

DuPage County, Illinois
 BUDGET ADJUSTMENT
 Effective May 3, 2023

ANIMAL SERVICES

From: 1100
 Company #

From: Company/Accounting Unit Name

Accounting Unit	Account	Sub-Account	Title	Amount	Finance Dept Use Only Available Balance		Date of Balance
					Prior to Transfer	After Transfer	
1300	51070		TUITION REIMBURSEMENT	\$ 1,500.00	1,500.00	0	10/12/23
1300	53260		WIRELESS COMMUNICATION SVC	\$ 1,500.00	2,735.54	1,235.54	10/12/23
1300	53220		WATER & SEWER	\$ 2,000.00	3,715.22	1,715.22	10/12/23
1300	53804		POSTAGE & POSTAL CHARGES	\$ 2,500.00	7,001.81	4,501.81	10/12/23
Total				\$ 7,500.00			

ANIMAL SERVICES

To: 1100
 Company #

To: Company/Accounting Unit Name

Accounting Unit	Account	Sub-Account	Title	Amount	Finance Dept Use Only Available Balance		Date of Balance
					Prior to Transfer	After Transfer	
1300	50050		TEMPORARY SALARIES	\$ 1,500.00	353.67	1,853.67	10/12/23
1300	51040		EMPLOYEE MED & HOSP INSURANCE	\$ 6,000.00	(3,306.03)	2,693.97	10/12/23
Total				\$ 7,500.00			

Reason for Request:

FY23: Transfer funds to cover the cost of temporary employee salaries during full time staff shortage and employee medical/hospitalization insurance costs

Department Head

10/12/2023
 Date

Activity

(optional)

Chief Financial Officer

10/18/23
 Date

****Please sign in blue ink on the original form****

Finance Department Use Only

Fiscal Year 23 Budget Journal # _____ Acctg Period _____

Entered By/Date _____ Released & Posted By/Date _____

AS - 10/17/23

FIN/CB - 10/24/23

DuPage County, Illinois
 BUDGET ADJUSTMENT
 Effective October, 2022

HUMAN SERVICES

From: 1000
 Company #

From: Company/Accounting Unit Name

Accounting Unit	Account	Sub-Account	Title	Amount	Finance Dept Use Only Available Balance		Date of Balance
					Prior to Transfer	After Transfer	
1750	53827		PARA TRANSIT PROGRAM EXPENSE	\$ 2,500.00	430,963.06	428,463.06	9/28/23
Total				\$ 2,500.00			

HUMAN SERVICES

To: 1000
 Company #

To: Company/Accounting Unit Name

Accounting Unit	Account	Sub-Account	Title	Amount	Finance Dept Use Only Available Balance		Date of Balance
					Prior to Transfer	After Transfer	
1750	51070		TUITION REIMBURSEMENT	\$ 2,500.00	(5.00)	2,495.00	9/28/23
Total				\$ 2,500.00			

Reason for Request:

Budget Transfer to cover the cost of an employee's tuition reimbursement.

Department Head _____
 Chief Financial Officer _____

9/27/23
 Date
 10/3/23
 Date

Activity _____
 (optional)

****Please sign in blue ink on the original form****

Finance Department Use Only

Fiscal Year 23 Budget Journal # _____ Acctg Period _____

Entered By/Date _____ Released & Posted By/Date _____

HHS - 10/17/23
 FIN- CB - 10/24/23

9

DuPage County, Illinois
 BUDGET ADJUSTMENT
 Effective May 3, 2023

From: 1200
 Company #

CAFETERIA - 421 BUILDING
 From: Company/Accounting Unit Name

Accounting Unit	Account	Sub-Account	Title	Amount	Finance Dept Use Only Available Balance		Date of Balance
					Prior to Transfer	After Transfer	
2100	54110		EQUIPMENT AND MACHINERY	\$ 8,430.00	8,430.95	0.95	10/16/23
Total				\$ 8,430.00			

To: 1200
 Company #

DINING SERVICES
 To: Company/Accounting Unit Name

Accounting Unit	Account	Sub-Account	Title	Amount	Finance Dept Use Only Available Balance		Date of Balance
					Prior to Transfer	After Transfer	
2025	54110		EQUIPMENT AND MACHINERY	\$ 8,430.00	3,286.85	11,716.85	10/16/23
Total				\$ 8,430.00			

Reason for Request:

Transfer monies to allow for the purchase of a new oven at the Care Center. This oven is older than 10 years and it was very costly for the repair. It was apparent that it was more cost effective to purchase a new oven.

Department Head *[Redacted]*

Date 10/12/23
 Date 10/16/23

Activity _____
 (optional)

Chief Financial Officer

****Please sign in blue ink on the original form****

Finance Department Use Only	
Fiscal Year <u>23</u>	Budget Journal # _____ Acctg Period _____
Entered By/Date _____	Released & Posted By/Date _____

HS - 10/17/23
 FIN/CB - 10/24/23

DuPage County, Illinois
 BUDGET ADJUSTMENT
 Effective October, 2022

ACCESS & VISITATION GRANTS

From: 5000
 Company #

From: Company/Accounting Unit Name

Accounting Unit	Account	Sub-Account	Title	Amount	Finance Dept Use Only Available Balance		Date of Balance
					Prior to Transfer	After Transfer	
1670	51040		EMPLOYEE MED & HOSP INSURANCE	\$ 600.00	18,187.04	17,587.04	10/3/23
Total				\$ 600.00			

ACCESS & VISITATION GRANTS

To: 5000
 Company #

To: Company/Accounting Unit Name

Accounting Unit	Account	Sub-Account	Title	Amount	Finance Dept Use Only Available Balance		Date of Balance
					Prior to Transfer	After Transfer	
1670	51050		FLEXIBLE BENEFIT EARNINGS	\$ 600.00	(100.00)	500.00	10/3/23
Total				\$ 600.00			

Reason for Request:

Budget transfer needed to accommodate for Flex Benefit Earnings that are paid out instead of covering medical insurance.

 Department Head 10/10/2023
 Date

 Chief Financial Officer 10/10/23
 Date

Activity 2021-55-024004B
 (optional)

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Finance Department Use Only

Fiscal Year 23 Budget Journal # 160 Acctg Period 11

Entered By/Date MM 10/11/23 Released & Posted By/Date _____

HHS - 10/17/23
 FIN/CB - 10/24/23

DuPage County, Illinois
 BUDGET ADJUSTMENT
 Effective May 3, 2023

VETERANS ASSISTANCE COMMISSION
 From: Company/Accounting Unit Name

From: 4500
 Company #

Accounting Unit	Account	Sub-Account	Title	Amount	Finance Dept Use Only Available Balance		Date of Balance
					Prior to Transfer	After Transfer	
5851	50000		REGULAR SALARIES	\$ 851.00	79,085.22	78,234.22	10/6/23
5851	50050		TEMPORARY SALARIES	\$ 2,000.00	2,000.00	0	10/6/23
Total				\$ 2,851.00			

VETERANS ASSISTANCE COMMISSION
 To: Company/Accounting Unit Name

To: 4500
 Company #

Accounting Unit	Account	Sub-Account	Title	Amount	Finance Dept Use Only Available Balance		Date of Balance
					Prior to Transfer	After Transfer	
5851	51000		BENEFIT PAYMENTS	\$ 2,851.00	(2,850.27)	0.73	10/6/23
Total				\$ 2,851.00			

Reason for Request:

To cover the shortage in Benefit Payments.

 Department Head

Oct 6, 2023
 Date

Activity _____
 (optional)

[Signature]
 Chief Financial Officer

10/6/23
 Date

****Please sign in blue ink on the original form****

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Fiscal Year 23 Budget Journal # _____ Acctg Period _____

Entered By/Date _____ Released & Posted By/Date _____

VAC - 10/18/23

FIN/CB - 10/24/23