMAIL: roula.eikosidekas@dupageco.org
VENDOR CONTACT EMAIL: richard@northerncontracting.net	VENDOR WEBSITE:	DEPT REQ #: 23-1500-31	

Overview

DESCRIPTION Identify scope of work, item(s) being purchased, total cost and type of procurement (i.e., lowest bid, RFP, renewal, sole source, etc.).

DOT Sign Shop is requesting a purchase order to Northern Contracting, to furnish, deliver, repair and install Guardrails throughout the DuPage County R.O.W. (right of ways). Effective May 12, 2023 through May 11, 2024 for a contract total not to exceed $40,000.00, per low bid #21-028-DOT. This contract will be the second of three renewals upon mutual agreement by both parties.

JUSTIFICATION Summarize why this procurement is necessary and what objectives will be accomplished

To repair, replace and or install new guardrails throughout DuPage County right of ways, where accidents or damages have occurred in our jurisdictional areas.

SECTION 2: DECISION MEMO REQUIREMENTS

DECISION MEMO NOT REQUIRED RENEWAL	Select an item from the following dropdown menu to identify why a Decision Memo (Section 3) is not required.
DECISION MEMO REQUIRED	Select an item from the following dropdown menu to identify why a Decision Memo (Section 3) is required.

SECTION 3: DECISION MEMO

STRATEGIC IMPACT	Select an item from the following dropdown menu of County's strategic priorities that this action will most impact.
SOURCE SELECTION	Describe method used to select source.
RECOMMENDATION AND TWO ALTERNATIVES	Describe staff recommendation and provide justification. Identify at least 2 other options to accomplish this request, including status quo, (i.e., take no action).

SECTION 4: SOLE SOURCE MEMO/JUSTIFICATION	
JUSTIFICATION	Select an item from the following dropdown menu to justify why this is a sole source procurement.
NECESSITY AND UNIQUE FEATURES	Describe the product or services that are not available from other vendors. Explain necessary and unique features or services. Attach letters from manufacturer, letters from distributor, warranties, licenses, or patents as needed. Be specific.
MARKET TESTING	List and describe the last time the market has been tested on the applicability of the sole source. If it has not been tested over the last 12 months, explain why not.
AVAILABILITY	Describe steps taken to verify that these features are not available elsewhere. Included a detailed list of all products or services by brand/manufacturer examined and include names, phone numbers, and emails of people contacted.

SECTION 5: Purchase Requisition Information			
Send Purchase Order To:		*Send Invoices To:*	
Vendor: Northern Contracting Inc.	Vendor#: 30616	Dept: Division of Transportation	Division: Accounts Payable
Attn: Richard Roesch	Email: richard@northerncontracting.net	Attn: Kathy Curcio	Email: DOTFinance@dupageco.org
Address: 1851 Coltonville Road	City: Sycamore	Address: 421 N. Count Farm Road	City: Wheaton
State: IL	Zip: 60178	State: IL	Zip: 60187
Phone: 815-895-5855	Fax:	Phone: 630-407-6892	Fax:
Send Payments To:		*Ship to:*	
Vendor: Northern Contracting Inc.	Vendor#: 30616	Dept: Division of Transportation	Division: Sign Shop
Attn: Amy J. Conner	Email: amy@northerncontracting.net	Attn: Ed Morgan	Email: ed.morgan@dupageco.org
Address: 1851 Coltonville Road	City: Sycamore	Address: 140 N. County Farm Road	City: Wheaton
State: IL	Zip: 60178	State: IL	Zip: 60187
Phone: 815-895-5855	Fax:	Phone: 630-407-6927	Fax:
Shipping		Contract Dates	
Payment Terms: PER 50 ILCS 505/1	FOB: Destination	Contract Start Date (PO25): May 12, 2023	Contract End Date (PO25): May 11, 2024
Contract Administrator (PO25): Roula Eikosidekas			

Purchase Requisition Line Details

LN	Qty	UOM	Item Detail (Product #)	Description	FY	Company	AU	Acct Code	Sub-Accts/ Activity Code	Unit Price	Extension
1	1	EA		Guardrail (repair, replacement and installation).	FY23	1500	3510	53320		20,000.00	20,000.00
2	1	EA		Guardrail (repair, replacement and installation).	FY24	1500	3510	53320		20,000.00	20,000.00
FY is required, assure the correct FY is selected.										Requisition Total	$ 40,000.00

Comments	
HEADER COMMENTS	Provide comments for P020 and P025. To furnish, deliver, repair and install Guardrails for the DuPage County R.O.W. (right of ways).
SPECIAL INSTRUCTIONS	Provide comments for Buyer or Approver (not for P020 and P025). Comments will not appear on PO. Email Approved PO's to: Richard Roesch, Mike Figuray, Ed Morgan and Amy Conner.
INTERNAL NOTES	Provide comments for department internal use (not for P020 and P025). Comments will not appear on PO. see above.
APPROVALS	Department Head signature approval for procurements under $15,000. Procurement Officer Approval for ETSB.

The following documents have been attached: ☑ W-9 ☑ Vendor Ethics Disclosure Statement

THE COUNTY OF DUPAGE
FINANCE - PROCUREMENT
FURNISH, DELIVER, REPAIR AND INSTALL GUARDRAILS 21-028-DOT
BID TABULATION

✓

				NORTHERN CONTRACTING	
NO.	ITEM	UOM	QTY	PRICE	EXTENDED PRICE
1	GUARDRAIL POST VERTICAL ADJUSTMENT	EA	8	$ 95.00	$ 760.00
2	RAIL ELEMENT PLATE, TANGENT	EA	50	$ 240.00	$ 12,000.00
3	RAIL ELEMENT PLATE, RADIUS	EA	20	$ 300.00	$ 6,000.00
4	REPLACE EXISTING RAIL ELEMENT PLATE, TANGENT	EA	50	$ 360.00	$ 18,000.00
5	REPLACE EXISTING RAIL ELEMENT PLATE, RADIUS	EA	20	$ 390.00	$ 7,800.00
6	STEEL GUARDRAIL POST	EA	50	$ 100.00	$ 5,000.00
7	STEEL GUARDRAIL POST, MODIFIED	EA	50	$ 270.00	$ 13,500.00
8	STEEL GUARDRAIL POST, SPECIAL	EA	50	$ 150.00	$ 7,500.00
9	REPLACE STEEL GUARDRAIL POST	EA	50	$ 170.00	$ 8,500.00
10	REPLACE STEEL GUARDRAIL POST, MODIFIED	EA	50	$ 270.00	$ 13,500.00
11	REPLACE STEEL GUARDRAIL POST, SPECIAL	EA	50	$ 195.00	$ 9,750.00
12	REALIGN POST	EA	25	$ 45.00	$ 1,125.00
13	REMOVING & RESETTING POST	EA	2	$ 55.00	$ 110.00
14	GUARDRAIL BLOCK-OUT	EA	50	$ 25.00	$ 1,250.00
15	REPLACE GUARDRAIL BLOCK-OUT	EA	50	$ 35.00	$ 1,750.00
16	TRAFFIC BARRIER TERMINAL TYPE 1 SPECIAL (TANGENT)	EA	10	$ 3,689.00	$ 36,890.00
17	TRAFFIC BARRIER TERMINAL TYPE 1 SPECIAL (FLARED)	EA	10	$ 3,163.00	$ 31,630.00
18	TRAFFIC BARRIER TERMINAL TYPE 1, SPECIAL-POST	EA	10	$ 110.00	$ 1,100.00
19	TRAFFIC BARRIER TERMINAL TYPE 1, SPECIAL RAIL ELEMENT PLATE	EA	5	$ 344.00	$ 1,720.00
20	REPLACE TRAFFIC BARRIER TERMINAL TYPE 1 SPECIAL (TANGENT)	EA	20	$ 3,889.00	$ 77,780.00
21	REPLACE TRAFFIC BARRIER TERMINAL TYPE 1 SPECIAL (FLARED)	EA	20	$ 3,390.00	$ 67,800.00
22	REPLACE TRAFFIC BARRIER TERMINAL TYPE 1, SPECIAL-POST	EA	2	$ 450.00	$ 900.00
23	REPLACE TRAFFIC BARRIER TERMINAL TYPE 1, SPECIAL RAIL ELEMENT PLATE	EA	2	$ 650.00	$ 1,300.00
24	TRAFFIC BARRIER TERMINAL TYPE 2	EA	2	$ 1,363.00	$ 2,726.00
25	TRAFFIC BARRIER TERMINAL TYPE 5	EA	2	$ 888.00	$ 1,776.00
26	TRAFFIC BARRIER TERMINAL TYPE 6	EA	2	$ 3,176.00	$ 6,352.00
27	TRAFFIC BARRIER TERMINAL TYPE 10	EA	2	$ 320.00	$ 640.00
28	REPLACE TRAFFIC BARRIER TERMINAL TYPE 2	EA	2	$ 1,563.00	$ 3,126.00
29	REPLACE TRAFFIC BARRIER TERMINAL TYPE 5	EA	2	$ 888.00	$ 1,776.00
30	REPLACE TRAFFIC BARRIER TERMINAL TYPE 6	EA	2	$ 3,376.00	$ 6,752.00
31	REPLACE TRAFFIC BARRIER TERMINAL TYPE 10	EA	2	$ 320.00	$ 640.00
32	STEEL PLATE BEAM GUARDRAIL TYPE A, 6 FOOT POSTS	FT	1	$ 37.14	$ 37.14
33	STEEL PLATE BEAM GUARDRAIL TYPE B, 6 FOOT POSTS	FT	1	$ 53.15	$ 53.15
34	REPLACE STEEL PLATE BEAM GUARDRAIL TYPE A, 6 FOOT POSTS	FT	1	$ 46.34	$ 46.34
35	REPLACE STEEL PLATE BEAM GUARDRAIL TYPE B, 6 FOOT POSTS	FT	1	$ 64.00	$ 64.00
36	THRIE-BEAM GUARDRAIL ELEMENT PLATE	EA	1	$ 500.00	$ 500.00
37	THRIE-BEAM POST	EA	1	$ 200.00	$ 200.00
38	THRIE-BEAM GUARDRAIL RADIUS PLATE	EA	1	$ 600.00	$ 600.00
39	THRIE-BEAM MODIFIED BLOCK	EA	1	$ 60.00	$ 60.00
40	REPLACE THRIE-BEAM GUARDRAIL ELEMENT PLATE	EA	1	$ 605.00	$ 605.00
41	REPLACE THRIE-BEAM POST	EA	1	$ 200.00	$ 200.00
42	REPLACE THRIE-BEAM GUARDRAIL RADIUS PLATE	EA	1	$ 600.00	$ 600.00
43	REPLACE THRIE-BEAM MODIFIED BLOCK	EA	1	$ 70.00	$ 70.00
44	BACK SIDE PROTECTION	FT	50	$ 36.00	$ 1,800.00
				GRAND TOTAL	$ 354,288.63

NOTES
1. Lovewell Fencing did not bid as Lovewell does not participate in a USDOL-approved apprenticeship or training program.
2. Industrial Fence did not bid as they specialize more in upgrade work.

Invitations Sent	9
Total Vendors Requesting Documents	2
Total Bid Responses	3

AMENDMENT FOR CONTRACT RENEWAL

This contract, made and entered into by The County of DuPage, 421 North County Farm Road, Wheaton, Illinois, 60187, hereinafter called the "COUNTY" and Northern Contracting, Inc. 1851 Coltonville Rd. Sycamore, IL 60178 hereinafter called the "CONTRACTOR", witnesseth;

The COUNTY and the CONTRACTOR have previously entered into a Contract, pursuant to Bid #21-028-DOT which became effective on 5/12/2022 and which will expire 5/11/2023. The contract is subject to a second of three options to renew for a twelve (12) month period.

The contract renewal shall be effective on the date of last signature, and shall terminate on 05/11/2024.

The parties now agree to renew said agreement, upon the same terms as previously agreed to, as specified in the original contract.

CONTRACTOR	**THE COUNTY OF DUPAGE**
Signature on File	
SIGNATURE	SIGNATURE
Richard Roesch	Nickon Etminan
PRINTED NAME	PRINTED NAME
President	Buyer II
PRINTED TITLE	PRINTED TITLE
3/15/2023	
DATE	DATE

SECTION 7 - BID FORM PRICING

All quantities listed are canvassing quantities. Unit cost shall include all labor, equipment, material and incidentals to complete the work. Certified transcripts of payroll must be submitted with each invoice, to adhere to the Prevailing Wage Requirements.

NO.	ITEM	UOM	QTY	PRICE	EXTENDED PRICE
1	GUARDRAIL POST VERTICAL ADJUSTMENT	EA	8	$ 95.00	$ 760.00
2	RAIL ELEMENT PLATE, TANGENT	EA	50	$ 240.00	$ 12,000.00
3	RAIL ELEMENT PLATE, RADIUS	EA	20	$ 300.00	$ 6,000.00
4	REPLACE EXISTING RAIL ELEMENT PLATE, TANGENT	EA	50	$ 360.00	$ 18,000.00
5	REPLACE EXISTING RAIL ELEMENT PLATE, RADIUS	EA	20	$ 390.00	$ 7,800.00
6	STEEL GUARDRAIL POST	EA	50	$ 100.00	$ 5,000.00
7	STEEL GUARDRAIL POST, MODIFIED	EA	50	$ 270.00	$ 13,500.00
8	STEEL GUARDRAIL POST, SPECIAL	EA	50	$ 150.00	$ 7,500.00
9	REPLACE STEEL GUARDRAIL POST	EA	50	$ 170.00	$ 8,500.00
10	REPLACE STEEL GUARDRAIL POST, MODIFIED	EA	50	$ 270.00	$ 13,500.00
11	REPLACE STEEL GUARDRAIL POST, SPECIAL	EA	50	$ 195.00	$ 9,750.00
12	REALIGN POST	EA	25	$ 45.00	$ 1,125.00
13	REMOVING & RESETTING POST	EA	2	$ 55.00	$ 110.00
14	GUARDRAIL BLOCK-OUT	EA	50	$ 25.00	$ 1,250.00
15	REPLACE GUARDRAIL BLOCK-OUT	EA	50	$ 35.00	$ 1,750.00
16	TRAFFIC BARRIER TERMINAL TYPE 1 SPECIAL (TANGENT)	EA	10	$ 3,689.00	$ 36,890.00
17	TRAFFIC BARRIER TERMINAL TYPE 1 SPECIAL (FLARED)	EA	10	$ 3,163.00	$ 31,630.00

NO.	ITEM	UOM	QTY	PRICE	EXTENDED PRICE
18	TRAFFIC BARRIER TERMINAL TYPE 1, SPECIAL-POST	EA	10	$ 110.00	$ 1,100.00
19	TRAFFIC BARRIER TERMINAL TYPE 1, SPECIAL RAIL ELEMENT PLATE	EA	5	$ 344.00	$ 1,720.00
20	REPLACE TRAFFIC BARRIER TERMINAL TYPE 1 SPECIAL (TANGENT)	EA	20	$ 3,889.00	$ 77,780.00
21	REPLACE TRAFFIC BARRIER TERMINAL TYPE 1 SPECIAL (FLARED)	EA	20	$ 3,390	$ 67,800.00
22	REPLACE TRAFFIC BARRIER TERMINAL TYPE 1, SPECIAL-POST	EA	2	$ 450.00	$ 900.00
23	REPLACE TRAFFIC BARRIER TERMINAL TYPE 1, SPECIAL RAIL ELEMENT PLATE	EA	2	$ 650.00	$ 1,300.00
24	TRAFFIC BARRIER TERMINAL TYPE 2	EA	2	$ 1,363.00	$ 2,726.00
25	TRAFFIC BARRIER TERMINAL TYPE 5	EA	2	$ 888.00	$ 1,776.00
26	TRAFFIC BARRIER TERMINAL TYPE 6	EA	2	$ 3,176.00	$ 6,352.00
27	TRAFFIC BARRIER TERMINAL TYPE 10	EA	2	$ 320.00	$ 640.00
28	REPLACE TRAFFIC BARRIER TERMINAL TYPE 2	EA	2	$ 1,563.00	$ 3,126.00
29	REPLACE TRAFFIC BARRIER TERMINAL TYPE 5	EA	2	$ 888.00	$ 1,776.00
30	REPLACE TRAFFIC BARRIER TERMINAL TYPE 6	EA	2	$ 3,376.00	$ 6,752.00
31	REPLACE TRAFFIC BARRIER TERMINAL TYPE 10	EA	2	$ 320.00	$ 640.00
32	STEEL PLATE BEAM GUARDRAIL TYPE A, 6 FOOT POSTS	FT	1	$ 37.14	$ 37.14
33	STEEL PLATE BEAM GUARDRAIL TYPE B, 6 FOOT POSTS	FT	1	$ 53.15	$ 53.15
34	REPLACE STEEL PLATE BEAM GUARDRAIL TYPE A, 6 FOOT POSTS	FT	1	$ 46.34	$ 46.34

NO.	ITEM	UOM	QTY	PRICE	EXTENDED PRICE
35	REPLACE STEEL PLATE BEAM GUARDRAIL TYPE B, 6 FOOT POSTS	FT	1	$ 64.00	$ 64.00
36	THRIE-BEAM GUARDRAIL ELEMENT PLATE	EA	1	$ 500.00	$ 500.00
37	THRIE-BEAM POST	EA	1	$ 200.00	$ 200.00
38	THRIE-BEAM GUARDRAIL RADIUS PLATE	EA	1	$ 400.00	$ 400.00
39	THRIE-BEAM MODIFIED BLOCK	EA	1	$ 60.00	$ 60.00
40	REPLACE THRIE-BEAM GUARDRAIL ELEMENT PLATE	EA	1	$ 605.00	$ 605.00
41	REPLACE THRIE-BEAM POST	EA	1	$ 200.00	$ 200.00
42	REPLACE THRIE-BEAM GUARDRAIL RADIUS PLATE	EA	1	$ 400.00	$ 400.00
43	REPLACE THRIE-BEAM MODIFIED BLOCK	EA	1	$ 70.00	$ 70.00
44	BACK SIDE PROTECTION	FT	50	$ 36.00	$ 1,800.00
				GRAND TOTAL	354,288.63
GRAND TOTAL (In words)					

SECTION 8 - BID FORM SIGNATURE PAGE

The Contractor agrees to provide the service, and/or supplies as described in this solicitation and subject, without limitation, to all specifications, terms, and conditions herein contained. Bidder shall acknowledge receipt of each addendum issued in the space provided on the bid form.

I acknowledge the receipt of the following addenda.

Addenda No. ____, ____, ____, and issued thereto.

X Signature on File

(Signature and Title)

CORPORATE SEAL
(If available)

BID MUST BE SIGNED AND NOTARIZED (WITH SEAL) FOR CONSIDERATION

Subscribed and sworn to before me this 9TH day of April AD, 20 21

Signature on File

(Notary Public)

My Commission Expires: 02/06/22

OFFICIAL SEAL
Amy J. Conner
NOTARY PUBLIC, STATE OF ILLINOIS
My Commission Expires 02/06/22

SEAL

SECTION 9 - MANDATORY FORM
FURNISH, DELIVER, REPAIR AND INSTALL GUARDRAILS 21-028-DOT

(PLEASE TYPE OR PRINT THE FOLLOWING INFORMATION)

Full Name of Bidder	Northern Contracting Inc.		
Main Business Address	1851 Coltonville Rd		
City, State, Zip Code	Sycamore, IL 60178		
Telephone Number	815/895-5855	Email Address	richard@northerncontracting.net
Bid Contact Person	Richard R. Roesch		

The undersigned certifies that he is:

☐ the Owner/Sole Proprietor ☐ a Member authorized to sign on behalf of the Partnership ☒ an Officer of the Corporation ☐ a Member of the Joint Venture

Herein after called the Bidder and that the members of the Partnership or Officers of the Corporation are as follows:

Richard R. Roesch
(President or Partner)

Michael Jensen
(Vice-President or Partner)

(Secretary or Partner)

(Treasurer or Partner)

Further, the undersigned declares that the only person or parties interested in this bid as principals are those named herein; that this bid is made without collusion with any other person, firm or corporation; that he has fully examined the proposed forms of agreement and the contract specifications for the above designated purchase, all of which are on file in the office of the Procurement Officer, DuPage County, 421 North County Farm Road, Wheaton, Illinois 60187, and all other documents referred to or mentioned in the contract documents, specifications and attached exhibits.

Further, the undersigned proposes and agrees, if this bid is accepted, to provide all necessary machinery, tools, apparatus, and other means of construction, including transportation services necessary to furnish all the materials and equipment specified or referred to in the contract documents in the manner and time therein prescribed.

Further, the undersigned certifies and warrants that he is duly authorized to execute this certification/affidavit on behalf of the Bidder and in accordance with the Partnership Agreement or by-laws of the Corporation, and the laws of the State of Illinois and that this Certification is binding upon the Bidder and is true and accurate.

Further, the undersigned certifies that the Bidder is not barred from bidding on this contract as a result of a violation of either 720 Illinois Compiled Statutes 5/33 E-3 or 5/33 E-4, bid rigging or bid-rotating, or as a result of a violation of 820 ILCS 130/1 et seq., the Illinois Prevailing Wage Act.

The undersigned certifies that he has examined and carefully prepared this bid and has checked the same in detail before submitting this bid, and that the statements contained herein are true and correct.

If a Corporation, the undersigned, further certifies that the recitals and resolutions attached hereto and made a part hereof were properly adopted by the Board of Directors of the Corporation at a meeting of said Board of Directors duly called and held and have not been repealed nor modified, and that the same remain in full force and effect. (Bidder may be requested to provide a copy of the corporate resolution granting the individual executing the contract documents authority to do so.)

Further, the Bidder certifies that he has provided equipment, supplies, or services comparable to the items specified in this contract to the parties listed in the reference section below and authorizes the County to verify references of business and credit at its option.

JOINT PURCHASING AGREEMENT

JOINT PURCHASING:

OTHER TAXING BODIES: Based on County Board Resolution IR-084-76.

Would your firm be willing to extend your bid to other taxing bodies in DuPage County such as school districts, townships, cities and villages, etc.? The approximate quantity usage is unknown.

YES_____ NO__X__

State any other requirements that they would have to meet beyond that of our Bid invitation and specification.

_____

_____

_____

_____

NOTE: The County of DuPage would not be involved in purchasing by any other taxing body other than to receive a copy of their purchase order that would reference the County of DuPage contract number. The invoicing and payments would be entirely between the other taxing bodies and the Contractor. If the County of DuPage accepts this bid, the procedure to handle joint purchases would be developed by the County of DuPage with the Contractor and distributed to the taxing bodies by the County of DuPage.

Required Vendor Ethics Disclosure Statement

Failure to complete and return this form may result in delay or cancellation of the County's Contractual Obligation.

Date: 3/15/23

Bid/Contract/PO #:

Company Name: Northern Contracting Inc	Company Contact: Richard Roesch
Contact Phone: 815-895-5855	Contact Email: richard@northerncontracting.net

The DuPage County Procurement Ordinance requires the following written disclosures prior to award:

1. Every contractor, union, or vendor that is seeking or has previously obtained a contract, change orders to one (1) or more contracts, or two (2) or more individual contracts with the county resulting in an aggregate amount at or in excess of $25,000, shall provide to Procurement Services Division a written disclosure of all political campaign contributions made by such contractor, union, or vendor within the current and previous calendar year to any incumbent county board member, county board chairman, or countywide elected official whose office the contract to be awarded will benefit. The contractor, union or vendor shall update such disclosure annually during the term of a multi-year contract and prior to any change order or renewal requiring approval by the county board. For purposes of this disclosure requirement, "contractor or vendor" includes owners, officers, managers, lobbyists, agents, consultants, bond counsel and underwriters counsel, subcontractors and corporate entities under the control of the contracting person, and political action committees to which the contracting person has made contributions.

☑ **NONE (check here) - If no contributions have been made**

Recipient	Donor	Description (e.g. cash, type of item, in-kind services, etc.)	Amount/Value	Date Made

2. All contractors and vendors who have obtained or are seeking contracts with the county shall disclose the names and contact information of their lobbyists, agents and representatives and all individuals who are or will be having contact with county officers or employees in relation to the contractor bid and shall update such disclosure with any changes that may occur.

☑ **NONE (check here) - If no contacts have been made**

Lobbyists, Agents and Representatives and all individuals who are or will be having contact with county officers or employees in relation to the contract or bid	Telephone	Email

A contractor or vendor that knowingly violates these disclosure requirements is subject to penalties which may include, but are not limited to, the immediate cancellation of the contract and possible disbarment from future county contracts.

Continuing disclosure is required, and I agree to update this disclosure form as follows:

- If information changes, within five (5) days of change, or prior to county action, whichever is sooner
- 30 days prior to the optional renewal of any contract
- Annual disclosure for multi-year contracts on the anniversary of said contract
- With any request for change order except those issued by the county for administrative adjustments

The full text for the county's ethics and procurement policies and ordinances are available at:
http://www.dupageco.org/CountyBoard/Policies/

I hereby acknowledge that I have received, have read, and understand these requirements.

Authorized Signature: Signature on File

Printed Name: Richard Roesch

Title: President

Date: 3/13/2023

Attach additional sheets if necessary. Sign each sheet and number each page. PAGE 1 OF 1 (total number of pages)

FORM OPTIMIZED FOR ACROBAT AND ADOBE READER VERSION 9 OR LATER

421 N. COUNTY FARM ROAD
WHEATON, IL 60187
www.dupagecounty.gov

File #: DT-P-0066-23 **Agenda Date:** 4/18/2023 **Agenda #:** 17.L.

AGREEMENT
BETWEEN THE COUNTY OF DU PAGE, ILLINOIS
AND PRIMERA ENGINEERS, LTD.
PROFESSIONAL CONSTRUCTION ENGINEERING SERVICES
2023 PAVEMENT MAINTENANCE (NORTH) PROGRAM
SECTION 23-PVMTC-19-GM
(CONTRACT TOTAL NOT TO EXCEED $459,579.18)

WHEREAS, the County of DuPage (hereinafter "COUNTY") by virtue of its power set forth in "Counties Code" (55 ILCS 5/5-1001 *et. seq*.) and "Illinois Highway Code" (605 ILCS 5/5-101 *et. seq*.) is authorized to enter into this agreement; and

WHEREAS, the COUNTY requires Professional Construction Engineering Services for the 2022 Pavement Maintenance (North) Program, Section 23-PVMTC-19-GM; and

WHEREAS, Primera Engineers, Ltd. (hereinafter "CONSULTANT") has experience and expertise in this area and is in the business of providing such professional construction engineering services, and is willing to perform the required services for an amount not to exceed $459,579.18; and

WHEREAS, the COUNTY has selected the CONSULTANT in accordance with the Professional Services Selection Process found in Section 2-353(1)(a) of the DuPage County Procurement Ordinance; and

WHEREAS, the Transportation Committee has reviewed and recommends approval of the attached Agreement at the specified amount.

NOW, THEREFORE, BE IT RESOLVED by the DuPage County Board that the attached Agreement between the County of DuPage and the CONSULTANT be hereby accepted and approved for a contract total not to exceed $459,579.18 and that the Chair of the DuPage County Board is hereby authorized and directed to execute the Agreement on behalf of the COUNTY; and

BE IT FURTHER RESOLVED that an original copy of this Resolution and Agreement be transmitted to Primera Engineers, Ltd, 650 Warrenville Road, Suite 200, Lisle, Illinois 60532, by and through the Division of Transportation; and

BE IT FURTHER RESOLVED that the County Clerk transmit a copy of this Resolution and any associated Illinois Department of Transportation BLR form appropriating the necessary motor fuel tax funds to pay for the improvement to the State of Illinois Department of Transportation, by and through the Division of Transportation.

Enacted and approved 25th day of April, 2023 at Wheaton, Illinois.

_____

DEBORAH A. CONROY, CHAIR
DU PAGE COUNTY BOARD

Attest: _____

JEAN KACZMAREK, COUNTY CLERK

Procurement Review Comprehensive Checklist
Procurement Services Division
This form must accompany all Purchase Order Requisitions

SECTION 1: DESCRIPTION

General Tracking		*Contract Terms*	
FILE ID#:	RFP, BID, QUOTE OR RENEWAL #:	INITIAL TERM WITH RENEWALS:	INITIAL TERM TOTAL COST: $459,579.18
COMMITTEE: TRANSPORTATION	TARGET COMMITTEE DATE: 04/18/2023	PROMPT FOR RENEWAL:	CONTRACT TOTAL COST WITH ALL RENEWALS: $459,579.18
	CURRENT TERM TOTAL COST: $459,579.18	MAX LENGTH WITH ALL RENEWALS:	CURRENT TERM PERIOD: INITIAL TERM
Vendor Information		*Department Information*	
VENDOR: Primera Engineers Ltd.	VENDOR #: 11002	DEPT: Division of Transportation	DEPT CONTACT NAME: William Eidson
VENDOR CONTACT: Stacie Dovalovsky	VENDOR CONTACT PHONE: 630-324-5100	DEPT CONTACT PHONE #: 630-407-6900	DEPT CONTACT EMAIL: william.eidson@dupageco.org
VENDOR CONTACT EMAIL: sdovalovsky@primeraeng.com	VENDOR WEBSITE:	DEPT REQ #:	

Overview

DESCRIPTION Identify scope of work, item(s) being purchased, total cost and type of procurement (i.e., lowest bid, RFP, renewal, sole source, etc.).
2023 Pavement Maintenance (North) Program - Professional Construction Engineering Services. Section 23-PVMTC-19-GM

JUSTIFICATION Summarize why this procurement is necessary and what objectives will be accomplished
Construction engineering and administration services for the County's highway system Pavement Maintenance Program. Tasks involve specification enforcement, measurement of quantities, contract administration, and contract coordination.

SECTION 2: DECISION MEMO REQUIREMENTS

DECISION MEMO NOT REQUIRED	Select an item from the following dropdown menu to identify why a Decision Memo (Section 3) is not required.
DECISION MEMO REQUIRED	Select an item from the following dropdown menu to identify why a Decision Memo (Section 3) is required.

PROFESSIONAL SERVICES EXCLUDED PER DUPAGE ORDINANCE (SECTION 2-353) AND 50 ILCS 510/2 (ARCHITECTS, ENGINEERS & LAND SURVEYORS)

SECTION 3: DECISION MEMO

STRATEGIC IMPACT	Select an item from the following dropdown menu of County's strategic priorities that this action will most impact. QUALITY OF LIFE
SOURCE SELECTION	Describe method used to select source. The DOT only selects firms that are pre-qualified in accordance with IDOT guidelines. Requests for Statements of Interest were sent to firms throughout the industry. Statements of Interest were received from 27 firms. Based on the review of the Statements of Interest, 4 firms were shortlisted and requested to submit a Statement of Qualification. The DOT reviewed each submittal taking into consideration the firm's understanding of the project, strategies to ensure timely completion of the project, experience on similar projects, experience of key personnel and DBE/WBE participation. Based on a comprehensive review of the submittals, the DOT determined that the project team assembled by Primera Engineers, Ltd. was most qualified and had the staff available to perform the work on behalf of the County.
RECOMMENDATION AND TWO ALTERNATIVES	Describe staff recommendation and provide justification. Identify at least 2 other options to accomplish this request, including status quo, (i.e., take no action). 1. Award a contract to Primera Engineers, Ltd. This is the recommended option. 2. Contract with another firm. Not recommended due to staff's determination that Primera Engineers, Ltd. is the most qualified. 3. Do not award a contract. Not recommended as the DOT does not possess the staff resources to perform this work and must contract for these services.

SECTION 4: SOLE SOURCE MEMO/JUSTIFICATION	
JUSTIFICATION	Select an item from the following dropdown menu to justify why this is a sole source procurement.
NECESSITY AND UNIQUE FEATURES	Describe the product or services that are not available from other vendors. Explain necessary and unique features or services. Attach letters from manufacturer, letters from distributor, warranties, licenses, or patents as needed. Be specific.
MARKET TESTING	List and describe the last time the market has been tested on the applicability of the sole source. If it has not been tested over the last 12 months, explain why not.
AVAILABILITY	Describe steps taken to verify that these features are not available elsewhere. Included a detailed list of all products or services by brand/manufacturer examined and include names, phone numbers, and emails of people contacted.

SECTION 5: Purchase Requisition Information			
Send Purchase Order To:		*Send Invoices To:*	
Vendor: Do Not Send to Vendor	Vendor#:	Dept: Division of Transportation	Division: Finance
Attn:	Email:	Attn: DOT Finance	Email: DOTFinance@dupageco.org
Address:	City:	Address: 421 N. County Farm Road	City: Wheaton
State:	Zip:	State: IL	Zip: 60187
Phone:	Fax:	Phone: 630-407-6900	Fax: 630-407-6901
Send Payments To:		*Ship to:*	
Vendor: Primera Engineers Ltd.	Vendor#: 11002	Dept:	Division:
Attn: Stacie Dovalovsky	Email: sdovalovsky@primeraeng.com	Attn:	Email:
Address: 650 Warrenville Road, Suite 200	City: Lisle	Address:	City:
State: IL	Zip: 60532	State:	Zip:
Phone: 630-324-5100	Fax:	Phone:	Fax:
Shipping		Contract Dates	
Payment Terms: PER 50 ILCS 505/1	FOB: Destination	Contract Start Date (PO25): Apr 25, 2023	Contract End Date (PO25): Nov 30, 2027
Contract Administrator (PO25): Kathleen Black Curcio			

Purchase Requisition Line Details

LN	Qty	UOM	Item Detail (Product #)	Description	FY	Company	AU	Acct Code	Sub-Accts/ Activity Code	Unit Price	Extension
1	1	EA		23-PVMTC-19-GM	FY23	1500	3550	53010		400,000.00	400,000.00
2	1	EA		23-PVMTC-19-GM	FY24	1500	3550	53010		59,579.18	59,579.18
FY is required, assure the correct FY is selected.										Requisition Total	$ 459,579.18

Comments	
HEADER COMMENTS	Provide comments for P020 and P025. 2023 Pavement Maintenance (North) Program - Professional Construction Engineering Services. Section 23-PVMTC-19-GM
SPECIAL INSTRUCTIONS	Provide comments for Buyer or Approver (not for P020 and P025). Comments will not appear on PO. DOT will issue a formal NTP, do not send copy of PO to vendor.
INTERNAL NOTES	Provide comments for department internal use (not for P020 and P025). Comments will not appear on PO. Last invoice date 06/30/28
APPROVALS	Department Head signature approval for procurements under $15,000. Procurement Officer Approval for ETSB.

The following documents have been attached: ☑ W-9 ☑ Vendor Ethics Disclosure Statement

AGREEMENT
BETWEEN THE COUNTY OF DUPAGE, ILLINOIS
AND PRIMERA ENGINEERS, LTD.
FOR PROFESSIONAL CONSTRUCTION ENGINEERING SERVICES
2023 PAVEMENT MAINTENANCE - NORTH REGION
SECTION #: 23-PVMTC-19-GM

This professional services agreement (hereinafter referred to as the AGREEMENT), made this _____ day of _____, 2023, between the County of DuPage, a body corporate and politic, with offices at 421 North County Farm Road, Wheaton, Illinois (hereinafter referred to as the COUNTY) and Primera Engineers, LTD, licensed to do business in the State of Illinois, with offices at 650 Warrenville Road, Suite 200, Lisle, IL 60532; (hereinafter referred to as the CONSULTANT). The COUNTY and the CONSULTANT are hereinafter sometimes individually referred to as a "party" or together as the "parties."

RECITALS

WHEREAS, the COUNTY by virtue of its power set forth in "Counties Code" (55 ILCS 5/5-1001 *et seq*.) and "Illinois Highway Code" (605 ILCS 5/5-101 *et seq*.) is authorized to enter into this AGREEMENT; and

WHEREAS, the COUNTY requires professional construction engineering services for 2023 Pavement Maintenance-North Region, Section # 23-PVMTC-19-GM (hereinafter referred to as "PROJECT"); and

WHEREAS, the CONSULTANT has experience and expertise in this area and is in the business of providing such professional construction engineering services and is willing to perform the required services for an amount not to exceed $459,579.18; and

WHEREAS, the CONSULTANT acknowledges that it is pre-qualified with the Illinois Department of Transportation (IDOT)for the work covered by this AGREEMENT and is in good standing and has not been barred from performing work for IDOT; and

WHEREAS, the COUNTY has an existing working relationship with the CONSULTANT.

NOW, THEREFORE, in consideration of the premises, the mutual covenants, terms, and conditions herein set forth, and the understandings of each party to the other, the parties do hereby mutually covenant, promise and agree as follows:

1.0 INCORPORATION AND CONSTRUCTION

1.1 All recitals set forth above are incorporated herein and made part thereof, the same constituting the factual basis for this AGREEMENT.

1.2 The headings of the paragraphs and subparagraphs of this AGREEMENT are inserted for convenience of reference only and shall not be deemed to constitute part of this AGREEMENT or to affect the construction hereof.

2.0 SCOPE OF SERVICES

2.1 Services are to be provided by the CONSULTANT according to the specifications in the Scope of Work, specified as Exhibit A, attached hereto, which exhibit is hereby incorporated by reference. The CONSULTANT shall complete all the work set forth in said exhibit for the compensation set forth in Section 7.0, below, unless otherwise modified.

2.2 The COUNTY may, from time to time, request changes in the Scope of Work. Any such changes, including any increase or decrease in the CONSULTANT'S compensation and Scope of Work, shall be documented by an amendment to this AGREEMENT in accordance with Section 14.0 of this AGREEMENT, except as allowed in Paragraph 15.3, below.

2.3 The relationship of the CONSULTANT to the COUNTY is that of independent contractor, and nothing in this AGREEMENT is intended nor shall be construed to create an agency, employment, joint venture relationship, or any other relationship allowing the COUNTY to exercise control or direction over the manner or method by which the CONSULTANT or its sub-contractors/sub-consultants provide services hereunder. Neither the CONSULTANT nor the CONSULTANT'S employees shall be entitled to receive any COUNTY benefits. The CONSULTANT shall be solely responsible for the payment of all taxes and withholdings required by law which may become due regarding any compensation paid by the COUNTY to the CONSULTANT.

2.4 Any work, assignments or services deemed to be a professional service under this AGREEMENT shall be performed and/or supervised by individuals licensed to practice by the State of Illinois in the applicable professional discipline.

2.5 Neither the CONSULTANT, nor the CONSULTANT'S employees, shall be retained as expert witnesses by the COUNTY except as by separate agreement.

3.0 NOTICE TO PROCEED

3.1 Authorization to proceed shall be given on behalf of the COUNTY by the Director of Transportation/County Engineer (hereinafter referred to as the "Director"), in the form of a written Notice to Proceed following execution of the AGREEMENT by the County Board Chair.

Authorization to proceed with various tasks described in Exhibit A will be given to the CONSULTANT by representatives of the Division of Transportation.

3.2 In addition to the Notice to Proceed, the Director, or his/her designee, may, on behalf of the COUNTY, approve, deny, receive, accept or reject any submission, notices or invoices from or by the CONSULTANT, as provided for in this AGREEMENT, including, but not limited to, acts performed in accordance with Paragraphs 4.1, 6.1, 7.2, 7.4, 8.2, 8.3, 15.3 and 21.2.

4.0 TECHNICAL SUBCONSULTANTS

4.1 Prior written approval of the COUNTY shall be required before the CONSULTANT hires any sub-consultant(s) to complete COUNTY-ordered technical or professional tasks or work under the terms of this AGREEMENT. COUNTY approval of sub-consultant(s) includes approval of any new employee rates (Exhibit C) and/or fee schedule as referenced in Paragraph 7.3.

4.2 The CONSULTANT shall supervise any sub-consultant(s) hired by the CONSULTANT and the CONSULTANT shall be solely responsible for any and all work performed by said sub-consultant, or sub-consultants, in the same manner and with the same liability as if performed by the CONSULTANT.

4.3 The CONSULTANT shall require any sub-consultant hired for the performance of any work or activity in connection to this AGREEMENT to agree and covenant that the sub-consultant also meets the terms of Sections 8.0 and 13.0 and Paragraph 26.4 of this AGREEMENT and shall fully comply therewith while engaged by the CONSULTANT in working for the COUNTY on the PROJECT.

5.0 TIME FOR PERFORMANCE

5.1 The CONSULTANT shall commence work to meet the requirements for professional construction engineering services on the PROJECT after the COUNTY issues its written Notice to Proceed. The COUNTY is not liable and will not pay the CONSULTANT for any work performed before the date of the Notice to Proceed.

5.2 If the CONSULTANT is delayed at any time in the progress of the work by any act or neglect of the COUNTY or by any employee of the COUNTY or by changes ordered by the COUNTY, or any other causes beyond the CONSULTANT'S control, the sole remedy and allowance shall be an extension of time for completion. Such extension shall be that which is determined reasonable by the COUNTY upon consultation with the CONSULTANT. The CONSULTANT shall accept and bear all other costs, expenses and liabilities that may result from such delay.

6.0 DELIVERABLES

6.1 The CONSULTANT shall provide the COUNTY on or before the expiration of this AGREEMENT, or promptly after notice of termination or when the Director directs, the files, records, reports, documentation, etc. specified in Exhibit A.

7.0 COMPENSATION

7.1. The COUNTY shall pay the CONSULTANT for services rendered and shall only pay in accordance with the provisions of this AGREEMENT. The COUNTY shall not be obligated to pay for any services not in compliance with this AGREEMENT.

7.2. Total payments to the CONSULTANT under the terms of this AGREEMENT shall not under any circumstances exceed $459,579.18, as specified in Exhibit A attached hereto, which exhibit is hereby incorporated by reference. This amount is a “not to exceed” amount. In the event the COUNTY directs the CONSULTANT to do work which would cause the stated amount to be exceeded, the CONSULTANT shall not be responsible for such work until this AGREEMENT is modified pursuant to Article 14.0.

7.3 For work performed, the COUNTY will pay the CONSULTANT at a 2.8 direct labor multiplier applied to the actual hourly rates of staff and/or the fee schedule(s) as incorporated

herein. The multiplier shall include the cost of overhead, profit and incidental costs. A chart listing the hourly rate ranges for the CONSULTANT'S staff and approved sub-consultant's staff, identified by classification, is attached and incorporated hereto as Exhibit C.

7.4 Direct expenses are costs for supplies and materials to be paid for by the COUNTY for completion of all work that is the subject of this AGREEMENT as referenced on the attached Direct Costs Check Sheet (BDE 436 form) made a part hereof and incorporated herein by reference. The COUNTY shall pay direct costs referenced on the Direct Costs Check Sheet on an actual cost basis without any markups added and the CONSULTANT shall include copies of receipts for all direct expenses more than $25 from suppliers for expendable materials with its invoice to the COUNTY.

7.5 Overtime/weekend/holiday (o/w/h) rates are allowed under this AGREEMENT, but such rates shall be considered a direct cost, and the o/w/h rate for each classification shall be no more than one hundred fifty percent (150%) of the actual hourly rate for assigned personnel on the PROJECT. The o/w/h rate shall only be permitted if any CONSULTANT personnel have worked more than 40 hours in a given week (Sunday-Saturday) on the PROJECT.

7.6 If the scope of work for this AGREEMENT includes the use of job classifications covered by the prevailing rate of wages, the prevailing rate must be reflected in the cost estimate for this AGREEMENT. The rates have been ascertained and certified by the Illinois Department of Labor for the locality in which work is to be performed. If the Illinois Department of Labor revises the prevailing rates of wages to be paid, as listed in the specification of rates, the CONSULTANT may not pay less than the revised rates of wages. Current wage rate information shall be obtained by calling 312-793-2800 or visiting the Illinois Department of Labor web site at http://www2.illinois.gov/idol/. It is the responsibility of the CONSULTANT to review the rates applicable to the work in this AGREEMENT, at regular intervals, in order to ensure the timely payment of current rates. Provision of this information to the CONSULTANT, by means of the Illinois Department of Labor web site, satisfies the notification of revisions by the COUNTY to the CONSULTANT pursuant to the Act, and the CONSULTANT agrees that no additional notice is required. The CONSULTANT shall notify each of its sub-consultants of the revised rates of wages.

7.7 The CONSULTANT shall submit invoices for services rendered, including any allowable expenses, to the COUNTY. All invoices shall include a remittance address. The COUNTY shall not be required to pay the CONSULTANT more often than monthly. Each invoice shall be submitted on IDOT'S Bureau of Design & Environment (BDE) invoice form that is applicable to the fee structure of this AGREEMENT or alternative format if agreed to in advance by the COUNTY. Each invoice shall also include a progress report that describes work completed for the invoice period, anticipated work for the next invoice period, outstanding issues or items that require a response, whether the work is progressing according to the approved schedule, and a discussion of the budget status. The CONSULTANT shall be required to submit a monthly progress report to the COUNTY even if a monthly invoice is not submitted to the COUNTY. The CONSULTANT shall provide the COUNTY with a valid taxpayer identification number prior to making any request for compensation. Payment will not be made for work completed more than six-months (180 days) prior to submission of any invoice and any statute of limitations to the contrary is hereby waived.

The COUNTY reserves the right to charge for additional processing of invoices received more than sixty (60) days following the date of the work invoiced.

7.8 Upon approval of properly documented invoices, the COUNTY shall reimburse the CONSULTANT the amount—invoiced for work completed in accordance with this AGREEMENT, provided that the amount invoiced together with the amounts of previous partial payments do not exceed the total compensation specified in this AGREEMENT. The COUNTY may not deny a properly documented claim for compensation, in whole or in part, without cause. The COUNTY reserves the right to reserve a sum equal to not more than five percent (5%) of the total AGREEMENT amount to ensure performance. The COUNTY shall pay all invoices pursuant to 50 ILCS 505, "Local Government Prompt Payment Act."

7.9 In the event of any overcharge by the CONSULTANT, the CONSULTANT shall refund the COUNTY within thirty (30) days of discovery of said overcharge by the CONSULTANT or notice to the CONSULTANT by the COUNTY. The COUNTY reserves the right to offset any overcharges against any amounts due and owing the CONSULTANT under this or any other AGREEMENT between the parties. The COUNTY shall be entitled to the statutory interest rate for judgments under Illinois law for any overcharges not timely refunded (or credited) in accord

with this provision, which interest shall be in addition to any other remedies the COUNTY may have under the law or this AGREEMENT.

7.10 Upon acceptance of all deliverables specified in paragraph 6.1 of this AGREEMENT, final payment shall be made to the CONSULTANT, including any retainage.

8.0 CONSULTANT'S INSURANCE

8.1 The CONSULTANT shall maintain, at its sole expense, insurance coverage including:

8.1.a **Worker's Compensation Insurance** in statutory amounts.

8.1.b **Employer's Liability Insurance** in an amount not less than one million dollars ($1,000,000.00)each accident /injury and one million dollars ($1,000,000.00) each employee/disease.

8.1.c **Commercial (Comprehensive) General Liability Insurance**, (including contractual liability) with a limit of not less than three million dollars ($3,000,000.00) aggregate; including limits of not less than two million dollars ($2,000,000.00) per occurrence, and one million dollars ($1,000,000.00) excess liability. **An Endorsement must also be provided naming the County of DuPage c/o the Director of Transportation/County Engineer, DuPage County Division of Transportation, its' Officers, Elected Officials and employees, 421 N. County Farm Rd., Wheaton, IL 60187, as an additional insured. This additional insured endorsement is to be on a primary and non-contributory basis and include a waiver of subrogation endorsement.**

8.1.d **Commercial (Comprehensive) Automobile Liability Insurance** with minimum limits of at least one million dollars ($1,000,000.00) for any one person and one million dollars ($1,000,000.00) for any one occurrence of death, bodily injury or property damage in the aggregate annually. **An Endorsement must also be provided naming the County of DuPage c/o the Director of Transportation/County Engineer, DuPage County Division of Transportation, its' Officers, Elected Officials and employees, 421 N. County Farm Rd., Wheaton, IL 60187, as an additional insured. This additional insured endorsement is to be on a primary and non-contributory basis and include a waiver of subrogation endorsement.**

8.1.e **Professional Liability Insurance (Errors and Omissions)** shall be provided with minimum limits of at least one million dollars ($1,000,000.00) per incident/two million dollars ($2,000,000.00) aggregate during the term of this AGREEMENT and shall be maintained in the form of an additional endorsement for a period of four (4) years after the date of the final payment for this AGREEMENT. The CONSULTANT shall provide the COUNTY endorsements at the beginning of each year evidencing same or a new carrier policy that has a retroactive date prior to the date of this AGREEMENT.

8.2 It shall be the duty of the CONSULTANT to provide to the COUNTY copies of the CONSULTANT'S Certificates of Insurance, as well as all applicable coverage and cancellation endorsements before issuance of a Notice to Proceed. It is the further duty of the CONSULTANT to immediately notify the COUNTY if any insurance required under this AGREEMENT has been cancelled, materially changed, or renewal has been refused, and the CONSULTANT shall immediately suspend all work in progress and take the necessary steps to purchase, maintain and provide the required insurance coverage. If a suspension of work should occur due to insurance requirements, upon verification by the COUNTY of the CONSULTANT curing any breach of its required insurance coverage, the COUNTY shall notify the CONSULTANT that the CONSULTANT can resume work under this AGREEMENT. The CONSULTANT shall accept and bear all costs that may result from the cancellation of this AGREEMENT due to CONSULTANT’S failure to provide and maintain the required insurance.

8.3 The coverage limits required under subparagraphs 8.1.c and 8.1.d above may be satisfied through a combination of primary and excess coverage. The insurance required to be purchased and maintained by the CONSULTANT shall be provided by an insurance company acceptable to the COUNTY, and except for the insurance required in subparagraph 8.1.e licensed to do business in the State of Illinois; and shall include at least the specific coverage and be written for not less than the limits of the liability specified herein or required by law or regulation whichever is greater; and shall be so endorsed that the coverage afforded will not be canceled or materially changed until at least thirty (30) days prior written notice has been given to the COUNTY except for cancellation due to non-payment of premium for which at least fifteen (15) days prior written notice (five days allowed for mailing time) has been given to the COUNTY. If the CONSULTANT is satisfying insurance required through a combination of

primary and excess coverage, the CONSULTANT shall require that said excess/umbrella liability policy include in the "Who is Insured" pages of the excess/umbrella policy wording such as "Any other person or organization you have agreed in a written contract to provide additional insurance" or wording to that effect. The CONSULTANT shall provide a copy of said section of the excess/umbrella liability policy upon request by the COUNTY.

8.4 The CONSULTANT shall require all approved sub-consultants, anyone directly or indirectly employed by any of them, or by anyone for whose acts any of them may be liable under this AGREEMENT to maintain the same insurance required of the CONSULTANT, including naming the COUNTY as an additional insured in the same coverage types and amounts as the CONSULTANT, per Section 8.0. The COUNTY retains the right to obtain evidence of sub-consultants' insurance coverage at any time.

9.0 INDEMNIFICATION

9.1 The CONSULTANT shall indemnify, hold harmless and defend the COUNTY, its officials, officers, agents, and employees from and against all liability, claims, suits, demands, proceedings and actions, including costs, fees and expense of defense, arising from, growing out of, or related to, any loss, damage, injury, death, or loss or damage to property resulting from, or connected with, the CONSULTANT'S negligent or willful acts, errors or omissions in its performance under this AGREEMENT.

9.2 Nothing contained herein shall be construed as prohibiting the COUNTY, its officials, directors, officers, agents, and employees from defending through the selection and use of their own agents, attorneys and experts, any claims, suits, demands, proceedings and actions brought against them. Pursuant to Illinois law, any attorney representing the COUNTY, under this paragraph or paragraph 9.1, who is not already an Assistant State's Attorney, is to be appointed a Special Assistant State's Attorney, in accordance with the applicable law. The COUNTY'S participation in its defense shall not remove the CONSULTANT'S duty to indemnify, defend, and hold the COUNTY harmless, as set forth above.

9.3 Any indemnity as provided in this AGREEMENT shall not be limited by reason of the enumeration of any insurance coverage herein provided. The CONSULTANT'S indemnification of the COUNTY shall survive the termination, or expiration, of this AGREEMENT.

9.4 The COUNTY does not waive, by these indemnity requirements, any defenses or protections under the Local Governmental and Governmental Employees Tort Immunity Act (745 ILCS 10/1 *et seq*.) or otherwise available to it, or to the CONSULTANT, under the law.

10.0 SATISFACTORY PERFORMANCE

10.1 The COUNTY is entering into an AGREEMENT with this CONSULTANT because the CONSULTANT professes to the COUNTY that it will employ the standard of care within its profession in the performance of the services herein contracted. Accordingly, the CONSULTANT'S and sub-consultant(s) standard of performance under the terms of this AGREEMENT shall be that which is to the satisfaction of the COUNTY and meets the quality and standards commonly provided by similar professional engineering firms practicing in the COUNTY and the State of Illinois.

10.2 In the event there are no similar professional firms practicing in DuPage County, Illinois, with respect to the type of work for which this CONSULTANT has been engaged, the CONSULTANT'S services shall be performed in a manner consistent with the customary skill and care of its profession.

10.3 If any errors, omissions, or acts, intentional or negligent, are made by the CONSULTANT, or its' sub-consultant(s), in any phase of the work, the correction of which requires additional field or office work, the CONSULTANT shall be required to perform such additional work as may be necessary to remedy same without undue delay and without charge to the COUNTY. In the event any errors or omissions are detected after the expiration or termination of the AGREEMENT, the CONSULTANT may at the COUNTY'S option have the responsibility to cure same under this provision.

10.4 Acceptance of the work shall not relieve the CONSULTANT of the responsibility for the quality of its work, nor its liability for loss or damage resulting from any errors, omissions, or negligent or willful acts by the CONSULTANT or its sub-consultants.

11.0 BREACH OF CONTRACT

11.1 Either party's failure to timely cure any material breach of this AGREEMENT shall relieve the other party of the requirement to give thirty (30) day notice for termination

of this AGREEMENT in accordance with Paragraph 16.1, below. Whenever a party hereto has failed to timely cure a breach of this AGREEMENT, the other party may terminate this AGREEMENT by giving ten (10) days written notice thereof to the breaching party. Notwithstanding the above term, the CONSULTANT'S failure to maintain insurance in accordance with Section 8.0, above, or in the event of any of the contingencies described in Paragraph 16.1 below, shall be grounds for the COUNTY'S immediate termination of this AGREEMENT.

12.0 OWNERSHIP OF DOCUMENTS

12.1 The CONSULTANT agrees that any and all deliverables prepared for the COUNTY under the terms of this AGREEMENT shall be properly arranged, indexed and delivered to the COUNTY as provided in paragraph 6.1. An electronic copy of all applicable deliverables, in a format designated by the COUNTY'S representative, shall be provided to the COUNTY.

12.2 The documents and materials made or maintained under this AGREEMENT shall be and will remain the property of the COUNTY which shall have the right to use same without restriction or limitation and without compensation to the CONSULTANT other than as provided in this AGREEMENT. The CONSULTANT waives any copyright interest in said deliverables.

12.3 The COUNTY acknowledges that the use of information that becomes the property of the COUNTY pursuant to Paragraph 12.2, for purposes other than those contemplated in this AGREEMENT, shall be at the COUNTY'S sole risk.

12.4 The CONSULTANT may, at its sole expense, reproduce and maintain copies of deliverables provided to the COUNTY.

13.0 COMPLIANCE WITH THE LAW AND OTHER AUTHORITIES

13.1 The CONSULTANT, and sub-consultant(s), shall comply with Federal, State and Local statutes, ordinances and regulations and obtain permits, licenses, or other mandated approvals, whenever applicable.

13.2 The CONSULTANT, and sub-consultant(s), shall not discriminate against any worker, job applicant, employee, or any member of the public, because of race, creed, color, sex, age, handicap, or national origin, or otherwise commit an unfair employment practice. The CONSULTANT, and sub-

consultant(s), shall comply with the provisions of the Illinois Human Rights Act, as amended, 775 ILCS 5/-101, *et seq*., and with all rules and regulations established by the Department of Human Rights.

13.3 The CONSULTANT, by its signature on this AGREEMENT, certifies that it has not been barred from being awarded a contract or subcontract under the Illinois Procurement Code, 30 ILCS 500/1-1, *et seq*.; and further certifies that it has not been barred from contracting with a unit of State or local government as a result of a violation of Section 33E-3 or 33E-4 of the Illinois Criminal Code (Illinois Compiled Statutes, Chapter 720, paragraph 5/33E-3).

13.4 The CONSULTANT, by its signature on this AGREEMENT, certifies that no payment, gratuity or offer of employment, except as permitted by the Illinois State Gift Ban Act and the County of DuPage Ethics Ordinance, was made by or to the CONSULTANT, or CONSULTANT'S personnel, in relation to this AGREEMENT. The CONSULTANT has also executed the attached Ethics Disclosure Statement that is made a part hereof and agrees to update contribution information on an ongoing basis during the life of the AGREEMENT as required by said Ordinance.

13.5 The CONSULTANT covenants that it has no conflicting public or private interest and shall not acquire directly or indirectly any such interest which would conflict in any manner with the performance of the CONSULTANT'S services under this AGREEMENT.

13.6 **In accordance with the Vendor Information Reporting Act (35 ILCS 200/18-50.2), the COUNTY is required to collect and electronically publish data from all consultants and subconsultants as to:** (1) whether they are a minority-owned, women-owned or veteran-owned business as defined by the Business Enterprise for Minorities, Women and Persons with Disabilities Act (30 ILCS 575/.01 *et seq.*); and (2) whether the consultant or any subconsultants are self-certifying or whether they hold certifications for those above-referenced categories. If self -certifying, the consultants and subconsultants shall disclose whether they qualify as a small business under federal Small Business Administration standards. **In compliance with the Vendor Information Reporting Act, within 60 calendar days of the COUNTY's award of the contract for work covered under this AGREEMENT, the awarded consultant, and each subconsultant, must complete the Awarded Vendor Questionnaire (found at** https://mwv.dupageco.org/).

14.0 MODIFICATION OR AMENDMENT

14.1 The parties may modify or amend terms of this AGREEMENT only by a written document duly approved and executed by both parties.

14.2 The CONSULTANT acknowledges knowledge of the COUNTY'S Procurement Ordinance, which is hereby incorporated in this AGREEMENT, and has had an opportunity to review it. The CONSULTANT agrees to submit changes for Scope of Work or compensation in accordance with said Ordinance.

15.0 TERM OF THIS AGREEMENT

15.1 The term of this AGREEMENT shall begin on the date the AGREEMENT is fully executed, and shall continue in full force and effect until the earlier of the following occurs:

(a) The termination of this AGREEMENT in accordance with the terms of Section 16.0, or

(b) The expiration of this AGREEMENT on June 30, 2024, or to a new date agreed upon by the parties, or

(c) The completion by the CONSULTANT and the COUNTY of their respective obligations under this AGREEMENT, in the event such completion occurs before June 30, 2024.

15.2 The CONSULTANT shall not perform any work under this AGREEMENT after the expiration date set forth in Paragraph 15.1(b), above, or after the early termination of this AGREEMENT. The COUNTY is not liable and will not reimburse the CONSULTANT for any work performed after the expiration or termination date of the AGREEMENT. However, nothing herein shall be construed to relieve the COUNTY of its obligation to pay the CONSULTANT for work satisfactorily performed prior to expiration or termination of the AGREEMENT and delivered in accordance with Paragraph 6.1, above.

15.3 The term for performing this AGREEMENT may be amended by a Change Order, or other COUNTY designated form, signed by both parties without formal amendment pursuant to paragraph 14.1 above.

16.0 TERMINATION

16.1 Except as otherwise set forth in this AGREEMENT, either party shall have the right to terminate this AGREEMENT for any cause or without cause thirty (30) days after having served written notice upon the other party, except in the event of CONSULTANT'S failure to maintain suitable insurance at the requisite coverage amounts, insolvency, bankruptcy or receivership, or if the CONSULTANT is barred from contracting with any unit of government, or is subsequently convicted or charged with a violation of any of the statutes or ordinances identified in Section 13.0, above, in which case termination shall be effective immediately upon receipt of notice from COUNTY at COUNTY'S election.

16.2 Upon such termination, the liabilities of the parties to this AGREEMENT shall cease, but they shall not be relieved of the duty to fulfil their obligations up to the date of termination, or to pay for services rendered prior to termination. There shall be no termination expenses.

16.3 Upon termination of the AGREEMENT, all data, work products, reports and documents produced because of this AGREEMENT shall become the property of the COUNTY. Further, the CONSULTANT shall provide all deliverables within fourteen (14) days of termination of this AGREEMENT in accordance with the other provisions of this AGREEMENT.

17.0 ENTIRE AGREEMENT

17.1 This AGREEMENT, including matters incorporated herein, contains the entire agreement between the parties.

17.2 There are no other covenants, warranties, representations, promises, conditions or understandings; either oral or written, other than those contained herein.

17.3 This AGREEMENT may be executed in one or more counterparts, each of which shall for all purposes be deemed to be an original and all of which shall constitute the same instrument.

17.4 In event of a conflict between the terms or conditions of this AGREEMENT and any term or condition found in any exhibit or attachment, the terms and conditions of this AGREEMENT shall prevail.

18.0 ASSIGNMENT

18.1 Either party may assign this AGREEMENT provided, however, the other party shall first approve such assignment, in writing.

19.0 SEVERABILITY

19.1 In the event any provision of this AGREEMENT is held to be unenforceable or invalid for any reason, the enforceability thereof shall not affect the remainder of the AGREEMENT. The remainder of this AGREEMENT shall be construed as if not containing the particular provision and shall continue in full force, effect, and enforceability, in accordance with its terms.

19.2 In the event of the contingency described in Paragraph 19.1, above, the parties shall make a good faith effort to amend this AGREEMENT pursuant to Paragraph 14.1, above, in order to remedy and, or, replace any provision declared unenforceable or invalid.

20.0 GOVERNING LAW

20.1 The laws of the State of Illinois shall govern this AGREEMENT as to both interpretation and performance.

20.2 The venue for resolving any disputes concerning the parties' respective performance under this AGREEMENT shall be the Judicial Circuit Court for DuPage County.

21.0 NOTICES

21.1 Any required notice shall be sent to the following addresses and parties:

Primera Engineers Ltd.
650 Warrenville Road, Suite 200
Lisle, IL 60532
ATTN: Stacie Dovalovsky
Transportation Division Lead
Phone: 630.324.5100
Email: sdovalovsky@primeraeng.com

DuPage County Division of Transportation
421 N. County Farm Road
Wheaton, IL 60187
ATTN: Christopher C. Snyder, P.E.
Director of Transportation/County Engineer
Phone: 630.407.6900
Email: Christopher.snyder@dupageco.org

21.2 All notices required to be given under the terms of this AGREEMENT shall be in writing and either (a) served personally during regular business hours; (8:00a.m.-4:30p.m. CST or CDT Monday–Friday); (b) served by facsimile transmission during regular business hours (8:00a.m.-4:30p.m.CST or CDT Monday–Friday); (c) served by certified or registered mail, return receipt requested, properly addressed with postage prepaid; or (d) served by email transmission during regular business hours (8:00 a.m. – 4:30 p.m. CST or CDT Monday-Friday), return receipt requested. Notices served personally, by facsimile or email transmission shall be effective upon receipt, and notices served by mail shall be effective upon receipt as verified by the United States Postal Service. Each party may designate a new location for service of notices by serving notice thereof in accordance with the requirements of this Paragraph, and without compliance to the amendment procedures set forth in Paragraph 14.1, above.

22.0 WAIVER OF/FAILURE TO ENFORCE BREACH

22.1 The parties agree that the waiver of, or failure to enforce, any breach of this AGREEMENT shall not be construed, or otherwise operate, as a waiver of any future breach of this AGREEMENT and shall not prevent the remaining party from enforcing this AGREEMENT with respect to a different breach.

23.0 FORCE MAJEURE

23.1 Neither party shall be liable for any delay or non-performance of their obligations caused by any contingency beyond their control including but not limited to Acts of God, war, civil unrest, strikes, walkouts, fires or natural disasters.

24.0 ACCESS TO PROPERTY

24.1 The CONSULTANT shall make a reasonable effort to obtain access to property of a third party necessary for the performance of its obligations under this AGREEMENT. If the CONSULTANT is unable to obtain access to the property, the COUNTY shall be responsible for securing access for the CONSULTANT. In the event the COUNTY cannot secure access for the CONSULTANT, the COUNTY shall excuse the CONSULTANT from the performance of any work that necessitated such access. The CONSULTANT shall have no claim to compensation for any work excused under this provision. The COUNTY shall provide the CONSULTANT, upon the CONSULTANT'S request, with proof of the COUNTY'S permission, or legal authority, to enter onto the property of a third party.

24.2 In the event of the following: a) it is necessary for the CONSULTANT to access the property of a third party in order for the CONSULTANT to perform its obligations under this AGREEMENT, and b) the COUNTY has obtained an easement, license or other grant of authority allowing the CONSULTANT to access such property; the CONSULTANT shall fully abide by and comply with the terms and conditions of said authorizing instrument as though the CONSULTANT were a signatory thereto.

25.0 DISPOSAL OF SAMPLES AND HAZARDOUS SUBSTANCES

25.1 All non-hazardous samples and by-products from sampling processes performed in connection with the services provided under this AGREEMENT shall be disposed of by the CONSULTANT in accordance with applicable law. Any and all materials, including wastes that cannot be introduced back into the environment under existing law without additional treatment shall be deemed hazardous wastes, radioactive wastes, or hazardous substances ("Hazardous Substances") related to the services and shall be packaged in accordance with the applicable law by the CONSULTANT and turned over to the COUNTY for appropriate disposal. The CONSULTANT shall not arrange or otherwise dispose of Hazardous Substances under this AGREEMENT. The CONSULTANT, at the COUNTY'S request, may assist the COUNTY in identifying appropriate alternatives for off-site treatment, storage or disposal of the Hazardous Substances, but the CONSULTANT shall not make any independent determination relating to the selection of a treatment, storage, or disposal facility nor subcontract such activities through transporters or others. The COUNTY shall sign all necessary manifests for the disposal of Hazardous Substances.

If the COUNTY requires: (1) the CONSULTANT'S agents or employees to sign such manifests; or (2) the CONSULTANT to hire, for the COUNTY, the Hazardous Substances transportation, treatment, or a disposal contractor for the Hazardous Substances, then for these two purposes, the CONSULTANT shall be considered to act as the COUNTY'S agent so that the CONSULTANT will not be considered to be a generator, transporter, or disposer of such substances or considered to be the arranger for disposal of Hazardous Substances.

26.0 QUALIFICATIONS

26.1 The CONSULTANT shall employ only persons duly licensed or registered in the appropriate category in responsible charge of all elements of the work covered under this AGREEMENT, for which Illinois Statutes require license or registration, and further shall employ only well qualified persons in responsible charge of any elements of the work covered under this AGREEMENT, all subject to COUNTY approval.

26.1.a The CONSULTANT agrees that the Resident Engineer working on this PROJECT has completed all necessary courses to meet all prequalification requirements from the Illinois Department of Transportation for a Resident Engineer.

26.1.b The CONSULTANT agrees that all Inspectors assigned to the PROJECT have completed all necessary Inspector training courses for the type of work to be performed by said Inspector.

26.2 The CONSULTANT'S key personnel specified in the AGREEMENT (Project Manager: Kevin Siksta, Construction Manager) shall be considered essential to the work covered under this AGREEMENT. If for any reason, substitution of a key person becomes necessary, the CONSULTANT shall provide advance written notification of the substitution to the COUNTY. Such written notification (Exhibit D) shall include the proposed successor's name and resume of their qualifications. The COUNTY shall have the right to approve or reject the proposed successor.

26.3 Failure by the CONSULTANT to properly staff the PROJECT with qualified personnel shall be enough cause for the COUNTY to deny payment for services performed by unqualified personnel and will serve as a basis for cancellation of this AGREEMENT.

26.4 The CONSULTANT shall require any sub-consultant(s) utilized for the PROJECT to employ qualified persons to be the same extent such qualifications are required of the CONSULTANT'S personnel. The COUNTY shall have the same rights under Paragraph 26.3, above, with respect to the CONSULTANT'S sub-consultant(s) being properly staffed while engaged in the PROJECT.

IN WITNESS OF, the parties set their hands and seals as of the date first written above.

COUNTY OF DU PAGE

_____

Deborah A. Conroy, Chair
DuPage County Board

ATTEST BY:

_____

Jean Kaczmarek
County Clerk

PRIMERA ENGINEERS, LTD.

Signature on File

_____

Stacie Dovalovsky, P.E.
Transportation Division Lead

ATTEST BY: Signature on File

BY: _____

NAME: Kevin Siksta, P.E.

TITLE: Construction Dept. Manager

Primera

March 24, 2023

Christopher C. Snyder, P.E.
Director of Transportation / County Engineer
DuPage County Division of Transportation
421 North County Farm Road
Wheaton, IL 60187

Re: 2023 DuPage Pavement Maintenance Program – North
Section: 23-PVMTC-19-GM

Dear Mr. Snyder:

Primera Engineers, Ltd. (Primera) is pleased to provide our Cost Estimate for the subject-referenced project. Our cost includes Phase III services for the project by Primera with subconsultants Mead & Hunt, Inc. and Material Testing by S.T.A.T.E Testing, LLC.

The table below provides a summary of the engineering costs:

Phase	Contract Amount
Primera Pre-Construction	$20,343.32
Primera Construction	$213,757.53
Primera Post Construction	$29,660.12
Primera Direct Costs	$16,020.00
Services by Others (Mead & Hunt)	$129,969.80
Services by Others (State Testing)	$50,070.31
Total Amount	$459,821.08

The total contract amount for Phase III services is $459,821.08.

Please feel free to contact me at sdovalovsky@primeraeng.com or Kevin Siksta at 815-258-6357 if you would like to discuss this or anything further.

Sincerely,

Signature on File

Stacie Dovalovsky, P.E.
Vice President & Transportation Division Manager

CC: Steve Mlynarczyk, P.E.

2023 PAVEMENT MAINTENANCE – NORTH
SCOPE OF SERVICES

The CONSULTANT agrees to provide, to the satisfaction of the COUNTY, certain engineering services including construction surveys, staking, inspection, measurement, computation and documentation of quantities, reporting and record keeping for construction work to be performed by the CONTRACTOR until completion of work by the CONTRACTOR and acceptance by the COUNTY of the construction section. Prior to providing suchservices, the CONSULTANT will ascertain the standard practices of the COUNTY, and will become familiar with the contract documents, which will include the contract between the COUNTY and the CONTRACTOR and any supplements thereto, the Standard Specifications and current addenda thereto, the plans for the construction section and approved changes thereto.

The CONSULTANT further agrees:

(1) That all work under this AGREEMENT will be observed for compliance with the contract documents and the standard practices of the COUNTY. Sampling frequencies for inspection and testing will be as prescribed by the specifications and instruction furnished by the COUNTY and no variation will be permitted except on written order of the COUNTY.

(2) To provide the necessary personnel to adequately perform the requirements of the AGREEMENT, and that his/her employees will possess the experience, knowledge and character to qualify them for the particular duties each is to perform.

(3) To designate a representative from the firm who will act as the RESIDENT ENGINEER for the CONTRACTOR and monitor the activities of all personnel furnished by the CONTRACTOR.The designated representative will report to and be directly responsible to the County's Engineer who is in responsible charge of the construction section.

(4) To furnish the personnel and services required herein, as determined by the rate of construction progress, within5 days after notification by the COUNTY.

(5) To withdraw from the PROJECT, within two weeks after notification by the COUNTY, any personnel or services no longer required.

(6) To verify initial horizontal and vertical control prior to contractor staking efforts; obtain cross sections and other necessary measurements required for compilation of progress and final estimates in a timely manner so that payment tothe CONTRACTOR will not be unduly delayed.

(7) To immediately bring to the attention of the COUNTY through the RESIDENT ENGINEER, failure by the CONTRACTOR to comply with a plan or specification requirement, any problem, trends toward borderline compliance, or any other occurrence which may be of interest to the RESIDENT ENGINEER / COUNTY as well as all situations incapable of disposition in the field. A representative of the CONSULTANT will also be available to attend conferences for the disposition of such matters when so requested by the COUNTY.

(8) To accurately measure and/or compute all quantities of materials used on the construction section in accordance with the specifications and standard practice of the COUNTY. Records of such measurements and computations will be keptin permanent form and will become part of the construction section records.

(9) The RESIDENT ENGINEER will keep the PROJECT diary describing the progress of construction, specific problems encountered and all other pertinent information relative to execution of the contract. The CONSULTANT'S staff shall compile and maintain construction survey books, other field notes and reports, test records, computations and work papers, progress and final estimates, and all other data required for completion of the construction section records. All records, including one set of prints showing recorded changes fromthe contract plans, will be submitted to the County's Engineer and become the property of the COUNTY.

(10) To furnish all necessary field survey equipment, transportation, communication devices and safety equipment for personnel as required for work performed as required by the COUNTY.

(11) To complete all measurements, records, including ADA inspection forms, record plans and final pay estimate not later than six (6) weeks after completionof the actual construction by the CONTRACTOR.

(12) Any inspection of the work conducted by the CONSULTANTand its officers, and employees, whether notice of theresults thereof is provided to anyone or not provided to anyone, shall neither establish any duty on their part nor createany expectation of a duty to anyone, including but not limited to third parties, regarding workplace safety.

(13) Notify the Material Testing consultant when its' services are required and monitor the expenditures of saidconsultant. The CONSULTANT shall maintain a record of the Material Testing consultant's work and review all invoices submitted by the Material Testing consultant for payment for accuracy. The CONSULTANT shall monitor the work activities of the Material Testing consultant to be certain all required testing is performed within budget.

DuPage County - 2023 Pavement Maintenance - North

PROPOSED MANHOURS/VEHICLE HOURS - PRIMERA ENGINEERS

	Pre- Construction				Construction																	Post Construction				
Week Ending:	**30-Apr**	**7-May**	**14-May**	**21-May**	**28-May**	**4-Jun**	**11-Jun**	**18-Jun**	**25-Jun**	**2-Jul**	**9-Jul**	**16-Jul**	**23-Jul**	**30-Jul**	**6-Aug**	**13-Aug**	**20-Aug**	**27-Aug**	**3-Sep**	**10-Sep**	**17-Sep**	**24-Sep**	**1-Oct**	**8-Oct**	**15-Oct**	**22-Oct**	**Totals**
Project Manager	4	2	2	2	3	3	3	3	3	3	3	3	3	3	3	3	3	3	3	3	3	2	2	2	2	**72**
Administrative	1					1				1					1				1				1			1	**7**
Resident Engineer	8	16	40	40	40	40	40	45	45	45	40	45	45	45	45	45	45	45	45	45	45	45	40	40	40	40	**1054**
Inspector (assist w/nights)												40	40	40	40				40	40	40	40					**320**
Inspector (Mead & Hunt)			16	40	40	40	40	40	40	40	35	45	45	45	45	45	45	45	45	45	45	45	40				**866**
Inspector (Intern)								30	30	30	30	30	30	30	30	30	16										**286**
STATE (Material Testing)						12	12	12	12	16	16	16	40	16	16	16	40	16	16	40	16	16					**328**
Weekly Totals	13	18	58	82	83	96	95	130	130	135	124	179	203	179	180	139	149	109	150	173	149	149	83	42	42	43	
		Pre - Construction		**171**															**Construction**			**2552**	**Post Construction**			**210**	**2933**

Vehicle Days																											
Primera	1	2	5	5	5	5	5	8	10	10	10	13	13	13	13	10	9	5	12	12	12	10	5	5			**198**
Mead & Hunt			1	2	5	5	5	5	5	4	5	5	5	5	5	5	5	5	5	5	5	5	5				**97**
STATE Testing						2	2	2	2	3	3	3	5	3	3	3	5	3	3	5	3	3					**53**
																						Grand Total Vehicle Days					**348**

Illinois Department of Transportation

Payroll Escalation Table
Anniversary Raises
DLM 2.80

FIRM NAME	Primera Engineers, Ltd.	**DATE**	03/24/23
PRIME/SUPPLEMENT	Prime	**PTB NO.**	
CONTRACT TERM	8 MONTHS	**OVERHEAD RATE**	126.50%
START DATE	4/15/2023	**COMPLEXITY FACTOR**	
RAISE DATE	Anniversary	**% OF RAISE**	3.00%

ESCALATION PER YEAR

DETERMINE THE MID POINT OF THE AGREEMENT

4

CACULATE THE ESCALATION FACTOR TO THE MIDPOINT OF THE CONTRACT

1.00%

The total escalation for this project would be: 1.00%

Illinois Department of Transportation

Payroll Rates

FIRM NAME Primera Engineers, Ltd. **DATE** 03/24/23
PRIME/SUPPLEMENT Prime
PTB NO. N/A

ESCALATION FACTOR **1.00%**

CLASSIFICATION	CURRENT RATE	ESCALATED RATE
Principal	$86.00	$86.00
Senior Project Manager	$80.52	$81.33
Project Manager	$61.10	$61.71
Engineer V	$72.77	$73.50
Engineer IV	$63.07	$63.70
Engineer III	$51.38	$51.89
Engineer II	$39.68	$40.08
Engineer I	$35.97	$36.33
Field Technician IV	$51.88	$52.40
Field Technician III	$43.00	$43.43
Field Technician II	$36.75	$37.12
Field Technician I	$27.50	$27.78
Project Management Assistant	$33.47	$33.80
Administrative	$33.99	$34.33
Intern	$19.00	$19.19

Illinois Department of Transportation

Cost Estimate
Consultant Se
(Direct Labor Multiple

Firm	Primera Engineers, Ltd.	Date	03/30/23
Route	**Various**		
Section	**N/A**	Overhead Rate	**126.50%**
County	DuPage		
Job No.		Complexity Factor	**0**
PTB & Item	N/A		

BDE DROP BOX	ITEM	MANHOURS (A)	PAYROLL (B)	(2.80+R) TIMES PAYROLL (C)	DIRECT COSTS (D)	SERVICES BY OTHERS (E)	DBE TOTAL (C+D+E)	TOTAL (C+D+E)	% OF GRAND TOTAL
	Pre-Construction	115	7,265.47	20,343.32				20,343.32	4.43%
	Construction	1496	76,341.98	213,757.53	16,020.00			229,777.53	50.00%
	Post Construction	170	10,592.90	29,660.12				29,660.12	6.45%
	Mead & Hunt (Const Inspection)					129,969.80		129,969.80	28.28%
	STATE Testing (Material Testing)					49,828.41		49,828.41	10.84%
	TOTALS	1781	94,200.35	263,760.97	16,020.00	179,798.21	0.00	459,579.18	100.00%

DBE 0.00%

Illinois Department of Transportation

Average Hourly Project Rates

Route	Various
Section	N/A
County	DuPage
Job No.	
PTB/Item	

Consultant Primera Engineers, Ltd.

Date 03/24/23

Sheet 1 **OF** 1

Payroll Classification	Avg Hourly Rates	Total Project Rates			Pre-Construction			Construction			Post Construction			Mead & Hunt (Const Inspection			STATE Testing (Material Testing		
		Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg
Principal	$86.00	0																	
Senior Project Manager	$81.33	72	4.04%	3.29	10	8.70%	7.07	54	3.61%	2.94	8	4.71%	3.83						
Project Manager	$61.71	1054	59.18%	36.52	104	90.43%	55.81	790	52.81%	32.59	160	94.12%	58.08						
Engineer V	$73.50	0																	
Engineer IV	$63.70	0																	
Engineer III	$51.89	0																	
Engineer II	$40.08	0																	
Engineer I	$36.33	0																	
Field Technician IV	$52.40	320	17.97%	9.41				320	21.39%	11.21									
Field Technician III	$43.43	0																	
Field Technician II	$37.12	0																	
Field Technician I	$27.78	0																	
Project Management Assistant	$33.80	0																	
Administrative	$34.33	7	0.39%	0.13	1	0.87%	0.30	4	0.27%	0.09	2	1.18%	0.40						
Intern	$19.19	328	18.42%	3.53				328	21.93%	4.21									
		0																	
		0																	
		0																	
		0																	
		0																	
		0																	
		0																	
		0																	
		0																	
		0																	
		0																	
		0																	
		0																	
		0																	
		0																	
TOTALS		1781	100%	$52.89	115	100%	$63.18	1496	100%	$51.03	170	100%	$62.31	0	0%	$0.00	0	0%	$0.00

Illinois Department of Transportation

Payroll Escalation Table
Fixed Raises
DLM 2.80

FIRM NAME	**Mead & Hunt, Inc.**	**DATE**	**03/24/23**
PRIME/SUPPLEMENT	**PRIME**	**PTB NO.**	

CONTRACT TERM	**9**	**MONTHS**	**OVERHEAD RATE**	**168.16%**
START DATE	**4/1/2023**		**COMPLEXITY FACTOR**	**0**
RAISE DATE	**1/1/2024**		**% OF RAISE**	**3.00%**

ESCALATION PER YEAR

4/1/2023 - 12/31/2023				
9				
9				

= 100.00%
= 1.0000

The total escalation for this project would be: **0.00%**

Illinois Department of Transportation

Payroll Rates

FIRM NAME Mead & Hunt, Inc. **DATE** 03/24/23
PRIME/SUPPLEMENT PRIME
PTB NO.

ESCALATION FACTOR **0.00%**

CLASSIFICATION	CURRENT RATE	ESCALATED RATE
Civil Engineer III	$51.00	$51.00
		$0.00
		$0.00
		$0

Illinois Department of Transportation

Cost Estimate of Consultant Services
(Direct Labor Multiple)

Firm	Mead & Hunt, Inc.	Date	03/24/23
Route		Overhead Rate	**168.16%**
Section			
County		Complexity Factor	**0**
Job No.			
PTB & Item			

ITEM	MANHOURS (A)	PAYROLL (B)	(2.80+R) TIMES PAYROLL (C)	DIRECT COSTS (D)	SERVICES BY OTHERS (E)	DBE TOTAL (C+D+E)	TOTAL (C+D+E)	% OF GRAND TOTAL
Construction Inspection	866	44,166.00	123,664.80	6,305.00	0.00		129,969.80	100.00%
TOTALS	866	44,166.00	123,664.80	6,305.00	0.00	0.00	129,969.80	100.00%

Average Hourly Project Rates

Route
Section
County
Job No.
PTB/Item

Consultant Mead & Hunt, Inc.

Date 03/24/23

Sheet 1 **OF** 1

Payroll Classification	Avg Hourly Rates	Total Project Rates			Construction Inspection															
		Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg
Civil Engineer III	$51.00	866	100.00%	51.00	866	100.00%	51.00												
		0																	
		0																	
		0																	
		0																	
		0																	
		0																	
		0																	
		0																	
		0																	
		0																	
		0																	
		0																	
		0																	
		0																	
		0																	
		0																	
		0																	
		0																	
		0																	
		0																	
		0																	
		0																	
		0																	
		0																	
		0																	
		0																	
		0																	
		0																	
		0																	
		0																	
		0																	
		0																	
		0																	
		0																	
		0																	
		0																	
TOTALS		866	100%	$51.00	866	100%	$51.00	0	0%	$0.00	0	0%	$0.00	0	0%	$0.00	0	0%	$0.00

Illinois Department of Transportation

Payroll Escalation Table
Fixed Raises
DLM 2.80

FIRM NAME	State Materials Engineering DBA S.T.A.T.E. Testing, LLC	**DATE**	03/24/23
PRIME/SUPPLEMENT	Prime	**PTB NO.**	

CONTRACT TERM	5 MONTHS	**OVERHEAD RATE**	144.96%
START DATE	6/1/2023	**COMPLEXITY FACTOR**	0
RAISE DATE	3/1/2024	**% OF RAISE**	3.00%

ESCALATION PER YEAR

6/1/2023 - 10/31/2023				
5				
5				

= 100.00%
= 1.0000

The total escalation for this project would be: **0.00%**

BDE 3606 Template (Rev. 10/31/16)

Illinois Department of Transportation

Payroll Rates

FIRM NAME State Materials Engineering DBA **DATE** 03/24/23
PRIME/SUPPLEMENT Prime
PTB NO.

ESCALATION FACTOR **0.00%**

CLASSIFICATION	CURRENT RATE	ESCALATED RATE
Principal Engineer	$78.00	$78.00
Associate Engineer	$78.00	$78.00
Professional Engineer	$56.00	$56.00
Civil Engineer	$39.50	$39.50
Engineering Technician	$29.88	$29.88
Materials Coordinator	$52.96	$52.96
Laboratory Manager	$51.99	$51.99
Senior Engineer	$68.00	$68.00
Quality Assurance Manag	$53.94	$53.94
Level III Technician	$50.74	$50.74
Level II Techcian	$46.11	$46.11
Material Tester 1	$50.68	$50.68
Material Tester 2	$50.82	$50.82
Laboratory Technician II	$33.67	$33.67
Lab Technician I	$20.50	$20.50
CWI	$49.06	$49.06
Senior Geological Techno	$49.00	$49.00
Senior Source Inspector	$48.50	$48.50
		$0.00
		$0.00
		$0.00
		$0.00
		$0.00
		$0.00
		$0.00
		$0.00
		$0.00
		$0.00
		$0.00
		$0.00
		$0.00
		$0.00
		$0.00
		$0.00
		$0.00
		$0.00
		$0.00

BDE 3606 Template (Rev. 10/31/16)

Illinois Department of Transportation

Cost Estimate of Consultant Services
(Direct Labor Multiple)

Firm	State Materials Engineering DBA S.T.A.T.E. Testing, LLC	Date	03/24/23
Route	Various		
Section	23-PVMTC	Overhead Rate	**144.96%**
County	DuPage		
Job No.	DuPage 2023 Pavment Maintenance North	Complexity Factor	**0**
PTB & Item			

ITEM	MANHOURS (A)	PAYROLL (B)	(2.80+R) TIMES PAYROLL (C)	DIRECT COSTS (D)	SERVICES BY OTHERS (E)	DBE TOTAL (C+D+E)	TOTAL (C+D+E)	% OF GRAND TOTAL
QA Field and Lab Testing	328	16,552.54	46,347.11	3,481.30			$49,828.41	100.00%
TOTALS	328	16,552.54	46,347.11	3,481.30	0.00	0.00	$49,828.41	100.00%

BDE 3606 Template (Rev. 10/31/16)

Average Hourly Project Rates

Route	Various
Section	23-PVMTC
County	DuPage
Job No.	DuPage 2023 Pavment Maintenance North
PTB/Item	

Consultant State Materials Engineering DBA S.T.A.T.E. Testing, LLC **Date** 03/24/23

Sheet 1 **OF** 1

Payroll Classification	Avg Hourly Rates	Total Project Rates			QA Field and Lab Testing														
		Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg
Principal Engineer	$78.00	0																	
Associate Engineer	$78.00	0																	
Professional Engineer	$56.00	5	1.52%	0.85	5	1.52%	0.85												
Civil Engineer	$39.50	0																	
Engineering Technician	$29.88	0																	
Materials Coordinator	$52.96	10	3.05%	1.61	10	3.05%	1.61												
Laboratory Manager	$51.99	10	3.05%	1.59	10	3.05%	1.59												
Senior Engineer	$68.00	0																	
Quality Assurance Manager	$53.94	0																	
Level III Technician	$50.74	0																	
Level II Techcian	$46.11	0																	
Material Tester 1	$50.68	28	8.54%	4.33	28	8.54%	4.33												
Material Tester 2	$50.82	265	80.79%	41.06	265	80.79%	41.06												
Laboratory Technician II	$33.67	10	3.05%	1.03	10	3.05%	1.03												
Lab Technician I	$20.50	0																	
CWI	$49.06	0																	
Senior Geological Techncian	$49.00	0																	
Senior Source Inspector	$48.50	0																	
		0																	
		0																	
		0																	
		0																	
		0																	
		0																	
		0																	
		0																	
		0																	
		0																	
		0																	
		0																	
		0																	
TOTALS		328	100%	$50.47	328	100%	$50.47	0	0%	$0.00	0	0%	$0.00	0	0%	$0.00	0	0%	$0.00

EXHIBIT B

(Left Intentionally Blank)

EXHIBIT C

DUPAGE COUNTY DIVISION OF TRANSPORTATION
Consultant Employee Rate Listing

CONSULTANT: **Primera Engineers, Ltd.**

PROJECT: **Pavement Maintenance North – Construction Engineering Services**

Classification	Rate Range		Reason for Adjustment/Addition/Deletion
	Minimum	Maximum	
Principal	78.00	86.00	
Senior Project Manager	60.00	86.00	
Project Manager	45.00	78.00	
Engineer V	60.00	86.00	
Engineer IV	50.00	82.00	
Engineer III	40.00	63.00	
Engineer II	33.00	57.00	
Engineer I	30.00	42.00	
Field Technician IV	45.00	60.00	
Field Technician III	35.00	50.00	
Field Technician II	30.00	45.00	
Field Technician I	25.00	38.00	
Project Management Assistant	25.00	46.00	
Administrative	25.00	65.00	
Intern	18.00	24.00	

Note: Maximum rate shall not exceed $86.00 per hour.

Signature of Authorized Agen for CONSULTANT: Signature on File Date: 03/23/2023

Signature

Melissa Clark
Print Name

Approved By COUNTY: Signature on File Date: 3/29/2023

William Eidson, Asst. County Engineer

EXHIBIT C

DUPAGE COUNTY DIVISION OF TRANSPORTATION
Consultant Employee Rate Listing

CONSULTANT: Mead & Hunt, Inc.

PROJECT: 2023 Pavement Preservation

Classification	Rate Range		Reason for Adjustment/Addition/Deletion
	Minimum	Maximum	
Senior Client/Project Manager	78.00	78.00	
Civil Engineer VI	60.00	64.00	
Civil Engineer III	48.00	51.00	
Civil Engineer Technician IV	48.00	51.00	
Civil Engineer II	47.00	50.00	

Note: Maximum rate shall not exceed $78.00 per hour.

Signature of Authorized Agent for CONSULTANT: Signature on File Date: 3/23/2023

Signature

Patrick C Bagliere
Print Name

Approved By COUNTY: Signature on File Date: 3/29/2023

William Eidson, Asst. County Engineer

EXHIBIT C

DUPAGE COUNTY DIVISION OF TRANSPORTATION
Consultant Employee Rate Listing

CONSULTANT: **State Materials Engineering, LLC OBA S.T.A.T.E. Testing, LLC**

PROJECT: **DuPage 2023 Pavement Maintenance**

Classification	Rate Range		Reason for Adjustment/Addition/Deletion
	Minimum	Maximum	
Principal Engineer	$78	$78	
Associate Engineer	$78	$78	
Professional Engineer	$40	$78	
Civil Engineer	$30	$40	
Engineering Technician	$18	$30	
Materials Coordinator	$45	$60	
Laboratory Manager	$45	$60	
Senior Engineer	$59	$68	
Quality Assurance Manager	$45	$55	
Level III Technician	$40	$60	
Level II Technician	$38	$55	
Material Tester 1	$42	$62	
Material Tester 2	$42	$62	
Laboratory Technician II	$27	$36	
Lab Technician I	$17	$28	
CWI	$40	$60	
Senior Geological Technician	$44	$55	
Senior Source Inspector	$44	$55	

Note: Maximum rate shall not exceed $78.00 per hour.

Signature of Authorized Agent for CONSULTANT: Signature on File Date: 3/24/2023

Signature

Jake Behnke

Print Name

Approved By COUNTY: Signature on File Date: 3/29/2023

William Eidson, Asst. County Engineer

Exhibit C Notes

1. The Classification represents a position within the CONSULTANT'S operation that is filled by one or more personnel that have similar duties and responsibilities.

2. This Exhibit should include all classifications that *might be* involved with the project. This avoids your resubmittal and the need to go through the approval process again.

3. Minimum rate is the lowest rate being paid to personnel for a particular classification (rounded down to nearest $ amount).

4. Maximum rate is the top rate being paid to personnel for a particular classification taking into account employee raises within contract period (rounded up to nearest dollar amount).

5. Revisions to Exhibit C shall be limited to adjustments requested by the CONSULTANT to the hourly rate ranges and additions or deletions to position classifications approved by the COUNTY provided the adjustment(s) do not exceed the total compensation as stated in the AGREEMENT.

EXHIBIT D

DU PAGE COUNTY DIVISION OF TRANSPORTATION
CONSULTANT STAFF CHANGE NOTIFICATION

The Consulting Firm of _____
hereby notifies the COUNTY through the DIVISION OF TRANSPORTATION that they need to reassign staff for the _____

_____project,

Section No. _____.

Position: _____

Person: _____

Effective date: _____

Reason for requesting change:

Proposed Replacement: _____

(attach resume)

Transition Plan: provide an outline of the steps that the CONSULTANT will take to assure adequate exchange of information and responsibility, including Principal Engineer oversight and requested involvement by COUNTY staff.

Illinois Department of Transportation

Direct Costs Check Sheet

Prime Consultant Name	PTB Number	State Job Number(s)
Primera Engineers, Ltd.		

☒ Prime ☐ Supplement Date 03/23/23

Consultant

Primera Engineers, Ltd.

Item	Allowable	Utilize W.O. Only	Quantity J.S. Only	Contract Rate	Total
Per Diem (per GOVERNOR'S TRAVEL CONTROL BOARD)	Up to state rate maximum	☐			
Lodging (per GOVERNOR'S TRAVEL CONTROL BOARD)	Actual cost (Up to state rate maximum)	☐			
Lodging Taxes and Fees (per GOVERNOR'S TRAVEL CONTROL BOARD)	Actual cost	☐			
Air Fare	Coach rate, actual cost, requires minimum two weeks' notice, with prior IDOT approval	☐			
Vehicle Mileage (per GOVERNOR'S TRAVEL CONTROL BOARD)	Up to state rate maximum	☐			
Vehicle Owned or Leased	$32.50/half day (4 hours or less) or $65/full day	☐	198	$65.00	$12,870.00
Vehicle Rental	Actual cost (Up to $55/day)	☐			
Rental Vehicle Fuel	Actual cost (Submit supporting documentation)	☐			
Tolls	Actual cost	☐			
Parking	Actual cost	☐			
Overtime	Premium portion (Submit supporting documentation)	☐	70	$45.00	$3,150.00
Shift Differential	Actual cost (Based on firm's policy)	☐			
Overnight Delivery/Postage/Courier Service	Actual cost (Submit supporting documentation)	☐			
Copies of Deliverables/Mylars (In-house)	Actual cost (Submit supporting documentation)	☐			
Copies of Deliverables/Mylars (Outside)	Actual cost (Submit supporting documentation)	☐			
Project Specific Insurance	Actual cost	☐			
Monuments (Permanent)	Actual cost	☐			
Photo Processing	Actual cost	☐			
2-Way Radio (Survey or Phase III Only)	Actual cost	☐			
Telephone Usage (Traffic System Monitoring Only)	Actual cost	☐			

Item	Allowable	Utilize W.O. Only	Quantity J.S. Only	Contract Rate	Total
CADD	Actual cost (Max $15/hour)	☐			
Website	Actual cost (Submit supporting documentation)	☐			
Advertisements	Actual cost (Submit supporting documentation)	☐			
Public Meeting Facility Rental	Actual cost (Submit supporting documentation)	☐			
Public Meeting Exhibits/Renderings & Equipment	Actual cost (Submit supporting documentation)	☐			
Recording Fees	Actual cost	☐			
Transcriptions (specific to project)	Actual cost	☐			
Courthouse Fees	Actual cost	☐			
Storm Sewer Cleaning and Televising	Actual cost (Requires 2-3 quotes with IDOT approval)	☐			
Traffic Control and Protection	Actual cost (Requires 2-3 quotes with IDOT approval)	☐			
Aerial Photography and Mapping	Actual cost (Requires 2-3 quotes with IDOT approval)	☐			
Utility Exploratory Trenching	Actual cost (Requires 2-3 quotes with IDOT approval)	☐			
Testing of Soil Samples*	Actual cost (Provide breakdown of costs to the Department for approval)	☐			
Lab Services*	Actual cost (Provide breakdown of cost for each lab service to the Department's PM for approval)	☐			
Equipment and/or Specialized Equipment Rental*	Actual cost (Rental - 2-3 quotes needed / Owned - provide depreciated value for IDOT approval)	☐			
		☐			
		☐			
		☐			
		☐			
		☐			
		☐			
		☐			
		☐			
		☐			
		☐			
				Total Direct Cost	$16,020.00

*If other allowable costs are needed and not listed, please add in the above spaces provided.

LEGEND

W.O. = Work Order

J.S. = Job Specific

Illinois Department of Transportation

Direct Costs Check Sheet

Prime Consultant Name	PTB Number	State Job Number(s)
Primera Engineers, Ltd.		

☒ Prime ☐ Supplement Date _____

Consultant

Mead & Hunt, Inc.

Item	Allowable	Utilize W.O. Only	Quantity J.S. Only	Contract Rate	Total
Per Diem (per GOVERNOR'S TRAVEL CONTROL BOARD)	Up to state rate maximum	☐			
Lodging (per GOVERNOR'S TRAVEL CONTROL BOARD)	Actual cost (Up to state rate maximum)	☐			
Lodging Taxes and Fees (per GOVERNOR'S TRAVEL CONTROL BOARD)	Actual cost	☐			
Air Fare	Coach rate, actual cost, requires minimum two weeks' notice, with prior IDOT approval	☐			
Vehicle Mileage (per GOVERNOR'S TRAVEL CONTROL BOARD)	Up to state rate maximum	☐			
Vehicle Owned or Leased	$32.50/half day (4 hours or less) or $65/full day	☒	97	$65.00	$6,305.00
Vehicle Rental	Actual cost (Up to $55/day)	☐			
Tolls	Actual cost	☐			
Parking	Actual cost	☐			
Overtime	Premium portion (Submit supporting documentation)	☐			
Shift Differential	Actual cost (Based on firm's policy)	☐			
Overnight Delivery/Postage/Courier Service	Actual cost (Submit supporting documentation)	☐			
Copies of Deliverables/Mylars (In-house)	Actual cost (Submit supporting documentation)	☐			
Copies of Deliverables/Mylars (Outside)	Actual cost (Submit supporting documentation)	☐			
Project Specific Insurance	Actual cost	☐			
Monuments (Permanent)	Actual cost	☐			
Photo Processing	Actual cost	☐			
2-Way Radio (Survey or Phase III Only)	Actual cost	☐			
Telephone Usage (Traffic System Monitoring Only)	Actual cost	☐			
CADD	Actual cost (Max $15/hour)	☐			

Item	Allowable	Utilize W.O. Only	Quantity J.S. Only	Contract Rate	Total
Website	Actual cost (Submit supporting documentation)	☐			
Advertisements	Actual cost (Submit supporting documentation)	☐			
Public Meeting Facility Rental	Actual cost (Submit supporting documentation)	☐			
Public Meeting Exhibits/Renderings & Equipment	Actual cost (Submit supporting documentation)	☐			
Recording Fees	Actual cost	☐			
Transcriptions (specific to project)	Actual cost	☐			
Courthouse Fees	Actual cost	☐			
Storm Sewer Cleaning and Televising	Actual cost (Requires 2-3 quotes with IDOT approval)	☐			
Traffic Control and Protection	Actual cost (Requires 2-3 quotes with IDOT approval)	☐			
Aerial Photography and Mapping	Actual cost (Requires 2-3 quotes with IDOT approval)	☐			
Utility Exploratory Trenching	Actual cost (Requires 2-3 quotes with IDOT approval)	☐			
Testing of Soil Samples*	Actual cost (Provide breakdown of costs to the Department for approval)	☐			
Lab Services*	Actual cost (Provide breakdown of cost for each lab service to the Department's PM for approval)	☐			
Equipment and/or Specialized Equipment Rental*	Actual cost (Rental - 2-3 quotes needed / Owned - provide depreciated value for IDOT approval)	☐			
		☐			
		☐			
		☐			
		☐			
		☐			
		☐			
		☐			
		☐			
		☐			
		☐			
		☐			
				Total Direct Cost	$6,305.00

*If other allowable costs are needed and not listed, please add in the above spaces provided.

LEGEND

W.O. = Work Order

J.S. = Job Specific

Illinois Department of Transportation

Direct Costs Check Sheet

Prime Consultant Name	PTB Number	State Job Number(s)
Primera Engineers		

☒ Prime ☐ Supplement Date _____

Consultant

State Materials Engineering DBA S.T.A.T.E. Testing L

Item	Allowable	Utilize W.O. Only	Quantity J.S. Only	Contract Rate	Total
Per Diem (per GOVERNOR'S TRAVEL CONTROL BOARD)	Up to state rate maximum	☐			
Lodging (per GOVERNOR'S TRAVEL CONTROL BOARD)	Actual cost (Up to state rate maximum)	☐			
Lodging Taxes and Fees (per GOVERNOR'S TRAVEL CONTROL BOARD)	Actual cost	☐			
Air Fare	Coach rate, actual cost, requires minimum two weeks' notice, with prior IDOT approval	☐			
Vehicle Mileage (per GOVERNOR'S TRAVEL CONTROL BOARD)	Up to state rate maximum	☐			
Vehicle Owned or Leased	$32.50/half day (4 hours or less) or $65/full day	☒	53	$65.00	$3,445.00
Vehicle Rental	Actual cost (Up to $55/day)	☐			
Tolls	Actual cost	☐			
Parking	Actual cost	☐			
Overtime	Premium portion (Submit supporting documentation)	☐	5	$7.26	$36.30
Shift Differential	Actual cost (Based on firm's policy)	☐			
Overnight Delivery/Postage/Courier Service	Actual cost (Submit supporting documentation)	☐			
Copies of Deliverables/Mylars (In-house)	Actual cost (Submit supporting documentation)	☐			
Copies of Deliverables/Mylars (Outside)	Actual cost (Submit supporting documentation)	☐			
Project Specific Insurance	Actual cost	☐			
Monuments (Permanent)	Actual cost	☐			
Photo Processing	Actual cost	☐			
2-Way Radio (Survey or Phase III Only)	Actual cost	☐			
Telephone Usage (Traffic System Monitoring Only)	Actual cost	☐			
CADD	Actual cost (Max $15/hour)	☐			

Item	Allowable	Utilize W.O. Only	Quantity J.S. Only	Contract Rate	Total
Website	Actual cost (Submit supporting documentation)	☐			
Advertisements	Actual cost (Submit supporting documentation)	☐			
Public Meeting Facility Rental	Actual cost (Submit supporting documentation)	☐			
Public Meeting Exhibits/Renderings & Equipment	Actual cost (Submit supporting documentation)	☐			
Recording Fees	Actual cost	☐			
Transcriptions (specific to project)	Actual cost	☐			
Courthouse Fees	Actual cost	☐			
Storm Sewer Cleaning and Televising	Actual cost (Requires 2-3 quotes with IDOT approval)	☐			
Traffic Control and Protection	Actual cost (Requires 2-3 quotes with IDOT approval)	☐			
Aerial Photography and Mapping	Actual cost (Requires 2-3 quotes with IDOT approval)	☐			
Utility Exploratory Trenching	Actual cost (Requires 2-3 quotes with IDOT approval)	☐			
Testing of Soil Samples*	Actual cost (Provide breakdown of costs to the Department for approval)	☐			
Lab Services*	Actual cost (Provide breakdown of cost for each lab service to the Department's PM for approval)	☐			
Equipment and/or Specialized Equipment Rental*	Actual cost (Rental - 2-3 quotes needed / Owned - provide depreciated value for IDOT approval)	☐			
		☐			
		☐			
		☐			
		☐			
		☐			
		☐			
		☐			
		☐			
		☐			
		☐			
		☐			
				Total Direct Cost	$3481.30

*If other allowable costs are needed and not listed, please add in the above spaces provided.

LEGEND

W.O. = Work Order

J.S. = Job Specific

Required Vendor Ethics Disclosure Statement

Failure to complete and return this form may result in delay or cancellation of the County's Contractual Obligation.

Date: March 15, 2023

Bid/Contract/PO #: 23-PVMTC-20-GM

Company Name:	Primera Engineers, Ltd.	Company Contact:	Stacie Dovalovsky
Contact Phone:	312.606.0910	Contact Email:	sdovalovsky@primeraeng.com

The DuPage County Procurement Ordinance requires the following written disclosures prior to award:

1. Every contractor, union, or vendor that is seeking or has previously obtained a contract, change orders to one (1) or more contracts, or two (2) or more individual contracts with the county resulting in an aggregate amount at or in excess of $25,000, shall provide to Procurement Services Division a written disclosure of all political campaign contributions made by such contractor, union, or vendor within the current and previous calendar year to any incumbent county board member, county board chairman, or countywide elected official whose office the contract to be awarded will benefit. The contractor, union or vendor shall update such disclosure annually during the term of a multi-year contract and prior to any change order or renewal requiring approval by the county board. For purposes of this disclosure requirement, "contractor or vendor" includes owners, officers, managers, lobbyists, agents, consultants, bond counsel and underwriters counsel, subcontractors and corporate entities under the control of the contracting person, and political action committees to which the contracting person has made contributions.

[X] **NONE (check here) - If no contributions have been made**

Recipient	Donor	Description (e.g. cash, type of item, in-kind services, etc.)	Amount/Value	Date Made

2. All contractors and vendors who have obtained or are seeking contracts with the county shall disclose the names and contact information of their lobbyists, agents and representatives and all individuals who are or will be having contact with county officers or employees in relation to the contractor bid and shall update such disclosure with any changes that may occur.

[X] **NONE (check here) - If no contacts have been made**

Lobbyists, Agents and Representatives and all individuals who are or will be having contact with county officers or employees in relation to the contract or bid	Telephone	Email

A contractor or vendor that knowingly violates these disclosure requirements is subject to penalties which may include, but are not limited to, the immediate cancellation of the contract and possible disbarment from future county contracts.

Continuing disclosure is required, and I agree to update this disclosure form as follows:

- If information changes, within five (5) days of change, or prior to county action, whichever is sooner
- 30 days prior to the optional renewal of any contract
- Annual disclosure for multi-year contracts on the anniversary of said contract
- With any request for change order except those issued by the county for administrative adjustments

The full text for the county's ethics and procurement policies and ordinances are available at:
http://www.dupageco.org/CountyBoard/Policies/

I hereby acknowledge that I have received, have read, and understand these requirements.

Authorized Signature Signature on File

Printed Name Stacie Dovalovsky

Title Vice President & Transportation Division Manager

Date March 15, 2023

Attach additional sheets if necessary. Sign each sheet and number each page. PAGE 1 OF 1 (total number of pages)

FORM OPTIMIZED FOR ACROBAT AND ADOBE READER VERSION 9 OR LATER

Required Vendor Ethics Disclosure Statement

Failure to complete and return this form may result in delay or cancellation of the County's Contractual Obligation.

Date: _____

Bid/Contract/PO #: _____

Company Name:	Mead & Hunt	Company Contact:	Patrick C Bagliere
Contact Phone:	630.816.0633	Contact Email:	patrick.bagliere@meadhunt.com

The DuPage County Procurement Ordinance requires the following written disclosures prior to award:

1. Every contractor, union, or vendor that is seeking or has previously obtained a contract, change orders to one (1) or more contracts, or two (2) or more individual contracts with the county resulting in an aggregate amount at or in excess of $25,000, shall provide to Procurement Services Division a written disclosure of all political campaign contributions made by such contractor, union, or vendor within the current and previous calendar year to any incumbent county board member, county board chairman, or countywide elected official whose office the contract to be awarded will benefit. The contractor, union or vendor shall update such disclosure annually during the term of a multi-year contract and prior to any change order or renewal requiring approval by the county board. For purposes of this disclosure requirement, "contractor or vendor" includes owners, officers, managers, lobbyists, agents, consultants, bond counsel and underwriters counsel, subcontractors and corporate entities under the control of the contracting person, and political action committees to which the contracting person has made contributions.

[X] **NONE (check here) - If no contributions have been made**

Recipient	Donor	Description (e.g. cash, type of item, in-kind services, etc.)	Amount/Value	Date Made

2. All contractors and vendors who have obtained or are seeking contracts with the county shall disclose the names and contact information of their lobbyists, agents and representatives and all individuals who are or will be having contact with county officers or employees in relation to the contractor bid and shall update such disclosure with any changes that may occur.

[X] **NONE (check here) - If no contacts have been made**

Lobbyists, Agents and Representatives and all individuals who are or will be having contact with county officers or employees in relation to the contract or bid	Telephone	Email

A contractor or vendor that knowingly violates these disclosure requirements is subject to penalties which may include, but are not limited to, the immediate cancellation of the contract and possible disbarment from future county contracts.

Continuing disclosure is required, and I agree to update this disclosure form as follows:

- If information changes, within five (5) days of change, or prior to county action, whichever is sooner
- 30 days prior to the optional renewal of any contract
- Annual disclosure for multi-year contracts on the anniversary of said contract
- With any request for change order except those issued by the county for administrative adjustments

The full text for the county's ethics and procurement policies and ordinances are available at:
http://www.dupageco.org/CountyBoard/Policies/

I hereby acknowledge that I have received, have read, and understand these requirements.

Authorized Signature Signature on File

Printed Name Patrick C Bagliere

Title Construction Engineering Manager

Date 3/23/2023

Attach additional sheets if necessary. Sign each sheet and number each page. PAGE 1 OF 1 (total number of pages)

Required Vendor Ethics Disclosure Statement

Failure to complete and return this form may result in delay or cancellation of the County's Contractual Obligation.

Date: _____

Bid/Contract/PO #: _____

Company Name: STATE MATERIALS ENGINEERING DBE: S.T.A.T.E. TESTING	Company Contact: JAY BEHNKE
Contact Phone: 847 836 6002	Contact Email: JBEHNKE@STATETESTINGLLC.COM

The DuPage County Procurement Ordinance requires the following written disclosures prior to award:

1. Every contractor, union, or vendor that is seeking or has previously obtained a contract, change orders to one (1) or more contracts, or two (2) or more individual contracts with the county resulting in an aggregate amount at or in excess of $25,000, shall provide to Procurement Services Division a written disclosure of all political campaign contributions made by such contractor, union, or vendor within the current and previous calendar year to any incumbent county board member, county board chairman, or countywide elected official whose office the contract to be awarded will benefit. The contractor, union or vendor shall update such disclosure annually during the term of a multi-year contract and prior to any change order or renewal requiring approval by the county board. For purposes of this disclosure requirement, "contractor or vendor" includes owners, officers, managers, lobbyists, agents, consultants, bond counsel and underwriters counsel, subcontractors and corporate entities under the control of the contracting person, and political action committees to which the contracting person has made contributions.

☒ **NONE (check here) - If no contributions have been made**

Recipient	Donor	Description (e.g. cash, type of item, in-kind services, etc.)	Amount/Value	Date Made

2. All contractors and vendors who have obtained or are seeking contracts with the county shall disclose the names and contact information of their lobbyists, agents and representatives and all individuals who are or will be having contact with county officers or employees in relation to the contractor bid and shall update such disclosure with any changes that may occur.

☒ **NONE (check here) - If no contacts have been made**

Lobbyists, Agents and Representatives and all individuals who are or will be having contact with county officers or employees in relation to the contract or bid	Telephone	Email

A contractor or vendor that knowingly violates these disclosure requirements is subject to penalties which may include, but are not limited to, the immediate cancellation of the contract and possible disbarment from future county contracts.

Continuing disclosure is required, and I agree to update this disclosure form as follows:

- If information changes, within five (5) days of change, or prior to county action, whichever is sooner
- 30 days prior to the optional renewal of any contract
- Annual disclosure for multi-year contracts on the anniversary of said contract
- With any request for change order except those issued by the county for administrative adjustments

The full text for the county's ethics and procurement policies and ordinances are available at:
http://www.dupageco.org/CountyBoard/Policies/

I hereby acknowledge that I have received, have read, and understand these requirements.

Authorized Signature Signature on File

Printed Name JAY J. BEHNKE

Title PRESIDENT / OWNER

Date MARCH 22, 2023

Attach additional sheets if necessary. Sign each sheet and number each page. PAGE 1 OF 1 (total number of pages)

421 N. COUNTY FARM ROAD
WHEATON, IL 60187
www.dupagecounty.gov

File #: DT-P-0067-23 **Agenda Date:** 4/18/2023 **Agenda #:** 17.M.

AGREEMENT BETWEEN THE COUNTY OF DU PAGE, ILLINOIS
AND CHASTAIN & ASSOCIATES, LLC
PROFESSIONAL CONSTRUCTION ENGINEERING SERVICES
2023 PAVEMENT MAINTENANCE (CENTRAL) PROGRAM
SECTION 23-PVMTC-21-GM
(CONTRACT TOTAL NOT TO EXCEED $473,055.98)

WHEREAS, the County of DuPage (hereinafter COUNTY) by virtue of its power set forth in "Counties Code" (55 ILCS 5/5-1001 *et. seq.*) and "Illinois Highway Code" (605 ILCS 5/5-101 *et. seq.*) is authorized to enter into this agreement; and

WHEREAS, the COUNTY requires Professional Construction Engineering Services for the 2023 Pavement Maintenance (Central) Program, 23-PVMTC-21-GM; and

WHEREAS, Chastain & Associates, LLC (hereinafter CONSULTANT) has experience and expertise in this area and is in the business of providing such professional construction engineering services, and is willing to perform the required services for an amount not to exceed $473,055.98; and

WHEREAS, the COUNTY has selected the CONSULTANT in accordance with the Professional Services Selection Process found in Section 2-353(1)(a) of the DuPage County Procurement Ordinance; and

WHEREAS, the Transportation Committee has reviewed and recommends approval of the attached Agreement at the specified amount.

NOW, THEREFORE, BE IT RESOLVED by the DuPage County Board that the attached Agreement between the County of DuPage and Chastain & Associates, LLC be hereby accepted and approved for a contract total not to exceed $473,055.98 and that the Chair of the DuPage County Board is hereby authorized and directed to execute the Agreement on behalf of the COUNTY; and

BE IT FURTHER RESOLVED that an original copy of this Resolution and Agreement be transmitted to Chastain & Associates, LLC, 120 West Center Court, Schaumburg, Illinois 60195, by and through the Division of Transportation; and

BE IT FURTHER RESOLVED that the County Clerk transmit a copy of this Resolution and the accompanying Illinois Department of Transportation BLR form appropriating the necessary motor fuel tax funds to pay for the improvement to the State of Illinois Department of Transportation, by and through the Division of Transportation.

Enacted and approved 25th day of April, 2023 at Wheaton, Illinois.

_____

DEBORAH A. CONROY, CHAIR
DU PAGE COUNTY BOARD

Attest: _____

JEAN KACZMAREK, COUNTY CLERK

Procurement Review Comprehensive Checklist
Procurement Services Division
This form must accompany all Purchase Order Requisitions

SECTION 1: DESCRIPTION

General Tracking		*Contract Terms*	
FILE ID#:	RFP, BID, QUOTE OR RENEWAL #:	INITIAL TERM WITH RENEWALS:	INITIAL TERM TOTAL COST: $473,055.98
COMMITTEE: TRANSPORTATION	TARGET COMMITTEE DATE: 04/18/2023	PROMPT FOR RENEWAL:	CONTRACT TOTAL COST WITH ALL RENEWALS: $473,055.98
	CURRENT TERM TOTAL COST: $473,055.98	MAX LENGTH WITH ALL RENEWALS:	CURRENT TERM PERIOD: INITIAL TERM
Vendor Information		*Department Information*	
VENDOR: Chastain & Associates, LLC	VENDOR #: 20188	DEPT: Division of Transportation	DEPT CONTACT NAME: William Eidson
VENDOR CONTACT: David Lawry	VENDOR CONTACT PHONE: 773-714-0050	DEPT CONTACT PHONE #: 630-407-6900	DEPT CONTACT EMAIL: william.eidson@dupageco.org
VENDOR CONTACT EMAIL: dlawry@chastainengineers.com	VENDOR WEBSITE:	DEPT REQ #:	

Overview

DESCRIPTION Identify scope of work, item(s) being purchased, total cost and type of procurement (i.e., lowest bid, RFP, renewal, sole source, etc.).
2023 Pavement Maintenance (Central) Program - Professional Construction Engineering Services. Section 23-PVMTC-21-GM

JUSTIFICATION Summarize why this procurement is necessary and what objectives will be accomplished
Construction engineering and administration services for the County's highway system Pavement Maintenance Program. Tasks involve specification enforcement, measurement of quantities, contract administration, and contract coordination.

SECTION 2: DECISION MEMO REQUIREMENTS

DECISION MEMO NOT REQUIRED	Select an item from the following dropdown menu to identify why a Decision Memo (Section 3) is not required.
DECISION MEMO REQUIRED	Select an item from the following dropdown menu to identify why a Decision Memo (Section 3) is required.

PROFESSIONAL SERVICES EXCLUDED PER DUPAGE ORDINANCE (SECTION 2-353) AND 50 ILCS 510/2 (ARCHITECTS, ENGINEERS & LAND SURVEYORS)

SECTION 3: DECISION MEMO

STRATEGIC IMPACT	Select an item from the following dropdown menu of County's strategic priorities that this action will most impact. QUALITY OF LIFE
SOURCE SELECTION	Describe method used to select source. The DOT only selects firms that are pre-qualified in accordance with IDOT guidelines. Requests for Statements of Interest were sent to firms throughout the industry. Statements of Interest were received from 27 firms. Based on the review of the Statements of Interest, 4 firms were shortlisted and requested to submit a Statement of Qualification. The DOT reviewed each submittal taking into consideration the firm's understanding of the project, strategies to ensure timely completion of the project, experience on similar projects, experience of key personnel and DBE/WBE participation. Based on a comprehensive review of the submittals, the DOT determined that the project team assembled by Chastain & Associates, LLC was most qualified and had the staff available to perform the work on behalf of the County.
RECOMMENDATION AND TWO ALTERNATIVES	Describe staff recommendation and provide justification. Identify at least 2 other options to accomplish this request, including status quo, (i.e., take no action). 1. Award a contract to Chastain & Associates, LLC. This is the recommended option. 2. Contract with another firm. Not recommended due to staff's determination that Chastain & Associates, LLC is the most qualified. 3. Do not award a contract. Not recommended as the DOT does not possess the staff resources to perform this work and must contract for these services.

SECTION 4: SOLE SOURCE MEMO/JUSTIFICATION	
JUSTIFICATION	Select an item from the following dropdown menu to justify why this is a sole source procurement.
NECESSITY AND UNIQUE FEATURES	Describe the product or services that are not available from other vendors. Explain necessary and unique features or services. Attach letters from manufacturer, letters from distributor, warranties, licenses, or patents as needed. Be specific.
MARKET TESTING	List and describe the last time the market has been tested on the applicability of the sole source. If it has not been tested over the last 12 months, explain why not.
AVAILABILITY	Describe steps taken to verify that these features are not available elsewhere. Included a detailed list of all products or services by brand/manufacturer examined and include names, phone numbers, and emails of people contacted.

SECTION 5: Purchase Requisition Information			
Send Purchase Order To:		*Send Invoices To:*	
Vendor: Do Not Send to Vendor	Vendor#:	Dept: Division of Transportation	Division: Finance
Attn:	Email:	Attn: DOT Finance	Email: DOTFinance@dupageco.org
Address:	City:	Address: 421 N. County Farm Road	City: Wheaton
State:	Zip:	State: IL	Zip: 60187
Phone:	Fax:	Phone: 630-407-6900	Fax: 630-407-6901
Send Payments To:		*Ship to:*	
Vendor: Chastain & Associates, LLC	Vendor#: 20188	Dept:	Division:
Attn: David Lawry	Email: dlawry@chastainengineers.com	Attn:	Email:
Address: 120 W, Center Court	City: Schaumburg	Address:	City:
State: IL	Zip: 60195	State:	Zip:
Phone: 773-714-0050	Fax:	Phone:	Fax:
Shipping		Contract Dates	
Payment Terms: PER 50 ILCS 505/1	FOB: Destination	Contract Start Date (PO25): Apr 25, 2023	Contract End Date (PO25): Nov 30, 2027
Contract Administrator (PO25): Kathleen Black Curcio			

Purchase Requisition Line Details

LN	Qty	UOM	Item Detail (Product #)	Description	FY	Company	AU	Acct Code	Sub-Accts/ Activity Code	Unit Price	Extension
1	1	EA		23-PVMTC-21-GM	FY23	1500	3550	53010		400,000.00	400,000.00
2	1	EA		23-PVMTC-21-GM	FY24	1500	3550	53010		73,055.98	73,055.98
FY is required, assure the correct FY is selected.										Requisition Total	$ 473,055.98

Comments	
HEADER COMMENTS	Provide comments for P020 and P025. 2023 Pavement Maintenance (Central) Program - Professional Construction Engineering Services. Section 23-PVMTC-21-GM
SPECIAL INSTRUCTIONS	Provide comments for Buyer or Approver (not for P020 and P025). Comments will not appear on PO. DOT will issue a formal NTP, do not send copy of PO to vendor.
INTERNAL NOTES	Provide comments for department internal use (not for P020 and P025). Comments will not appear on PO. Last invoice date 06/30/28
APPROVALS	Department Head signature approval for procurements under $15,000. Procurement Officer Approval for ETSB.

The following documents have been attached: ☑ W-9 ☑ Vendor Ethics Disclosure Statement

AGREEMENT
BETWEEN THE COUNTY OF DUPAGE, ILLINOIS
AND CHASTAIN & ASSOCIATES, LLC.
FOR PROFESSIONAL CONSTRUCTION ENGINEERING SERVICES
2023 PAVEMENT MAINTENANCE - CENTRAL REGION
SECTION # 23-PVMTC-21-GM

This professional services agreement (hereinafter referred to as the AGREEMENT), made this _____ day of _____, 2023, between the County of DuPage, a body corporate and politic, with offices at 421 North County Farm Road, Wheaton, Illinois (hereinafter referred to as the COUNTY) and Chastain & Associates, LLC, licensed to do business in the State of Illinois, with corporate offices at 5 N. Country Club Road, Decatur, Illinois 62521; (hereinafter referred to as the CONSULTANT). The COUNTY and the CONSULTANT are hereinafter sometimes individually referred to as a "party" or together as the "parties."

RECITALS

WHEREAS, the COUNTY by virtue of its power set forth in "Counties Code" (55 ILCS 5/5-1001 *et seq*.) and "Illinois Highway Code" (605 ILCS 5/5-101 *et seq*.) is authorized to enter into this AGREEMENT; and

WHEREAS, the COUNTY requires professional construction engineering services for 2023 Pavement Maintenance-Central Region, Section #23-PVMTC-21-GM (hereinafter referred to as "PROJECT"); and

WHEREAS, the CONSULTANT has experience and expertise in this area and is in the business of providing such professional construction engineering services and is willing to perform the required services for an amount not to exceed $473,055.98; and

WHEREAS, the CONSULTANT acknowledges that it is pre-qualified with the Illinois Department of Transportation (IDOT)for the work covered by this AGREEMENT and is in good standing and has not been barred from performing work for IDOT; and

WHEREAS, the COUNTY has an existing working relationship with the CONSULTANT.

NOW, THEREFORE, in consideration of the premises, the mutual covenants, terms, and conditions herein set forth, and the understandings of each party to the other, the parties do hereby mutually covenant, promise and agree as follows:

1.0 INCORPORATION AND CONSTRUCTION

1.1 All recitals set forth above are incorporated herein and made part thereof, the same constituting the factual basis for this AGREEMENT.

1.2 The headings of the paragraphs and subparagraphs of this AGREEMENT are inserted for convenience of reference only and shall not be deemed to constitute part of this AGREEMENT or to affect the construction hereof.

2.0 SCOPE OF SERVICES

2.1 Services are to be provided by the CONSULTANT according to the specifications in the Scope of Work, specified as Exhibit A, attached hereto, which exhibit is hereby incorporated by reference. The CONSULTANT shall complete all the work set forth in said exhibit for the compensation set forth in Section 7.0, below, unless otherwise modified.

2.2 The COUNTY may, from time to time, request changes in the Scope of Work. Any such changes, including any increase or decrease in the CONSULTANT'S compensation and Scope of Work, shall be documented by an amendment to this AGREEMENT in accordance with Section 14.0 of this AGREEMENT, except as allowed in Paragraph 15.3, below.

2.3 The relationship of the CONSULTANT to the COUNTY is that of independent contractor, and nothing in this AGREEMENT is intended nor shall be construed to create an agency, employment, joint venture relationship, or any other relationship allowing the COUNTY to exercise control or direction over the manner or method by which the CONSULTANT or its sub-contractors/sub-consultants provide services hereunder. Neither the CONSULTANT nor the CONSULTANT'S employees shall be entitled to receive any COUNTY benefits. The CONSULTANT shall be solely responsible for the payment of all taxes and withholdings required by law which may become due regarding any compensation paid by the COUNTY to the CONSULTANT.

2.4 Any work, assignments or services deemed to be a professional service under this AGREEMENT shall be performed and/or supervised by individuals licensed to practice by the State of Illinois in the applicable professional discipline.

2.5 Neither the CONSULTANT, nor the CONSULTANT'S employees, shall be retained as expert witnesses by the COUNTY except as by separate agreement.

3.0 NOTICE TO PROCEED

3.1 Authorization to proceed shall be given on behalf of the COUNTY by the Director of Transportation/County Engineer (hereinafter referred to as the "Director"), in the form of a written Notice to Proceed following execution of the AGREEMENT by the County Board Chair.

Authorization to proceed with various tasks described in Exhibit A will be given to the CONSULTANT by representatives of the Division of Transportation.

3.2 In addition to the Notice to Proceed, the Director, or his/her designee, may, on behalf of the COUNTY, approve, deny, receive, accept or reject any submission, notices or invoices from or by the CONSULTANT, as provided for in this AGREEMENT, including, but not limited to, acts performed in accordance with Paragraphs 4.1, 6.1, 7.2, 7.4, 8.2, 8.3, 15.3 and 21.2.

4.0 TECHNICAL SUBCONSULTANTS

4.1 The prior written approval of the COUNTY shall be required before the CONSULTANT hires any sub-consultant(s) to complete COUNTY-ordered technical or professional tasks or work under the terms of this AGREEMENT. COUNTY approval of sub-consultant(s) includes approval of any new employee rates (Exhibit C) and/or fee schedule as referenced in Paragraph 7.3.

4.2 The CONSULTANT shall supervise any sub-consultant(s) hired by the CONSULTANT and the CONSULTANT shall be solely responsible for any and all work performed by said sub-consultant, or sub-consultants, in the same manner and with the same liability as if performed by the CONSULTANT.

4.3 The CONSULTANT shall require any sub-consultant hired for the performance of any work or activity in connection to this AGREEMENT to agree and covenant that the sub-consultant also meets the terms of Sections 8.0 and 13.0 and Paragraph 26.4 of this AGREEMENT and shall fully comply therewith while engaged by the CONSULTANT in work for the COUNTY on the PROJECT.

5.0 TIME FOR PERFORMANCE

5.1 The CONSULTANT shall commence work to meet the requirements for professional construction engineering services on the PROJECT after the COUNTY issues its written Notice to Proceed. The COUNTY is not liable and will not pay the CONSULTANT for any work performed before the date of the Notice to Proceed.

5.2 If the CONSULTANT is delayed at any time in the progress of the work by any act or neglect of the COUNTY or by any employee of the COUNTY or by changes ordered by the COUNTY, or any other causes beyond the CONSULTANT'S control, the sole remedy and allowance shall be an extension of time for completion. Such extension shall be that which is determined reasonable by the COUNTY upon consultation with the CONSULTANT. The CONSULTANT shall accept and bear all other costs, expenses and liabilities that may result from such delay.

6.0 DELIVERABLES

6.1 The CONSULTANT shall provide the COUNTY on or before the expiration of this AGREEMENT, or promptly after notice of termination or when the Director directs, the files, records, reports, documentation, etc. specified in Exhibit A.

7.0 COMPENSATION

7.1. The COUNTY shall pay the CONSULTANT for services rendered and shall only pay in accordance with the provisions of this AGREEMENT. The COUNTY shall not be obligated to pay for any services not in compliance with this AGREEMENT.

7.2. Total payments to the CONSULTANT under the terms of this AGREEMENT shall not under any circumstances exceed $473,055.98, as specified in Exhibit A attached hereto, which exhibit is hereby incorporated by reference. This amount is a “not to exceed” amount. In the event the COUNTY directs the CONSULTANT to do work which would cause the stated amount to be exceeded, the CONSULTANT shall not be responsible for such work until this AGREEMENT is modified pursuant to Article 14.0.

7.3 For work performed, the COUNTY will pay the CONSULTANT at a 2.8 direct labor multiplier applied to the actual hourly rates of staff and/or the fee schedule(s) as incorporated

herein. The multiplier shall include the cost of overhead, profit and incidental costs. A chart listing the hourly rate ranges for the CONSULTANT'S staff and approved sub-consultant's staff, identified by classification, is attached and incorporated hereto as Exhibit C.

7.4 Direct expenses are costs for supplies and materials to be paid for by the COUNTY for completion of all work that is the subject of this AGREEMENT as referenced on the attached Direct Costs Check Sheet (BDE 436 form) made a part hereof and incorporated herein by reference. The COUNTY shall pay direct costs referenced on the Direct Costs Check Sheet on an actual cost basis without any markups added and the CONSULTANT shall include copies of receipts for all direct expenses more than $25 from suppliers for expendable materials with its invoice to the COUNTY.

7.5 Overtime/weekend/holiday (o/w/h) rates are allowed under this AGREEMENT, but such rates shall be considered a direct cost, and the o/w/h rate for each classification shall be no more than one hundred fifty percent (150%) of the actual hourly rate for assigned personnel on the PROJECT. The o/w/h rate shall only be permitted if any CONSULTANT personnel have worked more than 40 hours in a given week (Sunday-Saturday) on the PROJECT.

7.6 If the scope of work for this AGREEMENT includes the use of job classifications covered by the prevailing rate of wages, the prevailing rate must be reflected in the cost estimate for this AGREEMENT. The rates have been ascertained and certified by the Illinois Department of Labor for the locality in which work is to be performed. If the Illinois Department of Labor revises the prevailing rates of wages to be paid, as listed in the specification of rates, the CONSULTANT may not pay less than the revised rates of wages. Current wage rate information shall be obtained by calling 312-793-2800 or visiting the Illinois Department of Labor web site at http://www2.illinois.gov/idol/. It is the responsibility of the CONSULTANT to review the rates applicable to the work in this AGREEMENT, at regular intervals, in order to ensure the timely payment of current rates. Provision of this information to the CONSULTANT, by means of the Illinois Department of Labor web site, satisfies the notification of revisions by the COUNTY to the CONSULTANT pursuant to the Act, and the CONSULTANT agrees that no additional notice is required. The CONSULTANT shall notify each of its sub-consultants of the revised rates of wages.

7.7 The CONSULTANT shall submit invoices, for services rendered including any allowable expenses, to the COUNTY. All invoices shall include a remittance address. The COUNTY shall not be required to pay the CONSULTANT more often than monthly. Each invoice shall be submitted on IDOT'S Bureau of Design & Environment (BDE) invoice form that is applicable to the fee structure of this AGREEMENT or alternative format if agreed to in advance by the COUNTY. Each invoice shall also include a progress report that describes work completed for the invoice period, anticipated work for the next invoice period, outstanding issues or items that require a response, whether the work is progressing according to the approved schedule, and a discussion of the budget status. The CONSULTANT shall be required to submit a monthly progress report to the COUNTY even if a monthly invoice is not submitted to the COUNTY. The CONSULTANT shall provide the COUNTY with a valid taxpayer identification number prior to making any request for compensation. Payment will not be made for work completed more than six-months (180 days) prior to submission of any invoice and any statute of limitations to the contrary is hereby waived. The COUNTY reserves the right to charge for additional processing of invoices received more than sixty (60) days following the date of the work invoiced.

7.8 Upon approval of properly documented invoices, the COUNTY shall reimburse the CONSULTANT the amount—invoiced for work completed in accordance with this AGREEMENT, provided that the amount invoiced together with the amounts of previous partial payments do not exceed the total compensation specified in this AGREEMENT. The COUNTY may not deny a properly documented claim for compensation, in whole or in part, without cause. The COUNTY reserves the right to reserve a sum equal to not more than five percent (5%) of the total AGREEMENT amount to ensure performance. The COUNTY shall pay all invoices pursuant to 50 ILCS 505, "Local Government Prompt Payment Act."

7.9 In the event of any overcharge by the CONSULTANT, the CONSULTANT shall refund the COUNTY within thirty (30) days of discovery of said overcharge by the CONSULTANT or notice to the CONSULTANT by the COUNTY. The COUNTY reserves the right to offset any overcharges against any amounts due and owing the CONSULTANT under this or any other AGREEMENT between the parties. The COUNTY shall be entitled to the statutory interest rate for judgments under Illinois law for any overcharges not timely refunded (or credited) in accord with this provision, which interest shall be in addition to any other remedies the COUNTY may have under the law or this AGREEMENT.

7.10 Upon acceptance of all deliverables specified in paragraph 6.1 of this AGREEMENT, final payment shall be made to the CONSULTANT, including any retainage.

8.0 CONSULTANT'S INSURANCE

8.1 The CONSULTANT shall maintain, at its sole expense, insurance coverage including:

8.1.a **Worker's Compensation Insurance** in the statutory amounts.

8.1.b **Employer's Liability Insurance** in an amount not less than one million dollars ($1,000,000.00)each accident /injury and one million dollars ($1,000,000.00) each employee/disease.

8.1.c **Commercial (Comprehensive) General Liability Insurance**, (including contractual liability) with a limit of not less than three million dollars ($3,000,000.00) aggregate; including limits of not less than two million dollars ($2,000,000.00) per occurrence, and one million dollars ($1,000,000.00) excess liability. **An Endorsement must also be provided naming the County of DuPage c/o the Director of Transportation/County Engineer, DuPage County Division of Transportation, its' Officers, Elected Officials and employees, 421 N. County Farm Rd., Wheaton, IL 60187, as an additional insured. This additional insured endorsement is to be on a primary and non-contributory basis and include a waiver of subrogation endorsement.**

8.1.d **Commercial (Comprehensive) Automobile Liability Insurance** with minimum limits of at least one million dollars ($1,000,000.00) for any one person and one million dollars ($1,000,000.00) for any one occurrence of death, bodily injury or property damage in the aggregate annually. **An Endorsement must also be provided naming the County of DuPage c/o the Director of Transportation/County Engineer, DuPage County Division of Transportation, its' Officers, Elected Officials and employees, 421 N. County Farm Rd., Wheaton, IL 60187, as additional insured. This additional insured endorsement is to be on a primary and non-contributory basis and include a waiver of subrogation endorsement.**

8.1.e **Professional Liability Insurance (Errors and Omissions)** shall be provided with minimum limits of at least one million dollars ($1,000,000.00) per incident/two million dollars ($2,000,000.00) aggregate during the term of this AGREEMENT and shall be maintained in the form of an additional endorsement for a period of four (4) years after the date of the final payment for this AGREEMENT. The CONSULTANT shall provide the COUNTY endorsements at the beginning of each year evidencing same or a new carrier policy that has a retroactive date prior to the date of this AGREEMENT.

8.2 It shall be the duty of the CONSULTANT to provide to the COUNTY copies of the CONSULTANT'S Certificates of Insurance, as well as all applicable coverage and cancellation endorsements before issuance of a Notice to Proceed. It is the further duty of the CONSULTANT to immediately notify the COUNTY if any insurance required under this AGREEMENT has been cancelled, materially changed, or renewal has been refused, and the CONSULTANT shall immediately suspend all work in progress and take the necessary steps to purchase, maintain and provide the required insurance coverage. If a suspension of work should occur due to insurance requirements, upon verification by the COUNTY of the CONSULTANT curing any breach of its required insurance coverage, the COUNTY shall notify the CONSULTANT that the CONSULTANT can resume work under this AGREEMENT. The CONSULTANT shall accept and bear all costs that may result from the cancellation of this AGREEMENT due to CONSULTANT’S failure to provide and maintain the required insurance.

8.3 The coverage limits required under subparagraphs 8.1.c and 8.1.d above may be satisfied through a combination of primary and excess coverage. The insurance required to be purchased and maintained by the CONSULTANT shall be provided by an insurance company acceptable to the COUNTY, and except for the insurance required in subparagraph 8.1.e licensed to do business in the State of Illinois; and shall include at least the specific coverage and be written for not less than the limits of the liability specified herein or required by law or regulation whichever is greater; and shall be so endorsed that the coverage afforded will not be canceled or materially changed until at least thirty (30) days prior written notice has been given to the COUNTY except for cancellation due to non-payment of premium for which at least fifteen (15) days prior written notice (five days allowed for mailing time) has been given to the COUNTY. If the CONSULTANT is satisfying insurance required through a combination of primary and excess coverage, the CONSULTANT shall require

that said excess/umbrella liability policy include in the "Who is Insured" pages of the excess/umbrella policy wording such as "Any other person or organization you have agreed in a written contract to provide additional insurance" or wording to that effect. The CONSULTANT shall provide a copy of said section of the excess/umbrella liability policy upon request by the COUNTY.

8.4 The CONSULTANT shall require all approved sub-consultants, anyone directly or indirectly employed by any of them, or by anyone for whose acts any of them may be liable under this AGREEMENT to maintain the same insurance required of the CONSULTANT, including naming the COUNTY as an additional insured in the same coverage types and amounts as the CONSULTANT, per Section 8.0. The COUNTY retains the right to obtain evidence of sub-consultants' insurance coverage at any time.

9.0 INDEMNIFICATION

9.1 The CONSULTANT shall indemnify, hold harmless and defend the COUNTY, its officials, officers, agents, and employees from and against all liability, claims, suits, demands, proceedings and actions, including costs, fees and expense of defense, arising from, growing out of, or related to, any loss, damage, injury, death, or loss or damage to property resulting from, or connected with, the CONSULTANT'S negligent or willful acts, errors or omissions in its performance under this AGREEMENT.

9.2 Nothing contained herein shall be construed as prohibiting the COUNTY, its officials, directors, officers, agents, and employees from defending through the selection and use of their own agents, attorneys and experts, any claims, suits, demands, proceedings and actions brought against them. Pursuant to Illinois law, any attorney representing the COUNTY, under this paragraph or paragraph 9.1, who is not already an Assistant State's Attorney, is to be appointed a Special Assistant State's Attorney, in accordance with the applicable law. The COUNTY'S participation in its defense shall not remove the CONSULTANT'S duty to indemnify, defend, and hold the COUNTY harmless, as set forth above.

9.3 Any indemnity as provided in this AGREEMENT shall not be limited by reason of the enumeration of any insurance coverage herein provided. The CONSULTANT'S indemnification of the COUNTY shall survive the termination, or expiration, of this AGREEMENT.

9.4 The COUNTY does not waive, by these indemnity requirements, any defenses or protections under the Local Governmental and Governmental Employees Tort Immunity Act (745 ILCS 10/1 *et seq*.) or otherwise available to it, or to the CONSULTANT, under the law.

10.0 SATISFACTORY PERFORMANCE

10.1 The COUNTY is entering into an AGREEMENT with this CONSULTANT because the CONSULTANT professes to the COUNTY that it will employ the standard of care within its profession in the performance of the services herein contracted. Accordingly, the CONSULTANT'S and sub-consultant(s) standard of performance under the terms of this AGREEMENT shall be that which is to the satisfaction of the COUNTY and meets the quality and standards commonly provided by similar professional engineering firms practicing in the COUNTY and the State of Illinois.

10.2 In the event there are no similar professional firms practicing in DuPage County, Illinois, with respect to the type of work for which this CONSULTANT has been engaged, the CONSULTANT'S services shall be performed in a manner consistent with the customary skill and care of its profession.

10.3 If any errors, omissions, or acts, intentional or negligent, are made by the CONSULTANT, or its' sub-consultant(s), in any phase of the work, the correction of which requires additional field or office work, the CONSULTANT shall be required to perform such additional work as may be necessary to remedy same without undue delay and without charge to the COUNTY. In the event any errors or omissions are detected after the expiration or termination of the AGREEMENT, the CONSULTANT may at the COUNTY'S option have the responsibility to cure same under this provision.

10.4 Acceptance of the work shall not relieve the CONSULTANT of the responsibility for the quality of its work, nor its liability for loss or damage resulting from any errors, omissions, or negligent or willful acts by the CONSULTANT or its sub-consultants.

11.0 BREACH OF CONTRACT

11.1 Either party's failure to timely cure any material breach of this AGREEMENT shall relieve the other party of the

requirement to give thirty (30) day notice for termination of this AGREEMENT in accordance with Paragraph 16.1, below. Whenever a party hereto has failed to timely cure a breach of this AGREEMENT, the other party may terminate this AGREEMENT by giving ten (10) days written notice thereof to the breaching party. Notwithstanding the above term, the CONSULTANT'S failure to maintain insurance in accordance with Section 8.0, above, or in the event of any of the contingencies described in Paragraph 16.1 below, shall be grounds for the COUNTY'S immediate termination of this AGREEMENT.

12.0 OWNERSHIP OF DOCUMENTS

12.1 The CONSULTANT agrees that any and all deliverables prepared for the COUNTY under the terms of this AGREEMENT shall be properly arranged, indexed and delivered to the COUNTY as provided in paragraph 6.1. An electronic copy of all applicable deliverables, in a format designated by the COUNTY'S representative, shall be provided to the COUNTY.

12.2 The documents and materials made or maintained under this AGREEMENT shall be and will remain the property of the COUNTY which shall have the right to use same without restriction or limitation and without compensation to the CONSULTANT other than as provided in this AGREEMENT. The CONSULTANT waives any copyright interest in said deliverables.

12.3 The COUNTY acknowledges that the use of information that becomes the property of the COUNTY pursuant to Paragraph 12.2, for purposes other than those contemplated in this AGREEMENT, shall be at the COUNTY'S sole risk.

12.4 The CONSULTANT may, at its sole expense, reproduce and maintain copies of deliverables provided to the COUNTY.

13.0 COMPLIANCE WITH THE LAW AND OTHER AUTHORITIES

13.1 The CONSULTANT, and sub-consultant(s), shall comply with Federal, State and Local statutes, ordinances and regulations and obtain permits, licenses, or other mandated approvals, whenever applicable.

13.2 The CONSULTANT, and sub-consultant(s), shall not discriminate against any worker, job applicant, employee, or any member of the public, because of race, creed, color, sex, age, handicap, or national origin, or otherwise commit an

unfair employment practice. The CONSULTANT, and sub-consultant(s), shall comply with the provisions of the Illinois Human Rights Act, as amended, 775 ILCS 5/-101, *et seq*., and with all rules and regulations established by the Department of Human Rights.

13.3 The CONSULTANT, by its signature on this AGREEMENT, certifies that it has not been barred from being awarded a contract or subcontract under the Illinois Procurement Code, 30 ILCS 500/1-1, *et seq*.; and further certifies that it has not been barred from contracting with a unit of State or local government as a result of a violation of Section 33E-3 or 33E-4 of the Illinois Criminal Code (Illinois Compiled Statutes, Chapter 720, paragraph 5/33E-3).

13.4 The CONSULTANT, by its signature on this AGREEMENT, certifies that no payment, gratuity or offer of employment, except as permitted by the Illinois State Gift Ban Act and the County of DuPage Ethics Ordinance, was made by or to the CONSULTANT, or CONSULTANT'S personnel, in relation to this AGREEMENT. The CONSULTANT has also executed the attached Ethics Disclosure Statement that is made a part hereof and agrees to update contribution information on an ongoing basis during the life of the AGREEMENT as required by said Ordinance.

13.5 The CONSULTANT covenants that it has no conflicting public or private interest and shall not acquire directly or indirectly any such interest which would conflict in any manner with the performance of the CONSULTANT'S services under this AGREEMENT.

13.6 **In accordance with the Vendor Information Reporting Act (35 ILCS 200/18-50.2), the COUNTY is required to collect and electronically publish data from all consultants and subconsultants as to:** (1) whether they are a minority-owned, women-owned or veteran-owned business as defined by the Business Enterprise for Minorities, Women and Persons with Disabilities Act (30 ILCS 575/.01 *et seq.*); and (2) whether the consultant or any subconsultants are self-certifying or whether they hold certifications for those above-referenced categories. If self -certifying, the consultants and subconsultants shall disclose whether they qualify as a small business under federal Small Business Administration standards. **In compliance with the Vendor Information Reporting Act, within 60 calendar days of the COUNTY's award of the contract for work covered under this AGREEMENT, the awarded consultant, and each subconsultant, must complete the Awarded Vendor Questionnaire (found at** https://mwv.dupageco.org/**).**

14.0 MODIFICATION OR AMENDMENT

14.1 The parties may modify or amend terms of this AGREEMENT only by a written document duly approved and executed by both parties.

14.2 The CONSULTANT acknowledges knowledge of the COUNTY'S Procurement Ordinance, which is hereby incorporated in this AGREEMENT, and has had an opportunity to review it. The CONSULTANT agrees to submit changes for Scope of Work or compensation in accordance with said Ordinance.

15.0 TERM OF THIS AGREEMENT

15.1 The term of this AGREEMENT shall begin on the date the AGREEMENT is fully executed, and shall continue in full force and effect until the earlier of the following occurs:

(a) The termination of this AGREEMENT in accordance with the terms of Section 16.0, or

(b) The expiration of this AGREEMENT on June 30, 2024, or to a new date agreed upon by the parties, or

(c) The completion by the CONSULTANT and the COUNTY of their respective obligations under this AGREEMENT, in the event such completion occurs before June 30, 2024.

15.2 The CONSULTANT shall not perform any work under this AGREEMENT after the expiration date set forth in Paragraph 15.1(b), above, or after the early termination of this AGREEMENT. The COUNTY is not liable and will not reimburse the CONSULTANT for any work performed after the expiration or termination date of the AGREEMENT. However, nothing herein shall be construed to relieve the COUNTY of its obligation to pay the CONSULTANT for work satisfactorily performed prior to expiration or termination of the AGREEMENT and delivered in accordance with Paragraph 6.1, above.

15.3 The term for performing this AGREEMENT may be amended by a Change Order, or other COUNTY designated form, signed by both parties without formal amendment pursuant to paragraph 14.1 above.

16.0 TERMINATION

16.1 Except as otherwise set forth in this AGREEMENT, either party shall have the right to terminate this AGREEMENT for any

cause or without cause thirty (30) days after having served written notice upon the other party, except in the event of CONSULTANT'S failure to maintain suitable insurance at the requisite coverage amounts, insolvency, bankruptcy or receivership, or if the CONSULTANT is barred from contracting with any unit of government, or is subsequently convicted or charged with a violation of any of the statutes or ordinances identified in Section 13.0, above, in which case termination shall be effective immediately upon receipt of notice from COUNTY at COUNTY'S election.

16.2 Upon such termination, the liabilities of the parties to this AGREEMENT shall cease, but they shall not be relieved of the duty to perform their obligations up to the date of termination, or to pay for services rendered prior to termination. There shall be no termination expenses.

16.3 Upon termination of the AGREEMENT, all data, work products, reports and documents produced because of this AGREEMENT shall become the property of the COUNTY. Further, the CONSULTANT shall provide all deliverables within fourteen (14) days of termination of this AGREEMENT in accordance with the other provisions of this AGREEMENT.

17.0 ENTIRE AGREEMENT

17.1 This AGREEMENT, including matters incorporated herein, contains the entire agreement between the parties.

17.2 There are no other covenants, warranties, representations, promises, conditions or understandings; either oral or written, other than those contained herein.

17.3 This AGREEMENT may be executed in one or more counterparts, each of which shall for all purposes be deemed to be an original and all of which shall constitute the same instrument.

17.4 In event of a conflict between the terms or conditions of this AGREEMENT and any term or condition found in any exhibit or attachment, the terms and conditions of this AGREEMENT shall prevail.

18.0 ASSIGNMENT

18.1 Either party may assign this AGREEMENT provided, however, the other party shall first approve such assignment, in writing.

19.0 SEVERABILITY

19.1 In the event any provision of this AGREEMENT is held to be unenforceable or invalid for any reason, the enforceability thereof shall not affect the remainder of the AGREEMENT. The remainder of this AGREEMENT shall be construed as if not containing the particular provision and shall continue in full force, effect, and enforceability, in accordance with its terms.

19.2 In the event of the contingency described in Paragraph 19.1, above, the parties shall make a good faith effort to amend this AGREEMENT pursuant to Paragraph 14.1, above, in order to remedy and, or, replace any provision declared unenforceable or invalid.

20.0 GOVERNING LAW

20.1 The laws of the State of Illinois shall govern this AGREEMENT as to both interpretation and performance.

20.2 The venue for resolving any disputes concerning the parties' respective performance under this AGREEMENT shall be the Judicial Circuit Court for DuPage County.

21.0 NOTICES

21.1 Any required notice shall be sent to the following addresses and parties:

Chastain & Associates, LLC.
120 W. Center Court
Schaumburg, IL 60195
ATTN: David Lawry
Director Municipal Services
Phone: 773.714.0050
Email: dlawry@chastainengineers.com

DuPage County Division of Transportation
421 N. County Farm Road
Wheaton, IL 60187
ATTN: Christopher C. Snyder, P.E.
Director of Transportation/County Engineer
Phone: 630.407.6900
Email: Christopher.snyder@dupageco.org

21.2 All notices required to be given under the terms of this AGREEMENT shall be in writing and either (a) served personally during regular business hours; (8:00a.m.-4:30p.m. CST or CDT Monday–Friday); (b) served by facsimile transmission during regular business hours (8:00a.m.-4: 30p.m.CST or CDT Monday–Friday); (c) served by certified or registered mail, return receipt requested, properly addressed with postage prepaid; or (d) served by email transmission during regular business hours (8:00 a.m. – 4:30 p.m. CST or CDT Monday-Friday), return receipt requested. Notices served personally, by facsimile or email transmission shall be effective upon receipt, and notices served by mail shall be effective upon receipt as verified by the United States Postal Service. Each party may designate a new location for service of notices by serving notice thereof in accordance with the requirements of this Paragraph, and without compliance to the amendment procedures set forth in Paragraph 14.1, above.

22.0 WAIVER OF/FAILURE TO ENFORCE BREACH

22.1 The parties agree that the waiver of, or failure to enforce, any breach of this AGREEMENT shall not be construed, or otherwise operate, as a waiver of any future breach of this AGREEMENT and shall not prevent the remaining party from enforcing this AGREEMENT with respect to a different breach.

23.0 FORCE MAJEURE

23.1 Neither party shall be liable for any delay or non-performance of their obligations caused by any contingency beyond their control including but not limited to Acts of God, war, civil unrest, strikes, walkouts, fires or natural disasters.

24.0 ACCESS TO PROPERTY

24.1 The CONSULTANT shall make a reasonable effort to obtain access to property of a third party necessary for the performance of its obligations under this AGREEMENT. If the CONSULTANT is unable to obtain access to the property, the COUNTY shall be responsible for securing access for the CONSULTANT. In the event the COUNTY cannot secure access for the CONSULTANT, the COUNTY shall excuse the CONSULTANT from the performance of any work that necessitated such

access. The CONSULTANT shall have no claim to compensation for any work excused under this provision. The COUNTY shall provide the CONSULTANT, upon the CONSULTANT'S request, proof of the COUNTY'S permission, or legal authority, to enter onto the property of a third party.

24.2 In the event of the following: a) it is necessary for the CONSULTANT to access the property of a third party in order for the CONSULTANT to perform its obligations under this AGREEMENT, and b) the COUNTY has obtained an easement, license or other grant of authority allowing the CONSULTANT to access such property; the CONSULTANT shall fully abide by and comply with the terms and conditions of said authorizing instrument as though the CONSULTANT were a signatory thereto.

25.0 DISPOSAL OF SAMPLES AND HAZARDOUS SUBSTANCES

25.1 All non-hazardous samples and by-products from sampling processes performed in connection with the services provided under this AGREEMENT shall be disposed of by the CONSULTANT in accordance with applicable law. Any and all materials, including wastes that cannot be introduced back into the environment under existing law without additional treatment shall be deemed hazardous wastes, radioactive wastes, or hazardous substances ("Hazardous Substances") related to the services and shall be packaged in accordance with the applicable law by the CONSULTANT and turned over to the COUNTY for appropriate disposal. The CONSULTANT shall not arrange or otherwise dispose of Hazardous Substances under this AGREEMENT. The CONSULTANT, at the COUNTY'S request, may assist the COUNTY in identifying appropriate alternatives for off-site treatment, storage or disposal of the Hazardous Substances, but the CONSULTANT shall not make any independent determination relating to the selection of a treatment, storage, or disposal facility nor subcontract such activities through transporters or others. The COUNTY shall sign all necessary manifests for the disposal of Hazardous Substances. If the COUNTY requires: (1) the CONSULTANT'S agents or employees to sign such manifests; or (2) the CONSULTANT to hire, for the COUNTY, the Hazardous Substances transportation, treatment, or a disposal contractor for the Hazardous Substances, then for these two purposes, the CONSULTANT shall be considered to act as the COUNTY'S agent so that the CONSULTANT will not be considered to be a generator, transporter, or disposer of such substances or considered to be the arranger for disposal of Hazardous Substances.

26.0 QUALIFICATIONS

26.1 The CONSULTANT shall employ only persons duly licensed or registered in the appropriate category in responsible charge of all elements of the work covered under this AGREEMENT, for which Illinois Statutes require license or registration, and further shall employ only well qualified persons in responsible charge of any elements of the work covered under this AGREEMENT, all subject to COUNTY approval.

26.1.a The CONSULTANT agrees that the Resident Engineer working on this PROJECT has completed all necessary courses to meet all prequalification requirements from the Illinois Department of Transportation for a Resident Engineer.

26.1.b The CONSULTANT agrees that all Inspectors assigned to the PROJECT have completed all necessary Inspector training courses for the type of work to be performed by said Inspector.

26.2 The CONSULTANT'S key personnel specified in the AGREEMENT (Project Manager: Mike Hartwig) shall be considered essential to the work covered under this AGREEMENT.

If for any reason, substitution of a key person becomes necessary, the CONSULTANT shall provide advance written notification of the substitution to the COUNTY. Such written notification (Exhibit D) shall include the proposed successor's name and resume of their qualifications. The COUNTY shall have the right to approve or reject the proposed successor.

26.3 Failure by the CONSULTANT to properly staff the PROJECT with qualified personnel shall be enough cause for the COUNTY to deny payment for services performed by unqualified personnel and will serve as a basis for cancellation of this AGREEMENT.

26.4 The CONSULTANT shall require any sub-consultant(s) utilized for the PROJECT to employ qualified persons to be the same extent such qualifications are required of the CONSULTANT'S personnel. The COUNTY shall have the same rights under Paragraph 26.3, above, with respect to the CONSULTANT'S sub-consultant(s) being properly staffed while engaged in the PROJECT.

IN WITNESS OF, the parties set their hands and seals as of the date first written above.

COUNTY OF DU PAGE

Deborah A. Conroy, Chair
DuPage County Board

ATTEST BY:

Jean Kaczmarek
County Clerk

CHASTAIN & ASSCOIATES, LLC.

Signature on File

Dan Jedrzejak, P.E.
Principal

ATTEST BY:

Signature on File

BY:

NAME: DAVID LAWRY

TITLE: DIR. of MUNICIPAL SERVICES

CHASTAIN & ASSOCIATES LLC
CONSULTING ENGINEERS
SERVICE | SOLUTIONS | COMMITMENT ™

March 16, 2023

Mr. William C Eidson, P.E., PTOE
Assistant County Engineer
DuPage County Division of Transportation
Jack T. Knuepfer Administration Building
421 N. County Farm Road
Wheaton, Illinois 60187

RE: 2023 Pavement Maintenance Program
Professional Construction Engineering Services – Central Region

Dear Mr. Eidson:

Thank you again for your confidence in Chastain to provide the above services to the County. As discussed, and due to the imminent retirement of Steve Frerichs and the resignation of James O'Connor, we are identifying Mike Hartwig as the Project Manager and Tom Brenner as the PE. Resumes for both these staff have already been forwarded to you. Below is the scope of work for the 2023 Pavement Maintenance Program as submitted in our proposal dated January 12, 2023:

Scope of Work

A. Identify, anticipate, and determine the ramifications of any unforeseen conditions or situations, which may arise on the project and make detailed recommendations to the County for field changes. Early identification of potential problems is crucial for this project to mitigate delays. Chastain will work with the contractor to remedy identified situations before they become safety concerns for the traveling public.
B. Conduct a preconstruction meeting with the contractor and affected agencies.
C. Coordinate work as necessary with IDOT and ISTHA.
D. Pro-active utility coordination as required.
E. Perform continuous observation of the contractor's construction work and the contractor's daily operations to verify construction is accomplished in accordance with the plans and specifications. Chastain's Resident Engineer has the experience and construction knowledge to make project decisions within the authority delegated.
F. Maintain a daily record (diary) of the contractor's activities throughout construction, including documenting sufficient information to permit verification of the nature and cost of changes in plans and authorized extra work.
G. Provide contractor with benchmarks & controls plus maintenance of all survey and survey monuments by a professional land surveyor, if necessary.
H. Respond to all Requests for Information (RFI's), coordinating with the County for responses when appropriate.
I. Prepare and submit to the County, weekly reports on the contractor's progress.
J. Review contractor's submittals and shop drawings.
K. Perform checks and verification of contractor's layout and staking.
L. Chastain's R.E. will assign, schedule and supervise all inspectors, proportioning engineers and other technical personnel on the project or from the materials testing subconsultant. Personnel

experienced with material coordination and documentation will monitor the taking and reporting of material samples.

M. Conduct regular meetings with the contractor and all interested parties to discuss progress of the project and other matters requiring disposition. The frequency of the meetings will be determined in the preconstruction meeting.
N. Maintain Quantity Book Records including cross references to evidence of material documentation and all corresponding I.D.R.'s for the daily work. Inspection work will also be documented in field books.
O. Prepare and review with the contractor, regular pay estimates.
P. Perform and document traffic control and erosion control inspections as required for the project.
Q. Inspection of materials or obtaining supplier certifications
R. Measure quantities and maintain project documentation of quantities. Assist and prepare all required partial and final pay estimates, change orders, records and reports.
S. Document necessary change orders. All change orders shall have county approval prior to extra work being performed.
T. Perform final inspection, prepare punch list, prepare balancing authorizations, address material deficiency lists, obtain final certifications and prepare final pay estimate.
U. Revise contract drawings to reflect as-built conditions.

Chastain is flexible as we have availability of additional field personnel to allow more oversight of activities at any given time at multiple locations as necessary. Our effort anticipates, in addition to the full-time RE, a full-time engineer inspector, a full-time intern and an additional inspector should the pace of work require the additional oversight. Please contact me with any questions regarding this scope of work at 847.417.4180 or at dlawry@chastainengineers.com.

Sincerely,

Signature on File

David L. Lawry, P.E.
Director of Municipal Service

PHASE III - CONSTRUCTION ENGINEERING
SCOPE OF SERVICES

The CONSULTANT agrees to provide, to the satisfaction of the COUNTY, certain engineering services including construction surveys, staking, inspection, measurement, computation and documentation of quantities, reporting and record keeping for construction work to be performed by the CONTRACTOR until completion of work by the CONTRACTOR and acceptance by the COUNTY of the construction section. Prior to providing suchservices, the CONSULTANT will ascertain the standard practices of the COUNTY, and will become familiar with the contract documents, which will include the contract between IDOT (or the COUNTY) and the CONTRACTOR andany supplements thereto, the Standard Specifications and current addenda thereto, the plans for the construction section and approved changes thereto.

The CONSULTANT further agrees:

(1) That all work under this AGREEMENT will be observed for compliance with the contract documents and the standard practices of the COUNTY. Sampling frequencies for inspection and testing will be as prescribed by the specifications and instruction furnished by the COUNTY and no variation will be permitted except on written order of the COUNTY.

(2) To provide the necessary personnel to adequately performthe requirements of the AGREEMENT, and that his/her employees will possess the experience, knowledge and character to qualify them for the particular duties each is to perform.

(3) To designate a representative from the firm who will act as the RESIDENT ENGINEER for the CONTRACTOR and monitor the activities of all personnel furnished by the CONTRACTOR. The designated representative will report to and be directly responsible to the County's Engineer who is in responsible charge of the construction section.

(4) To furnish the personnel and services required herein,as determined by the rate of construction progress, within5 days after notification by the COUNTY.

(5) To withdraw from the PROJECT, within two weeks after notification by the COUNTY, any personnel or services no longer required.

(6) To verify initial horizontal and vertical control prior to contractor staking efforts; obtain cross sections and other necessary measurements required for compilation of progress and final estimates in a timely manner so that payment tothe CONTRACTOR will not be unduly delayed.

(7) To immediately bring to the attention of the COUNTY through the RESIDENT ENGINEER, failure by the CONTRACTOR to comply with a plan or specification requirement, any problem, trends toward borderline compliance, or any other occurrence which may be of interest to the RESIDENT ENGINEER/COUNTY as well as all situation's incapable of disposition in the field. A representative of the CONSULTANT will also be available to attend conferences for the disposition of such matters when so requested by the COUNTY.

(8) To accurately measure and/or compute all quantities of materials used on the construction section in accordance with the specifications and standard practice of the COUNTY. Records of such measurements and computations will be kept in permanent form and will become part of the construction section records.

(9) The RESIDENT ENGINEER will keep the PROJECT diary describing the progress of construction, specific problems encountered and all other pertinent information relative to execution of the contract. The CONSULTANT'S staff shall compile and maintain construction survey books, other field notes and reports, test records, computations and work papers, progress and final estimates, and all other data required for completion of the construction section records. All records, including one set of prints showing recorded changes fromthe contract plans, will be submitted to the County's Engineer and become the property of the COUNTY.

(10) To furnish all necessary field survey equipment, transportation, communication devices and safety equipment for personnel as required for work performed as required by the COUNTY.

(11) To complete all measurements, records, *including ADA inspection forms*, record plans and final pay estimate not later than six (6) weeks after completion of the actual construction by the CONTRACTOR.

(12) Any inspection of the work conducted by the CONSULTANT and its officers, and employees, whether notice of the results thereof is provided to anyone or not provided to anyone, shall neither establish any duty on their part nor create any expectation of a duty to anyone, including but not limited to third parties, regarding workplace safety.

(13) Perform materials sampling, testing, and reporting, according to the project requirements, the IDOT Project Procedures Guide, and as directed by the County.

PROJECT: 2023 PAVEMENT MAINTENANCE - CENTRAL REGION
SECTION: 23-PVMTC-21-GM

	Pre-Construction		Construction																			Post Construction				
Week Ending:	**13-May**	**20-May**	**27-May**	**3-Jun**	**10-Jun**	**17-Jun**	**24-Jun**	**1-Jul**	**8-Jul**	**15-Jul**	**22-Jul**	**29-Jul**	**5-Aug**	**12-Aug**	**19-Aug**	**26-Aug**	**2-Sep**	**9-Sep**	**16-Sep**	**23-Sep**	**30-Sep**	**7-Oct**	**14-Oct**	**21-Oct**	**28-Oct**	**Totals**
Project Manager	2	2	2	2	2	2	2	2	2	2	2	2	2	2	2	2	2	2	2	2	2	2	2	2	2	**50**
Resident Engineer	40	40	40	48	48	48	48	48	48	48	48	48	48	48	48	48	48	48	48	48	40	40	40	40	40	**1136**
Inspector	20	20	40	40	48	48	48	48	48	48	48	48	48	48	48	48	48	40	40	40	40	16	16			**936**
Intern			40	40	40	40	40	40	40	40	40	40	40	40	40											**520**
Inspector									20	20	20	20	20	20	20	20	20									**180**
																										0
																										0
Weekly Totals	62	62	122	130	138	138	138	138	158	158	158	158	158	158	158	118	118	90	90	90	82	58	58	42	42	
Pre - Construction		**124**																	**Construction**		**2498**	**Post Construction**			**200**	**2822**

Vehicle Days																										
Chastain	8	8	15	15	15	15	15	15	18	18	18	18	18	18	18	15	15	10	10	10	10					**302**
Material Testing																										
Hours	8		8	16	16	16	16	16	24	24	24	24	24	24	24	24	24	16	16	16	8	8				**376**
Vehicle Days	1		1	2	2	2	2	2	3	3	3	3	3	3	3	3	3	2	2	2	1	1				**47**

Total Hours	**3198**
Total Vehicle Days	**349**

Illinois Department of Transportation

Cost Estimate of Consultant Services
(Direct Labor Multiple)

Firm	Chastain & Associates LLC	Date	03/23/23
Route	Various		
Section	23-PVMTC-21-GM	Overhead Rate	**0.00%**
County	DuPage		
Job No.		Complexity Factor	**0**
PTB & Item			

DBE DROP BOX	ITEM	MANHOURS (A)	PAYROLL (B)	(2.80+R) TIMES PAYROLL (C)	DIRECT COSTS (D)	SERVICES BY OTHERS (E)	DBE TOTAL (C+D+E)	TOTAL (C+D+E)	% OF GRAND TOTAL
	Pre-Construction Activities	124	7,604.53	21,292.69	1,040.00			22,332.69	4.72%
	Construction Engineering	2498	120,892.60	338,499.29	19,090.00	56,810.52		414,399.81	87.60%
	Post-Construction Activities	200	12,972.67	36,323.49				36,323.49	7.68%
	TOTALS	2822	141,469.81	396,115.46	20,130.00	56,810.52	0.00	473,055.98	100.00%

DBE 0.00%

BDE 3606 Template (Rev. 10/31/16)

Illinois Department of Transportation

Payroll Escalation Table
Fixed Raises
DLM 2.80

FIRM NAME	**Chastain & Associates LLC**	**DATE**	**03/23/23**
PRIME/SUPPLEMENT	**Prime**	**PTB NO.**	

CONTRACT TERM	**14**	**MONTHS**	**OVERHEAD RATE**		
START DATE	**5/1/2023**		**COMPLEXITY FACTOR**	**0**	
RAISE DATE	**12/31/2023**		**% OF RAISE**	**3.00%**	

ESCALATION PER YEAR

5/1/2023 - 12/31/2023	1/1/2024 - 6/30/2024			
8 / 14	6 / 14			
= 57.14%	44.14%			
= 1.0129				

The total escalation for this project would be: **1.29%**

Illinois Department of Transportation

Payroll Rates

FIRM NAME Chastain & Associates LLC **DATE** 03/24/23
PRIME/SUPPLEMENT Prime
PTB NO.

ESCALATION FACTOR **1.29%**

CLASSIFICATION	CURRENT RATE	ESCALATED RATE
Principal	$83.00	$84.07
Professional V	$82.00	$83.05
Professional IV	$68.00	$68.87
Professional III	$57.00	$57.73
Professional II	$46.00	$46.59
Professional I	$34.00	$34.44
Chief of Survey	$59.00	$59.76
Surveyor II	$41.00	$41.53
Surveyor I	$31.00	$31.40
Technician V	$56.00	$56.72
Technician IV	$47.00	$47.60
Technician III	$41.00	$41.53
Technician II	$29.00	$29.37
Technician I	$20.00	$20.26
Administrative	$33.00	$33.42
		$0.00
		$0.00
		$0.00
		$0.00
		$0.00
		$0.00
		$0.00
		$0.00
		$0.00
		$0.00
		$0.00
		$0.00
		$0.00
		$0.00
		$0.00
		$0.00
		$0.00
		$0.00

Illinois Department of Transportation

Average Hourly Project Rates

Route	Various
Section	23-PVMTC-21-GM
County	DuPage
Job No.	
PTB/Item	

Consultant **Chastain & Associates LLC** **Date** 03/24/23

Sheet 1 **OF** 1

Payroll Classification	Avg Hourly Rates	Total Project Rates			Pre-Construction Activities			Construction Engineering			Post-Construction Activities								
		Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg
Principal	$84.07	0																	
Professional V	$83.05	0																	
Professional IV	$68.87	1136	40.26%	27.73	80	64.52%	44.44	896	35.87%	24.70	160	80.00%	55.10						
Professional III	$57.73	50	1.77%	1.02	4	3.23%	1.86	38	1.52%	0.88	8	4.00%	2.31						
Professional II	$46.59	936	33.17%	15.45	40	32.26%	15.03	864	34.59%	16.11	32	16.00%	7.45						
Professional I	$34.44	180	6.38%	2.20				180	7.21%	2.48									
Chief of Survey	$59.76	0																	
Surveyor II	$41.53	0																	
Surveyor I	$31.40	0																	
Technician V	$56.72	0																	
Technician IV	$47.60	0																	
Technician III	$41.53	0																	
Technician II	$29.37	0																	
Technician I	$20.26	520	18.43%	3.73				520	20.82%	4.22									
Administrative	$33.42	0																	
		0																	
		0																	
		0																	
		0																	
		0																	
		0																	
		0																	
		0																	
		0																	
		0																	
		0																	
		0																	
		0																	
		0																	
		0																	
		0																	
		0																	
TOTALS		2822	100%	$50.13	124	100%	$61.33	2498	100%	$48.40	200	100%	$64.86	0	0%	$0.00	0	0%	$0.00

Illinois Department of Transportation

Cost Estimate of Consultant Services
(Direct Labor Multiple)

Firm	Rubino Engineering, Inc.	Date	03/23/23
Route	Eola Road		
Section	23-PVMTC-21-GM	Overhead Rate	**169.03%**
County	DuPage		
Job No.		Complexity Factor	**0**
PTB & Item	1		

DBE DROP BOX	ITEM	MANHOURS (A)	PAYROLL (B)	(2.80+R) TIMES PAYROLL (C)	DIRECT COSTS (D)	SERVICES BY OTHERS (E)	DBE TOTAL (C+D+E)	TOTAL (C+D+E)	% OF GRAND TOTAL
DBE	QA Material Testing	376	16,823.44	47,105.62	9,705.20		56,810.82	56,810.82	100.00%
	TOTALS	376	16,823.44	47,105.62	9,705.20	0.00	56,810.82	56,810.82	100.00%

DBE 100.00%

BDE 3606 Template (Rev. 10/31/16)

Illinois Department of Transportation

Payroll Escalation Table
Fixed Raises
DLM 2.80

FIRM NAME	**Rubino Engineering, Inc.**	**DATE**	**03/23/23**
PRIME/SUPPLEMENT	**Prime**	**PTB NO.**	**1**

CONTRACT TERM	**14**	**MONTHS**	**OVERHEAD RATE**	**169.03%**
START DATE	**5/1/2023**		**COMPLEXITY FACTOR**	**0**
RAISE DATE	**2/29/2024**		**% OF RAISE**	**3.00%**

ESCALATION PER YEAR

5/1/2023 - 2/29/2024	3/1/2024 - 6/30/2024			
10	4			
14	14			
= 71.43%	29.43%			
= 1.0086				

The total escalation for this project would be: **0.86%**

Illinois Department of Transportation

Payroll Rates

FIRM NAME	**Rubino Engineering, Inc.**	**DATE**	**03/24/23**
PRIME/SUPPLEMENT	**Prime**		
PTB NO.	**1**		

ESCALATION FACTOR **0.86%**

CLASSIFICATION	CURRENT RATE	ESCALATED RATE
Material Tester 1 & 2	$43.67	$44.04
Project Manager / Engineer	$48.88	$49.30
Staff Engineer / Geologist / S	$37.31	$37.63
Laboratory Staff	$28.60	$28.85
Principal	$78.00	$78.67
Driller	$58.20	$58.70
Administrative	$27.17	$27.40
		$0.00
		$0.00
		$0.00
		$0.00
		$0.00
		$0.00
		$0.00
		$0.00
		$0.00
		$0.00
		$0.00
		$0.00
		$0.00
		$0.00
		$0.00
		$0.00
		$0.00
		$0.00
		$0.00
		$0.00
		$0.00
		$0.00
		$0.00
		$0.00
		$0.00
		$0.00
		$0.00
		$0.00

BDE 3606 Template (Rev. 10/31/16)

Illinois Department of Transportation

Average Hourly Project Rates

Route	Eola Road
Section	23-PVMTC-21-GM
County	DuPage
Job No.	
PTB/Item	1

Consultant **Rubino Engineering, Inc.** **Date** 03/24/23

Sheet **1** **OF** **1**

Payroll Classification	Avg Hourly Rates	Total Project Rates			QA Material Testing														
		Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg
Material Tester 1 & 2	$44.04	326	86.70%	38.19	326	86.70%	38.19												
Project Manager / Engineer	$49.30	50	13.30%	6.56	50	13.30%	6.56												
Staff Engineer / Geologist / So	$37.63	0																	
Laboratory Staff	$28.85	0																	
Principal	$78.67	0																	
Driller	$58.70	0																	
Administrative	$27.40	0																	
		0																	
		0																	
		0																	
		0																	
		0																	
		0																	
		0																	
		0																	
		0																	
		0																	
		0																	
		0																	
		0																	
		0																	
		0																	
		0																	
		0																	
		0																	
		0																	
		0																	
		0																	
		0																	
		0																	
		0																	
		0																	
		0																	
		0																	
		0																	
		0																	
		0																	
		0																	
		0																	
		0																	
		0																	
		0																	
		0																	
		0																	
TOTALS		376	100%	$44.74	376	100%	$44.74	0	0%	$0.00	0	0%	$0.00	0	0%	$0.00	0	0%	$0.00

EXHIBIT B

(Left Intentionally Blank)

EXHIBIT C

DUPAGE COUNTY DIVISION OF TRANSPORTATION
Consultant Employee Rate Listing

CONSULTANT: **Chastain & Associates LLC**

PROJECT: **2023 Pavement Maintenance – Central Region**

Classification	Rate Range		Reason for Adjustment/Addition/Deletion
	Minimum	Maximum	
Principal	$80	$86	
Professional V	$77	$86	
Professional IV	$62	$73	
Professional III	$51	$63	
Professional II	$41	$50	
Professional I	$29	$38	
Chief of Survey	$57	$60	
Surveyor II	$40	$42	
Surveyor I	$30	$32	
Technician V	$53	$57	
Technician IV	$45	$49	
Technician III	$38	$43	
Technician II	$21	$37	
Technician I	$19	$20	
Administrative	$20	$46	

Note: Maximum rate shall not exceed $86.00 per hour.

Signature of Authorized Agent for CONSULTANT: Signature on File Date: 3/24/23

Signature

Daniel Jedrzejak

Print Name

Approved By COUNTY: Signature on File Date:

William Eidson, Asst. County Engineer

EXHIBIT C

DUPAGE COUNTY DIVISION OF TRANSPORTATION
Consultant Employee Rate Listing

CONSULTANT: **Rubino Engineering Inc.**

PROJECT: **2023 Pavement Maintenance – Central Region**

Classification	Rate Range		Reason for Adjustment/Addition/Deletion
	Minimum	Maximum	
Material Tester 1 & 2	$37	$50	
Project Manager / Engineer	$40	$70	
Staff Engineer / Geologist / Soil Scientist	$30	$55	
Laboratory Staff	$16	$50	
Principal	$70	$81	
Driller	$50	$65	
Administrative	$20	$35	

Note: Maximum rate shall not exceed $86.00 per hour.

Signature on File

Signature of Authorized Agent for CONSULTANT: _____ Date: 03/24/2023
Signature

Michelle Lipinski
Print Name

Approved By COUNTY: _____ Date: _____
William Eidson, Asst. County Engineer

Exhibit C Notes

1. The Classification represents a position within the CONSULTANT'S operation that is filled by one or more personnel that have similar duties and responsibilities.

2. This Exhibit should include all classifications that *might be* involved with the project. This avoids your resubmittal and the need to go through the approval process again.

3. Minimum rate is the lowest rate being paid to personnel for a particular classification (rounded down to nearest $ amount).

4. Maximum rate is the top rate being paid to personnel for a particular classification taking into account employee raises within contract period (rounded up to nearest dollar amount).

5. Revisions to Exhibit C shall be limited to adjustments requested by the CONSULTANT to the hourly rate ranges and additions or deletions to position classifications approved by the COUNTY provided the adjustment(s) do not exceed the total compensation as stated in the AGREEMENT.

EXHIBIT D

DU PAGE COUNTY DIVISION OF TRANSPORTATION
CONSULTANT STAFF CHANGE NOTIFICATION

The Consulting Firm of _____

hereby notifies the COUNTY through the DIVISION OF TRANSPORTATION that they need to reassign staff for the _____

_____project,

Section No. _____.

Position: _____

Person: _____

Effective date: _____

Reason for requesting change:

Proposed Replacement: _____

(attach resume)

Transition Plan: provide an outline of the steps that the CONSULTANT will take to assure adequate exchange of information and responsibility, including Principal Engineer oversight and requested involvement by COUNTY staff.

Illinois Department of Transportation

Direct Costs Check Sheet

Prime Consultant Name	PTB Number	State Job Number(s)
Chastain & Associates LLC		23-PVMTC-21-GM

☒ Prime ☐ Supplement Date 03/22/23

Consultant

Chastain & Associates LLC

Item	Allowable	Utilize W.O. Only	Quantity J.S. Only	Contract Rate	Total
Per Diem (per GOVERNOR'S TRAVEL CONTROL BOARD)	Up to state rate maximum	☐			
Lodging (per GOVERNOR'S TRAVEL CONTROL BOARD)	Actual cost (Up to state rate maximum)	☐			
Lodging Taxes and Fees (per GOVERNOR'S TRAVEL CONTROL BOARD)	Actual cost	☐			
Air Fare	Coach rate, actual cost, requires minimum two weeks' notice, with prior IDOT approval	☐			
Vehicle Mileage (per GOVERNOR'S TRAVEL CONTROL BOARD)	Up to state rate maximum	☐			
Vehicle Owned or Leased	$32.50/half day (4 hours or less) or $65/full day	☐	302	$65.00	$19,630.00
Vehicle Rental	Actual cost (Up to $55/day)	☐			
Tolls	Actual cost	☐			
Parking	Actual cost	☐			
Overtime	Premium portion (Submit supporting documentation)	☐	50	$10.00	$500.00
Shift Differential	Actual cost (Based on firm's policy)	☐			
Overnight Delivery/Postage/Courier Service	Actual cost (Submit supporting documentation)	☐			
Copies of Deliverables/Mylars (In-house)	Actual cost (Submit supporting documentation)	☐			
Copies of Deliverables/Mylars (Outside)	Actual cost (Submit supporting documentation)	☐			
Project Specific Insurance	Actual cost	☐			
Monuments (Permanent)	Actual cost	☐			
Photo Processing	Actual cost	☐			
2-Way Radio (Survey or Phase III Only)	Actual cost	☐			
Telephone Usage (Traffic System Monitoring Only)	Actual cost	☐			
CADD	Actual cost (Max $15/hour)	☐			

Item	Allowable	Utilize W.O. Only	Quantity J.S. Only	Contract Rate	Total
Website	Actual cost (Submit supporting documentation)	☐			
Advertisements	Actual cost (Submit supporting documentation)	☐			
Public Meeting Facility Rental	Actual cost (Submit supporting documentation)	☐			
Public Meeting Exhibits/Renderings & Equipment	Actual cost (Submit supporting documentation)	☐			
Recording Fees	Actual cost	☐			
Transcriptions (specific to project)	Actual cost	☐			
Courthouse Fees	Actual cost	☐			
Storm Sewer Cleaning and Televising	Actual cost (Requires 2-3 quotes with IDOT approval)	☐			
Traffic Control and Protection	Actual cost (Requires 2-3 quotes with IDOT approval)	☐			
Aerial Photography and Mapping	Actual cost (Requires 2-3 quotes with IDOT approval)	☐			
Utility Exploratory Trenching	Actual cost (Requires 2-3 quotes with IDOT approval)	☐			
Testing of Soil Samples*	Actual cost (Provide breakdown of costs to the Department for approval)	☐			
Lab Services*	Actual cost (Provide breakdown of cost for each lab service to the Department's PM for approval)	☐			
Equipment and/or Specialized Equipment Rental*	Actual cost (Rental - 2-3 quotes needed / Owned - provide depreciated value for IDOT approval)	☐			
		☐			
		☐			
		☐			
		☐			
		☐			
		☐			
		☐			
		☐			
		☐			
		☐			
		☐			
				Total Direct Cost	$20,130.00

*If other allowable costs are needed and not listed, please add in the above spaces provided.

LEGEND

W.O. = Work Order

J.S. = Job Specific

Illinois Department of Transportation

Direct Costs Check Sheet

Prime Consultant Name	PTB Number	State Job Number(s)
Chastain & Associates LLC		23-PVMTC-21-GM
	☒ Prime ☐ Supplement	Date 03/23/23

Consultant

Rubino Engineering, Inc.

Item	Allowable	Utilize W.O. Only	Quantity J.S. Only	Contract Rate	Total
Per Diem (per GOVERNOR'S TRAVEL CONTROL BOARD)	Up to state rate maximum	☐			
Lodging (per GOVERNOR'S TRAVEL CONTROL BOARD)	Actual cost (Up to state rate maximum)	☐			
Lodging Taxes and Fees (per GOVERNOR'S TRAVEL CONTROL BOARD)	Actual cost	☐			
Air Fare	Coach rate, actual cost, requires minimum two weeks' notice, with prior IDOT approval	☐			
Vehicle Mileage (per GOVERNOR'S TRAVEL CONTROL BOARD)	Up to state rate maximum	☐			
Vehicle Owned or Leased	$32.50/half day (4 hours or less) or $65/full day	☐	47	$65.00	$3,055.00
Vehicle Rental	Actual cost (Up to $55/day)	☐			
Tolls	Actual cost	☐			
Parking	Actual cost	☐			
Overtime	Premium portion (Submit supporting documentation)	☐	80	$21.84	$1,747.20
Shift Differential	Actual cost (Based on firm's policy)	☐			
Overnight Delivery/Postage/Courier Service	Actual cost (Submit supporting documentation)	☐			
Copies of Deliverables/Mylars (In-house)	Actual cost (Submit supporting documentation)	☐			
Copies of Deliverables/Mylars (Outside)	Actual cost (Submit supporting documentation)	☐			
Project Specific Insurance	Actual cost	☐			
Monuments (Permanent)	Actual cost	☐			
Photo Processing	Actual cost	☐			
2-Way Radio (Survey or Phase III Only)	Actual cost	☐			
Telephone Usage (Traffic System Monitoring Only)	Actual cost	☐			
CADD	Actual cost (Max $15/hour)	☐			

Item	Allowable	Utilize W.O. Only	Quantity J.S. Only	Contract Rate	Total
Website	Actual cost (Submit supporting documentation)	☐			
Advertisements	Actual cost (Submit supporting documentation)	☐			
Public Meeting Facility Rental	Actual cost (Submit supporting documentation)	☐			
Public Meeting Exhibits/Renderings & Equipment	Actual cost (Submit supporting documentation)	☐			
Recording Fees	Actual cost	☐			
Transcriptions (specific to project)	Actual cost	☐			
Courthouse Fees	Actual cost	☐			
Storm Sewer Cleaning and Televising	Actual cost (Requires 2-3 quotes with IDOT approval)	☐			
Traffic Control and Protection	Actual cost (Requires 2-3 quotes with IDOT approval)	☐			
Aerial Photography and Mapping	Actual cost (Requires 2-3 quotes with IDOT approval)	☐			
Utility Exploratory Trenching	Actual cost (Requires 2-3 quotes with IDOT approval)	☐			
Testing of Soil Samples*	Actual cost (Provide breakdown of costs to the Department for approval)	☐			
Lab Services*	Actual cost (Provide breakdown of cost for each lab service to the Department's PM for approval)	☐			
Equipment and/or Specialized Equipment Rental*	Actual cost (Rental - 2-3 quotes needed / Owned - provide depreciated value for IDOT approval)	☐			
Maximum Maximum Theoretical Specific Gravity	Laboratory Testing	☐	9	$116.00	$1,044.00
Bulk Specific Gravity	Laboratory Testing	☐	9	$100.00	$900.00
Ignition Oven Test	Laboratory Testing	☐	9	$70.00	$630.00
Reflux Extraction + Sieve Analysis	Laboratory Testing	☐	3	$95.00	$285.00
Compression testing of concrete specimens by ASTM procedures	Laboratory Testing	☐	50	$18.00	$900.00
Nuclear Gauge	Direct Cost	☐	26	$44.00	$1,144.00
		☐			
				Total Direct Cost	$9,705.20

*If other allowable costs are needed and not listed, please add in the above spaces provided.

LEGEND
W.O. = Work Order
J.S. = Job Specific

Required Vendor Ethics Disclosure Statement

Failure to complete and return this form may result in delay or cancellation of the County's Contractual Obligation.

Date: 3/16/2023

Bid/Contract/PO #:

Company Name:	Chastain & Associates LLC	Company Contact:	David Lawry
Contact Phone:	847-417-4180	Contact Email:	dlawry@chastainengineers.com

The DuPage County Procurement Ordinance requires the following written disclosures prior to award:

1. Every contractor, union, or vendor that is seeking or has previously obtained a contract, change orders to one (1) or more contracts, or two (2) or more individual contracts with the county resulting in an aggregate amount at or in excess of $25,000, shall provide to Procurement Services Division a written disclosure of all political campaign contributions made by such contractor, union, or vendor within the current and previous calendar year to any incumbent county board member, county board chairman, or countywide elected official whose office the contract to be awarded will benefit. The contractor, union or vendor shall update such disclosure annually during the term of a multi-year contract and prior to any change order or renewal requiring approval by the county board. For purposes of this disclosure requirement, "contractor or vendor" includes owners, officers, managers, lobbyists, agents, consultants, bond counsel and underwriters counsel, subcontractors and corporate entities under the control of the contracting person, and political action committees to which the contracting person has made contributions.

☒ **NONE (check here) - If no contributions have been made**

Recipient	Donor	Description (e.g. cash, type of item, in-kind services, etc.)	Amount/Value	Date Made

2. All contractors and vendors who have obtained or are seeking contracts with the county shall disclose the names and contact information of their lobbyists, agents and representatives and all individuals who are or will be having contact with county officers or employees in relation to the contractor bid and shall update such disclosure with any changes that may occur.

☒ **NONE (check here) - If no contacts have been made**

Lobbyists, Agents and Representatives and all individuals who are or will be having contact with county officers or employees in relation to the contract or bid	Telephone	Email

A contractor or vendor that knowingly violates these disclosure requirements is subject to penalties which may include, but are not limited to, the immediate cancellation of the contract and possible disbarment from future county contracts.

Continuing disclosure is required, and I agree to update this disclosure form as follows:

- If information changes, within five (5) days of change, or prior to county action, whichever is sooner
- 30 days prior to the optional renewal of any contract
- Annual disclosure for multi-year contracts on the anniversary of said contract
- With any request for change order except those issued by the county for administrative adjustments

The full text for the county's ethics and procurement policies and ordinances are available at:
http://www.dupageco.org/CountyBoard/Policies/

I hereby acknowledge that I have received, have read, and understand these requirements.

Authorized Signature: Signature on File

Printed Name: David Lawry

Title: Director of Municipal Services

Date: 3/16/2023

Attach additional sheets if necessary. Sign each sheet and number each page. PAGE 1 OF 1 (total number of pages)

Required Vendor Ethics Disclosure Statement

Failure to complete and return this form may result in delay or cancellation of the County's Contractual Obligation.

Date: _____

Bid/Contract/PO #: _____

Company Name: Rubino Engineering, Inc.	Company Contact: Michelle Lipinski
Contact Phone: 847-931-1555	Contact Email: Michelle.Lipinski@rubinoeng.com

The DuPage County Procurement Ordinance requires the following written disclosures prior to award:

1. Every contractor, union, or vendor that is seeking or has previously obtained a contract, change orders to one (1) or more contracts, or two (2) or more individual contracts with the county resulting in an aggregate amount at or in excess of $25,000, shall provide to Procurement Services Division a written disclosure of all political campaign contributions made by such contractor, union, or vendor within the current and previous calendar year to any incumbent county board member, county board chairman, or countywide elected official whose office the contract to be awarded will benefit. The contractor, union or vendor shall update such disclosure annually during the term of a multi-year contract and prior to any change order or renewal requiring approval by the county board. For purposes of this disclosure requirement, "contractor or vendor" includes owners, officers, managers, lobbyists, agents, consultants, bond counsel and underwriters counsel, subcontractors and corporate entities under the control of the contracting person, and political action committees to which the contracting person has made contributions.

[X] **NONE (check here) - If no contributions have been made**

Recipient	Donor	Description (e.g. cash, type of item, in-kind services, etc.)	Amount/Value	Date Made

2. All contractors and vendors who have obtained or are seeking contracts with the county shall disclose the names and contact information of their lobbyists, agents and representatives and all individuals who are or will be having contact with county officers or employees in relation to the contractor bid and shall update such disclosure with any changes that may occur.

[X] **NONE (check here) - If no contacts have been made**

Lobbyists, Agents and Representatives and all individuals who are or will be having contact with county officers or employees in relation to the contract or bid	Telephone	Email

A contractor or vendor that knowingly violates these disclosure requirements is subject to penalties which may include, but are not limited to, the immediate cancellation of the contract and possible disbarment from future county contracts.

Continuing disclosure is required, and I agree to update this disclosure form as follows:

- If information changes, within five (5) days of change, or prior to county action, whichever is sooner
- 30 days prior to the optional renewal of any contract
- Annual disclosure for multi-year contracts on the anniversary of said contract
- With any request for change order except those issued by the county for administrative adjustments

The full text for the county's ethics and procurement policies and ordinances are available at:
http://www.dupageco.org/CountyBoard/Policies/

I hereby acknowledge that I have received, have read, and understand these requirements.

Authorized Signature Signature on File _____

Printed Name _____

Title President

Date 3/24/2023

Attach additional sheets if necessary. Sign each sheet and number each page. PAGE 1 OF 1 (total number of pages)

FORM OPTIMIZED FOR ACROBAT AND ADOBE READER VERSION 9 OR LATER

Rev 1.1
4/1/16

421 N. COUNTY FARM ROAD
WHEATON, IL 60187
www.dupagecounty.gov

File #: DT-P-0068-23 **Agenda Date:** 4/18/2023 **Agenda #:** 17.N.

AGREEMENT BETWEEN THE COUNTY OF DU PAGE, ILLINOIS
AND H.W. LOCHNER, INC.
PROFESSIONAL CONSTRUCTION ENGINEERING SERVICES
2023 PAVEMENT MAINTENANCE (SOUTH) PROGRAM
SECTION 23-PVMTC-20-GM
(CONTRACT TOTAL NOT TO EXCEED $586,291.33)

WHEREAS, the County of DuPage (hereinafter referred to as COUNTY) by virtue of its power set forth in "Counties Code" (55 ILCS 5/5-1001 *et. seq.*) and "Illinois Highway Code" (605 ILCS 5/5-101 *et. seq.*) is authorized to enter into this agreement; and

WHEREAS, the COUNTY requires Professional Construction Engineering Services for the 2023 Pavement Maintenance (South) Program, Section 23-PVMTC-20-GM; and

WHEREAS, H.W. Lochner, Inc. (hereinafter referred to as CONSULTANT) has experience and expertise in this area and is in the business of providing such Professional Construction Engineering Services, and is willing to perform the required services for an amount not to exceed $586,291.33; and

WHEREAS, the COUNTY has selected the CONSULTANT in accordance with the Professional Services Selection Process found in Section 2-353(1)(a) of the DuPage County Procurement Ordinance; and

WHEREAS, the Transportation Committee has reviewed and recommends approval of the attached Agreement at the specified amount.

NOW, THEREFORE, BE IT RESOLVED by the DuPage County Board that the attached Agreement between the County of DuPage and H.W. Lochner, Inc. be hereby accepted and approved for a contract total not to exceed $586,291.33 and that the Chair of the DuPage County Board is hereby authorized and directed to execute the Agreement on behalf of the COUNTY; and

BE IT FURTHER RESOLVED that an original copy of this Resolution and Agreement be transmitted to H.W. Lochner, Inc., 1101 Warrenville Road, Suite 20, Lisle, Illinois 60532, by and through the Division of Transportation; and

BE IT FURTHER RESOLVED that the County Clerk transmit a copy of this Resolution and the accompanying Illinois Department of Transportation BLR form appropriating the necessary motor fuel tax funds to pay for the improvement to the State of Illinois Department of Transportation, by and through the Division of Transportation.

Enacted and approved 25th day of April, 2023 at Wheaton, Illinois.

_____

DEBORAH A. CONROY, CHAIR
DU PAGE COUNTY BOARD

Attest: _____

JEAN KACZMAREK, COUNTY CLERK

Procurement Review Comprehensive Checklist
Procurement Services Division
This form must accompany all Purchase Order Requisitions

SECTION 1: DESCRIPTION

General Tracking		*Contract Terms*	
FILE ID#:	RFP, BID, QUOTE OR RENEWAL #:	INITIAL TERM WITH RENEWALS:	INITIAL TERM TOTAL COST: $586,291.33
COMMITTEE: TRANSPORTATION	TARGET COMMITTEE DATE: 04/18/2023	PROMPT FOR RENEWAL:	CONTRACT TOTAL COST WITH ALL RENEWALS: $586,291.33
	CURRENT TERM TOTAL COST: $586,291.33	MAX LENGTH WITH ALL RENEWALS:	CURRENT TERM PERIOD: INITIAL TERM
Vendor Information		*Department Information*	
VENDOR: H.W. Lochner, Inc.	VENDOR #: 12406	DEPT: Division of Transportation	DEPT CONTACT NAME: William Eidson
VENDOR CONTACT: Alan Hasler	VENDOR CONTACT PHONE: 630-679-1670	DEPT CONTACT PHONE #: 630-407-6900	DEPT CONTACT EMAIL: william.eidson@dupageco.org
VENDOR CONTACT EMAIL: ahasler@hwlochner.com	VENDOR WEBSITE:	DEPT REQ #:	

Overview

DESCRIPTION Identify scope of work, item(s) being purchased, total cost and type of procurement (i.e., lowest bid, RFP, renewal, sole source, etc.).
2023 Pavement Maintenance (South) Program - Professional Construction Engineering Services. Section 23-PVMTC-20-GM

JUSTIFICATION Summarize why this procurement is necessary and what objectives will be accomplished
Construction engineering and administration services for the County's highway system Pavement Maintenance Program. Tasks involve specification enforcement, measurement of quantities, contract administration, and contract coordination.

SECTION 2: DECISION MEMO REQUIREMENTS

DECISION MEMO NOT REQUIRED	Select an item from the following dropdown menu to identify why a Decision Memo (Section 3) is not required.
DECISION MEMO REQUIRED	Select an item from the following dropdown menu to identify why a Decision Memo (Section 3) is required. PROFESSIONAL SERVICES EXCLUDED PER DUPAGE ORDINANCE (SECTION 2-353) AND 50 ILCS 510/2 (ARCHITECTS, ENGINEERS & LAND SURVEYORS)

SECTION 3: DECISION MEMO

STRATEGIC IMPACT	Select an item from the following dropdown menu of County's strategic priorities that this action will most impact. QUALITY OF LIFE
SOURCE SELECTION	Describe method used to select source. The DOT only selects firms that are pre-qualified in accordance with IDOT guidelines. Requests for Statements of Interest were sent to firms throughout the industry. Statements of Interest were received from 27 firms. Based on the review of the Statements of Interest, 4 firms were shortlisted and requested to submit a Statement of Qualification. The DOT reviewed each submittal taking into consideration the firm's understanding of the project, strategies to ensure timely completion of the project, experience on similar projects, experience of key personnel and DBE/WBE participation. Based on a comprehensive review of the submittals, the DOT determined that the project team assembled by H.W. Lochner, Inc. was most qualified and had the staff available to perform the work on behalf of the County.
RECOMMENDATION AND TWO ALTERNATIVES	Describe staff recommendation and provide justification. Identify at least 2 other options to accomplish this request, including status quo, (i.e., take no action). 1. Award a contract to H.W. Lochner, Inc. This is the recommended option. 2. Contract with another firm. Not recommended due to staff's determination that H.W. Lochner, Inc. is the most qualified. 3. Do not award a contract. Not recommended as the DOT does not possess the staff resources to perform this work and must contract for these services.

SECTION 4: SOLE SOURCE MEMO/JUSTIFICATION	
JUSTIFICATION	Select an item from the following dropdown menu to justify why this is a sole source procurement.
NECESSITY AND UNIQUE FEATURES	Describe the product or services that are not available from other vendors. Explain necessary and unique features or services. Attach letters from manufacturer, letters from distributor, warranties, licenses, or patents as needed. Be specific.
MARKET TESTING	List and describe the last time the market has been tested on the applicability of the sole source. If it has not been tested over the last 12 months, explain why not.
AVAILABILITY	Describe steps taken to verify that these features are not available elsewhere. Included a detailed list of all products or services by brand/manufacturer examined and include names, phone numbers, and emails of people contacted.

SECTION 5: Purchase Requisition Information			
Send Purchase Order To:		*Send Invoices To:*	
Vendor: Do Not Send to Vendor	Vendor#:	Dept: Division of Transportation	Division: Finance
Attn:	Email:	Attn: DOT Finance	Email: DOTFinance@dupageco.org
Address:	City:	Address: 421 N. County Farm Road	City: Wheaton
State:	Zip:	State: IL	Zip: 60187
Phone:	Fax:	Phone: 630-407-6900	Fax: 630-407-6901
Send Payments To:		*Ship to:*	
Vendor: H.W. Lochner, Inc.	Vendor#: 12406	Dept:	Division:
Attn: Alan Hasler	Email: ahasler@hwlochner.com	Attn:	Email:
Address: 1011 Warrenville Road, Suite 20	City: Lisle	Address:	City:
State: IL	Zip: 60532	State:	Zip:
Phone: 630-679-1670	Fax:	Phone:	Fax:
Shipping		Contract Dates	
Payment Terms: PER 50 ILCS 505/1	FOB: Destination	Contract Start Date (PO25): Apr 25, 2023	Contract End Date (PO25): Nov 30, 2027
Contract Administrator (PO25): Kathleen Black Curcio			

Purchase Requisition Line Details

LN	Qty	UOM	Item Detail (Product #)	Description	FY	Company	AU	Acct Code	Sub-Accts/ Activity Code	Unit Price	Extension
1	1	EA		23-PVMTC-20-GM	FY23	1500	3550	53010		500,000.00	500,000.00
2	1	EA		23-PVMTC-20-GM	FY24	1500	3550	53010		86,291.33	86,291.33
FY is required, assure the correct FY is selected.										Requisition Total	$ 586,291.33

Comments	
HEADER COMMENTS	Provide comments for P020 and P025. 2023 Pavement Maintenance (South) Program - Professional Construction Engineering Services. Section 23-PVMTC-20-GM
SPECIAL INSTRUCTIONS	Provide comments for Buyer or Approver (not for P020 and P025). Comments will not appear on PO. DOT will issue a formal NTP, do not send copy of PO to vendor.
INTERNAL NOTES	Provide comments for department internal use (not for P020 and P025). Comments will not appear on PO. Last invoice date 06/30/28
APPROVALS	Department Head signature approval for procurements under $15,000. Procurement Officer Approval for ETSB.

The following documents have been attached: ☑ W-9 ☑ Vendor Ethics Disclosure Statement

AGREEMENT
BETWEEN THE COUNTY OF DUPAGE, ILLINOIS
AND H.W. LOCHNER, INC.
FOR PROFESSIONAL CONSTRUCTION ENGINEERING SERVICES
2023 PAVEMENT MAINTENANCE - SOUTH REGION
SECTION #: 23-PVMTC-20-GM

This professional services agreement (hereinafter referred to as the AGREEMENT), made this _____ day of _____, 2023, between the County of DuPage, a body corporate and politic, with offices at 421 North County Farm Road, Wheaton, Illinois (hereinafter referred to as the COUNTY) and H.W. Lochner, Inc., licensed to do business in the State of Illinois, with offices at 225 W. Washington Street, Suite 1200, Chicago, IL 60606; (hereinafter referred to as the CONSULTANT). The COUNTY and the CONSULTANT are hereinafter sometimes individually referred to as a "party" or together as the "parties."

RECITALS

WHEREAS, the COUNTY by virtue of its power set forth in "Counties Code" (55 ILCS 5/5-1001 *et seq*.) and "Illinois Highway Code" (605 ILCS 5/5-101 *et seq*.) is authorized to enter into this AGREEMENT; and

WHEREAS, the COUNTY requires professional construction engineering services for 2023 Pavement Maintenance-South Region, Section # 23-PVMTC-20-GM (hereinafter referred to as "PROJECT"); and

WHEREAS, the CONSULTANT has experience and expertise in this area and is in the business of providing such professional construction engineering services and is willing to perform the required services for an amount not to exceed $586,291.33; and

WHEREAS, the CONSULTANT acknowledges that it is pre-qualified with the Illinois Department of Transportation (IDOT)for the work covered by this AGREEMENT and is in good standing and has not been barred from performing work for IDOT; and

WHEREAS, the COUNTY has an existing working relationship with the CONSULTANT.

NOW, THEREFORE, in consideration of the premises, the mutual covenants, terms, and conditions herein set forth, and the understandings of each party to the other, the parties do hereby mutually covenant, promise and agree as follows:

1.0 INCORPORATION AND CONSTRUCTION

1.1 All recitals set forth above are incorporated herein and made part thereof, the same constituting the factual basis for this AGREEMENT.

1.2 The headings of the paragraphs and subparagraphs of this AGREEMENT are inserted for convenience of reference only and shall not be deemed to constitute part of this AGREEMENT or to affect the construction hereof.

2.0 SCOPE OF SERVICES

2.1 Services are to be provided by the CONSULTANT according to the specifications in the Scope of Work, specified as Exhibit A, attached hereto, which exhibit is hereby incorporated by reference. The CONSULTANT shall complete all the work set forth in said exhibit for the compensation set forth in Section 7.0, below, unless otherwise modified.

2.2 The COUNTY may, from time to time, request changes in the Scope of Work. Any such changes, including any increase or decrease in the CONSULTANT'S compensation and Scope of Work, shall be documented by an amendment to this AGREEMENT in accordance with Section 14.0 of this AGREEMENT, except as allowed in Paragraph 15.3, below.

2.3 The relationship of the CONSULTANT to the COUNTY is that of independent contractor, and nothing in this AGREEMENT is intended nor shall be construed to create an agency, employment, joint venture relationship, or any other relationship allowing the COUNTY to exercise control or direction over the manner or method by which the CONSULTANT or its sub-contractors/sub-consultants provide services hereunder. Neither the CONSULTANT nor the CONSULTANT'S employees shall be entitled to receive any COUNTY benefits. The CONSULTANT shall be solely responsible for the payment of all taxes and withholdings required by law which may become due regarding any compensation paid by the COUNTY to the CONSULTANT.

2.4 Any work, assignments or services deemed to be a professional service under this AGREEMENT shall be performed and/or supervised by individuals licensed to practice by the State of Illinois in the applicable professional discipline.

2.5 Neither the CONSULTANT, nor the CONSULTANT'S employees, shall be retained as expert witnesses by the COUNTY except as by separate agreement.

3.0 NOTICE TO PROCEED

3.1 Authorization to proceed shall be given on behalf of the COUNTY by the Director of Transportation/County Engineer (hereinafter referred to as the "Director"), in the form of a written Notice to Proceed following execution of the AGREEMENT by the County Board Chair.

Authorization to proceed with various tasks described in Exhibit A will be given to the CONSULTANT by representatives of the Division of Transportation.

3.2 In addition to the Notice to Proceed, the Director, or his/her designee, may, on behalf of the COUNTY, approve, deny, receive, accept or reject any submission, notices or invoices from or by the CONSULTANT, as provided for in this AGREEMENT, including, but not limited to, acts performed in accordance with Paragraphs 4.1, 6.1, 7.2, 7.4, 8.2, 8.3, 15.3 and 21.2.

4.0 TECHNICAL SUBCONSULTANTS

4.1 Prior written approval of the COUNTY shall be required before the CONSULTANT hires any sub-consultant(s) to complete COUNTY-ordered technical or professional tasks or work under the terms of this AGREEMENT. COUNTY approval of sub-consultant(s) includes approval of any new employee rates (Exhibit C) and/or fee schedule as referenced in Paragraph 7.3.

4.2 The CONSULTANT shall supervise any sub-consultant(s) hired by the CONSULTANT and the CONSULTANT shall be solely responsible for any and all work performed by said sub-consultant, or sub-consultants, in the same manner and with the same liability as if performed by the CONSULTANT.

4.3 The CONSULTANT shall require any sub-consultant hired for the performance of any work or activity in connection to this AGREEMENT to agree and covenant that the sub-consultant also meets the terms of Sections 8.0 and 13.0 and Paragraph 26.4 of this AGREEMENT and shall fully comply therewith while engaged by the CONSULTANT in working for the COUNTY on the PROJECT.

5.0 TIME FOR PERFORMANCE

5.1 The CONSULTANT shall commence work to meet the requirements for professional construction engineering services on the PROJECT after the COUNTY issues its written Notice to Proceed. The COUNTY is not liable and will not pay the CONSULTANT for any work performed before the date of the Notice to Proceed.

5.2 If the CONSULTANT is delayed at any time in the progress of the work by any act or neglect of the COUNTY or by any employee of the COUNTY or by changes ordered by the COUNTY, or any other causes beyond the CONSULTANT'S control, the sole remedy and allowance shall be an extension of time for completion. Such extension shall be that which is determined reasonable by the COUNTY upon consultation with the CONSULTANT. The CONSULTANT shall accept and bear all other costs, expenses and liabilities that may result from such delay.

6.0 DELIVERABLES

6.1 The CONSULTANT shall provide the COUNTY on or before the expiration of this AGREEMENT, or promptly after notice of termination or when the Director directs, the files, records, reports, documentation, etc. specified in Exhibit A.

7.0 COMPENSATION

7.1. The COUNTY shall pay the CONSULTANT for services rendered and shall only pay in accordance with the provisions of this AGREEMENT. The COUNTY shall not be obligated to pay for any services not in compliance with this AGREEMENT.

7.2. Total payments to the CONSULTANT under the terms of this AGREEMENT shall not under any circumstances exceed $586,291.33, as specified in Exhibit A attached hereto, which exhibit is hereby incorporated by reference. This amount is a “not to exceed” amount. In the event the COUNTY directs the CONSULTANT to do work which would cause the stated amount to be exceeded, the CONSULTANT shall not be responsible for such work until this AGREEMENT is modified pursuant to Article 14.0.

7.3 For work performed, the COUNTY will pay the CONSULTANT at a 2.8 direct labor multiplier applied to the actual hourly rates of staff and/or the fee schedule(s) as incorporated

herein. The multiplier shall include the cost of overhead, profit and incidental costs. A chart listing the hourly rate ranges for the CONSULTANT'S staff and approved sub-consultant's staff, identified by classification, is attached and incorporated hereto as Exhibit C.

7.4 Direct expenses are costs for supplies and materials to be paid for by the COUNTY for completion of all work that is the subject of this AGREEMENT as referenced on the attached Direct Costs Check Sheet (BDE 436 form) made a part hereof and incorporated herein by reference. The COUNTY shall pay direct costs referenced on the Direct Costs Check Sheet on an actual cost basis without any markups added and the CONSULTANT shall include copies of receipts for all direct expenses more than $25 from suppliers for expendable materials with its invoice to the COUNTY.

7.5 Overtime/weekend/holiday (o/w/h) rates are allowed under this AGREEMENT, but such rates shall be considered a direct cost, and the o/w/h rate for each classification shall be no more than one hundred fifty percent (150%) of the actual hourly rate for assigned personnel on the PROJECT. The o/w/h rate shall only be permitted if any CONSULTANT personnel have worked more than 40 hours in a given week (Sunday-Saturday) on the PROJECT.

7.6 If the scope of work for this AGREEMENT includes the use of job classifications covered by the prevailing rate of wages, the prevailing rate must be reflected in the cost estimate for this AGREEMENT. The rates have been ascertained and certified by the Illinois Department of Labor for the locality in which work is to be performed. If the Illinois Department of Labor revises the prevailing rates of wages to be paid, as listed in the specification of rates, the CONSULTANT may not pay less than the revised rates of wages. Current wage rate information shall be obtained by calling 312-793-2800 or visiting the Illinois Department of Labor web site at http://www2.illinois.gov/idol/. It is the responsibility of the CONSULTANT to review the rates applicable to the work in this AGREEMENT, at regular intervals, in order to ensure the timely payment of current rates. Provision of this information to the CONSULTANT, by means of the Illinois Department of Labor web site, satisfies the notification of revisions by the COUNTY to the CONSULTANT pursuant to the Act, and the CONSULTANT agrees that no additional notice is required. The CONSULTANT shall notify each of its sub-consultants of the revised rates of wages.

7.7 The CONSULTANT shall submit invoices for services rendered, including any allowable expenses, to the COUNTY. All invoices shall include a remittance address. The COUNTY shall not be required to pay the CONSULTANT more often than monthly. Each invoice shall be submitted on IDOT'S Bureau of Design & Environment (BDE) invoice form that is applicable to the fee structure of this AGREEMENT or alternative format if agreed to in advance by the COUNTY. Each invoice shall also include a progress report that describes work completed for the invoice period, anticipated work for the next invoice period, outstanding issues or items that require a response, whether the work is progressing according to the approved schedule, and a discussion of the budget status. The CONSULTANT shall be required to submit a monthly progress report to the COUNTY even if a monthly invoice is not submitted to the COUNTY. The CONSULTANT shall provide the COUNTY with a valid taxpayer identification number prior to making any request for compensation. Payment will not be made for work completed more than six-months (180 days) prior to submission of any invoice and any statute of limitations to the contrary is hereby waived.

The COUNTY reserves the right to charge for additional processing of invoices received more than sixty (60) days following the date of the work invoiced.

7.8 Upon approval of properly documented invoices, the COUNTY shall reimburse the CONSULTANT the amount—invoiced for work completed in accordance with this AGREEMENT, provided that the amount invoiced together with the amounts of previous partial payments do not exceed the total compensation specified in this AGREEMENT. The COUNTY may not deny a properly documented claim for compensation, in whole or in part, without cause. The COUNTY reserves the right to reserve a sum equal to not more than five percent (5%) of the total AGREEMENT amount to ensure performance. The COUNTY shall pay all invoices pursuant to 50 ILCS 505, "Local Government Prompt Payment Act."

7.9 In the event of any overcharge by the CONSULTANT, the CONSULTANT shall refund the COUNTY within thirty (30) days of discovery of said overcharge by the CONSULTANT or notice to the CONSULTANT by the COUNTY. The COUNTY reserves the right to offset any overcharges against any amounts due and owing the CONSULTANT under this or any other AGREEMENT between the parties. The COUNTY shall be entitled to the statutory interest rate for judgments under Illinois law for any overcharges not timely refunded (or credited) in accord

with this provision, which interest shall be in addition to any other remedies the COUNTY may have under the law or this AGREEMENT.

7.10 Upon acceptance of all deliverables specified in paragraph 6.1 of this AGREEMENT, final payment shall be made to the CONSULTANT, including any retainage.

8.0 CONSULTANT'S INSURANCE

8.1 The CONSULTANT shall maintain, at its sole expense, insurance coverage including:

8.1.a **Worker's Compensation Insurance** in statutory amounts.

8.1.b **Employer's Liability Insurance** in an amount not less than one million dollars ($1,000,000.00)each accident /injury and one million dollars ($1,000,000.00) each employee/disease.

8.1.c **Commercial (Comprehensive) General Liability Insurance**, (including contractual liability) with a limit of not less than three million dollars ($3,000,000.00) aggregate; including limits of not less than two million dollars ($2,000,000.00) per occurrence, and one million dollars ($1,000,000.00) excess liability. **An Endorsement must also be provided naming the County of DuPage c/o the Director of Transportation/County Engineer, DuPage County Division of Transportation, its' Officers, Elected Officials and employees, 421 N. County Farm Rd., Wheaton, IL 60187, as an additional insured. This additional insured endorsement is to be on a primary and non-contributory basis and include a waiver of subrogation endorsement.**

8.1.d **Commercial (Comprehensive) Automobile Liability Insurance** with minimum limits of at least one million dollars ($1,000,000.00) for any one person and one million dollars ($1,000,000.00) for any one occurrence of death, bodily injury or property damage in the aggregate annually. **An Endorsement must also be provided naming the County of DuPage c/o the Director of Transportation/County Engineer, DuPage County Division of Transportation, its' Officers, Elected Officials and employees, 421 N. County Farm Rd., Wheaton, IL 60187, as an additional insured. This additional insured endorsement is to be on a primary and non-contributory basis and include a waiver of subrogation endorsement.**

8.1.e **Professional Liability Insurance (Errors and Omissions)** shall be provided with minimum limits of at least one million dollars ($1,000,000.00) per incident/two million dollars ($2,000,000.00) aggregate during the term of this AGREEMENT and shall be maintained in the form of an additional endorsement for a period of four (4) years after the date of the final payment for this AGREEMENT. The CONSULTANT shall provide the COUNTY endorsements at the beginning of each year evidencing same or a new carrier policy that has a retroactive date prior to the date of this AGREEMENT.

8.2 It shall be the duty of the CONSULTANT to provide to the COUNTY copies of the CONSULTANT'S Certificates of Insurance, as well as all applicable coverage and cancellation endorsements before issuance of a Notice to Proceed. It is the further duty of the CONSULTANT to immediately notify the COUNTY if any insurance required under this AGREEMENT has been cancelled, materially changed, or renewal has been refused, and the CONSULTANT shall immediately suspend all work in progress and take the necessary steps to purchase, maintain and provide the required insurance coverage. If a suspension of work should occur due to insurance requirements, upon verification by the COUNTY of the CONSULTANT curing any breach of its required insurance coverage, the COUNTY shall notify the CONSULTANT that the CONSULTANT can resume work under this AGREEMENT. The CONSULTANT shall accept and bear all costs that may result from the cancellation of this AGREEMENT due to CONSULTANT’S failure to provide and maintain the required insurance.

8.3 The coverage limits required under subparagraphs 8.1.c and 8.1.d above may be satisfied through a combination of primary and excess coverage. The insurance required to be purchased and maintained by the CONSULTANT shall be provided by an insurance company acceptable to the COUNTY, and except for the insurance required in subparagraph 8.1.e licensed to do business in the State of Illinois; and shall include at least the specific coverage and be written for not less than the limits of the liability specified herein or required by law or regulation whichever is greater; and shall be so endorsed that the coverage afforded will not be canceled or materially changed until at least thirty (30) days prior written notice has been given to the COUNTY except for cancellation due to non-payment of premium for which at least fifteen (15) days prior written notice (five days allowed for mailing time) has been given to the COUNTY. If the CONSULTANT is satisfying insurance required through a combination of

primary and excess coverage, the CONSULTANT shall require that said excess/umbrella liability policy include in the "Who is Insured" pages of the excess/umbrella policy wording such as "Any other person or organization you have agreed in a written contract to provide additional insurance" or wording to that effect. The CONSULTANT shall provide a copy of said section of the excess/umbrella liability policy upon request by the COUNTY.

8.4 The CONSULTANT shall require all approved sub-consultants, anyone directly or indirectly employed by any of them, or by anyone for whose acts any of them may be liable under this AGREEMENT to maintain the same insurance required of the CONSULTANT, including naming the COUNTY as an additional insured in the same coverage types and amounts as the CONSULTANT, per Section 8.0. The COUNTY retains the right to obtain evidence of sub-consultants' insurance coverage at any time.

9.0 INDEMNIFICATION

9.1 The CONSULTANT shall indemnify, hold harmless and defend the COUNTY, its officials, officers, agents, and employees from and against all liability, claims, suits, demands, proceedings and actions, including costs, fees and expense of defense, arising from, growing out of, or related to, any loss, damage, injury, death, or loss or damage to property resulting from, or connected with, the CONSULTANT'S negligent or willful acts, errors or omissions in its performance under this AGREEMENT.

9.2 Nothing contained herein shall be construed as prohibiting the COUNTY, its officials, directors, officers, agents, and employees from defending through the selection and use of their own agents, attorneys and experts, any claims, suits, demands, proceedings and actions brought against them. Pursuant to Illinois law, any attorney representing the COUNTY, under this paragraph or paragraph 9.1, who is not already an Assistant State's Attorney, is to be appointed a Special Assistant State's Attorney, in accordance with the applicable law. The COUNTY'S participation in its defense shall not remove the CONSULTANT'S duty to indemnify, defend, and hold the COUNTY harmless, as set forth above.

9.3 Any indemnity as provided in this AGREEMENT shall not be limited by reason of the enumeration of any insurance coverage herein provided. The CONSULTANT'S indemnification of the COUNTY shall survive the termination, or expiration, of this AGREEMENT.

9.4 The COUNTY does not waive, by these indemnity requirements, any defenses or protections under the Local Governmental and Governmental Employees Tort Immunity Act (745 ILCS 10/1 *et seq*.) or otherwise available to it, or to the CONSULTANT, under the law.

10.0 SATISFACTORY PERFORMANCE

10.1 The COUNTY is entering into an AGREEMENT with this CONSULTANT because the CONSULTANT professes to the COUNTY that it will employ the standard of care within its profession in the performance of the services herein contracted. Accordingly, the CONSULTANT'S and sub-consultant(s) standard of performance under the terms of this AGREEMENT shall be that which is to the satisfaction of the COUNTY and meets the quality and standards commonly provided by similar professional engineering firms practicing in the COUNTY and the State of Illinois.

10.2 In the event there are no similar professional firms practicing in DuPage County, Illinois, with respect to the type of work for which this CONSULTANT has been engaged, the CONSULTANT'S services shall be performed in a manner consistent with the customary skill and care of its profession.

10.3 If any errors, omissions, or acts, intentional or negligent, are made by the CONSULTANT, or its' sub-consultant(s), in any phase of the work, the correction of which requires additional field or office work, the CONSULTANT shall be required to perform such additional work as may be necessary to remedy same without undue delay and without charge to the COUNTY. In the event any errors or omissions are detected after the expiration or termination of the AGREEMENT, the CONSULTANT may at the COUNTY'S option have the responsibility to cure same under this provision.

10.4 Acceptance of the work shall not relieve the CONSULTANT of the responsibility for the quality of its work, nor its liability for loss or damage resulting from any errors, omissions, or negligent or willful acts by the CONSULTANT or its sub-consultants.

11.0 BREACH OF CONTRACT

11.1 Either party's failure to timely cure any material breach of this AGREEMENT shall relieve the other party of the requirement to give thirty (30) day notice for termination

of this AGREEMENT in accordance with Paragraph 16.1, below. Whenever a party hereto has failed to timely cure a breach of this AGREEMENT, the other party may terminate this AGREEMENT by giving ten (10) days written notice thereof to the breaching party. Notwithstanding the above term, the CONSULTANT'S failure to maintain insurance in accordance with Section 8.0, above, or in the event of any of the contingencies described in Paragraph 16.1 below, shall be grounds for the COUNTY'S immediate termination of this AGREEMENT.

12.0 OWNERSHIP OF DOCUMENTS

12.1 The CONSULTANT agrees that any and all deliverables prepared for the COUNTY under the terms of this AGREEMENT shall be properly arranged, indexed and delivered to the COUNTY as provided in paragraph 6.1. An electronic copy of all applicable deliverables, in a format designated by the COUNTY'S representative, shall be provided to the COUNTY.

12.2 The documents and materials made or maintained under this AGREEMENT shall be and will remain the property of the COUNTY which shall have the right to use same without restriction or limitation and without compensation to the CONSULTANT other than as provided in this AGREEMENT. The CONSULTANT waives any copyright interest in said deliverables.

12.3 The COUNTY acknowledges that the use of information that becomes the property of the COUNTY pursuant to Paragraph 12.2, for purposes other than those contemplated in this AGREEMENT, shall be at the COUNTY'S sole risk.

12.4 The CONSULTANT may, at its sole expense, reproduce and maintain copies of deliverables provided to the COUNTY.

13.0 COMPLIANCE WITH THE LAW AND OTHER AUTHORITIES

13.1 The CONSULTANT, and sub-consultant(s), shall comply with Federal, State and Local statutes, ordinances and regulations and obtain permits, licenses, or other mandated approvals, whenever applicable.

13.2 The CONSULTANT, and sub-consultant(s), shall not discriminate against any worker, job applicant, employee, or any member of the public, because of race, creed, color, sex, age, handicap, or national origin, or otherwise commit an unfair employment practice. The CONSULTANT, and sub-

consultant(s), shall comply with the provisions of the Illinois Human Rights Act, as amended, 775 ILCS 5/-101, *et seq*., and with all rules and regulations established by the Department of Human Rights.

13.3 The CONSULTANT, by its signature on this AGREEMENT, certifies that it has not been barred from being awarded a contract or subcontract under the Illinois Procurement Code, 30 ILCS 500/1-1, *et seq*.; and further certifies that it has not been barred from contracting with a unit of State or local government as a result of a violation of Section 33E-3 or 33E-4 of the Illinois Criminal Code (Illinois Compiled Statutes, Chapter 720, paragraph 5/33E-3).

13.4 The CONSULTANT, by its signature on this AGREEMENT, certifies that no payment, gratuity or offer of employment, except as permitted by the Illinois State Gift Ban Act and the County of DuPage Ethics Ordinance, was made by or to the CONSULTANT, or CONSULTANT'S personnel, in relation to this AGREEMENT. The CONSULTANT has also executed the attached Ethics Disclosure Statement that is made a part hereof and agrees to update contribution information on an ongoing basis during the life of the AGREEMENT as required by said Ordinance.

13.5 The CONSULTANT covenants that it has no conflicting public or private interest and shall not acquire directly or indirectly any such interest which would conflict in any manner with the performance of the CONSULTANT'S services under this AGREEMENT.

13.6 **In accordance with the Vendor Information Reporting Act (35 ILCS 200/18-50.2), the COUNTY is required to collect and electronically publish data from all consultants and subconsultants as to:** (1) whether they are a minority-owned, women-owned or veteran-owned business as defined by the Business Enterprise for Minorities, Women and Persons with Disabilities Act (30 ILCS 575/.01 *et seq.*); and (2) whether the consultant or any subconsultants are self-certifying or whether they hold certifications for those above-referenced categories. If self -certifying, the consultants and subconsultants shall disclose whether they qualify as a small business under federal Small Business Administration standards. **In compliance with the Vendor Information Reporting Act, within 60 calendar days of the COUNTY's award of the contract for work covered under this AGREEMENT, the awarded consultant, and each subconsultant, must complete the Awarded Vendor Questionnaire (found at** https://mwv.dupageco.org/).

14.0 MODIFICATION OR AMENDMENT

14.1 The parties may modify or amend terms of this AGREEMENT only by a written document duly approved and executed by both parties.

14.2 The CONSULTANT acknowledges knowledge of the COUNTY'S Procurement Ordinance, which is hereby incorporated in this AGREEMENT, and has had an opportunity to review it. The CONSULTANT agrees to submit changes for Scope of Work or compensation in accordance with said Ordinance.

15.0 TERM OF THIS AGREEMENT

15.1 The term of this AGREEMENT shall begin on the date the AGREEMENT is fully executed, and shall continue in full force and effect until the earlier of the following occurs:

(a) The termination of this AGREEMENT in accordance with the terms of Section 16.0, or

(b) The expiration of this AGREEMENT on June 30, 2024, or to a new date agreed upon by the parties, or

(c) The completion by the CONSULTANT and the COUNTY of their respective obligations under this AGREEMENT, in the event such completion occurs before June 30, 2024.

15.2 The CONSULTANT shall not perform any work under this AGREEMENT after the expiration date set forth in Paragraph 15.1(b), above, or after the early termination of this AGREEMENT. The COUNTY is not liable and will not reimburse the CONSULTANT for any work performed after the expiration or termination date of the AGREEMENT. However, nothing herein shall be construed to relieve the COUNTY of its obligation to pay the CONSULTANT for work satisfactorily performed prior to expiration or termination of the AGREEMENT and delivered in accordance with Paragraph 6.1, above.

15.3 The term for performing this AGREEMENT may be amended by a Change Order, or other COUNTY designated form, signed by both parties without formal amendment pursuant to paragraph 14.1 above.

16.0 TERMINATION

16.1 Except as otherwise set forth in this AGREEMENT, either party shall have the right to terminate this AGREEMENT for any cause or without cause thirty (30) days after having served written notice upon the other party, except in the event of CONSULTANT'S failure to maintain suitable insurance at the requisite coverage amounts, insolvency, bankruptcy or receivership, or if the CONSULTANT is barred from contracting with any unit of government, or is subsequently convicted or charged with a violation of any of the statutes or ordinances identified in Section 13.0, above, in which case termination shall be effective immediately upon receipt of notice from COUNTY at COUNTY'S election.

16.2 Upon such termination, the liabilities of the parties to this AGREEMENT shall cease, but they shall not be relieved of the duty to fulfil their obligations up to the date of termination, or to pay for services rendered prior to termination. There shall be no termination expenses.

16.3 Upon termination of the AGREEMENT, all data, work products, reports and documents produced because of this AGREEMENT shall become the property of the COUNTY. Further, the CONSULTANT shall provide all deliverables within fourteen (14) days of termination of this AGREEMENT in accordance with the other provisions of this AGREEMENT.

17.0 ENTIRE AGREEMENT

17.1 This AGREEMENT, including matters incorporated herein, contains the entire agreement between the parties.

17.2 There are no other covenants, warranties, representations, promises, conditions or understandings; either oral or written, other than those contained herein.

17.3 This AGREEMENT may be executed in one or more counterparts, each of which shall for all purposes be deemed to be an original and all of which shall constitute the same instrument.

17.4 In event of a conflict between the terms or conditions of this AGREEMENT and any term or condition found in any exhibit or attachment, the terms and conditions of this AGREEMENT shall prevail.

18.0 ASSIGNMENT

18.1 Either party may assign this AGREEMENT provided, however, the other party shall first approve such assignment, in writing.

19.0 SEVERABILITY

19.1 In the event any provision of this AGREEMENT is held to be unenforceable or invalid for any reason, the enforceability thereof shall not affect the remainder of the AGREEMENT. The remainder of this AGREEMENT shall be construed as if not containing the particular provision and shall continue in full force, effect, and enforceability, in accordance with its terms.

19.2 In the event of the contingency described in Paragraph 19.1, above, the parties shall make a good faith effort to amend this AGREEMENT pursuant to Paragraph 14.1, above, in order to remedy and, or, replace any provision declared unenforceable or invalid.

20.0 GOVERNING LAW

20.1 The laws of the State of Illinois shall govern this AGREEMENT as to both interpretation and performance.

20.2 The venue for resolving any disputes concerning the parties' respective performance under this AGREEMENT shall be the Judicial Circuit Court for DuPage County.

21.0 NOTICES

21.1 Any required notice shall be sent to the following addresses and parties:

H.W. Lochner, Inc.
1011 Warrenville Road, Suite 20
Lisle, IL 60532
ATTN: Alan Hasler
Vice President & Office Manager, Midwest CEI
Phone: 630.679.1670
Email: ahasler@hwlochner.com

DuPage County Division of Transportation
421 N. County Farm Road
Wheaton, IL 60187
ATTN: Christopher C. Snyder, P.E.
Director of Transportation/County Engineer
Phone: 630.407.6900
Email: Christopher.snyder@dupageco.org

21.2 All notices required to be given under the terms of this AGREEMENT shall be in writing and either (a) served personally during regular business hours; (8:00a.m.-4:30p.m. CST or CDT Monday–Friday); (b) served by facsimile transmission during regular business hours (8:00a.m.-4:30p.m.CST or CDT Monday–Friday); (c) served by certified or registered mail, return receipt requested, properly addressed with postage prepaid; or (d) served by email transmission during regular business hours (8:00 a.m. – 4:30 p.m. CST or CDT Monday-Friday), return receipt requested. Notices served personally, by facsimile or email transmission shall be effective upon receipt, and notices served by mail shall be effective upon receipt as verified by the United States Postal Service. Each party may designate a new location for service of notices by serving notice thereof in accordance with the requirements of this Paragraph, and without compliance to the amendment procedures set forth in Paragraph 14.1, above.

22.0 WAIVER OF/FAILURE TO ENFORCE BREACH

22.1 The parties agree that the waiver of, or failure to enforce, any breach of this AGREEMENT shall not be construed, or otherwise operate, as a waiver of any future breach of this AGREEMENT and shall not prevent the remaining party from enforcing this AGREEMENT with respect to a different breach.

23.0 FORCE MAJEURE

23.1 Neither party shall be liable for any delay or non-performance of their obligations caused by any contingency beyond their control including but not limited to Acts of God, war, civil unrest, strikes, walkouts, fires or natural disasters.

24.0 ACCESS TO PROPERTY

24.1 The CONSULTANT shall make a reasonable effort to obtain access to property of a third party necessary for the performance of its obligations under this AGREEMENT. If the CONSULTANT is unable to obtain access to the property, the COUNTY shall be responsible for securing access for the CONSULTANT. In the event the COUNTY cannot secure access for the CONSULTANT, the COUNTY shall excuse the CONSULTANT from the performance of any work that necessitated such access. The CONSULTANT shall have no claim to compensation for any work excused under this provision. The COUNTY shall provide the CONSULTANT, upon the CONSULTANT'S request, with proof of the COUNTY'S permission, or legal authority, to enter onto the property of a third party.

24.2 In the event of the following: a) it is necessary for the CONSULTANT to access the property of a third party in order for the CONSULTANT to perform its obligations under this AGREEMENT, and b) the COUNTY has obtained an easement, license or other grant of authority allowing the CONSULTANT to access such property; the CONSULTANT shall fully abide by and comply with the terms and conditions of said authorizing instrument as though the CONSULTANT were a signatory thereto.

25.0 DISPOSAL OF SAMPLES AND HAZARDOUS SUBSTANCES

25.1 All non-hazardous samples and by-products from sampling processes performed in connection with the services provided under this AGREEMENT shall be disposed of by the CONSULTANT in accordance with applicable law. Any and all materials, including wastes that cannot be introduced back into the environment under existing law without additional treatment shall be deemed hazardous wastes, radioactive wastes, or hazardous substances ("Hazardous Substances") related to the services and shall be packaged in accordance with the applicable law by the CONSULTANT and turned over to the COUNTY for appropriate disposal. The CONSULTANT shall not arrange or otherwise dispose of Hazardous Substances under this AGREEMENT. The CONSULTANT, at the COUNTY'S request, may assist the COUNTY in identifying appropriate alternatives for off-site treatment, storage or disposal of the Hazardous Substances, but the CONSULTANT shall not make any independent determination relating to the selection of a treatment, storage, or disposal facility nor subcontract such activities through transporters or others. The COUNTY shall sign all necessary manifests for the disposal of Hazardous Substances.

If the COUNTY requires: (1) the CONSULTANT'S agents or employees to sign such manifests; or (2) the CONSULTANT to hire, for the COUNTY, the Hazardous Substances transportation, treatment, or a disposal contractor for the Hazardous Substances, then for these two purposes, the CONSULTANT shall be considered to act as the COUNTY'S agent so that the CONSULTANT will not be considered to be a generator, transporter, or disposer of such substances or considered to be the arranger for disposal of Hazardous Substances.

26.0 QUALIFICATIONS

26.1 The CONSULTANT shall employ only persons duly licensed or registered in the appropriate category in responsible charge of all elements of the work covered under this AGREEMENT, for which Illinois Statutes require license or registration, and further shall employ only well qualified persons in responsible charge of any elements of the work covered under this AGREEMENT, all subject to COUNTY approval.

26.1.a The CONSULTANT agrees that the Resident Engineer working on this PROJECT has completed all necessary courses to meet all prequalification requirements from the Illinois Department of Transportation for a Resident Engineer.

26.1.b The CONSULTANT agrees that all Inspectors assigned to the PROJECT have completed all necessary Inspector training courses for the type of work to be performed by said Inspector.

26.2 The CONSULTANT'S key personnel specified in the AGREEMENT (Project Manager: Paul Krueger) shall be considered essential to the work covered under this AGREEMENT. If for any reason, substitution of a key person becomes necessary, the CONSULTANT shall provide advance written notification of the substitution to the COUNTY. Such written notification (Exhibit D) shall include the proposed successor's name and resume of their qualifications. The COUNTY shall have the right to approve or reject the proposed successor.

26.3 Failure by the CONSULTANT to properly staff the PROJECT with qualified personnel shall be enough cause for the COUNTY to deny payment for services performed by unqualified personnel and will serve as a basis for cancellation of this AGREEMENT.

26.4 The CONSULTANT shall require any sub-consultant(s) utilized for the PROJECT to employ qualified persons to be the same extent such qualifications are required of the CONSULTANT'S personnel. The COUNTY shall have the same rights under Paragraph 26.3, above, with respect to the CONSULTANT'S sub-consultant(s) being properly staffed while engaged in the PROJECT.

IN WITNESS OF, the parties set their hands and seals as of the date first written above.

COUNTY OF DU PAGE

Deborah A. Conroy, Chair
DuPage County Board

ATTEST BY:

Jean Kaczmarek
County Clerk

H.W. LOCHNER, INC.

Signature on File

Alan Hasler, P.E.
Vice President & Office Manager CEI

ATTEST BY:

BY: Signature on File

NAME: Signature on File

TITLE: Construction Manager

2023 PAVEMENT MAINTENANCE – SOUTH
SCOPE OF SERVICES

The CONSULTANT agrees to provide, to the satisfaction of the COUNTY, certain engineering services including construction surveys, staking, inspection, measurement, computation and documentation of quantities, reporting and record keeping for construction work to be performed by the CONTRACTOR until completion of work by the CONTRACTOR and acceptance by the COUNTY of the construction section. Prior to providing suchservices, the CONSULTANT will ascertain the standard practices of the COUNTY, and will become familiar with the contract documents, which will include the contract between the COUNTY and the CONTRACTOR andany supplements thereto, the Standard Specifications and current addenda thereto, the plans for the construction section and approved changes thereto.

The CONSULTANT further agrees:

(1) That all work under this AGREEMENT will be observed for compliance with the contract documents and the standard practices of the COUNTY. Sampling frequencies for inspection and testing will be as prescribed by the specifications and instruction furnished by the COUNTY and no variation will be permitted except on written order of the COUNTY.

(2) To provide the necessary personnel to adequately performthe requirements of the AGREEMENT, and that his/her employees will possess the experience, knowledge and character to qualify them for the particular duties each is to perform.

(3) To designate a representative from the firm who will act as the RESIDENT ENGINEER for the CONTRACTOR and monitor the activities of all personnel furnished by the CONTRACTOR.The designated representative will report to and be directly responsible to the County's Engineer who is in responsible charge of the construction section.

(4) To furnish the personnel and services required herein,as determined by the rate of construction progress, within5 days after notification by the COUNTY.

(5) To withdraw from the PROJECT, within two weeks after notification by the COUNTY, any personnel or services no longer required.

(6) To verify initial horizontal and vertical control prior to contractor staking efforts; obtain cross sections and other necessary measurements required for compilation of progress and final estimates in a timely manner so that payment tothe CONTRACTOR will not be unduly delayed.

(7) To immediately bring to the attention of the COUNTY through the RESIDENT ENGINEER, failure by the CONTRACTOR to comply with a plan or specification requirement, any problem, trends toward borderline compliance, or any other occurrence which may be of interest to the RESIDENT ENGINEER / COUNTY as well as all situations incapable of disposition in the field. A representative of the CONSULTANT will also be available to attend conferences for the disposition of such matters when so requested by the COUNTY.

(8) To accurately measure and/or compute all quantities of materials used on the construction section in accordance with the specifications and standard practice of the COUNTY. Records of such measurements and computations will be keptin permanent form and will become part of the construction section records.

(9) The RESIDENT ENGINEER will keep the PROJECT diary describing the progress of construction, specific problems encountered and all other pertinent information relative to execution of the contract. The CONSULTANT'S staff shall compile and maintain construction survey books, other field notes and reports, test records, computations and work papers,progress and final estimates, and all other data required for completion of the construction section records. All records, including one set of prints showing recorded changes fromthe contract plans, will be submitted to the County's Engineer and become the property of the COUNTY.

(10) To furnish all necessary field survey equipment, transportation, communication devices and safety equipment for personnel as required for work performed as required by the COUNTY.

(11) To complete all measurements, records, including ADA inspection forms, record plans andfinal pay estimate not later than six (6) weeks after completionof the actual construction by the CONTRACTOR.

(12) Any inspection of the work conducted by the CONSULTANTand its officers, and employees, whether notice of theresults thereof is provided to anyone or not provided to anyone, shall neither establish any duty on their part nor createany expectation of a duty to anyone, including but not limited to third parties, regarding workplace safety.

(13) Notify the Material Testing consultant when its' servicesare required and monitor the expenditures of saidconsultant. The CONSULTANT shall maintain a record of the Material Testing consultant's work and review all invoices submitted by the Material Testing consultant for payment for accuracy. The CONSULTANT shall monitor the work activities of the Material Testing consultant to be certain all required testing is performed within budget.

2023 Pavement Maintenance South
SECTION: 23-PVMTC-20-GM

H.W. Lochner, Inc.
PROPOSED MANHOURS/VEHICLE HOURS

2023

	Pre- Construction			Construction																		Post Construction				Totals
Week Ending:	**5-May**	**12-May**	**19-May**	**26-May**	**2-Jun**	**9-Jun**	**16-Jun**	**23-Jun**	**30-Jun**	**7-Jul**	**14-Jul**	**21-Jul**	**28-Jul**	**4-Aug**	**11-Aug**	**18-Aug**	**25-Aug**	**1-Sep**	**8-Sep**	**15-Sep**	**22-Sep**	**29-Sep**	**6-Oct**	**13-Oct**	**20-Oct**	**27-Oct**	
Principal/Project Manager	2	2	2	2	2	2	2	2	2	2	2	2	2	2	2	2	2	2	2	2	2	2	2	2	2	**52**
Resident Engineer	40	40	40	45	45	45	45	45	45	45	45	40	45	45	45	45	45	45	45	45	45	45	40	40	40	40	**1130**
Inspector (CKL)				40	40	40	40	40	40	40	40	40	40	40	40	40	40	40	40	40	40	40					**760**
Inspector (Primera)															40	40	40	40	40	40	40	40					**320**
Inspector (SWE)							40	40	40	40	40	40	40	40													**320**
Summer Intern								40	40	40	40	40	40	40													**280**
Clerical		4				4				4				4				4				4				4	**28**
Material Testing (MSL)							18	18	18	18	18	18	20	20	20	20	20	20	20	20	20	20					**308**
Weekly Totals	42	46	42	87	87	91	145	185	185	189	185	180	187	191	147	147	147	151	147	147	147	151	42	42	42	46	**3198**
	PreConst Hours =		130																	Construction Hours =		2896	Post Construction Hours =			172	

Vehicle Days

Lochner	5	5	5	5	5	5	5	5	5	5	5	5	5	5	5	5	5	5	5	5	5	5	5	5	5	**130**
CKL			5	5	5	5	5	5	5	5	5	5	5	5	5	5	5	5	5	5	5	5				**100**
Primera															5	5	5	5	5	5	5	5				**40**
SWE							5	5	5	5	5	5	5	5												**40**
MSL							2	2	2	2	2	2	2	2	2	2	2	2	2	2	2	2				**32**
																									Total Vehicle Days	**342**

Illinois Department of Transportation

Payroll Escalation Table
Fixed Raises
DLM 2.80

FIRM NAME	H.W. Lochner, Inc.	**DATE**	03/24/23
PRIME/SUPPLEMENT	Prime	**PTB NO.**	

CONTRACT TERM	12	**MONTHS**	**OVERHEAD RATE**		110.48%
START DATE	5/1/2023		**COMPLEXITY FACTOR**		0
RAISE DATE	7/1/2023		**% OF RAISE**		3.00%

ESCALATION PER YEAR

5/1/2023 - 7/1/2023	7/2/2023 - 5/1/2024			
2	10			
12	12			
= 16.67%	85.83%			
= 1.0250				

The total escalation for this project would be: **2.50%**

Illinois Department of Transportation

Payroll Rates

FIRM NAME H.W. Lochner, Inc. **DATE** 03/29/23
PRIME/SUPPLEMENT Prime
PTB NO.

ESCALATION FACTOR 2.50%

CLASSIFICATION	CURRENT RATE	ESCALATED RATE
Principal	$86.00	$86.00
Senior Project Manager	$86.00	$86.00
Resident Engineer	$75.00	$76.88
Project Manager	$70.54	$72.30
Senior Structural Engineer	$72.28	$74.09
Project Engineer	$57.43	$58.87
Structural Engineer	$40.46	$41.47
Engineer	$38.71	$39.68
Senior Technician	$62.18	$63.73
Technician	$39.37	$40.35
CAD Technician	$37.50	$38.44
Clerical	$38.50	$39.46
Intern	$24.39	$25.00
		$0.00
		$0.00
		$0.00
		$0.00
		$0.00
		$0.00
		$0.00
		$0.00
		$0.00
		$0.00
		$0.00
		$0.00
		$0.00
		$0.00
		$0.00
		$0.00
		$0.00
		$0.00
		$0.00
		$0.00
		$0.00
		$0.00
		$0.00

Illinois Department of Transportation

Cost Estimate of Consultant Services

(Direct Labor Multiple)

Firm	H.W. Lochner, Inc.	Date	03/31/23
Route	Various		
Section	23-PVMTC-20-GM	Overhead Rate	**110.48%**
County	DuPage		
Job No.		Complexity Factor	**0**
PTB & Item			

ITEM	MANHOURS (A)	PAYROLL (B)	(2.80+R) TIMES PAYROLL (C)	DIRECT COSTS (D)	SERVICES BY OTHERS (E)	DBE TOTAL (C+D+E)	TOTAL (C+D+E)	% OF GRAND TOTAL
Precontstruction	131	9,902.67	27,727.48	975.00			28,702.48	4.90%
Construction	1188	76,017.43	212,848.80	6,300.00			219,148.80	37.38%
Post Construction	171	12,977.67	36,337.48	1,300.00			37,637.48	6.42%
CKL Engineers					135,770.20		135,770.20	23.16%
Primera Engineers					49,781.75		49,781.75	8.49%
SWE Solutions					48,072.00		48,072.00	8.20%
Material Solutions Laboratory					67,178.62		67,178.62	11.46%
TOTALS	1490	98,897.77	276,913.76	8,575.00	300,802.57	0.00	586,291.33	100.00%

Illinois Department of Transportation

Average Hourly Project Rates

Route	Various
Section	23-PVMTC-20-GM
County	DuPage
Job No.	
PTB/Item	

Consultant H.W. Lochner, Inc.

Date 03/24/23

Sheet 1 **OF** 1

Payroll Classification	Avg Hourly Rates	Total Project Rates			Precontstruction			Construction			Post Construction						CKL Engineers		
		Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg
Principal	$86.00	12	0.81%	0.69	1	0.76%	0.66	10	0.84%	0.72	1	0.58%	0.50						
Senior Project Manager	$86.00	0																	
Resident Engineer	$76.88	1130	75.84%	58.30	120	91.60%	70.42	850	71.55%	55.00	160	93.57%	71.93						
Project Manager	$72.30	40	2.68%	1.94	6	4.58%	3.31	28	2.36%	1.70	6	3.51%	2.54						
Senior Structural Engineer	$74.09	0																	
Project Engineer	$58.87	0																	
Structural Engineer	$41.47	0																	
Engineer	$39.68	0																	
Senior Technician	$63.73	0																	
Technician	$40.35	0																	
CAD Technician	$38.44	0																	
Clerical	$39.46	28	1.88%	0.74	4	3.05%	1.20	20	1.68%	0.66	4	2.34%	0.92						
Intern	$25.00	280	18.79%	4.70				280	23.57%	5.89									
		0																	
		0																	
		0																	
		0																	
		0																	
		0																	
		0																	
		0																	
		0																	
		0																	
		0																	
		0																	
		0																	
		0																	
		0																	
		0																	
		0																	
		0																	
TOTALS		1490	100%	$66.37	131	100%	$75.59	1188	100%	$63.99	171	100%	$75.89	0	0%	$0.00	0	0%	$0.00

Illinois Department of Transportation

Payroll Escalation Table
Anniversary Raises
DLM 2.80

FIRM NAME	CKL Engineers, LLC	**DATE**	03/24/23
PRIME/SUPPLEMENT	H.W. Lochner, Inc.	**PTB NO.**	

CONTRACT TERM	12	**MONTHS**	**OVERHEAD RATE**	81.25%
START DATE	5/1/2023		**COMPLEXITY FACTOR**	
RAISE DATE	Anniversary		**% OF RAISE**	3.00%

ESCALATION PER YEAR

DETERMINE THE MID POINT OF THE AGREEMENT

6

CACULATE THE ESCALATION FACTOR TO THE MIDPOINT OF THE CONTRACT

1.50%

The total escalation for this project would be: 1.50%

Illinois Department of Transportation

Payroll Rates

FIRM NAME CKL Engineers, LLC **DATE** 03/24/23
PRIME/SUPPLEMENT H.W. Lochner, Inc.
PTB NO.

ESCALATION FACTOR **1.50%**

CLASSIFICATION	CURRENT RATE	ESCALATED RATE
Resident Engineer	$60.00	$60.90
Field Inspector	$40.00	$40.60
		$0.00
		$0.00
		$0.00

Illinois Department of Transportation

Cost Estimate
Consultant Se
(Direct Labor Multiple

Firm	CKL Engineers, LLC	Date	03/24/23
Route			
Section	23-PVMTC-20-GM	Overhead Rate	**81.25%**
County			
Job No.		Complexity Factor	**0**
PTB & Item			

BDE DROP BOX	ITEM	MANHOURS (A)	PAYROLL (B)	(2.80+R) TIMES PAYROLL (C)	DIRECT COSTS (D)	SERVICES BY OTHERS (E)	DBE TOTAL (C+D+E)	TOTAL (C+D+E)	% OF GRAND TOTAL
DBE	Construction Inspection	760	46,284.00	129,595.20	6,175.00	0.00	135,770.20	135,770.20	100.00%
	TOTALS	760	46,284.00	129,595.20	6,175.00	0.00	135,770.20	135,770.20	100.00%

DBE 100.00%

Average Hourly Project Rates

Route
Section 23-PVMTC-20-GM
County
Job No.
PTB/Item

Consultant **CKL Engineers, LLC** **Date** 03/24/23

Sheet 1 **OF** 1

Payroll Classification	Avg Hourly Rates	Total Project Rates			Construction Inspection														
		Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg
Resident Engineer	$60.90	760	100.00%	60.90	760	100.00%	60.90												
Field Inspector	$40.60	0																	
		0																	
		0																	
		0																	
		0																	
		0																	
		0																	
		0																	
		0																	
		0																	
		0																	
		0																	
		0																	
		0																	
		0																	
		0																	
		0																	
		0																	
		0																	
		0																	
		0																	
		0																	
		0																	
		0																	
		0																	
		0																	
		0																	
		0																	
		0																	
		0																	
		0																	
		0																	
		0																	
		0																	
		0																	
		0																	
		0																	
		0																	
		0																	
		0																	
		0																	
		0																	
		0																	
TOTALS		760	100%	$60.90	760	100%	$60.90	0	0%	$0.00	0	0%	$0.00	0	0%	$0.00	0	0%	$0.00

Illinois Department of Transportation

Payroll Escalation Table
Anniversary Raises
DLM 2.80

FIRM NAME	Primera Engineers, Ltd.	**DATE**	03/24/23
PRIME/SUPPLEMENT	Prime	**PTB NO.**	
CONTRACT TERM	12 MONTHS	**OVERHEAD RATE**	126.50%
START DATE	5/1/2023	**COMPLEXITY FACTOR**	
RAISE DATE	Anniversary	**% OF RAISE**	3.00%

ESCALATION PER YEAR

DETERMINE THE MID POINT OF THE AGREEMENT

6

CACULATE THE ESCALATION FACTOR TO THE MIDPOINT OF THE CONTRACT

1.50%

The total escalation for this project would be: 1.50%

Illinois Department of Transportation

Payroll Rates

FIRM NAME Primera Engineers, Ltd. **DATE** 03/24/23
PRIME/SUPPLEMENT Prime
PTB NO. N/A

ESCALATION FACTOR **1.50%**

CLASSIFICATION	CURRENT RATE	ESCALATED RATE
Principal	$86.00	$86.00
Senior Project Manager	$80.52	$81.72
Project Manager	$61.10	$62.02
Engineer V	$72.77	$73.86
Engineer IV	$63.07	$64.02
Engineer III	$51.38	$52.15
Engineer II	$39.68	$40.28
Engineer I	$35.97	$36.51
Field Technician IV	$51.88	$52.66
Field Technician III	$43.00	$43.65
Field Technician II	$36.75	$37.30
Field Technician I	$27.50	$27.91
Project Management Assistant	$33.47	$33.97
Administrative	$33.99	$34.50
Intern	$19.00	$19.29

Illinois Department of Transportation

Cost Estimate
Consultant Se
(Direct Labor Multiple

Firm	Primera Engineers, Ltd.	Date	03/24/23
Route	**Various**		
Section	**N/A**	Overhead Rate	**126.50%**
County	DuPage		
Job No.		Complexity Factor	**0**
PTB & Item	N/A		

BDE DROP BOX	ITEM	MANHOURS (A)	PAYROLL (B)	(2.80+R) TIMES PAYROLL (C)	DIRECT COSTS (D)	SERVICES BY OTHERS (E)	DBE TOTAL (C+D+E)	TOTAL (C+D+E)	% OF GRAND TOTAL
	Construction Inspection	320	16,850.62	47,181.75	2,600.00			49,781.75	100.00%
	TOTALS	320	16,850.62	47,181.75	2,600.00	0.00	0.00	49,781.75	100.00%

DBE 0.00%

Illinois Department of Transportation

EXHIBIT A

Average Hourly Project Rates

Route	Various
Section	N/A
County	DuPage
Job No.	
PTB/Item	

Consultant **Primera Engineers, Ltd.**

Date 03/24/23

Sheet **1** **OF** **1**

Payroll Classification	Avg Hourly Rates	Total Project Rates			Construction Inspection														
		Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg
Principal	$86.00																		
Senior Project Manager	$81.72																		
Project Manager	$62.02																		
Engineer V	$73.86																		
Engineer IV	$64.02																		
Engineer III	$52.15																		
Engineer II	$40.28																		
Engineer I	$36.51																		
Field Technician IV	$52.66	320	100.00%	52.66	320	100.00%	52.66												
Field Technician III	$43.65																		
Field Technician II	$37.30																		
Field Technician I	$27.91																		
Project Management Assistant	$33.97																		
Administrative	$34.50																		
Intern	$19.29																		
		0																	
		0																	
		0																	
		0																	
		0																	
		0																	
		0																	
		0																	
		0																	
		0																	
		0																	
		0																	
		0																	
		0																	
		0																	
TOTALS		320	100%	$52.66	320	100%	$52.66	0	0%	$0.00	0	0%	$0.00	0	0%	$0.00	0	0%	$0.00

Illinois Department of Transportation

Payroll Escalation Table
Anniversary Raises
DLM 2.80

FIRM NAME: Material Solutions Laboratory Corp.
PRIME/SUPPLEMENT: Prime

DATE: 03/31/23
PTB NO.:

CONTRACT TERM: 6 MONTHS
START DATE: 5/1/2023
RAISE DATE: Anniversary

OVERHEAD RATE: 171.28%
COMPLEXITY FACTOR: 0
% OF RAISE: 3.00%

ESCALATION PER YEAR

DETERMINE THE MID POINT OF THE AGREEMENT

3

CACULATE THE ESCALATION FACTOR TO THE MIDPOINT OF THE CONTRACT

0.75%

The total escalation for this project would be: **0.75%**

Illinois Department of Transportation

Payroll Rates

FIRM NAME Material Solutions Laboratory Corp. **DATE** 03/31/23
PRIME/SUPPLEMENT Prime
PTB NO.

ESCALATION FACTOR 0.75%

CLASSIFICATION	CURRENT RATE	ESCALATED RATE
Project Manager	$73.90	$74.45
Materials QA Technician	$51.84	$52.23
Pick-Up Technician	$34.07	$34.33
Documentation Technician	$51.00	$51.38
		$0.00
		$0.00
		$0.00

Illinois Department of Transportation

Cost Estimate
Consultant Se
(Direct Labor Multiple

Firm	Material Solutions Laboratory Corp.	Date	03/31/23
Route	Various		
Section	23-PVMTC-20-GM	Overhead Rate	**171.28%**
County	DuPage		
Job No.		Complexity Factor	**0**
PTB & Item			

BDE DROP BOX	ITEM	MANHOURS (A)	PAYROLL (B)	(2.80+R) TIMES PAYROLL (C)	DIRECT COSTS (D)	SERVICES BY OTHERS (E)	DBE TOTAL (C+D+E)	TOTAL (C+D+E)	% OF GRAND TOTAL
DBE	Project Management	8	595.60	1,667.68			1,667.68	1,667.68	2.48%
DBE	Concrete Testing	74	3,610.90	10,110.52	1,589.00		11,699.52	11,699.52	17.42%
DBE	Soil Testing	17	887.04	2,483.72	950.00		3,433.72	3,433.72	5.11%
DBE	HMA Testing	209	10,909.05	30,545.34	19,832.36		50,377.70	50,377.70	74.99%
	TOTALS	308	16,002.59	44,807.26	22,371.36	0.00	67,178.62	67,178.62	100.00%

DBE 100.00%

Illinois Department of Transportation

Average Hourly Project Rates

Route	Various
Section	23-PVMTC-20-GM
County	DuPage
Job No.	
PTB/Item	

Consultant Material Solutions Laboratory Corp.

Date 03/31/23

Sheet 1 **OF** 1

Payroll Classification	Avg Hourly Rates	Total Project Rates			Project Management			Concrete Testing			Soil Testing			HMA Testing					
		Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg
Project Manager	$74.45	8	2.60%	1.93	8	100.00%	74.45												
Materials QA Technician	$52.23	273	88.64%	46.29				56	75.68%	39.52	16	94.12%	49.16	201	96.17%	50.23			
Pick-Up Technician	$34.33	14	4.55%	1.56				14	18.92%	6.49									
Documentation Technician	$51.38	13	4.22%	2.17				4	5.41%	2.78	1	5.88%	3.02	8	3.83%	1.97			
		0																	
		0																	
		0																	
		0																	
		0																	
		0																	
		0																	
		0																	
		0																	
		0																	
		0																	
		0																	
		0																	
		0																	
		0																	
		0																	
		0																	
		0																	
		0																	
		0																	
		0																	
		0																	
		0																	
		0																	
		0																	
		0																	
		0																	
		0																	
		0																	
TOTALS		308	100%	$51.96	8	100%	$74.45	74	100%	$48.80	17	100%	$52.18	209	100%	$52.20	0	0%	$0.00

Illinois Department of Transportation

Payroll Escalation Table
Anniversary Raises
DLM 2.80

FIRM NAME	SWE Solutions	**DATE**	03/24/23
PRIME/SUPPLEMENT	Prime	**PTB NO.**	

CONTRACT TERM	12	**MONTHS**	**OVERHEAD RATE**		
START DATE	5/1/2023		**COMPLEXITY FACTOR**		
RAISE DATE	Anniversary		**% OF RAISE**		3.00%

ESCALATION PER YEAR

DETERMINE THE MID POINT OF THE AGREEMENT

6

CACULATE THE ESCALATION FACTOR TO THE MIDPOINT OF THE CONTRACT

1.50%

The total escalation for this project would be: 1.50%

Illinois Department of Transportation

Payroll Rates

FIRM NAME SWE Solutions **DATE** 03/24/23
PRIME/SUPPLEMENT Prime
PTB NO.

ESCALATION FACTOR 1.50%

CLASSIFICATION	CURRENT RATE	ESCALATED RATE
Project Principal	$75.00	$76.13
Senior Project Manager	$58.00	$58.87
Project Manager	$52.00	$52.78
Senior Project Engineer	$55.00	$55.83
Project Engineer	$40.00	$40.60
Design Engineer	$50.00	$50.75
Construction Engineer	$50.00	$50.75
Construction Inspector	$30.00	$30.45
Senior Technician	$36.00	$36.54
Technician	$30.00	$30.45
Administrator	$35.00	$35.53
Intern	$22.00	$22.33
		$0.00
		$0.00
		$0.00
		$0.00
		$0.00
		$0.00
		$0.00
		$0.00
		$0.00
		$0.00
		$0.00
		$0.00
		$0.00
		$0.00
		$0.00
		$0.00
		$0.00
		$0.00
		$0.00
		$0.00
		$0.00
		$0.00

Illinois Department of Transportation

Cost Estimate
Consultant Se
(Direct Labor Multiple

Firm	SWE Solutions	Date	03/24/23
Route	**2023 Pavement Maintenance South**		
Section	**23-PVMTC-00-GM**	Overhead Rate	**0.00%**
County	DuPage		
Job No.		Complexity Factor	**0**
PTB & Item			

BDE DROP BOX	ITEM	MANHOURS (A)	PAYROLL (B)	(2.80+R) TIMES PAYROLL (C)	DIRECT COSTS (D)	SERVICES BY OTHERS (E)	DBE TOTAL (C+D+E)	TOTAL (C+D+E)	% OF GRAND TOTAL
DBE	Construction Engineer	320	16,240.00	45,472.00	2,600.00		48,072.00	48,072.00	100.00%
	TOTALS	320	16,240.00	45,472.00	2,600.00	0.00	48,072.00	48,072.00	100.00%

DBE 100.00%

Illinois Department of Transportation

Average Hourly Project Rates

Route	2023 Pavement Maintenance South
Section	23-PVMTC-00-GM
County	DuPage
Job No.	
PTB/Item	

Consultant **SWE Solutions** **Date** 03/24/23

Sheet 1 **OF** 1

Payroll Classification	Avg Hourly Rates	Total Project Rates			Construction Engineer														
		Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg
Project Principal	$76.13	0																	
Senior Project Manager	$58.87	0																	
Project Manager	$52.78	0																	
Senior Project Engineer	$55.83	0																	
Project Engineer	$40.60	0																	
Design Engineer	$50.75	0																	
Construction Engineer	$50.75	320	100.00%	50.75	320	100.00%	50.75												
Construction Inspector	$30.45	0																	
Senior Technician	$36.54	0																	
Technician	$30.45	0																	
Administrator	$35.53	0																	
Intern	$22.33	0																	
		0																	
		0																	
		0																	
		0																	
		0																	
		0																	
		0																	
		0																	
		0																	
		0																	
		0																	
		0																	
		0																	
		0																	
		0																	
		0																	
		0																	
		0																	
		0																	
		0																	
		0																	
		0																	
		0																	
TOTALS		320	100%	$50.75	320	100%	$50.75	0	0%	$0.00	0	0%	$0.00	0	0%	$0.00	0	0%	$0.00

EXHIBIT B

(Left Intentionally Blank)

EXHIBIT C

DUPAGE COUNTY DIVISION OF TRANSPORTATION
Consultant Employee Rate Listing

CONSULTANT: H.W. Lochner, Inc.

PROJECT: 2023 Pavement Maintenance South

Classification	Rate Range		Reason for Adjustment/Addition/Deletion
	Minimum	Maximum	
Principal	86.00	86.00	
Senior Project Manager	86.00	86.00	
Resident Engineer	60.00	78.00	
Project Manager	67.00	86.00	
Senior Structural Engineer	65.00	86.00	
Project Engineer	45.00	66.00	
Structural Engineer	36.00	54.00	
Engineer	30.00	45.00	
Senior Technician	45.00	66.00	
Technician/CAD Technician	28.00	45.00	
Clerical	30.00	46.00	
Intern	20.00	26.00	

Note: Maximum rate shall not exceed $86.00 per hour.

Signature of Authorized Agent for CONSULTANT: Signature on File
Signature

Date: 3/22/2023

Alan C. Hasler, P.E.
Print

Approved By COUNTY: Signature on File
William Eidson, Asst. County Engineer

Date: 3/23/2023

EXHIBIT C

DUPAGE COUNTY DIVISION OF TRANSPORTATION
Consultant Employee Rate Listing

CONSULTANT: CKL Engineers, LLC

PROJECT: 2023 Pavement Maintenance South

Classification	Rate Range		Reason for Adjustment/Addition/Deletion
	Minimum	Maximum	
Project Principal	$78.00	$86.00	
Project Manager	$78.00	$86.00	
Safety/Quality Manager	$74.37	$86.00	
Senior Resident Engineer	$65.00	$86.00	
Resident Engineer	$50.00	$86.00	
Assistant Resident Engineer	$50.00	$86.00	
Quality Control	$50.00	$80.00	
Document Control	$50.00	$80.00	
Senior Field Inspector	$50.00	$80.00	
Field Inspector	$25.00	$60.00	
Project Engineer	$25.00	$60.00	
Office Engineer	$25.00	$50.00	
Construction Inspector	$25.00	$60.00	
VP of Administration	$50.00	$70.00	

Note: Maximum rate shall not exceed $86.00 per hour.

Signature of Authorized Agent for CONSULTANT: Signature on File
Signature

Date: 3/24/2023

Joyce Smith
Print Name

Approved By COUNTY: Signature on File
William Eidson, Asst. County Engineer

Date: 3/29/2023

EXHIBIT C

DUPAGE COUNTY DIVISION OF TRANSPORTATION
Consultant Employee Rate Listing

CONSULTANT: **Primera Engineers, Ltd.**

PROJECT: **Pavement Maintenance** South **– Construction Engineering Services**

Classification	Rate Range		Reason for Adjustment/Addition/Deletion
	Minimum	Maximum	
Principal	78.00	86.00	
Senior Project Manager	60.00	86.00	
Project Manager	45.00	78.00	
Engineer V	60.00	86.00	
Engineer IV	50.00	82.00	
Engineer III	40.00	63.00	
Engineer II	33.00	57.00	
Engineer I	30.00	42.00	
Field Technician IV	45.00	60.00	
Field Technician III	35.00	50.00	
Field Technician II	30.00	45.00	
Field Technician I	25.00	38.00	
Project Management Assistant	25.00	46.00	
Administrative	25.00	65.00	
Intern	18.00	24.00	

Note: Maximum rate shall n

Signature of Authorized Age for CONSULTANT: Signature on File Date: 03/23/2023

Signature

Melissa Clark
Print Name

Approved By COUNTY: Signature on File Date: 3/29/2023

William Eidson, Asst. County Engineer

EXHIBIT C

DUPAGE COUNTY DIVISION OF TRANSPORTATION
Consultant Employee Rate Listing

CONSULTANT: Material Solutions Laboratory Corporation

PROJECT: 2023 Pavement Maintenance - 23-PVMTC-20-GM

Classification	Rate Range		Reason for Adjustment/Addition/Deletion
	Minimum	Maximum	
Project Manager	$72	$75	
Materials QA Technician	$50	$54	
Pick-Up Technician	$34	$34	
Documentation Technician	$38	73	

Note: Maximum rate shall not exceed $86.00 per hour.

Signature of Authorized Agent for CONSULTANT: Signature on File

Signature

Date: 3/29/2023

Daniel Tiltges, PE

Print Name

Approved By COUNTY: Signature on File

William Eidson, Asst. County Engineer

Date: 3/29/2023

EXHIBIT C

DUPAGE COUNTY DIVISION OF TRANSPORTATION
Consultant Employee Rate Listing

CONSULTANT: SWE Solutions

PROJECT: 2023 Pavement Maintenance South, 23-PVMTC-20-GM

Classification	Rate Range		Reason for Adjustment/Addition/Deletion
	Minimum	Maximum	
Project Principal	$55.00	$86.00	
Senior Project Manager	$52.00	$86.00	
Project Manager	$45.00	$66.00	
Senior Project Engineer	$48.00	$86.00	
Project Engineer	$35.00	$60.00	
Design Engineer	$28.00	$55.00	
Construction Engineer	$28.00	$55.00	
Construction Inspector	$22.00	$45.00	
Senior Technician	$25.00	$53.00	
Technician	$22.00	$42.00	
Administrator	$25.00	$45.00	
Intern	$18.00	$30.00	

Note: Maximum rate shall not exceed $86.00 per hour.

Signature of Authorized Agent for CONSULTANT: Signature on File
Signature

Date: 3/23/2023

Stephanie Wong
Print Name

Approved By COUNTY: Signature on File
William Eidson, Asst. County Engineer

Date: 3/29/2023

Exhibit C Notes

1. The Classification represents a position within the CONSULTANT'S operation that is filled by one or more personnel that have similar duties and responsibilities.

2. This Exhibit should include all classifications that *might be* involved with the project. This avoids your resubmittal and the need to go through the approval process again.

3. Minimum rate is the lowest rate being paid to personnel for a particular classification (rounded down to nearest $ amount).

4. Maximum rate is the top rate being paid to personnel for a particular classification taking into account employee raises within contract period (rounded up to nearest dollar amount).

5. Revisions to Exhibit C shall be limited to adjustments requested by the CONSULTANT to the hourly rate ranges and additions or deletions to position classifications approved by the COUNTY provided the adjustment(s) do not exceed the total compensation as stated in the AGREEMENT.

EXHIBIT D

DU PAGE COUNTY DIVISION OF TRANSPORTATION
CONSULTANT STAFF CHANGE NOTIFICATION

The Consulting Firm of _____ hereby notifies the COUNTY through the DIVISION OF TRANSPORTATION that they need to reassign staff for the _____

_____ project,

Section No. _____.

Position: _____

Person: _____

Effective date: _____

Reason for requesting change:

Proposed Replacement: _____

(attach resume)

Transition Plan: provide an outline of the steps that the CONSULTANT will take to assure adequate exchange of information and responsibility, including Principal Engineer oversight and requested involvement by COUNTY staff.

Illinois Department of Transportation

E-mail | Reset Form

Direct Cost

Prime Consultant Name	PTB Number	State Job Number(s)
H.W. Lochner, Inc.		23-PVMTC-20-GM

☑ Prime ☐ Supplement Date 03/23/23

Consultant

H.W. Lochner, Inc.

Item	Allowable	Utilize W.O. Only	Quantity J.S. Only	Contract Rate	Total
Per Diem (per GOVERNOR'S TRAVEL CONTROL BOARD)	Up to state rate maximum	☐			$0.00
Lodging (per GOVERNOR'S TRAVEL CONTROL BOARD)	Actual cost (Up to state rate maximum)	☐			$0.00
Lodging Taxes and Fees (per GOVERNOR'S TRAVEL CONTROL BOARD)	Actual cost	☐			$0.00
Air Fare	Coach rate, actual cost, requires minimum two weeks' notice, with prior IDOT approval	☐			$0.00
Vehicle Mileage (per GOVERNOR'S TRAVEL CONTROL BOARD)	Up to state rate maximum	☐			$0.00
Vehicle Owned or Leased	$32.50/half day (4 hours or less) or $65/full day	☐	130	$65.00	$8,450.00
Vehicle Rental	Actual cost (Up to $55/day)	☐			$0.00
Rental Vehicle Fuel	Actual cost (Submit supporting documentation)	☐			$0.00
Tolls	Actual cost	☐			$0.00
Parking	Actual cost	☐			$0.00
Overtime	Premium portion (Submit supporting documentation)	☐	10	$12.50	$125.00
Shift Differential	Actual cost (Based on firm's policy)	☐			$0.00
Overnight Delivery/Postage/Courier Service	Actual cost (Submit supporting documentation)	☐			$0.00
Copies of Deliverables/Mylars (In-house)	Actual cost (Submit supporting documentation)	☐			$0.00
Copies of Deliverables/Mylars (Outside)	Actual cost (Submit supporting documentation)	☐			$0.00
Project Specific Insurance	Actual cost	☐			$0.00
Monuments (Permanent)	Actual cost	☐			$0.00
Photo Processing	Actual cost	☐			$0.00
2-Way Radio (Survey or Phase III Only)	Actual cost	☐			$0.00

Item	Allowable	Utilize W.O. Only	Quantity J.S. Only	Contract Rate	Total
Telephone Usage (Traffic System Monitoring Only)	Actual cost	☐			$0.00
CADD	Actual cost (Max $15/hour)	☐			$0.00
Website	Actual cost (Submit supporting documentation)	☐			$0.00
Advertisements	Actual cost (Submit supporting documentation)	☐			$0.00
Public Meeting Facility Rental	Actual cost (Submit supporting documentation)	☐			$0.00
Public Meeting Exhibits/Renderings & Equipment	Actual cost (Submit supporting documentation)	☐			$0.00
Recording Fees	Actual cost	☐			$0.00
Transcriptions (specific to project)	Actual cost	☐			$0.00
Courthouse Fees	Actual cost	☐			$0.00
Storm Sewer Cleaning and Televising	Actual cost (Requires 2-3 quotes with IDOT approval)	☐			$0.00
Traffic Control and Protection	Actual cost (Requires 2-3 quotes with IDOT approval)	☐			$0.00
Aerial Photography and Mapping	Actual cost (Requires 2-3 quotes with IDOT approval)	☐			$0.00
Utility Exploratory Trenching	Actual cost (Requires 2-3 quotes with IDOT approval)	☐			$0.00
Testing of Soil Samples*	Actual cost (Provide breakdown of costs to the Department for approval)	☐			$0.00
Lab Services*	Actual cost (Provide breakdown of cost for each lab service to the Department's PM for approval)	☐			$0.00
Equipment and/or Specialized Equipment Rental*	Actual cost (Rental - 2-3 quotes needed / Owned - provide depreciated value for IDOT approval)	☐			$0.00
		☐			$0.00
		☐			$0.00
		☐			$0.00
		☐			$0.00
		☐			$0.00
		☐			$0.00
		☐			$0.00
		☐			$0.00
		☐			$0.00
		☐			$0.00
				Total Direct Cost	$8,575.00

*If other allowable costs are needed and not listed, please add in the above spaces provided.

LEGEND

W.O. = Work Order

J.S. = Job Specific

Illinois Department of Transportation

Direct Cost

E-mail | Reset Form

Prime Consultant Name	PTB Number	State Job Number(s)
H.W. Lochner, Inc.		23-PVMTC-20-GM

☑ Prime ☐ Supplement Date 03/24/23

Consultant

CKL Engineers, LLC

Item	Allowable	Utilize W.O. Only	Quantity J.S. Only	Contract Rate	Total
Per Diem (per GOVERNOR'S TRAVEL CONTROL BOARD)	Up to state rate maximum	☐			$0.00
Lodging (per GOVERNOR'S TRAVEL CONTROL BOARD)	Actual cost (Up to state rate maximum)	☐			$0.00
Lodging Taxes and Fees (per GOVERNOR'S TRAVEL CONTROL BOARD)	Actual cost	☐			$0.00
Air Fare	Coach rate, actual cost, requires minimum two weeks' notice, with prior IDOT approval	☐			$0.00
Vehicle Mileage (per GOVERNOR'S TRAVEL CONTROL BOARD)	Up to state rate maximum	☐			$0.00
Vehicle Owned or Leased	$32.50/half day (4 hours or less) or $65/full day	☑	95	$65.00	$6,175.00
Vehicle Rental	Actual cost (Up to $55/day)	☐			$0.00
Rental Vehicle Fuel	Actual cost (Submit supporting documentation)	☐			$0.00
Tolls	Actual cost	☐			$0.00
Parking	Actual cost	☐			$0.00
Overtime	Premium portion (Submit supporting documentation)	☐			$0.00
Shift Differential	Actual cost (Based on firm's policy)	☐			$0.00
Overnight Delivery/Postage/Courier Service	Actual cost (Submit supporting documentation)	☐			$0.00
Copies of Deliverables/Mylars (In-house)	Actual cost (Submit supporting documentation)	☐			$0.00
Copies of Deliverables/Mylars (Outside)	Actual cost (Submit supporting documentation)	☐			$0.00
Project Specific Insurance	Actual cost	☐			$0.00
Monuments (Permanent)	Actual cost	☐			$0.00
Photo Processing	Actual cost	☐			$0.00
2-Way Radio (Survey or Phase III Only)	Actual cost	☐			$0.00

Item	Allowable	Utilize W.O. Only	Quantity J.S. Only	Contract Rate	Total
Telephone Usage (Traffic System Monitoring Only)	Actual cost	☐			$0.00
CADD	Actual cost (Max $15/hour)	☐			$0.00
Website	Actual cost (Submit supporting documentation)	☐			$0.00
Advertisements	Actual cost (Submit supporting documentation)	☐			$0.00
Public Meeting Facility Rental	Actual cost (Submit supporting documentation)	☐			$0.00
Public Meeting Exhibits/Renderings & Equipment	Actual cost (Submit supporting documentation)	☐			$0.00
Recording Fees	Actual cost	☐			$0.00
Transcriptions (specific to project)	Actual cost	☐			$0.00
Courthouse Fees	Actual cost	☐			$0.00
Storm Sewer Cleaning and Televising	Actual cost (Requires 2-3 quotes with IDOT approval)	☐			$0.00
Traffic Control and Protection	Actual cost (Requires 2-3 quotes with IDOT approval)	☐			$0.00
Aerial Photography and Mapping	Actual cost (Requires 2-3 quotes with IDOT approval)	☐			$0.00
Utility Exploratory Trenching	Actual cost (Requires 2-3 quotes with IDOT approval)	☐			$0.00
Testing of Soil Samples*	Actual cost (Provide breakdown of costs to the Department for approval)	☐			$0.00
Lab Services*	Actual cost (Provide breakdown of cost for each lab service to the Department's PM for approval)	☐			$0.00
Equipment and/or Specialized Equipment Rental*	Actual cost (Rental - 2-3 quotes needed / Owned - provide depreciated value for IDOT approval)	☐			$0.00
		☐			$0.00
		☐			$0.00
		☐			$0.00
		☐			$0.00
		☐			$0.00
		☐			$0.00
		☐			$0.00
		☐			$0.00
		☐			$0.00
		☐			$0.00
				Total Direct Cost	$6,175.00

*If other allowable costs are needed and not listed, please add in the above spaces provided.
LEGEND
W.O. = Work Order
J.S. = Job Specific

Illinois Department of Transportation

Direct Costs Check Sheet

Prime Consultant Name	PTB Number	State Job Number(s)
H.W. Lochner		

☒ Prime ☐ Supplement Date 03/23/23

Consultant

Primera Engineers, Ltd.

Item	Allowable	Utilize W.O. Only	Quantity J.S. Only	Contract Rate	Total
Per Diem (per GOVERNOR'S TRAVEL CONTROL BOARD)	Up to state rate maximum	☐			
Lodging (per GOVERNOR'S TRAVEL CONTROL BOARD)	Actual cost (Up to state rate maximum)	☐			
Lodging Taxes and Fees (per GOVERNOR'S TRAVEL CONTROL BOARD)	Actual cost	☐			
Air Fare	Coach rate, actual cost, requires minimum two weeks' notice, with prior IDOT approval	☐			
Vehicle Mileage (per GOVERNOR'S TRAVEL CONTROL BOARD)	Up to state rate maximum	☐			
Vehicle Owned or Leased	$32.50/half day (4 hours or less) or $65/full day	☐	40	$65.00	$2,600.00
Vehicle Rental	Actual cost (Up to $55/day)	☐			
Rental Vehicle Fuel	Actual cost (Submit supporting documentation)	☐			
Tolls	Actual cost	☐			
Parking	Actual cost	☐			
Overtime	Premium portion (Submit supporting documentation)	☐			
Shift Differential	Actual cost (Based on firm's policy)	☐			
Overnight Delivery/Postage/Courier Service	Actual cost (Submit supporting documentation)	☐			
Copies of Deliverables/Mylars (In-house)	Actual cost (Submit supporting documentation)	☐			
Copies of Deliverables/Mylars (Outside)	Actual cost (Submit supporting documentation)	☐			
Project Specific Insurance	Actual cost	☐			
Monuments (Permanent)	Actual cost	☐			
Photo Processing	Actual cost	☐			
2-Way Radio (Survey or Phase III Only)	Actual cost	☐			
Telephone Usage (Traffic System Monitoring Only)	Actual cost	☐			

Item	Allowable	Utilize W.O. Only	Quantity J.S. Only	Contract Rate	Total
CADD	Actual cost (Max $15/hour)	☐			
Website	Actual cost (Submit supporting documentation)	☐			
Advertisements	Actual cost (Submit supporting documentation)	☐			
Public Meeting Facility Rental	Actual cost (Submit supporting documentation)	☐			
Public Meeting Exhibits/Renderings & Equipment	Actual cost (Submit supporting documentation)	☐			
Recording Fees	Actual cost	☐			
Transcriptions (specific to project)	Actual cost	☐			
Courthouse Fees	Actual cost	☐			
Storm Sewer Cleaning and Televising	Actual cost (Requires 2-3 quotes with IDOT approval)	☐			
Traffic Control and Protection	Actual cost (Requires 2-3 quotes with IDOT approval)	☐			
Aerial Photography and Mapping	Actual cost (Requires 2-3 quotes with IDOT approval)	☐			
Utility Exploratory Trenching	Actual cost (Requires 2-3 quotes with IDOT approval)	☐			
Testing of Soil Samples*	Actual cost (Provide breakdown of costs to the Department for approval)	☐			
Lab Services*	Actual cost (Provide breakdown of cost for each lab service to the Department's PM for approval)	☐			
Equipment and/or Specialized Equipment Rental*	Actual cost (Rental - 2-3 quotes needed / Owned - provide depreciated value for IDOT approval)	☐			
		☐			
		☐			
		☐			
		☐			
		☐			
		☐			
		☐			
		☐			
		☐			
		☐			
				Total Direct Cost	$2,600.00

*If other allowable costs are needed and not listed, please add in the above spaces provided.

LEGEND

W.O. = Work Order

J.S. = Job Specific

Illinois Department of Transportation

Direct Costs Check Sheet

Prime Consultant Name	PTB Number	State Job Number(s)
Lochner		23-PVMTC-20-GM

☒ Prime ☐ Supplement Date 03/31/23

Consultant

Material Solutions Laboratory Corp.

Item	Allowable	Utilize W.O. Only	Quantity J.S. Only	Contract Rate	Total
Per Diem (per GOVERNOR'S TRAVEL CONTROL BOARD)	Up to state rate maximum	☐			
Lodging (per GOVERNOR'S TRAVEL CONTROL BOARD)	Actual cost (Up to state rate maximum)	☐			
Lodging Taxes and Fees (per GOVERNOR'S TRAVEL CONTROL BOARD)	Actual cost	☐			
Air Fare	Coach rate, actual cost, requires minimum two weeks' notice, with prior IDOT approval	☐			
Vehicle Mileage (per GOVERNOR'S TRAVEL CONTROL BOARD)	Up to state rate maximum	☐			
Vehicle Owned or Leased	$32.50/half day (4 hours or less) or $65/full day	☐	32	$65.00	$2,080.00
Vehicle Rental	Actual cost (Up to $55/day)	☐			
Rental Vehicle Fuel	Actual cost (Submit supporting documentation)	☐			
Tolls	Actual cost	☐			
Parking	Actual cost	☐			
Overtime	Premium portion (Submit supporting documentation)	☐	8	$25.92	$207.36
Shift Differential	Actual cost (Based on firm's policy)	☐			
Overnight Delivery/Postage/Courier Service	Actual cost (Submit supporting documentation)	☐			
Copies of Deliverables/Mylars (In-house)	Actual cost (Submit supporting documentation)	☐			
Copies of Deliverables/Mylars (Outside)	Actual cost (Submit supporting documentation)	☐			
Project Specific Insurance	Actual cost	☐			
Monuments (Permanent)	Actual cost	☐			
Photo Processing	Actual cost	☐			
2-Way Radio (Survey or Phase III Only)	Actual cost	☐			
Telephone Usage (Traffic System Monitoring Only)	Actual cost	☐			

Item	Allowable	Utilize W.O. Only	Quantity J.S. Only	Contract Rate	Total
CADD	Actual cost (Max $15/hour)	☐			
Website	Actual cost (Submit supporting documentation)	☐			
Advertisements	Actual cost (Submit supporting documentation)	☐			
Public Meeting Facility Rental	Actual cost (Submit supporting documentation)	☐			
Public Meeting Exhibits/Renderings & Equipment	Actual cost (Submit supporting documentation)	☐			
Recording Fees	Actual cost	☐			
Transcriptions (specific to project)	Actual cost	☐			
Courthouse Fees	Actual cost	☐			
Storm Sewer Cleaning and Televising	Actual cost (Requires 2-3 quotes with IDOT approval)	☐			
Traffic Control and Protection	Actual cost (Requires 2-3 quotes with IDOT approval)	☐			
Aerial Photography and Mapping	Actual cost (Requires 2-3 quotes with IDOT approval)	☐			
Utility Exploratory Trenching	Actual cost (Requires 2-3 quotes with IDOT approval)	☐			
Testing of Soil Samples*	Actual cost (Provide breakdown of costs to the Department for approval)	☐			
Lab Services*	Actual cost (Provide breakdown of cost for each lab service to the Department's PM for approval)	☐			
Equipment and/or Specialized Equipment Rental*	Actual cost (Rental - 2-3 quotes needed / Owned - provide depreciated value for IDOT approval)	☐			
Lab Services - PCC Cylinder Breaks (Each)		☐	42	$27.00	$1,134.00
Lab Services - Pavement Density (Cores)		☐	10	$70.00	$700.00
Lab Services - HMA-Maximum specific gravity (Gmm or “D”), (2 tests averaged as 1 value)		☐	14	$295.00	$4,130.00
Lab Services - HMA-Bulk specific gravity (Gmb or “d”), (2 tests averaged as 1 value)		☐	14	$340.00	$4,760.00
Lab Services - HMA-AC, Reflux extraction (Each)		☐	14	$385.00	$5,390.00
Lab Services - Washed Gradation (Each)		☐	14	$225.00	$3,150.00
Lab Services - Soil/Agg-Standard Proctor (Each)		☐	1	$280.00	$280.00
Lab Services - Soil-Hydrometer (Each)		☐	1	$150.00	$150.00
Lab Services - Soil-Atterberg Limits (Each)		☐	1	$250.00	$250.00
Lab Services - Soil-Organic Content (Each)		☐	1	$140.00	$140.00
				Total Direct Cost	$22,371.36

Illinois Department of Transportation

Direct Costs Check Sheet

Prime Consultant Name	PTB Number	State Job Number(s)
H.W. Lochner		

☐ Prime ☐ Supplement Date 03/23/23

Consultant

SWE Solutions

Item	Allowable	Utilize W.O. Only	Quantity J.S. Only	Contract Rate	Total
Per Diem (per GOVERNOR'S TRAVEL CONTROL BOARD)	Up to state rate maximum	☐			
Lodging (per GOVERNOR'S TRAVEL CONTROL BOARD)	Actual cost (Up to state rate maximum)	☐			
Lodging Taxes and Fees (per GOVERNOR'S TRAVEL CONTROL BOARD)	Actual cost	☐			
Air Fare	Coach rate, actual cost, requires minimum two weeks' notice, with prior IDOT approval	☐			
Vehicle Mileage (per GOVERNOR'S TRAVEL CONTROL BOARD)	Up to state rate maximum	☐			
Vehicle Owned or Leased	$32.50/half day (4 hours or less) or $65/full day	☐	40	$65.00	$2,600.00
Vehicle Rental	Actual cost (Up to $55/day)	☐			
Rental Vehicle Fuel	Actual cost (Submit supporting documentation)	☐			
Tolls	Actual cost	☐			
Parking	Actual cost	☐			
Overtime	Premium portion (Submit supporting documentation)	☐			
Shift Differential	Actual cost (Based on firm's policy)	☐			
Overnight Delivery/Postage/Courier Service	Actual cost (Submit supporting documentation)	☐			
Copies of Deliverables/Mylars (In-house)	Actual cost (Submit supporting documentation)	☐			
Copies of Deliverables/Mylars (Outside)	Actual cost (Submit supporting documentation)	☐			
Project Specific Insurance	Actual cost	☐			
Monuments (Permanent)	Actual cost	☐			
Photo Processing	Actual cost	☐			
2-Way Radio (Survey or Phase III Only)	Actual cost	☐			
Telephone Usage (Traffic System Monitoring Only)	Actual cost	☐			

Completed 03/29/23

BDE 436 (Rev. 02/02/23)
File Code: 06.014.0101

Item	Allowable	Utilize W.O. Only	Quantity J.S. Only	Contract Rate	Total
CADD	Actual cost (Max $15/hour)	☐			
Website	Actual cost (Submit supporting documentation)	☐			
Advertisements	Actual cost (Submit supporting documentation)	☐			
Public Meeting Facility Rental	Actual cost (Submit supporting documentation)	☐			
Public Meeting Exhibits/Renderings & Equipment	Actual cost (Submit supporting documentation)	☐			
Recording Fees	Actual cost	☐			
Transcriptions (specific to project)	Actual cost	☐			
Courthouse Fees	Actual cost	☐			
Storm Sewer Cleaning and Televising	Actual cost (Requires 2-3 quotes with IDOT approval)	☐			
Traffic Control and Protection	Actual cost (Requires 2-3 quotes with IDOT approval)	☐			
Aerial Photography and Mapping	Actual cost (Requires 2-3 quotes with IDOT approval)	☐			
Utility Exploratory Trenching	Actual cost (Requires 2-3 quotes with IDOT approval)	☐			
Testing of Soil Samples*	Actual cost (Provide breakdown of costs to the Department for approval)	☐			
Lab Services*	Actual cost (Provide breakdown of cost for each lab service to the Department's PM for approval)	☐			
Equipment and/or Specialized Equipment Rental*	Actual cost (Rental - 2-3 quotes needed / Owned - provide depreciated value for IDOT approval)	☐			
		☐			
		☐			
		☐			
		☐			
		☐			
		☐			
		☐			
		☐			
		☐			
		☐			
				Total Direct Cost	$2,600.00

*If other allowable costs are needed and not listed, please add in the above spaces provided.

LEGEND
W.O. = Work Order
J.S. = Job Specific

Required Vendor Ethics Disclosure Statement

Failure to complete and return this form may result in delay or cancellation of the County's Contractual Obligation.

Date: 3/23/2023

Bid/Contract/PO #: 23-PVMTC-20-GM

Company Name: H.W. Lochner, Inc.	Company Contact: Alan Hasler
Contact Phone: (630) 679-1670	Contact Email: ahasler@hwlochner.com

The DuPage County Procurement Ordinance requires the following written disclosures prior to award:

1. Every contractor, union, or vendor that is seeking or has previously obtained a contract, change orders to one (1) or more contracts, or two (2) or more individual contracts with the county resulting in an aggregate amount at or in excess of $25,000, shall provide to Procurement Services Division a written disclosure of all political campaign contributions made by such contractor, union, or vendor within the current and previous calendar year to any incumbent county board member, county board chairman, or countywide elected official whose office the contract to be awarded will benefit. The contractor, union or vendor shall update such disclosure annually during the term of a multi-year contract and prior to any change order or renewal requiring approval by the county board. For purposes of this disclosure requirement, "contractor or vendor" includes owners, officers, managers, lobbyists, agents, consultants, bond counsel and underwriters counsel, subcontractors and corporate entities under the control of the contracting person, and political action committees to which the contracting person has made contributions.

☐ **NONE (check here) - If no contributions have been made**

Recipient	Donor	Description (e.g. cash, type of item, in-kind services, etc.)	Amount/Value	Date Made
Citizens to Elect Jim Zay	H.W. Lochner, Inc.	Check	$500.00	8/30/2022

2. All contractors and vendors who have obtained or are seeking contracts with the county shall disclose the names and contact information of their lobbyists, agents and representatives and all individuals who are or will be having contact with county officers or employees in relation to the contractor bid and shall update such disclosure with any changes that may occur.

☒ **NONE (check here) - If no contacts have been made**

Lobbyists, Agents and Representatives and all individuals who are or will be having contact with county officers or employees in relation to the contract or bid	Telephone	Email

A contractor or vendor that knowingly violates these disclosure requirements is subject to penalties which may include, but are not limited to, the immediate cancellation of the contract and possible disbarment from future county contracts.

Continuing disclosure is required, and I agree to update this disclosure form as follows:

- If information changes, within five (5) days of change, or prior to county action, whichever is sooner
- 30 days prior to the optional renewal of any contract
- Annual disclosure for multi-year contracts on the anniversary of said contract
- With any request for change order except those issued by the county for administrative adjustments

The full text for the county's ethics and procurement policies and ordinances are available at:
http://www.dupageco.org/CountyBoard/Policies/

I hereby acknowledge that I have received, have read, and understand these requirements.

Authorized Signature: Signature on File

Printed Name: Alan C. Hasler

Title: Vice President

Date: March 23, 2023

Attach additional sheets if necessary. Sign each sheet and number each page. PAGE 1 OF 1 (total number of pages)

FORM OPTIMIZED FOR ACROBAT AND ADOBE READER VERSION 9 OR LATER

Rev 1.1
4/1/16

Required Vendor Ethics Disclosure Statement

Failure to complete and return this form may result in delay or cancellation of the County's Contractual Obligation.

Date: 3/24/2023

Bid/Contract/PO #:

Company Name:	CKL Engineers, LLC	Company Contact:	Mae C. Whiteside
Contact Phone:	773-439-0519	Contact Email:	mwhiteside@ckleng.com

The DuPage County Procurement Ordinance requires the following written disclosures prior to award:

1. Every contractor, union, or vendor that is seeking or has previously obtained a contract, change orders to one (1) or more contracts, or two (2) or more individual contracts with the county resulting in an aggregate amount at or in excess of $25,000, shall provide to Procurement Services Division a written disclosure of all political campaign contributions made by such contractor, union, or vendor within the current and previous calendar year to any incumbent county board member, county board chairman, or countywide elected official whose office the contract to be awarded will benefit. The contractor, union or vendor shall update such disclosure annually during the term of a multi-year contract and prior to any change order or renewal requiring approval by the county board. For purposes of this disclosure requirement, "contractor or vendor" includes owners, officers, managers, lobbyists, agents, consultants, bond counsel and underwriters counsel, subcontractors and corporate entities under the control of the contracting person, and political action committees to which the contracting person has made contributions.

☑ **NONE (check here) - If no contributions have been made**

Recipient	Donor	Description (e.g. cash, type of item, in-kind services, etc.)	Amount/Value	Date Made

2. All contractors and vendors who have obtained or are seeking contracts with the county shall disclose the names and contact information of their lobbyists, agents and representatives and all individuals who are or will be having contact with county officers or employees in relation to the contractor bid and shall update such disclosure with any changes that may occur.

☑ **NONE (check here) - If no contacts have been made**

Lobbyists, Agents and Representatives and all individuals who are or will be having contact with county officers or employees in relation to the contract or bid	Telephone	Email

A contractor or vendor that knowingly violates these disclosure requirements is subject to penalties which may include, but are not limited to, the immediate cancellation of the contract and possible disbarment from future county contracts.

Continuing disclosure is required, and I agree to update this disclosure form as follows:

- If information changes, within five (5) days of change, or prior to county action, whichever is sooner
- 30 days prior to the optional renewal of any contract
- Annual disclosure for multi-year contracts on the anniversary of said contract
- With any request for change order except those issued by the county for administrative adjustments

The full text for the county's ethics and procurement policies and ordinances are available at:
http://www.dupageco.org/CountyBoard/Policies/

I hereby acknowledge that I have received, have read, and understand these requirements.

Authorized Signature: Signature on File

Printed Name: Mae C. Whiteside

Title: President & CEO

Date: 3/24/2023

Attach additional sheets if necessary. Sign each sheet and number each page. PAGE 1 OF 1 (total number of pages)

Required Vendor Ethics Disclosure Statement

Failure to complete and return this form may result in delay or cancellation of the County's Contractual Obligation.

Date: 3/24/2023

Bid/Contract/PO #:

Company Name: Material Solutions Laboratory Corp.	Company Contact: Daniel Tiltges
Contact Phone: 847-466-7216	Contact Email: tiltgesd@msl-corp.com

The DuPage County Procurement Ordinance requires the following written disclosures prior to award:

1. Every contractor, union, or vendor that is seeking or has previously obtained a contract, change orders to one (1) or more contracts, or two (2) or more individual contracts with the county resulting in an aggregate amount at or in excess of $25,000, shall provide to Procurement Services Division a written disclosure of all political campaign contributions made by such contractor, union, or vendor within the current and previous calendar year to any incumbent county board member, county board chairman, or countywide elected official whose office the contract to be awarded will benefit. The contractor, union or vendor shall update such disclosure annually during the term of a multi-year contract and prior to any change order or renewal requiring approval by the county board. For purposes of this disclosure requirement, "contractor or vendor" includes owners, officers, managers, lobbyists, agents, consultants, bond counsel and underwriters counsel, subcontractors and corporate entities under the control of the contracting person, and political action committees to which the contracting person has made contributions.

[X] **NONE (check here) - If no contributions have been made**

Recipient	Donor	Description (e.g. cash, type of item, in-kind services, etc.)	Amount/Value	Date Made

2. All contractors and vendors who have obtained or are seeking contracts with the county shall disclose the names and contact information of their lobbyists, agents and representatives and all individuals who are or will be having contact with county officers or employees in relation to the contractor bid and shall update such disclosure with any changes that may occur.

[X] **NONE (check here) - If no contacts have been made**

Lobbyists, Agents and Representatives and all individuals who are or will be having contact with county officers or employees in relation to the contract or bid	Telephone	Email

A contractor or vendor that knowingly violates these disclosure requirements is subject to penalties which may include, but are not limited to, the immediate cancellation of the contract and possible disbarment from future county contracts.

Continuing disclosure is required, and I agree to update this disclosure form as follows:

- If information changes, within five (5) days of change, or prior to county action, whichever is sooner
- 30 days prior to the optional renewal of any contract
- Annual disclosure for multi-year contracts on the anniversary of said contract
- With any request for change order except those issued by the county for administrative adjustments

The full text for the county's ethics and procurement policies and ordinances are available at:
http://www.dupageco.org/CountyBoard/Policies/

I hereby acknowledge that I have received, have read, and understand these requirements.

Authorized Signature Signature on File

Printed Name Daniel Tiltges

Title President

Date 3/24/2023

Attach additional sheets if necessary. Sign each sheet and number each page. PAGE 1 OF 1 (total number of pages)

Required Vendor Ethics Disclosure Statement

Failure to complete and return this form may result in delay or cancellation of the County's Contractual Obligation.

Date: March 15, 2023

Bid/Contract/PO #: 23-PVMTC-20-GM

Company Name:	Primera Engineers, Ltd.	Company Contact:	Stacie Dovalovsky
Contact Phone:	312.606.0910	Contact Email:	sdovalovsky@primeraeng.com

The DuPage County Procurement Ordinance requires the following written disclosures prior to award:

1. Every contractor, union, or vendor that is seeking or has previously obtained a contract, change orders to one (1) or more contracts, or two (2) or more individual contracts with the county resulting in an aggregate amount at or in excess of $25,000, shall provide to Procurement Services Division a written disclosure of all political campaign contributions made by such contractor, union, or vendor within the current and previous calendar year to any incumbent county board member, county board chairman, or countywide elected official whose office the contract to be awarded will benefit. The contractor, union or vendor shall update such disclosure annually during the term of a multi-year contract and prior to any change order or renewal requiring approval by the county board. For purposes of this disclosure requirement, "contractor or vendor" includes owners, officers, managers, lobbyists, agents, consultants, bond counsel and underwriters counsel, subcontractors and corporate entities under the control of the contracting person, and political action committees to which the contracting person has made contributions.

[X] **NONE (check here) - If no contributions have been made**

Recipient	Donor	Description (e.g. cash, type of item, in-kind services, etc.)	Amount/Value	Date Made

2. All contractors and vendors who have obtained or are seeking contracts with the county shall disclose the names and contact information of their lobbyists, agents and representatives and all individuals who are or will be having contact with county officers or employees in relation to the contractor bid and shall update such disclosure with any changes that may occur.

[X] **NONE (check here) - If no contacts have been made**

Lobbyists, Agents and Representatives and all individuals who are or will be having contact with county officers or employees in relation to the contract or bid	Telephone	Email

A contractor or vendor that knowingly violates these disclosure requirements is subject to penalties which may include, but are not limited to, the immediate cancellation of the contract and possible disbarment from future county contracts.

Continuing disclosure is required, and I agree to update this disclosure form as follows:

- If information changes, within five (5) days of change, or prior to county action, whichever is sooner
- 30 days prior to the optional renewal of any contract
- Annual disclosure for multi-year contracts on the anniversary of said contract
- With any request for change order except those issued by the county for administrative adjustments

The full text for the county's ethics and procurement policies and ordinances are available at:
http://www.dupageco.org/CountyBoard/Policies/

I hereby acknowledge that I have received, have read, and understand these requirements.

Authorized Signature Signature on File

Printed Name Stacie Dovalovsky

Title Vice President & Transportation Division Manager

Date March 15, 2023

Attach additional sheets if necessary. Sign each sheet and number each page. PAGE 1 OF 1 (total number of pages)

Required Vendor Ethics Disclosure Statement

Failure to complete and return this form may result in delay or cancellation of the County's Contractual Obligation.

Date: 3/23/2023

Bid/Contract/PO #: 23-PVMTC-20-GM

Company Name: SWE Solutions	Company Contact: Stephanie Wong
Contact Phone: 331-645-8183	Contact Email: swong@swe-solutions.com

The DuPage County Procurement Ordinance requires the following written disclosures prior to award:

1. Every contractor, union, or vendor that is seeking or has previously obtained a contract, change orders to one (1) or more contracts, or two (2) or more individual contracts with the county resulting in an aggregate amount at or in excess of $25,000, shall provide to Procurement Services Division a written disclosure of all political campaign contributions made by such contractor, union, or vendor within the current and previous calendar year to any incumbent county board member, county board chairman, or countywide elected official whose office the contract to be awarded will benefit. The contractor, union or vendor shall update such disclosure annually during the term of a multi-year contract and prior to any change order or renewal requiring approval by the county board. For purposes of this disclosure requirement, "contractor or vendor" includes owners, officers, managers, lobbyists, agents, consultants, bond counsel and underwriters counsel, subcontractors and corporate entities under the control of the contracting person, and political action committees to which the contracting person has made contributions.

[X] **NONE (check here) - If no contributions have been made**

Recipient	Donor	Description (e.g. cash, type of item, in-kind services, etc.)	Amount/Value	Date Made

2. All contractors and vendors who have obtained or are seeking contracts with the county shall disclose the names and contact information of their lobbyists, agents and representatives and all individuals who are or will be having contact with county officers or employees in relation to the contractor bid and shall update such disclosure with any changes that may occur.

[X] **NONE (check here) - If no contacts have been made**

Lobbyists, Agents and Representatives and all individuals who are or will be having contact with county officers or employees in relation to the contract or bid	Telephone	Email

A contractor or vendor that knowingly violates these disclosure requirements is subject to penalties which may include, but are not limited to, the immediate cancellation of the contract and possible disbarment from future county contracts.

Continuing disclosure is required, and I agree to update this disclosure form as follows:

- If information changes, within five (5) days of change, or prior to county action, whichever is sooner
- 30 days prior to the optional renewal of any contract
- Annual disclosure for multi-year contracts on the anniversary of said contract
- With any request for change order except those issued by the county for administrative adjustments

The full text for the county's ethics and procurement policies and ordinances are available at:
http://www.dupageco.org/CountyBoard/Policies/

I hereby acknowledge that I have received, have read, and understand these requirements.

Authorized Signature: Signature on File

Printed Name: Stephanie Wong

Title: President

Date: 3/23/2023

Attach additional sheets if necessary. Sign each sheet and number each page. PAGE 1 OF 1 (total number of pages)

421 N. COUNTY FARM ROAD
WHEATON, IL 60187
www.dupagecounty.gov

File #: DT-R-0059-23 **Agenda Date:** 4/18/2023 **Agenda #:** 17.A.

AWARDING RESOLUTION
TO R.W. DUNTEMAN COMPANY
2023 PAVEMENT MAINTENANCE (CENTRAL) PROGRAM
SECTION 23-PVMTC-21-GM
(COUNTY COST: $4,138,000.00)

WHEREAS, the County of DuPage is authorized and empowered to construct, repair, improve and maintain County and/or township roads, bridges, and appurtenances; and

WHEREAS, the County of DuPage has published a contract proposal for the 2023 Pavement Maintenance (Central) Program, Section 23-PVMTC-21-GM, setting forth the terms, conditions, and specification (a copy of which is incorporated herein by reference); and

WHEREAS, the budget for the 2023 fiscal year provides for the construction and maintenance of roads, bridges, and appurtenances; and

WHEREAS, the following bids were received in compliance with the contract proposal:

NAME	BID AMOUNT
R.W. Dunteman Company	$4,138,000.00
Plote Construction Corporation	$4,659,628.88
K-Five Construction Corporation	$4,742,471.45
Builder's Paving, LLC	$4,761,608.00

; and

WHEREAS, it has been determined that it is in the best interest of the County of DuPage to award a contract to R.W. Dunteman Company for their submission of the lowest, most responsible bid in the amount of $4,138,000.00.

NOW, THEREFORE, BE IT RESOLVED, that a contract in accordance with the terms, conditions, and specifications set forth in said contract proposal be, and is hereby awarded to R.W. Dunteman Company, 600 South Lombard Road, Addison, Illinois 60101 for their bid of $4,138,000.00; and

BE IT FURTHER RESOLVED, that this contract is subject to the Prevailing Wage Act (820 ILCS 130), and as such, not less than the prevailing rate of wages as found by the Illinois Department of Labor shall be paid to all laborers, workers, or mechanics performing work under this contract; and

BE IT FURTHER RESOLVED, that the Chair and Clerk of the DuPage County Board are hereby authorized and directed to execute the aforesaid contract with R.W. Dunteman Company.

Enacted and approved this 25th day of April, 2023 at Wheaton, Illinois.

_____

DEBORAH A. CONROY, CHAIR
DU PAGE COUNTY BOARD

Attest: _____

JEAN KACZMAREK, COUNTY CLERK

SPECIAL PURCHASE REQUISITION, DU PAGE COUNTY, ILLINOIS

WHEATON, ILLINOIS 60187

PURCHASE ORDER NO.

04/12/2023
DATE

REQUISITIONING AGENCY
DuPage County Division of Transportation
NAME
421 N. County Farm Road
ADDRESS
Wheaton, IL 60187
CITY, STATE, ZIP

SHIP TO ADDRESS
Same
NAME

ADDRESS

CITY, STATE, ZIP

RESOLUTION NUMBER

FUND	AGENCY	VENDOR NUMBER	EXPIRATION DATE	LAST INVOICE DATE	FOB
		10029	11/30/2027	6/30/2028	Wheaton, IL

ORGANIZATION	ACTIVITY	OBJECT	QUANTITY	UNIT OF PURCHASE	ITEM CODE	DESCRIPTION COMMODITY / CONTRACT	UNIT PRICE	EXTENSION
1500-3500-53320						2023 Pavement Maintenance (Central) Program		4,138,000.00
						Section 23-PVMTC-21-GM		
							TOTAL	$4,138,000.00

VENDOR

R.W. Dunteman Company, 600 S. Lombard Road, Addison, IL 60101

COMMITTEE APPROVAL	DATE
Transportation	04/18/22
County Board	04/25/22

DOT TO ISSUE FORMAL NOTICE TO PROCEED

DO NOT SEND PO

HEADER COMMENTS

*****DOT-RW Dunteman 23-PVMTC-21-GM *****

Signature on File

DEPARTMENT APPROVAL

4/12/23
DATE

FORM PR770 REV. 1193

Required Vendor Ethics Disclosure Statement

Failure to complete and return this form may result in delay or cancellation of the County's Contractural Obligation.

Date: 04/11/2023

Bid/Contract/PO #: 23-PVMTC-21-GM

Company Name: R. W. Dunteman Company	Company Contact: Roland W. Dunteman
Contact Phone: 630-953-1500	Contact Email: rdunteman@rwdco.com

The DuPage County Procurement Ordinance requires the following written disclosures prior to award:

1. Every contractor, union, or vendor that is seeking or has previously obtained a contract, change orders to one (1) or more contracts, or two (2) or more individual contracts with the county resulting in an aggregate amount at or in excess of $25,000, shall provide to Procurement Services Division a written disclosure of all political campaign contributions made by such contractor, union, or vendor within the current and previous calendar year to any incumbent county board member, county board chairman, or countywide elected official whose office the contract to be awarded will benefit. The contractor, union or vendor shall update such disclosure annually during the term of a multi-year contract and prior to any change order or renewal requiring approval by the county board. For purposes of this disclosure requirement, "contractor or vendor" includes owners, officers, managers, lobbyists, agents, consultants, bond counsel and underwriters counsel, subcontractors and corporate entities under the control of the contracting person, and political action committees to which the contracting person has made contributions.

[X] **NONE (check here) - If no contributions have been made**

Recipient	Donor	Description (e.g. cash, type of item, in-kind services, etc.)	Amount/Value	Date Made

2. All contractors and vendors who have obtained or are seeking contracts with the county shall disclose the names and contact information of their lobbyists, agents and representatives and all individuals who are or will be having contact with county officers or employees in relation to the contractor bid and shall update such disclosure with any changes that may occur.

[X] **NONE (check here) - If no contacts have been made**

Lobbyists, Agents and Representatives and all individuals who are or will be having contact with county officers or employees in relation to the contract or bid	Telephone	Email

A contractor or vendor that knowingly violates these disclosure requirements is subject to penalties which may include, but are not limited to, the immediate cancellation of the contract and possible disbarment from future county contracts.

Continuing disclosure is required, and I agree to update this disclosure form as follows:

- If information changes, within five (5) days of change, or prior to county action, whichever is sooner
- 30 days prior to the optional renewal of any contract
- Annual disclosure for multi-year contracts on the anniversary of said contract
- With any request for change order except those issued by the county for administrative adjustments

The full text for the county's ethics and procurement policies and ordinances are available at:
http://www.dupageco.org/CountyBoard/Policies/

I hereby acknowledge [illegible] equirements.

Authorized Signature Signature on File

Printed Name Roland W. Dunteman

Title President

Date 04/11/2023

Attach additional sheets if necessary. Sign each sheet and number each page. Page _____ of _____ (total number of pages)

421 N. COUNTY FARM ROAD
WHEATON, IL 60187
www.dupagecounty.gov

File #: DT-R-0060-23 **Agenda Date:** 4/18/2023 **Agenda #:** 17.B.

AWARDING RESOLUTION
TO R.W. DUNTEMAN COMPANY
2023 PAVEMENT MAINTENANCE (SOUTH) PROGRAM
SECTION 23-PVMTC-20-GM
(COUNTY COST: $4,367,944.39)

WHEREAS, the County of DuPage is authorized and empowered to construct, repair, improve and maintain County and/or township roads, bridges, and appurtenances; and

WHEREAS, the County of DuPage has published a contract proposal for the 2023 Pavement Maintenance (South) Program, Section 23-PVMTC-20-GM, setting forth the terms, conditions, and specification (a copy of which is incorporated herein by reference); and

WHEREAS, the budget for the 2023 fiscal year provides for the construction and maintenance of roads, bridges, and appurtenances; and

WHEREAS, the following bids were received in compliance with the contract proposal:

NAME	BID AMOUNT
R.W. Dunteman Company	$4,367,944.39
K-Five Construction Corporation	$5,131,222.37

; and

WHEREAS, it has been determined that it is in the best interest of the County of DuPage to award a contract to R.W. Dunteman Company for their submission of the lowest, most responsible bid in the amount of $4,367,944.39.

NOW, THEREFORE, BE IT RESOLVED, that a contract in accordance with the terms, conditions, and specifications set forth in said contract proposal be, and is hereby awarded to R.W. Dunteman Company, 600 South Lombard Road, Addison, Illinois 60101 for their bid of $4,367,944.39; and

BE IT FURTHER RESOLVED, that this contract is subject to the Prevailing Wage Act (820 ILCS 130), and as such, not less than the prevailing rate of wages as found by the Illinois Department of Labor shall be paid to all laborers, workers, or mechanics performing work under this contract; and

BE IT FURTHER RESOLVED that the County Clerk transmit a copy of this Resolution and the accompanying Illinois Department of Transportation BLR form appropriating the necessary motor fuel tax funds to pay for the improvement to the State of Illinois Department of Transportation, by and through the Division of Transportation; and

BE IT FURTHER RESOLVED, that the Chair and Clerk of the DuPage County Board are hereby authorized and directed to execute the aforesaid contract with R.W. Dunteman Company.

Enacted and approved this 25th day of April, 2023 at Wheaton, Illinois.

_____

DEBORAH A. CONROY, CHAIR
DU PAGE COUNTY BOARD

Attest: _____

JEAN KACZMAREK, COUNTY CLERK

SPECIAL PURCHASE REQUISITION, DU PAGE COUNTY, ILLINOIS

WHEATON, ILLINOIS 60187

PURCHASE ORDER NO.

04/12/2023
DATE

REQUISITIONING AGENCY
DuPage County Division of Transportation
NAME
421 N. County Farm Road
ADDRESS
Wheaton, IL 60187
CITY, STATE, ZIP

SHIP TO ADDRESS
Same
NAME
ADDRESS
CITY, STATE, ZIP

RESOLUTION NUMBER

FUND	AGENCY	VENDOR NUMBER	EXPIRATION DATE	LAST INVOICE DATE	FOB
		10029	11/30/2027	6/30/2028	Wheaton, IL

ORGANIZATION	ACTIVITY	OBJECT	QUANTITY	UNIT OF PURCHASE	ITEM CODE	DESCRIPTION COMMODITY / CONTRACT	UNIT PRICE	EXTENSION
1500-3550-53320						2023 Pavement Maintenance (South) Program		4,367,944.39
						Section 23-PVMTC-20-GM		
							TOTAL	$4,367,944.39

VENDOR

R.W. Dunteman Company, 600 S. Lombard Road, Addison, IL 60101

COMMITTEE APPROVAL	DATE
Transportation	04/18/22
County Board	04/25/22

DOT TO ISSUE FORMAL NOTICE TO PROCEED

DO NOT SEND PO

HEADER COMMENTS

*****DOT-RW Dunteman 23-PVMTC-20-GM *****

Signature on File

DEPARTMENT APPROVAL

4/12/23
DATE

FORM PR770 REV. 1193

Required Vendor Ethics Disclosure Statement

Failure to complete and return this form may result in delay or cancellation of the County's Contractural Obligation.

Date: _____

Bid/Contract/PO #: 23-PVMTC-20-GM

Company Name: R.W. Dunteman Co.	Company Contact: Roland W Dunteman
Contact Phone: 630-953-1500	Contact Email: Estimating@rwdco.com

The DuPage County Procurement Ordinance requires the following written disclosures prior to award:

1. Every contractor, union, or vendor that is seeking or has previously obtained a contract, change orders to one (1) or more contracts, or two (2) or more individual contracts with the county resulting in an aggregate amount at or in excess of $25,000, shall provide to Procurement Services Division a written disclosure of all political campaign contributions made by such contractor, union, or vendor within the current and previous calendar year to any incumbent county board member, county board chairman, or countywide elected official whose office the contract to be awarded will benefit. The contractor, union or vendor shall update such disclosure annually during the term of a multi-year contract and prior to any change order or renewal requiring approval by the county board. For purposes of this disclosure requirement, "contractor or vendor" includes owners, officers, managers, lobbyists, agents, consultants, bond counsel and underwriters counsel, subcontractors and corporate entities under the control of the contracting person, and political action committees to which the contracting person has made contributions.

☒ **NONE (check here) - If no contributions have been made**

Recipient	Donor	Description (e.g. cash, type of item, in-kind services, etc.)	Amount/Value	Date Made

2. All contractors and vendors who have obtained or are seeking contracts with the county shall disclose the names and contact information of their lobbyists, agents and representatives and all individuals who are or will be having contact with county officers or employees in relation to the contractor bid and shall update such disclosure with any changes that may occur.

☒ **NONE (check here) - If no contacts have been made**

Lobbyists, Agents and Representatives and all individuals who are or will be having contact with county officers or employees in relation to the contract or bid	Telephone	Email

A contractor or vendor that knowingly violates these disclosure requirements is subject to penalties which may include, but are not limited to, the immediate cancellation of the contract and possible disbarment from future county contracts.

Continuing disclosure is required, and I agree to update this disclosure form as follows:

- If information changes, within five (5) days of change, or prior to county action, whichever is sooner
- 30 days prior to the optional renewal of any contract
- Annual disclosure for multi-year contracts on the anniversary of said contract
- With any request for change order except those issued by the county for administrative adjustments

The full text for the county's ethics and procurement policies and ordinances are available at:
http://www.dupageco.org/CountyBoard/Policies/

I hereby acknowledge that I have received, have read, and understand these requirements.

Authorized Signature Signature on File

Printed Name Roland W. Dunteman

Title President

Date 4/11/2023

Attach additional sheets if necessary. Sign each sheet and number each page. Page 1 **of** 1 **(total number of pages)**

421 N. COUNTY FARM ROAD
WHEATON, IL 60187
www.dupagecounty.gov

File #: DT-R-0061-23 **Agenda Date:** 4/18/2023 **Agenda #:** 17.C.

AWARDING RESOLUTION
TO R.W. DUNTEMAN COMPANY
2023 PAVEMENT MAINTENANCE (NORTH) PROGRAM
SECTION 23-PVMTC-19-GM
(COUNTY COST: $6,288,300.00)

WHEREAS, the County of DuPage is authorized and empowered to construct, repair, improve and maintain County and/or township roads, bridges, and appurtenances; and

WHEREAS, the County of DuPage has published a contract proposal for the 2023 Pavement Maintenance (North) Program, Section 23-PVMTC-19-GM, setting forth the terms, conditions, and specification (a copy of which is incorporated herein by reference); and

WHEREAS, the budget for the 2023 fiscal year provides for the construction and maintenance of roads, bridges, and appurtenances; and

WHEREAS, the following bids were received in compliance with the contract proposal:

NAME	BID AMOUNT
R.W. Dunteman Company	$6,288,300.00
Arrow Road Construction Company	$6,727,901.70
Plote Construction Corporation	$7,536,174.43
K-Five Construction Corporation	$7,652,875.55

; and

WHEREAS, it has been determined that it is in the best interest of the County of DuPage to award a contract to R.W. Dunteman Company for their submission of the lowest, most responsible bid in the amount of $6,288,300.00.

NOW, THEREFORE, BE IT RESOLVED, that a contract in accordance with the terms, conditions, and specifications set forth in said contract proposal be, and is hereby awarded to R.W. Dunteman Company, 600 South Lombard Road, Addison, Illinois 60101 for their bid of $6,288,300.00; and

BE IT FURTHER RESOLVED that this contract is subject to the Prevailing Wage Act (820 ILCS 130), and as such, not less than the prevailing rate of wages as found by the Illinois Department of Labor shall be paid to all laborers, workers, or mechanics performing work under this contract; and

BE IT FURTHER RESOLVED that the County Clerk transmit a copy of this Resolution and the accompanying Illinois Department of Transportation BLR form appropriating the necessary motor fuel tax funds to pay for the improvement to the State of Illinois Department of Transportation, by and through the Division of Transportation; and

BE IT FURTHER RESOLVED that the Chair and Clerk of the DuPage County Board are hereby authorized and directed to execute the aforesaid contract with R.W. Dunteman Company.

Enacted and approved this 25th day of April, 2023 at Wheaton, Illinois.

_____

DEBORAH A. CONROY, CHAIR
DU PAGE COUNTY BOARD

Attest: _____

JEAN KACZMAREK, COUNTY CLERK

SPECIAL PURCHASE REQUISITION, DU PAGE COUNTY, ILLINOIS

WHEATON, ILLINOIS 60187

PURCHASE ORDER NO.

REQUISITIONING AGENCY
DuPage County Division of Transportation
NAME
421 N. County Farm Road
ADDRESS
Wheaton, IL 60187
CITY, STATE, ZIP

SHIP TO ADDRESS
Same
NAME
ADDRESS
CITY, STATE, ZIP

RESOLUTION NUMBER

04/12/2023
DATE

FUND	AGENCY	VENDOR NUMBER	EXPIRATION DATE	LAST INVOICE DATE	FOB
		10029	11/30/2027	6/30/2028	Wheaton, IL

ORGANIZATION	ACTIVITY	OBJECT	QUANTITY	UNIT OF PURCHASE	ITEM CODE	DESCRIPTION COMMODITY / CONTRACT	UNIT PRICE	EXTENSION
1500-3550-53320						2023 Pavement Maintenance (North) Program		6,288,300.00
						Section 23-PVMTC-19-GM		
							TOTAL	$6,288,300.00

VENDOR

R.W. Dunteman Company, 600 S. Lombard Road, Addison, IL 60101

COMMITTEE APPROVAL	DATE
Transportation	04/18/22
County Board	04/25/22

DOT TO ISSUE FORMAL NOTICE TO PROCEED

DO NOT SEND PO

HEADER COMMENTS

*****DOT-RW Dunteman 23-PVMTC-19-GM *****

Signature on File

DEPARTMENT APPROVAL

4/12/23
DATE

FORM PR770 REV. 1193

Required Vendor Ethics Disclosure Statement

Failure to complete and return this form may result in delay or cancellation of the County's Contractural Obligation.

Date: 4-11-23

Bid/Contract/PO #: 23-PVMTC-19-GM

Company Name: R.W. Dunteman Co.	Company Contact: Roland Dunteman
Contact Phone: 630-953-1500	Contact Email: rdunteman@rwdco.com

The DuPage County Procurement Ordinance requires the following written disclosures prior to award:

1. Every contractor, union, or vendor that is seeking or has previously obtained a contract, change orders to one (1) or more contracts, or two (2) or more individual contracts with the county resulting in an aggregate amount at or in excess of $25,000, shall provide to Procurement Services Division a written disclosure of all political campaign contributions made by such contractor, union, or vendor within the current and previous calendar year to any incumbent county board member, county board chairman, or countywide elected official whose office the contract to be awarded will benefit. The contractor, union or vendor shall update such disclosure annually during the term of a multi-year contract and prior to any change order or renewal requiring approval by the county board. For purposes of this disclosure requirement, "contractor or vendor" includes owners, officers, managers, lobbyists, agents, consultants, bond counsel and underwriters counsel, subcontractors and corporate entities under the control of the contracting person, and political action committees to which the contracting person has made contributions.

[X] **NONE (check here) - If no contributions have been made**

Recipient	Donor	Description (e.g. cash, type of item, in-kind services, etc.)	Amount/Value	Date Made

2. All contractors and vendors who have obtained or are seeking contracts with the county shall disclose the names and contact information of their lobbyists, agents and representatives and all individuals who are or will be having contact with county officers or employees in relation to the contractor bid and shall update such disclosure with any changes that may occur.

[X] **NONE (check here) - If no contacts have been made**

Lobbyists, Agents and Representatives and all individuals who are or will be having contact with county officers or employees in relation to the contract or bid	Telephone	Email

A contractor or vendor that knowingly violates these disclosure requirements is subject to penalties which may include, but are not limited to, the immediate cancellation of the contract and possible disbarment from future county contracts.

Continuing disclosure is required, and I agree to update this disclosure form as follows:

- If information changes, within five (5) days of change, or prior to county action, whichever is sooner
- 30 days prior to the optional renewal of any contract
- Annual disclosure for multi-year contracts on the anniversary of said contract
- With any request for change order except those issued by the county for administrative adjustments

The full text for the county's ethics and procurement policies and ordinances are available at:
http://www.dupageco.org/CountyBoard/Policies/

I hereby acknowledge that I have received, have read, and understand these requirements.

Authorized Signature Signature on File

Printed Name Roland W. Dunteman

Title President

Date 4-11-23

Attach additional sheets if necessary. Sign each sheet and number each page. Page 1 of 1 (total number of pages)

Authorization to Travel

421 N. COUNTY FARM ROAD
WHEATON, IL 60187
www.dupagecounty.gov

File #: 23-1585 **Agenda Date:** 4/25/2023 **Agenda #:** 9.I.

DUPAGE COUNTY

SUPERVISOR OF ASSESSMENTS

630-407-5858
soa@dupageco.org
www.dupageco.org/soa

DATE: April 13, 2023

TO: Elizabeth Chaplin, Chair

FROM: Helen Krengel, Supervisor of Assessments HK

SUBJECT: Overnight Travel Request

The State of Illinois Property Tax Appeal Board has scheduled hearings for Tuesday, May 2, 2023 through Thursday, May 4, 2023, for DuPage County. The location of these hearings is in the Property Tax Appeal Board Office, Springfield, Illinois.

All or some of these travel days may not be utilized as appellants have the right to withdraw their appeal up to the day of hearings.

Breakdown of Expenses

Hotel	$485.72
Per Diem	$167.50
Tolls/Parking	$50.00
Mileage	$236.98
TOTAL	$940.20

Staff requests approval for a total amount not to exceed $1,000.00. All supporting documentation is attached.

/hak

OVERNIGHT/OUT-OF-STATE TRAVEL REQUEST

Valid for overnight and/or out-of-state travel
Revised 1-08-2019

REQUEST DATE:	4/13/2023		
NAME:	[redacted]	TITLE:	[redacted]
DEPARTMENT:	Board of Review	ACCOUNT CODE:	1000-1810

PURPOSE OF TRIP: (explain fully the necessity of making the trip)

The State of Illinois Property Tax Appeal Board has scheduled hearings in their office in Springfield, Illinois for DuPage County that must be attended by a Board of Review Member. Note it may be possible that all of these travel days may not be utilized as appeallants have the right to withdraw their appeal up until the day of hearing.

DESTINATION: Springfield, IL

DATE OF DEPARTURE: 5/2/2023 DATE OF RETURN ARRIVAL: 5/4/2023

(Please include a detailed explanation if different from official business dates)

Please indicate the estimated amount for each applicable expense.

REGISTRATION:	$0.00
TRANSPORTATION:	$236.98
LODGING	$485.72
MISCELLANEOUS EXPENSES (parking, mileage, etc.)	$50.00
RENTAL CAR: (explain fully the necessity)	$0.00
REFERENCE MATERIALS:	$0.00
MEALS: (Per Diems)	$167.50
TOTAL	$940.20

REVIEWED BY AND DATE APPROVED:

Department Head: [redacted] (Signature) Date: 4-13-2023

Committee Name: Finance Committee Date: 4-25-2023
ALL OVERNIGHT TRAVEL

County Board: _____ Date: _____
ONLY OUT-OF-STATE TRAVEL

Please note: If actual costs exceed the estimates, this form must be re-submitted for approval.

Authorization to Travel

421 N. COUNTY FARM ROAD
WHEATON, IL 60187
www.dupagecounty.gov

File #: 23-1590 **Agenda Date:** 4/25/2023 **Agenda #:** 9.J.

DUPAGE COUNTY

SUPERVISOR OF ASSESSMENTS

630-407-5858
soa@dupageco.org

www.dupageco.org/soa

DATE: April 13, 2023

TO: Elizabeth Chaplin, Chair

FROM: Helen Krengel, Supervisor of Assessments HK

SUBJECT: Overnight Travel Request

The State of Illinois Property Tax Appeal Board has scheduled hearings for Monday, May 22, 2023 through Tuesday, May 23, 2023, for DuPage County. The location of these hearings is in the Property Tax Appeal Board Office, Springfield, Illinois.

All or some of these travel days may not be utilized as appellants have the right to withdraw their appeal up to the day of hearings.

Breakdown of Expenses

Hotel	$96.90
Per Diem	$88.50
Tolls/Parking	$50.00
Mileage	$236.32
TOTAL	$471.72

Staff requests approval for a total amount not to exceed $500.00. All supporting documentation is attached.

/hak

OVERNIGHT/OUT-OF-STATE TRAVEL REQUEST

Valid for overnight and/or out-of-state travel
Revised 1-08-2019

REQUEST DATE:	4/13/2023		
NAME:	[redacted]	TITLE:	[redacted]
DEPARTMENT:	Board of Review	ACCOUNT CODE:	1000-1810

PURPOSE OF TRIP: (explain fully the necessity of making the trip)

The State of Illinois Property Tax Appeal Board has scheduled hearings in their office in Springfield, Illinois for DuPage County that must be attended by a Board of Review Member. Note it may be possible that all of these travel days may not be utilized as appeallants have the right to withdraw their appeal up until the day of hearing.

DESTINATION: Springfield, IL

DATE OF DEPARTURE: 5/22/2023 DATE OF RETURN ARRIVAL: 5/23/2023

(Please include a detailed explanation if different from official business dates)

Please indicate the estimated amount for each applicable expense.

REGISTRATION:	$0.00
TRANSPORTATION:	$236.32
LODGING	$96.90
MISCELLANEOUS EXPENSES (parking, mileage, etc.)	$50.00
RENTAL CAR: (explain fully the necessity)	$0.00
REFERENCE MATERIALS:	$0.00
MEALS: (Per Diems)	$88.50
TOTAL	$471.72

REVIEWED BY AND DATE APPROVED:

Department Head: [redacted] (Signature) Date: 4-13-2023

Committee Name: Finance Committee Date: 4-25-2023
ALL OVERNIGHT TRAVEL

County Board: _____ Date: _____
ONLY OUT-OF-STATE TRAVEL

Please note: If actual costs exceed the estimates, this form must be re-submitted for approval.

421 N. COUNTY FARM ROAD
WHEATON, IL 60187
www.dupagecounty.gov

File #: FI-R-0113-23 **Agenda Date:** 4/25/2023 **Agenda #:** 9.D.

AUTHORIZATION TO TRANSFER
$14,000 IN BUDGET
TO THE TREASURER
FOR FISCAL YEAR 2023

WHEREAS, appropriations for the GENERAL FUND for Fiscal Year 2023 were adopted by the County Board pursuant to Ordinance FI-O-0059-22; and

WHEREAS, to cover five Infor Interfaces needed to connect the Tyler and Infor Systems, the TREASURER is requesting additional budget; and

WHEREAS, the amount necessary to accommodate said additional charges is $14,000 (FOURTEEN THOUSAND, AND NO/100 DOLLARS); and

WHEREAS, there is sufficient unappropriated budget in the GENERAL FUND - COMPANY 1000, ACCOUNTING UNIT 1180, ACCOUNT 53828 (Contingencies) to support a budget transfer in the amount of $14,000 (FOURTEEN THOUSAND, AND NO/100 DOLLARS); and

WHEREAS, the need to provide a budget transfer in the amount of $14,000 (FOURTEEN THOUSAND, AND NO/100 DOLLARS) from 1000-1180-53828 (Contingencies) to 1000-5000-53090 (Other Professional Services).

NOW, THEREFORE, BE IT RESOLVED, by the DuPage County Board that a budget transfer in an amount up to, but not to exceed $14,000 (FOURTEEN THOUSAND, AND NO/100 DOLLARS) may be made in one or more transfers; and

BE IT FURTHER RESOLVED by the DuPage County Board that the said transfers may be made relative to the period of December 1, 2022 to November 30, 2023.

Enacted and approved this 25th day of April, 2023 at Wheaton, Illinois.

_____

DEBORAH A. CONROY, CHAIR
DU PAGE COUNTY BOARD

Attest: _____

JEAN KACZMAREK, COUNTY CLERK

421 N. COUNTY FARM ROAD
WHEATON, IL 60187
www.dupagecounty.gov

File #: FI-R-0114-23 **Agenda Date:** 4/25/2023 **Agenda #:** 9.E.

AUTHORIZATION TO TRANSFER
$770,000 IN BUDGET
TO PROBATION
FOR FISCAL YEAR 2023

WHEREAS, appropriations for the GENERAL FUND for Fiscal Year 2023 were adopted by the County Board pursuant to Ordinance FI-O-0059-22; and

WHEREAS, during the FY2023 budget preparations, revised collective bargaining agreements were being established and an estimated total was budgeted in Contingencies. Negotiations are complete and PROBATION is requesting additional budget to cover said agreements; and

WHEREAS, the amount necessary to accommodate said additional charges is $770,000 (SEVEN HUNDRED SEVENTY THOUSAND, AND NO/100 DOLLARS); and

WHEREAS, there is sufficient unappropriated budget in the GENERAL FUND - COMPANY 1000, ACCOUNTING UNIT 1180, ACCOUNT 53828 (Contingencies) to support a budget transfer in the amount of $770,000 (SEVEN HUNDRED SEVENTY THOUSAND, AND NO/100 DOLLARS); and

WHEREAS, the need to provide a budget transfer in the amount of $770,000 (SEVEN HUNDRED SEVENTY THOUSAND, AND NO/100 DOLLARS) from 1000-1180-53828 (Contingencies) to 1000-6100-50000 (Regular Salaries).

NOW, THEREFORE, BE IT RESOLVED, by the DuPage County Board that a budget transfer in an amount up to, but not to exceed $770,000 (SEVEN HUNDRED SEVENTY THOUSAND, AND NO/100 DOLLARS) may be made in one or more transfers; and

BE IT FURTHER RESOLVED by the DuPage County Board that the said transfers may be made relative to the period of December 1, 2022 to November 30, 2023.

Enacted and approved this 25th day of April, 2023 at Wheaton, Illinois.

_____

DEBORAH A. CONROY, CHAIR
DU PAGE COUNTY BOARD

Attest: _____

JEAN KACZMAREK, COUNTY CLERK

421 N. COUNTY FARM ROAD
WHEATON, IL 60187
www.dupagecounty.gov

File #: FI-R-0116-23 **Agenda Date:** 4/18/2023 **Agenda #:** 9.F.

ACCEPTANCE AND APPROPRIATION OF ADDITIONAL FUNDING
FOR THE AGING CASE COORDINATION UNIT FUND PY23
COMPANY 5000 - ACCOUNTING UNIT 1660
$30,000.00

(Under the administrative direction of the Community Services Department)

WHEREAS, the County of DuPage heretofore accepted and appropriated the Aging Case Coordination Unit Fund PY23, Company 5000 Accounting Unit 1600 pursuant to Resolution FI-R-0379-22 for the period October 1, 2022 through November 30, 2023; and

WHEREAS, the County of DuPage has been notified by AgeGuide Northeastern Illinois Area Agency on Aging that additional grant funds in the amount of $30,000.00 (THIRTY THOUSAND AND 00/100 DOLLARS) are available to support the Case Coordination Program; and

WHEREAS, no additional County funds are required to receive the additional funding; and

WHEREAS, acceptance of the additional funding does not add any additional subsidy from the County; and

WHEREAS, the County of DuPage finds that the need to appropriate said additional funds creates an emergency within the meaning of the Counties Act, Budget Division, (55 ILCS 5/6-1003).

NOW, THEREFORE, BE IT RESOLVED by the DuPage County Board that the additional funding in the amount of $30,000.00 (THIRTY THOUSAND AND 00/100 DOLLARS) is hereby accepted; and

BE IT FURTHER RESOLVED that the additional appropriation on the attached sheet (Attachment I) in the amount of $30,000.00 (THIRTY THOUSAND AND 00/100 DOLLARS) be made and added to the Aging Case Coordination Unit Fund PY23, Company 5000 - Accounting Unit 1660 and that the program continue as originally approved in all other respects; and

BE IT FURTHER RESOLVED by the DuPage County Board that the Director of Community Services is approved as the County's Authorized Representative; and

BE IT FURTHER RESOLVED that should state and/or federal funding cease for this grant, the Health and Human Services Committee shall review the need for continuing the specified program and related head count; and

BE IT FURTHER RESOLVED that should the Health and Human Services Committee determine the need for other funding is appropriate, it may recommend action to the County Board by Resolution.

Enacted and approved this 25th of April, 2023 at Wheaton, Illinois.

_____

DEBORAH A. CONROY, CHAIR
DU PAGE COUNTY BOARD

Attest: _____

JEAN KACZMAREK, COUNTY CLERK

ATTACHMENT I

ADDITIONAL APPROPRIATION FOR
THE AGING CASE COORDINATION UNIT FUND PY23
COMPANY 5000 – ACCOUNTING UNIT 1660
$30,000

REVENUE		
41000-0002 - Federal Operating Grant - HHS	$ 30,000	
TOTAL ANTICIPATED REVENUE		$ 30,000
EXPENDITURES		
COMMODITIES		
52100-0000 - I.T. Equipment-Small Value	$ 25,000	
52220-0000 - Wearing Apparel	2,500	
TOTAL COMMODITIES		$ 27,500
CONTRACTUAL		
53800-0000 - Printing	$ 2,500	
TOTAL CONTRACTUAL		$ 2,500
TOTAL ADDITIONAL APPROPRIATION		$ 30,000

421 N. COUNTY FARM ROAD
WHEATON, IL 60187
www.dupagecounty.gov

File #: FI-R-0117-23 **Agenda Date:** 4/18/2023 **Agenda #:** 9.G.

ACCEPTANCE AND APPROPRIATION OF
THE LOW-INCOME HOME ENERGY ASSISTANCE PROGRAM
HHS SUPPLEMENTAL GRANT PY23
INTER-GOVERNMENTAL AGREEMENT NO. 23-274028
COMPANY 5000 - ACCOUNTING UNIT 1420
$1,118,000

(Under the administrative direction of
the Community Services Department)

WHEREAS, the County of DuPage has been notified by the Illinois Department of Commerce and Economic Opportunity that grant funds in the amount of $1,118,000 (ONE MILLION, ONE HUNDRED EIGHTEEN THOUSAND AND NO/100 DOLLARS) are available to be used to increase energy assistance to low-income DuPage County residents; and

WHEREAS, to receive said grant funds, the County of DuPage must enter into Inter-Governmental Agreement No. 23-274028 with the Illinois Department of Commerce and Economic Opportunity, a copy of which is attached to and incorporated as a part of this resolution by reference (ATTACHMENT II); and

WHEREAS, the period of the grant agreement is from March 1, 2023 through June 30, 2024; and

WHEREAS, no additional County funds are required to receive this funding; and

WHEREAS, acceptance of this grant does not add any additional subsidy from the County; and

WHEREAS, the County Board finds that the need to appropriate said grant funds creates an emergency within the meaning of the Counties Act, Budget Division, (55 ILCS 5/6-1003).

NOW, THEREFORE, BE IT RESOLVED by the DuPage County Board that the Inter-Governmental Agreement No. 23-274028 (ATTACHMENT II) between DuPage County and Illinois Department of Commerce and Economic Opportunity is hereby accepted; and

BE IT FURTHER RESOLVED by the DuPage County Board that the additional appropriation on the attached sheet (ATTACHMENT I) be made to establish the Low-Income Home Energy Program HHS Supplemental Grant PY23, Company 5000 - Accounting Unit 1420 for the period March 1, 2023 through June 30, 2024; and

BE IT FURTHER RESOLVED by the DuPage County Board that the personnel headcount for the Low-Income Home Energy Assistance Program HHS grants be revised to reflect the addition of:

Full-Time

50000 (2) 1949 Grade 109 Utility Assistance Specialist $33,951 - $56,584

BE IT FURTHER RESOLVED by the DuPage County Board that the Director of Community Services is approved as the County's Authorized Representative; and

BE IT FURTHER RESOLVED that should state and/or federal funding cease for this grant, the Human Services Committee shall review the need for continuing the specified program and related head count; and

BE IT FURTHER RESOLVED that should the Human Services Committee determine the need for other funding is appropriate, it may recommend action to the County Board by resolution.

Enacted and approved this 25th day of April, 2023 at Wheaton, Illinois.

_____

DEBORAH A. CONROY, CHAIR
DU PAGE COUNTY BOARD

Attest: _____

JEAN KACZMAREK, COUNTY CLERK

ATTACHMENT I

ADDITIONAL APPROPRIATION FOR THE
LOW-INCOME HOME ENERGY ASSISTANCE PROGRAM HHS SUPPLEMENTAL GRANT PY23
INTER-GOVERNMENTAL AGREEMENT NO. 23-274028
COMPANY 5000 – ACCOUNTING UNIT 1420
$1,118,000

REVENUE		
41000-0002 - Federal Operating Grant - HHS	$ 1,118,000	
TOTAL ANTICIPATED REVENUE		$ 1,118,000
EXPENDITURES		
CONTRACTUAL		
53821-0000 - Energy Grants	1,118,000	
TOTAL CONTRACTUAL		$ 1,118,000
TOTAL ADDITIONAL APPROPRIATION		$ 1,118,000

GRANT AGREEMENT

BETWEEN
THE STATE OF ILLINOIS, DEPARTMENT OF COMMERCE AND ECONOMIC OPPORTUNITY
AND
DuPage County

The Illinois Department of Commerce and Economic Opportunity (Grantor) with its principal office at **607 E Adams St, Springfield, IL 62701**, and **DuPage County** (Grantee), with its principal office at **421 North County Farm Road**, **Wheaton, IL 60187-3978**, and payment address (if different than principal office) at **N/A**, hereby enter into this Grant Agreement (Agreement). Grantor and Grantee are collectively referred to herein as "Parties" or individually as a "Party."

PART ONE – THE UNIFORM TERMS
RECITALS

WHEREAS, it is the intent of the Parties to perform consistent with all Exhibits and attachments hereto and pursuant to the duties and responsibilities imposed by Grantor under the laws of the State of Illinois ("State") and in accordance with the terms, conditions and provisions hereof.

NOW, THEREFORE, in consideration of the foregoing and the mutual agreements contained herein, and for other good and valuable consideration, the value, receipt and sufficiency of which are acknowledged, the Parties hereto agree as follows:

ARTICLE I
AWARD AND GRANTEE-SPECIFIC INFORMATION AND CERTIFICATION

1.1. DUNS Number; SAM Registration; Nature of Entity. Under penalties of perjury, Grantee certifies that **135836026** is Grantee's correct DUNS Number; W7KRN7E54898 is Grantee's correct UEI, if applicable; Grantee has an active State registration and SAM registration; and **366006551** is Grantee's correct FEIN or Social Security Number. Grantee further certifies, if applicable: (a) that Grantee is not subject to backup withholding because (i) Grantee is exempt from backup withholding, or (ii) Grantee has not been notified by the Internal Revenue Service (IRS) that Grantee is subject to backup withholding as a result of a failure to report all interest or dividends, or (iii) the IRS has notified Grantee that Grantee is no longer subject to backup withholding; and (b) Grantee is a U.S. citizen or other U.S. person. Grantee is doing business as a (check one):

____	Individual	____	Pharmacy-Non Corporate
____	Sole Proprietorship	____	Pharmacy/Funeral Home/Cemetery Corp.
____	Partnership	____	Tax Exempt
____	Corporation (includes Not For Profit)	____	Limited Liability Company (select applicable tax
____	Medical Corporation		classification)
X	Governmental Unit	____	P = partnership
____	Estate or Trust	____	C = corporation

If Grantee has not received a payment from the State of Illinois in the last two years, Grantee must submit a W-9 tax form with this Agreement.

1.2. Amount of Agreement. Grant Funds shall not exceed **$1,118,000.00** of which **$1,118,000.00** are federal funds. Grantee agrees to accept Grantor's payment as specified in the Exhibits and attachments incorporated herein as part of this Agreement

1.3. Identification Numbers. If applicable, the Federal Award Identification Number (FAIN) is **2302ILLIEI**, the federal awarding agency is **Department Of Health And Human Services**, and the Federal Award date is **10/01/2022**. If applicable, the Assistance Listing Program Title is **Low-Income Home Energy Assistance** and Assistance Listing Number is **93.568**. The Catalog of State Financial Assistance (CSFA) Number is 420-70-0090 and the CSFA Name is Low-Income Home Energy Assistance. The State Award Identification Number is 90-39965.

1.4. Term. This Agreement shall be effective on **03/01/2023** and shall expire on **06/30/2024** (the "Term"), unless terminated pursuant to this Agreement.

1.5. Certification. Grantee certifies under oath that (1) all representations made in this Agreement are true and correct and (2) all Grant Funds awarded pursuant to this Agreement shall be used only for the purpose(s) described herein. Grantee acknowledges that the Award is made solely upon this certification and that any false statements, misrepresentations, or material omissions shall be the basis for immediate termination of this Agreement and repayment of all Grant Funds.

1.6. Signatures. In witness whereof, the Parties hereto have caused this Agreement to be executed by their duly authorized representatives.

ILLINOIS DEPARTMENT OF COMMERCE AND ECONOMIC OPPORTUNITY

By: _____
Signature of Kristin A. Richards, Director

By: _____
Signature of Designee

Date: _____

Printed Name: _____

Printed Title: _____
Designee

By: _____
Signature of First Other Approver, if Applicable

Date: _____

Printed Name: _____

Printed Title: _____
Other Approver

By: _____
Signature of Second Other Approver, if Applicable

Date: _____

Printed Name: _____

Printed Title: _____
Second Other Approver

_____

DUPAGE COUNTY

By: _____
Signature of Authorized Representative

Date: _____

Printed Name: Mary A Keating

Printed Title: Executive Director

Email: Mary.Keating@dupageco.org

ARTICLE II
REQUIRED REPRESENTATIONS

2.1. Standing and Authority. Grantee warrants that:

(a) Grantee is duly organized, validly existing and in good standing, if applicable, under the laws of the state in which it was incorporated or organized.

(b) Grantee has the requisite power and authority to execute and deliver this Agreement and all documents to be executed by it in connection with this Agreement, to perform its obligations hereunder and to consummate the transactions contemplated hereby.

(c) If Grantee is organized under the laws of another jurisdiction, Grantee warrants that it is also duly qualified to do business in Illinois and, if applicable, is in good standing with the Illinois Secretary of State.

(d) The execution and delivery of this Agreement, and the other documents to be executed by Grantee in connection with this Agreement, and the performance by Grantee of its obligations hereunder have been duly authorized by all necessary entity action.

(e) This Agreement and all other documents related to this Agreement, including the Uniform Grant Application, the Exhibits and attachments to which Grantee is a party constitute the legal, valid and binding obligations of Grantee enforceable against Grantee in accordance with their respective terms.

2.2. Compliance with Internal Revenue Code. Grantee certifies that it does and will comply with all provisions of the federal Internal Revenue Code (26 USC 1), the Illinois Income Tax Act (35 ILCS 5), and all rules promulgated thereunder, including withholding provisions and timely deposits of employee taxes and unemployment insurance taxes.

2.3. Compliance with Federal Funding Accountability and Transparency Act of 2006. Grantee certifies that it does and will comply with the reporting requirements of the Federal Funding Accountability and Transparency Act of 2006 (P.L. 109-282) (FFATA) with respect to Federal Awards greater than or equal to $30,000. A FFATA sub-award report must be filed by the end of the month following the month in which the award was made.

2.4. Compliance with Uniform Grant Rules (2 CFR Part 200). Grantee certifies that it shall adhere to the applicable Uniform Administrative Requirements, Cost Principles, and Audit Requirements, which are published in Title 2, Part 200 of the Code of Federal Regulations ("2 CFR Part 200"), and are incorporated herein by reference. 44 Ill. Admin. Code 7000.40(c)(1)(A). The requirements of 2 CFR Part 200 apply to the Grant Funds awarded through this Agreement, regardless of whether the original source of the funds is State or federal, unless an exception is noted in federal or State statutes or regulations. 44 Ill. Admin. Code 7000.10(c)(8); 30 ILCS 708/5(b).

2.5. Compliance with Registration Requirements. Grantee certifies that it: (i) is registered with the federal SAM; (ii) is in good standing with the Illinois Secretary of State, if applicable; (iii) has a valid DUNS Number; (iv) has a valid UEI, if applicable; and (v) has successfully completed the annual registration and prequalification through the Grantee Portal. It is Grantee's responsibility to remain current with these registrations and requirements. If Grantee's status with regard to any of these requirements changes, or the certifications made in and information provided in the Uniform Grant Application changes, Grantee must notify the Grantor in accordance with ARTICLE XVIII.

ARTICLE III
DEFINITIONS

3.1. Definitions. Capitalized words and phrases used in this Agreement have the meanings stated in 2 CFR 200.1 unless otherwise stated below.

"Agreement" or "Grant Agreement" has the same meaning as in 44 Ill. Admin. Code 7000.30.

"Allowable Costs" has the same meaning as in 44 Ill. Admin. Code 7000.30.

"Award" has the same meaning as in 44 Ill. Admin. Code 7000.30.

"Budget" has the same meaning as in 44 Ill. Admin. Code 7000.30.

"Catalog of State Financial Assistance" or "CSFA" has the same meaning as in 44 Ill. Admin. Code 7000.30.

"Close-out Report" means a report from the Grantee allowing the Grantor to determine whether all applicable administrative actions and required work have been completed, and therefore closeout actions can commence.

"Conflict of Interest" has the same meaning as in 44 Ill. Admin. Code 7000.30.

"Direct Costs" has the same meaning as in 44 Ill. Admin. Code 7000.30.

"Disallowed Costs" has the same meaning as in 44 Ill. Admin. Code 7000.30.

"DUNS Number" has the same meaning as in 44 Ill. Admin. Code 7000.30.

"Financial Assistance" has the same meaning as in 44 Ill. Admin. Code 7000.30.

"Fixed-Rate" has the same meaning as in 44 Ill. Admin. Code 7000.30. "Fixed-Rate" is in contrast to fee-for-service, 44 Ill. Admin. Code 7000.30.

"GATU" means the Grant Accountability and Transparency Unit within the Governor's Office of Management and Budget.

"Grant" has the same meaning as in 44 Ill. Admin. Code 7000.30.

"Grant Funds" means the Financial Assistance made available to Grantee through this Agreement.

"Grantee Portal" has the same meaning as in 44 Ill. Admin. Code 7000.30.

"Indirect Costs" has the same meaning as in 44 Ill. Admin. Code 7000.30.

"Indirect Cost Rate" means a device for determining in a reasonable manner the proportion of indirect costs each Program should bear. It is a ratio (expressed as a percentage) of the Indirect Costs to a Direct Cost base. If reimbursement of Indirect Costs is allowable under an Award, Grantor will not reimburse those Indirect Costs unless Grantee has established an Indirect Cost Rate covering the applicable activities and period of time, unless Indirect Costs are reimbursed at a fixed rate.

"Indirect Cost Rate Proposal" has the same meaning as in 44 Ill. Admin. Code 7000.30.

"Obligations" has the same meaning as in 44 Ill. Admin. Code 7000.30.

"Period of Performance" has the same meaning as in 44 Ill. Admin. Code 7000.30.

"Prior Approval" has the same meaning as in 44 Ill. Admin. Code 7000.30.

"Profit" means an entity's total revenue less its operating expenses, interest paid, depreciation, and taxes. "Profit" is synonymous with the term "net revenue."

"Program" means the services to be provided pursuant to this Agreement.

"Program Costs" means all Allowable Costs incurred by Grantee and the value of the contributions made by third parties in accomplishing the objectives of the Award during the Term of this Agreement.

"Related Parties" has the meaning set forth in Financial Accounting Standards Board (FASB) Accounting Standards Codification (ASC) 850-10-20.

"SAM" means the federal System for Award Management (SAM), the federal repository into which an entity must provide information required for the conduct of business as a recipient.

"Unallowable Costs" has the same meaning as in 44 Ill. Admin. Code 7000.30.

"Unique Entity Identifier" or "UEI" has the same meaning as in 44 Ill. Admin. Code 7000.30.

ARTICLE IV
PAYMENT

4.1. Availability of Appropriation; Sufficiency of Funds. This Agreement is contingent upon and subject to the availability of sufficient funds. Grantor may terminate or suspend this Agreement, in whole or in part, without penalty or further payment being required, if (i) sufficient funds for this Agreement have not been appropriated or otherwise made available to the Grantor by the State or the federal funding source, (ii) the Governor or Grantor reserves funds, or (iii) the Governor or Grantor determines that funds will not or may not be available for payment. Grantor shall provide notice, in writing, to Grantee of any such funding failure and its election to terminate or suspend this Agreement as soon as practicable. Any suspension or termination pursuant to this Section will be effective upon the date of the written notice unless otherwise indicated.

4.2. Pre-Award Costs. Pre-award costs are not permitted unless specifically authorized by the Grantor in **Exhibit A**, **PART TWO** or **PART THREE** of this Agreement. If they are authorized, pre-award costs must be charged to the initial Budget Period of the Award, unless otherwise specified by the Grantor. 2 CFR 200.458.

4.3. Return of Grant Funds. Any Grant Funds remaining that are not expended or legally obligated by Grantee, including those funds obligated pursuant to ARTICLE XVII, at the end of the Agreement period, or in the case of capital improvement Awards at the end of the time period Grant Funds are available for expenditure or obligation, shall be returned to Grantor within forty-five (45) days. A Grantee who is required to reimburse Grant Funds and who enters into a deferred payment plan for the purpose of satisfying a past due debt, shall be required to pay interest on such debt as required by Section 10.2 of the Illinois State Collection Act of 1986. 30 ILCS 210; 44 Ill. Admin. Code 7000.450(c). In addition, as required by 44 Ill. Admin. Code 7000.440(b)(2), unless granted a written extension, Grantee must liquidate all obligations incurred under the Award at the end of the period of performance.

4.4. Cash Management Improvement Act of 1990. Unless notified otherwise in **PART TWO** or **PART THREE**, federal funds received under this Agreement shall be managed in accordance with the Cash Management Improvement Act of 1990 (31 USC 6501 *et seq*.) and any other applicable federal laws or regulations. 2 CFR 200.305; 44 Ill. Admin. Code 7000.120.

4.5. Payments to Third Parties. Grantee agrees that Grantor shall have no liability to Grantee when Grantor acts in good faith to redirect all or a portion of any Grantee payment to a third party. Grantor will be deemed to have acted in good faith when it is in possession of information that indicates Grantee authorized Grantor to intercept or redirect payments to a third party or when so ordered by a court of competent jurisdiction.

4.6. Modifications to Estimated Amount. If the Agreement amount is established on an estimated basis, then it may be increased by mutual agreement at any time during the Term. Grantor may decrease the estimated amount of this Agreement at any time during the Term if (i) Grantor believes Grantee will not use the funds during the Term, (ii) Grantor believes Grantee has used funds in a manner that was not authorized by this Agreement, (iii) sufficient funds for this Agreement have not been appropriated or otherwise made available to the Grantor by the State or the federal funding source, (iv) the Governor or Grantor reserves funds, or (v) the Governor or Grantor determines that funds will or may not be available for payment. Grantee will be notified, in writing, of any adjustment of the estimated amount of this Agreement. In the event of such reduction, services provided by Grantee under **Exhibit A** may be reduced accordingly. Grantee shall be paid for work satisfactorily performed prior to the date of the notice regarding adjustment. 2 CFR 200.308.

4.7. Interest.

(a) All interest earned on Grant Funds held by a Grantee shall be treated in accordance with 2 CFR 200.305(b)(9), unless otherwise provided in **PART TWO** or **PART THREE**. Any amount due shall be remitted annually in accordance with 2 CFR 200.305(b)(9) or to the Grantor, as applicable.

(b) Grant Funds shall be placed in an insured account, whenever possible, that bears interest, unless exempted under 2 CFR 200.305(b)(8).

4.8. Timely Billing Required. Grantee must submit any payment request to Grantor within fifteen (15) days of the end of the quarter, unless another billing schedule is specified in **PART TWO**, **PART THREE** or **Exhibit C**. Failure to submit such payment request timely will render the amounts billed an unallowable cost which Grantor cannot reimburse. In the event that Grantee is unable, for good cause, to submit its payment request timely, Grantee shall timely notify Grantor and may request an extension of time to submit the payment request. Grantor's approval of Grantee's request for an extension shall not be unreasonably withheld.

4.9. Certification. Pursuant to 2 CFR 200.415, each invoice and report submitted by Grantee (or sub-grantee) must contain the following certification by an official authorized to legally bind the Grantee (or sub-grantee):

> By signing this report [or payment request or both], I certify to the best of my knowledge and belief that the report [or payment request] is true, complete, and accurate; that the expenditures, disbursements and cash receipts are for the purposes and objectives set forth in the terms and conditions of the State or federal pass-through award; and that supporting documentation has been submitted as required by the grant agreement. I acknowledge that approval for any other expenditure described herein shall be considered conditional subject to further review and verification in accordance with the monitoring and records retention provisions of the grant agreement. I am aware that any false, fictitious, or fraudulent information, or the omission of any material fact, may subject me to criminal, civil or administrative penalties for fraud, false statements, false claims or otherwise. (U.S. Code Title 18, Section 1001 and

Title 31, Sections 3729-3730 and 3801-3812; 30 ILCS 708/120).

ARTICLE V
SCOPE OF GRANT ACTIVITIES/PURPOSE OF GRANT

5.1. Scope of Grant Activities/Purpose of Grant. Grantee will conduct the Grant Activities or provide the services as described in the Exhibits and attachments, including **Exhibit A** (Project Description) and **Exhibit B** (Deliverables), incorporated herein and in accordance with all terms and conditions set forth herein and all applicable administrative rules. In addition, the State's Notice of State Award (44 Ill. Admin. Code 7000.360) is incorporated herein by reference. All Grantor-specific provisions and programmatic reporting required under this Agreement are described in **PART TWO** (The Grantor-Specific Terms). All Project-specific provisions and reporting required under this Agreement are described in **PART THREE**.

5.2. Scope Revisions. Grantee shall obtain Prior Approval from Grantor whenever a scope revision is necessary for one or more of the reasons enumerated in 2 CFR 200.308. All requests for scope revisions that require Grantor approval shall be signed by Grantee's authorized representative and submitted to Grantor for approval. Expenditure of funds under a requested revision is prohibited and will not be reimbursed if expended before Grantor gives written approval. 2 CFR 200.308.

5.3. Specific Conditions. If applicable, specific conditions required after a risk assessment will be included in **Exhibit G**. Grantee shall adhere to the specific conditions listed therein.

ARTICLE VI
BUDGET

6.1. Budget. The Budget is a schedule of anticipated grant expenditures that is approved by Grantor for carrying out the purposes of the Award. When Grantee or third parties support a portion of expenses associated with the Award, the Budget includes the non-federal as well as the federal share (and State share if applicable) of grant expenses. The Budget submitted by Grantee at application, or a revised Budget subsequently submitted and approved by Grantor, is considered final and is incorporated herein by reference.

6.2. Budget Revisions. Grantee shall obtain Prior Approval from Grantor whenever a Budget revision is necessary for one or more of the reasons enumerated in 2 CFR 200.308 or 44 Ill. Admin. Code 7000.370(b). All requests for Budget revisions that require Grantor approval shall be signed by Grantee's authorized representative and submitted to Grantor for approval. Expenditure of funds under a requested revision is prohibited and will not be reimbursed if expended before Grantor gives written approval.

6.3. Notification. Within thirty (30) calendar days from the date of receipt of the request for Budget revisions, Grantor will review the request and notify Grantee whether the Budget revision has been approved, denied, or the date upon which a decision will be reached.

ARTICLE VII
ALLOWABLE COSTS

7.1. Allowability of Costs; Cost Allocation Methods. The allowability of costs and cost allocation methods for work performed under this Agreement shall be determined in accordance with 2 CFR Part 200 Subpart E and Appendices III, IV, V, and VII.

7.2. Indirect Cost Rate Submission.

(a) All grantees, except for Local Education Agencies (as defined in 34 CFR 77.1), must make an Indirect Cost Rate election in the Grantee Portal, even grantees that do not charge or expect to charge Indirect Costs. 44 Ill. Admin. Code 7000.420(e).

(i) Waived and de minimis Indirect Cost Rate elections will remain in effect until the Grantee elects a different option.

(b) Grantee must submit an Indirect Cost Rate Proposal in accordance with federal and State regulations, in a format prescribed by Grantor. For grantees who have never negotiated an Indirect Cost Rate before, the Indirect Cost Rate Proposal must be submitted for approval no later than three months after the effective date of the Award. For grantees who have previously negotiated an Indirect Cost Rate, the Indirect Cost Rate Proposal must be submitted for approval within 180 days of the Grantee's fiscal year end, as dictated in the applicable appendices, such as:

(i) Appendix V and VII to 2 CFR Part 200 governs Indirect Cost Rate Proposals for state and local governments,

(ii) Appendix III to 2 CFR Part 200 governs Indirect Cost Rate Proposals for public and private institutions of higher education,

(iii) Appendix IV to 2 CFR Part 200 governs Indirect (F&A) Costs Identification and Assignment, and Rate Determination for Nonprofit Organizations, and

(iv) Appendix V to 2 CFR Part 200 governs state/Local Government wide Central Service Cost Allocation Plans.

(c) A grantee who has a current, applicable rate negotiated by a cognizant federal agency shall provide to Grantor a copy of its Indirect Cost Rate acceptance letter from the federal government and a copy of all documentation regarding the allocation methodology for costs used to negotiate that rate, e.g., without limitation, the cost policy statement or disclosure narrative statement. Grantor will accept that Indirect Cost Rate, up to any statutory, rule-based or programmatic limit.

(d) A grantee who does not have a current negotiated rate, may elect to charge a de minimis rate of 10% of modified total direct costs which may be used indefinitely. No documentation is required to justify the 10% de minimis Indirect Cost Rate. 2 CFR 200.414(f).

7.3. Transfer of Costs. Cost transfers between Grants, whether as a means to compensate for cost overruns or for other reasons, are unallowable. 2 CFR 200.451.

7.4. Higher Education Cost Principles. The federal cost principles that apply to public and private institutions of higher education are set forth in 2 CFR Part 200 Subpart E and Appendix III.

7.5. Nonprofit Organizations Cost Principles. The federal cost principles that apply to Nonprofit Organizations that are not institutions of higher education are set forth in 2 CFR Part 200 Subpart E, unless exempt under 2 CFR Part 200 Appendix VIII.

7.6. Government Cost Principles. The federal cost principles that apply to state, local and federally-recognized Indian tribal governments are set forth in 2 CFR Part 200 Subpart E, Appendix V, and Appendix VII.

7.7. Commercial Organization Cost Principles. The federal cost principles and procedures for cost analysis and the determination, negotiation and allowance of costs that apply to commercial organizations are set forth in 48 CFR Part 31.

7.8. Financial Management Standards. The financial management systems of Grantee must meet the following standards:

(a) **Accounting System**. Grantee organizations must have an accounting system that provides accurate, current, and complete disclosure of all financial transactions related to each state- and federally-funded Program. Accounting records must contain information pertaining to state and federal pass-through awards, authorizations, obligations, unobligated balances, assets, outlays, and income. These records must be maintained on a current basis and balanced at least quarterly. Cash contributions to the Program from third parties must be accounted for in the general ledger with other Grant Funds. Third party in-kind (non-cash) contributions are not required to be recorded in the general ledger, but must be under accounting control, possibly through the use of a memorandum ledger. To comply with 2 CFR 200.305(b)(7)(i) and 30 ILCS 708/520, Grantee shall use reasonable efforts to ensure that funding streams are delineated within Grantee's accounting system. 2 CFR 200.302.

(b) **Source Documentation**. Accounting records must be supported by such source documentation as canceled checks, bank statements, invoices, paid bills, donor letters, time and attendance records, activity reports, travel reports, contractual and consultant agreements, and subaward documentation. All supporting documentation should be clearly identified with the Award and general ledger accounts which are to be charged or credited.

(i) The documentation standards for salary charges to grants are prescribed by 2 CFR 200.430, and in the cost principles applicable to the entity's organization (Paragraphs 7.4 through 7.7).

(ii) If records do not meet the standards in 2 CFR 200.430, then Grantor may notify Grantee in **PART TWO**, **PART THREE** or **Exhibit G** of the requirement to submit Personnel activity reports. 2 CFR 200.430(i)(8). Personnel activity reports shall account on an after-the-fact basis for one hundred percent (100%) of the employee's actual time, separately indicating the time spent on the Grant, other grants or projects, vacation or sick leave, and administrative time, if applicable. The reports must be signed by the employee, approved by the appropriate official, and coincide with a pay period. These time records should be used to record the distribution of salary costs to the appropriate accounts no less frequently than quarterly.

(iii) Formal agreements with independent contractors, such as consultants, must include a description of the services to be performed, the period of performance, the fee and method of payment, an itemization of travel and other costs which are chargeable to the agreement, and the signatures of both the contractor and an appropriate official of Grantee.

(iv) If third party in-kind (non-cash) contributions are used for Grant purposes, the valuation of these contributions must be supported with adequate documentation.

(c) **Internal Control**. Effective control and accountability must be maintained for all cash, real and personal property, and other assets. Grantee must adequately safeguard all such property and must provide assurance that it is used solely for authorized purposes. Grantee must also have systems in place that provide reasonable assurance that the information is accurate, allowable, and compliant with the terms and conditions of this Agreement. 2 CFR 200.303.

(d) **Budget Control**. Records of expenditures must be maintained for each Award by the cost categories of the approved Budget (including indirect costs that are charged to the Award), and actual expenditures are to be compared with budgeted amounts at least quarterly.

(e) **Cash Management**. Requests for advance payment shall be limited to Grantee's immediate cash needs. Grantee must have written procedures to minimize the time elapsing between the receipt and the disbursement of Grant Funds to avoid having excess funds on hand. 2 CFR 200.305.

7.9. Profits. It is not permitted for any person or entity to earn a Profit from an Award. *See, e.g.*, 2 CFR 200.400(g); *see also* 30 ILCS 708/60(a)(7).

7.10. Management of Program Income. Grantee is encouraged to earn income to defray program

costs where appropriate, subject to 2 CFR 200.307.

ARTICLE VIII
REQUIRED CERTIFICATIONS

8.1. Certifications. Grantee shall be responsible for compliance with the enumerated certifications to the extent that the certifications apply to Grantee.

(a) **Bribery.** Grantee certifies that it has not been convicted of bribery or attempting to bribe an officer or employee of the State of Illinois, nor made an admission of guilt of such conduct which is a matter of record (30 ILCS 500/50-5).

(b) **Bid Rigging.** Grantee certifies that it has not been barred from contrwith a unit of state or local government as a result of a violation of Paragraph 33E-3 or 33E-4 of the Criminal Code of 1961 (720 ILCS 5/33E-3 or 720 ILCS 5/33E-4, respectively).

(c) **Debt to State.** Grantee certifies that neither it, nor its affiliate(s), is/are barred from receiving an Award because Grantee, or its affiliate(s), is/are delinquent in the payment of any debt to the State, unless Grantee, or its affiliate(s), has/have entered into a deferred payment plan to pay off the debt, and Grantee acknowledges Grantor may declare the Agreement void if the certification is false (30 ILCS 500/50-11).

(d) **International Boycott.** Grantee certifies that neither it nor any substantially owned affiliated company is participating or shall participate in an international boycott in violation of the provision of the U.S. Export Administration Act of 1979 (50 USC Appendix 2401 *et seq*.) or the regulations of the U.S. Department of Commerce promulgated under that Act (15 CFR Parts 730 through 774).

(e) **Dues and Fees.** Grantee certifies that it is not prohibited from receiving an Award because it pays dues or fees on behalf of its employees or agents, or subsidizes or otherwise reimburses them for payment of their dues or fees to any club which unlawfully discriminates (775 ILCS 25/1 *et seq*.).

(f) **Pro-Children Act.** Grantee certifies that it is in compliance with the Pro-Children Act of 2001 in that it prohibits smoking in any portion of its facility used for the provision of health, day care, early childhood development services, education or library services to children under the age of eighteen (18), which services are supported by federal or state government assistance (except such portions of the facilities which are used for inpatient substance abuse treatment) (20 USC 7181-7184).

(g) **Drug-Free Work Place.** If Grantee is not an individual, Grantee certifies it will provide a drug free workplace pursuant to the Drug Free Workplace Act. 30 ILCS 580/3. If Grantee is an individual and this Agreement is valued at more than $5,000, Grantee certifies it shall not engage in the unlawful manufacture, distribution, dispensation, possession, or use of a controlled substance during the performance of the Agreement. 30 ILCS 580/4. Grantee further certifies that it is in compliance with the government-wide requirements for a drug-free workplace as set forth in 41 USC 8102.

(h) **Motor Voter Law.** Grantee certifies that it is in full compliance with the terms and provisions of the National Voter Registration Act of 1993 (52 USC 20501 *et seq*.).

(i) **Clean Air Act and Clean Water Act.** Grantee certifies that it is in compliance with all applicable standards, orders or regulations issued pursuant to the Clean Air Act (42 USC 7401 *et seq*.) and the Federal Water Pollution Control Act, as amended (33 USC 1251 *et seq*.).

(j) **Debarment.** Grantee certifies that it is not debarred, suspended, proposed for

debarment, declared ineligible, or voluntarily excluded from participation in this Agreement by any federal department or agency 2 CFR 200.205(a), or by the State (30 ILCS 708/25(6)(G)).

(k) **Non-procurement Debarment and Suspension.** Grantee certifies that it is in compliance with Subpart C of 2 CFR Part 180 as supplemented by 2 CFR Part 376, Subpart C.

(l) **Grant for the Construction of Fixed Works.** Grantee certifies that all Programs for the construction of fixed works which are financed in whole or in part with funds provided by this Agreement shall be subject to the Prevailing Wage Act (820 ILCS 130/0.01 *et seq*.) unless the provisions of that Act exempt its application. In the construction of the Program, Grantee shall comply with the requirements of the Prevailing Wage Act including, but not limited to, inserting into all contracts for such construction a stipulation to the effect that not less than the prevailing rate of wages as applicable to the Program shall be paid to all laborers, workers, and mechanics performing work under the Award and requiring all bonds of contractors to include a provision as will guarantee the faithful performance of such prevailing wage clause as provided by contract.

(m) **Health Insurance Portability and Accountability Act.** Grantee certifies that it is in compliance with the Health Insurance Portability and Accountability Act of 1996 (HIPAA), Public Law No. 104-191, 45 CFR Parts 160, 162 and 164, and the Social Security Act, 42 USC 1320d-2 through 1320d-7, in that it may not use or disclose protected health information other than as permitted or required by law and agrees to use appropriate safeguards to prevent use or disclosure of the protected health information. Grantee shall maintain, for a minimum of six (6) years, all protected health information.

(n) **Criminal Convictions.** Grantee certifies that neither it nor a managerial agent of Grantee (for non-governmental grantees only, this includes any officer, director or partner of Grantee) has been convicted of a felony under the Sarbanes-Oxley Act of 2002, nor a Class 3 or Class 2 felony under Illinois Securities Law of 1953, or that at least five (5) years have passed since the date of the conviction. Grantee further certifies that it is not barred from receiving an Award under 30 ILCS 500/50-10.5, and acknowledges that Grantor shall declare the Agreement void if this certification is false.

(o) **Forced Labor Act.** Grantee certifies that it complies with the State Prohibition of Goods from Forced Labor Act, and certifies that no foreign-made equipment, materials, or supplies furnished to the State under this Agreement have been or will be produced in whole or in part by forced labor, convict labor, or indentured labor under penal sanction (30 ILCS 583).

(p) **Illinois Use Tax.** Grantee certifies in accordance with 30 ILCS 500/50-12 that it is not barred from receiving an Award under this Paragraph. Grantee acknowledges that this Agreement may be declared void if this certification is false.

(q) **Environmental Protection Act Violations.** Grantee certifies in accordance with 30 ILCS 500/50-14 that it is not barred from receiving an Award under this Paragraph. Grantee acknowledges that this Agreement may be declared void if this certification is false.

(r) **Goods from Child Labor Act.** Grantee certifies that no foreign-made equipment, materials, or supplies furnished to the State under this Agreement have been produced in whole or in part by the labor of any child under the age of twelve (12) (30 ILCS 584).

(s) **Federal Funding Accountability and Transparency Act of 2006.** Grantee certifies that it is in compliance with the terms and requirements of 31 USC 6101.

(t) **Illinois Works Review Panel**. For Awards made for public works projects, as defined in the Illinois Works Jobs Program Act, Grantee certifies that it and any contractor(s) or sub-contractor(s) that performs work using funds from this Award, shall, upon reasonable notice, appear before and

respond to requests for information from the Illinois Works Review Panel. 30 ILCS 559/20-25(d).

ARTICLE IX
CRIMINAL DISCLOSURE

9.1. Mandatory Criminal Disclosures. Grantee shall continue to disclose to Grantor all violations of criminal law involving fraud, bribery or gratuity violations potentially affecting this Award. 30 ILCS 708/40. Additionally, if Grantee receives over $10 million in total Financial Assistance, funded by either State or federal funds, during the period of this Award, Grantee must maintain the currency of information reported to SAM regarding civil, criminal or administrative proceedings as required by 2 CFR 200.113 and Appendix XII of 2 CFR Part 200, and 30 ILCS 708/40.

ARTICLE X
UNLAWFUL DISCRIMINATION

10.1. Compliance with Nondiscrimination Laws. Grantee, its employees and subcontractors under subcontract made pursuant to this Agreement, shall comply with all applicable provisions of State and federal laws and regulations pertaining to nondiscrimination, sexual harassment and equal employment opportunity including, but not limited to, the following laws and regulations and all subsequent amendments thereto:

(a) The Illinois Human Rights Act (775 ILCS 5/1-101 *et seq*.), including, without limitation, 44 Ill. Admin. Code Part 750, which is incorporated herein;

(b) The Public Works Employment Discrimination Act (775 ILCS 10/1 *et seq*.);

(c) The United States Civil Rights Act of 1964 (as amended) (42 USC 2000a - 2000h-6). (*See also* guidelines to Federal Financial Assistance Recipients Regarding Title VI Prohibition Against National Origin Discrimination Affecting Limited English Proficient Persons [Federal Register: February 18, 2002 (Volume 67, Number 13, Pages 2671-2685)]);

(d) Section 504 of the Rehabilitation Act of 1973 (29 USC 794);

(e) The Americans with Disabilities Act of 1990 (as amended) (42 USC 12101 *et seq*.); and

(f) The Age Discrimination Act (42 USC 6101 *et seq*.).

ARTICLE XI
LOBBYING

11.1. Improper Influence. Grantee certifies that no Grant Funds have been paid or will be paid by or on behalf of Grantee to any person for influencing or attempting to influence an officer or employee of any government agency, a member of Congress or Illinois General Assembly, an officer or employee of Congress or Illinois General Assembly, or an employee of a member of Congress or Illinois General Assembly in connection with the awarding of any agreement, the making of any grant, the making of any loan, the entering into of any cooperative agreement, or the extension, continuation, renewal, amendment or modification of any agreement, grant, loan or cooperative agreement. 31 USC 1352. Additionally, Grantee certifies that it has filed the required certification under the Byrd Anti-Lobbying Amendment (31 USC 1352), if applicable.

11.2. Federal Form LLL. If any funds, other than federally-appropriated funds, were paid or will be paid to any person for influencing or attempting to influence any of the above persons in connection with this

Agreement, the undersigned must also complete and submit Federal Form LLL, Disclosure of Lobbying Activities Form, in accordance with its instructions.

11.3. Lobbying Costs. Grantee certifies that it is in compliance with the restrictions on lobbying set forth in 2 CFR 200.450. For any Indirect Costs associated with this Agreement, total lobbying costs shall be separately identified in the Program Budget, and thereafter treated as other Unallowable Costs.

11.4. Procurement Lobbying. Grantee warrants and certifies that it and, to the best of its knowledge, its sub-grantees have complied and will comply with Executive Order No. 1 (2007) (EO 1-2007). EO 1-2007 generally prohibits Grantees and subcontractors from hiring the then-serving Governor's family members to lobby procurement activities of the State, or any other unit of government in Illinois including local governments, if that procurement may result in a contract valued at over $25,000. This prohibition also applies to hiring for that same purpose any former State employee who had procurement authority at any time during the one-year period preceding the procurement lobbying activity.

11.5. Subawards. Grantee must include the language of this ARTICLE XI in the award documents for any subawards made pursuant to this Award at all tiers. All sub-grantees are also subject to certification and disclosure. Pursuant to Appendix II(I) to 2 CFR Part 200, Grantee shall forward all disclosures by contractors regarding this certification to Grantor.

11.6. Certification. This certification is a material representation of fact upon which reliance was placed to enter into this transaction and is a prerequisite for this transaction, pursuant to 31 USC 1352. Any person who fails to file the required certifications shall be subject to a civil penalty of not less than $10,000, and not more than $100,000, for each such failure.

ARTICLE XII
MAINTENANCE AND ACCESSIBILITY OF RECORDS; MONITORING

12.1. Records Retention. Grantee shall maintain for three (3) years from the date of submission of the final expenditure report, adequate books, all financial records and, supporting documents, statistical records, and all other records pertinent to this Award, adequate to comply with 2 CFR 200.334, unless a different retention period is specified in 2 CFR 200.334, 44 Ill. Admin. Code 7000.430(a) and (b) or **PART TWO** or **PART THREE**. If any litigation, claim or audit is started before the expiration of the retention period, the records must be retained until all litigation, claims or audit exceptions involving the records have been resolved and final action taken.

12.2. Accessibility of Records. Grantee, in compliance with 2 CFR 200.337 and 44 Ill. Admin. Code 7000.430(f), shall make books, records, related papers, supporting documentation and personnel relevant to this Agreement available to authorized Grantor representatives, the Illinois Auditor General, Illinois Attorney General, any Executive Inspector General, the Grantor's Inspector General, federal authorities, any person identified in 2 CFR 200.337, and any other person as may be authorized by Grantor (including auditors), by the State of Illinois or by federal statute. Grantee shall cooperate fully in any such audit or inquiry.

12.3. Failure to Maintain Books and Records. Failure to maintain books, records and supporting documentation, as described in this ARTICLE XII, shall establish a presumption in favor of the State for the recovery of any funds paid by the State under this Agreement for which adequate books, records and supporting documentation are not available to support disbursement.

12.4. Monitoring and Access to Information. Grantee must monitor its activities to assure compliance with applicable state and federal requirements and to assure its performance expectations are being achieved. Grantor shall monitor the activities of Grantee to assure compliance with all requirements and performance expectations of the award. Grantee shall timely submit all financial and performance reports, and shall supply, upon Grantor's request, documents and information relevant to the Award. Grantor may make site visits as

warranted by program needs. 2 CFR 200.329; 200.332. Additional monitoring requirements may be in **PART TWO** or **PART THREE**.

ARTICLE XIII
FINANCIAL REPORTING REQUIREMENTS

13.1. Required Periodic Financial Reports. Grantee agrees to submit financial reports as requested and in the format required by Grantor. Grantee shall file quarterly reports with Grantor describing the expenditure(s) of the funds related thereto, unless more frequent reporting is required by the Grantee pursuant to specific award conditions. 2 CFR 200.208. Unless so specified, the first of such reports shall cover the first three months after the Award begins, and reports must be submitted no later than the due date(s) specified in **PART TWO** or **PART THREE**, unless additional information regarding required financial reports is set forth in **Exhibit G**. Failure to submit the required financial reports may cause a delay or suspension of funding. 30 ILCS 705/1 *et seq.*; 2 CFR 200.208(b)(3) and 200.328. Any report required by 30 ILCS 708/125 may be detailed in **PART TWO** or **PART THREE**.

13.2. Close-out Reports.

(a) Grantee shall submit a Close-out Report no later than the due date specified in **PART TWO** or **PART THREE**, which must be no later than 60 calendar days following the end of the period of performance for this Agreement or Agreement termination. The format of this Close-out Report shall follow a format prescribed by Grantor. 2 CFR 200.344; 44 Ill. Admin. Code 7000.440(b).

(b) If an audit or review of Grantee occurs and results in adjustments after Grantee submits a Close-out Report, Grantee will submit a new Close-out Report based on audit adjustments, and immediately submit a refund to Grantor, if applicable. 2 CFR 200.345.

13.3. Effect of Failure to Comply. Failure to comply with reporting requirements shall result in the withholding of funds, the return of Improper Payments or Unallowable Costs, will be considered a material breach of this Agreement and may be the basis to recover Grant Funds. Grantee's failure to comply with this ARTICLE XIII, ARTICLE XIV, or ARTICLE XV shall be considered prima facie evidence of a breach and may be admitted as such, without further proof, into evidence in an administrative proceeding before Grantor, or in any other legal proceeding. Grantee should refer to the State of Illinois Grantee Compliance Enforcement System for policy and consequences for failure to comply. 44 Ill. Admin. Code 7000.80.

ARTICLE XIV
PERFORMANCE REPORTING REQUIREMENTS

14.1. Required Periodic Performance Reports. Grantee agrees to submit Performance Reports as requested and in the format required by Grantor. Performance Measures listed in **Exhibit E** must be reported quarterly, unless otherwise specified in **PART TWO, PART THREE** or **Exhibit G**. Unless so specified, the first of such reports shall cover the first three months after the Award begins. If Grantee is not required to report performance quarterly, then Grantee must submit a Performance Report at least annually. Pursuant to 2 CFR 200.208, specific conditions may be imposed requiring Grantee to report more frequently based on the risk assessment or the merit review of the application. In such cases, Grantor shall notify Grantee of same in **Exhibit G**. Pursuant to 2 CFR 200.329 and 44 Ill. Admin. Code 7000.410(b)(2), periodic Performance Reports shall be submitted no later than the due date(s) specified in **PART TWO** or **PART THREE**. For certain construction-related Awards, such reports may be exempted as identified in **PART TWO** or **PART THREE**. 2 CFR 200.329. Failure to submit such required Performance Reports may cause a delay or suspension of funding. 30 ILCS 705/1 *et seq.*

14.2. Close-out Performance Reports. Grantee agrees to submit a Close-out Performance Report, in the format required by Grantor, no later than the due date specified in **PART TWO** or **PART THREE**, which must be

no later than 60 calendar days following the end of the period of performance or Agreement termination. 2 CFR 200.344; 44 Ill. Admin. Code 7000.440(b)(1).

14.3. Content of Performance Reports. Pursuant to 2 CFR 200.329(b) and (c), all Performance Reports must relate the financial data and accomplishments to the performance goals and objectives of this Award and also include the following: a comparison of actual accomplishments to the objectives of the award established for the period; where the accomplishments can be quantified, a computation of the cost; and demonstration of cost effective practices (e.g., through unit cost data); performance trend data and analysis if required; and reasons why established goals were not met, if appropriate. Appendices may be used to include additional supportive documentation. Additional content and format guidelines for the Performance Reports will be determined by Grantor contingent on the Award's statutory, regulatory and administrative requirements, and are included in **PART TWO** or **PART THREE** of this Agreement.

14.4. Performance Standards. Grantee shall perform in accordance with the Performance Standards set forth in **Exhibit F**. 2 CFR 200.301; 200.211.

ARTICLE XV
AUDIT REQUIREMENTS

15.1. Audits. Grantee shall be subject to the audit requirements contained in the Single Audit Act Amendments of 1996 (31 USC 7501-7507) and Subpart F of 2 CFR Part 200, and the audit rules and policies set forth by the Governor's Office of Management and Budget. 30 ILCS 708/65(c); 44 Ill. Admin. Code 7000.90.

15.2. Consolidated Year-End Financial Reports (CYEFR). All grantees are required to complete and submit a CYEFR through the Grantee Portal, except those exempted by federal or State statute or regulation, as set forth in **PART TWO** or **PART THREE**. The CYEFR is a required schedule in the Grantee's audit report if the Grantee is required to complete and submit an audit report as set forth herein.

(a) This Paragraph 15.2 applies to all grantees, unless exempted pursuant to a federal or state statute or regulation, which is identified in **PART TWO** or **PART THREE**.

(b) The CYEFR must cover the same period as the Audited Financial Statements, if required, and must be submitted in accordance with the audit schedule at 44 Ill. Admin. Code 7000.90. If Audited Financial Statements are not required, however, then the CYEFR must cover the Grantee's fiscal year and must be submitted within 6 months of the Grantee's fiscal year-end.

(c) CYEFRs must include an in relation to opinion from the auditor of the financial statements included in the audit.

(d) CYEFRs shall follow a format prescribed by Grantor.

15.3. Entities That Are Not "For-Profit".

(a) This Paragraph applies to Grantees that are not "for-profit" entities.

(b) Single and Program-Specific Audits. If, during its fiscal year, Grantee expends $750,000 or more in Federal Awards (direct federal and federal pass-through awards combined), Grantee must have a single audit or program-specific audit conducted for that year as required by 2 CFR 200.501 and other applicable sections of Subpart F of 2 CFR Part 200. The audit report packet must be completed as described in 2 CFR 200.512 (single audit) or 2 CFR 200.507 (program-specific audit), 44 Ill. Admin. Code 7000.90(h)(1) and the current GATA audit manual and submitted to the Federal Audit Clearinghouse, as required by 2 CFR 200.512. The results of peer and external quality control reviews, management letters

issued by the auditors and their respective corrective action plans if significant deficiencies or material weaknesses are identified, and the Consolidated Year-End Financial Report(s) must be submitted to the Grantee Portal. The due date of all required submissions set forth in this Paragraph is the earlier of (i) 30 calendar days after receipt of the auditor's report(s) or (ii) nine (9) months after the end of the Grantee's audit period.

(c) Financial Statement Audit. If, during its fiscal year, Grantee expends less than $750,000 in Federal Awards, Grantee is subject to the following audit requirements:

(i) If, during its fiscal year, Grantee expends $500,000 or more in State Grants, Grantee must have a financial statement audit conducted in accordance with the Generally Accepted Government Auditing Standards (GAGAS). Grantee may be subject to additional requirements in **PART TWO, PART THREE** or **Exhibit G** based on the Grantee's risk profile.

(ii) If, during its fiscal year, Grantee expends less than $500,000 in State Grants, but expends $300,000 or more in State Grants, Grantee must have a financial statement audit conducted in accordance with the Generally Accepted Auditing Standards (GAAS).

(iii) If Grantee is a Local Education Agency (as defined in 34 CFR 77.1), Grantee shall have a financial statement audit conducted in accordance with GAGAS, as required by 23 Ill. Admin. Code 100.110, regardless of the dollar amount of expenditures of State Grants.

(iv) If Grantee does not meet the requirements in subsections 15.3(b) and 15.3(c)(i-iii) but is required to have a financial statement audit conducted based on other regulatory requirements, Grantee must submit those audits for review.

(v) Grantee must submit its financial statement audit report packet, as set forth in 44 Ill. Admin. Code 7000.90(h)(2) and the current GATA audit manual, to the Grantee Portal within the earlier of (i) 30 calendar days after receipt of the auditor's report(s) or (ii) 6 months after the end of the Grantee's audit period.

15.4. "For-Profit" Entities.

(a) This Paragraph applies to Grantees that are "for-profit" entities.

(b) Program-Specific Audit. If, during its fiscal year, Grantee expends $750,000 or more in federal pass-through funds from State Grants, Grantee is required to have a program-specific audit conducted in accordance with 2 CFR 200.507. The auditor must audit federal pass-through programs with federal pass-through Awards expended that, in the aggregate, cover at least 50 percent (0.50) of total federal pass-through Awards expended. The audit report packet must be completed as described in 2 CFR 200.507 (program-specific audit), 44 Ill. Admin. Code 7000.90 and the current GATA audit manual, and must be submitted to the Grantee Portal. The due date of all required submissions set forth in this Paragraph is the earlier of (i) 30 calendar days after receipt of the auditor's report(s) or (ii) nine (9) months after the end of the Grantee's audit period.

(c) Financial Statement Audit. If, during its fiscal year, Grantee expends less than $750,000 in federal pass-through funds from State Grants, Grantee must follow all of the audit requirements in Paragraphs 15.3(c)(i)-(v), above.

(d) Publicly-Traded Entities. If Grantee is a publicly-traded company, Grantee is not subject to the single audit or program-specific audit requirements, but is required to submit its annual audit conducted in accordance with its regulatory requirements.

15.5. Performance of Audits. For those organizations required to submit an independent audit report, the audit is to be conducted by the Illinois Auditor General (as required for certain governmental entities only), or a Certified Public Accountant or Certified Public Accounting Firm licensed in the State of Illinois or in accordance with Section 5.2 of the Illinois Public Accounting Act (225 ILCS 450/5.2). For all audits required to be performed subject to Generally Accepted Government Auditing standards or Generally Accepted Auditing standards, Grantee shall request and maintain on file a copy of the auditor's most recent peer review report and acceptance letter. Grantee shall follow procedures prescribed by Grantor for the preparation and submission of audit reports and any related documents.

15.6. Delinquent Reports. When such audit reports or financial statements required under this ARTICLE are prepared by the Illinois Auditor General, if they are not available by the above-specified due date, they will be provided to Grantor within thirty (30) days of becoming available. Otherwise, Grantee should refer to the State of Illinois Grantee Compliance Enforcement System for the policy and consequences for late reporting. 44 Ill. Admin. Code 7000.80.

ARTICLE XVI
TERMINATION; SUSPENSION; NON-COMPLIANCE

16.1. Termination.

(a) This Agreement may be terminated, in whole or in part, by either Party for any or no reason upon thirty (30) calendar days' prior written notice to the other Party. If terminated by the Grantee, Grantee must include the reasons for such termination, the effective date, and, in the case of a partial termination, the portion to be terminated. If Grantor determines in the case of a partial termination that the reduced or modified portion of the Award will not accomplish the purposes for which the Award was made, Grantor may terminate the Agreement in its entirety. 2 CFR 200.340(a)(4).

(b) This Agreement may be terminated, in whole or in part, by Grantor without advance notice:

(i) Pursuant to a funding failure under Paragraph 4.1;

(ii) If Grantee fails to comply with the terms and conditions of this or any Award, application or proposal, including any applicable rules or regulations, or has made a false representation in connection with the receipt of this or any Grant;

(iii) If the Award no longer effectuates the program goals or agency priorities as set forth in **Exhibit A**, **PART TWO** or **PART THREE**; or

(iv) If Grantee breaches this Agreement and either (1) fails to cure such breach within 15 calendar days' written notice thereof, or (2) if such cure would require longer than 15 calendar days and the Grantee has failed to commence such cure within 15 calendar days' written notice thereof. In the event that Grantor terminates this Agreement as a result of the breach of the Agreement by Grantee, Grantee shall be paid for work satisfactorily performed prior to the date of termination.

16.2. Suspension. Grantor may suspend this Agreement, in whole or in part, pursuant to a funding failure under Paragraph 4.1 or if the Grantee fails to comply with terms and conditions of this or any Award. If suspension is due to Grantee's failure to comply, Grantor may withhold further payment and prohibit Grantee from incurring additional obligations pending corrective action by Grantee or a decision to terminate this Agreement by Grantor. Grantor may determine to allow necessary and proper costs that Grantee could not reasonably avoid during the period of suspension.

16.3. Non-compliance. If Grantee fails to comply with the U.S. Constitution, applicable statutes, regulations or the terms and conditions of this or any Award, Grantor may impose additional conditions on Grantee, as described in 2 CFR 200.208. If Grantor determines that non-compliance cannot be remedied by imposing additional conditions, Grantor may take one or more of the actions described in 2 CFR 200.339. The Parties shall follow all Grantor policies and procedures regarding non-compliance, including, but not limited to, the procedures set forth in the State of Illinois Grantee Compliance Enforcement System. 44 Ill. Admin. Code 7000.80 and 7000.260.

16.4. Objection. If Grantor suspends or terminates this Agreement, in whole or in part, for cause, or takes any other action in response to Grantee's non-compliance, Grantee may avail itself of any opportunities to object and challenge such suspension, termination or other action by Grantor in accordance with any applicable processes and procedures, including, but not limited to, the procedures set forth in the State of Illinois Grantee Compliance Enforcement System. 2 CFR 200.342; 44 Ill. Admin. Code 7000.80 and 7000.260.

16.5. Effects of Suspension and Termination.

(a) Grantor may credit Grantee for expenditures incurred in the performance of authorized services under this Agreement prior to the effective date of a suspension or termination.

(b) Grantee shall not incur any costs or obligations that require the use of these Grant Funds after the effective date of a suspension or termination, and shall cancel as many outstanding obligations as possible.

(c) Costs to Grantee resulting from obligations incurred by Grantee during a suspension or after termination of the Agreement are not allowable unless:

(i) Grantor expressly authorizes them in the notice of suspension or termination; and

(ii) The costs result from obligations properly incurred before the effective date of suspension or termination, are not in anticipation of the suspension or termination, and the costs would be allowable if the Agreement was not suspended or terminated. 2 CFR 200.343.

16.6. Close-out of Terminated Agreements. If this Agreement is terminated, in whole or in part, the Parties shall comply with all close-out and post-termination requirements of this Agreement. 2 CFR 200.340(d).

ARTICLE XVII
SUBCONTRACTS/SUB-GRANTS

17.1. Sub-recipients/Delegation. Grantee may not subcontract nor sub-grant any portion of this Agreement nor delegate any duties hereunder without Prior Approval of Grantor. The requirement for Prior Approval is satisfied if the subcontractor or sub-grantee has been identified in the Uniform Grant Application, such as, without limitation, a Project Description, and Grantor has approved. Grantee must notify any potential sub-recipient that the sub-recipient shall obtain and provide to the Grantee a Unique Entity Identifier prior to receiving a subaward. 2 CFR 25.300.

17.2. Application of Terms. Grantee shall advise any sub-grantee of funds awarded through this Agreement of the requirements imposed on them by federal and state laws and regulations, and the provisions of this Agreement. The terms of this Agreement shall apply to all subawards authorized in accordance with Paragraph 17.1. 2 CFR 200.101(b)(2).

17.3. Liability as Guaranty. Grantee shall be liable as guarantor for any Grant Funds it obligates to a sub-grantee or sub-contractor pursuant to Paragraph 17.1 in the event the Grantor determines the funds were either misspent or are being improperly held and the sub-grantee or sub-contractor is insolvent or otherwise fails to return the funds. 2 CFR 200.345; 30 ILCS 705/6; 44 Ill. Admin. Code 7000.450(a).

ARTICLE XVIII
NOTICE OF CHANGE

18.1. Notice of Change. Grantee shall notify the Grantor if there is a change in Grantee's legal status, federal employer identification number (FEIN), DUNS Number, UEI, SAM registration status, Related Parties, senior management (for non-governmental grantees only) or address. 30 ILCS 708/60(a). If the change is anticipated, Grantee shall give thirty (30) days' prior written notice to Grantor. If the change is unanticipated, Grantee shall give notice as soon as practicable thereafter. Grantor reserves the right to take any and all appropriate action as a result of such change(s).

18.2. Failure to Provide Notification. To the extent permitted by Illinois law, Grantee shall hold harmless Grantor for any acts or omissions of Grantor resulting from Grantee's failure to notify Grantor of these changes.

18.3. Notice of Impact. Grantee shall immediately notify Grantor of any event that may have a material impact on Grantee's ability to perform this Agreement.

18.4. Circumstances Affecting Performance; Notice. In the event Grantee becomes a party to any litigation, investigation or transaction that may reasonably be considered to have a material impact on Grantee's ability to perform under this Agreement, Grantee shall notify Grantor, in writing, within five (5) calendar days of determining such litigation or transaction may reasonably be considered to have a material impact on the Grantee's ability to perform under this Agreement.

18.5. Effect of Failure to Provide Notice. Failure to provide the notice described in Paragraph 18.4 shall be grounds for immediate termination of this Agreement and any costs incurred after notice should have been given shall be disallowed.

ARTICLE XIX
STRUCTURAL REORGANIZATION AND RECONSTITUTION OF BOARD MEMBERSHIP

19.1. Effect of Reorganization. Grantee acknowledges that this Agreement is made by and between Grantor and Grantee, as Grantee is currently organized and constituted. No promise or undertaking made hereunder is an assurance that Grantor agrees to continue this Agreement, or any license related thereto, should Grantee significantly reorganize or otherwise substantially change the character of its corporate structure, business structure or governance structure. Grantee agrees that it will give Grantor prior notice of any such action or changes significantly affecting its overall structure or, for non-governmental grantees only, management makeup (for example, a merger or a corporate restructuring), and will provide any and all reasonable documentation necessary for Grantor to review the proposed transaction including financial records and corporate and shareholder minutes of any corporation which may be involved. This ARTICLE XIX does not require Grantee to report on minor changes in the makeup of its board membership or governance structure, as applicable. Nevertheless, **PART TWO** or **PART THREE** may impose further restrictions. Failure to comply with this ARTICLE XIX shall constitute a material breach of this Agreement.

ARTICLE XX
AGREEMENTS WITH OTHER STATE AGENCIES

20.1. Copies upon Request. Grantee shall, upon request by Grantor, provide Grantor with copies of contracts or other agreements to which Grantee is a party with any other State agency.

ARTICLE XXI
CONFLICT OF INTEREST

21.1. Required Disclosures. Grantee must immediately disclose in writing any potential or actual Conflict of Interest to the Grantor. 2 CFR 200.113 and 30 ILCS 708/35.

21.2. Prohibited Payments. Grantee agrees that payments made by Grantor under this Agreement will not be used to compensate, directly or indirectly, any person currently holding an elective office in this State including, but not limited to, a seat in the General Assembly. In addition, where the Grantee is not an instrumentality of the State of Illinois, as described in this Paragraph, Grantee agrees that payments made by Grantor under this Agreement will not be used to compensate, directly or indirectly, any person employed by an office or agency of the State of Illinois whose annual compensation is in excess of sixty percent (60%) of the Governor's annual salary, or $106,447.20. An instrumentality of the State of Illinois includes, without limitation, State departments, agencies, boards, and State universities. An instrumentality of the State of Illinois does not include, without limitation, municipalities and units of local government and related entities. *See* definition of "Local government," 2 CFR 200.1.

21.3. Request for Exemption. Grantee may request written approval from Grantor for an exemption from Paragraph 21.2. Grantee acknowledges that Grantor is under no obligation to provide such exemption and that Grantor may, if an exemption is granted, grant such exemption subject to such additional terms and conditions as Grantor may require.

ARTICLE XXII
EQUIPMENT OR PROPERTY

22.1. Purchase of Equipment. For any equipment purchased in whole or in part with Grant Funds, if Grantor determines that Grantee has not met the conditions of 2 CFR 200.439, the costs for such equipment will be disallowed. Grantor shall notify Grantee in writing that the purchase of equipment is disallowed.

22.2. Prohibition against Disposition/Encumbrance. Any equipment, material, or real property that Grantee purchases or improves with Grant Funds may not be sold, transferred, encumbered (other than original financing) or otherwise disposed of during the Grant Term without Prior Approval of Grantor unless a longer period is required in **PART TWO** or **PART THREE** and permitted by 2 CFR Part 200 Subpart D. Any real property acquired or improved using Grant Funds must comply with the requirements of 2 CFR 200.311. Grantee acknowledges that real property, equipment, and intangible property that are acquired or improved in whole or in part by Grant Funds are subject to the provisions of 2 CFR 200.316 and the Grantor may require the Grantee to record liens or other appropriate notices of record to indicate that personal or real property has been acquired or improved with this Award and that use and disposition conditions apply to the property.

22.3. Equipment and Procurement. Grantee must comply with the uniform standards set forth in 2 CFR 200.310–200.316 governing the management and disposition of property which cost was supported by Grant Funds. Any waiver from such compliance must be granted by either the President's Office of Management and Budget, the Governor's Office of Management and Budget, or both, depending on the source of the Grant Funds used. Additionally, Grantee must comply with the standards set forth in 2 CFR 200.317-200.326 for use in establishing procedures for the procurement of supplies and other expendable property, equipment, real property and other services with Grant Funds. These standards are furnished to ensure that such materials and services are

obtained in an effective manner and in compliance with the provisions of applicable federal and state statutes and executive orders.

22.4. Equipment Instructions. Grantee must obtain disposition instructions from Grantor when equipment, purchased in whole or in part with Grant Funds, are no longer needed for their original purpose. Notwithstanding anything to the contrary contained within this Agreement, Grantor may require transfer of any equipment to Grantor or a third party for any reason, including, without limitation, if Grantor terminates the Award or Grantee no longer conducts Award activities. The Grantee shall properly maintain, track, use, store and insure the equipment according to applicable best practices, manufacturer's guidelines, federal and state laws or rules, and Grantor requirements stated herein.

22.5. Domestic Preferences for Procurements. In accordance with 2 CFR 200.322, as appropriate and to the extent consistent with law, the Grantee should, to the greatest extent practicable under this Award, provide a preference for the purchase, acquisition, or use of goods, products, or materials produced in the United States (including but not limited to iron, aluminum, steel, cement, and other manufactured products). The requirements of this paragraph must be included in all subawards and in all contracts and purchase orders for work or products under this Award.

ARTICLE XXIII
PROMOTIONAL MATERIALS; PRIOR NOTIFICATION

23.1. Publications, Announcements, etc. Use of Grant Funds for promotions is subject to the prohibitions for advertising or public relations costs in 2 CFR 200.421(e). In the event that Grant Funds are used in whole or in part to produce any written publications, announcements, reports, flyers, brochures or other written materials, Grantee shall obtain Prior Approval for the use of those funds (2 CFR 200.467) and agrees to include in these publications, announcements, reports, flyers, brochures and all other such material, the phrase "Funding provided in whole or in part by the [Grantor]." Exceptions to this requirement must be requested, in writing, from Grantor and will be considered authorized only upon written notice thereof to Grantee.

23.2. Prior Notification/Release of Information. Grantee agrees to notify Grantor ten (10) days prior to issuing public announcements or press releases concerning work performed pursuant to this Agreement, or funded in whole or in part by this Agreement, and to cooperate with Grantor in joint or coordinated releases of information.

ARTICLE XXIV
INSURANCE

24.1. Maintenance of Insurance. Grantee shall maintain in full force and effect during the Term of this Agreement casualty and bodily injury insurance, as well as insurance sufficient to cover the replacement cost of any and all real or personal property, or both, purchased or, otherwise acquired, or improved in whole or in part, with funds disbursed pursuant to this Agreement. 2 CFR 200.310. Additional insurance requirements may be detailed in **PART TWO** or **PART THREE**.

24.2. Claims. If a claim is submitted for real or personal property, or both, purchased in whole with funds from this Agreement and such claim results in the recovery of money, such money recovered shall be surrendered to Grantor.

ARTICLE XXV
LAWSUITS AND INDEMNIFICATION

25.1. Independent Contractor. Neither Grantee nor any employee or agent of Grantee acquires any employment rights with Grantor by virtue of this Agreement. Grantee will provide the agreed services and achieve the specified results free from the direction or control of Grantor as to the means and methods of performance. Grantee will be required to provide its own equipment and supplies necessary to conduct its business; provided, however, that in the event, for its convenience or otherwise, Grantor makes any such equipment or supplies available to Grantee, Grantee's use of such equipment or supplies provided by Grantor pursuant to this Agreement shall be strictly limited to official Grantor or State of Illinois business and not for any other purpose, including any personal benefit or gain.

25.2. Indemnification and Liability.

(a) **Non-governmental entities**. This subparagraph applies only if Grantee is a non-governmental entity. To the extent permitted by law, Grantee agrees to hold harmless Grantor against any and all liability, loss, damage, cost or expenses, including attorneys' fees, arising from the intentional torts, negligence or breach of contract of Grantee, with the exception of acts performed in conformance with an explicit, written directive of Grantor. Indemnification by Grantor will be governed by the State Employee Indemnification Act (5 ILCS 350/1 et seq.) as interpreted by the Illinois Attorney General. Grantor makes no representation that Grantee, an independent contractor, will qualify or be eligible for indemnification under said Act.

(b) **Governmental entities**. This subparagraph applies only if Grantee is a governmental entity. Neither Party shall be liable for actions chargeable to the other Party under this Agreement including, but not limited to, the negligent acts and omissions of Party's agents, employees or subcontractors in the performance of their duties as described under this Agreement, unless such liability is imposed by law. This Agreement shall not be construed as seeking to enlarge or diminish any obligation or duty owed by one Party against the other or against a third party.

ARTICLE XXVI
MISCELLANEOUS

26.1. Gift Ban. Grantee is prohibited from giving gifts to State employees pursuant to the State Officials and Employees Ethics Act (5 ILCS 430/10-10) and Executive Order 15-09.

26.2. Access to Internet. Grantee must have Internet access. Internet access may be either dial-up or high-speed. Grantee must maintain, at a minimum, one business e-mail address that will be the primary receiving point for all e-mail correspondence from Grantor. Grantee may list additional e-mail addresses at any time during the Term of this Agreement. The additional addresses may be for a specific department or division of Grantee or for specific employees of Grantee. Grantee must notify Grantor of any e-mail address changes within five (5) business days from the effective date of the change.

26.3. Exhibits and Attachments. **Exhibits A** through **G**, **PART TWO**, **PART THREE**, if applicable, and all other exhibits and attachments hereto are incorporated herein in their entirety.

26.4. Assignment Prohibited. Grantee acknowledges that this Agreement may not be sold, assigned, or transferred in any manner by Grantee, to include an assignment of Grantee's rights to receive payment hereunder, and that any actual or attempted sale, assignment, or transfer by Grantee without the Prior Approval of Grantor in writing shall render this Agreement null, void and of no further effect.

26.5. Amendments. This Agreement may be modified or amended at any time during its Term by mutual consent of the Parties, expressed in writing and signed by the Parties.

26.6. Severability. If any provision of this Agreement is declared invalid, its other provisions shall not be affected thereby.

26.7. No Waiver. No failure of either Party to assert any right or remedy hereunder will act as a waiver of either Party's right to assert such right or remedy at a later time or constitute a course of business upon which either Party may rely for the purpose of denial of such a right or remedy.

26.8. Applicable Law; Claims. This Agreement and all subsequent amendments thereto, if any, shall be governed and construed in accordance with the laws of the State of Illinois. Any claim against Grantor arising out of this Agreement must be filed exclusively with the Illinois Court of Claims. 705 ILCS 505/1 *et seq*. Grantor does not waive sovereign immunity by entering into this Agreement.

26.9. Compliance with Law. This Agreement and Grantee's obligations and services hereunder are hereby made and must be performed in compliance with all applicable federal and State laws, including, without limitation, federal regulations, State administrative rules, including 44 Ill. Admin. Code 7000, and any and all license requirements or professional certification provisions.

26.10. Compliance with Confidentiality Laws. If applicable, Grantee shall comply with applicable state and federal statutes, federal regulations and Grantor administrative rules regarding confidential records or other information obtained by Grantee concerning persons served under this Agreement. The records and information shall be protected by Grantee from unauthorized disclosure.

26.11. Compliance with Freedom of Information Act. Upon request, Grantee shall make available to Grantor all documents in its possession that Grantor deems necessary to comply with requests made under the Freedom of Information Act. (5 ILCS 140/7(2)).

26.12. Precedence.

(a) Except as set forth in subparagraph (b), below, the following rules of precedence are controlling for this Agreement: In the event there is a conflict between this Agreement and any of the exhibits or attachments hereto, this Agreement shall control. In the event there is a conflict between **PART ONE** and **PART TWO** or **PART THREE** of this Agreement, **PART ONE** shall control. In the event there is a conflict between **PART TWO** and **PART THREE** of this Agreement, **PART TWO** shall control. In the event there is a conflict between this Agreement and relevant statute(s) or rule(s), the relevant statute(s) or rule(s) shall control.

(b) Notwithstanding the provisions in subparagraph (a), above, if a relevant federal or state statute(s) or rule(s) requires an exception to this Agreement's provisions, or an exception to a requirement in this Agreement is granted by GATU, such exceptions must be noted in **PART TWO** or **PART THREE**, and in such cases, those requirements control.

26.13. Illinois Grant Funds Recovery Act. In the event of a conflict between the Illinois Grant Funds Recovery Act and the Grant Accountability and Transparency Act, the provisions of the Grant Accountability and Transparency Act shall control. 30 ILCS 708/80.

26.14. Headings. Article and other headings contained in this Agreement are for reference purposes only and are not intended to define or limit the scope, extent or intent of this Agreement or any provision hereof.

26.15. Entire Agreement. Grantee and Grantor acknowledge that this Agreement constitutes the entire agreement between them and that no promises, terms, or conditions not recited, incorporated or referenced herein, including prior agreements or oral discussions, shall be binding upon either Grantee or Grantor.

26.16. Counterparts. This Agreement may be executed in one or more counterparts, each of which shall

be considered to be one and the same agreement, binding on all Parties hereto, notwithstanding that all Parties are not signatories to the same counterpart. Duplicated signatures, signatures transmitted via facsimile, or signatures contained in a Portable Document Format (PDF) document shall be deemed original for all purposes.

26.17. Attorney Fees and Costs. Unless prohibited by law, if Grantor prevails in any proceeding to enforce the terms of this Agreement, including any administrative hearing pursuant to the Grant Funds Recovery Act or the Grant Accountability and Transparency Act, the Grantor has the right to recover reasonable attorneys' fees, costs and expenses associated with such proceedings.

26.18. Continuing Responsibilities. The termination or expiration of this Agreement does not affect: (a) the right of the Grantor to disallow costs and recover funds based on a later audit or other review; (b) the obligation of the Grantee to return any funds due as a result of later refunds, corrections or other transactions, including, without limitation, final Indirect Cost Rate adjustments and those funds obligated pursuant to ARTICLE XVII; (c) the Consolidated Year-End Financial Report; (d) audit requirements established in ARTICLE XV; (e) property management and disposition requirements established in 2 CFR 200.310 through 2 CFR 200.316 and ARTICLE XXII; or (f) records related requirements pursuant to ARTICLE XII. 44 Ill. Admin. Code 7000.450.

THE REMAINDER OF THIS PAGE IS INTENTIONALLY LEFT BLANK.

EXHIBIT A

PROJECT DESCRIPTION

Grantee must complete the Award Activities described on this **Exhibit A**, the Deliverables and Milestones listed on **Exhibit B** and the Performance Measures listed on **Exhibit E** within the term of this Agreement, as provided in paragraph 1.4, herein.

AUTHORITY: The Grantor is authorized to make this Award pursuant to Statutes cited in the Program Objective below.

The purpose of this authority is as follows:

To provide grants for client services under a comprehensive low income energy assistance program which incorporates assistance in regards to utility services(LIHEAP), and energy conservation measures via weatherization, in an effort to ensure citizens have access to affordable energy services.

PROJECT DESCRIPTION:

Through the Low Income Home Energy Assistance Program ("LIHEAP"), Grantee shall assist eligible households with the costs of home energy by incorporating fuel assistance, home weatherization and other related measures in accordance with the current LIHEAP regulations and requirements.

Grant Funds will be allocated to Local Administering Agencies (individually, each a "Grantee") to administer the LIHEAP on a local level, assisting low income residents in Illinois with energy and heating bills and providing other LIHEAP-related services. Grantee must comply with all LIHEAP regulations, requirements, policies and procedures set forth by federal and state laws and by Grantor including, but not limited to, the Grantor Office of Community Assistance ("OCA") program manual(s), technical assistance memoranda, written directives, training, and any other guidance or instructions in connection with the LIHEAP.

Program Objective

Grantee must use Grant Funds provided under this Agreement for the LIHEAP to develop and implement a program to assist low income, Illinois residents conserve fuel and defray rising costs of energy as set forth in Exhibits A and B, herein. For carrying out such program objectives, the total compensation and reimbursement payable by the Grantor to the Grantee shall be in compliance with and not exceed the amount specified in the Budget (Attachment A). The Grantor shall distribute/pay the total amount of the Grant Funds to the Grantee in accordance with the Energy Assistance Act (305 ILCS 20/1 *et seq*.), applicable sections of the Uniform Administrative Requirements, Cost Principles, and Audit Requirements for HHS Awards (45 CFR Part 75), Subpart H of the Department of Health and Human Services Block Grant Regulations (45 CFR Part 96), Title XXVI of the Omnibus Budget Reconciliation Act of 1981 establishing the Low Income Home Energy Assistance Act of 1981, the Federal Economic Opportunity Act of 1964 (42 USC § 2701 (*see also* 42 USC § 8621 *et seq*., Chapter 94, Subchapter II)), the Illinois Administrative Rules (47 Ill. Admin. Code Part 100), and any other applicable regulations and policies promulgated by the federal and state governments and by the Grantor. The Grantee further agrees that this Agreement is subject to such modifications which the Grantor determines may be required by federal or state laws, rules, or regulations applicable to this Agreement. Any such modifications to this Agreement shall be incorporated in accordance with the applicable provisions herein, including but not limited to, paragraphs 5.2 and 6.2.

EXHIBIT B

DELIVERABLES OR MILESTONES

Grantee shall perform the following tasks, including but not limited to:

- Grantee shall make payments under this Award with respect to households with income, which does not exceed a level determined and communicated by Grantor.

- Grantee shall place top priority on outreach efforts to the elderly and disabled populations, but must not discriminate against any other population groups. Grantee must conduct outreach activities designed to ensure that eligible households are made aware of the assistance available under this Award, and any similar energy-related assistance available under the federal and state statutes and rules referenced in Exhibit A, herein, including Subpart H of the Department of Health and Human Services Energy Assistance Block Grant Regulations (45 CFR Part 96), Title XXVI of the Omnibus Budget Reconciliation Act of 1981 establishing the Low Income Home Energy Assistance Act of 1981 (the "Act"), the Federal Economic Opportunity Act of 1964 (42 USC § 2701 (*see also* 42 USC § 8621 *et seq*., Chapter 94, Subchapter II)), the Energy Assistance Act (305 ILCS 20/1 *et seq*.), and the Illinois Administrative Rules (47 Ill. Admin. Code Part 100).

- Grantee shall coordinate activities under this Award with similar and related programs administered by the federal government and the State of Illinois, particularly low income energy-related programs relating to Community Services Block Grant Program, the Supplemental Security Income Program under Part A of Title IV of the Social Security Act, or under any other provision of law which carries out programs which were administered under the Economic Opportunity Act of 1964 (42 USC § 2701 (*see also* 42 USC § 8621 *et seq*., Chapter 94, Subchapter II)) before the date of the enactment of the Act.

- Grantee shall provide, in a manner consistent with the efficient and timely payment of benefits, the highest level of assistance to those households which have the lowest incomes and the highest energy costs in relation to income, also taking into account the number of members in the household.

- Grantee shall establish procedures to notify each participating household of the amount of assistance paid on its behalf. Grantee shall assure that no payment is made to a home energy supplier unless the Grantee or the Grantor has a separate written agreement outlining the terms for the supplier's acceptance of such payment.

- Grantee shall provide assurances that owners and renters will be treated equitably under the LIHEAP.

- Grantee shall permit and cooperate with federal investigations undertaken in accordance with Section 8627 of the Low Income Home Energy Assistance Act of 1981 (42 USC § 8627).

- Grantee shall provide beneficiary applicant an opportunity to participate in a fair hearing and appeal process if the individual's claims for assistance under the LIHEAP State Plan is denied or not acted upon with reasonable promptness (47 Ill. Admin. Code 100.90).

- Grantee shall provide to Grantor an implementation plan, which shall include a detailed description of Grantee's intake/outreach processing and approval systems. If an appointment system is used, then it too should be described in detail in the implementation plan. Grantee shall maintain its detailed description of the intake/outreach processing and approval systems on file for the Grantor's review.

- Grantee shall respond in writing to all written technical assistance recommendations by the Grantor. The Grantee must submit all required reports to the Grantor, in the prescribed manner, by the required date of submission. A list of all required reports is outlined in the Grantor OCA program manual(s).

- Grantee shall perform any and all other tasks, as requested by Grantor and in furtherance of the LIHEAP requirements.

EXHIBIT C

PAYMENT

Grantee shall receive $1,118,000.00 under this Agreement.

Enter specific terms of payment here:

The Award amount listed above is not a guarantee of payment, and Grantee's receipt of Grant Funds is contingent upon all terms and conditions of this Agreement.

Reimbursement

Payments to the Grantee are subject to the Grantee's submission and certification of eligible costs and any documentation as required by the Grantor. Payment shall be initiated upon the Grantor's approval of eligible costs and cash amount requested for reimbursement of those costs.

EXHIBIT D

CONTACT INFORMATION

CONTACT FOR NOTIFICATION:

Unless specified elsewhere, all notices required or desired to be sent by either Party shall be sent to the persons listed below.

The Grantee acknowledges and agrees that its address set forth below is its current address and shall be considered its last known address for purposes of receiving any and all notice(s) required under this Agreement. The Grantee further acknowledges and agrees that the Grantor is justified in relying upon the address information furnished to it by the Grantee in absence of notice to the contrary. The Grantee also acknowledges and agrees that it has the burden of notifying the Grantor of its current/last known address. In the event that the Grantee changes its current address, it shall contact its Grant Manager and notify him or her of the change of address. In the event that Grantor's contact information changes, Grantor shall notify the Grantee of the change.

GRANTOR CONTACT

Name:	Amy Devos
Title:	Grant Manager
Address:	607 E Adams St Springfield, IL 62701
Phone:	217-558-1656
TTY#:	(800) 785-6055
Fax#:	N/A
Email Address:	Amy.Devos@Illinois.gov

GRANTEE CONTACT

Name:	Mary A Keating
Title:	Executive Director
Address:	421 North County Farm Road Wheaton, IL 60187-3978
Phone:	630-407-6457
TTY#:	N/A
Fax#:	630-407-6501
Email Address:	Mary.Keating@dupageco.org
Additional Information:	

The following are designated as Authorized Designee(s) for the Grantee (See Part Two, Article XXVII):

Authorized Designee: _____
Authorized Designee Title: _____
Authorized Designee Phone: _____
Authorized Designee Email: _____

Authorized Designee Signature: _____

Authorized Signatory Approval: _____

Authorized Designee: _____
Authorized Designee Title: _____
Authorized Designee Phone: _____
Authorized Designee Email: _____

Authorized Designee Signature: _____

Authorized Signatory Approval: _____

GRANTOR CONTACT FOR AUDIT OR CONSOLIDATED YEAR-END FINANCIAL REPORTS QUESTIONS—AUDIT UNIT

Email: externalauditunit@illinois.gov

GRANTOR CONTACT FOR FINANCIAL CLOSEOUT QUESTIONS—PROGRAM ACCOUNTANT

Name: Megan Street
Email: Megan.Street@Illinois.gov
Phone: 217-785-6435
Fax#: N/A

Address: 607 E Adams St
Springfield, IL 62701

EXHIBIT E

PERFORMANCE MEASURES

Grantee's performance for this Award will be measured based on the LIHEAP and/or PIPP requirements, as applicable, that Grantor will review periodically during the Award Term, including, but not limited to the following:

1. Application Status Report (LH004):
   - Are GFE/CPR applications being processed (approved or denied) timely?
   - Are the applications in LAA Approved/Verified status that indicate the electronic communications stalled and the LAA needs to intervene?
   - Are there any LOF (Lack of Funds) applications the LAA should research and resolve?
   - Are there applications that have exceeded the 30-day timeframe to reach approved or denied for LIHEAP benefit status?
   - Are there crisis assistance applications that aren't processed within the 18/24 hour federally mandated timeframe?
   - Are there rejected applications that require LAA follow-up?

2. 90 Days Closeout Report (LH022): Applications on this report are past 30 days from the application date and therefore, out of compliance, and could be in jeopardy of being automatically denied by the LIHEAP database as "Application Lapsed."

3. Audit Invoices and Register Report (LH429): Does the LAA have unpaid registers that are more than 45 days from the Register Accepted date?

4. PIPP Finance Reports: These reports will be used to determine the timeliness of processing applications and paying vendors.

EXHIBIT F

PERFORMANCE STANDARDS

The Grantor reserves the right to deny any voucher request(s), at its discretion, based on lack of progress toward meeting the performance measures listed in Exhibit E. If the Grantee fails to meet any of the performance measures, and if deemed appropriate at the discretion of the Grantor, the Grant Funds may be decreased, and/or the Grantee may be responsible for the return of Grant Funds in the amount specified by the Grantor. The Grantor may initiate an Agreement modification(s) to de-obligate Grant Funds based on non-performance.

EXHIBIT G

SPECIFIC CONDITIONS

Grantor may remove (or reduce) a Specific Condition included in this **Exhibit G** by providing written notice to the Grantee, in accordance with established procedures for removing a Specific Condition.

No Specific Conditions.

PART TWO – THE GRANTOR-SPECIFIC TERMS

In addition to the uniform requirements in **PART ONE**, the Grantor has the following additional requirements for its Grantee:

ARTICLE XXVII
AUTHORIZED SIGNATORY

27.1. Authorized Signatory. In processing this Award and related documentation, Grantor will only accept materials signed by the Authorized Signatory or Designee of this Agreement, as designated or prescribed herein in paragraph 1.6 or **Exhibit D**. If the Authorized Signatory chooses to assign a designee to sign or submit materials required by this Agreement to Grantor, the Authorized Signatory must either send written notice to Grantor indicating the name of the designee, or provide notice as set forth in **Exhibit D**. Without such notice, Grantor will reject any materials signed or submitted on the Grantee's behalf by anyone other than the Authorized Signatory. The Authorized Signatory must approve each Authorized Designee separately by signing as indicated on **Exhibit D**. If an Authorized Designee(s) appears on **Exhibit D**, please verify the information and indicate any changes as necessary. Signatures of both the Authorized Signatory and the Authorized Designee are required in order for the Authorized Designee to have signature authority under this Agreement.

ARTICLE XXVIII
ADDITIONAL AUDIT PROVISIONS

28.1. Discretionary Audit. The Grantor may, at any time and in its sole discretion, require a program-specific audit, or other audit, SAS 115/AU-C265 letters (Auditor's Communication of Internal Control Related Matters) and SAS 114/AU-C260 letters (Auditor's Communication With Those Charged With Governance).

ARTICLE XXIX
ADDITIONAL MONITORING PROVISIONS

29.1. Access to Documentation. The Award will be monitored for compliance in accordance with the terms and conditions of this Agreement, together with appropriate programmatic rules, regulations, and/or guidelines that the Grantor promulgates or implements. The Grantee must permit any agent authorized by the Grantor, upon presentation of credentials, in accordance with all methods available by law, full access to and the right to examine any document, papers and records either in hard copy or electronic format, of the Grantee involving transactions relating to this Award.

29.2. Cooperation with Audits and Inquiries, Confidentiality. Pursuant to ARTICLE XII, above, the Grantee is obligated to cooperate with the Grantor and other legal authorities in any audit or inquiry related to the Award. The Grantor or any other governmental authority conducting an audit or inquiry may require the Grantee to keep confidential any audit or inquiry and to limit internal disclosure of the audit or inquiry to those Grantee personnel who are necessary to support the Grantee's response to the audit or inquiry. This confidentiality requirement shall not limit Grantee's right to discuss an audit or inquiry with its legal counsel. If a third party seeks to require the Grantee, pursuant to any law, regulation, or legal process, to disclose an audit or inquiry that has been deemed confidential by the Grantor or other governmental authority, the Grantee shall promptly notify the entity that is conducting the audit or inquiry of such effort so that the entity that is conducting the audit or inquiry may seek a protective order, take other appropriate action, or waive compliance by the Grantee with the confidentiality requirement.

ARTICLE XXX
ADDITIONAL INTEREST PROVISIONS

30.1. Interest Earned on Grant Funds. Interest earned on Grant Funds in an amount up to $500 per year may be retained by the Grantee for administrative expenses unless otherwise provided in **PART THREE**. Any additional interest earned on Grant Funds above $500 per year must be returned to the Grantor pursuant to paragraphs 4.3 and 33.2 herein, or as otherwise instructed by the Grant Manager or as set forth in **PART THREE**. All interest earned must be expended prior to Grant Funds. Any unspent Grant Funds or earned interest unspent must be returned as Grant Funds to the Grantor as described in paragraphs 4.3 and 33.2 herein. All interest earned on Grant Funds must be accounted for and reported to the Grantor as provided in ARTICLE XIII herein. If applicable, the Grantor will remit interest earned and returned by Grantee to the U.S. Department of Health and Human Services Payment Management System through the process set forth at 2 CFR 200.305(b)(9), or as otherwise directed by the federal awarding agency. The provisions of this paragraph 30.1 are inapplicable to the extent any statute or rule provides for different treatment of interest income. Any provision that deviates from this paragraph is set forth in **PART THREE**.

ARTICLE XXXI
ADDITIONAL BUDGET PROVISIONS

31.1. Restrictions on Discretionary Line Item Transfers. Unless set forth otherwise in PART THREE herein, Budget line item transfers within the guidelines set forth in paragraph 6.2 herein, which would not ordinarily require approval from Grantor, but vary more than ten percent (10%) of the current approved Budget line item amount, are considered changes in the project scope and require Prior Approval from Grantor pursuant to 2 CFR 200.308.

ARTICLE XXXII
ADDITIONAL REPRESENTATIONS AND WARRANTIES

32.1. Grantee Representations and Warranties. In connection with the execution and delivery of this Agreement, the Grantee makes the following representations and warranties to Grantor:

(a) That it has no public or private interest, direct or indirect, and shall not acquire, directly or indirectly any such interest which does or may conflict in any manner with the performance of the Grantee's services and obligations under this Agreement;

(b) That no member of any governing body or any officer, agent or employee of the State, has a personal financial or economic interest directly in this Agreement, or any compensation to be paid hereunder except as may be permitted by applicable statute, regulation or ordinance;

(c) That there is no action, suit or proceeding at law or in equity pending, nor to the best of Grantee's knowledge, threatened, against or affecting the Grantee, before any court or before any governmental or administrative agency, which will have a material adverse effect on the performance required by this Agreement;

(d) That to the best of the Grantee's knowledge and belief, the Grantee, its principals and key project personnel:

(i) Are not presently declared ineligible or voluntarily excluded from contrwith any federal or State department or agency;

(ii) Have not, within a three (3)-year period preceding this Agreement, been convicted of any felony; been convicted of a criminal offense in connection with obtaining, attempting to

obtain, or performing a public (federal, state, or local) transaction or contract under a public transaction; had a civil judgment rendered against them for commission of fraud; been found in violation of federal or state antitrust statutes; or been convicted of embezzlement, theft, larceny, forgery, bribery, falsification or destruction of records, making a false statement, or receiving stolen property;

(iii) Are not presently indicted for, or otherwise criminally or civilly charged, by a government entity (federal, state or local) with commission of any of the offenses enumerated in sub-paragraph (ii) of this certification; and

(iv) Have not had, within a three (3)-year period preceding this Agreement, any judgment rendered in an administrative, civil or criminal matter against the Grantee, or any entity associated with its principals or key personnel, related to a grant issued by any federal or state agency or a local government.

Any request for an exception to the provisions of this paragraph 32.1(d) must be made in writing, listing the name of the individual, home address, type of conviction and date of conviction; and

(e) Grantee certifies that it is not currently operating under, or subject to, any cease and desist order, or subject to any informal or formal regulatory action, and, to the best of Grantee's knowledge, that it is not currently the subject of any investigation by any state or federal regulatory, law enforcement or legal authority. Should it become the subject of an investigation by any state or federal regulatory, law enforcement or legal authority, Grantee shall promptly notify Grantor of any such investigation. Grantee acknowledges that should it later be subject to a cease and desist order, Memorandum of Understanding, or found in violation pursuant to any regulatory action or any court action or proceeding before any administrative agency, that Grantor is authorized to declare Grantee out of compliance with this Agreement and suspend or terminate the Agreement pursuant to ARTICLE XVI herein and any applicable rules.

ARTICLE XXXIII
ADDITIONAL TERMINATION, SUSPENSION, BILLING SCHEDULE AND NON-COMPLIANCE PROVISIONS

33.1. Remedies for Non-Compliance. If Grantor suspends or terminates this Agreement pursuant to ARTICLE XVI herein, Grantor may also elect any additional remedy allowed by law, including, but not limited to, one or more of the following remedies:

(a) Direct the Grantee to refund some or all of the Grant Funds disbursed to it under this Agreement; and

(b) Direct the Grantee to remit an amount equivalent to the "Net Salvage Value" of all equipment or materials purchased with Grant Funds provided under this Agreement. For purposes of this Agreement, "Net Salvage Value" is defined as the amount realized, or that the Parties agree is likely to be realized from, the sale of equipment or materials purchased with Grant Funds provided under this Agreement at its current fair market value, less selling expenses.

33.2. Grant Refunds. In accordance with the Illinois Grant Funds Recovery Act, 30 ILCS 705/1 *et seq.*, the Grantee must, within forty-five (45) days of the effective date of a termination of this Agreement, refund to Grantor, any balance of Grant Funds not spent or not obligated as of said date.

33.3. Grant Funds Recovery Procedures. In the event that Grantor seeks to recover from Grantee funds received pursuant to this Award that: (i) Grantee cannot demonstrate were properly spent, or (ii) have not been expended or legally obligated by the time of expiration or termination of this Award, the Parties agree to follow the procedures set forth in the Illinois Grant Funds Recovery Act, 30 ILCS 705/1 *et seq*. (GFRA), for the

recovery of Grant Funds, including the informal and formal hearing requirements. All remedies available in Section 6 of the GFRA shall apply to these proceedings. The Parties agree that Grantor's Administrative Hearing Rules (56 Ill. Admin. Code Part 2605) and/or any other applicable hearing rules shall govern these proceedings.

33.4. Grantee Responsibility. Grantee shall be held responsible for the expenditure of all funds received through this Award, whether expended by Grantee or a subrecipient or contractor of Grantee. Grantor may seek any remedies against Grantee permitted pursuant to this Agreement and 2 CFR 200.339 for the action of a subrecipient or contractor of Grantee that is not in compliance with the applicable statutes, regulations or the terms and conditions of this Award.

33.5. Billing Schedule. In accordance with paragraph 4.8, herein Grantee must submit all payment requests to Grantor within thirty (30) days of the end of the quarter, unless another billing schedule is specified in **PART THREE** or **Exhibit C**. Failure to submit such payment request timely will render the amounts billed an unallowable cost which Grantor cannot reimburse. In the event that Grantee is unable, for good cause, to submit its payment request timely, Grantee shall timely notify Grantor and may request an extension of time to submit the payment request. Grantor's approval of Grantee's request for an extension shall not be unreasonably withheld. The payment requirements of this paragraph 33.5 supersede those set forth in paragraph 4.8.

ARTICLE XXXIV
ADDITIONAL MODIFICATION PROVISIONS

34.1. Modifications by Operation of Law. This Agreement is subject to such modifications as the Grantor determines, in its sole discretion, may be required by changes in federal or State law or regulations applicable to this Agreement. Grantor shall initiate such modifications, and Grantee shall be required to agree to the modification in writing as a condition of continuing the Award. Any such required modification shall be incorporated into and become part of this Agreement as if fully set forth herein. The Grantor shall timely notify the Grantee of any pending implementation of or proposed amendment to such regulations of which it has notice.

34.2. Discretionary Modifications. If either the Grantor or the Grantee wishes to modify the terms of this Agreement other than as set forth in Articles V and VI and paragraphs 34.1 and 34.3, written notice of the proposed modification must be given to the other party. Modifications will only take effect when agreed to in writing by both the Grantor and the Grantee. However, if the Grantor notifies the Grantee in writing of a proposed modification, and the Grantee fails to respond to that notification, in writing, within thirty (30) days, the proposed modification will be deemed to have been approved by the Grantee. In making an objection to the proposed modification, the Grantee shall specify the reasons for the objection and the Grantor shall consider those objections when evaluating whether to follow through with the proposed modification. The Grantor's notice to the Grantee shall contain the Grantee name, Agreement number, Amendment number and purpose of the revision. If the Grantee seeks any modification to the Agreement, the Grantee shall submit a detailed narrative explaining why the Project cannot be completed in accordance with the terms of the Agreement and how the requested modification will ensure completion of the Grant Activities, Deliverables, Milestones and/or Performance Measures (**Exhibits A**, **B** and **E**).

34.3. Unilateral Modifications. The Parties agree that Grantor may, in its sole discretion, unilaterally modify this Agreement without prior approval of the Grantee when the modification is initiated by Grantor for the sole purpose of increasing the Grantee's funding allocation as additional funds become available for the Award during the program year covered by the Term of this Agreement.

34.4. Management Waiver. The Parties agree that the Grantor may issue a waiver of specific requirements of this Agreement after the term of the Agreement has expired. These waivers are limited to non-material changes to specific grant terms that the Grantor determines are necessary to place the Grantee in administrative compliance with the terms of this Agreement. A management waiver issued after the term of the Agreement has expired will supersede the original requirements of this Agreement that would normally require a

modification of this Agreement to be executed. The Grantor will make no modifications of this Agreement not agreed to prior to the expiration of the Agreement beyond what is specifically set forth in this section.

34.5. Term Extensions. The Grantee acknowledges that all Grant Funds must be expended or legally obligated, and all Grant Activities, Deliverables, Milestones and Performance Measures (**Exhibits A**, **B** and **E**) must be completed during the Term of the Agreement. Extensions of the Term will be granted only for good cause, subject to the Grantor's discretion. Pursuant to the Grant Funds Recovery Act (30 ILCS 705/1 *et seq.*), no Award may be extended in total beyond a two (2)-year period unless the Grant Funds are expended or legally obligated during that initial two-year period, or unless Grant Funds are disbursed for reimbursement of costs previously incurred by the Grantee. If Grantee requires an extension of the Award Term, Grantee should submit a written request to the Grant Manager at least sixty (60) days prior to the end of the Award Term or extended Award Term, as applicable, stating the reason for the extension. If Grantee provides reasonable extenuating circumstances, Grantee may request an extension of the Award Term with less than sixty (60) days remaining.

ARTICLE XXXV
ADDITIONAL CONFLICT OF INTEREST PROVISIONS

35.1. Bonus or Commission Prohibited. The Grantee shall not pay any bonus or commission for the purpose of obtaining the Grant Funds awarded under this Agreement.

35.2. Hiring State Employees Prohibited. No State officer or employee may be hired to perform services under this Agreement on behalf of the Grantee, or be paid with Grant Funds derived directly or indirectly through this Award without the written approval of the Grantor unless Grantee is a State agency.

ARTICLE XXXVI
ADDITIONAL EQUIPMENT OR PROPERTY PROVISIONS

36.1. Equipment Management. The Grantee is responsible for replacing or repairing equipment and materials purchased with Grant Funds that are lost, stolen, damaged, or destroyed. Any loss, damage or theft of equipment and materials shall be investigated and fully documented, and immediately reported to the Grantor and, where appropriate, the appropriate authorities.

36.2. Purchase of Real Property. If permitted by the Award Budget and scope of activities provided in this Agreement, a Grantee may use the Grant Funds during the Award Term for the costs associated with the purchase of real property (as defined by 2 CFR 200.1) either through the use of reimbursement or advanced funds as permitted in Exhibit C of this Agreement for the following purposes and consistent with the Grantor's bondability guidelines and 2 CFR 200:

(a) Cash payment of the entirety or a portion of the real property acquisition;

(b) Cash Payment of a down payment for the acquisition;

(c) Standard and commercially reasonable costs required to be paid at the acquisition closing (*i.e.*, closing costs); or

(d) Payments to reduce the debt incurred by Grantee to purchase the real property.

36.3. Bonding Requirements. If Grant Funds through this Award are used for construction or facility improvement projects that exceed the Simplified Acquisition Threshold, the Grantee must comply with the minimum bonding requirements listed in 2 CFR 200.326 (a) – (c). Grantor will not accept the Grantee's own bonding policy and requirements.

ARTICLE XXXVII
APPLICABLE STATUTES

To the extent applicable, Grantor and Grantee shall comply with the following:

37.1. Grantee Responsibility. All applicable federal, State and local laws, rules and regulations governing the performance required by Grantee shall apply to this Agreement and will be deemed to be included in this Agreement the same as though written herein in full. Grantee is responsible for ensuring compliance with all applicable laws, rules and regulations, including, but not limited to those specifically referenced herein. Except where expressly required by applicable laws and regulations, the Grantor shall not be responsible for monitoring Grantee's compliance.

37.2. Land Trust/Beneficial Interest Disclosure Act (765 ILCS 405/2.1). No Grant Funds shall be paid to any trustee of a land trust, or any beneficiary or beneficiaries of a land trust, for any purpose relating to the land, which is the subject of such trust, any interest in such land, improvements to such land or use of such land unless an affidavit is first filed with the Grantor identifying each beneficiary of the land trust by name and address and defining such interest therein.

37.3. Historic Preservation Act (20 ILCS 3420/1 *et seq.*). The Grantee will not expend Grant Funds under this Agreement which result in the destruction, alteration, renovation, transfer or sale, or utilization of a historic property, structure or structures, or in the introduction of visual, audible or atmospheric elements to a historic property, structure or structures, which will result in the change in the character or use of any historic property, except as approved by the Illinois Department of Natural Resources, Historic Preservation Division. The Grantee shall not expend Grant Funds under this Agreement for any project, activity, or program that can result in changes in the character or use of historic property, if any historic property is located in the area of potential effects without the approval of the Illinois Department of Natural Resources, Historic Preservation Division. 20 ILCS 3420/3(f).

37.4. Victims' Economic Security and Safety Act (820 ILCS 180 *et seq.*). If the Grantee has 50 or more employees, it may not discharge or discriminate against an employee who is a victim of domestic or sexual violence, or who has a family or household member who is a victim of domestic or sexual violence, for taking up to a total of twelve (12) work weeks of leave from work during any twelve (12) month period to address the domestic violence, pursuant to the Victims' Economic Security and Safety Act. The Grantee is not required to provide paid leave under the Victims' Economic Security and Safety Act, but may not suspend group health plan benefits during the leave period. Any failure on behalf of the Grantee to comply with all applicable provisions of the Victims' Economic Security and Safety Act, or applicable rules and regulations promulgated thereunder, may result in a determination that the Grantee is ineligible for future contracts or subcontracts with the State of Illinois or any of its political subdivisions or municipal corporations, and this Agreement may be cancelled or voided in whole or in part, and such other sanctions or penalties may be imposed or remedies invoked, as provided by Statute or regulation.

37.5. Equal Pay Act of 2003 (820 ILCS 112 *et seq.*). If the Grantee has four (4) or more employees, it is prohibited by the Equal Pay Act of 2003 from paying unequal wages to men and women for doing the same or substantially similar work. Further, the Grantee is prohibited by the Equal Pay Act of 2003 from remedying violations of the Act by reducing the wages of other employees or discriminating against any employee exercising his/her rights under this Act. Any failure on behalf of the Grantee to comply with all applicable provisions of the Equal Pay Act of 2003, or applicable rules and regulations promulgated thereunder, may result in a determination that the Grantee is ineligible for future contracts or subcontracts with the State of Illinois or any of its political subdivisions or municipal corporations, and this Agreement may be cancelled or voided in whole or in part, and such other sanctions or penalties may be imposed or remedies invoked, as provided by Statute or regulation.

37.6. Steel Products Procurement Act (30 ILCS 565 *et seq.*). The Grantee, if applicable, hereby certifies that any steel products used or supplied in accordance with this Award for a public works project shall be

manufactured or produced in the United States per the requirements of the Steel Products Procurement Act (30 ILCS 565 *et seq*.).

37.7. Minorities, Women, and Persons with Disabilities Act and Illinois Human Rights Act (30 ILCS 575/0.01; 775 ILCS 5/2-105). The Grantee acknowledges and hereby certifies compliance with the provisions of the Business Enterprise for Minorities, Women, and Persons with Disabilities Act, and the equal employment practices of Section 2-105 of the Illinois Human Rights Act for the provision of services which are directly related to the Award Activities to be performed under this Agreement.

37.8. Identity Protection Act (5 ILCS/179 *et seq*.) and Personal Information Protection Act (815 ILCS 530 *et seq*.). The Grantor is committed to protecting the privacy of its vendors, grantees and beneficiaries of programs and services. At times, the Grantor will request social security numbers or other personal identifying information. Federal and state laws, rules and regulations require the collection of this information for certain purposes relating to employment and/or payments for goods and services, including, but not limited to, Awards. The Grantor also collects confidential information for oversight and monitoring purposes.

Furnishing personal identity information, such as a social security number, is voluntary; however, failure to provide required personal identity information may prevent an individual or organization from using the services/benefits provided by the Grantor as a result of state or federal laws, rules and regulations.

To the extent the Grantee collects or maintains protected personal information as part of carrying out the Award Activities, the Grantee shall maintain the confidentiality of the protected personal information in accordance with applicable law and as set forth below.

(a) Personal Information Defined. As used herein, "Personal Information" shall have the definition set forth in the Personal Information Protection Act, 815 ILCS 530/5 ("PIPA").

(b) Protection of Personal Information. The Grantee shall use at least reasonable care to protect the confidentiality of Personal Information that is collected or maintained as part of the Award Activities and (i) not use any Personal Information for any purpose outside the scope of the Award Activities and (ii) except as otherwise authorized by the Grantor in writing, limit access to Personal Information to those of its employees, contractors, and agents who need such access for purposes consistent with the Award Activities. If Grantee provides any contractor or agent with access to Personal Information, it shall require the contractor or agent to comply with the provisions of this paragraph 37.8.

(c) Security Assurances. Grantee represents and warrants that it has established and will maintain safeguards against the loss and unauthorized access, acquisition, destruction, use, modification, or disclosure of Personal Information and shall otherwise maintain the integrity of Personal Information in its possession in accordance with any federal or state law privacy requirements, including PIPA. Such safeguards shall be reasonably designed to (i) ensure the security and confidentiality of the Personal Information, (ii) protect against any anticipated threats or hazards to the security or integrity of Personal Information, and (iii) protect against unauthorized access to or use of Personal Information. Additionally, Grantee will have in place policies, which provide for the secure disposal of documents and information which contain Personal Information, including but not limited to shredding documents and establishing internal controls over the authorized access to such information. 815 ILCS 530/40.

(d) Breach Response. In the event of any unauthorized access to, unauthorized disclosure of, loss of, damage to or inability to account for any Personal Information (a "Breach"), Grantee agrees that it shall promptly, at its own expense (i) report such Breach to the Grantor by telephone with immediate written confirmation sent by e-mail and by mail, describing in detail any accessed materials and identifying any individual(s) who may have been involved in such Breach; (ii) take all actions necessary or reasonably requested by the Grantor to stop, limit or minimize the Breach; (iii) restore and/or retrieve, as applicable, and return all Personal Information that was lost, damaged, accessed, copied or removed; (iv) cooperate in all reasonable respects to minimize the damage resulting from such

Breach; (v) provide any notice to Illinois residents as required by 815 ILCS 530/10 or applicable federal law, in consultation with the Grantor; and (vi) cooperate in the preparation of any report related to the Breach that the Grantor may need to present to any governmental body.

(e) Injunctive Relief. Grantee acknowledges that, in the event of a breach of this paragraph 37.8, Grantor will likely suffer irreparable damage that cannot be fully remedied by monetary damages. Accordingly, in addition to any remedy which the Grantor may possess pursuant to applicable law, the Grantor retains the right to seek and obtain injunctive relief against any such breach in any Illinois court of competent jurisdiction.

(f) Compelled Access or Disclosure. The Grantee may disclose Personal Information if it is compelled by law, regulation, or legal process to do so, provided the Grantee gives the Grantor at least ten (10) days' prior notice of such compelled access or disclosure (to the extent legally permitted) and reasonable assistance if the Grantor wishes to contest the access or disclosure.

ARTICLE XXXVIII
ADDITIONAL MISCELLANEOUS PROVISIONS

38.1. Workers' Compensation Insurance, Social Security, Retirement and Health Insurance Benefits, and Taxes. The Grantee shall provide Workers' Compensation insurance where the same is required and shall accept full responsibility for the payment of unemployment insurance, premiums for Workers' Compensation, Social Security and retirement and health insurance benefits, as well as all income tax deduction and any other taxes or payroll deductions required by law for its employees who are performing services specified by this Agreement.

38.2. Required Notice. Grantee agrees to give prompt notice to the Grantor of any event that may materially affect the performance required under this Agreement. Any notice or final decision by Grantor relating to (i) a Termination or Suspension (ARTICLE XVI), (b) Modifications, Management Waivers or Term Extensions (ARTICLE XXXIV) or (c) Assignments (paragraph 26.4) must be executed by the Director of the Grantor or her or his authorized designee.

ARTICLE XXXIX
ADDITIONAL REQUIRED CERTIFICATIONS

The Grantee makes the following certifications as a condition of this Agreement. These certifications are required by State statute and are in addition to any certifications required by any federal funding source as set forth in this Agreement. Grantee's execution of this Agreement shall serve as its attestation that the certifications made herein are true and correct.

39.1. Compliance With Applicable Law. The Grantee certifies that it shall comply with all applicable provisions of federal, state and local law in the performance of its obligations pursuant to this Agreement.

39.2. Sexual Harassment. The Grantee certifies that it has written sexual harassment policies that shall include, at a minimum, the following information: (i) the illegality of sexual harassment; (ii) the definition of sexual harassment under State law; (iii) a description of sexual harassment, utilizing examples; (iv) the Grantee's internal complaint process including penalties; (v) the legal recourse, investigative and complaint process available through the Department of Human Rights and the Human Rights Commission; (vi) directions on how to contact the Department of Human Rights and the Human Rights Commission; and (vii) protection against retaliation as provided by Section 6-101 of the Illinois Human Rights Act (775 ILCS 5/2-105(A)(4)). A copy of the policies shall be provided to the Grantor upon request.

39.3. Federal, State and Local Laws; Tax Liabilities; State Agency Delinquencies. The Grantee is required to comply with all federal, state and local laws, including but not limited to the filing of any and all applicable tax returns. In the event that a Grantee is delinquent in filing and/or paying any federal, state and/or local taxes, the Grantor shall disburse Grant Funds only if the Grantee enters into an installment payment agreement with said tax authority and remains in good standing therewith. Grantee is required to tender a copy of any such installment payment agreement to the Grantor. In no event may Grantee utilize Grant Funds to discharge outstanding tax liabilities or other debts owed to any governmental unit. **The execution of this Agreement by the Grantee is its certification that (i) it is current as to the filing and payment of any federal, state and/or local taxes applicable to Grantee; and (ii) it is not delinquent in its payment of moneys owed to any federal, state, or local unit of government.**

39.4. Lien Waivers. If applicable, the Grantee shall monitor construction to assure that necessary contractor's affidavits and waivers of mechanics liens are obtained prior to release of Grant Funds to contractors and subcontractors.

THE REMAINDER OF THIS PAGE IS INTENTIONALLY LEFT BLANK.

PART THREE – THE PROJECT-SPECIFIC TERMS

In addition to the uniform requirements in **PART ONE** and the Grantor-Specific Terms in **PART TWO**, the Grantor has the following additional requirements for this Project:

ARTICLE XL
REPORT DELIVERABLE SCHEDULE

40.1. External Audit Reports. External Audit Reports may be required. Refer to ARTICLE XV of this Agreement to determine whether you are required to submit an External Audit Report and the applicable due date.

40.2. Annual Financial Reports. Annual Financial Reports may be required. Refer to paragraph 15.2 of this Agreement to determine whether you are required to submit Annual Financial Reports.

40.3. Required Periodic Reports. Below is the required periodic reporting schedule for this Award.

January 2024

- Annual Annual Financial Report (01/30/2024) - Covering Period of 03/01/2023 - 12/31/2023; Send To: Grant Manager
  - Supporting Documents: Supporting documentation as requested by OCA.
- Annual Annual Performance Report (01/30/2024) - Covering Period of 03/01/2023 - 12/31/2023; Send To: Grant Manager
  - Supporting Documents: Supporting documentation as requested by OCA.

July 2024

- Annual Annual Financial Report (07/30/2024) - Covering Period of 01/01/2024 - 06/30/2024; Send To: Grant Manager
  - Supporting Documents: Supporting documentation as requested by OCA.
- Annual Annual Performance Report (07/30/2024) - Covering Period of 01/01/2024 - 06/30/2024; Send To: Grant Manager
  - Supporting Documents: Supporting documentation as requested by OCA.

August 2024

- End of grant Closeout Financial Report and Reconciliation (08/14/2024) - Covering Period of 03/01/2023 - 06/30/2024; Send To: Grant Manager
  - Supporting Documents: Closeout Financial Report and the OCA Grant Reconciliation Package as well as requested supporting documentation.
- End of grant Closeout Performance Report (08/14/2024) - Covering Period of 03/01/2023 - 06/30/2024; Send To: Grant Manager
  - Supporting Documents: Closeout Performance Report, as well as requested supporting documentation.

40.4. Changes to Reporting Schedule. Changes to the schedules for periodic reporting, the external audit reports and the annual financial reports do not require a formal modification to this Agreement pursuant to paragraph 26.5 and Article XXXIV, and may be changed unilaterally by the Grantor if necessitated by a change in

the project schedule or at the discretion of the Grantor. The Grantee may not modify the reporting deliverable schedules in ARTICLES XIII, XIV, XV and XL unilaterally, and must obtain prior written approval from Grantor or the Grant Accountability and Transparency Unit of the Governor's Office of Management and Budget, if applicable, to change any reporting deadlines.

ARTICLE XLI
GRANT-SPECIFIC TERMS/CONDITIONS

41.1. This Agreement is issued contingent upon the Grantee's successful completion of the 2022 Low-Income Home Energy Assistance Program ("LIHEAP"). Failure of the Grantee to comply with the terms and conditions of the 2022 LIHEAP Grant Agreement may result in termination of this Grant Agreement.

41.2. Federal Grant Requirements.

(a) In addition to the federal requirements set forth in Article VII, herein this Award is subject to the Uniform Administrative Requirements, Cost Principles, and Audit Requirements for U.S. Department of Health and Human Services ("HHS") awards at 45 CFR Part 75, which implement the language in the Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards at 2 CFR 200, (the "Uniform Requirements"). For the avoidance of doubt, all references in this Agreement to any of the OMB Circulars are subject to the Uniform Requirements referenced herein.

(b) Grantee must also comply with the Low-Income Home Energy Assistance Act of 1981 (42 U.S.C. §§ 8621-8630), the federal LIHEAP block grant rules (45 CFR Part 96), the federal Energy Conservation and Production Act of 1976 (P.L. 94-385), the Energy Assistance Act (305 ILCS 20), the Illinois LIHEAP administrative rules (47 Ill. Admin. Code Part 100), and all related Grantor policies and procedures. Any specific exceptions to the Uniform Requirements adopted by HHS may be found at 2 CFR Part 300.

41.3. Administrative Costs. Pursuant to Article VII, herein Grantee shall receive reimbursement for Allowable Costs under the general Administrative, Client Assistance (solely for outreach purposes under HHS' Assurance 16 as required by law), and Program Support cost budget categories at a ratio of allowable expenditure to amounts budgeted no higher than the ratio of total allowable client benefit expenditures to the total amounts budgeted in the Client Assistance cost budget categories. As an example, a grantee which expends 75% of the total budgeted Client Assistance funds will only be allowed to spend 75% of the amount budgeted for general Administrative, Client Assistance (solely for outreach purposes under Assurance 16), and Program Support, respectively.

41.4. Additional Reporting Requirements. In addition to the reporting requirements set forth in paragraphs 13.1, 14.1 and 40.3, herein, as applicable, the Grantee must provide the following additional reports to Grantor:

(a) For each Award, a certified cost report must be submitted via the GRS Fiscal electronic reporting system prior to submitting a request for Grant Funds;
(b) Programmatic reports as required by Grantor; and
(c) Any additional reports requested from Grantee by the Grantor.

41.5. Method of Compensation.

(a) In addition to the payment methods described in Article IV, herein the Grant Funds will be distributed in accordance with the invoice-voucher procedures of the Office of the State Comptroller. The first payment of Grant Funds will be for program initiation and will be based on the Grantee's reported obligation for the program's immediate cash needs. Thereafter, the Grant Funds will be distributed for the dual purpose of covering the allowable expenditures to date, as well as the immediate cash needs of the Grantee to operate the program under this Agreement in accordance with the financial management standards set forth in Article VII, herein.

(b) Costs allocated to this Award must conform to the HHS cost principles at 45 CFR Part 75 and as set forth in the Uniform Requirements, as applicable. Further, costs charged under this Agreement cannot exceed the total amount of this Award.

41.6. Additional Audit Requirements. In addition to the audit requirements in Article XV, herein Grantor reserves the right to conduct limited scope audits, at any time, of any Grant Funds expended under this Agreement or of the Grantee's agency-wide financial statements. Grantor has the right to examine Grantee's corporate books and records which may be necessary to test the allocation equity of Grant Funds and to determine the ability of the Grantee to safeguard the Grant Funds. The Grantee must fully cooperate, in a timely manner, in preparing for and conducting the audit and in the resolution of audit findings.

41.7. Non-Expendable Personal Property.

(a) Grantee must not purchase non-expendable personal property, including, but not limited to, federally-owned and exempt property, equipment and supplies (collectively referred to as "Non-Expendable Personal Property") costing **$5,000** or more without Grantor's prior written approval.

(b) In addition to Article XXII, herein the Grantee agrees to comply with the applicable property standards set forth in 45 CFR §§ 75.316–75.323, as specifically related to its organization, in the management of Non-Expendable Personal Property for authorized LIHEAP purposes under this Award. Specifically, as set forth under 45 CFR §§ 75.319 – 75.321, Non-Expendable Personal Property includes such property acquired under this Agreement and also such property transferred to this Agreement from prior Grant Agreements.

(c) The Grantee may hold title in its name to all Non-Expendable Personal Property purchased with Grant Funds for operation of the program subject to the following: It is understood and agreed to by the Grantee that all Non-Expendable Personal Property purchased by the Grantee with Grant Funds or received from the Grantor shall not be the property of the Grantee but must instead be held by the Grantee in trust for the benefit of the people of the State of Illinois. As such, the Non-Expendable Personal Property held by the Grantee is subject to the following conditions: (i) Grantee must use the equipment for the authorized purposes of this Award during the period of performance, or until the property is no longer needed for the purposes of this Award; (ii) Grantee shall not encumber the property without approval of the Grantor; and (iii) Grantee shall use and dispose of the property in accordance with 45 CFR 75.320 and paragraph 22.4, herein. Grantee must not sell, abandon or otherwise dispose of such Non-Expendable Personal Property without the prior written approval of Grantor.

(d) In accordance with 45 CFR §§ 75.320–75.321, Non-expendable Personal Property must be used for LIHEAP purposes, as required under this Agreement, for as long as needed. While being used on the program under this Award, Non-Expendable Personal Property may be made available for "shared use" with other activities, provided that such use will not interfere with its primary use for the original purposes of LIHEAP prescribed under this Award. When no longer needed for the program, equipment may be used for other projects subject to Grantor's written approval.

(e) The Grantee must maintain appropriate property records and annually conduct an inventory of all Non-Expendable Personal Property purchased with Grant Funds. Within thirty (30) days of receipt of purchased equipment, an "Equipment Acquisition Form" must be completed by Grantee and sent to Grantor. Upon the termination of the Agreement and upon the election of Grantor, the Grantee must surrender possession of such property to Grantor.

41.8. Procurement. Grantee shall follow the procurement standards as established in 45 CFR §§ 75.326 – 75.335.

41.9. Travel Costs.

(a) Travel costs are the expenses for transportation, lodging, subsistence, and related items incurred by employees who are in travel status on official business of the Grantee performing duties/services related to this Agreement in accordance with 45 CFR 75.474. Such costs may be charged on an actual cost basis, on a per diem or mileage basis in lieu of actual costs incurred, or on a combination of the two, provided the method used is applied to an entire trip and not to selected days of the trip, and results in charges consistent with those normally allowed in like circumstances in the Grantee's non-federally-funded activities and in accordance with the Grantee's written travel reimbursement policies. Absent a policy, the Grantee must follow the rules of the Governor's Travel Control Board. Notwithstanding the provisions of 45 CFR 75.444, travel costs of officials covered by that section are allowable with the prior written approval of the Federal awarding agency or Grantor when they are specifically related to the Federal award.

(b) Grantee must retain receipts on file as source documentation in accordance with Article VII, herein for travel expenses of its employees. Information on the federal domestic travel and per diem rates can be found at www.gsa.gov and 41 CFR Subtitle F, Chapters 300-304. Grantee's policy cannot exceed the federal travel and per diem rates. However, if Grantee is required to exceed the federal travel rate due to circumstances beyond Grantee's control for the purpose of travel related to this Agreement, Grantee must seek an exception in writing from Grantor to exceed the federal rate.

41.10. Publication, Reproduction and Use of Material. In addition to Article XXIII, herein no material produced in whole or in part under this Award shall be subject to copyright in the United States or in any other country. Grantor shall have unrestricted authority to publish, disclose, distribute and otherwise use, in whole or in part, any reports, data or other materials prepared under the Agreement.

41.11. Debarment. In addition to Grantee's certification in paragraph 8.1(k) and the representations and warranties in paragraph 32.1, herein Grantee must additionally certify that all contractors and subcontractors are in compliance with paragraphs 8.1(k) and 32.1 prior to engaging their services under this Agreement and must certify such compliance at least annually thereafter.

41.12. Bond and Depository Insurance Requirements.

(a) Pursuant to 45 CFR 75.304, Grantee must provide bonding for every officer, director or employee who handles Grant Funds under this Agreement. The amount of coverage must be the higher of **$100,000** or the highest cash draw during the term of the Agreement.

(b) In accordance with the payment standards and requirements set forth in 45 CFR 75.305, Grantee must place Grant Funds in an insured account, whenever possible, that bears interest, unless exempted under 45 CFR 75.305(b)(8). In the event the Grantee's Grant Funds deposits exceed insured limits, the Grantee must require the depository to pledge securities sufficient to cover the uninsured exposure.

41.13. Real Property Expenditures Prohibited. Grantee expressly understands and agrees not to use Grant Funds for the purchase or improvement of land or the purchase, construction, or permanent improvement (other than low-cost residential weatherization or other energy-related repairs as authorized by Grantor) of any building, facility or other real property.

41.14. Additional Budget Modification Provisions.

(a) Grantee expressly understands and agrees that the total amount of Grant Funds available under this Award is contingent upon the Grantee's ability to spend the Grant Funds in accordance with the Budget, as submitted by Grantee and approved by Grantor, and incorporated herein as an attachment (the "Budget").

(b) Grantor reserves the right to establish an initial amount of Grant Funds available to Grantee based on programmatic performance in previous years. Modifications to the Grantee's Budget

will be initiated by Grantor if: (i) the Client Assistance cost category has been expended; (ii) the Grantee fails to expend Grant Funds in accordance with the original Budget or a revised Budget previously approved by Grantor; or (iii) Grantor determines that additional Grant Funds are necessary.

(c) In accordance with Article VI, herein Grantee shall obtain prior approval from Grantor whenever a Budget revision is necessary for one or more of the reasons enumerated in 45 CFR 75.308, subject to the following:

- **Program Support:** Pursuant to paragraph 6.4, herein Grantor hereby approves a variance up to 25% (or $5,000, whichever is greater) for each of the 100 series sub-line items in the Program Support cost category of the Budget; provided, however, the cumulative allocation of Grant Funds for Program Support (total sum of each sub-line item) may not exceed the original allocation for the Program Support cost category and may not result in an increase to the total Budget (as originally approved by Grantor at application) without prior Grantor written approval. Grantee may *decrease* the allocation of Grant Funds in the Program Support cost category without seeking Grantor approval.

- **Client Benefits:** Pursuant to paragraph 6.4, herein Grantor hereby approves a variance up to 25% (or $5,000, whichever is greater) for the Client Benefits budget Line 0201 only. In no event may such transfers in this specific cost category result in an increase to the total Budget without prior Grantor written approval.

- **Direct Administrative Costs:** Pursuant to paragraph 6.4, herein Grantor hereby approves a variance up to 25% (or $5,000, whichever is greater) for each of the 300 series sub-line items except Line 317 Indirect Costs in the Direct Administration cost category of the Budget. In no event may such transfers in this specific cost category result in an increase to the total Grant Budget or increase to the total original allocation for the Administration cost category [total of the combined amounts of the Direct Administrative and Indirect Costs lines] without prior Grantor written approval.

- **Indirect Costs**: Grantee is required to obtain prior Grantor written approval for any *increase* in allocation of Grant Funds to the Indirect Costs category in the Budget.

Any variance in cost categories or line items within the terms listed above shall not alter the requirement for formal modification of this Agreement when the goals, objectives and activities listed herein are measurably changed.

41.15. Fraud, Waste, Abuse or Misconduct.

(a) Grantee Reporting. Grantee shall report to the Grantor's program staff or the Grantor's Ethics Officer any suspected fraud, waste, abuse or misconduct associated with any LIHEAP service or function provided for under this Agreement by any parties directly or indirectly affiliated with this Agreement including, but not limited to, Grantee staff, Grantee subrecipients, Grantee subcontractors, Grantor employees or Grantor subrecipients. Grantee shall make this report as soon as practical after first suspecting fraud, waste, abuse or misconduct. In addition to reporting suspected fraud, waste, abuse or misconduct to the Grantor, Grantee may report the suspected behavior to any other relevant governmental entity, including, but not limited to, the Office of the Executive Inspector General for the Agencies of the Illinois Governor and the Illinois Attorney General. Grantee shall cooperate with all investigations of suspected fraud, waste, abuse or misconduct reported pursuant to this paragraph. Grantee also shall require its subrecipients affiliated with this Agreement to follow the requirements to report suspected fraud, waste, abuse or misconduct as set forth in this paragraph. Nothing in this paragraph precludes the Grantee or its subrecipients from establishing measures to maintain quality of services and control costs that are consistent with their usual business practices, conducting themselves

in accordance with their respective legal or contractual obligations or taking internal personnel-related actions.

(b) Definitions.

(i) "Fraud" is generally defined as knowingly obtaining or attempting to obtain a benefit from or control over property of another person or entity by means of deception intended to benefit the deceiver or create a loss or potential liability to the other party.

(ii) "Abuse" is any activity that may not necessarily be fraudulent, but is a misuse of resources through means which are inappropriate, outside acceptable standards of conduct or programmatically or economically unnecessary.

(iii) "Waste" is conduct that is not necessarily intentionally inappropriate, but is reckless and generally not in conformity with sound business practices, which may include, but is not limited to, acts that deprive citizens and program participants reasonable value in connection with any government-funded activity due to an inappropriate act or omission by persons with control over government resources.

(c) Grantee Training. Grantee shall adhere to all required training and policies of Grantor's Office of Community Assistance regarding fraud, waste, abuse and misconduct, including, but not limited to, ensuring that all of Grantee's employees and volunteers, and the employees and volunteers of Grantee's subrecipients, participate in annual training and certify participation in such annual training.

(d) Grantor Remedies. Grantor reserves the right to suspend Grantee's use of funds, terminate this Agreement, require the use of different Grantee staff or take any other action permitted by law if the Grantor receives evidence of fraud, waste, abuse or misconduct by the Grantee, Grantee's staff or Grantee's subrecipients or subcontractors or their staff related to this Award or any other State or federal award.

41.16. Billing Schedule. Notwithstanding the billing requirements set forth in paragraph 4.8 and the billing schedule set forth in paragraph 33.5, Grantee must submit any payment requests to Grantor within forty five (45) days after the grant end date. Failure to submit such payment requests timely will render the amounts billed an unallowable cost which Grantor cannot reimburse. In the event that Grantee is unable, for good cause, to submit its payment request timely, Grantee shall timely notify Grantor and may request an extension of time to submit the payment request. Grantor's approval of Grantee's request for an extension shall not be unreasonably withheld.

Attachment A. Budget

State of Illinois

UNIFORM GRANT BUDGET TEMPLATE

Agency:	Illinois Department of Commerce and Economic Opportunity			State FY:	2023
Grantee:	DuPage County			DUNS Number:	135836026
NOFO Number:	N/A	CSFA Number:	420-70-0090	Grant Number:	23-274028
CSFA Description:	Low-Income Home Energy Assistance				

Section A: State of Illinois Funds	Summary	Detail
Revenues		
State of Illinois Grant Amount Requested	$1,118,000.00	
Budget Expenditure Categories		
1. Personnel (200.430)		
2. Fringe Benefits (200.431)		
3. Travel (200.474)		
4. Equipment (200.439)		
5. Supplies (200.94)		
6. Contractual/Subawards (200.318 and .92)		
7. Consultant (200.459)		
8. Construction		
9. Occupancy (200.465)		
10. Research and Development (200.87)		
11. Telecommunications		
12. Training and Education (200.472)		
13. Direct Administrative Costs (200.413)		
14. Miscellaneous Costs		
15. Grant Exclusive Line Item(s)	$1,118,000.00	
0201 DIRECT CLIENT BENEFITS		$1,118,000.00
16. Total Direct Costs (add lines 1-15)	$1,118,000.00	$1,118,000.00
17. Total Indirect Costs (200.414)		
Rate: 0 %		
Base:		
18. Total Costs State Grant Funds (Lines 16 and 17)	$1,118,000.00	$1,118,000.00

Grantee: DuPage County

NOFO Number: 0

Grant Number: 23-274028

SECTION A - Continued - Indirect Cost Rate Information

If your organization is requesting reimbursement for indirect costs on line 17 of the Budget Summary, please select one of the following options. If not reimbursement is being requested please consult your program office regarding possible match requirements.

Your organization may not have a Federally Negotiated Cost Rate Agreement. Therefore, in order for your organization to be reimbursed for the Indirect Costs from the State of Illinois your organziation must either:

a. Negotiate an Indirect Cost Rate with the State of Illinois' Indirect Cost Unit with guidance from you State Cognizant Agency on an annual basis;

b. Elect to use the de minimis rate of 10% modified for total direct costs (MTDC) which may be used indefinitely on State of Illinois awards; or

c. Use a Restricted Rate designated by programmatic or statutory policy (see Notice of Funding Opportunity or Restricted Rate Programs).

Select ONLY One:

1) ☐ Our Organization receives direct Federal funding and currently has a Negotiated Indirect Cost Rate Agreement (NICRA) with our federal Cognizant Agency. A copy of this agreement will be provided to the State of Illinois' Indirect Cost Unit for review and documentation before reimbursement is allowed. This NICRA will be accepted by all State of Illinois agencies up to any statutory, rule-based or programmatic restrictions or limitations.

2a) ☐ Our Organizations currently has a Negotitated Indirect Cost Rate Agreement (NICRA) with the State of Illinois that will be accepted by all State of Illinois agencies up to any statutory, rule-based or programmatic restrictions or limitations. Our Organization is required to submit a new Indirect Cost Rate Proposal to the Indirect Cost Unit within 6 months after the close of each fiscal year pursuant to 2 CFR 200, Appendiz IV(c)(2)(c).

2b) ☐ Our Organization currently does not have a Negotiated Indirect Cost Rate Agreement (NICRA) with the State of Illinois. Our organization will submit our initial Indirect Cost Rate Proposal (ICRP) immediately after our Organization is advised that the State award will be made no later than 3 months after the effective date of the State award pursuant to 2 CFR 200 Appendix (C)(2)(b). The initial ICRP will be sent to the State of Illinois Indirect Cost unit.

3) ☐ Our Organization has never received a Negotiated Indirect Cost Rate Agreement from either the federal government or the State of Illinois and elects to charge the de minimis rate of 10% modified total direct cost (MTDC) which may be used indefinitely on State of Illinois awards pursuant to 2 CRF 200.414 (C)(4)(f) and 200.68.

4) ☐ For Restricted Rate Programs, our Organization is using a restricted indirect cost rate that:

- ☐ is included as a "Special Indirect Cost Rate" in the NICRA, pursuant to 2 CFR 200 Appendix IV(5); or
- ☐ complies with other statutory policies.

Rate: ____ %

5) ☑ No reimbursement of Indirect Cost is being requested.

Basic Negotiated Indirect Cost Rate Information (Use only if option 1 or 2(a), above is selected.)

Period Covered By NICRA: From: ____ To: ____ Approving Federal or State Agency: ____

Indirect Cost Rate: ____ % The Distribution Base Is: ____

Grantee: DuPage County

NOFO Number: 0

Grant Number: 23-274028

By signing this report, I certify to the best of my knowledge and belief that the report is true, complete and accurate and that any false, fictitious or fraudulent information or the omission of any material fact could result in the immediate termination of my grant award(s).

Institution/Organization:	DuPage County	Institution/Organization:	
Signature:		Signature:	
Printed Name:	Mary Keating	Printed Name:	
Title:	Director, DuPage County Dept of Community Services	Title:	
Phone:	(630) 407-6457	Phone:	
Date:		Date:	

Note: The State Awarding Agency may change required signers based on the grantee's organizational structure. The required signers must have the authority to enter into contractual agreements on the behalf of the organization.

Payment of Claims

421 N. COUNTY FARM ROAD
WHEATON, IL 60187
www.dupagecounty.gov

File #: 23-1482 **Agenda Date:** 4/25/2023 **Agenda #:** 7.B.

AP255 Date: 04/07/23 JOB SUBMISSION PARAMETERS
Time: 13:00

User Name: DP\FNDMD
Job Name: PMTHISTORY
Step Nbr: 1

Pay Group: 1000
Cash Code: 1414 Class C Accounts Payable

Payment Date: 040723 - 040723
Payment Numbers: -
Payment Code:

Bank Account Payment History

Payment Date Range 04/07/23 thru 04/07/23
Cash Code 1414 Bank 071923909 Payment Currency USD
Payment Code ACH

Vendor	Invoice	Voucher	Auth	PL	Due Date	Dsc Date	Scheduled Amount	Discount Amount	Net Payment Amount
Payment Number 528311 Payment Date 04/07/23		Vendor 19792	A-RELIABLE PRINTING					Status Issued	
19792	26737		IX	100	04/16/23		297.50	0.00	297.50
			*** Payment Total				297.50	0.00	297.50
Payment Number 528312 Payment Date 04/07/23		Vendor 11557	ABBATACOLA, ROBERT					Status Issued	
11557	032923 040423		IX	100	04/05/23		697.00	0.00	697.00
			*** Payment Total				697.00	0.00	697.00
Payment Number 528313 Payment Date 04/07/23		Vendor 10667	CDW GOVERNMENT INC					Status Issued	
10667	HC94701		IX	100	04/01/23		185.53	0.00	185.53
10667	HH20363		IX	100	04/08/23		415.06	0.00	415.06
10667	HJ12197		IX	100	04/12/23		127.16	0.00	127.16
10667	HJ12216		IX	100	04/12/23		50.86	0.00	50.86
10667	HK48231		IX	100	04/14/23		1,205.34	0.00	1,205.34
10667	HK71796		IX	100	04/14/23		483.74	0.00	483.74
10667	HK85283		IX	100	04/15/23		232.19	0.00	232.19
10667	HL25457		IX	100	04/15/23		246.96	0.00	246.96
10667	HM51256		IX	100	04/19/23		164.56	0.00	164.56
10667	HN64600		IX	100	04/21/23		404.51	0.00	404.51
			*** Payment Total				3,515.91	0.00	3,515.91
Payment Number 528314 Payment Date 04/07/23		Vendor 11054	DE LA CERDA, TRINA					Status Issued	
11054	22989		IX	100	05/04/23		16.00	0.00	16.00
			*** Payment Total				16.00	0.00	16.00
Payment Number 528315 Payment Date 04/07/23		Vendor 19717	DPCO STATE'S ATTY INVEST ACCT					Status Issued	
19717	CK6366		IX	100	04/21/23		27.50	0.00	27.50
19717	CK6367		IX	100	04/22/23		49.65	0.00	49.65
19717	CK6368		IX	100	04/22/23		6.25	0.00	6.25
19717	CK6369		IX	100	04/22/23		21.00	0.00	21.00
19717	CK6370		IX	100	04/23/23		36.50	0.00	36.50
19717	CK6371		IX	100	04/29/23		3.00	0.00	3.00
19717	CK6372		IX	100	04/29/23		30.50	0.00	30.50
19717	CK6373		IX	100	04/29/23		5.00	0.00	5.00
19717	CK6374		IX	100	04/29/23		3.00	0.00	3.00
19717	CK6375		IX	100	04/30/23		5.00	0.00	5.00
19717	CK6376		IX	100	05/03/23		317.94	0.00	317.94
			*** Payment Total				505.34	0.00	505.34
Payment Number 528316 Payment Date 04/07/23		Vendor 26802	EVANS, LYNN					Status Issued	
26802	264		IX	100	04/21/23		180.00	0.00	180.00
26802	9/19/1900		IX	100	04/20/23		635.00	0.00	635.00
			*** Payment Total				815.00	0.00	815.00
Payment Number 528317 Payment Date 04/07/23		Vendor 37180	FAILLO, MARY E					Status Issued	
37180	3142023		IX	100	04/29/23		42.75	0.00	42.75
37180	392023		IX	100	04/21/23		572.00	0.00	572.00
			*** Payment Total				614.75	0.00	614.75

Payment Date Range 04/07/23 thru 04/07/23
Cash Code 1414 Bank 071923909 Payment Currency USD
Payment Code ACH

Vendor	Invoice	Voucher	Auth	PL	Due Date	Dsc Date	Scheduled Amount	Discount Amount	Net Payment Amount
Payment Number 528318 Payment Date 04/07/23		Vendor 34123	FENNEY, AMY R					Status Issued	
34123	14-MARCH-2023-GJ		IX	100	04/15/23		354.50	0.00	354.50
			*** Payment Total				354.50	0.00	354.50
Payment Number 528319 Payment Date 04/07/23		Vendor 11067	FOX VALLEY FIRE & SAFETY					Status Issued	
11067	IN00588856		IX	100	04/21/23		1,290.00	0.00	1,290.00
			*** Payment Total				1,290.00	0.00	1,290.00
Payment Number 528320 Payment Date 04/07/23		Vendor 20497	GARDNER, JORI L					Status Issued	
20497	GJ3/16/23		IX	100	04/15/23		685.00	0.00	685.00
			*** Payment Total				685.00	0.00	685.00
Payment Number 528321 Payment Date 04/07/23		Vendor 31472	GRAU, LISA M					Status Issued	
31472	466		IX	100	04/28/23		454.50	0.00	454.50
31472	468		IX	100	04/30/23		160.00	0.00	160.00
			*** Payment Total				614.50	0.00	614.50
Payment Number 528322 Payment Date 04/07/23		Vendor 26530	HARRIS, THERESA					Status Issued	
26530	1047		IX	100	05/01/23		687.50	0.00	687.50
			*** Payment Total				687.50	0.00	687.50
Payment Number 528323 Payment Date 04/07/23		Vendor 13553	INFOR (US) INC					Status Issued	
13553	21024703-US0AB		IX	100	04/30/23		6,951.47	0.00	6,951.47
			*** Payment Total				6,951.47	0.00	6,951.47
Payment Number 528324 Payment Date 04/07/23		Vendor 30578	KLIMEK, MELISSA					Status Issued	
30578	99196740		IX	100	05/04/23		764.50	0.00	764.50
			*** Payment Total				764.50	0.00	764.50
Payment Number 528325 Payment Date 04/07/23		Vendor 19499	CORPORATE TRANSLATION SERVICES					Status Issued	
19499	237153		IX	100	05/01/23		88.47	0.00	88.47
			*** Payment Total				88.47	0.00	88.47
Payment Number 528326 Payment Date 04/07/23		Vendor 40998	LAZZARO, THERESA M					Status Issued	
40998	03242023MACKAY		IX	100	04/29/23		144.00	0.00	144.00
			*** Payment Total				144.00	0.00	144.00
Payment Number 528327 Payment Date 04/07/23		Vendor 11714	NOVAK, LISA					Status Issued	
11714	20CF970		IX	100	06/20/22		124.00	0.00	124.00
			*** Payment Total				124.00	0.00	124.00
Payment Number 528328 Payment Date 04/07/23		Vendor 10141	PRCO					Status Issued	
10141	X110557		IX	100	04/21/23		21.00	0.00	21.00
			*** Payment Total				21.00	0.00	21.00
Payment Number 528329 Payment Date 04/07/23		Vendor 12313	SULLIVAN, ANTHONY					Status Issued	
12313	032923 040423		IX	100	04/05/23		612.00	0.00	612.00
			*** Payment Total				612.00	0.00	612.00

Payment Date Range 04/07/23 thru 04/07/23
Cash Code 1414 Bank 071923909 Payment Currency USD
Payment Code ACH

Vendor	Invoice	Voucher	Auth	PL	Due Date	Dsc Date	Scheduled Amount	Discount Amount	Net Payment Amount
		*** Payment Code ACH Total					18,798.44	0.00	18,798.44
		Payment Count					19		

Payment Date Range 04/07/23 thru 04/07/23
Cash Code 1414 Bank 071923909 Payment Currency USD
Payment Code CHK

Vendor	Invoice	Voucher	Auth	PL	Due Date	Dsc Date	Scheduled Amount	Discount Amount	Net Payment Amount
Payment Number 1168658 Payment Date 04/07/23		Vendor 19712	DPCO SHERIFF EXTRADITION ACCT					Status Issued	
19712	CK10044		IX	100	04/26/23		209.92	0.00	209.92
			*** Payment Total				209.92	0.00	209.92
Payment Number 1168659 Payment Date 04/07/23		Vendor 11660	4IMPRINT INC					Status Issued	
11660	10983801		IX	100	04/20/23		4,352.22	0.00	4,352.22
			*** Payment Total				4,352.22	0.00	4,352.22
Payment Number 1168660 Payment Date 04/07/23		Vendor 27507	ACCURATE BUSINESS CONTROLS INC					Status Issued	
27507	73922		IX	100	04/07/23		4,654.00	0.00	4,654.00
27507	73941		IX	100	04/07/23		4,475.00	0.00	4,475.00
			*** Payment Total				9,129.00	0.00	9,129.00
Payment Number 1168661 Payment Date 04/07/23		Vendor 12306	ADVANCE TRANSLATIONS INC					Status Issued	
12306	3018		IX	100	04/04/23		1,365.00	0.00	1,365.00
12306	3019		IX	100	04/04/23		1,582.50	0.00	1,582.50
			*** Payment Total				2,947.50	0.00	2,947.50
Payment Number 1168662 Payment Date 04/07/23		Vendor 22262	ADVANCED DIGITAL MEDIA INC					Status Issued	
22262	10777		IX	100	05/01/23		150.00	0.00	150.00
			*** Payment Total				150.00	0.00	150.00
Payment Number 1168663 Payment Date 04/07/23		Vendor 11652	AGILENT TECHNOLOGIES					Status Issued	
11652	125431093		IX	100	05/05/23		335.10	0.00	335.10
			*** Payment Total				335.10	0.00	335.10
Payment Number 1168664 Payment Date 04/07/23		Vendor 10008	AT&T					Status Issued	
10008	0804366707 2023		IX	100	04/06/23		299.52	0.00	299.52
			*** Payment Total				299.52	0.00	299.52
Payment Number 1168665 Payment Date 04/07/23		Vendor 10008	AT&T					Status Issued	
10008	630499751003 2023		IX	100	04/21/23		49.59	0.00	49.59
10008	630Z33953703 2023		IX	100	04/15/23		185.40	0.00	185.40
			*** Payment Total				234.99	0.00	234.99
Payment Number 1168666 Payment Date 04/07/23		Vendor 10009	AT&T MOBILITY					Status Issued	
10009	287301089652X03152023		IX	100	04/06/23		11.13	0.00	11.13
			*** Payment Total				11.13	0.00	11.13
Payment Number 1168667 Payment Date 04/07/23		Vendor 13111	BAKER TILLY US, LLP					Status Issued	
13111	BT2331571		IX	100	03/30/23		35,720.00	0.00	35,720.00
13111	BT2362595		IX	100	04/30/23		79,211.76	0.00	79,211.76
			*** Payment Total				114,931.76	0.00	114,931.76
Payment Number 1168668 Payment Date 04/07/23		Vendor 30951	BDO					Status Issued	
30951	001959921		IX	100	04/22/23		3,650.00	0.00	3,650.00
			*** Payment Total				3,650.00	0.00	3,650.00
Payment Number 1168669 Payment Date 04/07/23		Vendor 40933	BLACK, TIMOTHY G					Status Issued	

Payment Date Range 04/07/23 thru 04/07/23
Cash Code 1414 Bank 071923909 Payment Currency USD
Payment Code CHK

Vendor	Invoice	Voucher	Auth	PL	Due Date	Dsc Date	Scheduled Amount	Discount Amount	Net Payment Amount
Payment Number 1168669 Payment Date 04/07/23		Vendor 40933	BLACK, TIMOTHY G					Status Issued	
40933	EXP20230320		IX	100	04/04/23		58.06	0.00	58.06
			*** Payment Total				58.06	0.00	58.06
Payment Number 1168670 Payment Date 04/07/23		Vendor 41520	BLASE, SEAN					Status Issued	
41520	TRV20230205		IX	100	04/04/23		213.95	0.00	213.95
			*** Payment Total				213.95	0.00	213.95
Payment Number 1168671 Payment Date 04/07/23		Vendor 27908	C.A. SHORT COMPANY					Status Issued	
27908	2130445		IX	100	03/05/23		85.00	0.00	85.00
27908	2130875		IX	100	03/08/23		85.00	0.00	85.00
27908	2131142		IX	100	03/08/23		110.00	0.00	110.00
27908	2139523		IX	100	03/23/23		150.00	0.00	150.00
27908	2141667		IX	100	03/29/23		205.00	0.00	205.00
			*** Payment Total				635.00	0.00	635.00
Payment Number 1168672 Payment Date 04/07/23		Vendor 10216	CANON SOLUTIONS AMERICA INC					Status Issued	
10216	125366923032		IX	100	04/28/23		24,488.70	0.00	24,488.70
10216	6003687316		IX	100	04/19/23		637.99	0.00	637.99
			*** Payment Total				25,126.69	0.00	25,126.69
Payment Number 1168673 Payment Date 04/07/23		Vendor 29019	CAPRI PIZZA & PASTA OF WHEATON					Status Issued	
29019	2705		IX	100	04/30/23		145.94	0.00	145.94
			*** Payment Total				145.94	0.00	145.94
Payment Number 1168674 Payment Date 04/07/23		Vendor 24589	CATIZONE, NICHOLAS					Status Issued	
24589	TRV20230319		IX	100	04/03/23		109.23	0.00	109.23
			*** Payment Total				109.23	0.00	109.23
Payment Number 1168675 Payment Date 04/07/23		Vendor 10019	CENTRAL DUPAGE HOSPITAL					Status Issued	
10019	5477548400		IX	100	04/06/23		21,684.03	0.00	21,684.03
10019	5486828800		IX	100	04/11/23		17,368.99	0.00	17,368.99
			*** Payment Total				39,053.02	0.00	39,053.02
Payment Number 1168676 Payment Date 04/07/23		Vendor 12059	CHARM-TEX INC					Status Issued	
12059	0318605-IN		IX	100	05/03/23		932.40	0.00	932.40
			*** Payment Total				932.40	0.00	932.40
Payment Number 1168677 Payment Date 04/07/23		Vendor 34516	CHICAGO TRIBUNE COMPANY					Status Issued	
34516	069645117000		IX	100	04/11/23		5,466.37	0.00	5,466.37
34516	070002385000		IX	100	04/18/23		2,500.00	0.00	2,500.00
			*** Payment Total				7,966.37	0.00	7,966.37
Payment Number 1168678 Payment Date 04/07/23		Vendor 12628	CHOOSE DUPAGE					Status Issued	
12628	040323		IX	100	05/03/23		34,311.00	0.00	34,311.00
			*** Payment Total				34,311.00	0.00	34,311.00
Payment Number 1168679 Payment Date 04/07/23		Vendor 11863	CINTAS FIRE 636525					Status Issued	
11863	0F94680990		IX	100	04/20/23		736.30	0.00	736.30

Payment Date Range 04/07/23 thru 04/07/23
Cash Code 1414 Bank 071923909 Payment Currency USD
Payment Code CHK

Vendor	Invoice	Voucher	Auth	PL	Due Date	Dsc Date	Scheduled Amount	Discount Amount	Net Payment Amount
Payment Number 1168679 Payment Date 04/07/23			Vendor 11863				CINTAS FIRE 636525	Status Issued	
			*** Payment Total				736.30	0.00	736.30
Payment Number 1168680 Payment Date 04/07/23			Vendor 12097				CIOX HEALTH	Status Issued	
12097	0408033808		IX	100	04/20/23		34.51	0.00	34.51
12097	0408394406		IX	100	04/22/23		99.06	0.00	99.06
12097	0409142040		IX	100	04/28/23		118.27	0.00	118.27
			*** Payment Total				251.84	0.00	251.84
Payment Number 1168681 Payment Date 04/07/23			Vendor 10314				COLLEGE OF DUPAGE	Status Issued	
10314	14902		IX	100	04/30/23		8,408.00	0.00	8,408.00
			*** Payment Total				8,408.00	0.00	8,408.00
Payment Number 1168682 Payment Date 04/07/23			Vendor 13260				CONTRACT PHARMACY SERVICES INC	Status Issued	
13260	03-017-23		IX	100	04/30/23		83,623.82	0.00	83,623.82
			*** Payment Total				83,623.82	0.00	83,623.82
Payment Number 1168683 Payment Date 04/07/23			Vendor 41492				DELTA SONIC CAR WASH SYSTEMS,	Status Issued	
41492	INV-0004302		IX	100	04/30/23		1,167.27	0.00	1,167.27
			*** Payment Total				1,167.27	0.00	1,167.27
Payment Number 1168684 Payment Date 04/07/23			Vendor 34625				DOCU-SHRED, INC	Status Issued	
34625	50145		IX	100	04/22/23		200.00	0.00	200.00
34625	50160		IX	100	04/29/23		200.00	0.00	200.00
			*** Payment Total				400.00	0.00	400.00
Payment Number 1168685 Payment Date 04/07/23			Vendor 25858				DUPLO USA CORPORATION	Status Issued	
25858	VDB230313-2		IX	100	04/12/23		339.76	0.00	339.76
			*** Payment Total				339.76	0.00	339.76
Payment Number 1168686 Payment Date 04/07/23			Vendor 11196				FEDEX	Status Issued	
11196	8-082-89907		IX	100	04/28/23		95.98	0.00	95.98
			*** Payment Total				95.98	0.00	95.98
Payment Number 1168687 Payment Date 04/07/23			Vendor 11196				FEDEX	Status Issued	
11196	8-068-31015		IX	100	04/14/23		23.11	0.00	23.11
11196	8-076-51073		IX	100	04/21/23		67.23	0.00	67.23
11196	8-083-19159		IX	100	04/28/23		76.88	0.00	76.88
			*** Payment Total				167.22	0.00	167.22
Payment Number 1168688 Payment Date 04/07/23			Vendor 34678				GARVEY'S OFFICE PRODUCTS	Status Issued	
34678	PINV2402626		IX	100	04/22/23		139.85	0.00	139.85
			*** Payment Total				139.85	0.00	139.85
Payment Number 1168689 Payment Date 04/07/23			Vendor 22752				GREAT AMERICA NETWORKS CONF	Status Issued	
22752	54486		IX	100	05/01/23		64.43	0.00	64.43
			*** Payment Total				64.43	0.00	64.43
Payment Number 1168690 Payment Date 04/07/23			Vendor 23839				HETHERINGTON, VANESSA	Status Issued	

Payment Date Range 04/07/23 thru 04/07/23
Cash Code 1414 Bank 071923909 Payment Currency USD
Payment Code CHK

Vendor	Invoice	Voucher	Auth	PL	Due Date	Dsc Date	Scheduled Amount	Discount Amount	Net Payment Amount
Payment Number 1168690 Payment Date 04/07/23		Vendor 23839	HETHERINGTON, VANESSA					Status Issued	
23839	MARCH 2023		IX	100	05/01/23		1,100.00	0.00	1,100.00
			*** Payment Total				1,100.00	0.00	1,100.00
Payment Number 1168691 Payment Date 04/07/23		Vendor 10366	HINCKLEY SPRINGS					Status Issued	
10366	14458179 032523		IX	100	04/24/23		204.34	0.00	204.34
10366	14458321 032523		IX	100	04/24/23		135.89	0.00	135.89
			*** Payment Total				340.23	0.00	340.23
Payment Number 1168692 Payment Date 04/07/23		Vendor 19211	HOBART SERVICE					Status Issued	
19211	35650462		IX	100	04/01/23		1,512.43	0.00	1,512.43
			*** Payment Total				1,512.43	0.00	1,512.43
Payment Number 1168693 Payment Date 04/07/23		Vendor 10005	IBM CORPORATION					Status Issued	
10005	0256316		IX	100	05/01/23		9,264.31	0.00	9,264.31
			*** Payment Total				9,264.31	0.00	9,264.31
Payment Number 1168694 Payment Date 04/07/23		Vendor 10809	INSIGHT PUBLIC SECTOR INC					Status Issued	
10809	1101037651		IX	100	04/22/23		399.06	0.00	399.06
10809	1101038043		IX	100	04/20/23		201.07	0.00	201.07
10809	1101039202		IX	100	04/27/23		218.81	0.00	218.81
			*** Payment Total				818.94	0.00	818.94
Payment Number 1168695 Payment Date 04/07/23		Vendor 28858	JANSSENS, DINA					Status Issued	
28858	MIL20230313		IX	100	04/03/23		69.56	0.00	69.56
			*** Payment Total				69.56	0.00	69.56
Payment Number 1168696 Payment Date 04/07/23		Vendor 13242	KALKMAN INVESTIGATION					Status Issued	
13242	2023-03		IX	100	04/17/23		2,750.00	0.00	2,750.00
			*** Payment Total				2,750.00	0.00	2,750.00
Payment Number 1168697 Payment Date 04/07/23		Vendor 30205	KING HOLLOWAY LLC					Status Issued	
30205	6525		IX	100	05/03/23		3,500.00	0.00	3,500.00
			*** Payment Total				3,500.00	0.00	3,500.00
Payment Number 1168698 Payment Date 04/07/23		Vendor 31912	KNOWINK LLC					Status Issued	
31912	12279		IX	100	04/22/23		1,140.00	0.00	1,140.00
			*** Payment Total				1,140.00	0.00	1,140.00
Payment Number 1168699 Payment Date 04/07/23		Vendor 11692	LANGUAGE LINE SERVICES					Status Issued	
11692	10968496		IX	100	04/06/23		247.75	0.00	247.75
			*** Payment Total				247.75	0.00	247.75
Payment Number 1168700 Payment Date 04/07/23		Vendor 26201	MAZZ INC					Status Issued	
26201	97287		IX	100	05/04/23		147.08	0.00	147.08
			*** Payment Total				147.08	0.00	147.08
Payment Number 1168701 Payment Date 04/07/23		Vendor 21603	MCCARTHY, CONOR					Status Issued	
21603	EXP20230403		IX	100	04/04/23		97.98	0.00	97.98

Payment Date Range 04/07/23 thru 04/07/23
Cash Code 1414 Bank 071923909 Payment Currency USD
Payment Code CHK

Vendor	Invoice	Voucher	Auth	PL	Due Date	Dsc Date	Scheduled Amount	Discount Amount	Net Payment Amount
Payment Number 1168701 Payment Date 04/07/23			Vendor 21603				MCCARTHY, CONOR	Status Issued	
			*** Payment Total				97.98	0.00	97.98
Payment Number 1168702 Payment Date 04/07/23			Vendor 10299				MEDLINE INDUSTRIES INC	Status Issued	
10299	2260298799		IX	100	04/29/23		1,759.72	0.00	1,759.72
			*** Payment Total				1,759.72	0.00	1,759.72
Payment Number 1168703 Payment Date 04/07/23			Vendor 10851				MENARDS - NAPERVILLE	Status Issued	
10851	36459		IX	100	04/18/23		69.18	0.00	69.18
10851	36603		IX	100	04/21/23		55.96	0.00	55.96
			*** Payment Total				125.14	0.00	125.14
Payment Number 1168704 Payment Date 04/07/23			Vendor 18030				MERRINETTE, HEATHER	Status Issued	
18030	MIL20230301		IX	100	03/31/23		62.19	0.00	62.19
			*** Payment Total				62.19	0.00	62.19
Payment Number 1168705 Payment Date 04/07/23			Vendor 11403				MIDWEST OFFICE INTERIORS INC	Status Issued	
11403	264213		IX	100	04/07/23		8,655.00	0.00	8,655.00
			*** Payment Total				8,655.00	0.00	8,655.00
Payment Number 1168706 Payment Date 04/07/23			Vendor 40632				MILLER, NICOLE	Status Issued	
40632	MIL20230307		IX	100	04/04/23		57.51	0.00	57.51
			*** Payment Total				57.51	0.00	57.51
Payment Number 1168707 Payment Date 04/07/23			Vendor 18158				MURRAY, BERNARD	Status Issued	
18158	EXP20230328		IX	100	04/04/23		33.39	0.00	33.39
			*** Payment Total				33.39	0.00	33.39
Payment Number 1168708 Payment Date 04/07/23			Vendor 40859				MUSICK, SAMANTHA	Status Issued	
40859	MIL20230303		IX	100	04/04/23		162.44	0.00	162.44
			*** Payment Total				162.44	0.00	162.44
Payment Number 1168709 Payment Date 04/07/23			Vendor 12322				NAMI OF DUPAGE COUNTY ILLINOIS	Status Issued	
12322	1234		IX	100	04/29/21		2,250.00	0.00	2,250.00
			*** Payment Total				2,250.00	0.00	2,250.00
Payment Number 1168710 Payment Date 04/07/23			Vendor 39549				ODP BUSINESS SOLUTIONS, LLC	Status Issued	
39549	301928397001		IX	100	04/29/23		114.69	0.00	114.69
39549	302155444001		IX	100	04/16/23		242.44	0.00	242.44
39549	302222497001		IX	100	04/16/23		119.97	0.00	119.97
39549	302559197001		IX	100	04/07/23		50.10	0.00	50.10
39549	302640705001		IX	100	04/20/23		135.68	0.00	135.68
39549	303276024001		IX	100	04/23/23		49.23	0.00	49.23
39549	304077983001		IX	100	04/16/23		440.92	0.00	440.92
39549	305897748001		IX	100	04/28/23		122.06	0.00	122.06
			*** Payment Total				1,275.09	0.00	1,275.09
Payment Number 1168711 Payment Date 04/07/23			Vendor 29508				OKUNSKAYA, TATIANA	Status Issued	
29508	2023 #12		IX	100	04/26/23		140.00	0.00	140.00

Payment Date Range 04/07/23 thru 04/07/23
Cash Code 1414 Bank 071923909 Payment Currency USD
Payment Code CHK

Vendor	Invoice	Voucher	Auth	PL	Due Date	Dsc Date	Scheduled Amount	Discount Amount	Net Payment Amount
Payment Number 1168711 Payment Date 04/07/23			Vendor 29508				OKUNSKAYA, TATIANA	Status Issued	
			*** Payment Total				140.00	0.00	140.00
Payment Number 1168712 Payment Date 04/07/23			Vendor 10369				PADDOCK PUBLICATIONS INC	Status Issued	
10369	239898		IX	100	02/07/23		105.80	0.00	105.80
10369	240175		IX	100	02/14/23		73.60	0.00	73.60
10369	240530		IX	100	02/20/23		85.10	0.00	85.10
10369	242144		IX	100	03/08/23		117.30	0.00	117.30
10369	242606		IX	100	03/14/23		108.10	0.00	108.10
10369	243004		IX	100	03/21/23		147.20	0.00	147.20
10369	243390		IX	100	03/28/23		41.40	0.00	41.40
10369	244763		IX	100	04/04/23		112.70	0.00	112.70
10369	245223		IX	100	04/11/23		75.90	0.00	75.90
10369	245631		IX	100	04/18/23		111.55	0.00	111.55
10369	246355		IX	100	04/26/23		117.30	0.00	117.30
			*** Payment Total				1,095.95	0.00	1,095.95
Payment Number 1168713 Payment Date 04/07/23			Vendor 14108				PARTNERS AND PAWS VETERINARY	Status Issued	
14108	118235		IX	100	04/29/23		360.00	0.00	360.00
			*** Payment Total				360.00	0.00	360.00
Payment Number 1168714 Payment Date 04/07/23			Vendor 32407				PHYSICIANS IMMEDIATE CARE	Status Issued	
32407	4310051		IX	100	04/02/23		436.00	0.00	436.00
			*** Payment Total				436.00	0.00	436.00
Payment Number 1168715 Payment Date 04/07/23			Vendor 20601				PSA LABORATORY FURNITURE	Status Issued	
20601	5638		IX	100	04/30/23		6,335.00	0.00	6,335.00
20601	5639		IX	100	04/30/23		900.00	0.00	900.00
			*** Payment Total				7,235.00	0.00	7,235.00
Payment Number 1168716 Payment Date 04/07/23			Vendor 14308				PUBLIC SAFETY DIRECT INC	Status Issued	
14308	100886		IX	100	02/12/23		900.00	0.00	900.00
14308	101286		IX	100	04/29/23		250.00	0.00	250.00
14308	101314		IX	100	05/04/23		250.00	0.00	250.00
			*** Payment Total				1,400.00	0.00	1,400.00
Payment Number 1168717 Payment Date 04/07/23			Vendor 31618				RAUCCI & SULLIVAN	Status Issued	
31618	4028		IX	100	05/03/23		4,166.66	0.00	4,166.66
			*** Payment Total				4,166.66	0.00	4,166.66
Payment Number 1168718 Payment Date 04/07/23			Vendor 11145				RAY O'HERRON CO INC	Status Issued	
11145	2262110		IX	100	05/04/23		101.99	0.00	101.99
			*** Payment Total				101.99	0.00	101.99
Payment Number 1168719 Payment Date 04/07/23			Vendor 10313				BLUETRITON BRANDS, INC	Status Issued	
10313	03C6703021250		IX	100	04/13/23		10.97	0.00	10.97
			*** Payment Total				10.97	0.00	10.97
Payment Number 1168720 Payment Date 04/07/23			Vendor 11715				ROGER C MARQUARDT & CO INC	Status Issued	

Payment Date Range 04/07/23 thru 04/07/23
Cash Code 1414 Bank 071923909 Payment Currency USD
Payment Code CHK

Vendor	Invoice	Voucher	Auth	PL	Due Date	Dsc Date	Scheduled Amount	Discount Amount	Net Payment Amount
Payment Number 1168720 Payment Date 04/07/23		Vendor 11715	ROGER C MARQUARDT & CO INC					Status Issued	
11715	4666		IX	100	05/01/23		4,000.00	0.00	4,000.00
			*** Payment Total				4,000.00	0.00	4,000.00
Payment Number 1168721 Payment Date 04/07/23		Vendor 26479	SHERIFF ADMINISTRATIVE ACCOUNT					Status Issued	
26479	CK10042		IX	100	04/30/23		27.89	0.00	27.89
			*** Payment Total				27.89	0.00	27.89
Payment Number 1168722 Payment Date 04/07/23		Vendor 14389	SHI INTERNATIONAL CORP					Status Issued	
14389	B16634925		IX	100	04/22/23		135.78	0.00	135.78
			*** Payment Total				135.78	0.00	135.78
Payment Number 1168723 Payment Date 04/07/23		Vendor 11743	STANARD & ASSOCIATES INC					Status Issued	
11743	SA000053541		IX	100	04/08/23		2,995.50	0.00	2,995.50
			*** Payment Total				2,995.50	0.00	2,995.50
Payment Number 1168724 Payment Date 04/07/23		Vendor 32899	STATEWIDE PUBLISHING, LLC					Status Issued	
32899	931099-20		IX	100	04/21/23		90.00	0.00	90.00
32899	931165-20		IX	100	04/28/23		90.00	0.00	90.00
32899	931176-20		IX	100	04/28/23		90.00	0.00	90.00
32899	931284-20		IX	100	04/28/23		90.00	0.00	90.00
32899	931485-20		IX	100	05/05/23		90.00	0.00	90.00
			*** Payment Total				450.00	0.00	450.00
Payment Number 1168725 Payment Date 04/07/23		Vendor 13400	STORINO, RAMELLO & DURKIN					Status Issued	
13400	87970		IX	100	03/31/23		247.50	0.00	247.50
13400	87971		IX	100	03/31/23		351.00	0.00	351.00
			*** Payment Total				598.50	0.00	598.50
Payment Number 1168726 Payment Date 04/07/23		Vendor 40928	STREICHER'S, INC.					Status Issued	
40928	I1624457		IX	100	04/27/23		1,708.00	0.00	1,708.00
40928	I1624458		IX	100	04/27/23		1,708.00	0.00	1,708.00
40928	I1625238		IX	100	04/30/23		1,708.00	0.00	1,708.00
40928	I1625239		IX	100	04/30/23		1,708.00	0.00	1,708.00
			*** Payment Total				6,832.00	0.00	6,832.00
Payment Number 1168727 Payment Date 04/07/23		Vendor 41513	THE I LOVE U GUYS FOUNDATION					Status Issued	
41513	1027		IX	100	03/26/23		12,500.00	0.00	12,500.00
			*** Payment Total				12,500.00	0.00	12,500.00
Payment Number 1168728 Payment Date 04/07/23		Vendor 11169	THOMSON REUTERS-WEST					Status Issued	
11169	848058293		IX	100	05/01/23		2,647.00	0.00	2,647.00
11169	848163571		IX	100	05/04/23		2,555.30	0.00	2,555.30
			*** Payment Total				5,202.30	0.00	5,202.30
Payment Number 1168729 Payment Date 04/07/23		Vendor 13861	TRANSUNION RISK AND					Status Issued	
13861	179557-202303-1		IX	100	05/01/23		711.00	0.00	711.00
13861	794284-202303-01		IX	100	05/01/23		363.40	0.00	363.40

Bank Account Payment History

Payment Date Range 04/07/23 thru 04/07/23
Cash Code 1414 Bank 071923909 Payment Currency USD
Payment Code CHK

Vendor	Invoice	Voucher	Auth	PL	Due Date	Dsc Date	Scheduled Amount	Discount Amount	Net Payment Amount
Payment Number 1168729	Payment Date 04/07/23	Vendor 13861	TRANSUNION RISK AND					Status Issued	
		*** Payment Total					1,074.40	0.00	1,074.40
Payment Number 1168730	Payment Date 04/07/23	Vendor 11201	UNITED STATES POSTAL SERVICE					Status Issued	
11201	34855593 022823 CJO		IX	100	03/30/23		372.54	0.00	372.54
11201	34855593 022823 HR		IX	100	03/30/23		521.37	0.00	521.37
11201	34855593 022823 IT		IX	100	03/30/23		.60	0.00	.60
		*** Payment Total					894.51	0.00	894.51
Payment Number 1168731	Payment Date 04/07/23	Vendor 10108	UNIVERSITY OF ILLINOIS					Status Issued	
10108	UPI11392		IX	100	04/26/23		2,142.00	0.00	2,142.00
		*** Payment Total					2,142.00	0.00	2,142.00
Payment Number 1168732	Payment Date 04/07/23	Vendor 10597	VERIZON					Status Issued	
10597	9931069095		IX	100	04/24/23		4,647.72	0.00	4,647.72
		*** Payment Total					4,647.72	0.00	4,647.72
Payment Number 1168733	Payment Date 04/07/23	Vendor 10068	WAREHOUSE DIRECT, INC.					Status Issued	
10068	5453962-0		IX	100	04/20/23		190.13	0.00	190.13
10068	5466573-0		IX	100	04/30/23		261.58	0.00	261.58
10068	5468020-0		IX	100	05/04/23		115.43	0.00	115.43
		*** Payment Total					567.14	0.00	567.14
		*** Payment Code CHK Total					432,580.34	0.00	432,580.34
		Payment Count					76		
		*** Cash Code 1414 Total					451,378.78	0.00	451,378.78
		Payment Count					95		
		*** Pay Group 1000 USD Total					451,378.78	0.00	451,378.78
		Payment Count					95		

AP255 Date: 04/07/23 JOB SUBMISSION PARAMETERS
Time: 13:01

User Name: DP\FNDMD
Job Name: PMTHISTORY
Step Nbr: 2

Pay Group: 1100
Cash Code: 1414 Class C Accounts Payable

Payment Date: 040723 - 040723
Payment Numbers: -
Payment Code:

Bank Account Payment History

Payment Date Range 04/07/23 thru 04/07/23
Cash Code 1414 Bank 071923909 Payment Currency USD
Payment Code ACH

Vendor	Invoice	Voucher	Auth	PL	Due Date	Dsc Date	Scheduled Amount	Discount Amount	Net Payment Amount
Payment Number 528330 Payment Date 04/07/23		Vendor 12992	JDF SERVICES INC					Status Issued	
12992	IVC00000007511583		IX	105	04/04/23		3,530.00	0.00	3,530.00
			*** Payment Total				3,530.00	0.00	3,530.00
Payment Number 528331 Payment Date 04/07/23		Vendor 10652	DUPAGE PADS					Status Issued	
10652	ARPA-FI-R-0486-22		IX	105	04/22/23		62,275.08	0.00	62,275.08
			*** Payment Total				62,275.08	0.00	62,275.08
Payment Number 528332 Payment Date 04/07/23		Vendor 11487	IMAGING SYSTEMS INC					Status Issued	
11487	28523-01		IX	120	04/20/23		89.65	0.00	89.65
			*** Payment Total				89.65	0.00	89.65
Payment Number 528333 Payment Date 04/07/23		Vendor 10802	V3 COMPANIES, LTD					Status Issued	
10802	123197		IX	105	03/09/23		1,064.11	0.00	1,064.11
10802	123197-1		IX	105	03/09/23		10,411.83	0.00	10,411.83
10802	223278		IX	105	04/06/23		4,344.37	0.00	4,344.37
			*** Payment Total				15,820.31	0.00	15,820.31
Payment Number 528334 Payment Date 04/07/23		Vendor 26311	WIGHT CONSTRUCTION SERVICES					Status Issued	
26311	220034-1		IX	105	03/02/23		361,669.20	0.00	361,669.20
			*** Payment Total				361,669.20	0.00	361,669.20
		*** Payment Code ACH Total					443,384.24	0.00	443,384.24
		Payment Count					5		

Payment Date Range 04/07/23 thru 04/07/23
Cash Code 1414 Bank 071923909 Payment Currency USD
Payment Code CHK

Vendor	Invoice	Voucher	Auth	PL	Due Date	Dsc Date	Scheduled Amount	Discount Amount	Net Payment Amount
Payment Number 1168734 Payment Date 04/07/23		Vendor 41521	360 ELECTRIC					Status Issued	
41521	RES-ACC-23-000076		IX	170	04/06/23		100.00	0.00	100.00
41521	RES-ACC-23-000250		IX	170	04/06/23		100.00	0.00	100.00
		*** Payment Total					200.00	0.00	200.00
Payment Number 1168735 Payment Date 04/07/23		Vendor 27667	A&D HOME IMPROVEMENT LLC					Status Issued	
27667	RES-RRR-23-000302		IX	170	04/06/23		100.00	0.00	100.00
		*** Payment Total					100.00	0.00	100.00
Payment Number 1168736 Payment Date 04/07/23		Vendor 21744	ABC PLUMBING HEATING COOLING					Status Issued	
21744	RES-RRR-22-003320		IX	170	05/06/23		100.00	0.00	100.00
		*** Payment Total					100.00	0.00	100.00
Payment Number 1168737 Payment Date 04/07/23		Vendor 28309	AEGIS CONSTRUCTION GROUP INC					Status Issued	
28309	RES-RRR-23-000042		IX	170	05/06/23		100.00	0.00	100.00
		*** Payment Total					100.00	0.00	100.00
Payment Number 1168738 Payment Date 04/07/23		Vendor 11624	BUILDERS CHICAGO CORPORATION					Status Issued	
11624	87898		IX	120	03/29/23		65.00	0.00	65.00
		*** Payment Total					65.00	0.00	65.00
Payment Number 1168739 Payment Date 04/07/23		Vendor 38714	CADIZ, CAROL					Status Issued	
38714	030823		IX	105	04/07/23		200.00	0.00	200.00
38714	031323		IX	105	04/12/23		200.00	0.00	200.00
38714	031423		IX	105	04/13/23		200.00	0.00	200.00
38714	031523		IX	105	04/14/23		200.00	0.00	200.00
38714	032023		IX	105	04/19/23		200.00	0.00	200.00
		*** Payment Total					1,000.00	0.00	1,000.00
Payment Number 1168740 Payment Date 04/07/23		Vendor 27641	CAC VETERINARY ACQUISITION LLC					Status Issued	
27641	48710		IX	120	02/22/23		400.00	0.00	400.00
27641	49141		IX	120	03/03/23		300.00	0.00	300.00
27641	49406		IX	120	03/10/23		300.00	0.00	300.00
27641	49507		IX	120	03/12/23		250.00	0.00	250.00
27641	49777		IX	120	03/19/23		400.00	0.00	400.00
		*** Payment Total					1,650.00	0.00	1,650.00
Payment Number 1168741 Payment Date 04/07/23		Vendor 32620	CHEM-WISE ECOLOGICAL PEST					Status Issued	
32620	1121523		IX	120	03/30/23		25.00	0.00	25.00
		*** Payment Total					25.00	0.00	25.00
Payment Number 1168742 Payment Date 04/07/23		Vendor 12628	CHOOSE DUPAGE					Status Issued	
12628	2023-01		IX	105	03/25/23		128,272.00	0.00	128,272.00
12628	2023-02		IX	105	03/30/23		4,336.82	0.00	4,336.82
12628	2023-03		IX	105	04/30/23		7,937.36	0.00	7,937.36
		*** Payment Total					140,546.18	0.00	140,546.18
Payment Number 1168743 Payment Date 04/07/23		Vendor 16133	COUNTRYSIDE ROOFING, SIDING &					Status Issued	
16133	RES-RRR-23-000456		IX	170	05/06/23		100.00	0.00	100.00

Payment Date Range 04/07/23 thru 04/07/23
Cash Code 1414 Bank 071923909 Payment Currency USD
Payment Code CHK

Vendor	Invoice	Voucher	Auth	PL	Due Date	Dsc Date	Scheduled Amount	Discount Amount	Net Payment Amount
Payment Number 1168743 Payment Date 04/07/23			Vendor 16133				COUNTRYSIDE ROOFING, SIDING &	Status Issued	
			*** Payment Total				100.00	0.00	100.00
Payment Number 1168744 Payment Date 04/07/23			Vendor 41522				CROUCH, FREDERICH	Status Issued	
41522	RES-ACC-23-000149		IX	170	04/06/23		100.00	0.00	100.00
			*** Payment Total				100.00	0.00	100.00
Payment Number 1168745 Payment Date 04/07/23			Vendor 15245				DRF TRUSTED PROPERTY SOLUTIONS	Status Issued	
15245	RES-RRR-23-000172		IX	170	05/06/23		100.00	0.00	100.00
			*** Payment Total				100.00	0.00	100.00
Payment Number 1168746 Payment Date 04/07/23			Vendor 37657				ELSE, STEPHEN	Status Issued	
37657	RES-ACC-22-003035		IX	170	04/06/23		100.00	0.00	100.00
			*** Payment Total				100.00	0.00	100.00
Payment Number 1168747 Payment Date 04/07/23			Vendor 15069				EXTERIOR DESIGNERS INC	Status Issued	
15069	RES-RRR-22-003378		IX	170	05/06/23		100.00	0.00	100.00
			*** Payment Total				100.00	0.00	100.00
Payment Number 1168748 Payment Date 04/07/23			Vendor 16067				FEZE ROOFING INC	Status Issued	
16067	RES-RRR-23-000417		IX	170	05/06/23		100.00	0.00	100.00
			*** Payment Total				100.00	0.00	100.00
Payment Number 1168749 Payment Date 04/07/23			Vendor 29312				GO PERMITS LLC	Status Issued	
29312	RES-RRR-23-000280		IX	170	05/06/23		100.00	0.00	100.00
			*** Payment Total				100.00	0.00	100.00
Payment Number 1168750 Payment Date 04/07/23			Vendor 26978				GOVOS, INC.	Status Issued	
26978	INV-469		IX	130	03/15/23		1,416.67	0.00	1,416.67
			*** Payment Total				1,416.67	0.00	1,416.67
Payment Number 1168751 Payment Date 04/07/23			Vendor 11778				HILL'S PET NUTRITION SALES INC	Status Issued	
11778	244979424		IX	120	04/20/23		159.51	0.00	159.51
11778	244979426		IX	120	04/20/23		151.47	0.00	151.47
			*** Payment Total				310.98	0.00	310.98
Payment Number 1168752 Payment Date 04/07/23			Vendor 25001				J & K HOME IMPROVEMENT	Status Issued	
25001	RES-RRR-23-000291		IX	170	05/06/23		100.00	0.00	100.00
			*** Payment Total				100.00	0.00	100.00
Payment Number 1168753 Payment Date 04/07/23			Vendor 41523				LAKE GENEVA LIVING BUILDERS,	Status Issued	
41523	RES-ACC-22-003843		IX	170	04/06/23		100.00	0.00	100.00
			*** Payment Total				100.00	0.00	100.00
Payment Number 1168754 Payment Date 04/07/23			Vendor 38996				LANCILOTI, RICHARD M	Status Issued	
38996	030923		IX	105	04/08/23		200.00	0.00	200.00
38996	032723		IX	105	04/26/23		200.00	0.00	200.00
			*** Payment Total				400.00	0.00	400.00

Payment Date Range 04/07/23 thru 04/07/23
Cash Code 1414 Bank 071923909 Payment Currency USD
Payment Code CHK

Vendor	Invoice	Voucher	Auth	PL	Due Date	Dsc Date	Scheduled Amount	Discount Amount	Net Payment Amount
Payment Number 1168755 Payment Date 04/07/23		Vendor 38804	LAW OFFICES OF TIMOTHY A.					Status Issued	
38804	030623		IX	105	04/05/23		200.00	0.00	200.00
38804	030823		IX	105	04/07/23		200.00	0.00	200.00
38804	032023		IX	105	04/19/23		200.00	0.00	200.00
38804	032223		IX	105	04/21/23		200.00	0.00	200.00
			*** Payment Total				800.00	0.00	800.00
Payment Number 1168756 Payment Date 04/07/23		Vendor 36185	LEAF HOME ENHANCEMENTS LLC					Status Issued	
36185	RES-RRR-23-000260		IX	170	05/06/23		100.00	0.00	100.00
			*** Payment Total				100.00	0.00	100.00
Payment Number 1168757 Payment Date 04/07/23		Vendor 38807	LINDBERG, STEVEN C					Status Issued	
38807	031423		IX	105	04/13/23		200.00	0.00	200.00
38807	032123		IX	105	04/20/23		200.00	0.00	200.00
			*** Payment Total				400.00	0.00	400.00
Payment Number 1168758 Payment Date 04/07/23		Vendor 41524	LUNA, JAVIER					Status Issued	
41524	RES-ACC-22-002003		IX	170	04/06/23		100.00	0.00	100.00
			*** Payment Total				100.00	0.00	100.00
Payment Number 1168759 Payment Date 04/07/23		Vendor 26454	MATTHEW RYAN BUILDERS INC					Status Issued	
26454	RES-ALT-22-002694		IX	170	05/06/23		100.00	0.00	100.00
			*** Payment Total				100.00	0.00	100.00
Payment Number 1168760 Payment Date 04/07/23		Vendor 30801	MCKESSON MEDICAL - SURGICAL					Status Issued	
30801	20310513		IX	105	03/15/23		15.29	0.00	15.29
			*** Payment Total				15.29	0.00	15.29
Payment Number 1168761 Payment Date 04/07/23		Vendor 32531	MOMKUS, LLC					Status Issued	
32531	201008		IX	102	03/17/23		1,453.35	0.00	1,453.35
			*** Payment Total				1,453.35	0.00	1,453.35
Payment Number 1168762 Payment Date 04/07/23		Vendor 41525	ODEFEY, DEBORAH A					Status Issued	
41525	RES-ACC-23-000354		IX	170	04/06/23		100.00	0.00	100.00
			*** Payment Total				100.00	0.00	100.00
Payment Number 1168763 Payment Date 04/07/23		Vendor 41474	ORANGE ELEPHANT ROOFING &					Status Issued	
41474	RES-RRR-23-000465		IX	170	04/06/23		100.00	0.00	100.00
			*** Payment Total				100.00	0.00	100.00
Payment Number 1168764 Payment Date 04/07/23		Vendor 41459	PERCIPIENT, LLC					Status Issued	
41459	INV-4961		IX	102	04/14/23		3,767.05	0.00	3,767.05
			*** Payment Total				3,767.05	0.00	3,767.05
Payment Number 1168765 Payment Date 04/07/23		Vendor 26820	PRECISION HEATING & COOLING					Status Issued	
26820	COM-ACC-23-000374		IX	170	05/06/23		200.00	0.00	200.00
			*** Payment Total				200.00	0.00	200.00
Payment Number 1168766 Payment Date 04/07/23		Vendor 41526	PUREZA, AMADEO JAMES					Status Issued	

AP255 Date 04/07/23 Pay Group 1100 GENERAL GOVERNMENT PAY GROUP USD
Time 13:02 Bank Account Payment History

Payment Date Range 04/07/23 thru 04/07/23
Cash Code 1414 Bank 071923909 Payment Currency USD
Payment Code CHK

Vendor	Invoice	Voucher	Auth	PL	Due Date	Dsc Date	Scheduled Amount	Discount Amount	Net Payment Amount
Payment Number 1168766 Payment Date 04/07/23		Vendor 41526	PUREZA, AMADEO JAMES					Status Issued	
41526	RES-ACC-22-003521		IX	170	04/06/23		100.00	0.00	100.00
			*** Payment Total				100.00	0.00	100.00
Payment Number 1168767 Payment Date 04/07/23		Vendor 15356	RENEWAL BY ANDERSEN					Status Issued	
15356	RES-RRR-23-000419		IX	170	05/06/23		100.00	0.00	100.00
15356	RES-RRR-23-000462		IX	170	05/06/23		100.00	0.00	100.00
15356	RES-RRR-23-000531		IX	170	05/06/23		100.00	0.00	100.00
			*** Payment Total				300.00	0.00	300.00
Payment Number 1168768 Payment Date 04/07/23		Vendor 41527	RICCHIUTO, PAUL					Status Issued	
41527	RES-ALT-22-003992		IX	170	04/06/23		100.00	0.00	100.00
			*** Payment Total				100.00	0.00	100.00
Payment Number 1168769 Payment Date 04/07/23		Vendor 23123	ROCK FUSCO & CONNELLY LLC					Status Issued	
23123	51660 JJR		IX	102	06/05/22		4,140.00	0.00	4,140.00
23123	53921 JJR		IX	102	12/09/22		100.00	0.00	100.00
23123	54414 JJR		IX	102	01/08/23		2,251.50	0.00	2,251.50
23123	55607 JJR		IX	102	03/15/23		280.00	0.00	280.00
23123	55806 JJR		IX	102	04/14/23		200.00	0.00	200.00
			*** Payment Total				6,971.50	0.00	6,971.50
Payment Number 1168770 Payment Date 04/07/23		Vendor 20021	SPAY ILLINOIS PET WELL CLINICS					Status Issued	
20021	2022-115		IX	120	02/25/23		250.00	0.00	250.00
20021	2022-116		IX	120	02/25/23		250.00	0.00	250.00
20021	2022-117		IX	120	02/26/23		300.00	0.00	300.00
20021	2022-118		IX	120	03/01/23		250.00	0.00	250.00
20021	2022-119		IX	120	03/01/23		300.00	0.00	300.00
			*** Payment Total				1,350.00	0.00	1,350.00
Payment Number 1168771 Payment Date 04/07/23		Vendor 13081	TREMCO WEATHERPROOFING					Status Issued	
13081	97004539		IX	120	03/30/23		945.40	0.00	945.40
			*** Payment Total				945.40	0.00	945.40
Payment Number 1168772 Payment Date 04/07/23		Vendor 22532	UNIVERSITY OF ILLINOIS					Status Issued	
22532	533216		IX	120	04/20/23		67.00	0.00	67.00
22532	533217		IX	120	04/20/23		67.00	0.00	67.00
			*** Payment Total				134.00	0.00	134.00
Payment Number 1168773 Payment Date 04/07/23		Vendor 11173	VERITEXT					Status Issued	
11173	6442096		IX	102	04/27/23		2,180.70	0.00	2,180.70
			*** Payment Total				2,180.70	0.00	2,180.70
Payment Number 1168774 Payment Date 04/07/23		Vendor 38805	WASHINGTON, MAUDIA					Status Issued	
38805	031523		IX	105	04/14/23		200.00	0.00	200.00
			*** Payment Total				200.00	0.00	200.00
Payment Number 1168775 Payment Date 04/07/23		Vendor 38884	WEIZEORICK, LAURA A					Status Issued	
38884	031323		IX	105	04/12/23		200.00	0.00	200.00

Payment Date Range 04/07/23 thru 04/07/23
Cash Code 1414 Bank 071923909 Payment Currency USD
Payment Code CHK

Vendor	Invoice	Voucher	Auth PL	Due Date	Dsc Date	Scheduled Amount	Discount Amount	Net Payment Amount
Payment Number 1168775 Payment Date 04/07/23		Vendor 38884		WEIZEORICK, LAURA A			Status Issued	
				*** Payment Total		200.00	0.00	200.00
Payment Number 1168776 Payment Date 04/07/23		Vendor 39116		WESLEY, SHAVON M.			Status Issued	
39116 031623			IX 105	04/15/23		200.00	0.00	200.00
				*** Payment Total		200.00	0.00	200.00
				*** Payment Code CHK Total		166,631.12	0.00	166,631.12
				Payment Count		43		
				*** Cash Code 1414 Total		610,015.36	0.00	610,015.36
				Payment Count		48		
				*** Pay Group 1100 USD Total		610,015.36	0.00	610,015.36
				Payment Count		48		

AP255 Date: 04/07/23 JOB SUBMISSION PARAMETERS
Time: 13:02

User Name: DP\FNDMD
Job Name: PMTHISTORY
Step Nbr: 3

Pay Group: 1200
Cash Code: 1414 Class C Accounts Payable

Payment Date: 040723 - 040723
Payment Numbers: -
Payment Code:

Bank Account Payment History

Payment Date Range 04/07/23 thru 04/07/23
Cash Code 1414 Bank 071923909 Payment Currency USD
Payment Code CHK

Vendor	Invoice	Voucher	Auth	PL	Due Date	Dsc Date	Scheduled Amount	Discount Amount	Net Payment Amount
Payment Number 1168777 Payment Date 04/07/23		Vendor 10074	CITY OF WHEATON					Status Issued	
10074	0034100000 031523		IX	100	04/14/23		1,705.86	0.00	1,705.86
10074	0034110100 031523		IX	100	04/14/23		6,090.66	0.00	6,090.66
		*** Payment Total					7,796.52	0.00	7,796.52
Payment Number 1168778 Payment Date 04/07/23		Vendor 19161	DUPAGE COUNTY HEALTH					Status Issued	
19161	IN0059544		IX	100	04/15/23		998.00	0.00	998.00
		*** Payment Total					998.00	0.00	998.00
Payment Number 1168779 Payment Date 04/07/23		Vendor 11159	KNOWLEDGE UNLIMITED					Status Issued	
11159	030323		IX	100	04/02/23		289.00	0.00	289.00
		*** Payment Total					289.00	0.00	289.00
Payment Number 1168780 Payment Date 04/07/23		Vendor 20685	LAKESHORE DAIRY INC					Status Issued	
20685	00820129		IX	100	04/19/23		404.06	0.00	404.06
20685	00820393		IX	100	04/21/23		534.71	0.00	534.71
20685	00820926		IX	100	04/23/23		557.82	0.00	557.82
20685	00820931		IX	100	04/23/23		106.80	0.00	106.80
20685	00821208		IX	100	04/26/23		763.49	0.00	763.49
20685	00821380		IX	100	04/28/23		583.36	0.00	583.36
20685	00821854		IX	100	04/30/23		358.41	0.00	358.41
		*** Payment Total					3,308.65	0.00	3,308.65
Payment Number 1168781 Payment Date 04/07/23		Vendor 30801	MCKESSON MEDICAL - SURGICAL					Status Issued	
30801	20402396		IX	100	04/08/23		1,494.00	0.00	1,494.00
30801	20412276		IX	100	04/12/23		16.92	0.00	16.92
30801	20415362		IX	100	04/12/23		63.00	0.00	63.00
30801	20423448		IX	100	04/14/23		99.95	0.00	99.95
30801	20440129		IX	100	04/19/23		164.91	0.00	164.91
30801	20443623		IX	100	04/20/23		526.50	0.00	526.50
		*** Payment Total					2,365.28	0.00	2,365.28
Payment Number 1168782 Payment Date 04/07/23		Vendor 37413	MEALSUITE, INC. & SUBS					Status Issued	
37413	SIN016449		IX	100	05/03/23		99.00	0.00	99.00
		*** Payment Total					99.00	0.00	99.00
Payment Number 1168783 Payment Date 04/07/23		Vendor 10299	MEDLINE INDUSTRIES INC					Status Issued	
10299	2259118665		IX	100	04/21/23		153.26	0.00	153.26
10299	2259949602		IX	100	04/27/23		350.80	0.00	350.80
		*** Payment Total					504.06	0.00	504.06
Payment Number 1168784 Payment Date 04/07/23		Vendor 39549	ODP BUSINESS SOLUTIONS, LLC					Status Issued	
39549	301440727001		IX	100	04/02/23		82.85	0.00	82.85
39549	301440727002		IX	100	04/13/23		27.38	0.00	27.38
39549	302100421001		IX	100	04/06/23		36.57	0.00	36.57
		*** Payment Total					146.80	0.00	146.80
Payment Number 1168785 Payment Date 04/07/23		Vendor 12309	RF TECHNOLOGIES INC					Status Issued	
12309	745809		IX	100	04/14/23		1,341.67	0.00	1,341.67

Payment Date Range 04/07/23 thru 04/07/23
Cash Code 1414 Bank 071923909 Payment Currency USD
Payment Code CHK

Vendor	Invoice	Voucher	Auth	PL	Due Date	Dsc Date	Scheduled Amount	Discount Amount	Net Payment Amount
Payment Number 1168785 Payment Date 04/07/23			Vendor 12309				RF TECHNOLOGIES INC	Status Issued	
			*** Payment Total				1,341.67	0.00	1,341.67
Payment Number 1168786 Payment Date 04/07/23			Vendor 10555				SYSCO FOOD SERVICES-CHICAGO	Status Issued	
10555	624256570		IX	100	04/15/23		1,617.22	0.00	1,617.22
10555	624283581		IX	100	04/26/23		17.78	0.00	17.78
			*** Payment Total				1,635.00	0.00	1,635.00
Payment Number 1168787 Payment Date 04/07/23			Vendor 29088				THE AMERICAN BOTTLING COMPANY	Status Issued	
29088	3796430913		IX	100	04/30/23		297.70	0.00	297.70
			*** Payment Total				297.70	0.00	297.70
Payment Number 1168788 Payment Date 04/07/23			Vendor 36338				VALDES, LLC	Status Issued	
36338	68934		IX	100	04/15/23		643.68	0.00	643.68
			*** Payment Total				643.68	0.00	643.68
		*** Payment Code CHK Total					19,425.36	0.00	19,425.36
		Payment Count					12		
		*** Cash Code 1414 Total					19,425.36	0.00	19,425.36
		Payment Count					12		
		*** Pay Group 1200 USD Total					19,425.36	0.00	19,425.36
		Payment Count					12		

AP255 Date: 04/07/23 JOB SUBMISSION PARAMETERS
Time: 13:02

User Name: DP\FNDMD
Job Name: PMTHISTORY
Step Nbr: 4

Pay Group: 1300
Cash Code: 1414 Class C Accounts Payable

Payment Date: 040723 - 040723
Payment Numbers: -
Payment Code:

Bank Account Payment History

Payment Date Range 04/07/23 thru 04/07/23
Cash Code 1414 Bank 071923909 Payment Currency USD
Payment Code CHK

Vendor	Invoice	Voucher	Auth	PL	Due Date	Dsc Date	Scheduled Amount	Discount Amount	Net Payment Amount
Payment Number 1168789 Payment Date 04/07/23		Vendor 36752			KONICA MINOLTA HEALTHCARE			Status Issued	
36752	329270	IX 120			03/23/23		4,700.00	0.00	4,700.00
		*** Payment Total					4,700.00	0.00	4,700.00
		*** Payment Code CHK Total					4,700.00	0.00	4,700.00
		Payment Count					1		
		*** Cash Code 1414 Total					4,700.00	0.00	4,700.00
		Payment Count					1		
		*** Pay Group 1300 USD Total					4,700.00	0.00	4,700.00
		Payment Count					1		

AP255 Date: 04/07/23 JOB SUBMISSION PARAMETERS
Time: 13:02

User Name: DP\FNDMD
Job Name: PMTHISTORY
Step Nbr: 5

Pay Group: 1400
Cash Code: 1414 Class C Accounts Payable

Payment Date: 040723 - 040723
Payment Numbers: -
Payment Code:

Bank Account Payment History

Payment Date Range 04/07/23 thru 04/07/23
Cash Code 1414 Bank 071923909 Payment Currency USD
Payment Code ACH

Vendor	Invoice	Voucher	Auth	PL	Due Date	Dsc Date	Scheduled Amount	Discount Amount	Net Payment Amount
Payment Number 528335 Payment Date 04/07/23 Vendor 12792 BUSINESS IT SOURCE INC Status Issued									
12792 389249			IX	101	04/29/23		94,818.06	0.00	94,818.06
			*** Payment Total				94,818.06	0.00	94,818.06
Payment Number 528336 Payment Date 04/07/23 Vendor 10932 CONSCISYS CORPORATION Status Issued									
10932 23931			IX	102	05/04/23		91,667.00	0.00	91,667.00
			*** Payment Total				91,667.00	0.00	91,667.00
			*** Payment Code ACH Total				186,485.06	0.00	186,485.06
			Payment Count				2		

Payment Date Range 04/07/23 thru 04/07/23
Cash Code 1414 Bank 071923909 Payment Currency USD
Payment Code CHK

Vendor	Invoice	Voucher	Auth	PL	Due Date	Dsc Date	Scheduled Amount	Discount Amount	Net Payment Amount
Payment Number 1168790 Payment Date 04/07/23		Vendor 12306			ADVANCE TRANSLATIONS INC			Status Issued	
12306	3017	IX	130		03/31/23		585.00	0.00	585.00
			*** Payment Total				585.00	0.00	585.00
			*** Payment Code CHK Total				585.00	0.00	585.00
			Payment Count				1		
			*** Cash Code 1414 Total				187,070.06	0.00	187,070.06
			Payment Count				3		
			*** Pay Group 1400 USD Total				187,070.06	0.00	187,070.06
			Payment Count				3		

AP255 Date: 04/07/23 JOB SUBMISSION PARAMETERS
Time: 13:02

User Name: DP\FNDMD
Job Name: PMTHISTORY
Step Nbr: 6

Pay Group: 1500
Cash Code: 1414 Class C Accounts Payable

Payment Date: 040723 - 040723
Payment Numbers: -
Payment Code:

Bank Account Payment History

Payment Date Range 04/07/23 thru 04/07/23
Cash Code 1414 Bank 071923909 Payment Currency USD
Payment Code ACH

Vendor	Invoice	Voucher	Auth	PL	Due Date	Dsc Date	Scheduled Amount	Discount Amount	Net Payment Amount
Payment Number 528337 Payment Date 04/07/23			Vendor 26753		AMAZON CAPITAL SERVICES			Status Issued	
26753	1KTX-T3CK-1VCY		IX	100	03/31/23		299.79	0.00	299.79
26753	1RJ1-4VC6-7GNQ		IX	100	04/14/23		621.91	0.00	621.91
		*** Payment Total					921.70	0.00	921.70
Payment Number 528338 Payment Date 04/07/23			Vendor 11033		CHICAGO TESTING LABORATORY INC			Status Issued	
11033	5876-04 WO1		IX	100	03/30/23		19,106.07	0.00	19,106.07
		*** Payment Total					19,106.07	0.00	19,106.07
		*** Payment Code ACH Total					20,027.77	0.00	20,027.77
		Payment Count					2		

Payment Date Range 04/07/23 thru 04/07/23
Cash Code 1414 Bank 071923909 Payment Currency USD
Payment Code CHK

Vendor	Invoice	Voucher	Auth	PL	Due Date	Dsc Date	Scheduled Amount	Discount Amount	Net Payment Amount
Payment Number 1168791 Payment Date 04/07/23			Vendor 40962				A M AUTO GLASS AND TINTED	Status Issued	
40962	23863		IX	100	04/22/23		425.00	0.00	425.00
40962	23864		IX	100	04/22/23		100.00	0.00	100.00
			*** Payment Total				525.00	0.00	525.00
Payment Number 1168792 Payment Date 04/07/23			Vendor 11482				ADVANTAGE TRAILERS & HITCHES	Status Issued	
11482	87731		IX	100	04/06/23		155.53	0.00	155.53
			*** Payment Total				155.53	0.00	155.53
Payment Number 1168793 Payment Date 04/07/23			Vendor 30492				ALTORFER INDUSTRIES INC	Status Issued	
30492	P6AC0064177		IX	100	04/22/23		447.16	0.00	447.16
			*** Payment Total				447.16	0.00	447.16
Payment Number 1168794 Payment Date 04/07/23			Vendor 11624				BUILDERS CHICAGO CORPORATION	Status Issued	
11624	87899		IX	100	03/29/23		1,690.00	0.00	1,690.00
			*** Payment Total				1,690.00	0.00	1,690.00
Payment Number 1168795 Payment Date 04/07/23			Vendor 11863				CINTAS CORPORATION	Status Issued	
11863	5145556887		IX	100	03/17/23		182.70	0.00	182.70
			*** Payment Total				182.70	0.00	182.70
Payment Number 1168796 Payment Date 04/07/23			Vendor 10074				CITY OF WHEATON	Status Issued	
10074	0034080000 031523		IX	100	04/14/23		280.56	0.00	280.56
10074	0034090000 031523		IX	100	04/14/23		303.10	0.00	303.10
			*** Payment Total				583.66	0.00	583.66
Payment Number 1168797 Payment Date 04/07/23			Vendor 10314				COLLEGE OF DUPAGE	Status Issued	
10314	1562923 CE23SP		IX	100	04/06/23		495.00	0.00	495.00
			*** Payment Total				495.00	0.00	495.00
Payment Number 1168798 Payment Date 04/07/23			Vendor 10023				COM ED	Status Issued	
10023	1058003018 031023		IX	100	04/09/23		342.13	0.00	342.13
			*** Payment Total				342.13	0.00	342.13
Payment Number 1168799 Payment Date 04/07/23			Vendor 10023				COM ED	Status Issued	
10023	1303059208 032823		IX	100	04/27/23		163.08	0.00	163.08
			*** Payment Total				163.08	0.00	163.08
Payment Number 1168800 Payment Date 04/07/23			Vendor 13982				COMCAST	Status Issued	
13982	877120047063403 7031223		IX	100	04/11/23		407.04	0.00	407.04
13982	877120047096240 4022723		IX	100	03/29/23		399.75	0.00	399.75
			*** Payment Total				806.79	0.00	806.79
Payment Number 1168801 Payment Date 04/07/23			Vendor 11486				DELUXE TOWING INC	Status Issued	
11486	94764		IX	100	03/24/23		185.00	0.00	185.00
			*** Payment Total				185.00	0.00	185.00
Payment Number 1168802 Payment Date 04/07/23			Vendor 12770				DULTMEIER SALES DAVENPORT, INC	Status Issued	
12770	4012353		IX	100	03/17/23		333.75	0.00	333.75

Payment Date Range 04/07/23 thru 04/07/23
Cash Code 1414 Bank 071923909 Payment Currency USD
Payment Code CHK

Vendor	Invoice	Voucher	Auth	PL	Due Date	Dsc Date	Scheduled Amount	Discount Amount	Net Payment Amount
Payment Number 1168802 Payment Date 04/07/23			Vendor 12770				DULTMEIER SALES DAVENPORT, INC	Status Issued	
			*** Payment Total				333.75	0.00	333.75
Payment Number 1168803 Payment Date 04/07/23			Vendor 41512				ELBURN RADIATOR & REPAIR INC	Status Issued	
41512	4132		IX	100	04/12/23		1,350.00	0.00	1,350.00
			*** Payment Total				1,350.00	0.00	1,350.00
Payment Number 1168804 Payment Date 04/07/23			Vendor 11189				EPIC EQUIPMENT SALES & SVC CO	Status Issued	
11189	116662		IX	100	03/16/23		839.20	0.00	839.20
			*** Payment Total				839.20	0.00	839.20
Payment Number 1168805 Payment Date 04/07/23			Vendor 11042				H & H ELECTRIC CO INC	Status Issued	
11042	5890-PE03		IX	101	05/03/23		33,825.54	0.00	33,825.54
			*** Payment Total				33,825.54	0.00	33,825.54
Payment Number 1168806 Payment Date 04/07/23			Vendor 12084				HAGGERTY FORD	Status Issued	
12084	54712		IX	100	04/08/23		244.25	0.00	244.25
12084	54743		IX	100	04/09/23		94.50	0.00	94.50
			*** Payment Total				338.75	0.00	338.75
Payment Number 1168807 Payment Date 04/07/23			Vendor 10809				INSIGHT PUBLIC SECTOR INC	Status Issued	
10809	1101031083		IX	100	03/31/23		900.00	0.00	900.00
			*** Payment Total				900.00	0.00	900.00
Payment Number 1168808 Payment Date 04/07/23			Vendor 22054				LAWSON PRODUCTS, INC	Status Issued	
22054	9310411400		IX	100	04/06/23		1,716.51	0.00	1,716.51
			*** Payment Total				1,716.51	0.00	1,716.51
Payment Number 1168809 Payment Date 04/07/23			Vendor 20265				MACHINERY COMPONENTS INC	Status Issued	
20265	917585		IX	100	04/02/23		155.00	0.00	155.00
			*** Payment Total				155.00	0.00	155.00
Payment Number 1168810 Payment Date 04/07/23			Vendor 10139				MCMASTER-CARR	Status Issued	
10139	93658596		IX	100	03/31/23		1,085.55	0.00	1,085.55
			*** Payment Total				1,085.55	0.00	1,085.55
Payment Number 1168811 Payment Date 04/07/23			Vendor 10851				MENARDS - WEST CHICAGO	Status Issued	
10851	69696		IX	100	04/13/23		98.90	0.00	98.90
10851	70118		IX	100	04/20/23		149.80	0.00	149.80
			*** Payment Total				248.70	0.00	248.70
Payment Number 1168812 Payment Date 04/07/23			Vendor 12144				MIDWEST REMANUFACTURING LLC	Status Issued	
12144	113596		IX	100	03/30/23		500.00-	0.00	500.00-
12144	336286		IX	100	03/25/23		995.00	0.00	995.00
			*** Payment Total				495.00	0.00	495.00
Payment Number 1168813 Payment Date 04/07/23			Vendor 10435				MORTON SALT, INC.	Status Issued	
10435	5402786357		IX	100	04/19/23		78,014.50	0.00	78,014.50

Payment Date Range 04/07/23 thru 04/07/23
Cash Code 1414 Bank 071923909 Payment Currency USD
Payment Code CHK

Vendor	Invoice	Voucher	Auth	PL	Due Date	Dsc Date	Scheduled Amount	Discount Amount	Net Payment Amount
Payment Number 1168813 Payment Date 04/07/23			Vendor 10435		MORTON SALT, INC.			Status Issued	
			*** Payment Total				78,014.50	0.00	78,014.50
Payment Number 1168814 Payment Date 04/07/23			Vendor 10803		NAPCO STEEL INC.			Status Issued	
10803	464677		IX	100	04/08/23		139.35	0.00	139.35
10803	465038		IX	100	04/23/23		202.00	0.00	202.00
			*** Payment Total				341.35	0.00	341.35
Payment Number 1168815 Payment Date 04/07/23			Vendor 10057		NICOR GAS			Status Issued	
10057	04767568159 010323		IX	100	02/02/23		280.68	0.00	280.68
10057	04767568159 030123		IX	100	03/31/23		266.62	0.00	266.62
			*** Payment Total				547.30	0.00	547.30
Payment Number 1168816 Payment Date 04/07/23			Vendor 30686		PETROLEUM TRADERS CORPORATION			Status Issued	
30686	1855213		IX	100	03/09/23		24,328.85	0.00	24,328.85
30686	1862503		IX	100	03/31/23		24,847.76	0.00	24,847.76
30686	1864628		IX	100	04/07/23		27,177.76	0.00	27,177.76
30686	1869171		IX	100	04/21/23		26,431.82	0.00	26,431.82
			*** Payment Total				102,786.19	0.00	102,786.19
Payment Number 1168817 Payment Date 04/07/23			Vendor 33036		PRECISE MRM LLC			Status Issued	
33036	200-104197		IX	100	04/29/23		2,222.00	0.00	2,222.00
			*** Payment Total				2,222.00	0.00	2,222.00
Payment Number 1168818 Payment Date 04/07/23			Vendor 10313		BLUETRITON BRANDS, INC			Status Issued	
10313	23C8100614711		IX	100	04/17/23		103.23	0.00	103.23
			*** Payment Total				103.23	0.00	103.23
Payment Number 1168819 Payment Date 04/07/23			Vendor 13652		SISLER'S ICE INC			Status Issued	
13652	202004719		IX	100	04/07/23		200.00	0.00	200.00
			*** Payment Total				200.00	0.00	200.00
Payment Number 1168820 Payment Date 04/07/23			Vendor 10374		TERMINAL SUPPLY CO			Status Issued	
10374	26397-00		IX	100	04/09/23		242.41	0.00	242.41
			*** Payment Total				242.41	0.00	242.41
Payment Number 1168821 Payment Date 04/07/23			Vendor 10067		TERRACE SUPPLY CO			Status Issued	
10067	0001046057		IX	100	03/30/23		235.20	0.00	235.20
			*** Payment Total				235.20	0.00	235.20
Payment Number 1168822 Payment Date 04/07/23			Vendor 26490		VULCAN CONSTRUCTION MATERIALS			Status Issued	
26490	33205623		IX	100	04/30/23		558.05	0.00	558.05
			*** Payment Total				558.05	0.00	558.05
Payment Number 1168823 Payment Date 04/07/23			Vendor 10256		WEBSTER, MCGRATH & AHLBERG LTD			Status Issued	
10256	32590		IX	100	03/26/23		1,500.00	0.00	1,500.00
			*** Payment Total				1,500.00	0.00	1,500.00
Payment Number 1168824 Payment Date 04/07/23			Vendor 12749		WESTMONT SHELL			Status Issued	

AP255 Date 04/07/23 Pay Group 1500 HWY STREETS & BRIDGES PAY GRP USD Page 5
Time 13:03 Bank Account Payment History

Payment Date Range 04/07/23 thru 04/07/23
Cash Code 1414 Bank 071923909 Payment Currency USD
Payment Code CHK

Vendor	Invoice	Voucher	Auth	PL	Due Date	Dsc Date	Scheduled Amount	Discount Amount	Net Payment Amount
Payment Number 1168824 Payment Date 04/07/23			Vendor 12749				WESTMONT SHELL		Status Issued
12749	17580		IX	100	04/14/23		281.00	0.00	281.00
			*** Payment Total				281.00	0.00	281.00
Payment Number 1168825 Payment Date 04/07/23			Vendor 10037				WHEATON SANITARY DISTRICT		Status Issued
10037	036917-000 022423		IX	100	03/26/23		256.59	0.00	256.59
10037	036917-000 032423		IX	100	04/23/23		103.22	0.00	103.22
10037	036919-000 022423		IX	100	03/26/23		315.22	0.00	315.22
10037	036919-000 032423		IX	100	04/23/23		247.56	0.00	247.56
			*** Payment Total				922.59	0.00	922.59
Payment Number 1168826 Payment Date 04/07/23			Vendor 11099				WHOLESALE DIRECT INC		Status Issued
11099	000261641		IX	100	03/17/23		477.95	0.00	477.95
			*** Payment Total				477.95	0.00	477.95
		*** Payment Code CHK Total					235,295.82	0.00	235,295.82
		Payment Count					36		
		*** Cash Code 1414 Total					255,323.59	0.00	255,323.59
		Payment Count					38		
		*** Pay Group 1500 USD Total					255,323.59	0.00	255,323.59
		Payment Count					38		

AP255 Date: 04/07/23 JOB SUBMISSION PARAMETERS
Time: 13:03

User Name: DP\FNDMD
Job Name: PMTHISTORY
Step Nbr: 7

Pay Group: 1600
Cash Code: 1414 Class C Accounts Payable

Payment Date: 040723 - 040723
Payment Numbers: -
Payment Code:

Bank Account Payment History

Payment Date Range 04/07/23 thru 04/07/23
Cash Code 1414 Bank 071923909 Payment Currency USD
Payment Code ACH

Vendor	Invoice	Voucher	Auth	PL	Due Date	Dsc Date	Scheduled Amount	Discount Amount	Net Payment Amount
Payment Number 528339 Payment Date 04/07/23			Vendor 10234		CHRISTOPHER B BURKE ENG LTD			Status Issued	
10234	181492		IX	100	04/05/23		1,176.00	0.00	1,176.00
10234	182039		IX	100	04/28/23		17,992.80	0.00	17,992.80
		*** Payment Total					19,168.80	0.00	19,168.80
		*** Payment Code ACH Total					19,168.80	0.00	19,168.80
		Payment Count					1		

Bank Account Payment History

Payment Date Range 04/07/23 thru 04/07/23
Cash Code 1414 Bank 071923909 Payment Currency USD
Payment Code CHK

Vendor	Invoice	Voucher	Auth	PL	Due Date	Dsc Date	Scheduled Amount	Discount Amount	Net Payment Amount
Payment Number 1168827 Payment Date 04/07/23			Vendor 11025		CIORBA GROUP			Status Issued	
11025	0027549		IX	100	04/07/23		7,696.50	0.00	7,696.50
			*** Payment Total				7,696.50	0.00	7,696.50
Payment Number 1168828 Payment Date 04/07/23			Vendor 10023		COM ED			Status Issued	
10023	0765218004 030123		IX	100	03/31/23		456.63	0.00	456.63
10023	6102003007 022823		IX	100	03/30/23		861.58	0.00	861.58
10023	6731422009 030223		IX	100	04/01/23		288.76	0.00	288.76
10023	6986405007 030323		IX	100	04/02/23		37.33	0.00	37.33
10023	8684557013 031523		IX	100	04/14/23		405.69	0.00	405.69
			*** Payment Total				2,049.99	0.00	2,049.99
Payment Number 1168829 Payment Date 04/07/23			Vendor 10996		FIRST ENVIRONMENTAL LABS INC			Status Issued	
10996	174592		IX	100	04/30/23		429.00	0.00	429.00
			*** Payment Total				429.00	0.00	429.00
Payment Number 1168830 Payment Date 04/07/23			Vendor 24920		JX ENTERPRISES, INC			Status Issued	
24920	22233168P		IX	100	03/30/23		153.12	0.00	153.12
			*** Payment Total				153.12	0.00	153.12
Payment Number 1168831 Payment Date 04/07/23			Vendor 10057		NICOR GAS			Status Issued	
10057	22587400007 032423		IX	100	04/23/23		60.09	0.00	60.09
			*** Payment Total				60.09	0.00	60.09
Payment Number 1168832 Payment Date 04/07/23			Vendor 39549		ODP BUSINESS SOLUTIONS, LLC			Status Issued	
39549	303605892001		IX	100	04/19/23		65.60	0.00	65.60
			*** Payment Total				65.60	0.00	65.60
Payment Number 1168833 Payment Date 04/07/23			Vendor 22071		REMES AUTO BODY			Status Issued	
22071	4603		IX	100	09/23/22		4,465.93	0.00	4,465.93
			*** Payment Total				4,465.93	0.00	4,465.93
Payment Number 1168834 Payment Date 04/07/23			Vendor 12448		TROTTER & ASSOCIATES INC			Status Issued	
12448	21251		IX	100	03/02/23		11,086.50	0.00	11,086.50
12448	21361		IX	100	03/30/23		17,745.75	0.00	17,745.75
			*** Payment Total				28,832.25	0.00	28,832.25
		*** Payment Code CHK Total					43,752.48	0.00	43,752.48
			Payment Count				8		
		*** Cash Code 1414 Total					62,921.28	0.00	62,921.28
			Payment Count				9		
		*** Pay Group 1600 USD Total					62,921.28	0.00	62,921.28
			Payment Count				9		

AP255 Date: 04/07/23 JOB SUBMISSION PARAMETERS
Time: 13:03

User Name: DP\FNDMD
Job Name: PMTHISTORY
Step Nbr: 8

Pay Group: 2000
Cash Code: 1414 Class C Accounts Payable

Payment Date: 040723 - 040723
Payment Numbers: -
Payment Code:

Bank Account Payment History

AP255 Date 04/07/23 Pay Group 2000 PUBLIC WORKS PAY GROUP USD Page 1
Time 13:03 Bank Account Payment History

Payment Date Range 04/07/23 thru 04/07/23
Cash Code 1414 Bank 071923909 Payment Currency USD
Payment Code ACH

Vendor	Invoice	Voucher	Auth	PL	Due Date	Dsc Date	Scheduled Amount	Discount Amount	Net Payment Amount
Payment Number 528340 Payment Date 04/07/23		Vendor 19792			A-RELIABLE PRINTING			Status Issued	
19792	26738	IX	100		04/16/23		570.00	0.00	570.00
			*** Payment Total				570.00	0.00	570.00
			*** Payment Code ACH Total				570.00	0.00	570.00
			Payment Count				1		

Payment Date Range 04/07/23 thru 04/07/23
Cash Code 1414 Bank 071923909 Payment Currency USD
Payment Code CHK

Vendor	Invoice	Voucher	Auth	PL	Due Date	Dsc Date	Scheduled Amount	Discount Amount	Net Payment Amount
Payment Number 1168835 Payment Date 04/07/23		Vendor 10008	AT&T					Status Issued	
10008	630469658003 2023		IX	100	04/18/23		62.91	0.00	62.91
			*** Payment Total				62.91	0.00	62.91
Payment Number 1168836 Payment Date 04/07/23		Vendor 12071	ATLAS COPCO COMPRESSORS LLC					Status Issued	
12071	1122127795		IX	100	01/18/23		1,935.21	0.00	1,935.21
			*** Payment Total				1,935.21	0.00	1,935.21
Payment Number 1168837 Payment Date 04/07/23		Vendor 27603	CORE & MAIN LP					Status Issued	
27603	S025398		IX	100	01/01/23		712.45	0.00	712.45
27603	S210329		IX	100	02/18/23		508.61	0.00	508.61
27603	S278793		IX	100	02/26/23		862.50	0.00	862.50
27603	S297411		IX	100	03/03/23		359.00	0.00	359.00
27603	S321397		IX	100	03/09/23		1,027.50	0.00	1,027.50
27603	S323931		IX	100	03/09/23		695.86	0.00	695.86
			*** Payment Total				4,165.92	0.00	4,165.92
Payment Number 1168838 Payment Date 04/07/23		Vendor 12434	CURRIE MOTORS					Status Issued	
12434	H15063		IX	100	04/30/23		45,016.00	0.00	45,016.00
			*** Payment Total				45,016.00	0.00	45,016.00
Payment Number 1168839 Payment Date 04/07/23		Vendor 10044	KIPP'S LAWNMOWER SALES & SVC					Status Issued	
10044	511301		IX	100	02/23/23		2,595.00	0.00	2,595.00
			*** Payment Total				2,595.00	0.00	2,595.00
Payment Number 1168840 Payment Date 04/07/23		Vendor 10185	NEUCO INC					Status Issued	
10185	6599514		IX	100	03/10/23		208.00	0.00	208.00
10185	6599517		IX	100	03/10/23		1,132.48	0.00	1,132.48
			*** Payment Total				1,340.48	0.00	1,340.48
Payment Number 1168841 Payment Date 04/07/23		Vendor 10597	VERIZON					Status Issued	
10597	9905386536 PW		IX	100	05/31/22		1,836.47	0.00	1,836.47
10597	9921823139 PW		IX	100	12/31/22		72.02	0.00	72.02
10597	9921823140 PW		IX	100	12/31/22		1,503.12	0.00	1,503.12
10597	9924208398 PW		IX	100	01/31/23		72.02	0.00	72.02
10597	9924208399 PW		IX	100	01/31/23		1,789.19	0.00	1,789.19
10597	9926582609 PW		IX	100	03/03/23		72.02	0.00	72.02
10597	9926582610 PW		IX	100	03/03/23		1,172.90	0.00	1,172.90
			*** Payment Total				6,517.74	0.00	6,517.74
Payment Number 1168842 Payment Date 04/07/23		Vendor 20308	VILLAGE OF WOODRIDGE					Status Issued	
20308	505467		IX	100	04/30/23		1,661.50	0.00	1,661.50
20308	506439		IX	100	04/30/23		101.09	0.00	101.09
			*** Payment Total				1,762.59	0.00	1,762.59
Payment Number 1168843 Payment Date 04/07/23		Vendor 30696	ZORN COMPRESSOR & EQUIPMENT					Status Issued	
30696	386396-00		IX	100	04/13/23		1,879.87	0.00	1,879.87
			*** Payment Total				1,879.87	0.00	1,879.87

Payment Date Range 04/07/23 thru 04/07/23
Cash Code 1414 Bank 071923909 Payment Currency USD
Payment Code CHK

Vendor	Invoice	Voucher	Auth PL	Due Date	Dsc Date	Scheduled Amount	Discount Amount	Net Payment Amount
		*** Payment Code CHK Total				65,275.72	0.00	65,275.72
		Payment Count				9		
		*** Cash Code 1414 Total				65,845.72	0.00	65,845.72
		Payment Count				10		
		*** Pay Group 2000 USD Total				65,845.72	0.00	65,845.72
		Payment Count				10		

AP255 Date: 04/07/23 JOB SUBMISSION PARAMETERS
Time: 13:03

User Name: DP\FNDMD
Job Name: PMTHISTORY
Step Nbr: 9

Pay Group: 5000
Cash Code: 1414 Class C Accounts Payable

Payment Date: 040723 - 040723
Payment Numbers: -
Payment Code:

Bank Account Payment History

Payment Date Range 04/07/23 thru 04/07/23
Cash Code 1414 Bank 071923909 Payment Currency USD
Payment Code ACH

Vendor	Invoice	Voucher	Auth	PL	Due Date	Dsc Date	Scheduled Amount	Discount Amount	Net Payment Amount
Payment Number 528341 Payment Date 04/07/23			Vendor 26753				AMAZON CAPITAL SERVICES	Status Issued	
26753	14KR-VHTT-3CYD		IX	101	04/29/23		269.95	0.00	269.95
26753	1D3M-RXFY-1W31		IX	101	04/29/23		49.99	0.00	49.99
26753	1HC1-WGPP-1YPL		IX	101	04/29/23		49.99	0.00	49.99
26753	1HC1-WGPP-3PTK		IX	101	04/30/23		23.94	0.00	23.94
26753	1J3P-4YYC-4KD9		IX	101	04/30/23		84.98	0.00	84.98
26753	1V1K-DYKY-334V		IX	101	04/29/23		49.99	0.00	49.99
26753	1VDF-FJ1D-1H91		IX	101	04/29/23		49.99	0.00	49.99
26753	1XJL-FCJ7-3YND		IX	202	05/04/23		32.99	0.00	32.99
		*** Payment Total					611.82	0.00	611.82
Payment Number 528342 Payment Date 04/07/23			Vendor 31882				BESLAGIC, AIDA	Status Issued	
31882	MIL20230301		IX	202	04/04/23		242.94	0.00	242.94
		*** Payment Total					242.94	0.00	242.94
Payment Number 528343 Payment Date 04/07/23			Vendor 32854				DUARTE, NATALIE	Status Issued	
32854	MIL20230301		IX	202	04/04/23		167.75	0.00	167.75
		*** Payment Total					167.75	0.00	167.75
Payment Number 528344 Payment Date 04/07/23			Vendor 41331				MORRIS, MARLON A.	Status Issued	
41331	MIL20230303		IX	105	04/03/23		203.71	0.00	203.71
		*** Payment Total					203.71	0.00	203.71
Payment Number 528345 Payment Date 04/07/23			Vendor 10224				OUTREACH COMMUNITY SERVICES	Status Issued	
10224	20230331-01		IX	101	04/30/23		29,826.82	0.00	29,826.82
		*** Payment Total					29,826.82	0.00	29,826.82
Payment Number 528346 Payment Date 04/07/23			Vendor 10550				VILLAGE OF GLEN ELLYN	Status Issued	
10550	116240 030123		IX	101	03/31/23		200.00	0.00	200.00
		*** Payment Total					200.00	0.00	200.00
		*** Payment Code ACH Total					31,253.04	0.00	31,253.04
		Payment Count					6		

Payment Date Range 04/07/23 thru 04/07/23
Cash Code 1414 Bank 071923909 Payment Currency USD
Payment Code CHK

Vendor	Invoice	Voucher	Auth	PL	Due Date	Dsc Date	Scheduled Amount	Discount Amount	Net Payment Amount
Payment Number 1168844 Payment Date 04/07/23		Vendor 37248	ASAP PLUMBING, LLC					Status Issued	
37248	19947		IX	200	04/28/23		4,350.00	0.00	4,350.00
			*** Payment Total				4,350.00	0.00	4,350.00
Payment Number 1168845 Payment Date 04/07/23		Vendor 10008	AT&T					Status Issued	
10008	6966067704		IX	105	04/18/23		388.72	0.00	388.72
			*** Payment Total				388.72	0.00	388.72
Payment Number 1168846 Payment Date 04/07/23		Vendor 33198	CAROL STREAM CHAMBER OF COMMER					Status Issued	
33198	032023		IX	105	04/05/23		2,490.77	0.00	2,490.77
			*** Payment Total				2,490.77	0.00	2,490.77
Payment Number 1168847 Payment Date 04/07/23		Vendor 11610	CITY OF AURORA					Status Issued	
11610	181767-17886 021323		IX	101	03/15/23		231.67	0.00	231.67
			*** Payment Total				231.67	0.00	231.67
Payment Number 1168848 Payment Date 04/07/23		Vendor 11610	CITY OF AURORA					Status Issued	
11610	240725-7330 021323		IX	101	03/15/23		658.12	0.00	658.12
			*** Payment Total				658.12	0.00	658.12
Payment Number 1168849 Payment Date 04/07/23		Vendor 11610	CITY OF AURORA					Status Issued	
11610	296835-26214 040323		IX	101	05/03/23		216.79	0.00	216.79
			*** Payment Total				216.79	0.00	216.79
Payment Number 1168850 Payment Date 04/07/23		Vendor 11610	CITY OF AURORA					Status Issued	
11610	74251-888891424 022023		IX	101	03/22/23		123.21	0.00	123.21
			*** Payment Total				123.21	0.00	123.21
Payment Number 1168851 Payment Date 04/07/23		Vendor 10683	CITY OF ELMHURST					Status Issued	
10683	19867-19206 010623		IX	101	02/05/23		200.00	0.00	200.00
			*** Payment Total				200.00	0.00	200.00
Payment Number 1168852 Payment Date 04/07/23		Vendor 10959	CITY OF NAPERVILLE					Status Issued	
10959	215251		IX	101	04/05/23		4,300.00	0.00	4,300.00
			*** Payment Total				4,300.00	0.00	4,300.00
Payment Number 1168853 Payment Date 04/07/23		Vendor 10959	CITY OF NAPERVILLE					Status Issued	
10959	464293-31500 021023		IX	101	04/04/23		400.00	0.00	400.00
			*** Payment Total				400.00	0.00	400.00
Payment Number 1168854 Payment Date 04/07/23		Vendor 10059	CITY OF WARRENVILLE					Status Issued	
10059	011712000003 021023		IX	101	03/12/23		200.00	0.00	200.00
			*** Payment Total				200.00	0.00	200.00
Payment Number 1168855 Payment Date 04/07/23		Vendor 10059	CITY OF WARRENVILLE					Status Issued	
10059	035008210004 031023		IX	101	04/09/23		200.00	0.00	200.00
			*** Payment Total				200.00	0.00	200.00
Payment Number 1168856 Payment Date 04/07/23		Vendor 10378	CITY OF WEST CHICAGO					Status Issued	

Payment Date Range 04/07/23 thru 04/07/23
Cash Code 1414 Bank 071923909 Payment Currency USD
Payment Code CHK

Vendor	Invoice	Voucher	Auth	PL	Due Date	Dsc Date	Scheduled Amount	Discount Amount	Net Payment Amount
Payment Number 1168856 Payment Date 04/07/23		Vendor 10378	CITY OF WEST CHICAGO					Status Issued	
10378	04310 06 030123		IX	101	03/31/23		400.00	0.00	400.00
			*** Payment Total				400.00	0.00	400.00
Payment Number 1168857 Payment Date 04/07/23		Vendor 10074	CITY OF WHEATON					Status Issued	
10074	0310580005 011523		IX	101	02/14/23		200.00	0.00	200.00
			*** Payment Total				200.00	0.00	200.00
Payment Number 1168858 Payment Date 04/07/23		Vendor 10023	COM ED - LIHEAP PAYMENTS					Status Issued	
10023	2022 LIHEAP APPEAL C.H		IX	101	05/04/23		1,650.00	0.00	1,650.00
			*** Payment Total				1,650.00	0.00	1,650.00
Payment Number 1168859 Payment Date 04/07/23		Vendor 10023	COM ED - LIHEAP PAYMENTS					Status Issued	
10023	215252		IX	101	04/05/23		107,620.00	0.00	107,620.00
			*** Payment Total				107,620.00	0.00	107,620.00
Payment Number 1168860 Payment Date 04/07/23		Vendor 13950	CURE HOME CARE SERVICES INC					Status Issued	
13950	14390		IX	101	04/05/23		420.00	0.00	420.00
			*** Payment Total				420.00	0.00	420.00
Payment Number 1168861 Payment Date 04/07/23		Vendor 12589	DFM ASSOCIATES					Status Issued	
12589	59596		IX	208	05/01/23		13,006.00	0.00	13,006.00
			*** Payment Total				13,006.00	0.00	13,006.00
Payment Number 1168862 Payment Date 04/07/23		Vendor 19100	DOWNERS GROVE SANITARY					Status Issued	
19100	0C439115212 022223		IX	101	03/24/23		50.30	0.00	50.30
			*** Payment Total				50.30	0.00	50.30
Payment Number 1168863 Payment Date 04/07/23		Vendor 22659	DUPAGE AUTO & TRUCK REPAIR INC					Status Issued	
22659	52487		IX	202	04/05/23		69.26	0.00	69.26
			*** Payment Total				69.26	0.00	69.26
Payment Number 1168864 Payment Date 04/07/23		Vendor 10531	DUPAGE SENIOR CITIZENS					Status Issued	
10531	CDCV21-02E#6		IX	103	05/03/23		19,057.88	0.00	19,057.88
			*** Payment Total				19,057.88	0.00	19,057.88
Payment Number 1168865 Payment Date 04/07/23		Vendor 17567	FOX METRO WRD					Status Issued	
17567	A93-2195 040323		IX	101	05/03/23		70.17	0.00	70.17
			*** Payment Total				70.17	0.00	70.17
Payment Number 1168866 Payment Date 04/07/23		Vendor 17567	FOX METRO WRD					Status Issued	
17567	A98-7645 022723		IX	101	03/29/23		279.68	0.00	279.68
			*** Payment Total				279.68	0.00	279.68
Payment Number 1168867 Payment Date 04/07/23		Vendor 17567	FOX METRO WRD					Status Issued	
17567	A98-9216 040423		IX	101	05/04/23		170.43	0.00	170.43
			*** Payment Total				170.43	0.00	170.43
Payment Number 1168868 Payment Date 04/07/23		Vendor 38591	GREGG, MACKENZIE					Status Issued	

Payment Date Range 04/07/23 thru 04/07/23
Cash Code 1414 Bank 071923909 Payment Currency USD
Payment Code CHK

Vendor	Invoice	Voucher	Auth	PL	Due Date	Dsc Date	Scheduled Amount	Discount Amount	Net Payment Amount
Payment Number 1168868 Payment Date 04/07/23		Vendor 38591	GREGG, MACKENZIE					Status Issued	
38591	MIL20230301		IX	202	04/03/23		245.76	0.00	245.76
			*** Payment Total				245.76	0.00	245.76
Payment Number 1168869 Payment Date 04/07/23		Vendor 32752	DUPAGE HOMEOWNERSHIP CENTER					Status Issued	
32752	2023-044		IX	101	04/26/23		10,471.25	0.00	10,471.25
			*** Payment Total				10,471.25	0.00	10,471.25
Payment Number 1168870 Payment Date 04/07/23		Vendor 12167	ILLINOIS AMERICAN WATER					Status Issued	
12167	1025-210001739955 0214		IX	101	03/16/23		100.00	0.00	100.00
			*** Payment Total				100.00	0.00	100.00
Payment Number 1168871 Payment Date 04/07/23		Vendor 12167	ILLINOIS AMERICAN WATER					Status Issued	
12167	1025-210044966631 0315		IX	101	04/14/23		200.00	0.00	200.00
			*** Payment Total				200.00	0.00	200.00
Payment Number 1168872 Payment Date 04/07/23		Vendor 18849	KAGE, VIVIAN					Status Issued	
18849	MIL20230313		IX	202	04/03/23		105.00	0.00	105.00
			*** Payment Total				105.00	0.00	105.00
Payment Number 1168873 Payment Date 04/07/23		Vendor 38945	LAKEHAVEN APARTMENTS LLC					Status Issued	
38945	T0039025 031323		IX	101	04/12/23		200.00	0.00	200.00
			*** Payment Total				200.00	0.00	200.00
Payment Number 1168874 Payment Date 04/07/23		Vendor 29734	THIES LOMBARD PHARMACY INC					Status Issued	
29734	033123RJ		IX	101	04/04/23		999.00	0.00	999.00
			*** Payment Total				999.00	0.00	999.00
Payment Number 1168875 Payment Date 04/07/23		Vendor 41530	MERLIN COMPLETE AUTO CARE					Status Issued	
41530	90448		IX	101	04/09/23		1,889.94	0.00	1,889.94
			*** Payment Total				1,889.94	0.00	1,889.94
Payment Number 1168876 Payment Date 04/07/23		Vendor 41529	MIDAS AUTO SERVICE EXPERTS					Status Issued	
41529	0101320		IX	101	04/20/23		500.00	0.00	500.00
			*** Payment Total				500.00	0.00	500.00
Payment Number 1168877 Payment Date 04/07/23		Vendor 10055	MURPHY ACE HARDWARE					Status Issued	
10055	943080		IX	307	04/22/23		27.37	0.00	27.37
10055	943214		IX	307	04/30/23		26.08	0.00	26.08
			*** Payment Total				53.45	0.00	53.45
Payment Number 1168878 Payment Date 04/07/23		Vendor 31260	BESTER, JAMES					Status Issued	
31260	3-033023		IX	101	04/04/23		130.00	0.00	130.00
			*** Payment Total				130.00	0.00	130.00
Payment Number 1168879 Payment Date 04/07/23		Vendor 10057	NICOR GAS					Status Issued	
10057	215253		IX	101	04/05/23		148,505.00	0.00	148,505.00
			*** Payment Total				148,505.00	0.00	148,505.00

AP255 Date 04/07/23 Pay Group 5000 DUPAGE COUNTY GRANTS PAY GROUP USD Page 5
Time 13:04 Bank Account Payment History

Payment Date Range 04/07/23 thru 04/07/23
Cash Code 1414 Bank 071923909 Payment Currency USD
Payment Code CHK

Vendor	Invoice	Voucher	Auth	PL	Due Date	Dsc Date	Scheduled Amount	Discount Amount	Net Payment Amount
Payment Number 1168880 Payment Date 04/07/23		Vendor 39549	ODP BUSINESS SOLUTIONS, LLC					Status Issued	
39549	300978740001		IX	105	04/14/23		185.20	0.00	185.20
39549	301177973001		IX	105	04/07/23		367.53	0.00	367.53
39549	304855574001		IX	105	04/27/23		28.68	0.00	28.68
		*** Payment Total					581.41	0.00	581.41
Payment Number 1168881 Payment Date 04/07/23		Vendor 41514	RAILWAY PLAZA					Status Issued	
41514	30787492 022223		IX	101	03/24/23		400.00	0.00	400.00
		*** Payment Total					400.00	0.00	400.00
Payment Number 1168882 Payment Date 04/07/23		Vendor 10184	SERENITY HOUSE COUNSELING					Status Issued	
10184	02200181		IX	104	01/31/23		500.00	0.00	500.00
10184	02200885		IX	104	03/03/23		500.00	0.00	500.00
		*** Payment Total					1,000.00	0.00	1,000.00
Payment Number 1168883 Payment Date 04/07/23		Vendor 13781	UNIVERSAL INDUSTRIES INC					Status Issued	
13781	0403202301		IX	101	05/04/23		975.08	0.00	975.08
		*** Payment Total					975.08	0.00	975.08
Payment Number 1168884 Payment Date 04/07/23		Vendor 11140	VILLAGE OF BARTLETT					Status Issued	
11140	59282 030123		IX	101	03/31/23		300.00	0.00	300.00
		*** Payment Total					300.00	0.00	300.00
Payment Number 1168885 Payment Date 04/07/23		Vendor 11140	VILLAGE OF BARTLETT					Status Issued	
11140	61130 030123		IX	101	03/31/23		200.00	0.00	200.00
		*** Payment Total					200.00	0.00	200.00
Payment Number 1168886 Payment Date 04/07/23		Vendor 10501	VILLAGE OF BLOOMINGDALE					Status Issued	
10501	24023020-12 030823		IX	101	04/07/23		200.00	0.00	200.00
		*** Payment Total					200.00	0.00	200.00
Payment Number 1168887 Payment Date 04/07/23		Vendor 20304	VILLAGE OF CAROL STREAM					Status Issued	
20304	10077 022823		IX	101	03/30/23		200.00	0.00	200.00
		*** Payment Total					200.00	0.00	200.00
Payment Number 1168888 Payment Date 04/07/23		Vendor 20304	VILLAGE OF CAROL STREAM					Status Issued	
20304	17650 033123		IX	101	04/30/23		300.00	0.00	300.00
		*** Payment Total					300.00	0.00	300.00
Payment Number 1168889 Payment Date 04/07/23		Vendor 10228	VILLAGE OF GLENDALE HEIGHTS					Status Issued	
10228	4743-8762 031523		IX	101	04/14/23		200.00	0.00	200.00
		*** Payment Total					200.00	0.00	200.00
Payment Number 1168890 Payment Date 04/07/23		Vendor 10228	VILLAGE OF GLENDALE HEIGHTS					Status Issued	
10228	9759-9362 040323		IX	101	05/03/23		200.00	0.00	200.00
		*** Payment Total					200.00	0.00	200.00
Payment Number 1168891 Payment Date 04/07/23		Vendor 19083	VILLAGE OF LOMBARD					Status Issued	
19083	17162-001 030223		IX	101	04/01/23		200.00	0.00	200.00

AP255 Date 04/07/23 Pay Group 5000 DUPAGE COUNTY GRANTS PAY GROUP USD Page 6
Time 13:04 Bank Account Payment History

Payment Date Range 04/07/23 thru 04/07/23
Cash Code 1414 Bank 071923909 Payment Currency USD
Payment Code CHK

Vendor	Invoice	Voucher	Auth	PL	Due Date	Dsc Date	Scheduled Amount	Discount Amount	Net Payment Amount
Payment Number 1168891 Payment Date 04/07/23			Vendor 19083				VILLAGE OF LOMBARD	Status Issued	
			*** Payment Total				200.00	0.00	200.00
Payment Number 1168892 Payment Date 04/07/23			Vendor 19083				VILLAGE OF LOMBARD	Status Issued	
19083	19314-001 020123		IX	101	03/03/23		200.00	0.00	200.00
			*** Payment Total				200.00	0.00	200.00
Payment Number 1168893 Payment Date 04/07/23			Vendor 10412				VILLAGE OF ROSELLE	Status Issued	
10412	106808-4255609 011523		IX	101	02/14/23		200.00	0.00	200.00
			*** Payment Total				200.00	0.00	200.00
Payment Number 1168894 Payment Date 04/07/23			Vendor 10412				VILLAGE OF ROSELLE	Status Issued	
10412	23835-1654702 031523		IX	101	04/14/23		400.00	0.00	400.00
			*** Payment Total				400.00	0.00	400.00
Payment Number 1168895 Payment Date 04/07/23			Vendor 10517				VILLAGE OF VILLA PARK	Status Issued	
10517	12-01050-00 123022		IX	101	01/29/23		300.00	0.00	300.00
			*** Payment Total				300.00	0.00	300.00
Payment Number 1168896 Payment Date 04/07/23			Vendor 22952				WAYNE TOWNSHIP	Status Issued	
22952	RFP#2 LIHEAP APP PY23		IX	101	04/06/23		665.00	0.00	665.00
			*** Payment Total				665.00	0.00	665.00
Payment Number 1168897 Payment Date 04/07/23			Vendor 39705				WINFIELD, TOYIA	Status Issued	
39705	MIL20230202		IX	202	04/03/23		69.95	0.00	69.95
			*** Payment Total				69.95	0.00	69.95
		*** Payment Code CHK Total					326,743.84	0.00	326,743.84
			Payment Count				54		
		*** Cash Code 1414 Total					357,996.88	0.00	357,996.88
			Payment Count				60		
		*** Pay Group 5000 USD Total					357,996.88	0.00	357,996.88
			Payment Count				60		

AP255 Date: 04/07/23 JOB SUBMISSION PARAMETERS
Time: 13:04

User Name: DP\FNDMD
Job Name: PMTHISTORY
Step Nbr: 10

Pay Group: 6000
Cash Code: 1414 Class C Accounts Payable

Payment Date: 040723 - 040723
Payment Numbers: -
Payment Code:

Bank Account Payment History

AP255 Date 04/07/23 Pay Group 6000 CAPITAL PROJECTS PAY GROUP USD Page 1
Time 13:04 Bank Account Payment History

Payment Date Range 04/07/23 thru 04/07/23
Cash Code 1414 Bank 071923909 Payment Currency USD
Payment Code ACH

Vendor	Invoice	Voucher	Auth	PL	Due Date	Dsc Date	Scheduled Amount	Discount Amount	Net Payment Amount
Payment Number 528347 Payment Date 04/07/23		Vendor 26311			WIGHT CONSTRUCTION SERVICES			Status Issued	
26311	200112-29	IX 100			01/30/23		10,542.32	0.00	10,542.32
		*** Payment Total					10,542.32	0.00	10,542.32
		*** Payment Code ACH Total					10,542.32	0.00	10,542.32
		Payment Count					1		

AP255 Date 04/07/23 Pay Group 6000 CAPITAL PROJECTS PAY GROUP USD
Time 13:04 Bank Account Payment History

Payment Date Range 04/07/23 thru 04/07/23
Cash Code 1414 Bank 071923909 Payment Currency USD
Payment Code CHK

Vendor	Invoice	Voucher	Auth	PL	Due Date	Dsc Date	Scheduled Amount	Discount Amount	Net Payment Amount
Payment Number 1168898 Payment Date 04/07/23			Vendor 10074				CITY OF WHEATON		Status Issued
10074	P202300584		IX	100	05/05/23		10,174.50	0.00	10,174.50
			*** Payment Total				10,174.50	0.00	10,174.50
Payment Number 1168899 Payment Date 04/07/23			Vendor 39998				KARL CHEVROLET, INC.		Status Issued
39998	89119		IX	100	04/09/23		41,382.00	0.00	41,382.00
39998	89120		IX	100	04/09/23		41,382.00	0.00	41,382.00
39998	89144		IX	100	04/09/23		41,382.00	0.00	41,382.00
			*** Payment Total				124,146.00	0.00	124,146.00
Payment Number 1168900 Payment Date 04/07/23			Vendor 38503				WOLD ARCHITECTS AND ENGINEERS		Status Issued
38503	84705		IX	100	03/30/23		4,069.80	0.00	4,069.80
38503	84713		IX	100	03/30/23		3,672.00	0.00	3,672.00
			*** Payment Total				7,741.80	0.00	7,741.80
		*** Payment Code CHK Total					142,062.30	0.00	142,062.30
			Payment Count				3		
		*** Cash Code 1414 Total					152,604.62	0.00	152,604.62
			Payment Count				4		
		*** Pay Group 6000 USD Total					152,604.62	0.00	152,604.62
			Payment Count				4		

Payment of Claims

421 N. COUNTY FARM ROAD
WHEATON, IL 60187
www.dupagecounty.gov

File #: 23-1502 **Agenda Date:** 4/25/2023 **Agenda #:** 7.C.

AP255 Date: 04/11/23 JOB SUBMISSION PARAMETERS
Time: 11:44

User Name: DP\FNDMD
Job Name: PMTHISTORY
Step Nbr: 1

Pay Group: 1000
Cash Code: 1414 Class C Accounts Payable

Payment Date: 041123 - 041123
Payment Numbers: -
Payment Code:

Bank Account Payment History

Payment Date Range 04/11/23 thru 04/11/23
Cash Code 1414 Bank 071923909 Payment Currency USD
Payment Code ACH

Vendor	Invoice	Voucher	Auth	PL	Due Date	Dsc Date	Scheduled Amount	Discount Amount	Net Payment Amount
Payment Number 528348 Payment Date 04/11/23		Vendor 10667	CDW GOVERNMENT INC					Status Issued	
10667	HN74827		IX	100	04/22/23		41.54	0.00	41.54
		*** Payment Total					41.54	0.00	41.54
Payment Number 528349 Payment Date 04/11/23		Vendor 19717	DPCO STATE'S ATTY INVEST ACCT					Status Issued	
19717	CK6377		IX	100	05/05/23		49.92	0.00	49.92
19717	CK6378		IX	100	05/05/23		3.86	0.00	3.86
		*** Payment Total					53.78	0.00	53.78
Payment Number 528350 Payment Date 04/11/23		Vendor 18820	KEATING, MARY					Status Issued	
18820	EXP20230405		IX	100	04/06/23		100.00	0.00	100.00
		*** Payment Total					100.00	0.00	100.00
		*** Payment Code ACH Total					195.32	0.00	195.32
		Payment Count					3		

Payment Date Range 04/11/23 thru 04/11/23
Cash Code 1414 Bank 071923909 Payment Currency USD
Payment Code CHK

Vendor	Invoice	Voucher	Auth	PL	Due Date	Dsc Date	Scheduled Amount	Discount Amount	Net Payment Amount
Payment Number 1168901 Payment Date 04/11/23		Vendor 13275	BGR GOVERNMENT AFFAIRS LLC					Status Issued	
13275	71179		IX	100	05/01/23		6,666.67	0.00	6,666.67
			*** Payment Total				6,666.67	0.00	6,666.67
Payment Number 1168902 Payment Date 04/11/23		Vendor 27908	C.A. SHORT COMPANY					Status Issued	
27908	2137295		IX	100	03/17/23		205.00	0.00	205.00
			*** Payment Total				205.00	0.00	205.00
Payment Number 1168903 Payment Date 04/11/23		Vendor 10574	CHICAGO TRIBUNE					Status Issued	
10574	148569787 032823		IX	100	04/27/23		235.42	0.00	235.42
			*** Payment Total				235.42	0.00	235.42
Payment Number 1168904 Payment Date 04/11/23		Vendor 19705	CLERK OF THE CIRCUIT COURT					Status Issued	
19705	EXP20230310		IX	100	04/09/23		3,251.39	0.00	3,251.39
			*** Payment Total				3,251.39	0.00	3,251.39
Payment Number 1168905 Payment Date 04/11/23		Vendor 11196	FEDEX					Status Issued	
11196	8-061-75664		IX	100	04/07/23		8.50	0.00	8.50
11196	8-068-75564		IX	100	04/14/23		58.00	0.00	58.00
			*** Payment Total				66.50	0.00	66.50
Payment Number 1168906 Payment Date 04/11/23		Vendor 40791	FULLER, SYDNEY M.					Status Issued	
40791	MIL20230302		IX	100	04/07/23		68.38	0.00	68.38
			*** Payment Total				68.38	0.00	68.38
Payment Number 1168907 Payment Date 04/11/23		Vendor 41467	GERACE, MIA					Status Issued	
41467	EXP20230320		IX	100	04/07/23		30.93	0.00	30.93
			*** Payment Total				30.93	0.00	30.93
Payment Number 1168908 Payment Date 04/11/23		Vendor 24476	HILTON GARDEN INN					Status Issued	
24476	H504		IX	100	04/07/23		50.00	0.00	50.00
			*** Payment Total				50.00	0.00	50.00
Payment Number 1168909 Payment Date 04/11/23		Vendor 10366	HINCKLEY SPRINGS					Status Issued	
10366	19152907 032623		IX	100	04/25/23		56.81	0.00	56.81
			*** Payment Total				56.81	0.00	56.81
Payment Number 1168910 Payment Date 04/11/23		Vendor 18607	KRAJEWSKI, RICHARD					Status Issued	
18607	LCPC+CERENEWAL.RK		IX	100	04/06/23		378.33	0.00	378.33
			*** Payment Total				378.33	0.00	378.33
Payment Number 1168911 Payment Date 04/11/23		Vendor 24085	LAW ENFORCEMENT RECORDS					Status Issued	
24085	2044		IX	100	05/04/23		50.00	0.00	50.00
			*** Payment Total				50.00	0.00	50.00
Payment Number 1168912 Payment Date 04/11/23		Vendor 39549	ODP BUSINESS SOLUTIONS, LLC					Status Issued	
39549	301918526001		IX	100	04/16/23		4.34	0.00	4.34
39549	301947438001		IX	100	04/19/23		22.99	0.00	22.99
39549	303812539001		IX	100	04/23/23		32.10	0.00	32.10

Payment Date Range 04/11/23 thru 04/11/23
Cash Code 1414 Bank 071923909 Payment Currency USD
Payment Code CHK

Vendor	Invoice	Voucher	Auth	PL	Due Date	Dsc Date	Scheduled Amount	Discount Amount	Net Payment Amount
Payment Number 1168912 Payment Date 04/11/23			Vendor 39549				ODP BUSINESS SOLUTIONS, LLC	Status Issued	
39549	305740055001		IX	100	04/26/23		181.90	0.00	181.90
39549	306311203001		IX	100	04/29/23		26.60	0.00	26.60
			*** Payment Total				267.93	0.00	267.93
Payment Number 1168913 Payment Date 04/11/23			Vendor 25501				PITNEY BOWES GLOBAL FINANCIAL	Status Issued	
25501	3106043350		IX	100	05/02/23		10,030.50	0.00	10,030.50
			*** Payment Total				10,030.50	0.00	10,030.50
Payment Number 1168914 Payment Date 04/11/23			Vendor 11753				TITAN IMAGE GROUP INC	Status Issued	
11753	60119		IX	100	05/07/23		4,810.00	0.00	4,810.00
			*** Payment Total				4,810.00	0.00	4,810.00
Payment Number 1168915 Payment Date 04/11/23			Vendor 11201				UNITED STATES POSTAL SERVICE	Status Issued	
11201	34855593 022823 MC		IX	100	03/30/23		8.40	0.00	8.40
			*** Payment Total				8.40	0.00	8.40
Payment Number 1168916 Payment Date 04/11/23			Vendor 30290				WE TYPE LLC	Status Issued	
30290	DP230401		IX	100	04/07/23		336.70	0.00	336.70
			*** Payment Total				336.70	0.00	336.70
		*** Payment Code CHK Total					26,512.96	0.00	26,512.96
			Payment Count				16		
		*** Cash Code 1414 Total					26,708.28	0.00	26,708.28
			Payment Count				19		
		*** Pay Group 1000 USD Total					26,708.28	0.00	26,708.28
			Payment Count				19		

AP255 Date: 04/11/23 JOB SUBMISSION PARAMETERS
Time: 11:45

User Name: DP\FNDMD
Job Name: PMTHISTORY
Step Nbr: 2

Pay Group: 1100
Cash Code: 1414 Class C Accounts Payable

Payment Date: 041123 - 041123
Payment Numbers: -
Payment Code:

Bank Account Payment History

Payment Date Range 04/11/23 thru 04/11/23
Cash Code 1414 Bank 071923909 Payment Currency USD
Payment Code ACH

Vendor	Invoice	Voucher	Auth	PL	Due Date	Dsc Date	Scheduled Amount	Discount Amount	Net Payment Amount
Payment Number 528351 Payment Date 04/11/23			Vendor 21914		RWE MANAGEMENT COMPANY			Status Issued	
21914	21.037-1		IX	105	03/30/23		36,186.33	0.00	36,186.33
			*** Payment Total				36,186.33	0.00	36,186.33
Payment Number 528352 Payment Date 04/11/23			Vendor 10802		V3 COMPANIES, LTD			Status Issued	
10802	223278-1		IX	105	04/06/23		885.89	0.00	885.89
			*** Payment Total				885.89	0.00	885.89
		*** Payment Code ACH Total					37,072.22	0.00	37,072.22
		Payment Count					2		

Payment Date Range 04/11/23 thru 04/11/23
Cash Code 1414 Bank 071923909 Payment Currency USD
Payment Code CHK

Vendor	Invoice	Voucher	Auth	PL	Due Date	Dsc Date	Scheduled Amount	Discount Amount	Net Payment Amount
Payment Number 1168917 Payment Date 04/11/23			Vendor 14838				AMERIDREAM FENCE & DECK INC	Status Issued	
14838	RES-ACC-23-000324		IX	170	05/07/23		100.00	0.00	100.00
			*** Payment Total				100.00	0.00	100.00
Payment Number 1168918 Payment Date 04/11/23			Vendor 10009				AT&T MOBILITY	Status Issued	
10009	287304391276X03082023		IX	105	03/30/23		35.00	0.00	35.00
			*** Payment Total				35.00	0.00	35.00
Payment Number 1168919 Payment Date 04/11/23			Vendor 28618				DATAMARS	Status Issued	
28618	802185		IX	120	04/23/23		79.92	0.00	79.92
			*** Payment Total				79.92	0.00	79.92
Payment Number 1168920 Payment Date 04/11/23			Vendor 26200				CIT BANK N A	Status Issued	
26200	42057608		IX	150	04/27/23		832.93	0.00	832.93
			*** Payment Total				832.93	0.00	832.93
Payment Number 1168921 Payment Date 04/11/23			Vendor 10331				MILTON TOWNSHIP	Status Issued	
10331	1-FINAL		IX	105	03/31/23		183,330.00	0.00	183,330.00
			*** Payment Total				183,330.00	0.00	183,330.00
Payment Number 1168922 Payment Date 04/11/23			Vendor 29775				PETHEALTH SERVICES (USA) INC	Status Issued	
29775	SIUN14534975		IX	120	04/13/23		600.00	0.00	600.00
			*** Payment Total				600.00	0.00	600.00
Payment Number 1168923 Payment Date 04/11/23			Vendor 22532				UNIVERSITY OF ILLINOIS	Status Issued	
22532	530253		IX	120	04/08/23		67.00	0.00	67.00
22532	535474		IX	120	04/28/23		67.00	0.00	67.00
22532	535555		IX	120	04/29/23		67.00	0.00	67.00
22532	535556		IX	120	04/29/23		67.00	0.00	67.00
			*** Payment Total				268.00	0.00	268.00
Payment Number 1168924 Payment Date 04/11/23			Vendor 10068				WAREHOUSE DIRECT, INC.	Status Issued	
10068	5463358-0		IX	120	04/27/23		508.60	0.00	508.60
			*** Payment Total				508.60	0.00	508.60
Payment Number 1168925 Payment Date 04/11/23			Vendor 10037				WHEATON SANITARY DISTRICT	Status Issued	
10037	036667-000 032423		IX	120	04/23/23		220.49	0.00	220.49
			*** Payment Total				220.49	0.00	220.49
		*** Payment Code CHK Total					185,974.94	0.00	185,974.94
			Payment Count				9		
		*** Cash Code 1414 Total					223,047.16	0.00	223,047.16
			Payment Count				11		
		*** Pay Group 1100 USD Total					223,047.16	0.00	223,047.16
			Payment Count				11		

AP255 Date: 04/11/23 JOB SUBMISSION PARAMETERS
Time: 11:46

User Name: DP\FNDMD
Job Name: PMTHISTORY
Step Nbr: 3

Pay Group: 1200
Cash Code: 1414 Class C Accounts Payable

Payment Date: 041123 - 041123
Payment Numbers: -
Payment Code:

Bank Account Payment History

Payment Date Range 04/11/23 thru 04/11/23
Cash Code 1414 Bank 071923909 Payment Currency USD
Payment Code ACH

Vendor	Invoice	Voucher	Auth	PL	Due Date	Dsc Date	Scheduled Amount	Discount Amount	Net Payment Amount
Payment Number 528353 Payment Date 04/11/23			Vendor 12992		JDF SERVICES INC			Status Issued	
12992	IVCR0000007551811		IX	100	04/18/23		12,903.76	0.00	12,903.76
12992	IVCR0000007567428		IX	100	05/02/23		4,978.75	0.00	4,978.75
			*** Payment Total				17,882.51	0.00	17,882.51
Payment Number 528354 Payment Date 04/11/23			Vendor 10667		CDW GOVERNMENT INC			Status Issued	
10667	HR85315		IX	100	04/29/23		7,915.87	0.00	7,915.87
			*** Payment Total				7,915.87	0.00	7,915.87
Payment Number 528355 Payment Date 04/11/23			Vendor 36259		POINTCLICKCARE TECHNOLOGIES			Status Issued	
36259	INV-3731661		IX	100	05/01/23		126.97	0.00	126.97
36259	INV-3731675		IX	100	05/01/23		20,158.50	0.00	20,158.50
36259	INV-3779438		IX	100	04/30/23		1,680.00	0.00	1,680.00
			*** Payment Total				21,965.47	0.00	21,965.47
		*** Payment Code ACH Total					47,763.85	0.00	47,763.85
		Payment Count					3		

Payment Date Range 04/11/23 thru 04/11/23
Cash Code 1414 Bank 071923909 Payment Currency USD
Payment Code CHK

Vendor	Invoice	Voucher	Auth	PL	Due Date	Dsc Date	Scheduled Amount	Discount Amount	Net Payment Amount
Payment Number 1168926 Payment Date 04/11/23			Vendor 10292				BOB BARKER COMPANY INC	Status Issued	
10292	INV1889308		IX	100	04/28/23		2,505.96	0.00	2,505.96
10292	INV1890582		IX	100	04/30/23		2,113.38	0.00	2,113.38
			*** Payment Total				4,619.34	0.00	4,619.34
Payment Number 1168927 Payment Date 04/11/23			Vendor 12382				COMCAST	Status Issued	
12382	87712004700171910322 23		IX	100	04/21/23		1,142.09	0.00	1,142.09
			*** Payment Total				1,142.09	0.00	1,142.09
Payment Number 1168928 Payment Date 04/11/23			Vendor 32898				COMPANDSAVE.COM INC.	Status Issued	
32898	2059		IX	100	04/30/23		51.88	0.00	51.88
			*** Payment Total				51.88	0.00	51.88
Payment Number 1168929 Payment Date 04/11/23			Vendor 13962				MAXIM HEALTHCARE STAFFING	Status Issued	
13962	E9023130283		IX	100	04/29/23		1,060.25	0.00	1,060.25
			*** Payment Total				1,060.25	0.00	1,060.25
Payment Number 1168930 Payment Date 04/11/23			Vendor 30801				MCKESSON MEDICAL - SURGICAL	Status Issued	
30801	20438012		IX	100	04/19/23		2,174.26	0.00	2,174.26
30801	20461858		IX	100	04/26/23		6,698.70	0.00	6,698.70
			*** Payment Total				8,872.96	0.00	8,872.96
Payment Number 1168931 Payment Date 04/11/23			Vendor 19217				NORTHWESTERN MEDICINE REGIONAL	Status Issued	
19217	040123		IX	100	05/01/23		3,000.00	0.00	3,000.00
			*** Payment Total				3,000.00	0.00	3,000.00
Payment Number 1168932 Payment Date 04/11/23			Vendor 37419				NOVASTAFF HEALTHCARE SERVICES	Status Issued	
37419	NS63289		IX	100	04/15/23		13,504.50	0.00	13,504.50
37419	NS63310		IX	100	04/22/23		11,154.00	0.00	11,154.00
			*** Payment Total				24,658.50	0.00	24,658.50
Payment Number 1168933 Payment Date 04/11/23			Vendor 11800				PULMONARY EXCHANGE LTD	Status Issued	
11800	00044500		IX	100	04/30/23		3,669.00	0.00	3,669.00
			*** Payment Total				3,669.00	0.00	3,669.00
Payment Number 1168934 Payment Date 04/11/23			Vendor 11694				UNLIMITED ADVACARE INC	Status Issued	
11694	23031665		IX	100	04/30/23		8,302.77	0.00	8,302.77
			*** Payment Total				8,302.77	0.00	8,302.77
		*** Payment Code CHK Total					55,376.79	0.00	55,376.79
			Payment Count				9		
		*** Cash Code 1414 Total					103,140.64	0.00	103,140.64
			Payment Count				12		
		*** Pay Group 1200 USD Total					103,140.64	0.00	103,140.64
			Payment Count				12		

AP255 Date: 04/11/23 JOB SUBMISSION PARAMETERS
Time: 11:46

User Name: DP\FNDMD
Job Name: PMTHISTORY
Step Nbr: 4

Pay Group: 1300
Cash Code: 1414 Class C Accounts Payable

Payment Date: 041123 - 041123
Payment Numbers: -
Payment Code:

Bank Account Payment History

Payment Date Range 04/11/23 thru 04/11/23
Cash Code 1414 Bank 071923909 Payment Currency USD
Payment Code CHK

Vendor	Invoice	Voucher	Auth	PL	Due Date	Dsc Date	Scheduled Amount	Discount Amount	Net Payment Amount
Payment Number 1168935 Payment Date 04/11/23			Vendor 39549		ODP BUSINESS SOLUTIONS, LLC		Status Issued		
39549	303439018001		IX	120	04/23/23		54.89	0.00	54.89
			*** Payment Total				54.89	0.00	54.89
Payment Number 1168936 Payment Date 04/11/23			Vendor 11145		RAY O'HERRON CO INC		Status Issued		
11145	2259851		IX	120	04/22/23		130.00	0.00	130.00
			*** Payment Total				130.00	0.00	130.00
Payment Number 1168937 Payment Date 04/11/23			Vendor 14302		SOUTHLAND MEDICAL LLC		Status Issued		
14302	WWI002786		IX	120	04/06/23		272.22	0.00	272.22
			*** Payment Total				272.22	0.00	272.22
Payment Number 1168938 Payment Date 04/11/23			Vendor 11201		UNITED STATES POSTAL SERVICE		Status Issued		
11201	34855593 022823 COR		IX	120	03/30/23		46.08	0.00	46.08
			*** Payment Total				46.08	0.00	46.08
		*** Payment Code CHK Total					503.19	0.00	503.19
			Payment Count				4		
		*** Cash Code 1414 Total					503.19	0.00	503.19
			Payment Count				4		
		*** Pay Group 1300 USD Total					503.19	0.00	503.19
			Payment Count				4		

AP255 Date: 04/11/23 JOB SUBMISSION PARAMETERS
Time: 11:46

User Name: DP\FNDMD
Job Name: PMTHISTORY
Step Nbr: 5

Pay Group: 1400
Cash Code: 1414 Class C Accounts Payable

Payment Date: 041123 - 041123
Payment Numbers: -
Payment Code:

Bank Account Payment History

Payment Date Range 04/11/23 thru 04/11/23
Cash Code 1414 Bank 071923909 Payment Currency USD
Payment Code ACH

Vendor	Invoice	Voucher	Auth	PL	Due Date	Dsc Date	Scheduled Amount	Discount Amount	Net Payment Amount
Payment Number 528356 Payment Date 04/11/23		Vendor 31608			FORENSIC PSYCHOLOGY GROUP, LLC		Status Issued		
31608	021023-031323.PB	IX 130			04/06/23		2,575.00	0.00	2,575.00
		*** Payment Total					2,575.00	0.00	2,575.00
		*** Payment Code ACH Total					2,575.00	0.00	2,575.00
		Payment Count					1		

Payment Date Range 04/11/23 thru 04/11/23
Cash Code 1414 Bank 071923909 Payment Currency USD
Payment Code CHK

Vendor	Invoice	Voucher	Auth	PL	Due Date	Dsc Date	Scheduled Amount	Discount Amount	Net Payment Amount
Payment Number 1168939 Payment Date 04/11/23			Vendor 10386				CLINICARE CORPORATION	Status Issued	
10386	474506		IX	130	04/06/23		13,263.66	0.00	13,263.66
			*** Payment Total				13,263.66	0.00	13,263.66
Payment Number 1168940 Payment Date 04/11/23			Vendor 10366				HINCKLEY SPRINGS	Status Issued	
10366	14457539 032523		IX	104	04/24/23		100.92	0.00	100.92
			*** Payment Total				100.92	0.00	100.92
Payment Number 1168941 Payment Date 04/11/23			Vendor 29508				OKUNSKAYA, TATIANA	Status Issued	
29508	2023 PROB#4		IX	130	04/27/23		140.00	0.00	140.00
			*** Payment Total				140.00	0.00	140.00
Payment Number 1168942 Payment Date 04/11/23			Vendor 27781				PROPIO LS LLC	Status Issued	
27781	0305680223		IX	130	03/30/23		160.82	0.00	160.82
			*** Payment Total				160.82	0.00	160.82
Payment Number 1168943 Payment Date 04/11/23			Vendor 40923				SANTORO, KATHRYN A	Status Issued	
40923	REIMB.MIL.ILATSA.KS		IX	130	04/06/23		232.88	0.00	232.88
			*** Payment Total				232.88	0.00	232.88
Payment Number 1168944 Payment Date 04/11/23			Vendor 10068				WAREHOUSE DIRECT, INC.	Status Issued	
10068	5454670-0		IX	130	04/20/23		163.26	0.00	163.26
10068	C5380442-0		IX	130	02/08/23		128.93-	0.00	128.93-
			*** Payment Total				34.33	0.00	34.33
		*** Payment Code CHK Total					13,932.61	0.00	13,932.61
		Payment Count					6		
		*** Cash Code 1414 Total					16,507.61	0.00	16,507.61
		Payment Count					7		
		*** Pay Group 1400 USD Total					16,507.61	0.00	16,507.61
		Payment Count					7		

AP255 Date: 04/11/23 JOB SUBMISSION PARAMETERS
Time: 11:46

User Name: DP\FNDMD
Job Name: PMTHISTORY
Step Nbr: 6

Pay Group: 1500
Cash Code: 1414 Class C Accounts Payable

Payment Date: 041123 - 041123
Payment Numbers: -
Payment Code:

AP255 Date 04/11/23 Pay Group 1500 HWY STREETS & BRIDGES PAY GRP USD Page 1
Time 11:46 Bank Account Payment History

Payment Date Range 04/11/23 thru 04/11/23
Cash Code 1414 Bank 071923909 Payment Currency USD
Payment Code ACH

Vendor	Invoice	Voucher	Auth	PL	Due Date	Dsc Date	Scheduled Amount	Discount Amount	Net Payment Amount
Payment Number 528357 Payment Date 04/11/23		Vendor 26753			AMAZON CAPITAL SERVICES			Status Issued	
26753	17KK-HTRP-6LD4		IX	100	04/29/23		51.80	0.00	51.80
26753	1FXT-VPW9-1VQF		IX	100	04/08/23		27.17	0.00	27.17
26753	1QFH-M1GP-FYTF		IX	100	04/03/23		58.97	0.00	58.97
26753	1WJL-DTN9-1NNW		IX	100	04/01/23		29.98	0.00	29.98
					*** Payment Total		167.92	0.00	167.92
					*** Payment Code ACH Total		167.92	0.00	167.92
					Payment Count		1		

Payment Date Range 04/11/23 thru 04/11/23
Cash Code 1414 Bank 071923909 Payment Currency USD
Payment Code CHK

Vendor	Invoice	Voucher	Auth	PL	Due Date	Dsc Date	Scheduled Amount	Discount Amount	Net Payment Amount
Payment Number 1168945 Payment Date 04/11/23		Vendor 10008	AT&T					Status Issued	
10008	630462996503 2023		IX	100	04/15/23		51.39	0.00	51.39
			*** Payment Total				51.39	0.00	51.39
Payment Number 1168946 Payment Date 04/11/23		Vendor 10008	AT&T					Status Issued	
10008	630499255603 2023		IX	100	04/21/23		44.43	0.00	44.43
			*** Payment Total				44.43	0.00	44.43
Payment Number 1168947 Payment Date 04/11/23		Vendor 10008	AT&T					Status Issued	
10008	630653192103 2023		IX	100	04/21/23		75.41	0.00	75.41
			*** Payment Total				75.41	0.00	75.41
Payment Number 1168948 Payment Date 04/11/23		Vendor 10008	AT&T					Status Issued	
10008	630653650503 2023		IX	100	04/21/23		54.43	0.00	54.43
			*** Payment Total				54.43	0.00	54.43
Payment Number 1168949 Payment Date 04/11/23		Vendor 10008	AT&T					Status Issued	
10008	630739105103 2023		IX	100	04/15/23		44.43	0.00	44.43
			*** Payment Total				44.43	0.00	44.43
Payment Number 1168950 Payment Date 04/11/23		Vendor 10008	AT&T					Status Issued	
10008	630752072003 2023		IX	100	04/18/23		51.39	0.00	51.39
			*** Payment Total				51.39	0.00	51.39
Payment Number 1168951 Payment Date 04/11/23		Vendor 10008	AT&T					Status Issued	
10008	630830229303 2023		IX	100	04/21/23		51.39	0.00	51.39
			*** Payment Total				51.39	0.00	51.39
Payment Number 1168952 Payment Date 04/11/23		Vendor 10008	AT&T					Status Issued	
10008	630893915203 2023		IX	100	04/18/23		42.93	0.00	42.93
			*** Payment Total				42.93	0.00	42.93
Payment Number 1168953 Payment Date 04/11/23		Vendor 10008	AT&T					Status Issued	
10008	630893930703 2023		IX	100	04/18/23		41.12	0.00	41.12
			*** Payment Total				41.12	0.00	41.12
Payment Number 1168954 Payment Date 04/11/23		Vendor 10008	AT&T					Status Issued	
10008	630986139703 2023		IX	100	04/18/23		44.43	0.00	44.43
			*** Payment Total				44.43	0.00	44.43
Payment Number 1168955 Payment Date 04/11/23		Vendor 11863	CINTAS #344					Status Issued	
11863	4147075133		IX	100	03/22/23		98.91	0.00	98.91
11863	4147751847		IX	100	03/29/23		98.91	0.00	98.91
11863	4148452054		IX	100	04/05/23		149.26	0.00	149.26
11863	4148452054A		IX	100	04/05/23		15.34	0.00	15.34
11863	4149204384		IX	100	04/12/23		142.91	0.00	142.91
11863	4149204384A		IX	100	04/12/23		7.67	0.00	7.67
11863	4149884096		IX	100	04/19/23		98.91	0.00	98.91
11863	4150589314		IX	100	04/26/23		153.22	0.00	153.22

AP255 Date 04/11/23 Pay Group 1500 HWY STREETS & BRIDGES PAY GRP USD Page 3
Time 11:46 Bank Account Payment History

Payment Date Range 04/11/23 thru 04/11/23
Cash Code 1414 Bank 071923909 Payment Currency USD
Payment Code CHK

Vendor	Invoice	Voucher	Auth	PL	Due Date	Dsc Date	Scheduled Amount	Discount Amount	Net Payment Amount
Payment Number 1168955 Payment Date 04/11/23		Vendor 11863	CINTAS #344					Status Issued	
11863	4150589314A		IX	100	04/26/23		16.74	0.00	16.74
			*** Payment Total				781.87	0.00	781.87
Payment Number 1168956 Payment Date 04/11/23		Vendor 11863	CINTAS CORPORATION					Status Issued	
11863	5145556886		IX	100	03/17/23		54.34	0.00	54.34
			*** Payment Total				54.34	0.00	54.34
Payment Number 1168957 Payment Date 04/11/23		Vendor 10959	CITY OF NAPERVILLE					Status Issued	
10959	232329-139916 030323		IX	100	03/31/23		84.95	0.00	84.95
10959	232329-139918 030323		IX	100	03/31/23		88.89	0.00	88.89
			*** Payment Total				173.84	0.00	173.84
Payment Number 1168958 Payment Date 04/11/23		Vendor 10074	CITY OF WHEATON					Status Issued	
10074	0034080200 031523		IX	100	04/14/23		96.45	0.00	96.45
			*** Payment Total				96.45	0.00	96.45
Payment Number 1168959 Payment Date 04/11/23		Vendor 10023	COM ED					Status Issued	
10023	7653105033 032423		IX	100	04/23/23		151.81	0.00	151.81
			*** Payment Total				151.81	0.00	151.81
Payment Number 1168960 Payment Date 04/11/23		Vendor 10023	COM ED					Status Issued	
10023	3391081078 031523		IX	100	04/14/23		83.22	0.00	83.22
			*** Payment Total				83.22	0.00	83.22
Payment Number 1168961 Payment Date 04/11/23		Vendor 10023	COM ED					Status Issued	
10023	4263028024 033023		IX	100	04/29/23		59.01	0.00	59.01
			*** Payment Total				59.01	0.00	59.01
Payment Number 1168962 Payment Date 04/11/23		Vendor 10023	COM ED					Status Issued	
10023	7177056019 033123		IX	100	04/30/23		48.42	0.00	48.42
			*** Payment Total				48.42	0.00	48.42
Payment Number 1168963 Payment Date 04/11/23		Vendor 13982	COMCAST					Status Issued	
13982	8771200470183928032023		IX	100	04/19/23		6.33	0.00	6.33
			*** Payment Total				6.33	0.00	6.33
Payment Number 1168964 Payment Date 04/11/23		Vendor 12084	HAGGERTY FORD					Status Issued	
12084	54678		IX	100	04/02/23		69.95	0.00	69.95
			*** Payment Total				69.95	0.00	69.95
Payment Number 1168965 Payment Date 04/11/23		Vendor 39113	IMAGING ESSENTIALS, INC.					Status Issued	
39113	SRVINV002216		IX	100	04/05/23		8.93	0.00	8.93
			*** Payment Total				8.93	0.00	8.93
Payment Number 1168966 Payment Date 04/11/23		Vendor 10139	MCMASTER-CARR					Status Issued	
10139	94397094		IX	100	04/13/23		68.50	0.00	68.50
			*** Payment Total				68.50	0.00	68.50

Payment Date Range 04/11/23 thru 04/11/23
Cash Code 1414 Bank 071923909 Payment Currency USD
Payment Code CHK

Vendor	Invoice	Voucher	Auth	PL	Due Date	Dsc Date	Scheduled Amount	Discount Amount	Net Payment Amount
Payment Number 1168967 Payment Date 04/11/23			Vendor 10851				MENARDS - WEST CHICAGO	Status Issued	
10851	68775		IX	100	03/29/23		59.98	0.00	59.98
10851	68894		IX	100	03/31/23		42.95	0.00	42.95
10851	70282		IX	100	04/23/23		49.95	0.00	49.95
			*** Payment Total				152.88	0.00	152.88
Payment Number 1168968 Payment Date 04/11/23			Vendor 10055				MURPHY ACE HARDWARE	Status Issued	
10055	942780		IX	100	04/02/23		5.39	0.00	5.39
10055	942919		IX	100	04/13/23		30.59	0.00	30.59
10055	943025		IX	100	04/20/23		25.15	0.00	25.15
10055	943164		IX	100	04/27/23		39.99	0.00	39.99
			*** Payment Total				101.12	0.00	101.12
Payment Number 1168969 Payment Date 04/11/23			Vendor 39549				ODP BUSINESS SOLUTIONS, LLC	Status Issued	
39549	293720091001		IX	100	03/18/23		61.99	0.00	61.99
39549	293769816001		IX	100	03/23/23		20.99	0.00	20.99
39549	295428873001		IX	100	03/30/23		35.16	0.00	35.16
			*** Payment Total				118.14	0.00	118.14
Payment Number 1168970 Payment Date 04/11/23			Vendor 10313				BLUETRITON BRANDS, INC	Status Issued	
10313	23C8100675670		IX	100	04/17/23		66.39	0.00	66.39
			*** Payment Total				66.39	0.00	66.39
Payment Number 1168971 Payment Date 04/11/23			Vendor 11201				UNITED STATES POSTAL SERVICE	Status Issued	
11201	34855593 022823 DOT		IX	100	03/30/23		26.40	0.00	26.40
			*** Payment Total				26.40	0.00	26.40
Payment Number 1168972 Payment Date 04/11/23			Vendor 10037				WHEATON SANITARY DISTRICT	Status Issued	
10037	036759-000 022423		IX	100	03/26/23		49.08	0.00	49.08
10037	036759-000 032423		IX	100	04/23/23		44.57	0.00	44.57
			*** Payment Total				93.65	0.00	93.65
		*** Payment Code CHK Total					2,662.60	0.00	2,662.60
		Payment Count					28		
		*** Cash Code 1414 Total					2,830.52	0.00	2,830.52
		Payment Count					29		
		*** Pay Group 1500 USD Total					2,830.52	0.00	2,830.52
		Payment Count					29		

AP255 Date: 04/11/23 JOB SUBMISSION PARAMETERS
Time: 11:46

User Name: DP\FNDMD
Job Name: PMTHISTORY
Step Nbr: 8

Pay Group: 2000
Cash Code: 1414 Class C Accounts Payable

Payment Date: 041123 - 041123
Payment Numbers: -
Payment Code:

Bank Account Payment History

Payment Date Range 04/11/23 thru 04/11/23
Cash Code 1414 Bank 071923909 Payment Currency USD
Payment Code CHK

Vendor	Invoice	Voucher	Auth	PL	Due Date	Dsc Date	Scheduled Amount	Discount Amount	Net Payment Amount
Payment Number 1168973 Payment Date 04/11/23			Vendor 26948				ADVANCE AUTO PARTS	Status Issued	
26948	2377-919652		IX	100	03/15/23		146.73	0.00	146.73
			*** Payment Total				146.73	0.00	146.73
Payment Number 1168974 Payment Date 04/11/23			Vendor 10828				ANSWER NATIONAL	Status Issued	
10828	677078AN-040223		IX	100	05/02/23		275.94	0.00	275.94
			*** Payment Total				275.94	0.00	275.94
Payment Number 1168975 Payment Date 04/11/23			Vendor 10332				ASSOCIATED TECHNICAL SERVICES	Status Issued	
10332	36787		IX	100	04/02/23		420.00	0.00	420.00
			*** Payment Total				420.00	0.00	420.00
Payment Number 1168976 Payment Date 04/11/23			Vendor 10008				AT&T	Status Issued	
10008	630773995203 2023		IX	100	04/18/23		51.44	0.00	51.44
10008	630963644403 2023		IX	100	04/18/23		49.04	0.00	49.04
			*** Payment Total				100.48	0.00	100.48
Payment Number 1168977 Payment Date 04/11/23			Vendor 23249				FOX VALLEY OPERATORS	Status Issued	
23249	PUBLICWORKS 040623		IX	100	05/06/23		100.00	0.00	100.00
			*** Payment Total				100.00	0.00	100.00
Payment Number 1168978 Payment Date 04/11/23			Vendor 41518				HAVEN WOODRIDGE	Status Issued	
41518	040623		IX	100	04/06/23		1,740.92	0.00	1,740.92
			*** Payment Total				1,740.92	0.00	1,740.92
Payment Number 1168979 Payment Date 04/11/23			Vendor 37581				FAVIA INVESTMENTS LTD	Status Issued	
37581	182414		IX	100	03/05/23		424.89	0.00	424.89
37581	182458		IX	100	03/10/23		378.95	0.00	378.95
			*** Payment Total				803.84	0.00	803.84
Payment Number 1168980 Payment Date 04/11/23			Vendor 10597				VERIZON	Status Issued	
10597	9919442338 PW		IX	100	12/01/22		72.02	0.00	72.02
			*** Payment Total				72.02	0.00	72.02
		*** Payment Code CHK Total					3,659.93	0.00	3,659.93
		Payment Count					8		
		*** Cash Code 1414 Total					3,659.93	0.00	3,659.93
		Payment Count					8		
	*** Pay Group 2000 USD Total						3,659.93	0.00	3,659.93
	Payment Count						8		

AP255 Date: 04/11/23 JOB SUBMISSION PARAMETERS
Time: 11:47

User Name: DP\FNDMD
Job Name: PMTHISTORY
Step Nbr: 9

Pay Group: 5000
Cash Code: 1414 Class C Accounts Payable

Payment Date: 041123 - 041123
Payment Numbers: -
Payment Code:

Bank Account Payment History

Payment Date Range 04/11/23 thru 04/11/23
Cash Code 1414 Bank 071923909 Payment Currency USD
Payment Code ACH

Vendor	Invoice	Voucher	Auth	PL	Due Date	Dsc Date	Scheduled Amount	Discount Amount	Net Payment Amount
Payment Number 528358 Payment Date 04/11/23			Vendor 27068				ROCK GATE CAPITAL	Status Issued	
27068	89202		IX	105	04/10/23		5,488.00	0.00	5,488.00
			*** Payment Total				5,488.00	0.00	5,488.00
Payment Number 528359 Payment Date 04/11/23			Vendor 28463				CATHOLIC CHARITIES OF THE ARCH	Status Issued	
28463	HM20-04A#14		IX	103	05/10/23		6,441.94	0.00	6,441.94
			*** Payment Total				6,441.94	0.00	6,441.94
Payment Number 528360 Payment Date 04/11/23			Vendor 23461				DUPAGE COUNTY COMMUNITY	Status Issued	
23461	DHS-23-1775		IX	209	04/10/23		11,140.27	0.00	11,140.27
			*** Payment Total				11,140.27	0.00	11,140.27
Payment Number 528361 Payment Date 04/11/23			Vendor 10652				DUPAGE PADS INC	Status Issued	
10652	ES22-03#7		IX	103	05/10/23		6,195.50	0.00	6,195.50
10652	HM20-04B#15		IX	103	05/10/23		8,017.36	0.00	8,017.36
			*** Payment Total				14,212.86	0.00	14,212.86
Payment Number 528362 Payment Date 04/11/23			Vendor 17827				SCHVACH, LISA	Status Issued	
17827	EXP20230331		IX	105	04/30/23		29.96	0.00	29.96
17827	EXP20230404		IX	105	05/04/23		100.00	0.00	100.00
			*** Payment Total				129.96	0.00	129.96
Payment Number 528363 Payment Date 04/11/23			Vendor 28258				SINGER, MICHELLE	Status Issued	
28258	MIL20230305		IX	202	04/07/23		156.48	0.00	156.48
			*** Payment Total				156.48	0.00	156.48
Payment Number 528364 Payment Date 04/11/23			Vendor 41384				WOOD DALE ESTATES	Status Issued	
41384	5104 031723		IX	101	04/07/23		300.00	0.00	300.00
			*** Payment Total				300.00	0.00	300.00
		*** Payment Code ACH Total					37,869.51	0.00	37,869.51
		Payment Count					7		

Payment Date Range 04/11/23 thru 04/11/23
Cash Code 1414 Bank 071923909 Payment Currency USD
Payment Code CHK

Vendor	Invoice	Voucher	Auth	PL	Due Date	Dsc Date	Scheduled Amount	Discount Amount	Net Payment Amount
Payment Number 1168981 Payment Date 04/11/23		Vendor 28951	1776 HOME CARE LLC					Status Issued	
28951	12841		IX	202	04/06/23		395.40	0.00	395.40
			*** Payment Total				395.40	0.00	395.40
Payment Number 1168982 Payment Date 04/11/23		Vendor 13527	360 YOUTH SERVICES					Status Issued	
13527	CDCV21-02A#14		IX	103	05/07/23		10,967.59	0.00	10,967.59
			*** Payment Total				10,967.59	0.00	10,967.59
Payment Number 1168983 Payment Date 04/11/23		Vendor 39278	AGEGUIDE NORTHEASTERN ILLINOIS					Status Issued	
39278	AGEGUIDE CONF 042123		IX	202	04/06/23		250.00	0.00	250.00
			*** Payment Total				250.00	0.00	250.00
Payment Number 1168984 Payment Date 04/11/23		Vendor 17637	AIMCO-YORKTOWN APARTMENTS					Status Issued	
17637	25542263 021523		IX	101	03/17/23		400.00	0.00	400.00
			*** Payment Total				400.00	0.00	400.00
Payment Number 1168985 Payment Date 04/11/23		Vendor 41301	AQUA IL					Status Issued	
41301	002796849-1540518 0306		IX	101	04/05/23		293.05	0.00	293.05
			*** Payment Total				293.05	0.00	293.05
Payment Number 1168986 Payment Date 04/11/23		Vendor 41301	AQUA IL					Status Issued	
41301	002797221-1540890 0201		IX	101	03/03/23		400.00	0.00	400.00
			*** Payment Total				400.00	0.00	400.00
Payment Number 1168987 Payment Date 04/11/23		Vendor 41301	AQUA IL					Status Issued	
41301	002797482-1541151 0306		IX	101	04/05/23		300.00	0.00	300.00
			*** Payment Total				300.00	0.00	300.00
Payment Number 1168988 Payment Date 04/11/23		Vendor 12130	CHICAGO PROFESSIONAL CENTER					Status Issued	
12130	2566		IX	105	04/14/23		3,500.00	0.00	3,500.00
			*** Payment Total				3,500.00	0.00	3,500.00
Payment Number 1168989 Payment Date 04/11/23		Vendor 11610	CITY OF AURORA					Status Issued	
11610	172253-34720 021323		IX	101	03/15/23		201.76	0.00	201.76
			*** Payment Total				201.76	0.00	201.76
Payment Number 1168990 Payment Date 04/11/23		Vendor 11610	CITY OF AURORA					Status Issued	
11610	241543-15416 021323		IX	101	03/15/23		200.00	0.00	200.00
			*** Payment Total				200.00	0.00	200.00
Payment Number 1168991 Payment Date 04/11/23		Vendor 11610	CITY OF AURORA					Status Issued	
11610	269543-28456 021323		IX	101	03/15/23		100.00	0.00	100.00
			*** Payment Total				100.00	0.00	100.00
Payment Number 1168992 Payment Date 04/11/23		Vendor 11610	CITY OF AURORA					Status Issued	
11610	274805-41400 021323		IX	101	03/15/23		400.00	0.00	400.00
			*** Payment Total				400.00	0.00	400.00
Payment Number 1168993 Payment Date 04/11/23		Vendor 10683	CITY OF ELMHURST					Status Issued	

Payment Date Range 04/11/23 thru 04/11/23
Cash Code 1414 Bank 071923909 Payment Currency USD
Payment Code CHK

Vendor	Invoice	Voucher	Auth	PL	Due Date	Dsc Date	Scheduled Amount	Discount Amount	Net Payment Amount
Payment Number 1168993 Payment Date 04/11/23		Vendor 10683	CITY OF ELMHURST					Status Issued	
10683	64569-158 033123		IX	101	04/30/23		200.00	0.00	200.00
			*** Payment Total				200.00	0.00	200.00
Payment Number 1168994 Payment Date 04/11/23		Vendor 10959	CITY OF NAPERVILLE					Status Issued	
10959	432445-2016 010523		IX	101	04/07/23		300.00	0.00	300.00
			*** Payment Total				300.00	0.00	300.00
Payment Number 1168995 Payment Date 04/11/23		Vendor 10959	CITY OF NAPERVILLE					Status Issued	
10959	433121-131280 031323		IX	101	04/07/23		455.89	0.00	455.89
			*** Payment Total				455.89	0.00	455.89
Payment Number 1168996 Payment Date 04/11/23		Vendor 10959	CITY OF NAPERVILLE					Status Issued	
10959	468213-51124 032023		IX	101	04/07/23		981.25	0.00	981.25
			*** Payment Total				981.25	0.00	981.25
Payment Number 1168997 Payment Date 04/11/23		Vendor 10959	CITY OF NAPERVILLE					Status Issued	
10959	492609-53300 022323		IX	101	04/07/23		100.00	0.00	100.00
			*** Payment Total				100.00	0.00	100.00
Payment Number 1168998 Payment Date 04/11/23		Vendor 10959	CITY OF NAPERVILLE					Status Issued	
10959	504135-26500 021023		IX	101	04/07/23		740.00	0.00	740.00
			*** Payment Total				740.00	0.00	740.00
Payment Number 1168999 Payment Date 04/11/23		Vendor 10059	CITY OF WARRENVILLE					Status Issued	
10059	012002500008 021023		IX	101	03/12/23		200.00	0.00	200.00
			*** Payment Total				200.00	0.00	200.00
Payment Number 1169000 Payment Date 04/11/23		Vendor 10059	CITY OF WARRENVILLE					Status Issued	
10059	036518100007 031023		IX	101	04/09/23		300.00	0.00	300.00
			*** Payment Total				300.00	0.00	300.00
Payment Number 1169001 Payment Date 04/11/23		Vendor 10378	CITY OF WEST CHICAGO					Status Issued	
10378	01858 15 040123		IX	101	05/01/23		615.34	0.00	615.34
			*** Payment Total				615.34	0.00	615.34
Payment Number 1169002 Payment Date 04/11/23		Vendor 10378	CITY OF WEST CHICAGO					Status Issued	
10378	02032 05 040123		IX	101	05/01/23		300.00	0.00	300.00
			*** Payment Total				300.00	0.00	300.00
Payment Number 1169003 Payment Date 04/11/23		Vendor 10378	CITY OF WEST CHICAGO					Status Issued	
10378	02339 02 020123		IX	101	03/03/23		200.00	0.00	200.00
			*** Payment Total				200.00	0.00	200.00
Payment Number 1169004 Payment Date 04/11/23		Vendor 10074	CITY OF WHEATON					Status Issued	
10074	0545260000 011523		IX	101	02/14/23		200.00	0.00	200.00
			*** Payment Total				200.00	0.00	200.00
Payment Number 1169005 Payment Date 04/11/23		Vendor 10074	CITY OF WHEATON					Status Issued	

AP255 Date 04/11/23 Pay Group 5000 DUPAGE COUNTY GRANTS PAY GROUP USD Page 4
Time 11:47 Bank Account Payment History

Payment Date Range 04/11/23 thru 04/11/23
Cash Code 1414 Bank 071923909 Payment Currency USD
Payment Code CHK

Vendor	Invoice	Voucher	Auth	PL	Due Date	Dsc Date	Scheduled Amount	Discount Amount	Net Payment Amount
Payment Number 1169005 Payment Date 04/11/23		Vendor 10074	CITY OF WHEATON					Status Issued	
10074	0792840003 031523		IX	101	04/14/23		200.00	0.00	200.00
			*** Payment Total				200.00	0.00	200.00
Payment Number 1169006 Payment Date 04/11/23		Vendor 10595	CITY OF WOOD DALE					Status Issued	
10595	100623 032723		IX	101	04/26/23		200.00	0.00	200.00
			*** Payment Total				200.00	0.00	200.00
Payment Number 1169007 Payment Date 04/11/23		Vendor 18831	CORTEZ, ELISSA					Status Issued	
18831	MIL20230207		IX	202	04/06/23		90.46	0.00	90.46
			*** Payment Total				90.46	0.00	90.46
Payment Number 1169008 Payment Date 04/11/23		Vendor 10520	DEPAUL UNIVERSITY					Status Issued	
10520	10229		IX	105	03/05/23		5,050.00	0.00	5,050.00
10520	10231		IX	105	03/05/23		6,575.00	0.00	6,575.00
10520	10244		IX	105	03/26/23		5,050.00	0.00	5,050.00
			*** Payment Total				16,675.00	0.00	16,675.00
Payment Number 1169009 Payment Date 04/11/23		Vendor 19784	DUPAGE COUNTY PUBLIC WORKS					Status Issued	
19784	12008494 031023		IX	101	04/09/23		200.00	0.00	200.00
			*** Payment Total				200.00	0.00	200.00
Payment Number 1169010 Payment Date 04/11/23		Vendor 19784	DUPAGE COUNTY PUBLIC WORKS					Status Issued	
19784	14800831 031023		IX	101	04/09/23		1,042.57	0.00	1,042.57
			*** Payment Total				1,042.57	0.00	1,042.57
Payment Number 1169011 Payment Date 04/11/23		Vendor 19784	DUPAGE COUNTY PUBLIC WORKS					Status Issued	
19784	15519871 031023		IX	101	04/09/23		200.00	0.00	200.00
			*** Payment Total				200.00	0.00	200.00
Payment Number 1169012 Payment Date 04/11/23		Vendor 19784	DUPAGE COUNTY PUBLIC WORKS					Status Issued	
19784	21005654 031023		IX	101	04/09/23		469.97	0.00	469.97
			*** Payment Total				469.97	0.00	469.97
Payment Number 1169013 Payment Date 04/11/23		Vendor 19784	DUPAGE COUNTY PUBLIC WORKS					Status Issued	
19784	43010449 031023		IX	101	04/09/23		100.00	0.00	100.00
			*** Payment Total				100.00	0.00	100.00
Payment Number 1169014 Payment Date 04/11/23		Vendor 14926	FLAGG CREEK WATER RECLAMATION					Status Issued	
14926	118178-002 022723		IX	101	03/29/23		200.00	0.00	200.00
			*** Payment Total				200.00	0.00	200.00
Payment Number 1169015 Payment Date 04/11/23		Vendor 17567	FOX METRO WRD					Status Issued	
17567	A81-1791 022123		IX	101	03/23/23		200.00	0.00	200.00
			*** Payment Total				200.00	0.00	200.00
Payment Number 1169016 Payment Date 04/11/23		Vendor 39914	HIGHTOWER, DIANA					Status Issued	
39914	031923 033023		IX	207	05/01/23		1,260.00	0.00	1,260.00

AP255 Date 04/11/23 Pay Group 5000 DUPAGE COUNTY GRANTS PAY GROUP USD Page 5
Time 11:47 Bank Account Payment History

Payment Date Range 04/11/23 thru 04/11/23
Cash Code 1414 Bank 071923909 Payment Currency USD
Payment Code CHK

Vendor	Invoice	Voucher	Auth	PL	Due Date	Dsc Date	Scheduled Amount	Discount Amount	Net Payment Amount
Payment Number 1169016 Payment Date 04/11/23			Vendor 39914				HIGHTOWER, DIANA	Status Issued	
			*** Payment Total				1,260.00	0.00	1,260.00
Payment Number 1169017 Payment Date 04/11/23			Vendor 12167				ILLINOIS AMERICAN WATER	Status Issued	
12167	1025-210001445908 0314		IX	101	04/13/23		251.40	0.00	251.40
			*** Payment Total				251.40	0.00	251.40
Payment Number 1169018 Payment Date 04/11/23			Vendor 12167				ILLINOIS AMERICAN WATER	Status Issued	
12167	1025-210002756670 0323		IX	101	04/22/23		586.70	0.00	586.70
			*** Payment Total				586.70	0.00	586.70
Payment Number 1169019 Payment Date 04/11/23			Vendor 12167				ILLINOIS AMERICAN WATER	Status Issued	
12167	1025-210004321056 0323		IX	101	04/22/23		300.00	0.00	300.00
			*** Payment Total				300.00	0.00	300.00
Payment Number 1169020 Payment Date 04/11/23			Vendor 28611				IT EXPERT SYSTEM INC	Status Issued	
28611	KS01-3152023		IX	105	04/10/23		3,400.00	0.00	3,400.00
			*** Payment Total				3,400.00	0.00	3,400.00
Payment Number 1169021 Payment Date 04/11/23			Vendor 38945				LAKEHAVEN APARTMENTS LLC	Status Issued	
38945	T0039314 031323		IX	101	04/12/23		200.00	0.00	200.00
			*** Payment Total				200.00	0.00	200.00
Payment Number 1169022 Payment Date 04/11/23			Vendor 25750				LAKEVIEW TOWNHOMES AT FOX	Status Issued	
25750	T00001973 031523		IX	101	04/07/23		400.00	0.00	400.00
			*** Payment Total				400.00	0.00	400.00
Payment Number 1169023 Payment Date 04/11/23			Vendor 30801				MCKESSON MEDICAL - SURGICAL	Status Issued	
30801	20446887		IX	110	04/21/23		21,988.26	0.00	21,988.26
30801	20449098		IX	110	04/21/23		3,768.45	0.00	3,768.45
			*** Payment Total				25,756.71	0.00	25,756.71
Payment Number 1169024 Payment Date 04/11/23			Vendor 37416				MIDWEST WATER MANAGEMENT	Status Issued	
37416	31930754		IX	101	03/08/23		100.00	0.00	100.00
			*** Payment Total				100.00	0.00	100.00
Payment Number 1169025 Payment Date 04/11/23			Vendor 10055				MURPHY ACE HARDWARE	Status Issued	
10055	943144		IX	307	04/26/23		28.78	0.00	28.78
10055	943145		IX	307	04/26/23		43.99	0.00	43.99
			*** Payment Total				72.77	0.00	72.77
Payment Number 1169026 Payment Date 04/11/23			Vendor 40324				NAMBO, SIAMIRELIS	Status Issued	
40324	MILINTERN20230208		IX	202	04/06/23		22.96	0.00	22.96
40324	MILINTERN20230306		IX	202	04/06/23		34.72	0.00	34.72
			*** Payment Total				57.68	0.00	57.68
Payment Number 1169027 Payment Date 04/11/23			Vendor 39549				ODP BUSINESS SOLUTIONS, LLC	Status Issued	
39549	302699655001		IX	101	04/15/23		23.94	0.00	23.94
39549	303064595001		IX	101	04/05/23		24.99	0.00	24.99

AP255 Date 04/11/23 Pay Group 5000 DUPAGE COUNTY GRANTS PAY GROUP USD Page 6
Time 11:47 Bank Account Payment History

Payment Date Range 04/11/23 thru 04/11/23
Cash Code 1414 Bank 071923909 Payment Currency USD
Payment Code CHK

Vendor	Invoice	Voucher	Auth	PL	Due Date	Dsc Date	Scheduled Amount	Discount Amount	Net Payment Amount
Payment Number 1169027 Payment Date 04/11/23		Vendor 39549	ODP BUSINESS SOLUTIONS, LLC				Status Issued		
39549	306636562001		IX	101	04/30/23		10.22	0.00	10.22
			*** Payment Total				59.15	0.00	59.15
Payment Number 1169028 Payment Date 04/11/23		Vendor 38242	PALMERIN, ELISABETH				Status Issued		
38242	MIL20230301		IX	202	04/07/23		137.09	0.00	137.09
			*** Payment Total				137.09	0.00	137.09
Payment Number 1169029 Payment Date 04/11/23		Vendor 41541	PATEL, HIREN				Status Issued		
41541	DHS-23-1782		IX	209	05/05/23		8,000.00	0.00	8,000.00
			*** Payment Total				8,000.00	0.00	8,000.00
Payment Number 1169030 Payment Date 04/11/23		Vendor 18863	PIHERA, SUSAN				Status Issued		
18863	MIL20230307		IX	105	04/06/23		57.64	0.00	57.64
			*** Payment Total				57.64	0.00	57.64
Payment Number 1169031 Payment Date 04/11/23		Vendor 32390	REALPAGE UTILITY MANAGEMENT				Status Issued		
32390	1064879362 011023		IX	101	02/09/23		400.00	0.00	400.00
			*** Payment Total				400.00	0.00	400.00
Payment Number 1169032 Payment Date 04/11/23		Vendor 18690	STARKOVICH, KATHLEEN				Status Issued		
18690	ARI.UBERGC.031923		IX	208	04/06/23		350.00	0.00	350.00
			*** Payment Total				350.00	0.00	350.00
Payment Number 1169033 Payment Date 04/11/23		Vendor 12636	VCA ARBORETUM VIEW ANIMAL				Status Issued		
12636	5541619713		IX	306	04/29/23		1,753.83	0.00	1,753.83
			*** Payment Total				1,753.83	0.00	1,753.83
Payment Number 1169034 Payment Date 04/11/23		Vendor 30075	VERVE GLOBAL INC				Status Issued		
30075	23961		IX	105	04/10/23		3,743.00	0.00	3,743.00
30075	23989		IX	105	04/10/23		3,833.00	0.00	3,833.00
			*** Payment Total				7,576.00	0.00	7,576.00
Payment Number 1169035 Payment Date 04/11/23		Vendor 10125	VILLAGE OF ADDISON				Status Issued		
10125	9771912147-001 040423		IX	101	05/04/23		200.00	0.00	200.00
			*** Payment Total				200.00	0.00	200.00
Payment Number 1169036 Payment Date 04/11/23		Vendor 11140	VILLAGE OF BARTLETT				Status Issued		
11140	55603 030123		IX	101	03/31/23		200.00	0.00	200.00
			*** Payment Total				200.00	0.00	200.00
Payment Number 1169037 Payment Date 04/11/23		Vendor 10501	VILLAGE OF BLOOMINGDALE				Status Issued		
10501	24080010-04 040623		IX	101	05/06/23		300.00	0.00	300.00
			*** Payment Total				300.00	0.00	300.00
Payment Number 1169038 Payment Date 04/11/23		Vendor 10501	VILLAGE OF BLOOMINGDALE				Status Issued		
10501	43126010-08 040423		IX	101	05/04/23		300.00	0.00	300.00
			*** Payment Total				300.00	0.00	300.00

Payment Date Range 04/11/23 thru 04/11/23
Cash Code 1414 Bank 071923909 Payment Currency USD
Payment Code CHK

Vendor	Invoice	Voucher	Auth	PL	Due Date	Dsc Date	Scheduled Amount	Discount Amount	Net Payment Amount
Payment Number 1169039 Payment Date 04/11/23			Vendor 20304		VILLAGE OF CAROL STREAM			Status Issued	
20304	10208 013123		IX	101	03/02/23		200.00	0.00	200.00
			*** Payment Total				200.00	0.00	200.00
Payment Number 1169040 Payment Date 04/11/23			Vendor 20304		VILLAGE OF CAROL STREAM			Status Issued	
20304	14484 033123		IX	101	04/30/23		400.38	0.00	400.38
			*** Payment Total				400.38	0.00	400.38
Payment Number 1169041 Payment Date 04/11/23			Vendor 20304		VILLAGE OF CAROL STREAM			Status Issued	
20304	18450 033123		IX	101	04/30/23		400.00	0.00	400.00
			*** Payment Total				400.00	0.00	400.00
Payment Number 1169042 Payment Date 04/11/23			Vendor 10128		VILLAGE OF DOWNERS GROVE			Status Issued	
10128	A.2256.4331.03 033123		IX	101	04/30/23		213.85	0.00	213.85
			*** Payment Total				213.85	0.00	213.85
Payment Number 1169043 Payment Date 04/11/23			Vendor 10128		VILLAGE OF DOWNERS GROVE			Status Issued	
10128	A.5501.4942.01 013123		IX	101	03/02/23		200.00	0.00	200.00
			*** Payment Total				200.00	0.00	200.00
Payment Number 1169044 Payment Date 04/11/23			Vendor 10128		VILLAGE OF DOWNERS GROVE			Status Issued	
10128	C.0218.5507.04 022823		IX	101	03/30/23		343.63	0.00	343.63
			*** Payment Total				343.63	0.00	343.63
Payment Number 1169045 Payment Date 04/11/23			Vendor 10228		VILLAGE OF GLENDALE HEIGHTS			Status Issued	
10228	26157-5536 011623		IX	101	02/15/23		200.00	0.00	200.00
			*** Payment Total				200.00	0.00	200.00
Payment Number 1169046 Payment Date 04/11/23			Vendor 10228		VILLAGE OF GLENDALE HEIGHTS			Status Issued	
10228	28163-5270 040623		IX	101	05/06/23		233.07	0.00	233.07
			*** Payment Total				233.07	0.00	233.07
Payment Number 1169047 Payment Date 04/11/23			Vendor 10228		VILLAGE OF GLENDALE HEIGHTS			Status Issued	
10228	38229-10294 040323		IX	101	05/03/23		400.00	0.00	400.00
			*** Payment Total				400.00	0.00	400.00
Payment Number 1169048 Payment Date 04/11/23			Vendor 10228		VILLAGE OF GLENDALE HEIGHTS			Status Issued	
10228	48277-19034 031523		IX	101	04/14/23		300.00	0.00	300.00
			*** Payment Total				300.00	0.00	300.00
Payment Number 1169049 Payment Date 04/11/23			Vendor 20313		VILLAGE OF HANOVER PARK			Status Issued	
20313	17050-001 040123		IX	101	05/01/23		300.00	0.00	300.00
			*** Payment Total				300.00	0.00	300.00
Payment Number 1169050 Payment Date 04/11/23			Vendor 10958		VILLAGE OF ITASCA			Status Issued	
10958	1-110028600-03 040423		IX	101	05/04/23		261.90	0.00	261.90
			*** Payment Total				261.90	0.00	261.90
Payment Number 1169051 Payment Date 04/11/23			Vendor 10571		VILLAGE OF LISLE			Status Issued	

AP255 Date 04/11/23 Pay Group 5000 DUPAGE COUNTY GRANTS PAY GROUP USD Page 8
Time 11:47 Bank Account Payment History

Payment Date Range 04/11/23 thru 04/11/23
Cash Code 1414 Bank 071923909 Payment Currency USD
Payment Code CHK

Vendor	Invoice	Voucher	Auth	PL	Due Date	Dsc Date	Scheduled Amount	Discount Amount	Net Payment Amount
Payment Number 1169051 Payment Date 04/11/23		Vendor 10571	VILLAGE OF LISLE				Status Issued		
10571	230990-03 030123		IX	101	03/31/23		200.00	0.00	200.00
			*** Payment Total				200.00	0.00	200.00
Payment Number 1169052 Payment Date 04/11/23		Vendor 10412	VILLAGE OF ROSELLE				Status Issued		
10412	19693-2582002 011523		IX	101	02/14/23		400.00	0.00	400.00
			*** Payment Total				400.00	0.00	400.00
Payment Number 1169053 Payment Date 04/11/23		Vendor 10412	VILLAGE OF ROSELLE				Status Issued		
10412	31167-4510501 031523		IX	101	04/14/23		100.00	0.00	100.00
			*** Payment Total				100.00	0.00	100.00
Payment Number 1169054 Payment Date 04/11/23		Vendor 10517	VILLAGE OF VILLA PARK				Status Issued		
10517	11-01710-01 022823		IX	101	03/30/23		300.00	0.00	300.00
			*** Payment Total				300.00	0.00	300.00
Payment Number 1169055 Payment Date 04/11/23		Vendor 10469	VILLAGE OF WESTMONT				Status Issued		
10469	301085000 033123		IX	101	04/30/23		300.00	0.00	300.00
			*** Payment Total				300.00	0.00	300.00
Payment Number 1169056 Payment Date 04/11/23		Vendor 20307	VILLAGE OF WILLOWBROOK				Status Issued		
20307	110960.000 040423		IX	101	05/04/23		100.00	0.00	100.00
			*** Payment Total				100.00	0.00	100.00
Payment Number 1169057 Payment Date 04/11/23		Vendor 20307	VILLAGE OF WILLOWBROOK				Status Issued		
20307	250365.006 020123		IX	101	03/03/23		200.00	0.00	200.00
			*** Payment Total				200.00	0.00	200.00
Payment Number 1169058 Payment Date 04/11/23		Vendor 20308	VILLAGE OF WOODRIDGE				Status Issued		
20308	9139-9036 033123		IX	101	04/30/23		300.00	0.00	300.00
			*** Payment Total				300.00	0.00	300.00
Payment Number 1169059 Payment Date 04/11/23		Vendor 23870	WESTMONT VILLAGE APARTMENTS				Status Issued		
23870	24841000 032023		IX	101	04/07/23		200.00	0.00	200.00
			*** Payment Total				200.00	0.00	200.00
Payment Number 1169060 Payment Date 04/11/23		Vendor 10037	WHEATON SANITARY DISTRICT				Status Issued		
10037	034261-000 032423		IX	101	04/23/23		24.36	0.00	24.36
			*** Payment Total				24.36	0.00	24.36
		*** Payment Code CHK Total					98,874.44	0.00	98,874.44
		Payment Count					80		
		*** Cash Code 1414 Total					136,743.95	0.00	136,743.95
		Payment Count					87		
		*** Pay Group 5000 USD Total					136,743.95	0.00	136,743.95
		Payment Count					87		

Payment of Claims

421 N. COUNTY FARM ROAD
WHEATON, IL 60187
www.dupagecounty.gov

File #: 23-1583 **Agenda Date:** 4/25/2023 **Agenda #:** 7.D.

AP255 Date: 04/14/23 JOB SUBMISSION PARAMETERS
Time: 13:21

User Name: DP\FNMAW
Job Name: PMTHISTORY
Step Nbr: 1

Pay Group: 1000
Cash Code: 1414 Class C Accounts Payable

Payment Date: 041423 - 041423
Payment Numbers: -
Payment Code:

Bank Account Payment History

Payment Date Range 04/14/23 thru 04/14/23
Cash Code 1414 Bank 071923909 Payment Currency USD
Payment Code ACH

Vendor	Invoice	Voucher	Auth	PL	Due Date	Dsc Date	Scheduled Amount	Discount Amount	Net Payment Amount
Payment Number 528365 Payment Date 04/14/23 Vendor 10667 CDW GOVERNMENT INC Status Issued									
10667 HQ76027			IX	100	04/27/23		221.73	0.00	221.73
			*** Payment Total				221.73	0.00	221.73
Payment Number 528366 Payment Date 04/14/23 Vendor 37180 FAILLO, MARY E Status Issued									
37180 982022			IX	100	05/10/23		76.00	0.00	76.00
			*** Payment Total				76.00	0.00	76.00
Payment Number 528367 Payment Date 04/14/23 Vendor 27873 JOURNAL TECHNOLOGIES, INC Status Issued									
27873 JI2604			IX	100	04/30/23		2,768.46	0.00	2,768.46
			*** Payment Total				2,768.46	0.00	2,768.46
Payment Number 528368 Payment Date 04/14/23 Vendor 12313 SULLIVAN, ANTHONY Status Issued									
12313 040523 041123			IX	100	04/12/23		629.00	0.00	629.00
			*** Payment Total				629.00	0.00	629.00
			*** Payment Code ACH Total				3,695.19	0.00	3,695.19
			Payment Count				4		

Payment Date Range 04/14/23 thru 04/14/23
Cash Code 1414 Bank 071923909 Payment Currency USD
Payment Code CHK

Vendor	Invoice	Voucher	Auth	PL	Due Date	Dsc Date	Scheduled Amount	Discount Amount	Net Payment Amount
Payment Number 1169061 Payment Date 04/14/23		Vendor 11652	AGILENT TECHNOLOGIES					Status Issued	
11652	125439184		IX	100	05/06/23		636.80	0.00	636.80
			*** Payment Total				636.80	0.00	636.80
Payment Number 1169062 Payment Date 04/14/23		Vendor 10671	ALPHAGRAPHICS					Status Issued	
10671	172399		IX	100	04/27/23		39.75	0.00	39.75
10671	172427		IX	100	04/26/23		19.75	0.00	19.75
10671	172479		IX	100	04/29/23		16.00	0.00	16.00
10671	172541		IX	100	05/06/23		98.75	0.00	98.75
10671	172543		IX	100	05/06/23		19.75	0.00	19.75
			*** Payment Total				194.00	0.00	194.00
Payment Number 1169063 Payment Date 04/14/23		Vendor 26798	AREA DUPAGE TOWING					Status Issued	
26798	36540		IX	100	05/05/23		375.00	0.00	375.00
			*** Payment Total				375.00	0.00	375.00
Payment Number 1169064 Payment Date 04/14/23		Vendor 10009	AT&T MOBILITY					Status Issued	
10009	287307718627X04082023		IX	100	04/30/23		6,119.71	0.00	6,119.71
			*** Payment Total				6,119.71	0.00	6,119.71
Payment Number 1169065 Payment Date 04/14/23		Vendor 29579	AUSTIN, SUZANNE					Status Issued	
29579	040523 20CF650		IX	100	04/11/23		56.00	0.00	56.00
29579	SA20CF650061020040523		IX	100	04/11/23		31.00	0.00	31.00
			*** Payment Total				87.00	0.00	87.00
Payment Number 1169066 Payment Date 04/14/23		Vendor 37246	BACON, AARON J					Status Issued	
37246	MIL20230315		IX	100	04/14/23		4.65	0.00	4.65
			*** Payment Total				4.65	0.00	4.65
Payment Number 1169067 Payment Date 04/14/23		Vendor 11440	BROWN INDUSTRIES INC					Status Issued	
11440	123-06018		IX	100	05/05/23		139.75	0.00	139.75
			*** Payment Total				139.75	0.00	139.75
Payment Number 1169068 Payment Date 04/14/23		Vendor 27908	C.A. SHORT COMPANY					Status Issued	
27908	2134208		IX	100	03/11/23		85.00	0.00	85.00
			*** Payment Total				85.00	0.00	85.00
Payment Number 1169069 Payment Date 04/14/23		Vendor 10216	CANON FINANCIAL SERVICES INC					Status Issued	
10216	30359861		IX	100	05/11/23		15,348.97	0.00	15,348.97
			*** Payment Total				15,348.97	0.00	15,348.97
Payment Number 1169070 Payment Date 04/14/23		Vendor 10216	CANON SOLUTIONS AMERICA INC					Status Issued	
10216	6003527735		IX	100	04/01/23		11,010.85	0.00	11,010.85
			*** Payment Total				11,010.85	0.00	11,010.85
Payment Number 1169071 Payment Date 04/14/23		Vendor 12059	CHARM-TEX INC					Status Issued	
12059	0303642-IN		IX	100	12/28/22		1,993.60	0.00	1,993.60
			*** Payment Total				1,993.60	0.00	1,993.60

Payment Date Range 04/14/23 thru 04/14/23
Cash Code 1414 Bank 071923909 Payment Currency USD
Payment Code CHK

Vendor	Invoice	Voucher	Auth	PL	Due Date	Dsc Date	Scheduled Amount	Discount Amount	Net Payment Amount
Payment Number 1169072 Payment Date 04/14/23		Vendor 34516	CHICAGO TRIBUNE COMPANY					Status Issued	
34516	070359097000		IX	100	04/25/23		2,500.00	0.00	2,500.00
			*** Payment Total				2,500.00	0.00	2,500.00
Payment Number 1169073 Payment Date 04/14/23		Vendor 10314	COLLEGE OF DUPAGE					Status Issued	
10314	CES2020213-00013A		IX	100	05/07/23		1,381.25	0.00	1,381.25
			*** Payment Total				1,381.25	0.00	1,381.25
Payment Number 1169074 Payment Date 04/14/23		Vendor 12382	COMCAST					Status Issued	
12382	169974266		IX	100	05/01/23		2,366.52	0.00	2,366.52
			*** Payment Total				2,366.52	0.00	2,366.52
Payment Number 1169075 Payment Date 04/14/23		Vendor 10832	CORPORATE AWARDS BY DENSON'S					Status Issued	
10832	000302		IX	100	05/07/23		10.25	0.00	10.25
			*** Payment Total				10.25	0.00	10.25
Payment Number 1169076 Payment Date 04/14/23		Vendor 22492	DALTON, JONATHAN					Status Issued	
22492	MIL20230404		IX	100	04/10/23		32.10	0.00	32.10
			*** Payment Total				32.10	0.00	32.10
Payment Number 1169077 Payment Date 04/14/23		Vendor 11348	DUPAGE FEDERATION ON HUMAN					Status Issued	
11348	8820		IX	100	04/12/23		97.50	0.00	97.50
11348	8822		IX	100	04/12/23		468.00	0.00	468.00
11348	8873		IX	100	04/12/23		609.00	0.00	609.00
			*** Payment Total				1,174.50	0.00	1,174.50
Payment Number 1169078 Payment Date 04/14/23		Vendor 39220	EDWARD HOSPITAL					Status Issued	
39220	00164454-00		IX	100	04/30/23		858.00	0.00	858.00
			*** Payment Total				858.00	0.00	858.00
Payment Number 1169079 Payment Date 04/14/23		Vendor 13612	ELMHURST OCCUPATIONAL HEALTH					Status Issued	
13612	00164304-00		IX	100	04/30/23		1,339.00	0.00	1,339.00
			*** Payment Total				1,339.00	0.00	1,339.00
Payment Number 1169080 Payment Date 04/14/23		Vendor 11196	FEDEX					Status Issued	
11196	8-091-02503		IX	100	05/05/23		41.82	0.00	41.82
			*** Payment Total				41.82	0.00	41.82
Payment Number 1169081 Payment Date 04/14/23		Vendor 11196	FEDEX					Status Issued	
11196	8-090-09137		IX	100	05/05/23		7.93	0.00	7.93
			*** Payment Total				7.93	0.00	7.93
Payment Number 1169082 Payment Date 04/14/23		Vendor 12631	FILKINS, JAMES MD JD					Status Issued	
12631	030323		IX	100	04/07/23		12,100.00	0.00	12,100.00
12631	41023		IX	100	04/11/23		19,600.00	0.00	19,600.00
			*** Payment Total				31,700.00	0.00	31,700.00
Payment Number 1169083 Payment Date 04/14/23		Vendor 20752	FIRST NATIONAL BANK OF OMAHA					Status Issued	
20752	6273 033123		IX	100	04/30/23		700.00	0.00	700.00

Payment Date Range 04/14/23 thru 04/14/23
Cash Code 1414 Bank 071923909 Payment Currency USD
Payment Code CHK

Vendor	Invoice	Voucher	Auth	PL	Due Date	Dsc Date	Scheduled Amount	Discount Amount	Net Payment Amount
Payment Number 1169083 Payment Date 04/14/23		Vendor 20752	FIRST NATIONAL BANK OF OMAHA					Status Issued	
20752	6273 033123A		IX	100	04/30/23		122.45	0.00	122.45
			*** Payment Total				822.45	0.00	822.45
Payment Number 1169084 Payment Date 04/14/23		Vendor 10809	INSIGHT PUBLIC SECTOR INC					Status Issued	
10809	1101040513		IX	100	04/30/23		2,160.00	0.00	2,160.00
10809	1101040746		IX	100	05/01/23		182.85	0.00	182.85
			*** Payment Total				2,342.85	0.00	2,342.85
Payment Number 1169085 Payment Date 04/14/23		Vendor 12550	INTERPRENET LTD					Status Issued	
12550	43587		IX	100	04/11/23		1,314.00	0.00	1,314.00
			*** Payment Total				1,314.00	0.00	1,314.00
Payment Number 1169086 Payment Date 04/14/23		Vendor 13242	KALKMAN INVESTIGATION					Status Issued	
13242	2023-02A		IX	100	05/03/23		40.00	0.00	40.00
			*** Payment Total				40.00	0.00	40.00
Payment Number 1169087 Payment Date 04/14/23		Vendor 11635	KATHLEEN W BONO, CSR, LTD					Status Issued	
11635	9120		IX	100	05/03/23		295.00	0.00	295.00
			*** Payment Total				295.00	0.00	295.00
Payment Number 1169088 Payment Date 04/14/23		Vendor 21512	KINCZYK, GEOFFREY					Status Issued	
21512	031023QUICKEN		IX	100	04/09/23		65.87	0.00	65.87
			*** Payment Total				65.87	0.00	65.87
Payment Number 1169089 Payment Date 04/14/23		Vendor 11692	LANGUAGE LINE SERVICES INC					Status Issued	
11692	10975417		IX	100	04/12/23		143.11	0.00	143.11
			*** Payment Total				143.11	0.00	143.11
Payment Number 1169090 Payment Date 04/14/23		Vendor 12961	LAW OFFICES OF WILLIAM G.					Status Issued	
12961	APRIL 2023		IX	100	05/05/23		3,500.00	0.00	3,500.00
			*** Payment Total				3,500.00	0.00	3,500.00
Payment Number 1169091 Payment Date 04/14/23		Vendor 40631	LEACH, BRIANNE					Status Issued	
40631	MIL20230202		IX	100	04/06/23		209.80	0.00	209.80
			*** Payment Total				209.80	0.00	209.80
Payment Number 1169092 Payment Date 04/14/23		Vendor 41545	LITICORP					Status Issued	
41545	3525		IX	100	04/28/23		555.00	0.00	555.00
			*** Payment Total				555.00	0.00	555.00
Payment Number 1169093 Payment Date 04/14/23		Vendor 10851	MENARDS - NAPERVILLE					Status Issued	
10851	36560		IX	100	04/20/23		161.69	0.00	161.69
10851	36936		IX	100	04/28/23		39.98	0.00	39.98
			*** Payment Total				201.67	0.00	201.67
Payment Number 1169094 Payment Date 04/14/23		Vendor 39418	MIDWAY INDUSTRIAL EQUIPMENT,					Status Issued	
39418	170010127		IX	100	04/19/23		2,160.00	0.00	2,160.00

Payment Date Range 04/14/23 thru 04/14/23
Cash Code 1414 Bank 071923909 Payment Currency USD
Payment Code CHK

Vendor	Invoice	Voucher	Auth	PL	Due Date	Dsc Date	Scheduled Amount	Discount Amount	Net Payment Amount
Payment Number 1169094 Payment Date 04/14/23			Vendor 39418				MIDWAY INDUSTRIAL EQUIPMENT,	Status Issued	
						*** Payment Total	2,160.00	0.00	2,160.00
Payment Number 1169095 Payment Date 04/14/23			Vendor 37860				MONTERREY SECURITY	Status Issued	
37860	105491		IX	100	04/30/23		18,760.13	0.00	18,760.13
						*** Payment Total	18,760.13	0.00	18,760.13
Payment Number 1169096 Payment Date 04/14/23			Vendor 10115				MOTOROLA SOLUTIONS INC	Status Issued	
10115	8281600676		IX	100	05/06/23		437.27	0.00	437.27
						*** Payment Total	437.27	0.00	437.27
Payment Number 1169097 Payment Date 04/14/23			Vendor 12990				MURMANN, DENISE DDS	Status Issued	
12990	M23-070		IX	100	04/07/23		700.00	0.00	700.00
						*** Payment Total	700.00	0.00	700.00
Payment Number 1169098 Payment Date 04/14/23			Vendor 39145				NEW TRADITION FUNERAL	Status Issued	
39145	1202		IX	100	05/02/23		15,500.00	0.00	15,500.00
						*** Payment Total	15,500.00	0.00	15,500.00
Payment Number 1169099 Payment Date 04/14/23			Vendor 10212				NMS LABS	Status Issued	
10212	1202908		IX	100	04/11/23		8,409.00	0.00	8,409.00
						*** Payment Total	8,409.00	0.00	8,409.00
Payment Number 1169100 Payment Date 04/14/23			Vendor 22125				NORTHWESTERN MEDICAL FACULTY	Status Issued	
22125	P483708540		IX	100	04/13/23		87.10	0.00	87.10
22125	P483708580		IX	100	04/14/23		24.90	0.00	24.90
22125	P484673580		IX	100	04/12/23		84.90	0.00	84.90
22125	P485088260		IX	100	04/12/23		205.94	0.00	205.94
22125	P485088300		IX	100	04/15/23		24.90	0.00	24.90
22125	P485088410		IX	100	04/14/23		44.20	0.00	44.20
22125	P485504610		IX	100	04/13/23		36.65	0.00	36.65
22125	P485504610A		IX	100	04/13/23		27.22	0.00	27.22
						*** Payment Total	535.81	0.00	535.81
Payment Number 1169101 Payment Date 04/14/23			Vendor 19217				CENTRAL DUPAGE PHYSICIAN GROUP	Status Issued	
19217	P483305410		IX	100	04/13/23		419.00	0.00	419.00
19217	P483305460		IX	100	04/14/23		24.90	0.00	24.90
19217	P483708510		IX	100	04/15/23		35.05	0.00	35.05
19217	P484074770		IX	100	04/16/23		35.05	0.00	35.05
19217	P484673460		IX	100	04/12/23		24.90	0.00	24.90
19217	P484673510		IX	100	04/06/23		66.40	0.00	66.40
19217	P484673550		IX	100	04/07/23		28.35	0.00	28.35
19217	P485504570		IX	100	04/13/23		16.40	0.00	16.40
						*** Payment Total	650.05	0.00	650.05
Payment Number 1169102 Payment Date 04/14/23			Vendor 39549				ODP BUSINESS SOLUTIONS, LLC	Status Issued	
39549	302247070001		IX	100	04/20/23		78.40	0.00	78.40
39549	303306964001		IX	100	04/28/23		495.99	0.00	495.99
39549	303727057001		IX	100	04/16/23		6.87	0.00	6.87

Payment Date Range 04/14/23 thru 04/14/23
Cash Code 1414 Bank 071923909 Payment Currency USD
Payment Code CHK

Vendor	Invoice	Voucher	Auth	PL	Due Date	Dsc Date	Scheduled Amount	Discount Amount	Net Payment Amount
Payment Number 1169102 Payment Date 04/14/23		Vendor 39549	ODP BUSINESS SOLUTIONS, LLC					Status Issued	
39549	304572489001		IX	100	04/21/23		53.67	0.00	53.67
39549	304832185001		IX	100	04/27/23		111.71	0.00	111.71
39549	304833769001		IX	100	04/27/23		5.99	0.00	5.99
39549	306006484001		IX	100	04/30/23		137.78	0.00	137.78
		*** Payment Total					890.41	0.00	890.41
Payment Number 1169103 Payment Date 04/14/23		Vendor 39549	ODP BUSINESS SOLUTIONS, LLC					Status Issued	
39549	25898219		IX	100	04/30/23		817.35	0.00	817.35
		*** Payment Total					817.35	0.00	817.35
Payment Number 1169104 Payment Date 04/14/23		Vendor 29508	OKUNSKAYA, TATIANA					Status Issued	
29508	2023 #14		IX	100	05/06/23		140.00	0.00	140.00
		*** Payment Total					140.00	0.00	140.00
Payment Number 1169105 Payment Date 04/14/23		Vendor 10048	PITNEY BOWES INC					Status Issued	
10048	1022820450		IX	100	04/27/23		415.34	0.00	415.34
		*** Payment Total					415.34	0.00	415.34
Payment Number 1169106 Payment Date 04/14/23		Vendor 20792	PLUS PROFESSIONAL TRANSLATION					Status Issued	
20792	5235		IX	100	04/21/23		1,220.00	0.00	1,220.00
		*** Payment Total					1,220.00	0.00	1,220.00
Payment Number 1169107 Payment Date 04/14/23		Vendor 39477	QUIRK, AMBER					Status Issued	
39477	MIL20230201		IX	100	04/06/23		43.75	0.00	43.75
39477	MIL20230303		IX	100	04/06/23		45.85	0.00	45.85
		*** Payment Total					89.60	0.00	89.60
Payment Number 1169108 Payment Date 04/14/23		Vendor 27657	RADIOLOGY SUBSPECIALISTS OF NO					Status Issued	
27657	CD200M46RSNI		IX	100	03/18/23		9.15	0.00	9.15
27657	CD300FUZRSNI		IX	100	04/11/23		5.47	0.00	5.47
27657	CD300FV0RSNI		IX	100	04/11/23		37.95	0.00	37.95
27657	CD300FV1RSNI		IX	100	04/11/23		88.97	0.00	88.97
		*** Payment Total					141.54	0.00	141.54
Payment Number 1169109 Payment Date 04/14/23		Vendor 33016	READY MADE STAFFING					Status Issued	
33016	783		IX	100	05/03/23		1,350.00	0.00	1,350.00
33016	784		IX	100	05/04/23		3,937.50	0.00	3,937.50
33016	786		IX	100	05/06/23		1,500.00	0.00	1,500.00
		*** Payment Total					6,787.50	0.00	6,787.50
Payment Number 1169110 Payment Date 04/14/23		Vendor 32939	REXILIUS, JAMES A					Status Issued	
32939	MIL20230327		IX	100	04/11/23		430.34	0.00	430.34
		*** Payment Total					430.34	0.00	430.34
Payment Number 1169111 Payment Date 04/14/23		Vendor 30645	SCHWAN BUSINESS MACHINES INC					Status Issued	
30645	102519		IX	100	05/04/23		426.00	0.00	426.00
		*** Payment Total					426.00	0.00	426.00

Payment Date Range 04/14/23 thru 04/14/23
Cash Code 1414 Bank 071923909 Payment Currency USD
Payment Code CHK

Vendor	Invoice	Voucher	Auth	PL	Due Date	Dsc Date	Scheduled Amount	Discount Amount	Net Payment Amount
Payment Number 1169112 Payment Date 04/14/23		Vendor 10540	SECRETARY OF STATE				Status Issued		
10540	283654 2023		IX	100	04/13/23		306.00	0.00	306.00
			*** Payment Total				306.00	0.00	306.00
Payment Number 1169113 Payment Date 04/14/23		Vendor 10540	SECRETARY OF STATE				Status Issued		
10540	283841 2023		IX	100	04/13/23		306.00	0.00	306.00
			*** Payment Total				306.00	0.00	306.00
Payment Number 1169114 Payment Date 04/14/23		Vendor 10540	SECRETARY OF STATE				Status Issued		
10540	GB03921 2023		IX	100	04/11/23		155.00	0.00	155.00
			*** Payment Total				155.00	0.00	155.00
Payment Number 1169115 Payment Date 04/14/23		Vendor 41463	SHANE'S DELI				Status Issued		
41463	82		IX	100	05/05/23		209.53	0.00	209.53
			*** Payment Total				209.53	0.00	209.53
Payment Number 1169116 Payment Date 04/14/23		Vendor 30012	SOLOPROTECT US LLC				Status Issued		
30012	INV163645		IX	100	05/01/23		445.05	0.00	445.05
			*** Payment Total				445.05	0.00	445.05
Payment Number 1169117 Payment Date 04/14/23		Vendor 26991	STRATUS AUDIO INC				Status Issued		
26991	SIN503654		IX	100	05/11/23		1,387.41	0.00	1,387.41
			*** Payment Total				1,387.41	0.00	1,387.41
Payment Number 1169118 Payment Date 04/14/23		Vendor 10633	SUPERIOR AIR-GROUND AMB SERV				Status Issued		
10633	23110811		IX	100	04/12/23		531.36	0.00	531.36
			*** Payment Total				531.36	0.00	531.36
Payment Number 1169119 Payment Date 04/14/23		Vendor 11169	THOMSON REUTERS-WEST				Status Issued		
11169	848072287		IX	100	05/01/23		2,073.90	0.00	2,073.90
11169	848161592		IX	100	05/04/23		845.69	0.00	845.69
			*** Payment Total				2,919.59	0.00	2,919.59
Payment Number 1169120 Payment Date 04/14/23		Vendor 10711	TRANS UNION LLC				Status Issued		
10711	03300257		IX	100	04/27/23		251.92	0.00	251.92
			*** Payment Total				251.92	0.00	251.92
Payment Number 1169121 Payment Date 04/14/23		Vendor 13861	TRANSUNION RISK AND				Status Issued		
13861	382505-202303-1		IX	100	05/01/23		75.00	0.00	75.00
			*** Payment Total				75.00	0.00	75.00
Payment Number 1169122 Payment Date 04/14/23		Vendor 12331	TRULY ENGAGING				Status Issued		
12331	JAG2421915		IX	100	03/18/23		162,145.11	0.00	162,145.11
			*** Payment Total				162,145.11	0.00	162,145.11
Payment Number 1169123 Payment Date 04/14/23		Vendor 11772	ULINE				Status Issued		
11772	161630694		IX	100	04/26/23		78.92	0.00	78.92
			*** Payment Total				78.92	0.00	78.92

Payment Date Range 04/14/23 thru 04/14/23
Cash Code 1414 Bank 071923909 Payment Currency USD
Payment Code CHK

Vendor	Invoice	Voucher	Auth	PL	Due Date	Dsc Date	Scheduled Amount	Discount Amount	Net Payment Amount
Payment Number 1169124 Payment Date 04/14/23		Vendor 10597	VERIZON					Status Issued	
10597	9931395635		IX	100	05/01/23		1,019.47	0.00	1,019.47
10597	9931395636		IX	100	05/01/23		2,234.56	0.00	2,234.56
10597	9931395711		IX	100	05/01/23		1,720.00	0.00	1,720.00
		*** Payment Total					4,974.03	0.00	4,974.03
Payment Number 1169125 Payment Date 04/14/23		Vendor 10321	WALTER F STEPHENS JR INC					Status Issued	
10321	0086931-IN		IX	100	05/07/23		2,892.00	0.00	2,892.00
		*** Payment Total					2,892.00	0.00	2,892.00
Payment Number 1169126 Payment Date 04/14/23		Vendor 10068	WAREHOUSE DIRECT, INC.					Status Issued	
10068	5468020-1		IX	100	05/07/23		6.01	0.00	6.01
10068	5470891-0		IX	100	05/07/23		204.29	0.00	204.29
		*** Payment Total					210.30	0.00	210.30
Payment Number 1169127 Payment Date 04/14/23		Vendor 12471	WINFIELD LABORATORY					Status Issued	
12471	WLCP000000518979E		IX	100	04/02/23		25.98	0.00	25.98
12471	WLCP000000518980E		IX	100	04/02/23		5.34	0.00	5.34
12471	WLCP000000519682E		IX	100	04/02/23		100.00	0.00	100.00
12471	WLCP000000519856E		IX	100	04/03/23		20.08	0.00	20.08
12471	WLCP0000000519856EA		IX	100	04/03/23		15.09	0.00	15.09
12471	WLCP000000519857E		IX	100	04/03/23		3.15	0.00	3.15
12471	WLCP000000520096E		IX	100	04/04/23		10.37	0.00	10.37
12471	WLCP0000000520096EA		IX	100	04/04/23		.84	0.00	.84
12471	WLCP000000520097E		IX	100	04/04/23		6.64	0.00	6.64
12471	WLCP000000520363E		IX	100	04/05/23		7.85	0.00	7.85
		*** Payment Total					195.34	0.00	195.34
Payment Number 1169128 Payment Date 04/14/23		Vendor 12560	WINFIELD PATHOLOGY CONSULTANTS					Status Issued	
12560	WPCA000000129374E		IX	100	03/12/23		8.90	0.00	8.90
		*** Payment Total					8.90	0.00	8.90
		*** Payment Code CHK Total					322,498.25	0.00	322,498.25
		Payment Count					68		
		*** Cash Code 1414 Total					326,193.44	0.00	326,193.44
		Payment Count					72		
		*** Pay Group 1000 USD Total					326,193.44	0.00	326,193.44
		Payment Count					72		

AP255 Date: 04/14/23 JOB SUBMISSION PARAMETERS
Time: 13:22

User Name: DP\FNMAW
Job Name: PMTHISTORY
Step Nbr: 2

Pay Group: 1100
Cash Code: 1414 Class C Accounts Payable

Payment Date: 041423 - 041423
Payment Numbers: -
Payment Code:

Bank Account Payment History

Payment Date Range 04/14/23 thru 04/14/23
Cash Code 1414 Bank 071923909 Payment Currency USD
Payment Code ACH

Vendor	Invoice	Voucher	Auth	PL	Due Date	Dsc Date	Scheduled Amount	Discount Amount	Net Payment Amount
Payment Number 528369 Payment Date 04/14/23		Vendor 10579	1ST AYD CORPORATION				Status Issued		
10579	PSI600138		IX	120	04/16/23		148.99	0.00	148.99
			*** Payment Total				148.99	0.00	148.99
Payment Number 528370 Payment Date 04/14/23		Vendor 26753	AMAZON CAPITAL SERVICES				Status Issued		
26753	1KDC-XNTM-1FVX		IX	120	04/27/23		44.99	0.00	44.99
26753	1X19-1DRC-9PGY		IX	120	04/23/23		190.97	0.00	190.97
26753	1Y3F-H61T-MGFN		IX	120	04/12/23		32.03	0.00	32.03
			*** Payment Total				267.99	0.00	267.99
		*** Payment Code ACH Total					416.98	0.00	416.98
		Payment Count					2		

Payment Date Range 04/14/23 thru 04/14/23
Cash Code 1414 Bank 071923909 Payment Currency USD
Payment Code CHK

Vendor	Invoice	Voucher	Auth	PL	Due Date	Dsc Date	Scheduled Amount	Discount Amount	Net Payment Amount
Payment Number 1169129 Payment Date 04/14/23 Vendor 41559 ABRAHAMSON RDZANEK & WILKINS, Status Issued									
41559	041123		IX	102	04/12/23		2,500.00	0.00	2,500.00
			*** Payment Total				2,500.00	0.00	2,500.00
Payment Number 1169130 Payment Date 04/14/23 Vendor 12621 ALL CREATURES GREAT & SMALL Status Issued									
12621	299619		IX	120	03/29/23		300.00	0.00	300.00
			*** Payment Total				300.00	0.00	300.00
Payment Number 1169131 Payment Date 04/14/23 Vendor 10769 AMBER LEAF ANIMAL HOSPITAL Status Issued									
10769	380688		IX	120	03/23/23		260.00	0.00	260.00
10769	380689		IX	120	03/12/23		260.00	0.00	260.00
10769	380690		IX	120	03/27/23		170.00	0.00	170.00
10769	380693		IX	120	03/30/23		300.00	0.00	300.00
10769	380694		IX	120	03/30/23		250.00	0.00	250.00
			*** Payment Total				1,240.00	0.00	1,240.00
Payment Number 1169132 Payment Date 04/14/23 Vendor 26662 CHICAGO AREA CLEAN CITIES Status Issued									
26662	1127		IX	170	04/30/23		75.00	0.00	75.00
			*** Payment Total				75.00	0.00	75.00
Payment Number 1169133 Payment Date 04/14/23 Vendor 11521 CORVEL CORPORATION Status Issued									
11521	1326784		IX	102	01/19/23		1,400.00	0.00	1,400.00
11521	1339946		IX	102	01/29/23		1,036.00	0.00	1,036.00
11521	1339947		IX	102	01/29/23		1,036.00	0.00	1,036.00
11521	1339948		IX	102	01/29/23		454.00	0.00	454.00
11521	1339949		IX	102	01/29/23		174.00	0.00	174.00
11521	1339950		IX	102	01/29/23		1,036.00	0.00	1,036.00
11521	1339951		IX	102	01/29/23		174.00	0.00	174.00
11521	1339952		IX	102	01/29/23		1,036.00	0.00	1,036.00
11521	1339953		IX	102	01/29/23		174.00	0.00	174.00
11521	1339954		IX	102	01/29/23		1,036.00	0.00	1,036.00
11521	1339955		IX	102	01/29/23		1,036.00	0.00	1,036.00
11521	1339956		IX	102	01/29/23		1,001.00	0.00	1,001.00
11521	1339957		IX	102	01/29/23		139.00	0.00	139.00
11521	1339958		IX	102	01/29/23		1,001.00	0.00	1,001.00
			*** Payment Total				10,733.00	0.00	10,733.00
Payment Number 1169134 Payment Date 04/14/23 Vendor 39918 COVETRUS NORTH AMERICA Status Issued									
39918	AD06146		IX	120	04/20/23		735.20	0.00	735.20
39918	AD68518		IX	120	04/26/23		2,104.59	0.00	2,104.59
			*** Payment Total				2,839.79	0.00	2,839.79
Payment Number 1169135 Payment Date 04/14/23 Vendor 19706 DPC REGIONAL OFFICE OF EDUCATN Status Issued									
19706	79803056		IX	105	03/30/23		5,255.59	0.00	5,255.59
			*** Payment Total				5,255.59	0.00	5,255.59
Payment Number 1169136 Payment Date 04/14/23 Vendor 11196 FEDEX Status Issued									
11196	8-076-07520		IX	120	04/21/23		27.41	0.00	27.41

AP255 Date 04/14/23 Pay Group 1100 GENERAL GOVERNMENT PAY GROUP USD
Time 13:23 Bank Account Payment History

Payment Date Range 04/14/23 thru 04/14/23
Cash Code 1414 Bank 071923909 Payment Currency USD
Payment Code CHK

Vendor	Invoice	Voucher	Auth	PL	Due Date	Dsc Date	Scheduled Amount	Discount Amount	Net Payment Amount
Payment Number 1169136 Payment Date 04/14/23			Vendor 11196				FEDEX		Status Issued
						*** Payment Total	27.41	0.00	27.41
Payment Number 1169137 Payment Date 04/14/23			Vendor 12592				ANTAAL & RANDHAWA PC		Status Issued
12592	75835		IX	120	03/11/23		400.00	0.00	400.00
12592	75915		IX	120	03/19/23		250.00	0.00	250.00
12592	75959		IX	120	03/23/23		250.00	0.00	250.00
						*** Payment Total	900.00	0.00	900.00
Payment Number 1169138 Payment Date 04/14/23			Vendor 11778				HILL'S PET NUTRITION SALES INC		Status Issued
11778	245042131		IX	120	04/27/23		475.93	0.00	475.93
11778	245042132		IX	120	04/27/23		313.00	0.00	313.00
						*** Payment Total	788.93	0.00	788.93
Payment Number 1169139 Payment Date 04/14/23			Vendor 41548				KOWALSKI, JOEL P		Status Issued
41548	RES-ACC-22-000020REF		IX	170	04/10/23		100.00	0.00	100.00
						*** Payment Total	100.00	0.00	100.00
Payment Number 1169140 Payment Date 04/14/23			Vendor 32531				MOMKUS, LLC		Status Issued
32531	201959		IX	102	05/05/23		7,075.02	0.00	7,075.02
						*** Payment Total	7,075.02	0.00	7,075.02
Payment Number 1169141 Payment Date 04/14/23			Vendor 14167				NORTHERN ILLINOIS ELEVATOR		Status Issued
14167	1742		IX	170	04/30/23		69.00	0.00	69.00
						*** Payment Total	69.00	0.00	69.00
Payment Number 1169142 Payment Date 04/14/23			Vendor 39549				ODP BUSINESS SOLUTIONS, LLC		Status Issued
39549	301383271001		IX	170	04/20/23		3.80	0.00	3.80
39549	301383761001		IX	170	04/20/23		26.68	0.00	26.68
39549	302502477001		IX	170	04/20/23		89.00	0.00	89.00
39549	303004541001		IX	170	04/20/23		483.89	0.00	483.89
39549	303787739001		IX	170	04/15/23		30.29	0.00	30.29
39549	304561885001		IX	170	04/27/23		34.36	0.00	34.36
39549	304578359001		IX	170	04/23/23		14.38	0.00	14.38
						*** Payment Total	682.40	0.00	682.40
Payment Number 1169143 Payment Date 04/14/23			Vendor 10369				PADDOCK PUBLICATIONS INC		Status Issued
10369	246360		IX	170	04/26/23		381.80	0.00	381.80
						*** Payment Total	381.80	0.00	381.80
Payment Number 1169144 Payment Date 04/14/23			Vendor 14270				PATTERSON VETERINARY SPPLY INC		Status Issued
14270	3024821963		IX	120	04/26/23		178.04	0.00	178.04
						*** Payment Total	178.04	0.00	178.04
Payment Number 1169145 Payment Date 04/14/23			Vendor 28594				RISTAU, KELLY		Status Issued
28594	041123		IX	102	04/12/23		5,000.00	0.00	5,000.00
						*** Payment Total	5,000.00	0.00	5,000.00
Payment Number 1169146 Payment Date 04/14/23			Vendor 33979				SAFEBUILT, LLC		Status Issued

Payment Date Range 04/14/23 thru 04/14/23
Cash Code 1414 Bank 071923909 Payment Currency USD
Payment Code CHK

Vendor	Invoice	Voucher	Auth	PL	Due Date	Dsc Date	Scheduled Amount	Discount Amount	Net Payment Amount
Payment Number 1169146 Payment Date 04/14/23			Vendor 33979				SAFEBUILT, LLC	Status Issued	
33979	0097734-IN		IX	170	04/30/23		1,630.00	0.00	1,630.00
			*** Payment Total				1,630.00	0.00	1,630.00
Payment Number 1169147 Payment Date 04/14/23			Vendor 20021				SPAY ILLINOIS PET WELL CLINICS	Status Issued	
20021	2022-120		IX	120	03/03/23		400.00	0.00	400.00
20021	2022-121		IX	120	03/03/23		300.00	0.00	300.00
20021	2022-122		IX	120	03/03/23		300.00	0.00	300.00
			*** Payment Total				1,000.00	0.00	1,000.00
Payment Number 1169148 Payment Date 04/14/23			Vendor 10544				TRADEMARK PRODUCTS INC	Status Issued	
10544	818751		IX	170	04/22/23		24.50	0.00	24.50
			*** Payment Total				24.50	0.00	24.50
Payment Number 1169149 Payment Date 04/14/23			Vendor 26603				ZOETIS US LLC	Status Issued	
26603	9019874163		IX	120	04/28/23		1,968.33	0.00	1,968.33
			*** Payment Total				1,968.33	0.00	1,968.33
		*** Payment Code CHK Total					42,768.81	0.00	42,768.81
			Payment Count				21		
		*** Cash Code 1414 Total					43,185.79	0.00	43,185.79
			Payment Count				23		
		*** Pay Group 1100 USD Total					43,185.79	0.00	43,185.79
			Payment Count				23		

AP255 Date: 04/14/23 JOB SUBMISSION PARAMETERS
Time: 13:23

User Name: DP\FNMAW
Job Name: PMTHISTORY
Step Nbr: 3

Pay Group: 1200
Cash Code: 1414 Class C Accounts Payable

Payment Date: 041423 - 041423
Payment Numbers: -
Payment Code:

Bank Account Payment History

AP255 Date 04/14/23 Pay Group 1200 HEALTH AND WELFARE PAY GROUP USD Page 1
Time 13:23 Bank Account Payment History

Payment Date Range 04/14/23 thru 04/14/23
Cash Code 1414 Bank 071923909 Payment Currency USD
Payment Code ACH

Vendor	Invoice	Voucher	Auth	PL	Due Date	Dsc Date	Scheduled Amount	Discount Amount	Net Payment Amount
Payment Number 528371 Payment Date 04/14/23		Vendor 12992			JDF SERVICES INC			Status Issued	
12992	IVCR0000007582024	IX 100			05/02/23		3,788.75	0.00	3,788.75
			*** Payment Total				3,788.75	0.00	3,788.75
			*** Payment Code ACH Total				3,788.75	0.00	3,788.75
					Payment Count		1		

Payment Date Range 04/14/23 thru 04/14/23
Cash Code 1414 Bank 071923909 Payment Currency USD
Payment Code CHK

Vendor	Invoice	Voucher	Auth	PL	Due Date	Dsc Date	Scheduled Amount	Discount Amount	Net Payment Amount
Payment Number 1169150 Payment Date 04/14/23		Vendor 31832	ACCELERATED CARE PLUS LEASING					Status Issued	
31832	2005047		IX	100	05/10/23		747.07	0.00	747.07
		*** Payment Total					747.07	0.00	747.07
Payment Number 1169151 Payment Date 04/14/23		Vendor 29893	AIRDO WERWAS, LLC					Status Issued	
29893	205-0008-37463		IX	100	03/10/23		4,812.79	0.00	4,812.79
		*** Payment Total					4,812.79	0.00	4,812.79
Payment Number 1169152 Payment Date 04/14/23		Vendor 38093	ALPHA BAKING COMPANY					Status Issued	
38093	230010079010		IX	100	04/19/23		215.79	0.00	215.79
38093	230010091018		IX	100	05/01/23		218.43	0.00	218.43
38093	230010093011		IX	100	05/03/23		223.41	0.00	223.41
38093	230010096012		IX	100	05/06/23		194.97	0.00	194.97
		*** Payment Total					852.60	0.00	852.60
Payment Number 1169153 Payment Date 04/14/23		Vendor 10008	AT&T					Status Issued	
10008	630665656304 2023		IX	100	05/04/23		414.01	0.00	414.01
		*** Payment Total					414.01	0.00	414.01
Payment Number 1169154 Payment Date 04/14/23		Vendor 10009	AT&T MOBILITY					Status Issued	
10009	287310519682X04082023		IX	100	04/30/23		1,269.61	0.00	1,269.61
10009	287310519682X04082023A		IX	100	04/30/23		16.80	0.00	16.80
		*** Payment Total					1,286.41	0.00	1,286.41
Payment Number 1169155 Payment Date 04/14/23		Vendor 37577	ARRUSH INC					Status Issued	
37577	668		IX	100	05/01/23		601.50	0.00	601.50
		*** Payment Total					601.50	0.00	601.50
Payment Number 1169156 Payment Date 04/14/23		Vendor 10586	DIRECT SUPPLY INC					Status Issued	
10586	31764484		IX	100	05/05/23		253.43	0.00	253.43
		*** Payment Total					253.43	0.00	253.43
Payment Number 1169157 Payment Date 04/14/23		Vendor 19161	DUPAGE COUNTY HEALTH					Status Issued	
19161	IN0059538		IX	100	04/15/23		998.00	0.00	998.00
		*** Payment Total					998.00	0.00	998.00
Payment Number 1169158 Payment Date 04/14/23		Vendor 39300	HILL MECHANICAL CORP.					Status Issued	
39300	78124-001		IX	100	03/18/23		116,857.00	0.00	116,857.00
		*** Payment Total					116,857.00	0.00	116,857.00
Payment Number 1169159 Payment Date 04/14/23		Vendor 13969	LD PRODUCTS INC					Status Issued	
13969	SIP-0020520000		IX	100	12/29/22		31.99	0.00	31.99
13969	SIP-0020557344		IX	100	01/13/23		76.99	0.00	76.99
		*** Payment Total					108.98	0.00	108.98
Payment Number 1169160 Payment Date 04/14/23		Vendor 30801	MCKESSON MEDICAL - SURGICAL					Status Issued	
30801	20426491		IX	100	04/15/23		68.62	0.00	68.62
30801	20438011		IX	100	04/19/23		86.62	0.00	86.62
30801	20443617		IX	100	04/20/23		2,016.00	0.00	2,016.00

AP255 Date 04/14/23 Pay Group 1200 HEALTH AND WELFARE PAY GROUP USD
Time 13:23 Bank Account Payment History

Payment Date Range 04/14/23 thru 04/14/23
Cash Code 1414 Bank 071923909 Payment Currency USD
Payment Code CHK

Vendor	Invoice	Voucher	Auth	PL	Due Date	Dsc Date	Scheduled Amount	Discount Amount	Net Payment Amount
Payment Number 1169160 Payment Date 04/14/23		Vendor 30801	MCKESSON MEDICAL - SURGICAL					Status Issued	
30801	20445197		IX	100	04/20/23		29.40	0.00	29.40
30801	20449099		IX	100	04/21/23		78.59	0.00	78.59
30801	20449100		IX	100	04/21/23		32.50	0.00	32.50
			*** Payment Total				2,311.73	0.00	2,311.73
Payment Number 1169161 Payment Date 04/14/23		Vendor 10299	MEDLINE INDUSTRIES INC					Status Issued	
10299	2260763838		IX	100	05/01/23		87.96	0.00	87.96
			*** Payment Total				87.96	0.00	87.96
Payment Number 1169162 Payment Date 04/14/23		Vendor 37419	NOVASTAFF HEALTHCARE SERVICES					Status Issued	
37419	NS63330		IX	100	04/29/23		13,405.50	0.00	13,405.50
37419	NS63352		IX	100	05/06/23		9,379.50	0.00	9,379.50
			*** Payment Total				22,785.00	0.00	22,785.00
Payment Number 1169163 Payment Date 04/14/23		Vendor 39549	ODP BUSINESS SOLUTIONS, LLC					Status Issued	
39549	304352286001		IX	100	04/29/23		69.69	0.00	69.69
			*** Payment Total				69.69	0.00	69.69
Payment Number 1169164 Payment Date 04/14/23		Vendor 10749	PARTS TOWN LLC					Status Issued	
10749	32436143		IX	100	04/27/23		786.60	0.00	786.60
			*** Payment Total				786.60	0.00	786.60
Payment Number 1169165 Payment Date 04/14/23		Vendor 38749	PERFORMANCE FOODSERVICE					Status Issued	
38749	5201555		IX	100	05/04/23		431.55	0.00	431.55
			*** Payment Total				431.55	0.00	431.55
Payment Number 1169166 Payment Date 04/14/23		Vendor 37804	PREFERRED MEDICAL					Status Issued	
37804	8417001		IX	100	03/21/23		224.20	0.00	224.20
37804	8417151		IX	100	03/21/23		56.05	0.00	56.05
37804	8460147		IX	100	05/02/23		224.20	0.00	224.20
37804	8460261		IX	100	05/02/23		56.05	0.00	56.05
			*** Payment Total				560.50	0.00	560.50
Payment Number 1169167 Payment Date 04/14/23		Vendor 11409	PROFESSIONAL MEDICAL INC					Status Issued	
11409	2275178		IX	100	05/04/23		702.72	0.00	702.72
			*** Payment Total				702.72	0.00	702.72
Payment Number 1169168 Payment Date 04/14/23		Vendor 12309	RF TECHNOLOGIES INC					Status Issued	
12309	746398		IX	100	04/26/23		4,350.11	0.00	4,350.11
			*** Payment Total				4,350.11	0.00	4,350.11
Payment Number 1169169 Payment Date 04/14/23		Vendor 27600	SYMBRIA REHAB INC					Status Issued	
27600	FEBRUARY-23		IX	100	03/30/23		5,168.00	0.00	5,168.00
27600	MARCH-23		IX	100	04/30/23		5,912.00	0.00	5,912.00
			*** Payment Total				11,080.00	0.00	11,080.00
Payment Number 1169170 Payment Date 04/14/23		Vendor 10555	SYSCO FOOD SERVICES-CHICAGO					Status Issued	
10555	624290940		IX	100	04/29/23		2,728.76	0.00	2,728.76

Payment Date Range 04/14/23 thru 04/14/23
Cash Code 1414 Bank 071923909 Payment Currency USD
Payment Code CHK

Vendor	Invoice	Voucher	Auth	PL	Due Date	Dsc Date	Scheduled Amount	Discount Amount	Net Payment Amount
Payment Number 1169170 Payment Date 04/14/23			Vendor 10555		SYSCO FOOD SERVICES-CHICAGO			Status Issued	
10555	624290941		IX	100	04/29/23		102.40	0.00	102.40
10555	624290942		IX	100	04/29/23		309.98	0.00	309.98
10555	624290943		IX	100	04/29/23		1,258.80	0.00	1,258.80
10555	624290944		IX	100	04/29/23		51.63	0.00	51.63
10555	624302411		IX	100	05/03/23		270.75	0.00	270.75
10555	624302412		IX	100	05/03/23		91.25	0.00	91.25
10555	624302413		IX	100	05/03/23		3,950.40	0.00	3,950.40
10555	624302415		IX	100	05/03/23		439.67	0.00	439.67
10555	624302416		IX	100	05/03/23		2,550.46	0.00	2,550.46
10555	624302417		IX	100	05/03/23		201.95	0.00	201.95
10555	624302418		IX	100	05/03/23		69.79	0.00	69.79
10555	624305597		IX	100	05/05/23		116.11	0.00	116.11
10555	624305618		IX	100	05/05/23		134.05	0.00	134.05
10555	624308123		IX	100	05/06/23		88.73	0.00	88.73
10555	624309959		IX	100	05/06/23		122.68	0.00	122.68
10555	624309960		IX	100	05/06/23		78.66	0.00	78.66
10555	624309962		IX	100	05/06/23		478.55	0.00	478.55
10555	624309963		IX	100	05/06/23		4,586.62	0.00	4,586.62
10555	624309964		IX	100	05/06/23		2,625.36	0.00	2,625.36
10555	624309965		IX	100	05/06/23		523.05	0.00	523.05
10555	624310464		IX	100	05/06/23		41.39	0.00	41.39
			*** Payment Total				20,821.04	0.00	20,821.04
Payment Number 1169171 Payment Date 04/14/23			Vendor 11219		THE HOME DEPOT PRO			Status Issued	
11219	722437829		IX	100	01/15/23		712.17	0.00	712.17
11219	736401035		IX	100	04/19/23		296.44	0.00	296.44
11219	736627209		IX	100	04/20/23		105.03	0.00	105.03
			*** Payment Total				1,113.64	0.00	1,113.64
Payment Number 1169172 Payment Date 04/14/23			Vendor 36338		VALDES, LLC			Status Issued	
36338	69573		IX	100	05/03/23		523.35	0.00	523.35
36338	69606		IX	100	05/03/23		523.35	0.00	523.35
			*** Payment Total				1,046.70	0.00	1,046.70
		*** Payment Code CHK Total					193,079.03	0.00	193,079.03
		Payment Count					23		
		*** Cash Code 1414 Total					196,867.78	0.00	196,867.78
		Payment Count					24		
		*** Pay Group 1200 USD Total					196,867.78	0.00	196,867.78
		Payment Count					24		

AP255 Date: 04/14/23 JOB SUBMISSION PARAMETERS
Time: 13:23

User Name: DP\FNMAW
Job Name: PMTHISTORY
Step Nbr: 4

Pay Group: 1300
Cash Code: 1414 Class C Accounts Payable

Payment Date: 041423 - 041423
Payment Numbers: -
Payment Code:

Bank Account Payment History

Payment Date Range 04/14/23 thru 04/14/23
Cash Code 1414 Bank 071923909 Payment Currency USD
Payment Code CHK

Vendor	Invoice	Voucher	Auth	PL	Due Date	Dsc Date	Scheduled Amount	Discount Amount	Net Payment Amount
Payment Number 1169173 Payment Date 04/14/23 Vendor 13469 CLASSIC PLASTICS CORP Status Issued									
13469	101082		IX	120	04/11/23		1,489.80	0.00	1,489.80
			*** Payment Total				1,489.80	0.00	1,489.80
Payment Number 1169174 Payment Date 04/14/23 Vendor 10832 CORPORATE AWARDS BY DENSON'S Status Issued									
10832	000304		IX	120	04/11/23		10.25	0.00	10.25
			*** Payment Total				10.25	0.00	10.25
Payment Number 1169175 Payment Date 04/14/23 Vendor 39549 ODP BUSINESS SOLUTIONS, LLC Status Issued									
39549	303795138001		IX	120	04/06/23		58.47	0.00	58.47
			*** Payment Total				58.47	0.00	58.47
Payment Number 1169176 Payment Date 04/14/23 Vendor 11145 RAY O'HERRON CO INC Status Issued									
11145	2259850		IX	120	04/22/23		648.94	0.00	648.94
			*** Payment Total				648.94	0.00	648.94
		*** Payment Code CHK Total					2,207.46	0.00	2,207.46
			Payment Count				4		
		*** Cash Code 1414 Total					2,207.46	0.00	2,207.46
			Payment Count				4		
		*** Pay Group 1300 USD Total					2,207.46	0.00	2,207.46
			Payment Count				4		

AP255 Date: 04/14/23 JOB SUBMISSION PARAMETERS
Time: 13:23

User Name: DP\FNMAW
Job Name: PMTHISTORY
Step Nbr: 5

Pay Group: 1400
Cash Code: 1414 Class C Accounts Payable

Payment Date: 041423 - 041423
Payment Numbers: -
Payment Code:

Bank Account Payment History

Payment Date Range 04/14/23 thru 04/14/23
Cash Code 1414 Bank 071923909 Payment Currency USD
Payment Code ACH

Vendor	Invoice	Voucher	Auth	PL	Due Date	Dsc Date	Scheduled Amount	Discount Amount	Net Payment Amount
Payment Number 528372 Payment Date 04/14/23			Vendor 19499		CORPORATE TRANSLATION SERVICES			Status Issued	
19499	237669		IX	130	05/01/23		17.98	0.00	17.98
			*** Payment Total				17.98	0.00	17.98
Payment Number 528373 Payment Date 04/14/23			Vendor 12232		LOGICALIS			Status Issued	
12232	S149511		IX	101	05/06/23		3,250.00	0.00	3,250.00
12232	S149512		IX	101	05/06/23		15,008.17	0.00	15,008.17
			*** Payment Total				18,258.17	0.00	18,258.17
Payment Number 528374 Payment Date 04/14/23			Vendor 13227		NORTHEAST DUPAGE FAMILY AND			Status Issued	
13227	PEACE-MAR2023		IX	130	05/04/23		1,680.00	0.00	1,680.00
13227	STEPUP-MAR2023		IX	130	05/04/23		455.00	0.00	455.00
			*** Payment Total				2,135.00	0.00	2,135.00
		*** Payment Code ACH Total					20,411.15	0.00	20,411.15
		Payment Count					3		

Payment Date Range 04/14/23 thru 04/14/23
Cash Code 1414 Bank 071923909 Payment Currency USD
Payment Code CHK

Vendor	Invoice	Voucher	Auth	PL	Due Date	Dsc Date	Scheduled Amount	Discount Amount	Net Payment Amount
Payment Number 1169177 Payment Date 04/14/23		Vendor 31663	FANELLA, SHANNON					Status Issued	
31663	REIMB.MIL.HV.SF		IX	130	04/06/23		49.85	0.00	49.85
			*** Payment Total				49.85	0.00	49.85
Payment Number 1169178 Payment Date 04/14/23		Vendor 41327	GUIZAR, LUIS					Status Issued	
41327	MIL.0307-0328.LG		IX	130	04/06/23		46.70	0.00	46.70
			*** Payment Total				46.70	0.00	46.70
Payment Number 1169179 Payment Date 04/14/23		Vendor 39549	ODP BUSINESS SOLUTIONS, LLC					Status Issued	
39549	304255597001		IX	130	04/06/23		102.08	0.00	102.08
			*** Payment Total				102.08	0.00	102.08
		*** Payment Code CHK Total					198.63	0.00	198.63
		Payment Count					3		
		*** Cash Code 1414 Total					20,609.78	0.00	20,609.78
		Payment Count					6		
		*** Pay Group 1400 USD Total					20,609.78	0.00	20,609.78
		Payment Count					6		

AP255 Date: 04/14/23 JOB SUBMISSION PARAMETERS
Time: 13:23

User Name: DP\FNMAW
Job Name: PMTHISTORY
Step Nbr: 6

Pay Group: 1500
Cash Code: 1414 Class C Accounts Payable

Payment Date: 041423 - 041423
Payment Numbers: -
Payment Code:

Bank Account Payment History

Payment Date Range 04/14/23 thru 04/14/23
Cash Code 1414 Bank 071923909 Payment Currency USD
Payment Code ACH

Vendor	Invoice	Voucher	Auth	PL	Due Date	Dsc Date	Scheduled Amount	Discount Amount	Net Payment Amount
Payment Number 528375 Payment Date 04/14/23			Vendor 11067		FOX VALLEY FIRE & SAFETY			Status Issued	
11067	IN00576734		IX	100	03/02/23		250.00	0.00	250.00
			*** Payment Total				250.00	0.00	250.00
Payment Number 528376 Payment Date 04/14/23			Vendor 13282		BCR AUTOMOTIVE GROUP LLC			Status Issued	
13282	140960-1		IX	100	04/20/23		757.97	0.00	757.97
13282	143821		IX	100	03/25/23		27.33	0.00	27.33
13282	144571		IX	100	04/20/23		2,078.48	0.00	2,078.48
13282	144682		IX	100	04/20/23		757.97	0.00	757.97
13282	144691		IX	100	04/20/23		110.35	0.00	110.35
13282	144691-1		IX	100	04/21/23		5.53	0.00	5.53
13282	144938		IX	100	04/28/23		230.80	0.00	230.80
13282	144940		IX	100	04/28/23		26.57	0.00	26.57
13282	144946		IX	100	04/26/23		19.00	0.00	19.00
13282	144975		IX	100	04/27/23		178.99	0.00	178.99
13282	145042		IX	100	04/28/23		10.56	0.00	10.56
13282	145101		IX	100	04/30/23		291.84	0.00	291.84
13282	145141		IX	100	04/30/23		184.92	0.00	184.92
13282	145159		IX	100	04/30/23		17.68	0.00	17.68
			*** Payment Total				4,697.99	0.00	4,697.99
		*** Payment Code ACH Total					4,947.99	0.00	4,947.99
		Payment Count					2		

Payment Date Range 04/14/23 thru 04/14/23
Cash Code 1414 Bank 071923909 Payment Currency USD
Payment Code CHK

Vendor	Invoice	Voucher	Auth	PL	Due Date	Dsc Date	Scheduled Amount	Discount Amount	Net Payment Amount
Payment Number 1169180 Payment Date 04/14/23		Vendor 10008	AT&T					Status Issued	
10008	630916601503 2023		IX	100	04/27/23		48.79	0.00	48.79
			*** Payment Total				48.79	0.00	48.79
Payment Number 1169181 Payment Date 04/14/23		Vendor 10008	AT&T					Status Issued	
10008	630916659403 2023		IX	100	04/27/23		44.43	0.00	44.43
			*** Payment Total				44.43	0.00	44.43
Payment Number 1169182 Payment Date 04/14/23		Vendor 10008	AT&T					Status Issued	
10008	630968118003 2023		IX	100	04/27/23		51.39	0.00	51.39
			*** Payment Total				51.39	0.00	51.39
Payment Number 1169183 Payment Date 04/14/23		Vendor 10309	ATLAS BOBCAT LLC					Status Issued	
10309	HT0862		IX	100	04/19/23		221.12	0.00	221.12
10309	HT0920		IX	100	04/28/23		548.00	0.00	548.00
			*** Payment Total				769.12	0.00	769.12
Payment Number 1169184 Payment Date 04/14/23		Vendor 11260	AUTO TECH CENTERS INC.					Status Issued	
11260	INV078870		IX	100	04/29/23		1,448.00	0.00	1,448.00
			*** Payment Total				1,448.00	0.00	1,448.00
Payment Number 1169185 Payment Date 04/14/23		Vendor 32620	CHEM-WISE ECOLOGICAL PEST					Status Issued	
32620	1121522		IX	100	03/30/23		55.00	0.00	55.00
			*** Payment Total				55.00	0.00	55.00
Payment Number 1169186 Payment Date 04/14/23		Vendor 12308	CHICAGO PARTS & SOUND LLC					Status Issued	
12308	36-0005995		IX	100	04/16/23		1,760.64	0.00	1,760.64
12308	36CR005919		IX	100	04/16/23		150.00-	0.00	150.00-
			*** Payment Total				1,610.64	0.00	1,610.64
Payment Number 1169187 Payment Date 04/14/23		Vendor 10023	COM ED					Status Issued	
10023	0022074040 040423		IX	100	05/04/23		167.43	0.00	167.43
			*** Payment Total				167.43	0.00	167.43
Payment Number 1169188 Payment Date 04/14/23		Vendor 10023	COM ED					Status Issued	
10023	0387070117 040523		IX	100	05/05/23		99.98	0.00	99.98
			*** Payment Total				99.98	0.00	99.98
Payment Number 1169189 Payment Date 04/14/23		Vendor 10023	COM ED					Status Issued	
10023	0403119237 040323		IX	100	05/03/23		46.28	0.00	46.28
			*** Payment Total				46.28	0.00	46.28
Payment Number 1169190 Payment Date 04/14/23		Vendor 10023	COM ED					Status Issued	
10023	1203100244 040523		IX	100	05/05/23		115.67	0.00	115.67
			*** Payment Total				115.67	0.00	115.67
Payment Number 1169191 Payment Date 04/14/23		Vendor 10023	COM ED					Status Issued	
10023	2607166229 040523		IX	100	05/05/23		239.00	0.00	239.00

Payment Date Range 04/14/23 thru 04/14/23
Cash Code 1414 Bank 071923909 Payment Currency USD
Payment Code CHK

Vendor	Invoice	Voucher	Auth	PL	Due Date	Dsc Date	Scheduled Amount	Discount Amount	Net Payment Amount
Payment Number 1169191 Payment Date 04/14/23		Vendor 10023	COM ED					Status Issued	
		*** Payment Total					239.00	0.00	239.00
Payment Number 1169192 Payment Date 04/14/23		Vendor 10023	COM ED					Status Issued	
10023	2757085137 040323		IX	100	05/03/23		67.20	0.00	67.20
		*** Payment Total					67.20	0.00	67.20
Payment Number 1169193 Payment Date 04/14/23		Vendor 10023	COM ED					Status Issued	
10023	9356601029 031523		IX	100	04/14/23		595.19	0.00	595.19
		*** Payment Total					595.19	0.00	595.19
Payment Number 1169194 Payment Date 04/14/23		Vendor 27954	GROOT, INC					Status Issued	
27954	10380361T107		IX	100	05/01/23		957.18	0.00	957.18
		*** Payment Total					957.18	0.00	957.18
Payment Number 1169195 Payment Date 04/14/23		Vendor 24397	LAKESIDE INTERNATIONAL LLC					Status Issued	
24397	7231711P		IX	100	04/16/23		216.04	0.00	216.04
24397	7232069P		IX	100	05/03/23		554.73	0.00	554.73
		*** Payment Total					770.77	0.00	770.77
Payment Number 1169196 Payment Date 04/14/23		Vendor 11213	NAPA AUTO PARTS					Status Issued	
11213	4496-207230		IX	100	04/05/23		161.00	0.00	161.00
11213	4496-208176		IX	100	04/14/23		14.40	0.00	14.40
11213	4496-208401		IX	100	04/15/23		88.90	0.00	88.90
11213	4496-208435		IX	100	04/16/23		494.92	0.00	494.92
11213	4496-208451		IX	100	04/16/23		15.98	0.00	15.98
11213	4496-208455		IX	100	04/16/23		41.76	0.00	41.76
11213	4496-208713		IX	100	04/19/23		120.84	0.00	120.84
11213	4496-208828		IX	100	04/20/23		23.38	0.00	23.38
11213	4496-208936		IX	100	04/21/23		289.32	0.00	289.32
11213	4496-209002		IX	100	04/21/23		77.12	0.00	77.12
11213	4496-209008		IX	100	04/21/23		45.22	0.00	45.22
11213	4496-209082		IX	100	04/22/23		83.97	0.00	83.97
11213	4496-209091		IX	100	04/22/23		164.15	0.00	164.15
11213	4496-209113		IX	100	04/22/23		62.31	0.00	62.31
		*** Payment Total					1,683.27	0.00	1,683.27
Payment Number 1169197 Payment Date 04/14/23		Vendor 10057	NICOR GAS					Status Issued	
10057	04767568159 020123		IX	100	03/03/23		281.54	0.00	281.54
		*** Payment Total					281.54	0.00	281.54
Payment Number 1169198 Payment Date 04/14/23		Vendor 10096	PATSON INC					Status Issued	
10096	X101290038:01		IX	100	04/12/23		43.99	0.00	43.99
10096	X101290038:02		IX	100	04/13/23		14.25	0.00	14.25
10096	X101297587:01		IX	100	04/23/23		83.26	0.00	83.26
		*** Payment Total					141.50	0.00	141.50
Payment Number 1169199 Payment Date 04/14/23		Vendor 10363	PRIORITY PRODUCTS INC.					Status Issued	
10363	987379		IX	100	04/22/23		465.21	0.00	465.21

AP255 Date 04/14/23 Pay Group 1500 HWY STREETS & BRIDGES PAY GRP USD Page 4
Time 13:23 Bank Account Payment History

Payment Date Range 04/14/23 thru 04/14/23
Cash Code 1414 Bank 071923909 Payment Currency USD
Payment Code CHK

Vendor	Invoice	Voucher	Auth	PL	Due Date	Dsc Date	Scheduled Amount	Discount Amount	Net Payment Amount
Payment Number 1169199 Payment Date 04/14/23			Vendor 10363				PRIORITY PRODUCTS INC.	Status Issued	
10363	987555		IX	100	04/21/23		796.00	0.00	796.00
10363	987571		IX	100	04/29/23		1,474.20	0.00	1,474.20
10363	987642		IX	100	04/22/23		164.20	0.00	164.20
			*** Payment Total				2,899.61	0.00	2,899.61
Payment Number 1169200 Payment Date 04/14/23			Vendor 22423				RILCO INC	Status Issued	
22423	469112		IX	100	04/21/23		5,940.20	0.00	5,940.20
			*** Payment Total				5,940.20	0.00	5,940.20
Payment Number 1169201 Payment Date 04/14/23			Vendor 10045				SNAP-ON INDUSTRIAL	Status Issued	
10045	ARV/56451926		IX	100	03/30/23		19.48	0.00	19.48
			*** Payment Total				19.48	0.00	19.48
Payment Number 1169202 Payment Date 04/14/23			Vendor 11645				SUNRISE CHEVROLET	Status Issued	
11645	989424		IX	100	04/22/23		44.62	0.00	44.62
			*** Payment Total				44.62	0.00	44.62
Payment Number 1169203 Payment Date 04/14/23			Vendor 11219				THE HOME DEPOT PRO	Status Issued	
11219	734762446		IX	100	04/08/23		528.00	0.00	528.00
			*** Payment Total				528.00	0.00	528.00
Payment Number 1169204 Payment Date 04/14/23			Vendor 10072				WEST SIDE TRACTOR SALES	Status Issued	
10072	N35745		IX	100	04/26/23		521.16	0.00	521.16
10072	N35747		IX	100	04/26/23		371.72	0.00	371.72
10072	N35748		IX	100	04/26/23		96.94	0.00	96.94
			*** Payment Total				989.82	0.00	989.82
Payment Number 1169205 Payment Date 04/14/23			Vendor 11099				WHOLESALE DIRECT INC	Status Issued	
11099	000261066		IX	100	02/11/23		491.91	0.00	491.91
11099	000261153		IX	100	02/17/23		682.14	0.00	682.14
11099	000261517		IX	100	03/10/23		879.32	0.00	879.32
			*** Payment Total				2,053.37	0.00	2,053.37
		*** Payment Code CHK Total					21,667.48	0.00	21,667.48
		Payment Count					26		
		*** Cash Code 1414 Total					26,615.47	0.00	26,615.47
		Payment Count					28		
		*** Pay Group 1500 USD Total					26,615.47	0.00	26,615.47
		Payment Count					28		

AP255 Date: 04/14/23 JOB SUBMISSION PARAMETERS
Time: 13:23

User Name: DP\FNMAW
Job Name: PMTHISTORY
Step Nbr: 7

Pay Group: 1600
Cash Code: 1414 Class C Accounts Payable

Payment Date: 041423 - 041423
Payment Numbers: -
Payment Code:

Bank Account Payment History

AP255 Date 04/14/23 Pay Group 1600 CONSERV & RECREATION PAY GROUP USD Page 1
Time 13:23 Bank Account Payment History

Payment Date Range 04/14/23 thru 04/14/23
Cash Code 1414 Bank 071923909 Payment Currency USD
Payment Code CHK

Vendor	Invoice	Voucher	Auth	PL	Due Date	Dsc Date	Scheduled Amount	Discount Amount	Net Payment Amount
Payment Number 1169206 Payment Date 04/14/23		Vendor 10008	AT&T					Status Issued	
10008	630616174503 2023		IX	100	04/24/23		91.56	0.00	91.56
10008	630653866203		IX	100	04/21/23		50.01	0.00	50.01
10008	630963477303 2023		IX	100	04/18/23		50.89	0.00	50.89
10008	63096387203 2023		IX	100	04/18/23		94.86	0.00	94.86
10008	630963875103 2023		IX	100	04/18/23		86.30	0.00	86.30
10008	630963875403 2023		IX	100	04/18/23		75.24	0.00	75.24
		*** Payment Total					448.86	0.00	448.86
Payment Number 1169207 Payment Date 04/14/23		Vendor 10009	AT&T MOBILITY					Status Issued	
10009	287304273961X03082023		IX	100	03/30/23		1,943.38	0.00	1,943.38
		*** Payment Total					1,943.38	0.00	1,943.38
Payment Number 1169208 Payment Date 04/14/23		Vendor 12053	DAHME MECHANICAL INDUSTRIES					Status Issued	
12053	20230103		IX	100	04/27/23		7,478.00	0.00	7,478.00
		*** Payment Total					7,478.00	0.00	7,478.00
Payment Number 1169209 Payment Date 04/14/23		Vendor 10157	GRAINGER					Status Issued	
10157	9582637493		IX	100	02/22/23		28.92	0.00	28.92
		*** Payment Total					28.92	0.00	28.92
Payment Number 1169210 Payment Date 04/14/23		Vendor 24920	JX ENTERPRISES, INC					Status Issued	
24920	22235893P		IX	100	04/16/23		100.38	0.00	100.38
		*** Payment Total					100.38	0.00	100.38
Payment Number 1169211 Payment Date 04/14/23		Vendor 10851	MENARDS					Status Issued	
10851	47773		IX	100	04/23/23		91.64	0.00	91.64
		*** Payment Total					91.64	0.00	91.64
Payment Number 1169212 Payment Date 04/14/23		Vendor 20346	SENTRY SAFETY SUPPLY INC					Status Issued	
20346	0274357-IN		IX	100	04/30/23		95.36	0.00	95.36
		*** Payment Total					95.36	0.00	95.36
Payment Number 1169213 Payment Date 04/14/23		Vendor 39685	SHEFFIELD SUPPLY & EQUIPMENT,					Status Issued	
39685	4613		IX	100	05/07/23		1,050.46	0.00	1,050.46
		*** Payment Total					1,050.46	0.00	1,050.46
Payment Number 1169214 Payment Date 04/14/23		Vendor 11201	UNITED STATES POSTAL SERVICE					Status Issued	
11201	34855593 022823 SW		IX	100	03/30/23		2.70	0.00	2.70
		*** Payment Total					2.70	0.00	2.70
		*** Payment Code CHK Total					11,239.70	0.00	11,239.70
		Payment Count					9		
		*** Cash Code 1414 Total					11,239.70	0.00	11,239.70
		Payment Count					9		

*** Pay Group 1600 USD Total	11,239.70	0.00	11,239.70
Payment Count	9		

AP255 Date: 04/14/23 JOB SUBMISSION PARAMETERS
Time: 13:23

User Name: DP\FNMAW
Job Name: PMTHISTORY
Step Nbr: 8

Pay Group: 2000
Cash Code: 1414 Class C Accounts Payable

Payment Date: 041423 - 041423
Payment Numbers: -
Payment Code:

Bank Account Payment History

Payment Date Range 04/14/23 thru 04/14/23
Cash Code 1414 Bank 071923909 Payment Currency USD
Payment Code ACH

Vendor	Invoice	Voucher	Auth	PL	Due Date	Dsc Date	Scheduled Amount	Discount Amount	Net Payment Amount
Payment Number 528377 Payment Date 04/14/23			Vendor 11424		DUPAGE WATER COMMISSION			Status Issued	
11424	01-0900-00 033123		IX	100	04/30/23		70,815.78	0.00	70,815.78
			*** Payment Total				70,815.78	0.00	70,815.78
Payment Number 528378 Payment Date 04/14/23			Vendor 10124		GRAYBAR			Status Issued	
10124	9330697722		IX	100	03/05/23		368.75	0.00	368.75
10124	9330956981		IX	100	03/24/23		181.51	0.00	181.51
10124	9330996180		IX	100	03/26/23		50.83	0.00	50.83
10124	9330996180A		IX	100	03/26/23		500.68	0.00	500.68
10124	9331118844		IX	100	04/05/23		676.90	0.00	676.90
			*** Payment Total				1,778.67	0.00	1,778.67
			*** Payment Code ACH Total				72,594.45	0.00	72,594.45
			Payment Count				2		

Payment Date Range 04/14/23 thru 04/14/23
Cash Code 1414 Bank 071923909 Payment Currency USD
Payment Code CHK

Vendor	Invoice	Voucher	Auth	PL	Due Date	Dsc Date	Scheduled Amount	Discount Amount	Net Payment Amount
Payment Number 1169215 Payment Date 04/14/23		Vendor 10179	ANDERSON PEST SOLUTIONS					Status Issued	
10179	33193843		IX	100	04/04/23		70.30	0.00	70.30
			*** Payment Total				70.30	0.00	70.30
Payment Number 1169216 Payment Date 04/14/23		Vendor 10008	AT&T					Status Issued	
10008	630428315003 2023		IX	100	04/27/23		51.39	0.00	51.39
10008	630655095103 2023		IX	100	04/24/23		48.79	0.00	48.79
10008	630983813604 2023		IX	100	05/01/23		46.84	0.00	46.84
			*** Payment Total				147.02	0.00	147.02
Payment Number 1169217 Payment Date 04/14/23		Vendor 13111	BAKER TILLY US, LLP					Status Issued	
13111	BT2362597		IX	100	04/30/23		5,320.00	0.00	5,320.00
			*** Payment Total				5,320.00	0.00	5,320.00
Payment Number 1169218 Payment Date 04/14/23		Vendor 12606	BAXTER & WOODMAN					Status Issued	
12606	0244634		IX	100	04/19/23		110.00	0.00	110.00
			*** Payment Total				110.00	0.00	110.00
Payment Number 1169219 Payment Date 04/14/23		Vendor 11624	BUILDERS CHICAGO CORPORATION					Status Issued	
11624	87552		IX	100	03/01/23		971.20	0.00	971.20
			*** Payment Total				971.20	0.00	971.20
Payment Number 1169220 Payment Date 04/14/23		Vendor 13307	BURRIS EQUIPMENT CO					Status Issued	
13307	SW3004309-1		IX	100	03/22/23		3,516.40	0.00	3,516.40
			*** Payment Total				3,516.40	0.00	3,516.40
Payment Number 1169221 Payment Date 04/14/23		Vendor 27908	C.A. SHORT COMPANY					Status Issued	
27908	2130642		IX	100	03/05/23		85.00	0.00	85.00
27908	2138411		IX	100	03/19/23		150.00	0.00	150.00
			*** Payment Total				235.00	0.00	235.00
Payment Number 1169222 Payment Date 04/14/23		Vendor 31659	HOOSIER CRANE SERVICE COMPANY					Status Issued	
31659	IN063916-23		IX	100	03/26/23		1,174.28	0.00	1,174.28
			*** Payment Total				1,174.28	0.00	1,174.28
Payment Number 1169223 Payment Date 04/14/23		Vendor 41516	JOHN J MORONEY & CO					Status Issued	
41516	628401		IX	100	04/14/23		467.03	0.00	467.03
			*** Payment Total				467.03	0.00	467.03
Payment Number 1169224 Payment Date 04/14/23		Vendor 10057	NICOR GAS					Status Issued	
10057	18956900007 032423		IX	100	04/23/23		415.60	0.00	415.60
10057	25892110005 031723		IX	100	04/16/23		290.82	0.00	290.82
10057	43793137472 031423		IX	100	04/13/23		129.78	0.00	129.78
10057	44486900002 032423		IX	100	04/23/23		844.98	0.00	844.98
10057	50926110003 032423		IX	100	04/23/23		471.09	0.00	471.09
10057	54626010000 032423		IX	100	04/23/23		549.64	0.00	549.64
10057	63185400007 032723		IX	100	04/26/23		302.47	0.00	302.47
10057	86141110006 032423		IX	100	04/23/23		155.65	0.00	155.65

Payment Date Range 04/14/23 thru 04/14/23
Cash Code 1414 Bank 071923909 Payment Currency USD
Payment Code CHK

Vendor	Invoice	Voucher	Auth	PL	Due Date	Dsc Date	Scheduled Amount	Discount Amount	Net Payment Amount
Payment Number 1169224 Payment Date 04/14/23			Vendor 10057				NICOR GAS	Status Issued	
			*** Payment Total				3,160.03	0.00	3,160.03
Payment Number 1169225 Payment Date 04/14/23			Vendor 39549				ODP BUSINESS SOLUTIONS, LLC	Status Issued	
39549	290565909001		IX	100	03/22/23		390.46	0.00	390.46
39549	292454093001		IX	100	03/10/23		436.96	0.00	436.96
39549	292460660001		IX	100	03/10/23		279.98	0.00	279.98
39549	293043792001		IX	100	03/24/23		107.71	0.00	107.71
39549	293125030001		IX	100	03/25/23		7.03	0.00	7.03
39549	295270145001		IX	100	03/23/23		11.89-	0.00	11.89-
39549	295275462001		IX	100	03/24/23		11.89	0.00	11.89
			*** Payment Total				1,222.14	0.00	1,222.14
Payment Number 1169226 Payment Date 04/14/23			Vendor 19699				PEREGRINE CORPORATION	Status Issued	
19699	511511		IX	100	04/19/23		169.85	0.00	169.85
			*** Payment Total				169.85	0.00	169.85
Payment Number 1169227 Payment Date 04/14/23			Vendor 28185				SAFETY LANE INSPECTIONS INC	Status Issued	
28185	22172		IX	100	01/07/23		109.50	0.00	109.50
			*** Payment Total				109.50	0.00	109.50
Payment Number 1169228 Payment Date 04/14/23			Vendor 37581				FAVIA INVESTMENTS LTD	Status Issued	
37581	182393		IX	100	03/03/23		334.00	0.00	334.00
37581	182442		IX	100	03/09/23		76.45	0.00	76.45
37581	182447		IX	100	03/09/23		581.56	0.00	581.56
37581	182511		IX	100	03/16/23		1,045.95	0.00	1,045.95
37581	182635		IX	100	03/30/23		45.95	0.00	45.95
			*** Payment Total				2,083.91	0.00	2,083.91
Payment Number 1169229 Payment Date 04/14/23			Vendor 20307				VILLAGE OF WILLOWBROOK	Status Issued	
20307	040623		IX	100	05/06/23		379.50	0.00	379.50
			*** Payment Total				379.50	0.00	379.50
		*** Payment Code CHK Total					19,136.16	0.00	19,136.16
		Payment Count					15		
		*** Cash Code 1414 Total					91,730.61	0.00	91,730.61
		Payment Count					17		
		*** Pay Group 2000 USD Total					91,730.61	0.00	91,730.61
		Payment Count					17		

AP255 Date: 04/14/23 JOB SUBMISSION PARAMETERS
Time: 13:24

User Name: DP\FNMAW
Job Name: PMTHISTORY
Step Nbr: 9

Pay Group: 5000
Cash Code: 1414 Class C Accounts Payable

Payment Date: 041423 - 041423
Payment Numbers: -
Payment Code:

Bank Account Payment History

Payment Date Range 04/14/23 thru 04/14/23
Cash Code 1414 Bank 071923909 Payment Currency USD
Payment Code ACH

Vendor	Invoice	Voucher	Auth	PL	Due Date	Dsc Date	Scheduled Amount	Discount Amount	Net Payment Amount
Payment Number 528379 Payment Date 04/14/23		Vendor 31269	ALLEN, CYNTHIA A.					Status Issued	
31269	MIL20230302		IX	105	04/07/23		50.96	0.00	50.96
			*** Payment Total				50.96	0.00	50.96
Payment Number 528380 Payment Date 04/14/23		Vendor 26753	AMAZON CAPITAL SERVICES					Status Issued	
26753	1176-TQML-CT7V		IX	101	05/08/23		161.52	0.00	161.52
26753	16D9-WX7J-7YVM		IX	101	05/07/23		139.31	0.00	139.31
26753	1GL1-RQ79-1LGH		IX	202	05/11/23		163.34	0.00	163.34
26753	1PVR-6YYX-1W6P		IX	202	05/06/23		134.98	0.00	134.98
26753	1RJ6-QGDC-GJ1F		IX	101	05/09/23		1,163.88	0.00	1,163.88
26753	1V37-4JHJ-3XQL		IX	101	05/11/23		33.97	0.00	33.97
			*** Payment Total				1,797.00	0.00	1,797.00
Payment Number 528381 Payment Date 04/14/23		Vendor 18823	BURDICK, JULIE					Status Issued	
18823	TRV20230402		IX	103	04/10/23		1,677.24	0.00	1,677.24
			*** Payment Total				1,677.24	0.00	1,677.24
Payment Number 528382 Payment Date 04/14/23		Vendor 10667	CDW GOVERNMENT INC					Status Issued	
10667	HB45911		IX	101	03/30/23		346.80	0.00	346.80
			*** Payment Total				346.80	0.00	346.80
Payment Number 528383 Payment Date 04/14/23		Vendor 23461	DUPAGE COUNTY COMMUNITY					Status Issued	
23461	IACAA-23-1777		IX	101	04/11/23		2,000.00	0.00	2,000.00
23461	IACAA-23-1783		IX	101	04/11/23		1,771.93	0.00	1,771.93
			*** Payment Total				3,771.93	0.00	3,771.93
Payment Number 528384 Payment Date 04/14/23		Vendor 14166	HEALTHY AIR HEATING & AIR INC					Status Issued	
14166	37846		IX	100	01/15/23		5,910.08	0.00	5,910.08
14166	37847		IX	101	01/15/23		11,368.28	0.00	11,368.28
14166	37850		IX	101	01/19/23		8,873.50	0.00	8,873.50
14166	37851		IX	101	01/19/23		6,344.76	0.00	6,344.76
14166	38984		IX	101	03/16/23		7,411.84	0.00	7,411.84
14166	38985		IX	101	03/16/23		2,593.62	0.00	2,593.62
14166	38998		IX	101	02/24/23		3,025.55	0.00	3,025.55
14166	38999		IX	101	02/22/23		926.82	0.00	926.82
14166	39026		IX	101	03/09/23		7,227.18	0.00	7,227.18
14166	39027		IX	101	03/10/23		2,948.54	0.00	2,948.54
14166	39060		IX	101	03/23/23		4,780.90	0.00	4,780.90
14166	39114		IX	101	03/25/23		12,481.88	0.00	12,481.88
14166	39115		IX	101	03/26/23		5,939.96	0.00	5,939.96
14166	39117		IX	101	04/02/23		11,780.78	0.00	11,780.78
14166	39118		IX	101	04/02/23		5,274.64	0.00	5,274.64
			*** Payment Total				96,888.33	0.00	96,888.33
Payment Number 528385 Payment Date 04/14/23		Vendor 41437	LAKE, DAVID					Status Issued	
41437	TRV20230402A		IX	103	04/10/23		1,744.06	0.00	1,744.06
			*** Payment Total				1,744.06	0.00	1,744.06
Payment Number 528386 Payment Date 04/14/23		Vendor 28149	LEININGER, GRIFFIN					Status Issued	

Payment Date Range 04/14/23 thru 04/14/23
Cash Code 1414 Bank 071923909 Payment Currency USD
Payment Code ACH

Vendor	Invoice	Voucher	Auth PL	Due Date	Dsc Date	Scheduled Amount	Discount Amount	Net Payment Amount
Payment Number 528386 Payment Date 04/14/23			Vendor 28149		LEININGER, GRIFFIN		Status Issued	
28149	MIL20230307		IX 105	04/10/23		115.70	0.00	115.70
			*** Payment Total			115.70	0.00	115.70
Payment Number 528387 Payment Date 04/14/23			Vendor 17827		SCHVACH, LISA		Status Issued	
17827	EXP20230315		IX 105	04/14/23		300.00	0.00	300.00
			*** Payment Total			300.00	0.00	300.00
Payment Number 528388 Payment Date 04/14/23			Vendor 38551		STEVENS, EMMA		Status Issued	
38551	032723 040523		IX 101	04/11/23		728.40	0.00	728.40
			*** Payment Total			728.40	0.00	728.40
Payment Number 528389 Payment Date 04/14/23			Vendor 10550		VILLAGE OF GLEN ELLYN		Status Issued	
10550	231720 040123		IX 101	05/01/23		400.00	0.00	400.00
			*** Payment Total			400.00	0.00	400.00
Payment Number 528390 Payment Date 04/14/23			Vendor 10550		VILLAGE OF GLEN ELLYN		Status Issued	
10550	231810 030123		IX 101	03/31/23		400.00	0.00	400.00
			*** Payment Total			400.00	0.00	400.00
Payment Number 528391 Payment Date 04/14/23			Vendor 30640		WASHINGTON, DE'ANDREA		Status Issued	
30640	MIL20230301		IX 202	04/11/23		315.06	0.00	315.06
			*** Payment Total			315.06	0.00	315.06
		*** Payment Code ACH Total				108,535.48	0.00	108,535.48
		Payment Count				13		

Payment Date Range 04/14/23 thru 04/14/23
Cash Code 1414 Bank 071923909 Payment Currency USD
Payment Code CHK

Vendor	Invoice	Voucher	Auth	PL	Due Date	Dsc Date	Scheduled Amount	Discount Amount	Net Payment Amount
Payment Number 1169230 Payment Date 04/14/23			Vendor 28951				1776 HOME CARE LLC	Status Issued	
28951	12913		IX	202	04/12/23		98.85	0.00	98.85
			*** Payment Total				98.85	0.00	98.85
Payment Number 1169231 Payment Date 04/14/23			Vendor 12969				ACCURATE BIOMETRICS INC	Status Issued	
12969	189252303		IX	105	04/30/23		86.00	0.00	86.00
			*** Payment Total				86.00	0.00	86.00
Payment Number 1169232 Payment Date 04/14/23			Vendor 10671				ALPHAGRAPHICS	Status Issued	
10671	172542		IX	105	05/06/23		28.50	0.00	28.50
			*** Payment Total				28.50	0.00	28.50
Payment Number 1169233 Payment Date 04/14/23			Vendor 41301				AQUA IL	Status Issued	
41301	002797296-1540965 0403		IX	101	05/03/23		164.79	0.00	164.79
			*** Payment Total				164.79	0.00	164.79
Payment Number 1169234 Payment Date 04/14/23			Vendor 41301				AQUA IL	Status Issued	
41301	002797461-1541130 0201		IX	101	03/03/23		300.00	0.00	300.00
			*** Payment Total				300.00	0.00	300.00
Payment Number 1169235 Payment Date 04/14/23			Vendor 26293				ASSOCIATION OF NATIONALLY	Status Issued	
26293	041023LH		IX	101	04/11/23		140.00	0.00	140.00
			*** Payment Total				140.00	0.00	140.00
Payment Number 1169236 Payment Date 04/14/23			Vendor 41489				BENTER, JULIEN	Status Issued	
41489	V24093-1		IX	105	04/10/23		86.50	0.00	86.50
			*** Payment Total				86.50	0.00	86.50
Payment Number 1169237 Payment Date 04/14/23			Vendor 24717				CITADEL INFORMATION MANAGEMENT	Status Issued	
24717	200145		IX	105	03/30/23		812.40	0.00	812.40
			*** Payment Total				812.40	0.00	812.40
Payment Number 1169238 Payment Date 04/14/23			Vendor 10959				CITY OF NAPERVILLE	Status Issued	
10959	215560		IX	101	04/12/23		31,315.00	0.00	31,315.00
			*** Payment Total				31,315.00	0.00	31,315.00
Payment Number 1169239 Payment Date 04/14/23			Vendor 10959				CITY OF NAPERVILLE	Status Issued	
10959	501261-87986 020423		IX	101	04/11/23		200.00	0.00	200.00
			*** Payment Total				200.00	0.00	200.00
Payment Number 1169240 Payment Date 04/14/23			Vendor 10059				CITY OF WARRENVILLE	Status Issued	
10059	014007700004 041023		IX	101	05/10/23		200.00	0.00	200.00
			*** Payment Total				200.00	0.00	200.00
Payment Number 1169241 Payment Date 04/14/23			Vendor 10059				CITY OF WARRENVILLE	Status Issued	
10059	036519500003 011023		IX	101	02/09/23		200.00	0.00	200.00
			*** Payment Total				200.00	0.00	200.00
Payment Number 1169242 Payment Date 04/14/23			Vendor 10378				CITY OF WEST CHICAGO	Status Issued	

Payment Date Range 04/14/23 thru 04/14/23
Cash Code 1414 Bank 071923909 Payment Currency USD
Payment Code CHK

Vendor	Invoice	Voucher	Auth	PL	Due Date	Dsc Date	Scheduled Amount	Discount Amount	Net Payment Amount
Payment Number 1169242 Payment Date 04/14/23		Vendor 10378	CITY OF WEST CHICAGO					Status Issued	
10378 00142 05 040123			IX	101	05/01/23		300.00	0.00	300.00
			*** Payment Total				300.00	0.00	300.00
Payment Number 1169243 Payment Date 04/14/23		Vendor 10378	CITY OF WEST CHICAGO					Status Issued	
10378 00764 02 030123			IX	101	03/31/23		300.00	0.00	300.00
			*** Payment Total				300.00	0.00	300.00
Payment Number 1169244 Payment Date 04/14/23		Vendor 10023	COM ED					Status Issued	
10023 0356523076 032723			IX	105	04/26/23		705.56	0.00	705.56
			*** Payment Total				705.56	0.00	705.56
Payment Number 1169245 Payment Date 04/14/23		Vendor 10023	COM ED - LIHEAP PAYMENTS					Status Issued	
10023 215561			IX	101	05/12/23		91,300.00	0.00	91,300.00
			*** Payment Total				91,300.00	0.00	91,300.00
Payment Number 1169246 Payment Date 04/14/23		Vendor 12382	COMCAST					Status Issued	
12382 877120120065199404 0123			IX	202	04/11/23		139.72	0.00	139.72
			*** Payment Total				139.72	0.00	139.72
Payment Number 1169247 Payment Date 04/14/23		Vendor 20061	CORT BUSINESS SERVICES CORP.					Status Issued	
20061 3204*1249176-N-1			IX	202	04/12/23		350.00	0.00	350.00
			*** Payment Total				350.00	0.00	350.00
Payment Number 1169248 Payment Date 04/14/23		Vendor 37485	CRISIS ASSOCIATES LLC					Status Issued	
37485 23-010			IX	104	05/06/23		11,500.00	0.00	11,500.00
			*** Payment Total				11,500.00	0.00	11,500.00
Payment Number 1169249 Payment Date 04/14/23		Vendor 12531	CTS, INC.					Status Issued	
12531 384632			IX	105	03/29/23		285.00	0.00	285.00
			*** Payment Total				285.00	0.00	285.00
Payment Number 1169250 Payment Date 04/14/23		Vendor 14140	APPLIANCE, CARPET, PARTS LLC					Status Issued	
14140 AO003901			IX	101	04/12/23		640.00	0.00	640.00
			*** Payment Total				640.00	0.00	640.00
Payment Number 1169251 Payment Date 04/14/23		Vendor 19100	DOWNERS GROVE SANITARY					Status Issued	
19100 0A640105415 013123			IX	101	03/02/23		135.60	0.00	135.60
			*** Payment Total				135.60	0.00	135.60
Payment Number 1169252 Payment Date 04/14/23		Vendor 19100	DOWNERS GROVE SANITARY					Status Issued	
19100 3C490040045 041023			IX	101	05/10/23		141.83	0.00	141.83
			*** Payment Total				141.83	0.00	141.83
Payment Number 1169253 Payment Date 04/14/23		Vendor 19784	DUPAGE COUNTY PUBLIC WORKS					Status Issued	
19784 10100333 031023			IX	101	04/09/23		363.89	0.00	363.89
			*** Payment Total				363.89	0.00	363.89
Payment Number 1169254 Payment Date 04/14/23		Vendor 19784	DUPAGE COUNTY PUBLIC WORKS					Status Issued	

Payment Date Range 04/14/23 thru 04/14/23
Cash Code 1414 Bank 071923909 Payment Currency USD
Payment Code CHK

Vendor	Invoice	Voucher	Auth	PL	Due Date	Dsc Date	Scheduled Amount	Discount Amount	Net Payment Amount
Payment Number 1169254 Payment Date 04/14/23		Vendor 19784	DUPAGE COUNTY PUBLIC WORKS					Status Issued	
19784	19504461 011523		IX	101	02/14/23		200.00	0.00	200.00
			*** Payment Total				200.00	0.00	200.00
Payment Number 1169255 Payment Date 04/14/23		Vendor 22060	ETI SCHOOL OF SKILLED TRADES					Status Issued	
22060	ETI-ARELLANES-9029		IX	105	04/16/23		5,000.00	0.00	5,000.00
			*** Payment Total				5,000.00	0.00	5,000.00
Payment Number 1169256 Payment Date 04/14/23		Vendor 12570	EUROPEAN SERVICE AT HOME INC					Status Issued	
12570	976096		IX	101	04/12/23		481.25	0.00	481.25
12570	976097		IX	101	04/12/23		472.50	0.00	472.50
			*** Payment Total				953.75	0.00	953.75
Payment Number 1169257 Payment Date 04/14/23		Vendor 41557	EVERGREEN CONDOMINIUMS OF					Status Issued	
41557	2664538 121122		IX	101	01/10/23		451.28	0.00	451.28
			*** Payment Total				451.28	0.00	451.28
Payment Number 1169258 Payment Date 04/14/23		Vendor 10111	FAMILY SHELTER SERVICE INC					Status Issued	
10111	CD21-13J#2		IX	103	12/31/21		5,020.75	0.00	5,020.75
			*** Payment Total				5,020.75	0.00	5,020.75
Payment Number 1169259 Payment Date 04/14/23		Vendor 14926	FLAGG CREEK WATER RECLAMATION					Status Issued	
14926	103685-000 032723		IX	101	04/26/23		109.68	0.00	109.68
			*** Payment Total				109.68	0.00	109.68
Payment Number 1169260 Payment Date 04/14/23		Vendor 17567	FOX METRO WRD					Status Issued	
17567	A80-5203 032823		IX	101	04/27/23		400.00	0.00	400.00
			*** Payment Total				400.00	0.00	400.00
Payment Number 1169261 Payment Date 04/14/23		Vendor 12539	GENESIS HEALTHCARE INSTITUTE					Status Issued	
12539	PNB006-459		IX	105	04/22/23		1,404.75	0.00	1,404.75
			*** Payment Total				1,404.75	0.00	1,404.75
Payment Number 1169262 Payment Date 04/14/23		Vendor 17825	HAMILTON, LISA					Status Issued	
17825	MIL20230404		IX	101	05/04/23		231.74	0.00	231.74
			*** Payment Total				231.74	0.00	231.74
Payment Number 1169263 Payment Date 04/14/23		Vendor 10262	IL DEPT OF COMMERCE & ECONOMIC					Status Issued	
10262	032323		IX	105	04/22/23		62.80	0.00	62.80
			*** Payment Total				62.80	0.00	62.80
Payment Number 1169264 Payment Date 04/14/23		Vendor 37508	ILLINOIS COLLEGE OF NURSING					Status Issued	
37508	020723		IX	105	04/10/23		1,580.00	0.00	1,580.00
37508	021423		IX	105	04/10/23		2,040.00	0.00	2,040.00
			*** Payment Total				3,620.00	0.00	3,620.00
Payment Number 1169265 Payment Date 04/14/23		Vendor 22598	KINDERCARE EDUCATION, LLC					Status Issued	
22598	032223 DEP REVERSAL		IX	101	04/12/23		890.00	0.00	890.00

Payment Date Range 04/14/23 thru 04/14/23
Cash Code 1414 Bank 071923909 Payment Currency USD
Payment Code CHK

Vendor	Invoice	Voucher	Auth	PL	Due Date	Dsc Date	Scheduled Amount	Discount Amount	Net Payment Amount
Payment Number 1169265 Payment Date 04/14/23			Vendor 22598				KINDERCARE EDUCATION, LLC	Status Issued	
			*** Payment Total				890.00	0.00	890.00
Payment Number 1169266 Payment Date 04/14/23			Vendor 41491				LINKER, STACY R.	Status Issued	
41491	V24094-1		IX	105	04/10/23		159.00	0.00	159.00
			*** Payment Total				159.00	0.00	159.00
Payment Number 1169267 Payment Date 04/14/23			Vendor 29734				THIES LOMBARD PHARMACY INC	Status Issued	
29734	022823MG		IX	202	04/12/23		280.00	0.00	280.00
			*** Payment Total				280.00	0.00	280.00
Payment Number 1169268 Payment Date 04/14/23			Vendor 41544				MOORE, MARY BETH	Status Issued	
41544	MIL20230301		IX	202	04/10/23		110.63	0.00	110.63
41544	MIL20230328		IX	202	04/10/23		19.52	0.00	19.52
			*** Payment Total				130.15	0.00	130.15
Payment Number 1169269 Payment Date 04/14/23			Vendor 39713				KOWPROP INC.	Status Issued	
39713	243026907		IX	103	04/06/23		1,982.50	0.00	1,982.50
			*** Payment Total				1,982.50	0.00	1,982.50
Payment Number 1169270 Payment Date 04/14/23			Vendor 10055				MURPHY ACE HARDWARE	Status Issued	
10055	942835		IX	101	04/07/23		394.93	0.00	394.93
			*** Payment Total				394.93	0.00	394.93
Payment Number 1169271 Payment Date 04/14/23			Vendor 10913				NACCED	Status Issued	
10913	200001109		IX	103	05/04/23		225.00	0.00	225.00
10913	200001110		IX	103	05/04/23		225.00	0.00	225.00
			*** Payment Total				450.00	0.00	450.00
Payment Number 1169272 Payment Date 04/14/23			Vendor 41551				NATIONAL CREDIT SYSTEMS, INC.	Status Issued	
41551	ESG-23-1789		IX	103	05/05/23		3,800.00	0.00	3,800.00
			*** Payment Total				3,800.00	0.00	3,800.00
Payment Number 1169273 Payment Date 04/14/23			Vendor 31260				BESTER, JAMES	Status Issued	
31260	1-040823		IX	101	04/11/23		300.00	0.00	300.00
31260	7-041023		IX	101	04/12/23		120.00	0.00	120.00
31260	8-040323		IX	101	04/11/23		90.00	0.00	90.00
			*** Payment Total				510.00	0.00	510.00
Payment Number 1169274 Payment Date 04/14/23			Vendor 10057				NICOR GAS	Status Issued	
10057	215562		IX	101	04/12/23		81,598.00	0.00	81,598.00
			*** Payment Total				81,598.00	0.00	81,598.00
Payment Number 1169275 Payment Date 04/14/23			Vendor 41556				NIEVES-RODRIGUEZ, VIRGEN	Status Issued	
41556	EXP20230328		IX	101	04/11/23		500.00	0.00	500.00
			*** Payment Total				500.00	0.00	500.00
Payment Number 1169276 Payment Date 04/14/23			Vendor 39549				ODP BUSINESS SOLUTIONS, LLC	Status Issued	
39549	305273083001		IX	103	04/28/23		21.08	0.00	21.08

Payment Date Range 04/14/23 thru 04/14/23
Cash Code 1414 Bank 071923909 Payment Currency USD
Payment Code CHK

Vendor	Invoice	Voucher	Auth	PL	Due Date	Dsc Date	Scheduled Amount	Discount Amount	Net Payment Amount
Payment Number 1169276 Payment Date 04/14/23			Vendor 39549				ODP BUSINESS SOLUTIONS, LLC	Status Issued	
			*** Payment Total				21.08	0.00	21.08
Payment Number 1169277 Payment Date 04/14/23			Vendor 10369				PADDOCK PUBLICATIONS INC	Status Issued	
10369	245673		IX	103	04/18/23		287.50	0.00	287.50
			*** Payment Total				287.50	0.00	287.50
Payment Number 1169278 Payment Date 04/14/23			Vendor 10738				PEARLE VISION	Status Issued	
10738	10969126		IX	101	04/10/23		389.00	0.00	389.00
			*** Payment Total				389.00	0.00	389.00
Payment Number 1169279 Payment Date 04/14/23			Vendor 29100				PONDS OF NAPERVILLE	Status Issued	
29100	T0003775 022423		IX	101	04/11/23		400.00	0.00	400.00
			*** Payment Total				400.00	0.00	400.00
Payment Number 1169280 Payment Date 04/14/23			Vendor 32390				REALPAGE UTILITY MANAGEMENT	Status Issued	
32390	1061765036 031023		IX	101	04/09/23		200.00	0.00	200.00
			*** Payment Total				200.00	0.00	200.00
Payment Number 1169281 Payment Date 04/14/23			Vendor 32390				REALPAGE UTILITY MANAGEMENT	Status Issued	
32390	1066564368 031023		IX	101	04/09/23		300.00	0.00	300.00
			*** Payment Total				300.00	0.00	300.00
Payment Number 1169282 Payment Date 04/14/23			Vendor 10184				SERENITY HOUSE COUNSELING	Status Issued	
10184	02201939		IX	104	04/06/23		500.00	0.00	500.00
			*** Payment Total				500.00	0.00	500.00
Payment Number 1169283 Payment Date 04/14/23			Vendor 39938				SPARK MAIDS LLC	Status Issued	
39938	91114		IX	202	04/12/23		200.00	0.00	200.00
			*** Payment Total				200.00	0.00	200.00
Payment Number 1169284 Payment Date 04/14/23			Vendor 39416				VALENZUELA, KORINA	Status Issued	
39416	MIL20230201		IX	202	04/10/23		60.85	0.00	60.85
			*** Payment Total				60.85	0.00	60.85
Payment Number 1169285 Payment Date 04/14/23			Vendor 18858				VARGAS, MARINA	Status Issued	
18858	MIL20230225		IX	101	03/27/23		42.84	0.00	42.84
			*** Payment Total				42.84	0.00	42.84
Payment Number 1169286 Payment Date 04/14/23			Vendor 40991				VEGA, ALEXA	Status Issued	
40991	MIL20230331		IX	202	04/12/23		8.71	0.00	8.71
40991	TRV20230301		IX	202	04/12/23		347.23	0.00	347.23
			*** Payment Total				355.94	0.00	355.94
Payment Number 1169287 Payment Date 04/14/23			Vendor 10501				VILLAGE OF BLOOMINGDALE	Status Issued	
10501	62151010-02 040623		IX	101	05/06/23		300.00	0.00	300.00
			*** Payment Total				300.00	0.00	300.00
Payment Number 1169288 Payment Date 04/14/23			Vendor 20304				VILLAGE OF CAROL STREAM	Status Issued	

Payment Date Range 04/14/23 thru 04/14/23
Cash Code 1414 Bank 071923909 Payment Currency USD
Payment Code CHK

Vendor	Invoice	Voucher	Auth	PL	Due Date	Dsc Date	Scheduled Amount	Discount Amount	Net Payment Amount
Payment Number 1169288 Payment Date 04/14/23			Vendor 20304		VILLAGE OF CAROL STREAM			Status Issued	
20304	10630 022823		IX	101	03/30/23		200.00	0.00	200.00
			*** Payment Total				200.00	0.00	200.00
Payment Number 1169289 Payment Date 04/14/23			Vendor 20304		VILLAGE OF CAROL STREAM			Status Issued	
20304	11437 033123		IX	101	04/30/23		300.00	0.00	300.00
			*** Payment Total				300.00	0.00	300.00
Payment Number 1169290 Payment Date 04/14/23			Vendor 20304		VILLAGE OF CAROL STREAM			Status Issued	
20304	16830 022823		IX	101	03/30/23		200.00	0.00	200.00
			*** Payment Total				200.00	0.00	200.00
Payment Number 1169291 Payment Date 04/14/23			Vendor 10128		VILLAGE OF DOWNERS GROVE			Status Issued	
10128	A.6401.0541.05 013123		IX	101	03/02/23		178.21	0.00	178.21
			*** Payment Total				178.21	0.00	178.21
Payment Number 1169292 Payment Date 04/14/23			Vendor 10228		VILLAGE OF GLENDALE HEIGHTS			Status Issued	
10228	43193-10416 031523		IX	101	04/14/23		549.40	0.00	549.40
			*** Payment Total				549.40	0.00	549.40
Payment Number 1169293 Payment Date 04/14/23			Vendor 10228		VILLAGE OF GLENDALE HEIGHTS			Status Issued	
10228	13225-12302 121522		IX	101	01/14/23		100.00	0.00	100.00
			*** Payment Total				100.00	0.00	100.00
Payment Number 1169294 Payment Date 04/14/23			Vendor 10228		VILLAGE OF GLENDALE HEIGHTS			Status Issued	
10228	46879-12552 031523		IX	101	04/14/23		300.00	0.00	300.00
			*** Payment Total				300.00	0.00	300.00
Payment Number 1169295 Payment Date 04/14/23			Vendor 20313		VILLAGE OF HANOVER PARK			Status Issued	
20313	35880-002 040123		IX	101	05/01/23		200.00	0.00	200.00
			*** Payment Total				200.00	0.00	200.00
Payment Number 1169296 Payment Date 04/14/23			Vendor 20313		VILLAGE OF HANOVER PARK			Status Issued	
20313	78150-003 030123		IX	101	03/31/23		300.00	0.00	300.00
			*** Payment Total				300.00	0.00	300.00
Payment Number 1169297 Payment Date 04/14/23			Vendor 20313		VILLAGE OF HANOVER PARK			Status Issued	
20313	78400-005 040123		IX	101	05/01/23		122.94	0.00	122.94
			*** Payment Total				122.94	0.00	122.94
Payment Number 1169298 Payment Date 04/14/23			Vendor 10412		VILLAGE OF ROSELLE			Status Issued	
10412	37690-3132002 031523		IX	101	04/14/23		208.84	0.00	208.84
			*** Payment Total				208.84	0.00	208.84
Payment Number 1169299 Payment Date 04/14/23			Vendor 10517		VILLAGE OF VILLA PARK			Status Issued	
10517	10-11040-02 033123		IX	101	04/30/23		300.00	0.00	300.00
			*** Payment Total				300.00	0.00	300.00
Payment Number 1169300 Payment Date 04/14/23			Vendor 10469		VILLAGE OF WESTMONT			Status Issued	

Payment Date Range 04/14/23 thru 04/14/23
Cash Code 1414 Bank 071923909 Payment Currency USD
Payment Code CHK

Vendor	Invoice	Voucher	Auth	PL	Due Date	Dsc Date	Scheduled Amount	Discount Amount	Net Payment Amount
Payment Number 1169300 Payment Date 04/14/23		Vendor 10469			VILLAGE OF WESTMONT			Status Issued	
10469	109390000 033123		IX	101	04/30/23		300.00	0.00	300.00
			*** Payment Total				300.00	0.00	300.00
Payment Number 1169301 Payment Date 04/14/23		Vendor 10037			WHEATON SANITARY DISTRICT			Status Issued	
10037	049791-000 012523		IX	101	02/24/23		200.00	0.00	200.00
			*** Payment Total				200.00	0.00	200.00
		*** Payment Code CHK Total					254,459.57	0.00	254,459.57
			Payment Count				72		
		*** Cash Code 1414 Total					362,995.05	0.00	362,995.05
			Payment Count				85		
		*** Pay Group 5000 USD Total					362,995.05	0.00	362,995.05
			Payment Count				85		

Payment of Claims

421 N. COUNTY FARM ROAD
WHEATON, IL 60187
www.dupagecounty.gov

File #: 23-1588 **Agenda Date:** 4/25/2023 **Agenda #:** 7.E.

AP255 Date: 04/17/23 JOB SUBMISSION PARAMETERS
Time: 09:34

User Name: DP\FNMAW
Job Name: AP255-5000
Step Nbr: 1

Pay Group: 5000
Cash Code: 3910 Class C Account

Payment Date: 041723 - 041723
Payment Numbers: -
Payment Code: AUT Auto Debit

Bank Account Payment History

Payment Date Range 04/17/23 thru 04/17/23
Cash Code 3910 Bank 071000013 Payment Currency USD
Payment Code AUT

Vendor	Invoice	Voucher	Auth PL	Due Date	Dsc Date	Scheduled Amount	Discount Amount	Net Payment Amount
Payment Number 1037606 Payment Date 04/17/23			Vendor 10023			COMMONWEALTH EDISON COMPANY	Status Issued	
10023	1037606		200	04/17/23		7,894.87	0.00	7,894.87
			*** Payment Total			7,894.87	0.00	7,894.87
Payment Number 1037607 Payment Date 04/17/23			Vendor 10057			NICOR GAS	Status Issued	
10057	1037607		200	04/17/23		5,580.00	0.00	5,580.00
			*** Payment Total			5,580.00	0.00	5,580.00
Payment Number 1037677 Payment Date 04/17/23			Vendor 10023			COMMONWEALTH EDISON COMPANY	Status Issued	
10023	1037677		200	04/17/23		10,774.77	0.00	10,774.77
			*** Payment Total			10,774.77	0.00	10,774.77
Payment Number 1037678 Payment Date 04/17/23			Vendor 10057			NICOR GAS	Status Issued	
10057	1037678		200	04/17/23		3,409.00	0.00	3,409.00
			*** Payment Total			3,409.00	0.00	3,409.00
Payment Number 1037733 Payment Date 04/17/23			Vendor 10023			COMMONWEALTH EDISON COMPANY	Status Issued	
10023	1037733		200	04/17/23		5,105.00	0.00	5,105.00
			*** Payment Total			5,105.00	0.00	5,105.00
Payment Number 1037734 Payment Date 04/17/23			Vendor 10057			NICOR GAS	Status Issued	
10057	1037734		200	04/17/23		3,947.00	0.00	3,947.00
			*** Payment Total			3,947.00	0.00	3,947.00
		*** Payment Code AUT Total				36,710.64	0.00	36,710.64
		Payment Count				6		
		*** Cash Code 3910 Total				36,710.64	0.00	36,710.64
		Payment Count				6		
		*** Pay Group 5000 USD Total				36,710.64	0.00	36,710.64
		Payment Count				6		

Payment of Claims

421 N. COUNTY FARM ROAD
WHEATON, IL 60187
www.dupagecounty.gov

File #: 23-1600 **Agenda Date:** 4/25/2023 **Agenda #:** 7.F.

AP255 Date: 04/18/23 JOB SUBMISSION PARAMETERS
Time: 13:16

User Name: DP\FNDMD
Job Name: PMTHISTORY
Step Nbr: 1

Pay Group: 1000
Cash Code: 1414 Class C Accounts Payable

Payment Date: 041823 - 041823
Payment Numbers: -
Payment Code:

Bank Account Payment History

Payment Date Range 04/18/23 thru 04/18/23
Cash Code 1414 Bank 071923909 Payment Currency USD
Payment Code ACH

Vendor	Invoice	Voucher	Auth	PL	Due Date	Dsc Date	Scheduled Amount	Discount Amount	Net Payment Amount
Payment Number 528392 Payment Date 04/18/23		Vendor 26753	AMAZON CAPITAL SERVICES					Status Issued	
26753	1RPR-W4NJ-RDT3		IX	100	04/26/23		272.47	0.00	272.47
26753	1TDN-H1JD-3R7T		IX	100	04/16/23		33.98	0.00	33.98
		*** Payment Total					306.45	0.00	306.45
Payment Number 528393 Payment Date 04/18/23		Vendor 10667	CDW GOVERNMENT INC					Status Issued	
10667	HL92571		IX	100	04/16/23		1,397.56	0.00	1,397.56
10667	HM00131		IX	100	04/18/23		120.80	0.00	120.80
10667	HQ56669		IX	100	04/27/23		85.89	0.00	85.89
10667	HV68058		IX	100	05/06/23		740.88	0.00	740.88
		*** Payment Total					2,345.13	0.00	2,345.13
Payment Number 528394 Payment Date 04/18/23		Vendor 11067	FOX VALLEY FIRE & SAFETY					Status Issued	
11067	IN00586774		IX	100	04/08/23		390.00	0.00	390.00
11067	IN00586778		IX	100	04/08/23		260.00	0.00	260.00
		*** Payment Total					650.00	0.00	650.00
Payment Number 528395 Payment Date 04/18/23		Vendor 10401	GALLS, LLC					Status Issued	
10401	BC1860267		IX	100	05/11/23		3,354.00	0.00	3,354.00
		*** Payment Total					3,354.00	0.00	3,354.00
Payment Number 528396 Payment Date 04/18/23		Vendor 30578	KLIMEK, MELISSA					Status Issued	
30578	GJ32823		IX	100	05/10/23		739.00	0.00	739.00
		*** Payment Total					739.00	0.00	739.00
Payment Number 528397 Payment Date 04/18/23		Vendor 10141	PHYSICIANS RECORD CO					Status Issued	
10141	32723A-CC		IX	100	04/26/23		1,868.90	0.00	1,868.90
10141	32723B-CC		IX	100	04/26/23		879.00	0.00	879.00
		*** Payment Total					2,747.90	0.00	2,747.90
Payment Number 528398 Payment Date 04/18/23		Vendor 30797	TRINITY SERVICES GROUP INC					Status Issued	
30797	3023000257		IX	100	05/07/23		13,580.00	0.00	13,580.00
		*** Payment Total					13,580.00	0.00	13,580.00
		*** Payment Code ACH Total					23,722.48	0.00	23,722.48
		Payment Count					7		

Payment Date Range 04/18/23 thru 04/18/23
Cash Code 1414 Bank 071923909 Payment Currency USD
Payment Code CHK

Vendor	Invoice	Voucher	Auth	PL	Due Date	Dsc Date	Scheduled Amount	Discount Amount	Net Payment Amount
Payment Number 1169305 Payment Date 04/18/23		Vendor 31810	ACTION AUTOMATION #2666					Status Issued	
31810	6981632		IX	100	04/23/23		6,046.00	0.00	6,046.00
			*** Payment Total				6,046.00	0.00	6,046.00
Payment Number 1169306 Payment Date 04/18/23		Vendor 10674	AIRGAS USA					Status Issued	
10674	9995654957		IX	100	04/30/23		74.91	0.00	74.91
			*** Payment Total				74.91	0.00	74.91
Payment Number 1169307 Payment Date 04/18/23		Vendor 12104	ALLIANT INSURANCE SERVICES INC					Status Issued	
12104	2269391		IX	100	05/11/23		30.00	0.00	30.00
12104	2269397		IX	100	05/11/23		30.00	0.00	30.00
12104	2269399		IX	100	05/11/23		30.00	0.00	30.00
			*** Payment Total				90.00	0.00	90.00
Payment Number 1169308 Payment Date 04/18/23		Vendor 11309	APPLIED INDUSTRIAL					Status Issued	
11309	7026539631		IX	100	04/16/23		485.00	0.00	485.00
11309	7026586152		IX	100	04/22/23		43.44	0.00	43.44
11309	7026608967		IX	100	04/26/23		15.24	0.00	15.24
11309	7026643929		IX	100	04/29/23		36.57	0.00	36.57
11309	7026655218		IX	100	04/30/23		362.90	0.00	362.90
11309	7026656480		IX	100	04/30/23		234.44	0.00	234.44
			*** Payment Total				1,177.59	0.00	1,177.59
Payment Number 1169309 Payment Date 04/18/23		Vendor 10008	AT&T					Status Issued	
10008	0934507700		IX	100	05/01/23		866.83	0.00	866.83
10008	4419996701 2023		IX	100	04/18/23		2,826.34	0.00	2,826.34
10008	4429996709 2023		IX	100	04/18/23		790.77	0.00	790.77
10008	6956067706 2023		IX	100	04/18/23		3,560.01	0.00	3,560.01
			*** Payment Total				8,043.95	0.00	8,043.95
Payment Number 1169310 Payment Date 04/18/23		Vendor 10009	AT&T MOBILITY					Status Issued	
10009	287303454712X04082023		IX	100	04/30/23		361.89	0.00	361.89
			*** Payment Total				361.89	0.00	361.89
Payment Number 1169311 Payment Date 04/18/23		Vendor 22857	BERKONE					Status Issued	
22857	23030275		IX	100	04/30/23		3,553.94	0.00	3,553.94
			*** Payment Total				3,553.94	0.00	3,553.94
Payment Number 1169312 Payment Date 04/18/23		Vendor 13565	BUSINESS SOFTWARE INC					Status Issued	
13565	LUC-24053A		IX	100	05/11/23		17,028.19	0.00	17,028.19
			*** Payment Total				17,028.19	0.00	17,028.19
Payment Number 1169313 Payment Date 04/18/23		Vendor 10019	CENTRAL DUPAGE HOSPITAL					Status Issued	
10019	5490267500		IX	100	04/13/23		3,614.63	0.00	3,614.63
			*** Payment Total				3,614.63	0.00	3,614.63
Payment Number 1169314 Payment Date 04/18/23		Vendor 25205	CLEAR LOSS PREVENTION INC					Status Issued	
25205	70804		IX	100	05/05/23		422.79	0.00	422.79

Payment Date Range 04/18/23 thru 04/18/23
Cash Code 1414 Bank 071923909 Payment Currency USD
Payment Code CHK

Vendor	Invoice	Voucher	Auth	PL	Due Date	Dsc Date	Scheduled Amount	Discount Amount	Net Payment Amount
Payment Number 1169314 Payment Date 04/18/23		Vendor 25205	CLEAR LOSS PREVENTION INC					Status Issued	
		*** Payment Total					422.79	0.00	422.79
Payment Number 1169315 Payment Date 04/18/23		Vendor 13982	COMCAST					Status Issued	
13982	877120047064850804072	3	IX	100	05/07/23		156.85	0.00	156.85
		*** Payment Total					156.85	0.00	156.85
Payment Number 1169316 Payment Date 04/18/23		Vendor 39670	CONCORD TECHNOLOGIES					Status Issued	
39670	D505713		IX	100	05/01/23		660.56	0.00	660.56
		*** Payment Total					660.56	0.00	660.56
Payment Number 1169317 Payment Date 04/18/23		Vendor 10832	CORPORATE AWARDS BY DENSON'S					Status Issued	
10832	000297		IX	100	04/28/23		12.55	0.00	12.55
10832	000305		IX	100	05/07/23		12.80	0.00	12.80
		*** Payment Total					25.35	0.00	25.35
Payment Number 1169318 Payment Date 04/18/23		Vendor 12444	COSTAR REALTY INFORMATION INC					Status Issued	
12444	120318466		IX	100	05/05/23		1,473.07	0.00	1,473.07
		*** Payment Total					1,473.07	0.00	1,473.07
Payment Number 1169319 Payment Date 04/18/23		Vendor 10873	CUMMINS ALLISON					Status Issued	
10873	6694763		IX	100	05/12/23		438.00	0.00	438.00
		*** Payment Total					438.00	0.00	438.00
Payment Number 1169320 Payment Date 04/18/23		Vendor 40304	CWF RESTORATION					Status Issued	
40304	61324		IX	100	04/13/23		200.00	0.00	200.00
40304	61326		IX	100	04/13/23		200.00	0.00	200.00
40304	61327		IX	100	04/13/23		200.00	0.00	200.00
40304	61328		IX	100	04/13/23		200.00	0.00	200.00
40304	61329		IX	100	04/13/23		200.00	0.00	200.00
		*** Payment Total					1,000.00	0.00	1,000.00
Payment Number 1169321 Payment Date 04/18/23		Vendor 11341	DONNELLY & ASSOCIATES INC.					Status Issued	
11341	022823D		IX	100	03/30/23		390.00	0.00	390.00
		*** Payment Total					390.00	0.00	390.00
Payment Number 1169322 Payment Date 04/18/23		Vendor 34032	FIRST RESPONDERS WELLNESS					Status Issued	
34032	14947		IX	100	05/16/23		1,170.00	0.00	1,170.00
		*** Payment Total					1,170.00	0.00	1,170.00
Payment Number 1169323 Payment Date 04/18/23		Vendor 10411	FISHER SCIENTIFIC					Status Issued	
10411	1830441		IX	100	05/03/23		1,347.45	0.00	1,347.45
		*** Payment Total					1,347.45	0.00	1,347.45
Payment Number 1169324 Payment Date 04/18/23		Vendor 10102	G.W. BERKHEIMER CO., INC.					Status Issued	
10102	7326682		IX	100	04/22/23		210.19	0.00	210.19
		*** Payment Total					210.19	0.00	210.19
Payment Number 1169325 Payment Date 04/18/23		Vendor 39600	GLOBAL EQUIPMENT COMPANY INC.					Status Issued	

Payment Date Range 04/18/23 thru 04/18/23
Cash Code 1414 Bank 071923909 Payment Currency USD
Payment Code CHK

Vendor	Invoice	Voucher	Auth	PL	Due Date	Dsc Date	Scheduled Amount	Discount Amount	Net Payment Amount
Payment Number 1169325 Payment Date 04/18/23		Vendor 39600	GLOBAL EQUIPMENT COMPANY INC.					Status Issued	
39600	120274684		IX	100	04/21/23		500.84	0.00	500.84
			*** Payment Total				500.84	0.00	500.84
Payment Number 1169326 Payment Date 04/18/23		Vendor 10871	GODING ELECTRIC CO					Status Issued	
10871	7878		IX	100	04/22/23		1,045.60	0.00	1,045.60
			*** Payment Total				1,045.60	0.00	1,045.60
Payment Number 1169327 Payment Date 04/18/23		Vendor 10887	HIGH PSI LTD					Status Issued	
10887	79220		IX	100	04/28/23		158.00	0.00	158.00
			*** Payment Total				158.00	0.00	158.00
Payment Number 1169328 Payment Date 04/18/23		Vendor 11074	INDUSTRIAL LADDER & SUPPLY CO					Status Issued	
11074	922845		IX	100	04/26/23		941.26	0.00	941.26
			*** Payment Total				941.26	0.00	941.26
Payment Number 1169329 Payment Date 04/18/23		Vendor 26797	INTERSTATE BATTERIES OF					Status Issued	
26797	1915201037009		IX	100	04/14/23		455.90	0.00	455.90
			*** Payment Total				455.90	0.00	455.90
Payment Number 1169330 Payment Date 04/18/23		Vendor 24163	LEXISNEXIS RISK DATA					Status Issued	
24163	1327394-20230331		IX	100	04/30/23		100.00	0.00	100.00
			*** Payment Total				100.00	0.00	100.00
Payment Number 1169331 Payment Date 04/18/23		Vendor 13113	LIAN, CHAN T					Status Issued	
13113	024		IX	100	04/13/23		100.00	0.00	100.00
13113	025		IX	100	04/13/23		100.00	0.00	100.00
13113	026		IX	100	04/13/23		100.00	0.00	100.00
13113	027		IX	100	04/13/23		100.00	0.00	100.00
13113	028		IX	100	04/13/23		100.00	0.00	100.00
13113	029		IX	100	04/13/23		100.00	0.00	100.00
13113	030		IX	100	04/13/23		100.00	0.00	100.00
13113	031		IX	100	04/13/23		100.00	0.00	100.00
			*** Payment Total				800.00	0.00	800.00
Payment Number 1169332 Payment Date 04/18/23		Vendor 10139	MCMASTER-CARR					Status Issued	
10139	94569898		IX	100	04/15/23		207.96	0.00	207.96
10139	95203781		IX	100	04/27/23		80.39	0.00	80.39
			*** Payment Total				288.35	0.00	288.35
Payment Number 1169333 Payment Date 04/18/23		Vendor 20794	MIDWEST ENVIRONMENTAL					Status Issued	
20794	23-224		IX	100	04/15/23		800.00	0.00	800.00
			*** Payment Total				800.00	0.00	800.00
Payment Number 1169334 Payment Date 04/18/23		Vendor 11556	MIDWEST SALT					Status Issued	
11556	0232019		IX	100	02/23/23		667.17	0.00	667.17
			*** Payment Total				667.17	0.00	667.17
Payment Number 1169335 Payment Date 04/18/23		Vendor 39742	MOBILEXUSA					Status Issued	

Payment Date Range 04/18/23 thru 04/18/23
Cash Code 1414 Bank 071923909 Payment Currency USD
Payment Code CHK

Vendor	Invoice	Voucher	Auth	PL	Due Date	Dsc Date	Scheduled Amount	Discount Amount	Net Payment Amount
Payment Number 1169335 Payment Date 04/18/23		Vendor 39742	MOBILEXUSA					Status Issued	
39742	39571575-XRAY		IX	100	04/30/23		1,952.00	0.00	1,952.00
39742	39571577-CARDIAC		IX	100	04/30/23		366.00	0.00	366.00
39742	39571586-ULTRASOUND		IX	100	04/30/23		122.00	0.00	122.00
			*** Payment Total				2,440.00	0.00	2,440.00
Payment Number 1169336 Payment Date 04/18/23		Vendor 10115	MOTOROLA SOLUTIONS INC					Status Issued	
10115	8281608822		IX	100	05/15/23		946.00	0.00	946.00
			*** Payment Total				946.00	0.00	946.00
Payment Number 1169337 Payment Date 04/18/23		Vendor 10933	NATIONAL ASSOCIATION OF					Status Issued	
10933	202321834		IX	100	05/12/23		530.00	0.00	530.00
			*** Payment Total				530.00	0.00	530.00
Payment Number 1169338 Payment Date 04/18/23		Vendor 10185	NEUCO INC					Status Issued	
10185	6712654		IX	100	04/22/23		491.30	0.00	491.30
			*** Payment Total				491.30	0.00	491.30
Payment Number 1169339 Payment Date 04/18/23		Vendor 39549	ODP BUSINESS SOLUTIONS, LLC					Status Issued	
39549	292205450001		IX	100	03/09/23		19.48-	0.00	19.48-
39549	300162330001		IX	100	04/01/23		110.08	0.00	110.08
39549	301766173001		IX	100	04/20/23		102.09	0.00	102.09
39549	302675829001		IX	100	04/12/23		38.08	0.00	38.08
39549	303164073001		IX	100	04/22/23		28.00	0.00	28.00
39549	304288977001		IX	100	04/19/23		71.49	0.00	71.49
			*** Payment Total				330.26	0.00	330.26
Payment Number 1169340 Payment Date 04/18/23		Vendor 29508	OKUNSKAYA, TATIANA					Status Issued	
29508	2023 #13		IX	100	05/06/23		140.00	0.00	140.00
			*** Payment Total				140.00	0.00	140.00
Payment Number 1169341 Payment Date 04/18/23		Vendor 39286	POLICE LAW INSTITUTE, INC.					Status Issued	
39286	23065		IX	100	05/12/23		1,710.00	0.00	1,710.00
			*** Payment Total				1,710.00	0.00	1,710.00
Payment Number 1169342 Payment Date 04/18/23		Vendor 11154	PORTER PIPE & SUPPLY					Status Issued	
11154	12560162-00		IX	100	04/15/23		268.01	0.00	268.01
11154	12560673-00		IX	100	04/19/23		87.70	0.00	87.70
			*** Payment Total				355.71	0.00	355.71
Payment Number 1169343 Payment Date 04/18/23		Vendor 14308	PUBLIC SAFETY DIRECT INC					Status Issued	
14308	101388		IX	100	05/15/23		2,750.00	0.00	2,750.00
			*** Payment Total				2,750.00	0.00	2,750.00
Payment Number 1169344 Payment Date 04/18/23		Vendor 11406	QUADIENT, INC					Status Issued	
11406	60067493		IX	100	05/05/23		2,421.99	0.00	2,421.99
			*** Payment Total				2,421.99	0.00	2,421.99
Payment Number 1169345 Payment Date 04/18/23		Vendor 28203	ILLINOIS COMMUNICATIONS SALES					Status Issued	

Payment Date Range 04/18/23 thru 04/18/23
Cash Code 1414 Bank 071923909 Payment Currency USD
Payment Code CHK

Vendor	Invoice	Voucher	Auth	PL	Due Date	Dsc Date	Scheduled Amount	Discount Amount	Net Payment Amount
Payment Number 1169345 Payment Date 04/18/23		Vendor 28203	ILLINOIS COMMUNICATIONS SALES					Status Issued	
28203	80004143		IX	100	05/01/23		3,134.00	0.00	3,134.00
			*** Payment Total				3,134.00	0.00	3,134.00
Payment Number 1169346 Payment Date 04/18/23		Vendor 11145	RAY O'HERRON CO INC					Status Issued	
11145	2263425		IX	100	05/11/23		1,282.96	0.00	1,282.96
11145	2263429		IX	100	05/11/23		254.98	0.00	254.98
11145	2263430		IX	100	05/11/23		114.71	0.00	114.71
11145	2263431		IX	100	05/11/23		485.09	0.00	485.09
11145	2263433		IX	100	05/11/23		228.60	0.00	228.60
11145	2263434		IX	100	05/11/23		598.21	0.00	598.21
11145	2263435		IX	100	05/11/23		48.88	0.00	48.88
11145	2263436		IX	100	05/11/23		181.86	0.00	181.86
11145	2263438		IX	100	05/11/23		21.24	0.00	21.24
11145	2263441		IX	100	05/11/23		25.17	0.00	25.17
11145	2263443		IX	100	05/11/23		29.24	0.00	29.24
11145	2263444		IX	100	05/11/23		40.00	0.00	40.00
11145	2263445		IX	100	05/11/23		277.09	0.00	277.09
11145	2263446		IX	100	05/11/23		139.40	0.00	139.40
11145	2263447		IX	100	05/11/23		73.67	0.00	73.67
11145	2263448		IX	100	05/11/23		278.80	0.00	278.80
11145	2263449		IX	100	05/11/23		76.49	0.00	76.49
11145	2263450		IX	100	05/11/23		79.85	0.00	79.85
11145	2263451		IX	100	05/11/23		148.44	0.00	148.44
11145	2263452		IX	100	05/11/23		535.13	0.00	535.13
11145	2263453		IX	100	05/11/23		40.80	0.00	40.80
11145	2263454		IX	100	05/11/23		258.08	0.00	258.08
11145	2263456		IX	100	05/11/23		153.00	0.00	153.00
11145	2263457		IX	100	05/11/23		599.09	0.00	599.09
11145	2263459		IX	100	05/11/23		259.81	0.00	259.81
11145	2263460		IX	100	05/11/23		920.17	0.00	920.17
11145	2263461		IX	100	05/11/23		401.53	0.00	401.53
11145	2263462		IX	100	05/11/23		57.54	0.00	57.54
11145	2263464		IX	100	05/11/23		436.86	0.00	436.86
11145	2263466		IX	100	05/11/23		533.95	0.00	533.95
11145	2263467		IX	100	05/11/23		317.01	0.00	317.01
11145	2263472		IX	100	05/11/23		600.00	0.00	600.00
11145	2263473		IX	100	05/11/23		153.00	0.00	153.00
			*** Payment Total				9,650.65	0.00	9,650.65
Payment Number 1169347 Payment Date 04/18/23		Vendor 10313	BLUETRITON BRANDS, INC					Status Issued	
10313	13D0123129926		IX	100	05/12/23		143.30	0.00	143.30
			*** Payment Total				143.30	0.00	143.30
Payment Number 1169348 Payment Date 04/18/23		Vendor 29580	RICMAR INDUSTRIES					Status Issued	
29580	5502644 RI		IX	100	04/19/23		156.51	0.00	156.51
			*** Payment Total				156.51	0.00	156.51
Payment Number 1169349 Payment Date 04/18/23		Vendor 10034	ROYAL PIPE & SUPPLY CO.					Status Issued	

Payment Date Range 04/18/23 thru 04/18/23
Cash Code 1414 Bank 071923909 Payment Currency USD
Payment Code CHK

Vendor	Invoice	Voucher	Auth	PL	Due Date	Dsc Date	Scheduled Amount	Discount Amount	Net Payment Amount
Payment Number 1169349 Payment Date 04/18/23		Vendor 10034	ROYAL PIPE & SUPPLY CO.					Status Issued	
10034	S1570386.001		IX	100	04/20/23		1,045.00	0.00	1,045.00
			*** Payment Total				1,045.00	0.00	1,045.00
Payment Number 1169350 Payment Date 04/18/23		Vendor 10540	SECRETARY OF STATE					Status Issued	
10540	MORRIS 041223		IX	100	04/12/23		15.00	0.00	15.00
			*** Payment Total				15.00	0.00	15.00
Payment Number 1169351 Payment Date 04/18/23		Vendor 26479	SHERIFF ADMINISTRATIVE ACCOUNT					Status Issued	
26479	CK10043		IX	100	05/11/23		126.88	0.00	126.88
			*** Payment Total				126.88	0.00	126.88
Payment Number 1169352 Payment Date 04/18/23		Vendor 32899	STATEWIDE PUBLISHING, LLC					Status Issued	
32899	931699-20		IX	100	05/12/23		90.00	0.00	90.00
			*** Payment Total				90.00	0.00	90.00
Payment Number 1169353 Payment Date 04/18/23		Vendor 10750	STERICYCLE INC					Status Issued	
10750	4011690526		IX	100	04/30/23		360.00	0.00	360.00
			*** Payment Total				360.00	0.00	360.00
Payment Number 1169354 Payment Date 04/18/23		Vendor 40928	STREICHER'S, INC.					Status Issued	
40928	I1626378		IX	100	05/07/23		1,417.00	0.00	1,417.00
40928	I1626379		IX	100	05/07/23		1,417.00	0.00	1,417.00
			*** Payment Total				2,834.00	0.00	2,834.00
Payment Number 1169355 Payment Date 04/18/23		Vendor 29851	TECHNOLOGY MANAGEMENT REV FUND					Status Issued	
29851	T2321333		IX	100	04/19/23		761.05	0.00	761.05
			*** Payment Total				761.05	0.00	761.05
Payment Number 1169356 Payment Date 04/18/23		Vendor 11818	TERRA TECHNOLOGIES INC					Status Issued	
11818	108343		IX	100	05/11/23		24,225.00	0.00	24,225.00
			*** Payment Total				24,225.00	0.00	24,225.00
Payment Number 1169357 Payment Date 04/18/23		Vendor 41517	TRIFECTA BUSINESS CONSULTING &					Status Issued	
41517	3B8214DA-0001		IX	100	05/06/23		5,000.00	0.00	5,000.00
			*** Payment Total				5,000.00	0.00	5,000.00
Payment Number 1169358 Payment Date 04/18/23		Vendor 12273	UNITED RADIO COMMUNICATIONS					Status Issued	
12273	109033655-1		IX	100	05/10/23		92.07	0.00	92.07
			*** Payment Total				92.07	0.00	92.07
Payment Number 1169359 Payment Date 04/18/23		Vendor 18172	VACI, GREGORY E					Status Issued	
18172	032023		IX	100	04/29/23		601.25	0.00	601.25
			*** Payment Total				601.25	0.00	601.25
Payment Number 1169360 Payment Date 04/18/23		Vendor 38897	VARI SALES CORPORATION					Status Issued	
38897	90913429		IX	100	04/20/23		803.25	0.00	803.25
			*** Payment Total				803.25	0.00	803.25

Payment Date Range 04/18/23 thru 04/18/23
Cash Code 1414 Bank 071923909 Payment Currency USD
Payment Code CHK

Vendor	Invoice	Voucher	Auth	PL	Due Date	Dsc Date	Scheduled Amount	Discount Amount	Net Payment Amount
Payment Number 1169361 Payment Date 04/18/23			Vendor 12471		WINFIELD LABORATORY			Status Issued	
12471	WLCP000000520364E		IX	100	04/05/23		3.36	0.00	3.36
			*** Payment Total				3.36	0.00	3.36
Payment Number 1169362 Payment Date 04/18/23			Vendor 30080		WOHLMUTH, ANN			Status Issued	
30080	230322-02		IX	100	05/06/23		190.00	0.00	190.00
			*** Payment Total				190.00	0.00	190.00
Payment Number 1169363 Payment Date 04/18/23			Vendor 27817		YEN, JUSTINE			Status Issued	
27817	022823 040723		IX	100	05/10/23		2,602.55	0.00	2,602.55
			*** Payment Total				2,602.55	0.00	2,602.55
			*** Payment Code CHK Total				116,991.61	0.00	116,991.61
			Payment Count				59		
			*** Cash Code 1414 Total				140,714.09	0.00	140,714.09
			Payment Count				66		
			*** Pay Group 1000 USD Total				140,714.09	0.00	140,714.09
			Payment Count				66		

AP255 Date: 04/18/23 JOB SUBMISSION PARAMETERS
Time: 13:17

User Name: DP\FNDMD
Job Name: PMTHISTORY
Step Nbr: 2

Pay Group: 1100
Cash Code: 1414 Class C Accounts Payable

Payment Date: 041823 - 041823
Payment Numbers: -
Payment Code:

Bank Account Payment History

Payment Date Range 04/18/23 thru 04/18/23
Cash Code 1414 Bank 071923909 Payment Currency USD
Payment Code ACH

Vendor	Invoice	Voucher	Auth	PL	Due Date	Dsc Date	Scheduled Amount	Discount Amount	Net Payment Amount
Payment Number 528399 Payment Date 04/18/23 Vendor 19792 A-RELIABLE PRINTING Status Issued									
19792	26734		IX	151	04/16/23		1,098.40	0.00	1,098.40
			*** Payment Total				1,098.40	0.00	1,098.40
Payment Number 528400 Payment Date 04/18/23 Vendor 10922 SCARCE Status Issued									
10922	04102023		IX	170	04/17/23		11,375.00	0.00	11,375.00
			*** Payment Total				11,375.00	0.00	11,375.00
		*** Payment Code ACH Total					12,473.40	0.00	12,473.40
			Payment Count				2		

Payment Date Range 04/18/23 thru 04/18/23
Cash Code 1414 Bank 071923909 Payment Currency USD
Payment Code CHK

Vendor	Invoice	Voucher	Auth	PL	Due Date	Dsc Date	Scheduled Amount	Discount Amount	Net Payment Amount
Payment Number 1169364 Payment Date 04/18/23		Vendor 41532	ACCULEVEL, INC					Status Issued	
41532	RES-ALT-23-000111		IX	170	04/13/23		100.00	0.00	100.00
			*** Payment Total				100.00	0.00	100.00
Payment Number 1169365 Payment Date 04/18/23		Vendor 41546	ACI CONTRACTORS AND BUILDERS,					Status Issued	
41546	RES-ADD-22-002850		IX	170	04/13/23		400.00	0.00	400.00
			*** Payment Total				400.00	0.00	400.00
Payment Number 1169366 Payment Date 04/18/23		Vendor 16533	AMERICRAFT INC					Status Issued	
16533	RES-ALT-22-003004		IX	170	05/13/23		100.00	0.00	100.00
			*** Payment Total				100.00	0.00	100.00
Payment Number 1169367 Payment Date 04/18/23		Vendor 10009	AT&T MOBILITY					Status Issued	
10009	287305363874X04082023		IX	170	04/30/23		646.88	0.00	646.88
			*** Payment Total				646.88	0.00	646.88
Payment Number 1169368 Payment Date 04/18/23		Vendor 16391	THE AIR CONDITIONING & HEATING					Status Issued	
16391	RES-RRR-23-000024		IX	170	05/14/23		100.00	0.00	100.00
			*** Payment Total				100.00	0.00	100.00
Payment Number 1169369 Payment Date 04/18/23		Vendor 40697	BRINKS INCORPORATED					Status Issued	
40697	12261457		IX	160	05/01/23		270.32	0.00	270.32
40697	5631840		IX	160	04/30/23		13.87	0.00	13.87
			*** Payment Total				284.19	0.00	284.19
Payment Number 1169370 Payment Date 04/18/23		Vendor 19745	DAVIS ROOFING & CONSTRUCTION					Status Issued	
19745	RES-RRR-22-003720		IX	170	05/13/23		100.00	0.00	100.00
			*** Payment Total				100.00	0.00	100.00
Payment Number 1169371 Payment Date 04/18/23		Vendor 41533	ERWIN, DENNIS					Status Issued	
41533	RES-ACC-23-000329		IX	170	04/13/23		100.00	0.00	100.00
			*** Payment Total				100.00	0.00	100.00
Payment Number 1169372 Payment Date 04/18/23		Vendor 41534	GARCIA, SHARON					Status Issued	
41534	RES-ACC-23-000319		IX	170	04/13/23		100.00	0.00	100.00
			*** Payment Total				100.00	0.00	100.00
Payment Number 1169373 Payment Date 04/18/23		Vendor 12592	ANTAAL & RANDHAWA PC					Status Issued	
12592	76112		IX	120	04/02/23		300.00	0.00	300.00
			*** Payment Total				300.00	0.00	300.00
Payment Number 1169374 Payment Date 04/18/23		Vendor 29312	GO PERMITS LLC					Status Issued	
29312	RES-RRR-23-000031		IX	170	05/13/23		100.00	0.00	100.00
			*** Payment Total				100.00	0.00	100.00
Payment Number 1169375 Payment Date 04/18/23		Vendor 26978	GOVOS, INC.					Status Issued	
26978	INV-794		IX	130	04/07/23		1,416.67	0.00	1,416.67
			*** Payment Total				1,416.67	0.00	1,416.67

Payment Date Range 04/18/23 thru 04/18/23
Cash Code 1414 Bank 071923909 Payment Currency USD
Payment Code CHK

Vendor	Invoice	Voucher	Auth	PL	Due Date	Dsc Date	Scheduled Amount	Discount Amount	Net Payment Amount
Payment Number 1169376 Payment Date 04/18/23		Vendor 12007	IAWF					Status Issued	
12007	01910		IX	120	05/06/23		150.00	0.00	150.00
12007	01911		IX	120	05/06/23		150.00	0.00	150.00
		*** Payment Total					300.00	0.00	300.00
Payment Number 1169377 Payment Date 04/18/23		Vendor 12225	IDEXX DISTRIBUTION INC					Status Issued	
12225	3126327838		IX	120	05/03/23		980.36	0.00	980.36
		*** Payment Total					980.36	0.00	980.36
Payment Number 1169378 Payment Date 04/18/23		Vendor 10241	ILLINOIS TOLLWAY					Status Issued	
10241	G123000004738		IX	170	05/11/23		124.95	0.00	124.95
		*** Payment Total					124.95	0.00	124.95
Payment Number 1169379 Payment Date 04/18/23		Vendor 41535	IPED CONSULTING CORP					Status Issued	
41535	RES-ACC-22-002416		IX	170	04/13/23		100.00	0.00	100.00
		*** Payment Total					100.00	0.00	100.00
Payment Number 1169380 Payment Date 04/18/23		Vendor 22078	JAMES THOMAS RENOVATIONS INC					Status Issued	
22078	RES-ALT-22-003372		IX	170	04/14/23		100.00	0.00	100.00
		*** Payment Total					100.00	0.00	100.00
Payment Number 1169381 Payment Date 04/18/23		Vendor 41547	KDN SIGNS					Status Issued	
41547	MISC-SIGN-22-003324		IX	170	04/14/23		100.00	0.00	100.00
		*** Payment Total					100.00	0.00	100.00
Payment Number 1169382 Payment Date 04/18/23		Vendor 29532	KFS DECKS LLC					Status Issued	
29532	RES-ACC-23-000305		IX	170	05/14/23		100.00	0.00	100.00
		*** Payment Total					100.00	0.00	100.00
Payment Number 1169383 Payment Date 04/18/23		Vendor 12095	KONEWKO & ASSOCIATES LTD					Status Issued	
12095	2023-04		IX	170	04/23/23		1,000.00	0.00	1,000.00
12095	2023-05		IX	170	05/14/23		500.00	0.00	500.00
		*** Payment Total					1,500.00	0.00	1,500.00
Payment Number 1169384 Payment Date 04/18/23		Vendor 41536	KUSPER, SARAH					Status Issued	
41536	RES-ACC-23-000405		IX	170	04/14/23		100.00	0.00	100.00
		*** Payment Total					100.00	0.00	100.00
Payment Number 1169385 Payment Date 04/18/23		Vendor 41537	MACAK, TAYLOR					Status Issued	
41537	RES-ACC-23-000426		IX	170	04/14/23		100.00	0.00	100.00
		*** Payment Total					100.00	0.00	100.00
Payment Number 1169386 Payment Date 04/18/23		Vendor 15034	MACH 1 INC					Status Issued	
15034	RES-ACC-22-003201		IX	170	05/14/23		100.00	0.00	100.00
		*** Payment Total					100.00	0.00	100.00
Payment Number 1169387 Payment Date 04/18/23		Vendor 11629	MATMASTERS					Status Issued	
11629	408046		IX	120	05/06/23		12.98	0.00	12.98

Payment Date Range 04/18/23 thru 04/18/23
Cash Code 1414 Bank 071923909 Payment Currency USD
Payment Code CHK

Vendor	Invoice	Voucher	Auth	PL	Due Date	Dsc Date	Scheduled Amount	Discount Amount	Net Payment Amount
Payment Number 1169387 Payment Date 04/18/23			Vendor 11629		MATMASTERS			Status Issued	
			*** Payment Total				12.98	0.00	12.98
Payment Number 1169388 Payment Date 04/18/23			Vendor 41549		NAPADOW, JEANNETTE W			Status Issued	
41549	RES-RRR-23-000393		IX	170	04/14/23		100.00	0.00	100.00
			*** Payment Total				100.00	0.00	100.00
Payment Number 1169389 Payment Date 04/18/23			Vendor 41538		NICKELL, JULIE ANN			Status Issued	
41538	RES-RRR-23-000490		IX	170	04/14/23		100.00	0.00	100.00
			*** Payment Total				100.00	0.00	100.00
Payment Number 1169390 Payment Date 04/18/23			Vendor 10057		NICOR GAS			Status Issued	
10057	41473210007 031623		IX	120	04/15/23		1,567.93	0.00	1,567.93
			*** Payment Total				1,567.93	0.00	1,567.93
Payment Number 1169391 Payment Date 04/18/23			Vendor 37628		NSN EMPLOYER SERVICES, INC			Status Issued	
37628	8917		IX	102	05/03/23		986.40	0.00	986.40
			*** Payment Total				986.40	0.00	986.40
Payment Number 1169392 Payment Date 04/18/23			Vendor 18684		PETERSON, DENISE			Status Issued	
18684	EXP20230403		IX	120	05/03/23		150.00	0.00	150.00
			*** Payment Total				150.00	0.00	150.00
Payment Number 1169393 Payment Date 04/18/23			Vendor 10313		BLUETRITON BRANDS, INC			Status Issued	
10313	03D6703021254		IX	140	05/12/23		3.99	0.00	3.99
			*** Payment Total				3.99	0.00	3.99
Payment Number 1169394 Payment Date 04/18/23			Vendor 15356		RENEWAL BY ANDERSEN			Status Issued	
15356	RES-RRR-23-000048		IX	170	05/14/23		100.00	0.00	100.00
			*** Payment Total				100.00	0.00	100.00
Payment Number 1169395 Payment Date 04/18/23			Vendor 41539		SITARZ, RICHARD			Status Issued	
41539	RES-ACC-23-000348		IX	170	04/14/23		100.00	0.00	100.00
			*** Payment Total				100.00	0.00	100.00
Payment Number 1169396 Payment Date 04/18/23			Vendor 40957		SKARIN CUSTOM HOMES INC			Status Issued	
40957	P56180		IX	170	04/14/23		100.00	0.00	100.00
			*** Payment Total				100.00	0.00	100.00
Payment Number 1169397 Payment Date 04/18/23			Vendor 10065		SUBURBAN BUILDING			Status Issued	
10065	G5NVG5WZXBX		IX	170	05/14/23		30.00	0.00	30.00
10065	PWNKL7G2KZ2		IX	170	05/14/23		30.00	0.00	30.00
10065	QWN3L7RN7P6		IX	170	05/14/23		30.00	0.00	30.00
10065	X6N2ZHC56XR		IX	170	05/14/23		30.00	0.00	30.00
			*** Payment Total				120.00	0.00	120.00
Payment Number 1169398 Payment Date 04/18/23			Vendor 30427		SUNRUN INSTALLATION SERVICES			Status Issued	
30427	RES-SOLAR-22-004103		IX	170	05/14/23		100.00	0.00	100.00

AP255 Date 04/18/23 Pay Group 1100 GENERAL GOVERNMENT PAY GROUP USD
Time 13:18 Bank Account Payment History

Payment Date Range 04/18/23 thru 04/18/23
Cash Code 1414 Bank 071923909 Payment Currency USD
Payment Code CHK

Vendor	Invoice	Voucher	Auth	PL	Due Date	Dsc Date	Scheduled Amount	Discount Amount	Net Payment Amount
Payment Number 1169398 Payment Date 04/18/23			Vendor 30427				SUNRUN INSTALLATION SERVICES	Status Issued	
			*** Payment Total				100.00	0.00	100.00
Payment Number 1169399 Payment Date 04/18/23			Vendor 24778				SVANDRA, ERIC	Status Issued	
24778	COM-ALT-22-002419		IX	170	04/14/23		200.00	0.00	200.00
			*** Payment Total				200.00	0.00	200.00
Payment Number 1169400 Payment Date 04/18/23			Vendor 22532				UNIVERSITY OF ILLINOIS	Status Issued	
22532	536654		IX	120	04/30/23		67.00	0.00	67.00
22532	538558		IX	120	05/10/23		67.00	0.00	67.00
22532	538560		IX	120	05/10/23		67.00	0.00	67.00
22532	538561		IX	120	05/10/23		67.00	0.00	67.00
			*** Payment Total				268.00	0.00	268.00
Payment Number 1169401 Payment Date 04/18/23			Vendor 41540				VARGAS, JESUS ARMANDO	Status Issued	
41540	RES-ACC-22-000170		IX	170	04/14/23		100.00	0.00	100.00
			*** Payment Total				100.00	0.00	100.00
Payment Number 1169402 Payment Date 04/18/23			Vendor 41550				VOSS, JUSTIN	Status Issued	
41550	RES-ACC-23-000233		IX	170	04/14/23		100.00	0.00	100.00
			*** Payment Total				100.00	0.00	100.00
Payment Number 1169403 Payment Date 04/18/23			Vendor 15443				WEECH, ERIC J, SR	Status Issued	
15443	RES-ACC-22-003993		IX	170	05/14/23		100.00	0.00	100.00
			*** Payment Total				100.00	0.00	100.00
Payment Number 1169404 Payment Date 04/18/23			Vendor 41531				WESTERN ENGRAVERS SUPPLY, INC	Status Issued	
41531	175214		IX	120	04/28/23		199.61	0.00	199.61
			*** Payment Total				199.61	0.00	199.61
		*** Payment Code CHK Total					11,761.96	0.00	11,761.96
			Payment Count				41		
		*** Cash Code 1414 Total					24,235.36	0.00	24,235.36
			Payment Count				43		
		*** Pay Group 1100 USD Total					24,235.36	0.00	24,235.36
			Payment Count				43		

AP255 Date: 04/18/23 JOB SUBMISSION PARAMETERS
Time: 13:18

User Name: DP\FNDMD
Job Name: PMTHISTORY
Step Nbr: 3

Pay Group: 1200
Cash Code: 1414 Class C Accounts Payable

Payment Date: 041823 - 041823
Payment Numbers: -
Payment Code:

Bank Account Payment History

Payment Date Range 04/18/23 thru 04/18/23
Cash Code 1414 Bank 071923909 Payment Currency USD
Payment Code CHK

Vendor	Invoice	Voucher	Auth	PL	Due Date	Dsc Date	Scheduled Amount	Discount Amount	Net Payment Amount
Payment Number 1169405 Payment Date 04/18/23			Vendor 10674		AIRGAS USA			Status Issued	
10674	9136668050		IX	100	05/03/23		318.50	0.00	318.50
10674	9136762141		IX	100	05/06/23		318.50	0.00	318.50
10674	9136845029		IX	100	05/10/23		318.50	0.00	318.50
10674	9136985770		IX	100	05/13/23		127.40	0.00	127.40
			*** Payment Total				1,082.90	0.00	1,082.90
Payment Number 1169406 Payment Date 04/18/23			Vendor 26602		CARDINAL HEALTH 110, LLC			Status Issued	
26602	7282308069		IX	100	04/22/23		550.23	0.00	550.23
26602	7283782531		IX	100	04/29/23		19.90	0.00	19.90
26602	7283782533		IX	100	04/29/23		31.86	0.00	31.86
26602	7283782535		IX	100	04/29/23		532.68	0.00	532.68
26602	7283782537		IX	100	04/29/23		15.13	0.00	15.13
26602	7283782973		IX	100	04/29/23		111.84	0.00	111.84
26602	7284011204		IX	100	04/30/23		37.17	0.00	37.17
26602	7284011205		IX	100	04/30/23		43.56	0.00	43.56
26602	7284011206		IX	100	04/30/23		43.56	0.00	43.56
26602	7284011208		IX	100	04/30/23		37.17	0.00	37.17
26602	7284011209		IX	100	04/30/23		33.44	0.00	33.44
26602	7284012098		IX	100	04/30/23		79.86	0.00	79.86
26602	7284012101		IX	100	04/30/23		143.54	0.00	143.54
26602	7284402079		IX	100	05/03/23		2.08	0.00	2.08
26602	7284402080		IX	100	05/03/23		13.54	0.00	13.54
26602	7284402082		IX	100	05/03/23		51.28	0.00	51.28
26602	7284402083		IX	100	05/03/23		19.00	0.00	19.00
26602	7284402564		IX	100	05/03/23		299.40	0.00	299.40
26602	7284402567		IX	100	05/03/23		8.10	0.00	8.10
26602	7284402571		IX	100	05/03/23		3,137.17	0.00	3,137.17
26602	7284402573		IX	100	05/03/23		49.63	0.00	49.63
26602	7284402576		IX	100	05/03/23		24.30	0.00	24.30
26602	7284402579		IX	100	05/03/23		2,818.17	0.00	2,818.17
26602	7284402582		IX	100	05/03/23		3,371.85	0.00	3,371.85
26602	7284402584		IX	100	05/03/23		771.93	0.00	771.93
26602	7284773114		IX	100	05/04/23		7,850.67	0.00	7,850.67
26602	7284773621		IX	100	05/04/23		107.39	0.00	107.39
26602	7284773622		IX	100	05/04/23		328.46	0.00	328.46
26602	7284773623		IX	100	05/04/23		15.72	0.00	15.72
26602	7285025961		IX	100	05/05/23		1,327.97	0.00	1,327.97
26602	7285100296		IX	100	05/05/23		15.72	0.00	15.72
26602	7285100297		IX	100	05/05/23		69.47	0.00	69.47
26602	7285100298		IX	100	05/05/23		49.17	0.00	49.17
26602	7285100299		IX	100	05/05/23		13.54	0.00	13.54
26602	7285100300		IX	100	05/05/23		34.12	0.00	34.12
26602	7285100301		IX	100	05/05/23		4.64	0.00	4.64
26602	7285100302		IX	100	05/05/23		1,769.76	0.00	1,769.76
26602	7285101443		IX	100	05/05/23		8,929.08	0.00	8,929.08
26602	7285420451		IX	100	05/06/23		26.21	0.00	26.21
26602	7285420452		IX	100	05/06/23		64.85	0.00	64.85
26602	7285420453		IX	100	05/06/23		36.58	0.00	36.58

Payment Date Range 04/18/23 thru 04/18/23
Cash Code 1414 Bank 071923909 Payment Currency USD
Payment Code CHK

Vendor	Invoice	Voucher	Auth	PL	Due Date	Dsc Date	Scheduled Amount	Discount Amount	Net Payment Amount
Payment Number 1169406 Payment Date 04/18/23			Vendor 26602				CARDINAL HEALTH 110, LLC	Status Issued	
26602	7285420454		IX	100	05/06/23		2.02	0.00	2.02
26602	7285420455		IX	100	05/06/23		64.53	0.00	64.53
26602	7285421283		IX	100	05/06/23		4,542.16	0.00	4,542.16
26602	7285743462		IX	100	05/07/23		65.48	0.00	65.48
26602	7285743463		IX	100	05/07/23		22.99	0.00	22.99
26602	7285744142		IX	100	05/07/23		1,016.41	0.00	1,016.41
26602	7286111813		IX	100	05/10/23		5,927.07	0.00	5,927.07
26602	7286113532		IX	100	05/10/23		9.08	0.00	9.08
26602	7286113533		IX	100	05/10/23		35.52	0.00	35.52
26602	7286113534		IX	100	05/10/23		223.34	0.00	223.34
26602	7286426631		IX	100	05/12/23		4,473.70	0.00	4,473.70
26602	7286471425		IX	100	05/11/23		509.56	0.00	509.56
26602	7286471721		IX	100	05/11/23		4,045.69	0.00	4,045.69
26602	7286848421		IX	100	05/12/23		1,133.08	0.00	1,133.08
26602	7286848841		IX	100	05/12/23		1,064.54	0.00	1,064.54
26602	7286848851		IX	100	05/12/23		4,392.80	0.00	4,392.80
26602	7287145204		IX	100	05/13/23		62.23	0.00	62.23
26602	7287145310		IX	100	05/13/23		2,467.93	0.00	2,467.93
			*** Payment Total				62,947.87	0.00	62,947.87
Payment Number 1169407 Payment Date 04/18/23			Vendor 22534				CUTTING EDGE DOCUMENT	Status Issued	
22534	86082		IX	100	04/29/23		130.00	0.00	130.00
			*** Payment Total				130.00	0.00	130.00
Payment Number 1169408 Payment Date 04/18/23			Vendor 19161				DUPAGE COUNTY HEALTH	Status Issued	
19161	IN0059517		IX	100	04/15/23		998.00	0.00	998.00
			*** Payment Total				998.00	0.00	998.00
Payment Number 1169409 Payment Date 04/18/23			Vendor 13962				MAXIM HEALTHCARE STAFFING	Status Issued	
13962	E9105170283		IX	100	05/06/23		1,670.75	0.00	1,670.75
			*** Payment Total				1,670.75	0.00	1,670.75
Payment Number 1169410 Payment Date 04/18/23			Vendor 38749				PERFORMANCE FOODSERVICE	Status Issued	
38749	5188993		IX	100	04/19/23		762.67	0.00	762.67
38749	5208914		IX	100	05/12/23		516.15	0.00	516.15
38749	5208916		IX	100	05/12/23		1,357.68	0.00	1,357.68
			*** Payment Total				2,636.50	0.00	2,636.50
Payment Number 1169411 Payment Date 04/18/23			Vendor 28804				PRESCRIPTION SUPPLY INC	Status Issued	
28804	3386633		IX	100	04/30/23		284.66	0.00	284.66
28804	3386634		IX	100	04/30/23		7.12	0.00	7.12
28804	3386635		IX	100	04/30/23		25.85	0.00	25.85
28804	3387227		IX	100	05/03/23		346.68	0.00	346.68
28804	3387765		IX	100	05/04/23		173.07	0.00	173.07
28804	3387767		IX	100	05/04/23		28.56	0.00	28.56
28804	3389414		IX	100	05/07/23		200.86	0.00	200.86
28804	3389415		IX	100	05/07/23		8.81	0.00	8.81
28804	3390429		IX	100	05/11/23		152.63	0.00	152.63

Payment Date Range 04/18/23 thru 04/18/23
Cash Code 1414 Bank 071923909 Payment Currency USD
Payment Code CHK

Vendor	Invoice	Voucher	Auth	PL	Due Date	Dsc Date	Scheduled Amount	Discount Amount	Net Payment Amount
Payment Number 1169411 Payment Date 04/18/23		Vendor 28804	PRESCRIPTION SUPPLY INC					Status Issued	
28804	3390532		IX	100	05/11/23		59.10	0.00	59.10
28804	3390755		IX	100	05/11/23		25.01	0.00	25.01
		*** Payment Total					1,312.35	0.00	1,312.35
Payment Number 1169412 Payment Date 04/18/23		Vendor 10750	STERICYCLE INC					Status Issued	
10750	4011693771		IX	100	04/30/23		203.84	0.00	203.84
		*** Payment Total					203.84	0.00	203.84
Payment Number 1169413 Payment Date 04/18/23		Vendor 10555	SYSCO FOOD SERVICES-CHICAGO					Status Issued	
10555	624030733		IX	100	01/11/23		167.64	0.00	167.64
10555	624044797		IX	100	01/16/23		90.66	0.00	90.66
10555	624283575		IX	100	04/26/23		92.01	0.00	92.01
10555	624309966		IX	100	05/06/23		1,475.16	0.00	1,475.16
10555	624309967		IX	100	05/06/23		1,767.40	0.00	1,767.40
10555	624314626		IX	100	05/08/23		177.46	0.00	177.46
10555	624317202		IX	100	05/10/23		189.99	0.00	189.99
10555	624318838		IX	100	05/10/23		122.68	0.00	122.68
10555	624318841		IX	100	05/10/23		4,689.16	0.00	4,689.16
10555	624318843		IX	100	05/10/23		835.14	0.00	835.14
10555	624318844		IX	100	05/10/23		75.26	0.00	75.26
10555	624318845		IX	100	05/10/23		130.51	0.00	130.51
10555	624326252		IX	100	05/13/23		122.68	0.00	122.68
10555	624326253		IX	100	05/13/23		3,211.01	0.00	3,211.01
10555	624326254		IX	100	05/13/23		78.66	0.00	78.66
10555	624326255		IX	100	05/13/23		5,348.15	0.00	5,348.15
10555	624326256		IX	100	05/13/23		501.46	0.00	501.46
10555	624326257		IX	100	05/13/23		2,657.84	0.00	2,657.84
		*** Payment Total					21,732.87	0.00	21,732.87
Payment Number 1169414 Payment Date 04/18/23		Vendor 37837	THE STANDARD COMPANIES					Status Issued	
37837	155436		IX	100	05/05/23		8,906.00	0.00	8,906.00
		*** Payment Total					8,906.00	0.00	8,906.00
Payment Number 1169415 Payment Date 04/18/23		Vendor 36338	VALDES, LLC					Status Issued	
36338	69788		IX	100	05/07/23		2,675.00	0.00	2,675.00
36338	69789		IX	100	05/07/23		1,182.30	0.00	1,182.30
		*** Payment Total					3,857.30	0.00	3,857.30
		*** Payment Code CHK Total					105,478.38	0.00	105,478.38
		Payment Count					11		
		*** Cash Code 1414 Total					105,478.38	0.00	105,478.38
		Payment Count					11		
		*** Pay Group 1200 USD Total					105,478.38	0.00	105,478.38
		Payment Count					11		

AP255 Date: 04/18/23 JOB SUBMISSION PARAMETERS
Time: 13:18

User Name: DP\FNDMD
Job Name: PMTHISTORY
Step Nbr: 4

Pay Group: 1300
Cash Code: 1414 Class C Accounts Payable

Payment Date: 041823 - 041823
Payment Numbers: -
Payment Code:

Bank Account Payment History

AP255 Date 04/18/23 Pay Group 1300 PUBLIC SAFETY PAY GROUP USD Page 1
Time 13:18 Bank Account Payment History

Payment Date Range 04/18/23 thru 04/18/23
Cash Code 1414 Bank 071923909 Payment Currency USD
Payment Code ACH

Vendor	Invoice	Voucher	Auth	PL	Due Date	Dsc Date	Scheduled Amount	Discount Amount	Net Payment Amount
Payment Number 528401 Payment Date 04/18/23		Vendor 11210			BOND, DICKSON & ASSOCIATES PC			Status Issued	
11210	18527	IX 103			05/07/23		120.00	0.00	120.00
			*** Payment Total				120.00	0.00	120.00
			*** Payment Code ACH Total				120.00	0.00	120.00
					Payment Count		1		

Payment Date Range 04/18/23 thru 04/18/23
Cash Code 1414 Bank 071923909 Payment Currency USD
Payment Code CHK

Vendor	Invoice	Voucher	Auth	PL	Due Date	Dsc Date	Scheduled Amount	Discount Amount	Net Payment Amount
Payment Number 1169416 Payment Date 04/18/23		Vendor 10366			HINCKLEY SPRINGS			Status Issued	
10366	21586123 040723		IX	120	04/11/23		114.38	0.00	114.38
		*** Payment Total					114.38	0.00	114.38
		*** Payment Code CHK Total					114.38	0.00	114.38
		Payment Count					1		
		*** Cash Code 1414 Total					234.38	0.00	234.38
		Payment Count					2		
		*** Pay Group 1300 USD Total					234.38	0.00	234.38
		Payment Count					2		

AP255 Date: 04/18/23 JOB SUBMISSION PARAMETERS
Time: 13:18

User Name: DP\FNDMD
Job Name: PMTHISTORY
Step Nbr: 5

Pay Group: 1400
Cash Code: 1414 Class C Accounts Payable

Payment Date: 041823 - 041823
Payment Numbers: -
Payment Code:

Bank Account Payment History

Payment Date Range 04/18/23 thru 04/18/23
Cash Code 1414 Bank 071923909 Payment Currency USD
Payment Code ACH

Vendor	Invoice	Voucher	Auth	PL	Due Date	Dsc Date	Scheduled Amount	Discount Amount	Net Payment Amount
Payment Number 528402 Payment Date 04/18/23			Vendor 26753		AMAZON CAPITAL SERVICES			Status Issued	
26753	1RJ6-QGDC-1KLX		IX	105	04/13/23		77.13	0.00	77.13
			*** Payment Total				77.13	0.00	77.13
Payment Number 528403 Payment Date 04/18/23			Vendor 30912		FULLMER, TARA			Status Issued	
30912	REIMB.MIL.ILATSA.TF		IX	130	04/06/23		199.08	0.00	199.08
			*** Payment Total				199.08	0.00	199.08
Payment Number 528404 Payment Date 04/18/23			Vendor 14161		GRAHAM, KELLY			Status Issued	
14161	031923-032523.PB		IX	130	04/13/23		330.00	0.00	330.00
			*** Payment Total				330.00	0.00	330.00
Payment Number 528405 Payment Date 04/18/23			Vendor 12232		LOGICALIS			Status Issued	
12232	S148901		IX	101	04/05/23		1,146.52	0.00	1,146.52
12232	S149242		IX	101	04/30/23		5,714.40	0.00	5,714.40
12232	S149508		IX	101	05/06/23		1,146.52	0.00	1,146.52
			*** Payment Total				8,007.44	0.00	8,007.44
		*** Payment Code ACH Total					8,613.65	0.00	8,613.65
			Payment Count				4		

Payment Date Range 04/18/23 thru 04/18/23
Cash Code 1414 Bank 071923909 Payment Currency USD
Payment Code CHK

Vendor	Invoice	Voucher	Auth	PL	Due Date	Dsc Date	Scheduled Amount	Discount Amount	Net Payment Amount
Payment Number 1169417 Payment Date 04/18/23			Vendor 19161		DUPAGE COUNTY HEALTH			Status Issued	
19161	MICAP-SNAP-2023-3		IX	130	04/06/23		17,333.33	0.00	17,333.33
			*** Payment Total				17,333.33	0.00	17,333.33
Payment Number 1169418 Payment Date 04/18/23			Vendor 24974		MEDPRO WASTE DISPOSAL LLC			Status Issued	
24974	780672		IX	130	04/13/23		324.50	0.00	324.50
			*** Payment Total				324.50	0.00	324.50
		*** Payment Code CHK Total					17,657.83	0.00	17,657.83
			Payment Count				2		
		*** Cash Code 1414 Total					26,271.48	0.00	26,271.48
			Payment Count				6		
		*** Pay Group 1400 USD Total					26,271.48	0.00	26,271.48
			Payment Count				6		

AP255 Date: 04/18/23 JOB SUBMISSION PARAMETERS
Time: 13:18

User Name: DP\FNDMD
Job Name: PMTHISTORY
Step Nbr: 6

Pay Group: 1500
Cash Code: 1414 Class C Accounts Payable

Payment Date: 041823 - 041823
Payment Numbers: -
Payment Code:

Bank Account Payment History

Payment Date Range 04/18/23 thru 04/18/23
Cash Code 1414 Bank 071923909 Payment Currency USD
Payment Code ACH

Vendor	Invoice	Voucher	Auth	PL	Due Date	Dsc Date	Scheduled Amount	Discount Amount	Net Payment Amount
Payment Number 528406 Payment Date 04/18/23			Vendor 10234				CHRISTOPHER B BURKE ENG LTD	Status Issued	
10234	11-181449		IX	100	04/02/23		10,573.16	0.00	10,573.16
10234	12-181360		IX	101	03/22/23		9,867.08	0.00	9,867.08
			*** Payment Total				20,440.24	0.00	20,440.24
Payment Number 528407 Payment Date 04/18/23			Vendor 10621				CIVILTECH ENGINEERING INC	Status Issued	
10621	3394-34		IX	101	04/01/23		1,719.20	0.00	1,719.20
			*** Payment Total				1,719.20	0.00	1,719.20
Payment Number 528408 Payment Date 04/18/23			Vendor 12125				ESI CONSULTANTS LTD	Status Issued	
12125	230568(10)		IX	101	03/09/23		623.00	0.00	623.00
			*** Payment Total				623.00	0.00	623.00
Payment Number 528409 Payment Date 04/18/23			Vendor 13235				HR GREEN INC	Status Issued	
13235	7-160579		IX	100	03/26/23		3,389.48	0.00	3,389.48
			*** Payment Total				3,389.48	0.00	3,389.48
Payment Number 528410 Payment Date 04/18/23			Vendor 10949				MEADE INC	Status Issued	
10949	703628		IX	100	03/30/23		53,952.12	0.00	53,952.12
10949	DDOT-EW0223		IX	100	03/30/23		56,906.63	0.00	56,906.63
			*** Payment Total				110,858.75	0.00	110,858.75
Payment Number 528411 Payment Date 04/18/23			Vendor 11016				STV INC	Status Issued	
11016	5751-06		IX	101	03/26/23		9,651.30	0.00	9,651.30
11016	5751-07		IX	101	04/26/23		8,101.83	0.00	8,101.83
			*** Payment Total				17,753.13	0.00	17,753.13
		*** Payment Code ACH Total					154,783.80	0.00	154,783.80
		Payment Count					6		

Payment Date Range 04/18/23 thru 04/18/23
Cash Code 1414 Bank 071923909 Payment Currency USD
Payment Code CHK

Vendor	Invoice	Voucher	Auth	PL	Due Date	Dsc Date	Scheduled Amount	Discount Amount	Net Payment Amount
Payment Number 1169419 Payment Date 04/18/23		Vendor 10023	COM ED					Status Issued	
10023	2739151094 040523		IX	100	05/05/23		92.75	0.00	92.75
			*** Payment Total				92.75	0.00	92.75
Payment Number 1169420 Payment Date 04/18/23		Vendor 10023	COM ED					Status Issued	
10023	2808091305 040723		IX	100	05/07/23		285.73	0.00	285.73
			*** Payment Total				285.73	0.00	285.73
Payment Number 1169421 Payment Date 04/18/23		Vendor 13982	COMCAST					Status Issued	
13982	8771200470962404032323		IX	100	04/22/23		269.80	0.00	269.80
			*** Payment Total				269.80	0.00	269.80
Payment Number 1169422 Payment Date 04/18/23		Vendor 26208	DLZ ILLINOIS INC					Status Issued	
26208	18-321447		IX	101	03/26/23		20,377.03	0.00	20,377.03
26208	19-321458		IX	101	04/22/23		15,246.58	0.00	15,246.58
			*** Payment Total				35,623.61	0.00	35,623.61
Payment Number 1169423 Payment Date 04/18/23		Vendor 37745	FGM ARCHITECTS					Status Issued	
37745	5300-15		IX	101	03/29/23		3,864.75	0.00	3,864.75
37745	5877-03		IX	100	03/29/23		31,480.07	0.00	31,480.07
			*** Payment Total				35,344.82	0.00	35,344.82
Payment Number 1169424 Payment Date 04/18/23		Vendor 11042	H & H ELECTRIC CO INC					Status Issued	
11042	5302-PE07 FINAL		IX	101	04/27/23		54,178.10	0.00	54,178.10
			*** Payment Total				54,178.10	0.00	54,178.10
Payment Number 1169425 Payment Date 04/18/23		Vendor 11046	KNIGHT E/A INC					Status Issued	
11046	1269517-4		IX	100	03/19/23		56,362.71	0.00	56,362.71
			*** Payment Total				56,362.71	0.00	56,362.71
Payment Number 1169426 Payment Date 04/18/23		Vendor 11213	NAPA AUTO PARTS					Status Issued	
11213	4496-208945		IX	100	04/21/23		97.86	0.00	97.86
11213	4496-209304		IX	100	04/23/23		310.81	0.00	310.81
11213	4496-209313		IX	100	04/23/23		82.19	0.00	82.19
11213	4496-209424		IX	100	04/26/23		70.58	0.00	70.58
11213	4496-209438		IX	100	04/26/23		106.36	0.00	106.36
11213	4496-209456		IX	100	04/26/23		395.04	0.00	395.04
11213	4496-209471		IX	100	04/26/23		450.66	0.00	450.66
11213	4496-209556		IX	100	04/27/23		52.72	0.00	52.72
11213	4496-209695		IX	100	04/28/23		13.54	0.00	13.54
11213	4496-209703		IX	100	04/28/23		71.56	0.00	71.56
11213	4496-209719		IX	100	04/28/23		549.00	0.00	549.00
11213	4496-209829		IX	100	04/29/23		7.10	0.00	7.10
11213	4496-209830		IX	100	04/29/23		10.48	0.00	10.48
11213	4496-209835		IX	100	04/29/23		40.26	0.00	40.26
11213	4496-209848		IX	100	04/29/23		439.96	0.00	439.96
11213	4496-209849		IX	100	04/29/23		58.36	0.00	58.36
11213	4496-209855		IX	100	04/29/23		310.08	0.00	310.08
11213	4496-209978		IX	100	04/30/23		171.34	0.00	171.34

AP255 Date 04/18/23 Pay Group 1500 HWY STREETS & BRIDGES PAY GRP USD Page 3
Time 13:19 Bank Account Payment History

Payment Date Range 04/18/23 thru 04/18/23
Cash Code 1414 Bank 071923909 Payment Currency USD
Payment Code CHK

Vendor	Invoice	Voucher	Auth	PL	Due Date	Dsc Date	Scheduled Amount	Discount Amount	Net Payment Amount
Payment Number 1169426 Payment Date 04/18/23		Vendor 11213	NAPA AUTO PARTS					Status Issued	
11213	4496-209997		IX	100	04/30/23		183.66	0.00	183.66
11213	4496-210019		IX	100	04/30/23		369.92	0.00	369.92
11213	4496-210048		IX	100	04/30/23		60.13	0.00	60.13
11213	4496-210157		IX	100	05/03/23		35.13	0.00	35.13
11213	4496-210158		IX	100	05/03/23		142.10	0.00	142.10
11213	4496-210177		IX	100	05/03/23		22.10	0.00	22.10
11213	4496-210188		IX	100	05/03/23		42.16	0.00	42.16
11213	4496-210201		IX	100	05/03/23		161.76	0.00	161.76
11213	4496-210292		IX	100	05/04/23		185.76	0.00	185.76
11213	4496-210293		IX	100	05/04/23		97.21	0.00	97.21
11213	4496-210294		IX	100	05/04/23		138.54	0.00	138.54
11213	4496-210317		IX	100	05/04/23		26.26	0.00	26.26
11213	4496-210369		IX	100	05/04/23		21.30	0.00	21.30
		*** Payment Total					4,723.93	0.00	4,723.93
Payment Number 1169427 Payment Date 04/18/23		Vendor 10363	PRIORITY PRODUCTS INC.					Status Issued	
10363	987720		IX	100	04/26/23		313.92	0.00	313.92
		*** Payment Total					313.92	0.00	313.92
Payment Number 1169428 Payment Date 04/18/23		Vendor 32026	REALTY INCOME CORPORATION					Status Issued	
32026	09-31-402-017		IX	101	05/07/23		22,500.00	0.00	22,500.00
		*** Payment Total					22,500.00	0.00	22,500.00
Payment Number 1169429 Payment Date 04/18/23		Vendor 40980	SAMBA HOLDINGS INC.					Status Issued	
40980	INV01078218		IX	100	04/30/23		254.50	0.00	254.50
		*** Payment Total					254.50	0.00	254.50
Payment Number 1169430 Payment Date 04/18/23		Vendor 16814	SEBERT LANDSCAPING COMPANY					Status Issued	
16814	5738-PE02		IX	100	05/07/23		8,371.50	0.00	8,371.50
		*** Payment Total					8,371.50	0.00	8,371.50
Payment Number 1169431 Payment Date 04/18/23		Vendor 11933	THE SAINT FRANCIS GROUP					Status Issued	
11933	85387		IX	100	04/30/23		110.00	0.00	110.00
		*** Payment Total					110.00	0.00	110.00
Payment Number 1169432 Payment Date 04/18/23		Vendor 12876	TRUSTED JOURNEY PET MEMORIAL					Status Issued	
12876	APR10206-I-0010		IX	100	04/30/23		25.00	0.00	25.00
		*** Payment Total					25.00	0.00	25.00
		*** Payment Code CHK Total					218,456.37	0.00	218,456.37
		Payment Count					14		
		*** Cash Code 1414 Total					373,240.17	0.00	373,240.17
		Payment Count					20		
		*** Pay Group 1500 USD Total					373,240.17	0.00	373,240.17
		Payment Count					20		

AP255 Date: 04/18/23 JOB SUBMISSION PARAMETERS
Time: 13:19

User Name: DP\FNDMD
Job Name: PMTHISTORY
Step Nbr: 7

Pay Group: 1600
Cash Code: 1414 Class C Accounts Payable

Payment Date: 041823 - 041823
Payment Numbers: -
Payment Code:

Bank Account Payment History

Payment Date Range 04/18/23 thru 04/18/23
Cash Code 1414 Bank 071923909 Payment Currency USD
Payment Code CHK

Vendor	Invoice	Voucher	Auth	PL	Due Date	Dsc Date	Scheduled Amount	Discount Amount	Net Payment Amount
Payment Number 1169433 Payment Date 04/18/23		Vendor 10009	AT&T MOBILITY					Status Issued	
10009	287304273961X04082023		IX	100	04/30/23		1,914.76	0.00	1,914.76
			*** Payment Total				1,914.76	0.00	1,914.76
Payment Number 1169434 Payment Date 04/18/23		Vendor 10595	CITY OF WOOD DALE					Status Issued	
10595	127464		IX	100	04/26/23		40.12	0.00	40.12
			*** Payment Total				40.12	0.00	40.12
Payment Number 1169435 Payment Date 04/18/23		Vendor 10023	COM ED					Status Issued	
10023	0658018001 032123		IX	100	04/20/23		1,586.06	0.00	1,586.06
10023	0765218004 033123		IX	100	04/30/23		1,238.03	0.00	1,238.03
10023	1320112008 032423		IX	100	04/23/23		81.96	0.00	81.96
10023	2819059028 032423		IX	100	04/23/23		51.05	0.00	51.05
10023	5219129035 032423		IX	100	04/23/23		40.60	0.00	40.60
10023	6102003007 032923		IX	100	04/28/23		1,339.62	0.00	1,339.62
10023	6421668024 031723		IX	100	04/16/23		650.19	0.00	650.19
10023	8859334024 032023		IX	100	04/19/23		30.40	0.00	30.40
			*** Payment Total				5,017.91	0.00	5,017.91
Payment Number 1169436 Payment Date 04/18/23		Vendor 10157	GRAINGER					Status Issued	
10157	9625883708		IX	100	03/31/23		464.16	0.00	464.16
			*** Payment Total				464.16	0.00	464.16
Payment Number 1169437 Payment Date 04/18/23		Vendor 40957	SKARIN CUSTOM HOMES INC					Status Issued	
40957	P56328S		IX	100	04/14/23		2,000.00	0.00	2,000.00
			*** Payment Total				2,000.00	0.00	2,000.00
			*** Payment Code CHK Total				9,436.95	0.00	9,436.95
			Payment Count				5		
			*** Cash Code 1414 Total				9,436.95	0.00	9,436.95
			Payment Count				5		
			*** Pay Group 1600 USD Total				9,436.95	0.00	9,436.95
			Payment Count				5		

```
AP255 Date: 04/18/23           JOB SUBMISSION PARAMETERS
      Time: 13:19


User Name: DP\FNDMD
Job Name: PMTHISTORY
Step Nbr: 8



                    Pay Group: 2000
                    Cash Code: 1414        Class C Accounts Payable

                 Payment Date: 041823 -   041823
              Payment Numbers:            -
                 Payment Code:
```

Bank Account Payment History

Payment Date Range 04/18/23 thru 04/18/23
Cash Code 1414 Bank 071923909 Payment Currency USD
Payment Code ACH

Vendor	Invoice	Voucher	Auth	PL	Due Date	Dsc Date	Scheduled Amount	Discount Amount	Net Payment Amount
Payment Number 528412 Payment Date 04/18/23			Vendor 26753		AMAZON CAPITAL SERVICES			Status Issued	
26753	13LK-CKP4-C9VJ		IX	100	03/17/23		193.18	0.00	193.18
26753	1FQK-9WNX-DHVK		IX	100	03/06/23		631.98	0.00	631.98
26753	1JQP-HFGK-MKHJ		IX	100	03/22/23		48.36	0.00	48.36
26753	1L1X-JQVX-7MXK		IX	100	03/25/23		219.00	0.00	219.00
26753	1N43-FKG6-19QJ		IX	100	03/29/23		749.90	0.00	749.90
26753	1QXH-LRDF-4MN7		IX	100	03/10/23		79.96-	0.00	79.96-
26753	1TCM-M199-H6WL		IX	100	03/12/23		18.99	0.00	18.99
26753	1YCH-LPMF-P7WJ		IX	100	03/28/23		15.96	0.00	15.96
			*** Payment Total				1,797.41	0.00	1,797.41
Payment Number 528413 Payment Date 04/18/23			Vendor 23461		DUPAGE COUNTY COMMUNITY			Status Issued	
23461	041323		IX	100	04/13/23		200.00	0.00	200.00
			*** Payment Total				200.00	0.00	200.00
Payment Number 528414 Payment Date 04/18/23			Vendor 10124		GRAYBAR			Status Issued	
10124	9331018519		IX	100	03/29/23		283.12	0.00	283.12
10124	9331067274		IX	100	04/01/23		160.71	0.00	160.71
10124	9331081305		IX	100	04/01/23		317.06	0.00	317.06
10124	9331118846		IX	100	04/05/23		1,625.06	0.00	1,625.06
			*** Payment Total				2,385.95	0.00	2,385.95
		*** Payment Code ACH Total					4,383.36	0.00	4,383.36
		Payment Count					3		

Payment Date Range 04/18/23 thru 04/18/23
Cash Code 1414 Bank 071923909 Payment Currency USD
Payment Code CHK

Vendor	Invoice	Voucher	Auth	PL	Due Date	Dsc Date	Scheduled Amount	Discount Amount	Net Payment Amount
Payment Number 1169438 Payment Date 04/18/23		Vendor 37389	AEP ENERGY					Status Issued	
37389	3014485541 033123		IX	100	04/30/23		25,910.06	0.00	25,910.06
37389	3014485552 040623		IX	100	05/06/23		12,193.94	0.00	12,193.94
37389	3014485563 040423		IX	100	05/04/23		535.92	0.00	535.92
			*** Payment Total				38,639.92	0.00	38,639.92
Payment Number 1169439 Payment Date 04/18/23		Vendor 10008	AT&T					Status Issued	
10008	630355888304 2023		IX	100	05/04/23		56.85	0.00	56.85
10008	630654006904 2023		IX	100	05/04/23		48.30	0.00	48.30
			*** Payment Total				105.15	0.00	105.15
Payment Number 1169440 Payment Date 04/18/23		Vendor 27603	CORE & MAIN LP					Status Issued	
27603	R756900		IX	100	02/25/23		7,500.00	0.00	7,500.00
			*** Payment Total				7,500.00	0.00	7,500.00
Payment Number 1169441 Payment Date 04/18/23		Vendor 11196	FEDEX					Status Issued	
11196	8-083-40565		IX	100	04/28/23		63.40	0.00	63.40
11196	8-090-96209		IX	100	05/05/23		70.21	0.00	70.21
11196	8-098-20569		IX	100	05/12/23		70.21	0.00	70.21
			*** Payment Total				203.82	0.00	203.82
Payment Number 1169442 Payment Date 04/18/23		Vendor 12549	FULLIFE SAFETY CENTER					Status Issued	
12549	67922		IX	100	02/22/23		240.00	0.00	240.00
12549	68073		IX	100	03/23/23		446.25	0.00	446.25
			*** Payment Total				686.25	0.00	686.25
Payment Number 1169443 Payment Date 04/18/23		Vendor 27954	GROOT, INC					Status Issued	
27954	10405719T098		IX	100	05/01/23		4,697.22	0.00	4,697.22
			*** Payment Total				4,697.22	0.00	4,697.22
Payment Number 1169444 Payment Date 04/18/23		Vendor 11546	KARDON ENTERPRISES INC					Status Issued	
11546	97563		IX	100	02/22/23		530.00	0.00	530.00
11546	97582		IX	100	02/22/23		530.00	0.00	530.00
11546	97659		IX	100	02/25/23		530.00	0.00	530.00
11546	97680		IX	100	02/26/23		265.00	0.00	265.00
			*** Payment Total				1,855.00	0.00	1,855.00
Payment Number 1169445 Payment Date 04/18/23		Vendor 30753	NALCO WATER PRETREATMENT					Status Issued	
30753	2702990		IX	100	03/03/23		161.28	0.00	161.28
			*** Payment Total				161.28	0.00	161.28
Payment Number 1169446 Payment Date 04/18/23		Vendor 10549	REDWING BUSINESS ADVANTAGE					Status Issued	
10549	20230309030842		IX	100	04/08/23		200.00	0.00	200.00
			*** Payment Total				200.00	0.00	200.00
Payment Number 1169447 Payment Date 04/18/23		Vendor 41562	VILLAGE AUTOMOTIVE					Status Issued	
41562	40676		IX	100	05/11/23		7,382.86	0.00	7,382.86
			*** Payment Total				7,382.86	0.00	7,382.86

Payment Date Range 04/18/23 thru 04/18/23
Cash Code 1414 Bank 071923909 Payment Currency USD
Payment Code CHK

Vendor	Invoice	Voucher	Auth	PL	Due Date	Dsc Date	Scheduled Amount	Discount Amount	Net Payment Amount
Payment Number 1169448 Payment Date 04/18/23		Vendor 10128			VILLAGE OF DOWNERS GROVE			Status Issued	
10128	7057	IX 100			05/14/23		53.57	0.00	53.57
		*** Payment Total					53.57	0.00	53.57
		*** Payment Code CHK Total					61,485.07	0.00	61,485.07
		Payment Count					11		
		*** Cash Code 1414 Total					65,868.43	0.00	65,868.43
		Payment Count					14		
		*** Pay Group 2000 USD Total					65,868.43	0.00	65,868.43
		Payment Count					14		

AP255 Date: 04/18/23 JOB SUBMISSION PARAMETERS
Time: 13:19

User Name: DP\FNDMD
Job Name: PMTHISTORY
Step Nbr: 9

Pay Group: 5000
Cash Code: 1414 Class C Accounts Payable

Payment Date: 041823 - 041823
Payment Numbers: -
Payment Code:

Bank Account Payment History

Payment Date Range 04/18/23 thru 04/18/23
Cash Code 1414 Bank 071923909 Payment Currency USD
Payment Code ACH

Vendor	Invoice	Voucher	Auth	PL	Due Date	Dsc Date	Scheduled Amount	Discount Amount	Net Payment Amount
Payment Number 528415 Payment Date 04/18/23			Vendor 27068				ROCK GATE CAPITAL	Status Issued	
27068	91398		IX	105	04/14/23		5,488.00	0.00	5,488.00
27068	91792		IX	105	04/14/23		4,950.00	0.00	4,950.00
			*** Payment Total				10,438.00	0.00	10,438.00
Payment Number 528416 Payment Date 04/18/23			Vendor 26753				AMAZON CAPITAL SERVICES	Status Issued	
26753	1HXG-HTP6-4TYD		IX	101	05/13/23		72.87	0.00	72.87
			*** Payment Total				72.87	0.00	72.87
Payment Number 528417 Payment Date 04/18/23			Vendor 28463				CATHOLIC CHARITIES OF THE ARCH	Status Issued	
28463	HM20-04A#15		IX	103	05/14/23		9,289.46	0.00	9,289.46
			*** Payment Total				9,289.46	0.00	9,289.46
Payment Number 528418 Payment Date 04/18/23			Vendor 14161				GRAHAM, KELLY	Status Issued	
14161	031923-032523.ARI		IX	208	04/13/23		172.50	0.00	172.50
			*** Payment Total				172.50	0.00	172.50
Payment Number 528419 Payment Date 04/18/23			Vendor 14166				HEALTHY AIR HEATING & AIR INC	Status Issued	
14166	37966		IX	101	03/04/23		9,544.32	0.00	9,544.32
14166	37967		IX	101	03/04/23		5,778.56	0.00	5,778.56
14166	39000		IX	100	02/25/23		6,615.79	0.00	6,615.79
14166	39001		IX	100	02/19/23		6,386.88	0.00	6,386.88
			*** Payment Total				28,325.55	0.00	28,325.55
Payment Number 528420 Payment Date 04/18/23			Vendor 19893				SCARPACE, REGINA	Status Issued	
19893	TRV20230303		IX	202	04/13/23		183.45	0.00	183.45
			*** Payment Total				183.45	0.00	183.45
Payment Number 528421 Payment Date 04/18/23			Vendor 27659				SIMMONS, IMANI	Status Issued	
27659	MIL20230301		IX	202	04/17/23		61.37	0.00	61.37
			*** Payment Total				61.37	0.00	61.37
Payment Number 528422 Payment Date 04/18/23			Vendor 28390				VARZINO-BUSSAN, BRITTANY	Status Issued	
28390	MIL20230301		IX	202	04/13/23		113.64	0.00	113.64
			*** Payment Total				113.64	0.00	113.64
Payment Number 528423 Payment Date 04/18/23			Vendor 10550				VILLAGE OF GLEN ELLYN	Status Issued	
10550	134040 010123		IX	101	01/31/23		400.00	0.00	400.00
			*** Payment Total				400.00	0.00	400.00
		*** Payment Code ACH Total					49,056.84	0.00	49,056.84
		Payment Count					9		

Payment Date Range 04/18/23 thru 04/18/23
Cash Code 1414 Bank 071923909 Payment Currency USD
Payment Code CHK

Vendor	Invoice	Voucher	Auth	PL	Due Date	Dsc Date	Scheduled Amount	Discount Amount	Net Payment Amount
Payment Number 1169449 Payment Date 04/18/23		Vendor 13527	360 YOUTH SERVICES					Status Issued	
13527	MAR23		IX	101	05/12/23		13,510.99	0.00	13,510.99
			*** Payment Total				13,510.99	0.00	13,510.99
Payment Number 1169450 Payment Date 04/18/23		Vendor 10526	AIRS CERTIFICATION					Status Issued	
10526	041223 MD		IX	202	04/13/23		52.00	0.00	52.00
			*** Payment Total				52.00	0.00	52.00
Payment Number 1169451 Payment Date 04/18/23		Vendor 41301	AQUA IL					Status Issued	
41301	002796963-1540632 0403		IX	101	05/03/23		400.00	0.00	400.00
			*** Payment Total				400.00	0.00	400.00
Payment Number 1169452 Payment Date 04/18/23		Vendor 41301	AQUA IL					Status Issued	
41301	002797284-1540953 0403		IX	101	05/03/23		300.00	0.00	300.00
			*** Payment Total				300.00	0.00	300.00
Payment Number 1169453 Payment Date 04/18/23		Vendor 40866	ARBORS OF BROOKDALE					Status Issued	
40866	822ABRT00002016 030923		IX	101	04/08/23		200.00	0.00	200.00
			*** Payment Total				200.00	0.00	200.00
Payment Number 1169454 Payment Date 04/18/23		Vendor 26293	ASSOCIATION OF NATIONALLY					Status Issued	
26293	041223JK		IX	101	04/12/23		140.00	0.00	140.00
			*** Payment Total				140.00	0.00	140.00
Payment Number 1169455 Payment Date 04/18/23		Vendor 10009	AT&T MOBILITY					Status Issued	
10009	287308882423X04082023		IX	105	04/30/23		218.43	0.00	218.43
			*** Payment Total				218.43	0.00	218.43
Payment Number 1169456 Payment Date 04/18/23		Vendor 30611	BUTCHER, MEGHAN					Status Issued	
30611	032123 040123		IX	202	04/13/23		589.92	0.00	589.92
			*** Payment Total				589.92	0.00	589.92
Payment Number 1169457 Payment Date 04/18/23		Vendor 41511	BUTTERFIELD OAKS					Status Issued	
41511	25920326 031523		IX	101	04/14/23		100.00	0.00	100.00
			*** Payment Total				100.00	0.00	100.00
Payment Number 1169458 Payment Date 04/18/23		Vendor 11610	CITY OF AURORA					Status Issued	
11610	307949-39139 021323		IX	101	03/15/23		233.88	0.00	233.88
			*** Payment Total				233.88	0.00	233.88
Payment Number 1169459 Payment Date 04/18/23		Vendor 10683	CITY OF ELMHURST					Status Issued	
10683	20879-19992 041423		IX	101	05/14/23		248.43	0.00	248.43
			*** Payment Total				248.43	0.00	248.43
Payment Number 1169460 Payment Date 04/18/23		Vendor 10959	CITY OF NAPERVILLE					Status Issued	
10959	442553-95690 031323		IX	101	04/14/23		200.00	0.00	200.00
			*** Payment Total				200.00	0.00	200.00
Payment Number 1169461 Payment Date 04/18/23		Vendor 10959	CITY OF NAPERVILLE					Status Issued	

AP255 Date 04/18/23 Pay Group 5000 DUPAGE COUNTY GRANTS PAY GROUP USD Page 3
Time 13:20 Bank Account Payment History

Payment Date Range 04/18/23 thru 04/18/23
Cash Code 1414 Bank 071923909 Payment Currency USD
Payment Code CHK

Vendor	Invoice	Voucher	Auth	PL	Due Date	Dsc Date	Scheduled Amount	Discount Amount	Net Payment Amount
Payment Number 1169461 Payment Date 04/18/23		Vendor 10959	CITY OF NAPERVILLE					Status Issued	
10959	509225-33388 031323		IX	101	04/14/23		300.00	0.00	300.00
			*** Payment Total				300.00	0.00	300.00
Payment Number 1169462 Payment Date 04/18/23		Vendor 10059	CITY OF WARRENVILLE					Status Issued	
10059	014026200017 041023		IX	101	05/10/23		300.00	0.00	300.00
			*** Payment Total				300.00	0.00	300.00
Payment Number 1169463 Payment Date 04/18/23		Vendor 10059	CITY OF WARRENVILLE					Status Issued	
10059	037012900002 011023		IX	101	02/09/23		400.00	0.00	400.00
			*** Payment Total				400.00	0.00	400.00
Payment Number 1169464 Payment Date 04/18/23		Vendor 10059	CITY OF WARRENVILLE					Status Issued	
10059	039806700002 031023		IX	101	04/09/23		100.00	0.00	100.00
			*** Payment Total				100.00	0.00	100.00
Payment Number 1169465 Payment Date 04/18/23		Vendor 10378	CITY OF WEST CHICAGO					Status Issued	
10378	00583 01 040123		IX	101	05/01/23		115.04	0.00	115.04
			*** Payment Total				115.04	0.00	115.04
Payment Number 1169466 Payment Date 04/18/23		Vendor 10074	CITY OF WHEATON					Status Issued	
10074	0038980410 031523		IX	101	04/14/23		300.00	0.00	300.00
			*** Payment Total				300.00	0.00	300.00
Payment Number 1169467 Payment Date 04/18/23		Vendor 10074	CITY OF WHEATON					Status Issued	
10074	0676320006 031523		IX	101	04/14/23		200.00	0.00	200.00
			*** Payment Total				200.00	0.00	200.00
Payment Number 1169468 Payment Date 04/18/23		Vendor 10074	CITY OF WHEATON					Status Issued	
10074	0680060006 011523		IX	101	02/14/23		200.00	0.00	200.00
			*** Payment Total				200.00	0.00	200.00
Payment Number 1169469 Payment Date 04/18/23		Vendor 10074	CITY OF WHEATON					Status Issued	
10074	0756834003 031523		IX	101	04/14/23		200.00	0.00	200.00
			*** Payment Total				200.00	0.00	200.00
Payment Number 1169470 Payment Date 04/18/23		Vendor 10595	CITY OF WOOD DALE					Status Issued	
10595	105185 032723		IX	101	04/26/23		974.60	0.00	974.60
			*** Payment Total				974.60	0.00	974.60
Payment Number 1169471 Payment Date 04/18/23		Vendor 10314	COLLEGE OF DUPAGE					Status Issued	
10314	AB2023086		IX	105	04/16/23		17,493.00	0.00	17,493.00
10314	AB2023087		IX	105	04/16/23		19,992.00	0.00	19,992.00
10314	AB2023088		IX	105	04/16/23		12,495.00	0.00	12,495.00
			*** Payment Total				49,980.00	0.00	49,980.00
Payment Number 1169472 Payment Date 04/18/23		Vendor 12382	COMCAST					Status Issued	
12382	001000683874		IX	105	05/03/23		1,089.95	0.00	1,089.95

Payment Date Range 04/18/23 thru 04/18/23
Cash Code 1414 Bank 071923909 Payment Currency USD
Payment Code CHK

Vendor	Invoice	Voucher	Auth	PL	Due Date	Dsc Date	Scheduled Amount	Discount Amount	Net Payment Amount
Payment Number 1169472 Payment Date 04/18/23			Vendor 12382				COMCAST	Status Issued	
					*** Payment Total		1,089.95	0.00	1,089.95
Payment Number 1169473 Payment Date 04/18/23			Vendor 22065				COMNET GROUP INC	Status Issued	
22065	202303DM-01		IX	105	04/29/23		5,100.00	0.00	5,100.00
22065	202303EE-01		IX	105	04/21/23		4,994.50	0.00	4,994.50
22065	202303KL-02		IX	105	04/21/23		2,264.00	0.00	2,264.00
					*** Payment Total		12,358.50	0.00	12,358.50
Payment Number 1169474 Payment Date 04/18/23			Vendor 12531				CTS, INC.	Status Issued	
12531	384645		IX	105	04/05/23		399.00	0.00	399.00
12531	384684		IX	105	04/20/23		7,840.00	0.00	7,840.00
12531	384694		IX	105	04/22/23		3,433.00	0.00	3,433.00
12531	384696		IX	105	04/26/23		2,160.00	0.00	2,160.00
12531	384697		IX	105	04/26/23		3,241.00	0.00	3,241.00
					*** Payment Total		17,073.00	0.00	17,073.00
Payment Number 1169475 Payment Date 04/18/23			Vendor 19100				DOWNERS GROVE SANITARY	Status Issued	
19100	0A969706062 031523		IX	101	04/14/23		287.52	0.00	287.52
					*** Payment Total		287.52	0.00	287.52
Payment Number 1169476 Payment Date 04/18/23			Vendor 19784				DUPAGE COUNTY PUBLIC WORKS	Status Issued	
19784	16524075 011523		IX	101	02/14/23		400.00	0.00	400.00
					*** Payment Total		400.00	0.00	400.00
Payment Number 1169477 Payment Date 04/18/23			Vendor 11192				DUPAGE COUNTY WORKFORCE	Status Issued	
11192	45017		IX	105	04/30/23		2,486.59	0.00	2,486.59
					*** Payment Total		2,486.59	0.00	2,486.59
Payment Number 1169478 Payment Date 04/18/23			Vendor 11348				DUPAGE FEDERATION ON HUMAN	Status Issued	
11348	8860		IX	105	04/14/23		65.00	0.00	65.00
					*** Payment Total		65.00	0.00	65.00
Payment Number 1169479 Payment Date 04/18/23			Vendor 41557				EVERGREEN CONDOMINIUMS OF	Status Issued	
41557	00266-3063 040123		IX	101	05/01/23		400.00	0.00	400.00
					*** Payment Total		400.00	0.00	400.00
Payment Number 1169480 Payment Date 04/18/23			Vendor 31170				FIFTEEN98 NAPERVILLE	Status Issued	
31170	27412128 030423		IX	101	04/14/23		200.00	0.00	200.00
					*** Payment Total		200.00	0.00	200.00
Payment Number 1169481 Payment Date 04/18/23			Vendor 41567				FIGIEL, KEVIN M.	Status Issued	
41567	IACAA-23-1795		IX	101	05/11/23		1,188.00	0.00	1,188.00
					*** Payment Total		1,188.00	0.00	1,188.00
Payment Number 1169482 Payment Date 04/18/23			Vendor 17567				FOX METRO WRD	Status Issued	
17567	A93-1540 041423		IX	101	04/14/23		273.97	0.00	273.97
					*** Payment Total		273.97	0.00	273.97

Payment Date Range 04/18/23 thru 04/18/23
Cash Code 1414 Bank 071923909 Payment Currency USD
Payment Code CHK

Vendor	Invoice	Voucher	Auth	PL	Due Date	Dsc Date	Scheduled Amount	Discount Amount	Net Payment Amount
Payment Number 1169483 Payment Date 04/18/23		Vendor 17567	FOX METRO WRD					Status Issued	
17567	A98-8448 022123		IX	101	03/23/23		187.72	0.00	187.72
			*** Payment Total				187.72	0.00	187.72
Payment Number 1169484 Payment Date 04/18/23		Vendor 41563	GARZA, LEAH					Status Issued	
41563	APPA.2023.TRNG.LG		IX	208	04/14/23		144.00	0.00	144.00
			*** Payment Total				144.00	0.00	144.00
Payment Number 1169485 Payment Date 04/18/23		Vendor 41347	GILLIARD, JAMES					Status Issued	
41347	V24136-1		IX	105	04/14/23		65.00	0.00	65.00
			*** Payment Total				65.00	0.00	65.00
Payment Number 1169486 Payment Date 04/18/23		Vendor 39741	HOWAT, SCOT					Status Issued	
39741	ESG-23-1764		IX	103	04/17/23		1,235.00	0.00	1,235.00
			*** Payment Total				1,235.00	0.00	1,235.00
Payment Number 1169487 Payment Date 04/18/23		Vendor 12167	ILLINOIS AMERICAN WATER					Status Issued	
12167	1025-210045747031 0214		IX	101	03/16/23		200.00	0.00	200.00
			*** Payment Total				200.00	0.00	200.00
Payment Number 1169488 Payment Date 04/18/23		Vendor 12167	ILLINOIS AMERICAN WATER					Status Issued	
12167	1025-220027300998 0327		IX	101	04/26/23		449.14	0.00	449.14
			*** Payment Total				449.14	0.00	449.14
Payment Number 1169489 Payment Date 04/18/23		Vendor 28611	IT EXPERT SYSTEM INC					Status Issued	
28611	OO02-03272023		IX	105	04/14/23		3,000.00	0.00	3,000.00
			*** Payment Total				3,000.00	0.00	3,000.00
Payment Number 1169490 Payment Date 04/18/23		Vendor 18822	LARSON, JULIE					Status Issued	
18822	MIL20230403		IX	202	04/13/23		25.15	0.00	25.15
			*** Payment Total				25.15	0.00	25.15
Payment Number 1169491 Payment Date 04/18/23		Vendor 11449	LIFE TECHNOLOGIES CORP					Status Issued	
11449	82989033		IX	104	05/11/23		14,892.95	0.00	14,892.95
			*** Payment Total				14,892.95	0.00	14,892.95
Payment Number 1169492 Payment Date 04/18/23		Vendor 10494	MICROTRAIN					Status Issued	
10494	92803		IX	105	04/16/23		3,439.00	0.00	3,439.00
10494	92808		IX	105	04/23/23		2,560.00	0.00	2,560.00
10494	92809		IX	105	04/23/23		1,310.00	0.00	1,310.00
10494	92810		IX	105	04/23/23		8,565.00	0.00	8,565.00
10494	92813		IX	105	04/23/23		4,690.00	0.00	4,690.00
			*** Payment Total				20,564.00	0.00	20,564.00
Payment Number 1169493 Payment Date 04/18/23		Vendor 41566	MONSKA, HAYLEY					Status Issued	
41566	MIL20230306		IX	202	04/14/23		138.79	0.00	138.79
			*** Payment Total				138.79	0.00	138.79
Payment Number 1169494 Payment Date 04/18/23		Vendor 32022	MUSGRAVE, SYDNEY M.					Status Issued	

Payment Date Range 04/18/23 thru 04/18/23
Cash Code 1414 Bank 071923909 Payment Currency USD
Payment Code CHK

Vendor	Invoice	Voucher	Auth	PL	Due Date	Dsc Date	Scheduled Amount	Discount Amount	Net Payment Amount
Payment Number 1169494 Payment Date 04/18/23		Vendor 32022	MUSGRAVE, SYDNEY M.					Status Issued	
32022	MIL20230228		IX	202	04/17/23		171.09	0.00	171.09
			*** Payment Total				171.09	0.00	171.09
Payment Number 1169495 Payment Date 04/18/23		Vendor 20683	MUSIC SPEAKS, LLC					Status Issued	
20683	11902		IX	301	04/06/23		2,926.27	0.00	2,926.27
20683	11984		IX	301	05/04/23		5,479.90	0.00	5,479.90
			*** Payment Total				8,406.17	0.00	8,406.17
Payment Number 1169496 Payment Date 04/18/23		Vendor 25567	NATIONAL ABLE NETWORK, INC					Status Issued	
25567	2396		IX	105	04/14/23		10,000.00	0.00	10,000.00
			*** Payment Total				10,000.00	0.00	10,000.00
Payment Number 1169497 Payment Date 04/18/23		Vendor 41553	OSORIO, BRISA					Status Issued	
41553	V24101-1		IX	105	04/12/23		251.57	0.00	251.57
			*** Payment Total				251.57	0.00	251.57
Payment Number 1169498 Payment Date 04/18/23		Vendor 29776	PET HARMONY					Status Issued	
29776	3562		IX	306	04/12/23		300.00	0.00	300.00
			*** Payment Total				300.00	0.00	300.00
Payment Number 1169499 Payment Date 04/18/23		Vendor 20892	PROFESSIONAL TRUCK DRIVING					Status Issued	
20892	23-0031623		IX	105	04/15/23		4,950.00	0.00	4,950.00
			*** Payment Total				4,950.00	0.00	4,950.00
Payment Number 1169500 Payment Date 04/18/23		Vendor 11718	PROMEGA					Status Issued	
11718	91661560		IX	104	05/12/23		14,743.05	0.00	14,743.05
			*** Payment Total				14,743.05	0.00	14,743.05
Payment Number 1169501 Payment Date 04/18/23		Vendor 39595	SASO, ALICIA					Status Issued	
39595	ESG-23-1736		IX	103	05/14/23		1,325.00	0.00	1,325.00
			*** Payment Total				1,325.00	0.00	1,325.00
Payment Number 1169502 Payment Date 04/18/23		Vendor 11603	TEEN PARENT CONNECTION					Status Issued	
11603	041323		IX	101	05/13/23		1,460.71	0.00	1,460.71
			*** Payment Total				1,460.71	0.00	1,460.71
Payment Number 1169503 Payment Date 04/18/23		Vendor 28393	TGM CHESAPEAKE I INC.					Status Issued	
28393	ESG-23-1780		IX	103	04/14/23		4,890.00	0.00	4,890.00
			*** Payment Total				4,890.00	0.00	4,890.00
Payment Number 1169504 Payment Date 04/18/23		Vendor 28393	TGM CHESAPEAKE I INC.					Status Issued	
28393	ESG-23-1781		IX	103	04/14/23		1,560.00	0.00	1,560.00
			*** Payment Total				1,560.00	0.00	1,560.00
Payment Number 1169505 Payment Date 04/18/23		Vendor 37291	TMIF II ELLYN CROSSING LLC					Status Issued	
37291	IACAA-23-1774		IX	101	04/23/23		2,000.00	0.00	2,000.00
			*** Payment Total				2,000.00	0.00	2,000.00

Payment Date Range 04/18/23 thru 04/18/23
Cash Code 1414 Bank 071923909 Payment Currency USD
Payment Code CHK

Vendor	Invoice	Voucher	Auth	PL	Due Date	Dsc Date	Scheduled Amount	Discount Amount	Net Payment Amount
Payment Number 1169506 Payment Date 04/18/23		Vendor 37291				TMIF II ELLYN CROSSING		Status Issued	
37291	ESG-23-1685		IX	103	04/17/23		1,079.00	0.00	1,079.00
			*** Payment Total				1,079.00	0.00	1,079.00
Payment Number 1169507 Payment Date 04/18/23		Vendor 37291				TMIF II ELLYN CROSSING		Status Issued	
37291	ESG-23-1689		IX	103	04/17/23		105.69	0.00	105.69
			*** Payment Total				105.69	0.00	105.69
Payment Number 1169508 Payment Date 04/18/23		Vendor 11201				UNITED STATES POSTAL SERVICE		Status Issued	
11201	34855593 022823 CSBG		IX	101	03/30/23		163.50	0.00	163.50
			*** Payment Total				163.50	0.00	163.50
Payment Number 1169509 Payment Date 04/18/23		Vendor 41565				VELAZQUEZ, DIANA		Status Issued	
41565	V24087-1		IX	105	04/14/23		150.00	0.00	150.00
			*** Payment Total				150.00	0.00	150.00
Payment Number 1169510 Payment Date 04/18/23		Vendor 31027				VIKING DRIVING SCHOOL INC		Status Issued	
31027	5848		IX	105	10/15/22		5,500.00	0.00	5,500.00
			*** Payment Total				5,500.00	0.00	5,500.00
Payment Number 1169511 Payment Date 04/18/23		Vendor 10125				VILLAGE OF ADDISON		Status Issued	
10125	4425450918-001 012023		IX	101	04/14/23		300.00	0.00	300.00
			*** Payment Total				300.00	0.00	300.00
Payment Number 1169512 Payment Date 04/18/23		Vendor 20304				VILLAGE OF CAROL STREAM		Status Issued	
20304	10209 013123		IX	101	03/02/23		200.00	0.00	200.00
			*** Payment Total				200.00	0.00	200.00
Payment Number 1169513 Payment Date 04/18/23		Vendor 20304				VILLAGE OF CAROL STREAM		Status Issued	
20304	11735 022823		IX	101	03/30/23		200.00	0.00	200.00
			*** Payment Total				200.00	0.00	200.00
Payment Number 1169514 Payment Date 04/18/23		Vendor 20304				VILLAGE OF CAROL STREAM		Status Issued	
20304	14360 033123		IX	101	04/30/23		300.00	0.00	300.00
			*** Payment Total				300.00	0.00	300.00
Payment Number 1169515 Payment Date 04/18/23		Vendor 20304				VILLAGE OF CAROL STREAM		Status Issued	
20304	14535 033123		IX	101	04/30/23		300.00	0.00	300.00
			*** Payment Total				300.00	0.00	300.00
Payment Number 1169516 Payment Date 04/18/23		Vendor 20304				VILLAGE OF CAROL STREAM		Status Issued	
20304	14854 013123		IX	101	03/02/23		100.00	0.00	100.00
			*** Payment Total				100.00	0.00	100.00
Payment Number 1169517 Payment Date 04/18/23		Vendor 20304				VILLAGE OF CAROL STREAM		Status Issued	
20304	17879 022823		IX	101	03/30/23		400.00	0.00	400.00
			*** Payment Total				400.00	0.00	400.00
Payment Number 1169518 Payment Date 04/18/23		Vendor 10467				VILLAGE OF CLARENDON HILLS		Status Issued	

Payment Date Range 04/18/23 thru 04/18/23
Cash Code 1414 Bank 071923909 Payment Currency USD
Payment Code CHK

Vendor	Invoice	Voucher	Auth	PL	Due Date	Dsc Date	Scheduled Amount	Discount Amount	Net Payment Amount
Payment Number 1169518 Payment Date 04/18/23		Vendor 10467	VILLAGE OF CLARENDON HILLS					Status Issued	
10467	519-0080-00-03 030223		IX	101	04/01/23		300.00	0.00	300.00
			*** Payment Total				300.00	0.00	300.00
Payment Number 1169519 Payment Date 04/18/23		Vendor 10128	VILLAGE OF DOWNERS GROVE					Status Issued	
10128	A96970606 033123		IX	101	04/30/23		79.66	0.00	79.66
			*** Payment Total				79.66	0.00	79.66
Payment Number 1169520 Payment Date 04/18/23		Vendor 10228	VILLAGE OF GLENDALE HEIGHTS					Status Issued	
10228	22131-19104 021523		IX	101	03/17/23		400.00	0.00	400.00
			*** Payment Total				400.00	0.00	400.00
Payment Number 1169521 Payment Date 04/18/23		Vendor 10228	VILLAGE OF GLENDALE HEIGHTS					Status Issued	
10228	27799-3746 031523		IX	101	04/14/23		400.00	0.00	400.00
			*** Payment Total				400.00	0.00	400.00
Payment Number 1169522 Payment Date 04/18/23		Vendor 10228	VILLAGE OF GLENDALE HEIGHTS					Status Issued	
10228	41427-8122 041223		IX	101	05/12/23		200.00	0.00	200.00
			*** Payment Total				200.00	0.00	200.00
Payment Number 1169523 Payment Date 04/18/23		Vendor 10228	VILLAGE OF GLENDALE HEIGHTS					Status Issued	
10228	42227-2266 041123		IX	101	05/11/23		659.10	0.00	659.10
			*** Payment Total				659.10	0.00	659.10
Payment Number 1169524 Payment Date 04/18/23		Vendor 20313	VILLAGE OF HANOVER PARK					Status Issued	
20313	26800-004 010123		IX	101	01/31/23		300.00	0.00	300.00
			*** Payment Total				300.00	0.00	300.00
Payment Number 1169525 Payment Date 04/18/23		Vendor 20313	VILLAGE OF HANOVER PARK					Status Issued	
20313	39220-001 040123		IX	101	05/01/23		200.00	0.00	200.00
			*** Payment Total				200.00	0.00	200.00
Payment Number 1169526 Payment Date 04/18/23		Vendor 20313	VILLAGE OF HANOVER PARK					Status Issued	
20313	75480-004 030123		IX	101	03/31/23		400.00	0.00	400.00
			*** Payment Total				400.00	0.00	400.00
Payment Number 1169527 Payment Date 04/18/23		Vendor 20313	VILLAGE OF HANOVER PARK					Status Issued	
20313	77780-001 040123		IX	101	05/01/23		300.00	0.00	300.00
			*** Payment Total				300.00	0.00	300.00
Payment Number 1169528 Payment Date 04/18/23		Vendor 19083	VILLAGE OF LOMBARD					Status Issued	
19083	24242-002 030123		IX	101	03/31/23		300.00	0.00	300.00
			*** Payment Total				300.00	0.00	300.00
Payment Number 1169529 Payment Date 04/18/23		Vendor 19083	VILLAGE OF LOMBARD					Status Issued	
19083	40704-001 010123		IX	101	01/31/23		200.00	0.00	200.00
			*** Payment Total				200.00	0.00	200.00
Payment Number 1169530 Payment Date 04/18/23		Vendor 19083	VILLAGE OF LOMBARD					Status Issued	

AP255 Date 04/18/23 Pay Group 5000 DUPAGE COUNTY GRANTS PAY GROUP USD Page 9
Time 13:20 Bank Account Payment History

Payment Date Range 04/18/23 thru 04/18/23
Cash Code 1414 Bank 071923909 Payment Currency USD
Payment Code CHK

Vendor	Invoice	Voucher	Auth	PL	Due Date	Dsc Date	Scheduled Amount	Discount Amount	Net Payment Amount
Payment Number 1169530 Payment Date 04/18/23			Vendor 19083		VILLAGE OF LOMBARD			Status Issued	
19083	6136-001 010123		IX	101	01/31/23		100.00	0.00	100.00
			*** Payment Total				100.00	0.00	100.00
Payment Number 1169531 Payment Date 04/18/23			Vendor 19083		VILLAGE OF LOMBARD			Status Issued	
19083	7530-001 030223		IX	101	04/01/23		400.00	0.00	400.00
			*** Payment Total				400.00	0.00	400.00
Payment Number 1169532 Payment Date 04/18/23			Vendor 20306		VILLAGE OF OAK BROOK			Status Issued	
20306	4018041 031023		IX	101	04/09/23		300.00	0.00	300.00
			*** Payment Total				300.00	0.00	300.00
Payment Number 1169533 Payment Date 04/18/23			Vendor 10412		VILLAGE OF ROSELLE			Status Issued	
10412	19999-3651500 021523		IX	101	03/17/23		200.00	0.00	200.00
			*** Payment Total				200.00	0.00	200.00
Payment Number 1169534 Payment Date 04/18/23			Vendor 10517		VILLAGE OF VILLA PARK			Status Issued	
10517	10-06160-01 033123		IX	101	04/30/23		200.00	0.00	200.00
			*** Payment Total				200.00	0.00	200.00
Payment Number 1169535 Payment Date 04/18/23			Vendor 10517		VILLAGE OF VILLA PARK			Status Issued	
10517	12-13180-00 022823		IX	101	03/30/23		200.00	0.00	200.00
			*** Payment Total				200.00	0.00	200.00
Payment Number 1169536 Payment Date 04/18/23			Vendor 10517		VILLAGE OF VILLA PARK			Status Issued	
10517	13-06430-04 033123		IX	101	04/30/23		300.00	0.00	300.00
			*** Payment Total				300.00	0.00	300.00
Payment Number 1169537 Payment Date 04/18/23			Vendor 10517		VILLAGE OF VILLA PARK			Status Issued	
10517	13-09210-00 033123		IX	101	04/30/23		200.00	0.00	200.00
			*** Payment Total				200.00	0.00	200.00
Payment Number 1169538 Payment Date 04/18/23			Vendor 10469		VILLAGE OF WESTMONT			Status Issued	
10469	103750008 033123		IX	101	04/30/23		408.87	0.00	408.87
			*** Payment Total				408.87	0.00	408.87
Payment Number 1169539 Payment Date 04/18/23			Vendor 14417		WILLIAM RAINEY HARPER COLLEGE			Status Issued	
14417	S0011758		IX	105	04/27/23		513.50	0.00	513.50
14417	S0011759		IX	105	04/27/23		2,500.00	0.00	2,500.00
			*** Payment Total				3,013.50	0.00	3,013.50
Payment Number 1169540 Payment Date 04/18/23			Vendor 37497		WINDSOR LAKES			Status Issued	
37497	ESG-23-1745		IX	103	04/17/23		935.00	0.00	935.00
			*** Payment Total				935.00	0.00	935.00
		*** Payment Code CHK Total					214,839.48	0.00	214,839.48
		Payment Count					92		

Payment Date Range 04/18/23 thru 04/18/23

Cash Code 1414 Bank 071923909 Payment Currency USD

*** Cash Code 1414 Total	263,896.32	0.00	263,896.32
Payment Count	101		
*** Pay Group 5000 USD Total	263,896.32	0.00	263,896.32
Payment Count	101		

421 N. COUNTY FARM ROAD
WHEATON, IL 60187
www.dupagecounty.gov

File #: 23-1514 **Agenda Date:** 4/25/2023 **Agenda #:** 7.G.

AP255 Date: 04/12/23 JOB SUBMISSION PARAMETERS
Time: 10:24

User Name: DP\FNMAW
Job Name: AP255-1200
Step Nbr: 1

Pay Group: 1200
Cash Code: 3910 Class C Account

Payment Date: 041223 - 041223
Payment Numbers: -
Payment Code: WTF Wire Transfer

AP255 Date 04/12/23 Pay Group 1200 HEALTH AND WELFARE PAY GROUP USD Page 1
Time 10:24 Bank Account Payment History

Payment Date Range 04/12/23 thru 04/12/23
Cash Code 3910 Bank 071000013 Payment Currency USD
Payment Code WTF

Vendor	Invoice	Voucher	Auth	PL	Due Date	Dsc Date	Scheduled Amount	Discount Amount	Net Payment Amount
Payment Number 41123 Payment Date 04/12/23		Vendor 10794			IL DEPT OF REVENUE			Status Issued	
10794 041123			100		04/12/23		3,705.00	0.00	3,705.00
			*** Payment Total				3,705.00	0.00	3,705.00
			*** Payment Code WTF Total				3,705.00	0.00	3,705.00
			Payment Count				1		
			*** Cash Code 3910 Total				3,705.00	0.00	3,705.00
			Payment Count				1		
			*** Pay Group 1200 USD Total				3,705.00	0.00	3,705.00
			Payment Count				1		

421 N. COUNTY FARM ROAD
WHEATON, IL 60187
www.dupagecounty.gov

File #: CB-R-0069-23 **Agenda Date:** 4/25/2023 **Agenda #:** 8.A.

APPOINTMENT OF DRU BERGMAN
TO THE DU PAGE HOUSING AUTHORITY

WHEREAS, Deborah A. Conroy has submitted to the County Board her appointment of Dru Bergman as a Commissioner of the DuPage Housing Authority; and

WHEREAS, such appointment requires the advice and consent of the County Board under 310 ILCS 10/3, as amended.

NOW, THEREFORE, BE IT RESOLVED by the DuPage County Board that the County Board does hereby advise and consent to the appointment of Dru Bergman as a Commissioner of the DuPage Housing Authority for a term expiring December 31st, 2027; and

BE IT FURTHER RESOLVED that the "Certificate of Appointment" be attached hereto and made a part of this resolution; and

BE IT FURTHER RESOLVED that the County Clerk file the Certificate of Appointment in the Office of the Recorder of Deeds and transmit certified copies of this resolution to: Dru Bergman; Cheron Corbett, DuPage Housing Authority, 711 E. Roosevelt Rd., Wheaton, IL 60187; and Eric P. Hanson, Mahoney, Silverman and Cross, LLC, 822 Infantry Drive, Joliet, IL 60435.

Enacted and approved this 25th of April, 2023 at Wheaton, Illinois.

_____

DEBORAH A. CONROY, CHAIR
DU PAGE COUNTY BOARD

Attest: _____

JEAN KACZMAREK, COUNTY CLERK

Form Name:	DuPage County Application Form for Appointment
Submission Time:	November 15, 2022 6:42 pm
Browser:	Chrome 107.0.0.0 / Windows
IP Address:	[redacted]
Unique ID:	

Name of Board or Agency you are interested in appointment to	DuPage Housing Authority

Previous Board Experience

Have you ever served on this Board or Agency before?	Yes
If yes, how long?	5 years

Personal Information

Name	Dru Bergman
Email	[redacted]
Address	[redacted]
Phone	([redacted]
Upload resume (PDF or Word format)	https://dupagecounty-ktgfp.formstack.com/admin/download/file/13709809870

Additional Information

Please explain why you wish to serve as an appointee and share any unique qualifications or experience you feel you would bring to this agency.	I have served on the DuPage Housing Authority Board since 2017 and have chaired the Finance Committee for the past two years. I bring three decades of experience in affordable housing and organizational financial management to this position. I believe that DuPage County needs a strong and effective Housing Authority that will take a leadership role in ensuring that all of our residents have a safe, decent, affordable place to call home, and I would be honored to continue to contribute my time, knowledge, and experience to those efforts.
Are you a lobbyist registered with the State of Illinois?	No
Are you an elected official?	No

Are you currently employed or have an ownership interest in a company that conducts business with the government entity to which you are seeking an appointment?	No
Do you have any relatives who are currently employed with the governmental entity to which you are seeking an appointment?	No

Conviction Information

Have you ever been convicted of a criminal offense?	No

Submit Application

Do you attest to the above?	Yes

NOTICE OF APPOINTMENT

By virtue of the power vested in me under 310 ILCS 10/3, as amended, I, Deborah A. Conroy, as Chair of the DuPage County Board, do hereby appoint Dru Bergman to be a Commissioner of the DuPage Housing Authority for a term expiring December 31st, 2027.

I hereby submit this appointment to the County Board for its advice and consent this 25th day of April, 2023.

_____
Deborah A. Conroy, Chair
DuPage County Board

DRU BERGMAN

[redacted] [redacted]

PROFESSIONAL EXPERIENCE

Chicagoland Habitat for Humanity
Director of Financing and Government Grants (2020-present)
Assist Habitat affiliates in securing Illinois Affordable Housing Tax Credits and government grants to increase affordable housing production. Serving as statewide co-coordinator for Habitat on the Hill annual national housing advocacy event.

SBW Solutions LLC, Oak Park, IL
Principal (2018-2020)
Provided government and private grant research/writing and technical assistance to nonprofit organizations.

School of Graduate & Professional Studies, North Central College, Naperville, IL
Adjunct Assistant Professor (2018-2020)
Designed and taught graduate-level course in nonprofit financial management using a variety of online learning experiences in Blackboard.

Family Shelter Service, Wheaton, IL
Director of Finance & Operations (2015-2017)
Member of senior leadership team in charge of fiscal administration, government compliance, facilities oversight and risk management for $3 million nonprofit organization. Led agency budget process. Managed all fiscal aspects of government and private grants. Modernized accounting, payroll, and compliance processes to improve accountability. Successfully led outsourcing of property management functions to reduce costs and improve services.

DuPage PADS, Wheaton, IL
Director of Finance & Operations (2010-2013)
Led finance, government compliance, and operations management functions for $2.7 million nonprofit. Prepared and monitored agency and program budgets. Managed payroll and benefits. Managed successful conversions of phone and accounting services to improve operations and reporting.

DuPage Homeownership Center (now H.O.M.E DuPage), Wheaton, IL
Executive Director (1991-2001, 2005-2010)
Responsible for strategic planning, budgeting, and financial and personnel management for $500,000 nonprofit. Developed successful education, counseling and mortgage programs that were featured in six national best practices publications. Created procedures, tracking systems and evaluation metrics. Insured timely and accurate reporting to multiple funding sources, and analyzed market conditions, client needs, and program outcomes to improve services.

EDUCATION AND SKILLS

Master of Public Affairs, LBJ School of Public Affairs, University of Texas at Austin

B.A. Economics with Distinctions, Kenyon College, Gambier, Ohio

VOLUNTEER COMMUNITY SERVICE

DuPage Housing Authority, Board of Commissioners & Finance Committee (2017-present)
DuPage County Animal Services, Volunteer (2014-present)
DuPage County Continuum of Care Grants Funding Committee (2005-2013)
Christian Community Action (homeless shelter), Valparaiso, IN, Board of Directors (2003-2004)
Federal Home Loan Bank of Chicago Community Investment Advisory Council (1995-1997), Advisory Council Chair (1996)

421 N. COUNTY FARM ROAD
WHEATON, IL 60187
www.dupagecounty.gov

File #: CB-R-0070-23 **Agenda Date:** 4/25/2023 **Agenda #:** 8.B.

APPOINTMENT OF JESSICA ASHLEY GARMON
TO THE DU PAGE HOUSING AUTHORITY

WHEREAS, Deborah A. Conroy has submitted to the County Board her appointment of Jessica Ashley Garmon as a Commissioner of the DuPage Housing Authority; and

WHEREAS, such appointment requires the advice and consent of the County Board under 310 ILCS 10/3, as amended.

NOW, THEREFORE, BE IT RESOLVED by the DuPage County Board that the County Board does hereby advise and consent to the appointment of Jessica Ashley Garmon as a Commissioner of the DuPage Housing Authority for a term expiring December 31st, 2027; and

BE IT FURTHER RESOLVED that the "Certificate of Appointment" be attached hereto and made a part of this resolution; and

BE IT FURTHER RESOLVED that the County Clerk file the Certificate of Appointment in the Office of the Recorder of Deeds and transmit certified copies of this resolution to: Jessica Ashley Garmon; Cheron Corbett, DuPage Housing Authority, 711 E. Roosevelt Rd., Wheaton, IL 60187; and Eric P. Hanson, Mahoney, Silverman and Cross, LLC, 822 Infantry Drive, Joliet, IL 60435.

Enacted and approved this 25th of April, 2023 at Wheaton, Illinois.

_____

DEBORAH A. CONROY, CHAIR
DU PAGE COUNTY BOARD

Attest: _____

JEAN KACZMAREK, COUNTY CLERK

Form Name:	DuPage County Application Form for Appointment
Submission Time:	November 4, 2022 10:53 am
Browser:	Chrome 106.0.0.0 / Windows
IP Address:	[redacted]
Unique ID:	1029791957

Name of Board or Agency you are interested in appointment to	DuPage Housing Authority

Previous Board Experience

Have you ever served on this Board or Agency before?	Yes
If yes, how long?	4 years

Personal Information

Name	Jessica Ashley Garmon
Email	[redacted]
Address	[redacted]
Phone	[redacted]
Upload resume (PDF or Word format)	https://dupagecounty-ktgfp.formstack.com/admin/download/file/13646559176

Additional Information

Please explain why you wish to serve as an appointee and share any unique qualifications or experience you feel you would bring to this agency.	As a Commissioner of the DuPage Housing Authority, I have been so proud to be a part of a commission that helps individuals and families with rental assistance vouchers through a program funded by the U.S. Department of Housing and Urban Development. The Housing Choice Voucher Program allows income eligible families, individuals, elderly persons and persons with disabilities to enter the competitive rental market on an even footing with others in the community. Choice is the key that opens a world of possibilities to each participant. Choice of where to live, the style of housing to secure, and choice regarding the neighborhood in which to live. The Housing Choice Voucher holder can use his / her assistance to locate affordable rental units anywhere their voucher is accepted!
Are you a lobbyist registered with the State of Illinois?	No
Are you an elected official?	No

Are you currently employed or have an ownership interest in a company that conducts business with the government entity to which you are seeking an appointment?	No
Do you have any relatives who are currently employed with the governmental entity to which you are seeking an appointment?	No

Conviction Information

Have you ever been convicted of a criminal offense?	No

Submit Application

Do you attest to the above?	Yes



OVERVIEW

The Will Group (TWG) is the pioneer company of several different companies that are prominent within the lighting and electrical industry –

- **Electrical Resource Management**
- **Industrial Electric Supply**
- **Lighting Solutions of Illinois**
- **Lyons View Manufacturing and Supply**
- **TWiG Technologies**

The Will Group companies have superseded their respective roles to go beyond the traditional boundaries of lighting businesses – branding itself as a provider of complete industry solutions that make positive contributions to its clients' bottom line.

LOCATIONS

[redacted]

JESSICA ASHLEY GARMON

THE WILL GROUP | CHIEF OPERATING OFFICER & GENERAL COUNSEL

[redacted]

PROFESSIONAL BACKGROUND

As COO & General Counsel, Jessica Ashley Garmon oversees all operational and legal matters related to company transactions and corporate governance. Prior to joining The Will Group, Mrs. Garmon was an attorney at Munck Wilson Mandala, LLP in Dallas, TX. Before she joined her law firm in Dallas, she served as an attorney at Smith Amundsen, LLC in Chicago, IL. She practiced under both law firm's Transaction and Securities division, where she represented clients in a variety of industries. She has concentrated in the area of strategic outside general counsel for emerging mid-sized and large business enterprises, mergers and acquisitions, private equity transactions, private placements, corporate transactions, securities, and finance. Her experience includes counseling both buy-side and sell-side clients with respect to equity and asset purchases and sales of emerging mid-sized and large business enterprises, strategic entity formations, business transactions, and other corporate matters. In addition to transactional matters, Jessica Ashley Garmon has counseled public and private clients in the acquisition of property

More than 33 years ago, Mrs. Garmon's father, Stephen L. Davis, created a business to honor the legacy of her grandfather William E. Davis, who was known for his integrity, pride, and hard work. Today, the Will Group comprises of several entities that provide: (i) diverse lighting products; (ii) technology, construction, and manufacturing services; and (iii) energy related solutions. The company's mantra is, "Where There's A Will, There's a Way."

Mrs. Garmon has a passion for economic development and has been an active member of Chicago's business community for several years. She currently serves as a Commissioner for the DuPage County Housing Authority. Reflecting her strong commitment to philanthropy, Mrs. Garmon and her family created the William and Mary Davis foundation, which funds programs that help individuals find purpose and empowerment.

"Where There's A Will. There's A Way."

PHILANTHROPY

Her philanthropic efforts also include the Tuskegee NEXT Foundation, a program that helps train the next generation of African-American pilots and Purpose by Design, a mentoring program for teens in under-resourced communities. In addition, Mrs. Garmon also serves as a manager of 7+ Properties, a family-owned real estate trust. Jessica Ashley is a Knoxville native. She is a legal writer and her scholarly works have been published in national publications. In 2015, Mrs. Garmon was inducted into the National Black Lawyers' Top 40 under 40.

BUSINESS/COMMUNITY AFFILIATIONS

- Industrial Electrical Supply, CEO
- Chicago Road Scholars
- Principal Scholar Tutor
- Legal Academic Enhancement Program Instructor
- TALK Mentor Program
- The William & Mary Davis Foundation & A Purpose By Design
- DuPage Housing Authority
- The Tuskegee NEXT Foundation
- The John Marshal Law School Mock Trial Competition Judge & Coach

PUBLICATIONS AND AWARDS

- Author, "How Lawyers Can Help Business of Disadvantaged Entrepreneurs,"Chicago Daily Law Bulletin
- Excerpt Author, "innovation Rights...and Wrongs," Oregon Digital Design Specialty Publications, 2nd ed. 2011
- The Black Women's Lawyer Association Journal
- The National Black Lawyers Top 40 Under 40

EDUCATION

She is a graduate of the University of Illinois and received her Juris Doctor's degree from the John Marshall School of Law in Chicago, with honors.

NOTICE OF APPOINTMENT

By virtue of the power vested in me under 310 ILCS 10/3, as amended, I, Deborah A. Conroy, as Chair of the DuPage County Board, do hereby appoint Jessica Ashley Garmon to be a Commissioner of the DuPage Housing Authority for a term expiring December 31st, 2027.

I hereby submit this appointment to the County Board for its advice and consent this 25th day of April, 2023.

_____
Deborah A. Conroy, Chair
DuPage County Board

421 N. COUNTY FARM ROAD
WHEATON, IL 60187
www.dupagecounty.gov

File #: 23-1556 **Agenda Date:** 4/18/2023 **Agenda #:** 9.D.1.

DUPAGE COUNTY
GOVERNMENT

Grant Proposal Notification

GPN Number: 021-23
(Completed by Finance Department)

Date of Notification: 03/27/2023
(MM/DD/YYYY)

Parent Committee Agenda Date: 04/17/2023
(Completed by Finance Department) (MM/DD/YYYY)

Grant Application Due Date: 04/26/2023
(MM/DD/YYYY)

Name of Grant: FY23 Formula DNA Capacity Enhancement for Backlog Reduction (CEBR) Program

Name of Grantor: US Dept. of Justice - Bureau of Justice Assistance

Originating Entity: _____
(Name the entity from which the funding originates, if Grantor is a pass-thru entity)

County Department: DuPage County Forensic Science Center

Department Contact: Tamara A. Camp, Forensic Scientist Senior, X2115
(Name, Title, and Extension)

Parent Committee: JPS

Grant Amount Requested: $ 395,280.00

Type of Grant: Formula
(Competitive, Continuation, Formula, Project, Direct Payment, Other – Please Specify)

Is this a new non-recurring Grant: ☐ Yes ☑ No

Source of Grant: ☑ Federal ☐ State ☐ Private ☐ Corporate

If Federal, provide CFDA: 16.741 If State, provide CSFA: _____

DUPAGE COUNTY
GOVERNMENT



Grant Proposal Notification

1. Justify the department's need for this grant.

   Funds in the amount of $395,280 are requested. A portion of the grant funds will pay for overtime for DNA analysts, to be used specifically when it is necessary to prevent a backlog. The capacity of the laboratory will be increased by grant funding of supplies needed for additional casework and replacement of aging equipment. Grant funded continuing education will improve the current analysts' scientific expertise and also enable the laboratory to comply with QAS requirements. Together, these funded items will allow the laboratory to work toward the goal of increasing capacity and reducing the forensic casework turn-around time so that the backlog can, in turn, be reduced or eliminated.

2. Based on the County's Strategic Plan, which strategic imperative(s) correlate with funding opportunity. Provide a brief explanation.

   Quality of Life: The grant will increase the capacity of the DNA section to conduct more casework and to reduce the backlog so that casework is completed more quickly. This will lead to solving more cases and the prompt resolution of these cases, making the citizens of DuPage safer.
   Financial Planning: The grant will utilize federal funding to augment the local funding for DNA analyses.
   Customer Service: The grant will improve access to county resources because the DNA section will be able to conduct casework on more cases. For example, the grant allows us to analyze DNA left at property crimes, which typically have lower priority than crimes against people.

3. What is the period covered by the grant? 10/01/2023 (MM/DD/YYYY) to: 09/30/2025 (MM/DD/YYYY)

   3.1. If period is unknown, estimate the year the project or project phase will begin and anticipated duration:

   3.1.1. _____ (MM/YY) and _____ (Duration)

4. Will the County provide "seed" or startup funding to initiate grant project? (Yes or No) No

   4.1. If yes, please identify the Company-Accounting Unit used for the funding _____

5. If grant is awarded, how is funding received? (select one):

   5.1. Prior to expenditure of costs (lump-sum reimbursement upfront) ☐

   5.2. After expenditure of costs (reimbursement-based) ☑

DUPAGE COUNTY
GOVERNMENT

Grant Proposal Notification

6. Does the grant allow for Personnel Costs? (Yes or No) Yes

6.1. If yes, what are the total projected salary and fringe benefit costs of personnel charging time to the grant for the entire term of the grant? Compute County-provided benefits at 40%.

6.1.1. Total salary $970,183.00 Percentage covered by grant 10

6.1.2. Total fringe benefits $388,073.00 Percentage covered by grant 4.3

6.1.3. Are any of the County-provided fringe benefits disallowed? (Yes or No): yes

6.1.3.1. If yes, which ones are disallowed?

health insurance for full time employees working overtime utilzing grant funds

6.1.3.2. If the grant does not cover 100% of the personnel costs, from what Company-Accounting Unit will the deficit be paid?

1000-4400

6.2. Will receipt of this grant require the hiring of additional staff? (Yes or No): No

6.2.1. If yes, how many new positions will be created?

6.2.1.1. Full-time _____ Part-time _____ Temporary _____

6.2.1.2. Will the headcount of the new position(s) be placed in the grant accounting unit? _____ (Yes or No)

6.2.1.2.1. If no, in what Company-Accounting Unit will the headcount(s) be placed?

DUPAGE COUNTY
GOVERNMENT

Grant Proposal Notification

6.3. Does the grant award require the positions to be retained beyond the grant term? (Yes or No) No

6.3.1. If yes, please answer the following:

6.3.1.1. How many years beyond the grant term? _____

6.3.1.2. What Company-Accounting Unit(s) will be used? _____

6.3.1.3. Total annual salary _____

6.3.1.4. Total annual fringe benefits _____

7. Does the grant allow for direct administrative costs? (Yes or No) Yes

7.1. If yes, please answer the following:

7.1.1. Total estimated direct administrative costs for project (only applies to DNA analysts' time, not 421 personnel) $16,200.00

7.1.2. Percentage of direct administrative costs covered by grant 3.7

7.1.3. What percentage of the grant total is the portion covered by the grant 0.15

8. What percentage of the grant funding is non-personnel cost / non-direct administrative cost? 71

9. Are matching funds required? (Yes or No): No

9.1. If yes, please answer the following:

9.1.1. What percentage of match funding is required by granting entity? _____

9.1.2. What is the dollar amount of the County's match? _____



Grant Proposal Notification

9.1.3. What Company-Accounting Unit(s) will provide the matching requirement? _____

10. What amount of funding is already allocated for the project? $1,094,527.00

10.1. If allocated, in what Company-Accounting Unit are the funds located? 1000-4400, 1000-1160, 1300-4440

10.2. Will the project proceed if the funding opportunity is not awarded? (Yes or No): Yes
(but at a greatly reduced capacity)

11. What is the total project cost (Grant Award + Match + Other Allocated Funding)? $1,489,807.00

421 N. COUNTY FARM ROAD
WHEATON, IL 60187
www.dupagecounty.gov

File #: 23-1525 **Agenda Date:** 4/18/2023 **Agenda #:** 9.D.2.

DUPAGE COUNTY
GOVERNMENT

Grant Proposal Notification

GPN Number: 022-23
(Completed by Finance Department)

Date of Notification: 03/29/2023
(MM/DD/YYYY)

Parent Committee Agenda Date: 04/18/2023
(Completed by Finance Department) (MM/DD/YYYY)

Grant Application Due Date: 03/30/2023
(MM/DD/YYYY)

Name of Grant: FY24 Statewide Planning and Research Funds (SPR)

Name of Grantor: Illinois Department of Transportation

Originating Entity: Federal Highway Adminstration (FHWA)
(Name the entity from which the funding originates, if Grantor is a pass-thru entity)

County Department: Division of Transportation

Department Contact: John Loper, Chief Transportation Planner Ext. 6882
(Name, Title, and Extension)

Parent Committee: Transportation Committee

Grant Amount Requested: $ 72,000.00

Type of Grant: Competitive
(Competitive, Continuation, Formula, Project, Direct Payment, Other – Please Specify)

Is this a new non-recurring Grant: ☑ Yes ☐ No

Source of Grant: ☑ Federal ☐ State ☐ Private ☐ Corporate

If Federal, provide CFDA: 20.205 If State, provide CSFA: 494-00-1439



Grant Proposal Notification

1. Justify the department's need for this grant.

   DuPage County is responsible for the maintenance of its trail system and the safety of its users. This grant application is seeking funds to complete a comprehensive trail count in the summer/fall of 2023. The counts will provide a baseline for the DOT to understand user frequency, risk at highway crossings, and mode choice across the county trail system.

2. Based on the County's Strategic Plan, which strategic imperative(s) correlate with funding opportunity. Provide a brief explanation.

   The grant/project is pertinent to the Quality of Life imperative. This project will help DOT in its efforts to keep vulnerable users - pedestrians and bicyclists - safe. It is also meant to assess the demand for the county's trail assets so that the DOT can program infrastructure maintenance to preserve a high standard of repair. The grant is also concerned with ensuring that disadvantaged populations are served equitably and that our assets in no way obstruct or limit people in

3. What is the period covered by the grant? 07/01/2023 (MM/DD/YYYY) to: 06/30/2024 (MM/DD/YYYY)

   3.1. If period is unknown, estimate the year the project or project phase will begin and anticipated duration:

   3.1.1. _____ (MM/YY) and _____ (Duration)

4. Will the County provide "seed" or startup funding to initiate grant project? (Yes or No) No

   4.1. If yes, please identify the Company-Accounting Unit used for the funding _____

5. If grant is awarded, how is funding received? (select one):

   5.1. Prior to expenditure of costs (lump-sum reimbursement upfront) ☐

   5.2. After expenditure of costs (reimbursement-based) ☑



Grant Proposal Notification

6. Does the grant allow for Personnel Costs? (Yes or No) No

6.1. If yes, what are the total projected salary and fringe benefit costs of personnel charging time to the grant for the entire term of the grant? Compute County-provided benefits at 40%.

6.1.1. Total salary _____ Percentage covered by grant _____

6.1.2. Total fringe benefits _____ Percentage covered by grant _____

6.1.3. Are any of the County-provided fringe benefits disallowed? (Yes or No): _____

6.1.3.1. If yes, which ones are disallowed?

6.1.3.2. If the grant does not cover 100% of the personnel costs, from what Company-Accounting Unit will the deficit be paid?

6.2. Will receipt of this grant require the hiring of additional staff? (Yes or No): No

6.2.1. If yes, how many new positions will be created?

6.2.1.1. Full-time _____ Part-time _____ Temporary _____

6.2.1.2. Will the headcount of the new position(s) be placed in the grant accounting unit? _____ (Yes or No)

6.2.1.2.1. If no, in what Company-Accounting Unit will the headcount(s) be placed?



Grant Proposal Notification

6.3. Does the grant award require the positions to be retained beyond the grant term? (Yes or No) No

6.3.1. If yes, please answer the following:

6.3.1.1. How many years beyond the grant term? _____

6.3.1.2. What Company-Accounting Unit(s) will be used? _____

6.3.1.3. Total annual salary _____

6.3.1.4. Total annual fringe benefits _____

7. Does the grant allow for direct administrative costs? (Yes or No) No

7.1. If yes, please answer the following:

7.1.1. Total estimated direct administrative costs for project _____

7.1.2. Percentage of direct administrative costs covered by grant _____

7.1.3. What percentage of the grant total is the portion covered by the grant _____

8. What percentage of the grant funding is non-personnel cost / non-direct administrative cost? 100%

9. Are matching funds required? (Yes or No): Yes

9.1. If yes, please answer the following:

9.1.1. What percentage of match funding is required by granting entity? 20%

9.1.2. What is the dollar amount of the County's match? $18,000.00



Grant Proposal Notification

9.1.3. What Company-Accounting Unit(s) will provide the matching requirement? 1500-3500

10. What amount of funding is already allocated for the project? $0.00

10.1. If allocated, in what Company-Accounting Unit are the funds located? NA

10.2. Will the project proceed if the funding opportunity is not awarded? (Yes or No): No

11. What is the total project cost (Grant Award + Match + Other Allocated Funding)? $90,000.00

421 N. COUNTY FARM ROAD
WHEATON, IL 60187
www.dupagecounty.gov

File #: FI-R-0118-23 **Agenda Date:** 4/25/2023 **Agenda #:** 14.A.

PERTAINING TO THE REVIEW OF EXECUTIVE SESSION MINUTES

WHEREAS, the Finance Committee had closed meetings or portions of its meetings (Closed Meetings) in compliance with the requirements of the Open Meetings Act on the following dates:

February 22, 2011, April 22, 2014, September 13, 2016, September 27, 2016, October 23, 2018, November 13, 2018, June 11, 2019, August 27, 2019, April 23, 2020, April 13, 2021, November 23, 2021, December 14, 2021, January 25, 2022, February 22, 2022, April 26, 2022, August 9, 2022, August 23, 2022, September 13, 2022, September 27, 2022, October 11, 2022, October 25, 2022, November 8, 2022, November 22, 2022, February 14, 2023, February 28, 2023, March 14, 2023, and April 11, 2023; and

WHEREAS, the Finance Committee conducted a review of the minutes of the above listed Closed Meetings as required by Section 2.06(d) of the Open Meetings Act on April 25, 2023; and

WHEREAS, the Finance Committee finds that the minutes of the Closed Meetings comply with the requirements of Section 2.06(a) of the Open Meetings Act; and

WHEREAS, the Finance Committee finds that the minutes of the Closed Meeting on October 25, 2022, February 14, 2023, and March 14, 2023, no longer require confidential treatment and should be made available for public purposes.

NOW, THEREFORE, BE IT RESOLVED, that the Finance Committee finds the need for confidentiality still exists as to the closed session meetings of February 22, 2011, April 22, 2014, September 13, 2016, September 27, 2016, October 23, 2018, November 13, 2018, June 11, 2019, August 27, 2019, April 23, 2020, April 13, 2021, November 23, 2021, December 14, 2021, January 25, 2022, February 22, 2022, August 9, 2022, August 23, 2022, September 13, 2022, September 27, 2022, October 11, 2022, November 8, 2022, November 22, 2022, February 28, 2023, and April 11, 2023; and

BE IT FURTHER RESOLVED, that the verbatim record of each of the closed meetings for which the Finance Committee has by this resolution made available for inspection and copying shall be destroyed as authorized by law no less than 18 months after the completion of the meeting for which the verbatim record exists; and

BE IT FURTHER RESOLVED, that the Finance Committee shall conduct subsequent review of minutes of the closed session meetings no later than the second meeting in October, 2023.

Enacted and approved this 25th day of April, 2023 at Wheaton, Illinois.

_____

DEBORAH A. CONROY, CHAIR
DU PAGE COUNTY BOARD

Attest: _____

JEAN KACZMAREK, COUNTY CLERK