



Request for Change Order

Procurement Services Division

Attach copies of all prior Change Orders

PW 4/18
CB 4/25

Date: Apr 3, 2023

MinuteTraq (IQM2) ID #:

Purchase Order #: 5620SERV	Original Purchase Order Date: Jan 18, 2022	Change Order #: 5	Department: Public Works
Vendor Name: Core & Main LP		Vendor #: 27603	Dept Contact: Stan Spera
Background and/or Reason for Change Order Request:	Add Village of Lisle municipal water customers to the Advanced Metering Infrastructure (AMI) network managed by DuPage County Public works. Incremental costs to be recovered from Village of Lisle per Intergovernmental Agreement. Increase contract in the amount of \$99,624.		
IN ACCORDANCE WITH 720 ILCS 5/33E-9			

- ☒ (A) Were not reasonably foreseeable at the time the contract was signed.
- ☒ (B) The change is germane to the original contract as signed.
- ☒ (C) Is in the best interest for the County of DuPage and authorized by law.

INCREASE/DECREASE	
A	Starting contract value
B	Net \$ change for previous Change Orders
C	Current contract amount (A + B)
D	Amount of this Change Order ☒ Increase ☐ Decrease
E	New contract amount (C + D)
F	Percent of current contract value this Change Order represents (D / C)
G	Cumulative percent of all Change Orders (B+D/A); (60% maximum on construction contracts)

DECISION MEMO NOT REQUIRED

- ☐ Cancel entire order ☐ Close Contract ☐ Contract Extension (29 days) ☐ Consent Only
- ☐ Change budget code from: _____ to: _____
- ☐ Increase/Decrease quantity from: _____ to: _____
- ☐ Price shows: _____ should be: _____
- ☐ Decrease remaining encumbrance and close contract ☐ Increase encumbrance and close contract ☐ Decrease encumbrance ☐ Increase encumbrance

DECISION MEMO REQUIRED

- ☐ Increase (greater than 29 days) contract expiration from: _____ to: _____
- ☒ Increase $\geq$ \$2,500.00, or $\geq$ 10%, of current contract amount ☒ Funding Source 2000-2665-53807 see b6, b7C
- ☐ OTHER - explain below:

FY23 \$19,128.00, FY24 \$19,518.00, FY25 \$19,917.00, FY26 \$20,323.00, FY27 \$20,738.00

	x 6800	4/5/23		x 6800	4/5/23
Prepared By (Initials)	Phone Ext	Date	Recommended for Approval (Initials)	Phone Ext	Date
REVIEWED BY (Initials Only)					
Buyer		Date	Procurement Officer		Date
Chief Financial Officer (Decision Memos Over \$25,000)		Date	Chairman's Office (Decision Memos Over \$25,000)		Date