



DU PAGE COUNTY

Human Services

Final Summary

421 N. COUNTY FARM ROAD
WHEATON, IL 60187
www.dupagecounty.gov

Tuesday, December 5, 2023

9:30 AM

Room 3500A

1. **CALL TO ORDER**

9:30 AM meeting was called to order by Chair Greg Schwarze at 9:30 AM.

2. **ROLL CALL**

Other Board members present: Member Lucy Evans, Member Patty Gustin, and Member Yeena Yoo.

Staff in attendance: Renee Zerante (State's Attorney Office), Keith Jorstad (Finance), Gina Strafford-Ahmed and Julie Hamlin (Community Services).

PRESENT Childress, DeSart, Galassi, Garcia, LaPlante, and Schwarze

3. **PUBLIC COMMENT**

No public comments were offered.

4. **CHAIR REMARKS - CHAIR SCHWARZE**

Chair Schwarze stated there was a large fire in one building at a West Chicago apartment complex on Saturday, December 2. This was the second fire in a year in this complex. This fire displaced about 100 residents, all 24 units in the building are uninhabitable. State Senator Karina Villa, from West Chicago, has led a coordination to help those in need. DuPage County's Office of Homeland Security Emergency Management and Community Services are involved in relief efforts, as well. County Board District 6 members Jim Zay, Sheila Rutledge, and I have been in multiple Zoom meetings and will continue to monitor this closely. There will be a multi-agency resource event Wednesday, December 6, from 10:00 a.m. through 6:00 p.m. at St. Andrews Church in West Chicago, in which our Community Services staff will participate with bi-lingual staff.

Chair Schwarze added that he has notified agencies involved that we may have resources to provide food.

The committee discussed agencies involved. Mary Keating stated Peoples Resource Center has a large food pantry in West Chicago, and they are involved in the coordination. The Salvation Army is involved in assistance. WeGo Together for Kids took specific clothing donations and do not need clothing any longer. They are only seeking financial donations. Pointe del Pueblo, a branch of the Wheaton Bible Church are providing toys.

Chair Schwarze mentioned that St. Vincent DePaul, Catholic Charities, ICNA Relief, Animal Services, and the Red Cross are all assisting. Member DeSart asked if there is one entity in charge, and who would be the primary contact? Mary Keating replied that it is a widely

coordinated effort. There are multiple agencies involved.

Gina Strafford-Ahmed stated they are assessing individual households for assistance from the Community Services Block Grant (CSBG). We can potentially assist with security deposits, rent assistance, and furniture. We will have to determine if residents are insured. If they relocate to another county, we can't support them, but we do have an avenue for that. Although CSBG funds can help, the challenge will be to find available units, particularly three to four bedrooms, and in the current school district.

Member LaPlante stated the fire was discussed at the Environmental Committee. Kay from Scarce is going to visit the area and take an inventory of needs and let county board members know.

The committee discussed the possible cause of the fire, ownership, and liability. They inquired about the rental prices and if these were subsidized units. Ms. Keating replied that some residents may have vouchers from DHA, but the building was not subsidized housing.

Member Yoo referred to the small loans through FEMA offered to victims of the Oak Brook Terrace fire last year and if the same would apply here. Mary answered that if so, the assistance would not be immediate.

Chair Schwarze announced the Human Services Committee meeting on January 2, 2024, will be cancelled, as are most other committee meetings scheduled for January 2. He previously discussed this with Mary Keating and Janelle Chadwick for consent.

However, the Community Development Commission (CDC) meeting will need to be held on January 2. Mary Keating stated the CDC is a 12-person committee. Seven people will have to be physically present to meet the quorum. Two municipal members and two DuPage County CDC board members have committed to attend. Ms. Keating explained the January meeting is the most important meeting of the year for the CDC Executive Committee, approving the projects for the year. Members DeSart and County Board Member Evans volunteered if needed. Mary asked Julie Hamlin to get a firm commitment from members regarding attendance.

Chair Schwarze wished all Happy Holidays and expressed his appreciation to all the committee members, Mary Keating, and Janelle Chadwick, for all they have accomplished in 2023.

5. APPROVAL OF MINUTES

5.A. [24-0053](#)

Human Services Committee - Regular Meeting - November 21, 2023

RESULT:	APPROVED
MOVER:	Dawn DeSart
SECONDER:	Paula Garcia

6. LENGTH OF SERVICE AWARDS

6.A. Length of Service Award - Lisa Gonzalez - 15 Years - Community Services

7. COMMUNITY SERVICES - MARY KEATING

7.A. [FI-R-0001-24](#)

Acceptance and appropriation of additional funding for the Illinois Department of Human Services (IDHS) Supportive Housing Grant PY24, Agreement No. FCSBH00352, Company 5000, Accounting Unit 1760, from \$137,747 to \$154,180 - an increase of \$16,433. (Community Services)

RESULT:	APPROVED AND SENT TO FINANCE
MOVER:	Dawn DeSart
SECONDER:	Michael Childress

7.B. [HS-P-0003-24](#)

Awarding Resolution issued to Optimum Management Resources, to provide technical assistance and consultation services to the DuPage County Homeless Continuum of Care (CoC), for Community Services, for the period of January 1, 2024 through December 31, 2024, for a contract total amount not to exceed \$34,860. (Community Services)

RESULT:	APPROVED AND SENT TO FINANCE
MOVER:	Michael Childress
SECONDER:	Kari Galassi

8. DUPAGE CARE CENTER - JANELLE CHADWICK

8.A. [FI-R-0004-24](#)

Acceptance and appropriation of the DuPage Care Center Foundation - Foundation Coordinator Grant PY24, Company 5000, Accounting Unit 2120, in the amount of \$30,128. (DuPage Care Center)

RESULT:	APPROVED AND SENT TO FINANCE
MOVER:	Michael Childress
SECONDER:	Kari Galassi

8.B. [FI-R-0005-24](#)

Acceptance of an extension of the DuPage Care Center Foundation - Foundation Coordinator Grant PY23 to January 31, 2024, Company 5000 - Accounting Unit 2120. (DuPage Care Center)

RESULT:	APPROVED AND SENT TO FINANCE
MOVER:	Michael Childress
SECONDER:	Dawn DeSart

8.C. [HS-P-0001-24](#)

Recommendation for the approval of a contract purchase order to Professional Medical & Surgical Supply, to furnish and deliver examination gloves, for the DuPage Care Center, for the period January 1, 2024 through December 31, 2024, for a total contract not to exceed \$63,380.10; per bid #23-102-DCC. (ARPA ITEM)

RESULT:	APPROVED AND SENT TO FINANCE
MOVER:	Paula Garcia
SECONDER:	Kari Galassi

8.D. [HS-P-0002-24](#)

Recommendation for the approval of a contract purchase order to Music Speaks, LLC, for music therapy services for the residents at the DuPage Care Center, for the period January 12, 2024 through January 11, 2025, for a contract total not to exceed \$58,701; under RFP renewal #21-087-CARE, second of three (3) one (1) - year optional renewals. (DPCC Foundation funded)

RESULT:	APPROVED AND SENT TO FINANCE
MOVER:	Lynn LaPlante
SECONDER:	Michael Childress

9. INFORMATIONAL

9.A. [24-0054](#)

GPN 061-23 DuPage Care Center Foundation Coordinator Grant PY24 \$30,128. (DuPage Care Center)

RESULT:	APPROVED AND SENT TO FINANCE
MOVER:	Paula Garcia
SECONDER:	Kari Galassi

10. RESIDENCY WAIVERS - JANELLE CHADWICK

No residency waivers were offered.

11. DUPAGE CARE CENTER UPDATE - JANELLE CHADWICK

Janelle Chadwick, Administrator of the DuPage Care Center, stated there is one unit, 3 Center, on covid outbreak with one active case of covid. All other staff and residents have been tested, with no additional cases.

The employee breakfast will be held on Wednesday, December 20, from 6:30 a.m. through 9:30 a.m. Ms. Chadwick asked for volunteers to assist serving staff, stating they can just show up at whatever time they have available.

Ms. Chadwick announced she had a presentation planned for the construction update of the Care Center. The resident cabinetry is due to be installed next week and Ms. Chadwick would like to include the additional slide for more impact, so she is rescheduling the presentation until the following Human Services meeting.

12. COMMUNITY SERVICES UPDATE - MARY KEATING

Mary Keating, Director of Community Services, announced that Julie Hamlin has been promoted to Community Development Administrator. Julie is a tremendous asset to the county and the department. Julie is taking leadership at the national level, joining the National Association for County Community and Economic Development (NACCED) board. Prior to this she was the Education Committee Chair of NACCED. Julie has embraced the mission of the work done through Community Development.

Ms. Keating added we are finally getting funds from the state for the 211 service. We received an agreement December 4, which will be presented at the Finance and County Board committees on December 12 for approval.. The first agreement is for \$90,000, the second agreement is for \$102,000. Both agreements provide similar functions. Some of the funds will be used to expand our marketing and initiate 211 text services.

13. OLD BUSINESS

No old business was discussed.

14. NEW BUSINESS

No new business was discussed.

15. ADJOURNMENT

There being no further business, Chair Schwarze requested a motion to adjourn. The meeting was adjourned at 10:00 a.m.

RESULT:	ADJOURNED
MOVER:	Lynn LaPlante
SECONDER:	Paula Garcia