



DU PAGE COUNTY

Finance Committee

Summary

421 N. COUNTY FARM ROAD
WHEATON, IL 60187
www.dupagecounty.gov

Tuesday, April 11, 2023

8:00 AM

County Board Room

1. CALL TO ORDER

8:00 AM meeting was called to order by Chair Chaplin at 8:00 AM.

2. ROLL CALL

PRESENT	Chaplin, Childress, Covert, Cronin Cahill, DeSart, Eckhoff, Evans, Galassi, Garcia, Gustin, LaPlante, Ozog, Rutledge, Schwarze, Tornatore, Yoo, and Zay
ABSENT	Krajewski

Members Cahill and DeSart arrived at 8:07 AM.

3. PUBLIC COMMENT

No public comments were offered.

4. CHAIRWOMAN'S REMARKS - CHAIR CHAPLIN

No remarks were offered.

5. APPROVAL OF MINUTES

5.A. [23-1332](#)

Finance Committee - Regular Meeting - Tuesday, March 28, 2023

RESULT:	APPROVED
MOVER:	Patty Gustin
SECONDER:	Sadia Covert
AYES:	Chaplin, Childress, Covert, Eckhoff, Evans, Galassi, Garcia, Gustin, LaPlante, Ozog, Rutledge, Schwarze, Tornatore, Yoo, and Zay
ABSENT:	Krajewski
LATE:	Cronin Cahill, and DeSart

6. BUDGET TRANSFERS

6.A. [FI-R-0108-23](#)

Budget Transfers 04-11-2023 - Various Companies and Accounting Units

RESULT:	APPROVED
MOVER:	Paula Garcia
SECONDER:	Patty Gustin
AYES:	Chaplin, Childress, Covert, Eckhoff, Evans, Galassi, Garcia, Gustin, LaPlante, Ozog, Rutledge, Schwarze, Tornatore, Yoo, and Zay
ABSENT:	Krajewski
LATE:	Cronin Cahill, and DeSart

7. **PROCUREMENT REQUISITIONS**A. **Finance - Chaplin**7.A.1. [FI-P-0004-23](#)

Recommendation for the approval of a contract purchase order to SHI International Corp., for Governmentjobs.com d/b/a NeoGov, for licensing for E-Recruiting, Employee Onboarding, and Employee Forms Software, for Human Resources, for the period of July 1, 2023 to June 30, 2026, for a contract total amount of \$376,551.77; per NASPO Contract #AR2488.

RESULT:	APPROVED
MOVER:	Jim Zay
SECONDER:	Lucy Evans
AYES:	Chaplin, Childress, Covert, Eckhoff, Evans, Galassi, Garcia, Gustin, LaPlante, Ozog, Rutledge, Schwarze, Tornatore, Yoo, and Zay
ABSENT:	Krajewski
LATE:	Cronin Cahill, and DeSart

B. **Human Services - Schwarze**7.B.1. [HS-P-0053-23](#)

Recommendation for the approval a contract purchase order to Brightstar Care of Central DuPage, to provide supplemental staffing, for the DuPage Care Center, for the period April 13, 2023 through April 12, 2024, for a total contract amount not to exceed \$450,000; per renewal under Proposal #21-006-CARE, second of three (3) one (1) year optional renewals. (Partial ARPA Item)

RESULT:	APPROVED
MOVER:	Greg Schwarze
SECONDER:	Michael Childress

AYES:	Chaplin, Childress, Covert, Eckhoff, Evans, Galassi, Garcia, Gustin, LaPlante, Ozog, Rutledge, Schwarze, Tornatore, Yoo, and Zay
ABSENT:	Krajewski
LATE:	Cronin Cahill, and DeSart

7.B.2. [HS-P-0054-23](#)

Recommendation for the approval a contract purchase order to Maxim Healthcare Services, Inc., to provide supplemental nursing staffing, for the DuPage Care Center, for the period of April 13, 2023 through April 12, 2024, for a total contract amount not to exceed \$120,000; per renewal under Proposal #21-006-CARE, second of three (3) one (1) year optional renewals (Partial ARPA Item)

RESULT:	APPROVED
MOVER:	Greg Schwarze
SECONDER:	Paula Garcia
AYES:	Chaplin, Childress, Covert, Eckhoff, Evans, Galassi, Garcia, Gustin, LaPlante, Ozog, Rutledge, Schwarze, Tornatore, Yoo, and Zay
ABSENT:	Krajewski
LATE:	Cronin Cahill, and DeSart

7.B.3. [HS-P-0055-23](#)

Recommendation for the approval a contract purchase order to Novastaff Healthcare Services, Inc., to provide supplemental nursing staffing, for the DuPage Care Center, for the period of April 13, 2023 through April 12, 2024, for a total contract amount not to exceed \$950,000; per renewal under Proposal #21-006-CARE, second of three (3) one (1) year optional renewals. (Partial ARPA Item)

RESULT:	APPROVED
MOVER:	Paula Garcia
SECONDER:	Greg Schwarze
AYES:	Chaplin, Childress, Covert, Eckhoff, Evans, Galassi, Garcia, Gustin, LaPlante, Ozog, Rutledge, Schwarze, Tornatore, Yoo, and Zay
ABSENT:	Krajewski
LATE:	Cronin Cahill, and DeSart

7.B.4. [HS-R-0044-23](#)

Recommendation for the approval of a contract to Yami Vending, Inc., for managing beverage and snack vending machines at various locations on the DuPage County Campus, for the period of April 5, 2023 through March 31, 2024, per bid #20-012-CARE, second and final of 2 one-year optional renewals. (Yami Vending, Inc. pays DuPage Care Center 24% profit and \$5,000 payment for year 3).

RESULT:	APPROVED
MOVER:	Greg Schwarze
SECONDER:	Paula Garcia
AYES:	Chaplin, Childress, Covert, Eckhoff, Evans, Galassi, Garcia, Gustin, LaPlante, Ozog, Rutledge, Schwarze, Tornatore, Yoo, and Zay
ABSENT:	Krajewski
LATE:	Cronin Cahill, and DeSart

C. Judicial and Public Safety - Evans7.C.1. [JPS-CO-0003-23](#)

Recommendation for the approval of a change order amending purchase order 6183-0001 SERV, issued to Bond, Dickson & Associates, as Special Assistant State's Attorneys for the County Clerk, to increase the purchase order in an amount of \$100,000, resulting in an amended purchase order total amount not to exceed \$200,000, an increase of 100.00%. (State's Attorney's Office / County Clerk)

RESULT:	APPROVED
MOVER:	Lucy Evans
SECONDER:	Patty Gustin
AYES:	Chaplin, Childress, Covert, Eckhoff, Evans, Galassi, Garcia, Gustin, LaPlante, Ozog, Rutledge, Schwarze, Tornatore, Yoo, and Zay
ABSENT:	Krajewski
LATE:	Cronin Cahill, and DeSart

7.C.2. [JPS-P-0051-23](#)

Recommendation for the approval for a contract purchase order to Axon Enterprise, Inc., for the purchase of 6 Axon fleet in-car camera systems, for the period of May 1, 2023 through April 30, 2028, for a contract total amount not to exceed \$95,000. (Sheriff's Office)

RESULT:	APPROVED
MOVER:	Lucy Evans
SECONDER:	Patty Gustin

AYES:	Chaplin, Childress, Covert, Eckhoff, Evans, Galassi, Garcia, Gustin, LaPlante, Ozog, Rutledge, Schwarze, Tornatore, Yoo, and Zay
ABSENT:	Krajewski
LATE:	Cronin Cahill, and DeSart

D. Public Works - Garcia**7.D.1. [FM-P-0050-23](#)**

Recommendation for the approval of a contract to Desman, Inc., to provide Professional Architectural and Engineering Design Services to complete the repair, maintenance, and long-term capital improvement and asset management goals for the 479 and 509 parking decks on County Campus, for Facilities Management, for the period April 11, 2023 through December 15, 2025 for a total contract amount not to exceed \$304,260.

Professional Services (Architects, Engineers and Land Surveyors) vetted through a qualification-based selection process in compliance with the Illinois Local Government Professional Services Selection Act, 50 ILCS 510/.01 et seq.

RESULT:	APPROVED
MOVER:	Paula Garcia
SECONDER:	Yeena Yoo

7.D.2. [FM-P-0061-23](#)

Recommendation for the approval of a contract to G&W Canada Corporation, to furnish and deliver two (2) Linear Puffer Load Break Switch Gears for the Judicial Office Facility-Annex, for Facilities Management, for the period April 12, 2023 through April 11, 2024, for a contract total amount not to exceed \$41,010; per 55 ILCS 5/5-1022 “Competitive Bids” (c) not suitable for competitive bids – Sole Source.

RESULT:	APPROVED
MOVER:	Paula Garcia
SECONDER:	Yeena Yoo

E. Stormwater - Zay

7.E.1. [SM-P-0034-23](#)

Recommendation for the approval of a contract to Xylem Water Solutions, Inc., purchase of 3-Flygt NP 3531 Pumps at the Elmhurst Quarry Flood Control Facility, for the Stormwater Management Department, for the period April 11, 2023 through November 30, 2023, for a contract total amount not to exceed \$1,117,795.85; per ILCS 5/5-1022(c) “not suitable to competitive bids” (Direct replacement compatible equipment parts). Sole Source.

RESULT:	APPROVED
MOVER:	Jim Zay
SECONDER:	Paula Garcia

7.E.2. [SM-P-0035-23](#)

Recommendation for the approval of a contract purchase order issued to Robinson Engineering, Inc., for On Call Professional Engineering Services, for Stormwater Management, for the period of April 11, 2023 through May 31, 2024, for a contract total not to exceed \$95,000. Professional Services in compliance with the Illinois Local Government Professional Services Selection Act, 50 ILCS 510/ et. seq. vetted through a qualification based selection process (Architects, Engineers and Land Surveyors). First Renewal.

RESULT:	APPROVED
MOVER:	Jim Zay
SECONDER:	Paula Garcia

7.E.3. [SM-P-0036-23](#)

Recommendation for the approval of an agreement between the County of DuPage and V3 Construction Group, Ltd., to provide Professional Native Vegetation Management Services, for Stormwater Management, for the period May 1, 2023 through April 30, 2024, for a contract total amount not to exceed \$75,000; per RFP #23-021-SWM.

RESULT:	APPROVED
MOVER:	Jim Zay
SECONDER:	Patty Gustin

7.E.4. [SM-P-0037-23](#)

Recommendation for the approval of an agreement between the County of DuPage and ENCAP, Inc., to provide Professional Native Vegetation Management Services, for Stormwater Management, for the period of May 1, 2023 through April 30, 2024, for a contract total amount not to exceed \$100,000; per RFP #23-021-SWM.

RESULT:	APPROVED
MOVER:	Jim Zay
SECONDER:	Patty Gustin

7.E.5. [SM-P-0038-23](#)

Recommendation for the approval of an agreement between the County of DuPage and Pizzo & Associates, Ltd., to provide Professional Native Vegetation Management Services, for Stormwater Management, for the period of May 1, 2023 through April 30, 2024, for a contract total amount not to exceed \$50,000; per RFP #23-021-SWM.

RESULT:	APPROVED
MOVER:	Jim Zay
SECONDER:	Patty Gustin

F. Technology - Yoo7.F.1. [TE-P-0053-23](#)

Recommendation for the approval of a contract purchase order to Titan Image Group, to furnish & deliver printed business envelopes, for DuPage County departments, for the period of April 11, 2023 through April 10, 2024, for a contract total amount not to exceed \$116,800. Subject to three (3) twelve (12) month renewals, per low bid #23-044-FIN.

RESULT:	APPROVED
MOVER:	Yeena Yoo
SECONDER:	Paula Garcia

G. Transportation - Ozog

7.G.1. [23-1314](#)

DT-R-0313A-21 – Amendment to Resolution DT-R-0313-21, issued to Lorig Construction Company, for I-355 Noise Abatement Wall, Section 20-NWALL-01-NW, to increase the funding in the amount of \$20,000, resulting in an amended total amount of \$360,420.50, an increase of 5.88%.

RESULT:	APPROVED
MOVER:	Mary Ozog
SECONDER:	Cynthia Cronin Cahill

7.G.2. [DT-CO-0043-23](#)

Recommendation for the approval of an increase of \$15,000 to contract purchase order 5797-0001 SERV, issued to Northern Contracting, Inc., to furnish, deliver, repair and install guard-rails, as needed for the Division of Transportation, for the period May 12, 2022 through May 11, 2023, for an amended contract total not to exceed \$44,900.

RESULT:	APPROVED
MOVER:	Mary Ozog
SECONDER:	Michael Childress

7.G.3. [DT-O-0050-23](#)

Ordinance approving the execution of an Intergovernmental Agreement between the County of DuPage and the Lisle Park District, for land conveyance related to the improvements along CH3/Warrenville Road bridge over the East Branch of the DuPage River. Section No. 14-00124-04-BR (County Cost - \$7,500.00).

RESULT:	APPROVED
MOVER:	Mary Ozog
SECONDER:	Paula Garcia

7.G.4. [DT-P-0056-23](#)

Recommendation for the approval of a contract purchase order to Al Warren Oil Company, Inc., to furnish and deliver automotive lubricants, as needed for the Division of Transportation, for the period of April 12, 2023 through October 11, 2023, for a contract total not to exceed \$30,000; per lowest responsible bid 23-040-DOT.

RESULT:	APPROVED
MOVER:	Mary Ozog
SECONDER:	Paula Garcia

7.G.5. [DT-P-0057-23](#)

Recommendation for the approval of a contract to Plote Construction, Inc., to furnish and deliver Bituminous Paving Materials for the western region, as needed for the Division of Transportation (\$25,000) and Facilities Management (\$26,000), for the period of April 12, 2023 through March 31, 2024, for a contract total not to exceed \$51,000; per lowest responsible bid 23-023-DOT.

RESULT:	APPROVED
MOVER:	Mary Ozog
SECONDER:	Paula Garcia

7.G.6. [DT-P-0058-23](#)

Recommendation for the approval of a contract to BCR Automotive Group, LLC, d/b/a Roesch Ford, to furnish and deliver Ford/Motorcraft repair and replacement parts, as needed for the Division of Transportation, for the period of May 13, 2023 through May 12, 2024, for a contract total not to exceed \$70,000; per renewal option under bid award 20-028-DOT, third and final option to renew.

RESULT:	APPROVED
MOVER:	Mary Ozog
SECONDER:	Paula Garcia

7.G.7. [DT-P-0059-23](#)

Recommendation for the approval of a contract to Vulcan Construction Materials, LLC, to furnish and deliver Coarse and Fine Aggregates, as needed for the Division of Transportation (\$30,000), Public Works (\$30,000) and Facilities Management (\$35,000), for the period of April 12, 2023 through March 31, 2024, for a contract total not to exceed \$95,000; per lowest responsible bid 23-023-DOT.

RESULT:	APPROVED
MOVER:	Mary Ozog
SECONDER:	Paula Garcia

7.G.8. [DT-P-0060-23](#)

Recommendation for the approval of a contract to Ozinga Ready Mix Concrete, Inc., to furnish and deliver Portland Cement Concrete, as needed for the Division of Transportation (\$50,000), Public Works (\$25,000) and Facilities Management (\$25,000), for the period of April 12, 2023 through March 31, 2024, for a contract total not to exceed \$100,000; per lowest responsible bid 23-023-DOT.

RESULT:	APPROVED
MOVER:	Mary Ozog
SECONDER:	Paula Garcia

7.G.9. [DT-P-0061-23](#)

Recommendation for the approval of a contract to DuKane Asphalt Company, to furnish and deliver Bituminous Paving Materials for the central region, as needed for the Division of Transportation, for the period April 12, 2023 through March 31, 2024, for a contract total not to exceed \$110,000; per lowest responsible bid 23-023-DOT.

RESULT:	APPROVED
MOVER:	Mary Ozog
SECONDER:	Paula Garcia

7.G.10. [DT-P-0062-23](#)

Recommendation for the approval of a contract to K-Five Construction Corporation, to furnish and deliver Bituminous Paving Materials for the southeast region, as needed for the Division of Transportation (\$115,000) and Public Works (\$24,000), for the period of April 12, 2023 through March 31, 2024, for a contract total not to exceed \$139,000; per lowest responsible bid 23-023-DOT.

RESULT:	APPROVED
MOVER:	Mary Ozog
SECONDER:	Paula Garcia

7.G.11. [DT-R-0058-23](#)

Awarding Resolution to Maneval Construction Company, Inc., for the DuPage County Fairgrounds Parking Lot Improvements, for an estimated County cost of \$353,014.45, Per low bid; County to be reimbursed 100%.

RESULT:	APPROVED
MOVER:	Mary Ozog
SECONDER:	Dawn DeSart

8. FINANCE RESOLUTIONS**8.A. [23-1431](#)**

Supervisor of Assessments staff to attend State of Illinois Property Tax Appeal Board hearings in Springfield, Illinois from April 17, 2023 to April 20, 2023. Expenses to include transportation, lodging, miscellaneous expenses (parking, mileage, etc.) and per diems for an approximate total County cost not to exceed \$800.

RESULT:	APPROVED
MOVER:	Jim Zay
SECONDER:	Patty Gustin

8.B. [23-1432](#)

Supervisor of Assessments staff to attend State of Illinois Property Tax Appeal Board hearings in Springfield, Illinois from April 24, 2023 to April 27, 2023. Expenses to include transportation, lodging, miscellaneous expenses (parking, mileage, etc.) and per diems for an approximate total County cost not to exceed \$1,000.

RESULT:	APPROVED
MOVER:	Jim Zay
SECONDER:	Paula Garcia

8.C. [FI-O-0001-23](#)

Amendment to County Recording Fee Schedule for state increase to the rental housing support program surcharge. (County Recorder)

RESULT:	APPROVED
MOVER:	Jim Zay
SECONDER:	Dawn DeSart

8.D. [FI-O-0002-23](#)

Ordinance amending Chapter 33, Article IV, Real Estate Transfer Tax, and Article VII, Land Trust Transfer Tax, of the DuPage County Code by restating and amending the previously established county tax on the privileges of transferring real estate and beneficial interests in real estate. (County Recorder)

RESULT:	APPROVED
MOVER:	Jim Zay
SECONDER:	Patty Gustin

A motion was made by Member Zay and seconded by Member DeSart to combine and approve items 8.E. through 8.H. under Finance Resolutions. Upon a voice vote, the motion passed.

8.E. [FI-R-0104-23](#)

Acceptance of an Extension of Time for the DuPage Care Center Foundation Music Therapy Grant FY22, Company 5000 - Accounting Unit 2120, through November 30, 2024. (Care Center)

RESULT:	APPROVED
MOVER:	Jim Zay
SECONDER:	Paula Garcia

8.F. [FI-R-0105-23](#)

Acceptance of an Extension of Time for the DuPage Care Center Foundation Recreation Therapy Grant FY22, Company 5000 - Accounting Unit 2120, through November 30, 2024. (Care Center)

RESULT:	APPROVED
MOVER:	Jim Zay
SECONDER:	Paula Garcia

8.G. [FI-R-0106-23](#)

Acceptance and Appropriation of the DuPage Care Center Foundation Recreation Therapy Grant FY23, Company 5000 - Accounting Unit 2120, \$21,173. (Care Center)

RESULT:	APPROVED
MOVER:	Jim Zay
SECONDER:	Paula Garcia

8.H. [FI-R-0107-23](#)

Acceptance and Appropriation of the DuPage Care Center Foundation - Foundation Coordinator Grant PY23, Company 5000 - Accounting Unit 2120, \$28,474. (Care Center)

RESULT:	APPROVED
MOVER:	Jim Zay
SECONDER:	Paula Garcia

8.I. [FI-R-0109-23](#)

Approval of an extension to the grant agreement between the County of DuPage and DuPagePads, for a new agreement end date of March 31, 2024. (ARPA ITEM)

RESULT:	APPROVED
MOVER:	Jim Zay
SECONDER:	Paula Garcia

9. **INFORMATIONAL**

A motion was made by Member Zay and seconded by Member Garcia to receive and place on file: Payment of Claims, Wire Transfers, Appointments and Grant Proposal Notifications. Upon a voice vote, the motion passed.

A. **Payment of Claims**9.A.1. [23-1317](#)

03-24-2023 Paylist

9.A.2. [23-1326](#)

03-27-2023 Auto Debit Paylist

9.A.3. [23-1337](#)

03-28-2023 Paylist

9.A.4. [23-1416](#)

03-31-2023 Paylist

9.A.5. [23-1436](#)

04-04-2023 Paylist

B. **Wire Transfers**9.B.1. [23-1455](#)

04-05-2023 Corvel Wire Transfer

C. **Appointments**9.C.1. [CB-R-0064-23](#)

Appointment of John W. Demling to the DuPage County Ethics Commission.

9.C.2. [CB-R-0065-23](#)

Appointment of Michele Clemen to the DuPage County Ethics Commission.

9.C.3. [CB-R-0066-23](#)

Appointment of Suzanne Cahalan to the DuPage County Ethics Commission.

9.C.4. [CB-R-0067-23](#)

Appointment of Rebecca Stout to the West Chicago Mosquito Abatement District.

9.C.5. [CB-R-0068-23](#)

Appointment of Merle Burleigh to the West Chicago Mosquito Abatement District.

D. Grant Proposal Notifications9.D.1. [23-1375](#)

GPN 020-23: Chicago Region Trees Initiative (CRTI) Grant Program PY23 – The Morton Arboretum - U.S. Forest Service - \$25,000. (Facilities Management)

RESULT:	APPROVED THE CONSENT AGENDA
MOVER:	Jim Zay
SECONDER:	Paula Garcia
AYES:	Chaplin, Childress, Covert, Cronin Cahill, DeSart, Eckhoff, Evans, Galassi, Garcia, Gustin, LaPlante, Ozog, Rutledge, Schwarze, Tornatore, Yoo, and Zay
ABSENT:	Krajewski

10. OLD BUSINESS

2023 Draft DuPage County Precinct Map Presentation Update

Jason Blumenthal, Policy and Program Manager, notified the committee that the online portal for public comment regarding proposed precinct maps will be open as of today. The proposed maps will also be printed and presented in the County's atrium from April 17th through May 5th, along with a public comment box, for those who wish to view the proposed maps in person. The precinct numbers listed on the proposed maps will be re-numbered in the future for easier viewing. Staff continues to work on how to best structure each precinct to have around 1200-1300 voters. On May 9th, after the public comment period has ended, a proposed final product will be presented to the committee for approval.

11. NEW BUSINESS

No new business was discussed.

12. EXECUTIVE SESSION

A motion was made by Member Ozog and seconded by Member DeSart to enter into Executive Session. Upon a voice vote, the motion passed.

Pursuant to Open Meetings Act 5 ILCS 120/2 (c) (8) - Security procedures and the use of personnel and equipment to respond to an actual, threatened, or reasonably potential danger to the safety of employees, staff, the public, or public property.

13. ROLL CALL

PRESENT	Chaplin, Childress, Covert, Cronin Cahill, DeSart, Eckhoff, Evans, Galassi, Garcia, Gustin, LaPlante, Ozog, Rutledge, Schwarze, Tornatore, Yoo, and Zay
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ABSENT	Krajewski
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14. ADJOURNMENT

A motion was made by Member Tornatore and seconded by Member Zay to adjourn at 9:33 AM. Upon a voice vote, the motion passed.