



DU PAGE COUNTY
Police Records Management System
Oversight
Final Regular Meeting Agenda

421 N. COUNTY FARM ROAD
WHEATON, IL 60187
www.dupagecounty.gov

Wednesday, January 21, 2026

2:00 PM

Room 3500B

Special Call

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **CHAIRMAN'S REMARKS**
4. **PUBLIC COMMENT**
5. **APPROVAL OF MINUTES**
 - 5.A. [26-0282](#)
Police Records Management System Oversight Committee - Wednesday, December 10, 2025
6. **ACTION ITEMS**
 - 6.A. [26-0324](#)
PRMS-R-0001-26 - Authorization to Establish the PRMS Operations, Fund, Revision to the Personnel Budget of the PRMS Operations Fund, and Authorization to Appropriate \$3,086,656 for the PRMS Operations Fund Company 4300, Accounting Unit 5861.
 - 6.B. [26-0338](#)
PRMS-R-0002-26 - Additional Appropriation and Authorization to transfer funds from the PRMS Equipment Replacement Fund, Company 4000 - Accounting Unit 5840 to the PRMS Equipment Replacement Fund, Company 4300 - Accounting Unit 5862 for Fiscal Year 2026 in the amount of \$3,000,000.
 - 6.C. [26-0339](#)
PRMS-R-0003-26 - Authorization to move cash balance from the PRMS Equipment Replacement Fund, Company 4000 - Accounting Unit 5840 to the PRMS Operations Fund, Company 4300 - Accounting Unit 5861 and the PRMS Equipment Replacement Fund, Company 4300 - Accounting Unit 5862 in the amount of \$3,000,000.
 - 6.D. [26-0340](#)
PRMS-R-0004-26 - Authorization to establish the PRMS Equipment Replacement Fund and Authorization to appropriate \$3,000,000 for the PRMS Equipment Replacement Fund, Company 4300 - Accounting Unit 5862.

6.E. [ETS-R-0011-26](#)

Resolution approving a mutual termination agreement between the County of DuPage, on behalf of the Emergency Telephone System Board of DuPage County, and the Village of Downers Grove. (Pending Parent Committee Approval)

7. **OLD BUSINESS**8. **NEW BUSINESS**9. **ADJOURNMENT**



Minutes

421 N. COUNTY FARM
ROAD
WHEATON, IL 60187
www.dupagecounty.gov

File #: 26-0282

Agenda Date: 1/21/2026

Agenda #: 5.A.



DU PAGE COUNTY

Police Records Management System Oversight

Final Summary

421 N. COUNTY FARM ROAD
WHEATON, IL 60187
www.dupagecounty.gov

Wednesday, December 10, 2025

2:00 PM

Room 3500B

1. CALL TO ORDER

2:00 PM meeting was called to order by Chair Berlin at 2:04 PM.

2. ROLL CALL

PRESENT	Berlin, Bielawski, Conroy, Franz, Martynowicz, McPhearson, Mendrick, Walter, and Zerwin
ABSENT	Holmer, and Patrick

3. CHAIRMAN'S REMARKS

Chair Berlin advised that Member Peter Scalera resigned from the committee, noting that his letter will be attached to the minutes. He said the DMMC will appoint a new member. He then thanked Member Scalera for his service.

[26-0090](#)

Member Resignation - P. Scalera

Attachments: [PRMS Scalera Resignation Letter 12.2025](#)

RESULT:	NO ACTION REQUIRED
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4. PUBLIC COMMENT

[26-0087](#)

Online Public Comment

Attachments: [Public Comment - PRMS Oversight Committee - 12-10-2025](#)

RESULT:	NO ACTION REQUIRED
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5. APPROVAL OF MINUTES

5.A. [26-0016](#)

Police Records Management System Oversight Committee - Special Call Meeting - Wednesday, October 1, 2025

Attachments: [2025-10-01 PRMS Oversight Committee Minutes](#)

RESULT:	APPROVED
MOVER:	Jason Bielawski
SECONDER:	Anthony McPhearson

6. ACTION ITEMS

6.A. [26-0059](#)

Adoption of Police Records Management System Oversight Committee 2026 Meeting Schedule

Attachments: [2026 PRMS Oversight Committee Schedule.pdf](#)

RESULT:	APPROVED
MOVER:	Mark Franz
SECONDER:	Evan Walter

7. DISCUSSION

Discussion took place regarding items 7A through 7D.

7.A. [26-0013](#)

MFR-OCR 10 Upgrade Update

RESULT:	NO ACTION REQUIRED
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7.B. [26-0014](#)

RFP Process Update

RESULT:	NO ACTION REQUIRED
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7.C. [26-0015](#)

Consortium Memberships & Departures Update

RESULT:	NO ACTION REQUIRED
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7.D. [26-0018](#)

Update to PRMS Funding Model

RESULT:	NO ACTION REQUIRED
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8. OLD BUSINESS

No old business was discussed.

9. NEW BUSINESS

No new business was discussed.

10. ADJOURNMENT

With no further business, the meeting was adjourned.



Action Item

421 N. COUNTY FARM
ROAD
WHEATON, IL 60187
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File #: 26-0324

Agenda Date: 1/21/2026

Agenda #: 6.A.

RESOLUTION

PRMS-R-0001-26

AUTHORIZATION TO ESTABLISH THE PRMS OPERATIONS FUND,
REVISION TO THE PERSONNEL BUDGET OF THE PRMS OPERATIONS FUND, AND
AUTHORIZATION TO APPROPRIATE \$3,086,656 FOR THE PRMS OPERATIONS FUND
COMPANY 4300, ACCOUNTING UNIT 5861

WHEREAS, the PRMS Oversight Committee is responsible for the financial stewardship and long-term sustainability of the Police Records Management System; and

WHEREAS, PRMS was established using a funding model requiring annual advances from the County General Fund and ETSB with subsequent reimbursement, resulting in ongoing inter-entity financial transfers; and

WHEREAS, PRMS is now financially able to operate independently, and forthcoming changes in law prohibit 911 surcharge funds from being used to fund non-ETSB related systems; and

WHEREAS, the establishment of a separate, independently controlled accounting entity will allow PRMS to manage funds directly, eliminate recurring inter-entity borrowing and reimbursement, and improve financial transparency and cost segregation while maintaining Oversight Committee review and oversight; and

WHEREAS, the formation of this entity does not expand the scope or mission of PRMS and does not diminish the Oversight Committee's governance or audit authority; and

WHEREAS, due to the need to establish the PRMS OPERATIONS FUND, COMPANY 4300 - ACCOUNTING UNIT 5861, there is a need for an additional appropriation in the PRMS OPERATIONS FUND, COMPANY 4300 - ACCOUNTING UNIT 5861 in the amount of \$3,086,656 (THREE MILLION, EIGHTY-SIX THOUSAND, SIX HUNDRED FIFTY-SIX AND NO/100 DOLLARS); and

WHEREAS, the DuPage County Board has approved a personnel budget for all County departments for Fiscal Year 2026 via resolution FI-R-0177-25; and

WHEREAS, there are times when it is necessary to revise those budgets to ensure efficient and effective County operations; and

NOW, THEREFORE, BE IT RESOLVED, by the DuPage County Board that an additional appropriation (Attachment) in the amount of \$3,086,656 (THREE MILLION, EIGHTY-SIX THOUSAND, SIX HUNDRED FIFTY-SIX AND NO/100 DOLLARS) in the PRMS OPERATIONS FUND - COMPANY 4300 - ACCOUNTING UNIT 5861 is hereby approved and added to the Fiscal Year 2026 Appropriation Ordinance effective December 1, 2025; and

BE IT FURTHER RESOLVED that the Personnel Budget for the PRMS OPERATIONS FUND, COMPANY 4300 - ACCOUNTING UNIT 5861 be revised to reflect the addition of:

Full-Time: 50000

(1) Application Support Specialist
Budgeted Salary and Benefits: \$103,931.10

(1) Database & Analytics Specialist
Budgeted Salary and Benefits: \$122,619.64

(1) Principal Business Analyst
Budgeted Salary and Benefits: \$149,314.92

(1) Records Management System Manager
Budgeted Salary and Benefits: \$183,042.80

(1) Systems Administrator
Budgeted Salary and Benefits: \$129,963.39

BE IT FURTHER RESOLVED that the County Clerk be directed to transmit copies of this resolution to the County Board and the Human Resources Department.

Enacted and approved this 21st day of January, 2026 at Wheaton, Illinois.

ROBERT BERLIN, CHAIR
PRMS OVERSIGHT COMMITTEE

Attest: _____
SARAH GODZICKI, COMMITTEE SECRETARY

AUTHORIZATION TO ESTABLISH THE PRMS OPERATIONS FUND,
REVISION TO THE PERSONNEL BUDGET OF THE PRMS OPERATIONS FUND, AND
AUTHORIZATION TO APPROPRIATE \$3,086,656 FOR THE PRMS OPERATIONS FUND
COMPANY 4300, ACCOUNTING UNIT 5861

REVENUE SOURCE

4300-5861-47040-0104 - Transfer In PRMS Equipment Replacement	\$1,586,273
4300-5861-41704-0001 - Other Government Reimbursement - PRMS	\$1,500,383

TOTAL REVENUE SOURCE \$3,086,656

EXPENDITURES

PERSONNEL

4300-5861-50000-0000 - Regular Salaries	\$497,091
4300-5861-50080-0000 - Salary & Wage Adjustments	\$14,913
4300-5861-51010-0000 - Employer Share I.M.R.F.	\$49,358
4300-5861-51030-0000 - Employer Share Social Security	\$39,169
4300-5861-51040-0000 - Employee Med & Hosp Insurance	\$88,343

TOTAL PERSONNEL \$688,874

COMMODITIES

4300-5861-52100-0000 - I.T. Equipment-Small Value	\$4,062
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TOTAL COMMODITIES \$4,062

CONTRACTUAL SERVICES

4300-5861-53020-0000 - Information Technology Services	\$661,183
4300-5861-53090-0000 - Other Professional Services	\$113,505
4300-5861-53260-0000 - Wireless Communication Svc	\$1,200
4300-5861-53500-0000 - Mileage Expense	\$100
4300-5861-53510-0000 - Travel Expense	\$3,640
4300-5861-53600-0000 - Dues & Memberships	\$100
4300-5861-53610-0000 - Instruction & Schooling	\$13,376
4300-5861-53806-0000 - Software Licenses	\$810,562
4300-5861-53807-0000 - Subscription IT Arrangements	\$628,632
4300-5861-53830-0000 - Other Contractual Expenses	\$165,162

TOTAL CONTRACTUAL SERVICES \$2,393,720

TOTAL ADDITIONAL APPROPRIATION \$3,086,656

Authorized Personnel Headcount Revision

Department Name: PRMS Dept. Fund and Number: 4300-5861 Parent Committee Approval: PRMS

Addition or Deletion/#	Status	Job Code	Job Title / Salary Grade	Bi-Weekly Hrs.	Salary Range		Actual / Hiring Salary	Benefit Cost	Total Annual Cost
					Min	Max			
Addition of (1) Position	FT	1496	Application Support Specialist Grade 210	75	52,641.83	87,737.11	77,246.72	26,684.38	103,931.10
Addition of (1) Position	FT	1495	Database & Analytics Specialist Grade 312	75	61,905.92	103,176.50	91,136.96	31,482.68	122,619.64
Addition of (1) Position	FT	1435	Principal Business Analyst Grade 313	75	70,417.86	117,364.20	110,978.21	38,336.71	149,314.92
Addition of (1) Position	FT	1491	Records Management System Manager Grade 315	75	92,362.02	153,937.40	136,046.43	46,996.37	183,042.80
Addition of (1) Position	FT	1494	Systems Administrator Grade 313	75	70,417.86	117,364.20	96,595.20	33,368.19	129,963.39

Status:	
Full-Time:	1010
Part-Time:	1070
Temporary:	1040

Benefit Cost:	
Full-Time:	35%
Part-Time:	15%
Temporary:	8%

Reason for Changes:

PRMS is now financially able to operate independently, and forthcoming changes in law prohibit 911 surcharge funds from being used to fund non-ETSB related systems. The establishment of a separate, independently controlled accounting entity will allow PRMS to manage funds directly, eliminate recurring inter-entity borrowing and reimbursement, and improve financial clarity and cost segregation while maintaining Oversight Committee review and oversight.

Net Cost: \$688,871.85
OR

Net Savings: _____

Department Head/Elected Official Authorization: _____

Human Resources Authorization: _____



Action Item

421 N. COUNTY FARM
ROAD
WHEATON, IL 60187
www.dupagecounty.gov

File #: 26-0338

Agenda Date: 1/21/2026

Agenda #: 6.B.

RESOLUTION

PRMS-R-0002-26

ADDITIONAL APPROPRIATION AND AUTHORIZATION TO TRANSFER FUNDS
FROM THE PRMS EQUIPMENT REPLACEMENT FUND, COMPANY 4000 -
ACCOUNTING UNIT 5840 TO THE PRMS EQUIPMENT REPLACEMENT FUND,
COMPANY 4300 - ACCOUNTING UNIT 5862
FOR FISCAL YEAR 2026
\$3,000,000

WHEREAS, the PRMS Oversight Committee is responsible for the financial stewardship and long-term sustainability of the Police Records Management System; and

WHEREAS, PRMS was established using a funding model requiring annual advances from the County General Fund and ETSB with subsequent reimbursement, resulting in ongoing inter-entity financial transfers; and

WHEREAS, PRMS is now financially able to operate independently, and forthcoming changes in law prohibit 911 surcharge funds from being used to fund non-ETSB related systems; and

WHEREAS, the establishment of a separate, independently controlled accounting entity will allow PRMS to manage funds directly, eliminate recurring inter-entity borrowing and reimbursement, and improve financial transparency and cost segregation while maintaining Oversight Committee review and oversight; and

WHEREAS, the formation of this entity does not expand the scope or mission of PRMS and does not diminish the Oversight Committee's governance or audit authority; and

WHEREAS, due to the need to establish the PRMS EQUIPMENT REPLACEMENT FUND, COMPANY 4300 - ACCOUNTING UNIT 5862, there is a need for an additional appropriation in the PRMS EQUIPMENT REPLACEMENT FUND COMPANY 4000 - ACCOUNTING UNIT 5840 in the amount of \$3,000,000 (THREE MILLION AND NO/100 DOLLARS); and

WHEREAS, the County of DuPage finds it necessary to transfer an amount not to exceed, \$3,000,000 (THREE MILLION AND NO/100 DOLLARS) from the PRMS EQUIPMENT REPLACEMENT FUND COMPANY 4000 - ACCOUNTING UNIT 5840 to the PRMS EQUIPMENT REPLACEMENT FUND, COMPANY 4300 - ACCOUNTING UNIT 5862; and

WHEREAS, the County of DuPage finds it necessary to grant authority to the Chief Financial Officer, to transfer said amount in one or more transfers as operating requirements dictate; and

WHEREAS, sufficient funds are available in the PRMS EQUIPMENT REPLACEMENT FUND, COMPANY 4000 - ACCOUNTING UNIT 5840 to accommodate said transfer(s) up to, but not to exceed \$3,000,000 (THREE MILLION AND NO/100 DOLLARS) for the aforementioned time period; and

WHEREAS, the need to provide an additional appropriation in the amount of \$3,000,000 (THREE MILLION

AND NO/100 DOLLARS) in the PRMS EQUIPMENT REPLACEMENT FUND, COMPANY 4000 - ACCOUNTING UNIT 5840 creates an emergency within the meaning of the Counties Act, Budget Division, (55 ILCS 5/6-1003).

NOW, THEREFORE, BE IT RESOLVED, by the DuPage County Board that the said transfer(s) may be relative to the period of December 1, 2025 to November 30, 2026; and

BE IT FURTHER RESOLVED by the DuPage County Board that the Finance Department is authorized and directed to transfer, in consultation with the Chief Financial Officer, an amount up to, but not to exceed, \$3,000,000 (THREE MILLION AND NO/100 DOLLARS) in one or more transfers, in the aforementioned time period.

Enacted and approved this 21st day of January, 2026 at Wheaton, Illinois.

ROBERT BERLIN, CHAIR
PRMS OVERSIGHT COMMITTEE

Attest: _____
SARAH GODZICKI, COMMITTEE SECRETARY

ADDITIONAL APPROPRIATION AND AUTHORIZATION TO TRANSFER FUNDS
FROM THE PRMS EQUIPMENT REPLACEMENT FUND, COMPANY 4000 -
ACCOUNTING UNIT 5840 TO THE PRMS EQUIPMENT REPLACEMENT FUND,
COMPANY 4300 - ACCOUNTING UNIT 5862
FOR FISCAL YEAR 2026
\$3,000,000

FUNDING SOURCE

4000-9104-30000-0000 - Fund Balance - Unassigned	\$3,000,000
TOTAL FUNDING SOURCE	<u>\$3,000,000</u>

EXPENDITURES

OTHER FINANCING USES

4000-5840-57043-0101 - Transfer Out PRMS Equipment Replacement	\$3,000,000
TOTAL OTHER FINANCING USES	<u>\$3,000,000</u>
TOTAL ADDITIONAL APPROPRIATION	<u>\$3,000,000</u>



Action Item

421 N. COUNTY FARM
ROAD
WHEATON, IL 60187
www.dupagecounty.gov

File #: 26-0339

Agenda Date: 1/21/2026

Agenda #: 6.C.

RESOLUTION

PRMS-R-0003-26

AUTHORIZATION TO MOVE CASH BALANCE FROM THE PRMS EQUIPMENT REPLACEMENT FUND, COMPANY 4000 - ACCOUNTING UNIT 5840 TO THE PRMS OPERATIONS FUND, COMPANY 4300 - ACCOUNTING UNIT 5861 AND THE PRMS EQUIPMENT REPLACEMENT FUND, COMPANY 4300 - ACCOUNTING UNIT 5862
\$3,000,000

WHEREAS, the PRMS Oversight Committee is responsible for the financial stewardship and long-term sustainability of the Police Records Management System; and

WHEREAS, PRMS was established using a funding model requiring annual advances from the County General Fund and ETSB with subsequent reimbursement, resulting in ongoing inter-entity financial transfers; and

WHEREAS, PRMS is now financially able to operate independently, and forthcoming changes in law prohibit 911 surcharge funds from being used to fund non-ETSB related systems; and

WHEREAS, the establishment of a separate, independently controlled accounting entity will allow PRMS to manage funds directly, eliminate recurring inter-entity borrowing and reimbursement, and improve financial transparency and cost segregation while maintaining Oversight Committee review and oversight; and

WHEREAS, the formation of this entity does not expand the scope or mission of PRMS and does not diminish the Oversight Committee's governance or audit authority; and

WHEREAS, due to the need to establish the PRMS OPERATIONS FUND, COMPANY 4300 - ACCOUNTING UNIT 5861 and the PRMS EQUIPMENT REPLACEMENT FUND, COMPANY 4300 - ACCOUNTING UNIT 5862, there is a need for the Treasurer to move the cash balance from the PRMS EQUIPMENT REPLACEMENT FUND, COMPANY 4000 - ACCOUNTING UNIT 5840; and

WHEREAS, the County of DuPage finds it necessary to transfer the cash balance as of January 27, 2026 up to, but not to exceed, \$3,000,000 (THREE MILLION AND NO/100 DOLLARS) to the PRMS OPERATIONS FUND, COMPANY 4300 - ACCOUNTING UNIT 5861 and the PRMS EQUIPMENT REPLACEMENT FUND, COMPANY 4300 - ACCOUNTING UNIT 5862 respectively; and

WHEREAS, the County of DuPage finds it necessary to grant authority to the Treasurer, to move said amounts in one or more transfers as operating requirements dictate; and

WHEREAS, sufficient cash is available in the PRMS EQUIPMENT REPLACEMENT FUND, COMPANY 4000 - ACCOUNTING UNIT 5840 to accommodate said transfer(s) up to, but not to exceed \$3,000,000 (THREE MILLION AND NO/100 DOLLARS) for the aforementioned time period; and

WHEREAS, the need to move the cash balance in the amount of \$3,000,000 (THREE MILLION AND NO/100 DOLLARS) in the PRMS EQUIPMENT REPLACEMENT FUND, COMPANY 4000 - ACCOUNTING UNIT 5840

creates an emergency within the meaning of the Counties Act, Budget Division, (55 ILCS 5/6-1003).

NOW, THEREFORE, BE IT RESOLVED, by the DuPage County Board that the said cash transfer(s) may be relative to the period of December 1, 2025 to November 30, 2026; and

BE IT FURTHER RESOLVED by the DuPage County Board that the Treasurer is authorized and directed to transfer the cash balance as of January 27, 2026, an amount up to, but not to exceed, \$3,000,000 (THREE MILLION AND NO/100 DOLLARS) in one or more transfers, in the aforementioned time period.

Enacted and approved this 21st day of January, 2026 at Wheaton, Illinois.

ROBERT BERLIN, CHAIR
PRMS OVERSIGHT COMMITTEE

Attest: _____
SARAH GODZICKI, COMMITTEE SECRETARY



Action Item

421 N. COUNTY FARM
ROAD
WHEATON, IL 60187
www.dupagecounty.gov

File #: 26-0340

Agenda Date: 1/21/2026

Agenda #: 6.D.

RESOLUTION

PRMS-R-0004-26

AUTHORIZATION TO ESTABLISH THE PRMS EQUIPMENT REPLACEMENT FUND AND AUTHORIZATION TO APPROPRIATE \$3,000,000 FOR THE PRMS EQUIPMENT REPLACEMENT FUND, COMPANY 4300 - ACCOUNTING UNIT 5862

WHEREAS, the PRMS Oversight Committee is responsible for the financial stewardship and long-term sustainability of the Police Records Management System; and

WHEREAS, PRMS was established using a funding model requiring annual advances from the County General Fund and ETSB with subsequent reimbursement, resulting in ongoing inter-entity financial transfers; and

WHEREAS, PRMS is now financially able to operate independently, and forthcoming changes in law prohibit 911 surcharge funds from being used to fund non-ETSB related systems; and

WHEREAS, the establishment of a separate, independently controlled accounting entity will allow PRMS to manage funds directly, eliminate recurring inter-entity borrowing and reimbursement, and improve financial transparency and cost segregation while maintaining Oversight Committee review and oversight; and

WHEREAS, the formation of this entity does not expand the scope or mission of PRMS and does not diminish the Oversight Committee's governance or audit authority; and

WHEREAS, due to the need to establish the PRMS EQUIPMENT REPLACEMENT FUND, COMPANY 4300 - ACCOUNTING UNIT 5862, there is a need for an additional appropriation in the PRMS EQUIPMENT REPLACEMENT FUND, COMPANY 4300 - ACCOUNTING UNIT 5862 in the amount of \$3,000,000 (THREE MILLION AND NO/100 DOLLARS).

NOW, THEREFORE, BE IT RESOLVED, by the DuPage County Board that an additional appropriation (Attachment) in the amount of \$3,000,000 (THREE MILLION AND NO/100 DOLLARS) in the PRMS EQUIPMENT REPLACEMENT FUND, COMPANY 4300 - ACCOUNTING UNIT 5862 is hereby approved and added to the Fiscal Year 2026 Appropriation Ordinance effective December 1, 2025.

Enacted and approved this 21st day of January, 2026 at Wheaton, Illinois.

ROBERT BERLIN, CHAIR
PRMS OVERSIGHT COMMITTEE

Attest: _____
SARAH GODZICKI, COMMITTEE SECRETARY

AUTHORIZATION TO ESTABLISH THE PRMS EQUIPMENT REPLACEMENT FUND AND
AUTHORIZATION TO APPROPRIATE \$3,000,000 FOR THE PRMS EQUIPMENT REPLACEMENT FUND,
COMPANY 4300 - ACCOUNTING UNIT 5862

REVENUE SOURCE

4300-5862-47040-0104 - Transfer In PRMS Equipment Replacement	\$3,000,000
TOTAL REVENUE SOURCE	<u>\$3,000,000</u>

EXPENDITURES

OTHER FINANCING USES

4300-5862-57043-0100 - Transfer Out PRMS Operations	\$1,586,273
TOTAL OTHER FINANCING USES	<u>\$1,586,273</u>

FUND BALANCE

4300-9101-30000-0000 - Fund Balance - Unassigned	\$1,413,727
TOTAL FUND BALANCE	<u>\$1,413,727</u>

TOTAL ADDITIONAL APPROPRIATION	<u>\$3,000,000</u>
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ETSB Resolution

421 N. COUNTY FARM
ROAD
WHEATON, IL 60187
www.dupagecounty.gov

File #: ETS-R-0011-26

Agenda Date: 2/11/2026

Agenda #: 6.E.

RESOLUTION APPROVING A TERMINATION AGREEMENT BETWEEN
THE COUNTY OF DU PAGE, ON BEHALF OF THE
EMERGENCY TELEPHONE SYSTEM BOARD OF DU PAGE COUNTY,
AND THE VILLAGE OF DOWNERS GROVE

WHEREAS, the COUNTY OF DUPAGE (the County), Illinois, is a unit of local government and a body corporate and politic, organized and existing pursuant to the Illinois Counties Code; and

WHEREAS, the Emergency Telephone System Board ("ETSB") of DuPage County, Illinois, is an emergency telephone system board established by the County of DuPage pursuant to the Emergency Telephone System Act and having the powers and duties conferred by the Act and those defined by County Ordinance; and

WHEREAS, the Village of Downers Grove is a unit of local government and a municipal corporation organized and existing pursuant to the Illinois Municipal Code, comprised of territory located within the geographical boundaries of DuPage County, Illinois; and

WHEREAS, the County, on behalf of DU PAGE ETSB, previously entered into an Intergovernmental Agreement ("IGA") with the Village of Downers Grove for the procurement and maintenance of a police records management system ("PRMS"); and

WHEREAS, on September 30, 2025, the Village of Downers Grove gave written notice of termination as required by Section 7.03 of the IGA; and

WHEREAS, the Village of Downers Grove and the County, on behalf of the ETSB, have outlined their duties and responsibilities beginning October 1, 2025 through June 30, 2027, in the attached Mutual Termination Agreement ("Agreement") attached hereto; and

WHEREAS, the Parties have negotiated the Agreement, and it is the desire of the County, on behalf of the ETSB, and the Village of Downers Grove to enter into this Agreement based upon the Village's termination of the IGA through its provisions; and

NOW, THEREFORE BE IT RESOLVED, that upon the execution of the attached Agreement by all parties the Agreement attached hereto is hereby approved and the Chair of the ETSB is hereby authorized to execute the Agreement immediately.

Enacted and approved this 11th day of February, 2026 at Wheaton, Illinois.

GREG SCHWARZE, CHAIR
EMERGENCY TELEPHONE SYSTEM BOARD

DEBORAH A. CONROY, CHAIR
DU PAGE COUNTY BOARD

Attest: _____
JEAN KACZMAREK, COUNTY CLERK

MUTUAL TERMINATION AGREEMENT BETWEEN COUNTY OF DUPAGE, ILLINOIS AND VILLAGE OF DOWNERS GROVE

This Mutual Termination Agreement ("Agreement") is dated ("Effective Date" hereof) by and between the County of DuPage, Illinois, a body corporate and politic on its own behalf and on behalf of the Emergency Telephone System Board of DuPage County ("County" and "ETSB") and the Village of Downers Grove, Illinois, a municipal corporation ("Participant").

WHEREAS, County and Participant entered into an Intergovernmental Agreement in August, 2017, ("IGA") related to the procurement and operation of a police records management system ("System"); and

WHEREAS, pursuant to Article VII of the IGA, after April 30, 2024, the IGA renews for successive, annual terms to begin on May 1st of each year unless a party to the IGA provides notice of its intent to terminate the IGA by November 1st of the immediately preceding year; and

WHEREAS, on September 30, 2025, Participant gave timely written notice of termination to the County as required by the IGA and advised it would be pursuing a new police records management system; and

WHEREAS, the IGA will terminate on April 30, 2026 as a result of Participant's timely termination notice ("Termination Date"); and

WHEREAS, Participant, upon termination, is entitled to its agency-generated records at no cost to Participant and the County has provided these records in advance of the Termination Date on October 17, 2025; receipt of which was confirmed by Participant on October 21, 2025; and

WHEREAS, the Participant ceased updating its records in the System on October 1, 2025; "Separation Date"; and

WHEREAS, County and ETSB will not provide any additional information, except for the access currently available and support required to maintain said access to Participant after the Separation Date; and

WHEREAS, County and ETSB will not provide any additional technological transition assistance to Participant after the Separation Date; and

WHEREAS, the County, ETSB, and Participant wish to outline their duties and responsibilities beginning October 1, 2025, through the Termination Date, and agree to the following terms:

1. Notwithstanding the Participant's withdrawal from the PRMS Consortium, the Participant shall remain fully obligated to pay its proportional share of all costs, fees, and expenses associated with the current Police Records Management System contract—including software licensing, maintenance, support staffing, and any related obligations—through the Termination Date. For purposes of calculating this proportional share of costs, Participant's active user count will remain fixed at the number recorded on September 30, 2025.
2. The County has provided a final extract of agency-generated records in the form of database tables, shared electronically and will not provide any additional technological transition assistance after the Separation Date.
3. Participant hereby relinquishes and the County hereby accepts all of Participant's past contributions to the Equipment Replacement Fund established as set forth in Article VI of the IGA as payment for its proportional share of costs through the Termination Date

4. Participant shall retain ownership of all electronic data it provided to the System and shall be responsible for the maintenance, retention, and/or retrieval of the same.
5. All Participant user access will end on May 1, 2026, following the Termination Date. At that time, all Participant records will be subsequently purged from the System.
6. The parties release each other, including their respective officers, employees, directors, agents, and representatives from and against any and all claims, losses, damages, liabilities, demands, costs, and expenses attributable to, or arising out of, the IGA, including but not limited to the System.
7. This Agreement shall be governed and interpreted, and all rights and obligations of the Parties shall be determined, in accordance with the laws of the State of Illinois, without regard to its conflict of laws rules. All disputes with respect to this Agreement, which cannot be resolved by good faith negotiation among the Parties, shall be brought and heard in the Eighteenth Judicial Circuit Court, DuPage County, Illinois.
8. This Agreement may be executed in two counterparts. Any Party hereto may execute any such counterpart, all of which, when executed and delivered, shall be deemed to be an original and to which all counterparts, when fully executed by all Parties, taken together shall constitute one agreement.
9. This Agreement states the entire agreement among the Parties hereto regarding the termination of the IGA, and supersedes all prior agreements, commitments, communications, negotiations, offers, representations, statements, and writings pertaining thereto (oral or written).

IN WITNESS WHEREOF, the Parties have executed this Agreement effective this 11th day, February 2026 first above written.

COUNTY OF DU PAGE

By: _____
Deborah Conroy
Chair

VILLAGE OF DOWNERS GROVE

By: _____
Robert T. Barnett
Mayor

EMERGENCY TELEPHONE SYSTEM BOARD
OF DU PAGE COUNTY

By: _____
Greg Schwarze, Chair

WITNESS:

By: _____
Rosa Berardi, Village Clerk

WITNESS:

By: _____
Jean Kaczmarek, County Clerk

Date: _____

Date: _____