



Request for Change Order

Procurement Services Division

Attach copies of all prior Change Orders

| Date: | Feb | 13, 2 | 202 |
|-------------------------|-----|-------|-----|
| MinuteTraq (IQM2) ID #: | | | |

| | Purchase Order #: 6778-0001 SERV Original Po | urchase Jun 1, 2023 | Change Order #: 79 | Department: Finance | | | | |
|---|--|------------------------|---------------------------|----------------------------|----------------|--|--|--|
| and/or Reason For Change Order Request: NA CCORDANCE WITH 720 ILCS 5/33E-9 | Vendor Name: Amazon Capital Services | | Vendor #: 26753 | Dept Contact: Jim Morrissy | | | | |
| (A) Were not reasonably foreseeable at the time the contract was signed. (B) The change is germane to the original contract as signed. (C) Is in the best interest for the County of DuPage and authorized by law. INCREASE/DECREASE 806,027.00 | and/or Reason for Change Decrease and Close PO. | | | | | | | |
| (8) The change is germane to the original contract as signed. (9) Is in the best interest for the County of DuPage and authorized by law. INCREASE/DECREASE | | IN ACCORDANCE | WITH 720 ILCS 5/33E-9 | | | | | |
| C() Is in the best interest for the County of DuPage and authorized by law. INCREASE/DECREASE | (A) Were not reasonably foreseeable at the tire | me the contract was si | gned. | | | | | |
| INCREASE/DECREASE A Starting contract value B Net \$ change for previous Change Orders C Current contract amount (A + 8) D Amount of this Change Order E New contract amount (C + D) F Percent of current contract value this Change Order represents (D / C) G Cumulative percent of all Change Orders (8+D/A); (60% maximum on construction contracts) - 71.16% Cancel entire order Close Contract Chaire shows: should be: DECISION MEMO NOT REQUIRED Increase (greater than 29 days) contract expiration from: OTHER - explain below: DECISION MEMO REQUIRED Increase (greater than 29 days) contract expiration from: OTHER - explain below: Maximum | (B) The change is germane to the original cor | ntract as signed. | | | | | | |
| A Starting contract value 806,027.00 B Net 5 change for previous Change Orders C Current contract amount (A + B) 806,027.00 D Amount of this Change Order Increase Decrease (5573,599.80) E New contract amount (C + D) 5323,427.20 F Percent of current contract value this Change Order represents (D / C) 71.16% G Cumulative percent of all Change Orders (B+D/A); 60% maximum on construction contracts) 71.16% DECISION MEMO NOT REQUIRED Cancel entire order Close Contract Contract Extension (29 days) Consent Only Change budget code from: to: Increase/Decrease quantity from: to: Price shows: should be: Decrease remaining encumbrance and close contract Decrease encumbrance Increase encumbrance and close contract To Increase (greater than 29 days) contract expiration from: to: OTHER - explain below: MM 6116 Feb 14, 2025 KH Recommended for Approval (Initials) Phone Ext Date REVIEWED BY (Initials Only) Buyer Date Procurement Officer Chairman's Office | (C) Is in the best interest for the County of DuPage and authorized by law. | | | | | | | |
| B Net \$ change for previous Change Orders C Current contract amount (A + B) 806,027.00 D Amount of this Change Order | INCREASE/DECREASE | | | | | | | |
| C Current contract amount (A + B) D Amount of this Change Order | A Starting contract value | | | | 806,027.00 | | | |
| D Amount of this Change Order | B Net \$ change for previous Change Orders | | | | | | | |
| E New contract amount (C + D) F Percent of current contract value this Change Order represents (D / C) F Percent of current contract value this Change Order represents (D / C) G Cumulative percent of all Change Orders (B+D/A); (60% maximum on construction contracts) Cancel entire order Close Contract Contract Extension (29 days) Change budget code from: Increase/Decrease quantity from: Price shows: Should be: Decrease remaining encumbrance and close contract Decrease encumbrance and close contract Decrease encumbrance Increase encumbrance and close contract Decrease encumbrance Therease (greater than 29 days) contract expiration from: Increase (greater than 29 days) contract expiration from: OTHER - explain below: JM 6116 Feb 14, 2025 KH 6193 Feb 13, 2025 Prepared By (Initials) Phone Ext Date REVIEWED BY (Initials Only) Buyer Date Procurement Officer Chairman's Office | C Current contract amount (A + B) | | | | 806,027.00 | | | |
| F Percent of current contract value this Change Order represents (D / C) | D Amount of this Change Order | Increase | □ Decrease | | (\$573,599.80) | | | |
| G Cumulative percent of all Change Orders (8+D/A); (60% maximum on construction contracts) -71.16% DECISION MEMO NOT REQUIRED | E New contract amount (C + D) | | | | \$232,427.20 | | | |
| Cancel entire order | F Percent of current contract value this Chan | ge Order represents (C |) / C) | | -71.16% | | | |
| Cancel entire order | G Cumulative percent of all Change Orders (B | +D/A); (60% maximum oi | n construction contracts) | | -71.16% | | | |
| Change budget code from: Increase/Decrease quantity from: Increase/Decrease quantity from: Should be: Decrease remaining encumbrance Increase encumbrance Decrease encumbrance Increase encumbrance Increase encumbrance Increase encumbrance Decrease encumbrance Increase encumbrance Increase encumbrance Increase encumbrance Decrease encumbrance Increase encumbrance Decrease encumbrance Increase encumbrance Increase encumbrance Increase encumbrance Decrease encumbrance Increase encumb | | | | | | | | |
| Increase (greater than 29 days) contract expiration from: Increase ≥ \$2,500.00, or ≥ 10%, of current contract amount Funding Source OTHER - explain below: JM 6116 Feb 14, 2025 KH Recommended for Approval (Initials) Prepared By (Initials) REVIEWED BY (Initials Only) Buyer Date Procurement Officer Chairman's Office | Change budget code from: Increase/Decrease quantity from: Price shows: Decrease remaining encumbrance | to:should be: | to: | | | | | |
| Increase ≥ \$2,500.00, or ≥ 10%, of current contract amount Funding Source OTHER - explain below: JM | DECISION MEMO REOUIRED | | | | | | | |
| Increase ≥ \$2,500.00, or ≥ 10%, of current contract amount Funding Source | | | | | | | | |
| JM 6116 Feb 14, 2025 KH Recommended for Approval (Initials) Phone Ext Date REVIEWED BY (Initials Only) Buyer Date Procurement Officer Chairman's Office Chief Financial Officer Chairman's Office | Increase \geq \$2,500.00, or \geq 10%, of current con | tract amount Fun | | | | | | |
| Prepared By (Initials) Phone Ext Date Recommended for Approval (Initials) REVIEWED BY (Initials Only) Buyer Date Procurement Officer Chairman's Office | Table 1 | | | | | | | |
| Prepared By (Initials) Phone Ext Date Recommended for Approval (Initials) REVIEWED BY (Initials Only) Buyer Date Procurement Officer Chairman's Office | | | | | | | | |
| Prepared By (Initials) Phone Ext Date Recommended for Approval (Initials) REVIEWED BY (Initials Only) Buyer Date Procurement Officer Chairman's Office | JM 6116 | Feb 14, 2025 | KH | 6193 | Feb 13, 2025 | | | |
| Buyer Date Procurement Officer Date Chairman's Office | | | | | | | | |
| Buyer Date Procurement Officer Date Chairman's Office | | | | | | | | |
| Chief Financial Officer Chairman's Office | Ruyar | | 8 | 3 2 | 114/2028 | | | |
| | Chief Financial Officer | | Chairman's Office | | Onto. | | | |