



# DU PAGE COUNTY

## Transportation Committee

### Final Summary

421 N. COUNTY FARM ROAD  
WHEATON, IL 60187  
www.dupagecounty.gov

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**Tuesday, February 4, 2025**

**10:00 AM**

**Room 3500B**

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**1. CALL TO ORDER**

10:00 AM meeting was called to order by Chair Mary Ozog at 10:08 AM.

**2. ROLL CALL**

|                |   |
|----------------|---|
| <b>PRESENT</b> | Covert, Evans, Ozog, Tornatore, and Zay |
| <b>LATE</b>    | Garcia                                  |

**3. CHAIR'S REMARKS - CHAIR OZOG**

Chair Ozog informed the Transportation Committee that the Open House in Hinsdale Lake Terrace Community was well attended and many have signed up for the PACE Rideshare Access program which was recently instituted in the area.

**4. PUBLIC COMMENT**

No public comments were offered.

**5. APPROVAL OF MINUTES**

**5.A. [25-0392](#)**

DuPage County Transportation Committee Minutes-Tuesday January 21st, 2025.

|                  |               |
|------------------|---------------|
| <b>RESULT:</b>   | APPROVED      |
| <b>MOVER:</b>    | Mary Ozog     |
| <b>SECONDER:</b> | Sam Tornatore |

**6. PROCUREMENT REQUISITIONS**

**MOTION TO COMBINE ITEMS 6.A. THROUGH 6.E.**

A motion was made by Chair Ozog and seconded by Member Zay to combine items 6.A. through 6.E. The motion was approved on voice vote, all "ayes", motion carried.

**6.A. [DT-P-0007-25](#)**

Recommendation for the approval of a contract to Casey Equipment, to furnish and deliver one (1) New Tack Cart Trailer, for the Division of Transportation, for the period of February 11, 2025 through November 30, 2025, for a contract total not to exceed \$37,108.40. Contract pursuant to the Intergovernmental Cooperation Act (Sourcewell Contract #060122-VLT).

6.B. [DT-P-0008-25](#)

Recommendation for the approval of a contract to National Auto Fleet Group, to furnish and deliver two (2) Ford Broncos, for the Division of Transportation, for the period of February 11, 2025 through November 8, 2025, for a contract total not to exceed \$64,421.08. Contract pursuant to the Intergovernmental Cooperation Act (Sourcewell Contract #091521-NAF).

|                  |                              |
|------------------|------------------------------|
| <b>RESULT:</b>   | APPROVED AND SENT TO FINANCE |
| <b>MOVER:</b>    | Mary Ozog                    |
| <b>SECONDER:</b> | Paula Garcia                 |

6.C. [DT-P-0009-25](#)

Recommendation for the approval of a contract to CIT Trucks, LLC, to furnish and deliver one (1) Semi Tractor, for the Division of Transportation, for a contract total not to exceed \$187,012, for the period of February 12, 2025 through November 30, 2025. Contract pursuant to the Intergovernmental Cooperation Act (Sourcewell contract #032824-KTC).

|                  |                              |
|------------------|------------------------------|
| <b>RESULT:</b>   | APPROVED AND SENT TO FINANCE |
| <b>MOVER:</b>    | Mary Ozog                    |
| <b>SECONDER:</b> | Paula Garcia                 |

6.D. [DT-P-0010-25](#)

Recommendation for the approval of a contract to DLZ Illinois, Inc., to provide Professional Traffic Design Engineering Services for various locations, upon request for the Section 24-TSENG-04-EG, for the period of February 11, 2025 through October 31, 2026, for a contract total not to exceed \$400,000. Professional Services (Architects, Engineers, and Land Surveyors) vetted through a qualification-based selection process in compliance with the Local Government Professional Services Selection Act, 50 ILCS 510/0.01 et seq.

|                  |                              |
|------------------|------------------------------|
| <b>RESULT:</b>   | APPROVED AND SENT TO FINANCE |
| <b>MOVER:</b>    | Mary Ozog                    |
| <b>SECONDER:</b> | Paula Garcia                 |

6.E. [DT-P-0011-25](#)

Recommendation for approval of a contract to FGM Architects, Inc., for Professional Architectural and Engineering Services, for the Division of Transportation's Highway Maintenance Facility, Section 25-00179-36-MG, for the period of February 11, 2025 through October 31, 2026, for a total contract amount not to exceed \$3,330,863. Professional Services (Architects, Engineers and Land Surveyors) vetted through a qualification-based selection process in compliance with the Local Government Professional Services Selection Act, 50 ILCS 510/0.01 et seq.

|                |                              |
|----------------|------------------------------|
| <b>RESULT:</b> | APPROVED AND SENT TO FINANCE |
|----------------|------------------------------|



|                  |              |
|------------------|--------------|
| <b>MOVER:</b>    | Mary Ozog    |
| <b>SECONDER:</b> | Paula Garcia |

|                  |                             |
|------------------|-----------------------------|
| <b>RESULT:</b>   | APPROVED THE CONSENT AGENDA |
| <b>MOVER:</b>    | Mary Ozog                   |
| <b>SECONDER:</b> | Paula Garcia                |

## 7. CHANGE ORDERS

### 7.A. [25-0371](#)

DT-P-0261B-19 - Amendment to Resolution DT-P-0261A-19, issued to Burns & McDonnell, for Professional Design Engineering Services for improvements along Grand Avenue, Section 17-00272-03-SP, to decrease the funding in the amount of \$15,357.19 and close the contract, resulting in a final County cost of \$215,017.52, a decrease of -6.67%.

|                  |                              |
|------------------|------------------------------|
| <b>RESULT:</b>   | APPROVED AND SENT TO FINANCE |
| <b>MOVER:</b>    | Mary Ozog                    |
| <b>SECONDER:</b> | Lucy Evans                   |

### 7.B. [25-0376](#)

DT-P-0338A-19 - Amendment to Resolution DT-P-0338-19, issued to AECOM Technical Services, Inc., for Professional Construction Engineering Services for improvements along the Gary Avenue Trail, Section 11-00237-11-BT, to decrease the funding in the amount of \$16,513.19 and close the contract, resulting in a final County cost of \$331,964.41, a decrease of -4.74%.

|                  |                              |
|------------------|------------------------------|
| <b>RESULT:</b>   | APPROVED AND SENT TO FINANCE |
| <b>MOVER:</b>    | Mary Ozog                    |
| <b>SECONDER:</b> | Jim Zay                      |

### 7.C. [25-0375](#)

DT-P-0094A-22 - Amendment to Resolution DT-P-0094-22, issued to Christopher B. Burke Engineering Ltd, for Professional Preliminary Engineering Services for the East Branch DuPage River Trail, Section 19-00002-07-BT, to decrease the funding in the amount of \$38,039.58 and close the contract, resulting in a final County cost of \$168,470.33, a decrease of -18.42%.

|                  |                              |
|------------------|------------------------------|
| <b>RESULT:</b>   | APPROVED AND SENT TO FINANCE |
| <b>MOVER:</b>    | Mary Ozog                    |
| <b>SECONDER:</b> | Sadia Covert                 |

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**8. AMENDING RESOLUTIONS****8.A. [25-0380](#)**

DT-R-0134A-22 – Amendment to Resolution DT-R-0134-22 issued to Superior Road Striping, Inc., for the 2022 Pavement Marking Maintenance Program, Section 22-PVMKG-10-GM, to decrease the funding in the amount of \$18,786.42 and close the contract, resulting in a final County cost of \$478,195.94, a decrease of -3.78%.

|                  |                              |
|------------------|------------------------------|
| <b>RESULT:</b>   | APPROVED AND SENT TO FINANCE |
| <b>MOVER:</b>    | Mary Ozog                    |
| <b>SECONDER:</b> | Jim Zay                      |

**8.B. [25-0383](#)**

DT-R-0391A-18 – Amendment to Resolution DT-R-0391-18 Local Public Agency Agreement for Federal Participation between the County of DuPage and the Illinois Department of Transportation for improvements along Greenbrook Boulevard, Section 18-00285-02-RS, to decrease the funding in the amount of \$54,181.42, resulting in an amended total amount of \$248,207.58, a decrease of -17.92%.

|                  |                              |
|------------------|------------------------------|
| <b>RESULT:</b>   | APPROVED AND SENT TO FINANCE |
| <b>MOVER:</b>    | Mary Ozog                    |
| <b>SECONDER:</b> | Jim Zay                      |

**9. TRAVEL REQUEST****9.A. [25-0394](#)**

Approval for the County Engineer for local overnight travel to attend the National Association of County Engineers annual conference in Schaumburg, IL, from April 13, 2025 to April 17, 2025. Expenses to include registration fee, lodging, miscellaneous expenses (parking, etc.), and per diems for an approximate total of \$2,359.

Discussion was held.

|                  |               |
|------------------|---------------|
| <b>RESULT:</b>   | APPROVED      |
| <b>MOVER:</b>    | Mary Ozog     |
| <b>SECONDER:</b> | Sam Tornatore |

**10. INFORMATIONAL****10.A. [TE-P-0003-25](#)**

Recommendation for the approval of a contract purchase order to Accela, Inc., for Managed Application Services to provide support with permitting software for the Building & Zoning, Transportation, Stormwater, and Public Works departments, for the period of February 21, 2025 through February 20, 2026, for a contract total not to exceed \$203,674.38. Exempt from bidding per 55 ILCS 5/5-1022(c) not suitable for competitive bids. (Sole Source - Proprietary Software Maintenance and Support)

|                  |                             |
|------------------|-----------------------------|
| <b>RESULT:</b>   | ACCEPTED AND PLACED ON FILE |
| <b>MOVER:</b>    | Mary Ozog                   |
| <b>SECONDER:</b> | Sadia Covert                |

**11. OLD BUSINESS****11.A. [25-0448](#)**

Photos of proposed Darien retaining wall project improvements.

County Engineer Bill Eidson shared with the committee members that the City of Darien requested additional financial participation in construction of a replacement retaining wall along Plainfield Road due to design issues that were discovered. The design issues require additional work and land acquisition. The County Board previously approved an IGA with the City in 2023 reflecting a 50% participation for a County cost of \$187,500. The estimated project costs have increased from \$375,000 to \$876,000, including land acquisition. The committee supported staff recommendation that the County's participation increase to maximum of \$452,000, which would pay for 50% of the construction costs, 50% of the engineering costs, and 100% of the land acquisition costs in the amount of \$48,000. The County will not participate in the cost of the accent lighting. This reflects an increase in County participation of \$264,500. Staff will coordinate with the City to prepare an amended IGA which will be presented to Committee and Board at an upcoming meeting.

**12. NEW BUSINESS**

No new business was discussed.

**13. ADJOURNMENT**

With no further business, a motion was made by Chair Ozog and seconded by Member Zay to adjourn the meeting at 10:26 AM. The motion carried on a voice vote, all "ayes".



## Minutes

421 N. COUNTY FARM  
ROAD  
WHEATON, IL 60187  
[www.dupagecounty.gov](http://www.dupagecounty.gov)

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**File #:** 25-0392

**Agenda Date:** 2/4/2025

**Agenda #:** 5.A.

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# DU PAGE COUNTY

## Transportation Committee

### Draft Summary

421 N. COUNTY FARM ROAD  
WHEATON, IL 60187  
www.dupagecounty.gov

**Tuesday, January 21, 2025**

**10:00 AM**

**Room 3500B**

**1. CALL TO ORDER**

10:00 AM meeting was called to order by Chair Mary Ozog at 10:00 AM.

**2. ROLL CALL**

Member Deacon-Garcia was attending the Human Services Committee meeting.

|                |   |
|----------------|---|
| <b>PRESENT</b> | Covert, Evans, Ozog, Tornatore, and Zay |
| <b>EXCUSED</b> | Garcia                                  |

**3. CHAIR'S REMARKS - CHAIR OZOG**

No remarks were offered.

**4. PUBLIC COMMENT**

No public comments were offered.

**5. APPROVAL OF MINUTES**

5.A. [25-0261](#)

DuPage County Transportation Committee Minutes-Tuesday January 7th, 2025.

|                  |               |
|------------------|---------------|
| <b>RESULT:</b>   | APPROVED      |
| <b>MOVER:</b>    | Mary Ozog     |
| <b>SECONDER:</b> | Sam Tornatore |

**6. PROCUREMENT REQUISITIONS**

6.A. [25-0190](#)

Recommendation for the approval of a contract to Kaplan Liquid Solutions, to furnish and deliver an 800 gallon Ice-Master T-Series de-icing sprayer with Eco Max Electric Pump, as needed, for the Division of Transportation, for the period of January 21, 2025 through November 30, 2025, for a contract total not to exceed \$22,676.50. Contract pursuant to the Government Joint Purchasing Act (Sourcewell contract #031423-EDP).

|                  |              |
|------------------|--------------|
| <b>MOVER:</b>    | Mary Ozog    |
| <b>SECONDER:</b> | Sadia Covert |

## MOTION TO AMEND ITEM #25-0190

Motion to delete the words "Governmental Joint Purchasing Act" and replace with the words "Intergovernmental Cooperation Act".

|                  |              |
|------------------|--------------|
| <b>RESULT:</b>   | APPROVED     |
| <b>MOVER:</b>    | Mary Ozog    |
| <b>SECONDER:</b> | Sadia Covert |

## MOTION TO APPROVE ITEM #25-0190 AS AMENDED

|                  |                     |
|------------------|---------------------|
| <b>RESULT:</b>   | APPROVED AS AMENDED |
| <b>MOVER:</b>    | Mary Ozog           |
| <b>SECONDER:</b> | Jim Zay             |

6.B. [25-0191](#)

Recommendation for the approval of a contract with Monroe Truck Equipment, Inc., to furnish and deliver two (2) KM International Infrared Asphalt Heaters, for the Division of Transportation, for the period of January 21, 2025 through November 30, 2025, for a contract total not to exceed \$23,800. Contract pursuant to the Government Joint Purchasing Act (Sourcewell #080521-KMI).

|                  |              |
|------------------|--------------|
| <b>MOVER:</b>    | Mary Ozog    |
| <b>SECONDER:</b> | Sadia Covert |

## MOTION TO AMEND ITEM #25-0191

Motion to delete the words "Governmental Joint Purchasing Act" and replace with the words "Intergovernmental Cooperation Act".

|                  |            |
|------------------|------------|
| <b>RESULT:</b>   | APPROVED   |
| <b>MOVER:</b>    | Mary Ozog  |
| <b>SECONDER:</b> | Lucy Evans |

## MOTION TO APPROVE ITEM #25-0191 AS AMENDED

|                  |                     |
|------------------|---------------------|
| <b>RESULT:</b>   | APPROVED AS AMENDED |
| <b>MOVER:</b>    | Mary Ozog           |
| <b>SECONDER:</b> | Lucy Evans          |

6.C. [DT-P-0004-25](#)

Recommendation for the approval of a contract to RTA Fleet Success, for fleet management software, for the Division of Transportation, for the period of February 1, 2025 through January 31, 2026, for a contract total not to exceed \$46,317.75. Contract pursuant to the Intergovernmental Cooperation Act (Sourcewell contract #020221-RTA).

|                  |                              |
|------------------|------------------------------|
| <b>RESULT:</b>   | APPROVED AND SENT TO FINANCE |
| <b>MOVER:</b>    | Mary Ozog                    |
| <b>SECONDER:</b> | Sam Tornatore                |

6.D. [DT-P-0005-25](#)

Recommendation for the approval of a contract to Sutton Ford, Inc., to furnish and deliver two (2) Ford F-550 Super Cab Chassis, for the Division of Transportation, for the period of January 28, 2025 through November 30, 2025, for a contract total not to exceed \$144,260. Contract pursuant to ILCS 525/2 "Governmental Joint Purchasing Act" (Suburban Purchasing Cooperative Contract # 227).

|                  |                              |
|------------------|------------------------------|
| <b>RESULT:</b>   | APPROVED AND SENT TO FINANCE |
| <b>MOVER:</b>    | Mary Ozog                    |
| <b>SECONDER:</b> | Sadia Covert                 |

6.E. [DT-P-0006-25](#)

Recommendation for the approval of a contract with Monroe Truck Equipment, Inc., to furnish and install two (2) dump bodies on (2) Ford F-550 chassis, for the Division of Transportation, for the period of January 28, 2025 through November 30, 2025, for a contract total not to exceed \$74,797. Contract pursuant to the Intergovernmental Cooperation Act (Sourcewell #062222-AEB).

|                  |                              |
|------------------|------------------------------|
| <b>RESULT:</b>   | APPROVED AND SENT TO FINANCE |
| <b>MOVER:</b>    | Mary Ozog                    |
| <b>SECONDER:</b> | Jim Zay                      |

7. **OLD BUSINESS**

No old business was discussed.

8. **NEW BUSINESS**

No new business was discussed.

**9. ADJOURNMENT**

With no further business, a motion was made by Chair Ozog and seconded by Member Evans to adjourn the meeting at 10:05 AM. The motion carried on voice vote, all "Ayes".





## Transportation Requisition \$30,000 and Over

421 N. COUNTY FARM  
ROAD  
WHEATON, IL 60187  
www.dupagecounty.gov

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**File #:** DT-P-0007-25

**Agenda Date:** 2/4/2025

**Agenda #:** 21.F.

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AWARDING RESOLUTION  
ISSUED TO CASEY EQUIPMENT  
TO FURNISH AND DELIVER ONE (1) NEW TACK CART TRAILER  
FOR THE DIVISION OF TRANSPORTATION  
(CONTRACT TOTAL NOT TO EXCEED \$37,108.40)

WHEREAS, pursuant to Intergovernmental Agreement between the County of DuPage and National Intergovernmental Purchasing Alliance (Sourcewell), the County of DuPage will contract with Casey Equipment; and

WHEREAS, the Transportation Committee recommends County Board approval for the issuance of a contract to Casey Equipment, to furnish and deliver one (1) New Tack Cart Trailer, for the Division of Transportation.

NOW, THEREFORE, BE IT RESOLVED that said contract to furnish and deliver one (1) New Equipment Trailer, for the Division of Transportation, is hereby approved for issuance to Casey Equipment, 1603 E. Algonquin Road, Arlington Heights, IL, 60005, for a contract total not to exceed \$37,108.40.

Enacted and approved this 11th day of February, 2025 at Wheaton, Illinois.

---

DEBORAH A. CONROY, CHAIR  
DU PAGE COUNTY BOARD

Attest: \_\_\_\_\_

JEAN KACZMAREK, COUNTY CLERK



Procurement Review Comprehensive Checklist  
Procurement Services Division  
This form must accompany all Purchase Order Requisitions

### SECTION 1: DESCRIPTION

|   |  |  |  |
|---|--|--|--|
| <i>General Tracking</i>                           |  | <i>Contract Terms</i>                  |  |
| FILE ID#: 25-0359                                 | RFP, BID, QUOTE OR RENEWAL #: Sourcewell #060122-VLT | INITIAL TERM WITH RENEWALS: OTHER      | INITIAL TERM TOTAL COST: \$37,108.40                   |
| COMMITTEE: TRANSPORTATION                         | TARGET COMMITTEE DATE: 02/04/2025                    | PROMPT FOR RENEWAL: 3 MONTHS           | CONTRACT TOTAL COST WITH ALL RENEWALS: \$37,108.40     |
|   | CURRENT TERM TOTAL COST: \$37,108.40                 | MAX LENGTH WITH ALL RENEWALS: ONE YEAR | CURRENT TERM PERIOD: INITIAL TERM                      |
| <i>Vendor Information</i>                         |  | <i>Department Information</i>          |  |
| VENDOR: Casey Equipment                           | VENDOR #:  | DEPT: Division of Transportation       | DEPT CONTACT NAME: Roula Eikosidekas                   |
| VENDOR CONTACT: Mike Fay                          | VENDOR CONTACT PHONE: 847-437-8686                   | DEPT CONTACT PHONE #: 630-407-6920     | DEPT CONTACT EMAIL: roula.eikosidekas@dupagecounty.gov |
| VENDOR CONTACT EMAIL: mike.fay@caseyequipment.com | VENDOR WEBSITE:                                      | DEPT REQ #: 25-1500-10                 |  |

#### Overview

DESCRIPTION Identify scope of work, item(s) being purchased, total cost and type of procurement (i.e., lowest bid, RFP, renewal, sole source, etc.).

DOT is requesting a purchase order to Casey Equipment, to furnish and deliver (1) Leeboy L150T Tack Cart Trailer, for a contract total not to exceed \$37,108.40, per sourcewell contract #060122-VLT.

JUSTIFICATION Summarize why this procurement is necessary and what objectives will be accomplished

This purchase of a new Tack Cart Trailer will be used to precisely apply emulsion to asphalt and promote bonding between road layers that will help improve asphalt repair patches on DuPage County roads and highway systems.

This Tack Cart Trailer will replace (E-229 ) which has exceed its useful life.

### SECTION 2: DECISION MEMO REQUIREMENTS

DECISION MEMO NOT REQUIRED Select an item from the following dropdown menu to identify why a Decision Memo (Section 3) is not required.

DECISION MEMO REQUIRED Select an item from the following dropdown menu to identify why a Decision Memo (Section 3) is required.

COOPERATIVE (DPC2-352), GOVERNMENT JOINT PURCHASING ACT (30ILCS525) OR GSA SCHEDULE PRICING

### SECTION 3: DECISION MEMO

|                                     |   |
|-------------------------------------|---|
| SOURCE SELECTION                    | Describe method used to select source.<br><br>This contract was setup using the Sourcewell Contract #060122-VLT   |
| RECOMMENDATION AND TWO ALTERNATIVES | Describe staff recommendation and provide justification. Identify at least 2 other options to accomplish this request, including status quo, (i.e., take no action).<br><br>1. DOT staff recommends issuing a purchase order to Casey Equipment, using the Sourcewell Contract #060122-VLTI.<br>2. The Sourcewell Contract #060122-VLT. has proven to be cost savings over going out for bid locally. |

| SECTION 4: SOLE SOURCE MEMO/JUSTIFICATION  |   |
|--|---|
| <b>JUSTIFICATION</b> Select an item from the following dropdown menu to justify why this is a sole source procurement. |   |
| <b>NECESSITY AND UNIQUE FEATURES</b>   | Describe the product or services that are not available from other vendors. Explain necessary and unique features or services. Attach letters from manufacturer, letters from distributor, warranties, licenses, or patents as needed. Be specific. |
| <b>MARKET TESTING</b>  | List and describe the last time the market has been tested on the applicability of the sole source. If it has not been tested over the last 12 months, explain why not.   |
| <b>AVAILABILITY</b>  | Describe steps taken to verify that these features are not available elsewhere. Included a detailed list of all products or services by brand/manufacturer examined and include names, phone numbers, and emails of people contacted.               |

| SECTION 5: Purchase Requisition Information |                                       |   |   |
|---|---------------------------------------|---|---|
| <i>Send Purchase Order To:</i>              |                                       | <i>Send Invoices To:</i>                    |   |
| Vendor:<br>Casey Equipment                  | Vendor#:                              | Dept:<br>Division of Transportation         | Division:<br>Accounts Payable             |
| Attn:<br>Mike Fay                           | Email:<br>mike.fay@caseyequipment.com | Attn:<br>Kathy Curcio                       | Email:<br>DOTFinance@dupagecounty.gov     |
| Address:<br>1603 E. Algonquin Road          | City:<br>Arlington Heights            | Address:<br>421 N. County Farm Road         | City:<br>Wheaton                          |
| State:<br>IL                                | Zip:<br>60005                         | State:<br>IL                                | Zip:<br>60187                             |
| Phone:<br>847-437-8686                      | Fax:                                  | Phone:<br>630-407-6900                      | Fax:                                      |
| <i>Send Payments To:</i>                    |                                       | <i>Ship to:</i>                             |   |
| Vendor:<br>same as above.                   | Vendor#:                              | Dept:<br>Division of Transportation         | Division:<br>Highway Maintenance          |
| Attn:                                       | Email:                                | Attn:<br>David Koehler                      | Email:<br>david.koehler@dupagecounty.gov  |
| Address:<br>same as above.                  | City:                                 | Address:<br>140 N. County Farm Road         | City:<br>Wheaton                          |
| State:                                      | Zip:                                  | State:<br>IL                                | Zip:<br>60187                             |
| Phone:                                      | Fax:                                  | Phone:<br>630-407-6926                      | Fax:                                      |
| <b>Shipping</b>                             |                                       | <b>Contract Dates</b>                       |   |
| Payment Terms:<br>PER 50 ILCS 505/1         | FOB:<br>Destination                   | Contract Start Date (PO25):<br>Feb 11, 2025 | Contract End Date (PO25):<br>Nov 30, 2025 |

| Purchase Requisition Line Details                                |     |     |                            |                          |      |         |      |           |                             |                   |              |
|--|-----|-----|----------------------------|--------------------------|------|---------|------|-----------|-----------------------------|-------------------|--------------|
| LN   | Qty | UOM | Item Detail<br>(Product #) | Description              | FY   | Company | AU   | Acct Code | Sub-Accts/<br>Activity Code | Unit Price        | Extension    |
| 1  | 1   | EA  | L150T                      | LeeBoy Tack Cart Trailer | FY25 | 1500    | 3510 | 54130     |                             | 37,108.40         | 37,108.40    |
| <b><i>FY is required, ensure the correct FY is selected.</i></b> |     |     |                            |                          |      |         |      |           |                             | Requisition Total | \$ 37,108.40 |

| Comments             |  |
|----------------------|--|
| HEADER COMMENTS      | Provide comments for P020 and P025.<br><br>To furnish and deliver (1) Leeboy L150T Tack Cart Trailer for the DOT.  |
| SPECIAL INSTRUCTIONS | Provide comments for Buyer or Approver (not for P020 and P025). Comments will not appear on PO.<br><br>Email Approved PO to Mike, Fay, David Koehler, William Bell and Mike Figuary. |
| INTERNAL NOTES       | Provide comments for department internal use (not for P020 and P025). Comments will not appear on PO.<br><br>see above.  |
| APPROVALS            | Department Head signature approval for procurements under \$15,000. Procurement Officer Approval for ETSB.   |



1603 E. Algonquin Rd.  
Arlington Heights, IL 60005  
Ph: 847-437-8686  
Fax: 847-437-8738

16754 New Ave.  
Lemont, IL 60439  
Ph: 630-257-1261  
Fax: 630-257-0614

1548 Huntwood Dr.  
Cherry Valley, IL 61016  
Ph: 815-332-8222  
Fax: 815-332-3056

**Ship To:** DUPAGE COUNTY HIGHWAY DEPT  
180 N. COUNTY FARM RD  
WHEATON IL 60187

**Invoice To:** DUPAGE COUNTY HIGHWAY DEPT.  
180 N. COUNTY FARM RD.  
WHEATON IL 60187

|                          |                      |                     |
|--------------------------|----------------------|---------------------|
| Branch<br>01 - ARLINGTON |                      |                     |
| Date<br>01/16/2025       | Time<br>14:31:36 (O) | Page<br>1           |
| Account No<br>DUPAG003   | Phone No             | Est No 09<br>Q01078 |
| Ship Via                 |                      | Purchase Order      |
| Tax ID No                |                      |                     |
| MIKE FAY                 |                      | Salesperson<br>008  |

### EQUIPMENT QUOTE - NOT AN INVOICE

Description      \*\* Q U O T E \*\*      EXPIRY DATE: 02/14/2025      Amount

MIKE FAY

=====

\* CASEY EQUIPMENT IS THE AUTHORIZED DEALER TO LEEBOY USING  
SOURCEWELL COOP #060122-VTL

=====

\* PAYMENT TERMS: 60 DAYS PER GOVERNMENT ACT 50 ILCS 505/1  
\* THIS SUPERSEDES ALL PAYMENT TERMS BELOW ON THIS CONTRACT

=====

ALL QUOTED EQUIPMENT IS SUBJECT TO PRIOR SALE AND  
AVAILABILITY

=====

WARRANTY: 2 YEAR FULL FACTORY WARRANTY

=====

EXTENDED WARRANTY PLANS AND SERVICE CONTRACTS ARE AVAILABLE  
UPON REQUEST

=====

NO SALE IS CONSIDERED COMPLETE UNTIL A SIGNED AND ACCEPTED  
QUOTE IS SUBMITTED AND APPROVED BY A CASEY EQUIPMENT  
COMPANY OFFICER

=====

BRAND NEW LEEBOY L150T TACK DISTRIBUTOR      34358.40

Hours: 0

WITH ALL STANDARD EQUIPMENT:

\* 5 PASS 5" HEAT MANAGEMENT SYSTEM FOR EVEN  
HEAT DISTRIBUTION

\* FLUSH SYSTEM / REVERSE SUCTION CIRCULATE

\* STANDARD 6' WAND & HOSE REEL

\* 7 GPM VIKING ASPHALT PUMP

WITH OPTIONAL EQUIPMENT:

\* 4.8 HP ELECTRIC START

\* DIESEL OPERATED BURNER, 500,000 BTU

\* INSULATED TANK

This invoice is subject to all the terms, provisions, conditions, and limitations of the parts, service, or sales agreement concerning the goods, services, or equipment sold or leased as described therein. Errors are subject to correction. Examine this invoice carefully as it will be deemed correct unless errors are reported to Casey Equipment Company, Inc. within 10 days of the date hereof. The purchaser or lessee shall pay a service charge of 1.5% (18.00% Annual Rate) on all amounts not paid within 30 days following the date of such sale or lease and all costs of collection or enforcement including reasonable attorney's fees.

Returns on eligible items but be approved and are subject to a 25% service and restocking charge. No returns are allowed on electrical items. Prices in effect at the time of shipment will apply.

No returns are allowed on any item after 30 days.

Title to the above property shall not pass to the buyer upon delivery but shall remain in seller until the entire purchase price of the item is paid in full.

X

Received By

**Thank You For Your Business!**



1603 E. Algonquin Rd.  
Arlington Heights, IL 60005  
Ph: 847-437-8686  
Fax: 847-437-8738

16754 New Ave.  
Lemont, IL 60439  
Ph: 630-257-1261  
Fax: 630-257-0614

1548 Huntwood Dr.  
Cherry Valley, IL 61016  
Ph: 815-332-8222  
Fax: 815-332-3056

**Ship To:** DUPAGE COUNTY HIGHWAY DEPT  
180 N. COUNTY FARM RD  
WHEATON IL 60187

**Invoice To:** DUPAGE COUNTY HIGHWAY DEPT.  
180 N. COUNTY FARM RD.  
WHEATON IL 60187

|                          |                      |                     |
|--------------------------|----------------------|---------------------|
| Branch<br>01 - ARLINGTON |                      |                     |
| Date<br>01/16/2025       | Time<br>14:31:36 (O) | Page<br>2           |
| Account No<br>DUPAG003   | Phone No             | Est No 09<br>Q01078 |
| Ship Via                 |                      | Purchase Order      |
| Tax ID No                |                      |                     |
| MIKE FAY                 |                      | Salesperson<br>008  |

### EQUIPMENT QUOTE - NOT AN INVOICE

Description      \*\* Q U O T E \*\*      EXPIRY DATE: 02/14/2025      Amount

- \* 12' SPRAY BAR WITH CAB CONTROLS & LIFT-  
(INCLUDES WIRELESS REMOTE)
- \* TANK HEATER THERMOSTAT #ISS-2000T

Miscellaneous Charges/Credits

=====

INBOUND FREIGHT & PREP

Qty: 1

Miscellaneous Charges/Credits Total: 2750.00

Subtotal: 37108.40

Quote Total: 37108.40

Authorization: \_\_\_\_\_



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No returns are allowed on any item after 30 days.

Title to the above property shall not pass to the buyer upon delivery but shall remain in seller until the entire purchase price of the item is paid in full.

X

Received By

**Thank You For Your Business!**

**Solicitation Number: RFP #060122****CONTRACT**

This Contract is between Sourcewell, 202 12th Street Northeast, P.O. Box 219, Staples, MN 56479 (Sourcewell) and ST Engineering LeeBoy, Inc., 500 Lincoln County Pkwy. Ext., Lincolnton, NC 28092 (Supplier).

Sourcewell is a State of Minnesota local government unit and service cooperative created under the laws of the State of Minnesota (Minnesota Statutes Section 123A.21) that offers cooperative procurement solutions to government entities. Participation is open to eligible federal, state/province, and municipal governmental entities, higher education, K-12 education, nonprofit, tribal government, and other public entities located in the United States and Canada. Sourcewell issued a public solicitation for Roadway Paving Equipment from which Supplier was awarded a contract.

Supplier desires to contract with Sourcewell to provide equipment, products, or services to Sourcewell and the entities that access Sourcewell's cooperative purchasing contracts (Participating Entities).

**1. TERM OF CONTRACT**

- A. **EFFECTIVE DATE.** This Contract is effective upon the date of the final signature below.
- B. **EXPIRATION DATE AND EXTENSION.** This Contract expires August 1, 2026, unless it is cancelled sooner pursuant to Article 22. This Contract may be extended one additional year upon the request of Sourcewell and written agreement by Supplier.
- C. **SURVIVAL OF TERMS.** Notwithstanding any expiration or termination of this Contract, all payment obligations incurred prior to expiration or termination will survive, as will the following: Articles 11 through 14 survive the expiration or cancellation of this Contract. All other rights will cease upon expiration or termination of this Contract.

**2. EQUIPMENT, PRODUCTS, OR SERVICES**

- A. **EQUIPMENT, PRODUCTS, OR SERVICES.** Supplier will provide the Equipment, Products, or Services as stated in its Proposal submitted under the Solicitation Number listed above.

Proposal. Cancellation of this Contract does not relieve either party of financial, product, or service obligations incurred or accrued prior to cancellation.

Sourcewell

ST Engineering LeeBoy, Inc.

Signature on file

By: C0FD2A139D06489...

Jeremy Schwartz

Title: Chief Procurement Officer

Date: 7/29/2022 | 12:57 PM CDT

Signature on file

By: 662FBEB616DF419...

Jay Horn

Title: CFO

Date: 8/3/2022 | 4:08 PM CDT

Approved:

Signature on file

By:

Chad Coauette

Title: Executive Director/CEO

Date: 8/3/2022 | 8:35 PM CDT





## Required Vendor Ethics Disclosure Statement

Failure to complete and return this form may result in delay or cancellation of the County's Contractual Obligation.

Date: 01/17/2025

Bid/Contract/PO #: \_\_\_\_\_

|                |                               |                  |                             |
|----------------|-------------------------------|------------------|-----------------------------|
| Company Name:  | Casey Equipment Company, Inc. | Company Contact: | Mike Fay                    |
| Contact Phone: | 847-437-8686                  | Contact Email:   | mike.fay@caseyequipment.com |

### The DuPage County Procurement Ordinance requires the following written disclosures prior to award:

1. Every contractor, union, or vendor that is seeking or has previously obtained a contract, change orders to one (1) or more contracts, or two (2) or more individual contracts with the county, shall provide to Procurement Services Division a written disclosure of all political campaign contributions made by such contractor, union, or vendor within the current and previous calendar year to any incumbent county board member, county board chairman, or countywide elected official whose office the contract to be awarded will benefit. The contractor, union or vendor shall update such disclosure annually during the term of a multi-year contract and prior to any change order or renewal requiring approval by the county board. For purposes of this disclosure requirement, "contractor or vendor" includes owners, officers, managers, lobbyists, agents, consultants, bond counsel and underwriters counsel, subcontractors and corporate entities under the control of the contracting person, and political action committees to which the contracting person has made contributions.

☒ **NONE (check here) - If no contributions have been made**

| Recipient | Donor | Description (e.g. cash, type of item, in-kind services, etc.) | Amount/Value | Date Made |
|-----------|-------|---|--------------|-----------|
|           |       |   |              |           |

2. All contractors and vendors who have obtained or are seeking contracts with the county shall disclose the names and contact information of their lobbyists, agents and representatives and all individuals who are or will be having contact with county officers or employees in relation to the contractor bid and shall update such disclosure with any changes that may occur.

☒ **NONE (check here) - If no contacts have been made**

| Lobbyists, Agents and Representatives and all individuals who are or will be having contact with county officers or employees in relation to the contract or bid | Telephone | Email |
|--|-----------|-------|
|  |           |       |

A contractor or vendor that knowingly violates these disclosure requirements is subject to penalties which may include, but are not limited to, the immediate cancellation of the contract and possible disbarment from future county contracts.

### Continuing disclosure is required, and I agree to update this disclosure form as follows:

- If information changes, within five (5) days of change, or prior to county action, whichever is sooner
- 30 days prior to the optional renewal of any contract
- Annual disclosure for multi-year contracts on the anniversary of said contract
- With any request for change order except those issued by the county for administrative adjustments

### The full text for the county's ethics and procurement policies and ordinances are available at:

[http://www.dupagecounty.gov/government/county\\_board/ethics\\_at\\_the\\_county/](http://www.dupagecounty.gov/government/county_board/ethics_at_the_county/)

I hereby acknowledge **Signature on file** and understand these requirements.

Authorized Signature

Printed Name

David Cox

Title

Vice President

Date

01/17/2025

Attach additional sheets if necessary. Sign each sheet and number each page. Page 1 of 1 (total number of pages)



## Transportation Requisition \$30,000 and Over

421 N. COUNTY FARM  
ROAD  
WHEATON, IL 60187  
www.dupagecounty.gov

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**File #:** DT-P-0008-25

**Agenda Date:** 2/4/2025

**Agenda #:** 21.G.

---

AWARDING RESOLUTION  
ISSUED TO NATIONAL AUTO FLEET GROUP  
TO FURNISH AND DELIVER TWO (2) FORD BRONCOS  
FOR THE DIVISION OF TRANSPORTATION  
(CONTRACT TOTAL NOT TO EXCEED \$64,421.08)

WHEREAS, pursuant to the Intergovernmental Agreement between the County of DuPage and National Intergovernmental Purchasing Alliance (Sourcewell), the County of DuPage will contract with National Auto Fleet Group; and

WHEREAS, the Transportation Committee recommends County Board approval for the issuance of a contract to National Auto Fleet Group, to furnish and deliver two (2) Ford Broncos for the Division of Transportation.

NOW, THEREFORE, BE IT RESOLVED that said contract to furnish and deliver two (2) Ford Broncos for the Division of Transportation, is hereby approved for issuance to National Auto Fleet Group, 490 Auto Center Drive, Watsonville, CA 95076, for a contract total not to exceed \$64,421.08; per Sourcewell contract #091521-NAF.

Enacted and approved this 11th day of February, 2025 at Wheaton, Illinois.

---

DEBORAH A. CONROY, CHAIR  
DU PAGE COUNTY BOARD

Attest: \_\_\_\_\_

JEAN KACZMAREK, COUNTY CLERK



Procurement Review Comprehensive Checklist  
Procurement Services Division  
This form must accompany all Purchase Order Requisitions

### SECTION 1: DESCRIPTION

| General Tracking  |  | Contract Terms                         |  |
|---|--|--|--|
| FILE ID#: 25-0349   | RFP, BID, QUOTE OR RENEWAL #: Sourcewell #091521-NAF | INITIAL TERM WITH RENEWALS: OTHER      | INITIAL TERM TOTAL COST: \$64,421.08                   |
| COMMITTEE: TRANSPORTATION   | TARGET COMMITTEE DATE: 02/04/2025                    | PROMPT FOR RENEWAL: 3 MONTHS           | CONTRACT TOTAL COST WITH ALL RENEWALS: \$64,421.08     |
|   | CURRENT TERM TOTAL COST: \$64,421.08                 | MAX LENGTH WITH ALL RENEWALS: ONE YEAR | CURRENT TERM PERIOD: INITIAL TERM                      |
| Vendor Information  |  | Department Information                 |  |
| VENDOR: National Auto Fleet Group   | VENDOR #: 24975                                      | DEPT: Division of Transportation       | DEPT CONTACT NAME: Roula Eikosidekas                   |
| VENDOR CONTACT: Jesse Cooper  | VENDOR CONTACT PHONE: 855-289-6572                   | DEPT CONTACT PHONE #: 630-407-6920     | DEPT CONTACT EMAIL: roula.eikosidekas@dupagecounty.gov |
| VENDOR CONTACT EMAIL: jcooper@nationalautofleetgroup.com  | VENDOR WEBSITE:                                      | DEPT REQ #: 25-1500-09                 |  |
| Overview  |  |  |  |
| DESCRIPTION Identify scope of work, item(s) being purchased, total cost and type of procurement (i.e., lowest bid, RFP, renewal, sole source, etc.).<br>DOT requests a purchase order to National Auto Fleet Group, to furnish and deliver (2) White Ford Broncos, for a contract total not to exceed \$64,421.08, per sourcewell Contract #091521-NAF.                               |  |  |  |
| JUSTIFICATION Summarize why this procurement is necessary and what objectives will be accomplished<br><br>The DuPage County vehicle replacement policy requires that a vehicle be in service a minimum of 12 years or have a minimum of 150,000 miles, and/or must be assessed by a mechanic prior to being considered for replacement.<br><br>These vehicles will replace H-3 & H-4. |  |  |  |

### SECTION 2: DECISION MEMO REQUIREMENTS

|                            |   |
|----------------------------|---|
| DECISION MEMO NOT REQUIRED | Select an item from the following dropdown menu to identify why a Decision Memo (Section 3) is not required.  |
| DECISION MEMO REQUIRED     | Select an item from the following dropdown menu to identify why a Decision Memo (Section 3) is required.<br>COOPERATIVE (DPC2-352), GOVERNMENT JOINT PURCHASING ACT (30ILCS525) OR GSA SCHEDULE PRICING |

### SECTION 3: DECISION MEMO

|                                     |   |
|-------------------------------------|---|
| SOURCE SELECTION                    | Describe method used to select source.<br><br>This contract was setup using the cooperative sourcewell contract #091521-NAF.  |
| RECOMMENDATION AND TWO ALTERNATIVES | Describe staff recommendation and provide justification. Identify at least 2 other options to accomplish this request, including status quo, (i.e., take no action).<br><br>1. DOT staff recommends issuing a purchase order to National Auto Fleet Group, using the sourcewell contract #091521-NAF.<br>2. The sourcewell cooperative has proven to be a cost savings over going out to bid. |

| SECTION 4: SOLE SOURCE MEMO/JUSTIFICATION  |   |
|--|---|
| <b>JUSTIFICATION</b> Select an item from the following dropdown menu to justify why this is a sole source procurement. |   |
| <b>NECESSITY AND UNIQUE FEATURES</b>   | Describe the product or services that are not available from other vendors. Explain necessary and unique features or services. Attach letters from manufacturer, letters from distributor, warranties, licenses, or patents as needed. Be specific. |
| <b>MARKET TESTING</b>  | List and describe the last time the market has been tested on the applicability of the sole source. If it has not been tested over the last 12 months, explain why not.   |
| <b>AVAILABILITY</b>  | Describe steps taken to verify that these features are not available elsewhere. Included a detailed list of all products or services by brand/manufacturer examined and include names, phone numbers, and emails of people contacted.               |

| SECTION 5: Purchase Requisition Information |  |   |  |
|---|--|---|--|
| <i>Send Purchase Order To:</i>              |  | <i>Send Invoices To:</i>                    |  |
| Vendor:<br>National Auto Fleet Group        | Vendor#:<br>24975                            | Dept:<br>Division of Transportation         | Division:<br>Accounts Payable            |
| Attn:<br>Jesse Cooper                       | Email:<br>jcooper@nationalautofleetgroup.com | Attn:<br>Kathy Curcio                       | Email:<br>DOTFinance@dupagecounty.gov    |
| Address:<br>490 Auto Center Drive           | City:<br>Watsonville                         | Address:<br>421 N. County Farm Road         | City:<br>Wheaton                         |
| State:<br>CA                                | Zip:<br>95076                                | State:<br>IL                                | Zip:<br>60187                            |
| Phone:<br>855-289-6572                      | Fax:   | Phone:<br>630-407-6900                      | Fax:                                     |
| <i>Send Payments To:</i>                    |  | <i>Ship to:</i>                             |  |
| Vendor:<br>National Auto Fleet Group        | Vendor#:<br>24975                            | Dept:<br>Division of Transportation         | Division:<br>Fleet Department            |
| Attn:                                       | Email:                                       | Attn:<br>William Bell                       | Email:<br>william.bell@dupagecounty.gov  |
| Address:<br>490 Auto Center Drive           | City:<br>Watsonville                         | Address:<br>180 N. County Farm Road         | City:<br>Wheaton                         |
| State:<br>CA                                | Zip:<br>95076                                | State:<br>IL                                | Zip:<br>60187                            |
| Phone:                                      | Fax:   | Phone:<br>630-407-6931                      | Fax:                                     |
| <b>Shipping</b>                             |  | <b>Contract Dates</b>                       |  |
| Payment Terms:<br>PER 50 ILCS 505/1         | FOB:<br>Destination                          | Contract Start Date (PO25):<br>Feb 11, 2025 | Contract End Date (PO25):<br>Nov 8, 2025 |

| Purchase Requisition Line Details                                |     |     |                            |                           |      |         |      |           |                             |                   |              |
|--|-----|-----|----------------------------|---------------------------|------|---------|------|-----------|-----------------------------|-------------------|--------------|
| LN   | Qty | UOM | Item Detail<br>(Product #) | Description               | FY   | Company | AU   | Acct Code | Sub-Accts/<br>Activity Code | Unit Price        | Extension    |
| 1  | 2   | EA  | R9B                        | Ford Broncos Big Bend 4x4 | FY25 | 1500    | 3520 | 54120     |                             | 32,210.54         | 64,421.08    |
| <b><i>FY is required, ensure the correct FY is selected.</i></b> |     |     |                            |                           |      |         |      |           |                             | Requisition Total | \$ 64,421.08 |

| Comments             |  |
|----------------------|--|
| HEADER COMMENTS      | Provide comments for P020 and P025.<br><br>To furnish and deliver (2) White Ford Broncos for the DOT.  |
| SPECIAL INSTRUCTIONS | Provide comments for Buyer or Approver (not for P020 and P025). Comments will not appear on PO.<br><br>Email Approved PO to Jesse Cooper, William Bell and Mike Figuray. |
| INTERNAL NOTES       | Provide comments for department internal use (not for P020 and P025). Comments will not appear on PO.<br><br>see above.  |
| APPROVALS            | Department Head signature approval for procurements under \$15,000. Procurement Officer Approval for ETSB.   |



# National Auto Fleet Group

A Division of Chevrolet of Watsonville

490 Auto Center Drive, Watsonville, CA 95076

(855) 289-6572 • (831) 480-8497 Fax

Fleet@NationalAutoFleetGroup.com

1/8/2025

1/15/2025 Re-Configured

Quote ID: **38384 R2**

Order Cut Off Date: **TBA**

William Bell  
DuPage County DOT  
Fleet Maintenance

180 N County Farm Rd  
Wheaton, Illinois, 60187

Dear William Bell,

National Auto Fleet Group is pleased to quote the following vehicle(s) for your consideration.

**Two (2) New/Unused (2025 Ford Bronco Sport (R9B) Big Bend 4x4)** and delivered to your specified location, each for

|                        | One Unit<br>(MSRP) | One Unit    | Total %<br>Savings | Extended<br>Unit's (2) | Total Savings |
|------------------------|--------------------|-------------|--------------------|------------------------|---------------|
| Contract Price         | \$31,890.00        | \$31,610.54 | 0.876 %            | \$63,221.08            | \$558.92      |
| 2 Additional<br>Key(s) |                    | \$600.00    |                    | \$1,200.00             |               |
| Tax (0.0000 %)         |                    | \$0.00      |                    | \$0.00                 |               |
| Tire fee               |                    | \$0.00      |                    | \$0.00                 |               |
| Total                  |                    | \$32,210.54 |                    | \$64,421.08            |               |

- per the attached specifications.

This vehicle(s) is available under the **Sourcewell Contract 091521-NAF**. Please reference this Contract number on all purchase orders to National Auto Fleet Group. Payment terms are Net 30 days after receipt of vehicle.

Thank you in advance for your consideration. Should you have any questions, please do not hesitate to call.

Sincerely,

Jesse Cooper  
Account Manager  
Email: Fleet@NationalAutoFleetGroup.com  
Office: (855) 289-6572  
Fax: (831) 480-8497



**GMC**

## **Purchase Order Instructions & Resources**

In order to finalize your purchase please submit this purchase packet to your governing body for a purchase order approval and submit your purchase order in the following way:

Email: [Fleet@NationalAutoFleetGroup.com](mailto:Fleet@NationalAutoFleetGroup.com)

Fax: (831) 480-8497

Mail: National Auto Fleet Group

490 Auto Center Drive

Watsonville, CA 95076

**We will send a courtesy confirmation for your order and a W-9 if needed.**

### **Additional Resources**

Learn how to track your vehicle: [www.NAFGETA.com](http://www.NAFGETA.com)

Use the upfitter of your choice: [www.NAFGpartner.com](http://www.NAFGpartner.com)

Vehicle Status: [ETA@NationalAutoFleetGroup.com](mailto:ETA@NationalAutoFleetGroup.com)

General Inquiries: [Fleet@NationalAutoFleetGroup.com](mailto:Fleet@NationalAutoFleetGroup.com)

For general questions or assistance please contact our main office at:

# **1-855-289-6572**

## Vehicle Configuration Options

|                             |   |
|-----------------------------|---|
| <b>ENGINE</b>               |   |
| <b>Code</b>                 | <b>Description</b>  |
| 99N                         | Engine: 1.5L EcoBoost, (STD)  |
| <b>TRANSMISSION</b>         |   |
| <b>Code</b>                 | <b>Description</b>  |
| 448                         | Transmission: 8-Speed Automatic, (STD)  |
| <b>PRIMARY PAINT</b>        |   |
| <b>Code</b>                 | <b>Description</b>  |
| YZ                          | Oxford White  |
| <b>SEAT TYPE</b>            |   |
| <b>Code</b>                 | <b>Description</b>  |
| QW                          | Medium Lt Smoked Truffle, Cloth w/Easy-to-Clean Front Bucket Seats, -inc: 6-way manual driver (fore/aft, up/down, recline) and 4-way manual passenger (fore/aft w/manual recline) seats |
| <b>ADDITIONAL EQUIPMENT</b> |   |
| <b>Code</b>                 | <b>Description</b>  |
| 153                         | Front License Plate Bracket   |
| 63B                         | Front & Rear Splash Guards  |
| 50C                         | Front & Rear Floor Liners w/o Carpet Mats   |
| <b>OPTION PACKAGE</b>       |   |
| <b>Code</b>                 | <b>Description</b>  |
| 200A                        | Equipment Group 200A  |



2025 Fleet/Non-Retail Ford Bronco Sport Big Bend 4x4

WINDOW STICKER

|  |   |             |
|--|---|-------------|
| 2025 Ford Bronco Sport Big Bend 4x4                      |   |             |
| CODE   | MODEL   | MSRP        |
| R9B  | 2025 Ford Bronco Sport Big Bend 4x4   | \$29,995.00 |
| OPTIONS  |   |             |
| 99N  | Engine: 1.5L EcoBoost, (STD)  | \$0.00      |
| 448  | Transmission: 8-Speed Automatic, (STD)  | \$0.00      |
| YZ   | Oxford White  | \$0.00      |
| QW   | Medium Lt Smoked Truffle, Cloth w/Easy-to-Clean Front Bucket Seats, -inc: 6-way manual driver (fore/aft, up/down, recline) and 4-way manual passenger (fore/aft w/manual recline) seats | \$0.00      |
| 153  | Front License Plate Bracket   | \$0.00      |
| 63B  | Front & Rear Splash Guards  | \$115.00    |
| 50C  | Front & Rear Floor Liners w/o Carpet Mats   | \$185.00    |
| 200A   | Equipment Group 200A  | \$0.00      |
| Please note selected options override standard equipment |   |             |
| SUBTOTAL   |   | \$30,295.00 |
| Advert/ Adjustments                                      |   | \$0.00      |
| Manufacturer Destination Charge                          |   | \$1,595.00  |
| TOTAL PRICE  |   | \$31,890.00 |
| Est City: N/A MPG  |   |             |
| Est Highway: N/A MPG                                     |   |             |
| Est Highway Cruising Range: N/A mi                       |   |             |

Any performance-related calculations are offered solely as guidelines. Actual unit performance will depend on your operating conditions.

Notes

|  |
|--|
|  |
|  |
|  |
|  |

## Standard Equipment

### MECHANICAL

|  |
|--|
| Engine: 1.5L EcoBoost -inc: auto start-stop technology (STD) |
|--|

|                                       |
|---------------------------------------|
| Transmission: 8-Speed Automatic (STD) |
|---------------------------------------|

### ADDITIONAL EQUIPMENT

|  |
|--|
| 50-State Emissions System -inc: Automatically added to 1.5L EcoBoost engine (99N) orders from dealers in the following California emissions states: California, Colorado, Connecticut, Delaware, Maine, Maryland, Massachusetts, Minnesota, New Jersey, New York, Nevada, Oregon, Pennsylvania, Rhode Island, Virginia, Vermont and Washington Available option on 1.5L EcoBoost engine (99N) for dealers located in federal/non-California emissions states for all order types (retail/stock/fleet). |
|--|

|                                       |
|---------------------------------------|
| Transmission w/Driver Selectable Mode |
|---------------------------------------|

|                          |
|--------------------------|
| Electronic Transfer Case |
|--------------------------|

|                                     |
|-------------------------------------|
| Part And Full-Time Four-Wheel Drive |
|-------------------------------------|

|                 |
|-----------------|
| 3.80 Axle Ratio |
|-----------------|

|   |
|---|
| 760CCA Maintenance-Free Battery w/Run Down Protection |
|---|

|            |
|------------|
| 4630# Gvwr |
|------------|

|                                 |
|---------------------------------|
| Gas-Pressurized Shock Absorbers |
|---------------------------------|

|                               |
|-------------------------------|
| Front And Rear Anti-Roll Bars |
|-------------------------------|

|                     |
|---------------------|
| Off-Road Suspension |
|---------------------|

|  |
|--|
| Electric Power-Assist Speed-Sensing Steering |
|--|

|                   |
|-------------------|
| 16 Gal. Fuel Tank |
|-------------------|

|                                    |
|------------------------------------|
| Quasi-Dual Stainless Steel Exhaust |
|------------------------------------|

|                        |
|------------------------|
| Permanent Locking Hubs |
|------------------------|

|                                       |
|---------------------------------------|
| Strut Front Suspension w/Coil Springs |
|---------------------------------------|

|   |
|---|
| Short And Long Arm Rear Suspension w/Coil Springs |
|---|

|   |
|---|
| 4-Wheel Disc Brakes w/4-Wheel ABS, Front Vented Discs, Brake Assist, Hill Hold Control and Electric Parking Brake |
|---|

|   |
|---|
| Wheels: 17" Carbonized Gray-Painted Aluminum -inc: High gloss |
|---|

|                                      |
|--------------------------------------|
| Tires: 225/65R17 102H All Season BSW |
|--------------------------------------|

|                   |
|-------------------|
| Tire Mobility Kit |
|-------------------|

|                 |
|-----------------|
| Clearcoat Paint |
|-----------------|

|                    |
|--------------------|
| Black Front Bumper |
|--------------------|

|                   |
|-------------------|
| Black Rear Bumper |
|-------------------|

|   |
|---|
| Black Bodyside Cladding and Black Wheel Well Trim |
|---|

|                         |
|-------------------------|
| Black Side Windows Trim |
|-------------------------|

|                    |
|--------------------|
| Black Door Handles |
|--------------------|

|  |
|--|
| Black Power Heated Side Mirrors w/Manual Folding |
|--|

|  |
|--|
| Flip-Up Rear Window w/Fixed Interval Wiper and Defroster |
|--|

|  |
|--|
| Deep Tinted Glass  |
| Speed Sensitive Variable Intermittent Wipers   |
| Fully Galvanized Steel Panels  |
| Gray Grille  |
| Liftgate Rear Cargo Access   |
| Tailgate/Rear Door Lock Included w/Power Door Locks  |
| Autolamp Auto On/Off Projector Beam Led Low/High Beam Auto High-Beam Daytime Running Lights Preference Setting Headlamps w/Delay-Off   |
| LED Brakelights  |
| Headlights-Automatic Highbeams   |
| Radio w/Seek-Scan, Clock, Steering Wheel Controls and Radio Data System  |
| Radio: AM/FM Stereo -inc: 6 speakers and speed-compensated volume  |
| Streaming Audio  |
| Integrated Roof Antenna  |
| SiriusXM -inc: a 3-month trial subscription, Service is not available in Alaska and Hawaii, All SiriusXM services require a subscription, sold separately by SiriusXM after the trial period, Your SiriusXM service will automatically stop at the end of your trial unless you decide to subscribe, If you decide to continue service, the subscription plan chosen will automatically renew and be charged according to your chosen payment method at the then-current rates, Fees and taxes apply, See the SiriusXM customer agreement and privacy policy at <a href="http://www.siriusxm.com">www.siriusxm.com</a> for full terms and how to cancel, which includes online methods or calling 1-866-635-2349, Available in the 48 contiguous United States, D.C, and Puerto Rico (w/coverage limits and capable receiver), Visit <a href="http://www.siriusxm.com/FAQS">www.siriusxm.com/FAQS</a> for most current service area information, Availability of some services and features is subject to device capabilities and location restrictions, All fees, content and features are subject to change, SiriusXM, Pandora and all related logos are trademarks of SiriusXM Radio Inc, and its respective subsidiaries |
| SYNC 4 w/Enhanced Voice Recognition -inc: 13.2" LCD capacitive touchscreen in center stack w/swipe capability, cloud connected, 911 Assist, wireless Apple CarPlay and Android Auto compatibility, digital owners manual and conversational voice command recognition  |
| Bluetooth Wireless Phone Connectivity  |
| 2 LCD Monitors In The Front  |
| Driver Seat  |
| Passenger Seat   |
| 60-40 Folding Bench Front Facing Manual Reclining Fold Forward Seatback Rear Seat w/Manual Fore/Aft  |
| Manual Tilt/Telescoping Steering Column  |
| Gauges -inc: Speedometer, Odometer, Engine Coolant Temp, Tachometer, Inclinator, Trip Odometer and Trip Computer   |
| Power Rear Windows and Fixed 3rd Row Windows   |
| Front Cupholder  |
| Rear Cupholder   |
| Compass  |
| Proximity Key For Doors And Push Button Start  |
| Remote Keyless Entry w/Integrated Key Transmitter, Illuminated Entry, Illuminated Ignition Switch and Panic Button   |

|  |
|--|
| Cruise Control w/Steering Wheel Controls   |
| Adaptive w/Traffic Stop-Go   |
| Voice Activated Automatic Air Conditioning   |
| HVAC -inc: Underseat Ducts and Console Ducts   |
| Glove Box  |
| Driver Foot Rest   |
| Cloth w/Easy-to-Clean Front Bucket Seats -inc: 6-way manual driver (fore/aft, up/down, recline) and 4-way manual passenger (fore/aft w/manual recline) seats |
| Interior Trim -inc: Metal-Look Instrument Panel Insert, Metal-Look Door Panel Insert and Metal-Look Interior Accents   |
| Full Cloth Headliner   |
| Day-Night Rearview Mirror  |
| Driver And Passenger Visor Vanity Mirrors w/Driver And Passenger Illumination, Driver And Passenger Auxiliary Mirror   |
| Full Floor Console w/Covered Storage, Mini Overhead Console w/Storage and 2 12V DC Power Outlets   |
| Front And Rear Map Lights  |
| Fade-To-Off Interior Lighting  |
| Full Carpet Floor Covering -inc: Carpet Front Floor Mats   |
| Carpet Floor Trim  |
| Cargo Area Concealed Storage   |
| Cargo Features -inc: Tire Mobility Kit   |
| Cargo Space Lights   |
| FOB Controls -inc: Cargo Access  |
| Smart Device Remote Engine Start   |
| FordPass Connect Tracker System  |
| Instrument Panel Bin, Driver / Passenger And Rear Door Bins  |
| Power 1st Row Windows w/Driver 1-Touch Down  |
| Delayed Accessory Power  |
| Power Door Locks w/Autolock Feature  |
| Driver Information Center  |
| Redundant Digital Speedometer  |
| Trip Computer  |
| Outside Temp Gauge   |
| Digital/Analog Appearance  |
| Seats w/Cloth Back Material  |
| Manual Adjustable Front Head Restraints and Manual Adjustable Rear Head Restraints   |
| Front Center Armrest and Rear Center Armrest   |
| Perimeter Alarm  |
| Securilock Anti-Theft Ignition (pats) Immobilizer  |
| 2 12V DC Power Outlets   |

|   |
|---|
| Air Filtration  |
| Lane Centering  |
| AdvanceTrac w/Roll Stability Control Electronic Stability Control (ESC) And Roll Stability Control (RSC)                                  |
| ABS And Driveline Traction Control  |
| Side Impact Beams   |
| Dual Stage Driver And Passenger Seat-Mounted Side Airbags   |
| Rear Parking Sensors  |
| BLIS (Blind Spot Information System) Blind Spot   |
| Pre-Collision Assist with Automatic Emergency Braking (AEB)   |
| Lane-Keeping System Lane Keeping Assist   |
| Lane-Keeping System Lane Departure Warning  |
| Collision Mitigation-Front  |
| Driver Monitoring-Alert   |
| Evasion Assist  |
| Collision Mitigation-Rear   |
| Tire Specific Low Tire Pressure Warning   |
| Dual Stage Driver And Passenger Front Airbags   |
| Safety Canopy System Curtain 1st And 2nd Row Airbags  |
| Airbag Occupancy Sensor   |
| Driver Knee Airbag  |
| Mykey System -inc: Top Speed Limiter, Audio Volume Limiter, Early Low Fuel Warning, Programmable Sound Chimes and Beltminder w/Audio Mute |
| Rear Child Safety Locks   |
| Outboard Front Lap And Shoulder Safety Belts -inc: Rear Center 3 Point, Height Adjusters and Pretensioners                                |
| Ford Co-Pilot360 - Reverse Camera Back-Up Camera  |

**Solicitation Number: RFP #091521****CONTRACT**

This Contract is between Sourcewell, 202 12th Street Northeast, P.O. Box 219, Staples, MN 56479 (Sourcewell) and 72 Hour LLC dba: National Auto Fleet Group, 490 Auto Center Drive, Watsonville, CA 95076 (Supplier).

Sourcewell is a State of Minnesota local government unit and service cooperative created under the laws of the State of Minnesota (Minnesota Statutes Section 123A.21) that offers cooperative procurement solutions to government entities. Participation is open to eligible federal, state/province, and municipal governmental entities, higher education, K-12 education, nonprofit, tribal government, and other public entities located in the United States and Canada. Sourcewell issued a public solicitation for Automobiles, SUVs, Vans, and Light Trucks with Related Equipment and Accessories from which Supplier was awarded a contract.

Supplier desires to contract with Sourcewell to provide equipment, products, or services to Sourcewell and the entities that access Sourcewell's cooperative purchasing contracts (Participating Entities).

**1. TERM OF CONTRACT**

- A. **EFFECTIVE DATE.** This Contract is effective upon the date of the final signature below.
- B. **EXPIRATION DATE AND EXTENSION.** This Contract expires November 8, 2025, unless it is cancelled sooner pursuant to Article 22. This Contract may be extended one additional year upon the request of Sourcewell and written agreement by Supplier.
- C. **SURVIVAL OF TERMS.** Notwithstanding any expiration or termination of this Contract, all payment obligations incurred prior to expiration or termination will survive, as will the following: Articles 11 through 14 survive the expiration or cancellation of this Contract. All rights will cease upon expiration or termination of this Contract.

**2. EQUIPMENT, PRODUCTS, OR SERVICES**

- A. **EQUIPMENT, PRODUCTS, OR SERVICES.** Supplier will provide the Equipment, Products, or Services as stated in its Proposal submitted under the Solicitation Number listed above.

Sourcwell or Supplier may cancel this Contract at any time, with or without cause, upon 60 days' written notice to the other party. However, Sourcwell may cancel this Contract immediately upon discovery of a material defect in any certification made in Supplier's Proposal. Cancellation of this Contract does not relieve either party of financial, product, or service obligations incurred or accrued prior to cancellation.

72 Hour LLC dba: National Auto  
Fleet Group

Signature on file

By: \_\_\_\_\_

Jesse Cooper

Title: Fleet Manager

11/4/2021 | 10:46 AM CDT

Date: 11/4/2021 | 10:40 AM CDT

Approved:

Signature on file

By:  /E42B8F81/A64CC...

Chad Coauette

Title: Executive Director/CEO

11/4/2021 | 1:34 PM CDT

Date: 11/1/2021 | 11:51 AM EDT





# Required Vendor Ethics Disclosure Statement

Failure to complete and return this form may result in delay or cancellation of the County's Contractual Obligation.

Date: 11/5/25

Bid/Contract/PO #: Surveillance 091521

|  |  |
|--|--|
| Company Name: <u>72 Hour LLC DBA National Auto Fleet Group</u> | Company Contact: <u>Randy Lester</u>                   |
| Contact Phone: <u>855 289 6572</u>                             | Contact Email: <u>fleet@nationalautofleetgroup.com</u> |

## The DuPage County Procurement Ordinance requires the following written disclosures prior to award:

- Every contractor, union, or vendor that is seeking or has previously obtained a contract, change orders to one (1) or more contracts, or two (2) or more individual contracts with the county, shall provide to Procurement Services Division a written disclosure of all political campaign contributions made by such contractor, union, or vendor within the current and previous calendar year to any incumbent county board member, county board chairman, or countywide elected official whose office the contract to be awarded will benefit. The contractor, union or vendor shall update such disclosure annually during the term of a multi-year contract and prior to any change order or renewal requiring approval by the county board. For purposes of this disclosure requirement, "contractor or vendor" includes owners, officers, managers, lobbyists, agents, consultants, bond counsel and underwriters counsel, subcontractors and corporate entities under the control of the contracting person, and political action committees to which the contracting person has made contributions.

☒ **NONE (check here) - If no contributions have been made**

| Recipient | Donor | Description (e.g. cash, type of item, in-kind services, etc.) | Amount/Value | Date Made |
|-----------|-------|---|--------------|-----------|
|           |       |   |              |           |

- All contractors and vendors who have obtained or are seeking contracts with the county shall disclose the names and contact information of their lobbyists, agents and representatives and all individuals who are or will be having contact with county officers or employees in relation to the contractor bid and shall update such disclosure with any changes that may occur.

☒ **NONE (check here) - If no contacts have been made**

| Lobbyists, Agents and Representatives and all individuals who are or will be having contact with county officers or employees in relation to the contract or bid | Telephone | Email |
|--|-----------|-------|
|  |           |       |

A contractor or vendor that knowingly violates these disclosure requirements is subject to penalties which may include, but are not limited to, the immediate cancellation of the contract and possible disbarment from future county contracts.

### Continuing disclosure is required, and I agree to update this disclosure form as follows:

- If information changes, within five (5) days of change, or prior to county action, whichever is sooner
- 30 days prior to the optional renewal of any contract
- Annual disclosure for multi-year contracts on the anniversary of said contract
- With any request for change order except those issued by the county for administrative adjustments

### The full text for the county's ethics and procurement policies and ordinances are available at:

[http://www.dupagecounty.gov/government/county\\_board/ethics\\_at\\_the\\_county/](http://www.dupagecounty.gov/government/county_board/ethics_at_the_county/)

I hereby acknowledge that I have received, have read, and understand these requirements.

Authorized Signature

**Signature on file**

Printed Name

Randy A. Lester

Title

Sales Director

Date

11/5/25

Attach additional sheets if necessary. Sign each sheet and number each page. Page \_\_\_\_\_ of \_\_\_\_\_ (total number of pages)





## Transportation Requisition \$30,000 and Over

421 N. COUNTY FARM  
ROAD  
WHEATON, IL 60187  
www.dupagecounty.gov

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**File #:** DT-P-0009-25

**Agenda Date:** 2/4/2025

**Agenda #:** 21.H.

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AWARDING RESOLUTION  
ISSUED TO CIT TRUCKS, LLC.  
TO FURNISH AND DELIVER ONE (1) SEMI TRACTOR  
FOR THE DIVISION OF TRANSPORTATION  
(CONTRACT TOTAL NOT TO EXCEED \$187,012.00)

WHEREAS, pursuant to Intergovernmental Agreement between the County of DuPage and National Intergovernmental Purchasing Alliance (Sourcewell), the County of DuPage will contract with CIT Trucks, LLC.; and

WHEREAS, the Transportation Committee recommends County Board approval for the issuance of a contract to CIT Trucks, LLC., to furnish and deliver one (1) Semi Tractor, with wet kit, for the Division of Transportation.

NOW, THEREFORE, BE IT RESOLVED that said contract to furnish and deliver one (1) Semi Tractor for the Division of Transportation, is hereby approved for issuance to CIT Trucks, LLC., 305 W. Northtown Road, Suite A, Normal, IL 61761, for a contract total not to exceed \$187,012.00; per Sourcewell contract #032824-KTC.

Enacted and approved this 11th day of February, 2025 at Wheaton, Illinois.

---

DEBORAH A. CONROY, CHAIR  
DU PAGE COUNTY BOARD

Attest: \_\_\_\_\_

JEAN KACZMAREK, COUNTY CLERK



Procurement Review Comprehensive Checklist  
Procurement Services Division  
This form must accompany all Purchase Order Requisitions

### SECTION 1: DESCRIPTION

| General Tracking                           |  | Contract Terms                         |  |
|--|--|--|--|
| FILE ID#: 25-0337                          | RFP, BID, QUOTE OR RENEWAL #: Sourcewell #032824-KTC | INITIAL TERM WITH RENEWALS: OTHER      | INITIAL TERM TOTAL COST: \$187,012.00                  |
| COMMITTEE: TRANSPORTATION                  | TARGET COMMITTEE DATE: 02/04/2025                    | PROMPT FOR RENEWAL: 3 MONTHS           | CONTRACT TOTAL COST WITH ALL RENEWALS: \$187,012.00    |
|  | CURRENT TERM TOTAL COST: \$187,012.00                | MAX LENGTH WITH ALL RENEWALS: ONE YEAR | CURRENT TERM PERIOD: INITIAL TERM                      |
| Vendor Information                         |  | Department Information                 |  |
| VENDOR: CIT Trucks LLC                     | VENDOR #:  | DEPT: Division of Transportation       | DEPT CONTACT NAME: Roula Eikosidekas                   |
| VENDOR CONTACT: Doug Evans                 | VENDOR CONTACT PHONE: 224-443-0449                   | DEPT CONTACT PHONE #: 630-407-6920     | DEPT CONTACT EMAIL: roula.eikosidekas@dupagecounty.gov |
| VENDOR CONTACT EMAIL: devans@cittrucks.com | VENDOR WEBSITE:                                      | DEPT REQ #: 25-1500-08                 |  |

#### Overview

DESCRIPTION Identify scope of work, item(s) being purchased, total cost and type of procurement (i.e., lowest bid, RFP, renewal, sole source, etc.).

DOT is requesting a purchase order to CIT Trucks LLC., to furnish and deliver one (1) Kenworth Semi-Tractor w/Wet Kit, for a contract total not to exceed \$187,012.00, per sourcewell contract #032824-KTC.

JUSTIFICATION Summarize why this procurement is necessary and what objectives will be accomplished

This Kenworth Semi Tractor will be used for hauling material and various roadway projects throughout DuPage County.

This Semi Tractor will replace (H-192) which has exceeded its useful life.

### SECTION 2: DECISION MEMO REQUIREMENTS

DECISION MEMO NOT REQUIRED Select an item from the following dropdown menu to identify why a Decision Memo (Section 3) is not required.

DECISION MEMO REQUIRED Select an item from the following dropdown menu to identify why a Decision Memo (Section 3) is required.

COOPERATIVE (DPC2-352), GOVERNMENT JOINT PURCHASING ACT (30ILCS525) OR GSA SCHEDULE PRICING

### SECTION 3: DECISION MEMO

|                                     |  |
|-------------------------------------|--|
| SOURCE SELECTION                    | Describe method used to select source.<br><br>This contract was setup using the cooperative sourcewell contract #032824-KTC.   |
| RECOMMENDATION AND TWO ALTERNATIVES | Describe staff recommendation and provide justification. Identify at least 2 other options to accomplish this request, including status quo, (i.e., take no action).<br><br>1. DOT staff recommends issuing a purchase order to Standard Equipment, using the sourcewell contract #032824-KTC.<br>2. The sourcewell cooperative has proven to be a cost savings over going out to bid. |

| SECTION 4: SOLE SOURCE MEMO/JUSTIFICATION  |   |
|--|---|
| <b>JUSTIFICATION</b> Select an item from the following dropdown menu to justify why this is a sole source procurement. |   |
| <b>NECESSITY AND UNIQUE FEATURES</b>   | Describe the product or services that are not available from other vendors. Explain necessary and unique features or services. Attach letters from manufacturer, letters from distributor, warranties, licenses, or patents as needed. Be specific. |
| <b>MARKET TESTING</b>  | List and describe the last time the market has been tested on the applicability of the sole source. If it has not been tested over the last 12 months, explain why not.   |
| <b>AVAILABILITY</b>  | Describe steps taken to verify that these features are not available elsewhere. Included a detailed list of all products or services by brand/manufacturer examined and include names, phone numbers, and emails of people contacted.               |

| SECTION 5: Purchase Requisition Information |                                |   |   |
|---|--------------------------------|---|---|
| <i>Send Purchase Order To:</i>              |                                | <i>Send Invoices To:</i>                    |   |
| Vendor:<br>CIT Trucks LLC                   | Vendor#:                       | Dept:<br>Division of Transportation         | Division:<br>Accounts Payable             |
| Attn:<br>Doug Evans                         | Email:<br>devans@cittrucks.com | Attn:<br>Kathy Curcio                       | Email:<br>DOTFinance@dupagecounty.gov     |
| Address:<br>305 W. Northtown Road; Suite A  | City:<br>Normal                | Address:<br>421 N. County Farm Road         | City:<br>Wheaton                          |
| State:<br>IL                                | Zip:<br>61761                  | State:<br>IL                                | Zip:<br>60187                             |
| Phone:<br>224-443-0449                      | Fax:                           | Phone:<br>630-407-6900                      | Fax:                                      |
| <i>Send Payments To:</i>                    |                                | <i>Ship to:</i>                             |   |
| Vendor:<br>same as above.                   | Vendor#:                       | Dept:<br>Division of Transportation         | Division:<br>Fleet Department             |
| Attn:                                       | Email:                         | Attn:<br>William Bell                       | Email:<br>willaim.bell@dupagecounty.gov   |
| Address:<br>same as above.                  | City:                          | Address:<br>180 N. County Farm Road         | City:<br>Wheaton                          |
| State:                                      | Zip:                           | State:<br>IL                                | Zip:<br>60187                             |
| Phone:                                      | Fax:                           | Phone:<br>630-407-6931                      | Fax:                                      |
| <b>Shipping</b>                             |                                | <b>Contract Dates</b>                       |   |
| Payment Terms:<br>PER 50 ILCS 505/1         | FOB:<br>Destination            | Contract Start Date (PO25):<br>Feb 12, 2025 | Contract End Date (PO25):<br>Nov 30, 2025 |

| Purchase Requisition Line Details                                |     |     |                            |                            |      |         |      |           |                             |                   |               |
|--|-----|-----|----------------------------|----------------------------|------|---------|------|-----------|-----------------------------|-------------------|---------------|
| LN   | Qty | UOM | Item Detail<br>(Product #) | Description                | FY   | Company | AU   | Acct Code | Sub-Accts/<br>Activity Code | Unit Price        | Extension     |
| 1  | 1   | EA  | Kenworth<br>T880           | New Semi Tractor w/Wet Kit | FY25 | 1500    | 3510 | 54120     |                             | 187,012.00        | 187,012.00    |
| <b><i>FY is required, ensure the correct FY is selected.</i></b> |     |     |                            |                            |      |         |      |           |                             | Requisition Total | \$ 187,012.00 |

| Comments             |  |
|----------------------|--|
| HEADER COMMENTS      | Provide comments for P020 and P025.<br><br>To furnish and deliver one (1) Kenworth Semi Tractor w/Wet Kit for the DOT Fleet.   |
| SPECIAL INSTRUCTIONS | Provide comments for Buyer or Approver (not for P020 and P025). Comments will not appear on PO.<br><br>Email Approved PO to Doug Evans, William Bell and Mike Figuray. |
| INTERNAL NOTES       | Provide comments for department internal use (not for P020 and P025). Comments will not appear on PO.<br><br>see above.  |
| APPROVALS            | Department Head signature approval for procurements under \$15,000. Procurement Officer Approval for ETSB.   |

# OFFER TO PURCHASE



Date: 01/09/2025  
Deal: 25207  
Branch: 110  
Department: New Sales  
Salesperson: Doug Evans

Customer: Division of Transportation  
180 N County Farm Rd  
Wheaton, IL 60187

Dealer: CIT Trucks, LLC. - Wood Dale  
305 W. Northtown Rd.  
Suite A  
Normal, IL 61761

## +SOLD UNITS(s)

|                |             |              |
|----------------|-------------|--------------|
|                | Price:      | \$172,432.00 |
| Year: 2026     |             |              |
| Make: Kenworth | Model: T880 |              |

### ADDITIONAL UNIT CHARGES

Title Fee

Price: \$165.00

### ADDITIONAL UNIT CHARGES

Document Fee

Price: \$295.00

### ADDITIONAL UNIT CHARGES

License Plate Fees

Price: \$8.00

### ADDITIONAL UNIT CHARGES

Accessories - New KW T800 - FET Exempt

Price: \$14,112.00

Unit Price: \$187,012.00

Subtotal: \$187,012.00

Difference: \$187,012.00

\$0.00

\$0.00

\$0.00

Net: **\$187,012.00**

Balance Due: **\$187,012.00**

Unit will not be slotted till a Allison 4000 transmission is allocated to this order

Pricing used Sourcwell Contract 032824-KTC

General Manager Printed Name

Purchaser Printed Name

General Manager Signature

Purchaser Signature



Doug Evans  
Cell Phone:  
Office Phone: 815-639-2000  
Email: devans@cittrucks.com

Division of Transportation  
180 N. County Farm RD  
WHEATON, Illinois 60189  
United States of America

William Bell

## Vehicle Summary

| Unit                    |  | Chassis                           |       |
|-------------------------|--|-----------------------------------|-------|
| Model:                  | T880 Series Conventional                         | Fr Axle Load (lbs):               | 14600 |
| Type:                   | TRACTOR  | Rr Axle Load (lbs):               | 40000 |
| Description 1:          | Highway DC                                       | G.C.W. (lbs):                     | 80000 |
| Description 2:          | Clone of Chassis 131045 T880 Series Conventional |                                   |       |
| Application             |  | Road Conditions:                  |       |
| Intended Serv.:         | Local Pickup & Delivery: Vehicles which          | Class A (Highway)                 | 81    |
| Commodity:              | Heavy Machinery                                  | Class B (Hwy/Mtn)                 | 19    |
| Body                    |  | Class C (Off-Hwy)                 | 0     |
| Type:                   |  | Class D (Off-Road)                | 0     |
| Length (ft):            | 0  | Maximum Grade:                    | 6     |
| Height (ft):            | 0  | Wheelbase (in):                   | 188   |
| Max Laden Weight (lbs): | 0  | Overhang (in):                    | 57    |
| Trailer                 |  | Fr Axle to BOC (in):              | 74    |
| No. of Trailer Axles:   | 2  | Cab to Axle (in):                 | 114   |
| Type:                   | Lowboy   | Cab to EOF (in):                  | 171   |
| Length (ft):            | 35   | Overall Comb. Length (in):        | 620.5 |
| Height (ft):            | 3  | Special Req.                      |       |
| Kingpin Inset (in):     | 36   | U.S. Domestic Registry, 50-state. |       |
| Corner Radius (in):     | 6  |                                   |       |
| Restrictions            |  |                                   |       |
| Length (ft):            | 75   |                                   |       |
| Width (in):             | 102  |                                   |       |
| Height (ft):            | 13.5   |                                   |       |

Approved by: \_\_\_\_\_

Date: \_\_\_\_\_

Note: All sales are F.O.B. designated plant of manufacture.

Price Level: January 1, 2024

100% Complete

Date: January 02, 2025

Deal: Highway DC

Quote Number: QUQ-1073684-P5R8M6

Printed On: 1/8/2025 12:45:33 PM

| Sales Code                    | Std/Opt | Description  | Weight |
|-------------------------------|---------|--|--------|
| <b>Model</b>                  |         |  |        |
| 0000810                       | S       | <b>T880 Series Conventional</b>  | 15,549 |
| 0070060                       | S       | <b>T880</b>  | 0      |
| 0080101                       | O       | <b>CARB Low NOX Omnibus Registration Guidelines</b><br>Dealer/Customer acknowledges that this vehicle is NOT intended for registration or domicile/primary use in the State of California.   | 0      |
| 0080310                       | O       | <b>EPA Clean Idle Label - Cummins Engines</b>  | 0      |
| 0090000                       | S       | <b>Non-Sleeper w/ Rear Axle Capacity less than 59K.</b>  | 0      |
| 0098413                       | O       | <b>State of Registry: Illinois</b>   | 0      |
| <b>Engine &amp; Equipment</b> |         |  |        |
| 0130349                       | O       | <b>Cummins X15 450V 450@1900 1650@900, 2024</b><br>with Inte Brake, Productivity Series<br>N09420 C333 0.....Reserve Speed Limit Offset (<br>N09380 C334 0.....Maximum Cycle Distance (C334<br>N09360 C400 252...Reserve Speed Function Reset<br>N09200 C399 100...Standard Maximum Speed Limit<br>N09400 C401 10...Maximum Active Distance (C40<br>N09220 C402 0.....Expiration Distance (C402)<br>N09540 C395 0.....Expiration Distance (C395)<br>N09260 C121 70...Maximum Accelerator Pedal Ve<br>N09440 C234 NO...Engine Protection Shutdown (<br>N09460 C231 NO...Gear Down Protection (C231)<br>N09580 C133 5.....Timer Setting (C133)<br>N09680 C233 NO...Idle Shutdown Manual Overrul<br>N09480 C132 1400...Max PTO Speed (C132)<br>N09300 C128 70...Maximum Cruise Speed (C128)<br>N09500 C239 NO...Cruise Control Auto Resume (<br>N09520 C238 NO...Auto Engine Brake in Cruise<br>N09240 C209 100...Hard Maximum Speed Limit (C2<br>N09780 C190 80...High Ambient Temperature Thr<br>N09740 C188 40...Low Ambient Temperature Thre<br>N09760 C189 60...Intermediate Ambient Tempera<br>N09720 C382 YES...Enable Hot Ambient Automatic<br>N09600 C396 YES...Enable Impending Shutdown Wa<br>N09620 C397 60...Timer For Impending Shutdown<br>N09640 C206 35...Engine Load Threshold (C206)<br>N09560 C225 YES...Enable Idle Shutdown Park Br | 470    |
| 1000046                       | O       | <b>EPA Emissions Warranty Engine</b>   | 0      |
| 1000151                       | S       | <b>PremierSpec</b>   | 0      |
| 1000243                       | O       | <b>Gearing Analysis: Performance</b><br>power before economy results.  | 0      |

Price Level: January 1, 2024

100% Complete

Date: January 02, 2025

Deal: Highway DC

Quote Number: QUO-1073684-P5R8M6

Printed On: 1/8/2025 12:45:33 PM



| Sales Code                       | Std/ Opt | Description  | Weight |
|----------------------------------|----------|--|--------|
| 1000257                          | O        | Customer's Typical Operating Spd: 70 MPH   | 0      |
| 1000525                          |          | RegistrationYear<br>Year of Registration: 2025   | 0      |
| 1000683                          | O        | Effective VSL Setting 65.0 MPH or Greater (USA)  | 0      |
| 1000858                          | O        | Engine Idle Shutdown Timer Disabled  | 0      |
| 1000891                          | O        | Eff EIST NA Expiration Miles<br>Use only with MX and Cummins engines   | 0      |
| 1002080                          | O        | Air Compressor: Cummins 18.7 CFM, Naturally Aspirated for Cummins X15 and X15N engines   | 0      |
| 1051200                          | S        | Air Cleaner: Composite Firewall Mounted PACCAR or Cummins Engines  | 0      |
| 1105220                          | O        | Fan Hub: Horton 2-Speed for X15/X15N   | 0      |
| 1123555                          | S        | Cooling module: 1330 square inches.<br>Includes aluminum radiator core, aluminum charge air cooler, translucent surge tank and washer bottle, silicone hoses, and extended life coolant. | 0      |
| 1160208                          | O        | Bug Screen: Between Hood & Grille  | 2      |
| 1247263                          | S        | EXH: Single Can 2024 RH Under with RH Side-of-Cab Vertical Tailpipe  | 0      |
| 1290130                          | O        | Tailpipe: 5 in. single 30 in. 45 degree curved.  | -1     |
| 1321125                          | O        | Fuel Filter:Davco 382<br>Fuel/Water Separator  | 8      |
| 1321220                          | O        | Run Aid:Cummins TRV for Davco only<br>*For Fuel Filter, X15 AND 2.1 m models   | 2      |
| 1321305                          | S        | Start Aid:12V Heat<br>*For Fuel Filter   | 0      |
| 1504005                          | O        | Immersion Block Heater 120V 1500W W/ Plug Under Door on C500, T660, T800 & W900.   | 2      |
| 1812163                          | S        | Alternator: PACCAR HDS 160 AMP Brushed   | 0      |
| 1821210                          | S        | Batteries: 3 PACCAR GP31 Threaded Post (700-730)<br>2100-2190 CCA dual purpose.  | 0      |
| 1832039                          | O        | Starter: Delco 39MT w/over crank protection<br>12 volt   | 0      |
| 1840065                          | S        | 12V Low Voltage Disconnect for Battery Protection  | 0      |
| 1900996                          | O        | Jump Start Terminals Under Hood.   | 12     |
| 1901017                          | S        | Remote PTO/Throttle, 12-Pin, Engine Bay<br>Remote Control Provision  | 0      |
| <b>Transmission &amp; Clutch</b> |          |  |        |
| 2016612                          | O        | Transmission: Allison 4000RDS 6-speed, With PTO  | 478    |

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|                                   |          | drive gear. No retarder. 6th Generation controls. For vocational applications. Includes shift control, transmission oil temperature gauge, oil level sensor & heat exchanger. Transynd transmission fluid is standard on all Allison 1000, 2000, 3000 & 4000 series transmissions. |        |
| 2406453                           | O        | <b>Driveline: 2 Dana SPL250XL 1 Centerbearing</b><br>Low maintenance offering from Spicer. On-highway 350K mi first service interval, 100K mi subsequent service interval on U-joint, splines lubed for life, quick disconnect end caps.   | 83     |
| 2410018                           | O        | <b>Torque Converter Included W/ Allison</b><br>Transmission.   | 0      |
| 2410151                           | O        | <b>Pushbutton Control Center Console Mounted.</b><br>Class 8 with Allison Transmission.  | 0      |
| 2410204                           | O        | <b>Allison Fuel Sense: Delete</b>  | 0      |
| 2410310                           | O        | <b>Allison Neutral at Stop</b>   | 0      |
| 2429378                           | O        | <b>Customer Installed Transmission PTO in the LH</b><br>Mounted position (8 o'clock) for Allison 3000 & 4000 transmissions.  | 0      |
| <b>Front Axle &amp; Equipment</b> |          |  |        |
| 2513030                           | O        | <b>Meritor MFS14 Plus 14.6K 3.74in. Drop Wide Track.</b>   | -141   |
| 2647009                           | O        | <b>Front Air Disc Brakes: 14.6K Meritor EX+L</b><br>Optimized RSD reduced stopping distance tractor only.  | 0      |
| 2690028                           | O        | <b>Integral Knuckle for Air Disc Brake, for use on</b><br>Meritor MFS PLUS Steer Axle  | 0      |
| 2690042                           | O        | <b>U-Shaped Rotor for Meritor Air Disc Brakes.</b>   | 0      |
| 2702500                           | O        | <b>Front Hub: Iron Hub Pilot 14,600 lbs.</b><br>11-1/4 in. bolt circle. For use w/ air disc brakes. Consider wheelguards (5850002) w/ aluminum wheels.   | 48     |
| 2741970                           | S        | <b>ConMet PreSet Plus Hub Package; Front Axle.</b>   | 0      |
| 2750001                           | S        | <b>Hubcap: Front Vented.</b>   | 0      |
| 2769000                           | S        | <b>Slack Adjusters Included W/ Front Axle or Brakes.</b><br>Also use with disc brakes.   | 0      |
| 2864116                           | O        | <b>Front Springs: Taperleaf 16K W/ Shock Absorbers</b><br>w/ maintenance-free elastomer spring pin bushings. Two leaf. Standard with rubber pins. Not available on W900L.  | -85    |
| 2895101                           | O        | <b>Single Power Steering Gear: 16K Sheppard SD110.</b>   | -64    |
| 2899336                           | S        | <b>Power Steering Cooler: Radiator Mounted Air-to-Oil</b>  | 0      |
| <b>Rear Axle &amp; Equipment</b>  |          |  |        |
| 3122246                           | O        | <b>Dual Meritor MT40-14X3 Hypoid DualTrac Rear Axle</b><br>rated at 40K. Tandem rear axles.  | -419   |
| 3200433                           | O        | <b>Rear Axle Ratio - 4.33.</b>   | 0      |

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|------------------------------|---------------------|---|---------------|
| 3354050                      | O                   | <b>Rear Brakes, Meritor Q+ RSD-Compliant S-Cam</b><br>16.5x7 in.tandem axle drum brake, Max GAWR 50K.   | -24           |
| 3392005                      | O                   | <b>Dual Rear Brake Drums: Cast.</b><br>For use with 16.5X7" or 16.5X8.625" brake.   | 208           |
| 3407050                      | S                   | <b>Dual Rear Hubs: Aluminum Hub Pilot 46K;</b><br>11.25" bolt circle. Requires "R" series outer ends.   | 0             |
| 3441972                      | S                   | <b>ConMet PreSet Plus Hub Package; Dual Rear Axle.</b>  | 0             |
| 3465002                      | O                   | <b>Tandem Rear Axle Automatic Slack Adjusters.</b><br>For use with drum brakes.   | 0             |
| 3485207                      | O                   | <b>Spring Brake: 3030 Long Stroke Dual 30 Square</b><br>inches travel. For drum brakes. Helps keep brakes in adjustment longer.   | 88            |
| 3495225                      | O                   | <b>FMVSS-136 Stability Control Schedule Review</b><br>Chassis meets FMVSS-136 requirements and must be equipped with Electronic Stability Control. Reference Option code placed on order.   | 0             |
| 3495231                      | O                   | <b>Bendix 6S/6M Anti-Lock Brake System W/ Air</b><br>traction control (ATC) and electronic stability program (ESP) for tractor.   | 15            |
| 3500057                      | O                   | <b>Interaxle Driveline: 1 Dana SPL170XL</b><br>Tandem Rear Axles Only   | -2            |
| 3740130                      | S                   | <b>Rear suspension: Tandem Kenworth Airglide 460 46K</b><br>54 in. axle spacing. 10.5 in. ride height. Includes air suspension dump valve.  | 0             |
| 3830152                      | S                   | <b>Air Springs: Heavy-Duty for Airglide 460.</b><br>Replaces standard duty air springs.   | 0             |
| <b>Tires &amp; Wheels</b>    |                     |   |               |
| 4080220                      | O                   | <b>Front tires: Continental HSR3 12R22.5 16PR</b>   | -86           |
| 4280057                      | O                   | <b>Rear tires: Continental HDR2+ 11R22.5 14PR</b>   | 176           |
| 4900008                      | O                   | <b>Rear Tire Quantity: 8</b>  | 0             |
| 5043550                      | O                   | <b>Front Wheel: Alcoa ULA18 22.5x8.25 MagnaForce</b><br>aluminum alloy, hub-pilot mount. 7400lb maximum rating. Air Disc Brake compatible. High polish.   | -159          |
| 5243550                      | O                   | <b>Rear Wheel: Alcoa ULA18 22.5x8.25 MagnaForce</b><br>aluminum alloy, hub-pilot mount. 7400lb maximum rating. Air Disc Brake compatible. High polish.  | -316          |
| 5900008                      | O                   | <b>Rear Wheel/Rim Quantity: 8</b>   | 0             |
| <b>Frame &amp; Equipment</b> |                     |   |               |
| 6056200                      | S                   | <b>Frame Rails: 10-3/4 x 3-1/2 x 3/8in. Steel to</b><br>284 in. Truck frame weight is 3.48 lb.-in. per pair of rails. Section modulus is 17.80, RBM is 2,132,000 in.-lbs per rail. Frame rail availability may be restricted based upon application, axle/suspension capacity, fifth wheel setting, or component/dimensional specifications. The results of the engineering review may result in a change to the requested frame rail. If a change is required Kenworth Application | 229           |

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|            |          | Engineering will advise the dealer of the appropriate material specification for a substitute rail.   |        |
| 6302460    | O        | <b>Bumper: Tapered Painted Steel Channel.</b><br>Requires a bumper setting code.  | 44     |
| 6319485    | S        | <b>48.5 in. Bumper Setting. Requires a Bumper Code.</b>   | 0      |
| 6321005    | O        | <b>Removable Front Tow Hooks: 2.</b>  | 15     |
| 6390103    | O        | <b>Front Mudflaps.</b>  | 0      |
| 6405048    | S        | <b>Battery Box Module: Short Length Aluminum</b><br>parallel under cab, aluminum diamond plate cover w/ step. Up to 2 air tanks may mount to bottom of box. Batteries will be oriented perpendicular on rail.   | 0      |
| 6409901    | S        | <b>Battery Box Location: LH Side.</b>   | 0      |
| 6410010    | O        | <b>Frame Access Grabhandle(s) LH Mounted. Placement</b><br>and quantity of grabhandles may vary due to FMCSR frame access requirements.   | 2      |
| 6410011    | O        | <b>Frame Access Grabhandle(s) RH Mounted. Placement</b><br>and quantity of grabhandles may vary due to FMCSR frame access requirements.   | 2      |
| 6410092    | O        | <b>Frame Access Grabhandle Horizontal Mounted at</b><br>midpoint of sleeper or Daycab.  | 2      |
| 6414010    | O        | <b>Deckplate: full coverage, as much as possible</b><br>keeping ahead of fifth wheel angle or 10 feet maximum.  | 42     |
| 6417009    | O        | <b>Frame Access Steps: 2 for Fuel/Hydraulic Tank</b><br>BOC, RH mount. Available when rear of tank under extends more than 14 in. behind rear of cab, sleeper, or side extender. For tanks located totally behind a cab or sleeper the front of the tank must be within 14 in. from the rear of cab, sleeper, or side extender. | 6      |
| 6451090    | S        | <b>C5, T6, T8 Non-Polished DPF/SCR or CNG Cover</b><br>diamond plate w/ step. For use w/ 2010 or later exhaust systems. For T8, use extended length non-polished battery box on opposite rail to match the length of under cab components. End plates will be painted standard black frame color.                               | 0      |
| 6543612    | O        | <b>Fifth Wheel: ILS No-Tilt Air, HoI FW35N930YL00</b><br>30 in. slide, 9.00 in. height. No-tilt convertible w/ outboard mounting angles, 55K vertical rating, LH release. Air slide control valve standard in dash. Accommodates a 2 in. SAE kingpin. Requires some style of trailer connections.                               | 605    |
| 6679914    | O        | <b>Any Changes to Rear Cab/Sleeper Area Must Comply</b><br>w/FMCSR 399.   | 0      |
| 6679915    | O        | <b>Customer-Installed Bulkhead and/or Headache</b><br>rack.   | 0      |
| 6680000    |          | <b>FifthWheelSetting</b><br>FW rear/fixed setting ahd of bogie 0 in indicates rearmost setting measured forward from centerline of tandem or single rear axle   | 0      |
| 6721102    | S        | <b>Rear Mudflap Arms: Betts B-25 Standard-Duty,</b><br>straight. Includes B1732 mounting brackets as standard.  | 0      |

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| 6722000    | S        | <b>Rear Mudflap Shields: White Plastic Antisail W/</b><br>Kenworth logo.   | 0      |
| 6738107    | O        | <b>Quarter Fenders: Brackets Painted Steel For</b><br>customer-installed fenders.  | 11     |
| 6744002    | O        | <b>Long Tractor Taper Top Flange Bent &amp; Welded W/</b><br>crossmember. Taper is 4in. longer than standard. Non-towing end-of-frame configuration.   | 17     |
| 6747000    | O        | <b>Shortest End-of-Frame Cutoff With Specified</b><br>end-of-frame configuration. Selecting this code will override the overhang dimension found in the Vocational Analysis of the sales tool. | 0      |

### Fuel Tanks & Equip

|         |   |   |     |
|---------|---|---|-----|
| 7214075 | O | <b>Fuel Tank: 75 US Gallon 24.5 in. Aluminum BOC</b><br>replace. Class 8 fuel tanks w/ o locking caps include an anti-siphon device on the filler neck.   | -11 |
| 7721060 | O | <b>Hydraulic Tank: 60 US Gallon 24.5 in. Aluminum</b><br>add.   | 94  |
| 7722156 | O | <b>Medium Aerodynamic Round DEF Tank, 21 Gallons.</b><br>The tank will be located just rearward of the under cab component on the side you specified. Standard capacity is calculated by fuel capacity of the vehicle and will accommodate two diesel fill-ups for every DEF fill-up. For 1:1 DEF fuel fill ratio, add 7889204. | 31  |
| 7889208 | O | <b>DEF to fuel fill ratio between 1.25:1 and 2:1.</b>   | 0   |
| 7889220 | O | <b>DEF Tank Steps</b>   | 27  |
| 7889245 | S | <b>Anti-Siphon Device in Fuel Tank Filler Neck.</b><br>For any number of fuel tanks.  | 0   |
| 7889604 | S | <b>DEF Tank Location is LH.</b>   | 0   |
| 7889803 | O | <b>Hydraulic Tank Location Right Side Behind Cab.</b>   | 0   |
| 7889811 | O | <b>2 Hydraulic Tank Fittings, Rear Top, Bottom.</b>   | 0   |
| 7940075 | O | <b>Location: 75 gal fuel tank LH behind cab</b>   | 0   |

### Cab & Equipment

|         |   |  |    |
|---------|---|--|----|
| 8025301 | S | <b>Cab: Stamped Aluminum Cab with Panoramic Curved</b><br>glass windshield. Standard with stamped aluminum doors, heavy duty in-swinging hinges, and triple sealed doors. Manufactured using self-piercing rivets and structural adhesive. Includes LED exterior marker lights and turn signals.   | 0  |
| 8090604 | O | <b>Hood: T880 Set-Back Medium Length. 122.6 inch</b><br>BBC W/Std Bumper.  | 15 |
| 8108011 | S | <b>Cab HVAC - Day Cab and 40 in. Sleeper</b><br>System With Defrost, A/C, and 48,000 BTU/hr Heater. Includes automatic temperature control with one touch defrost operation and dash mounted cab temperature and solar intensity sensors. Pleated fresh air filter and cabin recirculation air filter standard. The Kenworth HVAC system is designed to provide optimal heating and cooling in all | 0  |

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|            |          | operating environments without need for additional insulation. Cab HVAC without sleeper heater AC is available with 40in sleeper.  |        |
| 8201047    | S        | <b>Kenworth Smartwheel: 18 in. Non-Leather With</b><br>Integrated Radio and Cruise Controls.   | 0      |
| 8201051    | O        | <b>Column Mtd Retarder Control, RH Side</b><br>Use with Manual & Allison Transmissions Only.   | 0      |
| 8201200    | S        | <b>Adjustable Telescoping Tilt Steering Column.</b>  | 0      |
| 8203060    | O        | <b>5 Sets of Keys. Replaces Standard 2 Sets of Keys.</b>   | 0      |
| 8203196    | O        | <b>Dash Mounted Compact Trailer Brake Valve.</b><br>Self Returning.  | 0      |
| 8205087    | O        | <b>Auto Suspension Dump W/PTO Engagement Interlock.</b><br>This feature automatically dumps air from the truck suspension when any PTO is engaged. The intent of this feature is to deflate the air suspension air bags while the load is raised to help alleviate any imbalance or instability that can occur with the air bags inflated. | 2      |
| 8205135    | O        | <b>Information for Customer-Installed PTO Muncie</b><br>10-bolt.   | 0      |
| 8205177    | O        | <b>Dash Switch:1st Allison-Mounted PTO.</b><br>Electric switch and wiring are factory-installed to control the 1st Allison Trans mounted PTO.  | 0      |
| 8208497    | O        | <b>Four Spare Switches: Wired to Power.</b>  | 0      |
| 8221144    | O        | <b>Gauge: Air Suspension Pressure Gauge.</b>   | 0      |
| 8222404    | S        | <b>Gauge: DD Virtual Gauge - Oil Temp Engine</b>   | 0      |
| 8222413    | S        | <b>Gauge: DD Virtual Gauge - Manifold</b><br>Pressure Boost  | 0      |
| 8222414    | S        | <b>Gauge: DD Virtual Gauge - Engine Percent</b><br>Torque  | 0      |
| 8282027    | S        | <b>Main Instrument Package: 15" Digital Display.</b><br>Includes Speedometer, Tachometer, Primary Air Pressure, Secondary Air Pressure, Fuel Level #1, DEF Level, DPF Filter Status, Fuel Economy, Oil Pressure, Coolant Temp, OAT and Voltmeter, and Air Application.   | 0      |
| 8282108    | O        | <b>Modular Dash Options: RH Dash Storage Unit With</b><br>two shelves. Reduces total gauge count; HD by 6 and MD by 4.   | 0      |
| 8282120    | O        | <b>USB Charging Port - Dash Panel</b><br>*Requires 15" Digital Display 8282027/8282028   | 0      |
| 8300008    | S        | <b>Interior Color: Slate Gray</b>  | 0      |
| 8330102    | S        | <b>Interior Package: Vantage Daycab</b><br>Includes durable headliner and vinyl sidewalls with geometric patterned trim and anodized aluminum accents throughout. Convenient overhead storage cubbies, full size glove box, two center console cupholders, and large door pad map pocket. Standard LH/RH power windows, electric           | 0      |

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|            |          | door locks, interior LED lighting, nighttime-friendly red ambient lighting for dash and footwell, and door mounted courtesy light. Includes two standard 12V power outlets. Driver sunvisor includes strap.  |        |
| 8390634    | S        | <b>Rubber Floormat</b>   | 0      |
| 8410200    | O        | <b>Driver Seat: GT701 HB with Vinyl material.</b><br>The GT701 is standard with a single air bag, scissor linkage seat suspension. It includes a single chamber lumbar support, 10in Fore/Aft adjustment, 7in Up/Down adjustment, 2.5in pan extension, 51 degree seat back recline, and 16 degree full seat tilt. Includes 3-point matching seat belts. DR seat standard w/ dual armrests. | 0      |
| 8460199    | O        | <b>Rider Seat: GT701 IB with Vinyl material.</b><br>The GT701 is standard with a single air bag, scissor linkage seat suspension. It includes a single chamber lumbar support, 10in Fore/Aft adjustment, 7in Up/Down adjustment, 2.5in pan extension, 51 degree seat back recline, and 16 degree full seat tilt. Includes 3-point matching seat belts. RD seat standard w/ LH armrest.     | 34     |
| 8490181    | S        | <b>Seat Color: Black</b>   | 0      |
| 8601431    | O        | <b>Kenworth Radio DEA710 AM/FM/WB/USB, Phone</b><br>Bluetooth Disabled   | 0      |
| 8698974    | S        | <b>Base Level Audio System - Daycab:High Performance</b><br>Door Speakers.   | 0      |
| 8699926    | O        | <b>CB Installation Kit: Center Mounted of Header.</b><br>W/header mounted quick release CB mount. One red power post & one black ground post. Includes dual antenna leads located on the mirror brackets. Includes dual antenna & separate speaker.  | 2      |
| 8700196    | O        | <b>Turn Signal: Self-Cancelling</b>  | 0      |
| 8700283    | S        | <b>LH and RH Trip Ledge Rain Deflectors</b>  | 0      |
| 8700601    | S        | <b>Global Telematics Unit</b>  | 0      |
| 8800372    | O        | <b>Grabhandle: LH, Exterior, Side of Cab - Ergonomic</b><br>Grab Handle Mounted To The Left Hand Exterior Of The Cab For Entry and Exit.   | 3      |
| 8800402    | S        | <b>Dual Cab Interior Grabhandles: A Pillar Mounted</b><br>Dash Wrap and B Pillar Mounted Grabhandles   | 0      |
| 8832113    | S        | <b>Kenworth Daylite Door With Standard LH/RH</b><br>electric door locks and LH/RH electric window controls.  | 0      |
| 8841411    | S        | <b>Single Air Horn Under Cab.</b>  | 0      |
| 8850139    | S        | <b>Look-Down, Pass. Door, Black 11x6</b>   | 0      |
| 8850828    | O        | <b>Mirror: RH Hood Mounted, Rectangle 8x6, Chrome</b>  | 4      |
| 8850829    | O        | <b>Mirror: LH Hood Mounted, Rectangle 8x6, Chrome</b>  | 4      |
| 8865002    | S        | <b>Aero Mirror: Dual Kenworth Aerodynamic Motorized</b>  | 0      |

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|                                 |          | heated mirrors, 7in X 13in with cab color mirror shell and black mirror arms. Also includes LH/RH heated 6in X 7in convex mirrors. Mirror brackets set for 8-1/2 ft load width. Mirror controls located on driver side door pad. |        |
| 8871446                         | S        | <b>Rear Cab Stationary Window 19in x 36in</b>  | 0      |
| 8890101                         | S        | <b>One-Piece Bonded-In Windshield With Curved Glass.</b><br>Standard.  | 0      |
| 8890135                         | S        | <b>Exterior Stainless Steel Sunvisor.</b>  | 19     |
| 8890300                         | O        | <b>Fender Close-Out: Below Headlamp, Behind bumper.</b> *NOT available with 3-piece bumper.  | 0      |
| 8890359                         | O        | <b>Delete Wheelwell Fender Extension</b>   | -4     |
| 8890876                         | S        | <b>Kenworth Cab/Sleeper Air Suspension.</b>  | 0      |
| <b>Lights &amp; Instruments</b> |          |  |        |
| 9010553                         | S        | <b>Headlamps: SAE Dual Halogen Complex Reflector</b>   | 0      |
| 9022137                         | S        | <b>Marker Lights: Five Rectangular LED.</b>  | 0      |
| 9030016                         | S        | <b>Turn Signal Lights: Flush Mounted LED. Mounted at top of fender wheel arc.</b>  | 0      |
| 9030052                         | S        | <b>LED Stop, Turn, Tail: With Two LED Backup Lights and With An LED License Plate.</b>   | 0      |
| 9058071                         | O        | <b>Switch, Wiring, and Indicator Light for Customer</b><br>Installed Floodlights. 1st Set. Pigtail Routed Through Pass Thru Grommet. 10ft Jumper Harness Shipped Loose.  | 1      |
| 9059901                         | O        | <b>Floodlight Location: Located High - First Set.</b><br>This Code To Be Used With Flush-Mount (9052011) or C/I (9058071) Codes Only.  | 0      |
| 9080148                         | O        | <b>Dual Low-Profile Brackets, Switch &amp; Wiring</b><br>centered over door of cab for C/I beacon lamp.  | 4      |
| 9090039                         | S        | <b>Marker Lights: Interrupter Switch.</b><br>Included in Turn Signal For All Models Except T3. The T3 Switch Is In The Dash.   | 0      |
| 9090049                         | S        | <b>Omit Brake Light with Engine Brake.</b><br>Can only be selected when chassis also has engine brake. Cannot be used with options to delete engine brake.   | 0      |
| 9090126                         | O        | <b>Electric Backup Alarm: Meets SAE J994 &amp; OSHA requirements.</b>  | 4      |
| 9090849                         | O        | <b>Polyswitches Replacing Fuses. Switch Will automatically reset after removal of excess load.</b>   | 0      |
| <b>Air Equipment</b>            |          |  |        |
| 9101219                         | O        | <b>Air Dryer: Bendix AD-HF Extended Purge Heated With Puraguard</b>  | 0      |
| 9108001                         | S        | <b>Moisture Ejection Valve W/ Pull Cable Drain.</b>  | 0      |

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| 9110100                  | O        | <b>Tractor Kit: Slide Bar, Spring Hanger &amp; Composite</b><br>gladhand/light plug holder mounted on back of cab/sleeper. Air and light line connections located on outboard style LH frame mounted bracket. Kit includes dash mounted trailer air supply valve, trailer hand control valve, and hoses/fittings for the valves. Dash mounted parking brake valve and tractor protection valve are standard. Air lines are detachable at one end only, light lines are detachable at both ends. Conspicuity components are standard. | 0      |
| 9120012                  | O        | <b>Air and light line length 12 feet</b>   | 0      |
| 9140020                  | S        | <b>Nylon Air Tubing in Frame &amp; Cab, Excluding Hoses</b><br>subject to excessive heat or flexing.   | 0      |
| 9140328                  | O        | <b>Trailer ABS Electric Supply Through SAE J560</b><br>7-pin connector per TMC RP137).   | 0      |
| 9140535                  | O        | <b>12' PACCAR Premium Spiral Wrap &amp; SS Clamp</b><br>With 12' Phillips QCP Light Line. Requires 12' air/light line code.  | 0      |
| 9140701                  | O        | <b>Optional Hosetenna Bracket Location 1ft</b><br>BOC/sleeper. Hosetenna bracket will be located plus or minus six inches from any non-standard location requested   | 0      |
| <b>Extended Warranty</b> |          |  |        |
| 9200021                  | S        | <b>Base Warranty - Standard Service Heavy Duty</b><br>12 months / 100,000 miles / 160,000 km.  | 0      |
| 9210401                  | O        | <b>Allison 4000 Series Transmission Surcharge</b>  | 0      |
| 9212653                  | O        | <b>TruckTech+ RD - 5YR Sub Cummins Engines</b>   | 0      |
| 9220001                  | O        | <b>Base Warranty: Emissions</b><br>5YR/100K MI - EPA Engine  | 0      |
| <b>Miscellaneous</b>     |          |  |        |
| 9409852                  | O        | <b>GHG Secondary Manufacturer: Does Not Apply</b>  | 0      |
| 9490206                  | O        | <b>Warning Triangle Reflector Kit: Shipped Loose.</b><br>Kit consists of 3 triangles in plastic carrying case. Not floor mounted.  | 4      |
| 9490404                  | O        | <b>One 5 lb. Dry Chemical Type Fire Extinguisher</b><br>mounted outboard of driver seat. Class ABC.  | 11     |
| 9491652                  | S        | <b>EMUX Architecture</b>   | 0      |
| <b>Promotions</b>        |          |  |        |
| <b>Paint</b>             |          |  |        |
| 9700000                  | O        | <b>Paint Color Number(s).</b><br><br>N9702 A - L0662 SCHOOL BUS YELLOW<br>N9770 BUMPER N0001 BLACK<br>N9720 FRAME N0001 BLACK  | 0      |
| 9943014                  | O        | <b>Steel Bumper Painted Frame Color</b>  | 0      |

Price Level: January 1, 2024

100% Complete

Date: January 02, 2025

Deal: Highway DC

Quote Number: QUO-1073684-P5R8M6

Printed On: 1/8/2025 12:45:33 PM



| Sales Code | Std/ Opt | Description   | Weight |
|------------|----------|---|--------|
| 9943051    | O        | Day Cab Premium Paint   | 0      |
| 9944820    | S        | <b>1 - Color Paint - Day Cab</b><br>Color will be White if no other color is specified.   | 0      |
| 9960003    | O        | <b>Non-Standard Paint Color.</b>  | 0      |
| 9965510    | S        | <b>Base Coat/ Clear Coat.</b><br>The Kenworth Color Selector contains additional instructions, as well as information on Kenworth paint guidelines and surface finish applications. Kenworth is standard with Dupont Imron Elite paint. | 0      |

### Special Requirements

Special Requirement 1 0098025  
Special Requirement 2  
Special Requirement 3  
Special Requirement 4

### Order Comments

Total Weight (lbs)

17,063

## Prices and Specifications Subject to Change Without Notice.

Unpublished options may require review/approval.  
Dimensional and performance data for unpublished options may vary from that displayed in CRM.

### PRICING DISCLAIMER

*While we make every effort to maintain the web site to preserve pricing accuracy, prices are subject to change without notice. Although the information in this price list is presented in good faith and believed to be correct at the time of printing, we make no representations or warranties as to the completeness or accuracy of this information. We reserve the right to change, delete or otherwise modify the pricing information which is represented herein without any prior notice. We carefully check pricing specifications, but occasionally errors can occur, therefore we reserve the right to change such prices without notice. We disclaim all liability for any errors or omissions in the materials. In no event will we be responsible for any damages of any nature whatsoever from the reliance upon information from these materials. Please check your order prebills to confirm your pricing information*

Price Level: January 1, 2024

100% Complete

Date: January 02, 2025

Deal: Highway DC

Quote Number: QUO-1073684-P5R8M6

Printed On: 1/8/2025 12:45:33 PM



**December 9, 2024**

**Customer: CIT  
Name: DOUG  
T-800 2025  
DUPAGE COUNTY**

**Prepared By:**

Ernie Szabo  
GPM Truck Center  
4712 Reiland Dr.  
Crystal Lake IL 60014  
Phone: 224-209-7154

**WET KIT  
2 LINE SYSTEM**

INSTALL HOT SHIFT PTO -RDS 4000  
DIRECT MOUNT PUMP C-102 WITH AIR SHIFT  
INSTALL TOWER CONTROL FOR DUMP AND TAILGATE RELEASE  
USE SUPPLIED RIGHT SIDE FUEL TANK FOR HYDRAULIC OIL  
INSTALL FITTINGS IN SUPPLIED TANK  
INSTALL RETURN LINE FILTER  
PROVIDE 50 GAL PREMIUMS HYDRAULIC OIL  
1" MALE AND FEMALE WING-COUPLING MOUNTED ON WET PLATE  
PLASTIC HALF FENDERS  
STEEL REAR MOUNTED CRASH PLATE ADD \$ 1,480.00  
INSTALL ELECTRIC TARP SWITCH CAB MOUNTED WITH REVERSING  
SOLENOIDS  
PROVIDE AND INSTALL ALUMINUM CAB RACK INCLUDES  
BAR WINDOW, TWO CHAIN HANGERS AND TWO WORK LIGHTS  
WIRED TO THE DASH

\$14,112.00

**Solicitation Number: RFP #032824****CONTRACT**

This Contract is between Sourcewell, 202 12th Street Northeast, P.O. Box 219, Staples, MN 56479 (Sourcewell) and Kenworth Truck Company, a Division of PACCAR Inc., 10630 NE 38<sup>th</sup> Place, Kirkland, WA 98033 (Supplier).

Sourcewell is a State of Minnesota local government unit and service cooperative created under the laws of the State of Minnesota (Minnesota Statutes Section 123A.21) that offers cooperative procurement solutions to government entities. Participation is open to eligible federal, state/province, and municipal governmental entities, higher education, K-12 education, nonprofit, tribal government, and other public entities located in the United States and Canada. Sourcewell issued a public solicitation for Class 4-8 Chassis and Cabs with Related Equipment, Accessories, and Services from which Supplier was awarded a contract.

Supplier desires to contract with Sourcewell to provide equipment, products, or services to Sourcewell and the entities that access Sourcewell's cooperative purchasing contracts (Participating Entities).

**1. TERM OF CONTRACT**

A. **EFFECTIVE DATE.** This Contract is effective upon the date of the final signature below.

**EXPIRATION DATE AND EXTENSION.** This Contract expires July 9, 2028, unless it is cancelled sooner pursuant to Article 22. This Contract allows up to three additional one-year extensions upon the request of Sourcewell and written agreement by Supplier. Sourcewell retains the right to consider additional extensions beyond seven years as required under exceptional circumstances.

B. **SURVIVAL OF TERMS.** Notwithstanding any expiration or termination of this Contract, all payment obligations incurred prior to expiration or termination will survive, as will the following: Articles 11 through 14 survive the expiration or cancellation of this Contract. All other rights will cease upon expiration or termination of this Contract.

**2. EQUIPMENT, PRODUCTS, OR SERVICES**

R. U.S. EXECUTIVE ORDER 13224. The Supplier, and its subcontractors, must comply with U.S. Executive Order 13224 and U.S. Laws that prohibit transactions with and provision of resources and support to individuals and organizations associated with terrorism.

S. PROHIBITION ON CERTAIN TELECOMMUNICATIONS AND VIDEO SURVEILLANCE SERVICES OR EQUIPMENT. To the extent applicable, Supplier certifies that during the term of this Contract it will comply with applicable requirements of 2 C.F.R. § 200.216.

T. DOMESTIC PREFERENCES FOR PROCUREMENTS. To the extent applicable, Supplier certifies that during the term of this Contract will comply with applicable requirements of 2 C.F.R. § 200.322.

22. CANCELLATION


Sourcewell or Supplier may cancel this Contract at any time, with or without cause, upon 60 days’ written notice to the other party. However, Sourcewell may cancel this Contract immediately upon discovery of a material defect in any certification made in Supplier’s Proposal. Cancellation of this Contract does not relieve either party of financial, product, or service obligations incurred or accrued prior to cancellation.

Sourcewell

Kenworth Truck Company,  
a Division of PACCAR Inc.

Signature on file

Signature on file

By:  CUF-D2A139D06489...  
Jeremy Schwartz  
Title: Chief Procurement Officer  
Date: 7/5/2024 | 12:34 PM CDT

By: \_\_\_\_\_  
Mike Kleespies  
Title: Director of Medium Duty Trucks  
Date: 7/5/2024 | 11:39 AM CDT



## Required Vendor Ethics Disclosure Statement

Failure to complete and return this form may result in delay or cancellation of the County's Contractual Obligation.

Date: January 14, 2025

Bid/Contract/PO #: \_\_\_\_\_

|                               |  |
|-------------------------------|--|
| Company Name: CIT Trucks, LLC | Company Contact: Daniel J. Mitchell    |
| Contact Phone: 309-445-8100   | Contact Email: dmitchell@cittrucks.com |

### The DuPage County Procurement Ordinance requires the following written disclosures prior to award:

1. Every contractor, union, or vendor that is seeking or has previously obtained a contract, change orders to one (1) or more contracts, or two (2) or more individual contracts with the county, shall provide to Procurement Services Division a written disclosure of all political campaign contributions made by such contractor, union, or vendor within the current and previous calendar year to any incumbent county board member, county board chairman, or countywide elected official whose office the contract to be awarded will benefit. The contractor, union or vendor shall update such disclosure annually during the term of a multi-year contract and prior to any change order or renewal requiring approval by the county board. For purposes of this disclosure requirement, "contractor or vendor" includes owners, officers, managers, lobbyists, agents, consultants, bond counsel and underwriters counsel, subcontractors and corporate entities under the control of the contracting person, and political action committees to which the contracting person has made contributions.

☒ **NONE (check here) - If no contributions have been made**

| Recipient | Donor | Description (e.g. cash, type of item, in-kind services, etc.) | Amount/Value | Date Made |
|-----------|-------|---|--------------|-----------|
|           |       |   |              |           |

2. All contractors and vendors who have obtained or are seeking contracts with the county shall disclose the names and contact information of their lobbyists, agents and representatives and all individuals who are or will be having contact with county officers or employees in relation to the contractor bid and shall update such disclosure with any changes that may occur.

☒ **NONE (check here) - If no contacts have been made**

| Lobbyists, Agents and Representatives and all individuals who are or will be having contact with county officers or employees in relation to the contract or bid | Telephone | Email |
|--|-----------|-------|
|  |           |       |

A contractor or vendor that knowingly violates these disclosure requirements is subject to penalties which may include, but are not limited to, the immediate cancellation of the contract and possible disbarment from future county contracts.

### Continuing disclosure is required, and I agree to update this disclosure form as follows:

- If information changes, within five (5) days of change, or prior to county action, whichever is sooner
- 30 days prior to the optional renewal of any contract
- Annual disclosure for multi-year contracts on the anniversary of said contract
- With any request for change order except those issued by the county for administrative adjustments

The full text for the county's ethics and procurement policies and ordinances are available at:

[http://www.dupagecounty.gov/government/county\\_board/ethics\\_at\\_the\\_county/](http://www.dupagecounty.gov/government/county_board/ethics_at_the_county/)

I hereby acknowledge the requirements.

Authorized Signature

**Signature on file**

Printed Name Daniel J. Mitchell

Title CFO

Date January 14, 2025

Attach additional sheets if necessary. Sign each sheet and number each page. Page 1 of 1 (total number of pages)



## Transportation Requisition \$30,000 and Over

421 N. COUNTY FARM  
ROAD  
WHEATON, IL 60187  
www.dupagecounty.gov

**File #:** DT-P-0010-25

**Agenda Date:** 2/4/2025

**Agenda #:** 21.I.

AGREEMENT BETWEEN THE COUNTY OF DU PAGE, ILLINOIS  
AND DLZ ILLINOIS, INC.  
PROFESSIONAL TRAFFIC SIGNAL DESIGN ENGINEERING SERVICES  
UPON REQUEST SECTION 24-TSENG-04-EG  
(CONTRACT TOTAL NOT TO EXCEED \$400,000.00)

WHEREAS, the County of DuPage (hereinafter COUNTY) by virtue of its power set forth in "Counties Code" (55 ILCS 5/5-1001 *et. seq.*) and "Illinois Highway Code" (605 ILCS 5/5-101 *et. seq.*) is authorized to enter into this attached agreement ("Agreement"); and

WHEREAS, the COUNTY requires Professional Traffic Design Engineering Services for various locations, Section 24-TSENG-04-EG; and

WHEREAS, DLZ Illinois, Inc. (hereinafter CONSULTANT) has experience and expertise in this area and is in the business of providing such professional traffic design engineering services, and is willing to perform the required services for an amount not to exceed \$400,000.00; and

WHEREAS, the COUNTY has selected the CONSULTANT in accordance with the Local Government Professional Services Selection Act, 50 ILCS 510/0.01 *et seq.* and Section 2-353(1)(a) of the DuPage County Procurement Code; and

WHEREAS, the Transportation Committee has reviewed and recommends approval of the Agreement at the specified amount.

NOW, THEREFORE, BE IT RESOLVED by the DuPage County Board that the Agreement between the County of DuPage and DLZ Illinois, Inc. be hereby accepted and approved for a contract total not to exceed \$400,000.00 and that the DuPage County Board Chair is hereby authorized and directed to execute the Agreement on behalf of the COUNTY; and

BE IT FURTHER RESOLVED that an original copy of this Resolution and Agreement be transmitted to DLZ Illinois, Inc., 8430 West Bryn Mawr Avenue, Suite 100, Chicago, Illinois 60631, by and through the Division of Transportation.

Enacted and approved this 11th day of February, 2025 at Wheaton, Illinois.

DEBORAH A. CONROY, CHAIR  
DU PAGE COUNTY BOARD

Attest: \_\_\_\_\_  
JEAN KACZMAREK, COUNTY CLERK





Procurement Review Comprehensive Checklist  
Procurement Services Division  
This form must accompany all Purchase Order Requisitions

### SECTION 1: DESCRIPTION

| General Tracking  |                                       | Contract Terms                     |   |
|---|---------------------------------------|------------------------------------|---|
| FILE ID#: 25-0341   | RFP, BID, QUOTE OR RENEWAL #: PSA     | INITIAL TERM WITH RENEWALS: OTHER  | INITIAL TERM TOTAL COST: \$400,000.00               |
| COMMITTEE: TRANSPORTATION   | TARGET COMMITTEE DATE: 02/04/2025     | PROMPT FOR RENEWAL:                | CONTRACT TOTAL COST WITH ALL RENEWALS: \$400,000.00 |
|   | CURRENT TERM TOTAL COST: \$400,000.00 | MAX LENGTH WITH ALL RENEWALS:      | CURRENT TERM PERIOD: INITIAL TERM                   |
| Vendor Information  |                                       | Department Information             |   |
| VENDOR: DLZ Illinois, Inc.  | VENDOR #: 26208                       | DEPT: Division of Transportation   | DEPT CONTACT NAME: Stephen Travia, P.E.             |
| VENDOR CONTACT: Gregory R. Brumm  | VENDOR CONTACT PHONE: 773.283.2600    | DEPT CONTACT PHONE #: 630-407-6900 | DEPT CONTACT EMAIL: stephen.travia@dupagecounty.gov |
| VENDOR CONTACT EMAIL: gbrumm@dlz.com  | VENDOR WEBSITE:                       | DEPT REQ #:                        |   |
| Overview  |                                       |                                    |   |
| DESCRIPTION Identify scope of work, item(s) being purchased, total cost and type of procurement (i.e., lowest bid, RFP, renewal, sole source, etc.). Professional Traffic Signal Design Engineering Services, upon request of the Division of Transportation, Section number 24-TSENG-04-EG. Contract through October 31, 2026, with a contract total not to exceed \$400,000.00. |                                       |                                    |   |
| JUSTIFICATION Summarize why this procurement is necessary and what objectives will be accomplished<br>The Division of Transportation is in need of professional traffic signal design engineering services for various federally and/or locally funded roadway projects.  |                                       |                                    |   |

### SECTION 2: DECISION MEMO REQUIREMENTS

|  |  |
|--|--|
| DECISION MEMO NOT REQUIRED   | Select an item from the following dropdown menu to identify why a Decision Memo (Section 3) is not required. |
| DECISION MEMO REQUIRED   | Select an item from the following dropdown menu to identify why a Decision Memo (Section 3) is required.     |
| PROFESSIONAL SERVICES EXCLUDED PER DUPAGE ORDINANCE (SECTION 2-353) AND 50 ILCS 510/2 (ARCHITECTS, ENGINEERS & LAND SURVEYORS) |  |

### SECTION 3: DECISION MEMO

|                                     |  |
|-------------------------------------|--|
| SOURCE SELECTION                    | Describe method used to select source.<br>The DOT only selects firms that are pre-qualified in accordance with IDOT guidelines. Requests for Statements of Interest were sent to firms throughout the industry. Statements of Interest were received from 23 firms. Based on the review of the Statements of Interest, 4 firms were shortlisted and requested to submit a Statement of Qualification. The DOT reviewed each submittal taking into consideration the firm's understanding of the project, ability to complete work in a timely manner, staffing approach and plan to ensure sufficient resources to cover multiple projects, experience on similar projects and experience of key personnel. Based on a comprehensive review of the submittals, the DOT determined that the project team assembled by DLZ Illinois, Inc., was the most qualified and had the staff available to perform the work on behalf of the County. |
| RECOMMENDATION AND TWO ALTERNATIVES | Describe staff recommendation and provide justification. Identify at least 2 other options to accomplish this request, including status quo, (i.e., take no action).<br>1. Award a contract to DLZ Illinois, Inc., This is the recommended option.<br>2. Contract with another firm. Not recommended due to staff's determination that DLZ Illinois, Inc., is the most qualified.<br>3. Do not award a contract. Not recommended as the DOT does not possess the staff resources to perform this work and must contract for these services.  |

## SECTION 4: SOLE SOURCE MEMO/JUSTIFICATION

|                                      |   |
|--------------------------------------|---|
| <b>JUSTIFICATION</b>                 | Select an item from the following dropdown menu to justify why this is a sole source procurement.   |
| <b>NECESSITY AND UNIQUE FEATURES</b> | Describe the product or services that are not available from other vendors. Explain necessary and unique features or services. Attach letters from manufacturer, letters from distributor, warranties, licenses, or patents as needed. Be specific. |
| <b>MARKET TESTING</b>                | List and describe the last time the market has been tested on the applicability of the sole source. If it has not been tested over the last 12 months, explain why not.   |
| <b>AVAILABILITY</b>                  | Describe steps taken to verify that these features are not available elsewhere. Included a detailed list of all products or services by brand/manufacturer examined and include names, phone numbers, and emails of people contacted.               |

## SECTION 5: Purchase Requisition Information

|                                     |                     |   |   |
|-------------------------------------|---------------------|---|---|
| <i>Send Purchase Order To:</i>      |                     | <i>Send Invoices To:</i>                    |   |
| Vendor:<br>DO NOT SEND PO TO VENDOR | Vendor#:            | Dept:<br>DOT Finance                        | Division:                                 |
| Attn:                               | Email:              | Attn:                                       | Email:<br>DOTFinance@dupagecounty.gov     |
| Address:                            | City:               | Address:<br>421 N County Farm Road          | City:<br>Wheaton                          |
| State:                              | Zip:                | State:<br>IL                                | Zip:<br>60187                             |
| Phone:                              | Fax:                | Phone:<br>630-407-6900                      | Fax:<br>630-407-6901                      |
| <i>Send Payments To:</i>            |                     | <i>Ship to:</i>                             |   |
| Vendor:<br>DLZ Illinois, Inc.       | Vendor#:<br>26208   | Dept:                                       | Division:                                 |
| Attn:                               | Email:              | Attn:                                       | Email:                                    |
| Address:<br>ACH                     | City:               | Address:                                    | City:                                     |
| State:                              | Zip:                | State:                                      | Zip:                                      |
| Phone:                              | Fax:                | Phone:                                      | Fax:                                      |
| <b>Shipping</b>                     |                     | <b>Contract Dates</b>                       |   |
| Payment Terms:<br>PER 50 ILCS 505/1 | FOB:<br>Destination | Contract Start Date (PO25):<br>Feb 11, 2025 | Contract End Date (PO25):<br>Oct 31, 2026 |



| Purchase Requisition Line Details                         |     |     |                            |                     |      |         |      |           |                             |                   |               |
|---|-----|-----|----------------------------|---------------------|------|---------|------|-----------|-----------------------------|-------------------|---------------|
| LN  | Qty | UOM | Item Detail<br>(Product #) | Description         | FY   | Company | AU   | Acct Code | Sub-Accts/<br>Activity Code | Unit Price        | Extension     |
| 1   | 1   | EA  |                            | 24-TSENG-04-EG FY25 | FY25 | 1500    | 3500 | 54040     | VVTSENG                     | 200,000.00        | 200,000.00    |
| 2   | 1   | EA  |                            | 24-TSENG-04-EG FY26 | FY26 | 1500    | 3500 | 54040     | VVTSENG                     | 200,000.00        | 200,000.00    |
| <b>FY is required, ensure the correct FY is selected.</b> |     |     |                            |                     |      |         |      |           |                             | Requisition Total | \$ 400,000.00 |

| Comments             |   |
|----------------------|---|
| HEADER COMMENTS      | Provide comments for P020 and P025.<br>Professional Landscape Design and Construction Engineering Services for various County highway projects, for the Professional Traffic Signal Design Engineering Services, upon request of the Division of Transportation, Section number 24-TSENG-04-EG. |
| SPECIAL INSTRUCTIONS | Provide comments for Buyer or Approver (not for P020 and P025). Comments will not appear on PO.<br>DOT to issue formal Notice to Proceed. Do not send PO to consultant.   |
| INTERNAL NOTES       | Provide comments for department internal use (not for P020 and P025). Comments will not appear on PO.<br>Last invoice date 10/31/27<br>Send copy of PO via email to DOTFinance@dupagecounty.gov & Joan.McAvoy@dupagecounty.gov  |
| APPROVALS            | Department Head signature approval for procurements under \$15,000. Procurement Officer Approval for ETSB.  |

**AGREEMENT**  
**BETWEEN THE COUNTY OF DUPAGE, ILLINOIS**  
**and DLZ ILLINOIS, INC.**  
**FOR PROFESSIONAL TRAFFIC SIGNAL DESIGN ENGINEERING SERVICES**  
**UPON REQUEST - VARIOUS LOCATIONS**  
**SECTION NO.: 24-TSENG-04-EG**

This professional services agreement (hereinafter referred to as the AGREEMENT), made this \_\_\_\_\_ day of \_\_\_\_\_, 2025, between the County of DuPage, a body corporate and politic, with offices at 421 North County Farm Road, Wheaton, Illinois 60187 (hereinafter referred to as the COUNTY) and DLZ Illinois, Inc., licensed to do business in the State of Illinois, with offices at 8430 W. Bryn Mawr Avenue, Suite 100, Chicago, Illinois, 60631; (hereinafter referred to as the CONSULTANT). The COUNTY and the CONSULTANT are hereinafter sometimes individually referred to as a "party" or together as the "parties."

**RECITALS**

WHEREAS, the COUNTY by virtue of its power set forth in "Counties Code" (55 ILCS 5/5-1001 et seq.) and "Illinois Highway Code" (605 ILCS 5/5-101 et seq.) is authorized to enter into this AGREEMENT; and

WHEREAS, the COUNTY requires professional Traffic Signal Design Engineering services for the purposes of preparing contract plans, specifications, estimates of cost, permitting, etc. for various county highway improvements upon request (hereinafter referred to as "Work Orders"); and

WHEREAS, the CONSULTANT has experience and expertise in this area and is in the business of providing such professional traffic signal design engineering services and is willing to perform the required services upon request for a total amount not to exceed \$400,000.00; and

WHEREAS, the CONSULTANT acknowledges that it is pre-qualified with the Illinois Department of Transportation (IDOT) for the work covered by this AGREEMENT and is in good standing and has not been barred from performing work for IDOT; and

WHEREAS, the COUNTY has adopted a Stormwater Ordinance and transportation projects are required to conform to the Ordinance. The CONSULTANT acknowledges the necessary oversight to ensure that the contractor complies with the Stormwater Ordinance in the event a Work Order necessitates this scope of work; and

WHEREAS, the COUNTY has an existing working relationship with the CONSULTANT;

NOW, THEREFORE, in consideration of the premises, the mutual covenants, terms, and conditions herein set forth, and the understandings of each party to the other, the parties do hereby mutually covenant, promise and agree as follows:

## **1.0 INCORPORATION AND CONSTRUCTION**

- 1.1 All recitals set forth above are incorporated herein and made part thereof, the same constituting the factual basis for this AGREEMENT.
- 1.2 The headings of the paragraphs and subparagraphs of this AGREEMENT are inserted for convenience of reference only and shall not be deemed to constitute part of this AGREEMENT or to affect the construction hereof.
- 1.3 The exhibits referenced in this AGREEMENT shall be deemed incorporated herein and made a part hereof.

## **2.0 SCOPE OF SERVICES**

- 2.1 Services are to be provided by the CONSULTANT according to the Scope of Work, specified as Exhibit A, attached hereto. The CONSULTANT shall complete all of the work set forth in said exhibit for the compensation set forth in Section 7.0, below, unless otherwise modified. Services are to be provided by the CONSULTANT upon request by the COUNTY as approved Work Order(s) with a not to exceed amount for each Work Order. The CONSULTANT agrees to obtain all necessary permits for work requested by the COUNTY when required to do so.
- 2.2 The CONSULTANT shall prepare and distribute meeting minutes within seven (7) days following meetings between the COUNTY or other group and the CONSULTANT concerning the Work Order(s).
- 2.3 The COUNTY may, from time to time, request changes in the Scope of Work in this AGREEMENT or approved Work Order(s). Any such changes, including any increase or decrease in the CONSULTANT'S compensation and Scope of Work, shall be documented by an amendment to this AGREEMENT in accordance with Section 14.0 of this AGREEMENT, except as allowed in Paragraph 15.3, below and/or by an amendment to the

originally approved Work Order, or by issuance of a new Work Order to cover the changes in scope provided that the increase does not increase the total compensation set forth in this AGREEMENT.

- 2.4 The relationship of the CONSULTANT to the COUNTY is that of independent contractor, and nothing in this AGREEMENT is intended nor shall it be construed to create an agency, employment, joint venture relationship, or any other relationship allowing the COUNTY to exercise control or direction over the manner or method by which the CONSULTANT or its sub-contractors/sub-consultants provide services hereunder. Neither the CONSULTANT nor the CONSULTANT'S employees shall be entitled to receive any COUNTY benefits. The CONSULTANT shall be solely responsible for the payment of all taxes and withholdings required by law which may become due with regard to any compensation paid by the COUNTY to the CONSULTANT.
- 2.5 Services deemed to be a professional service under this AGREEMENT shall be performed and/or supervised by individuals licensed to practice by the State of Illinois in the applicable professional discipline.
- 2.6 Neither the CONSULTANT, nor the CONSULTANT'S employees, shall be retained as expert witnesses by the COUNTY except as by separate agreement.

### **3.0 NOTICE TO PROCEED**

- 3.1 Authorization to proceed shall be given on behalf of the COUNTY by the Director of Transportation (hereinafter referred to as the "Director") in the form of a written Notice to Proceed following execution of the AGREEMENT by the County Board Chair. Authorization to proceed with various Work Orders will be given to the CONSULTANT by representatives of the Division of Transportation.
- 3.2 In addition to the Notice to Proceed, the Director, or his/her designee, may, on behalf of the COUNTY, approve, deny, receive, accept or reject any submission, notices or invoices from or by the CONSULTANT, as provided for in this AGREEMENT, including, but not limited to, acts performed in accordance with Paragraphs 3.3, 4.1, 5.2, 6.1, 7.3, 7.4, 8.2, 8.3, 15.3 and 21.2, as well as any requirements contained in Exhibits A and C attached hereto.

- 3.3 The CONSULTANT shall not perform additional work related to a submittal until the COUNTY has completed its review of the submittal. The CONSULTANT may continue to work on items unrelated to the submittal under review by the COUNTY.

#### **4.0 TECHNICAL SUBCONSULTANTS**

- 4.1 The prior written approval of the COUNTY shall be required before the CONSULTANT hires any sub-consultant(s) to complete COUNTY-ordered technical or professional tasks or work under the terms of this AGREEMENT. COUNTY approval of sub-consultant(s) includes approval of any new employee rates (Exhibit C) and/or fee schedule as referenced in Paragraph 7.3.
- 4.2 The CONSULTANT shall supervise any sub-consultant(s) hired by the CONSULTANT and the CONSULTANT shall be solely responsible for any and all work performed by said sub-consultant, or sub-consultants, in the same manner and with the same liability as if performed by the CONSULTANT.
- 4.3 The CONSULTANT shall require any sub-consultant hired for the performance of any work or activity in connection to this AGREEMENT to agree and covenant that the sub-consultant also meets the terms of Sections 8.0 and 13.0 and Paragraph 26.3 of this AGREEMENT and shall fully comply therewith while engaged by the CONSULTANT in the Scope of work for the COUNTY.

#### **5.0 TIME FOR PERFORMANCE**

- 5.1 The CONSULTANT shall commence work to meet the requirements for professional services after the COUNTY issues its written Notice to Proceed for any approved Work Order(s). The COUNTY is not liable and will not pay the CONSULTANT for any work performed before the date of the Notice to Proceed.
- 5.2 The CONSULTANT shall submit a schedule for completion of each Work Order within ten (10) days of the written approval of said Work Order(s) by the COUNTY. The schedule is subject to approval by the COUNTY. All of the services required hereunder shall be completed by October 31, 2026, unless the term of this AGREEMENT is extended.

- 5.3 If the CONSULTANT is delayed at any time in the progress of the approved Work Order(s) by any act or neglect of the COUNTY or by any employee of the COUNTY or by changes ordered by the COUNTY, or any other causes beyond the CONSULTANT'S control, the sole remedy and allowance shall be an extension of time for completion. Such extension shall be that which is determined reasonable by the COUNTY upon consultation with the CONSULTANT. The CONSULTANT shall accept and bear all other costs, expenses and liabilities that may result from such delay.

## **6.0 DELIVERABLES**

- 6.1 The CONSULTANT shall provide the COUNTY on or before the expiration of this AGREEMENT, or promptly after notice of termination or when the Director directs, the deliverables specified in the approved Work Order(s).

## **7.0 COMPENSATION**

- 7.1. The COUNTY shall pay the CONSULTANT for services rendered and shall only pay in accordance with the provisions of this AGREEMENT. The COUNTY shall not be obligated to pay for any services not in compliance with this AGREEMENT.
- 7.2. Total payments to the CONSULTANT under the terms of this AGREEMENT shall not under any circumstances exceed \$400,000.00. This amount is a "not to exceed" amount. In the event the COUNTY directs the CONSULTANT to do work which would cause the stated amount to be exceeded, the CONSULTANT shall not be responsible for such work until this AGREEMENT is modified pursuant to Article 14.0.
- 7.3 For services performed, the COUNTY will pay the CONSULTANT at a 2.8 direct labor multiplier applied to the actual hourly rates of staff and/or the fee schedule(s) as incorporated herein. The multiplier should include the cost of overhead and profit. A chart listing the hourly rate ranges for the CONSULTANT'S staff and approved sub-consultant's staff, identified by classification, is attached and incorporated hereto as Exhibit C. The CONSULTANT may request adjustments to the hourly rate ranges and additions or deletions to the position classifications to/from Exhibit C which will be subject to approval by the COUNTY provided the adjustment(s) do not exceed the total compensation as stated herein.



The COUNTY retains the authority to limit the maximum rate per classification on Exhibit C and the maximum rate allowed (per "maximum rate shall not exceed" given on Exhibit C) at the time of execution of this AGREEMENT shall not increase for the duration of this AGREEMENT or any extension.

It is the sole responsibility of the CONSULTANT to provide the COUNTY with a current Exhibit C (including Exhibit C for approved sub-consultant(s)) when invoices are submitted for the Work Orders.

- 7.3.a If overtime/weekend/holiday (o/w/h) rates are expressly allowed under the AGREEMENT, but such rates are not otherwise specified, the o/w/h rate for each category shall be no more than one hundred fifty percent (150%) of the stated normal rate for that category. The o/w/h rate, when allowed, shall only be permitted if any CONSULTANT personnel have worked more than 40 hours in a given week (Sunday-Saturday) on the PROJECT or Work Order(s)
- 7.4 Direct expenses are costs for supplies and materials to be paid for by the COUNTY for completion of all work that is the subject of this AGREEMENT as referenced on the attached Direct Costs Check Sheet (BDE 436 form) made a part hereof and incorporated herein by reference. Approved Work Order(s) may include additional approved direct expenses not included herein. The COUNTY shall pay direct costs referenced on the Direct Costs Check Sheet on an actual cost basis without any markups added and the CONSULTANT shall include copies of receipts for all direct expenses more than \$25 from suppliers for expendable materials with its invoice to the COUNTY.
- 7.5 If the scope of work for this AGREEMENT includes the use of job classifications covered by the prevailing rate of wages, the prevailing rate must be reflected in the cost estimate for this AGREEMENT. The rates have been ascertained and certified by the Illinois Department of Labor for the locality in which work is to be performed. If the Illinois Department of Labor revises the prevailing rates of wages to be paid, as listed in the specification of rates, the CONSULTANT may not pay less than the revised rates of wages. Current wage rate information shall be obtained by visiting the Illinois Department of Labor web site at <http://www2.illinois.gov/idol/> or calling 312-793-2800. It is the responsibility of the CONSULTANT to review the rates applicable to the work in this AGREEMENT, at regular intervals, in order to insure the timely payment

of current rates. Provision of this information to the CONSULTANT, by means of the Illinois Department of Labor web site, satisfies the notification of revisions by the COUNTY to the CONSULTANT pursuant to the Act, and the CONSULTANT agrees that no additional notice is required. The CONSULTANT shall notify each of its sub-consultants of the revised rates of wages.

- 7.6 The CONSULTANT shall submit invoices for services rendered including any allowable expenses, to the COUNTY. All invoices shall include a remittance address. The COUNTY shall not be required to pay the CONSULTANT more often than monthly. Each invoice shall be submitted in a format agreed to in advance by the COUNTY. Separate invoices shall be submitted for each approved Work Order and each invoice shall also include a progress report that describes work completed for the invoice period, anticipated work for the next invoice period, outstanding issues or items that require a response, whether the work is progressing according to the approved schedule, and a discussion of the budget status.

The CONSULTANT shall provide the COUNTY with a valid taxpayer identification number prior to making any request for compensation. Payment will not be made for services completed or expenses incurred more than six-months (180 days) prior to submission of any invoice and any statute of limitations to the contrary is hereby waived. When requested by the COUNTY, the CONSULTANT shall submit certified time sheets as additional documentation for the invoiced services.

- 7.7 Upon approval of properly documented invoices, the COUNTY shall reimburse the CONSULTANT the amount-invoiced for work completed in accordance with this AGREEMENT, provided that the amount invoiced together with the amounts of previous partial payments do not exceed the total compensation specified in this AGREEMENT. The COUNTY may not deny a properly documented claim for compensation, in whole or in part, without cause. The COUNTY reserves the right to reserve a sum equal to not more than five percent (5%) of the total AGREEMENT amount to ensure performance. The COUNTY shall pay all invoices pursuant to 50 ILCS 505, "Local Government Prompt Payment Act."
- 7.8 In the event of any overcharge by the CONSULTANT, the CONSULTANT shall refund the COUNTY within thirty (30) days of discovery of said overcharge by the CONSULTANT or notice to the CONSULTANT by the COUNTY. The COUNTY reserves the



right to offset any overcharges against any amounts due and owing the CONSULTANT under this or any other AGREEMENT between the parties. The COUNTY shall be entitled to the statutory interest rate for judgments under Illinois law for any overcharges not timely refunded (or credited) in accord with this provision, which interest shall be in addition to any other remedies the COUNTY may have under the law or this AGREEMENT.

- 7.9 Upon acceptance of all deliverables specified as approved Work Order(s), final payment shall be made to the CONSULTANT, including any retainage.

## **8.0 CONSULTANT'S INSURANCE**

- 8.1 The CONSULTANT shall maintain, at its sole expense, insurance coverage including:

8.1.a **Worker's Compensation Insurance** in the statutory amounts.

8.1.b **Employer's Liability Insurance** in an amount not less than one million dollars (\$1,000,000.00) each accident/injury and one million dollars (\$1,000,000.00) each employee/disease.

8.1.c **Commercial (Comprehensive) General Liability Insurance**, (including contractual liability) with a limit of not less than three million dollars (\$3,000,000.00) aggregate; including limits of not less than two million dollars (\$2,000,000.00) per occurrence, and one million dollars (\$1,000,000.00) excess liability. **An Endorsement must also be provided naming the County of DuPage c/o the Director of Transportation, DuPage County Division of Transportation, its' Officers, Elected Officials and employees, 421 N. County Farm Rd., Wheaton, IL 60187, as an additional insured. This additional insured endorsement is to be on a primary and non-contributory basis and include a waiver of subrogation endorsement.**

8.1.d **Commercial (Comprehensive) Automobile Liability Insurance** with minimum limits of at least one million dollars (\$1,000,000.00) for any one person and one million dollars (\$1,000,000.00) for any one occurrence of death, bodily injury or property damage in the aggregate annually. **An Endorsement**

must also be provided naming the County of DuPage c/o the Director of Transportation, DuPage County Division of Transportation, its' Officers, Elected Officials and employees, 421 N. County Farm Rd., Wheaton, IL 60187, as an additional insured. This additional insured endorsement is to be on a primary and non-contributory basis and include a waiver of subrogation endorsement.

8.1.e **Professional Liability Insurance (Errors and Omissions)** shall be provided with minimum limits of at least one million dollars (\$1,000,000.00) per incident/two million dollars (\$2,000,000.00) aggregate during the term of this AGREEMENT and shall be maintained in the form of an additional endorsement for a period of four (4) years after the date of the final payment for this AGREEMENT. The CONSULTANT shall provide the COUNTY endorsements at the beginning of each year evidencing same or a new carrier policy that has a retroactive date prior to the date of this AGREEMENT.

8.2 It shall be the duty of the CONSULTANT to provide to the COUNTY copies of the CONSULTANT'S Certificates of Insurance, as well as all applicable coverage and cancellation endorsements before issuance of a Notice to Proceed. It is the further duty of the CONSULTANT to immediately notify the COUNTY if any insurance required under this AGREEMENT has been cancelled, materially changed, or renewal has been refused, and the CONSULTANT shall immediately suspend all work in progress and take the necessary steps to purchase, maintain and provide the required insurance coverage. If a suspension of work should occur due to insurance requirements, upon verification by the COUNTY of the CONSULTANT curing any breach of its required insurance coverage, the COUNTY shall notify the CONSULTANT that the CONSULTANT can resume work under this AGREEMENT. The CONSULTANT shall accept and bear all costs that may result from the cancellation of this AGREEMENT due to CONSULTANT'S failure to provide and maintain the required insurance.

8.3 The coverage limits required under subparagraphs 8.1.c and 8.1.d above may be satisfied through a combination of primary and excess coverage. The insurance required to be purchased and maintained by the CONSULTANT shall be provided by an insurance company acceptable to the COUNTY, and except for the insurance required in subparagraph 8.1.e

licensed to do business in the State of Illinois; and shall include at least the specific coverage and be written for not less than the limits of the liability specified herein or required by law or regulation whichever is greater; and shall be so endorsed that the coverage afforded will not be canceled or materially changed until at least sixty (60) days prior written notice has been given to the COUNTY except for cancellation due to non-payment of premium for which at least fifteen (15) days prior written notice (five days allowed for mailing time) has been given to the COUNTY. If the CONSULTANT is satisfying insurance required through a combination of primary and excess coverage, the CONSULTANT shall require that said excess/umbrella liability policy include in the "Who is Insured" pages of the excess/umbrella policy wording such as "Any other person or organization you have agreed in a written contract to provide additional insurance" or wording to that effect. The CONSULTANT shall provide a copy of said section of the excess/umbrella liability policy upon request by the COUNTY.

- 8.4 The CONSULTANT shall require all approved sub-consultants, anyone directly or indirectly employed by any of them, or by anyone for whose acts any of them may be liable under this AGREEMENT to maintain the same insurance required of the CONSULTANT, including naming the COUNTY as an additional insured in the same coverage types and amounts as the CONSULTANT, per Section 8.0. The COUNTY retains the right to obtain evidence of sub-consultants' insurance coverage at any time.

## **9.0 INDEMNIFICATION**

- 9.1 The CONSULTANT shall indemnify, hold harmless and defend the COUNTY, its officials, officers, agents, and employees from and against all liability, claims, suits, demands, proceedings and actions, including costs, fees and expense of defense, arising from, growing out of, or related to, any loss, damage, injury, death, or loss or damage to property resulting from, or connected with, the CONSULTANT'S negligent or willful acts, errors or omissions in its performance under this AGREEMENT.
- 9.2 Nothing contained herein shall be construed as prohibiting the COUNTY, its officials, directors, officer and employees from defending through the selection and use of their own agents, attorneys and experts, any claims, suits, demands, proceedings and actions brought against them.

Pursuant to Illinois law, any attorney representing the COUNTY, under this paragraph or paragraph 9.1, who is not already an Assistant State's Attorney, is to be appointed a Special Assistant State's Attorney, in accordance with the applicable law. The COUNTY'S participation in its defense shall not remove the CONSULTANT'S duty to indemnify, defend, and hold the COUNTY harmless, as set forth above.

- 9.3 Any indemnity as provided in this AGREEMENT shall not be limited by reason of the enumeration of any insurance coverage herein provided. The CONSULTANT'S indemnification of the COUNTY shall survive the termination, or expiration, of this AGREEMENT.
- 9.4 The COUNTY does not waive, by these indemnity requirements, any defenses or protections under the Local Governmental and Governmental Employees Tort Immunity Act (745 ILCS 10/1 et seq.) or otherwise available to it, or to the CONSULTANT, under the law.

#### **10.0 SATISFACTORY PERFORMANCE**

- 10.1 The COUNTY is entering into an AGREEMENT with this CONSULTANT because the CONSULTANT professes to the COUNTY that it will employ the standard of care within its profession in the performance of the services herein contracted. Accordingly, the CONSULTANT'S and sub-consultant(s) standard of performance under the terms of this AGREEMENT shall be that which is to the satisfaction of the COUNTY and meets the quality and standards commonly provided by similar professional engineering firms practicing in the COUNTY and the State of Illinois.
- 10.2 In the event there are no similar professional firms practicing in DuPage County, Illinois, with respect to the type of work for which this CONSULTANT has been engaged, the CONSULTANT'S services shall be performed in a manner consistent with the customary skill and care of its profession.
- 10.3 If any errors, omissions, or acts, intentional or negligent, are made by the CONSULTANT, or its' sub-consultant(s), in any phase of the work, the correction of which requires additional field or office work, the CONSULTANT shall be required to perform such additional work as may be necessary to remedy same without undue delay and without charge to the COUNTY. In the event any errors

or omissions are detected after the expiration or termination of the AGREEMENT, the CONSULTANT may at the COUNTY'S option have the responsibility to cure same under this provision.

- 10.4 Acceptance of the work shall not relieve the CONSULTANT of the responsibility for the quality of its work, nor its liability for loss or damage resulting from any errors, omissions, or negligent or willful acts by the CONSULTANT or its sub-consultants.

## **11.0 BREACH OF CONTRACT**

- 11.1 In the event of any breach of this AGREEMENT, the non-breaching party shall give notice to the breaching party stating with particularity the nature of the alleged breach, and the breaching party shall be allowed a reasonable opportunity to cure said breach. Either party's failure to timely cure any breach of this AGREEMENT shall relieve the other party of the requirement to give thirty (30) days' notice for termination of this AGREEMENT in accordance with Paragraph 16.1, below, and in such a case, ten (10) days' written notice to the breaching party is sufficient notice. Notwithstanding the above term, the CONSULTANT'S failure to maintain insurance in accordance with Section 8.0, above, or in the event of any of the contingencies described in Paragraph 16.1 below, shall be grounds for the COUNTY'S immediate termination of this AGREEMENT. Any breach of any covenant or term of this AGREEMENT by one or more of the CONSULTANT'S sub-consultants shall be deemed a breach by CONSULTANT subject to the terms of this AGREEMENT.

## **12.0 OWNERSHIP OF DOCUMENTS**

- 12.1 The CONSULTANT agrees that any and all deliverables prepared for the COUNTY under the terms of this AGREEMENT shall be properly arranged, indexed and delivered to the COUNTY as provided in paragraph 6.1. An electronic copy of all applicable deliverables, in a format designated by the COUNTY'S representative, shall be provided to the COUNTY.
- 12.2 The documents and materials made or maintained under this AGREEMENT shall be and will remain the property of the COUNTY which shall have the right to use same without restriction or limitation and without compensation to the



CONSULTANT other than as provided in this AGREEMENT. The CONSULTANT waives any copyright interest in said deliverables.

- 12.3 The COUNTY acknowledges that the use of information that becomes the property of the COUNTY pursuant to Paragraph 12.2, for purposes other than those contemplated in this AGREEMENT, shall be at the COUNTY'S sole risk.
- 12.4 The CONSULTANT may, at its sole expense, reproduce and maintain copies of deliverables provided to the COUNTY.

### **13.0 COMPLIANCE WITH THE LAW AND OTHER AUTHORITIES**

- 13.1 The CONSULTANT, and sub-consultant(s), shall comply with Federal, State and Local statutes, ordinances and regulations and obtain permits, licenses, or other mandated approvals, whenever applicable.
- 13.2 The CONSULTANT, and sub-consultant(s), shall not discriminate against any worker, job applicant, employee or any member of the public, because of race, creed, color, sex, age, handicap, or national origin, or otherwise commit an unfair employment practice. The CONSULTANT, and sub-consultant(s), shall comply with the provisions of the Illinois Human Rights Act, as amended, 775 ILCS 5/-101, et seq., and with all rules and regulations established by the Department of Human Rights.
- 13.3 The CONSULTANT, by its signature on this AGREEMENT, certifies that it has not been barred from being awarded a contract or subcontract under the Illinois Procurement Code, 30 ILCS 500/1-1, et seq.; and further certifies that it has not been barred from contracting with a unit of State or local government as a result of a violation of Section 33E-3 or 33E-4 of the Illinois Criminal Code (Illinois Compiled Statutes, Chapter 720, paragraph 5/33E-3).
- 13.4 The CONSULTANT, by its signature on this AGREEMENT, certifies that no payment, gratuity or offer of employment, except as permitted by the Illinois State Gift Ban Act and the County of DuPage Ethics Ordinance, was made by or to the CONSULTANT, or CONSULTANT'S personnel, in relation to this AGREEMENT. The CONSULTANT has also executed the attached Ethics Disclosure Statement that is made a part hereof and agrees to update contribution information on an ongoing basis during the life of the AGREEMENT as required by said Ordinance.

- 13.5 The CONSULTANT covenants that it has no conflicting public or private interest and shall not acquire directly or indirectly any such interest which would conflict in any manner with the performance of the CONSULTANT'S services under this AGREEMENT.
- 13.6 **In accordance with the Vendor Information Reporting Act (35 ILCS 200/18-50.2)**, the COUNTY is required to collect and electronically publish data from all consultants and subconsultants as to: (1) whether they are a minority-owned, women-owned or veteran-owned business as defined by the Business Enterprise for Minorities, Women and Persons with Disabilities Act (30 ILCS 575/.01 *et seq.*); and (2) whether the consultant or any subconsultants are self-certifying or whether they hold certifications for those above-referenced categories. If self-certifying, the consultants and subconsultants shall disclose whether they qualify as a small business under federal Small Business Administration standards. **In compliance with the Vendor Information Reporting Act, within 60 calendar days of the COUNTY'S award of the contract for work covered under this AGREEMENT, the awarded consultant, and each subconsultant, must complete the Awarded Vendor Questionnaire (found at <https://mwv.dupageco.org/>).**
- 13.7 The CONSULTANT acknowledges knowledge of the COUNTY'S Procurement Ordinance, which is hereby incorporated in this AGREEMENT, and has had an opportunity to review it. The CONSULTANT agrees to submit changes for Scope of Work or compensation in accordance with said Ordinance.

#### **14.0 MODIFICATION OR AMENDMENT**

- 14.1 The parties may modify or amend terms of this AGREEMENT only by a written document duly approved and executed by both parties.
- 14.2 The CONSULTANT acknowledges knowledge of the COUNTY'S Procurement Ordinance, which is hereby incorporated in this AGREEMENT, and has had an opportunity to review it. The CONSULTANT agrees to submit changes for Scope of Work or compensation in accordance with said Ordinance.

#### **15.0 TERM OF THIS AGREEMENT**

- 15.1 The term of this AGREEMENT shall begin on the date the AGREEMENT is fully executed, and shall continue in full force and effect until the earlier of the following occurs:

- (a) The termination of this AGREEMENT in accordance with the terms of Section 16.0, or
- (b) The expiration of this AGREEMENT on October 31, 2026, or to a new date agreed upon by the parties, or
- (c) The completion by the CONSULTANT and the COUNTY of their respective obligations under this AGREEMENT, in the event such completion occurs before October 31, 2026.

15.2 The CONSULTANT shall not perform any work under this AGREEMENT after the expiration date set forth in Paragraph 15.1(b), above, or after the early termination of this AGREEMENT. The COUNTY is not liable and will not reimburse the CONSULTANT for any work performed after the expiration or termination date of the AGREEMENT. However, nothing herein shall be construed so as to relieve the COUNTY of its obligation to pay the CONSULTANT for work satisfactorily performed prior to expiration or termination of the AGREEMENT and delivered in accordance with Paragraph 6.1, above.

15.3 The term for performing this AGREEMENT may be amended by a Change Order, or other COUNTY designated form, signed by both parties without formal amendment pursuant to paragraph 14.1 above.

## **16.0 TERMINATION**

16.1 Except as otherwise set forth in this AGREEMENT, either party shall have the right to terminate this AGREEMENT for any cause or without cause thirty (30) days after having served written notice upon the other party, except in the event of CONSULTANT'S failure to maintain suitable insurance at the requisite coverage amounts, insolvency, bankruptcy or receivership, or if the CONSULTANT is barred from contracting with any unit of government, or is subsequently convicted or charged with a violation of any of the statutes or ordinances identified in Section 13.0, above, in which case termination shall be effective immediately upon receipt of notice from COUNTY at COUNTY'S election.

16.2 Upon such termination, the liabilities of the parties to this AGREEMENT shall cease, but they shall not be relieved of the duty to perform their obligations up to the date of termination, or to pay for services rendered prior to termination. There shall be no termination expenses.



16.3 Upon termination of the AGREEMENT, all data, work products, reports and documents produced because of this AGREEMENT shall become the property of the COUNTY. Further, the CONSULTANT shall provide all deliverables within fourteen (14) days of termination of this AGREEMENT in accordance with the other provisions of this AGREEMENT.

#### **17.0 ENTIRE AGREEMENT**

17.1 This AGREEMENT, including matters incorporated herein, contains the entire agreement between the parties.

17.2 There are no other covenants, warranties, representations, promises, conditions or understandings; either oral or written, other than those contained herein.

17.3 This AGREEMENT may be executed in one or more counterparts, each of which shall for all purposes be deemed to be an original and all of which shall constitute the same instrument.

17.4 In event of a conflict between the terms or conditions of this AGREEMENT and any term or condition found in any exhibit or attachment, the terms and conditions of this AGREEMENT shall prevail.

#### **18.0 ASSIGNMENT**

18.1 Either party may assign this AGREEMENT provided, however, the other party shall first approve such assignment, in writing.

#### **19.0 SEVERABILITY**

19.1 In the event, any provision of this AGREEMENT is held to be unenforceable or invalid for any reason, the enforceability thereof shall not affect the remainder of the AGREEMENT. The remainder of this AGREEMENT shall be construed as if not containing the particular provision and shall continue in full force, effect, and enforceability, in accordance with its terms.

19.2 In the event of the contingency described in Paragraph 19.1, above, the parties shall make a good faith effort to amend this AGREEMENT pursuant to Paragraph 14.1, above, in order to remedy and, or, replace any provision declared unenforceable or invalid.

## 20.0 GOVERNING LAW

20.1 The laws of the State of Illinois shall govern this AGREEMENT as to both interpretation and performance.

20.2 The venue for resolving any disputes concerning the parties' respective performance under this AGREEMENT shall be the Judicial Circuit Court for DuPage County.

## 21.0 NOTICES

21.1 Any required notice shall be sent to the following addresses and parties:

**DLZ Illinois, Inc.**

8430 W. Bryn Mawr Avenue, Suite 100  
Chicago, IL 60631

ATTN: Gregory R. Brumm, P.E.  
President

Phone: 773-283-2600

Email: [gbrumm@dlz.com](mailto:gbrumm@dlz.com)

**DuPage County Division of Transportation**

421 N. County Farm Road  
Wheaton, IL 60187

ATTN: Stephen M. Travia, P.E.  
Director of Transportation

Phone: 630.407.6900

Email: [stephen.travia@dupagecounty.gov](mailto:stephen.travia@dupagecounty.gov)

21.2 All notices required to be given under the terms of this AGREEMENT shall be in writing and either (a) served personally during regular business hours; (8:00a.m.-4:30p.m. CST or CDT Monday-Friday); (b) served by facsimile transmission during regular business hours (8:00a.m.-4:30p.m.CST or CDT Monday-Friday); (c) served by certified or registered mail, return receipt requested, properly addressed with postage prepaid; or (d) served by email transmission during regular business hours (8:00 a.m. - 4:30 p.m. CST or CDT Monday-Friday), return receipt requested. Notices served personally, by facsimile or email transmission shall be effective upon receipt, and notices served by mail shall be effective upon receipt as verified by the United States Postal Service. Each party may designate a new location for service of notices by serving notice thereof in accordance with the requirements of this Paragraph, and without compliance to the amendment procedures set forth in Paragraph 14.1, above.

## **22.0 WAIVER OF/FAILURE TO ENFORCE BREACH**

22.1 The parties agree that the waiver of, or failure to enforce, any breach of this AGREEMENT shall not be construed, or otherwise operate, as a waiver of any future breach of this AGREEMENT and shall not prevent the remaining party from enforcing this AGREEMENT with respect to a different breach.

## **23.0 FORCE MAJEURE**

23.1 Neither party shall be liable for any delay or non-performance of their obligations caused by any contingency beyond their control including but not limited to Acts of God, war, civil unrest, strikes, walkouts, fires or natural disasters.

## **24.0 ACCESS TO PROPERTY**

24.1 The CONSULTANT shall make a reasonable effort to obtain access to property of a third party necessary for the performance of its obligations under this AGREEMENT. If the CONSULTANT is unable to obtain access to the property, the COUNTY shall be responsible for securing access for the CONSULTANT. In the event the COUNTY cannot secure access for the CONSULTANT, the COUNTY shall excuse the CONSULTANT from the performance of any work that necessitated such access. The CONSULTANT shall have no claim to compensation for any work excused under this provision. The COUNTY shall provide the CONSULTANT, upon the CONSULTANT'S request, proof of the COUNTY'S permission, or legal authority, to enter onto the property of a third party.

24.2 In the event of the following: a) it is necessary for the CONSULTANT to access the property of a third party in order for the CONSULTANT to perform its obligations under this AGREEMENT, and b) the COUNTY has obtained an easement, license or other grant of authority allowing the CONSULTANT to access such property; the CONSULTANT shall fully abide by and comply with the terms and conditions of said authorizing instrument as though the CONSULTANT were a signatory thereto.

## **25.0 DISPOSAL OF SAMPLES AND HAZARDOUS SUBSTANCES**

25.1 All non-hazardous samples and by-products from sampling processes performed in connection with the services provided under this AGREEMENT shall be disposed of by the CONSULTANT in accordance with applicable law. Any and all materials, including wastes that cannot be introduced back into the environment under existing law without additional treatment shall be deemed hazardous wastes, radioactive wastes, or hazardous substances ("Hazardous Substances") related to the services and shall be packaged in accordance with the applicable law by the CONSULTANT and turned over to the COUNTY for appropriate disposal. The CONSULTANT shall not arrange or otherwise dispose of Hazardous Substances under this AGREEMENT. The CONSULTANT, at the COUNTY'S request, may assist the COUNTY in identifying appropriate alternatives for off-site treatment, storage or disposal of the Hazardous Substances, but the CONSULTANT shall not make any independent determination relating to the selection of a treatment, storage, or disposal facility nor subcontract such activities through transporters or others.

## **26.0 QUALIFICATIONS**

26.1 The CONSULTANT shall employ only persons duly licensed or registered in the appropriate category in responsible charge of all elements of the work covered under this AGREEMENT, for which Illinois Statutes require license or registration, and further shall employ only well qualified persons in responsible charge of any elements of the work covered under this AGREEMENT, all subject to COUNTY approval.

26.2 Failure by the CONSULTANT to properly staff the Work Order(s) with qualified personnel shall be sufficient cause for the COUNTY to deny payment for services performed by unqualified personnel and will serve as a basis for cancellation of this AGREEMENT.

26.3 The CONSULTANT shall require any sub-consultant(s) utilized in approved Work Orders to employ qualified persons to be the same extent such qualifications are required of the CONSULTANT'S personnel. The COUNTY shall have the same rights under Paragraph 26.2, above, with respect to the CONSULTANT'S sub-consultant(s) being properly staffed while engaged in approved Work Orders.

IN WITNESS OF, the parties set their hands and seals as of the date first written above.

**COUNTY OF DUPAGE**

**DLZ ILLINOIS, INC.**

\_\_\_\_\_  
Deborah A. Conroy, Chair  
DuPage County Board

\_\_\_\_\_  
Gregory R. Brumm, P.E.  
President

ATTEST BY:

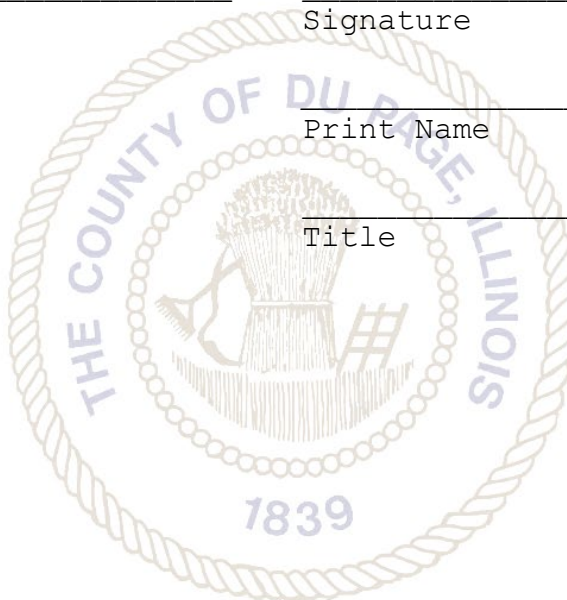
ATTEST BY:

\_\_\_\_\_  
Jean Kaczmarek  
County Clerk

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Title





INNOVATIVE IDEAS  
EXCEPTIONAL DESIGN  
UNMATCHED CLIENT SERVICE

January 9, 2025

Stephen Zulkowski, P.E., PTOE  
Traffic Engineer  
DuPage County Division of Transportation  
421 North County Farm Road  
Wheaton, IL 60187-2553

**RE: Traffic Signal Design Engineering Services**  
**24-TSENG-04-EG**  
**Scope of Services**

The below summarizes the Scope of Services for the above referenced project:

DLZ Illinois, Inc. [DLZ] will provide professional traffic signal design engineering and project management services for various projects. Design projects will be generated as individual work orders with specific scope to be determined at that time. An estimate of manhours will be provided to DuDOT at time of work order negotiations. The sum of all work order compensation will not exceed the Professional Services Agreement "not to exceed" amount.

Individual work order scope of services may include, but are not limited to:

- Data collection/Traffic Studies
- Survey
- IDS and Geometric document review or preparation
- ADA/PROWAG review and application
- Intersection and Roadway Lighting
- ITS review and application
- Traffic Signal Plan preparation, specifications, and estimate of cost for both locally and federally funded projects

All design work will follow Illinois Department of Transportation, District 1 and DuPage County Division of Transportation guidelines and standards.

Sincerely,

**Signature on file**

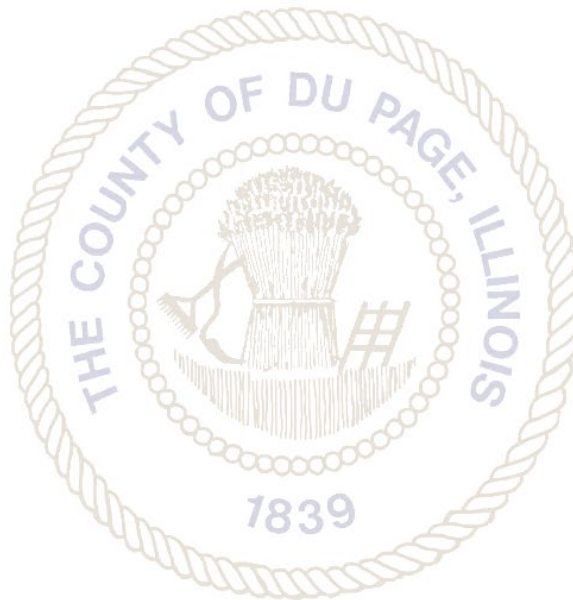
Dan Wiktorzak  
Department Manager

**CC:** Gregory Brumm, PE



**EXHIBIT B**

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# EXHIBIT C

## DUPAGE COUNTY DIVISION OF TRANSPORTATION Consultant Employee Rate Listing

**CONSULTANT: DLZ Illinois, Inc.**

**PROJECT: 24-TSENG-04-EG (DLZ#2481220700)**

| Classification                      | Rate Range |         | Reason for Adjustment/Addition/Deletion |
|-------------------------------------|------------|---------|---|
|                                     | Minimum    | Maximum |   |
| Principal                           | 86.00      | 86.00   |   |
| Structural Division/Project Manager | 86.00      | 86.00   |   |
| Hydraulic Project Manager           | 84.00      | 86.00   |   |
| Structural Engineer IV              | 77.00      | 86.00   |   |
| Structural Engineer IV PT           | 63.00      | 73.00   |   |
| Structural Engineer III             | 65.00      | 75.00   |   |
| Structural Engineer II              | 49.00      | 57.00   |   |
| Structural Engineer I               | 37.00      | 43.00   |   |
| Project Manager/Division Manager    | 85.00      | 86.00   |   |
| Department Manager                  | 74.00      | 86.00   |   |
| Project Manager I                   | 70.00      | 81.00   |   |
| Civil Engineer IV                   | 69.00      | 80.00   |   |
| Civil Engineer III                  | 56.00      | 65.00   |   |
| Civil Engineer III PT               | 57.00      | 66.00   |   |
| Civil Engineer II                   | 55.00      | 63.00   |   |
| Civil Engineer I                    | 36.00      | 42.00   |   |
| Construction Observer Manager       | 53.00      | 61.00   |   |
| Resident Project Engineer           | 62.00      | 72.00   |   |
| Environmental Geo Scientist III     | 63.00      | 73.00   |   |
| Environmental Geo Scientist II      | 42.00      | 49.00   |   |
| Environmental Geo Scientist I       | 42.00      | 49.00   |   |
| Designer III                        | 48.00      | 56.00   |   |
| Designer II                         | 38.00      | 44.00   |   |
| Designer I                          | 28.00      | 33.00   |   |
| Landscape Architect I               | 36.00      | 42.00   |   |
| Technician III                      | 32.00      | 38.00   |   |
| Technician II                       | 28.00      | 33.00   |   |
| Technician II Data Collection       | 28.00      | 33.00   |   |
| Technician II PT Data Collection    | 29.00      | 34.00   |   |
| Technician I Data Collection        | 21.00      | 25.00   |   |
| Project Controls Specialist II      | 61.00      | 71.00   |   |
| Surveyor (PLS)                      | 67.00      | 77.00   |   |
| Surveyor                            | 55.00      | 64.00   |   |

| Classification               | Rate Range |         | Reason for Adjustment/Addition/Deletion |
|------------------------------|------------|---------|---|
|                              | Minimum    | Maximum |   |
| Surveyor IV                  | 50.00      | 58.00   |   |
| Field Crew Chiefs/Journeyman | 56.00      | 65.00   |   |
| Foreman                      | 50.00      | 58.00   |   |
| Instrument Person            | 56.00      | 65.00   |   |
| Journeyman                   | 50.00      | 58.00   |   |
| Rodman                       | 48.00      | 56.00   |   |
| Apprentice 4                 | 43.00      | 50.00   |   |
| CAD Operator                 | 41.00      | 48.00   |   |
| CAD Technician               | 20.00      | 23.00   |   |
| College Intern               | 25.00      | 29.00   |   |
|                              |            |         |   |

Note: Maximum rate shall not exceed \$86.00 per hour.

Signature of Authorized Agent  
for CONSULTANT:

**Signature on file**

Date: 1/16/25

Signature

Gregory R. Brumm

Print Name

Approved By COUNTY:

Yifang Lu, Chief Highway Engineer

Date: \_\_\_\_\_

Page 1 of 2  
Rev 08/23

**EXHIBIT C****DUPAGE COUNTY DIVISION OF TRANSPORTATION  
Consultant Employee Rate Listing****CONSULTANT:** AAA Engineering**PROJECT:** 24-TSENG-04-ENG

| Classification                         | Rate Range |         | Reason for<br>Adjustment/Addition/Deletion |
|--|------------|---------|--|
|  | Minimum    | Maximum |  |
| Principal                              | \$ 74.00   | \$85.00 |  |
| Senior Electrical Engineer II          | \$ 69.00   | \$79.00 |  |
| Senior Electrical Engineer I           | \$ 60.00   | \$69.00 |  |
| Senior Mechanical Engineer II          | \$ 69.00   | \$79.00 |  |
| Senior Mechanical Engineer I           | \$ 60.00   | \$69.00 |  |
| Electrical Engineer III                | \$ 57.00   | \$65.00 |  |
| Electrical Engineer II                 | \$ 50.00   | \$57.00 |  |
| Electrical Engineer I                  | \$ 44.00   | \$50.00 |  |
| Mechanical Engineer III                | \$ 57.00   | \$65.00 |  |
| Mechanical Engineer II                 | \$ 50.00   | \$57.00 |  |
| Mechanical Engineer I                  | \$ 44.00   | \$50.00 |  |
| Senior Electrical Inspector            | \$ 74.00   | \$85.00 |  |
| Electrical Engineer/Field Inspector II | \$ 65.00   | \$74.00 |  |
| Electrical Engineer/Field Inspector I  | \$ 57.00   | \$65.00 |  |
| Inspector III                          | \$ 57.00   | \$65.00 |  |
| Inspector II                           | \$ 50.00   | \$57.00 |  |
| Inspector I                            | \$ 44.00   | \$50.00 |  |
| Design Engineer III                    | \$ 53.00   | \$60.00 |  |
| Design Engineer II                     | \$ 46.00   | \$52.00 |  |
| Design Engineer I                      | \$ 40.00   | \$46.00 |  |
| Technician III                         | \$ 40.00   | \$46.00 |  |
| Technician II                          | \$ 35.00   | \$40.00 |  |
| Technician I                           | \$ 31.00   | \$35.00 |  |
| Resident Engineer II                   | \$ 60.00   | \$69.00 |  |
| Resident Engineer I                    | \$ 53.00   | \$60.00 |  |
| Admin II                               | \$ 36.00   | \$41.00 |  |
| Admin I                                | \$ 32.00   | \$36.00 |  |

Note: Maximum rate shall not exceed \$86.00 per hour.

Signature of Authorized Agent  
for CONSULTANT:**Signature on file**

Signature

Rachel Borenstein  
Print Name

Date: 01/20/2025

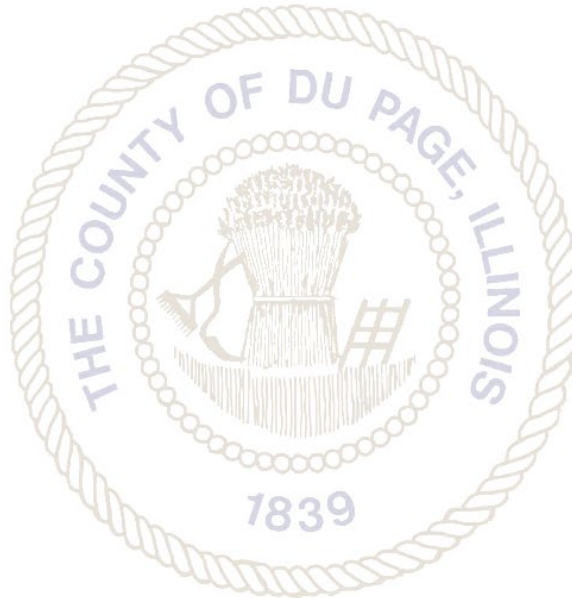
Approved By COUNTY:

Yifang Lu, Chief Highway Engineer

Date: \_\_\_\_\_

### Exhibit C Notes

1. The Classification represents a position within the CONSULTANT'S operation that is filled by one or more personnel that have similar duties and responsibilities.
2. This Exhibit should include all classifications that *might be* involved with the project. This avoids your resubmittal and the need to go through the approval process again.
3. Minimum rate is the lowest rate being paid to personnel for a particular classification (rounded down to nearest \$ amount).
4. Maximum rate is the top rate being paid to personnel for a particular classification taking into account employee raises within contract period (rounded up to nearest dollar amount).
5. Revisions to Exhibit C shall be limited to adjustments requested by the CONSULTANT to the hourly rate ranges and additions or deletions to position classifications approved by the COUNTY provided the adjustment(s) do not exceed the total compensation as stated in the AGREEMENT.





## Direct Costs Check Sheet

|   |            |                     |
|---|------------|---------------------|
| Prime Consultant Name   | PTB Number | State Job Number(s) |
| DLZ Illinois, Inc.  |            | 24-TSENG-04-EG      |
| <input checked="" type="checkbox"/> Prime <input type="checkbox"/> Supplement    Date <u>01/09/25</u> |            |                     |

|                    |
|--------------------|
| Consultant         |
| DLZ Illinois, Inc. |

| Item  | Allowable   | Utilize<br>W.O. Only                | Quantity<br>J.S. Only | Contract Rate | Total  |
|---|---|-------------------------------------|-----------------------|---------------|--------|
| Per Diem<br>(per GOVERNOR'S TRAVEL CONTROL BOARD)               | Up to state rate maximum  | <input checked="" type="checkbox"/> |                       |               |        |
| Lodging<br>(per GOVERNOR'S TRAVEL CONTROL BOARD)                | Actual cost (Up to state rate maximum)  | <input type="checkbox"/>            |                       |               |        |
| Lodging Taxes and Fees<br>(per GOVERNOR'S TRAVEL CONTROL BOARD) | Actual cost   | <input type="checkbox"/>            |                       |               |        |
| Air Fare  | Coach rate, actual cost, requires minimum two weeks' notice, with prior IDOT approval | <input type="checkbox"/>            |                       |               |        |
| Vehicle Mileage<br>(per GOVERNOR'S TRAVEL CONTROL BOARD)        | Up to state rate maximum  | <input type="checkbox"/>            |                       |               |        |
| Vehicle Owned or Leased   | \$32.50/half day (4 hours or less) or \$65/full day                                   | <input checked="" type="checkbox"/> |                       | \$65.00       | \$0.00 |
| Vehicle Rental  | Actual cost (Up to \$55/day)  | <input type="checkbox"/>            |                       |               |        |
| Rental Vehicle Fuel   | Actual cost (Submit supporting documentation)   | <input type="checkbox"/>            |                       |               |        |
| Tolls   | Actual cost   | <input checked="" type="checkbox"/> |                       |               |        |
| Parking   | Actual cost   | <input checked="" type="checkbox"/> |                       | \$10.00       | \$0.00 |
| Overtime  | Premium portion (Submit supporting documentation)                                     | <input type="checkbox"/>            |                       |               |        |
| Shift Differential  | Actual cost (Based on firm's policy)  | <input type="checkbox"/>            |                       |               |        |
| Overnight Delivery/Postage/Courier Service                      | Actual cost (Submit supporting documentation)   | <input checked="" type="checkbox"/> |                       | \$50.00       | \$0.00 |
| Copies of Deliverables/Mylars (In-house)                        | Actual cost (Submit supporting documentation)   | <input checked="" type="checkbox"/> |                       | \$1.00        | \$0.00 |
| Copies of Deliverables/Mylars (Outside)                         | Actual cost (Submit supporting documentation)   | <input checked="" type="checkbox"/> |                       | \$1.00        | \$0.00 |
| Project Specific Insurance                                      | Actual cost   | <input type="checkbox"/>            |                       |               |        |
| Monuments (Permanent)   | Actual cost   | <input type="checkbox"/>            |                       |               |        |
| Photo Processing  | Actual cost   | <input type="checkbox"/>            |                       |               |        |
| 2-Way Radio (Survey or Phase III Only)                          | Actual cost   | <input type="checkbox"/>            |                       |               |        |
| Telephone Usage (Traffic System Monitoring Only)                | Actual cost   | <input type="checkbox"/>            |                       |               |        |



| Item   | Allowable  | Utilize<br>W.O. Only                | Quantity<br>J.S. Only | Contract Rate | Total  |
|--|--|-------------------------------------|-----------------------|---------------|--------|
| CADD   | Actual cost (Max \$15/hour)  | <input type="checkbox"/>            |                       |               |        |
| Website  | Actual cost (Submit supporting documentation)  | <input type="checkbox"/>            |                       |               |        |
| Advertisements                                 | Actual cost (Submit supporting documentation)  | <input type="checkbox"/>            |                       |               |        |
| Public Meeting Facility Rental                 | Actual cost (Submit supporting documentation)  | <input type="checkbox"/>            |                       |               |        |
| Public Meeting Exhibits/Renderings & Equipment | Actual cost (Submit supporting documentation)  | <input type="checkbox"/>            |                       |               |        |
| Recording Fees                                 | Actual cost  | <input type="checkbox"/>            |                       |               |        |
| Transcriptions (specific to project)           | Actual cost  | <input type="checkbox"/>            |                       |               |        |
| Courthouse Fees                                | Actual cost  | <input type="checkbox"/>            |                       |               |        |
| Storm Sewer Cleaning and Televising            | Actual cost (Requires 2-3 quotes with IDOT approval)   | <input type="checkbox"/>            |                       |               |        |
| Traffic Control and Protection                 | Actual cost (Requires 2-3 quotes with IDOT approval)   | <input checked="" type="checkbox"/> |                       | \$1,000.00    | \$0.00 |
| Aerial Photography and Mapping                 | Actual cost (Requires 2-3 quotes with IDOT approval)   | <input type="checkbox"/>            |                       |               |        |
| Utility Exploratory Trenching                  | Actual cost (Requires 2-3 quotes with IDOT approval)   | <input type="checkbox"/>            |                       |               |        |
| Testing of Soil Samples*                       | Actual cost (Provide breakdown of costs to the Department for approval)                          | <input type="checkbox"/>            |                       |               |        |
| Lab Services*                                  | Actual cost (Provide breakdown of cost for each lab service to the Department's PM for approval) | <input type="checkbox"/>            |                       |               |        |
| Equipment and/or Specialized Equipment Rental* | Actual cost (Rental - 2-3 quotes needed / Owned - provide depreciated value for IDOT approval)   | <input type="checkbox"/>            |                       |               |        |
| ROW/Parcel Research                            | Actual cost  | <input checked="" type="checkbox"/> |                       | \$35.00       | \$0.00 |
|  |  | <input type="checkbox"/>            |                       |               |        |
|  |  | <input type="checkbox"/>            |                       |               |        |
|  |  | <input type="checkbox"/>            |                       |               |        |
|  |  | <input type="checkbox"/>            |                       |               |        |
|  |  | <input type="checkbox"/>            |                       |               |        |
|  |  | <input type="checkbox"/>            |                       |               |        |
|  |  | <input type="checkbox"/>            |                       |               |        |
|  |  | <input type="checkbox"/>            |                       |               |        |
|  |  | <input type="checkbox"/>            |                       |               |        |
| Total Direct Cost                              |  |                                     |                       |               | \$0.00 |

\*If other allowable costs are needed and not listed, please add in the above spaces provided.

#### LEGEND

W.O. = Work Order

J.S. = Job Specific



## SAMPLE ROW/PARCEL RESEARCH COSTS

*Property information, documents and plat maps, expressly for Greater Chicago*

[Products](#)[Coverage](#)[Register to Use](#)[Contact Us](#)[New Search](#)[Logout](#)

### Thank You! Your offline payment is processed successfully.

A charge of \$ 35 has been charged to your Credit Card.

**Print this page.** This page is your receipt for this transaction and should be retained for your records. The time stamp and transaction code shown below identifies this transaction. Please refer to this information when inquiring about this transaction.

- Username: ECOX
- Transaction Time: 27-Sep-2024 02 20 PM
- Order Id: 162304
- Transaction ID: 9JY327454A444753C
- Amount: \$35

**Click here to be redirected to the Offline report Download page.**

Welcome, ERIC COX.

**View my order history**

#### Custom Search

#### Quick Search

Deed/Lien/Prop. History Searches

Offline Searches

Judgment & Tax Lien Searches

#### Plat Maps & Document Images

Document Images

Plat Map/Offline Document images

13 unpaid order(s)

Questions? Don't see what you're looking for?  
We'll be glad to help. [Email us](#) or Call us at 312  
637 4845 (Collar & Cook Counties).



Tapestry Receipt  
8/13/2024 9:09:25 AM

| DataSource | TranType | Amount | Notes                              | Date\Time         |
|------------|----------|--------|------------------------------------|-------------------|
| Will, IL   | SEARCH   | 5.95   | Document # = r2006148781           | 08/13/2024 9:06AM |
| Will, IL   | PRINT    | 2.00   | DocName: R2006148781<br>PageNum: 1 | 08/13/2024 9:06AM |
| Will, IL   | SEARCH   | 5.95   | Document # = r2006147860           | 08/13/2024 9:08AM |
| Will, IL   | PRINT    | 2.00   | DocName: R2006147860<br>PageNum: 1 | 08/13/2024 9:08AM |
| TOTAL      |          | 15.90  |                                    |                   |



Tapestry Receipt  
8/22/2024 9:27:25 AM

| DataSource | TranType | Amount | Notes                               | Date\Time         |
|------------|----------|--------|-------------------------------------|-------------------|
| Will, IL   | SEARCH   | 5.95   | Parcel Number = 14-12-08-100-013    | 08/22/2024 9:14AM |
| Will, IL   | PRINT    | 2.00   | DocName: R2024009398<br>PageNum: 12 | 08/22/2024 9:16AM |
| TOTAL      |          | 7.95   |                                     |                   |



## Direct Costs Check Sheet

|   |            |                     |
|---|------------|---------------------|
| Prime Consultant Name   | PTB Number | State Job Number(s) |
| DLZ Illinois, Inc   |            | 24-TSENG-04-EG      |
| <input checked="" type="checkbox"/> Prime <input type="checkbox"/> Supplement |            | Date 01/16/25       |

Consultant

AAA Engineering, Ltd

| Item  | Allowable   | Utilize<br>W.O. Only                | Quantity<br>J.S. Only | Contract Rate | Total  |
|---|---|-------------------------------------|-----------------------|---------------|--------|
| Per Diem<br>(per GOVERNOR'S TRAVEL CONTROL BOARD)               | Up to state rate maximum  | <input type="checkbox"/>            |                       |               |        |
| Lodging<br>(per GOVERNOR'S TRAVEL CONTROL BOARD)                | Actual cost (Up to state rate maximum)  | <input type="checkbox"/>            |                       |               |        |
| Lodging Taxes and Fees<br>(per GOVERNOR'S TRAVEL CONTROL BOARD) | Actual cost   | <input type="checkbox"/>            |                       |               |        |
| Air Fare  | Coach rate, actual cost, requires minimum two weeks' notice, with prior IDOT approval | <input type="checkbox"/>            |                       |               |        |
| Vehicle Mileage<br>(per GOVERNOR'S TRAVEL CONTROL BOARD)        | Up to state rate maximum  | <input type="checkbox"/>            |                       |               |        |
| Vehicle Owned or Leased   | \$32.50/half day (4 hours or less) or \$65/full day                                   | <input checked="" type="checkbox"/> |                       | \$65.00       | \$0.00 |
| Vehicle Rental  | Actual cost (Up to \$55/day)  | <input type="checkbox"/>            |                       |               |        |
| Rental Vehicle Fuel   | Actual cost (Submit supporting documentation)   | <input type="checkbox"/>            |                       |               |        |
| Tolls   | Actual cost   | <input type="checkbox"/>            |                       |               |        |
| Parking   | Actual cost   | <input checked="" type="checkbox"/> |                       | \$10.00       | \$0.00 |
| Overtime  | Premium portion (Submit supporting documentation)                                     | <input type="checkbox"/>            |                       |               |        |
| Shift Differential  | Actual cost (Based on firm's policy)  | <input type="checkbox"/>            |                       |               |        |
| Overnight Delivery/Postage/Courier Service                      | Actual cost (Submit supporting documentation)   | <input checked="" type="checkbox"/> |                       | \$50.00       | \$0.00 |
| Copies of Deliverables/Mylars (In-house)                        | Actual cost (Submit supporting documentation)   | <input checked="" type="checkbox"/> |                       | \$1.00        | \$0.00 |
| Copies of Deliverables/Mylars (Outside)                         | Actual cost (Submit supporting documentation)   | <input checked="" type="checkbox"/> |                       | \$1.00        | \$0.00 |
| Project Specific Insurance                                      | Actual cost   | <input type="checkbox"/>            |                       |               |        |
| Monuments (Permanent)   | Actual cost   | <input type="checkbox"/>            |                       |               |        |
| Photo Processing  | Actual cost   | <input type="checkbox"/>            |                       |               |        |
| 2-Way Radio (Survey or Phase III Only)                          | Actual cost   | <input type="checkbox"/>            |                       |               |        |
| Telephone Usage (Traffic System Monitoring Only)                | Actual cost   | <input type="checkbox"/>            |                       |               |        |

| Item   | Allowable  | Utilize<br>W.O. Only     | Quantity<br>J.S. Only | Contract Rate | Total  |
|--|--|--------------------------|-----------------------|---------------|--------|
| CADD   | Actual cost (Max \$15/hour)  | <input type="checkbox"/> |                       |               |        |
| Website  | Actual cost (Submit supporting documentation)  | <input type="checkbox"/> |                       |               |        |
| Advertisements                                 | Actual cost (Submit supporting documentation)  | <input type="checkbox"/> |                       |               |        |
| Public Meeting Facility Rental                 | Actual cost (Submit supporting documentation)  | <input type="checkbox"/> |                       |               |        |
| Public Meeting Exhibits/Renderings & Equipment | Actual cost (Submit supporting documentation)  | <input type="checkbox"/> |                       |               |        |
| Recording Fees                                 | Actual cost  | <input type="checkbox"/> |                       |               |        |
| Transcriptions (specific to project)           | Actual cost  | <input type="checkbox"/> |                       |               |        |
| Courthouse Fees                                | Actual cost  | <input type="checkbox"/> |                       |               |        |
| Storm Sewer Cleaning and Televising            | Actual cost (Requires 2-3 quotes with IDOT approval)   | <input type="checkbox"/> |                       |               |        |
| Traffic Control and Protection                 | Actual cost (Requires 2-3 quotes with IDOT approval)   | <input type="checkbox"/> |                       |               |        |
| Aerial Photography and Mapping                 | Actual cost (Requires 2-3 quotes with IDOT approval)   | <input type="checkbox"/> |                       |               |        |
| Utility Exploratory Trenching                  | Actual cost (Requires 2-3 quotes with IDOT approval)   | <input type="checkbox"/> |                       |               |        |
| Testing of Soil Samples*                       | Actual cost (Provide breakdown of costs to the Department for approval)                          | <input type="checkbox"/> |                       |               |        |
| Lab Services*                                  | Actual cost (Provide breakdown of cost for each lab service to the Department's PM for approval) | <input type="checkbox"/> |                       |               |        |
| Equipment and/or Specialized Equipment Rental* | Actual cost (Rental - 2-3 quotes needed / Owned - provide depreciated value for IDOT approval)   | <input type="checkbox"/> |                       |               |        |
|  |  | <input type="checkbox"/> |                       |               |        |
|  |  | <input type="checkbox"/> |                       |               |        |
|  |  | <input type="checkbox"/> |                       |               |        |
|  |  | <input type="checkbox"/> |                       |               |        |
|  |  | <input type="checkbox"/> |                       |               |        |
|  |  | <input type="checkbox"/> |                       |               |        |
|  |  | <input type="checkbox"/> |                       |               |        |
|  |  | <input type="checkbox"/> |                       |               |        |
|  |  | <input type="checkbox"/> |                       |               |        |
|  |  | <input type="checkbox"/> |                       |               |        |
| Total Direct Cost                              |  |                          |                       |               | \$0.00 |

\*If other allowable costs are needed and not listed, please add in the above spaces provided.

#### LEGEND

W.O. = Work Order

J.S. = Job Specific





## Required Vendor Ethics Disclosure Statement

Failure to complete and return this form may result in delay or cancellation of the County's Contractual Obligation.

Date: 12/29/24

Bid/Contract/PO #:

|                                  |                                   |
|----------------------------------|-----------------------------------|
| Company Name: DLZ Illinois, Inc. | Company Contact: Gregory R. Brumm |
| Contact Phone: 773 283-2600      | Contact Email: GBrumm@dlz.com     |

### The DuPage County Procurement Ordinance requires the following written disclosures prior to award:

1. Every contractor, union, or vendor that is seeking or has previously obtained a contract, change orders to one (1) or more contracts, or two (2) or more individual contracts with the county, shall provide to Procurement Services Division a written disclosure of all political campaign contributions made by such contractor, union, or vendor within the current and previous calendar year to any incumbent county board member, county board chairman, or countywide elected official whose office the contract to be awarded will benefit. The contractor, union or vendor shall update such disclosure annually during the term of a multi-year contract and prior to any change order or renewal requiring approval by the county board. For purposes of this disclosure requirement, "contractor or vendor" includes owners, officers, managers, lobbyists, agents, consultants, bond counsel and underwriters counsel, subcontractors and corporate entities under the control of the contracting person, and political action committees to which the contracting person has made contributions.

☒ **NONE (check here) - If no contributions have been made**

| Recipient | Donor | Description (e.g. cash, type of item, in-kind services, etc.) | Amount/Value | Date Made |
|-----------|-------|---|--------------|-----------|
|           |       |   |              |           |

2. All contractors and vendors who have obtained or are seeking contracts with the county shall disclose the names and contact information of their lobbyists, agents and representatives and all individuals who are or will be having contact with county officers or employees in relation to the contractor bid and shall update such disclosure with any changes that may occur.

☒ **NONE (check here) - If no contacts have been made**

| Lobbyists, Agents and Representatives and all individuals who are or will be having contact with county officers or employees in relation to the contract or bid | Telephone | Email |
|--|-----------|-------|
|  |           |       |

A contractor or vendor that knowingly violates these disclosure requirements is subject to penalties which may include, but are not limited to, the immediate cancellation of the contract and possible disbarment from future county contracts.

### Continuing disclosure is required, and I agree to update this disclosure form as follows:

- If information changes, within five (5) days of change, or prior to county action, whichever is sooner
- 30 days prior to the optional renewal of any contract
- Annual disclosure for multi-year contracts on the anniversary of said contract
- With any request for change order except those issued by the county for administrative adjustments

### The full text for the county's ethics and procurement policies and ordinances are available at:

[http://www.dupagecounty.gov/government/county\\_board/ethics\\_at\\_the\\_county/](http://www.dupagecounty.gov/government/county_board/ethics_at_the_county/)

I hereby acknowledge that I have received, have read, and understand these requirements.

Authorized Signature **Signature on file** \_\_\_\_\_

Printed Name Gregory R. Brumm

Title President

Date 12/29/24

Attach additional sheets if necessary. Sign each sheet and number each page. Page 1 of 1 (total number of pages)



## Required Vendor Ethics Disclosure Statement

Failure to complete and return this form may result in delay or cancellation of the County's Contractual Obligation.

Date: 01/16/2025

Bid/Contract/PO #: \_\_\_\_\_

|                                   |   |
|-----------------------------------|---|
| Company Name: AAA Engineering,LTD | Company Contact: Rachel Borenstein            |
| Contact Phone: 773-657-3300       | Contact Email: rborenstein@aaaengineering.net |

### The DuPage County Procurement Ordinance requires the following written disclosures prior to award:

1. Every contractor, union, or vendor that is seeking or has previously obtained a contract, change orders to one (1) or more contracts, or two (2) or more individual contracts with the county, shall provide to Procurement Services Division a written disclosure of all political campaign contributions made by such contractor, union, or vendor within the current and previous calendar year to any incumbent county board member, county board chairman, or countywide elected official whose office the contract to be awarded will benefit. The contractor, union or vendor shall update such disclosure annually during the term of a multi-year contract and prior to any change order or renewal requiring approval by the county board. For purposes of this disclosure requirement, "contractor or vendor" includes owners, officers, managers, lobbyists, agents, consultants, bond counsel and underwriters counsel, subcontractors and corporate entities under the control of the contracting person, and political action committees to which the contracting person has made contributions.

☒ **NONE (check here) - If no contributions have been made**

| Recipient | Donor | Description (e.g. cash, type of item, in-kind services, etc.) | Amount/Value | Date Made |
|-----------|-------|---|--------------|-----------|
|           |       |   |              |           |

2. All contractors and vendors who have obtained or are seeking contracts with the county shall disclose the names and contact information of their lobbyists, agents and representatives and all individuals who are or will be having contact with county officers or employees in relation to the contractor bid and shall update such disclosure with any changes that may occur.

☒ **NONE (check here) - If no contacts have been made**

| Lobbyists, Agents and Representatives and all individuals who are or will be having contact with county officers or employees in relation to the contract or bid | Telephone | Email |
|--|-----------|-------|
|  |           |       |

A contractor or vendor that knowingly violates these disclosure requirements is subject to penalties which may include, but are not limited to, the immediate cancellation of the contract and possible disbarment from future county contracts.

### Continuing disclosure is required, and I agree to update this disclosure form as follows:

- If information changes, within five (5) days of change, or prior to county action, whichever is sooner
- 30 days prior to the optional renewal of any contract
- Annual disclosure for multi-year contracts on the anniversary of said contract
- With any request for change order except those issued by the county for administrative adjustments

### The full text for the county's ethics and procurement policies and ordinances are available at:

[http://www.dupagecounty.gov/government/county\\_board/ethics\\_at\\_the\\_county/](http://www.dupagecounty.gov/government/county_board/ethics_at_the_county/)

**I hereby acknowledge that I have received, have read, and understand these requirements.**

Authorized Signature

Signature on file

Printed Name Rachel Borenstein

Title President

Date 01/16/2025

**Attach additional sheets if necessary. Sign each sheet and number each page. Page 1 of 1 (total number of pages)**



## Transportation Requisition \$30,000 and Over

421 N. COUNTY FARM  
ROAD  
WHEATON, IL 60187  
www.dupagecounty.gov

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**File #:** DT-P-0011-25

**Agenda Date:** 2/4/2025

**Agenda #:** 21.J.

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AGREEMENT BETWEEN THE COUNTY OF DU PAGE, ILLINOIS  
AND FGM ARCHITECTS, INC.  
PROFESSIONAL ARCHITECTURAL AND ENGINEERING SERVICES  
DIVISION OF TRANSPORTATION  
HIGHWAY MAINTENANCE FACILITY SECTION 25-00179-36-MG  
(CONTRACT TOTAL NOT TO EXCEED \$3,330,863.00)

WHEREAS, the County of DuPage (hereinafter "COUNTY") by virtue of its power set forth in "Counties Code" (55 ILCS 5/5-1001 *et. seq.*) and "Illinois Highway Code" (605 ILCS 5/5-101 *et. seq.*) is authorized to enter into this attached agreement ("Agreement"); and

WHEREAS, the COUNTY requires Professional Architectural and Engineering Services for the Division of Transportation's Highway Maintenance Facility, Section 25-00179-36-MG; and

WHEREAS, FGM Architects, Inc. (hereinafter "CONSULTANT") has experience and expertise in this area and is in the business of providing such professional architectural and engineering services, and is willing to perform the required services for an amount not to exceed \$3,330,863.00; and

WHEREAS, the COUNTY has selected the CONSULTANT in accordance with the Local Government Professional Services Selection Act, 50 ILCS 510/0.01 *et seq.* and Section 2-353(1)(a) of the DuPage County Procurement Code; and

WHEREAS, the Transportation Committee has reviewed and recommends approval of the Agreement at the specified amount.

NOW, THEREFORE, BE IT RESOLVED by the DuPage County Board that the Agreement between the County of DuPage and the CONSULTANT be hereby accepted and approved for a contract total not to exceed \$3,330,863.00 and that the Chairman of the DuPage County Board is hereby authorized and directed to execute the Agreement on behalf of the COUNTY; and

BE IT FURTHER RESOLVED that an original copy of this Resolution and Agreement be transmitted to FGM Architects, Inc., 1 Westbrook Corporate Center, Suite 1000, Westchester, Illinois 60154, by and through the Division of Transportation.

Enacted and approved this 11th day of February, 2025 at Wheaton, Illinois.

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**File #:** DT-P-0011-25

**Agenda Date:** 2/4/2025

**Agenda #:** 21.J.

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DEBORAH A. CONROY, CHAIR  
DU PAGE COUNTY BOARD

Attest: \_\_\_\_\_

JEAN KACZMAREK, COUNTY CLERK



# Procurement Review Comprehensive Checklist

## Procurement Services Division

This form must accompany all Purchase Order Requisitions

### SECTION 1: DESCRIPTION

| General Tracking   |   | Contract Terms                     |   |
|--|---|------------------------------------|---|
| FILE ID#: 25-0342  | RFP, BID, QUOTE OR RENEWAL #: PSA       | INITIAL TERM WITH RENEWALS: OTHER  | INITIAL TERM TOTAL COST: \$3,330,863.00               |
| COMMITTEE: TRANSPORTATION  | TARGET COMMITTEE DATE: 02/04/2024       | PROMPT FOR RENEWAL:                | CONTRACT TOTAL COST WITH ALL RENEWALS: \$3,330,863.00 |
|  | CURRENT TERM TOTAL COST: \$3,330,863.00 | MAX LENGTH WITH ALL RENEWALS:      | CURRENT TERM PERIOD: INITIAL TERM                     |
| Vendor Information   |   | Department Information             |   |
| VENDOR: FGM Architects, Inc.   | VENDOR #: 37745                         | DEPT: Division of Transportation   | DEPT CONTACT NAME: Stephen Travia, P.E.               |
| VENDOR CONTACT: Andrew Jasek   | VENDOR CONTACT PHONE: 630.574.8709      | DEPT CONTACT PHONE #: 630-407-6900 | DEPT CONTACT EMAIL: stephen.travia@dupagecounty.gov   |
| VENDOR CONTACT EMAIL: andyjasek@fgmarchitects.com  | VENDOR WEBSITE:                         | DEPT REQ #:                        |   |
| Overview   |   |                                    |   |
| DESCRIPTION Identify scope of work, item(s) being purchased, total cost and type of procurement (i.e., lowest bid, RFP, renewal, sole source, etc.). Professional Architectural and Engineering (A/E) Services for the Division of Transportation Highway Maintenance Facility located at the DuPage County Government Campus in Wheaton, IL. Section 25-00179-36-MG, through October 31, 2026, for a contract total not to exceed \$3,330,863.00. |   |                                    |   |
| JUSTIFICATION Summarize why this procurement is necessary and what objectives will be accomplished<br>The DuPage County Division of Transportation is in need of architectural and engineering services for the DuDOT Highway Maintenance Facility.  |   |                                    |   |

### SECTION 2: DECISION MEMO REQUIREMENTS

|  |  |
|--|--|
| DECISION MEMO NOT REQUIRED   | Select an item from the following dropdown menu to identify why a Decision Memo (Section 3) is not required. |
| DECISION MEMO REQUIRED   | Select an item from the following dropdown menu to identify why a Decision Memo (Section 3) is required.     |
| PROFESSIONAL SERVICES EXCLUDED PER DUPAGE ORDINANCE (SECTION 2-353) AND 50 ILCS 510/2 (ARCHITECTS, ENGINEERS & LAND SURVEYORS) |  |

### SECTION 3: DECISION MEMO

|                                     |  |
|-------------------------------------|--|
| SOURCE SELECTION                    | Describe method used to select source.<br>Requests for proposals was posted on the DuPage County QBS website. Proposals were received from 10 firms. The DOT and Facilities Management staff reviewed each submittal taking into consideration the firm's understanding of the project, strategies to ensure timely completion of the project, experience on similar projects, and experience of key personnel. Based on review of the proposals, 3 firms were shortlisted and interviewed. Based on a comprehensive review of the submittals and interviews, the DOT and Facilities Management staff determined that the project team assembled by FGM Architects, Inc. was most qualified and had the staff available to perform the work on behalf of the County. |
| RECOMMENDATION AND TWO ALTERNATIVES | Describe staff recommendation and provide justification. Identify at least 2 other options to accomplish this request, including status quo, (i.e., take no action).<br>1. Award a contract to FGM Architects, Inc. This is the recommended option.<br>2. Contract with another firm. Not recommended due to staff's determination that FGM Architects, Inc., is the most qualified.<br>3. Do not award a contract. Not recommended as neither DOT nor FM possess the staff resources to perform this work and must contract for these services.   |

## SECTION 4: SOLE SOURCE MEMO/JUSTIFICATION

|                                      |   |
|--------------------------------------|---|
| <b>JUSTIFICATION</b>                 | Select an item from the following dropdown menu to justify why this is a sole source procurement.   |
| <b>NECESSITY AND UNIQUE FEATURES</b> | Describe the product or services that are not available from other vendors. Explain necessary and unique features or services. Attach letters from manufacturer, letters from distributor, warranties, licenses, or patents as needed. Be specific. |
| <b>MARKET TESTING</b>                | List and describe the last time the market has been tested on the applicability of the sole source. If it has not been tested over the last 12 months, explain why not.   |
| <b>AVAILABILITY</b>                  | Describe steps taken to verify that these features are not available elsewhere. Included a detailed list of all products or services by brand/manufacturer examined and include names, phone numbers, and emails of people contacted.               |

## SECTION 5: Purchase Requisition Information

|                                     |                     |   |   |
|-------------------------------------|---------------------|---|---|
| <i>Send Purchase Order To:</i>      |                     | <i>Send Invoices To:</i>                    |   |
| Vendor:<br>DO NOT SEND PO TO VENDOR | Vendor#:            | Dept:<br>DOT Finance                        | Division:                                 |
| Attn:                               | Email:              | Attn:                                       | Email:<br>DOTFinance@dupagecounty.gov     |
| Address:                            | City:               | Address:<br>421 N County Farm Road          | City:<br>Wheaton                          |
| State:                              | Zip:                | State:<br>IL                                | Zip:<br>60187                             |
| Phone:                              | Fax:                | Phone:<br>630-407-6900                      | Fax:<br>630-407-6901                      |
| <i>Send Payments To:</i>            |                     | <i>Ship to:</i>                             |   |
| Vendor:<br>FGM Architects, Inc.     | Vendor#:<br>37745   | Dept:                                       | Division:                                 |
| Attn:                               | Email:              | Attn:                                       | Email:                                    |
| Address:<br>ACH                     | City:               | Address:                                    | City:                                     |
| State:                              | Zip:                | State:                                      | Zip:                                      |
| Phone:                              | Fax:                | Phone:                                      | Fax:                                      |
| <b>Shipping</b>                     |                     | <b>Contract Dates</b>                       |   |
| Payment Terms:<br>PER 50 ILCS 505/1 | FOB:<br>Destination | Contract Start Date (PO25):<br>Feb 11, 2025 | Contract End Date (PO25):<br>Oct 31, 2026 |



| Purchase Requisition Line Details                         |     |     |                            |                     |      |         |      |           |                             |                   |                 |
|---|-----|-----|----------------------------|---------------------|------|---------|------|-----------|-----------------------------|-------------------|-----------------|
| LN  | Qty | UOM | Item Detail<br>(Product #) | Description         | FY   | Company | AU   | Acct Code | Sub-Accts/<br>Activity Code | Unit Price        | Extension       |
| 1   | 1   | EA  |                            | 25-00179-36-MG FY25 | FY25 | 1500    | 3500 | 54040     | DOTHWYM<br>NTC_BLDG         | 2,500,000.00      | 2,500,000.00    |
| 2   | 1   | EA  |                            | 25-00179-36-MG FY26 | FY26 | 1500    | 3500 | 54040     | DOTHWYM<br>NTC_BLDG         | 830,863.00        | 830,863.00      |
| <b>FY is required, ensure the correct FY is selected.</b> |     |     |                            |                     |      |         |      |           |                             | Requisition Total | \$ 3,330,863.00 |

| Comments             |  |
|----------------------|--|
| HEADER COMMENTS      | Provide comments for P020 and P025.<br>Professional Architectural and Engineering (A/E) Services for the Division of Transportation Highway Maintenance Facility located at the DuPage County Government Campus in Wheaton, IL. Section 25-00179-36-MG |
| SPECIAL INSTRUCTIONS | Provide comments for Buyer or Approver (not for P020 and P025). Comments will not appear on PO.<br>DOT to issue formal Notice to Proceed. Do not send PO to consultant.  |
| INTERNAL NOTES       | Provide comments for department internal use (not for P020 and P025). Comments will not appear on PO.<br>Last invoice date 10/31/27<br>Send copy of PO via email to DOTFinance@dupagecounty.gov & Joan.McAvoy@dupagecounty.gov                         |
| APPROVALS            | Department Head signature approval for procurements under \$15,000. Procurement Officer Approval for ETSB.   |

**AGREEMENT  
BETWEEN THE COUNTY OF DUPAGE, ILLINOIS  
AND FGM ARCHITECTS, INC.  
FOR PROFESSIONAL ARCHITECTURAL AND ENGINEERING SERVICES  
FOR DIVISION OF TRANSPORTATION HIGHWAY MAINTENANCE FACILITY  
LOCATED AT THE DUPAGE COUNTY GOVERNMENT CAMPUS IN WHEATON, IL  
SECTION NO.: 25-00179-36-MG**

This professional services agreement (hereinafter referred to as the AGREEMENT), made this \_\_\_\_\_ day of \_\_\_\_\_, 2025, between the County of DuPage, a body corporate and politic, with offices at 421 North County Farm Road, Wheaton, Illinois (hereinafter referred to as the "COUNTY") and FGM Architects, Inc., licensed to do business in the State of Illinois, with offices at 1 Westbrook Corporate Center, Suite 1000, Westchester, Illinois 60154, (hereinafter referred to as the "CONSULTANT"). The COUNTY and the CONSULTANT are hereinafter sometimes individually referred to as a "party" or together as the "parties."

**RECITALS**

WHEREAS, the COUNTY by virtue of its power set forth in "Counties Code" (55 ILCS 5/1-1001 et seq.) and "Illinois Highway Code" (605 ILCS 5/5-101 et seq.) is authorized to enter into this AGREEMENT; and

WHEREAS, the COUNTY requires professional architectural and engineering services for the Division of Transportation Highway Maintenance Facility located at the DuPage County Government Campus in Wheaton, Section No. 25-00179-36-MG, (hereinafter referred to as "PROJECT"); and

WHEREAS, the CONSULTANT has experience and expertise in this area and is in the business of providing such professional architectural and engineering services and is willing to perform the required services for an amount not to exceed \$3,330,863.00; and

WHEREAS, the COUNTY has an existing working relationship with the CONSULTANT.

WHEREAS, the COUNTY has adopted a Stormwater Ordinance, and the CONSULTANT acknowledges the necessary oversight to ensure compliance with the Stormwater Ordinance in the event the PROJECT necessitates this scope of work.

NOW, THEREFORE, in consideration of the premises, the mutual covenants, terms, and conditions herein set forth, and the understandings of each party to the other, the parties do hereby mutually covenant, promise and agree as follows:

## **1.0 INCORPORATION AND CONSTRUCTION**

- 1.1 All recitals set forth above are incorporated herein and made part thereof, the same constituting the factual basis for this AGREEMENT.
- 1.2 The headings of the paragraphs and subparagraphs of this AGREEMENT are inserted for convenience of reference only and shall not be deemed to constitute part of this AGREEMENT or to affect the construction hereof.
- 1.3 The exhibits referenced in the AGREEMENT shall be deemed incorporated herein and made a part of.

## **2.0 SCOPE OF SERVICES**

- 2.1 Services are to be provided by the CONSULTANT according to the specifications in the Scope of Work, specified as Exhibit A, attached hereto, which exhibit is hereby incorporated by reference. The CONSULTANT shall complete all of the work set forth in said exhibit for the compensation set forth in Section 7.0, below, unless otherwise modified. The CONSULTANT agrees to obtain all necessary permits for work requested by the COUNTY when required to do so.
- 2.2 The CONSULTANT shall prepare and distribute meeting minutes within seven (7) days following any meetings between the COUNTY or other group and the CONSULTANT concerning the PROJECT.
- 2.3 The COUNTY may, from time to time, request changes in the Scope of Work. Any such changes, including any increase or decrease in the CONSULTANT'S compensation and Scope of Work, shall be documented by an amendment to this AGREEMENT in accordance with Section 14.0 of this AGREEMENT, except as allowed in Paragraph 15.3, below.
- 2.4 The relationship of the CONSULTANT to the COUNTY is that of independent contractor, and nothing in this AGREEMENT is intended nor shall it be construed to create an agency, employment, joint venture relationship, or any other relationship allowing the COUNTY to exercise control or direction over the manner or method by which the CONSULTANT or its sub-contractors/sub-consultants provide services hereunder. Neither the CONSULTANT nor the CONSULTANT'S employees shall be entitled to receive any COUNTY benefits. The CONSULTANT shall be solely responsible for the payment of all taxes and withholdings required by law which may become due with regard to any compensation paid by the COUNTY to the CONSULTANT.

- 2.5 Any work, assignments or services deemed to be a professional service under this AGREEMENT shall be performed and/or supervised by individuals licensed to practice by the State of Illinois in the applicable professional discipline.
- 2.6 Neither the CONSULTANT, nor the CONSULTANT'S employees, shall be retained as expert witnesses by the COUNTY except as by separate agreement.

### **3.0 NOTICE TO PROCEED**

- 3.1 Authorization to proceed shall be given on behalf of the COUNTY by the Director of Transportation (hereinafter referred to as the "Director"), in the form of a written Notice to Proceed following execution of the AGREEMENT by the County Board Chair.

Authorization to proceed with various tasks described in Exhibit A will be given to the CONSULTANT by representatives of the Division of Transportation.

- 3.2 In addition to the Notice to Proceed, the Director, or his/her designee, may, on behalf of the COUNTY, approve, deny, receive, accept or reject any submission, notices or invoices from or by the CONSULTANT, as provided for in this AGREEMENT, including, but not limited to, acts performed inaccordance with Paragraphs 3.3, 4.1, 5.2, 6.1, 7.3, 7.4, 8.2, 8.3, 15.3 and 21.2; as well as any requirements contained in Exhibits A or C.
- 3.3 The CONSULTANT shall not perform additional work related to a submittal until the COUNTY has completed its review of the submittal and the work is approved in writing. The CONSULTANT may continue to work on items unrelated to the submittal under review by the COUNTY.

### **4.0 TECHNICAL SUBCONSULTANTS**

- 4.1 The prior written approval of the COUNTY shall be required before the CONSULTANT hires any sub-consultant(s) to complete COUNTY-ordered technical or professional tasks or work under the terms of this AGREEMENT. COUNTY approval of sub-consultant(s) includes approval of any employee rates (Exhibit C) as referenced in Paragraph 7.3.
- 4.2 The CONSULTANT shall supervise any sub-consultant(s) hired by the CONSULTANT and the CONSULTANT shall be solely responsible for any and all work performed by said sub-consultant, or sub-consultants, in the same manner and withthe same liability as if performed by the CONSULTANT.

- 4.3 The CONSULTANT shall require any sub-consultant hired or the performance of any work or activity in connection with this AGREEMENT to agree and covenant that the sub-consultant also meets the terms of Sections 8.0 and 13.0 and Paragraph 26.4 of this AGREEMENT and shall fully comply there with while engaged by the CONSULTANT in work for the COUNTY on the PROJECT.

## **5.0 TIME FOR PERFORMANCE**

- 5.1 The CONSULTANT shall commence work within five (5) working days after the COUNTY issues its written Notice to Proceed. The COUNTY is not liable and will not pay the CONSULTANT for any work performed before the date of the Notice to Proceed.
- 5.2 Unless otherwise defined in Exhibit A, the CONSULTANT shall submit a schedule for completion of the PROJECT within ten(10) days of the written Notice to Proceed. The schedule is subject to approval by the COUNTY. All of the services required hereunder shall be completed by October 31, 2026, unless the term of this AGREEMENT is extended.
- 5.3 If the CONSULTANT is delayed at any time in the progress of the work by any act or neglect of the COUNTY or by any employee of the COUNTY or by changes ordered by the COUNTY, or any other causes beyond the CONSULTANT'S control, the sole remedy and allowance shall be an extension of time for completion. Such extension shall be that which is determined reasonable by the COUNTY upon consultation with the CONSULTANT. The CONSULTANT shall accept and bear all other costs, expenses and liabilities that may result from such delay. Only additions to the scope of work will be cause for CONSULTANT to request additional compensation.

## **6.0 DELIVERABLES**

- 6.1. The CONSULTANT shall provide the COUNTY on or before the expiration of this AGREEMENT, or promptly after notice of termination or when the Director directs, the deliverables specified in Exhibit A, or as otherwise agreed to by the COUNTY and CONSULTANT.

## **7.0 COMPENSATION**

- 7.1. The COUNTY shall pay the CONSULTANT for services rendered and shall only pay in accordance with the provisions of this AGREEMENT. The COUNTY shall not be obligated to pay for any services not in compliance with this AGREEMENT.



7.2. The total payment to the CONSULTANT under the terms of this AGREEMENT shall not under any circumstances exceed \$3,330,863.00. This amount is a "not to exceed" amount. In the event the COUNTY directs the CONSULTANT to do work which would cause the stated amount to be exceeded, the CONSULTANT shall not be responsible for such work until this AGREEMENT is modified pursuant to Section 14.0.

7.3 For services performed by the CONSULTANT, the COUNTY shall pay a cost-plus fixed fee not to exceed the amount given in Section 7.2 above. This total fee includes any and all direct labor, direct costs, overhead and the fixed fee, which are all costs the CONSULTANT will be reimbursed for in its performance of the work defined in Exhibit A. A chart listing the hourly rate ranges for the CONSULTANT'S staff and approved sub-consultant's staff, identified by classification, is attached and incorporated hereto as Exhibit C.

The COUNTY retains the authority to limit the maximum rate per classification on Exhibit C and the maximum rate allowed (per amount listed under table on Exhibit C) at the time of execution of this AGREEMENT shall not increase for the duration of this AGREEMENT.

It is the sole responsibility of the CONSULTANT to provide the COUNTY with a current Exhibit C (including Exhibit C for approved sub-consultant(s)) when invoices are submitted for the PROJECT.

7.4 Direct cost, which are included in the total cost-plus fixed fee referenced in paragraph 7.3 above, are expenses for supplies and materials to be paid for by the COUNTY for completion of all work that is the subject of this AGREEMENT as referenced on the attached Direct Costs Check Sheet (BDE 436 form) made a part hereof and incorporated herein by reference. The COUNTY shall pay the direct costs referenced on the Direct Costs Check Sheet on an actual cost basis without any markups added and the CONSULTANT shall include copies of receipts for all direct expenses more than \$25 from suppliers for expendable materials with its invoice to the COUNTY.

7.5 If the scope of work for this AGREEMENT includes the use of job classifications covered by the prevailing rate of wages, the prevailing rate must be reflected in the cost estimate for this AGREEMENT. The rates have been ascertained and certified by the Illinois Department of Labor for the locality in which work is to be performed. If the Illinois Department of Labor revises the prevailing rates of wages to be paid, as listed in the specification of rates, the CONSULTANT may not pay less than the revised rates of wages. Current wage rate



information shall be obtained by visiting the Illinois Dept. of Labor website at <http://www.state.il.us/agency/idol/> or by calling 312-793-2814. It is the responsibility of the CONSULTANT to review the rates applicable to the work in this AGREEMENT, at regular intervals, in order to ensure the timely payment of current rates. Provision of this information to the CONSULTANT, by means of the Illinois Department of Labor website, satisfies the notification of revisions by the COUNTY to the CONSULTANT pursuant to the Act, and the CONSULTANT agrees that no additional notice is required. The CONSULTANT shall notify each of its sub-consultants of the revised rates of wages.

- 7.6 The CONSULTANT shall submit invoices for services rendered including any allowable expenses, to the COUNTY. All invoices shall include a remittance address. The COUNTY shall not be required to pay the CONSULTANT more often than monthly and each invoice shall include a progress report that describes work completed for the invoice period, anticipated work for the next invoice period, outstanding issues or items that require a response, whether the work is progressing according to the approved schedule, and a discussion of the budget status. The CONSULTANT shall provide the COUNTY with a valid taxpayer identification number prior to making any request for compensation. Payment will not be made for work completed more than six-months (180 days) prior to submission of any invoice and any statute of limitations to the contrary is hereby waived. The COUNTY reserves the right to charge for additional processing of invoices received more than sixty (60) days following the date of the work invoiced.
- 7.7 Upon approval of properly documented invoices, the COUNTY shall reimburse the CONSULTANT the amount invoiced for work completed in accordance with this AGREEMENT, provided that the amount invoiced together with the amounts of previous partial payments do not exceed the total compensation specified in this AGREEMENT. The COUNTY may not deny a properly documented claim for compensation, as a whole or in part, without cause. The COUNTY reserves the right to reserve a sum equal to not more than five percent (5%) of the total AGREEMENT amount to ensure performance. The COUNTY shall pay all invoices pursuant to 50 ILCS 505, "Local Government Prompt Payment Act."
- 7.8 In the event of any overcharge by the CONSULTANT, the CONSULTANT shall refund the COUNTY within thirty (30) days of discovery of said overcharge by the CONSULTANT or notice to the CONSULTANT by the COUNTY. The COUNTY reserves the right to offset any overcharges against any amounts due and owing the CONSULTANT under this or any other AGREEMENT between the

parties. The COUNTY shall be entitled to the statutory interest rate for judgments under Illinois law for any overcharges not timely refunded (or credited) in accord with this provision, which interest shall be in addition to any other remedies the COUNTY may have under the law or this AGREEMENT.

- 7.9 Upon acceptance of all deliverables specified in Exhibit A of this AGREEMENT, final payment shall be made to the CONSULTANT, including any retainage.

## 8.0 CONSULTANT'S INSURANCE

- 8.1 The CONSULTANT shall maintain, at its sole expense, insurance coverage including:

8.1.a **Worker's Compensation Insurance** in the statutory amounts.

8.1.b **Employer's Liability Insurance** in an amount not less than one million dollars (\$1,000,000.00) each accident/injury and one million dollars (\$1,000,000.00) each employee/disease.

8.1.c **Commercial (Comprehensive) General Liability Insurance**, (including contractual liability) with a limit of not less than three million dollars (\$3,000,000.00) aggregate; including limits of not less than two million dollars (\$2,000,000.00) per occurrence, and one million dollars (\$1,000,000.00) excess liability. **An Endorsement must also be provided naming the County of DuPage c/o the Director of Transportation, DuPage County Division of Transportation, its' Officers, Elected Officials and employees, 421 N. County Farm Rd., Wheaton, IL 60187, as an additional insured. This additional insured endorsement is to be on a primary and non-contributory basis and include a waiver of subrogation endorsement.**

8.1.d **Commercial (Comprehensive) Automobile Liability Insurance** with minimum limits of at least one million dollars (\$1,000,000.00) for any one person and one million dollars (\$1,000,000.00) for any one occurrence of death, bodily injury or property damage in the aggregate annually. **An Endorsement must also be provided naming the County of DuPage c/o the Director of Transportation, DuPage County Division of Transportation, its' Officers, Elected Officials and employees, 421 N. County Farm Rd., Wheaton, IL 60187, as an additional insured. This additional insured endorsement is to be on a primary and non-contributory basis and include a waiver of subrogation endorsement.**

8.1.e **Professional Liability Insurance (Errors and Omissions)** shall be provided with minimum limits of at least one million dollars (\$1,000,000.00) per incident/two million dollars (\$2,000,000.00) aggregate during the term of this AGREEMENT and shall be maintained in the form of an additional endorsement for a period of four (4) years after the date of the final payment for this AGREEMENT. The CONSULTANT shall provide the COUNTY endorsements at the beginning of each year, evidencing same or a new carrier policy that has a retroactive date prior to the date of this AGREEMENT.

8.2 It shall be the duty of the CONSULTANT to provide to the COUNTY copies of the CONSULTANT'S Certificates of Insurance, as well as all applicable coverage and cancellation endorsements before issuing a Notice to Proceed. It is the further duty of the CONSULTANT to immediately notify the COUNTY if any insurance required under this AGREEMENT has been cancelled, materially changed, or renewal has been refused, and the CONSULTANT shall immediately suspend all work in progress and take the necessary steps to purchase, maintain and provide the required insurance coverage. If a suspension of work should occur due to insurance requirements, upon verification by the COUNTY of the CONSULTANT curing any breach of its required insurance coverage, the COUNTY shall notify the CONSULTANT that the CONSULTANT can resume work under this AGREEMENT. The CONSULTANT shall accept and bear all costs that may result from the cancellation of this AGREEMENT due to CONSULTANT'S failure to provide and maintain the required insurance.

8.3 The coverage limits required under subparagraphs 8.1.c and 8.1.d above may be satisfied through a combination of primary and excess coverage. The insurance required to be purchased and maintained by the CONSULTANT shall be provided by an insurance company acceptable to the COUNTY, and except for the insurance required in subparagraph 8.1.e licensed to do business in the State of Illinois; and shall include at least the specific coverage and be written for not less than the limits of the liability specified herein or required by law or regulation whichever is greater; and shall be so endorsed that the coverage afforded will not be canceled or materially changed until at least thirty (30) days prior written notice has been given to the COUNTY except for cancellation due to non-payment of premium for which at least fifteen (15) days prior written notice (five days allowed for mailing time) has been given to the COUNTY. If the CONSULTANT is satisfying insurance required through a combination of primary and excess coverage, the CONSULTANT shall require that said excess/

umbrella liability policy includes in the "Who is Insured" pages of the excess/umbrella policy wording such as "Any other person or organization you have agreed in a written contract to provide additional insurance" or wording to that effect. The CONSULTANT shall provide a copy of said section of the excess/umbrella liability policy upon request by the COUNTY.

- 8.4 The CONSULTANT shall require all approved sub-consultants, anyone directly or indirectly employed by any of them, or by anyone for whose acts any of them may be liable under this AGREEMENT to maintain the same insurance required of the CONSULTANT, including naming the COUNTY as an additional insured in the same coverage types and amounts as the CONSULTANT, per Section 8.0. The COUNTY retains the right to obtain evidence of sub-consultants' insurance coverage at any time.

## **9.0 INDEMNIFICATION**

- 9.1 The CONSULTANT shall indemnify, hold harmless and defend the COUNTY, its officials, officers, agents, and employees from and against all liability, claims, suits, demands, proceedings and actions, including costs, fees and expense of defense, arising from, growing out of, or related to, any loss, damage, injury, death, or loss or damage to property resulting from, or connected with, the CONSULTANT'S negligent or willful acts, errors or omissions in its performance under this AGREEMENT.
- 9.2 Nothing contained herein shall be construed as prohibiting the COUNTY, its officials, directors, officers and employees from defending through the selection and use of their own agents, attorneys and experts, any claims, suits, demands, proceedings and actions brought against them. Pursuant to Illinois law, any attorney representing the COUNTY, under this paragraph or paragraph 9.1, who is not already an Assistant State's Attorney, is to be appointed a Special Assistant State's Attorney, in accordance with the applicable law. The COUNTY'S participation in its defense shall not remove the CONSULTANT'S duty to indemnify, defend, and hold the COUNTY harmless, as set forth above.
- 9.3 Any indemnity as provided in this AGREEMENT shall not be limited by reason of the enumeration of any insurance coverage herein provided. The CONSULTANT'S indemnification of the COUNTY shall survive the termination, or expiration, of this AGREEMENT.



- 9.4 The COUNTY does not waive, by these indemnity requirements, any defenses or protections under the Local Governmental and Governmental Employees Tort Immunity Act (745 ILCS 10/1 *et seq.*) or otherwise available to it, or the CONSULTANT, under the law.

## **10.0 SATISFACTORY PERFORMANCE**

- 10.1 The COUNTY is entering into an AGREEMENT with this CONSULTANT because the CONSULTANT professes to the COUNTY that it will employ the standard of care within its profession in the performance of the services herein contracted.

Accordingly, the CONSULTANT'S and sub-consultant'(s) standard of performance under the terms of this AGREEMENT shall be that which is to the satisfaction of the COUNTY and meets the quality and standards commonly provided by similar professional firms practicing in the COUNTY and the State of Illinois.

- 10.2 In the event there are no similar professional firms practicing in DuPage County, Illinois, with respect to the type of work for which this CONSULTANT has been engaged, the CONSULTANT'S services shall be performed in a manner consistent with the customary skill and care of its profession.
- 10.3 If any errors, omissions, or acts, intentional or negligent, are made by the CONSULTANT, or its sub-consultant(s), in any phase of the work, the correction of which requires additional field or office work, the CONSULTANT shall be required to perform such additional work as may be necessary to remedy same without undue delay and without charge to the COUNTY. In the event any errors or omissions are detected after the expiration or termination of the AGREEMENT, the CONSULTANT may at the COUNTY'S option have the responsibility to cure same under this provision.
- 10.4 Acceptance of the work shall not relieve the CONSULTANT of the responsibility for the quality of its work, nor its liability for loss or damage resulting from any errors, omissions, or negligent or willful acts by the CONSULTANT or its sub-consultants.

## **11.0 BREACH OF CONTRACT**

- 11.1 In the event of any breach of this AGREEMENT, the non-breaching party shall give notice to the breaching party stating with particularity the nature of the alleged breach, and the

breaching party shall be allowed a reasonable opportunity to cure said breach. Either party's failure to timely cure any material breach of this AGREEMENT shall relieve the other party of the requirement to give thirty (30) day notice for termination of this AGREEMENT in accordance with Paragraph 16.1, below. Whenever a party hereto has failed to timely cure a breach of this AGREEMENT, the other party may terminate this AGREEMENT by giving ten (10) days written notice thereof to the breaching party. Notwithstanding the above term, the CONSULTANT'S failure to maintain insurance in accordance with Section 8.0, above, or in the event of any of the contingencies described in Paragraph 16.1 below, shall be grounds for the COUNTY'S immediate termination of this AGREEMENT.

## **12.0 OWNERSHIP OF DOCUMENTS**

- 12.1 The CONSULTANT agrees that any and all deliverables prepared for the COUNTY under the terms of this AGREEMENT shall be properly arranged, indexed and delivered to the COUNTY as provided in paragraph 6.1. An electronic copy of all applicable deliverables, in a format designated by the COUNTY'S representative, shall be provided to the COUNTY.
- 12.2 The documents and materials made or maintained under this AGREEMENT shall be and will remain the property of the COUNTY, which shall have the right to use same without restriction or limitation and without compensation to the CONSULTANT other than as provided in this AGREEMENT. The CONSULTANT waives any copyright interest in said deliverables.
- 12.3 The COUNTY acknowledges that the use of information that becomes the property of the COUNTY pursuant to Paragraph 12.2, for purposes other than those contemplated in this AGREEMENT, shall be at the COUNTY'S sole risk.
- 12.4 The CONSULTANT may, at its sole expense, reproduce and maintain copies of deliverables provided to the COUNTY.

## **13.0 COMPLIANCE WITH THE LAW AND OTHER AUTHORITIES**

- 13.1 The CONSULTANT, and sub-consultant(s), shall comply with Federal, State and Local statutes, ordinances and regulations and obtain permits, licenses, or other mandated approvals, whenever applicable.
- 13.2 The CONSULTANT, and sub-consultant(s), shall not discriminate against any worker, job applicant, employee or any member of the public, because of race, creed, color, sex, age, handicap,



or national origin, or otherwise commit any unfair employment practices. The CONSULTANT, and sub-consultant(s), shall comply with the provisions of the Illinois Human Rights Act, as amended, 775 ILCS 5/-101, et seq., and with all rules and regulations established by the Department of Human Rights.

- 13.3 The CONSULTANT, by its signature on this AGREEMENT, certifies that it has not been barred from being awarded a contract or subcontract under the Illinois Procurement Code, 30 ILCS 500/1-1, et seq.; and further certifies that it has not been barred from contracting with a unit of State or local government as a result of a violation of Section 33E-3 or 33E-4 of the Illinois Criminal Code (Illinois Compiled Statutes, Chapter 720, paragraph 5/33E-3).
- 13.4 The CONSULTANT, by its signature on this AGREEMENT, certifies that no payment, gratuity or offer of employment, except as permitted by the Illinois State Gift Ban Act and the County of DuPage Ethics Ordinance, was made by or to the CONSULTANT, or CONSULTANT'S personnel, in relation to this AGREEMENT. The CONSULTANT has also executed the attached Vendor Ethics Disclosure Statement that is made a part hereof and agrees to update contribution information on an ongoing basis during the life of the AGREEMENT as required by said Ordinance.
- 13.5 The CONSULTANT covenants that it has no conflicting public or private interest and shall not acquire directly or indirectly any such interest which would conflict in any manner with the performance of the CONSULTANT'S services under this AGREEMENT.
- 13.6 In accordance with the **Vendor Information Reporting Act (35 ILCS 200/18-50.2)**, the COUNTY is required to collect and electronically publish data from all consultants and subconsultants as to: (1) whether they are a minority-owned, women-owned or veteran-owned business as defined by the Business Enterprise for Minorities, Women and Persons with Disabilities Act (30 ILCS 575/.01 et seq.); and (2) whether the consultant or any subconsultants are self-certifying or whether they hold certifications for those above-referenced categories. If self-certifying, the consultants and subconsultants shall disclose whether they qualify as a small business under federal Small Business Administration Standards. In compliance with the Vendor Information Reporting Act, within 60 calendar days of the COUNTY'S award of the contract for work covered under this AGREEMENT, the awarded consultant, and each subconsultant, must complete the Awarded Vendor Questionnaire.  
(found at <https://mwv.dupagecounty.gov/>)

13.7 The CONSULTANT acknowledges knowledge of the COUNTY'S Procurement Ordinance, which is hereby incorporated in this AGREEMENT, and has had an opportunity to review it. The CONSULTANT agrees to submit changes for Scope of Work or compensation in accordance with said Ordinance.

#### **14.0 MODIFICATION OR AMENDMENT**

14.1 The parties may modify or amend terms of this AGREEMENT only by a written document duly approved and executed by both parties.

14.2 The CONSULTANT agrees to submit changes for Scope of Work or compensation on a COUNTY designated form.

#### **15.0 TERM OF THIS AGREEMENT**

15.1 The term of this AGREEMENT shall begin on the date the AGREEMENT is fully executed, and shall continue in full force and effect until the earlier of the following occurs:

- (a) The termination of this AGREEMENT in accordance with the terms of Section 16.0, or
- (b) The expiration of this AGREEMENT on October 31, 2026, or to a new date agreed upon by the parties, or
- (c) The completion by the CONSULTANT and the COUNTY of their respective obligations under this AGREEMENT, in the event such completion occurs before October 31, 2026.

15.2 The CONSULTANT shall not perform any work under this AGREEMENT after the expiration date set forth in Paragraph 15.1(b), above, or after the early termination of this AGREEMENT. The COUNTY is not liable and will not reimburse the CONSULTANT for any work performed after the expiration or termination date of the AGREEMENT. However, nothing herein shall be construed so as to relieve the COUNTY of its obligation to pay the CONSULTANT for work satisfactorily performed prior to expiration or termination of the AGREEMENT and delivered in accordance with Paragraph 6.1, above.

15.3 The term for performing this AGREEMENT may be amended by a Change Order, or other COUNTY designated form, signed by both parties without formal amendment pursuant to paragraph 14.1 above.

## **16.0 TERMINATION**

- 16.1 Except as otherwise set forth in this AGREEMENT, either party shall have the right to terminate this AGREEMENT for any cause or without cause thirty (30) days after having served written notice upon the other party, except in the event of CONSULTANT'S failure to maintain suitable insurance at the requisite coverage amounts, insolvency, bankruptcy or receivership, or if the CONSULTANT is barred from contracting with any unit of government, or is subsequently convicted or charged with a violation of any of the statutes or ordinances identified in Section 13.0, above, in which case termination shall be effective immediately upon receipt of notice from COUNTY at COUNTY'S election.
- 16.2 Upon such termination, the liabilities of the parties to this AGREEMENT shall cease, but they shall not be relieved of the duty to perform their obligations up to the date of termination, or to pay for services rendered prior to termination. There shall be no termination expenses.
- 16.3 Upon termination of the AGREEMENT, all data, work products, reports and documents produced because of this AGREEMENT shall become the property of the COUNTY. Further, the CONSULTANT shall provide all deliverables within fourteen (14) days of termination of this AGREEMENT in accordance with the other provisions of this AGREEMENT.

## **17.0 ENTIRE AGREEMENT**

- 17.1 This AGREEMENT, including matters incorporated herein, contains the entire agreement between the parties.
- 17.2 There are no other covenants, warranties, representations, promises, conditions or understandings; either oral or written, other than those contained herein.
- 17.3 This AGREEMENT may be executed in one or more counterparts, each of which shall for all purposes be deemed to be an original and all of which shall constitute the same instrument.
- 17.4 In event of a conflict between the terms or conditions of this AGREEMENT and any term or condition found in any exhibit or attachment, the terms and conditions of this AGREEMENT shall prevail.

## **18.0 ASSIGNMENT**

- 18.1 Either party may assign this AGREEMENT provided, however, the other party shall first approve such assignment, in writing.

## 19.0 SEVERABILITY

19.1 In the event, any provision of this AGREEMENT is held to be unenforceable or invalid for any reason, the enforceability thereof shall not affect the remainder of the AGREEMENT. The remainder of this AGREEMENT shall be construed as if not containing the particular provision and shall continue in full force, effect, and enforceability, in accordance with its terms.

19.2 In the event of the contingency described in Paragraph 19.1 above, the parties shall make a good faith effort to amend this AGREEMENT pursuant to Paragraph 14.1, above, in order to remedy and, or, replace any provision declared unenforceable or invalid.

## 20.0 GOVERNING LAW

20.1 The laws of the State of Illinois will govern this AGREEMENT as to both interpretation and performance.

20.2 The venue for resolving any disputes concerning the parties' respective performance under this AGREEMENT shall be the Judicial Circuit Court for DuPage County.

## 21.0 NOTICES

21.1 Any required notice shall be sent to the following addresses and parties:

**FGM Architects, Inc.**

1 Westbrook Corporate Center  
Suite 1000

Westchester, Illinois 60154

Attn: Andrew Jasek, Executive Vice President

Phone: 630.574.8709

Email: [andyjasek@fgmarchitects.com](mailto:andyjasek@fgmarchitects.com)

**DuPage County Division of Transportation**

421 N. County Farm Road

Wheaton, IL 60187

ATTN: Stephen M. Travia, Director of Transportation

Phone: 630.407.6900

Email: [stephen.travia@dupagecounty.gov](mailto:stephen.travia@dupagecounty.gov)

21.2 All notices required to be given under the terms of this AGREEMENT shall be in writing and either (a) served personally during regular business hours; (8:00a.m.-4:30p.m.CST or CDT Monday-Friday); (b) served by certified or registered mail, return receipt requested, properly addressed with postage prepaid; or (c) served by email transmission during regular business hours(8:00 a.m. - 4:30p.m. CST or CDT Monday-Friday), return receipt requested. Notices served personally, by email transmission shall be effective upon receipt, and notices served by mail shall be effective upon receipt as verified by the United States Postal Service. Each party may designate a new location for service of notices by serving notice thereof in accordance with the requirements of this Paragraph, and without compliance with the amendment procedures set forth in Paragraph 14.1, above.

## **22.0 WAIVER OF/FAILURE TO ENFORCE BREACH**

22.1 The parties agree that the waiver of, or failure to enforce, any breach of this AGREEMENT shall not be construed, or otherwise operate, as a waiver of any future breach of this AGREEMENT and shall not prevent the remaining party from enforcing this AGREEMENT with respect to a different breach.

## **23.0 FORCE MAJEURE**

23.1 Neither party shall be liable for any delay or non-performance of their obligations caused by any contingency beyond their control including but not limited to Acts of God, war, civil unrest, strikes, walkouts, fires or natural disasters.

## **24.0 ACCESS TO PROPERTY**

24.1 The CONSULTANT shall make a reasonable effort to obtain access to property of a third party necessary for the performance of its obligations under this AGREEMENT. If the CONSULTANT is unable to obtain access to the property, the COUNTY shall be responsible for securing access for the CONSULTANT. In the event the COUNTY cannot secure access for the CONSULTANT, the COUNTY shall excuse the CONSULTANT from the performance of any work that necessitated such access. The CONSULTANT shall have no claim to compensation for any work excused under this provision. The COUNTY shall provide the CONSULTANT, upon the CONSULTANT'S request, proof of the COUNTY'S permission, or legal authority, to enter on to the property of a third party.



24.2 In the event of the following:

- a) it is necessary for the CONSULTANT to access the property of a third party in order for the CONSULTANT to perform its obligations under this AGREEMENT, and
- b) the COUNTY has obtained an easement, license or other grant of authority allowing the CONSULTANT to access such property; the CONSULTANT shall fully abide by and comply with the terms and conditions of said authorizing instrument as though the CONSULTANT were a signatory thereto.

## **25.0 DISPOSAL OF SAMPLES AND HAZARDOUS SUBSTANCES**

25.1 All non-hazardous samples and by-products from sampling processes performed in connection with the services provided under this AGREEMENT shall be disposed of by the CONSULTANT in accordance with applicable law. Any and all materials, including wastes that cannot be introduced back into the environment under existing law without additional treatment shall be deemed hazardous wastes, radioactive wastes, or hazardous substances ("Hazardous Substances") related to the services and the CONSULTANT shall notify the COUNTY if any hazardous substances are found on the project site. The CONSULTANT shall not arrange or otherwise dispose of Hazardous Substances under this AGREEMENT. The CONSULTANT shall not make any determination relating to the selection of a treatment, storage or disposal facility nor subcontract such activities through transporters or others.

## **26.0 QUALIFICATIONS**

26.1 The CONSULTANT shall employ only persons duly licensed or registered in the appropriate category in responsible charge of all elements of the work covered under this AGREEMENT, for which Illinois Statutes require license or registration, and further shall employ only well qualified persons in responsible charge of any elements of the work covered under this AGREEMENT, all subject to COUNTY approval.

26.2 The CONSULTANT'S key personnel specified in the AGREEMENT as (Jason Estes, AIA, Vice President) shall be considered essential to the work covered under this AGREEMENT. If for any reason, substitution of a key person becomes necessary, the CONSULTANT shall provide advance written notification of the substitution to the COUNTY. Such written notification (Exhibit D) shall include the proposed successor's name and resume of their qualifications. The COUNTY shall have the right to approve or reject the proposed successor.



26.3 Failure by the CONSULTANT to properly staff the PROJECT with qualified personnel shall be sufficient cause for the COUNTY to deny payment for services performed by unqualified personnel and will serve as a basis for cancellation of this AGREEMENT.

26.4 The CONSULTANT shall require any sub-consultant(s) utilized for the PROJECT to employ qualified persons to be the same extent such qualifications are required of the CONSULTANT'S personnel. The COUNTY shall have the same rights as in Paragraph 26.3 above, with respect to the CONSULTANT'S sub-consultant(s) being properly staffed while engaged in the PROJECT.

IN WITNESS OF, the parties set their hands and seals as of the date first written above.

COUNTY OF DU PAGE

FGM ARCHITECTS, INC.

\_\_\_\_\_  
Deborah A. Conroy, Chair  
DuPage County Board

\_\_\_\_\_  
Executive Vice President

ATTEST BY:

ATTEST BY:

\_\_\_\_\_  
Jean Kaczmarek  
County Clerk

\_\_\_\_\_  
Signature

Jason Estes

\_\_\_\_\_  
Print Name

Principal

\_\_\_\_\_  
Title



January 7, 2025

Mr. Tim Harbaugh, PE, DEE; Director of Facilities  
DuPage County  
421 North County Farm Road  
Wheaton, Illinois 60187

Subject: DuPage County Division of Transportation  
Highway Maintenance Facility Architecture and Engineering Services at Fairgrounds Site  
#25-00179-36-MG  
Project Scope

Dear Mr. Harbaugh,

We are excited to be working with the DuPage County Division of Transportation (DuDOT) on the design of the new Highway Maintenance Facility (HMF) building to replace the existing building located at 140 N. County Farm Road in Wheaton, Illinois (140 Building). The project will include all the functions currently at the 140 Building with the addition of relocating DuDOT Administration and Engineering offices to the building. Furthermore, the new building will include numerous sustainable features including photovoltaic panels on the roof to generate power for the facility. This proposal provides for the design, documentation, bidding, and permitting for the project. We also understand that we will be working with an Owner's representative, TBD, throughout the project and the project will be bid to general contractors.

The scope of the project is as follows:

**A. Provide Architectural and Engineering Services for the DuDOT HMF Building.**

The existing 140 building is in disrepair and will be replaced with a new HMF building of approximately 160,600 square feet in size. The project includes relocating brine equipment, new salt shed, wash bay, fueling station, parking structure, and modifications to the fairgrounds property to provide new green space and restrooms. The design work under this contract will begin in January 2025, the project is anticipated to be bid in August/September 2025. Construction would begin in Spring of 2026 with anticipated completion in September 2027 (20-month construction duration). The building will include facilities for maintenance staff, a sign shop, and indoor parking for snowplows and other equipment, and office space for DuDOT administrative and engineering personnel. FGM Architects (FGMA) will provide architectural and engineering services including design, construction documents, bidding, and permitting services. Construction administration services are included through June 2026 in this scope to cover the fairground building demolition and the installation of the proposed greenspace. A contract amendment or a new contract would need to occur in the future to address the construction administration services for the HMF building site and the garage improvements for FGMA during construction of the project once scope and timing is well defined.

**Schematic Design Phase Services**



1. Based upon information gathered in the original project and its modified study location at the Fairgrounds site, FGMA will develop Schematic Plan for each facility. This will include the wash bay, salt barn, fueling depot, and Fairground restrooms.
2. Exterior Elevations for each facility
3. Written description of architectural, structural, and MEP&FP systems, and schematic plans for major systems.
4. Review existing Project Site information. Obtain project survey and soil borings.
5. Develop preliminary stormwater impact solutions and approach
6. Review applicable local zoning requirements and/or procedures required to secure Project approval(s) from local governmental officials. Determine schedules and work them into design schedule in order to maintain design schedule and start construction as noted.
7. Ensure adequate electricity, natural gas, water, and wastewater services are available to support the facility
8. Complete traffic impact study for the new HMF facility, which will be used in Planning and Zoning and the County Building department.
9. Present final schematic design to the Owner before obtaining written approval to proceed with the next Phase.
10. Work with CCS to complete initial cost estimate for budget verification.

#### **Design Development Phase Services**

1. FGMA will meet with DuDOT to review the Schematic Design.
2. Site and floor plans, building elevations, interior elevations, and other design features will be further developed.
3. Civil/stormwater, mechanical, electrical, and plumbing, and structural drawings will be initiated to identify systems and overall scope of work required.
4. Exterior and interior design work will include signage, building materials/finishes, and colors.
5. The Design Development Documents shall also include outline specifications that identify major materials and systems and establish, in general, their quality levels.
6. Prepare the Traffic Impact Study required by the building department
7. The project will be reviewed with the DuPage County building department. If there are any items that are requested beyond the scope of this project, they will be discussed with the project team prior to incorporation.
8. Work with CCS to complete initial cost estimate for budget verification.
9. Secure zoning to construct the project
10. Work the DuPage County Campus Security Division, to tie in the facility security systems into the County security network
11. Any improvements related to, or requested by, other stakeholders, including but not limited to City of Wheaton, Wheaton Park District, School District 200, and DuPage Event Center & Fairgrounds, will be discussed with DuDOT prior to inclusion in the Project.

#### **Construction Document Phase Services**

1. FGMA will meet with DuDOT to review the Design Development.
2. FGMA, working in conjunction with our cost estimator, will develop a detailed (quantity take off)



Design Development cost estimate for the project. The cost estimate will be reviewed with DuDOT prior to starting work on the construction documents. Cost estimates will be broken out into separate categories for areas eligible for MFT (Motor Fuel Tax) funding and non-MFT eligible areas. Detailed cost estimates will also be updated at 50% and 95% construction document completion.

3. If required, value engineering alternatives will be developed prior to beginning work on the construction documents.
4. Upon approval of the Owner relative to the project's scope and budget, we will develop construction documents for the project. The construction documents will include architectural, civil, structural, mechanical, electrical, plumbing, and fire protection engineering, landscape, and environmental drawings and specifications.
5. We have included project reviews at 25%, 50%, 75%, and 100% construction document completion.
6. Project phasing plans and time schedules will be refined with input from the Owner and Owners's Representative. FGMA will plan for the construction to occur first on the fairgrounds site, to allow for continued operations at the fairgrounds and establish turf areas for their seasonal events.
7. We understand that stormwater detention and BMP's for the entire campus was designed by V3 Companies. FGMA will work with V3 and our civil engineer to coordinate the best approach for stormwater regarding the HMF and adjacent impacts.
8. The project will be delivered via General Construction project delivery method. FGMA will work with DuDOT to identify what costs are attributable to MFT funding from actual bids.
9. FGMA has included in the scope of services architecture, civil, structural, mechanical, electrical, plumbing, and fire protection engineering, interior design, and landscape architecture.
10. Acoustical consulting is included to ensure proper sound isolation between vehicle and maintenance operations and office areas.
11. This project will not be seeking sustainable certifications, such as the United States Green Building Council Leadership in Energy and Environmental Design (LEED) Certification, Net-Zero, Plus+, etc. FGMA has not include services required for sustainable certifications.
12. FGMA will assist the County to apply for energy grants from the Illinois Clean Energy Community Foundation.
13. FGMA will include sustainable design features including materials, high efficiency systems, and photovoltaic panels for power generation.
14. Specialty system design for door access control, video surveillance, audio visual systems, and public address systems are included in the scope of services.
15. Emergency generator back up power systems will be incorporated into the building design.
16. Completed construction documents will include a project manual with bidding and legal requirements, and drawings to illustrate the design intent.
17. Secure all required permits and approvals to construct the facility, including but not limited to building permit(s), stormwater permit(s), and Wheaton fire.
18. Any improvements related to, or requested by, other stakeholders, including but not limited to City of Wheaton, Wheaton Park District, School District 200, and DuPage Event Center & Fairgrounds, will be discussed with DuDOT prior to inclusion in the Project.

### **Bidding Services**



1. Distribution of documents to reprographics company for electronic distribution.
2. Attendance at pre-bid meeting.
3. Answering bidding questions / issuing Addenda.
4. Attendance at bid opening.
5. Review of bids.

#### **Construction Administration Services**

This scope of work only includes construction administration services are included through June 2026 in this scope to cover the fairground building demolition and the installation of the proposed greenspace. Full Construction Administration Services will be a separate contract for full services. It is anticipated that an additional contract/ contract amendment be issued around October 2025.

1. Review submittals, shop drawings, and material samples as specified for compliance with the construction documents.
2. Attend Owner/Architect/Contractor (OAC) site visits weekly during the critical initial phase of construction. Afterwards, FGMA will visit the site every other week until construction is completed. We have included a limited total of (10) OAC meetings.
3. FGMA will respond to contractor Requests for Information (RFI's).
4. Review change order requests and prepare change orders as required for the project.
5. We will review contractor payout requests.
6. The services of a geotechnical consultant to perform geotechnical and material testing services during construction is included.

#### **Furniture and Furnishings Design and Procurement Services**

1. FGMA will meet with the Owner to identify furniture and furnishing requirements for the 140 Building.
2. After establishment of requirements, FGMA will make initial furniture and furnishing recommendations including material and color selections and review with the Owner. Furniture and furnishings selections will be made from manufacturers products that are available through state purchase agreements.
3. FGMA will refine furniture and furnishings recommendations until final selections are made.
4. FGMA will generate procurement documents based off state purchase agreements and will administer the ordering process.
5. FGMA will review furniture and furnishings submittals and shop drawings.
6. We will assist in coordinating delivery schedules and installation with the Owner and Contractor.
7. We will review the installation and prepare a punch list of corrective work required.

#### **Anticipated Project Schedule**

- |                                 |   |
|---------------------------------|---|
| 1. January 2025                 | Begin Design upon Contract approval by County |
| 2. January 2025- February 2025  | Schematic Design                              |
| 3. March 2025-May 2025          | Design Development                            |
| 4. May 2025-August 2025         | Construction Documents                        |
| 5. October 2025-November 2025   | Bidding                                       |
| 6. September 2025-November 2025 | Permitting                                    |



- |                             |  |
|-----------------------------|--|
| 7. November 2025:           | Contract Award                                     |
| 8. December 2025-April 2026 | Submittals / Shop Drawings / Ordering of Materials |
| 9. December 2025            | Start Earthwork and Fairgrounds Construction       |
| 10. April 2026:             | Begin Construction                                 |
| 11. September 2027:         | Final Completion                                   |

Total Project Duration = 34 months.

**B. Project Team and Provision of Services.**

The project team will be led by FGM Architects and includes the following sub-consultants: CCS International, Clark Dietz, Construction and Geotechnical Material Testing, Inc., IMEG Corporation, McCluskey Engineering Corporation, Schuler Shook, Soundscape Consulting LLC., TY Lin, Upland Design, and V3. The provision of services is as follows.

1. FGM Architects Inc., Prime Consultant
  - a. Architecture.
  - b. Interior Design.
  - c. Furniture and Furnishings Design
2. CCS International, Inc.
  - a. Cost Estimating / Cost Consulting
3. Clark Dietz Inc.
  - a. Civil Engineering including Stormwater Design.
  - b. Mechanical Engineering.
  - c. Plumbing Engineering.
  - d. Fire Protection Engineering.
4. Construction & Geotechnical Material Testing, Inc.
  - a. Construction Soil and Material Testing.
5. IMEG Corporation
  - a. Enhanced Mechanical System Commissioning (Cx)
  - b. Electrical Engineering including low voltage data infrastructure, access control systems, and audio-visual systems in office areas at the HMF building.
6. McCluskey Engineering Corporation
  - a. Structural Engineering.
7. Schuler Shook
  - a. Fine Arts Consultant
8. Soundscape Consulting LLC.
  - a. Acoustical Consulting
9. TY Lin
  - a. Traffic Impact Study
10. Upland Design
  - a. Landscape Architecture
11. V3
  - a. Stormwater Design and Management





### C. Summary of Costs

The following is a summary of the costs and fees for each consultant.

| Summary of Costs and Fees |               |                     |                 |
|---------------------------|---------------|---------------------|-----------------|
| Consultant                |               | Costs               | % of Total Cost |
| Architectural             | FGMA          | \$ 1,754,121        | 52.5%           |
| Geotechnical              | CGMT          | \$ 66,154           | 2.0%            |
| Civil & MPFP              | Clark Dietz   | \$ 726,168          | 21.8%           |
| Stormwater                | V3            | \$ 90,066           | 2.7%            |
| Landscaping               | Upland Design | \$ 19,469           | 0.6%            |
| Structural                | MEC           | \$ 185,172          | 5.6%            |
| Acoustics                 | Soundscapes   | \$ 11,535           | 0.4%            |
| Cost Estimating           | CCS           | \$ 174,741          | 5.2%            |
| Commissioning             | IMEG          | \$ 30,631           | 0.9%            |
| Electrical                | IMEG          | \$ 195,335          | 5.9%            |
| Compatible Use Evaluation | Schuler Shook | \$ 15,069           | 0.5%            |
| Traffic                   | TY Lin        | \$ 62,402           | 1.9%            |
|                           |               |                     |                 |
| <b>TOTALS</b>             |               | <b>\$ 3,330,863</b> | <b>100%</b>     |

This is an outline of the scope of services as we understand the project. If you have any questions, please do not hesitate to contact us.

Sincerely,

 **Jason Estes, AIA | Principal**

[jasonestes@fgmarchitects.com](mailto:jasonestes@fgmarchitects.com)

cc: Eidson, William, DuDOT - [william.eidson@dupagecounty.gov](mailto:william.eidson@dupagecounty.gov)

Figuray, Mike, DuDOT - [Michael.Figuray@dupagecounty.gov](mailto:Michael.Figuray@dupagecounty.gov)

Travia, Stephen DuDOT - [Stephen.Travia@dupagecounty.gov](mailto:Stephen.Travia@dupagecounty.gov)

|   |                      |             |             |          |         |        |               |              |       |  |       |      |
|---|----------------------|-------------|-------------|----------|---------|--------|---------------|--------------|-------|--|-------|------|
| <b>FGMA</b> ARCHITECTS  |                      |             |             |          |         |        |               |              |       |  |       |      |
| DuPage County Division of Transportation                                    |                      |             |             |          |         |        |               |              |       |  |       |      |
| HMF (140 replacement) Architecture and Engineering Services #25-00179-36-MG |                      |             |             |          |         |        |               |              |       |  |       |      |
| Manhour Estimate  |                      |             |             |          |         |        |               |              |       |  |       |      |
| January 18, 2025  |                      |             |             |          |         |        |               |              |       |  |       |      |
| <b>Task</b>   | <b>FGMA Position</b> |             |             |          |         |        |               |              |       | <b>Notes</b>                                       |       |      |
|   | Principal            | Arch IV -PM | Arch IV - D | Arch III | Arch II | Arch I | Int. Des. III | Int. Des. II | Admin |  | Trips |      |
| <b>DOT HMF BUILDING</b>   |                      |             |             |          |         |        |               |              |       |  |       |      |
| <b>Schematic Design - 11 week duration</b>                                  |                      |             |             |          |         |        |               |              |       |  |       |      |
| Project Initiation  | 1                    | 4           | 1           | 1        |         |        |               |              |       | Internal kick-off, Initial calls, scheduling, etc. |       |      |
| Project Kick Off / Info Gathering Mtgs                                      | 12                   | 16          | 12          | 8        |         |        |               |              |       | Includes meeting notes, office area programming    | 5     |      |
| Program Development   | 8                    | 16          | 2           | 12       |         | 4      | 8             | 12           |       |  |       |      |
| Preliminary Code Research   |                      |             |             | 16       |         | 16     |               |              |       |  |       |      |
| Preliminary Solution Development  | 4                    | 8           | 40          |          | 80      |        | 8             | 12           |       | Initial site and building planning options         |       |      |
| Schematic Design  | 4                    | 60          | 60          | 160      | 180     | 80     | 24            | 80           |       | Development of selected preliminary solution       |       |      |
| Consultant Kick Off Meeting   |                      | 4           |             | 4        |         |        |               |              |       |  |       |      |
| Consultant Coordination   |                      | 16          |             | 32       |         |        | 8             |              |       |  |       |      |
| Develop Schematic Design Narrative  | 2                    | 16          | 8           | 8        |         |        |               |              |       | Descriptions of construction / systems             |       |      |
| Budget Development  | 2                    | 12          |             | 4        |         |        |               |              |       | Lead or assist CM                                  |       |      |
| QC Review   | 4                    | 16          |             | 16       |         |        | 8             |              |       |  |       |      |
| Assemble S.D. Deliverable Package   |                      | 4           |             | 8        |         |        | 8             |              |       |  |       |      |
| Project Management Time   |                      | 52          |             |          |         |        |               |              |       | Also includes monthly reporting                    |       |      |
| Project Team Meetings (4)   | 4                    | 16          | 4           | 4        |         |        | 4             | 4            |       |  | 7     |      |
| <b>Schematic Design Totals</b>  | 41                   | 240         | 127         | 273      | 260     | 100    | 68            | 108          | 0     |  |       | 1217 |
|   |                      |             |             |          |         |        |               |              |       |  |       |      |
| <b>Design Development - 11 week duration</b>                                |                      |             |             |          |         |        |               |              |       |  |       |      |
| Design Development Drawings   | 32                   | 100         | 140         | 320      | 400     | 400    | 100           | 200          |       |  |       |      |
| Design Development Outline Specifications                                   |                      | 60          |             |          |         |        |               |              |       |  |       |      |
| Code Research   |                      |             |             | 24       |         |        |               |              |       |  |       |      |
| Meeting with AHJ  | 8                    | 12          |             | 12       | 8       |        |               |              |       |  | 2     |      |
| Consultant Coordination Meetings  |                      | 40          |             | 40       |         |        | 40            |              |       |  |       |      |
| Budget Development  | 2                    | 16          |             | 12       |         |        |               |              |       | Assist CM  |       |      |
| QC Review   | 4                    | 40          |             | 24       |         |        | 12            |              |       |  |       |      |
| Assemble D.D. Deliverable Package   |                      | 4           |             | 8        |         |        | 8             |              |       |  |       |      |
| Project Management Time   |                      | 52          |             |          |         |        |               |              |       | Also includes monthly reporting                    |       |      |
| Presentation to County / Review   | 4                    | 8           | 4           | 8        |         |        |               |              |       | Includes presentation development time             | 3     |      |
| Project Team Meetings (5)   | 4                    | 24          | 4           | 8        |         |        | 4             | 4            |       |  | 9     |      |
|   | 54                   | 356         | 148         | 456      | 408     | 400    | 164           | 204          | 0     |  |       | 2190 |
|   |                      |             |             |          |         |        |               |              |       |  |       |      |
| <b>Construction Documents - 22 week duration</b>                            |                      |             |             |          |         |        |               |              |       |  |       |      |
| Construction Documents  | 40                   | 140         | 200         | 1000     | 1200    | 1200   | 100           | 300          |       |  |       |      |
| Specifications  |                      | 60          | 16          |          |         |        | 16            |              |       |  |       |      |
| Coordination of Division 0 (legal) with Owner                               |                      | 16          |             |          |         |        |               |              |       |  |       |      |
| Consultant Coordination Meetings  |                      | 40          |             | 40       |         |        | 20            |              |       |  |       |      |
| Budget Development  | 8                    | 16          |             | 16       |         |        |               |              |       | Assist CCS   |       |      |
| QC Review   | 8                    | 40          |             | 40       |         |        |               |              |       |  |       |      |
| Project Management Time   |                      | 60          |             |          |         |        |               |              |       | Also includes monthly reporting                    |       |      |

|  |                      |             |             |          |         |        |               |              |       |  |       |      |
|--|----------------------|-------------|-------------|----------|---------|--------|---------------|--------------|-------|--|-------|------|
| <b>FGMA</b> ARCHITECTS   |                      |             |             |          |         |        |               |              |       |  |       |      |
| DuPage County Division of Transportation                                     |                      |             |             |          |         |        |               |              |       |  |       |      |
| HMF (140 replacement) Architecture and Engineering Services #25-00179-36-IMG |                      |             |             |          |         |        |               |              |       |  |       |      |
| Manhour Estimate   |                      |             |             |          |         |        |               |              |       |  |       |      |
| January 18, 2025   |                      |             |             |          |         |        |               |              |       |  |       |      |
| <b>Task</b>  | <b>FGMA Position</b> |             |             |          |         |        |               |              |       | <b>Notes</b>   |       |      |
|  | Principal            | Arch IV -PM | Arch IV - D | Arch III | Arch II | Arch I | Int. Des. III | Int. Des. II | Admin |  | Trips |      |
| Project Team Meetings (10)   | 10                   | 20          |             | 20       | 10      |        | 10            | 10           |       |  | 20    |      |
| Presentation to County / Review  | 2                    | 4           | 2           | 8        |         |        |               |              |       | Includes presentation development time                       | 4     |      |
| Submit for Permit  | 2                    | 4           |             | 16       | 8       |        |               |              |       |  |       |      |
| Permit Review Comment Response   | 8                    | 24          |             | 40       |         | 12     |               |              |       |  |       |      |
| <b>Construction Document Totals</b>  | 78                   | 424         | 218         | 1180     | 1218    | 1212   | 146           | 310          | 0     |  |       | 4786 |
|  |                      |             |             |          |         |        |               |              |       |  |       |      |
| <b>Bidding - 10 week duration</b>  |                      |             |             |          |         |        |               |              |       |  |       |      |
| Submit Plans to Plan Room  |                      |             |             | 8        |         |        |               |              |       | Assume electronic distribution through BHFX                  |       |      |
| Pre-Bid Meeting  |                      | 6           |             | 6        |         |        |               |              |       | Includes meeting notes                                       | 3     |      |
| Questions / Addenda  | 2                    | 24          | 8           | 60       | 16      |        | 8             | 8            |       | Responding to bidding questions                              |       |      |
| Bid Opening  | 6                    | 8           |             | 6        |         |        |               |              |       | With RM Chinn  | 2     |      |
| Assist Owner in reviewing bids   | 10                   | 16          |             | 16       |         |        |               |              |       |  |       |      |
| Assist Owner in contract generation  |                      | 8           |             |          |         |        |               |              |       |  |       |      |
| PZ process   | 12                   | 40          |             | 60       |         |        |               |              |       |  |       |      |
| <b>Bidding Totals</b>  | 30                   | 102         | 8           | 156      | 16      | 0      | 8             | 8            | 0     |  |       | 328  |
|  |                      |             |             |          |         |        |               |              |       |  |       |      |
| <b>Construction Administration - October 2025 - May 2026</b>                 |                      |             |             |          |         |        |               |              |       | Contract amendment to occur in late 2025 for remainder of CA |       |      |
| Pre-Construction Meeting   |                      | 4           |             | 4        |         |        |               |              |       |  | 2     |      |
| Shop Drawings  | 2                    | 12          | 8           | 24       | 12      |        |               |              |       |  |       |      |
| Requests for Information   |                      | 20          | 8           | 80       |         |        |               |              |       |  |       |      |
| Owner-Architect-Contractor Meetings - (10)                                   | 4                    | 20          |             | 72       | 8       |        |               |              |       |  | 14    |      |
| Payout Request Review  |                      | 8           |             | 8        |         |        |               |              | 8     | Assume (18) payout requests to review                        |       |      |
| Preparation of Change Orders   |                      | 10          |             |          |         |        |               |              | 10    |  |       |      |
| Punch List Meetings  |                      |             |             |          |         |        |               |              |       |  | 4     |      |
| Final Completion Reviews   |                      |             |             |          |         |        |               |              |       |  | 4     |      |
| Closeout Documentation   |                      |             |             |          |         |        |               |              |       |  |       |      |
| <b>Construction Administration Totals</b>                                    | 6                    | 74          | 16          | 188      | 20      | 0      | 0             | 0            | 14    |  | 53    | 318  |
|  |                      |             |             |          |         |        |               |              |       |  |       |      |
|  |                      |             |             |          |         |        |               |              |       |  |       |      |
|  |                      |             |             |          |         |        |               |              |       |  |       | 8839 |

**PAYROLL ESCALATION TABLE  
ANNIVERSARY RAISES**

|                             |                      |
|-----------------------------|----------------------|
| FIRM NAME                   | FGM Architects, Inc. |
| PRIME/SUPPLEMENT            | Prime                |
| Prepared By                 | Jason Estes, AIA     |
| Work Order #(if applicable) | #25-00179-36-MG      |

|            |          |
|------------|----------|
| DATE       | 01/13/25 |
| PTB-ITEM # | 1        |

|               |             |        |
|---------------|-------------|--------|
| CONTRACT TERM | 24          | MONTHS |
| START DATE    | 1/31/2024   |        |
| RAISE DATE    | Anniversary |        |
| END DATE      | 1/31/2026   |        |

|                    |         |
|--------------------|---------|
| OVERHEAD RATE      | 209.22% |
| COMPLEXITY FACTOR  | 0       |
| % OF RAISE         | 3.00%   |
| CURRENT SALARY CAP | \$86.00 |

**ESCALATION PER YEAR**

**DETERMINE THE MID POINT OF THE AGREEMENT**

12

**CACULATE THE ESCALATION FACTOR TO THE MIDPOINT OF THE CONTRACT**

The total escalation = 3.00%

## PAYROLL RATES

FIRM NAME FGM Architects, Inc. DATE 01/13/25  
 PRIME/SUPPLEMENT Prime  
 PTB-ITEM # 1  
 Work Order # #25-00179-36-MG

ESCALATION FACTOR 3.00%

JOB SPECIFIC - Classifications and Average Payrates need to match current payrolls submitted to the Department.

WORK ORDERS - Classifications and Average Payrates need to match the master work order agreement.

| CLASSIFICATION        | DEPARTMENT<br>AVG. PAYROLL RATES<br>ON FILE | CALCULATED<br>RATE<br>(\$86.00 CAP) |
|-----------------------|---|-------------------------------------|
| Principal             | \$85.00                                     | \$86.00                             |
| Arch IV               | \$66.00                                     | \$67.98                             |
| Arch III              | \$57.00                                     | \$58.71                             |
| Arch II               | \$44.00                                     | \$45.32                             |
| Arch I                | \$31.00                                     | \$31.93                             |
| Intern                | \$21.00                                     | \$21.63                             |
| Interior Designer IV  | \$64.00                                     | \$65.92                             |
| Interior Designer III | \$51.00                                     | \$52.53                             |
| Interior Designer II  | \$40.00                                     | \$41.20                             |
| Interior Designer I   | \$29.00                                     | \$29.87                             |
| Project Administrator | \$40.00                                     | \$41.20                             |

## SUB-CONSULTANTS

|                         |                             |             |                 |
|-------------------------|-----------------------------|-------------|-----------------|
| <b>FIRM NAME</b>        | <u>FGM Architects, Inc.</u> | <b>DATE</b> | <u>01/13/25</u> |
| <b>PRIME/SUPPLEMENT</b> | <u>Prime</u>                |             |                 |
| <b>PTB-ITEM #</b>       | <u>1</u>                    |             |                 |
| <b>Work Order #</b>     | <u>#25-00179-36-MG</u>      |             |                 |

| SUB-CONSULTANT<br>NAME                  | Direct Labor Total<br>(Payroll Only) | Contribution to the<br>Prime (Sub-Consultant DL) |
|---|--------------------------------------|--|
| McCluskey Engineering - Struct          | 55,716.00                            | 8,357.40   |
| Clark-Dietz, Inc. - Civil, Mech, Plumb, | 174,251.00                           | 26,137.65  |
| IMEG Consultants Corp - Elect           | 63,558.00                            | 9,533.70   |
| V3 Companies, Ltd. - Stormwater         | 29,492.00                            | 4,423.80   |
| Upland Design Ltd. - Landscape          | 7,127.00                             | 1,069.05   |
| CGMT, Inc. - Soil Engineer              | 18,925.00                            | 2,838.75   |
| IMEG Consultants Corp - Commission      | 9,967.00                             | 1,495.05   |
| CCS International, Inc. - Cost Estimati | 71,897.00                            | 10,784.55  |
| <b>Total</b>                            | <b>430,933.00</b>                    | <b>64,639.95</b>                                 |



## SUB-CONSULTANTS

|                  |                      |      |          |
|------------------|----------------------|------|----------|
| FIRM NAME        | FGM Architects, Inc. | DATE | 01/13/25 |
| PRIME/SUPPLEMENT | Prime                |      |          |
| PTB-ITEM #       | 1                    |      |          |
| Work Order #     | #25-00179-36-MG      |      |          |

| SUB-CONSULTANT<br>NAME                | Direct Labor Total<br><b>(Payroll Only)</b> | Contribution to the<br>Prime (Sub-Consultant DL) |
|---------------------------------------|---|--|
| TY Lin - Traffic Engineer             | 18,464.00                                   | 2,215.68   |
| Soundscape Engineering - Acoustical   | 4,304.00                                    | 516.48   |
| Schuler & Shook, Inc.- Arts Consultan | 3,351.00                                    | 402.12   |
|                                       |   |  |
| Total                                 | 26,119.00                                   | 3,134.28   |



|                  |                      |
|------------------|----------------------|
| FIRM             | FGM Architects, Inc. |
| PTB-ITEM #       | 1                    |
| PRIME/SUPPLEMENT | Prime                |
| Work Order #     | #25-00179-36-MG      |

**SHEET 1 OF 5**

EXHIBIT A  
Page 14 of 78

**DuPage County Division of Transportation**  
**140 Building Architecture and Engineering Services**  
**Manhour Estimate**  
**December 12, 2024**

| ESTIMATED PROJECT HOURS - CCS International |                 |                                 |                                 |              |        |
|---|-----------------|---------------------------------|---------------------------------|--------------|--------|
|   | Sr Cost Manager | Sr Cost Manager -<br>Electrical | Sr Cost Manager -<br>Mechanical | Cost Manager |        |
| SCHEMATIC DESIGN                            | 0.00            | 0.00                            | 0.00                            | 0.00         | 0.00   |
| DESIGN<br>DEVELOPMENT                       | 208.00          | 96.00                           | 96.00                           | 44.00        | 444.00 |
| CONSTRUCTION<br>DOCUMENT                    | 184.00          | 60.00                           | 60.00                           | 158.00       | 462.00 |
| BIDDING                                     | 0.00            | 0.00                            | 0.00                            | 0.00         | 0.00   |
| CONSTRUCTION<br>ADMINISTRATION              | 0.00            | 0.00                            | 0.00                            | 0.00         | 0.00   |
| Total (hours)                               | 392.00          | 156.00                          | 156.00                          | 202.00       | 906.00 |
| <b>140 Building Total</b>                   | <b>906.00</b>   |                                 |                                 |              | 906.00 |

|                    |               |
|--------------------|---------------|
| <b>TOTAL HOURS</b> | <b>906.00</b> |
|--------------------|---------------|

PAYROLL ESCALATION TABLE  
ANNIVERSARY RAISES

FIRM NAME CCS International, Inc  
PRIME/SUPPLEMENT Supplement  
Prepared By Clive Bransby  
Work Order # (if applicable)

DATE 01/08/25  
PTB-ITEM # 1

CONTRACT TERM 24 MONTHS  
START DATE 1/31/2025  
RAISE DATE Anniversary  
END DATE 1/31/2027

OVERHEAD RATE 105.74%  
COMPLEXITY FACTOR  
% OF RAISE 3.00%  
CURRENT SALARY CAP \$86.00

ESCALATION PER YEAR

DETERMINE THE MID POINT OF THE AGREEMENT

12

CACULATE THE ESCALATION FACTOR TO THE MIDPOINT OF THE CONTRACT

The total escalation = 3.00%

## PAYROLL RATES

|                  |                        |
|------------------|------------------------|
| FIRM NAME        | CCS International, Inc |
| PRIME/SUPPLEMENT | Supplement             |
| PTB-ITEM #       | 1                      |
| Work Order #     | 0                      |

DATE 01/08/25

**ESCALATION FACTOR** **3.00%**

**JOB SPECIFIC - Classifications and Average Payrates need to match current payrolls submitted to the Department.**

**WORK ORDERS - Classifications and Average Payrates need to match the master work order agreement.**

| CLASSIFICATION             | DEPARTMENT<br>AVG. PAYROLL RATES<br>ON FILE | CALCULATED<br>RATE<br>(\$86.00 CAP) |
|----------------------------|---|-------------------------------------|
| Sr Cost Manager            | \$85.79                                     | \$86.00                             |
| Sr Cost Manager-Electrical | \$85.00                                     | \$86.00                             |
| Sr Cost Manager-Mechanical | \$85.15                                     | \$86.00                             |
| Cost Manager               | \$51.75                                     | \$53.30                             |



**COST PLUS FIXED FEE  
COST ESTIMATE OF CONSULTANT SERVICES**

## AVERAGE HOURLY PROJECT RATES

**FIRM**

CCS International, Inc

PTB-ITEM #

1

**DATE**      **01/08/25**

PRIME/SUPPLEMENT

## Supplement

**Work Order #**

0

**SHEET 1 OF 5**

[illegible]

**CLARK DIETZ MANHOUR ESTIMATE**

| Tasks                    | Total Hours |
|--------------------------|-------------|
| Project Admin/Management | 126         |
| Fire Protection          | 426         |
| Plumbing                 | 762         |
| HVAC                     | 1610        |
| Electrical               |             |
| Civil                    | 1056        |
| <b>Total</b>             | <b>3980</b> |

**MANHOUR ESTIMATE**

Project: DuPage Co DOT Design  
Scope: MEP  
Discipline: **Administration**  
Project #: 0

**FIRE PROTECTION FEE ESTIMATE**

Date: 7/26/24  
Estimator: NTP  
Checked: JTP  
Fee: \$ -

| ITEM                                     | PM<br>NTP | Admin 5<br>SS | Admin 3<br>MK | Admin 3<br>MO |   |   | Total | CAD<br>\$ 15.00 | Other<br>Expense |
|--|-----------|---------------|---------------|---------------|---|---|-------|-----------------|------------------|
| <b>STUDY/SCHEMATIC PHASE</b>             |           |               |               |               |   |   |       |                 |                  |
| Project Setup                            | 8         |               |               |               |   |   | 8     | \$ -            |                  |
| Review Contracts                         | 4         |               |               |               |   |   | 4     | \$ -            |                  |
| Report Formatting                        | 4         |               |               |               |   |   | 4     | \$ -            |                  |
| Subtotal Study/Schematic (Hours)         | 16        | -             | -             | -             | - | - | 16    |                 |                  |
| <b>DESIGN DEVELOPMENT</b>                |           |               |               |               |   |   |       |                 |                  |
| Project Management                       | 16        |               |               |               |   |   | 16    | \$ -            |                  |
| Invoices                                 | 4         |               |               |               |   |   | 4     | \$ -            |                  |
| Reviews (In-house, client, State)        |           |               |               |               |   |   | -     | \$ -            |                  |
| Coordination with other trades/disciplin | 12        |               |               |               |   |   | 12    | \$ -            |                  |
| Compile Plans                            | 8         |               |               |               |   |   | 8     | \$ -            |                  |
| Outline Specifications                   | 4         |               |               |               |   |   | 4     | \$ -            |                  |
| Subtotal Design Development (Hours)      | 44        | -             | -             | -             | - | - | 44    |                 |                  |
| <b>CONSTRUCTION DOCUMENTATION</b>        |           |               |               |               |   |   |       |                 |                  |
| Project Management                       | 16        |               |               |               |   |   | 16    | \$ -            |                  |
| Invoices                                 | 8         |               |               |               |   |   | 8     | \$ -            |                  |
| Compile Plans                            | 8         |               |               |               |   |   | 8     | \$ -            |                  |
| Technical Specifications                 | 4         |               |               |               |   |   | 4     | \$ -            |                  |
| Subtotal Construction Doc. (Hours)       | 36        | -             | -             | -             | - | - | 36    |                 |                  |
| <b>BIDDING PHASE</b>                     |           |               |               |               |   |   |       |                 |                  |
| Complie Addendum                         | 2         |               |               |               |   |   | 2     | \$ -            |                  |
| Subtotal Bidding (Hours)                 | 2         |               | -             | -             | - | - | 2     |                 |                  |
| <b>CONSTRUCTION PHASE</b>                |           |               |               |               |   |   |       |                 |                  |
| Project Management                       | 12        |               |               |               |   |   | 12    | \$ -            |                  |
| Invoices                                 | 12        |               |               |               |   |   | 12    | \$ -            |                  |
| Record Drawings                          | 4         |               |               |               |   |   | 4     | \$ -            |                  |
| Subtotal Construction (Hours)            | 28        | -             | -             | -             | - | - | 28    |                 |                  |
| <b>SUMMARY</b>                           |           |               |               |               |   |   |       |                 |                  |
| Total Hours                              | 126       | -             | -             | -             | - | - | 126   |                 |                  |

**MANHOUR ESTIMATE**

Project: DuPage Co DOT Design

Scope: MEP

Discipline: **FIRE PROTECTION**

Project #: 0

Date: 7/26/24

Estimator: NTP

Checked: JTP

Fee: \$ -

**FIRE PROTECTION FEE ESTIMATE**

| ITEM                                       | Engineer 6<br>NTP | Engineer 5<br>KRP | Engineer 3<br>MCB | Engineer 3<br>TAS | Engineer 2<br>JAW | Administration<br>LK | Total | CAD<br>\$ 15.00 | Other<br>Expense |
|--|-------------------|-------------------|-------------------|-------------------|-------------------|----------------------|-------|-----------------|------------------|
| <b>STUDY/SCHEMATIC PHASE</b>               |                   |                   |                   |                   |                   |                      |       |                 |                  |
| Information Gathering                      | 4                 |                   |                   | 4                 |                   |                      | 8     | \$ -            |                  |
| Code Review                                | 4                 | 4                 |                   | 16                | 4                 |                      | 28    | \$ -            |                  |
| Develop Conceptual design                  | 4                 |                   |                   | 16                | 4                 |                      | 24    | \$ -            |                  |
| Prepare Report                             | 2                 |                   |                   | 24                |                   |                      | 26    | \$ -            |                  |
| Subtotal Study/Schematic (Hours)           | 14                | 4                 | -                 | 60                | 8                 | -                    | 86    |                 |                  |
| <b>DESIGN DEVELOPMENT</b>                  |                   |                   |                   |                   |                   |                      |       |                 |                  |
| Design Development                         | 8                 |                   |                   |                   |                   |                      | 8     | \$ -            |                  |
| Setup; backgrounds                         |                   |                   | 8                 |                   | 2                 |                      | 10    | \$ 30           |                  |
| Research/Study                             |                   |                   |                   | 12                |                   |                      | 12    | \$ -            |                  |
| Project Management                         |                   |                   |                   |                   |                   |                      | -     | \$ -            |                  |
| Reviews (In-house, client, State)          |                   | 4                 |                   | 4                 |                   |                      | 8     | \$ -            |                  |
| Coordination with other trades/disciplines |                   |                   |                   | 8                 |                   |                      | 8     | \$ -            |                  |
| Subconsultant Coordination                 | 4                 |                   |                   | 8                 |                   |                      | 12    | \$ -            |                  |
| Hydronic Calculations                      |                   |                   |                   | 16                |                   |                      | 16    | \$ -            |                  |
| Plans                                      |                   |                   |                   | 16                | 16                |                      | 32    | \$ 240          |                  |
| Outline Specifications                     |                   |                   |                   | 4                 |                   |                      | 4     | \$ -            |                  |
| Details - Schedules - Notes                |                   |                   |                   | 4                 | 16                |                      | 20    | \$ 240          |                  |
| Subtotal Design Development (Hours)        | 12                | 4                 | 8                 | 72                | 34                | -                    | 130   |                 |                  |
| <b>CONSTRUCTION DOCUMENTATION</b>          |                   |                   |                   |                   |                   |                      |       |                 |                  |
| Drawings: Demo Plans                       |                   |                   |                   |                   |                   |                      | -     | \$ -            |                  |
| Floor Plans                                | 8                 |                   | 8                 | 30                | 16                |                      | 62    | \$ 240          |                  |
| Technical Specifications                   | 4                 |                   |                   | 14                |                   |                      | 18    | \$ -            |                  |
| 50% Cost Estimate                          | 2                 |                   |                   |                   |                   |                      | 2     | \$ -            |                  |
| 95% Cost Estimate                          | 2                 |                   |                   |                   |                   |                      | 2     | \$ -            |                  |
| Final Revisions, Dwgs. & Specs.            | 4                 |                   |                   | 4                 |                   |                      | 8     | \$ -            |                  |
| QA & Co-ord of Documentation               | 2                 | 4                 |                   | 8                 | 4                 |                      | 18    | \$ 60           |                  |
| Subtotal Construction Doc. (Hours)         | 22                | 4                 | 8                 | 56                | 20                | -                    | 110   |                 |                  |
| <b>BIDDING PHASE</b>                       |                   |                   |                   |                   |                   |                      |       |                 |                  |
| Review, Addend, Interpretation             | 2                 |                   |                   | 4                 |                   |                      | 6     | \$ -            |                  |
| Subtotal Bidding (Hours)                   | 2                 |                   | -                 | 4                 | -                 | -                    | 6     |                 |                  |
| <b>CONSTRUCTION PHASE</b>                  |                   |                   |                   |                   |                   |                      |       |                 |                  |
| Shop Drawing Review                        | 8                 |                   | 8                 | 24                |                   |                      | 40    | \$ -            |                  |
| Project Closeout                           | 4                 |                   | 4                 | 8                 |                   |                      | 16    | \$ -            |                  |
| Record Drawings                            | 4                 |                   | 2                 | 8                 |                   |                      | 14    | \$ -            |                  |
| Site Trips: Inspection/Punchlist           | 8                 |                   | 16                |                   |                   |                      | 24    | \$ -            |                  |
| Subtotal Construction (Hours)              | 24                | -                 | 30                | 40                | -                 | -                    | 94    |                 |                  |
| <b>SUMMARY</b>                             |                   |                   |                   |                   |                   |                      |       |                 |                  |
| Total Hours                                | 74                | 12                | 46                | 232               | 62                | -                    | 426   |                 |                  |

**MANHOUR ESTIMATE**

Project: DuPage Co DOT Design

Scope: MEP

Discipline: **PLUMBING**

Project #: 0

**PLUMBING FEE ESTIMATE**

Date: 7/26/24

Estimator: NTP

Checked: JTP

Fee: \$ -

| ITEM                                | PM<br>NTP | Engineer 5<br>KRP | Engineer 3<br>MCB | Engineer 3<br>TAS | Engineer 2<br>JAW | Technician 4<br>JRF | Total | CAD<br>\$ 15.00 | Other<br>Expense |
|-------------------------------------|-----------|-------------------|-------------------|-------------------|-------------------|---------------------|-------|-----------------|------------------|
| <b>STUDY/SCHEMATIC PHASE</b>        |           |                   |                   |                   |                   |                     |       |                 |                  |
| Information Gathering               | 4         |                   |                   |                   |                   |                     | 4     | \$ -            |                  |
| Code Review                         |           | 8                 |                   | 4                 |                   |                     | 12    | \$ -            |                  |
| Develop Conceptual design           |           | 16                |                   | 16                | 12                |                     | 44    | \$ -            |                  |
| Prepare Report                      | 8         | 4                 |                   | 24                |                   |                     | 36    | \$ -            |                  |
| Subtotal Study/Schematic (Hours)    | 12        | 28                | -                 | 44                | 12                | -                   | 96    | -               |                  |
| <b>DESIGN DEVELOPMENT</b>           |           |                   |                   |                   |                   |                     |       |                 |                  |
| Design Development                  |           |                   |                   |                   |                   |                     | -     | \$ -            |                  |
| Cad Setup; backgrounds              |           |                   |                   |                   | 12                |                     | 12    | \$ 180          |                  |
| Research                            |           |                   |                   | 12                |                   |                     | 12    | \$ -            |                  |
| Plumbing Calculations:              |           |                   |                   |                   |                   |                     | -     | \$ -            |                  |
| Sewer                               |           |                   |                   | 16                |                   |                     | 16    | \$ -            |                  |
| Domestic water                      |           |                   |                   | 16                |                   |                     | 16    | \$ -            |                  |
| DWV Plans                           |           | 4                 |                   | 16                | 24                |                     | 44    | \$ 360          |                  |
| Domestic Water Plans                | 8         | 8                 |                   | 32                | 24                |                     | 72    | \$ 360          |                  |
| Outline Specifications              |           |                   |                   | 8                 |                   |                     | 8     | \$ -            |                  |
| Details - Schedules - Notes         |           |                   |                   | 12                | 16                |                     | 28    | \$ 240          |                  |
| Construction Cost Estimates         |           |                   |                   | 4                 | 16                |                     | 20    | \$ 240          |                  |
| Subtotal Design Development (Hours) | 8         | 12                | -                 | 116               | 92                | -                   | 228   |                 |                  |
| <b>CONSTRUCTION DOCUMENTATION</b>   |           |                   |                   |                   |                   |                     |       |                 |                  |
| Drawings: Demo Plans                |           |                   |                   |                   |                   |                     | -     | \$ -            |                  |
| Floor Plans                         | 4         | 16                |                   | 40                | 16                | 30                  | 106   | \$ 240          |                  |
| Riser Diagrams                      | 4         | 8                 |                   | 40                | 16                | 42                  | 110   | \$ 240          |                  |
| Schedules, Notes, Details           |           | 4                 |                   | 12                | 6                 |                     |       |                 |                  |
| Design Team Meetings                | 8         |                   |                   |                   |                   |                     | 8     | \$ -            |                  |
| Technical Specifications            | 4         | 4                 |                   | 12                |                   |                     | 20    | \$ -            |                  |
| 50% Cost Estimate                   | 2         |                   |                   |                   |                   |                     | 2     | \$ -            |                  |
| 95% Cost Estimate                   | 2         |                   |                   |                   |                   |                     | 2     | \$ -            |                  |
| Final Revisions, Dwgs. & Specs.     |           | 8                 |                   | 16                | 8                 |                     | 32    | \$ 120          |                  |
| QA & Co-ord of Documentation        | 8         |                   |                   |                   |                   |                     | 8     | \$ -            |                  |
| Subtotal Construction Doc. (Hours)  | 32        | 40                | -                 | 120               | 46                | 72                  | 310   |                 |                  |
| <b>BIDDING PHASE</b>                |           |                   |                   |                   |                   |                     |       |                 |                  |
| Review, Addend, Interpretation      | 4         |                   |                   | 8                 |                   |                     | 12    | \$ -            |                  |
| Subtotal Bidding (Hours)            | 4         | -                 | -                 | 8                 | -                 | -                   | 12    |                 |                  |
| <b>CONSTRUCTION PHASE</b>           |           |                   |                   |                   |                   |                     |       |                 |                  |
| Shop Drawing Review                 | 8         | 8                 |                   | 40                |                   |                     | 56    | \$ -            |                  |
| Project Closeout                    |           | 4                 |                   | 8                 |                   |                     | 12    | \$ -            |                  |
| Record Drawings                     |           |                   |                   | 8                 | 8                 |                     | 16    | \$ 120          |                  |
| Site Trips: Inspection/Punchlist    | 16        |                   |                   | 16                |                   |                     | 32    | \$ -            |                  |
| Subtotal Construction (Hours)       | 24        | 12                | -                 | 72                | 8                 | -                   | 116   |                 |                  |
| <b>SUMMARY</b>                      |           |                   |                   |                   |                   |                     |       |                 |                  |
| Total Hours                         | 80        | 92                | -                 | 360               | 158               | 72                  | 762   |                 |                  |



**MANHOUR ESTIMATE**

Project: DuPage Co DOT Design  
Scope: MEP  
Discipline: HVAC  
Project #: 0

**HVAC FEE ESTIMATE**

Date: 7/26/24  
Estimator: NTP  
Checked: JTP

| ITEM                                | Engineer 6<br>NTP | Enginner 5<br>KRP | Engineer 3<br>MCB | Engineer 2<br>BMB | Tech. 2<br>ZA | Admin<br>MG | Total | CAD<br>\$ 15.00 | Other<br>Expense |
|-------------------------------------|-------------------|-------------------|-------------------|-------------------|---------------|-------------|-------|-----------------|------------------|
| <b>STUDY/SCHEMATIC PHASE</b>        |                   |                   |                   |                   |               |             |       |                 |                  |
| Code Review                         | 16                |                   |                   |                   |               |             | 16    |                 |                  |
| Coordination with Manufacturers     |                   |                   | 16                | 12                |               |             | 28    |                 |                  |
| Develop Conceptual design           |                   |                   | 16                | 16                |               |             | 32    |                 |                  |
| Prepare Report                      |                   |                   | 24                | 8                 |               |             | 32    |                 |                  |
| Meetings with Client                | 12                |                   | 12                |                   |               |             | 24    | \$ -            |                  |
| QAQC                                |                   | 8                 |                   |                   |               |             | 8     |                 |                  |
| Subtotal Study/Schematic (Hours)    | 28                | 8                 | 68                | 36                | -             | -           | 140   |                 |                  |
| <b>DESIGN DEVELOPMENT</b>           |                   |                   |                   |                   |               |             |       |                 |                  |
| Cad Setup; backgrounds              |                   |                   | 16                | 16                |               |             | 32    | \$ -            |                  |
| Research                            | 4                 |                   | 16                |                   |               |             | 20    | \$ -            |                  |
| HVAC Calculations:                  |                   |                   |                   |                   |               |             | -     | \$ -            |                  |
| Equipment Selections                |                   |                   | 12                | 24                |               |             | 36    | \$ -            |                  |
| Air System Plans                    | 8                 |                   | 12                | 24                | 12            |             | 56    | \$ 180          |                  |
| Diffusers/Grilles                   |                   |                   | 8                 | 16                | 8             |             | 32    | \$ 120          |                  |
| Duct Work Layout                    | 8                 |                   | 16                | 30                | 16            |             | 70    | \$ 240          |                  |
| Air Handling Equipment              | 8                 |                   | 8                 | 24                | 8             |             | 48    | \$ 120          |                  |
| Terminal Heating or Cooling Equip   | 8                 |                   | 8                 | 24                | 4             |             | 44    | \$ 60           |                  |
| Exhaust Systems                     |                   |                   | 12                | 16                | 8             |             | 36    | \$ 120          |                  |
| Piping System Plans                 | 12                |                   | 16                | 32                |               |             | 60    | \$ -            |                  |
| Outline Specifications              | 8                 |                   | 16                |                   |               |             | 24    | \$ -            |                  |
| Details - Schedules - Notes         | 8                 |                   | 16                | 24                | 8             |             | 56    | \$ 120          |                  |
| Submittals                          |                   |                   | 40                |                   |               |             | 40    | \$ -            |                  |
| Subtotal Design Development (Hours) | 64                | -                 | 196               | 230               | 64            | -           | 554   |                 |                  |
| <b>CONSTRUCTION DOCUMENTATION</b>   |                   |                   |                   |                   |               |             |       |                 |                  |
| Drawings:                           |                   |                   |                   |                   |               |             | -     | \$ -            |                  |
| New Plans                           | 12                | 8                 | 80                | 140               | 92            |             | 332   | \$ 1,380        |                  |
| Schedules, Notes, Details           |                   | 2                 | 8                 |                   | 16            |             | 26    | \$ 240          |                  |
| TC Drawings/Schematics              | 4                 | 4                 | 12                | 8                 |               |             | 28    | \$ -            |                  |
| Design Team Meetings                | 8                 |                   | 8                 |                   | 8             |             | 24    | \$ 120          |                  |
| Review / Co-ord Dwgs.               | 16                |                   | 16                |                   |               |             | 32    | \$ -            |                  |
| Technical Specifications            | 8                 |                   | 32                |                   |               |             | 40    | \$ -            |                  |
| Review / Co-ord Specs.              | 4                 |                   |                   |                   |               |             | 4     | \$ -            |                  |
| 50% Cost Estimate                   | 4                 |                   |                   |                   |               |             | 4     | \$ -            |                  |
| 50% Review Meeting                  | 8                 |                   |                   |                   |               |             | 8     | \$ -            |                  |
| 95% Cost Estimate                   | 2                 |                   |                   |                   |               |             | 2     | \$ -            |                  |
| 95% Review Meeting                  | 4                 |                   |                   |                   |               |             | 4     | \$ -            |                  |
| Final Revisions, Dwgs. & Specs.     |                   | 4                 | 16                | 16                | 16            |             | 52    | \$ 240          |                  |
| QA & Co-ord of Documentation        |                   | 16                |                   |                   |               |             | 16    | \$ -            |                  |
| Subtotal Construction Doc. (Hours)  | 70                | 34                | 172               | 164               | 132           | -           | 572   |                 |                  |
| <b>BIDDING PHASE</b>                |                   |                   |                   |                   |               |             |       |                 |                  |
| Review, Addend, Interpretation      | 8                 |                   | 16                |                   | 16            |             | 40    | \$ 240          |                  |
| Trips: Pre-bid, Addendum            | 8                 |                   |                   |                   |               |             | 8     | \$ -            |                  |
| Subtotal Bidding (Hours)            | 16                | -                 | 16                | -                 | 16            | -           | 48    |                 |                  |
| <b>CONSTRUCTION PHASE</b>           |                   |                   |                   |                   |               |             |       |                 |                  |
| Shop Drawing Review                 | 16                |                   | 80                | 24                |               |             | 120   | \$ -            |                  |
| Coordination & Interpretation       | 8                 |                   |                   |                   |               |             | 8     | \$ -            |                  |
| Inspection Reports                  | 8                 |                   | 8                 |                   |               |             | 16    | \$ -            |                  |
| Project Closeout                    | 16                |                   | 32                | 16                |               |             | 64    | \$ -            |                  |
| Record Drawings                     | 8                 |                   | 8                 | 8                 |               |             | 24    | \$ -            |                  |
| Site Trips: Inspection/Punchlist    | 32                |                   | 32                |                   |               |             | 64    | \$ -            |                  |
| Subtotal Construction (Hours)       | 88                | -                 | 160               | 48                | -             | -           | 296   |                 |                  |
| <b>SUMMARY</b>                      |                   |                   |                   |                   |               |             |       |                 |                  |
| Total Hours                         | 266               | 42                | 612               | 478               | 212           | -           | 1,610 |                 |                  |

| TASKS                              | Senior CE<br>(E6)<br>SD | QC<br>Engineer<br>CSG | P4<br>NS | P2<br>RR | P2<br>AR | T4<br>Survey | T3<br>Survey |  | Hours |
|------------------------------------|-------------------------|-----------------------|----------|----------|----------|--------------|--------------|--|-------|
| <b>Study/Schematic Design</b>      |                         |                       |          |          |          |              |              |  |       |
| Kick off meeting                   | 4                       |                       |          |          |          |              |              |  | 4     |
| Site Visit                         | 8                       |                       |          |          |          |              |              |  | 8     |
| Coordination meetings              | 8                       |                       |          | 4        |          |              |              |  | 12    |
| SMC                                | 4                       |                       | 4        |          | 40       |              |              |  | 48    |
| Site Survey                        | 2                       |                       |          |          |          | 40           | 24           |  | 66    |
| <b>Design Development</b>          |                         |                       |          |          |          |              |              |  |       |
| Coordination meetings              | 16                      | 2                     |          |          |          |              |              |  | 18    |
| Basemap                            | 40                      |                       | 24       | 16       | 48       |              |              |  | 128   |
| AHJ                                | 12                      |                       |          |          | 32       |              |              |  | 44    |
| <b>Construction Documents</b>      |                         |                       |          |          |          |              |              |  |       |
| Design Coordination meetings       | 24                      |                       | 8        |          | 16       |              |              |  | 48    |
| Geometry                           | 32                      | 12                    | 8        | 40       | 80       |              |              |  | 172   |
| Stormwater Management (Plans Only) | 8                       | 8                     | 24       |          | 24       |              |              |  | 64    |
| Site Utilities                     | 40                      |                       | 8        |          | 80       |              |              |  | 128   |
| AHJ Communication                  | 24                      |                       |          | 8        |          |              |              |  | 32    |
| Grading Plans                      | 24                      | 8                     | 16       |          | 40       |              |              |  | 88    |
| Permitting                         | 8                       |                       | 8        | 24       |          |              |              |  | 40    |
| <b>Bidding</b>                     |                         |                       |          |          |          |              |              |  |       |
| Bidding Questions                  | 8                       |                       | 2        |          |          |              |              |  | 10    |
| Addendum                           | 2                       |                       | 4        |          | 12       |              |              |  | 18    |
| <b>Construction</b>                |                         |                       |          |          |          |              |              |  |       |
| Shop Drawings                      | 8                       |                       | 40       |          |          |              |              |  | 48    |
| Site visits and Review             | 16                      |                       | 40       |          |          |              |              |  | 56    |
| Punchlists                         | 8                       |                       | 16       |          |          |              |              |  | 24    |

PAYROLL ESCALATION TABLE  
ANNIVERSARY RAISES

|                  |                  |                   |          |
|------------------|------------------|-------------------|----------|
| FIRM NAME        | Clark Dietz Inc. | DATE              | 01/06/25 |
| PRIME/SUPPLEMENT | Prime            | PTB-ITEM #        | 1        |
| Prepared By      | Nirav T Patel    |                   |          |
| CONTRACT TERM    | 40 MONTHS        | OVERHEAD RATE     | 174.15%  |
| START DATE       | 9/1/2024         | COMPLEXITY FACTOR | 1        |
| RAISE DATE       | ANNIVERSARY      | % OF RAISE        | 3.00%    |

ESCALATION PER YEAR

DETERMINE THE MID POINT OF THE AGREEMENT

20

CACULATE THE ESCALATION FACTOR TO THE MIDPOINT OF THE CONTRACT

5.00%

The total escalation for this project would be: 5.00%

Bureau of Design and Environment  
Prepared By: Consultant

## PAYROLL RATES

|                         |                  |             |          |
|-------------------------|------------------|-------------|----------|
| <b>FIRM NAME</b>        | Clark Dietz Inc. | <b>DATE</b> | 01/06/25 |
| <b>PRIME/SUPPLEMENT</b> | Prime            |             |          |
| <b>PTB-ITEM #</b>       | 1                |             |          |

**ESCALATION FACTOR** **5.00%**

*Note: Rates should be capped on the AVG 1 tab as necessary*

| CLASSIFICATION              | IDOT<br>PAYROLL RATES<br>ON FILE | CALCULATED RATE |
|-----------------------------|----------------------------------|-----------------|
| Enginner 6 (PM)             | \$75.00                          | \$78.75         |
| Engineer 5 (ME QAQC)        | \$60.00                          | \$63.00         |
| Engineer 3 (ME)             | \$47.20                          | \$49.56         |
| Engineer 3 (ME Plum/Fire)   | \$43.20                          | \$45.36         |
| Engineer 2 (ME Plum/Fire)   | \$36.00                          | \$37.80         |
| Enginner 2 (ME HVAC)        | \$36.00                          | \$37.80         |
| Technician 4 (MD Plum/Fire) | \$42.40                          | \$44.52         |
| Technician 2 (MD)           | \$25.00                          | \$26.25         |
| Engineer 6 (EE QAQC)        |                                  |                 |
| Engineer 5 (EE)             |                                  |                 |
| Engineer 3 (EE)             |                                  |                 |
| Engineer 3 (EE)             |                                  |                 |
| Engineer 3 (EE)             |                                  |                 |
| Technician 5 (ED)           |                                  |                 |
| Engineer 2 (EE)             |                                  |                 |
| Engineer 6 (CE)             | \$72.00                          | \$75.60         |
| Enginner 5 (CE)             | \$58.00                          | \$60.90         |
| Engineer 4 (CE)             | \$52.70                          | \$55.34         |
| Engineer 2 (CE)             | \$36.00                          | \$37.80         |
| Engineer 2 (CE)             | \$36.00                          | \$37.80         |
| Technician 3 (CD)           | \$38.00                          | \$39.90         |
| Technician 4 (CD)           | \$44.00                          | \$46.20         |
| Technician 3 (Survey)       | \$40.50                          | \$42.53         |
| Technician 5 (Survey)       | \$52.80                          | \$55.44         |
| Administration 5            |                                  |                 |
| Administration 3            |                                  |                 |
| Administration 3            |                                  |                 |

Bureau of Design and Environment  
Prepared By: Consultant  
01/06/25

|                   |          |
|-------------------|----------|
| OVERHEAD RATE     | 174.15%  |
| COMPLEXITY FACTOR | <u>1</u> |

Bureau of Design and Environment  
Prepared By: Consultant  
01/06/25

477,706

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EXHIBIT A

AVERAGE HOURLY PROJECT RATES

FIRM Clark Dietz Inc.  
PTB-ITEM# 1  
PRIME/SUPPLEMENT Prime

DATE 01/06/25

SHEET 1 OF 5

| PAYROLL<br><br>CLASSIFICATION | AVG<br>HOURLY<br>RATES | TOTAL PROJ. RATES |            |             | Schematic Design |            |             | Design Development |            |             | Construction Documents |            |             | Bidding |            |             | Construction |            |             |
|-------------------------------|------------------------|-------------------|------------|-------------|------------------|------------|-------------|--------------------|------------|-------------|------------------------|------------|-------------|---------|------------|-------------|--------------|------------|-------------|
|                               |                        | Hours             | %<br>Part. | Wgtd<br>Avg | Hours            | %<br>Part. | Wgtd<br>Avg | Hours              | %<br>Part. | Wgtd<br>Avg | Hours                  | %<br>Part. | Wgtd<br>Avg | Hours   | %<br>Part. | Wgtd<br>Avg | Hours        | %<br>Part. | Wgtd<br>Avg |
| Enginner 6 (PM)               | 78.75                  | 420.0             | 12.07%     | 9.50        | 56               | 11.91%     | 9.38        | 140                | 12.09%     | 9.52        | 158                    | 9.94%      | 7.83        | 24      | 25.00%     | 19.69       | 42           | 25.15%     | 19.81       |
| Engineer 5 (ME QAQC)          | 63.00                  | 137.0             | 3.94%      | 2.48        | 40               | 8.51%      | 5.36        | 16                 | 1.38%      | 0.87        | 78                     | 4.91%      | 3.09        |         |            |             | 3            | 1.80%      | 1.13        |
| Engineer 3 (ME)               | 49.56                  | 516.0             | 14.82%     | 7.35        | 76               | 16.17%     | 8.01        | 204                | 17.62%     | 8.73        | 172                    | 10.82%     | 5.36        | 16      | 16.67%     | 8.26        | 48           | 28.74%     | 14.24       |
| Engineer 3 (ME Plum/Fire)     | 45.36                  | 508.0             | 14.59%     | 6.62        | 104              | 22.13%     | 10.04       | 188                | 16.23%     | 7.36        | 176                    | 11.07%     | 5.02        | 12      | 12.50%     | 5.67        | 28           | 16.77%     | 7.61        |
| Engineer 2 (ME Plum/Fire)     | 37.80                  | 214.0             | 6.15%      | 2.32        | 20               | 4.26%      | 1.61        | 126                | 10.88%     | 4.11        | 66                     | 4.15%      | 1.57        |         |            |             | 2            | 1.20%      | 0.45        |
| Enginner 2 (ME HVAC)          | 37.80                  | 442.0             | 12.70%     | 4.80        | 36               | 7.66%      | 2.90        | 230                | 19.86%     | 7.51        | 164                    | 10.31%     | 3.90        |         |            |             | 12           | 7.19%      | 2.72        |
| Technician 4 (MD Plum/Fire)   | 44.52                  | 72.0              | 2.07%      | 0.92        |                  |            |             |                    |            |             | 72                     | 4.53%      | 2.02        |         |            |             |              |            |             |
| Technician 2 (MD)             | 26.25                  | 212.0             | 6.09%      | 1.60        |                  |            |             | 64                 | 5.53%      | 1.45        | 132                    | 8.30%      | 2.18        | 16      | 16.67%     | 4.38        |              |            |             |
| Engineer 6 (EE QAQC)          |                        | 0.0               |            |             |                  |            |             |                    |            |             |                        |            |             |         |            |             |              |            |             |
| Engineer 5 (EE)               |                        | 0.0               |            |             |                  |            |             |                    |            |             |                        |            |             |         |            |             |              |            |             |
| Engineer 3 (EE)               |                        | 0.0               |            |             |                  |            |             |                    |            |             |                        |            |             |         |            |             |              |            |             |
| Engineer 3 (EE)               |                        | 0.0               |            |             |                  |            |             |                    |            |             |                        |            |             |         |            |             |              |            |             |
| Engineer 3 (EE)               |                        | 0.0               |            |             |                  |            |             |                    |            |             |                        |            |             |         |            |             |              |            |             |
| Technician 5 (ED)             |                        | 0.0               |            |             |                  |            |             |                    |            |             |                        |            |             |         |            |             |              |            |             |
| Engineer 2 (EE)               |                        | 0.0               |            |             |                  |            |             |                    |            |             |                        |            |             |         |            |             |              |            |             |
| Engineer 6 (CE)               | 75.60                  | 272.0             | 7.81%      | 5.91        | 26               | 5.53%      | 4.18        | 68                 | 5.87%      | 4.44        | 160                    | 10.06%     | 7.61        | 10      | 10.42%     | 7.88        | 8            | 4.79%      | 3.62        |
| Enginner 5 (CE)               | 60.90                  | 30.0              | 0.86%      | 0.52        |                  |            |             | 2                  | 0.17%      | 0.11        | 28                     | 1.76%      | 1.07        |         |            |             |              |            |             |
| Engineer 4 (CE)               | 55.34                  | 130.0             | 3.73%      | 2.07        | 4                | 0.85%      | 0.47        | 24                 | 2.07%      | 1.15        | 72                     | 4.53%      | 2.51        | 6       | 6.25%      | 3.46        | 24           | 14.37%     | 7.95        |
| Engineer 2 (CE)               | 37.80                  | 92.0              | 2.64%      | 1.00        | 4                | 0.85%      | 0.32        | 16                 | 1.38%      | 0.52        | 72                     | 4.53%      | 1.71        |         |            |             |              |            |             |
| Engineer 2 (CE)               | 37.80                  | 372.0             | 10.69%     | 4.04        | 40               | 8.51%      | 3.22        | 80                 | 6.91%      | 2.61        | 240                    | 15.09%     | 5.71        | 12      | 12.50%     | 4.73        |              |            |             |
| Technician 3 (CD)             | 39.90                  | 0.0               |            |             |                  |            |             |                    |            |             |                        |            |             |         |            |             |              |            |             |
| Technician 4 (CD)             | 46.20                  | 0.0               |            |             |                  |            |             |                    |            |             |                        |            |             |         |            |             |              |            |             |
| Technician 3 (Survey)         | 42.53                  | 24.0              | 0.69%      | 0.29        | 24               | 5.11%      | 2.17        |                    |            |             |                        |            |             |         |            |             |              |            |             |
| Technician 5 (Survey)         | 55.44                  | 40.0              | 1.15%      | 0.64        | 40               | 8.51%      | 4.72        |                    |            |             |                        |            |             |         |            |             |              |            |             |
| Administration 5              |                        | 0.0               |            |             |                  |            |             |                    |            |             |                        |            |             |         |            |             |              |            |             |
| Administration 3              |                        | 0.0               |            |             |                  |            |             |                    |            |             |                        |            |             |         |            |             |              |            |             |
| Administration 3              |                        | 0.0               |            |             |                  |            |             |                    |            |             |                        |            |             |         |            |             |              |            |             |
| TOTALS                        |                        | 3481.0            | 100%       | \$50.06     | 470.0            | 100.00%    | \$52.38     | 1158.0             | 100%       | \$48.38     | 1590.0                 | 100%       | \$49.56     | 96.0    | 100%       | \$54.05     | 167.0        | 100%       | \$57.53     |



| CGMT Professional Services - PTB 1 |                         |       |
|------------------------------------|-------------------------|-------|
| Classification                     | Estimated Project Hours | Notes |
| Principal Engineer                 | 12                      |       |
| Senior Engineer                    | 0                       |       |
| Senior Geotechnical Engineer       | 12                      |       |
| Staff Engineer                     | 18                      |       |
| Admin.                             | 16                      |       |
| Project Manager                    | 7                       |       |
| Field Engineer                     | 8                       |       |
| Lab Engineer                       | 8                       |       |
| Material Tester 1                  | 200                     |       |
| Material Tester 2                  | 0                       |       |
|                                    |                         |       |
|                                    |                         |       |
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|                                    |                         |       |
|                                    |                         |       |
| TOTAL                              | 281                     |       |

PAYROLL ESCALATION TABLE  
ANNIVERSARY RAISES

FIRM NAME  
PRIME/SUPPLEMENT  
Prepared By  
Work Order #(if applicable)

|                |
|----------------|
| CGMT, Inc.     |
| FGM Architects |
| Pratik Patel   |
|                |

|            |          |
|------------|----------|
| DATE       | 12/17/24 |
| PTB-ITEM # | 1        |

|               |             |        |
|---------------|-------------|--------|
| CONTRACT TERM | 24          | MONTHS |
| START DATE    | 1/1/2025    |        |
| RAISE DATE    | Anniversary |        |
| END DATE      | 1/1/2027    |        |

|                    |         |
|--------------------|---------|
| OVERHEAD RATE      | 119.47% |
| COMPLEXITY FACTOR  | 0       |
| % OF RAISE         | 3.00%   |
| CURRENT SALARY CAP | \$86.00 |

ESCALATION PER YEAR

DETERMINE THE MID POINT OF THE AGREEMENT

12

CACULATE THE ESCALATION FACTOR TO THE MIDPOINT OF THE CONTRACT

The total escalation = 3.00%

## PAYROLL RATES

|                  |                |
|------------------|----------------|
| FIRM NAME        | CGMT, Inc.     |
| PRIME/SUPPLEMENT | FGM Architects |
| PTB-ITEM #       | 1              |
| Work Order #     | 0              |

DATE 12/17/24

|                   |       |
|-------------------|-------|
| ESCALATION FACTOR | 3.00% |
|-------------------|-------|

**JOB SPECIFIC - Classifications and Average Payrates need to match current payrolls submitted to the Department.**

**WORK ORDERS - Classifications and Average Payrates need to match the master work order agreement.**

| CLASSIFICATION            | DEPARTMENT         | CALCULATED    |
|---------------------------|--------------------|---------------|
|                           | AVG. PAYROLL RATES | RATE          |
|                           | ON FILE            | (\$86.00 CAP) |
| Principal Engineer        | \$76.92            | \$79.23       |
| Sr. Geotechnical Engineer | \$48.08            | \$49.52       |
| Sr. Engineer              | \$41.06            | \$42.29       |
| Staff Engineer            | \$39.13            | \$40.30       |
| Admin                     | \$20.67            | \$21.29       |
| Project Manager           | \$37.74            | \$38.87       |
| Field Layout Engineer     | \$32.84            | \$33.83       |
| Lab Engineer              | \$21.63            | \$22.28       |
| Material Tester 1         | \$75.69            | \$77.96       |

**FIRM**  
**PTB-ITEM#**  
**PRIME/SUPPLEMENT**  
**Work Order #**

|                |
|----------------|
| 1              |
| FGM Architects |
| 0              |

**DATE** 12/17/24

PR + OH = \$41,534  
PR+OH+DC+FF = \$66,154  
DBE % = 0%  
Phase III = \$0

|                  |                |
|------------------|----------------|
| FIRM             | CGMT, Inc.     |
| PTB-ITEM #       | 1              |
| PRIME/SUPPLEMENT | FGM Architects |
| Work Order #     | 0              |

**SHEET 1 OF 5**

**EXHIBIT A**  
**Page 34 of 78**

IMEG Consultants Corp.  
DuPage County DOT  
DuDOT Highway Maintenance Facility Commissioning Hours Estimates  
13-Dec-24

| ESTIMATED CX HOURS            |                  |         |             |                |                 |       |
|-------------------------------|------------------|---------|-------------|----------------|-----------------|-------|
| Commisioning                  | Client Executive | Sr. CxE | Project CxE | Office Manager | Admin Assistant | Total |
| Design Development            | 2                | 24      | 8           | 0              | 2               | 36    |
| Construction Documents        | 2                | 32      | 16          | 0              | 2               | 52    |
| Bidding                       | 2                | 12      | 4           | 0              | 2               | 20    |
| CA (Long Lead, Shop Drawings) | 2                | 24      | 12          | 2              | 2               | 42    |
| Total (Hours)                 | 8                | 92      | 40          | 2              | 8               | 150   |

## PAYROLL ESCALATION TABLE FIXED RAISES

FIRM NAME  
PRIME/SUPPLEMENT  
Prepared By  
Work Order # (if applicable)

IMEG Consultants Corp.

Pablo Benitez

DATE 12/17/24  
PTB-ITEM# 1

CONTRACT TERM 17 MONTHS  
START DATE 1/28/2025  
RAISE DATE 5/1/2025  
END DATE 6/28/2026

OVERHEAD RATE 170.33%  
COMPLEXITY FACTOR  
% OF RAISE 3%  
CURRENT SALARY CAP \$86.00

### ESCALATION PER YEAR

| year | First date | Last date | Months | % of Contract |
|------|------------|-----------|--------|---------------|
| 0    | 1/28/2025  | 5/1/2025  | 3      | 17.65%        |
| 1    | 5/2/2025   | 5/1/2026  | 12     | 72.71%        |
| 2    | 5/2/2026   | 7/1/2026  | 2      | 12.48%        |

---

The total escalation = 2.83%



## PAYROLL RATES

|                  |                        |
|------------------|------------------------|
| FIRM NAME        | IMEG Consultants Corp. |
| PRIME/SUPPLEMENT | 0                      |
| PTB-ITEM #       | 1                      |
| Work Order #     | 0                      |

DATE 12/17/24

|                   |       |
|-------------------|-------|
| ESCALATION FACTOR | 2.83% |
|-------------------|-------|

**JOB SPECIFIC - Classifications and Average Payrates need to match current payrolls submitted to the Department.**

**WORK ORDERS - Classifications and Average Payrates need to match the master work order agreement.**

| CLASSIFICATION                           | DEPARTMENT<br>AVG. PAYROLL RATES<br>ON FILE | CALCULATED<br>RATE<br>(\$86.00 CAP) |
|--|---|-------------------------------------|
| Client Executive                         | \$81.00                                     | \$83.30                             |
| Senior Commissioning Authority/Engineer  | \$72.00                                     | \$74.04                             |
| Commissioning Project Authority/Engineer | \$53.00                                     | \$54.50                             |
| Office Manager                           | \$34.00                                     | \$34.96                             |
| Administrative Assistant                 | \$29.00                                     | \$29.82                             |

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|                  |                        |
|------------------|------------------------|
| FIRM             | IMEG Consultants Corp. |
| PTB-ITEM#        | 1                      |
| PRIME/SUPPLEMENT | 0                      |
| Work Order #     | 0                      |

**SHEET 1 OF 5**

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DuPage County Division of Transportation  
DuDOT Highway Maintenance Facility Architecture and Engineering Services  
Manhour Estimate  
December 12, 2024  
IMEG Consultants Corp. - Electrical Engineering

| Payroll Classification                | Tasks            |                    |                        |         |                               |
|---------------------------------------|------------------|--------------------|------------------------|---------|-------------------------------|
|                                       | Schematic Design | Design Development | Construction Documents | Bidding | CA (Long Lead, Shop Drawings) |
| Client Executive                      | 12               | 12                 | 12                     | 2       | 2                             |
| Senior Electrical Designer/Engineer   | 40               | 80                 | 100                    | 8       | 8                             |
| Electrical Project Designer/Engineer  | 40               | 80                 | 120                    | 12      | 12                            |
| Electrical Designer                   | 80               | 120                | 160                    | 16      | 16                            |
| Senior Construction Administrator     | 0                | 0                  | 16                     | 16      | 16                            |
| Senior Virtual Design Coordinator     | 8                | 12                 | 16                     | 2       | 2                             |
| Virtual Design Technician/Coordinator | 40               | 60                 | 80                     | 8       | 8                             |
| Office Manager                        | 4                | 4                  | 6                      | 6       | 6                             |
| Administrative Assistant              | 5                | 3                  | 13                     | 3       | 3                             |
| Total                                 | 229              | 371                | 523                    | 73      | 73                            |

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## PAYROLL ESCALATION TABLE FIXED RAISES

FIRM NAME  
PRIME/SUPPLEMENT  
Prepared By  
Work Order #(if applicable)

IMEG Consultants Corp.

DATE 12/17/24  
PTB-ITEM# 1

CONTRACT TERM 17 MONTHS  
START DATE 1/28/2025  
RAISE DATE 5/1/2025  
END DATE 6/28/2026

OVERHEAD RATE 170.33%  
COMPLEXITY FACTOR 0  
% OF RAISE 3%  
CURRENT SALARY CAP \$86.00

### ESCALATION PER YEAR

| year | First date | Last date | Months | % of Contract |
|------|------------|-----------|--------|---------------|
| 0    | 1/28/2025  | 5/1/2025  | 3      | 17.65%        |
| 1    | 5/2/2025   | 5/1/2026  | 12     | 72.71%        |
| 2    | 5/2/2026   | 7/1/2026  | 2      | 12.48%        |

---

The total escalation = 2.83%

## PAYROLL RATES

FIRM NAME IMEG Consultants Corp.  
 PRIME/SUPPLEMENT 0  
 PTB-ITEM # 1  
 Work Order # 0

DATE 12/17/24

ESCALATION FACTOR 2.83%

*JOB SPECIFIC - Classifications and Average Payrates need to match current payrolls submitted to the Department.*

*WORK ORDERS - Classifications and Average Payrates need to match the master work order agreement.*

| CLASSIFICATION                       | DEPARTMENT<br>AVG. PAYROLL RATES<br>ON FILE | CALCULATED<br>RATE<br>(\$86.00 CAP) |
|--------------------------------------|---|-------------------------------------|
| Client Executive                     | \$81.00                                     | \$83.30                             |
| Senior Electrical Designer/Engineer  | \$72.00                                     | \$74.04                             |
| Electrical Project Designer/Engineer | \$53.00                                     | \$54.50                             |
| Electrical Designer                  | \$40.00                                     | \$41.13                             |
| Senior Construction Administrator    | \$64.00                                     | \$65.81                             |
| Senior Virtual Design Coordinator    | \$37.00                                     | \$38.05                             |
| Virtual Design Tech./Coordinator     | \$29.00                                     | \$29.82                             |
| Office Manager                       | \$34.00                                     | \$34.96                             |
| Administrative Assistant             | \$29.00                                     | \$29.82                             |

**FIRM**

DATE 12/17/24

1

**OVERHEAD RATE** 170.33%

0

**COMPLEXITY FACTOR** 0

0

**Department use only**

PR + OH = \$171,818

PR+OH+DC+FF = \$195,335

DBE % = 0%

Phase III = \$0



## 161

**SHEET 1 OF 5**

BDE 3608 Template (Rev. 06/24/24)

McCluskey Engineering Corporation  
DuPage County Division of Transportation  
Highway Maintenance Facility Architecture and Engineering Services  
Manhour Estimate  
December 10, 2024

| ESTIMATED PROJECT HOURS - DuDOT Highway Maintenance Facility |              |                 |                 |               | TOTAL         |
|--|--------------|-----------------|-----------------|---------------|---------------|
|  | PRINCIPAL    | SENIOR ENGINEER | JUNIOR ENGINEER | DRAFTER       |               |
| SCHEMATIC DESIGN   | 25.50        | 71.00           | 0.00            | 23.00         | 119.50        |
| DESIGN DEVELOPMENT   | 27.00        | 48.50           | 95.00           | 50.00         | 220.50        |
| CONSTRUCTION DOCUMENT  | 0.00         | 88.50           | 175.00          | 112.00        | 375.50        |
| BIDDING  | 0.00         | 24.00           | 17.50           | 0.00          | 41.50         |
| CONSTRUCTION ADMINISTRATION                                  | 0.00         | 83.00           | 40.00           | 0.00          | 123.00        |
| <b>Total (hours)</b>   | <b>52.50</b> | <b>315.00</b>   | <b>327.50</b>   | <b>185.00</b> | <b>880.00</b> |

PAYROLL ESCALATION TABLE  
ANNIVERSARY RAISES

FIRM NAME  
PRIME/SUPPLEMENT  
Prepared By  
Work Order # (if applicable)

|                                   |
|-----------------------------------|
| McCluskey Engineering Corporation |
| Supplement                        |
| Seth Michael                      |
|                                   |

|            |          |
|------------|----------|
| DATE       | 01/08/25 |
| PTB-ITEM # | 1        |

|               |             |        |
|---------------|-------------|--------|
| CONTRACT TERM | 24          | MONTHS |
| START DATE    | 2/10/2025   |        |
| RAISE DATE    | Anniversary |        |
| END DATE      | 2/10/2027   |        |

|                    |         |
|--------------------|---------|
| OVERHEAD RATE      | 195.00% |
| COMPLEXITY FACTOR  | 0       |
| % OF RAISE         | 3.00%   |
| CURRENT SALARY CAP | \$86.00 |

ESCALATION PER YEAR

DETERMINE THE MID POINT OF THE AGREEMENT

12

CACULATE THE ESCALATION FACTOR TO THE MIDPOINT OF THE CONTRACT

The total escalation = 3.00%

## PAYROLL RATES

|                  |                                |
|------------------|--------------------------------|
| FIRM NAME        | McCluskey Engineering Corporat |
| PRIME/SUPPLEMENT | Supplement                     |
| PTB-ITEM #       | 1                              |
| Work Order #     | 0                              |

DATE 01/08/25

|                   |       |
|-------------------|-------|
| ESCALATION FACTOR | 3.00% |
|-------------------|-------|

**JOB SPECIFIC - Classifications and Average Payrates need to match current payrolls submitted to the Department.**

**WORK ORDERS - Classifications and Average Payrates need to match the master work order agreement.**

| CLASSIFICATION     | DEPARTMENT<br>AVG. PAYROLL RATES<br>ON FILE | CALCULATED<br>RATE<br>(\$86.00 CAP) |
|--------------------|---|-------------------------------------|
| Principal Engineer | \$86.00                                     | \$86.00                             |
| Senior Engineer    | \$69.00                                     | \$71.07                             |
| Junior Engineer    | \$60.00                                     | \$61.80                             |
| Drafter            | \$45.00                                     | \$46.35                             |

**COST PLUS FIXED FEE  
COST ESTIMATE OF CONSULTANT SERVICES**

165

## AVERAGE HOURLY PROJECT RATES

|                  |                                   |
|------------------|-----------------------------------|
| FIRM             | McCluskey Engineering Corporation |
| PTB-ITEM #       | 1                                 |
| PRIME/SUPPLEMENT | Supplement                        |
| Work Order #     | 0                                 |

**DATE**      **01/08/25**

**SHEET 1 OF 5**

[illegible]

DuPage County Division of Transportation  
DuDOT Highway Maintenance Facility - Review and Advisory services  
Manhour Estimate  
December 13, 2024

| ESTIMATED PROJECT HOURS - SCHULER SHOOK |         |            |                       | Total |
|---|---------|------------|-----------------------|-------|
|   | PARTNER | CONSULTANT | SPECIALIST            |       |
| SCHEMATIC DESIGN                        | 8.00    | 4.00       | 4.00                  | 16    |
| DESIGN DEVELOPMENT                      | 8.00    | 4.00       | 4.00                  | 16    |
| CONSTRUCTION DOCUMENT                   | 6.00    | 8.00       | 8.00                  | 22    |
| BIDDING                                 | 2.00    | 2.00       | 2.00                  | 6     |
| CONSTRUCTION ADMINISTRATION             | 0.00    | 0.00       | 0.00                  | 0     |
| Total (hours)                           | 24.00   | 18.00      | 18.00                 | 60    |
|   |         |            | HMF Replacement Total | 60    |



**PAYROLL ESCALATION TABLE  
ANNIVERSARY RAISES**

FIRM NAME  
PRIME/SUPPLEMENT  
Prepared By  
Work Order #(if applicable)

|               |
|---------------|
| Schuler Shook |
|               |
| Todd Hensley  |
|               |

|            |          |
|------------|----------|
| DATE       | 12/18/24 |
| PTB-ITEM # | 1        |

|               |             |        |
|---------------|-------------|--------|
| CONTRACT TERM | 12          | MONTHS |
| START DATE    | 1/1/2025    |        |
| RAISE DATE    | Anniversary |        |
| END DATE      | 1/1/2026    |        |

|                    |         |
|--------------------|---------|
| OVERHEAD RATE      | 312.60% |
| COMPLEXITY FACTOR  |         |
| % OF RAISE         | 3.00%   |
| CURRENT SALARY CAP | \$86.00 |

**ESCALATION PER YEAR**

**DETERMINE THE MID POINT OF THE AGREEMENT**

6

**CACULATE THE ESCALATION FACTOR TO THE MIDPOINT OF THE CONTRACT**

The total escalation = 1.50%

## PAYROLL RATES

|                  |               |
|------------------|---------------|
| FIRM NAME        | Schuler Shook |
| PRIME/SUPPLEMENT | 0             |
| PTB-ITEM #       | 1             |
| Work Order #     | 0             |

DATE 12/18/24

|                   |       |
|-------------------|-------|
| ESCALATION FACTOR | 1.50% |
|-------------------|-------|

**JOB SPECIFIC - Classifications and Average Payrates need to match current payrolls submitted to the Department.**

**WORK ORDERS - Classifications and Average Payrates need to match the master work order agreement.**

| CLASSIFICATION | DEPARTMENT<br>AVG. PAYROLL RATES<br>ON FILE | CALCULATED<br>RATE<br>(\$86.00 CAP) |
|----------------|---|-------------------------------------|
| Partner        | \$86.00                                     | \$86.00                             |
| Consultant     | \$37.50                                     | \$38.06                             |
| Specialist     | \$33.00                                     | \$33.50                             |

## 0

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|                  |               |
|------------------|---------------|
| FIRM             | Schuler Shook |
| PTB-ITEM #       | 1             |
| PRIME/SUPPLEMENT | 0             |
| Work Order #     | 0             |

**SHEET 1 OF 5**

EXHIBIT A  
Page 54 of 78

**Soundscape Consulting LLC**  
DuPage County Division of Transportation  
DuDOT Highway Maintenance Facility  
Acoustical Consulting Services Estimated Project Hours  
December 13, 2024

| Project Phase               | Estimated Project House |                   |            | Total |
|-----------------------------|-------------------------|-------------------|------------|-------|
|                             | Principal               | Senior Consultant | Consultant |       |
| Construction Documents      | 11                      | 54                | 0          | 65    |
| Bidding                     | 0                       | 0                 | 0          |       |
| Construction Administration | 0                       | 0                 | 0          |       |
| <b>Total (hours)</b>        | <b>11</b>               | <b>54</b>         | <b>0</b>   | 65    |

**PAYROLL ESCALATION TABLE  
ANNIVERSARY RAISES**

FIRM NAME  
PRIME/SUPPLEMENT  
Prepared By  
Work Order #(if applicable)

Soundscape Consulting LLC dba Sound  
Nathan Sevensen

DATE 12/18/24  
PTB-ITEM # 1

CONTRACT TERM 40 MONTHS  
START DATE 2/1/2025  
RAISE DATE Anniversary  
END DATE 6/1/2028

OVERHEAD RATE 130.99%  
COMPLEXITY FACTOR 0  
% OF RAISE 3.00%  
CURRENT SALARY CAP \$86.00

**ESCALATION PER YEAR**

**DETERMINE THE MID POINT OF THE AGREEMENT**

20

**CACULATE THE ESCALATION FACTOR TO THE MIDPOINT OF THE CONTRACT**

The total escalation = 5.00%

## PAYROLL RATES

|                  |                                      |
|------------------|--------------------------------------|
| FIRM NAME        | <u>Soundscape Consulting LLC dba</u> |
| PRIME/SUPPLEMENT | <u>0</u>                             |
| PTB-ITEM #       | <u>1</u>                             |
| Work Order #     | <u>0</u>                             |

**DATE** 12/18/24

|                   |       |
|-------------------|-------|
| ESCALATION FACTOR | 5.00% |
|-------------------|-------|

**JOB SPECIFIC - Classifications and Average Payrates need to match current payrolls submitted to the Department.**

**WORK ORDERS - Classifications and Average Payrates need to match the master work order agreement.**

| CLASSIFICATION       | DEPARTMENT<br>AVG. PAYROLL RATES<br>ON FILE | CALCULATED<br>RATE<br>(\$86.00 CAP) |
|----------------------|---|-------------------------------------|
| Principal Consultant | \$86.00                                     | \$86.00                             |
| Senior Consultant    | \$59.23                                     | \$62.19                             |
| Consultant           | \$47.23                                     | \$49.59                             |



**FIRM**

**DATE** 12/18/24

PTB-ITEM#

1

**OVERHEAD RATE** **130.99%**

**PRIME/SUPPLEMENT**

0

**COMPLEXITY FACTOR** 0

**Work Order #**

---

0

Department use only

$$\text{PR} + \text{OH} = \$9,942$$

**PR+OH+DC+FF = \$11,535**

**DBE % = 0%**

**Phase III = \$0**

## AVERAGE HOURLY PROJECT RATES

**Soundscape Consulting LLC dba Soundscape E**

1

**DATE**      **12/18/24**

0

0

**SHEET                      1            OF            5**

[illegible]

December 20, 2024

Mr. Jason Estes  
Principal  
FGM Architects, Inc.  
RE: DuDOT Campus Traffic Study – Wheaton, Illinois

## Scope of Services

- **Key Information**

- This Scope of Services was developed based on information regarding the existing DuPage County campus provided by FGM Architects, including:
  - The DuPage County Division of Transportation (DuDOT) operations team consists generally of equipment and field/fleet staff and operates out of the 140 N County Farm building (140 Building) and associated yard.
  - Operations staff park their personal vehicles in the surface lot to the east of the 140 Building and share this parking lot with DuPage County Animal Services.
  - The 421 N County Farm building (421 Building) houses DuDOT administration, engineering, traffic, and finance staff.
  - Staff in the 421 Building park in the parking structure adjacent to the north, which also houses parking from other buildings on campus.
  - During non-snow/ice season, operations staff typically work on a shift schedule from 7:00AM-3:00PM. During snow/ice season, operations staff will operate as needed depending on event conditions.
  - Staff in the 421 Building typically operate during office hours from 8:00AM-5:00PM.
  - It is DuDOT's intent to instruct employees to enter/exit the campus via County Farm Road and avoid accessing the campus via Manchester Road.
  - Construction of the Fairgrounds site facility is expected to be completed by the end of 2027.
  - No formal backfill plans for the vacated facilities are known at this time. It is anticipated that the operations space may be converted into green space or additional parking for adjacent buildings.
  - All DOT staff associated with the 140 and 421 Buildings are expected to relocate to the planned Fairgrounds facility.
  - It is understood that for certain overflow conditions, James Howard Monroe Middle School will utilize parking space on the DuPage County campus north of the water tower.

- **Data Collection**

- TYLin will visit the site for purposes of observing traffic operation and verifying roadway characteristics, including lane geometry, speed limits, intersection control, and other regulatory signage/stripping. Recent traffic signal timings will be requested from the relevant agencies for signalized intersections within the study boundaries.



- TYLin will perform intersection turning movement counts (TMCs) to establish existing traffic volumes at key intersections. Vehicle size classification, bikes in road, and crosswalk volumes will be included in all traffic count data.
  - TMCs will be performed at nine external intersections on County Farm Road and Manchester Road. Traffic counts will be conducted during the weekday morning and afternoon peak periods (6:00-9:00AM and 2:00-6:00PM, respectively) on a weekday (Tuesday, Wednesday, or Thursday) in order to coincide with peak activity on the DuDOT campus, adjacent middle school, and the adjacent roadway network. The PM count hours are expected to capture dismissal at the adjacent James Howard Monroe Middle School, which occurs at 3:00PM based on the school's website.
  - As noted previously, operations staff park their personal vehicles on the east side of the 140 Building. In order to quantify personal versus operations vehicles, TYLin will perform a manual count of this parking lot during the count hours listed above to estimate personal vehicle numbers. It is understood that this estimate may include some parking associated with the DuPage County Animal Services building.
  - Additional turning movement counts will be performed at 8 key internal intersections for the same hours listed above. A map of proposed count locations is shown below.
- **Future Traffic Projections**
  - TYLin will redistribute existing Division of Transportation site traffic associated with the existing 140 and 421 Buildings for (3) peak hours, expected to include a morning peak hour, a midafternoon peak hour (to capture school activity) and an evening peak hour. In order to complete this analysis, DuDOT must provide the number of DOT employees and the total number of County employees currently housed in the 421 Building for use in estimating the proportion of traffic from the North Garage that is attributable to DOT staff.
  - TYLin will quantify existing DuDOT traffic for up to three (3) vehicle types, expected to include 421 Building personal vehicles, 140 Building personal vehicles, and 140 Building operations vehicles.
  - TYLin will subtract existing DuDOT traffic from the surrounding roadway network and reassign trips to the proposed Fairgrounds facility location. As noted previously, DuDOT expects to direct its staff to access the future site via County Farm Road. To assess varying degrees of compliance with this policy and/or allow for the possibility of excessive congestion at County Farm Road under the planned routing strategy, TYLin will prepare site trip redistributions for up to three (3) routing scenarios. The redistributed traffic will be assigned to study intersections, including the previously outlined internal intersections.
  - TYLin will also estimate future background traffic within the study area for one (1) future design horizon, assumed to reflect Build conditions in an agreed upon design year. Using an agency-approved growth rate for the horizon year, Sam Schwartz will estimate future background traffic within the study area. Additionally, future traffic generated by planned area developments (by others) will be incorporated for all sites for which a traffic study can be obtained.
- **Analysis**
  - TYLin will perform capacity analyses for up to five (5) design scenarios, including up to three future routing scenarios:

- Existing Conditions
  - Future No-Build Conditions
  - Future Build Conditions (Routing Scenario 1)
  - Future Build Conditions (Routing Scenario 2)
  - Future Build Conditions (Routing Scenario 3)
- Based on the results of these analyses, recommendations will be identified to comply with jurisdictional standards and to promote safe and efficient traffic operations within the study area. Recommendations may include, but are not limited to, recommended lane geometry, access configuration, and intersection control. The methodology of these analyses will be consistent with standard traffic engineering practices.
- **Documentation**
  - TYLin will produce a report, with appropriate graphics, documenting the analyses conducted with respect to the campus project. Recommended modifications will be summarized, as necessary.
  - A draft report will be submitted to FGM Architects and DuDOT for review and comments will be incorporated into a report appropriate for submittal to the City of Wheaton. One round of revisions to address City comments is included.
  - With the relocation of DuDOT staff to the east side of campus, it is anticipated that site traffic may be more likely to utilize local connectors between Manchester Road and Roosevelt Road such as Dorchester Avenue and Woodlawn Street. If desired by DuDOT, TYLin will provide a suite of traffic calming tools that can be used on local side streets in the event that an increase in cut-through traffic occurs.
- **Meetings**
  - The TYLin project team will be available for up to 16 hours of project team meeting preparation and attendance. These meetings are assumed to include FGM Architects and DuDOT and occur virtually.
  - A senior representative of TYLin will be available to provide expert testimony at community meetings and public hearings. This scope includes preparation and attendance at two anticipated public meetings:
    - City of Wheaton Plan Commission
    - City of Wheaton City Council
- **Exclusions**
  - This analysis will assess non-snow/ice season conditions.
  - TYLin's future analysis will assume no backfill of the vacated spaces within the timeframe of this project.
  - All analyses will be performed for a time period when the on-campus County fairground space is not being utilized.
  - This analysis will assume time periods with no middle school overflow parking on the DuPage County campus.
  - This traffic study excludes a parking demand analysis







**DuDOT Campus Traffic Study - Hours Estimate**

Friday, December 20, 2024

TYLin

| Staff Member                           | Associate | Vice President | Senior<br>Transportation<br>Engineer I | Transportation<br>Engineer I | Senior<br>Technician | Total |
|--|-----------|----------------|--|------------------------------|----------------------|-------|
| Task 1: Establish Existing Conditions  |           | 1              | 37                                     | 56                           | 13                   | 107   |
| Task 2: Traffic Forecasting & Analysis |           | 9              | 32                                     | 54                           |                      | 95    |
| Task 3: Documentation                  | 7         | 11             | 43                                     | 24                           |                      | 85    |
| Task 4: Meetings & Coordination        |           | 15             | 44                                     |                              |                      | 59    |
| Total Hours                            | 7         | 36             | 156                                    | 134                          | 13                   | 346   |



PAYROLL ESCALATION TABLE  
FIXED RAISES

|                             |               |
|-----------------------------|---------------|
| FIRM NAME                   | TYLin         |
| PRIME/SUPPLEMENT            | Subconsultant |
| Prepared By                 |               |
| Work Order #(if applicable) | 0             |

|           |          |
|-----------|----------|
| DATE      | 01/08/25 |
| PTB-ITEM# | 000-00   |

|               |          |        |
|---------------|----------|--------|
| CONTRACT TERM | 6        | MONTHS |
| START DATE    | 2/1/2025 |        |
| RAISE DATE    | 1/3/2026 |        |
| END DATE      | 8/1/2025 |        |

|                    |         |
|--------------------|---------|
| OVERHEAD RATE      | 142.78% |
| COMPLEXITY FACTOR  | 0       |
| % OF RAISE         | 3%      |
| CURRENT SALARY CAP | \$86.00 |

ESCALATION PER YEAR

| year | First date | Last date | Months | % of Contract |
|------|------------|-----------|--------|---------------|
| 0    | 2/1/2025   | 7/31/2025 | 6      | 100.00%       |

The total escalation = 0.00%

|                  |               |
|------------------|---------------|
| FIRM NAME        | TYLin         |
| PRIME/SUPPLEMENT | Subconsultant |
| PTB-ITEM #       | 000-00        |
| Work Order #     | 0             |

**FIRM**  
**PTB-ITEM #**  
**PRIME/SUPPLEMENT**  
**Work Order #**

0

**DATE** 01/08/25

Department use only

PR + OH = \$44,827

PR+OH+DC+FF = \$62,402

DBE % = 0%

Phase III = \$0

|                  |               |
|------------------|---------------|
| FIRM             | TYLin         |
| PTB-ITEM#        | 000-00        |
| PRIME/SUPPLEMENT | Subconsultant |
| Work Order #     | 0             |

**SHEET 1 OF 5**

185



December 11, 2024

Project # 1342

Beth Cerny, AIA  
Senior Associate  
FGM Architects Inc.

RE: DuPage County Building 140, Landscape Architecture

Dear Beth,

Below is a summary of hours and costs for the tree survey, landscape design and office administrative tasks for Building 140 for DuPage County.

|                  | Hours |
|------------------|-------|
| Tree Survey      | 22    |
| Landscape Design | 84    |
| Office Admin     | 35    |
| Reimbursables    |       |
| Total Hours      | 141   |

If you should need any additional information, please let us know.

Sincerely,

Michelle Kelly, PLA, CPSI  
Principal Landscape Architect  
mkelly@uplandDesign.com

**PAYROLL ESCALATION TABLE  
ANNIVERSARY RAISES**

FIRM NAME  
PRIME/SUPPLEMENT  
Prepared By  
Work Order #(if applicable)

|                     |
|---------------------|
| Upland Design Ltd   |
| FGM Architects Inc. |
| Michelle A. Kelly   |
|                     |

|            |          |
|------------|----------|
| DATE       | 12/18/24 |
| PTB-ITEM # | 1        |

|               |             |        |
|---------------|-------------|--------|
| CONTRACT TERM | 24          | MONTHS |
| START DATE    | 3/1/2025    |        |
| RAISE DATE    | Anniversary |        |
| END DATE      | 3/1/2027    |        |

|                    |         |
|--------------------|---------|
| OVERHEAD RATE      | 131.96% |
| COMPLEXITY FACTOR  | 0       |
| % OF RAISE         | 3.00%   |
| CURRENT SALARY CAP | \$86.00 |

**ESCALATION PER YEAR**

**DETERMINE THE MID POINT OF THE AGREEMENT**

12

**CACULATE THE ESCALATION FACTOR TO THE MIDPOINT OF THE CONTRACT**

The total escalation = 3.00%

## PAYROLL RATES

FIRM NAME Upland Design Ltd DATE 12/18/24  
 PRIME/SUPPLEMENT FGM Architects Inc.  
 PTB-ITEM # 1  
 Work Order # 0

ESCALATION FACTOR 3.00%

JOB SPECIFIC - Classifications and Average Payrates need to match current payrolls submitted to the Department.

WORK ORDERS - Classifications and Average Payrates need to match the master work order agreement.

| CLASSIFICATION                | DEPARTMENT<br>AVG. PAYROLL RATES<br>ON FILE | CALCULATED<br>RATE<br>(\$86.00 CAP) |
|-------------------------------|---|-------------------------------------|
| Principal Landscape Architect | \$78.00                                     | \$80.34                             |
| Senior Landscape Architect    | \$68.75                                     | \$70.81                             |
| Project Manager               | \$60.81                                     | \$62.63                             |
| Landscape Designer II         | \$45.31                                     | \$46.67                             |
| Landscape Designer I          | \$35.96                                     | \$37.04                             |
| Administrative Staff          | \$32.50                                     | \$33.48                             |



**FIRM**  
**PTB-ITEM#**  
**PRIME/SUPPLEMENT**  
**Work Order #**

1  
FGM Architects Inc.  
0

**DATE** 12/18/24

PR + OH = \$16,532  
PR+OH+DC+FF = \$19,469  
DBE % = 0%  
Phase III = \$0

|                  |                     |
|------------------|---------------------|
| FIRM             | Upland Design Ltd   |
| PTB-ITEM #       | 1                   |
| PRIME/SUPPLEMENT | FGM Architects Inc. |
| Work Order #     | 0                   |

**SHEET 1 OF 5**

EXHIBIT A  
Page 73 of 78



**FGM Architects: Stormwater and Ecological Services  
for DOT at the Fairgrounds, DuPage County Campus**  
December 11, 2024

| TASK   | V3<br>Total Hours | Project<br>Manager II | Project<br>Engineer II | Engineer II | Sr Project<br>Manager | Field<br>Ecologist III | Project<br>Scientist II |
|--|-------------------|-----------------------|------------------------|-------------|-----------------------|------------------------|-------------------------|
| <b>Tasks 1-4 (Water Resources)</b>                       |                   |                       |                        |             |                       |                        |                         |
| Task 1 - stormwater detention                            |                   | 12                    | 16                     | 4           |                       |                        |                         |
| Task 2 - 100-yr BFE                                      |                   | 12                    | 16                     | 5           |                       |                        |                         |
| Task 3 - PCBMP   |                   | 4                     |                        |             |                       |                        |                         |
| Task 4 - Meetings  |                   | 16                    |                        |             |                       |                        |                         |
| Tasks 1-4 (Water Resources)                              | <b>85</b>         | <b>44</b>             | <b>32</b>              | <b>9</b>    | <b>0</b>              | <b>0</b>               | <b>0</b>                |
| <b>Task 5, Wetland, Base Services</b>                    |                   |                       |                        |             |                       |                        |                         |
| Task 5, Wetland, Base Services                           |                   |                       |                        |             | 16                    | 14                     | 12                      |
| Task 5, Wetland, Base Services                           | <b>42</b>         | <b>0</b>              | <b>0</b>               | <b>0</b>    | <b>16</b>             | <b>14</b>              | <b>12</b>               |
| <b>Task 6, Wetland Services Option 1</b>                 |                   |                       |                        |             |                       |                        |                         |
| W26, W22, W01 (20,500)                                   |                   | 22                    | 12                     | 5           | 30                    | 30                     | 25                      |
| W22A (5,000)   |                   |                       |                        |             | 11                    | 10                     | 10                      |
| W30 (5,000)  |                   |                       |                        |             | 11                    | 11                     | 10                      |
| Task 6, Wetland Services Option 1                        | <b>187</b>        | <b>22</b>             | <b>12</b>              | <b>5</b>    | <b>52</b>             | <b>51</b>              | <b>45</b>               |
| <b>Task 7, Wetland Services Option 2</b>                 |                   |                       |                        |             |                       |                        |                         |
| W26A, W26B, W22B, W01A (33,000)                          |                   | 22                    | 12                     | 5           | 62                    | 49                     | 50                      |
| W22A (10,000)  |                   |                       |                        |             | 22                    | 20                     | 20                      |
| W30 (7,000)  |                   |                       |                        |             | 16                    | 13                     | 14                      |
| Task 7, Wetland Services Option 2                        | <b>305</b>        | <b>22</b>             | <b>12</b>              | <b>5</b>    | <b>100</b>            | <b>82</b>              | <b>84</b>               |
| <b>Task 8, On-Call Services</b>                          |                   |                       |                        |             |                       |                        |                         |
| Task 8, On-Call Services                                 |                   | 22                    | 16                     |             | 22                    | 8                      | 16                      |
| Task 8, On-Call Services                                 | <b>84</b>         | <b>22</b>             | <b>16</b>              | <b>0</b>    | <b>22</b>             | <b>8</b>               | <b>16</b>               |
| <b>V3 Total Manhours<br/>(excluding Task 6 manhours)</b> | <b>516</b>        |                       |                        |             |                       |                        |                         |

PAYROLL ESCALATION TABLE  
FIXED RAISES

|                             |                              |
|-----------------------------|------------------------------|
| FIRM NAME                   | V3 Companies                 |
| PRIME/SUPPLEMENT            | Subconsultant                |
| Prepared By                 | Jennifer Maercklein          |
| Work Order #(if applicable) | DuDOT Project 25-00179-06-MG |

|           |          |
|-----------|----------|
| DATE      | 12/11/24 |
| PTB-ITEM# | 1        |

|               |            |        |
|---------------|------------|--------|
| CONTRACT TERM | 35         | MONTHS |
| START DATE    | 1/29/2025  |        |
| RAISE DATE    | 1/1/2026   |        |
| END DATE      | 12/29/2027 |        |

|                    |         |
|--------------------|---------|
| OVERHEAD RATE      | 165.00% |
| COMPLEXITY FACTOR  | 0       |
| % OF RAISE         | 3%      |
| CURRENT SALARY CAP | \$86.00 |

ESCALATION PER YEAR

| year | First date | Last date | Months | % of Contract |
|------|------------|-----------|--------|---------------|
| 0    | 1/29/2025  | 1/1/2026  | 11     | 31.43%        |
| 1    | 1/2/2026   | 1/1/2027  | 12     | 35.31%        |
| 2    | 1/2/2027   | 1/1/2028  | 12     | 36.37%        |

The total escalation = 3.12%

|                  |                              |
|------------------|------------------------------|
| FIRM NAME        | V3 Companies                 |
| PRIME/SUPPLEMENT | Subconsultant                |
| PTB-ITEM #       | 1                            |
| Work Order #     | DuDOT Project 25-00179-06-MG |

DATE 12/11/24

PR + OH = \$78,153  
PR+OH+DC+FF = \$90,066  
DBE % = 0%  
Phase III = \$0

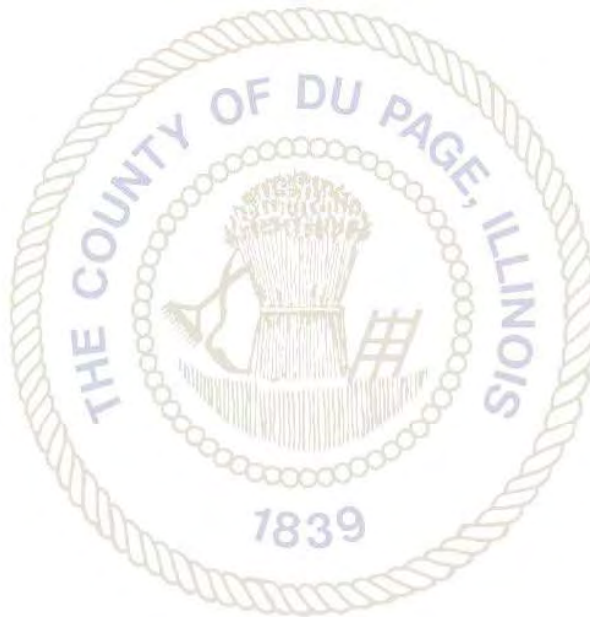




**EXHIBIT B**

**DELIVERABLES**

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DUPAGE COUNTY DIVISION OF TRANSPORTATION  
Consultant Employee Rate Listing

**PROJECT:** 25-00179-06-MG DuDOT Highway Maintenance Facility

Note: Maximum rate shall not exceed \$86.00 per hour.

Page 1 of 2  
Rev 12.24

DUPAGE COUNTY DIVISION OF TRANSPORTATION  
Consultant Employee Rate Listing

PROJECT: 25-00179-06-MG DuDOT Highway Maintenance Facility

Note: Maximum rate shall not exceed \$86.00 per hour.

Date: 1/15/2025

# EXHIBIT C

## DUPAGE COUNTY DIVISION OF TRANSPORTATION Consultant Employee Rate Listing

CONSULTANT: Clark Dietz, Inc

PROJECT: 25-00179-06-MG DuDOT Highway Maintenance Facility

| Classification       | Rate Range |         | Reason for Adjustment/Addition/Deletion |
|----------------------|------------|---------|---|
|                      | Minimum    | Maximum |   |
| Engineer 7           | 84.00      | 84.00   |   |
| Engineer 6           | 64.00      | 76.00   |   |
| Engineer 5           | 54.00      | 66.00   |   |
| Engineer 4           | 45.00      | 62.00   |   |
| Engineer 3           | 40.00      | 48.00   |   |
| Engineer 2           | 36.00      | 46.00   |   |
| Engineer 1           | 35.00      | 41.00   |   |
| Technician 5         | 50.00      | 63.00   |   |
| Technician 4         | 40.00      | 56.00   |   |
| Technician 3         | 32.00      | 43.00   |   |
| Technician 2         | 21.00      | 34.00   |   |
| Technician 1         | 19.00      | 29.00   |   |
| Administrative 5     | 86.00      | 86.00   |   |
| Administrative 2/3/4 | 30.00      | 50.00   |   |
| Clerical             | 22.00      | 42.00   |   |
| Intern               | 19.00      | 23.00   |   |
|                      |            |         |   |
|                      |            |         |   |
|                      |            |         |   |

Note: Maximum rate shall not exceed \$86.00 per hour.

Signature of Authorized Agent  
for CONSULTANT:

Signature

Jerald T. Payonk/Chairman

Print Name

Date: 10/7/24

Approved By COUNTY:

William Eidson/County Engineer

Date: 1/15/2025

Page 1 of 2

Rev 09.24

# EXHIBIT C

## DUPAGE COUNTY DIVISION OF TRANSPORTATION Consultant Employee Rate Listing

**CONSULTANT:** CGMT, Inc.

**PROJECT:** 25-00179-06-MG DuDOT Highway Maintenance Facility

| Classification            | Rate Range |         | Reason for Adjustment/Addition/Deletion |
|---------------------------|------------|---------|---|
|                           | Minimum    | Maximum |   |
| Principal Engineer        | \$76.00    | \$86.00 |   |
| Senior Engineer           | \$41.00    | \$48.00 |   |
| Staff Engineer            | \$39.00    | \$45.00 |   |
| Admin                     | \$20.00    | \$30.00 |   |
| Project Manager           | \$37.00    | \$43.00 |   |
| Field Layout Engineer     | \$30.00    | \$40.00 |   |
| Lab Engineer              | \$21.00    | \$26.00 |   |
| Material Tester 1         | \$66.00    | \$78.00 |   |
| Sr. Geotechnical Engineer | \$48.00    | \$56.00 |   |
|                           |            |         |   |
|                           |            |         |   |
|                           |            |         |   |
|                           |            |         |   |
|                           |            |         |   |
|                           |            |         |   |
|                           |            |         |   |
|                           |            |         |   |
|                           |            |         |   |
|                           |            |         |   |
|                           |            |         |   |

Note: Maximum rate shall not exceed \$86.00 per hour.

Signature of Authorized Agent  
for CONSULTANT:

Signature

Pratik K Patel  
Print Name

Date: 01/08/2025

Approved By COUNTY:

William Eidson, County Engineer

Date: 1/15/2025



DUPAGE COUNTY DIVISION OF TRANSPORTATION  
Consultant Employee Rate Listing

PROJECT: 25-00179-36-MG DuDOT Highway Maintenance Facility

Note: Maximum rate shall not exceed \$86.00 per hour.

Page 1 of 2  
Rev 12.24

DUPAGE COUNTY DIVISION OF TRANSPORTATION  
Consultant Employee Rate Listing

PROJECT: 25-00179-36-MG DuDOT Highway Maintenance Facility

Note: Maximum rate shall not exceed \$86.00 per hour.

Date: 1/15/2025



DUPAGE COUNTY DIVISION OF TRANSPORTATION  
Consultant Employee Rate Listing

PROJECT: 25-00179036-MG DuDOT Highway Maintenance Facility

Note: Maximum rate shall not exceed \$86.00 per hour.

Date: 1/15/2025

DUPAGE COUNTY DIVISION OF TRANSPORTATION  
Consultant Employee Rate Listing

PROJECT: 25-00179-36-MG DuDOT Highway Maintenance Facility

Note: Maximum rate shall not exceed \$86.00 per hour.  
Signature of Authorized Agent

Date: 1/15/2025

## EXHIBIT C

DUPAGE COUNTY DIVISION OF TRANSPORTATION  
Consultant Employee Rate Listing

CONSULTANT: Soundscape Consulting LLC dba Soundscape Engineering

PROJECT: 25-00179-36-MG DuDOT Highway Maintenance

[illegible]

Note: Maximum rate shall not exceed \$86.00 per hour.

Signature of Authorized Agent  
for CONSULTANT:

Date: 12/13/2024

Signature

Nathan Sevensen

---

Print Name \_\_\_\_\_

Approved By COUNTY:

William Eidson, County Engineer

Date: 1/15/2025

DUPAGE COUNTY DIVISION OF TRANSPORTATION  
Consultant Employee Rate Listing

**PROJECT:** 25-00179-06-MG DuDOT Highway Maintenance Facility

Note: Maximum rate shall not exceed \$86.00 per hour.

Date: 12/21/24

William Eidson, County Engineer

Date: 1/15/2025

DUPAGE COUNTY DIVISION OF TRANSPORTATION  
Consultant Employee Rate Listing

PROJECT: 25-00179-36-MG DuDOT Highway Maintenance Facility

Note: Maximum rate shall not exceed \$86.00 per hour.

Date: 1/15/2025



**EXHIBIT C**

**DUPAGE COUNTY DIVISION OF TRANSPORTATION  
Consultant Employee Rate Listing**

**CONSULTANT:** V3 Companies

**PROJECT:** 25-00179-06-MG DuDOT Highway Maintenance Facility

| Classification                 | Rate Range |         | Reason for<br>Adjustment/Addition/Deletion |
|--------------------------------|------------|---------|--|
|                                | Minimum    | Maximum |  |
| Administration I               | \$13.00    | \$31.00 |  |
| Administration II              | \$23.00    | \$45.00 |  |
| Administration III             | \$25.00    | \$61.00 |  |
| Administration IV              | \$34.00    | \$73.00 |  |
| Civil Designer I               | \$33.00    | \$42.00 |  |
| Construction Administrator II  | \$35.00    | \$55.00 |  |
| Construction Administrator III | \$45.00    | \$62.00 |  |
| Construction Technician III    | \$41.00    | \$46.00 |  |
| Design Technician              | \$24.00    | \$54.00 |  |
| Director                       | \$78.00    | \$86.00 |  |
| Engineer I                     | \$34.00    | \$43.00 |  |
| Engineer II                    | \$35.00    | \$46.00 |  |
| Engineer III                   | \$39.00    | \$53.00 |  |
| Estimating Technician          | \$29.00    | \$33.00 |  |
| Field Ecologist I              | \$19.00    | \$25.00 |  |
| Field Ecologist II             | \$21.00    | \$26.00 |  |
| <b>Field Ecologist III</b>     | \$29.00    | \$34.00 |  |
| Field Technician               | \$17.00    | \$21.00 |  |
| Landscape Architect I          | \$37.00    | \$45.00 |  |
| Landscape Architect III        | \$43.00    | \$51.00 |  |
| Landscape Designer I           | \$29.00    | \$42.00 |  |
| Landscape Designer II          | \$37.00    | \$45.00 |  |
| Landscape Designer III         | \$38.00    | \$50.00 |  |
| Operations Director            | \$75.00    | \$81.00 |  |
| Operator                       | \$24.00    | \$46.00 |  |
| Principal                      | \$85.00    | \$86.00 |  |
| Project Coordinator            | \$26.00    | \$29.00 |  |
| Project Engineer I             | \$41.00    | \$55.00 |  |
| Project Engineer II            | \$50.00    | \$60.00 |  |
| Project Manager I              | \$33.00    | \$73.00 |  |
| Project Manager II             | \$65.00    | \$81.00 |  |

| Classification                       | Rate Range |         | Reason for Adjustment/Addition/Deletion |
|--------------------------------------|------------|---------|---|
|                                      | Minimum    | Maximum |   |
| Project Scientist I                  | \$36.00    | \$48.00 |   |
| Project Scientist II                 | \$43.00    | \$53.00 |   |
| Project Surveyor I                   | \$30.00    | \$34.00 |   |
| Project Surveyor II                  | \$28.00    | \$47.00 |   |
| Project Surveyor III                 | \$32.00    | \$53.00 |   |
| Resident Construction Manager I      | \$51.00    | \$72.00 |   |
| Resident Construction Manager II     | \$63.00    | \$79.00 |   |
| Resident Engineer I                  | \$35.00    | \$67.00 |   |
| Resident Engineer II                 | \$65.00    | \$86.00 |   |
| Scientist I                          | \$27.00    | \$30.00 |   |
| Scientist II                         | \$26.00    | \$35.00 |   |
| Scientist III                        | \$30.00    | \$50.00 |   |
| Senior Administration                | \$52.00    | \$86.00 |   |
| Senior Construction Technician       | \$39.00    | \$60.00 |   |
| Senior Design Technician             | \$37.00    | \$41.00 |   |
| Senior Estimator                     | \$70.00    | \$75.00 |   |
| Senior Landscape Architect           | \$44.00    | \$69.00 |   |
| Senior Project Engineer              | \$48.00    | \$69.00 |   |
| Senior Project Manager               | \$70.00    | \$86.00 |   |
| Senior Project Manager - CE          | \$72.00    | \$86.00 |   |
| Senior Project Manager - TM          | \$70.00    | \$86.00 |   |
| Senior Resident Construction Manager | \$80.00    | \$86.00 |   |
| Superintendent                       | \$33.00    | \$71.00 |   |
| Survey Crew                          | \$20.00    | \$66.00 |   |
| Technician I                         | \$16.00    | \$25.00 |   |
| Technician II                        | \$23.00    | \$56.00 |   |
| Technician III                       | \$23.00    | \$66.00 |   |

Note: Maximum rate shall not exceed \$86.00 per hour.

Signature of Authorized Agent  
for CONSULTANT:

\_\_\_\_\_  
Signature  
Derrick Martin  
Print Name

Date: 12/11/24

Approved By COUNTY:

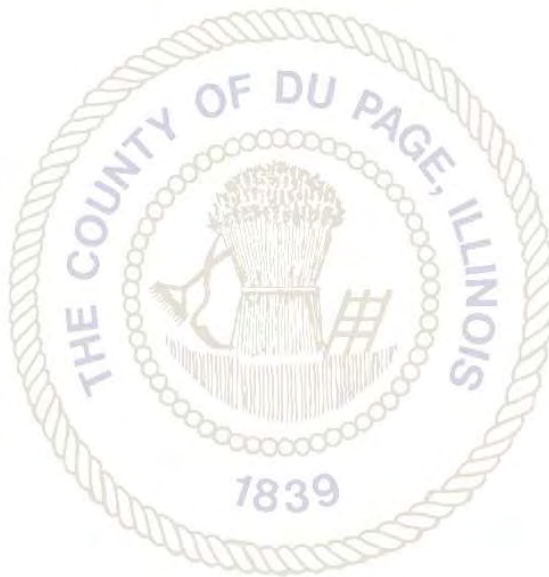
\_\_\_\_\_  
William Eidson, County Engineer

Date: 1/15/2025



### Exhibit C Notes

1. The Classification represents a position within the CONSULTANT'S operation that is filled by one or more personnel that have similar duties and responsibilities.
2. This Exhibit should include all classifications that *might be* involved with the project. This avoids your resubmittal and the need to go through the approval process again.
3. Minimum rate is the lowest rate being paid to personnel for a particular classification (rounded down to nearest \$ amount).
4. Maximum rate is the top rate being paid to personnel for a particular classification considering employee raises within contract period (rounded up to nearest dollar amount). (Maximum rate at minimum rate + 15% is usually a good amount to cover contract period.)



**EXHIBIT D**

**DU PAGE COUNTY DIVISION OF TRANSPORTATION  
CONSULTANT STAFF CHANGE NOTIFICATION**

The Consulting Firm of \_\_\_\_\_

hereby notifies the COUNTY through the that they need to reassign staff for the

\_\_\_\_\_ project,

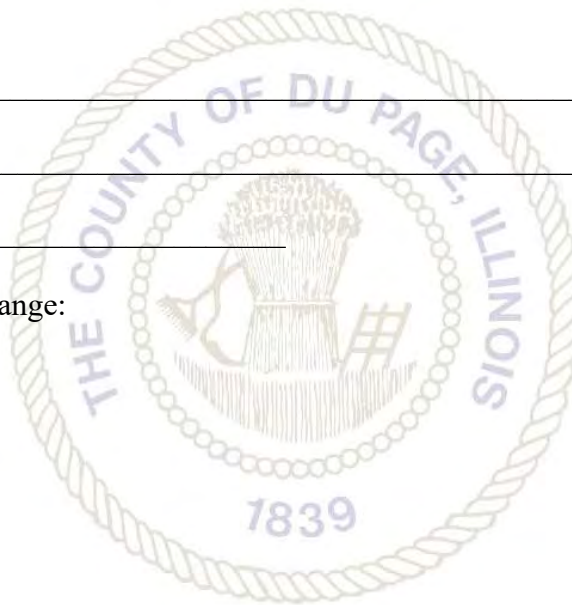
Section No. \_\_\_\_\_.

Position to be changed: \_\_\_\_\_

Person to be replaced: \_\_\_\_\_

Effective date: \_\_\_\_\_

Reason for requesting change:



Proposed Replacement (Name and Title): \_\_\_\_\_

(attach resume)

Transition Plan (provide an outline of the steps that the CONSULTANT will take to assure adequate exchange of information and responsibility, including Principal Engineer oversight and requested involvement by COUNTY staff.



## Direct Costs Check Sheet

|   |            |                     |
|---|------------|---------------------|
| Prime Consultant Name   | PTB Number | State Job Number(s) |
| FGM Architects, Inc.  |            |                     |
| <input checked="" type="checkbox"/> Prime <input type="checkbox"/> Supplement    Date _____ |            |                     |

Consultant

| Item  | Allowable   | Utilize<br>W.O. Only                | Quantity<br>J.S. Only | Contract Rate | Total      |
|---|---|-------------------------------------|-----------------------|---------------|------------|
| Per Diem<br>(per GOVERNOR'S TRAVEL CONTROL BOARD)               | Up to state rate maximum  | <input type="checkbox"/>            |                       |               |            |
| Lodging<br>(per GOVERNOR'S TRAVEL CONTROL BOARD)                | Actual cost (Up to state rate maximum)  | <input type="checkbox"/>            |                       |               |            |
| Lodging Taxes and Fees<br>(per GOVERNOR'S TRAVEL CONTROL BOARD) | Actual cost   | <input type="checkbox"/>            |                       |               |            |
| Air Fare  | Coach rate, actual cost, requires minimum two weeks' notice, with prior IDOT approval | <input type="checkbox"/>            |                       |               |            |
| Vehicle Mileage<br>(per GOVERNOR'S TRAVEL CONTROL BOARD)        | Up to state rate maximum  | <input type="checkbox"/>            |                       |               |            |
| Vehicle Owned or Leased   | \$32.50/half day (4 hours or less) or \$65/full day                                   | <input checked="" type="checkbox"/> | 150                   | \$32.50       | \$4,875.00 |
| Vehicle Rental  | Actual cost (Up to \$55/day)  | <input type="checkbox"/>            |                       |               |            |
| Rental Vehicle Fuel   | Actual cost (Submit supporting documentation)   | <input type="checkbox"/>            |                       |               |            |
| Tolls   | Actual cost   | <input checked="" type="checkbox"/> | 250                   | \$1.00        | \$250.00   |
| Parking   | Actual cost   | <input type="checkbox"/>            |                       |               |            |
| Overtime  | Premium portion (Submit supporting documentation)                                     | <input type="checkbox"/>            |                       |               |            |
| Shift Differential  | Actual cost (Based on firm's policy)  | <input type="checkbox"/>            |                       |               |            |
| Overnight Delivery/Postage/Courier Service                      | Actual cost (Submit supporting documentation)   | <input checked="" type="checkbox"/> | 600                   | \$1.00        | \$600.00   |
| Copies of Deliverables/Mylars (In-house)                        | Actual cost (Submit supporting documentation)   | <input checked="" type="checkbox"/> | 6,000                 | \$1.00        | \$6,000.00 |
| Copies of Deliverables/Mylars (Outside)                         | Actual cost (Submit supporting documentation)   | <input type="checkbox"/>            |                       |               |            |
| Project Specific Insurance                                      | Actual cost   | <input type="checkbox"/>            |                       |               |            |
| Monuments (Permanent)   | Actual cost   | <input type="checkbox"/>            |                       |               |            |
| Photo Processing  | Actual cost   | <input type="checkbox"/>            |                       |               |            |
| 2-Way Radio (Survey or Phase III Only)                          | Actual cost   | <input type="checkbox"/>            |                       |               |            |
| Telephone Usage (Traffic System Monitoring Only)                | Actual cost   | <input type="checkbox"/>            |                       |               |            |

| Item   | Allowable  | Utilize<br>W.O. Only                | Quantity<br>J.S. Only | Contract Rate | Total        |
|--|--|-------------------------------------|-----------------------|---------------|--------------|
| CADD   | Actual cost (Max \$15/hour)  | <input type="checkbox"/>            |                       |               |              |
| Website  | Actual cost (Submit supporting documentation)  | <input type="checkbox"/>            |                       |               |              |
| Advertisements                                 | Actual cost (Submit supporting documentation)  | <input type="checkbox"/>            |                       |               |              |
| Public Meeting Facility Rental                 | Actual cost (Submit supporting documentation)  | <input type="checkbox"/>            |                       |               |              |
| Public Meeting Exhibits/Renderings & Equipment | Actual cost (Submit supporting documentation)  | <input type="checkbox"/>            |                       |               |              |
| Recording Fees                                 | Actual cost  | <input type="checkbox"/>            |                       |               |              |
| Transcriptions (specific to project)           | Actual cost  | <input type="checkbox"/>            |                       |               |              |
| Courthouse Fees                                | Actual cost  | <input type="checkbox"/>            |                       |               |              |
| Storm Sewer Cleaning and Televising            | Actual cost (Requires 2-3 quotes with IDOT approval)   | <input type="checkbox"/>            |                       |               |              |
| Traffic Control and Protection                 | Actual cost (Requires 2-3 quotes with IDOT approval)   | <input type="checkbox"/>            |                       |               |              |
| Aerial Photography and Mapping                 | Actual cost (Requires 2-3 quotes with IDOT approval)   | <input type="checkbox"/>            |                       |               |              |
| Utility Exploratory Trenching                  | Actual cost (Requires 2-3 quotes with IDOT approval)   | <input type="checkbox"/>            |                       |               |              |
| Testing of Soil Samples*                       | Actual cost (Provide breakdown of costs to the Department for approval)                          | <input type="checkbox"/>            |                       |               |              |
| Lab Services*                                  | Actual cost (Provide breakdown of cost for each lab service to the Department's PM for approval) | <input type="checkbox"/>            |                       |               |              |
| Equipment and/or Specialized Equipment Rental* | Actual cost (Rental - 2-3 quotes needed / Owned - provide depreciated value for IDOT approval)   | <input type="checkbox"/>            |                       |               |              |
| (3) Construction Cameras                       | Actual Cost  | <input checked="" type="checkbox"/> | 3                     | \$16,500.00   | \$49,500.00  |
| Construction Camera Website hosting            | Actual Cost  | <input checked="" type="checkbox"/> | 24                    | \$500.00      | \$12,000.00  |
| Environmental Engineering Allowance            | Actual Cost  | <input checked="" type="checkbox"/> | 1                     | \$40,000.00   | \$40,000.00  |
|  |  | <input type="checkbox"/>            |                       |               |              |
|  |  | <input type="checkbox"/>            |                       |               |              |
|  |  | <input type="checkbox"/>            |                       |               |              |
|  |  | <input type="checkbox"/>            |                       |               |              |
|  |  | <input type="checkbox"/>            |                       |               |              |
|  |  | <input type="checkbox"/>            |                       |               |              |
|  |  | <input type="checkbox"/>            |                       |               |              |
| Total Direct Cost                              |  |                                     |                       |               | \$113,225.00 |

\*If other allowable costs are needed and not listed, please add in the above spaces provided.

#### LEGEND

W.O. = Work Order

J.S. = Job Specific

## Back-Up Information for Direct Costs

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**From:** Dan Tufano - Multivista <d.tufano@multivista.com>  
**Sent:** Tuesday, December 10, 2024 4:07 PM  
**To:** Jason Estes  
**Subject:** RE: DuPage County IL - DOT facility - Multi-Vista services?  
**Attachments:** remote pallet solar set up.jpg

**Categories:** Filed by Newforma

Jason

Good to hear from you again. Yes, since we last were in touch, our company has partnered with several other construction technology companies. Most notably for this situation, OxBlue construction cameras. So we can offer unique solutions for this type of project. See attached image of a set up we just installed for a large soccer complex up in Elgin. We installed 2-3 of these 30' masts, solar powered PTZ cameras to cover several sides of this large project. These are also able to be relocated if needed during the project.

Price for the equipment of each of these set ups is \$16,500. And \$500/month of data hosting. As well as free maintenance from us should anything go wrong with them during the life of the project.

However, if these are overkill, and you have buildings near by that provide a good vantage point of your project. we can get basic PTZ cameras on a roof mount for \$8,100 each. Same rate for monthly hosting.

Please let me know if you have any questions on these or if you'd like to explore other options.

**Dan Tufano**

Senior Operations Manager

Mobile (630) 881-6285

[www.multivista.com](http://www.multivista.com) | [LinkedIn](#) | [Facebook](#) | [X](#) | [Instagram](#)

1955 Raymond Drive, STE 105 Northbrook IL 60062



**HEXAGON**



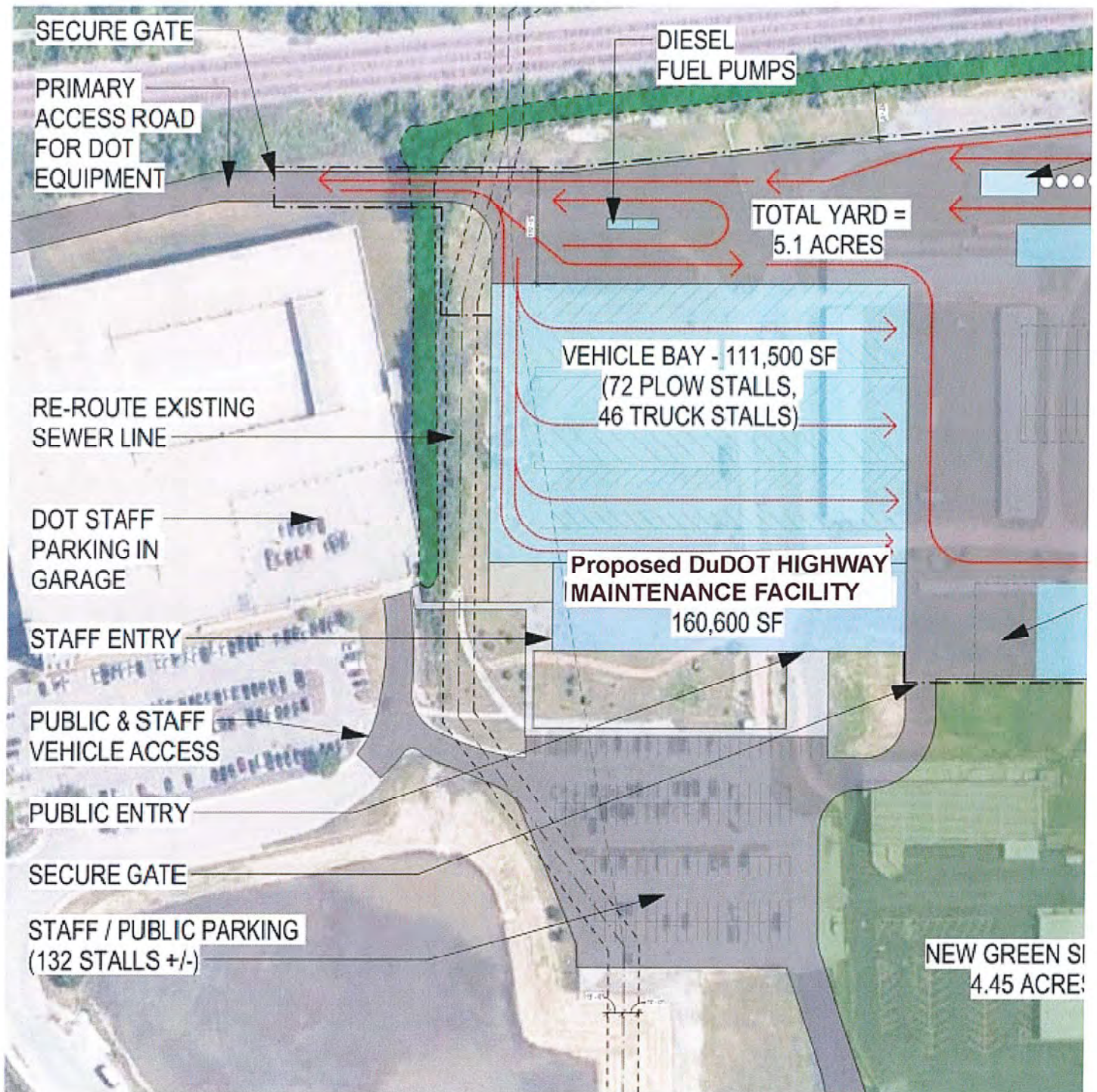
**MULTIVISTA**

--  
The contents of this communication, including any attachment(s), are confidential and may be privileged. If you are not the intended recipient (or are not receiving this communication on behalf of the intended recipient), please notify the sender immediately and delete or destroy this communication without reading it, and without making, forwarding or retaining any copy or record of it or its contents. Thank you. Note: We have taken precautions against viruses, but take no responsibility for loss or damage caused by any virus present. The above-named person proudly represents an independent contractor and licensed vendor of the MULTIVISTA® brand services and products in the location or region indicated. Titles such as principal, managing principal, regional partner or senior regional partner do not indicate affiliation with Multivista Systems, LLC, but rather the licensee's status as a licensed vendor. For more information on the licensee structure, visit [www.multivista.com/licensedvendors](http://www.multivista.com/licensedvendors)  
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# DuDOT HIGHWAY MAINTENANCE FACILITY

140 N County Farm Rd, Wheaton, IL 60187



Jason M. Estes, AIA  
Principal

FGM Architects Inc.  
We Build Community

D 630.574.8714



## Direct Costs Check Sheet

|   |            |                     |
|---|------------|---------------------|
| Prime Consultant Name   | PTB Number | State Job Number(s) |
| FGM Architects  |            | 25-00179-39-MG      |
| <input checked="" type="checkbox"/> Prime <input type="checkbox"/> Supplement    Date <u>12/17/24</u> |            |                     |

|                   |
|-------------------|
| Consultant        |
| CCS International |

| Item  | Allowable   | Utilize<br>W.O. Only     | Quantity<br>J.S. Only | Contract Rate | Total    |
|---|---|--------------------------|-----------------------|---------------|----------|
| Per Diem<br>(per GOVERNOR'S TRAVEL CONTROL BOARD)               | Up to state rate maximum  | <input type="checkbox"/> |                       |               |          |
| Lodging<br>(per GOVERNOR'S TRAVEL CONTROL BOARD)                | Actual cost (Up to state rate maximum)  | <input type="checkbox"/> |                       |               |          |
| Lodging Taxes and Fees<br>(per GOVERNOR'S TRAVEL CONTROL BOARD) | Actual cost   | <input type="checkbox"/> |                       |               |          |
| Air Fare  | Coach rate, actual cost, requires minimum two weeks' notice, with prior IDOT approval | <input type="checkbox"/> |                       |               |          |
| Vehicle Mileage<br>(per GOVERNOR'S TRAVEL CONTROL BOARD)        | Up to state rate maximum  | <input type="checkbox"/> |                       |               |          |
| Vehicle Owned or Leased   | \$32.50/half day (4 hours or less) or \$65/full day                                   | <input type="checkbox"/> | 8                     | \$32.50       | \$260.00 |
| Vehicle Rental  | Actual cost (Up to \$55/day)  | <input type="checkbox"/> |                       |               |          |
| Rental Vehicle Fuel   | Actual cost (Submit supporting documentation)   | <input type="checkbox"/> |                       |               |          |
| Tolls   | Actual cost   | <input type="checkbox"/> |                       |               |          |
| Parking   | Actual cost   | <input type="checkbox"/> |                       |               |          |
| Overtime  | Premium portion (Submit supporting documentation)                                     | <input type="checkbox"/> |                       |               |          |
| Shift Differential  | Actual cost (Based on firm's policy)  | <input type="checkbox"/> |                       |               |          |
| Overnight Delivery/Postage/Courier Service                      | Actual cost (Submit supporting documentation)   | <input type="checkbox"/> |                       |               |          |
| Copies of Deliverables/Mylars (In-house)                        | Actual cost (Submit supporting documentation)   | <input type="checkbox"/> |                       |               |          |
| Copies of Deliverables/Mylars (Outside)                         | Actual cost (Submit supporting documentation)   | <input type="checkbox"/> |                       |               |          |
| Project Specific Insurance                                      | Actual cost   | <input type="checkbox"/> |                       |               |          |
| Monuments (Permanent)   | Actual cost   | <input type="checkbox"/> |                       |               |          |
| Photo Processing  | Actual cost   | <input type="checkbox"/> |                       |               |          |
| 2-Way Radio (Survey or Phase III Only)                          | Actual cost   | <input type="checkbox"/> |                       |               |          |
| Telephone Usage (Traffic System Monitoring Only)                | Actual cost   | <input type="checkbox"/> |                       |               |          |



| Item   | Allowable  | Utilize<br>W.O. Only     | Quantity<br>J.S. Only | Contract Rate | Total    |
|--|--|--------------------------|-----------------------|---------------|----------|
| CADD   | Actual cost (Max \$15/hour)  | <input type="checkbox"/> |                       |               |          |
| Website  | Actual cost (Submit supporting documentation)  | <input type="checkbox"/> |                       |               |          |
| Advertisements                                 | Actual cost (Submit supporting documentation)  | <input type="checkbox"/> |                       |               |          |
| Public Meeting Facility Rental                 | Actual cost (Submit supporting documentation)  | <input type="checkbox"/> |                       |               |          |
| Public Meeting Exhibits/Renderings & Equipment | Actual cost (Submit supporting documentation)  | <input type="checkbox"/> |                       |               |          |
| Recording Fees                                 | Actual cost  | <input type="checkbox"/> |                       |               |          |
| Transcriptions (specific to project)           | Actual cost  | <input type="checkbox"/> |                       |               |          |
| Courthouse Fees                                | Actual cost  | <input type="checkbox"/> |                       |               |          |
| Storm Sewer Cleaning and Televising            | Actual cost (Requires 2-3 quotes with IDOT approval)   | <input type="checkbox"/> |                       |               |          |
| Traffic Control and Protection                 | Actual cost (Requires 2-3 quotes with IDOT approval)   | <input type="checkbox"/> |                       |               |          |
| Aerial Photography and Mapping                 | Actual cost (Requires 2-3 quotes with IDOT approval)   | <input type="checkbox"/> |                       |               |          |
| Utility Exploratory Trenching                  | Actual cost (Requires 2-3 quotes with IDOT approval)   | <input type="checkbox"/> |                       |               |          |
| Testing of Soil Samples*                       | Actual cost (Provide breakdown of costs to the Department for approval)                          | <input type="checkbox"/> |                       |               |          |
| Lab Services*                                  | Actual cost (Provide breakdown of cost for each lab service to the Department's PM for approval) | <input type="checkbox"/> |                       |               |          |
| Equipment and/or Specialized Equipment Rental* | Actual cost (Rental - 2-3 quotes needed / Owned - provide depreciated value for IDOT approval)   | <input type="checkbox"/> |                       |               |          |
|  |  | <input type="checkbox"/> |                       |               |          |
|  |  | <input type="checkbox"/> |                       |               |          |
|  |  | <input type="checkbox"/> |                       |               |          |
|  |  | <input type="checkbox"/> |                       |               |          |
|  |  | <input type="checkbox"/> |                       |               |          |
|  |  | <input type="checkbox"/> |                       |               |          |
|  |  | <input type="checkbox"/> |                       |               |          |
|  |  | <input type="checkbox"/> |                       |               |          |
|  |  | <input type="checkbox"/> |                       |               |          |
|  |  | <input type="checkbox"/> |                       |               |          |
| Total Direct Cost                              |  |                          |                       |               | \$260.00 |

\*If other allowable costs are needed and not listed, please add in the above spaces provided.

#### LEGEND

W.O. = Work Order

J.S. = Job Specific



## Direct Costs Check Sheet

|  |            |                     |
|--|------------|---------------------|
| Prime Consultant Name  | PTB Number | State Job Number(s) |
| FGM Architects   |            | 25-00179-06-MG      |
| <input type="checkbox"/> Prime <input type="checkbox"/> Supplement    Date <u>12/12/24</u> |            |                     |

Consultant

Clark Dietz Inc.

| Item  | Allowable   | Utilize<br>W.O. Only                | Quantity<br>J.S. Only | Contract Rate | Total      |
|---|---|-------------------------------------|-----------------------|---------------|------------|
| Per Diem<br>(per GOVERNOR'S TRAVEL CONTROL BOARD)               | Up to state rate maximum  | <input type="checkbox"/>            |                       |               |            |
| Lodging<br>(per GOVERNOR'S TRAVEL CONTROL BOARD)                | Actual cost (Up to state rate maximum)  | <input type="checkbox"/>            |                       |               |            |
| Lodging Taxes and Fees<br>(per GOVERNOR'S TRAVEL CONTROL BOARD) | Actual cost   | <input type="checkbox"/>            |                       |               |            |
| Air Fare  | Coach rate, actual cost, requires minimum two weeks' notice, with prior IDOT approval | <input type="checkbox"/>            |                       |               |            |
| Vehicle Mileage<br>(per GOVERNOR'S TRAVEL CONTROL BOARD)        | Up to state rate maximum  | <input type="checkbox"/>            |                       |               |            |
| Vehicle Owned or Leased   | \$32.50/half day (4 hours or less) or \$65/full day                                   | <input checked="" type="checkbox"/> | 60                    | \$32.50       | \$1,950.00 |
| Vehicle Rental  | Actual cost (Up to \$55/day)  | <input type="checkbox"/>            |                       |               |            |
| Rental Vehicle Fuel   | Actual cost (Submit supporting documentation)   | <input type="checkbox"/>            |                       |               |            |
| Tolls   | Actual cost   | <input checked="" type="checkbox"/> | 200                   | \$1.00        | \$200.00   |
| Parking   | Actual cost   | <input type="checkbox"/>            |                       |               |            |
| Overtime  | Premium portion (Submit supporting documentation)                                     | <input type="checkbox"/>            |                       |               |            |
| Shift Differential  | Actual cost (Based on firm's policy)  | <input type="checkbox"/>            |                       |               |            |
| Overnight Delivery/Postage/Courier Service                      | Actual cost (Submit supporting documentation)   | <input type="checkbox"/>            |                       |               |            |
| Copies of Deliverables/Mylars (In-house)                        | Actual cost (Submit supporting documentation)   | <input type="checkbox"/>            |                       |               |            |
| Copies of Deliverables/Mylars (Outside)                         | Actual cost (Submit supporting documentation)   | <input type="checkbox"/>            |                       |               |            |
| Project Specific Insurance                                      | Actual cost   | <input type="checkbox"/>            |                       |               |            |
| Monuments (Permanent)   | Actual cost   | <input type="checkbox"/>            |                       |               |            |
| Photo Processing  | Actual cost   | <input type="checkbox"/>            |                       |               |            |
| 2-Way Radio (Survey or Phase III Only)                          | Actual cost   | <input type="checkbox"/>            |                       |               |            |
| Telephone Usage (Traffic System Monitoring Only)                | Actual cost   | <input type="checkbox"/>            |                       |               |            |

| Item   | Allowable  | Utilize<br>W.O. Only                | Quantity<br>J.S. Only | Contract Rate | Total      |
|--|--|-------------------------------------|-----------------------|---------------|------------|
| CADD   | Actual cost (Max \$15/hour)  | <input checked="" type="checkbox"/> | 420                   | \$15.00       | \$6,300.00 |
| Website  | Actual cost (Submit supporting documentation)  | <input type="checkbox"/>            |                       |               |            |
| Advertisements                                 | Actual cost (Submit supporting documentation)  | <input type="checkbox"/>            |                       |               |            |
| Public Meeting Facility Rental                 | Actual cost (Submit supporting documentation)  | <input type="checkbox"/>            |                       |               |            |
| Public Meeting Exhibits/Renderings & Equipment | Actual cost (Submit supporting documentation)  | <input type="checkbox"/>            |                       |               |            |
| Recording Fees                                 | Actual cost  | <input type="checkbox"/>            |                       |               |            |
| Transcriptions (specific to project)           | Actual cost  | <input type="checkbox"/>            |                       |               |            |
| Courthouse Fees                                | Actual cost  | <input type="checkbox"/>            |                       |               |            |
| Storm Sewer Cleaning and Televising            | Actual cost (Requires 2-3 quotes with IDOT approval)   | <input type="checkbox"/>            |                       |               |            |
| Traffic Control and Protection                 | Actual cost (Requires 2-3 quotes with IDOT approval)   | <input type="checkbox"/>            |                       |               |            |
| Aerial Photography and Mapping                 | Actual cost (Requires 2-3 quotes with IDOT approval)   | <input type="checkbox"/>            |                       |               |            |
| Utility Exploratory Trenching                  | Actual cost (Requires 2-3 quotes with IDOT approval)   | <input type="checkbox"/>            |                       |               |            |
| Testing of Soil Samples*                       | Actual cost (Provide breakdown of costs to the Department for approval)                          | <input type="checkbox"/>            |                       |               |            |
| Lab Services*                                  | Actual cost (Provide breakdown of cost for each lab service to the Department's PM for approval) | <input type="checkbox"/>            |                       |               |            |
| Equipment and/or Specialized Equipment Rental* | Actual cost (Rental - 2-3 quotes needed / Owned - provide depreciated value for IDOT approval)   | <input checked="" type="checkbox"/> | 4                     | \$300.00      | \$1,200.00 |
|  |  | <input type="checkbox"/>            |                       |               |            |
|  |  | <input type="checkbox"/>            |                       |               |            |
|  |  | <input type="checkbox"/>            |                       |               |            |
|  |  | <input type="checkbox"/>            |                       |               |            |
|  |  | <input type="checkbox"/>            |                       |               |            |
|  |  | <input type="checkbox"/>            |                       |               |            |
|  |  | <input type="checkbox"/>            |                       |               |            |
|  |  | <input type="checkbox"/>            |                       |               |            |
|  |  | <input type="checkbox"/>            |                       |               |            |
|  |  | <input type="checkbox"/>            |                       |               |            |
| Total Direct Cost                              |  |                                     |                       |               | \$9,650.00 |

\*If other allowable costs are needed and not listed, please add in the above spaces provided.

**LEGEND**

W.O. = Work Order

J.S. = Job Specific

## SCHEDULE OF PROJECT RELATED EXPENSES

**CLARK DIETZ INC.**

September 1, 2024

|  |  |
|--|--|
| Vehicles                                     |  |
| Autos  | \$65.00/day or \$0.67/mile (per agreement) |
| Field Vehicles                               | \$65.00/day or \$0.67/mile (per agreement) |
| Survey Van                                   | \$80.00/day or \$0.75/mile (per agreement) |
| Robotic Survey Equipment                     | \$20.00/hour                               |
| GPS Survey Equipment                         | \$30.00/hour                               |
| CADD Usage                                   | \$20.00/hour                               |
| Drone Usage                                  | \$35.00/hour                               |
| Pavement Coring                              | \$300/Each                                 |
| Regular Format Copies* (8.5"x11" or 11"x17") | \$0.10/copy                                |
| Color Copies* (8.5"x11")                     | \$0.50/copy                                |
| Color Copies* (11"x17")                      | \$1.50/copy                                |
| Large Format Plotting and/or Copying*        |  |
| (12"x18")                                    | \$0.50/sheet                               |
| (22"x34" or 24"x36")                         | \$1.75/sheet                               |
| (30"x42")                                    | \$2.50/sheet                               |
| (36"x48")                                    | \$3.00/sheet                               |
| Large Format Scanning*                       |  |
| (12"x18")                                    | \$.30/sheet                                |
| (22"x34" or 24"x36")                         | \$1.00/sheet                               |
| (30"x42")                                    | \$1.50/sheet                               |
| (36"x48")                                    | \$2.00/sheet                               |
| Hotels & Motels                              | } At Cost                                  |
| Meals  |  |
| Federal Express & UPS                        |  |
| Public Transportation                        |  |
| Film and Development                         |  |
| Supplies                                     |  |

Notes:

The rates in this schedule are subject to review and will be adjusted as necessary, but not sooner than six months after the date listed above. Certain rates listed with \* are for in-house production. Larger quantities will be sent to an outside vendor. All project related expenses and subconsultants will be billed at 110% of actual costs to cover handling and administrative expenses.



## Direct Costs Check Sheet

|  |            |                     |
|--|------------|---------------------|
| Prime Consultant Name  | PTB Number | State Job Number(s) |
| FGM Architects   |            |                     |
| <input checked="" type="checkbox"/> Prime <input type="checkbox"/> Supplement # _____    Date 12/11/24 |            |                     |

Consultant

CGMT, Inc.

| Item  | Allowable   | Utilize<br>W.O. Only     | Quantity<br>J.S. Only | Contract Rate | Total      |
|---|---|--------------------------|-----------------------|---------------|------------|
| Per Diem<br>(per GOVERNOR'S TRAVEL CONTROL BOARD)               | Up to state rate maximum  | <input type="checkbox"/> |                       |               |            |
| Lodging<br>(per GOVERNOR'S TRAVEL CONTROL BOARD)                | Actual cost (Up to state rate maximum)  | <input type="checkbox"/> |                       |               |            |
| Lodging Taxes and Fees<br>(per GOVERNOR'S TRAVEL CONTROL BOARD) | Actual cost   | <input type="checkbox"/> |                       |               |            |
| Air Fare  | Coach rate, actual cost, requires minimum two weeks' notice, with prior IDOT approval | <input type="checkbox"/> |                       |               |            |
| Vehicle Mileage<br>(per GOVERNOR'S TRAVEL CONTROL BOARD)        | Up to state rate maximum  | <input type="checkbox"/> |                       |               |            |
| Vehicle Owned or Leased   | \$32.50/half day (4 hours or less) or \$65/full day                                   | <input type="checkbox"/> | 40                    | \$32.50       | \$1,300.00 |
| Vehicle Rental  | Actual cost (Up to \$55/day)  | <input type="checkbox"/> |                       |               |            |
| Rental Vehicle Fuel   | Actual cost (Submit supporting documentation)   | <input type="checkbox"/> |                       |               |            |
| Tolls   | Actual cost   | <input type="checkbox"/> |                       |               |            |
| Parking   | Actual cost   | <input type="checkbox"/> |                       |               |            |
| Overtime  | Premium portion (Submit supporting documentation)                                     | <input type="checkbox"/> |                       |               |            |
| Shift Differential  | Actual cost (Based on firm's policy)  | <input type="checkbox"/> |                       |               |            |
| Overnight Delivery/Postage/Courier Service                      | Actual cost (Submit supporting documentation)   | <input type="checkbox"/> |                       |               |            |
| Copies of Deliverables/Mylars (In-house)                        | Actual cost (Submit supporting documentation)   | <input type="checkbox"/> |                       |               |            |
| Copies of Deliverables/Mylars (Outside)                         | Actual cost (Submit supporting documentation)   | <input type="checkbox"/> |                       |               |            |
| Project Specific Insurance                                      | Actual cost   | <input type="checkbox"/> |                       |               |            |
| Monuments (Permanent)   | Actual cost   | <input type="checkbox"/> |                       |               |            |
| Photo Processing  | Actual cost   | <input type="checkbox"/> |                       |               |            |
| 2-Way Radio (Survey or Phase III Only)                          | Actual cost   | <input type="checkbox"/> |                       |               |            |
| Telephone Usage (Traffic System Monitoring Only)                | Actual cost   | <input type="checkbox"/> |                       |               |            |

| Item   | Allowable  | Utilize<br>W.O. Only     | Quantity<br>J.S. Only | Contract Rate | Total       |
|--|--|--------------------------|-----------------------|---------------|-------------|
| CADD   | Actual cost (Max \$15/hour)  | <input type="checkbox"/> |                       |               |             |
| Website  | Actual cost (Submit supporting documentation)  | <input type="checkbox"/> |                       |               |             |
| Advertisements                                 | Actual cost (Submit supporting documentation)  | <input type="checkbox"/> |                       |               |             |
| Public Meeting Facility Rental                 | Actual cost (Submit supporting documentation)  | <input type="checkbox"/> |                       |               |             |
| Public Meeting Exhibits/Renderings & Equipment | Actual cost (Submit supporting documentation)  | <input type="checkbox"/> |                       |               |             |
| Recording Fees                                 | Actual cost  | <input type="checkbox"/> |                       |               |             |
| Transcriptions (specific to project)           | Actual cost  | <input type="checkbox"/> |                       |               |             |
| Courthouse Fees                                | Actual cost  | <input type="checkbox"/> |                       |               |             |
| Storm Sewer Cleaning and Televising            | Actual cost (Requires 2-3 quotes with IDOT approval)   | <input type="checkbox"/> |                       |               |             |
| Traffic Control and Protection                 | Actual cost (Requires 2-3 quotes with IDOT approval)   | <input type="checkbox"/> |                       |               |             |
| Aerial Photography and Mapping                 | Actual cost (Requires 2-3 quotes with IDOT approval)   | <input type="checkbox"/> |                       |               |             |
| Utility Exploratory Trenching                  | Actual cost (Requires 2-3 quotes with IDOT approval)   | <input type="checkbox"/> |                       |               |             |
| Testing of Soil Samples*                       | Actual cost (Provide breakdown of costs to the Department for approval)                          | <input type="checkbox"/> |                       |               |             |
| Lab Services*                                  | Actual cost (Provide breakdown of cost for each lab service to the Department's PM for approval) | <input type="checkbox"/> |                       |               |             |
| Equipment and/or Specialized Equipment Rental* | Actual cost (Rental - 2-3 quotes needed / Owned - provide depreciated value for IDOT approval)   | <input type="checkbox"/> |                       |               |             |
| Contract Drilling                              | Drilling Per Foot <25 Feet   | <input type="checkbox"/> | 280                   | \$25.00       | \$7,000.00  |
| Lab Services                                   | Actual Cost (M/C, Qp, Classification)  | <input type="checkbox"/> | 56                    | \$10.00       | \$560.00    |
| Lab Services                                   | Actual Cost (RIMAC)  | <input type="checkbox"/> | 15                    | \$15.00       | \$225.00    |
| Lab Services                                   | Actual Cost (Atterberg Limits)   | <input type="checkbox"/> | 5                     | \$85.00       | \$425.00    |
| Lab Services                                   | Actual Cost (Hydrometer)   | <input type="checkbox"/> | 3                     | \$150.00      | \$450.00    |
| Mobilization                                   | Rig Mobilization   | <input type="checkbox"/> | 3                     | \$650.00      | \$1,950.00  |
| Coring   | Concrete Coring (18")  | <input type="checkbox"/> | 0                     | \$200.00      | \$0.00      |
| Lab Services                                   | Actual Cost (Modified Proctor)   | <input type="checkbox"/> | 2                     | \$145.00      | \$290.00    |
| Equipment Rental                               | Nuclear Density Gauge  | <input type="checkbox"/> | 12                    | \$35.00       | \$420.00    |
| Lab Services                                   | Actual Cost (Concrete Cylinder)  | <input type="checkbox"/> | 125                   | \$20.00       | \$2,500.00  |
| Lab Services                                   | Actual Cost (Grout Sample)   | <input type="checkbox"/> | 16                    | \$20.00       | \$320.00    |
| Lab Services                                   | Actual Cost (Mortar Sample)  | <input type="checkbox"/> | 16                    | \$18.00       | \$288.00    |
| Sample Pickup                                  | Per visit Each   | <input type="checkbox"/> | 18                    | \$105.00      | \$1,890.00  |
| Total Direct Cost                              |  |                          |                       |               | \$17,618.00 |



## Unit Cost To Provide Geotechnical Services

### Typical Direct Cost Maintenance Facility

| ITEM  | CGMT to<br>Provide     | UNIT    | UNIT RATES |            |
|---|------------------------|---------|------------|------------|
|   |                        |         | Regular    | Supplement |
| Laboratory Testing Services                             |                        |         |            |            |
| Moisture Content, Unconfined Qp, Visual Classification  | Laboratory Testing     | Test    | \$10.00    | --         |
| Unconfined Compressive (RIMAC)                          | Laboratory Testing     | Test    | \$15.00    | --         |
| Atterberg Limits  | Laboratory Testing     | Test    | \$85.00    | --         |
| Combined Hydrometer                                     | Laboratory Testing     | Test    | \$150.00   | --         |
| Modified Proctor  | Laboratory Testing     | Test    | \$145.00   | --         |
| Concrete Cylinder Compressive Strength (4"/6" Diameter) | Laboratory Testing     | Test    | \$20.00    | --         |
| Grout Compressive Strength (3"/GSB)                     | Laboratory Testing     | Test    | \$20.00    | --         |
| Mortar Cube Compressive Strength (2")                   | Laboratory Testing     | Test    | \$18.00    | --         |
| Travel/Drilling/Equipment                               |                        |         |            |            |
| Vehicle Owned Half Day                                  | Vehicle                | 1/2 Day | \$32.50    | --         |
| Rig Mobilization  | Equipment Mobilization | Day     | \$650.00   | --         |
| Coring Per 18" Core                                     | Equipment Mobilization | Core    | \$200.00   | --         |
| Geotechnical Contract Drilling                          | Equipment/Drilling     | Foot    | \$25.00    | --         |
| Nuclear Density Gauge Rental                            | Equipment              | Day     | \$35.00    | --         |
| Sample Pickup (Truck and Equipment)                     | Vehicle/Equipment      | Trip    | \$105.00   | --         |





## Direct Costs Check Sheet

|  |            |                     |
|--|------------|---------------------|
| Prime Consultant Name  | PTB Number | State Job Number(s) |
| FGM Architects   |            | 25-00179-06-MG      |
| <input type="checkbox"/> Prime <input type="checkbox"/> Supplement |            | Date 12/10/24       |

Consultant

McCluskey Engineering Corporation

| Item  | Allowable   | Utilize<br>W.O. Only     | Quantity<br>J.S. Only | Contract Rate | Total    |
|---|---|--------------------------|-----------------------|---------------|----------|
| Per Diem<br>(per GOVERNOR'S TRAVEL CONTROL BOARD)               | Up to state rate maximum  | <input type="checkbox"/> |                       |               |          |
| Lodging<br>(per GOVERNOR'S TRAVEL CONTROL BOARD)                | Actual cost (Up to state rate maximum)  | <input type="checkbox"/> |                       |               |          |
| Lodging Taxes and Fees<br>(per GOVERNOR'S TRAVEL CONTROL BOARD) | Actual cost   | <input type="checkbox"/> |                       |               |          |
| Air Fare  | Coach rate, actual cost, requires minimum two weeks' notice, with prior IDOT approval | <input type="checkbox"/> |                       |               |          |
| Vehicle Mileage<br>(per GOVERNOR'S TRAVEL CONTROL BOARD)        | Up to state rate maximum  | <input type="checkbox"/> |                       |               |          |
| Vehicle Owned or Leased   | \$32.50/half day (4 hours or less) or \$65/full day                                   | <input type="checkbox"/> | 6                     | \$32.50       | \$195.00 |
| Vehicle Rental  | Actual cost (Up to \$55/day)  | <input type="checkbox"/> |                       |               |          |
| Rental Vehicle Fuel   | Actual cost (Submit supporting documentation)   | <input type="checkbox"/> |                       |               |          |
| Tolls   | Actual cost   | <input type="checkbox"/> |                       |               |          |
| Parking   | Actual cost   | <input type="checkbox"/> |                       |               |          |
| Overtime  | Premium portion (Submit supporting documentation)                                     | <input type="checkbox"/> |                       |               |          |
| Shift Differential  | Actual cost (Based on firm's policy)  | <input type="checkbox"/> |                       |               |          |
| Overnight Delivery/Postage/Courier Service                      | Actual cost (Submit supporting documentation)   | <input type="checkbox"/> |                       |               |          |
| Copies of Deliverables/Mylars (In-house)                        | Actual cost (Submit supporting documentation)   | <input type="checkbox"/> |                       |               |          |
| Copies of Deliverables/Mylars (Outside)                         | Actual cost (Submit supporting documentation)   | <input type="checkbox"/> |                       |               |          |
| Project Specific Insurance                                      | Actual cost   | <input type="checkbox"/> |                       |               |          |
| Monuments (Permanent)   | Actual cost   | <input type="checkbox"/> |                       |               |          |
| Photo Processing  | Actual cost   | <input type="checkbox"/> |                       |               |          |
| 2-Way Radio (Survey or Phase III Only)                          | Actual cost   | <input type="checkbox"/> |                       |               |          |
| Telephone Usage (Traffic System Monitoring Only)                | Actual cost   | <input type="checkbox"/> |                       |               |          |



## Direct Costs Check Sheet

|   |            |                     |
|---|------------|---------------------|
| Prime Consultant Name   | PTB Number | State Job Number(s) |
| FGM Architects, Inc.  |            |                     |
| <input checked="" type="checkbox"/> Prime <input type="checkbox"/> Supplement    Date _____ |            |                     |

|            |
|------------|
| Consultant |
| TYLin      |

| Item  | Allowable   | Utilize<br>W.O. Only     | Quantity<br>J.S. Only | Contract Rate | Total    |
|---|---|--------------------------|-----------------------|---------------|----------|
| Per Diem<br>(per GOVERNOR'S TRAVEL CONTROL BOARD)               | Up to state rate maximum  | <input type="checkbox"/> |                       |               |          |
| Lodging<br>(per GOVERNOR'S TRAVEL CONTROL BOARD)                | Actual cost (Up to state rate maximum)  | <input type="checkbox"/> |                       |               |          |
| Lodging Taxes and Fees<br>(per GOVERNOR'S TRAVEL CONTROL BOARD) | Actual cost   | <input type="checkbox"/> |                       |               |          |
| Air Fare  | Coach rate, actual cost, requires minimum two weeks' notice, with prior IDOT approval | <input type="checkbox"/> | 210                   | \$0.67        | \$140.70 |
| Vehicle Mileage<br>(per GOVERNOR'S TRAVEL CONTROL BOARD)        | Up to state rate maximum  | <input type="checkbox"/> |                       |               |          |
| Vehicle Owned or Leased   | \$32.50/half day (4 hours or less) or \$65/full day                                   | <input type="checkbox"/> | 2                     | \$65.00       | \$130.00 |
| Vehicle Rental  | Actual cost (Up to \$55/day)  | <input type="checkbox"/> |                       |               |          |
| Rental Vehicle Fuel   | Actual cost (Submit supporting documentation)   | <input type="checkbox"/> |                       |               |          |
| Tolls   | Actual cost   | <input type="checkbox"/> |                       |               |          |
| Parking   | Actual cost   | <input type="checkbox"/> |                       |               |          |
| Overtime  | Premium portion (Submit supporting documentation)                                     | <input type="checkbox"/> |                       |               |          |
| Shift Differential  | Actual cost (Based on firm's policy)  | <input type="checkbox"/> |                       |               |          |
| Overnight Delivery/Postage/Courier Service                      | Actual cost (Submit supporting documentation)   | <input type="checkbox"/> |                       |               |          |
| Copies of Deliverables/Mylars (In-house)                        | Actual cost (Submit supporting documentation)   | <input type="checkbox"/> |                       |               |          |
| Copies of Deliverables/Mylars (Outside)                         | Actual cost (Submit supporting documentation)   | <input type="checkbox"/> |                       |               |          |
| Project Specific Insurance                                      | Actual cost   | <input type="checkbox"/> |                       |               |          |
| Monuments (Permanent)   | Actual cost   | <input type="checkbox"/> |                       |               |          |
| Photo Processing  | Actual cost   | <input type="checkbox"/> |                       |               |          |
| 2-Way Radio (Survey or Phase III Only)                          | Actual cost   | <input type="checkbox"/> |                       |               |          |
| Telephone Usage (Traffic System Monitoring Only)                | Actual cost   | <input type="checkbox"/> |                       |               |          |

| Item   | Allowable  | Utilize<br>W.O. Only     | Quantity<br>J.S. Only | Contract Rate | Total       |
|--|--|--------------------------|-----------------------|---------------|-------------|
| CADD   | Actual cost (Max \$15/hour)  | <input type="checkbox"/> |                       |               |             |
| Website  | Actual cost (Submit supporting documentation)  | <input type="checkbox"/> |                       |               |             |
| Advertisements                                 | Actual cost (Submit supporting documentation)  | <input type="checkbox"/> |                       |               |             |
| Public Meeting Facility Rental                 | Actual cost (Submit supporting documentation)  | <input type="checkbox"/> |                       |               |             |
| Public Meeting Exhibits/Renderings & Equipment | Actual cost (Submit supporting documentation)  | <input type="checkbox"/> |                       |               |             |
| Recording Fees                                 | Actual cost  | <input type="checkbox"/> |                       |               |             |
| Transcriptions (specific to project)           | Actual cost  | <input type="checkbox"/> |                       |               |             |
| Courthouse Fees                                | Actual cost  | <input type="checkbox"/> |                       |               |             |
| Storm Sewer Cleaning and Televising            | Actual cost (Requires 2-3 quotes with IDOT approval)   | <input type="checkbox"/> |                       |               |             |
| Traffic Control and Protection                 | Actual cost (Requires 2-3 quotes with IDOT approval)   | <input type="checkbox"/> |                       |               |             |
| Aerial Photography and Mapping                 | Actual cost (Requires 2-3 quotes with IDOT approval)   | <input type="checkbox"/> |                       |               |             |
| Utility Exploratory Trenching                  | Actual cost (Requires 2-3 quotes with IDOT approval)   | <input type="checkbox"/> |                       |               |             |
| Testing of Soil Samples*                       | Actual cost (Provide breakdown of costs to the Department for approval)                          | <input type="checkbox"/> |                       |               |             |
| Lab Services*                                  | Actual cost (Provide breakdown of cost for each lab service to the Department's PM for approval) | <input type="checkbox"/> |                       |               |             |
| Equipment and/or Specialized Equipment Rental* | Actual cost (Rental - 2-3 quotes needed / Owned - provide depreciated value for IDOT approval)   | <input type="checkbox"/> |                       |               |             |
| Traffic Count Data Processing                  |  | <input type="checkbox"/> | 1                     | \$10,472.00   | \$10,472.00 |
|  |  | <input type="checkbox"/> |                       |               |             |
|  |  | <input type="checkbox"/> |                       |               |             |
|  |  | <input type="checkbox"/> |                       |               |             |
|  |  | <input type="checkbox"/> |                       |               |             |
|  |  | <input type="checkbox"/> |                       |               |             |
|  |  | <input type="checkbox"/> |                       |               |             |
|  |  | <input type="checkbox"/> |                       |               |             |
|  |  | <input type="checkbox"/> |                       |               |             |
|  |  | <input type="checkbox"/> |                       |               |             |
| Total Direct Cost                              |  |                          |                       |               | \$10,742.70 |

\*If other allowable costs are needed and not listed, please add in the above spaces provided.

**LEGEND**

W.O. = Work Order

J.S. = Job Specific

December 20, 2024

**Mr. Kyle Sant, PE, PTOE**  
*Senior Transportation Engineer*  
**TYLin**  
200 S. Wacker Drive, Suite 1400  
Chicago, IL 60606

Re: **Proposal for Traffic Data Collection Professional Services**  
Wheaton, IL  
GHA Proposal No. 2024.D680

Dear Mr. Sant:

Thank you for your consideration of Gewalt Hamilton Associates, Inc. (GHA) to provide Data Collection Services for the above-mentioned project.

This proposal is based on GHA's understanding of the project as per your recent request.

If our proposal is acceptable, please sign one copy and return it to our office. We are pleased to have the opportunity to make our services available to you and look forward to assisting you on this project.

Sincerely,  
**Gewalt Hamilton Associates, Inc.**

V  
Jarett M. Giesey  
Data Collection Project Manager  
JGiesey@gha-engineers.com

Enc.: GHA Proposal No. 2024.D680

## **Proposal for Professional Services**

### **Traffic Data Collection**

Wheaton, IL

GHA Proposal No. 2024.D680

TYLin (Client), 200 S. Wacker Drive, Suite 1400, Chicago, IL 60606, and Gewalt Hamilton Associates, Inc. (GHA), 625 Forest Edge Drive, Vernon Hills, IL 60061, agree and contract as follows:

#### **I. Project Understanding**

The Client is requesting seventeen (17) traffic counts in Wheaton, IL.

#### **II. Traffic Data Collection Services**

GHA will provide the following services:

A. Turning Movement Count (TMC)

Location(s):

1. Manchester Rd & Entrance
2. Manchester Rd & County Farm Rd
3. Manchester Rd & Page St
4. Manchester Rd & DuPage County South Entrance
5. Manchester Rd & Hazelton Ave
6. Manchester Rd & Beverly St
7. County Farm Rd & DuPage County Animal Services Entrance
8. County Farm Rd & DuPage County Main Entrance
9. County Farm Rd & DuPage County North Entrance
10. DuPage County Main Entrance & Maintenance Garage
11. DuPage County Main Entrance & Parking Lots
12. DuPage County Veterans Memorial & South Entrance Way
13. DuPage County Parking Garage & Spill-Over Lot
14. DuPage County Courthouse & Parking Garage
15. DuPage County North Entrance & Administration Facilities
16. DuPage County North Entrance & Parking Garage Entrance
17. DuPage County North Entrance & Parking Garage Exit

Collection Details

- a. Typical Weekday (Tuesday, Wednesday and/or Thursday)
- b. 7-hours at each location
- c. 6 AM - 9 AM, 2 PM - 6 PM CST
- d. Lights / Mediums / Articulated Trucks w/bicycles on roadway
  1. Classification Grouping includes Premium Rate Classification
  2. Bicycles and Pedestrians in Crosswalks are included.
  3. Bicycles on the Roadway are included.

Deliverable

- a. Data will be processed with a normal processing turnaround time and will be shared with the Client as soon as it is available.

### III. Project Schedule

GHA will schedule the work as soon as possible after written authorization to proceed.

### IV. Services Not Included

Should additional services be required or expanded beyond those outlined in Section II: Traffic Data Collection Services of this Agreement, GHA will request written authorization prior to commencing the work and the Client will be billed on a time-and-materials (T&M) basis in accordance with the current GHA Professional Services Hourly Rate Guide.

### V. Key Personnel

Mr. Jarett M. Giesey will serve as the Data Collection Project Manager. Mr. Zach J. Hubb will serve as the Data Collection Team Leader and Mr. Patrick M. Oster will serve as the Data Collection Processing Team Leader. The team will work with additional professional staff.

### VI. Compensation for Services

Based upon the scope of services and understanding of the requested work, GHA proposes to complete the work as described above for a lump sum fee as outlined below:

| Item Description                         | Qty | Unit | Qty | Unit | Total | Unit | Fee     | Unit | Fee         |
|--|-----|------|-----|------|-------|------|---------|------|-------------|
| A.1 TMC Local                            | 17  | ea   | 7.0 | hr   | 119.0 | hr   | \$80.00 | hr   | \$9,520.00  |
| A.2 Premium Classification - TMC         | 17  | ea   | 7.0 | hr   | 119.0 | hr   | \$4.00  | hr   | \$476.00    |
| A.3 Crosswalks (pedestrians & bicycles)  | 17  | ea   | 7.0 | hr   | 119.0 | hr   | \$4.00  | hr   | \$476.00    |
| Sub-total Professional Service Fees (A): |     |      |     |      |       |      |         |      | \$10,472.00 |
| Total for Professional Service Fees:     |     |      |     |      |       |      |         |      | \$10,472.00 |

The proposed lump sum fee includes all necessary personnel, equipment, deployment, and processing to complete the data collection as described. Reimbursable expenses, including items such as photos, postage, messenger services, printing, truck usage and/or mileage, etc., are included in the lump sum fee.

GHA assumes the study will be completed within one deployment. If additional deployments are requested, an adjustment to the fee may be necessary. GHA will provide the Client with a written estimate of any additional fees prior to commencing such work.

Recounts will be completed at no charge to the Client for equipment failures.

Cancellations shall be made within 24-hours of the scheduled deployment to avoid fees.

The Client shall be responsible for delayed or cancelled work that is out of GHA's control such as construction, road closures, accidents, vandalism, or theft of equipment.

The Client shall be responsible for obtaining all required permits and notifying the applicable regulatory agencies prior to the scheduled deployment.

An invoice will be submitted upon completion of the study and will detail charges made against the project and services provided.

## VII. General Conditions

The delineated services provided by Gewalt Hamilton Associates, Inc., (GHA) under this Agreement will be performed as reasonably required in accordance with the generally accepted standards for civil engineering and surveying services as reflected in the contract for this project at the time when and the place where the services are performed.

Nothing contained in this Agreement shall create a contractual relationship with or a cause of action in favor of a third party against either the Client or GHA. GHA's services under this Agreement are being performed solely for the Client's benefit, and no other party or entity shall have any claim against GHA because of this Agreement or the performance or nonperformance of services hereunder. In no event shall GHA be liable for any loss of profit or any consequential damages.

The Client and GHA agree that all disputes between them arising out of or relating to this Agreement or the Project shall be submitted to nonbinding mediation in Chicago, Illinois unless the parties mutually agree otherwise.


This Agreement, including all subparts and Attachment A, which is attached hereto and incorporated herein as the General Provisions of this Agreement, constitute the entire integrated agreement between the parties which may not be modified without all parties consenting thereto in writing.

## VIII. Authorization of Services

By signing below, you indicate your acceptance of this Agreement in its entirety.

Gewalt Hamilton Associates, Inc.

TYLin

  
Jarett M. Giesey  
Data Collection Project Manager

\_\_\_\_\_  
Kyle Sant, PE, PTOE  
Senior Transportation Engineer

Enc.: [https://datalink.miovision.com/data\\_requests/49872?](https://datalink.miovision.com/data_requests/49872?)  
Attachment A  
GHA Hourly Rates



**GHA PROFESSIONAL SERVICES HOURLY RATE GUIDE:**  
**2024**

The following rates will remain in effect until December 31, 2024, at which time they are subject to an annual increase:

|                             |          |                            |          |
|-----------------------------|----------|----------------------------|----------|
| PRINCIPAL                   | \$264.00 | ENGINEERING TECHNICIAN V   | \$200.00 |
| SENIOR PROJECT MANAGER II   | \$240.00 | ENGINEERING TECHNICIAN IV  | \$166.00 |
| SENIOR PROJECT MANAGER I    | \$220.00 | ENGINEERING TECHNICIAN III | \$150.00 |
| PROJECT MANAGER II          | \$202.00 | ENGINEERING TECHNICIAN II  | \$126.00 |
| PROJECT MANAGER I           | \$178.00 | ENGINEERING TECHNICIAN I   | \$92.00  |
| ENGINEER VI                 | \$212.00 | LANDSCAPE ARCHITECT        | \$180.00 |
| ENGINEER V                  | \$192.00 | DATA MANAGER               | \$160.00 |
| ENGINEER IV                 | \$182.00 | DATA TECHNICIAN III        | \$148.00 |
| ENGINEER III                | \$170.00 | DATA TECHNICIAN II         | \$132.00 |
| ENGINEER II                 | \$152.00 | DATA TECHNICIAN I          | \$100.00 |
| ENGINEER I                  | \$142.00 | CAD MANAGER                | \$220.00 |
| LAND SURVEYOR IV            | \$214.00 | CAD TECHNICIAN III         | \$154.00 |
| LAND SURVEYOR III           | \$176.00 | CAD TECHNICIAN II          | \$128.00 |
| LAND SURVEYOR II            | \$154.00 | CAD TECHNICIAN I           | \$100.00 |
| LAND SURVEYOR I             | \$136.00 | ADMINISTRATIVE II          | \$114.00 |
| GIS TECHNICIAN IV           | \$186.00 | ADMINISTRATIVE I           | \$92.00  |
| GIS TECHNICIAN III          | \$160.00 | ACCOUNTING MANAGER         | \$194.00 |
| GIS TECHNICIAN II           | \$130.00 | ACCOUNTING II              | \$144.00 |
| GIS TECHNICIAN I            | \$110.00 | ACCOUNTING I               | \$130.00 |
| ENVIRONMENTAL CONSULTANT II | \$150.00 |                            |          |
| ENVIRONMENTAL CONSULTANT I  | \$138.00 |                            |          |

Services provided under this Agreement will be billed according to the rates in effect at the time services are rendered.



## Direct Costs Check Sheet

|   |            |                     |
|---|------------|---------------------|
| Prime Consultant Name   | PTB Number | State Job Number(s) |
| FGM Architects  |            | 25-00179-36-MG      |
| <input checked="" type="checkbox"/> Prime <input type="checkbox"/> Supplement    Date _____ |            |                     |

Consultant

Upland Design Ltd

| Item  | Allowable   | Utilize<br>W.O. Only                | Quantity<br>J.S. Only | Contract Rate | Total    |
|---|---|-------------------------------------|-----------------------|---------------|----------|
| Per Diem<br>(per GOVERNOR'S TRAVEL CONTROL BOARD)               | Up to state rate maximum  | <input type="checkbox"/>            |                       |               |          |
| Lodging<br>(per GOVERNOR'S TRAVEL CONTROL BOARD)                | Actual cost (Up to state rate maximum)  | <input type="checkbox"/>            |                       |               |          |
| Lodging Taxes and Fees<br>(per GOVERNOR'S TRAVEL CONTROL BOARD) | Actual cost   | <input type="checkbox"/>            |                       |               |          |
| Air Fare  | Coach rate, actual cost, requires minimum two weeks' notice, with prior IDOT approval | <input type="checkbox"/>            |                       |               |          |
| Vehicle Mileage<br>(per GOVERNOR'S TRAVEL CONTROL BOARD)        | Up to state rate maximum  | <input checked="" type="checkbox"/> | 260                   | \$0.67        | \$174.20 |
| Vehicle Owned or Leased   | \$32.50/half day (4 hours or less) or \$65/full day                                   | <input type="checkbox"/>            |                       |               |          |
| Vehicle Rental  | Actual cost (Up to \$55/day)  | <input type="checkbox"/>            |                       |               |          |
| Rental Vehicle Fuel   | Actual cost (Submit supporting documentation)   | <input type="checkbox"/>            |                       |               |          |
| Tolls   | Actual cost   | <input checked="" type="checkbox"/> | 10                    | \$2.00        | \$20.00  |
| Parking   | Actual cost   | <input type="checkbox"/>            |                       |               |          |
| Overtime  | Premium portion (Submit supporting documentation)                                     | <input type="checkbox"/>            |                       |               |          |
| Shift Differential  | Actual cost (Based on firm's policy)  | <input type="checkbox"/>            |                       |               |          |
| Overnight Delivery/Postage/Courier Service                      | Actual cost (Submit supporting documentation)   | <input checked="" type="checkbox"/> | 1                     | \$38.30       | \$38.30  |
| Copies of Deliverables/Mylars (In-house)                        | Actual cost (Submit supporting documentation)   | <input type="checkbox"/>            |                       |               |          |
| Copies of Deliverables/Mylars (Outside)                         | Actual cost (Submit supporting documentation)   | <input checked="" type="checkbox"/> | 30                    | \$3.25        | \$97.50  |
| Project Specific Insurance                                      | Actual cost   | <input type="checkbox"/>            |                       |               |          |
| Monuments (Permanent)   | Actual cost   | <input type="checkbox"/>            |                       |               |          |
| Photo Processing  | Actual cost   | <input type="checkbox"/>            |                       |               |          |
| 2-Way Radio (Survey or Phase III Only)                          | Actual cost   | <input type="checkbox"/>            |                       |               |          |
| Telephone Usage (Traffic System Monitoring Only)                | Actual cost   | <input type="checkbox"/>            |                       |               |          |

| Item   | Allowable  | Utilize<br>W.O. Only     | Quantity<br>J.S. Only | Contract Rate | Total    |
|--|--|--------------------------|-----------------------|---------------|----------|
| CADD   | Actual cost (Max \$15/hour)  | <input type="checkbox"/> |                       |               |          |
| Website  | Actual cost (Submit supporting documentation)  | <input type="checkbox"/> |                       |               |          |
| Advertisements                                 | Actual cost (Submit supporting documentation)  | <input type="checkbox"/> |                       |               |          |
| Public Meeting Facility Rental                 | Actual cost (Submit supporting documentation)  | <input type="checkbox"/> |                       |               |          |
| Public Meeting Exhibits/Renderings & Equipment | Actual cost (Submit supporting documentation)  | <input type="checkbox"/> |                       |               |          |
| Recording Fees                                 | Actual cost  | <input type="checkbox"/> |                       |               |          |
| Transcriptions (specific to project)           | Actual cost  | <input type="checkbox"/> |                       |               |          |
| Courthouse Fees                                | Actual cost  | <input type="checkbox"/> |                       |               |          |
| Storm Sewer Cleaning and Televising            | Actual cost (Requires 2-3 quotes with IDOT approval)   | <input type="checkbox"/> |                       |               |          |
| Traffic Control and Protection                 | Actual cost (Requires 2-3 quotes with IDOT approval)   | <input type="checkbox"/> |                       |               |          |
| Aerial Photography and Mapping                 | Actual cost (Requires 2-3 quotes with IDOT approval)   | <input type="checkbox"/> |                       |               |          |
| Utility Exploratory Trenching                  | Actual cost (Requires 2-3 quotes with IDOT approval)   | <input type="checkbox"/> |                       |               |          |
| Testing of Soil Samples*                       | Actual cost (Provide breakdown of costs to the Department for approval)                          | <input type="checkbox"/> |                       |               |          |
| Lab Services*                                  | Actual cost (Provide breakdown of cost for each lab service to the Department's PM for approval) | <input type="checkbox"/> |                       |               |          |
| Equipment and/or Specialized Equipment Rental* | Actual cost (Rental - 2-3 quotes needed / Owned - provide depreciated value for IDOT approval)   | <input type="checkbox"/> |                       |               |          |
|  |  | <input type="checkbox"/> |                       |               |          |
|  |  | <input type="checkbox"/> |                       |               |          |
|  |  | <input type="checkbox"/> |                       |               |          |
|  |  | <input type="checkbox"/> |                       |               |          |
|  |  | <input type="checkbox"/> |                       |               |          |
|  |  | <input type="checkbox"/> |                       |               |          |
|  |  | <input type="checkbox"/> |                       |               |          |
|  |  | <input type="checkbox"/> |                       |               |          |
|  |  | <input type="checkbox"/> |                       |               |          |
|  |  | <input type="checkbox"/> |                       |               |          |
| Total Direct Cost                              |  |                          |                       |               | \$330.00 |

\*If other allowable costs are needed and not listed, please add in the above spaces provided.

#### LEGEND

W.O. = Work Order

J.S. = Job Specific

[E-mail](#)[Reset Form](#)**Direct Cost**

|   |            |                     |
|---|------------|---------------------|
| Prime Consultant Name   | PTB Number | State Job Number(s) |
| FGM Architects  | n/a        | n/a                 |
| <input type="checkbox"/> Prime <input type="checkbox"/> Supplement   Date _____ |            |                     |

Consultant

V3 Companies

| Item  | Allowable   | Utilize<br>W.O. Only     | Quantity<br>J.S. Only | Contract Rate | Total    |
|---|---|--------------------------|-----------------------|---------------|----------|
| Per Diem<br>(per GOVERNOR'S TRAVEL CONTROL BOARD)               | Up to state rate maximum  | <input type="checkbox"/> |                       |               | \$0.00   |
| Lodging<br>(per GOVERNOR'S TRAVEL CONTROL BOARD)                | Actual cost (Up to state rate maximum)  | <input type="checkbox"/> |                       |               | \$0.00   |
| Lodging Taxes and Fees<br>(per GOVERNOR'S TRAVEL CONTROL BOARD) | Actual cost   | <input type="checkbox"/> |                       |               | \$0.00   |
| Air Fare  | Coach rate, actual cost, requires minimum two weeks' notice, with prior IDOT approval | <input type="checkbox"/> |                       |               | \$0.00   |
| Vehicle Mileage<br>(per GOVERNOR'S TRAVEL CONTROL BOARD)        | Up to state rate maximum  | <input type="checkbox"/> | 300                   | \$0.67        | \$201.00 |
| Vehicle Owned or Leased   | \$32.50/half day (4 hours or less) or \$65/full day                                   | <input type="checkbox"/> |                       |               | \$0.00   |
| Vehicle Rental  | Actual cost (Up to \$55/day)  | <input type="checkbox"/> |                       |               | \$0.00   |
| Rental Vehicle Fuel   | Actual cost (Submit supporting documentation)   | <input type="checkbox"/> |                       |               | \$0.00   |
| Tolls   | Actual cost   | <input type="checkbox"/> |                       |               | \$0.00   |
| Parking   | Actual cost   | <input type="checkbox"/> |                       |               | \$0.00   |
| Overtime  | Premium portion (Submit supporting documentation)                                     | <input type="checkbox"/> |                       |               | \$0.00   |
| Shift Differential  | Actual cost (Based on firm's policy)  | <input type="checkbox"/> |                       |               | \$0.00   |
| Overnight Delivery/Postage/Courier Service                      | Actual cost (Submit supporting documentation)   | <input type="checkbox"/> | 1                     | \$400.00      | \$400.00 |
| Copies of Deliverables/Mylars (In-house)                        | Actual cost (Submit supporting documentation)   | <input type="checkbox"/> | 1                     | \$400.00      | \$400.00 |
| Copies of Deliverables/Mylars (Outside)                         | Actual cost (Submit supporting documentation)   | <input type="checkbox"/> |                       |               | \$0.00   |
| Project Specific Insurance                                      | Actual cost   | <input type="checkbox"/> |                       |               | \$0.00   |
| Monuments (Permanent)   | Actual cost   | <input type="checkbox"/> |                       |               | \$0.00   |
| Photo Processing  | Actual cost   | <input type="checkbox"/> |                       |               | \$0.00   |
| 2-Way Radio (Survey or Phase III Only)                          | Actual cost   | <input type="checkbox"/> |                       |               | \$0.00   |

| Item   | Allowable  | Utilize<br>W.O. Only     | Quantity<br>J.S. Only | Contract Rate | Total      |
|--|--|--------------------------|-----------------------|---------------|------------|
| Telephone Usage (Traffic System Monitoring Only) | Actual cost  | <input type="checkbox"/> |                       |               | \$0.00     |
| CADD   | Actual cost (Max \$15/hour)  | <input type="checkbox"/> |                       |               | \$0.00     |
| Website  | Actual cost (Submit supporting documentation)  | <input type="checkbox"/> |                       |               | \$0.00     |
| Advertisements                                   | Actual cost (Submit supporting documentation)  | <input type="checkbox"/> |                       |               | \$0.00     |
| Public Meeting Facility Rental                   | Actual cost (Submit supporting documentation)  | <input type="checkbox"/> |                       |               | \$0.00     |
| Public Meeting Exhibits/Renderings & Equipment   | Actual cost (Submit supporting documentation)  | <input type="checkbox"/> |                       |               | \$0.00     |
| Recording Fees                                   | Actual cost  | <input type="checkbox"/> |                       |               | \$0.00     |
| Transcriptions (specific to project)             | Actual cost  | <input type="checkbox"/> |                       |               | \$0.00     |
| Courthouse Fees                                  | Actual cost  | <input type="checkbox"/> |                       |               | \$0.00     |
| Storm Sewer Cleaning and Televising              | Actual cost (Requires 2-3 quotes with IDOT approval)   | <input type="checkbox"/> |                       |               | \$0.00     |
| Traffic Control and Protection                   | Actual cost (Requires 2-3 quotes with IDOT approval)   | <input type="checkbox"/> |                       |               | \$0.00     |
| Aerial Photography and Mapping                   | Actual cost (Requires 2-3 quotes with IDOT approval)   | <input type="checkbox"/> |                       |               | \$0.00     |
| Utility Exploratory Trenching                    | Actual cost (Requires 2-3 quotes with IDOT approval)   | <input type="checkbox"/> |                       |               | \$0.00     |
| Testing of Soil Samples*                         | Actual cost (Provide breakdown of costs to the Department for approval)                          | <input type="checkbox"/> |                       |               | \$0.00     |
| Lab Services*                                    | Actual cost (Provide breakdown of cost for each lab service to the Department's PM for approval) | <input type="checkbox"/> |                       |               | \$0.00     |
| Equipment and/or Specialized Equipment Rental*   | Actual cost (Rental - 2-3 quotes needed / Owned - provide depreciated value for IDOT approval)   | <input type="checkbox"/> |                       |               | \$0.00     |
|  |  | <input type="checkbox"/> |                       |               | \$0.00     |
|  |  | <input type="checkbox"/> |                       |               | \$0.00     |
|  |  | <input type="checkbox"/> |                       |               | \$0.00     |
|  |  | <input type="checkbox"/> |                       |               | \$0.00     |
|  |  | <input type="checkbox"/> |                       |               | \$0.00     |
|  |  | <input type="checkbox"/> |                       |               | \$0.00     |
|  |  | <input type="checkbox"/> |                       |               | \$0.00     |
|  |  | <input type="checkbox"/> |                       |               | \$0.00     |
|  |  | <input type="checkbox"/> |                       |               | \$0.00     |
|  |  | <input type="checkbox"/> |                       |               | \$0.00     |
| Total Direct Cost                                |  |                          |                       |               | \$1,001.00 |

\*If other allowable costs are needed and not listed, please add in the above spaces provided.

LEGEND

W.O. = Work Order

J.S. = Job Specific



## Required Vendor Ethics Disclosure Statement

Failure to complete and return this form may result in delay or cancellation of the County's Contractual Obligation.

Date: 12/12/24

Bid/Contract/PO #: \_\_\_\_\_

|   |  |
|---|--|
| Company Name: <u>FGM Architects Inc</u> | Company Contact: <u>Jason Estes</u>                |
| Contact Phone: <u>630.574.8714</u>      | Contact Email: <u>jasonestes@fgmarchitects.com</u> |

### The DuPage County Procurement Ordinance requires the following written disclosures prior to award:

- Every contractor, union, or vendor that is seeking or has previously obtained a contract, change orders to one (1) or more contracts, or two (2) or more individual contracts with the county, shall provide to Procurement Services Division a written disclosure of all political campaign contributions made by such contractor, union, or vendor within the current and previous calendar year to any incumbent county board member, county board chairman, or countywide elected official whose office the contract to be awarded will benefit. The contractor, union or vendor shall update such disclosure annually during the term of a multi-year contract and prior to any change order or renewal requiring approval by the county board. For purposes of this disclosure requirement, "contractor or vendor" includes owners, officers, managers, lobbyists, agents, consultants, bond counsel and underwriters counsel, subcontractors and corporate entities under the control of the contracting person, and political action committees to which the contracting person has made contributions.

☒ **NONE (check here) - If no contributions have been made**

| Recipient | Donor | Description (e.g. cash, type of item, in-kind services, etc.) | Amount/Value | Date Made |
|-----------|-------|---|--------------|-----------|
|           |       |   |              |           |

- All contractors and vendors who have obtained or are seeking contracts with the county shall disclose the names and contact information of their lobbyists, agents and representatives and all individuals who are or will be having contact with county officers or employees in relation to the contractor bid and shall update such disclosure with any changes that may occur.

☒ **NONE (check here) - If no contacts have been made**

| Lobbyists, Agents and Representatives and all individuals who are or will be having contact with county officers or employees in relation to the contract or bid | Telephone | Email |
|--|-----------|-------|
|  |           |       |

A contractor or vendor that knowingly violates these disclosure requirements is subject to penalties which may include, but are not limited to, the immediate cancellation of the contract and possible disbarment from future county contracts.

### Continuing disclosure is required, and I agree to update this disclosure form as follows:

- If information changes, within five (5) days of change, or prior to county action, whichever is sooner
- 30 days prior to the optional renewal of any contract
- Annual disclosure for multi-year contracts on the anniversary of said contract
- With any request for change order except those issued by the county for administrative adjustments

The full text for the county's ethics and procurement policies and ordinances are available at:

[http://www.dupagecounty.gov/government/county\\_board/ethics\\_at\\_the\\_county/](http://www.dupagecounty.gov/government/county_board/ethics_at_the_county/)

I hereby acknowledge that I have received, have read, and understand these requirements.

Authorized Signature Signature on file

Printed Name Diane M Gilmartin

Title CFO

Date 12/12/24

Attach additional sheets if necessary. Sign each sheet and number each page. Page \_\_\_\_\_ of \_\_\_\_\_ (total number of pages)





## Required Vendor Ethics Disclosure Statement

Failure to complete and return this form may result in delay or cancellation of the County's Contractual Obligation.

Date: 12/14/24

Bid/Contract/PO #: \_\_\_\_\_

|                                       |   |
|---------------------------------------|---|
| Company Name: CCS International, Inc. | Company Contact: Clive Bransby            |
| Contact Phone: 630.678.0808           | Contact Email: cbransby@CCSdifference.com |

### The DuPage County Procurement Ordinance requires the following written disclosures prior to award:

1. Every contractor, union, or vendor that is seeking or has previously obtained a contract, change orders to one (1) or more contracts, or two (2) or more individual contracts with the county, shall provide to Procurement Services Division a written disclosure of all political campaign contributions made by such contractor, union, or vendor within the current and previous calendar year to any incumbent county board member, county board chairman, or countywide elected official whose office the contract to be awarded will benefit. The contractor vendor shall update such disclosure annually during the term of a multi-year contract and prior to any change order or renewal requiring a~pproval by the county board. For purposes of this disclosure requirement, "contractor or vendor" includes owners, officers, managers, ~obbyists, agents, consultants, bond counsel and underwriters counsel, subcontractors and corporate entities under the control of the contracting person, and political action committees to which the contracting person has made contributions. ~

☒ **NONE (check here) - If no contributions have been made**

| Recipient | Donor | Description (e.g. cash, type of item, in-kind services, etc.) | Amount/Value | Date Made |
|-----------|-------|---|--------------|-----------|
|           |       |   |              |           |

2. All contractors and vendors who have obtained or are seeking contracts with the county shall disclose the names and contact information of their lobbyists, agents and representatives and all individuals who are or will be having contact with county officers or employees in relation to the contractor bid and shall update such disclosure with any changes that may occur.

☒ **NONE (check here) - If no contacts have been made**

| Lobbyists, Agents and Representatives and all individuals who are or will be having contact with county officers or employees in relation to the contract or bid | Telephone | Email |
|--|-----------|-------|
|  |           |       |

A contractor or vendor that knowingly violates these disclosure requirements is subject to penalties which may include, but are not limited to, the immediate cancellation of the contract and possible disbarment from future county contracts.

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- 30 days prior to the optional renewal of any contract
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- With any request for change order except those issued by the county for administrative adjustments

### The full text for the county's ethics and procurement policies and ordinances are available at:

[http://www.dupagecounty.gov/government/county\\_board/ethics\\_at\\_the\\_county/](http://www.dupagecounty.gov/government/county_board/ethics_at_the_county/)

I hereby acknowledge that I have received, have read, and understand these requirements.

Authorized Signature **Signature on file**

Printed Name Clive Bransby

Title CEO

Date 12/14/24

Attach additional sheets if necessary. Sign each sheet and number each page. Page \_\_\_\_\_ of \_\_\_\_\_ (total number of pages)





## Required Vendor Ethics Disclosure Statement

Failure to complete and return this form may result in delay or cancellation of the County's Contractual Obligation.

Date: 12/12/2024

Bid/Contract/PO#: \_\_\_\_\_

|                             |                                    |
|-----------------------------|------------------------------------|
| Company Name: CGMT, Inc.    | Company Contact: Pratik K. Patel   |
| Contact Phone: 630-595-1111 | Contact Email: pkpatel@cgmtinc.com |

### The DuPage County Procurement Ordinance requires the following written disclosures prior to award:

1. Every contractor, union, or vendor that is seeking or has previously obtained a contract, change orders to one (1) or more contracts, or two (2) or more individual contracts with the county, shall provide to Procurement Services Division a written disclosure of all political campaign contributions made by such contractor, union, or vendor within the current and previous calendar year to any incumbent county board member, county board chairman, or countywide elected official whose office the contract to be awarded will benefit. The contractor, union or vendor shall update such disclosure annually during the term of a multi-year contract and prior to any change order or renewal requiring approval by the county board. For purposes of this disclosure requirement, "contractor or vendor" includes owners, officers, managers, lobbyists, agents, consultants, bond counsel and underwriters counsel, subcontractors and corporate entities under the control of the contracting person, and political action committees to which the contracting person has made contributions.

**X NONE (check here) - If no contributions have been made**

| Recipient | Donor | Description (e.g. cash, type of item, in-kind services, etc.) | Amount Value | Date Made |
|-----------|-------|---|--------------|-----------|
|           |       |   |              |           |

2. All contractors and vendors who have obtained or are seeking contracts with the county shall disclose the names and contact information of their lobbyists, agents and representatives and all individuals who are or will be having contact with county officers or employees in relation to the contractor bid and shall update such disclosure with any changes that may occur.

**X NONE (check here) - If no contacts have been made**

| Lobbyists, Agents and Representatives and all individuals who are or will be having contact with county officers or employees in relation to the contract or bid | Telephone | Email |
|--|-----------|-------|
|  |           |       |

A contractor or vendor that knowingly violates these disclosure requirements is subject to penalties which may include, but are not limited to, the immediate cancellation of the contract and possible disbarment from future county contracts.

**Continuing disclosure is required, and I agree to update this disclosure form as follows:**

- If information changes, within five (5) days of change, or prior to county action, whichever is sooner
- 30 days prior to the optional renewal of any contract
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[http://www.dupagecounty.gov/government/county\\_board/ethics\\_at\\_the\\_county/](http://www.dupagecounty.gov/government/county_board/ethics_at_the_county/)

I hereby acknowledge that I have received, have read, and understand these requirements.

Authorized Signature

Signature on file

Printed Name

Pratik K. Patel

Title

Principal

Date

12/12/2024

Attach additional sheets if necessary. Sign each sheet and number each page. Page 1 of 1 (total number of pages)



## Required Vendor Ethics Disclosure Statement

Failure to complete and return this form may result in delay or cancellation of the County's Contractual Obligation.

Date: 12/12/24

Bid/Contract/PO #: \_\_\_\_\_

|                                 |  |
|---------------------------------|--|
| Company Name: Clark Dietz, Inc. | Company Contact: Jerald T. Payonk          |
| Contact Phone: 217-373-8900     | Contact Email: jerry.payonk@clarkdietz.com |

### The DuPage County Procurement Ordinance requires the following written disclosures prior to award:

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☒ **NONE (check here) - If no contributions have been made**

| Recipient | Donor | Description (e.g. cash, type of item, in-kind services, etc.) | Amount/Value | Date Made |
|-----------|-------|---|--------------|-----------|
|           |       |   |              |           |
|           |       |   |              |           |
|           |       |   |              |           |

2. All contractors and vendors who have obtained or are seeking contracts with the county shall disclose the names and contact information of their lobbyists, agents and representatives and all individuals who are or will be having contact with county officers or employees in relation to the contractor bid and shall update such disclosure with any changes that may occur.

☐ **NONE (check here) - If no contacts have been made**

| Lobbyists, Agents and Representatives and all individuals who are or will be having contact with county officers or employees in relation to the contract or bid | Telephone | Email |
|--|-----------|-------|
|  |           |       |
|  |           |       |
|  |           |       |

A contractor or vendor that knowingly violates these disclosure requirements is subject to penalties which may include, but are not limited to, the immediate cancellation of the contract and possible disbarment from future county contracts.

### Continuing disclosure is required, and I agree to update this disclosure form as follows:

- If information changes, within five (5) days of change, or prior to county action, whichever is sooner
- 30 days prior to the optional renewal of any contract
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I hereby acknowledge that I understand these requirements.

Authorized Signature

Signature on file

Printed Name

Jerald T. Payonk

Title

Chairman

Date

12/12/24

Attach additional sheets if necessary. Sign each sheet and number each page. Page \_\_\_\_\_ of \_\_\_\_\_ (total number of pages)



## Required Vendor Ethics Disclosure Statement

Failure to complete and return this form may result in delay or cancellation of the County's Contractual Obligation.

Date: 12/13/2024

Bid/Contract/PO #: \_\_\_\_\_

|   |  |
|---|--|
| Company Name: <b>IMEG Consultants Corp.</b> | Company Contact: <b>Pablo Benitez</b>            |
| Contact Phone: <b>312-931-3751</b>          | Contact Email: <b>pablo.benitez@imegcorp.com</b> |

### The DuPage County Procurement Ordinance requires the following written disclosures prior to award:

1. Every contractor, union, or vendor that is seeking or has previously obtained a contract, change orders to one (1) or more contracts, or two (2) or more individual contracts with the county, shall provide to Procurement Services Division a written disclosure of all political campaign contributions made by such contractor, union, or vendor within the current and previous calendar year to any incumbent county board member, county board chairman, or countywide elected official whose office the contract to be awarded will benefit. The contractor, union or vendor shall update such disclosure annually during the term of a multi-year contract and prior to any change order or renewal requiring approval by the county board. For purposes of this disclosure requirement, "contractor or vendor" includes owners, officers, managers, lobbyists, agents, consultants, bond counsel and underwriters counsel, subcontractors and corporate entities under the control of the contracting person, and political action committees to which the contracting person has made contributions.

☒ **NONE (check here) - If no contributions have been made**

| Recipient | Donor | Description (e.g. cash, type of item, in-kind services, etc.) | Amount/Value | Date Made |
|-----------|-------|---|--------------|-----------|
|           |       |   |              |           |

2. All contractors and vendors who have obtained or are seeking contracts with the county shall disclose the names and contact information of their lobbyists, agents and representatives and all individuals who are or will be having contact with county officers or employees in relation to the contractor bid and shall update such disclosure with any changes that may occur.

☒ **NONE (check here) - If no contacts have been made**

| Lobbyists, Agents and Representatives and all individuals who are or will be having contact with county officers or employees in relation to the contract or bid | Telephone | Email |
|--|-----------|-------|
|  |           |       |

A contractor or vendor that knowingly violates these disclosure requirements is subject to penalties which may include, but are not limited to, the immediate cancellation of the contract and possible disbarment from future county contracts.

### Continuing disclosure is required, and I agree to update this disclosure form as follows:

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- 30 days prior to the optional renewal of any contract
- Annual disclosure for multi-year contracts on the anniversary of said contract
- With any request for change order except those issued by the county for administrative adjustments

### The full text for the county's ethics and procurement policies and ordinances are available at:

[http://www.dupagecounty.gov/government/county\\_board/ethics\\_at\\_the\\_county/](http://www.dupagecounty.gov/government/county_board/ethics_at_the_county/)

I hereby acknowledge that I have received, have read, and understand these requirements.

Authorized Signature **Signature on file**

Printed Name **Pablo Benitez**

Title **Client Executive/Associate Principal**

Date **December 13, 2024**

Attach additional sheets if necessary. Sign each sheet and number each page. Page \_\_\_\_\_ of \_\_\_\_\_ (total number of pages)



## Required Vendor Ethics Disclosure Statement

Failure to complete and return this form may result in delay or cancellation of the County's Contractual Obligation.

Date: 12/12/24

Bid/Contract/PO #: \_\_\_\_\_

|                                      |  |
|--------------------------------------|--|
| Company Name: IMEG Consultants Corp. | Company Contact: Jeff M. Leesman           |
| Contact Phone: 630-527-2320          | Contact Email: jeff.m.leesman@imegcorp.com |

### The DuPage County Procurement Ordinance requires the following written disclosures prior to award:

1. Every contractor, union, or vendor that is seeking or has previously obtained a contract, change orders to one (1) or more contracts, or two (2) or more individual contracts with the county, shall provide to Procurement Services Division a written disclosure of all political campaign contributions made by such contractor, union, or vendor within the current and previous calendar year to any incumbent county board member, county board chairman, or countywide elected official whose office the contract to be awarded will benefit. The contractor, union or vendor shall update such disclosure annually during the term of a multi-year contract and prior to any change order or renewal requiring approval by the county board. For purposes of this disclosure requirement, "contractor or vendor" includes owners, officers, managers, lobbyists, agents, consultants, bond counsel and underwriters counsel, subcontractors and corporate entities under the control of the contracting person, and political action committees to which the contracting person has made contributions.

☒ **NONE (check here) - If no contributions have been made**

| Recipient | Donor | Description (e.g. cash, type of item, in-kind services, etc.) | Amount/Value | Date Made |
|-----------|-------|---|--------------|-----------|
|           |       |   |              |           |

2. All contractors and vendors who have obtained or are seeking contracts with the county shall disclose the names and contact information of their lobbyists, agents and representatives and all individuals who are or will be having contact with county officers or employees in relation to the contractor bid and shall update such disclosure with any changes that may occur.

☒ **NONE (check here) - If no contacts have been made**

| Lobbyists, Agents and Representatives and all individuals who are or will be having contact with county officers or employees in relation to the contract or bid | Telephone | Email |
|--|-----------|-------|
|  |           |       |

A contractor or vendor that knowingly violates these disclosure requirements is subject to penalties which may include, but are not limited to, the immediate cancellation of the contract and possible disbarment from future county contracts.

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I hereby acknowledge that I have received, have read, and understand these requirements.

Authorized Signature Signature on file

Printed Name Jeff M. Leesman

Title Principal/Client Executive

Date 12/12/2024

Attach additional sheets if necessary. Sign each sheet and number each page. Page 1 of 1 (total number of pages)



## Required Vendor Ethics Disclosure Statement

Failure to complete and return this form may result in delay or cancellation of the County's Contractual Obligation.

Date: 12/13/24

Bid/Contract/PO #: \_\_\_\_\_

|   |  |
|---|--|
| Company Name: McCluskey Engineering Corporation | Company Contact: Seth Michael            |
| Contact Phone: (630)717-5335 ext. 312           | Contact Email: smichael@mccluskeyeng.com |

### The DuPage County Procurement Ordinance requires the following written disclosures prior to award:

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| Recipient | Donor | Description (e.g. cash, type of item, in-kind services, etc.) | Amount/Value | Date Made |
|-----------|-------|---|--------------|-----------|
|           |       |   |              |           |

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|--|-----------|-------|
|  |           |       |

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### I hereby acknowledge that I have received, have read, and understand these requirements.

Authorized Signature **Signature on file**

Printed Name Seth Michael

Title Principal/Owner

Date 12/13/2024

Attach additional sheets if necessary. Sign each sheet and number each page. Page 1 of 1 (total number of pages)



## Required Vendor Ethics Disclosure Statement

Failure to complete and return this form may result in delay or cancellation of the County's Contractual Obligation.

Date: 13 December 2024

Bid/Contract/PO #: \_\_\_\_\_

|  |  |
|--|--|
| Company Name: Schuler & Shook, Inc., dba Schuler Shook | Company Contact: Todd Hensley            |
| Contact Phone: 312-374-4325                            | Contact Email: thensley@schulershook.com |

### The DuPage County Procurement Ordinance requires the following written disclosures prior to award:

1. Every contractor, union, or vendor that is seeking or has previously obtained a contract, change orders to one (1) or more contracts, or two (2) or more individual contracts with the county, shall provide to Procurement Services Division a written disclosure of all political campaign contributions made by such contractor, union, or vendor within the current and previous calendar year to any incumbent county board member, county board chairman, or countywide elected official whose office the contract to be awarded will benefit. The contractor, union or vendor shall update such disclosure annually during the term of a multi-year contract and prior to any change order or renewal requiring approval by the county board. For purposes of this disclosure requirement, "contractor or vendor" includes owners, officers, managers, lobbyists, agents, consultants, bond counsel and underwriters counsel, subcontractors and corporate entities under the control of the contracting person, and political action committees to which the contracting person has made contributions.

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| Recipient | Donor | Description (e.g. cash, type of item, in-kind services, etc.) | Amount/Value | Date Made |
|-----------|-------|---|--------------|-----------|
|           |       |   |              |           |

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|--|-----------|-------|
|  |           |       |

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### I hereby acknowledge that I have received, have read, and understand these requirements.

Authorized Signature **Signature on file**

Printed Name

Todd Hensley

Title

Partner

Date

13 December 2024

Attach additional sheets if necessary. Sign each sheet and number each page. Page 1 of 1 (total number of pages)





## Required Vendor Ethics Disclosure Statement

Failure to complete and return this form may result in delay or cancellation of the County's Contractual Obligation.

Date: 12/13/2024

Bid/Contract/PO #: \_\_\_\_\_

|  |  |
|--|--|
| Company Name: <b>Soundscape Consulting LLC</b> | Company Contact: <b>Nathan Sevener</b>                   |
| Contact Phone: <b>(734) 669-3260</b>           | Contact Email: <b>nsevener@soundscapeengineering.com</b> |

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I hereby acknowledge that I have received, have read, and understand these requirements.

Authorized Signature **Signature on file** \_\_\_\_\_

Printed Name **Nathan Sevener** \_\_\_\_\_

Title **Partner** \_\_\_\_\_

Date **12/13/2024** \_\_\_\_\_

Attach additional sheets if necessary. Sign each sheet and number each page. Page 1 of 1 (total number of pages)





## Required Vendor Ethics Disclosure Statement

Failure to complete and return this form may result in delay or cancellation of the County's Contractual Obligation.

Date: 12/16/2024

Bid/Contract/PO #:

|   |                                      |
|---|--------------------------------------|
| Company Name: T.Y.Lin International Great Lakes | Company Contact: Daniel Drew         |
| Contact Phone: 312-777-2856                     | Contact Email: daniel.drew@tylin.com |

### The DuPage County Procurement Ordinance requires the following written disclosures prior to award:

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|--|-----------|-------|
|  |           |       |

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### I hereby acknowledge that I have received, have read, and understand these requirements.

Authorized Signature **Signature on file**

Printed Name Daniel Drew

Title Area/Sector Manager

Date 12/16/2024

Attach additional sheets if necessary. Sign each sheet and number each page. Page \_\_\_\_\_ of \_\_\_\_\_ (total number of pages)



## Required Vendor Ethics Disclosure Statement

Date: 12-13-2024

Failure to complete and return this form may result in delay or cancellation of the County's Contractual Obligation.

Bid/Contract/PO #:

|                |                      |                  |                              |
|----------------|----------------------|------------------|------------------------------|
| Company Name:  | Upland Design Ltd    | Company Contact: | Michelle A. Kelly, President |
| Contact Phone: | 815-254-0091 ext 727 | Contact Email:   | mkelly@uplandDesign.com      |

### The DuPage County Procurement Ordinance requires the following written disclosures prior to award:

1. Every contractor, union, or vendor that is seeking or has previously obtained a contract, change orders to one (1) or more contracts, or two (2) or more individual contracts with the county resulting in an aggregate amount at or in excess of \$25,000, shall provide to Procurement Services Division a written disclosure of all political campaign contributions made by such contractor, union, or vendor within the current and previous calendar year to any incumbent county board member, county board chairman, or countywide elected official whose office the contract to be awarded will benefit. The contractor, union or vendor shall update such disclosure annually during the term of a multi-year contract and prior to any change order or renewal requiring approval by the county board. For purposes of this disclosure requirement, "contractor or vendor" includes owners, officers, managers, lobbyists, agents, consultants, bond counsel and underwriters counsel, subcontractors and corporate entities under the control of the contracting person, and political action committees to which the contracting person has made contributions.

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| Recipient | Donor | Description (e.g. cash, type of item, in-kind services, etc.) | Amount/Value | Date Made |
|-----------|-------|---|--------------|-----------|
|           |       |   |              |           |
|           |       |   |              |           |
|           |       |   |              |           |

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|--|-----------|-------|
|  |           |       |
|  |           |       |
|  |           |       |

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<http://www.dupageco.org/CountyBoard/Policies/>

I hereby acknowledge that I have received, have read, and understand these requirements.

Authorized Signature

Signature on file

Printed Name

Michelle A. Kelly

Title

President

Date

December 13, 2024

Attach additional sheets if necessary. Sign each sheet and number each page. PAGE 1 OF 1 (total number of pages)



## Required Vendor Ethics Disclosure Statement

Failure to complete and return this form may result in delay or cancellation of the County's Contractual Obligation.

Date: Dec. 13, 2024

Bid/Contract/PO #: 211350.FGM

|                                 |                                      |
|---------------------------------|--------------------------------------|
| Company Name: V3 Companies, Ltd | Company Contact: Jennifer Maercklein |
| Contact Phone: 630.333.6646     | Contact Email: jmaercklein@v3co.com  |

### The DuPage County Procurement Ordinance requires the following written disclosures prior to award:

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### I hereby acknowledge that I have received, have read, and understand these requirements.

Authorized Signature **Signature on file**

Printed Name Derrick Martin, P.E., CFM, CPESC

Title Water Resources Group Manager

Date December 13, 2024

Attach additional sheets if necessary. Sign each sheet and number each page. Page \_\_\_\_\_ of \_\_\_\_\_ (total number of pages)



## Change Order

421 N. COUNTY FARM  
ROAD  
WHEATON, IL 60187  
www.dupagecounty.gov

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**File #: 25-0371**

**Agenda Date: 2/4/2025**

**Agenda #: 21.A.**

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**DT-P-0261B-19**

**AMENDMENT TO RESOLUTION DT-P-0261A-19  
ISSUED TO BURNS & MC DONNELL ENGINEERING COMPANY, INC.  
PROFESSIONAL PHASE II ENGINEERING SERVICES  
CH 20/GRAND AVENUE, LAKE STREET TO COUNTY LINE ROAD  
SECTION 17-00272-03-SP  
(CONTRACT DECREASE \$15,357.19, -6.67%)**

WHEREAS, the DuPage County Board has heretofore approved and adopted Resolution DT-P-0261A-19 on July 14, 2020 and Resolution DT-P-0261-19 on September 24, 2019 awarding a contract to Burns & McDonnell Engineering Company, Inc. (hereinafter referred to as "CONSULTANT") to provide Professional Phase II Engineering Services for improvements along CH 20/Grand Avenue, from Lake Street to County Line Road, Section 17-00272-03-SP (hereinafter referred to as "PROJECT"); and

WHEREAS, the current cost of the PROJECT to the County of DuPage, by and through the Division of Transportation, is \$230,374.71; and

WHEREAS, the CONSULTANT has completed all obligations under the contract, and there are allocated and unexpected funds remaining under the contract; and

WHEREAS, it is in the best interest of the County to de-obligate the remaining funds and close out the project, and said change is authorized by law.

NOW, THEREFORE, BE IT RESOLVED that the DuPage County Board adopt this Amendment to Resolution DT-P-0261A-19, issued to the CONSULTANT to decrease the funding in the amount of \$15,357.19, resulting in an amended contract total amount of \$215,017.71, a decrease of -6.67%.

Enacted and approved this 11th day of February, 2025 at Wheaton, Illinois.

---

**DEBORAH A. CONROY, CHAIR  
DU PAGE COUNTY BOARD**

Attest: \_\_\_\_\_

**JEAN KACZMAREK, COUNTY CLERK**



# Request for Change Order

## Procurement Services Division

Attach copies of all prior Change Orders

Date: Jan 21, 2025

MinuteTraq (IQM2) ID #:

|   |   |                          |   |
|---|---|--------------------------|---|
| <b>Purchase Order #:</b> 4113-1-SERV                      | <b>Original Purchase Order Date:</b> Sep 25, 2019   | <b>Change Order #:</b> 4 | <b>Department:</b> Division of Transportation |
| <b>Vendor Name:</b> Burns & McDonnell Engineering         |   | <b>Vendor #:</b> 11020   | <b>Dept Contact:</b> Kathleen Black Curcio    |
| <b>Background and/or Reason for Change Order Request:</b> | Professional Design Engineering Services for improvements along Grand Avenue, from Lake Street to County Line Road. Section #17-00272-03-SP<br>Decrease remaining encumbrance and close contract. |                          |   |
| <b>IN ACCORDANCE WITH 720 ILCS 5/33E-9</b>                |   |                          |   |

- ☐ (A) Were not reasonably foreseeable at the time the contract was signed.
- ☐ (B) The change is germane to the original contract as signed.
- ☒ (C) Is in the best interest for the County of DuPage and authorized by law.

| INCREASE/DECREASE                 |  |               |
|-----------------------------------|--|---------------|
| A                                 | Starting contract value  | \$177,374.71  |
| B                                 | Net \$ change for previous Change Orders   | \$53,000.00   |
| C                                 | Current contract amount (A + B)  | \$230,374.71  |
| D                                 | Amount of this Change Order <input type="checkbox"/> Increase <input checked="" type="checkbox"/> Decrease | (\$15,357.19) |
| E                                 | New contract amount (C + D)  | \$215,017.52  |
| F                                 | Percent of current contract value this Change Order represents (D / C)                                     | -6.67%        |
| G                                 | Cumulative percent of all Change Orders (B+D/A); (60% maximum on construction contracts)                   | 21.22%        |
| <b>DECISION MEMO NOT REQUIRED</b> |  |               |

- ☐ Cancel entire order ☐ Close Contract ☐ Contract Extension (29 days) ☐ Consent Only
- ☐ Change budget code from: \_\_\_\_\_ to: \_\_\_\_\_
- ☐ Increase/Decrease quantity from: \_\_\_\_\_ to: \_\_\_\_\_
- ☐ Price shows: \_\_\_\_\_ should be: \_\_\_\_\_
- ☒ Decrease remaining encumbrance and close contract ☐ Increase encumbrance and close contract ☐ Decrease encumbrance ☐ Increase encumbrance

| DECISION MEMO REQUIRED   |  |
|--|--|
| <input type="checkbox"/> Increase (greater than 29 days) contract expiration from: _____ to: _____                                 |  |
| <input type="checkbox"/> Increase ≥ \$2,500.00, or ≥ 10%, of current contract amount <input type="checkbox"/> Funding Source _____ |  |
| <input type="checkbox"/> OTHER - explain below:  |  |
|  |  |

| kb  | 6892      | Jan 21, 2025  | <i>[Signature]</i>                  | 6310      | 1/22/25 |
|---|-----------|---|-------------------------------------|-----------|---------|
| Prepared By (Initials)                                    | Phone Ext | Date  | Recommended for Approval (Initials) | Phone Ext | Date    |
| REVIEWED BY (Initials Only)                               |           |   |                                     |           |         |
| Buyer   | Date      | Procurement Officer                                 | Date                                |           |         |
| Chief Financial Officer<br>(Decision Memos Over \$25,000) | Date      | Chairman's Office<br>(Decision Memos Over \$25,000) | Date                                |           |         |





## Change Order

421 N. COUNTY FARM  
ROAD  
WHEATON, IL 60187  
www.dupagecounty.gov

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**File #: 25-0376**

**Agenda Date: 2/4/2025**

**Agenda #: 21.C.**

---

**DT-P-0338A-19**

**AMENDMENT TO RESOLUTION DT-P-0338-22  
ISSUED TO AECOM TECHNICAL SERVICES, INC.  
PROFESSIONAL CONSTRUCTION ENGINEERING SERVICES  
IMPROVEMENTS ALONG THE GARY AVENUE TRAIL  
SECTION 11-00237-11-BT  
(CONTRACT DECREASE \$16,513.19, -4.74%)**

WHEREAS, the DuPage County Board has heretofore approved and adopted Resolution DT-P-0338-19 on November 26, 2019, awarding a contract to AECOM Technical Services, Inc. (hereinafter referred to as "CONSULTANT") to provide Professional Construction Engineering Services for improvements along the Gary Avenue Trail, Section 11-00237-11-BT (hereinafter referred to as "PROJECT"); and

WHEREAS, the current cost of the PROJECT to the County of DuPage, by and through the Division of Transportation, is \$348,477.60; and

WHEREAS, the CONSULTANT has completed all obligations under the contract, and there are allocated and unexpected funds remaining under the contract; and

WHEREAS, it is in the best interest of the County to de-obligate the remaining funds and close out the project, and said change is authorized by law.

NOW, THEREFORE, BE IT RESOLVED that the DuPage County Board adopt this Amendment to Resolution DT-P-0338-19, issued to the CONSULTANT to decrease the funding in the amount of \$16,513.19, resulting in an amended contract total amount of \$331,964.41, a decrease of -4.74%.

Enacted and approved this 11th day of February, 2025 at Wheaton, Illinois.

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**DEBORAH A. CONROY, CHAIR  
DU PAGE COUNTY BOARD**

Attest: \_\_\_\_\_

**JEAN KACZMAREK, COUNTY CLERK**



## Request for Change Order

## Procurement Services Division

Attach copies of all prior Change Orders

Date: Jan 21, 2025

MinuteTraq (IQM2) ID #:

|   |  |                          |   |
|---|--|--------------------------|---|
| <b>Purchase Order #:</b> 4282-1-SERV                      | <b>Original Purchase Order Date:</b> Nov 20, 2019  | <b>Change Order #:</b> 5 | <b>Department:</b> Division of Transportation |
| <b>Vendor Name:</b> AECOM Technical Services, Inc.        |  | <b>Vendor #:</b> 10831   | <b>Dept Contact:</b> Kathleen Black Curcio    |
| <b>Background and/or Reason for Change Order Request:</b> | Professional Construction Engineering Services for improvements along the Gary Avenue Trail, from the Great Western Trail to Army Trail Road, Section 11-00237-11-BT<br>Decrease remaining encumbrance and close contract. |                          |   |
| <b>IN ACCORDANCE WITH 720 ILCS 5/33E-9</b>                |  |                          |   |

- ☐ (A) Were not reasonably foreseeable at the time the contract was signed.
- ☐ (B) The change is germane to the original contract as signed.
- ☒ (C) Is in the best interest for the County of DuPage and authorized by law.

| INCREASE/DECREASE |  |               |
|-------------------|--|---------------|
| A                 | Starting contract value  | \$348,477.60  |
| B                 | Net \$ change for previous Change Orders   |               |
| C                 | Current contract amount (A + B)  | \$348,477.60  |
| D                 | Amount of this Change Order <input type="checkbox"/> Increase <input checked="" type="checkbox"/> Decrease | (\$16,513.19) |
| E                 | New contract amount (C + D)  | \$331,964.41  |
| F                 | Percent of current contract value this Change Order represents (D / C)                                     | -4.74%        |
| G                 | Cumulative percent of all Change Orders (B+D/A); (60% maximum on construction contracts)                   | -4.74%        |

## DECISION MEMO NOT REQUIRED

- ☐ Cancel entire order ☐ Close Contract ☐ Contract Extension (29 days) ☐ Consent Only
- ☐ Change budget code from: \_\_\_\_\_ to: \_\_\_\_\_
- ☐ Increase/Decrease quantity from: \_\_\_\_\_ to: \_\_\_\_\_
- ☐ Price shows: \_\_\_\_\_ should be: \_\_\_\_\_
- ☒ Decrease remaining encumbrance and close contract ☐ Increase encumbrance and close contract ☐ Decrease encumbrance ☐ Increase encumbrance

## DECISION MEMO REQUIRED

- ☐ Increase (greater than 29 days) contract expiration from: \_\_\_\_\_ to: \_\_\_\_\_
- ☐ Increase  $\geq$  \$2,500.00, or  $\geq$  10%, of current contract amount ☐ Funding Source \_\_\_\_\_
- ☐ OTHER - explain below:

|  |           |              |  |           |         |
|--|-----------|--------------|--|-----------|---------|
| kbc                                      | 6892      | Jan 21, 2025 | <i>SMB</i>   | 6910      | 1/22/25 |
| Prepared By (Initials)                   | Phone Ext | Date         | Recommended for Approval (Initials)                      | Phone Ext | Date    |
| <b>REVIEWED BY (Initials Only)</b>       |           |              |  |           |         |
| Buyer _____ Date _____                   |           |              | Procurement Officer <i>S</i> _____ Date <i>1/24/2025</i> |           |         |
| Chief Financial Officer _____ Date _____ |           |              | Chairman's Office _____ Date _____                       |           |         |
| (Decision Memos Over \$25,000)           |           |              | (Decision Memos Over \$25,000)                           |           |         |





## Change Order

421 N. COUNTY FARM  
ROAD  
WHEATON, IL 60187  
www.dupagecounty.gov

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**File #: 25-0375**

**Agenda Date: 2/4/2025**

**Agenda #: 21.B.**

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DT-P-00094A-22

AMENDMENT TO RESOLUTION DT-P-0094-22  
ISSUED TO CHRISTOPHER B. BURKE ENGINEERING, LTD  
PROFESSIONAL PRELIMINARY ENGINEERING SERVICES  
EAST BRANCH DUPAGE RIVER TRAIL FROM ST. CHARLES ROAD  
TO THE IPP AND UNION PACIFIC RAILROAD CROSSING  
SECTION 19-0002-07-BT  
(CONTRACT DECREASE \$38,039.58, -18.42%)

WHEREAS, the DuPage County Board has heretofore approved and adopted Resolution DT-P-00094-22 on March 22, 2022, awarding a contract to Christopher B. Burke Engineering, Ltd (hereinafter referred to as "CONSULTANT") to provide Professional Preliminary Engineering Services for the East Branch DuPage River Trail, Section 19-00002-07-BT (hereinafter referred to as "PROJECT"); and

WHEREAS, the current cost of the PROJECT to the County of DuPage, by and through the Division of Transportation, is \$206,509.91; and

WHEREAS, the CONSULTANT has completed all obligations under the contract, and there are allocated and unexpected funds remaining under the contract; and

WHEREAS, it is in the best interest of the County to de-obligate the remaining funds and close out the project, and said change is authorized by law.

NOW, THEREFORE, BE IT RESOLVED that the DuPage County Board adopt this Amendment to Resolution DT-P-0094-22, issued to the CONSULTANT to decrease the funding in the amount of \$38,039.58, resulting in an amended contract total amount of \$168,470.33, a decrease of -18.42%.

Enacted and approved this 11th day of February, 2025 at Wheaton, Illinois.

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DEBORAH A. CONROY, CHAIR  
DU PAGE COUNTY BOARD

Attest: \_\_\_\_\_

JEAN KACZMAREK, COUNTY CLERK

**Request for Change Order****Procurement Services Division**

Attach copies of all prior Change Orders

Date: Jan 21, 2025

MinuteTraq (IQM2) ID #:

|  |  |                          |   |
|--|--|--------------------------|---|
| <b>Purchase Order #:</b> 5721-1-SERV                       | <b>Original Purchase Order Date:</b> Mar 22, 2022  | <b>Change Order #:</b> 3 | <b>Department:</b> Division of Transportation |
| <b>Vendor Name:</b> Christopher B. Burke Engineering, Ltd. |  | <b>Vendor #:</b> 10234   | <b>Dept Contact:</b> Kathleen Black Curcio    |
| <b>Background and/or Reason for Change Order Request:</b>  | Professional Preliminary Engineering Services, Part A - for the East Branch DuPage River Trail from St. Charles Road to the IPP (Segment 1) and Union Pacific Railroad Crossing Evaluation, Section 19-00002-07-BT<br>Decrease remaining encumbrance and close contract. |                          |   |
| <b>IN ACCORDANCE WITH 720 ILCS 5/33E-9</b>                 |  |                          |   |

☐ (A) Were not reasonably foreseeable at the time the contract was signed.☐ (B) The change is germane to the original contract as signed.☒ (C) Is in the best interest for the County of DuPage and authorized by law.

| INCREASE/DECREASE                 |  |               |
|-----------------------------------|--|---------------|
| A                                 | Starting contract value  | \$206,509.91  |
| B                                 | Net \$ change for previous Change Orders   |               |
| C                                 | Current contract amount (A + B)  | \$206,509.91  |
| D                                 | Amount of this Change Order <input type="checkbox"/> Increase <input checked="" type="checkbox"/> Decrease | (\$38,039.58) |
| E                                 | New contract amount (C + D)  | \$168,470.33  |
| F                                 | Percent of current contract value this Change Order represents (D / C)                                     | -18.42%       |
| G                                 | Cumulative percent of all Change Orders (B+D/A); (60% maximum on construction contracts)                   | -18.42%       |
| <b>DECISION MEMO NOT REQUIRED</b> |  |               |

☐ Cancel entire order☐ Close Contract☐ Contract Extension (29 days)☐ Consent Only☐ Change budget code from: F \_\_\_\_\_ to: \_\_\_\_\_☐ Increase/Decrease quantity from: \_\_\_\_\_ to: \_\_\_\_\_☐ Price shows: \_\_\_\_\_ should be: \_\_\_\_\_☒ Decrease remaining encumbrance and close contract☐ Increase encumbrance and close contract☐ Decrease encumbrance☐ Increase encumbrance

|  |   |  |  |
|--|---|--|--|
| <b>DECISION MEMO REQUIRED</b>  |   |  |  |
| <input type="checkbox"/> Increase (greater than 29 days) contract expiration from: _____ to: _____ |   |  |  |
| <input type="checkbox"/> Increase $\geq$ \$2,500.00, or $\geq$ 10%, of current contract amount     | <input type="checkbox"/> Funding Source _____ |  |  |
| <input type="checkbox"/> OTHER - explain below:<br>_____   |   |  |  |

|   |           |   |                                     |           |      |
|---|-----------|---|-------------------------------------|-----------|------|
| abc   | 6892      | Jan 21, 2025  | <i>SMT</i>                          | 1/22/25   | 6910 |
| Prepared By (Initials)                                    | Phone Ext | Date  | Recommended for Approval (Initials) | Phone Ext | Date |
| <b>REVIEWED BY (Initials Only)</b>                        |           |   |                                     |           |      |
| Buyer   | Date      | Procurement Officer                                 | Date                                |           |      |
| Chief Financial Officer<br>(Decision Memos Over \$25,000) | Date      | Chairman's Office<br>(Decision Memos Over \$25,000) | Date                                |           |      |



## Change Order

421 N. COUNTY FARM  
ROAD  
WHEATON, IL 60187  
www.dupagecounty.gov

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**File #: 25-0380**

**Agenda Date: 2/4/2025**

**Agenda #: 21.D.**

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**DT-R-0134A-22**

**AMENDMENT TO RESOLUTION DT-R-0134-22  
ISSUED TO SUPERIOR ROAD STRIPING, INC. FOR  
THE 2022 PAVEMENT MARKING MAINTENANCE PROGRAM  
SECTION 22-PVMKG-10-GM  
(DECREASE \$18,786.42 AND CLOSE; -3.78%)**

WHEREAS, the DuPage County Board heretofore adopted Resolution DT-R-0134-22 on September 11, 2018, to award a contract to Superior Road Striping, Inc. for the 2022 Pavement Marking Maintenance Program, Section 22-PVMKG-10-GM; and

WHEREAS, the current contract total amount is \$496,982.36; and

WHEREAS, Superior Road Striping, Inc. has completed all obligations under the contract, and there are allocated and unexpected funds remaining under the contract; and

WHEREAS, it is in the best interest of the County to de-obligate the remaining funds and close out the project, and said change is authorized by law.

NOW, THEREFORE, BE IT RESOLVED that the DuPage County Board hereby decreases the funding in the amount of \$18,786.42, resulting in a final County cost of \$478,195.94, a decrease of -3.78%.

Enacted and approved this 11th day of February, 2025 at Wheaton, Illinois.

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**DEBORAH A. CONROY, CHAIR  
DU PAGE COUNTY BOARD**

Attest: \_\_\_\_\_

**JEAN KACZMAREK, COUNTY CLERK**

TC/CB

## SPECIAL PURCHASE REQUISITION, DU PAGE COUNTY, ILLINOIS

kbs  
28

5735-1-SERV

WHEATON, ILLINOIS 60187

DT-R-0134-22

PURCHASE ORDER NO.

REQUISITIONING AGENCY

SHIP TO ADDRESS

RESOLUTION NUMBER

DuPage County Division of Transportation

Same

NAME

NAME

421 N. County Farm Road

ADDRESS

ADDRESS

01/21/2025

Wheaton, IL 60187

DATE

CITY, STATE, ZIP

CITY, STATE, ZIP

| FUND      AGENCY |          |        | VENDOR NUMBER<br>11736 |                     |           | EXPIRATION DATE<br>11/30/2023              | LAST INVOICE DATE | FOB<br>Wheaton, IL |  |
|------------------|----------|--------|------------------------|---------------------|-----------|--|-------------------|--------------------|--|
| ORGANIZATION     | ACTIVITY | OBJECT | QUANTITY               | UNIT OF<br>PURCHASE | ITEM CODE | DESCRIPTION<br>COMMODITY / CONTRACT        | UNIT PRICE        | EXTENSION          |  |
| 1500-3550-53320  |          |        |                        |                     |           | 2022 Pavement Marking Maintenance Program  |                   | 496,982.36         |  |
|                  |          |        |                        |                     |           | Section 22-PVMKG-10-GM                     |                   |                    |  |
|                  |          |        |                        |                     |           |  |                   |                    |  |
|                  |          |        |                        |                     |           |  |                   |                    |  |
|                  |          |        |                        |                     |           | Amendment                                  |                   |                    |  |
| 1500-3550-533200 |          |        |                        |                     |           | DT-R-0134A-22 - Decrease and Close (3.78%) |                   | -18,786.42         |  |
|                  |          |        |                        |                     |           |  |                   |                    |  |
|                  |          |        |                        |                     |           |  |                   |                    |  |
|                  |          |        |                        |                     |           |  |                   |                    |  |
|                  |          |        |                        |                     |           |  |                   |                    |  |
| TOTAL            |          |        |                        |                     |           |  |                   | \$478,195.94       |  |

REMIT TO:

Superior Road Striping, Inc., 1980 N. Hawthorne Ave, Melrose Park, IL 60160

COMMITTEE APPROVAL

DATE

Transportation

County Board

Signature on file

DATE

DATE

FORM PR770 REV. 1193



## Change Order

421 N. COUNTY FARM  
ROAD  
WHEATON, IL 60187  
www.dupagecounty.gov

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**File #: 25-0383**

**Agenda Date: 2/4/2025**

**Agenda #: 21.E.**

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DT-R-0391A-18

AMENDMENT TO RESOLUTION DT-R-0391-18  
LOCAL PUBLIC AGENCY AGREEMENT FOR FEDERAL PARTICIPATION  
BETWEEN THE COUNTY OF DU PAGE AND THE  
STATE OF ILLINOIS DEPARTMENT OF TRANSPORTATION  
FOR IMPROVEMENTS ALONG GREENBROOK BOULEVARD  
SECTION 18-00285-02-RS  
(DECREASE \$54,181.42 AND CLOSE, -17.92%)

WHEREAS, the DuPage County Board (hereinafter referred to as COUNTY) has heretofore adopted Resolution DT-R-0391-18 on September 11, 2018, wherein the COUNTY entered into a Local Public Agency Agreement (hereinafter referred to as AGREEMENT) with the Illinois Department of Transportation (hereinafter referred to as STATE) for improvements along Greenbrook Boulevard, Section 18-00285-02-RS (hereinafter referred to as the IMPROVEMENT); and

WHEREAS, at the time the estimated cost to the COUNTY for the IMPROVEMENT was \$302,389.00; and

WHEREAS, the IMPROVEMENT has been completed and the COUNTY's final share of cost is \$248,207.58, a decrease of \$54,181.42; and

WHEREAS, it is in the best interest of the County to de-obligate the remaining funds and close out the project, and said change is authorized by law.

NOW, THEREFORE, BE IT RESOLVED, by the DuPage County Board that Resolution DT-R-0391-18 is hereby amended to reflect a cost of \$248,207.58 instead of and in place of \$302,389.00, a decrease of \$54,181.42, -17.92%.

Enacted and approved this 11th day of February, 2025 at Wheaton, Illinois.

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DEBORAH A. CONROY, CHAIR  
DU PAGE COUNTY BOARD

Attest: \_\_\_\_\_  
JEAN KACZMAREK, COUNTY CLERK



# SPECIAL PURCHASE REQUISITION, DU PAGE COUNTY, ILLINOIS

kbc 28

3499-1-SERV

WHEATON, ILLINOIS 60187

DT-R-0391-18

PURCHASE ORDER NO.

REQUISITIONING AGENCY

DuPage County Division of Transportation

SHIP TO ADDRESS

Same

RESOLUTION NUMBER

01/21/2025

NAME

421 N. County Farm Road

ADDRESS

Wheaton, IL 60187

CITY, STATE, ZIP

NAME

ADDRESS

CITY, STATE, ZIP

DATE

| PL                              |  |  | FUND |  |  | VENDOR NUMBER |                  |           | EXPIRATION DATE                                       |  |  | LAST INVOICE DATE |  |            | FOB         |              |  |
|---------------------------------|--|--|------|--|--|---------------|------------------|-----------|---|--|--|-------------------|--|------------|-------------|--------------|--|
|                                 |  |  |      |  |  | 10604         |                  |           | 11/30/2040  |  |  |                   |  |            | Wheaton, IL |              |  |
| FY-ACCT UNIT-ACCT CODE-ACT CODE |  |  |      |  |  | QUANTITY      | UNIT OF PURCHASE | ITEM CODE | DESCRIPTION<br>COMMODITY / CONTRACT                   |  |  |                   |  | UNIT PRICE |             | EXTENSION    |  |
| 1500-3500-54050                 |  |  |      |  |  |               |                  |           | Greenbrook Blvd, from County Farm Road to Lake Street |  |  |                   |  |            |             | 302,389.00   |  |
|                                 |  |  |      |  |  |               |                  |           | Section 18-00285-02-RS                                |  |  |                   |  |            |             |              |  |
|                                 |  |  |      |  |  |               |                  |           |   |  |  |                   |  |            |             |              |  |
|                                 |  |  |      |  |  |               |                  |           |   |  |  |                   |  |            |             |              |  |
|                                 |  |  |      |  |  |               |                  |           |   |  |  |                   |  |            |             |              |  |
|                                 |  |  |      |  |  |               |                  |           |   |  |  |                   |  |            |             |              |  |
|                                 |  |  |      |  |  |               |                  |           | Amendment   |  |  |                   |  |            |             |              |  |
| 1500-3500-54050                 |  |  |      |  |  |               |                  |           | DT-R-0391A-18 - Decrease and Close (17.92%)           |  |  |                   |  |            |             | -54,181.42   |  |
|                                 |  |  |      |  |  |               |                  |           |   |  |  |                   |  |            |             |              |  |
|                                 |  |  |      |  |  |               |                  |           |   |  |  |                   |  |            |             |              |  |
|                                 |  |  |      |  |  |               |                  |           |   |  |  |                   |  |            |             |              |  |
|                                 |  |  |      |  |  |               |                  |           |   |  |  |                   |  | TOTAL      |             | \$248,207.58 |  |

REMIT TO:

Treasurer State of Illinois, Illinois Department of Transportation, Room 322, Harry R. Hanley Bldg, 2300 S. Dirksen Parkway, Springfield, IL 62764

COMMITTEE APPROVAL

DATE

Transportation

County Board

Signature on file

DEPARTMENT APPROVAL

DATE



## Authorization to Travel

421 N. COUNTY FARM  
ROAD  
WHEATON, IL 60187  
[www.dupagecounty.gov](http://www.dupagecounty.gov)

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**File #:** 25-0394

**Agenda Date:** 2/4/2025

**Agenda #:** 9.A.

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## DUPAGE COUNTY

General  
630-407-6900

Maintenance  
630-407-6920

Permitting  
630-407-6900

Trails/Paths  
630-407-6900

## DIVISION OF TRANSPORTATION

630-407-6900  
fax: 630-407-6901  
dot@dupagecounty.gov  
[www.dupagecounty.gov/dot](http://www.dupagecounty.gov/dot)

### MEMORANDUM

DATE: February 4, 2025

TO: Mary Ozog, Chair  
Members of the Transportation Committee

FROM: Stephen Travia, P.E., Director of Transportation

RE: Travel Request – Local Overnight Travel  
National Association of County Engineers Annual Conference

**Signature on file**

The Division of Transportation is requesting authorization for the County Engineer to attend the National Association of County Engineers annual conference in Schaumburg, Illinois, and to stay overnight in the hotel at the conference site. Since the Illinois Association of County Engineers is the host for this year's conference, the IACE has asked all the local county engineers to be available on-site throughout the conference to assist with event management and issue resolution.

The estimated cost for this conference is:

|                        |                  |
|------------------------|------------------|
| Registration:          | \$945.00         |
| Lodging:               | \$950.00         |
| Per Diem:              | \$414.00         |
| Tips & Other Expenses: | \$50.00          |
|                        | <u>\$2359.00</u> |

The supporting information for the above can be found in the attached DuPage County Employee Overnight Business Travel Expense Reimbursement Request form.



# DuPage County Employee Overnight Business Travel Expense Reimbursement

## Request

This expense form is used to request advance approval for County reimbursement of **overnight travel expenses**. Advance approval is required for County reimbursement for all overnight travel whether in-state or out-of-state. After travel is completed, a separate [Overnight Business Travel Report Form](#) must be completed and submitted to receive reimbursement for travel expenses.

Elected Officials subject to 50 ILCS 150/15 should not use this Overnight Business Travel Request Form. [Applicable form for Elected Officials subject to 50 ILCS 150/15.](#)

Do not use this form for travel that does not include an overnight stay. Advance approval is not required for travel that does not include an overnight stay.

Written documentation is not required for approval prior to travel. However, complete itemized documentation is required for reimbursement after travel.

Please review the [County's Business Travel Expense Policy](#) before completing this form.

**The County's Business Travel Expense Policy :** ["Yes"]

**Employee Name:** Signature on file

**Employee Email Address:** Signature on file

**Department:** Transportation

**Supervisor Email:** [stephen.travia@dupagecounty.gov](mailto:stephen.travia@dupagecounty.gov)

**Secondary Department Contact (Department Admin or Accounts Payable):** [kathy.black@dupagecounty.gov](mailto:kathy.black@dupagecounty.gov)

## Description of the Requested Business Travel

**Description of conference, training or other out of town event:** National Association of County Engineers annual meeting. Held in Schaumburg, IL. Attending on behalf of DuPage County Division of Transportation and as a member of the conference planning committee (all Chicago area County Engineers are on the planning committee). Members of the planning committee are expected to be available to assist with issues that arise during the event and have been asked to stay at one of the conference hotels.

**Start date of conference, training or other out of town event:** 04-14-2025

**End date of conference, training or other out of town event:** 04-17-2025

**Departure travel date:** 04-13-2025

**Return travel date:** 04-17-2025

**If travel dates extend before or after the dates related to the purpose of travel, explain why the additional travel days are necessary:** As a member of the planning committee, I am expected to be available the day before the meeting to assist with preparations and setup.

## Estimate of costs for the requested business travel

**Budget Account Code:**

**Registration fees for conference, training or event:** \$945



**Form of Payment:** Invoiced to county

**Estimated transportation cost to and from location:** \$0

**Describe methods of transportation to and from location:** Driving personal vehicle. Trip will be shorter than my regular commute, so no transportation costs will be expensed.

**Rental Vehicle request:**

**Provide estimated rental car cost:** \$

**Describe reason(s) for vehicle rental:**

**Business Travel Expense Policy - Supplemental Insurance:**

**Total Estimated Lodging Costs:** \$950

**Description of lodging needs, including number of nights and cost per night:** 1 room for 4 nights at average price of \$237.50 per night including taxes.

## **Meal Per Diem Policy**

See **Business Travel Expense Policy Section 6.0** regarding meal per diems. Individual meals, **including room service**, are not reimbursable and meal receipts are not required or accepted. Tips are included in the per diem and are not reimbursable. Per diems are paid at 100% of applicable GSA CONUS rates for non-travel days and at 75% of applicable GSA CONUS rates for the travel day at the beginning of the trip and the travel day for returning from the trip.

See the per diem rates at <https://www.gsa.gov/travel/plan-book/per-diem-rates>.

**Estimate Total Per Diem expenses:** \$414

**Estimate such additional expenses:** \$50

**Describe expected additional expenses:** Tips

**Estimated total cost of the requested Overnight Business Travel:** \$2359

## **Confirmation and Submission**

By typing my name below, the employee submitting this request certifies that the information provided herein accurately describes the proposed business travel and the requested travel expenses are my best estimate of the costs and expenses related to that travel. I understand that this request requires advance approval by my Department Head and the Parent Committee Chair (if the total is not more than \$2,500) or the Parent Committee (if the total is more than \$2,500).

**Employee Name:** Signature on file

### **Instructions for Immediate Supervisor other than Department Head**

Please review this Overnight Business Travel Request Form. If you approve the requested travel, please forward the form by email to the Department Head and indicate your approval.

### **Instructions for Department Head**

Please review this Overnight Business Travel Request Form. If you approve the requested travel, please print this form, sign below, scan and email to the Chair of the relevant Parent Committee.

### **Instructions for Parent Committee Chair**

Please review this Overnight Business Travel Request Form. If \$2,500 or less, and you approve the requested travel, please print this form, sign below, scan, and return via email to the Department Head. If more than \$2,500, place this item on the agenda of the relevant Parent Committee. After approval by the Parent Committee, please print this form, sign below, scan, and return via email to the Department Head.

REVIEWED BY AND DATE APPROVED:

## Signature on file

Department Head: \_\_\_\_\_

Date: 1/27/25

Committee Chair: \_\_\_\_\_

Date: \_\_\_\_\_

If the request is over \$2,500 the Committee Chair certifies that the travel was approved by a majority vote at a scheduled meeting of the Parent Committee

Committee Name: Transportation Committee

Meeting Date: 2/4/2025



## Technology Requisition \$30,000 and Over

421 N. COUNTY FARM  
ROAD  
WHEATON, IL 60187  
www.dupagecounty.gov

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**File #:** TE-P-0003-25

**Agenda Date:** 2/4/2025

**Agenda #:** 20.B.

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AWARDING RESOLUTION ISSUED TO  
ACCELA, INC.  
FOR MANAGED APPLICATION SERVICES  
FOR BUILDING & ZONING, DIVISION OF TRANSPORTATION,  
STORMWATER MANAGEMENT, AND PUBLIC WORKS  
(CONTRACT TOTAL NOT TO EXCEED \$203,674.38)

WHEREAS, a sole source quotation has been obtained in accordance with Board policy; and

WHEREAS, the Technology Committee recommends County Board approval for the issuance of a contract to Accela, Inc., for managed application services for Building & Zoning, Division of Transportation, Stormwater, and Public Works departments, for the period of February 21, 2025 through February 20, 2026.

NOW, THEREFORE BE IT RESOLVED, that said contract for managed application services for Building & Zoning, Division of Transportation, Stormwater, and Public Works departments, for the period of February 21, 2025 through February 20, 2026, be, and it is hereby approved for issuance of a contract by the Procurement Division to, Accela, Inc., 4375 Solutions Center, Chicago, IL 60677, for a contract total amount not to exceed \$203,674.38. Pursuant to 55 ILCS 5/5-1022 (c) not suitable for competitive bids. (Sole provider - Accela is the sole provider for this software application.)

Enacted and approved this 11th day of February, 2025, at Wheaton, Illinois.

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DEBORAH A. CONROY, CHAIR  
DU PAGE COUNTY BOARD

Attest: \_\_\_\_\_

JEAN KACZMAREK, COUNTY CLERK



Procurement Review Comprehensive Checklist  
Procurement Services Division  
This form must accompany all Purchase Order Requisitions

### SECTION 1: DESCRIPTION

| General Tracking   |  | Contract Terms                         |   |
|--|--|--|---|
| FILE ID#: 25-0390  | RFP, BID, QUOTE OR RENEWAL #: Quote #Q-32379 | INITIAL TERM WITH RENEWALS: OTHER      | INITIAL TERM TOTAL COST: \$203,674.38               |
| COMMITTEE: TECHNOLOGY  | TARGET COMMITTEE DATE: 02/04/2025            | PROMPT FOR RENEWAL: 3 MONTHS           | CONTRACT TOTAL COST WITH ALL RENEWALS: \$203,674.38 |
|  | CURRENT TERM TOTAL COST: \$203,674.38        | MAX LENGTH WITH ALL RENEWALS: ONE YEAR | CURRENT TERM PERIOD: INITIAL TERM                   |
| Vendor Information   |  | Department Information                 |   |
| VENDOR: Accela, Inc.   | VENDOR #: 23818                              | DEPT: Building & Zoning                | DEPT CONTACT NAME: Jim Stran                        |
| VENDOR CONTACT: Caitlin Carter   | VENDOR CONTACT PHONE: (925) 359-3411         | DEPT CONTACT PHONE #: 630-407-6700     | DEPT CONTACT EMAIL: jim.stran@dupagecounty.gov      |
| VENDOR CONTACT EMAIL: ccarter@accela.com   | VENDOR WEBSITE: accela.com                   | DEPT REQ #:                            |   |
| Overview   |  |  |   |
| DESCRIPTION Identify scope of work, item(s) being purchased, total cost and type of procurement (i.e., lowest bid, RFP, renewal, sole source, etc.). Annual Accela Managed Application Services in support of the county's Accela Permitting Processing System for the Building & Zoning, Transportation, Stormwater, and Public Works departments. Sole source. |  |  |   |
| JUSTIFICATION Summarize why this procurement is necessary and what objectives will be accomplished<br>This managed service will provide knowledgeable professional services in order to support County departments and staff with the Accela permitting application within the "live production software environment".   |  |  |   |

### SECTION 2: DECISION MEMO REQUIREMENTS

|                            |   |
|----------------------------|---|
| DECISION MEMO NOT REQUIRED | Select an item from the following dropdown menu to identify why a Decision Memo (Section 3) is not required.<br>SOLE SOURCE PER DUPAGE ORDINANCE, SECTION 2-350 (MUST FILL OUT SECTION 4) |
| DECISION MEMO REQUIRED     | Select an item from the following dropdown menu to identify why a Decision Memo (Section 3) is required.  |

### SECTION 3: DECISION MEMO

|                                     |  |
|-------------------------------------|--|
| SOURCE SELECTION                    | Describe method used to select source.   |
| RECOMMENDATION AND TWO ALTERNATIVES | Describe staff recommendation and provide justification. Identify at least 2 other options to accomplish this request, including status quo, (i.e., take no action). |

| SECTION 4: SOLE SOURCE MEMO/JUSTIFICATION |   |
|---|---|
| JUSTIFICATION                             | Select an item from the following dropdown menu to justify why this is a sole source procurement.<br>SOLE PROVIDER OF ITEMS THAT ARE COMPATIBLE WITH EXISTING EQUIPMENT, INVENTORY, SYSTEMS, PROGRAMS OR SE   |
| NECESSITY AND UNIQUE FEATURES             | Describe the product or services that are not available from other vendors. Explain necessary and unique features or services. Attach letters from manufacturer, letters from distributor, warranties, licenses, or patents as needed. Be specific.<br><br>Accela is the sole provider for this software application and will be working with county staff on changes and enhancements to improve the county's permitting system and workflows. |
| MARKET TESTING                            | List and describe the last time the market has been tested on the applicability of the sole source. If it has not been tested over the last 12 months, explain why not.<br><br>Accela is a proprietary system.  |
| AVAILABILITY                              | Describe steps taken to verify that these features are not available elsewhere. Included a detailed list of all products or services by brand/manufacturer examined and include names, phone numbers, and emails of people contacted.<br><br>Accela is a proprietary system.  |

| SECTION 5: Purchase Requisition Information |                              |   |   |
|---|------------------------------|---|---|
| Send Purchase Order To:                     |                              | Send Invoices To:                           |   |
| Vendor:<br>Accela, Inc.                     | Vendor#:<br>23818            | Dept:<br>IT                                 | Division:                                 |
| Attn:<br>Caitlin Carter                     | Email:<br>ccarter@accela.com | Attn:<br>Sarah Godzicki                     | Email:<br>ITAP@dupagecounty.gov           |
| Address:<br>9110 Alcosta Blvd               | City:<br>San Ramon           | Address:<br>421 N. County Farm Road         | City:<br>Wheaton                          |
| State:<br>CA                                | Zip:<br>94583                | State:<br>IL                                | Zip:<br>60187                             |
| Phone:<br>925-359-3411                      | Fax:                         | Phone:<br>630-407-5037                      | Fax:                                      |
| Send Payments To:                           |                              | Ship to:                                    |   |
| Vendor:<br>Accela, Inc.                     | Vendor#:<br>23818            | Dept:<br>Building & Zoning                  | Division:                                 |
| Attn:<br>Caitlin Carter                     | Email:<br>ccarter@accela.com | Attn:<br>Jim Stran                          | Email:<br>jim.stran@dupagecounty.gov      |
| Address:<br>P.O. Box 208298                 | City:<br>Dallas              | Address:<br>421 N. County Farm Road         | City:<br>Wheaton                          |
| State:<br>TX                                | Zip:<br>75320-8298           | State:<br>IL                                | Zip:<br>60187                             |
| Phone:<br>(925) 359-3334                    | Fax:                         | Phone:<br>630-407-6700                      | Fax:                                      |
| Shipping                                    |                              | Contract Dates                              |   |
| Payment Terms:<br>PER 50 ILCS 505/1         | FOB:<br>Destination          | Contract Start Date (PO25):<br>Feb 21, 2025 | Contract End Date (PO25):<br>Feb 20, 2026 |



| Purchase Requisition Line Details                         |     |     |                            |   |      |         |      |           |                             |                   |               |
|---|-----|-----|----------------------------|---|------|---------|------|-----------|-----------------------------|-------------------|---------------|
| LN  | Qty | UOM | Item Detail<br>(Product #) | Description                               | FY   | Company | AU   | Acct Code | Sub-Accts/<br>Activity Code | Unit Price        | Extension     |
| 1   | 1   | EA  |                            | Accela Managed Application Services - B&Z | FY25 | 1100    | 2810 | 53020     |                             | 128,149.38        | 128,149.38    |
| 2   | 1   | EA  |                            | Accela Managed Application Services - DOT | FY25 | 1500    | 3500 | 53020     |                             | 34,000.00         | 34,000.00     |
| 3   | 1   | EA  |                            | Accela Managed Application Services - SW  | FY25 | 1600    | 3000 | 53020     |                             | 25,000.00         | 25,000.00     |
| 4   | 1   | EA  |                            | Accela Managed Application Services - PW  | FY25 | 2000    | 2665 | 53020     |                             | 16,525.00         | 16,525.00     |
| <b>FY is required, ensure the correct FY is selected.</b> |     |     |                            |   |      |         |      |           |                             | Requisition Total | \$ 203,674.38 |

| Comments             |  |
|----------------------|--|
| HEADER COMMENTS      | Provide comments for P020 and P025.  |
| SPECIAL INSTRUCTIONS | Provide comments for Buyer or Approver (not for P020 and P025). Comments will not appear on PO.<br>Please send PO to Sarah Godzicki and CC when sending to vendor. |
| INTERNAL NOTES       | Provide comments for department internal use (not for P020 and P025). Comments will not appear on PO.  |
| APPROVALS            | Department Head signature approval for procurements under \$15,000. Procurement Officer Approval for ETSB.   |



9110 Alcosta Blvd, Suite H #3030  
San Ramon, CA, 94583

Proposed by: Caitlin Carter  
Contact Phone: (925) 359 - 3411  
Contact Email: ccarter@accela.com  
Quote ID: Q-32379  
Valid Through: 2/4/2024  
Currency: USD

## Renewal Order Form

### Address Information

#### Bill To:

DuPage County  
421 N. County Farm Road  
Wheaton, Illinois 60187  
United States

#### Ship To:

DuPage County  
421 N. County Farm Road  
Wheaton, Illinois 60187  
United States

Billing Name: Jim Stran  
Billing Phone: 6304076700  
Billing Email: jim.stran@dupageco.org

| Services                     | Year   | Start Date | End Date  | Term<br>(Months) | Price        | Qty | Net Total    |
|------------------------------|--------|------------|-----------|------------------|--------------|-----|--------------|
| Managed Application Services | Year 1 | 2/21/2025  | 2/20/2026 | 12               | \$203,674.38 | 1   | \$203,674.38 |
| TOTAL:                       |        |            |           |                  |              |     | \$203,674.38 |

### Pricing Summary

| Period | Net Total     |
|--------|---------------|
| Year 1 | \$ 203,674.38 |
|        |               |
| Total  | \$ 203,674.38 |

**Renewal Terms/Information:**

| General Information    |   |
|------------------------|---|
| Governing Agreement(s) | This Order Form, including any OnPrem Licenses, Maintenance and Support, Subscription Services, Enhanced Reporting Database and Managed Application Services will be governed by the applicable terms and conditions. If those terms and conditions are non-existent, have expired, do not apply or have otherwise been terminated, the following terms at <a href="https://www.accela.com/terms/">https://www.accela.com/terms/</a> will govern as applicable, based on the Customer's purchase. |

| Order Terms         |   |
|---------------------|---|
| Order Start Date    | Unless otherwise specified in the Special Order Terms: <ul style="list-style-type: none"> <li>• Software Licenses &amp; Subscriptions start on the date of delivery by Accela;</li> <li>• Hosting and Support start on Accela's delivery of the software hosted and/or supported;.</li> </ul>   |
| Order Duration      | Unless otherwise specified in the Special Order Terms: <ul style="list-style-type: none"> <li>• Subscriptions continue from the Order Start Date through the number of months listed in this Order Form (or if not listed, twelve (12) months). Thereafter Subscriptions automatically renew annually as calculated from Order Start Date of Customer's first Subscription purchase.</li> <li>• Any Software Licenses or Hardware are one-time, non-refundable purchases.</li> <li>• Hosting and Support continue from the Order Start Date through the number of months listed in this Order Form (or if not listed, twelve (12) months).</li> <li>• Professional Services continue for the duration as outlined in the applicable Statement of Work, Exhibit or the Governing Agreement, as applicable.</li> </ul>  |
| Special Order Terms | This Order Form replaces all previous order forms for the terms listed above and will govern the Software, Maintenance, and/or Services items listed on this Order Form. <ul style="list-style-type: none"> <li>• No additional or conflicting terms or conditions stated in Customer's order documentation, including, without limitation, Customer purchase orders, will be incorporated into or form any part of this order or the governing agreement, and all such additional or conflicting terms are null and void.</li> <li>• For Software Licenses, Accela may terminate this Order Form in the event the Software is phased out across Accela's customer base. In such event, Accela will provide Customer sufficient advance notice and the parties will mutually agree to a migration plan for converting Customer to another Accela generally-available offering with comparable functionality.</li> </ul> |

| Payment Terms    |  |
|------------------|--|
| Currency         | USD  |
| Invoice Date     | Unless otherwise stated in the Special Payment Terms, Invoice for the Grand Total above will be issued on the Order Start Date.  |
| Payment Due Date | Unless otherwise stated in the Special Payment Terms or the Governing Agreement(s), all payments are due on the Invoice Date and payable <b>net 30 days</b> .  |
| Service Charge   | Pricing is based upon payment by ACH or check. Payment by credit card (including Purchase Cards) for product and services in this Order Form will be subject to a service charge of 3%. There is no service charge for ACH or check payment. |

|                       |   |
|-----------------------|---|
| Special Payment Terms | <b>Payment terms per the IL Local Government Prompt Payment Act</b>   |
| Purchase Order        | If Customer requires PO number on invoices, it <b>must</b> be provided below and Customer <b>must</b> provide a copy of the PO prior to invoice issuance. If no PO number provided prior to invoice issuance date, invoices issued on this Order Form will be valid without a PO reference. |
|                       | PO#   |

| Signatures   |             |
|--------------|-------------|
| Accela, Inc. | Customer    |
| Signature:   | Signature:  |
| Print Name:  | Print Name: |
| Title:       | Title:      |
| Date:        | Date:       |



January 27, 2025

DuPage County  
421 N. County Farm Rd.  
Wheaton, IL 60187

Re: Sole Source Status

Dear DuPage County:

Please allow me to offer the following information to clarify the source status of Accela, Inc.'s ("Accela") products and services. Accela, as owner and software manufacturer of Accela software products and services, is the sole source provider of technical support and maintenance for all Accela software products and services licensed DuPage County, including Managed Application Services (MAS). No third-party vendor, company, or entity is authorized to develop new features for, provide development services for, or to maintain these products and services.

If you have any questions or concerns, please contact Madina Sharifi via email at [msharifi@accela.com](mailto:msharifi@accela.com).

Sincerely,

**Signature on File**

Michael E. Gigliello  
Controller



## Required Vendor Ethics Disclosure Statement

Failure to complete and return this form may result in delay or cancellation of the County's Contractual Obligation.

Date: Sep 4, 2024

Bid/Contract/PO #:

|                             |                                    |
|-----------------------------|------------------------------------|
| Company Name: Accela Inc    | Company Contact: Juan Raygoza      |
| Contact Phone: 925-659-3200 | Contact Email: JRaygoza@accela.com |

### The DuPage County Procurement Ordinance requires the following written disclosures prior to award:

1. Every contractor, union, or vendor that is seeking or has previously obtained a contract, change orders to one (1) or more contracts, or two (2) or more individual contracts with the county, shall provide to Procurement Services Division a written disclosure of all political campaign contributions made by such contractor, union, or vendor within the current and previous calendar year to any incumbent county board member, county board chairman, or countywide elected official whose office the contract to be awarded will benefit. The contractor, union or vendor shall update such disclosure annually during the term of a multi-year contract and prior to any change order or renewal requiring approval by the county board. For purposes of this disclosure requirement, "contractor or vendor" includes owners, officers, managers, lobbyists, agents, consultants, bond counsel and underwriters counsel, subcontractors and corporate entities under the control of the contracting person, and political action committees to which the contracting person has made contributions.

☒ **NONE (check here) - If no contributions have been made**

| Recipient | Donor | Description (e.g. cash, type of item, in-kind services, etc.) | Amount/Value | Date Made |
|-----------|-------|---|--------------|-----------|
|           |       |   |              |           |

2. All contractors and vendors who have obtained or are seeking contracts with the county shall disclose the names and contact information of their lobbyists, agents and representatives and all individuals who are or will be having contact with county officers or employees in relation to the contractor bid and shall update such disclosure with any changes that may occur.

☒ **NONE (check here) - If no contacts have been made**

| Lobbyists, Agents and Representatives and all individuals who are or will be having contact with county officers or employees in relation to the contract or bid | Telephone | Email |
|--|-----------|-------|
|  |           |       |

A contractor or vendor that knowingly violates these disclosure requirements is subject to penalties which may include, but are not limited to, the immediate cancellation of the contract and possible disbarment from future county contracts.

### Continuing disclosure is required, and I agree to update this disclosure form as follows:

- If information changes, within five (5) days of change, or prior to county action, whichever is sooner
- 30 days prior to the optional renewal of any contract
- Annual disclosure for multi-year contracts on the anniversary of said contract
- With any request for change order except those issued by the county for administrative adjustments

### The full text for the county's ethics and procurement policies and ordinances are available at:

[http://www.dupagecounty.gov/government/county\\_board/ethics\\_at\\_the\\_county/](http://www.dupagecounty.gov/government/county_board/ethics_at_the_county/)

### I hereby acknowledge that I have received, have read, and understand these requirements.

Authorized Signature **Signature on File**

Printed Name Michael E Gigliello

Title Controller

Date 9/5/2024

Attach additional sheets if necessary. Sign each sheet and number each page. Page 1 of 1 (total number of pages)



## Meeting Handout

421 N. COUNTY FARM  
ROAD  
WHEATON, IL 60187  
[www.dupagecounty.gov](http://www.dupagecounty.gov)

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**File #:** 25-0448

**Agenda Date:** 2/4/2025

**Agenda #:** 11.A.

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## Pictures of Plainfield Road and the Wall









## Artist Rendering of new Plainfield Road Wall

