



DuPage County
Office of the County Board
421 North County Farm Road
Wheaton, Illinois 60187-3978

MEMBER INITIATIVE PROGRAM APPLICATION - Please complete all sections for submission

SECTION I Organization Information

Organization	ALMAS-Alliance of Latinos Motivating Action in the Suburbs
Contact Person	Dr. Lili Burciaga
Address	1129 Gateshead Dr
City	Naperville
Phone Number	773-673-0414
Email	President@ALMAScommunity.org

SECTION II Project Description

Project Title	ALMAS Impact Fund
Cost of the Project	\$10,000
Brief Description of the Scope of Initiative	☐ The ALMAS Impact Fund will support a targeted set of programs in DuPage County that align with statutory authorities for funding. These include: 1) Cultural Engagement ☐ - supports inclusive public events like Día del Niño, Día de Muertos, and Heritage in Action that promote cultural understanding, engage local vendors, and strengthen community ties. 2) Civic Empowerment ☐ - funds civic education and engagement through Somos Series, Beyond Borders, and ALMAS in Action, including interpreters, bilingual materials, and tech for nonpartisan forums. 3) Mental Wellness ☐ - Funds bilingual mental health workshops and outreach focused on reducing stigma and increasing culturally relevant care access for Latino and multilingual communities. 4) Marketing & Community Outreach ☐ - Covers ALMAS outreach materials, advertising, and event branding to boost participation and connect residents to public health and civic programs. All Programs Are Free, Bilingual, ☐ Nonpartisan and Open to the Public ☐ (Designed to serve residents of all backgrounds across DuPage County with equitable access and inclusive participation ☐).
Desired Outcomes	1) Improved Access to Culturally Responsive Mental Health Resources, 2) Stronger Civic Participation and Policy Awareness, 3) Broader Public Engagement with Latino Cultural Heritage, 4) Celebratory events like Día del Niño, Día de Muertos, and Heritage in Action will promote cross-cultural understanding, activate public spaces, and strengthen local identity and pride, and 5) Expanded Community Reach and Economic Impact, 6) Linguistic Equitable Program Delivery.

SECTION III Signature

Member Name	Saba Haider
District	5
Signature	

SECTION IV Supplemental Documents

Please attach the following (if applicable)

- Letters of Engagement from all involved organizations
- Vendor Ethics Disclosures
- Bid Documents
- Proof of Good Standing with IL Secretary of State for all partner organizations
- Tax Documents (such as W-9 forms, where applicable)

**A GRANT AGREEMENT BETWEEN THE COUNTY OF DUPAGE AND THE
ALLIANCE OF LATINOS MOTIVATING ACTION IN THE SUBURBS (ALMAS)**

WHEREAS, the County of DuPage (“County”) is a body corporate and politic; and

WHEREAS, THE ALLIANCE OF LATINOS MOTIVATING ACTION IN THE SUBURBS (“Agency”) is a 501(c)(3) organization created under the Internal Revenue Code, and

WHEREAS, the County has established the Member Initiative Program which permits members of the County Board to advance items which benefit their district and assigns certain amounts of public funds for those purposes; and

WHEREAS, the County’s funding for each Agency is not a donation and must be used to perform certain services or functions within the County’s statutory authority to perform; and

WHEREAS, the County and the Agency are hereafter sometimes referred to as the “Party” and collectively referred to herein as “the Parties”; and

WHEREAS, the Parties have prepared this Agreement to govern the distribution of the grant funds identified above.

NOW, THEREFORE, in consideration of the mutual covenants and agreements contained herein, the Parties hereby agree as follows:

1. **Purpose of the Agreement.** The Purpose of this Agreement is to define the project for which grant funds are to be used and provide funding for eligible expenses.
2. **Recitals.** The recitals to this Agreement are incorporated as though set forth fully herein.
3. **Term.** This Agreement shall remain in effect through November 30, 2025. Sections 5, 6, 7, 8, 9, 10, 11, and 12 of this Agreement shall remain in effect indefinitely and shall survive the termination of this Agreement. Funds shall be expended prior to November 30, 2025.
4. **Project Description.** Agency shall receive ten thousand dollars (\$10,000.00) from the County. Agency shall undertake the following project or activities described in the Proposal attached hereto as Exhibit A.
5. **Termination, Breach.** This Agreement may be terminated upon thirty (30) days’ notice to the other Party with the written consent of the other Party. All terms of this Agreement shall be considered material terms and therefore all breaches shall be deemed material breaches. In the event of a breach of this Agreement by any Party, the non-breaching Party shall provide the breaching Party with written notice of the breach and shall provide a period of not less than thirty (30) days to cure said breach.
6. **Venue, Applicable Law.** The exclusive venue for disputes arising from this Agreement shall be the 18th Judicial Circuit Court, sitting in Wheaton, Illinois. This Agreement shall be governed by the laws of the State of Illinois.
7. **Payment.** The County agrees to pay the Agency ten thousand dollars (\$10,000.00). Payment is contingent upon: (1) compliance with County rules and regulations; (2) Accounts Payable review by Finance Staff and County Audit Staff including providing sufficient invoicing and proof of purchase; and (3) completion of a fully executed Agreement. Payments shall be made in the form of reimbursement and upon invoice from

Agency. Payments for eligible expenses authorized under this Agreement shall be made within thirty (30) days of receipt of completed invoices and proof of purchase. All funds shall be expended not later than November 30, 2025.

8. **Assignment.** Neither Party shall assign performance under this Agreement, nor shall either Party transfer any right or obligation under this Agreement without the express written approval of the County.
9. **Amendment.** Any amendment to the terms of this Agreement must be in writing and will not be effective until it has been executed and approved by the same Parties who approved and executed the original Agreement or their successors in office.
10. **Waiver.** If the County fails to enforce any provision of this Agreement, that failure does not waive said provision or the County's right to enforce it.
11. **Sole Agreement.** This Agreement contains all negotiations between the County and Agency. No other understanding regarding this grant Agreement, whether written or oral, may be used to bind either Party.
12. **Liability.** The Agency agrees to indemnify, save, and hold the County, its officers, agents and employees, harmless from any claims or causes of action, including attorney's fees incurred by the County, arising from the performance of this Agreement by the Agency, its officers, agents or employees. This clause will not be construed to bar any legal remedies the Agency may have for the County's failure to fulfill any of the County's obligations under this Agreement. Notwithstanding any provisions of this Agreement to the contrary, indemnification under Section 12 of this Agreement shall be limited to the Agency's allocation, less any amount unspent.

COUNTY OF DUPAGE

ALMAS,

11/4/2025

Deborah Conroy
Chair, DuPage County

Dr. Lili Burciaga,
President

ATTEST:

Jean Kaczmarek,
County Clerk

Dr. Lili Burciaga
President & Founder, ALMAS

October 13, 2025

DuPage County
Office of the County Board
421 North County Farm Road
Wheaton, Illinois 60187-3978

Dear Members of the DuPage County Board,

I am writing to confirm that **ALMAS (Alliance of Latinos Motivating Action in the Suburbs)** is fully committed to collaborating with DuPage County in achieving the goals set forth in our funding proposal for the Member Initiative Program. As the President and Founder, I confirm that our organization will implement the ALMAS Impact Fund in full alignment with the County's statutory authority and public benefit standards.

Based on the guidance provided, we have updated our project scope and budget to clearly reflect statutorily compliant uses of public funds. Specifically, ALMAS will use the grant to support:

- Improved Access to Culturally Responsive Mental Health Resources
- Stronger Civic Participation and Policy Awareness
- Broader Public Engagement with Latino Cultural Heritage
- Celebratory events like Día del Niño, Día de Muertos, and Heritage in Action will promote cross-cultural understanding, activate public spaces, and strengthen local identity and pride
- Expanded Community Reach and Economic Impact
- Linguistic Equitable Program Delivery

All programs and services will be non-partisan and free and open to the general public. Programming will be focused on youth empowerment, public wellness, civic education, and/or community engagement. ALMAS will comply with all reporting, documentation, and fiscal accountability requirements set forth by DuPage County.

We appreciate the opportunity to contribute meaningfully to the well-being of our community and are honored to be considered for this initiative. Thank you for your consideration. Please feel free to contact me should you need any further information or clarification.

Sincerely,

Dr. Lili Burciaga

President & Founder, ALMAS
President@ALMAScommunity.org
(773) 673-0414



Alliance of Latinos Motivating Action in the Suburbs
Alianza de Latinos Motivando Acción en los Suburbios

ALMAS Budget Breakdown for \$10,000 Grant

Updated October 2025

Programs and Initiatives - \$9,000 (90% of Requested Budget)

Category	Amount	Statutory Alignment & Rationale	Description
Cultural Engagement	\$5,000	Under 55 ILCS 5/5-1005(21), ALMAS's cultural programs promote economic development by drawing residents to public spaces, engaging local vendors, and fostering community participation. Grant funds will support performances, materials, and cultural displays for inclusive, family-friendly events that celebrate Latino heritage and strengthen local connections.	Latino traditions are celebrated through inclusive, community-based events that promote cultural understanding, family engagement, and intergenerational pride. This grant will support performances, activities, and materials across three key programs: Día del Niño, Día de Muertos, and Heritage in Action, a year-round cultural education series. All events are free, bilingual, and open to the public, offering accessible spaces for cultural learning, community connection, and the preservation of Latino heritage in DuPage County.
Civic Empowerment	\$1,500	Under 55 ILCS 5/5-1005(21), ALMAS's civic engagement programs support economic development by drawing residents to public events, promoting civic literacy, and strengthening community participation. Grant funds will support interpreters, bilingual materials, signage, and technology for accessible, nonpartisan forums and educational events.	The grant will support civic engagement initiatives that empower underrepresented residents to participate fully in civic life. Funding will support three core programs that promote civic education, policy awareness, and community voice: Somos Series, Beyond Borders, and ALMAS in Action, which includes year-round efforts like voter registration, advocacy, and local government engagement. All programs are free, inclusive, and designed to foster informed civic participation across DuPage County.

Mental Wellness	\$1,500	Under 55 ILCS 5/5-1052, ALMAS's public health programs promote wellness through preventive, inclusive initiatives accessible to all. These efforts aim to increase mental health awareness and access, reduce stigma, and support community well-being through culturally responsive education and resources.	ALMAS's bilingual mental health workshops and programming responds to a growing need for culturally and linguistically accessible wellness resources. Programs will help to reduce stigma around mental health in Latino and multilingual communities, improve mental wellness among youth and families and increase access to accurate health information and community-based care. All programming would be free and open to all residents regardless of ethnic backgrounds. Spanish interpretation would also be made available where appropriate.
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Capital Improvement and Supplies - \$1,000
(10% of Requested Budget)

Category	Amount	Statutory Alignment & Rationale	Description
Marketing & Community Outreach	\$2,000	Under 55 ILCS 5/5-1052 and 5/5-1005(21), public communication promotes health by increasing awareness and participation, while also supporting economic development by drawing residents to events that activate public spaces and engage local vendors.	Design and production of newsletters and promotional materials that highlight events focused on cultural enrichment, civic empowerment, youth leadership, and mental wellness. Marketing and branding for ALMAS and events to enhance community engagement.



To all to whom these Presents Shall Come, Greeting:

I, Alexi Giannoulas, Secretary of State of the State of Illinois, do hereby certify that I am the keeper of the records of the Department of Business Services. I certify that

ALLIANCE OF LATINOS MOTIVATING ACTION IN THE SUBURBS, A DOMESTIC CORPORATION, INCORPORATED UNDER THE LAWS OF THIS STATE ON APRIL 12, 2023, APPEARS TO HAVE COMPLIED WITH ALL THE PROVISIONS OF THE GENERAL NOT FOR PROFIT CORPORATION ACT OF THIS STATE, AND AS OF THIS DATE, IS IN GOOD STANDING AS A DOMESTIC CORPORATION IN THE STATE OF ILLINOIS.



In Testimony Whereof, I hereto set
my hand and cause to be affixed the Great Seal of
the State of Illinois, this 7TH
day of FEBRUARY A.D. 2025 .



DuPage County
Finance Department
Procurement Division
421 North County Farm Road
Room 3-400
Wheaton, Illinois 60187-3978

REQUIRED VENDOR ETHICS DISCLOSURE STATEMENT

Section I: Contact Information

Please complete the contact information below.

BID NUMBER:	
COMPANY NAME:	Alliance of Latinos Motivating Action in the Suburbs
CONTACT PERSON:	Lili Burciaga
CONTACT EMAIL:	president@ALMAScommunity.org

Section II: Procurement Ordinance Requirements

Every contractor, union, or vendor that is seeking or has previously obtained a contract, change orders to one (1) or more contracts, or two (2) or more individual contracts with the County, shall provide to the Procurement Division a written disclosure of all political campaign contributions made by such contractor, union, or vendor to any incumbent County Board member, County Board chairman, or Countywide elected official whose office the contract to be awarded will benefit within the current and previous calendar year. The contractor, union, or vendor shall update such disclosure annually during the term of a multi-year contract and prior to any change order or renewal requiring approval by the county board. For purposes of this disclosure requirement, "contractor or vendor" includes owners, officers, managers, lobbyists, agents, consultants, bond counsel and underwriters counsel, subcontractors, and corporate entities under the control of the contracting person, and political action committees to which the contracting person has made contributions.

Has the Bidder made contributions as described above?

☐ Yes

☒ No

If "Yes", complete the required information in the table below.

RECIPIENT	DONOR	DESCRIPTION (e.g., cash, type of item, in-kind services, etc.)	AMOUNT/VALUE	DATE MADE

All contractors and vendors who have obtained or are seeking contracts with the County shall disclose the names and contact information of their lobbyists, agents and representatives and all individuals who are or will be having contact with county officers or employees in relation to the contractor bid and shall update such disclosure with any changes that may occur.

Has the Bidder had or will the Bidder have contact with lobbyists, agents, representatives or individuals who are or will be having contact with county officers or employees as described above.

☐ Yes

☒ No

If "Yes", list the name, phone number, and email of lobbyists, agents, representatives, and all individuals who are or will be having contact with county officers or employees in the table below.

NAME	PHONE	EMAIL

Section III: Violations

A contractor or vendor that knowingly violates these disclosure requirements is subject to penalties which may include, but are not limited to, the immediate cancellation of the contract and possible disbarment from future County contracts. Continuing and supplemental disclosure is required. The Bidder agrees to update this disclosure form as follows:

- If information changes, within five (5) days of change, or prior to county action, whichever is sooner;
- 30 days prior to the optional renewal of any contract;
- Annual disclosure for multi-year contracts on the anniversary of said contract
- With any request for change order except those issued by the county for administrative adjustments

The full text of the County's Ethics Ordinance is available at:

http://www.dupagecounty.gov/government/county_board/ethics_at_the_county/

The full text of the County's Procurement Ordinance is available at:

https://www.dupagecounty.gov/government/departments/finance/procurement/procurement_ordinance_and_guiding_principles.php

Section IV: Certification

By signing below, the Bidder hereby acknowledges that it has received, read, and understands these requirements, and certifies that the information submitted on this form is true and correct to the best of its knowledge.

Printed Name: __Lili Burciaga__ Signature: __

Title: __President__ Date: __7/24/2025__