



Request for Change Order

Procurement Services Division

Attach copies of all prior Change Orders

Date: Nov 21, 2023

MinuteTraq (IQM2) ID #: _____

Purchase Order #: 950900/1914-1	Original Purchase Order Date: Jun 28, 2016	Change Order #: 25	Department: ETSB
Vendor Name: Hexagon Safety & Infrastructure		Vendor #: 25029	Dept Contact: Eve Kraus
Background and/or Reason for Change Order Request:	Recommendation for approval of Change Order #25 to Hexagon Safety & Infrastructure PO 950900/1914-1 to document an exchange of licensing from I/CADLink to IPCUSTOM04 for the Computer Aided Dispatch (CAD) upgrade. This is a non-monetary change order.		
IN ACCORDANCE WITH 720 ILCS 5/33E-9			

- (A) Were not reasonably foreseeable at the time the contract was signed.
- (B) The change is germane to the original contract as signed.
- (C) Is in the best interest for the County of DuPage and authorized by law.

INCREASE/DECREASE		
A	Starting contract value	\$13,405,459.48
B	Net \$ change for previous Change Orders	\$9,136,924.58
C	Current contract amount (A + B)	\$22,542,384.06
D	Amount of this Change Order <input type="checkbox"/> Increase <input type="checkbox"/> Decrease	\$0.00
E	New contract amount (C + D)	\$22,542,384.06
F	Percent of current contract value this Change Order represents (D / C)	0.00%
G	Cumulative percent of all Change Orders (B+D/A); (60% maximum on construction contracts)	68.16%

DECISION MEMO NOT REQUIRED

- Cancel entire order Close Contract Contract Extension (29 days) Consent Only
- Change budget code from: _____ to: _____
- Increase/Decrease quantity from: _____ to: _____
- Price shows: _____ should be: _____
- Decrease remaining encumbrance and close contract Increase encumbrance and close contract Decrease encumbrance Increase encumbrance

DECISION MEMO REQUIRED

- Increase (greater than 29 days) contract expiration from: _____ to: _____
- Increase ≥ \$2,500.00, or ≥ 10%, of current contract amount Funding Source _____
- OTHER - explain below:

This is an exchange of licensing.

ek	630-550-7743	Nov 21, 2023	LMZ	630-878-2509	Nov 21, 2023
Prepared By (Initials)	Phone Ext	Date	Recommended for Approval (Initials)	Phone Ext	Date
REVIEWED BY (Initials Only)					
Buyer	Date	<i>LMZ</i>	Procurement Officer	<i>11/29/2023</i>	Date
Chief Financial Officer (Decision Memos Over \$25,000)	Date	Chairman's Office (Decision Memos Over \$25,000)	Date		