



# Required Vendor Ethics Disclosure Statement

Failure to complete and return this form may result in delay or cancellation of the County's Contractual Obligation.

Date: Oct 24, 2024

Bid/Contract/PO #: \_\_\_\_\_

Company Name: Luetkehans, Brady, Garner & Armstrong, LLC	Company Contact: Phillip A. Luetkehans
Contact Phone: 630-760-4601	Contact Email: pal@lbgalaw.com

## The DuPage County Procurement Ordinance requires the following written disclosures prior to award:

1. Every contractor, union, or vendor that is seeking or has previously obtained a contract, change orders to one (1) or more contracts, or two (2) or more individual contracts with the county resulting in an aggregate amount at or in excess of \$25,000, shall provide to Procurement Services Division a written disclosure of all political campaign contributions made by such contractor, union, or vendor within the current and previous calendar year to any incumbent county board member, county board chairman, or countywide elected official whose office the contract to be awarded will benefit. The contractor, union or vendor shall update such disclosure annually during the term of a multi-year contract and prior to any change order or renewal requiring approval by the county board. For purposes of this disclosure requirement, "contractor or vendor" includes owners, officers, managers, lobbyists, agents, consultants, bond counsel and underwriters counsel, subcontractors and corporate entities under the control of the contracting person, and political action committees to which the contracting person has made contributions.

**NONE (check here) - If no contributions have been made**

Recipient	Donor	Description (e.g. cash, type of item, in-kind services, etc.)	Amount/Value	Date Made
Friends of Deb Conroy	Luetkehans, Brady, Garner & Armstrong, LLC	Cash	\$1,000.00	Mar 21, 2023
Citizens for Brian J. Krajewski	Luetkehans, Brady, Garner & Armstrong, LLC	Cash	\$250.00	Aug 7, 2023
Friends of Sam Tornatore	Luetkehans, Brady, Garner & Armstrong, LLC	Cash	\$500.00	Aug 29, 2023
Friends of Deb Conroy	Luetkehans, Brady, Garner & Armstrong, LLC	Cash	\$250.00	Sep 7, 2024
Friends of Cindy Cronin Cahill	Luetkehans, Brady, Garner & Armstrong, LLC	Cash	\$150.00	Sep 26, 2023
Citizens to Elect Jim Zay	Luetkehans, Brady, Garner & Armstrong, LLC	Cash	\$2,500.00	Jan 11, 2024
Friends of Cindy Cronin Cahill	Luetkehans, Brady, Garner & Armstrong, LLC	Cash	\$500.00	Apr 24, 2024
Friends of Deborah Conroy	Luetkehans, Brady, Garner & Armstrong, LLC	Cash	\$1,000.00	Jun 17, 2024
Citizens for Brian J. Krajewski	Luetkehans, Brady, Garner & Armstrong, LLC	Cash	\$250.00	Jul 9, 2024
Friends of Sam Tornatore	Luetkehans, Brady, Garner & Armstrong, LLC	Cash	\$1,000.00	Jul 12, 2024

2. All contractors and vendors who have obtained or are seeking contracts with the county shall disclose the names and contact information of their lobbyists, agents and representatives and all individuals who are or will be having contact with county officers or employees in relation to the contractor bid and shall update such disclosure with any changes that may occur.

**NONE (check here) - If no contacts have been made**

Lobbyists, Agents and Representatives and all individuals who are or will be having contact with county officers or employees in relation to the contract or bid	Telephone	Email

A contractor or vendor that knowingly violates these disclosure requirements is subject to penalties which may include, but are not limited to, the immediate cancellation of the contract and possible disbarment from future county contracts.

**Continuing disclosure is required, and I agree to update this disclosure form as follows:**

- If information changes, within five (5) days of change, or prior to county action, whichever is sooner
- 30 days prior to the optional renewal of any contract
- Annual disclosure for multi-year contracts on the anniversary of said contract
- With any request for change order except those issued by the county for administrative adjustments

**The full text for the county's ethics and procurement policies and ordinances are available at:**

<http://www.dupageco.org/CountyBoard/Policies/>

**I hereby acknowledge that I have received, have read, and understand these requirements.**

Authorized Signature	<u>Signature on File</u>
Printed Name	<u>Phillip A. Luetkehans</u>
Title	<u>Manager</u>
Date	<u>Oct 24, 2024</u>

**Attach additional sheets if necessary. Sign each sheet and number each page. Page 2 of 2 (total number of pages)**