

FY25

DuPage County, Illinois  
BUDGET ADJUSTMENT  
Effective October 1, 2024

From: 5000  
Company #

AGING CASE COORD UNIT GRTS  
From: Company/Accounting Unit Name

Accounting Unit	Account	Sub-Account	Title	Amount	Finance Dept Use Only Available Balance		Date of Balance
					Prior to Transfer	After Transfer	
1720	54100		IT EQUIPMENT	\$ 5,100.00	5,100.00	Ø	12/31/24
Total				\$ 5,100.00			

To: 5000  
Company #

AGING CASE COORD UNIT GRTS  
To: Company/Accounting Unit Name

Accounting Unit	Account	Sub-Account	Title	Amount	Finance Dept Use Only Available Balance		Date of Balance
					Prior to Transfer	After Transfer	
1720	54100	700	IT EQUIPMENT - CAPITAL LEASE	\$ 5,100.00	Ø	5,100.00	12/31/24
Total				\$ 5,100.00			

Reason for Request:

Re-class capital equipment balance to capital lease sub-account to cover FY25 copier leases.

Signature on File

Department Head

Signature on File

Chief Financial Officer

12/31/24  
Date  
1/2/25  
Date

Activity

(optional)

\*\*\*\*Please sign in blue ink on the original form\*\*\*\*

Finance Department Use Only			
Fiscal Year <u>25</u>	Budget Journal # _____	Acctg Period _____	_____
Entered By/Date _____	Released & Posted By/Date _____		

HS - 1/21/25  
FW/CB - 1/28/25

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