

**DuPage County, Illinois
BUDGET ADJUSTMENT
Effective October 1, 2024**

From: 5000
Company #

LIHEAP GRANTS
From: Company/Accounting Unit Name

| Accounting Unit | Account | Sub-Account | Title | Amount | Finance Dept Use Only Available Balance | | Date of Balance |
|-----------------|---------|-------------|----------|-------------|---|----------------|-----------------|
| | | | | | Prior to Transfer | After Transfer | |
| 1420 | 54107 | | SOFTWARE | \$ 1,031.00 | 1,031.00 | 0 | 8/18/25 |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| Total | | | | \$ 1,031.00 | | | |

To: 5000
Company #

LIHEAP GRANTS
To: Company/Accounting Unit Name

| Accounting Unit | Account | Sub-Account | Title | Amount | Finance Dept Use Only Available Balance | | Date of Balance |
|-----------------|---------|-------------|------------------------------|-------------|---|----------------|-----------------|
| | | | | | Prior to Transfer | After Transfer | |
| 1420 | 53807 | | SUBSCRIPTION IT ARRANGEMENTS | \$ 1,031.00 | 11,633.00 | 12,664.00 | 8/18/25 |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| Total | | | | \$ 1,031.00 | | | |

Reason for Request:

The purpose of this Budget transfer is to provide funds for payment of invoices for Client satisfaction and assessment software Carahsoft.

Signature on File

Department Head

Signature on
File

Chief Financial Officer

8/18/25
Date
8/20/25

Activity

25-224028
(optional)

****Please sign in blue ink on the original form****

| | | | |
|-----------------------------|---------------------------------|--------------------|--|
| Finance Department Use Only | | | |
| Fiscal Year <u>25</u> | Budget Journal # _____ | Acctg Period _____ | |
| Entered By/Date _____ | Released & Posted By/Date _____ | | |

HS - 9/2/25
FIN/CB - 9/9/25