



# DU PAGE COUNTY

## Judicial and Public Safety Committee

### Final Summary

421 N. COUNTY FARM ROAD  
WHEATON, IL 60187  
www.dupagecounty.gov

---

**Tuesday, March 7, 2023**

**8:00 AM**

**County Board Room**

---

**1. CALL TO ORDER**

8:00 AM meeting was called to order by Chair Lucy Evans at 8:00 AM.

**2. ROLL CALL**

Other Board Members in attendance: Cindy Cahill, Kari Galassi, Paula Garcia and Sheila Rutledge.

Staff in attendance:

Nick Kottmeyer (Chief Administrative Officer), Joan Olson (Chief Communications Officer), Conor McCarthy (State's Attorney Office), Lisa Smith (State's Attorney Office), Renee Zerante (State's Attorney Office), Nick Alfonso (State's Attorney Office), Jeff York (Public Defender), Craig Dieckman (Director-Office of Homeland Security and Emergency Management), Evan Shields (Public Information Officer), Jason Blumenthal (Policy and Program Manager), Jeff Martynowicz (Chief Financial Officer) and Donna Weidman (Procurement).

|                |  |
|----------------|--|
| <b>PRESENT</b> | Chaplin, DeSart, Eckhoff, Evans, Ozog, Schwarze, Tornatore, Zay, and Yoo |
| <b>ABSENT</b>  | Gustin, and Krajewski  |
| <b>LATE</b>    | Childress  |

**3. PUBLIC COMMENT**

No public comment was offered.

**4. CHAIR REMARKS - CHAIR EVANS**

Chair Evans informed the Committee that the flags are flying at half-mast to honor fallen Chicago Police Officer Andres Mauricio Vasquez Lasso who was killed in the line of duty on March 1, 2023. She expressed that her thoughts are with Officer Vasquez Lasso's family, as well as with his colleagues at the Chicago Police Department, as they mourn this tremendous loss. At this time, Chair Evans asked for a moment of silence to honor Officer Vasquez Lasso's dedication to protecting Chicago and its people.

Chair Evans then informed the Committee that at the next Judicial and Public Safety Committee on March 21, 2023, DuPage County Public Defender Jeff York will present a general overview of what his office does for the residents of DuPage County.

**5. APPROVAL OF MINUTES:****5.A. [23-1010](#)**

Judicial and Public Safety Committee - Regular Meeting - Tuesday, February 21, 2023.

This motion was approved on a voice vote, all "ayes".

**RESULT:** APPROVED

**MOVER:** Liz Chaplin

**SECONDER:** Yeena Yoo

**6. PROCUREMENT REQUISITIONS****6.A. [JPS-P-0047-23](#)**

Recommendation for the approval of a contract purchase order to Business IT Source, Inc., for the renewal purchase of IBM Passport Advantage, for the period April 1, 2023 through March 31, 2024, for a total contract amount of \$94,818.06, per quote 20-002-CRCT. (Circuit Court Clerk)

This motion was approved on a voice vote, all "ayes".

**RESULT:** APPROVED AND SENT TO FINANCE

**MOVER:** Liz Chaplin

**SECONDER:** Mary Ozog

**7. BUDGET TRANSFERS****7.A. [23-1011](#)**

Transfer of funds from account no. 5920-53828 (contingencies) to account no. 5920-52000 (furniture/machinery/equipment small value) in the amount of \$3,000 to cover the cost of furniture for the new headcount/Program Manager position at the DuPage County Family Center that was added and approved for FY23. Furniture prices have increased significantly since the budget was prepared in July 2022. (State's Attorney Office/Family Center)

This motion was approved on a voice vote, all "ayes".

**RESULT:** APPROVED

**MOVER:** Liz Chaplin

**SECONDER:** Michael Childress

## 8. GRANTS

### 8.A. [23-1012](#)

GPN 010-23: Sustained Traffic Enforcement Program FY24 - Illinois Department of Transportation - U.S. Department of Transportation - \$40,776.88. (Sheriff's Office)

The motion was approved on a voice vote, all "ayes".

|                  |                              |
|------------------|------------------------------|
| <b>RESULT:</b>   | APPROVED AND SENT TO FINANCE |
| <b>MOVER:</b>    | Greg Schwarze                |
| <b>SECONDER:</b> | Mary Ozog                    |

### 8.B. [23-1013](#)

GPN 011-23: State Criminal Alien Assistance Program FY2022 - U.S. DOJ - Bureau of Justice Assistance - \$682,372.26. (Sheriff's Office)

Member Yoo inquired why the reporting period for this grant was from July 1, 2020 through June 30, 2021. Deputy Chief Dan Bilodeau from the Sheriff's Office responded that this type of grant for reimbursement for salaries is always in arrears because of the way the Federal government has set it up. They usually receive the award approximately two years later.

The motion was approved on a voice vote, all "ayes".

|                  |                              |
|------------------|------------------------------|
| <b>RESULT:</b>   | APPROVED AND SENT TO FINANCE |
| <b>MOVER:</b>    | Michael Childress            |
| <b>SECONDER:</b> | Liz Chaplin                  |

### 8.C. [23-1014](#)

GPN 015-23: Family Violence Coordinating Council SFY24 - Illinois Criminal Justice Information Authority - \$38,300. (18th Judicial Circuit Court)

Member Yoo asked for information on what the Family Violence Coordinating Council does. Suzanne Armstrong, Administrator for the 18th Judicial Circuit Court, responded that the Family Violence Coordinating Council is chaired by Circuit Judge Ann Celine Walsh and that it brings together many stakeholders including the State's Attorney Office, the Public Defender Officer and the Family Shelter, as well as other organizations throughout the County. They offer programs that focus on education, communication and ways to prevent family violence. She stated that this is an excellent grant and that many of the funds go towards hiring a Contract Coordinator that assists the Council. Court Administrator Armstrong suggested that it might be beneficial for the Family Violence Coordinating Council to give a full presentation at a future Judicial and Public Safety Committee meeting.

The motion was approved on a voice vote, all "ayes".

|                  |                              |
|------------------|------------------------------|
| <b>RESULT:</b>   | APPROVED AND SENT TO FINANCE |
| <b>MOVER:</b>    | Mary Ozog                    |
| <b>SECONDER:</b> | Liz Chaplin                  |

## 9. TRAVEL

### 9.A. [23-1015](#)

Authorization is requested for one crew member to bring the next generation prototype rapid communications vehicle (RapidComm4) to Champaign, Illinois to be displayed at the ILEAS (Illinois Law Enforcement Alarm System) Conference. Dates of travel are March 26, 2023 through March 27, 2023. ILEAS will provide lodging, as well as mileage for the RapidComm4 vehicle. (Office of Homeland Security and Emergency Management)

The motion was approved on a voice vote, all "ayes".

|                  |                       |
|------------------|-----------------------|
| <b>RESULT:</b>   | APPROVED AT COMMITTEE |
| <b>MOVER:</b>    | Dawn DeSart           |
| <b>SECONDER:</b> | Liz Chaplin           |

### 9.B. [23-1016](#)

Authorization is requested for one crew member to drive the second (chase) vehicle and follow behind the next generation prototype rapid communications vehicle (RapidComm4) to Champaign, Illinois so that it can be displayed at the ILEAS (Illinois Law Enforcement Alarm System) Conference. Dates of travel are March 26, 2023 through March 27, 2023. ILEAS will provide lodging, as well as mileage for the RapidComm4 vehicle. The cost to DuPage County would be gas reimbursement in the amount of \$30 for the second (chase) vehicle, as RapidComm4 only seats two persons. (Office of Homeland Security and Emergency Management)

The motion was approved on a voice vote, all "ayes".

|                  |                       |
|------------------|-----------------------|
| <b>RESULT:</b>   | APPROVED AT COMMITTEE |
| <b>MOVER:</b>    | Michael Childress     |
| <b>SECONDER:</b> | Liz Chaplin           |

### 9.C. [23-1017](#)

Authorization is requested for one crew member to bring the next generation prototype rapid communications vehicle (RapidComm4) to Champaign, Illinois to be displayed at the ILEAS (Illinois Law Enforcement Alarm System) Conference. Dates of travel are March 26, 2023 through March 27, 2023. ILEAS will provide lodging, as well as mileage for the RapidComm4 vehicle. (Office of Homeland Security and Emergency

Management)

The motion was approved on a voice vote, all "ayes".

|                  |                       |
|------------------|-----------------------|
| <b>RESULT:</b>   | APPROVED AT COMMITTEE |
| <b>MOVER:</b>    | Liz Chaplin           |
| <b>SECONDER:</b> | Michael Childress     |

**10. OLD BUSINESS**

No old business was offered.

**11. NEW BUSINESS**

Member Schwarze wished Member Rutledge a happy birthday.

**12. ADJOURNMENT**

Member Chaplin moved, seconded by Member Childress to adjourn the meeting at 8:10 AM.  
The next meeting is scheduled for Tuesday, March 21, 2023 at 8:00 AM.



## Minutes

421 N. COUNTY FARM  
ROAD  
WHEATON, IL 60187  
[www.dupagecounty.gov](http://www.dupagecounty.gov)

---

**File #: 23-1010**

**Agenda Date: 3/7/2023**

**Agenda #: 5.A.**

---



# DU PAGE COUNTY

## Judicial and Public Safety Committee

### Final Summary

421 N. COUNTY FARM ROAD  
WHEATON, IL 60187  
[www.dupagecounty.gov](http://www.dupagecounty.gov)

---

**Tuesday, February 21, 2023**

**8:00 AM**

**County Board Room**

---

**1. CALL TO ORDER**

8:00 AM meeting was called to order by Chair Lucy Evans at 8:00 AM.

**2. ROLL CALL**

Other Board Members in attendance: Cindy Cahill, Kari Galassi and Paula Garcia.

Staff in attendance: Conor McCarthy (State's Attorney), Nick Kottmeyer (Chief Administrative Officer), Joan Olson (Chief Communications Officer), Evan Shields (Public Information Officer), Craig Dieckman (Director-Office of Homeland Security and Emergency Management), Jeff York (Public Defender), Jason Blumenthal (Policy & Program Manager), Jeff Martynowicz (Chief Financial Officer) and Valerie Calvente (Procurement).

|                |  |
|----------------|--|
| <b>PRESENT</b> | Chaplin, Childress, DeSart, Eckhoff, Evans, Gustin, Krajewski, Ozog, Schwarze, Tornatore, Zay, and Yoo |
|----------------|--|

**3. PUBLIC COMMENT**

No public comment was offered.

**4. CHAIR REMARKS - CHAIR EVANS**

Chair Evans welcomed all to the meeting and said she hoped everyone had a great Presidents' Day weekend. She went on to acknowledge that February is Black History Month. Specifically, she recognized Member Michael Childress as being the first African American DuPage County Board member, as well as Chantelle Porter being the first female African American judge of the 18th Judicial Circuit Court. Chair Evans expressed her thanks to each of them for their contribution to the history of DuPage County.

She then reported that the 18th Judicial Circuit Court was awarded the Illinois Court Modernization Program Grant. Due to time constraints, this item was not able to be placed on today's Judicial and Public Safety Committee agenda. However, the Committee will be discharged and the item will be placed directly on the February 28, 2023 Finance Committee and County Board agendas for consideration. Other items coming forward will be a few procurement requisitions for the purchase of necessary IT equipment using the grant funding received.

Chair Evans also informed the Committee that she plans to invite speakers from the various County departments to present at upcoming Judicial and Public Safety Committee meetings on a monthly basis beginning in March. It is her hope that everyone will benefit from the information conveyed.

**5. APPROVAL OF MINUTES:****5.A. [23-0833](#)**

Judicial and Public Safety Committee - Regular Meeting - Tuesday, February 7, 2023.

The motion was approved on a voice vote, all “ayes”.

|                  |                   |
|------------------|-------------------|
| <b>RESULT:</b>   | APPROVED          |
| <b>MOVER:</b>    | Michael Childress |
| <b>SECONDER:</b> | Yeena Yoo         |

**6. RESOLUTIONS****6.A. [JPS-R-0053-23](#)**

Ordinance authorizing an Intergovernmental Agreement between DuPage County and the DuPage Forest Preserve District for an easement within a portion of Hidden Lake Forest Preserve. (Sheriff's Office)

The motion was approved on a voice vote, all “ayes”.

|                  |              |
|------------------|--------------|
| <b>RESULT:</b>   | APPROVED     |
| <b>MOVER:</b>    | Patty Gustin |
| <b>SECONDER:</b> | Liz Chaplin  |

**7. BUDGET TRANSFERS****7.A. [23-0834](#)**

Transfer of funds from account nos. 4410-50011 (sheriff-special duty O/T), 4410-52000 (furniture/machinery/equipment small value), 4410-53800 (printing) and 4415-52200 (operating supplies & materials) to account no. 4415-51060 (cell phone stipend) in the amount of \$46,000 due to the fact that cell phone stipends are paid to deputies for time on-call. The requirement for on-call time is over budget due to open headcount leading to requiring existing deputies to cover shortages. (Sheriff's Office)

The motion was approved on a voice vote, all “ayes”.

|                  |              |
|------------------|--------------|
| <b>RESULT:</b>   | APPROVED     |
| <b>MOVER:</b>    | Patty Gustin |
| <b>SECONDER:</b> | Jim Zay      |



7.B. [23-0835](#)

Transfer of funds from account no. 4400-53800 (printing) to account nos. 4400-53806 (software licenses) and 4415-53380 (repair & maintenance auto equipment) in the amount of \$6,700 for the renewal of QuickBooks for the Sheriff's bank accounts and to Mac Auto for repairs on damaged vehicles. (Sheriff's Office)

Member Krajewski questioned if there were still any accounts in existence that are not part of the ERP system. Chief Financial Officer Jeff Martynowicz responded that there are some. Member Krajewski asked CFO Martynowicz to provide him with a list of those and he responded that he would do this.

The motion was approved on a voice vote, all "ayes".

|                  |              |
|------------------|--------------|
| <b>RESULT:</b>   | APPROVED     |
| <b>MOVER:</b>    | Patty Gustin |
| <b>SECONDER:</b> | Jim Zay      |

7.C. [23-0836](#)

Transfer of funds from account nos. 6510-54100 (IT equipment) and 6510-54107 (software) to account no. 1180-53828 (contingencies) in the amount of \$21,946 for the following reason: The State's Attorney Children's Advocacy Center received a grant award that will pay for most of the FY23 costs of the Axon and Sourcewell contracts for Interview Room equipment installation and software. This budget transfer returns funds previously transferred from General Fund Special Accounts-Contingencies to pay for these expenditures. (State's Attorney Office/Children's Advocacy Center)

The motion was approved on a voice vote, all "ayes".

|                  |              |
|------------------|--------------|
| <b>RESULT:</b>   | APPROVED     |
| <b>MOVER:</b>    | Patty Gustin |
| <b>SECONDER:</b> | Liz Chaplin  |

7.D. [23-0837](#)

Transfer of funds from account nos. 4100-50000 (regular salaries) and 4100-53070 (medical services) to account nos. 4100-50010 (overtime), 4100-50020 (holiday pay) and 4100-53090 (other professional services) in the amount of \$40,309 to cover the expenses of overtime, holiday pay and other professional services which were incurred from Bargaining Unit Members and outside contractors. (Coroner's Office)

The motion was approved on a voice vote, all "ayes".

|                  |             |
|------------------|-------------|
| <b>RESULT:</b>   | APPROVED    |
| <b>MOVER:</b>    | Yeena Yoo   |
| <b>SECONDER:</b> | Liz Chaplin |

7.E. [23-0838](#)

Transfer of funds from account no. 6600-50000 (regular salaries) to account no. 6600-52200 (operating supplies & materials) in the amount of \$1,825 to account for year-end budget variances (11/30/22) at 01/30/23. Expenses are under budget in total for FY22. (State's Attorney Office)

The motion was approved on a voice vote, all “ayes”.

|                  |                   |
|------------------|-------------------|
| <b>RESULT:</b>   | APPROVED          |
| <b>MOVER:</b>    | Michael Childress |
| <b>SECONDER:</b> | Yeena Yoo         |

8. **INFORMATIONAL**8.A. [23-0839](#)

Public Defender's Office January 2023 Monthly Statistical Report (Public Defender's Office)

The motion was approved on a voice vote, all “ayes”.

|                  |                             |
|------------------|-----------------------------|
| <b>RESULT:</b>   | ACCEPTED AND PLACED ON FILE |
| <b>MOVER:</b>    | Yeena Yoo                   |
| <b>SECONDER:</b> | Liz Chaplin                 |

9. **OLD BUSINESS**

Member Chaplin brought forward concerns regarding the shortage of sheriff's deputies, not only in DuPage County but throughout the nation. Further, Member Chaplin commented on a matter involving Sheriff Mendrick. A robust discussion then ensued amongst the committee members.

10. **NEW BUSINESS**

No new business was offered.

11. **ADJOURNMENT**

Member Gustin moved, seconded by Member Chaplin to adjourn the meeting at 8:21 AM. The next meeting is scheduled for Tuesday, March 7, 2023 at 8:00 AM.



## Judicial/Public Safety Requisition \$30,000 and Over

421 N. COUNTY FARM  
ROAD  
WHEATON, IL 60187  
www.dupagecounty.gov

---

**File #:** JPS-P-0047-23

**Agenda Date:** 3/7/2023

**Agenda #:** 6.A.

---

AWARDING RESOLUTION ISSUED TO  
BUSINESS IT SOURCE  
FOR IBM PASSPORT ADVANTAGE  
FOR CIRCUIT COURT CLERK  
(CONTRACT TOTAL AMOUNT \$94,818.06)

WHEREAS, proposals have been taken and evaluated in accordance with County Board policy; and

WHEREAS, the Judicial and Public Safety Committee recommends County Board approval for the issuance of a contract to Business IT Source, Inc, for Renewal of IBM Passport Advantage, for the period of April 1, 2023 through March 31, 2024, for Circuit Court Clerk

NOW, THEREFORE BE IT RESOLVED, that said contract is for Circuit Court Clerk, for the period of April 1, 2023 through March 31, 2024 for Circuit Court Clerk per bid 20-002-CRCT, be, and it is hereby approved for the issuance of a contract purchase order by the Procurement Division to Business IT Source, 850 Asbury Drive, Unit B, for a contract total amount of \$94,818.06.

Enacted and approved this 14th of March, 2023 at Wheaton, Illinois.

---

DEBORAH A. CONROY, CHAIR  
DU PAGE COUNTY BOARD

Attest: \_\_\_\_\_

JEAN KACZMAREK, COUNTY CLERK



Procurement Review Comprehensive Checklist  
Procurement Services Division  
This form must accompany all Purchase Order Requisitions

### SECTION 1: DESCRIPTION

| General Tracking  |  | Contract Terms  |  |
|---|--|---|--|
| FILE ID#:<br>23-0681  | RFP, BID, QUOTE OR RENEWAL #:<br>20-002-CRCT | INITIAL TERM WITH RENEWALS:<br>1 YR + 3 X 1 YR TERM PERIODS | INITIAL TERM TOTAL COST:<br>\$84,413.18                |
| COMMITTEE:<br>JUDICIAL AND PUBLIC SAFETY  | TARGET COMMITTEE DATE:<br>03/07/2023         | PROMPT FOR RENEWAL:   | CONTRACT TOTAL COST WITH ALL RENEWALS:<br>\$359,207.30 |
|   | CURRENT TERM TOTAL COST:<br>\$94,818.06      | MAX LENGTH WITH ALL RENEWALS:<br>FOUR YEARS                 | CURRENT TERM PERIOD:<br>THIRD RENEWAL                  |
| Vendor Information  |  | Department Information                                      |  |
| VENDOR:<br>Business IT Source, Inc  | VENDOR #:<br>12792                           | DEPT:<br>Circuit Court Clerk                                | DEPT CONTACT NAME:<br>Kevin Vaske                      |
| VENDOR CONTACT:<br>Tom Corley   | VENDOR CONTACT PHONE:<br>847-793-0600        | DEPT CONTACT PHONE #:<br>630-407-8647                       | DEPT CONTACT EMAIL:<br>kevin.vaske@18thjudicial.org    |
| VENDOR CONTACT EMAIL:<br>tomc@bitsinc.com   | VENDOR WEBSITE:                              | DEPT REQ #:   |  |
| <b>Overview</b>   |  |   |  |
| DESCRIPTION Identify scope of work, item(s) being purchased, total cost and type of procurement (i.e., lowest bid, RFP, renewal, sole source, etc.). The annual renewal of IBM Passport Advantage. This is the annual contract for IBM software licensing and support for seven products implemented on our AS/400 and/or Windows servers |  |   |  |
| JUSTIFICATION Summarize why this procurement is necessary and what objectives will be accomplished<br>Renewal of our IBM Passport Advantage - the IBM software that runs on our AS/400 and other servers. This software is used by the Circuit Court Clerks core application.   |  |   |  |

### SECTION 2: DECISION MEMO REQUIREMENTS

|                            |  |
|----------------------------|--|
| DECISION MEMO NOT REQUIRED | Select an item from the following dropdown menu to identify why a Decision Memo (Section 3) is not required. |
| RENEWAL                    |  |
| DECISION MEMO REQUIRED     | Select an item from the following dropdown menu to identify why a Decision Memo (Section 3) is required.     |

### SECTION 3: DECISION MEMO

|                                     |  |
|-------------------------------------|--|
| STRATEGIC IMPACT                    | Select an item from the following dropdown menu of County's strategic priorities that this action will most impact.  |
| SOURCE SELECTION                    | Describe method used to select source.   |
| RECOMMENDATION AND TWO ALTERNATIVES | Describe staff recommendation and provide justification. Identify at least 2 other options to accomplish this request, including status quo, (i.e., take no action). |

## SECTION 4: SOLE SOURCE MEMO/JUSTIFICATION

|                                      |   |
|--------------------------------------|---|
| <b>JUSTIFICATION</b>                 | Select an item from the following dropdown menu to justify why this is a sole source procurement.   |
| <b>NECESSITY AND UNIQUE FEATURES</b> | Describe the product or services that are not available from other vendors. Explain necessary and unique features or services. Attach letters from manufacturer, letters from distributor, warranties, licenses, or patents as needed. Be specific. |
| <b>MARKET TESTING</b>                | List and describe the last time the market has been tested on the applicability of the sole source. If it has not been tested over the last 12 months, explain why not.   |
| <b>AVAILABILITY</b>                  | Describe steps taken to verify that these features are not available elsewhere. Included a detailed list of all products or services by brand/manufacturer examined and include names, phone numbers, and emails of people contacted.               |

## SECTION 5: Purchase Requisition Information

| <i>Send Purchase Order To:</i>       |                            | <i>Send Invoices To:</i>                   |   |
|--------------------------------------|----------------------------|--|---|
| Vendor:<br>Business IT Source, Inc   | Vendor#:<br>12792          | Dept:<br>Circuit Court Clerk               | Division:<br>Accounting                   |
| Attn:<br>Tom Corley                  | Email:<br>tomc@bitsinc.com | Attn:<br>Julie Ellefsen                    | Email:<br>julie.ellefsen@18thjudicial.org |
| Address:<br>850 Asbury Drive, Unit B | City:<br>Buffalo Grove     | Address:<br>505 N County Farm Road         | City:<br>Wheaton                          |
| State:<br>IL                         | Zip:<br>60089              | State:<br>IL                               | Zip:<br>60187                             |
| Phone:<br>847-793-0600               | Fax:                       | Phone:<br>630-407-8590                     | Fax:                                      |
| <i>Send Payments To:</i>             |                            | <i>Ship to:</i>                            |   |
| Vendor:<br>Business IT Source, Inc   | Vendor#:<br>12792          | Dept:<br>Circuit Court Clerk               | Division:<br>Accounting                   |
| Attn:<br>Tom Corley                  | Email:<br>tomc@bitsinc.com | Attn:<br>Samantha Houk                     | Email:<br>samantha.houk@18thjudicial.org  |
| Address:<br>850 Asbury Drive, Unit B | City:<br>Buffalo Grove     | Address:<br>505 N County Farm Road         | City:<br>Wheaton                          |
| State:<br>IL                         | Zip:<br>60089              | State:<br>IL                               | Zip:<br>60187                             |
| Phone:<br>847-793-0600               | Fax:                       | Phone:<br>630-407-8583                     | Fax:                                      |
| Shipping                             |                            | Contract Dates                             |   |
| Payment Terms:<br>PER 50 ILCS 505/1  | FOB:<br>Destination        | Contract Start Date (PO25):<br>Apr 1, 2023 | Contract End Date (PO25):<br>Mar 31, 2024 |
| Contract Administrator (PO25):       |                            |  |   |

| Purchase Requisition Line Details                         |     |     |                            |                        |      |         |      |           |                             |                   |              |
|---|-----|-----|----------------------------|------------------------|------|---------|------|-----------|-----------------------------|-------------------|--------------|
| LN  | Qty | UOM | Item Detail<br>(Product #) | Description            | FY   | Company | AU   | Acct Code | Sub-Accts/<br>Activity Code | Unit Price        | Extension    |
| 1   | 1   | EA  |                            | IBM Passport Advantage | FY23 | 1400    | 6720 | 53807     |                             | 94,818.06         | 94,818.06    |
| <b>FY is required, assure the correct FY is selected.</b> |     |     |                            |                        |      |         |      |           |                             | Requisition Total | \$ 94,818.06 |

| Comments             |  |
|----------------------|--|
| HEADER COMMENTS      | Provide comments for P020 and P025.  |
| SPECIAL INSTRUCTIONS | Provide comments for Buyer or Approver (not for P020 and P025). Comments will not appear on PO.            |
| INTERNAL NOTES       | Provide comments for department internal use (not for P020 and P025). Comments will not appear on PO.      |
| APPROVALS            | Department Head signature approval for procurements under \$15,000. Procurement Officer Approval for ETSB. |

The following documents have been attached: ☒ W-9 ☒ Vendor Ethics Disclosure Statement



850 Asbury Drive  
Unit B  
Buffalo Grove, IL 60089  
847-793-0600

## Quote

|                               |                           |
|-------------------------------|---------------------------|
| <b>Date</b>                   | 2/3/2023                  |
| <b>Estimate #</b>             | 101552                    |
| <b>Expires</b>                | 2/28/2023                 |
| <b>BITS Outside Sales Rep</b> | Tom Corley                |
| <b>PO #</b>                   |                           |
| <b>Ship Via</b>               | Electronic Delivery       |
| <b>Customer Memo</b>          | 2023 IBM passport Renewal |

### Bill To

Julie Ellefsen  
Clerk of the Circuit Court of DuP...  
505 N County Farm Road  
Wheaton IL 60189  
United States  
julie.ellefsen@18thjudicial.org

### Ship To

Samantha Houk  
18th Judicial Court  
505 N County Farm Road  
Wheaton IL 60187  
United States  
Mary.Heaton@18thjudicial.org;t...

| Item    | Quantity | Description   | Price    | Extended Price | Disty |
|---------|----------|---|----------|----------------|-------|
| E01MJLL | 1        | IBM Rational Application Developer for WebSphere Software Authorized User Annual SW                           | 1,216.18 | 1,216.18       |       |
| E02K5LL | 1        | IBM DB2 Connect Enterprise Edition 25 Authorized User Annual SW Subscription & Support Renewal                | 792.23   | 792.23         | 0     |
| E0Q5WLL | 3        | IBM Db2 Standard Edition VPC Option Virtual Processor Core Annual SW Subscription & Support Renewal 12 Months | 652.93   | 1,958.79       |       |
| E0LWCLL | 12       | IBM SPECTRUM PROTECT FOR DATA RETENTION TERABYTE (1-12) ANNUAL SW SUBSCRIPTION & SUPPORT RENEWAL              | 288.22   | 3,458.64       |       |
| E1BGELL | 16       | IBM Host Access Client Package for Multiplatforms Authorized User Annual SW Subscription &                    | 69.89    | 1,118.24       | 0     |
| E025QLL | 100      | IBM WebSphere Application Server Processor Value Unit (PVU) Annual SW Subscription &                          | 12.58    | 1,258.00       |       |
| E066BLL | 378      | IBM Content Manager Authorized User Value Unit SW Subscription & Support Renewal                              | 224.91   | 85,015.98      |       |

Thank you for your business.

|  |             |
|--|-------------|
| <b>Subtotal</b>                            | 94,818.06   |
| <b>Shipping Cost (Electronic Delivery)</b> | 0.00        |
| <b>Total</b>                               | \$94,818.06 |



**THE COUNTY OF DUPAGE  
FINANCE - PROCUREMENT  
IBM PASSPORT ADVANTAGE 20-002-CRCT  
BID TABULATION**

|             |  |           |      |     | ✓                        |                |              |                |                     |                |                             |                |
|-------------|--|-----------|------|-----|--------------------------|----------------|--------------|----------------|---------------------|----------------|-----------------------------|----------------|
|             |  |           |      |     | Business IT Source, Inc. |                | Logicalis    |                | CDW Government, LLC |                | Insight Public Sector, Inc. |                |
| No.         | Item/Description   | Part No.  | UOM  | Qty | Price                    | Extended Price | Price        | Extended Price | Price               | Extended Price | Price                       | Extended Price |
| 1           | IBM Rational Application Developer for WebSphere Software  | E01MJLL   | EACH | 1   | \$ 1,036.80              | \$ 1,036.80    | \$ 1,063.80  | \$ 1,063.80    | \$ 1,099.98         | \$ 1,099.98    | \$ 1,108.14                 | \$ 1,108.14    |
| 2           | IBM WebSphere Application Server Processor                 | E025QLL   | EACH | 100 | \$ 10.77                 | \$ 1,077.00    | \$ 11.05     | \$ 1,105.00    | \$ 11.42            | \$ 1,142.00    | \$ 11.51                    | \$ 1,151.00    |
| 3           | IBM Db2 Connect Enterprise Edition 25                      | E02K5LL   | EACH | 1   | \$ 677.28                | \$ 677.28      | \$ 694.92    | \$ 694.92      | \$ 718.55           | \$ 718.55      | \$ 723.89                   | \$ 723.89      |
| 4           | IBM Content Manager  | E066BLL   | EACH | 378 | \$ 192.58                | \$ 72,795.24   | \$ 197.59    | \$ 74,689.02   | \$ 204.31           | \$ 77,229.18   | \$ 205.82                   | \$ 77,799.96   |
| 5           | IBM InfoSphere Data Replication Processor                  | E0CPULL   | EACH | 100 | \$ 35.66                 | \$ 3,566.00    | \$ 36.59     | \$ 3,659.00    | \$ 37.84            | \$ 3,784.00    | \$ 38.11                    | \$ 3,811.00    |
| 6           | IBM Spectrum Protect for Data Retention Terabyte (1-12)    | E0LWCLL   | EACH | 12  | \$ 261.12                | \$ 3,133.44    | \$ 267.92    | \$ 3,215.04    | \$ 277.01           | \$ 3,324.12    | \$ 279.08                   | \$ 3,348.96    |
| 7           | IBM Db2 Standard Edition VPC Option Virtual Processor Core | E0LWCLL-A | EACH | 3   | \$ 310.94                | \$ 932.82      | \$ 319.04    | \$ 957.12      | \$ 329.89           | \$ 989.67      | \$ 332.33                   | \$ 996.99      |
| 8           | IBM Host Access Client Package for Multiplatforms          | E1BGELL   | EACH | 20  | \$ 59.73                 | \$ 1,194.60    | \$ 61.29     | \$ 1,225.80    | \$ 63.37            | \$ 1,267.40    | \$ 63.84                    | \$ 1,276.80    |
| GRAND TOTAL |  |           |      |     | \$ 84,413.18             |                | \$ 86,609.70 |                | \$ 89,554.90        |                | \$ 90,216.74                |                |

**Notes:**

1) Team SHI was deemed non-responsive as bids submitted by email cannot be accepted

|  |        |
|--|--------|
| Bid Opening January 30, 2020 @ 2:30 p.m. attended by | BB, DA |
| Invitations Sent                                     | 81     |
| Bid Documents Requested                              | 25     |
| Bid Submittals Received                              | 5      |



## FUND AUTHORIZATION

*The undersigned being the Chief Judge of the 18<sup>th</sup> Judicial Circuit Court of DuPage County, Illinois and in accordance with 705 ILCS 105/27.3a and Ordinance JLE 012-84, adopted October 9, 1984 by the DuPage County Board and as amended, establishing the COURT AUTOMATION FUND, do hereby authorize the funding of the attached purchase requisition.*

**1400-6720-53807**

Requisition #:23-0681

Business IT Source  
850 Asbury Drive, Unit B  
Buffalo Grove, IL 60089

IBM Passport Advantage \$94,818.06

**Signature on file**

Hon. Kenneth L. Popeja  
Chief Judge

Date

2/16/2023



## AMENDMENT FOR CONTRACT RENEWAL

This contract, made and entered into by The County of DuPage, 421 North County Farm Road, Wheaton, Illinois, 60187, hereinafter called the "COUNTY" and Business IT Source Inc., 850 Asbury Dr, Unit B Buffalo Grove, IL 60089 hereinafter called the "CONTRACTOR", witnesseth;

The COUNTY and the CONTRACTOR have previously entered into a Contract, pursuant to BID# 20-002-CRCT which became effective on 04/01/2022 and which expires on 03/31/2023. The contract is subject to a third of three options to renew for a twelve (12) month period.

The parties now agree to renew said agreement, upon the same terms as previously agreed to, as specified in the original contract, including a one-time price adjustment effective 4/1/2023, as per the attached price quote.

The contract renewal shall be effective on the date of last signature, and shall terminate on 03/31/2024.

### CONTRACTOR

Signature on file

SIGNATURE

*Kenneth A. Mooney*

PRINTED NAME

*Vice President of Finance and Administration*

PRINTED TITLE

*2/23/23*

DATE

### THE COUNTY OF DUPAGE

SIGNATURE

*Donna Weidman*

PRINTED NAME

*Buyer II*

PRINTED TITLE

DATE





850 Asbury Drive  
Unit B  
Buffalo Grove, IL 60089  
847-793-0600

## Quote

**Date** 2/3/2023  
**Estimate #** 101552  
**Expires** 2/28/2023  
**BITS Outside Sales Rep** Tom Corley  
**PO #**  
**Ship Via** Electronic Delivery  
**Customer Memo** 2023 IBM passport Renewal

### Bill To

Julie Ellefsen  
Clerk of the Circuit Court of DuP...  
505 N County Farm Road  
Wheaton IL 60189  
United States  
julie.ellefsen@18thjudicial.org

### Ship To

Samantha Houk  
18th Judicial Court  
505 N County Farm Road  
Wheaton IL 60187  
United States  
Mary.Heaton@18thjudicial.org;t...

| Item    | Quantity | Description   | Price    | Extended Price | Disty |
|---------|----------|---|----------|----------------|-------|
| E01MJLL | 1        | IBM Rational Application Developer for WebSphere Software Authorized User Annual SW                           | 1,216.18 | 1,216.18       |       |
| E02K5LL | 1        | IBM DB2 Connect Enterprise Edition 25 Authorized User Annual SW Subscription & Support Renewal                | 792.23   | 792.23         | 0     |
| E0Q5WLL | 3        | IBM Db2 Standard Edition VPC Option Virtual Processor Core Annual SW Subscription & Support Renewal 12 Months | 652.93   | 1,958.79       |       |
| E0LWCLL | 12       | IBM SPECTRUM PROTECT FOR DATA RETENTION TERABYTE (1-12) ANNUAL SW SUBSCRIPTION & SUPPORT RENEWAL              | 288.22   | 3,458.64       |       |
| E1BGELL | 16       | IBM Host Access Client Package for Multiplatforms Authorized User Annual SW Subscription &                    | 69.89    | 1,118.24       | 0     |
| E025QLL | 100      | IBM WebSphere Application Server Processor Value Unit (PVU) Annual SW Subscription &                          | 12.58    | 1,258.00       |       |
| E066BLL | 378      | IBM Content Manager Authorized User Value Unit SW Subscription & Support Renewal                              | 224.91   | 85,015.98      |       |

Thank you for your business.

**Subtotal** 94,818.06  
**Shipping Cost (Electronic Delivery)** 0.00  
**Total** \$94,818.06





## Required Vendor Ethics Disclosure Statement

Failure to complete and return this form may result in delay or cancellation of the County's Contractual Obligation.

Date: Feb 10, 2023

Bid/Contract/PO #:

|  |                                 |
|--|---------------------------------|
| Company Name: Business IT Source, Inc. | Company Contact: Ken Mooney     |
| Contact Phone: 847 793 0600            | Contact Email: KenM@bitsinc.com |

### The DuPage County Procurement Ordinance requires the following written disclosures prior to award:

1. Every contractor, union, or vendor that is seeking or has previously obtained a contract, change orders to one (1) or more contracts, or two (2) or more individual contracts with the county resulting in an aggregate amount at or in excess of \$25,000, shall provide to Procurement Services Division a written disclosure of all political campaign contributions made by such contractor, union, or vendor within the current and previous calendar year to any incumbent county board member, county board chairman, or countywide elected official whose office the contract to be awarded will benefit. The contractor, union or vendor shall update such disclosure annually during the term of a multi-year contract and prior to any change order or renewal requiring approval by the county board. For purposes of this disclosure requirement, "contractor or vendor" includes owners, officers, managers, lobbyists, agents, consultants, bond counsel and underwriters counsel, subcontractors and corporate entities under the control of the contracting person, and political action committees to which the contracting person has made contributions.

☒ **NONE (check here) - If no contributions have been made**

| Recipient | Donor | Description (e.g. cash, type of item, in-kind services, etc.) | Amount/Value | Date Made |
|-----------|-------|---|--------------|-----------|
|           |       |   |              |           |

2. All contractors and vendors who have obtained or are seeking contracts with the county shall disclose the names and contact information of their lobbyists, agents and representatives and all individuals who are or will be having contact with county officers or employees in relation to the contractor bid and shall update such disclosure with any changes that may occur.

☒ **NONE (check here) - If no contacts have been made**

| Lobbyists, Agents and Representatives and all individuals who are or will be having contact with county officers or employees in relation to the contract or bid | Telephone | Email |
|--|-----------|-------|
|  |           |       |

A contractor or vendor that knowingly violates these disclosure requirements is subject to penalties which may include, but are not limited to, the immediate cancellation of the contract and possible disbarment from future county contracts.

**Continuing disclosure is required, and I agree to update this disclosure form as follows:**

- If information changes, within five (5) days of change, or prior to county action, whichever is sooner
- 30 days prior to the optional renewal of any contract
- Annual disclosure for multi-year contracts on the anniversary of said contract
- With any request for change order except those issued by the county for administrative adjustments

**The full text for the county's ethics and procurement policies and ordinances are available at:**

<http://www.dupageco.org/CountyBoard/Policies/>

**I hereby acknowledge that I have received, have read, and understand these requirements.**

Authorized Signature

Signature on file

Printed Name

Kenneth A. Mooney

Title

Vice President of Finance and Administrative

Date

Feb 10, 2023

Attach additional sheets if necessary. Sign each sheet and number each page. Page 1 of 1 (total number of pages)



## Budget Transfer

421 N. COUNTY FARM  
ROAD  
WHEATON, IL 60187  
[www.dupagecounty.gov](http://www.dupagecounty.gov)

---

**File #:** 23-1011

**Agenda Date:** 3/7/2023

**Agenda #:** 7.A.

---

**DuPage County, Illinois  
BUDGET ADJUSTMENT  
Effective October, 2022**

From: 1400  
Company #

**NEUTRAL SITE CUSTODY EXCHANGE**  
From: Company/Accounting Unit Name

| Accounting Unit | Account | Sub Account | Title         | Amount      | Finance Dept Use Only Available Balance |                |
|-----------------|---------|-------------|---------------|-------------|---|----------------|
|                 |         |             |               |             | Prior to Transfer                       | After Transfer |
| 5920            | 53828   |             | CONTINGENCIES | \$ 3,000.00 | 10,000.00                               | 7,000.00       |
|                 |         |             |               |             |   |                |
|                 |         |             |               |             |   |                |
|                 |         |             |               |             |   |                |
|                 |         |             |               |             |   |                |
|                 |         |             |               |             |   |                |
| Total           |         |             |               | \$ 3,000.00 |   |                |

2/16/23

To: 1400  
Company #

**NEUTRAL SITE CUSTODY EXCHANGE**  
To: Company/Accounting Unit Name

| Accounting Unit | Account | Sub Account | Title                       | Amount      | Finance Dept Use Only Available Balance |                |
|-----------------|---------|-------------|-----------------------------|-------------|---|----------------|
|                 |         |             |                             |             | Prior to Transfer                       | After Transfer |
| 5920            | 52000   |             | FURN/MACH/EQUIP SMALL VALUE | \$ 3,000.00 | (2,014.15)                              | 985.85         |
|                 |         |             |                             |             |   |                |
|                 |         |             |                             |             |   |                |
|                 |         |             |                             |             |   |                |
|                 |         |             |                             |             |   |                |
|                 |         |             |                             |             |   |                |
| Total           |         |             |                             | \$ 3,000.00 |   |                |

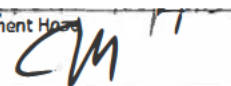
2/16/23

Reason for Request:

This budget transfer is to cover the cost of furniture for the new headcount/Program Manager position at the DuPage County Family Center that was added and approved for FY23. Furniture prices have increased significantly since the budget was prepared in July 2022.

**Signature on file**

Department Head



Chief Financial Officer

Activity

(optional)

\*\*\*\*Please sign in blue ink on the original form\*\*\*\*

|                             |                                 |                    |  |
|-----------------------------|---------------------------------|--------------------|--|
| Finance Department Use Only |                                 |                    |  |
| Fiscal Year <u>23</u>       | Budget Journal # _____          | Acctg Period _____ |  |
| Entered By/Date _____       | Released & Posted By/Date _____ |                    |  |

JPS - 3/7/23

FURN - 3/14/23



## Grant Proposal Notifications

421 N. COUNTY FARM  
ROAD  
WHEATON, IL 60187  
[www.dupagecounty.gov](http://www.dupagecounty.gov)

---

**File #:** 23-1012

**Agenda Date:** 3/7/2023

**Agenda #:** 8.A.

---



## Grant Proposal Notification

GPN Number: 010-23  
(Completed by Finance Department)

Date of Notification: 02/09/2023  
(MM/DD/YYYY)

Parent Committee Agenda Date: 03/01/0223  
(Completed by Finance Department) (MM/DD/YYYY)

Grant Application Due Date: 02/17/2023  
(MM/DD/YYYY)

Name of Grant: Sustained Traffic Enforcement Program

Name of Grantor: Illinois Department of Transportation

Originating Entity: U.S. Department of Transportation  
(Name the entity from which the funding originates, if Grantor is a pass-thru entity)

County Department: Sheriff's Office

Department Contact: Lt. Frank Bibbiano x2084  
(Name, Title, and Extension)

Parent Committee: Judicial Public Safety

Grant Amount Requested: \$ 40,776.88

Type of Grant: Formula  
(Competitive, Continuation, Formula, Project, Direct Payment, Other – Please Specify)

Is this a new non-recurring Grant: ☒ Yes ☐ No

Source of Grant: ☒ Federal ☐ State ☐ Private ☐ Corporate

If Federal, provide CFDA: 20.600

If State, provide CSFA: 494-10-0343





## Grant Proposal Notification

---

1. Justify the department's need for this grant.

The Sustained Traffic Enforcement Program will allow the Sheriff's Office to do directed traffic, DUI, and occupant safety campaigns at no cost to the County. Thus making roadways and travel safer for those who live and work in DuPage County.

2. Based on the County's Strategic Plan, which strategic imperative(s) correlate with funding opportunity. Provide a brief explanation.

This initiative will further the strategic plan of DuPage County by making vehicle travel safer for all who live and work in DuPage County thus making it a more desirable place to live, work, and raise a family in DuPage. It will further the effort to improve the quality of life in DuPage County.

3. What is the period covered by the grant?

10/01/2023 to 09/30/2024  
(MM/DD/YYYY) (MM/DD/YYYY)

- 3.1. If period is unknown, estimate the year the project or project phase will begin and anticipated duration:

3.1.1. \_\_\_\_\_ and \_\_\_\_\_  
(MM/YY) (Duration)

4. Will the County provide "seed" or startup funding to initiate grant project? (Yes or No)

No

- 4.1. If yes, please identify the Company-Accounting Unit used for the funding

5. If grant is awarded, how is funding received? (select one):

5.1. Prior to expenditure of costs (lump-sum reimbursement upfront) ☐

5.2. After expenditure of costs (reimbursement-based) ☒

## Grant Proposal Notification

6. Does the grant allow for Personnel Costs? (Yes or No) Yes
- 6.1. If yes, what are the total projected salary and fringe benefit costs of personnel charging time to the grant for the entire term of the grant? Compute County-provided benefits at 40%.
- |                              |                    |                             |             |
|------------------------------|--------------------|-----------------------------|-------------|
| 6.1.1. Total salary          | <u>\$39,026.88</u> | Percentage covered by grant | <u>100%</u> |
| 6.1.2. Total fringe benefits | <u>\$15,610.75</u> | Percentage covered by grant | <u>0%</u>   |
- 6.1.3. Are any of the County-provided fringe benefits disallowed? (Yes or No): Yes
- 6.1.3.1. If yes, which ones are disallowed?
- The only fringe benefits covered are those for non-enforcement part-time employees. They would be covered commensurate with the percentage of time that employee works on the grant. No non-enforcement part-time employees are anticipated to be working on this grant.
- Since no part-time employees will be working on the grant all other fringe is disallowed.
- 6.1.3.2. If the grant does not cover 100% of the personnel costs, from what Company-Accounting Unit will the deficit be paid?
- 100-4400
- 6.2. Will receipt of this grant require the hiring of additional staff? (Yes or No): No
- 6.2.1. If yes, how many new positions will be created?
- 6.2.1.1. Full-time \_\_\_\_\_ Part-time \_\_\_\_\_ Temporary \_\_\_\_\_
- 6.2.1.2. Will the headcount of the new position(s) be placed in the grant accounting unit?
- (Yes or No)
- 6.2.1.2.1. If no, in what Company-Accounting Unit will the headcount(s) be placed?

## Grant Proposal Notification

6.3. Does the grant award require the positions to be retained beyond the grant term? (Yes or No)

No

6.3.1. If yes, please answer the following:

6.3.1.1. How many years beyond the grant term?

6.3.1.2. What Company-Accounting Unit(s) will be used?

6.3.1.3. Total annual salary

6.3.1.4. Total annual fringe benefits

7. Does the grant allow for direct administrative costs? (Yes or No)

No

7.1. If yes, please answer the following:

7.1.1. Total estimated direct administrative costs for project

7.1.2. Percentage of direct administrative costs covered by grant

7.1.3. What percentage of the grant total is the portion covered by the grant

8. What percentage of the grant funding is non-personnel cost / non-direct administrative cost?

4.29%

9. Are matching funds required? (Yes or No):

No

9.1. If yes, please answer the following:

9.1.1. What percentage of match funding is required by granting entity?

9.1.2. What is the dollar amount of the County's match?



## Grant Proposal Notification

---

9.1.3. What Company-Accounting Unit(s) will provide the matching requirement? \_\_\_\_\_

10. What amount of funding is already allocated for the project? \$0.00

10.1. If allocated, in what Company-Accounting Unit are the funds located? \_\_\_\_\_

10.2. Will the project proceed if the funding opportunity is not awarded? (Yes or No): No

11. What is the total project cost (Grant Award + Match + Other Allocated Funding)? \$40,776.88



## Grant Proposal Notifications

421 N. COUNTY FARM  
ROAD  
WHEATON, IL 60187  
[www.dupagecounty.gov](http://www.dupagecounty.gov)

---

**File #:** 23-1013

**Agenda Date:** 3/7/2023

**Agenda #:** 8.B.

---



## Grant Proposal Notification

GPN Number: 011-23  
(Completed by Finance Department)

Date of Notification: 01/30/2023  
(MM/DD/YYYY)

Parent Committee Agenda Date: 03/07/2023  
(Completed by Finance Department) (MM/DD/YYYY)

Grant Application Due Date: 02/06/2023  
(MM/DD/YYYY)

Name of Grant: State Criminal Alien Assistance Program FY2022

Name of Grantor: U.S. DOJ- Bureau of Justice Assistance

Originating Entity: \_\_\_\_\_  
(Name the entity from which the funding originates, if Grantor is a pass-thru entity)

County Department: Sheriff

Department Contact: Deputy Chief Dan Bilodeau X2402  
(Name, Title, and Extension)

Parent Committee: JPS

Grant Amount Requested: \$ 682,372.26

Type of Grant: Formula  
(Competitive, Continuation, Formula, Project, Direct Payment, Other – Please Specify)

Is this a new non-recurring Grant: ☐ Yes ☒ No

Source of Grant: ☒ Federal ☐ State ☐ Private ☐ Corporate

If Federal, provide CFDA: 16.606 If State, provide CSFA: \_\_\_\_\_



## Grant Proposal Notification

1. Justify the department's need for this grant.

The DuPage County Sheriff's Correctional Center had a total of 179,183 inmate days for the SCAAP FY22 reporting period of July 1, 2020 through June 30, 2021. Of the 179,183 inmate days in the reporting period, 6,306 of the inmate days were for "undocumented" aliens who had been convicted of at least one felony or two misdemeanors and who were "incarcerated" under the legal authority of the DuPage County Sheriff's Office for at least 4 consecutive days. Using the formula generated by the Bureau of Justice, the cost to house undocumented individuals was \$682,372.26 for the reporting period. The DuPage County Sheriff's Office is applying to the SCAAP grant to help alleviate some of the financial burden to house these individuals.

The amount of money allocated in the reporting period has been budgeted for and this grant may provide the approximate amount requested using the BJA formula.

2. Based on the County's Strategic Plan, which strategic imperative(s) correlate with funding opportunity. Provide a brief explanation.

The strategic plan that best correlates with this funding opportunity would be quality of life. The DuPage County Sheriff's Office strives to keep individuals safe either in the community or when detained in the Correctional Center.

3. What is the period covered by the grant?

07/01/2020 to: 06/30/2021  
(MM/DD/YYYY) (MM/DD/YYYY)

3.1. If period is unknown, estimate the year the project or project phase will begin and anticipated duration:

3.1.1. \_\_\_\_\_ and \_\_\_\_\_  
(MM/YY) (Duration)

4. Will the County provide "seed" or startup funding to initiate grant project? (Yes or No)

No

4.1. If yes, please identify the Company-Accounting Unit used for the funding \_\_\_\_\_

5. If grant is awarded, how is funding received? (select one):

5.1. Prior to expenditure of costs (lump-sum reimbursement upfront) ☐

5.2. After expenditure of costs (reimbursement-based) ☒

## Grant Proposal Notification

6. Does the grant allow for Personnel Costs? (Yes or No) No

6.1. If yes, what are the total projected salary and fringe benefit costs of personnel charging time to the grant for the entire term of the grant? Compute County-provided benefits at 40%.

6.1.1. Total salary \$682,372.26 Percentage covered by grant 100

6.1.2. Total fringe benefits \$0.00 Percentage covered by grant 0

6.1.3. Are any of the County-provided fringe benefits disallowed? (Yes or No): No

6.1.3.1. If yes, which ones are disallowed?

6.1.3.2. If the grant does not cover 100% of the personnel costs, from what Company-Accounting Unit will the deficit be paid?

6.2. Will receipt of this grant require the hiring of additional staff? (Yes or No): No

6.2.1. If yes, how many new positions will be created?

6.2.1.1. Full-time \_\_\_\_\_ Part-time \_\_\_\_\_ Temporary \_\_\_\_\_

6.2.1.2. Will the headcount of the new position(s) be placed in the grant accounting unit?                       
(Yes or No)

6.2.1.2.1. If no, in what Company-Accounting Unit will the headcount(s) be placed?



## Grant Proposal Notification

|  |   |
|--|---|
| <p>6.3. Does the grant award require the positions to be retained beyond the grant term? (Yes or No)</p> | <p>No</p> <hr style="border: 0; border-top: 1px solid black;"/> |
| <p>6.3.1. If yes, please answer the following:</p>   |   |
| <p>6.3.1.1. How many years beyond the grant term?</p>  | <hr style="border: 0; border-top: 1px solid black;"/>           |
| <p>6.3.1.2. What Company-Accounting Unit(s) will be used?</p>  | <hr style="border: 0; border-top: 1px solid black;"/>           |
| <p>6.3.1.3. Total annual salary</p>  | <hr style="border: 0; border-top: 1px solid black;"/>           |
| <p>6.3.1.4. Total annual fringe benefits</p>   | <hr style="border: 0; border-top: 1px solid black;"/>           |
| <p>7. Does the grant allow for direct administrative costs? (Yes or No)</p>                              | <p>No</p> <hr style="border: 0; border-top: 1px solid black;"/> |
| <p>7.1. If yes, please answer the following:</p>   |   |
| <p>7.1.1. Total estimated direct administrative costs for project</p>                                    | <hr style="border: 0; border-top: 1px solid black;"/>           |
| <p>7.1.2. Percentage of direct administrative costs covered by grant</p>                                 | <hr style="border: 0; border-top: 1px solid black;"/>           |
| <p>7.1.3. What percentage of the grant total is the portion covered by the grant</p>                     | <hr style="border: 0; border-top: 1px solid black;"/>           |
| <p>8. What percentage of the grant funding is non-personnel cost / non-direct administrative cost?</p>   | <p>0</p> <hr style="border: 0; border-top: 1px solid black;"/>  |
| <p>9. Are matching funds required? (Yes or No):</p>  | <p>No</p> <hr style="border: 0; border-top: 1px solid black;"/> |
| <p>9.1. If yes, please answer the following:</p>   |   |
| <p>9.1.1. What percentage of match funding is required by granting entity?</p>                           | <hr style="border: 0; border-top: 1px solid black;"/>           |
| <p>9.1.2. What is the dollar amount of the County's match?</p>   | <hr style="border: 0; border-top: 1px solid black;"/>           |

## Grant Proposal Notification

---

- 9.1.3. What Company-Accounting Unit(s) will provide the matching requirement? \_\_\_\_\_
10. What amount of funding is already allocated for the project? \$682,372.26
- 10.1. If allocated, in what Company-Accounting Unit are the funds located? 1000-4410
- 10.2. Will the project proceed if the funding opportunity is not awarded? (Yes or No): Yes
11. What is the total project cost (Grant Award + Match + Other Allocated Funding)? \$682,372.26



## Grant Proposal Notifications

421 N. COUNTY FARM  
ROAD  
WHEATON, IL 60187  
[www.dupagecounty.gov](http://www.dupagecounty.gov)

---

**File #: 23-1014**

**Agenda Date: 3/7/2023**

**Agenda #: 8.C.**

---



## Grant Proposal Notification

GPN Number: 015-23  
(Completed by Finance Department)

Date of Notification: 02/28/2023  
(MM/DD/YYYY)

Parent Committee Agenda Date: 03/07/2023  
(Completed by Finance Department) (MM/DD/YYYY)

Grant Application Due Date: 03/31/2023  
(MM/DD/YYYY)

Name of Grant: Family Violence Coordinating Council SFY24

Name of Grantor: Illinois Criminal Justice Information Authority

Originating Entity: \_\_\_\_\_  
(Name the entity from which the funding originates, if Grantor is a pass-thru entity)

County Department: 18th Judicial Circuit Court

Department Contact: Suzanne Armstrong, Court Administrator, 8888  
(Name, Title, and Extension)

Parent Committee: Judicial and Public Safety

Grant Amount Requested: \$ 38,300.00

Type of Grant: Competitive  
(Competitive, Continuation, Formula, Project, Direct Payment, Other – Please Specify)

Is this a new non-recurring Grant: ☐ Yes ☒ No

Source of Grant: ☐ Federal ☒ State ☐ Private ☐ Corporate

If Federal, provide CFDA: \_\_\_\_\_ If State, provide CSFA: 546-00-2096

## Grant Proposal Notification

1. Justify the department's need for this grant.

Grant funds received from the Illinois Criminal Information Authority are used to pay for the professional services of a local council coordinator. The purpose of the Coordinating Council is to increase the awareness & education in child abuse, partner abuse and elder abuse. Through the council, multi-disciplinary committees are established involving judicial, police, probation, treatment providers and existing programs in a collaborative effort throughout the community.

2. Based on the County's Strategic Plan, which strategic imperative(s) correlate with funding opportunity. Provide a brief explanation.

Quality of Life. The purpose of the Coordinating Council is to increase awareness and educate throughout the community in child abuse, partner abuse, and elder abuse; with the goal of keeping people safe.

3. What is the period covered by the grant?

07/01/2023 to: 06/30/2024  
(MM/DD/YYYY) (MM/DD/YYYY)

3.1. If period is unknown, estimate the year the project or project phase will begin and anticipated duration:

3.1.1. \_\_\_\_\_ and \_\_\_\_\_  
(MM/YY) (Duration)

4. Will the County provide "seed" or startup funding to initiate grant project? (Yes or No)

No

4.1. If yes, please identify the Company-Accounting Unit used for the funding

5. If grant is awarded, how is funding received? (select one):

5.1. Prior to expenditure of costs (lump-sum reimbursement upfront) ☐

5.2. After expenditure of costs (reimbursement-based) ☒

## Grant Proposal Notification

6. Does the grant allow for Personnel Costs? (Yes or No) No

6.1. If yes, what are the total projected salary and fringe benefit costs of personnel charging time to the grant for the entire term of the grant? Compute County-provided benefits at 40%.

6.1.1. Total salary \_\_\_\_\_ Percentage covered by grant \_\_\_\_\_

6.1.2. Total fringe benefits \_\_\_\_\_ Percentage covered by grant \_\_\_\_\_

6.1.3. Are any of the County-provided fringe benefits disallowed? (Yes or No): \_\_\_\_\_

6.1.3.1. If yes, which ones are disallowed?

6.1.3.2. If the grant does not cover 100% of the personnel costs, from what Company-Accounting Unit will the deficit be paid?

6.2. Will receipt of this grant require the hiring of additional staff? (Yes or No): No

6.2.1. If yes, how many new positions will be created?

6.2.1.1. Full-time \_\_\_\_\_ Part-time \_\_\_\_\_ Temporary \_\_\_\_\_

6.2.1.2. Will the headcount of the new position(s) be placed in the grant accounting unit? \_\_\_\_\_  
(Yes or No)

6.2.1.2.1. If no, in what Company-Accounting Unit will the headcount(s) be placed?

## Grant Proposal Notification

|  |                   |
|--|-------------------|
| <p>6.3. Does the grant award require the positions to be retained beyond the grant term? (Yes or No)</p> | <p>N/A</p> <hr/>  |
| <p>6.3.1. If yes, please answer the following:</p>   |                   |
| <p>6.3.1.1. How many years beyond the grant term?</p>  | <hr/>             |
| <p>6.3.1.2. What Company-Accounting Unit(s) will be used?</p>  | <hr/>             |
| <p>6.3.1.3. Total annual salary</p>  | <hr/>             |
| <p>6.3.1.4. Total annual fringe benefits</p>   | <hr/>             |
| <p>7. Does the grant allow for direct administrative costs? (Yes or No)</p>                              | <p>No</p> <hr/>   |
| <p>7.1. If yes, please answer the following:</p>   |                   |
| <p>7.1.1. Total estimated direct administrative costs for project</p>                                    | <hr/>             |
| <p>7.1.2. Percentage of direct administrative costs covered by grant</p>                                 | <hr/>             |
| <p>7.1.3. What percentage of the grant total is the portion covered by the grant</p>                     | <hr/>             |
| <p>8. What percentage of the grant funding is non-personnel cost / non-direct administrative cost?</p>   | <p>100%</p> <hr/> |
| <p>9. Are matching funds required? (Yes or No):</p>  | <p>No</p> <hr/>   |
| <p>9.1. If yes, please answer the following:</p>   |                   |
| <p>9.1.1. What percentage of match funding is required by granting entity?</p>                           | <hr/>             |
| <p>9.1.2. What is the dollar amount of the County's match?</p>   | <hr/>             |



## Grant Proposal Notification

---

9.1.3. What Company-Accounting Unit(s) will provide the matching requirement? \_\_\_\_\_

10. What amount of funding is already allocated for the project? \$0.00

10.1. If allocated, in what Company-Accounting Unit are the funds located? \_\_\_\_\_

10.2. Will the project proceed if the funding opportunity is not awarded? (Yes or No): No

11. What is the total project cost (Grant Award + Match + Other Allocated Funding)? \$38,300.00





## Authorization to Travel

421 N. COUNTY FARM  
ROAD  
WHEATON, IL 60187  
[www.dupagecounty.gov](http://www.dupagecounty.gov)

---

**File #:** 23-1015

**Agenda Date:** 3/7/2023

**Agenda #:** 9.A.

---

## OVERNIGHT TRAVEL REQUEST

Valid for ALL overnight travel  
Revised 3-14-2017

|   |                                   |
|---|-----------------------------------|
| REQUEST DATE: 27-Feb-23   |                                   |
| NAME:   | TITLE: Reservist                  |
| DEPARTMENT: OHSEM   | ACCOUNT CODE: 1000-1900           |
| PURPOSE OF TRIP: (explain fully the necessity of making the trip)   |                                   |
| DuPage OHSEM was selected by ILEAS to design, build, and operate a next generation prototype rapid communications vehicle (RapidComm4). ILEAS has requested that RapidComm4 be brought to Champaign to be displayed for 1-day at the ILEAS conference. ILEAS will provide lodging for the RapidComm crew as well as mileage for the RapidComm vehicle. The only cost to DuPage Co. would be gas reimbursement for the second (chase) vehicle as RapidComm only seats 2-persons. |                                   |
| DESTINATION: I Hotel and Conf. Center, Champaign, IL  |                                   |
| DATE OF DEPARTURE: 26-Mar-23  | DATE OF RETURN ARRIVAL: 27-Mar-23 |
| (Please include a detailed explanation if different from official business dates)   |                                   |
|   |                                   |
| <b>Please indicate the estimated amount for each applicable expense.</b>  |                                   |
| REGISTRATION:   | \$0.00                            |
| TRANSPORTATION:   | \$0.00                            |
| LODGING   | \$0.00                            |
| MISCELLANEOUS EXPENSES (parking, mileage, etc.)   | \$0.00                            |
| RENTAL CAR: (explain fully the necessity)   | \$0.00                            |
| REFERENCE MATERIALS:  | \$0.00                            |
| MEALS: (Per Diems)  | \$0.00                            |
| TOTAL   | \$0.00                            |

### REVIEWED BY AND DATE APPROVED:

Department Head: \_\_\_\_\_  
(Signature)

Date: \_\_\_\_\_

Committee Name: \_\_\_\_\_

Date: \_\_\_\_\_

County Board: \_\_\_\_\_

Date: \_\_\_\_\_

Please note: If actual costs exceed the estimates, this form must be re-submitted for approval.



## 2023 ILEAS CONFERENCE

March 27-29, 2023

I Hotel & Conference Center  
Champaign, IL

### AGENDA

#### Monday 3/27

|  | <u>Times</u> |      |
|--|--------------|------|
| Attendee Check-in  | 0900         | 1700 |
| General Session - <b>Leading Your Team Toward Resiliency and Pro-active Mental Health</b><br>◦ Silouan Green | 1030         | 1200 |
| Vendor Displays  | 1200         | 1700 |
| Lunch (in Vendor Area)   | 1200         | 1300 |
| Reception at Colonnades Club   | 1730         | 1930 |

#### Tuesday 3/28

|   |      |      |
|---|------|------|
| Regional Breakfast Meetings   | 0800 | 0900 |
| Opening Session - <b>Leadership 2023: Tactics for Police Administrators</b><br>◦ Chief Ed Delmore, Gulf Shores (AL) PD  | 0915 | 1200 |
| Lunch   | 1200 | 1300 |
| Breakout Sessions<br>◦ Statewide Intelligence Update<br>◦ Cybersecurity<br>◦ The Path Forward: Illinois School Safety Update<br>◦ Practical Uses of Unmanned Aircraft Systems in Law Enforcement<br>◦ Mid-States Organized Crime Information Center (MOCIC) Investigative Services<br>◦ First Responder Health, Wellness & Fitness<br>◦ ILEAS Overview<br>◦ Communications Best Practices | 1300 | 1700 |
| Banquet/Speaker - <b>Dream BIG and Work Hard</b><br>◦ Jean Driscoll   | 1900 | 2030 |

#### Wednesday 3/29

|   |      |      |
|---|------|------|
| Continental Breakfast   | 0730 | 0900 |
| Governing Board Meeting   | 0800 | 0900 |
| Closing Session - <b>Response to the 2022 Highland Park Independence Day Parade Mass Casualty Shooting Event</b><br>◦ Chief Lou Jogmen, Highland Park PD<br>◦ Commander Michael Lange, Lake Forest PD | 0900 | 1200 |



## Authorization to Travel

421 N. COUNTY FARM  
ROAD  
WHEATON, IL 60187  
[www.dupagecounty.gov](http://www.dupagecounty.gov)

---

**File #:** 23-1016

**Agenda Date:** 3/7/2023

**Agenda #:** 9.B.

---

## OVERNIGHT TRAVEL REQUEST

Valid for ALL overnight travel

Revised 3-14-2017

|   |                                   |
|---|-----------------------------------|
| REQUEST DATE: 27-Feb-23   |                                   |
| NAME:   | TITLE: Coordinator                |
| DEPARTMENT: OHSEM   | ACCOUNT CODE: 1000-1900           |
| PURPOSE OF TRIP: (explain fully the necessity of making the trip)   |                                   |
| DuPage OHSEM was selected by ILEAS to design, build, and operate a next generation prototype rapid communications vehicle (RapidComm4). ILEAS has requested that RapidComm4 be brought to Champaign to be displayed for 1-day at the ILEAS conference. ILEAS will provide lodging for the RapidComm crew as well as mileage for the RapidComm vehicle. The only cost to DuPage Co. would be gas reimbursement for the second (chase) vehicle as RapidComm only seats 2-persons. |                                   |
| DESTINATION: I Hotel and Conf. Center, Champaign, IL  |                                   |
| DATE OF DEPARTURE: 26-Mar-23  | DATE OF RETURN ARRIVAL: 27-Mar-23 |
| (Please include a detailed explanation if different from official business dates)   |                                   |
|   |                                   |
| <b>Please indicate the estimated amount for each applicable expense.</b>  |                                   |
| REGISTRATION:   | \$0.00                            |
| TRANSPORTATION:   | \$0.00                            |
| LODGING   | \$0.00                            |
| MISCELLANEOUS EXPENSES (parking, mileage, etc.)   | \$30.00                           |
| RENTAL CAR: (explain fully the necessity)   | \$0.00                            |
| REFERENCE MATERIALS:  | \$0.00                            |
| MEALS: (Per Diems)  | \$0.00                            |
| TOTAL   | \$30.00                           |

### REVIEWED BY AND DATE APPROVED:

Department Head: \_\_\_\_\_  
(Signature)

Date: \_\_\_\_\_

Committee Name: \_\_\_\_\_

Date: \_\_\_\_\_

County Board: \_\_\_\_\_

Date: \_\_\_\_\_

Please note: If actual costs exceed the estimates, this form must be re-submitted for approval.



## 2023 ILEAS CONFERENCE

March 27-29, 2023

I Hotel & Conference Center  
Champaign, IL

### AGENDA

#### **Monday 3/27**

|   | <b><u>Times</u></b> |      |
|---|---------------------|------|
| Attendee Check-in   | 0900                | 1700 |
| General Session - <b>Leading Your Team Toward Resiliency and Pro-active Mental Health</b> | 1030                | 1200 |
| ◦ Silouan Green   |                     |      |
| Vendor Displays   | 1200                | 1700 |
| Lunch (in Vendor Area)  | 1200                | 1300 |
| Reception at Colonnades Club  | 1730                | 1930 |

#### **Tuesday 3/28**

|  |      |      |
|--|------|------|
| Regional Breakfast Meetings  | 0800 | 0900 |
| Opening Session - <b>Leadership 2023: Tactics for Police Administrators</b>    | 0915 | 1200 |
| ◦ Chief Ed Delmore, Gulf Shores (AL) PD  |      |      |
| Lunch  | 1200 | 1300 |
| Breakout Sessions  | 1300 | 1700 |
| ◦ Statewide Intelligence Update  |      |      |
| ◦ Cybersecurity  |      |      |
| ◦ The Path Forward: Illinois School Safety Update                              |      |      |
| ◦ Practical Uses of Unmanned Aircraft Systems in Law Enforcement               |      |      |
| ◦ Mid-States Organized Crime Information Center (MOCIC) Investigative Services |      |      |
| ◦ First Responder Health, Wellness & Fitness                                   |      |      |
| ◦ ILEAS Overview   |      |      |
| ◦ Communications Best Practices  |      |      |
| Banquet/Speaker - <b>Dream BIG and Work Hard</b>                               | 1900 | 2030 |
| ◦ Jean Driscoll  |      |      |

#### **Wednesday 3/29**

|  |      |      |
|--|------|------|
| Continental Breakfast  | 0730 | 0900 |
| Governing Board Meeting  | 0800 | 0900 |
| Closing Session - <b>Response to the 2022 Highland Park Independence Day Parade Mass Casualty Shooting Event</b> | 0900 | 1200 |
| ◦ Chief Lou Jogmen, Highland Park PD   |      |      |
| ◦ Commander Michael Lange, Lake Forest PD  |      |      |



## Authorization to Travel

421 N. COUNTY FARM  
ROAD  
WHEATON, IL 60187  
[www.dupagecounty.gov](http://www.dupagecounty.gov)

---

**File #:** 23-1017

**Agenda Date:** 3/7/2023

**Agenda #:** 9.C.

---

## OVERNIGHT TRAVEL REQUEST

Valid for ALL overnight travel

Revised 3-14-2017

|   |                                   |
|---|-----------------------------------|
| REQUEST DATE: 27-Feb-23   |                                   |
| NAME:   | TITLE: Reservist                  |
| DEPARTMENT: OHSEM   | ACCOUNT CODE: 1000-1900           |
| PURPOSE OF TRIP: (explain fully the necessity of making the trip)   |                                   |
| DuPage OHSEM was selected by ILEAS to design, build, and operate a next generation prototype rapid communications vehicle (RapidComm4). ILEAS has requested that RapidComm4 be brought to Champaign to be displayed for 1-day at the ILEAS conference. ILEAS will provide lodging for the RapidComm crew as well as mileage for the RapidComm vehicle. The only cost to DuPage Co. would be gas reimbursement for the second (chase) vehicle as RapidComm only seats 2-persons. |                                   |
| DESTINATION: I Hotel and Conf. Center, Champaign, Il  |                                   |
| DATE OF DEPARTURE: 26-Mar-23  | DATE OF RETURN ARRIVAL: 27-Mar-23 |
| (Please include a detailed explanation if different from official business dates)   |                                   |
|   |                                   |
| <b>Please indicate the estimated amount for each applicable expense.</b>  |                                   |
| REGISTRATION:   | \$0.00                            |
| TRANSPORTATION:   | \$0.00                            |
| LODGING   | \$0.00                            |
| MISCELLANEOUS EXPENSES (parking, mileage, etc.)   | \$0.00                            |
| RENTAL CAR: (explain fully the necessity)   | \$0.00                            |
| REFERENCE MATERIALS:  | \$0.00                            |
| MEALS: (Per Diems)  | \$0.00                            |
| TOTAL   | \$0.00                            |

### REVIEWED BY AND DATE APPROVED:

Department Head: \_\_\_\_\_  
(Signature)

Date: \_\_\_\_\_

Committee Name: \_\_\_\_\_

Date: \_\_\_\_\_

County Board: \_\_\_\_\_

Date: \_\_\_\_\_

Please note: If actual costs exceed the estimates, this form must be re-submitted for approval.





## 2023 ILEAS CONFERENCE

March 27-29, 2023

I Hotel & Conference Center  
Champaign, IL

### AGENDA

#### Monday 3/27

#### Times

|  |      |      |
|--|------|------|
| Attendee Check-in  | 0900 | 1700 |
| General Session - <b>Leading Your Team Toward Resiliency and Pro-active Mental Health</b><br>◦ Silouan Green | 1030 | 1200 |
| Vendor Displays  | 1200 | 1700 |
| Lunch (in Vendor Area)   | 1200 | 1300 |
| Reception at Colonnades Club   | 1730 | 1930 |

#### Tuesday 3/28

|   |      |      |
|---|------|------|
| Regional Breakfast Meetings   | 0800 | 0900 |
| Opening Session - <b>Leadership 2023: Tactics for Police Administrators</b><br>◦ Chief Ed Delmore, Gulf Shores (AL) PD  | 0915 | 1200 |
| Lunch   | 1200 | 1300 |
| Breakout Sessions<br>◦ Statewide Intelligence Update<br>◦ Cybersecurity<br>◦ The Path Forward: Illinois School Safety Update<br>◦ Practical Uses of Unmanned Aircraft Systems in Law Enforcement<br>◦ Mid-States Organized Crime Information Center (MOCIC) Investigative Services<br>◦ First Responder Health, Wellness & Fitness<br>◦ ILEAS Overview<br>◦ Communications Best Practices | 1300 | 1700 |
| Banquet/Speaker - <b>Dream BIG and Work Hard</b><br>◦ Jean Driscoll   | 1900 | 2030 |

#### Wednesday 3/29

|   |      |      |
|---|------|------|
| Continental Breakfast   | 0730 | 0900 |
| Governing Board Meeting   | 0800 | 0900 |
| Closing Session - <b>Response to the 2022 Highland Park Independence Day Parade Mass Casualty Shooting Event</b><br>◦ Chief Lou Jogmen, Highland Park PD<br>◦ Commander Michael Lange, Lake Forest PD | 0900 | 1200 |