

2024

DuPage County, Illinois
BUDGET ADJUSTMENT
Effective May 29, 2024

From: 1000
Company #

REGIONAL OFFICE OF EDUCATION
From: Company/Accounting Unit Name

Accounting Unit	Account	Sub-Account	Title	Amount	Finance Dept Use Only Available Balance		Date of Balance
					Prior to Transfer	After Transfer	
5700	52000		FURN/MACH/EQUIP SMALL VALUE	\$ 968.00	5,705.52	4,737.52	12/23/24
Total				\$ 968.00			

To: 1000
Company #

REGIONAL OFFICE OF EDUCATION
To: Company/Accounting Unit Name

Accounting Unit	Account	Sub-Account	Title	Amount	Finance Dept Use Only Available Balance		Date of Balance
					Prior to Transfer	After Transfer	
5700	50040		PART TIME HELP	\$ 968.00	(967.37)	0.63	12/23/24
Total				\$ 968.00			

Reason for Request:

We have gone into the negative in 50040 (part-time help) and need to transfer money to cover salaries that have already been paid.

Department Head

Chief Financial Officer

12/23/2024
Date
12/30/24
Date

Activity

(optional)

****Please sign in blue ink on the original form****

Finance Department Use Only	
Fiscal Year <u>24</u>	Budget Journal # _____ Acctg Period _____
Entered By/Date _____	Released & Posted By/Date _____

FIN-1/14/25
CB-1/14/25

Handwritten initials