



# DU PAGE COUNTY

## Finance Committee

### Regular Meeting Agenda

421 N. COUNTY FARM ROAD  
WHEATON, IL 60187  
[www.dupagecounty.gov](http://www.dupagecounty.gov)

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**Tuesday, April 9, 2024**

**8:00 AM**

**County Board Room**

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**1. CALL TO ORDER**

**2. ROLL CALL**

**3. PUBLIC COMMENT**

**4. CHAIRWOMAN'S REMARKS - CHAIR CHAPLIN**

**5. APPROVAL OF MINUTES**

5.A. [24-1091](#)

Finance Committee - Regular Meeting - Tuesday, March 26, 2024

**6. BUDGET TRANSFERS**

6.A. [FI-R-0068-24](#)

Budget Transfers 04-09-2024 - Various Companies and Accounting Units

**7. PROCUREMENT REQUISITIONS**

**A. Finance - Chaplin**

7.A.1. [24-1132](#)

Decrease and close Purchase Order 6077-0001 SERV, issued to ODP Business Solutions, LLC, in the amount of \$16,174.55, due to the contract has expired. (Regional Office of Education)

7.A.2. [24-1151](#)

Decrease and close Purchase Order 6183-0001 SERV, issued to Bond, Dickson & Associates, in the amount of \$62,623.28, due to the contract has expired.

7.A.3. [24-1152](#)

Decrease and close Purchase Order 5013-0001 SERV, issued to CorVel Corporation, in the amount of \$14,348, due to the contract has expired.

7.A.4. [24-1153](#)

Decrease and close Purchase Order 5610-0001 SERV, issued to Momkus, LLC, in the amount of \$17,495, due to the contract has expired.

7.A.5. [24-1154](#)

Decrease and close Purchase Order 4139-0001 SERV, issued to Rock Fusco & Connelly, LLC, in the amount of \$15,579.55, due to the contract has expired.

7.A.6. [24-1155](#)

Decrease and close Purchase Order 5607-0001 SERV, issued to Rock Fusco & Connelly, LLC, in the amount of \$91,025.73, due to the contract has expired.

7.A.7. [24-1156](#)

Decrease and close Purchase Order 6026-0001 SERV, issued to Safety Training Associates, Inc., in the amount of \$11,954, due to the contract has expired.

7.A.8. [24-1157](#)

Decrease and close Purchase Order 5631-0001 SERV, issued to The Sotos Law Firm, in the amount of \$162,894, due to the contract has expired.

7.A.9. [24-1158](#)

Decrease and close Purchase Order 5940-0001 SERV, issued to William Roberts, in the amount of \$10,903.75, due to the contract has expired.

7.A.10. [24-1070](#)

Recommendation for the approval of an amendment to purchase order 6519-0001 SERV, for a contract issued to American Toner & Ink, for the purchase of toner and ink, to increase the contract in the amount of \$4,000 for the Circuit Court, resulting in an amended contract total amount not to exceed \$18,739, an increase of 27.14%.

7.A.11. [FI-P-0007-24](#)

Recommendation for the approval of a contract issued to Titan Image Group, to furnish and deliver printed business envelopes for various County departments, for the period of April 12, 2024 through November 30, 2025, for a contract total amount of \$30,545, per bid #23-044-FIN. First of three optional renewals.

7.A.12. [FI-P-0008-24](#)

Recommendation for the approval of funding for Hervas, Condon & Bersani, P.C., to provide legal services as conflict counsel as Special Assistant State's Attorneys, for the time period of March 1, 2024 through February 28, 2026, for the State's Attorney's Office, for an amount not to exceed \$100,000.

7.A.13. [FI-P-0009-24](#)

Recommendation for the approval of funding for Johnson & Bell, to provide legal services as conflict counsel as Special Assistant State's Attorneys, for the time period of March 1, 2024 through February 28, 2026, for the State's Attorney's Office, for an amount not to exceed \$100,000.

**7.A.14. [FI-P-0010-24](#)**

Recommendation for the approval of funding for Schain Banks, to provide legal services as conflict counsel as Special Assistant State's Attorneys, for the time period of March 1, 2024 through February 28, 2026, for the State's Attorney's Office, for an amount not to exceed \$100,000.

**7.A.15. [FI-P-0011-24](#)**

Recommendation for the approval of funding for O'Hagan Meyer, to provide legal services as conflict counsel as Special Assistant State's Attorneys, for the time period of March 1, 2024 through February 28, 2026, for the State's Attorney's Office, for an amount not to exceed \$100,000.

**B. Human Services - Schwarze****7.B.1. [HS-P-0016-24](#)**

Recommendation for the approval of a contract purchase order to Central DuPage Hospital Association D/B/A HealthLab, for patient phlebotomy and laboratory services, for the DuPage Care Center, for the period April 18, 2024 through April 17, 2025, for a total contract amount not to exceed \$40,000; per RFP #24-035-DCC.

**7.B.2. [HS-P-0017-24](#)**

Recommendation for the approval of a contract purchase order to Brightstar Care of DuPage, for supplemental nursing staffing, for the DuPage Care Center, for the period April 13, 2024 through April 12, 2025, for a total contract amount not to exceed \$290,000; per RFP #24-002-DCC.

**7.B.3. [HS-P-0018-24](#)**

Recommendation for the approval of a contract purchase order to Novastaff Healthcare Services, Inc., for supplemental nursing staffing, for the DuPage Care Center, for the period April 13, 2024 through April 12, 2025, for a total contract amount not to exceed \$500,000; per RFP #24-002-DCC.

**7.B.4. [HS-P-0019-24](#)**

Recommendation for the approval of a contract purchase order to RCM Health Care Services, for supplemental nursing staffing, for the DuPage Care Center, for the period April 13, 2024 through April 12, 2025, for a total contract amount not to exceed \$200,000; per RFP #24-002-DCC.

**C. Judicial and Public Safety - Evans****7.C.1. [JPS-P-0013-24](#)**

Recommendation for the approval of a contract to Peter M. King, of King Holloway, LLC, to provide professional services as a conflict attorney assigned to juvenile cases, for the period of May 1, 2024 through April 30, 2025, for a contract total amount not to exceed \$42,000. Other Professional Services not suitable for competitive bid per 55 ILCS 5/5-1022(c). Vendor selected pursuant to DuPage County Procurement Ordinance 2-353(1)(b). (18th Judicial Circuit Court)

**D. Public Works - Garcia****7.D.1. [FM-P-0015-24](#)**

Recommendation for the approval of a contract to Graybar Electric Company, Inc., to furnish and deliver electrical and lighting products for the EV Charging Stations at the Judicial Office Facility and Campus Lighting Upgrades, for Facilities Management, for the period of April 10, 2024 through November 30, 2025, for a total contract not to exceed \$78,856.12. Contract pursuant to the Intergovernmental Cooperation Act Omnia Partners Contract #EV-2370. (EECBG Funded)

**7.D.2. [FM-P-0016-24](#)**

Recommendation for the approval of a contract to Advanced Boiler Control Services, Inc., to provide Boiler Audit Testing, Tuning, Training, and Time & Material, at the Power Plant, for Facilities Management, for the period April 10, 2024 through April 9, 2025, for a total contract amount not to exceed \$70,057.50, per lowest responsible bid accepted in the best interests of the county, per staff's decision memo for bid #24-024-FM. (\$62,557.50 for Facilities Management and \$7,500 for Division of Transportation).

**7.D.3. [FM-P-0018-24](#)**

Recommendation for the approval of a contract to Builders Chicago Corporation, for preventative maintenance and repair services for automatic and manual doors with threshold closers, as needed, for County facilities, for Facilities Management, for the two-year period of April 10, 2024 through April 9, 2026, for a total contract amount not to exceed \$127,392, per lowest responsible bid #24-032-FM. (\$66,692 for Facilities Management, \$700 for Animal Services, \$30,000 for Division of Transportation, and \$30,000 for Care Center).

**7.D.4. [PW-P-0009-24](#)**

Recommendation for the approval of a contract purchase order to CIT Trucks – Rockford, to procure one (1) 2025 Kenworth T480 Chassis, for the period of April 10, 2024 to April 9, 2025, for a total contract amount not to exceed \$193,123, for Public Works (\$96,561.50) and Stormwater (\$96,561.50). Contract pursuant to the Intergovernmental Cooperation Act, per Sourcewell Contract # 060920-KTC.

**7.D.5. [PW-O-0002-24](#)**

An Ordinance authorizing the County of DuPage Water and Sewerage System to enter into a Loan Agreement with the Illinois Environmental Protection Agency to fund public improvements to the County's Woodridge-Greene Valley Treatment Wastewater Treatment Plant.

**E. Stormwater - Zay****7.E.1. [SM-P-0007-24](#)**

Recommendation for the approval to enter into an Intergovernmental Agreement between the County of DuPage, Illinois and the Village of Carol Stream, for the Klein Creek Streambank Stabilization- Section III Project, for an agreement not to exceed \$100,000.

7.E.2. [SM-P-0008-24](#)

Recommendation for the approval of a contract issued to Geosyntec Consultants, Inc., for Professional Engineering Services, for Stormwater Management, for the period of April 9, 2024 through November 1, 2025, for a contract total amount not to exceed \$90,000. Professional Services (Architects, Engineers, and Land Surveyors) vetted through a qualification-based selection process in compliance with the Local Government Professional Services Selection Act, 50 ILCS 510/0.01 et seq. (EPA Grant Funded)

7.E.3. [SM-P-0009-24](#)

Recommendation for the approval of an agreement between the County of DuPage and ENCAP, Inc., to provide Professional Native Vegetation Management Services, for Stormwater Management, for the period of May 1, 2024 through April 30, 2025, for a contract total amount not to exceed \$100,000; per renewal under bid award #23-021-SWM. First of three optional renewals.

7.E.4. [SM-P-0010-24](#)

Recommendation for the approval of an agreement between the County of DuPage and V3 Construction Company, Ltd., to provide Professional Native Vegetation Management Services, for Stormwater Management, for the period of May 1, 2024 through April 30, 2025, for a contract total amount not to exceed \$75,000; per renewal under bid award #23-021-SWM. First of three optional renewals.

7.E.5. [SM-P-0011-24](#)

Recommendation for the approval of an agreement between the County of DuPage and Pizzo & Associates, Ltd., to provide Professional Native Vegetation Management Services, for Stormwater Management, for the period of May 1, 2024 through April 30, 2025, for a contract total amount not to exceed \$50,000; per renewal under bid award #23-021-SWM. First of three optional renewals.

**F. Transportation - Ozog**7.F.1. [24-1043](#)

DT-P-0058A-23-Amendment to Resolution DT-P-0058-23, issued to BCR Automotive Group, LLC, d/b/a Roesch Ford, to furnish and deliver Ford/Motorcraft repair and replacement parts, as needed for the Division of Transportation, for the period May 13, 2023 through May 12, 2024, to increase the encumbrance in the amount of \$30,000, resulting in an amended contract total amount of \$100,000, an increase of 42.86%.

7.F.2. [DT-CO-0001-24](#)

Amendment to Purchase Order 6706-0001 SERV, issued to Hazchem Environmental Corporation, for hazardous waste testing, disposal and emergency services, as needed, for the Division of Transportation and Stormwater, to increase the funding in the amount of \$25,000, resulting in an amended contract total amount of \$54,000, an increase of 86.21%.

7.F.3. [DT-R-0016-24](#)

Intergovernmental Agreement between the County of DuPage and the Village of Glendale Heights for improvements on Fullerton Avenue, between Bloomingdale Road and Schmale Road, Sec #21-00073-00-RS. Estimated County cost \$16,946.31.

**8. FINANCE RESOLUTIONS**8.A. [FI-R-0056-24](#)

Acceptance and Appropriation of the Illinois Environmental Protection Agency PY21 Section 604B Water Quality Management Planning Grant, Inter-Governmental Agreement No. 6042102, Company 5000 - Accounting Unit 3065, \$125,600. (Stormwater Management)

8.B. [FI-R-0063-24](#)

Acceptance and appropriation of the fiftieth (50th) year of the Community Development Block Grant PY24, Company 5000 - Accounting Unit 1440, in the amount of \$4,539,329. (Community Services)

8.C. [FI-R-0064-24](#)

Acceptance and appropriation of the thirty-third (33rd) year Home Investment Partnerships Grant PY24, Company 5000 - Accounting Unit 1450, in the amount of \$2,011,683. (Community Services)

8.D. [FI-R-0065-24](#)

Acceptance and appropriation of the thirty-sixth (36th) year Emergency Solutions Grant PY24, Company 5000 - Accounting Unit 1470, in the amount of \$288,247. (Community Services)

8.E. [FI-R-0066-24](#)

Placing Names on Payroll (Human Resources)

8.F. [FI-R-0070-24](#)

Approval of Employee Compensation and Job Classification Adjustments

**9. INFORMATIONAL****A. Payment of Claims**9.A.1. [24-1057](#)

03-22-2024 Paylist

9.A.2. [24-1058](#)

03-22-2024 Auto Debit Paylist

9.A.3. [24-1087](#)

03-26-2024 Paylist

9.A.4. [24-1122](#)  
03-28-2024 Auto Debit Paylist

9.A.5. [24-1131](#)  
03-29-2024 Paylist

9.A.6. [24-1147](#)  
04-02-2024 Paylist

**B. Wire Transfers**

9.B.1. [24-1171](#)  
04-03-2024 Corvel Wire Transfer

**C. Grant Proposal Notifications**

9.C.1. [24-1113](#)  
GPN 011-24: Paul Coverdell Forensic Science/NFSIA FFY 23 - Illinois Criminal Justice Information Authority (ICJIA) - DOJ/OJP/BJA - \$75,000. (Sheriff's Office)

**10. DISCUSSION**

10.A. Regional Office of Education Employee Benefits Discussion

10.B. Elected Officials Salary and Stipends Discussion

**11. OLD BUSINESS**

**12. NEW BUSINESS**

**13. EXECUTIVE SESSION**

13.A. Pursuant to Open Meetings Act 5 ILCS 120/2 (c) (21) Review of Executive Session Minutes

**14. MATTERS REFERRED FROM EXECUTIVE SESSION**

14.A. [FI-R-0067-24](#)  
Review of Executive Session Minutes

**15. ADJOURNMENT**