



Polling Place Accessibility Grant FY 2025 (CFDA 90.404)

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Overview

These funds are to address areas of inaccessibility in Illinois' polling places. Funding is prioritized to correct barriers to accessing polling places – working toward the goal that all Illinois voters are able to exercise their right to vote privately and independently.

Funding is allocated based on quotes and narratives provided from jurisdictions who applied for the Polling Place Accessibility Grant, and is prioritized based on funding need.

Dates & Deadlines

Grant Period	July 1, 2024 – June 30, 2025
Agreement Submission Deadline	November 1, 2024
Grant Reimbursement Deadline	May 30, 2025 <i>(June 20, 2025, for June expenditures only)</i>

Your allowable expenditures include:

- Parking lot improvements (per the quotes included below)
- Signs (per the quotes included below)

Your allowable expenditures *do not* include (but are not limited too):

- Barricades

Your funding is exclusively for the items listed above and the awarded amount is based on the quotes provided in your application therefor. This grant funding should not be used to purchase and/or fund other projects, but should be used to fund the projects approved in your submitted application.

All expenditures should be submitted through the eGrants site, through IVRS. See the eGrants Instruction Guide for assistance on this process. **No grants will be accepted via email or via mail unless otherwise directed by the Grants Program Manager.**



Illinois State Board of Elections
Polling Place Accessibility Federal Grant
Fiscal Year 2025 Grant Agreement

The purpose of this grant is to make improvements to Illinois polling places for voters with disabilities, pursuant to Section 101 of the Help America Vote Act of 2002, ("HAVA") (52 USC 20901) (CFDA 90.404). The recipient, also herein referred to as the election authority, is an eligible recipient of this grant. The election authority, **DuPage County**, is eligible to be reimbursed for an amount of **\$675,233.88**. If your expenses exceed this amount and funding is available, a second round of reimbursements may be possible.

The State Board of Elections, herein referred to as the grantor, and the election authority have responsibilities under HAVA both as to spending the grant monies for the intended purposes of this grant, and tracking grant expenditures in accordance with applicable State and Federal laws and regulations. **By accepting this grant, the election authority agrees to document all expenditures for audit purposes in accordance with generally accepted auditing standards, Federal Single Audit requirements, and any specific additional provisions contained in HAVA and uniform guidance, 2 CFR 200. Funds may not be reimbursable otherwise.** *It is important to note that only documented expenditures and/or obligations to expend are eligible for reimbursement, meaning invoices and proof of payment must be provided per the approval of the grantor to receive payment.* Furthermore, the election authority agrees to provide all documentation (i.e., receipts, invoices, copies of checks, etc.) applicable to activity under this grant program to the State Board of Elections or other auditing entity upon request.

Under no circumstances is this grant money to be supplanted into the county's election budget by the County Board or the Board of Election Commissioners. These grant funds must be kept separate and segregated. These funds may not be used in any way in a private residence. For example, they may not be used to make permanent improvements to the building(s) or property of a private residence. These grant funds may be used only to make improvements to publicly owned buildings and/or property. Furthermore, purchases made with this grant shall become the responsibility and property of the election authority, or to whom the assignment of any permanent property is made by the election authority, not the State Board of Elections. All property control and custody responsibilities will be assumed by the election authority. The election authority must follow the federal equipment management requirements included in 41 CFR 105-71.132 and maintain adequate records of equipment purchased with HAVA funds. Likewise, the election authority agrees that all future costs related to maintenance, repairs, and upgrades to equipment or property purchased with these grant funds shall be the sole responsibility of the Election Authority, not the State Board of Elections.

As a condition of a recipient of this grant, the election authority agrees to comply with the provisions of the Business Enterprise for Minorities, Females, and Persons with Disabilities Act (30 ILCS 575/) and the equal employment practices of the Illinois Human Rights Act (775 ILCS 5/2-105).

The election authority agrees to indemnify and hold the State Board of Elections harmless against any claims brought against it by the Comptroller General or other agency of the federal government, for reimbursement of the grant funds in the event that the Election Authority is found liable for misapplication, misuse, or misappropriation of funds.

The election authority agrees that it will not purchase goods/services with HAVA funds with any party which is debarred or suspended or is otherwise excluded from or ineligible for participation in Federal assistance programs under Executive Order 12549.

The election authority will follow the Lobbying certification as required by Section 1352, Title 31 of the U.S. Code. The recipient certifies that: (a) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress or an employee of a Member of Congress in connection with the making of any Federal grant, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal grant or cooperative agreement; and (b) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of

Congress in connection with this Federal grant or cooperative agreement, the undersigned shall complete and submit Standard Form – LLL, “Disclosure of Lobbying Activities.”

By signing this document, the election authority certifies to use the grant funds provided for the purposes articulated above and understands and agrees to the record keeping and documentation requirements set forth above. Further, you certify that you will return to the SBE any of the unspent funds remaining within thirty days after receipt of such funds as noted above. For purposes of this paragraph, the unspent funds shall be considered timely returned if it is actually received in either of the SBE offices (Chicago or Springfield) within 30 days of receipt or, if received beyond such 30-day period, the envelope containing the unspent funds is postmarked within such 30-day period. If the postmark on the envelope containing the unspent funds is missing or illegible, the return of the unspent funds will be considered timely if such envelope is received by the SBE no later than 5 business days following the end of such 30-day period.

In addition, you understand and accept that no additional HAVA related funds will be forthcoming, or in the alternative, that additional grant funds may be reduced by the amount of any outstanding funds owed to the State Board of Elections, until the terms of those agreements are satisfied and any unspent or unaccounted for funds are returned with interest as indicated above.

If the Agreement amount is established on an estimated basis, then it may be increased by mutual agreement at any time during the Term. Grantor may decrease the estimated amount of this Agreement at any time during the Term if (i) Grantor believes recipient will not use the funds during the term, (ii) Grantor believes recipient has used Grant Funds in a manner that was not authorized by this Agreement, or (iii) sufficient funds for this Agreement have not be appropriated or otherwise made available to Grantor by the State or federal funding source. Recipient will be notified, in writing, of any adjustment of the estimated amount of this Agreement. In the event of such reduction, services provided by recipient under [appropriate section] may be reduced accordingly. Grantor must pay recipient for work satisfactorily performed prior to the date of the notice regarding adjustment. (2 CFR 200.308)

Furthermore, the election authority certifies that the Polling Place Accessibility grant funds this election authority receives will only be used as authorized by the terms of the Illinois State Board of Elections and/or other grantor. Such terms may be found in, but are not limited to, the Polling Place Accessibility Grant Acceptance Agreement this election authority enters into with the State Board of Elections. I agree to provide, upon the request of the Illinois State Board of Elections and/or other grantor, any and all receipts and records of expenditures for the Polling Place Accessibility grant funds.

Any violations of this agreement may be reported to appropriate legal authorities for review and appropriate action.

The undersigned (*election authority or authorized agent*) has the authority to enter into this agreement or has sought approval to enter into this agreement, if applicable, and agrees to the above in its entirety.

Election Authority or Authorized Agent

Signature:  _____

Printed Name: Jean Kaczmarek

Title: county clerk

Date: 10/17/2024

Illinois State Board of Elections

Signature:  _____

Printed Name: Abby A. Beaty

Title: Grants Program Manager

Date: 09/25/2024

Signature:  _____

Printed Name: Bernadette M. Matthews

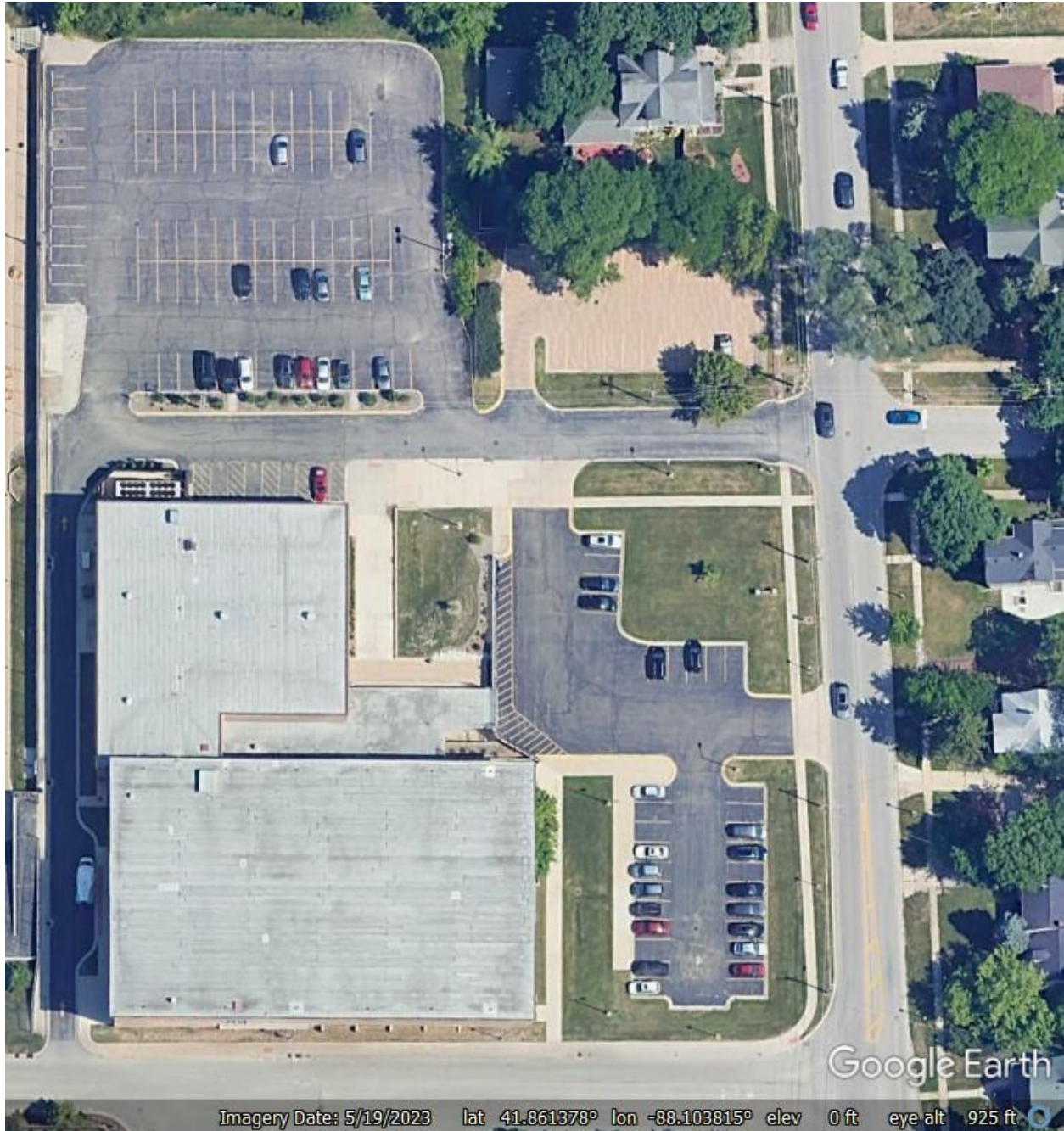
Title: Executive Director

Date: 09/25/2024

Central Athletic Complex Parking

	Grind & Overlay	Partial Depth	Full Depth
45,100 SF	\$ 145,587.17	\$ 201,079.85	\$ 397,717.37

Wight's 2021 estimates for Community Center parking lot were used and a multiplier was applied. Costs assume no detention work is required and would be an additional cost if it were.



Blanchard Building Parking			
	Grind & Overlay	Partial Depth	Full Depth
30,700 SF	\$ 99,102.58	\$ 136,876.97	\$ 270,730.00

Wight's 2021 estimates for Community Center parking lot were used and a multiplier was applied. Costs assume no detention work is required and would be an additional cost if it were.

