



DU PAGE COUNTY

421 N. COUNTY FARM ROAD
WHEATON, IL 60187
www.dupagecounty.gov

Human Services Final Summary

Tuesday, May 6, 2025

9:30 AM

Room 3500A

1. CALL TO ORDER

9:30 AM meeting was called to order by Chair Greg Schwarze at 9:30 AM.

2. ROLL CALL

Other Board members present: Member Lucy Evans, Member Saba Haider, Member Andrew Honig, and Member Yeena Yoo

Staff in attendance: Nick Kottmeyer (Chief Administrative Officer), Conor McCarthy and Renee Zerante (State's Attorney Office), Tim Harbaugh and Catherine Figlewski (Facilities Management), Mary Catherine Wells, Keith Jorstad, Katrina Holman (Finance), Donna Weidman (Procurement), Mary Keating, Natasha Belli, and Julie Hamlin (Community Services), and Janelle Chadwick (Administrator of the DuPage Care Center)

PRESENT Cronin Cahill, DeSart, Galassi, Garcia, LaPlante, and Schwarze

3. PUBLIC COMMENT

No public comments were offered.

4. CHAIR REMARKS - CHAIR SCHWARZE

Chair Schwarze welcomed the visiting county board members, Member Lucy Evans, Member Saba Haider, Member Andrew Honig, and Member Yeena Yoo.

He added that Mary Catherine Wells, the Deputy Chief Financial Officer, will speak regarding the small human services grant fund during 'Old Business'.

On May 14, Loaves & Fishes will be giving a tour of their updated facility at 1:00 p.m. There will be an opportunity to volunteer. Chair Schwarze encouraged all to attend. The staff will also be discussing the expansion plan for Loaves & Fishes.

Member LaPlante arrived at 9:32 a.m.

5. APPROVAL OF MINUTES

5.A. [25-1211](#)

Human Services Committee - Regular Meeting - Tuesday, April 15, 2025

RESULT:	APPROVED
MOVER:	Paula Garcia
SECONDER:	Kari Galassi

6. COMMUNITY SERVICES - MARY KEATING

6.A. [FI-R-0070-25](#)

Acceptance and appropriation of the Illinois Department of Healthcare and Family Services Access and Visitation Grant PY26 Intergovernmental Agreement No. 2026-55-024-IGA-B, Company 5000 - Accounting Unit 1670, in the amount of \$102,000. (Community Services)

RESULT:	APPROVED AND SENT TO FINANCE
MOVER:	Paula Garcia
SECONDER:	Kari Galassi

6.B. [FI-R-0072-25](#)

Revision to Personnel Budget. (Community Services)

RESULT:	APPROVED AND SENT TO FINANCE
MOVER:	Paula Garcia
SECONDER:	Kari Galassi

7. DUPAGE CARE CENTER - JANELLE CHADWICK

7.A. [FI-R-0079-25](#)

Acceptance and appropriation of additional funding for the DuPage Care Center Fund, Company 1200 - Accounting Unit 2040, in the amount of \$724,500. (DuPage Care Center)

RESULT:	APPROVED AND SENT TO FINANCE
MOVER:	Paula Garcia
SECONDER:	Kari Galassi

7.B. [HS-P-0021-25](#)

Recommendation for the approval of a contract purchase order to AirGas USA, LLC, for liquid medical oxygen central supply system, for the DuPage Care Center, for the period June 1, 2025 through May 31, 2029, for a total contract amount not to exceed \$125,661.21; per bid #25-031-DCC.

RESULT:	APPROVED AND SENT TO FINANCE
MOVER:	Paula Garcia
SECONDER:	Kari Galassi

7.C. [HS-P-0022-25](#)

Recommendation for the approval of a contract to Wight & Company, to provide Professional Architectural and Engineering Design, for modernization and upgrades to the DuPage Care Center East Building, for the period May 13, 2025 through May 31, 2026, for a contract total not to exceed \$724,500. Professional Services (Architects, Engineers and Land Surveyors) vetted through a qualification-based selection process in compliance with the Illinois Local Government Professional Services Selection Act, 50 ILCS 510/0.01 et seq.

RESULT:	APPROVED AND SENT TO FINANCE
MOVER:	Lynn LaPlante
SECONDER:	Paula Garcia

7.D. [25-1212](#)

Recommendation for the approval of a contract purchase order to Medline Industries, for replacement recliners for the residents at the DuPage Care Center, for the period May 7, 2025 through November 30, 2025, for a contract total amount not to exceed \$27,949.45. Contract pursuant to the Intergovernmental Cooperation Act (OMNIA Contract #2021003157).

RESULT:	APPROVED
MOVER:	Paula Garcia
SECONDER:	Kari Galassi
AYES:	Cronin Cahill, DeSart, Galassi, Garcia, LaPlante, and Schwarze

8. BUDGET TRANSFERS

8.A. [25-1213](#)

Transfer of funds from account no's 5000-1765-50000 (regular salaries), 5000-1765-51010 (employer share I.M.R.F.), 5000-1765-51030 (employer share social security), 5000-1765-51040 (employee medical & hospital insurance), 5000-1765-53260 (wireless communication service), 5000-1765-53510 (travel expense), 5000-1765-53610 (instruction & schooling), and 5000-1765-52200 (operating supplies & materials), to account no's 5000-1765-52220 (wearing apparel) and 5000-1765-52240 (promotion materials) in the amount of \$21,176 to cover the purchase of uniform and promotional items for the 211 Illinois Program Grant. (Community Services)

RESULT:	APPROVED
MOVER:	Paula Garcia
SECONDER:	Kari Galassi

9. TRAVEL

9.A. [25-1214](#)

Community Services Director to attend the NACo Annual Conference in Philadelphia, Pennsylvania from July 9, 2025 through July 15, 2025. Expenses to include registration, transportation, lodging, and per diems for an approximate total of \$3,720.

RESULT:	APPROVED
MOVER:	Paula Garcia
SECONDER:	Lynn LaPlante
AYES:	Cronin Cahill, DeSart, Galassi, Garcia, LaPlante, and Schwarze

10. CONSENT ITEMS

Motion to Combine Items

Member Cahill moved and Member Galassi seconded a motion to combine items 10.A. through 10.D. The motion was approved on voice vote, all "ayes".

10.A. [25-1215](#)

Advacare Systems, Contract 6922-0001 SERV - This Purchase Order is decreasing in the amount of \$30,392.16 and closing due to purchase order has expired.

10.B. [25-1216](#)

KCI USA, Inc, Contract 6905-0001 SERV - This Purchase Order is decreasing in the amount of \$22,449.76 and closing due to purchase order has expired.

10.C. [25-1217](#)

McKesson Medical-Surgical Government Solutions, Contract 5328-0001 SERV - This Purchase Order is decreasing in the amount of \$453,494.87 and closing due to Purchase Order has expired.

10.D. [25-1218](#)

Performance Foodservice, Contract 6921-0001 SERV - This Purchase Order is decreasing in the amount of \$17,476.14 and closing due to Purchase Order has expired.

RESULT:	APPROVED THE CONSENT AGENDA
MOVER:	Cynthia Cronin Cahill
SECONDER:	Kari Galassi
AYES:	Cronin Cahill, DeSart, Galassi, Garcia, LaPlante, and Schwarze

11. RESIDENCY WAIVERS - JANELLE CHADWICK

No residency waivers were offered.

12. DUPAGE CARE CENTER UPDATE - JANELLE CHADWICK

Janelle Chadwick, Administrator of the DuPage Care Center, stated the dementia unit, 3 center, was approved by the Illinois Department of Public Health (IDPH) for occupancy yesterday. Three units have been completed, each experiencing a different process with the state. Variations occurred between different departments and/or staff such as licensure, certification, and healthcare regulation.

The Care Center has numerous people waiting to be admitted into the dementia unit in addition to their current residents.

The Care Center does not have any covid cases and is mask free.

Chair Schwarze asked about the residents moving from floor two to floor three. Ms. Chadwick replied that having been completed, the dementia unit moved with floor two to floor three. Technically, the Care Center is currently down three units. Ms. Chadwick expects to move the residents to 3center by Monday, which she anticipates will open some more space on floor three. Construction has already started on 2north and 2south, already completing the mitigation, with demolition expected to convene in some areas this week.

13. COMMUNITY SERVICES UPDATE - MARY KEATING

Mary Keating, Director of Community Services, gave an update on the Northern Illinois Food Bank's (NIFB) new registrants since January. NIFB has an online database that 21 agencies use but does not include the People's Resource Center and Loaves & Fishes. The numbers remain steady monthly between the 21 agencies tallied: January - 1569, February - 1494, March - 1514, and April - 1479. NIFB will be providing this data on an ongoing basis as requested.

Ms. Keating spoke regarding the president's proposed 2026 budget, which may affect all the services provided within Community Services.

In President Trump's first administration, he proposed the elimination of the same programs. Congress reinstated all of them. Staff will be keeping a close eye on the various committees and appropriations as they see the mark-ups. There are several coalitions from NACo to NACCED, such as coalitions for aging and coalitions for community action agencies that are reaching out to members of Congress. The legislative committee and/or Finance may want to engage their concerns to the Illinois members of Congress.

Member Cahill Cronin requested Ms. Keating report any updates from the NACo conference in July. Ms. Keating replied that NACo offers frequent webinars. They just completed 'the First 100 Days', providing updates on what is happening with executive orders, immigration, budgets, et al.

14. OLD BUSINESS

Mary Catherine gave an update on the small human services grant program, stating each of the six districts will receive \$175,000 for their constituents for food insecurity. There were 34 eligible applications, district 4 being the only district surpassing the \$175,000 allocation with agencies' requests totaling \$226,000.

Ms. Wells stated the members will receive the packet of applications by the close of business on May 6. The packet will include four things:

1. Directions
2. Summary spreadsheet showing the eligible projects
3. Staff review showing all the steps and contributors in the process, a more concise explanation of the project
4. The agencies' applications

The Finance team has established a return date of May 14 to submit recommendations, allowing for the members' selections to be on the May 20 Human Services agenda.

Member LaPlante felt the May 14 deadline will not be enough time for district 4 as they have a large amount of information to sift through. Member Galassi suggested that all other districts submit their findings before May 14 to ease the burden on the Finance Department and to allow district 4 to extend their review through May 15.

Chair Schwarze requested the members communicate with the rest of the members of their districts and be sure that they all agree on how they will fund their agencies. The chair asked for all questions to be directed at him, and he will attempt to answer what he can and be a buffer between the Finance Department, the Assistant State's Attorney, and the county board members. Chair Schwarze explained that any unspent dollars within each district under \$175,000 will remain in the food insecurity bank. There will be no sharing of funds between districts, which has been previously discussed and voted upon by the committee.

15. NEW BUSINESS

No new business was discussed.

16. ADJOURNMENT

With no further business, the meeting was adjourned at 9:56 AM.