



DU PAGE COUNTY

Technology Committee

Final Regular Meeting Agenda

421 N. COUNTY FARM ROAD
WHEATON, IL 60187
www.dupagecounty.gov

Tuesday, February 3, 2026

11:00 AM

Room 3500B

1. CALL TO ORDER

2. ROLL CALL

3. CHAIRWOMAN'S REMARKS - CHAIR COVERT

4. PUBLIC COMMENT

5. APPROVAL OF MINUTES

5.A. [26-0468](#)

Approval of Minutes for the Technology Committee - Regular Meeting - Tuesday, January 20, 2026

6. BUDGET TRANSFERS

6.A. [26-0467](#)

Budget adjustment total amount of \$27,814 - \$24,291 from 1100-2900-51000 (Benefit Payments) and \$3,523 from 1100-2900-51030 (Employer Share Social Security) to 1100-2900-51040 (Employee Med & Hosp Insurance), to cover GIS employee costs for FY2025.

7. PROCUREMENT REQUISITIONS

7.A. [26-0398](#)

Recommendation for the approval of an amendment to purchase order 7707-0001 SERV, issued to Kinsey & Kinsey, Inc., for the creation of a reporting database, to increase the contract in the amount in the amount of \$15,400, resulting in an amended contract total amount not to exceed \$29,925.

8. PRESENTATION

8.A. [26-0410](#)

GIS Presentation

9. OLD BUSINESS

10. NEW BUSINESS

11. ADJOURNMENT



Minutes

421 N. COUNTY FARM
ROAD
WHEATON, IL 60187
www.dupagecounty.gov

File #: 26-0468

Agenda Date: 2/3/2026

Agenda #: 5.A.



DU PAGE COUNTY

Technology Committee

Final Summary

421 N. COUNTY FARM ROAD
WHEATON, IL 60187
www.dupagecounty.gov

Tuesday, January 20, 2026

11:00 AM

Room 3500B

1. CALL TO ORDER

11:00 AM meeting was called to order by Vice-Chair Eckhoff at 11:00 AM.

MOTION TO ALLOW FOR REMOTE PARTICIPATION

Member Yoo moved, seconded by Member Childress, to allow remote participation. All ayes. Motion carried.

2. ROLL CALL

Barb Reynolds was present as a representative for Bob Berlin, State's Attorney.
Guillermo Franco was present as a representative for Liz Chaplin, County Recorder.
Chad Pierce was present as a representative for Jean Kaczmarek, County Clerk.

PRESENT	Berlin, Chaplin, Childress, Eckhoff, Galassi, Henry, Kaczmarek, Lukas, White, and Yoo
ABSENT	Covert
REMOTE	Martinez

3. CHAIRWOMAN'S REMARKS - CHAIR COVERT

Vice-Chair Eckhoff said Chair Covert had a death in the family, causing her absence.

4. PUBLIC COMMENT

No public comments were offered.

5. APPROVAL OF MINUTES

5.A. [26-0245](#)

Approval of Minutes for the Technology Committee - Regular Meeting - Tuesday, January 6, 2026

Member Yoo moved to amend the minutes to note that she and Member Martinez were absent from the January 6, 2026 Technology Committee meeting due to their attendance at the Development Committee meeting. Second by Member Galassi. On a voice vote, all ayes to approve the minutes of the January 6, 2026 Technology Committee, as amended.

Attachments: [2026-01-06 Technology Minutes - AMENDED](#)

RESULT:	APPROVED AS AMENDED
MOVER:	Michael Childress
SECONDER:	Yeena Yoo

6. PROCUREMENT REQUISITIONS

6.A. [TE-P-0001-26](#)

Recommendation for the approval of a contract purchase order to Accela, Inc., for Managed Application Services to provide support with permitting software for the Building & Zoning, Transportation, Stormwater, and Public Works departments, for the period of February 21, 2026 through February 20, 2027, for a contract total not to exceed \$203,674.38. Exempt from bidding per 55 ILCS 5/5-1022(c) not suitable for competitive bids. (Sole Source - Proprietary Software Maintenance and Support)

- Attachments:** [Accela \(MAS\) - PRCC](#)
 [Accela \(MAS\) - Sole Source Letter](#)
 [Accela \(MAS\) - Quote #Q-35816](#)
 [Accela \(MAS\) - VED](#)

RESULT:	APPROVED AND SENT TO FINANCE
MOVER:	Yeena Yoo
SECONDER:	Bill White

6.B. [TE-P-0002-26](#)

Recommendation for the approval of a contract purchase order to Environmental Systems Research Institute, Inc. (ESRI), to provide maintenance and technical support for the County's enterprise GIS software, for Information Technology - GIS Division, for the period of March 9, 2026 through March 8, 2027, for a total contract amount of \$206,595; per 55 ILCS 5/5-1022(c) not suitable for competitive bids. (Sole Source - this product and service is only available from the provider, ESRI, Inc.)

- Attachments:** [ESRI \(Annual Mtc\) - PRCC](#)
 [ESRI \(Annual Mtc\) - Quote #26325340](#)
 [ESRI \(Annual Mtc\) - Sole Source Letter](#)
 [ESRI \(Annual Mtc\) - VED](#)

RESULT:	APPROVED AND SENT TO FINANCE
MOVER:	Michael Childress
SECONDER:	Judith Lukas

6.C. [TE-CO-0001-26](#)

Amendment to purchase order 6834-0001 SERV, issued to SHI International Corp, Inc., for the annual licensing of the Zendesk customer service solution and annual subscription for Information Technology, GIS, and DuPage County Health Department, to increase the contract in the amount in the amount of \$34,588.80, resulting in an amended contract

total amount not to exceed \$604,321.88.

- Attachments:** [SHI \(ZenDesk\) - 6834-1-SERV - Change Order #4](#)
[SHI \(ZenDesk\) - 6834-1-SERV - Change Order #4 - Decision Memo](#)
[SHI \(ZenDesk\) - 6834-1-SERV - Change Order #4 - Inv #B20659612](#)
[SHI \(ZenDesk\) - 6834-1-SERV - VED](#)

RESULT: APPROVED AND SENT TO FINANCE
MOVER: Judith Lukas
SECONDER: Yeena Yoo

7. OTHER ACTION ITEMS

- 7.A. [26-0319](#)
 DuPage County Website Policies & Procedures

- Attachments:** [DuPage County Website Management Policies & Procedures](#)

RESULT: APPROVED
MOVER: Yeena Yoo
SECONDER: Bill White

- 7.B. [26-0305](#)
 DuPage County Digital Services & Accessibility Policy
 Anthony McPhearson and Debbie Deacy explained the new DOJ rule on accessibility.

- Attachments:** [DuPage County Digital Services & Accessibility Policy](#)

RESULT: APPROVED
MOVER: Yeena Yoo
SECONDER: Michael Childress

8. INFORMATIONAL ITEMS

- 8.A. [JPS-P-0011-26](#)
 Recommendation for the approval of a contract purchase order to Heartland Business Systems, to provide an Enterprise Agreement with Fortinet, for the Sheriff's Office, for the period of January 13, 2026 through January 13, 2031, for a contract total not to exceed \$687,565.74. Contract pursuant to the Intergovernmental Cooperation Act (TIPS Contract #220105). (Sheriff's Office)

Attachments: [Heartland Business-PRCC.pdf](#)
 [TIPS contract.pdf](#)
 [Heartland Business-Vendor Ethics-Redacted.pdf](#)
 [Heartland Business-Quote-Fortinet Renewal.pdf](#)

RESULT:	INFORMATION RECEIVED AND PLACED ON FILE
MOVER:	Yeena Yoo
SECONDER:	Michael Childress

9. OLD BUSINESS

No old business was discussed.

10. NEW BUSINESS

No new business was discussed.

11. ADJOURNMENT



Budget Transfer

421 N. COUNTY FARM
ROAD
WHEATON, IL 60187
www.dupagecounty.gov

File #: 26-0467

Agenda Date: 2/3/2026

Agenda #: 6.A.

FY25

DuPage County, Illinois
BUDGET ADJUSTMENT
Effective January 22, 2024

From: 1100
Company #

G.I.S.
From: Company/Accounting Unit Name

Accounting Unit	Account	Sub-Account	Title	Amount	Finance Dept Use Only Available Balance		Date of Balance
					Prior to Transfer	After Transfer	
2900	51000		BENEFIT PAYMENTS	\$ 24,291.00	24,291.60	0.60	1/16/26
2900	51030		EMPLOYER SHARE SOCIAL SECURITY	\$ 3,523.00	6,093.36	2,570.36	1/16/26
Total				\$ 27,814.00			

To: 1100
Company #

G.I.S.
To: Company/Accounting Unit Name

Accounting Unit	Account	Sub-Account	Title	Amount	Finance Dept Use Only Available Balance		Date of Balance
					Prior to Transfer	After Transfer	
2900	51040		EMPLOYEE MED & HOSP INSURANCE	\$ 27,814.00	(27,813.98)	0.02	1/16/26
Total				\$ 27,814.00			

Reason for Request:

To cover GIS employee medical & hospital insurance for FY2025.

Signature on File

Department Head _____
Signature on File

01/16/2026

Date

Chief Financial Officer _____

Date

Activity _____

(optional)

****Please sign in blue ink on the original form****

Finance Department Use Only

Fiscal Year 25 Budget Journal # _____ Acctg Period _____

Entered By/Date _____ Released & Posted By/Date _____

TECH - 2/13/26
FIN/CB - 2/10/26

8



Change Order

421 N. COUNTY FARM
ROAD
WHEATON, IL 60187
www.dupagecounty.gov

File #: 26-0398

Agenda Date: 2/3/2026

Agenda #: 7.A.



Request for Change Order

Procurement Services Division

Attach copies of all prior Change Orders

Date: Jan 28, 2026

MinuteTraq (IQM2) ID #: 26-0398

Purchase Order #: 7707-1-SERV	Original Purchase Order Date: May 19, 2025	Change Order #: 2	Department: IT / HR
Vendor Name: Kinsey & Kinsey Inc.		Vendor #: 25832	Dept Contact: Roy Clancy / Chris Clevenger
Background and/or Reason for Change Order Request:	Request to add 88 hours to this contract in a new line - account 6000-1225-53020 - for a total increase of \$15,400.		
IN ACCORDANCE WITH 720 ILCS 5/33E-9			

- (A) Were not reasonably foreseeable at the time the contract was signed.
- (B) The change is germane to the original contract as signed.
- (C) Is in the best interest for the County of DuPage and authorized by law.

INCREASE/DECREASE	
A	Starting contract value \$14,525.00
B	Net \$ change for previous Change Orders
C	Current contract amount (A + B) \$14,525.00
D	Amount of this Change Order <input checked="" type="checkbox"/> Increase <input type="checkbox"/> Decrease \$15,400.00
E	New contract amount (C + D) \$29,925.00
F	Percent of current contract value this Change Order represents (D / C) 106.02%
G	Cumulative percent of all Change Orders (B+D/A); (60% maximum on construction contracts) 106.02%

DECISION MEMO NOT REQUIRED

Cancel entire order
 Close Contract
 Contract Extension (29 days)
 Consent Only

Change budget code from: _____ to: _____

Increase/Decrease quantity from: _____ to: _____

Price shows: _____ should be: _____

Decrease remaining encumbrance and close contract
 Increase encumbrance and close contract
 Decrease encumbrance
 Increase encumbrance

DECISION MEMO REQUIRED

Increase (greater than 29 days) contract expiration from: _____ to: _____

Increase ≥ \$2,500.00, or ≥ 10%, of current contract amount
 Funding Source _____

OTHER - explain below: _____

SJG	5037	Jan 28, 2026	Signature on File		5064	01/29/2026
Prepared By (Initials)	Phone Ext	Date	Recommended for Approval (Initials)	Phone Ext	Date	
REVIEWED BY (Initials Only)						
Buyer	Date	Procurement Officer	Date			
Chief Financial Officer (Decision Memos Over \$25,000)	Date	Chairman's Office (Decision Memos Over \$25,000)	Date			



Decision Memo

Procurement Services Division

This form is required for all Professional Service Contracts over \$25,000 and as otherwise required by the Procurement Review Checklist.

Date: Jan 28, 2026

File ID #: 26-0398

Purchase Order #: 7707-1-SERV

Requesting Department: IT / HR	Department Contact: Roy Clancy / Chris Clevenger
Contact Email: Roy.Clancy@dupagecounty.gov	Contact Phone: 630-407-5015
Vendor Name: Kinsey & Kinsey Inc.	Vendor #: 25832

Action Requested - Identify the action to be taken and the total cost; for instance, approval of new contract, renew contract, increase contract, etc.

Request to add 88 hours to this contract for a total increase of \$15,400.

Summary Explanation/Background - Provide an executive summary of the action. Explain why it is necessary and what is to be accomplished.

A specialized reporting database is required for resolving reporting gaps identified in the standard Dayforce HR application specifically in the Finance functional area. Additional ad-hoc work may be required for additional testing, validation, and to support the automated loading of data.

Original Source Selection/Vetting Information - Describe method used to select source.

This was exempt from bidding per 55 ILCS 5/5-1022 'COMPETITIVE BIDS' (D) IT/TELECOM PURCHASES UNDER \$35,000.00.

Recommendations/Alternatives - Describe staff recommendation and provide justification. Identify at least 2 other options to accomplish this request.

- 1) We could look at other vendors, but that would cause delays with needing to bring them up to speed, and this is time sensitive.
- 2) Approve change order request and continue without interruption.

Fiscal Impact/Cost Summary - Include projected cost for each fiscal year, approved budget amount and account number, source of funds, and any future funding requirements along with any narrative.

\$15,400 - 6000-1225-53020 (HR)



Required Vendor Ethics Disclosure Statement

Failure to complete and return this form may result in delay or cancellation of the County's Contractual Obligation.

Date: Jan 14, 2026

Bid/Contract/PO #: _____

Company Name: KINSEY AND KINSEY, INC.	Company Contact: DAN KINSEY
Contact Phone: (630) 858-4866	Contact Email: d.kinsey@kinsey.com

The DuPage County Procurement Ordinance requires the following written disclosures prior to award:

1. Every contractor, union, or vendor that is seeking or has previously obtained a contract, change orders to one (1) or more contracts, or two (2) or more individual contracts with the county resulting in an aggregate amount at or in excess of \$25,000, shall provide to Procurement Services Division a written disclosure of all political campaign contributions made by such contractor, union, or vendor within the current and previous calendar year to any incumbent county board member, county board chairman, or countywide elected official whose office the contract to be awarded will benefit. The contractor, union or vendor shall update such disclosure annually during the term of a multi-year contract and prior to any change order or renewal requiring approval by the county board. For purposes of this disclosure requirement, "contractor or vendor" includes owners, officers, managers, lobbyists, agents, consultants, bond counsel and underwriters counsel, subcontractors and corporate entities under the control of the contracting person, and political action committees to which the contracting person has made contributions.

NONE (check here) - If no contributions have been made

Recipient	Donor	Description (e.g. cash, type of item, in-kind services, etc.)	Amount/Value	Date Made

2. All contractors and vendors who have obtained or are seeking contracts with the county shall disclose the names and contact information of their lobbyists, agents and representatives and all individuals who are or will be having contact with county officers or employees in relation to the contractor bid and shall update such disclosure with any changes that may occur.

NONE (check here) - If no contacts have been made

Lobbyists, Agents and Representatives and all individuals who are or will be having contact with county officers or employees in relation to the contract or bid	Telephone	Email

A contractor or vendor that knowingly violates these disclosure requirements is subject to penalties which may include, but are not limited to, the immediate cancellation of the contract and possible disbarment from future county contracts.

Continuing disclosure is required, and I agree to update this disclosure form as follows:

- If information changes, within five (5) days of change, or prior to county action, whichever is sooner
- 30 days prior to the optional renewal of any contract
- Annual disclosure for multi-year contracts on the anniversary of said contract
- With any request for change order except those issued by the county for administrative adjustments

The full text for the county's ethics and procurement policies and ordinances are available at:

<http://www.dupageco.org/CountyBoard/Policies/>

I hereby acknowledge that I have received, have read, and understand these requirements.

Authorized Signature

Signature on File

Printed Name

DANIEL KINSEY

Title

PRESIDENT/CEO

Date

Jan 14, 2026

Attach additional sheets if necessary. Sign each sheet and number each page. Page _____ of _____ (total number of pages)



Presentation

421 N. COUNTY FARM
ROAD
WHEATON, IL 60187
www.dupagecounty.gov

File #: 26-0410

Agenda Date: 2/3/2026

Agenda #: 8.A.
