



DU PAGE COUNTY

Economic Development Committee

Final Summary

421 N. COUNTY FARM ROAD
WHEATON, IL 60187
www.dupagecounty.gov

Tuesday, May 20, 2025

8:30 AM

Room 3500A

1. CALL TO ORDER

8:30 AM meeting was called to order by Chair Yeena Yoo at 8:32 AM.

2. ROLL CALL

Chair Yoo read the language and asked for a motion allowing Member Galassi to participate the meeting remotely. The motion was made by Member Haider and seconded by Member Rutledge. Motion Carries. Also present for the meeting were Members Lucy Chang-Evans and Paula Deacon-Garcia.

PRESENT	Childress, Eckhoff, Haider, Rutledge, and Yoo
REMOTE	Galassi

3. CHAIRWOMAN'S REMARKS - CHAIR YOO

Chair Yoo welcomed the guest speakers for Asian American Pacific Islander Heritage month and thanked them for coming to share their experience as entrepreneurs in DuPage County. The Chair also reminded the Committee of the upcoming Health Care Industry Insight meeting to be held in June.

4. PUBLIC COMMENT

No public comments were offered.

5. APPROVAL OF MINUTES

5. A. [25-0925](#)

Economic Development Committee - Minutes - March 18, 2025

Attachments: [Economic Development Committee - Summary Minutes - March 18, 2025](#)

RESULT:	APPROVED
MOVER:	Saba Haider
SECONDER:	Michael Childress

6. INCUMBENT WORKER TRAINING

6. A. [25-1315](#)

Billco Corporation Board Memo

Attachments: [Billco Board Memo](#)

RESULT:	ACCEPTED AND PLACED ON FILE
MOVER:	Saba Haider
SECONDER:	Sheila Rutledge

6. B. [25-1316](#)

Elba Tool Company, Inc. Board Memo

Attachments: [Elba Tool Board Memo](#)

RESULT:	ACCEPTED AND PLACED ON FILE
MOVER:	Saba Haider
SECONDER:	Sheila Rutledge

7. **RESOLUTIONS**7. A. [FI-R-0081-25](#)

Acceptance and appropriation of additional funding for the Illinois Department of Commerce and Economic Opportunity Workforce Innovation and Opportunity Act (WIOA) Grant PY23, Inter-Governmental Agreement No. 23-681006, Company 5000 - Accounting Unit 2840, \$5,668. (Under the administrative direction of the Human Resources Department)

Attachments: [Attachment I-Budget Page](#)

RESULT:	APPROVED AND SENT TO FINANCE
MOVER:	Michael Childress
SECONDER:	Saba Haider

9. **SPOTLIGHT ON AAPI HERITAGE MONTH**

9. A. Melissa Villanueva (Brewpoint Coffee & Roastery) & Larry Blackburn (Datatelligent)

Speakers Melissa Villanueva and Larry Blackburn, shared their stories on how they began their entrepreneurship, experiences, and challenges as business owners in DuPage County. Questions were taken from Committee Members.

8. **GROUND TRANSPORTATION GRANT UPDATE**

A motion was made by Chair Yoo, seconded by Member Haider, to move item 8.A. down the agenda, to 9. A., to accommodate the DCVB for time. Motion passes.

8. A. Beth Marchetti, DuPage Convention & Visitor's Bureau

Beth Marchetti, Executive Director of the DuPage Convention & Visitors Bureau, updated the Committee Members on four events that the Ground Transportation Grant has helped secure for DuPage County and the estimated economic impact these events will have. Questions were taken from Committee Members.

10. **OLD BUSINESS**

No old business was discussed.

11. NEW BUSINESS

No new business was discussed.

12. ADJOURNMENT

With no further business, the meeting was adjourned by Chair Yoo at 9:04 AM.



Minutes

421 N. COUNTY FARM
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File #: 25-0925

Agenda Date: 5/20/2025

Agenda #: 5. A.



DU PAGE COUNTY

Economic Development Committee

Final Summary

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Tuesday, March 18, 2025

8:30 AM

Room 3500A

1. CALL TO ORDER

8:30 AM meeting was called to order by Chair Yeena Yoo at 8:30 AM.

2. ROLL CALL

Member Paula Deacon Garcia was also in attendance.

PRESENT	Childress, Eckhoff, Haider, Rutledge, and Yoo
ABSENT	Galassi

3. CHAIRWOMAN'S REMARKS - CHAIR YOO

In recognition of Women's History Month, Chair Yoo welcomed two women local business owners who came to speak with Committee.

4. PUBLIC COMMENT

No public comments were offered.

5. APPROVAL OF MINUTES

5. A. [25-0735](#)

Economic Development Committee -Summary Minutes - February 18, 2025

Attachments: [Economic Development Committee - Minutes - February 18, 2025](#)

RESULT:	APPROVED
MOVER:	Saba Haider
SECONDER:	Sheila Rutledge

6. INCUMBENT WORKER TRAINING

6. A. [25-0736](#)

Borter Heating and Air Conditioning Company

Attachments: [Borter Heating and Air Conditioning Company](#)

RESULT:	ACCEPTED AND PLACED ON FILE
MOVER:	Michael Childress
SECONDER:	Saba Haider

6. B. [25-0737](#)

Mindsight

Attachments: [Mindsight](#)

RESULT:	ACCEPTED AND PLACED ON FILE
MOVER:	Michael Childress
SECONDER:	Saba Haider

6. C. [25-0738](#)

The Mechanical Automation Company

Attachments: [The Mechanical Automation Company](#)

RESULT:	ACCEPTED AND PLACED ON FILE
MOVER:	Michael Childress
SECONDER:	Saba Haider

7. **CHANGE ORDERS**

7. A. [25-0599](#)

Decrease purchase order 6457-0001 SERV issued to Turning Pointe Autism Foundation in the amount of \$75,000, and extend the contract through September 30, 2025 to continue services to youth in DuPage County. (Workforce Development Division)

Attachments: [Turning Pointe Change Order](#)
 [Turning Pointe Decision Memo](#)

RESULT:	APPROVED AND SENT TO FINANCE
MOVER:	Saba Haider
SECONDER:	Sheila Rutledge

8. **SPOTLIGHT ON WOMEN-OWNED BUSINESSES**

To highlight Women's History month, speakers Catharine Tojaga, President of CT Mechanical, and Marie Kavadias, Owner of BioScan Tek, Inc., came to speak to the Committee. They spoke about their businesses, their experiences as business owners, and about being women in male-dominated industries.

9. **OLD BUSINESS**

Lisa Schvach updated committee members on the status of federal grant dollars.

10. **NEW BUSINESS**

No new business was discussed.

11. **ADJOURNMENT**

With no further business, the meeting was adjourned at 8:55 AM by Chair Yoo.



Informational

421 N. COUNTY FARM
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WHEATON, IL 60187
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File #: 25-1315

Agenda Date: 5/20/2025

Agenda #: 6. A.



**DUPAGE
COUNTY**

**Workforce
Development**

2525 Cabot Drive,
Suite 302
Lisle, IL 60532

630-955-2030

Fax: 630-955-2059

www.worknetdupage.org

HUMAN RESOURCES

630-407-6300

Fax: 630-407-6301

DPCHumanResources@dupageco.org

www.dupageco.org/hr

Memo

Date: May 8, 2025

To: Economic Development Committee of DuPage County

From: Marlon A. Morris, Business Services Representative, Workforce
Development Division

RE: Incumbent Worker Training Application (IWT) – Billco Corporation

Billco Corporation applied, and was approved for IWT, as provided by FANUC Academy. This training will pave the way to the crafting of proficiencies in Billco's employees related to the coding of, as well as diagnosis and repair of equipment, as problems arise.

The training selected provides instruction related to:

- Navigation and control features
- Basic positioning and cutting commands
- Work and tool offsets
- Canned cycles, including multiple repetitive cycle commands

Billco is currently faced with exorbitant costs and extended downtimes, stemming from periodic equipment malfunctions, and the company's reliance on externally-positioned service personnel, in rectifying such.

The coursework would cultivate new skills among the workforce in the resolution of equipment malfunctions, as well as coding issues when operating the machines. By way of the training, the company could also expect to generate increased revenues (and profits), as they look to introduce new items to their product line.

Notes:

- * Billco Corporation — 28 Employees
- * Located in Addison, Illinois
- * Number of Incumbent Workers to be Trained: 5
- * Total Amount Approved: \$11,700.00



Informational

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File #: 25-1316

Agenda Date: 5/20/2025

Agenda #: 6. B.



**DUPAGE
COUNTY**

**Workforce
Development**

2525 Cabot Drive,
Suite 302
Lisle, IL 60532

630-955-2030

Fax: 630-955-2059

www.worknetdupage.org

HUMAN RESOURCES

630-407-6300

Fax: 630-407-6301

DPCHumanResources@dupageco.org

www.dupageco.org/hr

Memo

Date: May 7, 2025

To: Economic Development Committee of DuPage County

From: Marlon A. Morris, Business Services Representative, Workforce
Development Division

RE: Incumbent Worker Training Application (IWT) – Elba Tool Company, Inc.

Elba Tool Company, Inc. applied, and was approved for IWT, as provided by Illinois Manufacturing Excellence Center (IMEC). This training will pave the way to enhanced strengths in:

- Maximizing ROI from recent capital and ERP investments.
- Equipping employees with the technical and digital skills needed to thrive in a modern manufacturing environment.
- Building a strong pipeline of skilled frontline, and mid-level leaders.

In remaining viable and optimally suited to complete in an ever-evolving marketplace, Elba Tool needs to invest in initiatives that will ensure operational excellence by delivering targeted, job-specific training aligned with capital equipment upgrades and ERP system implementation. This program focuses on upskilling both frontline employees as well as middle management, through a combination of hands-on workshops and Tooling University online modules, fostering successful technology adoption, and operational accountability.

Notes:

- * Elba Tool Company — 19 Employees
- * Located in Bloomingdale, Illinois
- * Number of Incumbent Workers to be Trained: 4
- * Total Amount Approved: \$25,000.00



Finance Resolution

421 N. COUNTY FARM
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WHEATON, IL 60187
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File #: FI-R-0081-25

Agenda Date: 5/20/2025

Agenda #: 10.A.

ACCEPTANCE AND APPROPRIATION OF ADDITIONAL FUNDING FOR THE
ILLINOIS DEPARTMENT OF COMMERCE AND ECONOMIC OPPORTUNITY
WORKFORCE INNOVATION AND OPPORTUNITY ACT (WIOA) GRANT PY23
INTER-GOVERNMENTAL AGREEMENT NO. 23-681006
COMPANY 5000 - ACCOUNTING UNIT 2840
\$5,668

(Under the administrative direction of the Human Resources Department)

WHEREAS, the County of DuPage heretofore accepted and appropriated the Workforce Innovation and Opportunity Act (WIOA) Grant PY23, Company 5000 - Accounting Unit 2840, pursuant to Resolution FI-R-0212-23 for the period July 1, 2023 through June 30, 2025; and

WHEREAS, the County of DuPage, for the use and benefit of the DuPage County Workforce Development Division, leases premises for the workNet DuPage Career Center ("Center") and incurs rent and other office rental expenses that are paid using WIOA Grant funding; and

WHEREAS, the County of DuPage, through the DuPage County Workforce Development Division, has Memorandum of Understandings with several of its strategic partners to provide office space in its leased premises in exchange for contributions towards the Center's rent and other office rental expenses; and

WHEREAS, the County of DuPage has received, from its strategic partners, rent and other office rental expense reimbursement greater than anticipated by \$5,667.08 (FIVE THOUSAND SIX HUNDRED SIXTY-SEVEN AND 08/100 DOLLARS) that needs to be appropriated and used to provide services to unemployed and underemployed DuPage County residents; and

WHEREAS, no additional County funds are required to receive this funding; and

WHEREAS, acceptance of these reimbursements does not add any additional subsidy from the County;
and

WHEREAS, the County Board finds that the need to appropriate said reimbursements creates an emergency within the meaning of the Counties Act, Budget Division (55 ILCS 5/6-1003).

NOW, THEREFORE, BE IT RESOLVED by the DuPage County Board that the contributions received as reimbursement for grant expenses in the amount of \$5,667.08 (FIVE THOUSAND SIX HUNDRED SIXTY-SEVEN AND 08/100 DOLLARS) be and is hereby accepted; and

BE IT FURTHER RESOLVED that the additional appropriation on the attached sheet (ATTACHMENT I) in the amount of \$5,668 (FIVE THOUSAND SIX HUNDRED SIXTY-EIGHT AND NO/100 DOLLARS) be made and added to the Workforce Innovation and Opportunity Act (WIOA) Grant PY23, Company 5000 - Accounting Unit 2840, and that the program continue as originally approved in all other respects; and

BE IT FURTHER RESOLVED that should state and/or federal funding cease for this grant, the Economic Development Committee shall review the need for continuing the specified program and related headcount; and

BE IT FURTHER RESOLVED that should the Economic Development Committee determine the need for other funding is appropriate, it may recommend action to the County Board by Resolution.

Enacted and approved this 27th day of May, 2025 at Wheaton, Illinois.

DEBORAH A. CONROY, CHAIR
DU PAGE COUNTY BOARD

Attest: _____

JEAN KACZMAREK, COUNTY CLERK

ATTACHMENT I

ADDITIONAL APPROPRIATION FOR
ILLINOIS DEPARTMENT OF COMMERCE AND ECONOMIC OPPORTUNITY
WORKFORCE INNOVATION AND OPPORTUNITY ACT (WIOA) GRANT PY23
INTER-GOVERNMENTAL AGREEMENT NO. 23-681006
COMPANY 5000 – ACCOUNTING UNIT 2840
\$5,668

REVENUE

46006-0000 - Refunds and Overpayments \$ 5,668

TOTAL ANTICIPATED REVENUE \$ 5,668

EXPENDITURES

CONTRACTUAL

53820-0000 - Grant Services \$ 5,668

TOTAL CONTRACTUAL \$ 5,668

TOTAL ADDITIONAL APPROPRIATION \$ 5,668