



# DU PAGE COUNTY

## Public Works Committee

### Final Summary

421 N. COUNTY FARM ROAD  
WHEATON, IL 60187  
www.dupagecounty.gov

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**Tuesday, March 7, 2023**

**9:00 AM**

**Room 3500B**

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**1. CALL TO ORDER**

9:00 AM meeting was called to order by Chair Garcia at 9:00 AM.

**2. ROLL CALL**

Other Board members present: Member Yeena Yoo and Member Lucy Chang Evans.

<b>PRESENT</b>	Cronin Cahill, DeSart, Galassi, Garcia, and Ozog
<b>ABSENT</b>	Zay

**3. CHAIRWOMAN'S REMARKS - CHAIR GARCIA**

No remarks were offered.

**4. PUBLIC COMMENT**

No public comments were offered.

**5. APPROVAL OF MINUTES**

5.A. [23-1028](#)

Public Works Minutes - Regular Meeting - Tuesday February 21, 2023

<b>RESULT:</b>	APPROVED
<b>MOVER:</b>	Cynthia Cronin Cahill
<b>SECONDER:</b>	Mary Ozog

**6. CLAIMS REPORT**

6.A. [23-1029](#)

Payment of Claims - Public Works and Facilities Management

<b>RESULT:</b>	APPROVED
<b>MOVER:</b>	Cynthia Cronin Cahill
<b>SECONDER:</b>	Mary Ozog

**7. ACTION ITEM****7.A. [PW-CO-0002-23](#)**

Amendment to the original County Contract 5692-0001 SERV, issued to Fehr Graham & Associates LLC, to add verbiage to support loans from the IEPA Water Pollution Control Loan Program. No change in contract total.

<b>RESULT:</b>	APPROVED AND SENT TO FINANCE
<b>MOVER:</b>	Dawn DeSart
<b>SECONDER:</b>	Cynthia Cronin Cahill

**8. BUDGET TRANSFERS****8.A. [23-1030](#)**

Budget transfer of \$50,000 to cover the unforeseen cost of restroom tissue and paper towel expenses for the County campus, for Facilities Management.

<b>RESULT:</b>	APPROVED
<b>MOVER:</b>	Mary Ozog
<b>SECONDER:</b>	Dawn DeSart

**9. BID AWARD****9.A. [PW-P-0027-23](#)**

Recommendation for the approval of a contract to Drydon Equipment, Inc., for four (4) Filtomat M306 LP wastewater treatment plant effluent water strainers to be installed at the Woodridge Greene Valley Treatment Plant and Knollwood Wastewater Treatment Plant facilities, for Public Works, for the period of March 14, 2023, through November 30, 2023, for a total contract amount not to exceed \$82,427, per lowest responsible bid #23-016-PW.

<b>RESULT:</b>	APPROVED AND SENT TO FINANCE
<b>MOVER:</b>	Dawn DeSart
<b>SECONDER:</b>	Mary Ozog

9.B. [23-1031](#)

Recommendation for the approval of a contract to Kemira Water Solutions, Inc., to furnish and deliver liquid Ferric Chloride to the Knollwood Wastewater Treatment Facility for Public Works, for the period of April 1, 2023, through March 31, 2024, for a total contract amount not to exceed \$25,900; per lowest responsible bid #23-013-PW.

<b>RESULT:</b>	APPROVED
<b>MOVER:</b>	Mary Ozog
<b>SECONDER:</b>	Kari Galassi

9.C. [FM-P-0048-23](#)

Recommendation for the approval of a contract to Martam Construction, Inc. to install an asphalt outdoor visitation recreational area for the 422 Child Advocacy Neutral Exchange Center (CANEC) for social distancing in the amount of \$211,502, and to install Accessible Parking for Persons with Disabilities (ADA) in front of the 421 JTK building in the amount of \$73,755, for the period March 15, 2023, through November 30, 2023, for a total contract amount not to exceed \$285,257; per lowest responsible Bid 22-130-FM. (PARTIAL ARPA ITEM)

Community Services Director Mary Keating provided an overview of this item to the committee. This will allow an opportunity for a supervised visitation environment that will include outdoor recreation during supervised time. Ms. Keating also mentioned that having an outdoor supervised visitation center will allow for more social distancing.

<b>RESULT:</b>	APPROVED AND SENT TO FINANCE
<b>MOVER:</b>	Cynthia Cronin Cahill
<b>SECONDER:</b>	Dawn DeSart

## 10. BID RENEWAL

10.A. [FM-P-0049-23](#)

Recommendation for the approval of a contract to Gehrke Technology Group, Inc., to furnish and deliver water treatment chemicals, as needed, for campus facilities, for Facilities Management, for the period March 23, 2023 through March 22, 2024 for a contract total amount not to exceed \$90,000; per renewal option under bid award #22-016-FM, first option to renew.

<b>RESULT:</b>	APPROVED AND SENT TO FINANCE
<b>MOVER:</b>	Cynthia Cronin Cahill
<b>SECONDER:</b>	Mary Ozog

**11. CONSENT ITEMS****11.A. [23-1032](#)**

Weatherproofing Technologies - Contract extension, no change in contract total.

<b>RESULT:</b>	APPROVED
<b>MOVER:</b>	Dawn DeSart
<b>SECONDER:</b>	Kari Galassi

**12. CONTRACT INCREASE****12.A. [PW-CO-0003-23](#)**

Amendment to County Contract 6163-0001 SERV, issued to Currie Motors Frankfort, Inc., for one (1) dump body 2023 Ford F-550XL Truck and two (2) utility body 2023 Ford F-350XL Trucks, for Public Works and Stormwater, for a change order to increase the contract in the amount of \$39,293 (Stormwater \$22,496 and Public Works \$16,797), an increase of 16.99%. These truck chassis were purchased pursuant to Resolution DT-R-0306B-22.

<b>RESULT:</b>	APPROVED AND SENT TO FINANCE
<b>MOVER:</b>	Mary Ozog
<b>SECONDER:</b>	Dawn DeSart

**13. JOINT PURCHASING AGREEMENT****13.A. [PW-P-0028-23](#)**

Recommendation for the approval of a contract purchase order to Home Depot USA, Inc., for miscellaneous maintenance, repair and operation supplies, for Public Works facilities, on an as-needed basis, for the period of March 17, 2023, to November 30, 2026, for a total contract amount not to exceed \$135,000. Contract pursuant to the Intergovernmental Cooperation Act, OMNIA Partners/US Communities Contract #16154.

<b>RESULT:</b>	APPROVED AND SENT TO FINANCE
<b>MOVER:</b>	Mary Ozog
<b>SECONDER:</b>	Kari Galassi

**14. OLD BUSINESS**

Public Works Regulatory Manager Greg Phillips provided the committee with an update on the efforts to form a Special Service Area for the Liberty Park subdivision in Westmont. He outlined the communication efforts that Public Works took to collect votes from residents on whether they voted "yes" or "no" to forming a Special Service Area. Mr. Phillips said that typically Public Works would like confirmation that 60% of a community would like to move forward with a Special Service Area before creating one. Less than 60% "yes" votes were placed on file for the Liberty Park subdivision, so it appears that they will not move forward with a Special Service Area at this time.

A letter from the Village of Westmont Public Works and DuPage County Public Works will be sent out to residents of this subdivision that will state that the County can still assist them in the future. The letter will state that residents and the Home Owners Association of Liberty Park can move forward with a petition process, if this is something they want to move forward with in the future. Member Chaplin discussed potential future funding options for this project. Member Galassi and Member DeSart inquired about details regarding this project with Mr. Phillips.

**15. NEW BUSINESS**

Director of Facilities Management Tim Harbaugh stated that he is looking for consensus from this committee to discharge an item for necessary repairs to structural support for hot water pipes, and allow it to move directly to the Finance and County Board committees on March 14th, 2023. The Public Works committee members provided consensus on this, and agree to allow this item to move forward.

**16. ADJOURN**

With no further business, the meeting was adjourned.



## Minutes

421 N. COUNTY FARM  
ROAD  
WHEATON, IL 60187  
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**File #:** 23-1028

**Agenda Date:** 3/7/2023

**Agenda #:** 5.A.

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# DU PAGE COUNTY

## Public Works Committee

### Final Summary

421 N. COUNTY FARM ROAD  
WHEATON, IL 60187  
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**Tuesday, February 21, 2023**

**9:00 AM**

**Room 3500B**

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**1. CALL TO ORDER**

9:00 AM meeting was called to order by Chair Garcia at 9:01 AM.

**2. ROLL CALL**

Other Board members present: Member Elizabeth Chaplin, Member Patty Gustin, and Member Yeena Yoo.

<b>PRESENT</b>	Cronin Cahill, DeSart, Galassi, Garcia, Ozog, and Zay
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**3. CHAIRWOMAN'S REMARKS - CHAIR GARCIA**

No remarks were offered.

**4. PUBLIC COMMENT**

No public comments were offered.

**5. APPROVAL OF MINUTES**

**5.A. [23-0805](#)**

Public Works - Public Hearing - Tuesday February 7, 2023

<b>RESULT:</b>	APPROVED
<b>MOVER:</b>	Cynthia Cronin Cahill
<b>SECONDER:</b>	Dawn DeSart

**5.B. [23-0806](#)**

Public Works Committee - Regular Meeting - Tuesday February 7, 2023

<b>RESULT:</b>	APPROVED
<b>MOVER:</b>	Mary Ozog
<b>SECONDER:</b>	Kari Galassi

**6. CLAIMS REPORT****6.A. [23-0807](#)**

Payment of Claims - Public Works and Facilities Management

<b>RESULT:</b>	APPROVED
<b>MOVER:</b>	Jim Zay
<b>SECONDER:</b>	Dawn DeSart

**7. CONSENT ITEMS**

MOTION TO COMBINE CONSENT ITEMS 7.A. THROUGH 7.H.

Chair Ozog moved, and Member Cahill seconded a motion to combine Consent Items 7.A. through 7.H. All ayes, motion carried.

**7.A. [23-0808](#)**

Carollo Engineers - Decrease and Close Contract

<b>RESULT:</b>	APPROVED
<b>MOVER:</b>	Cynthia Cronin Cahill
<b>SECONDER:</b>	Dawn DeSart

**7.B. [23-0809](#)**

Cummins, Inc. - Decrease and Close Contract

<b>RESULT:</b>	APPROVED
<b>MOVER:</b>	Cynthia Cronin Cahill
<b>SECONDER:</b>	Dawn DeSart

**7.C. [23-0810](#)**

Hill Mechanical, Corp. – Contract Extension, no change to contract total.

<b>RESULT:</b>	APPROVED
<b>MOVER:</b>	Cynthia Cronin Cahill
<b>SECONDER:</b>	Dawn DeSart

7.D. [23-0811](#)

Kemira Water Solutions - Decrease and Close Contract

<b>RESULT:</b>	APPROVED
<b>MOVER:</b>	Cynthia Cronin Cahill
<b>SECONDER:</b>	Dawn DeSart

7.E. [23-0812](#)

Knight, E/A Inc. – Contract Extension to pay final invoice, no change to the contract total.

<b>RESULT:</b>	APPROVED
<b>MOVER:</b>	Cynthia Cronin Cahill
<b>SECONDER:</b>	Dawn DeSart

7.F. [23-0813](#)

Polydyne, Inc. - Decrease and Close Contract

<b>RESULT:</b>	APPROVED
<b>MOVER:</b>	Cynthia Cronin Cahill
<b>SECONDER:</b>	Dawn DeSart

7.G. [23-0814](#)

Rempe-Sharpe &amp; Associates, Inc. - Decrease and Close Contract

<b>RESULT:</b>	APPROVED
<b>MOVER:</b>	Cynthia Cronin Cahill
<b>SECONDER:</b>	Dawn DeSart

7.H. [23-0815](#)

Rowell Chemical Corporation - Decrease and Close Contract

<b>RESULT:</b>	APPROVED
<b>MOVER:</b>	Cynthia Cronin Cahill
<b>SECONDER:</b>	Dawn DeSart

**MOTION TO APPROVE CONSENT ITEMS 7.A. THROUGH 7.H.**

Member Cahill moved, and Member DeSart seconded a motion to approve Consent Items 7.A. through 7.H. All ayes, motion carried.

**8. INTERGOVERNMENTAL AGREEMENT****8.A. [FM-R-0002-23](#)**

Intergovernmental Agreement between the County of DuPage, Illinois and the Wheaton Park District, for the DuPage Historical Museum Repair Project.

<b>RESULT:</b>	APPROVED AT COMMITTEE
<b>MOVER:</b>	Mary Ozog
<b>SECONDER:</b>	Kari Galassi

**9. BID AWARD****9.A. [PW-P-0025-23](#)**

Recommendation for the approval of a contract to Rowell Chemical Corporation, for Sodium Hypochlorite for the Woodridge Greene Valley Treatment Plant and Knollwood Wastewater Treatment Facility, for Public Works, for the period of April 1, 2023, to March 31, 2024, for a total contract amount not to exceed \$100,000; per low bid #23-014-PW.

<b>RESULT:</b>	APPROVED AND SENT TO FINANCE
<b>MOVER:</b>	Cynthia Cronin Cahill
<b>SECONDER:</b>	Jim Zay

**10. BID RENEWAL****10.A. [PW-P-0026-23](#)**

Recommendation for the approval of a contract to Univar Solutions USA, Inc., to provide Sodium Bisulfite to the Woodridge Greene Valley Treatment Plant and Knollwood Wastewater Treatment Facility, for Public Works on an as-needed basis, for the period of April 1, 2023, to March 31, 2024, for a contract total amount not to exceed \$40,000; per most qualified offer, per bid #21-105-PW, first option to renew.

<b>RESULT:</b>	APPROVED AND SENT TO FINANCE
<b>MOVER:</b>	Dawn DeSart
<b>SECONDER:</b>	Kari Galassi

**11. ACTION ITEMS****11.A. [23-0816](#)**

Final renewal of the Steeple Run Water Tower Lease Agreement with T-Mobile.

<b>RESULT:</b>	APPROVED AND SENT TO FINANCE
<b>MOVER:</b>	Dawn DeSart
<b>SECONDER:</b>	Jim Zay

**12. REQUESTS FOR TRAVEL****12.A. [23-0817](#)**

Authorization is requested to have one (1) Facilities Management staff member attend Metasys FEC Operations/Troubleshooting Course #4703, 2.0 CEU in Louisville, KY, May 8, 2023 through May 11, 2023, for an approximate cost not to exceed \$3,588.00. This course teaches building personnel working with Field Equipment Controllers (FECs) how to connect to FECs and how to download and test existing control programs. It also covers calibration of input sensors and setup and verification of inputs and outputs.

<b>RESULT:</b>	APPROVED AT COMMITTEE
<b>MOVER:</b>	Cynthia Cronin Cahill
<b>SECONDER:</b>	Kari Galassi

**13. PRESENTATION****13.A. Public Works and Facilities Management Departmental Overview**

Director of Public Works Nicholas Kottmeyer, Public Works Operations Manager Sean Reese, and Public Works Financial Administrator Stanley Spera provided the committee with an overview of the Public Works department. Topics they went over included Public Works staffing, areas served, a financial snapshot, current projects that are under construction, major capital projects for the years 2023 to 2027, and other Public Works initiatives.

Chief Operating Officer of Facilities Management Nicholas Kottmeyer and Deputy Director of Facilities Management Tim Harbaugh provided the committee with an overview of the Facilities Management department. Topics they went over included the fiscal year 2023 budgets, services that Facilities Management provides for other departments in the County, current projects, capital projects that are underway, and sustainability initiatives.

**14. OLD BUSINESS**

Member Chaplin inquired if Public Works played a role in supporting first responders in the event of an emergency derailment of the railroad in the County. Director of Public Works Nicholas Kottmeyer confirmed that the Division of Transportation and Office of Homeland Security and Management would handle this kind of emergency, and also confirmed that Public Works staff would offer their support in this kind of emergency as well.

**15. NEW BUSINESS**

No new business was discussed.

**16. ADJOURN**

With no further business, the meeting was adjourned.



## Payment of Claims

421 N. COUNTY FARM  
ROAD  
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**File #:** 23-1029

**Agenda Date:** 3/7/2023

**Agenda #:** 6.A.

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	<b>Public Works</b>		
	<b>Schedule of Claims</b>		
	<b>3/7/2023</b>		
<b>Pay Vendor Name</b>	<b>Description</b>	<b>Check Date</b>	<b>Amount</b>
ABARCA, PEDRO	Billing overpayment refund	2/16/2023	\$103.69
AGNIHOTRI, NEWAL	Billing overpayment refund	2/16/2023	\$127.12
ALBRECHT, O. THOMAS/SHARON	Billing overpayment refund	2/16/2023	\$216.19
ALIPERTA, GUISEPPE	Billing overpayment refund	2/16/2023	\$13.62
ANDERSON, BRUCE	Billing overpayment refund	2/16/2023	\$70.00
ANGELOVSKI, BONE	Billing overpayment refund	2/16/2023	\$17.12
ATALLA, VALERIE	Billing overpayment refund	2/16/2023	\$18.75
AVCI, HALIL	Billing overpayment refund	2/16/2023	\$100.00
BADER, MARY ANN	Billing overpayment refund	2/16/2023	\$32.34
BARNETT, SCOTT	Billing overpayment refund	2/16/2023	\$91.07
BASGALL, ALAN	Billing overpayment refund	2/16/2023	\$26.80
BAYENS, PATRICK	Billing overpayment refund	2/16/2023	\$42.04
BEHRENS, WILLIAM	Billing overpayment refund	2/16/2023	\$81.07
BELVILACQUA, DIANE	Billing overpayment refund	2/16/2023	\$135.44
BESAND, JONATHAN JUSTICE &	Billing overpayment refund	2/16/2023	\$28.75
BILLETS, BRIAN	Billing overpayment refund	2/16/2023	\$56.01
BORKOWSKI, JOHN	Billing overpayment refund	2/16/2023	\$165.02
BUTLER, MICHAEL	Billing overpayment refund	2/16/2023	\$14.79
C/O HIFFMAN NATIONAL	Billing overpayment refund	2/16/2023	\$29.58
CARDOSO, NOE	Billing overpayment refund	2/16/2023	\$8.60
CARLSON TRUST, LOIS E.	Billing overpayment refund	2/16/2023	\$20.16
CARR, CAROL	Billing overpayment refund	2/16/2023	\$42.73
CARROLL, KEVIN	Billing overpayment refund	2/16/2023	\$18.37
CASTELLANOS, SUSAN	Billing overpayment refund	2/16/2023	\$28.17
CATALINA RODRIGUEZ, JOSE	Billing overpayment refund	2/16/2023	\$61.49
CHANG, ILENE	Billing overpayment refund	2/16/2023	\$66.24
CLIFFORD, KATHERINE	Billing overpayment refund	2/16/2023	\$29.58
CODE 83 LLC	Billing overpayment refund	2/16/2023	\$17.88
COSTA, JIM	Billing overpayment refund	2/16/2023	\$44.37
COSTA, RICHARD	Billing overpayment refund	2/16/2023	\$86.63
COSTA/ BISHOP	Billing overpayment refund	2/16/2023	\$66.34
CRE JV MIXED FIFTEEN IL 3	Billing overpayment refund	2/16/2023	\$47.79
CUDZIK, ANDREW	Billing overpayment refund	2/16/2023	\$85.87
DAVIS, DAVID	Billing overpayment refund	2/16/2023	\$14.79
DEC, GARY R	Billing overpayment refund	2/16/2023	\$77.65
DELUCA, JOHN	Billing overpayment refund	2/16/2023	\$103.28
DRUMMOND, DOUGLAS	Billing overpayment refund	2/16/2023	\$137.66
EGGERT, DAVID	Billing overpayment refund	2/16/2023	\$27.44
ELACKATTU, VINCE	Billing overpayment refund	2/16/2023	\$29.58
ELLIS, GEOFFREY	Billing overpayment refund	2/16/2023	\$14.62
ENGELHARDT, LORI	Billing overpayment refund	2/16/2023	\$10.15
ENGLAND, TAMMY	Billing overpayment refund	2/16/2023	\$136.75
ENRIQUEZ, MAUREEN	Billing overpayment refund	2/16/2023	\$266.22
EVANS, LAWRENCE	Billing overpayment refund	2/16/2023	\$47.65
EXCELLENT WOODWORKING INC	Billing overpayment refund	2/16/2023	\$118.09
FAILING, MICHAEL R	Billing overpayment refund	2/16/2023	\$37.50
FAUSKE, JUDITH K.	Billing overpayment refund	2/16/2023	\$103.08
FERREL, ROBERTO	Billing overpayment refund	2/16/2023	\$94.93
FITZPATRICK, BRIGITA	Billing overpayment refund	2/16/2023	\$44.37
FORESMAN, JOHN	Billing overpayment refund	2/16/2023	\$46.70
FOX, STANLEIGH G	Billing overpayment refund	2/16/2023	\$346.84
FREDERICK, MARIA	Billing overpayment refund	2/16/2023	\$52.12
FRITSCH, BEVERLY	Billing overpayment refund	2/16/2023	\$29.58
GENTILE, MARK	Billing overpayment refund	2/16/2023	\$29.58
GHRIR, MOHAMAD	Billing overpayment refund	2/16/2023	\$82.00
GIHRING, KATHLEEN	Billing overpayment refund	2/16/2023	\$53.83
GLYMAN, PAUL	Billing overpayment refund	2/16/2023	\$10.00

	<b>Public Works</b>		
	<b>Schedule of Claims</b>		
	<b>3/7/2023</b>		
<b>Pay Vendor Name</b>	<b>Description</b>	<b>Check Date</b>	<b>Amount</b>
GORECKI, MARK & D. MANZELLA	Billing overpayment refund	2/16/2023	\$31.38
GRAHAM, ROBIN L & JOHN H	Billing overpayment refund	2/16/2023	\$53.89
GRANDVIEW CAPITAL	Billing overpayment refund	2/16/2023	\$14.93
GREBNER, FLORENCE	Billing overpayment refund	2/16/2023	\$14.36
GREEN, JENNIFER	Billing overpayment refund	2/16/2023	\$18.87
GRIGOLETTI, NATALIE	Billing overpayment refund	2/16/2023	\$12.35
H.N. BUILDERS INC.	Billing overpayment refund	2/16/2023	\$81.47
HALL, BARBARA L	Billing overpayment refund	2/16/2023	\$200.00
HARRIS, TED	Billing overpayment refund	2/16/2023	\$92.65
HAURY, RICHARD & RUBER K	Billing overpayment refund	2/16/2023	\$11.41
HEER, BRIAN	Billing overpayment refund	2/16/2023	\$40.38
HEIMER, PERRY	Billing overpayment refund	2/16/2023	\$21.78
HEMSWORTH, WILLARD	Billing overpayment refund	2/16/2023	\$418.32
HERRERA-TRENKLER, RAQUESL	Billing overpayment refund	2/16/2023	\$308.37
HESTER, LEONORA	Billing overpayment refund	2/16/2023	\$216.86
HILL, AMY GAUNT & TIMOTHY	Billing overpayment refund	2/16/2023	\$123.37
HOLLAND, MICHAEL / BIANCE	Billing overpayment refund	2/16/2023	\$165.02
HOSELTON, JAMES	Billing overpayment refund	2/16/2023	\$276.65
HP ILLINOIS I LLC	Billing overpayment refund	2/16/2023	\$118.32
HUSSAIN, MUSTAFA	Billing overpayment refund	2/16/2023	\$12.94
ILLINOIS INDUSTRIAL PROP	Billing overpayment refund	2/16/2023	\$1,126.16
JABLONSKI, MICHAEL & SARA	Billing overpayment refund	2/16/2023	\$62.50
JANAKIEV, GEORGE	Billing overpayment refund	2/16/2023	\$23.53
JANKOVIC, LARRY	Billing overpayment refund	2/16/2023	\$59.16
JM REALTY SERVICES INC	Billing overpayment refund	2/16/2023	\$29.24
JOHNSON, WILLIAM	Billing overpayment refund	2/16/2023	\$40.11
JOHNSTON, ROSETTA	Billing overpayment refund	2/16/2023	\$50.00
JONES, CANDICE	Billing overpayment refund	2/16/2023	\$29.58
KACINSKAS, ARVGVAS	Billing overpayment refund	2/16/2023	\$194.60
KANTER, LINDA	Billing overpayment refund	2/16/2023	\$73.36
KAPHUSMAN, DOMINICA	Billing overpayment refund	2/16/2023	\$141.50
KAPLAN, JORDAN & VALERIE	Billing overpayment refund	2/16/2023	\$33.12
KARALIS, DARIUS	Billing overpayment refund	2/16/2023	\$84.23
KARPECK, BRENT / VALERIE	Billing overpayment refund	2/16/2023	\$105.86
KEARNEY, JASON	Billing overpayment refund	2/16/2023	\$115.92
KEMPER, BRIAN & LISA	Billing overpayment refund	2/16/2023	\$37.00
KENDALL PARTNERS LTD	Billing overpayment refund	2/16/2023	\$158.43
KETTERHAGAN, TIMOTHY & AMANDA	Billing overpayment refund	2/16/2023	\$18.75
KIBORT, SUSAN	Billing overpayment refund	2/16/2023	\$59.16
KIEFER, BARBARA	Billing overpayment refund	2/16/2023	\$52.91
KIM, MICHELLE	Billing overpayment refund	2/16/2023	\$29.62
KODOSKY, THOMAS	Billing overpayment refund	2/16/2023	\$386.49
KOHLER, JOSEPH C	Billing overpayment refund	2/16/2023	\$47.77
KONZECKO, MARK	Billing overpayment refund	2/16/2023	\$14.62
KOZELUH, THOMAS	Billing overpayment refund	2/16/2023	\$34.37
KRAMER, THOMAS	Billing overpayment refund	2/16/2023	\$61.25
KRUMINS, JANET & ROBERT	Billing overpayment refund	2/16/2023	\$21.74
KUC, CAROL	Billing overpayment refund	2/16/2023	\$20.38
LARSON, DAVID	Billing overpayment refund	2/16/2023	\$49.68
LARSON, JOHN & LINDA	Billing overpayment refund	2/16/2023	\$22.12
LAVRAS, ELISBEITH	Billing overpayment refund	2/16/2023	\$22.12
LEWIS, SARAH	Billing overpayment refund	2/16/2023	\$75.00
LICITRA, MENET	Billing overpayment refund	2/16/2023	\$45.00
LIMDI, RUPALI & MADHUR	Billing overpayment refund	2/16/2023	\$89.62
LISY, DONALD	Billing overpayment refund	2/16/2023	\$66.96
LUNA, RUBEN & ASTREA	Billing overpayment refund	2/16/2023	\$29.13
MACKEY, THOMAS & ELSIE	Billing overpayment refund	2/16/2023	\$337.02

	<b>Public Works</b>		
	<b>Schedule of Claims</b>		
	<b>3/7/2023</b>		
<b>Pay Vendor Name</b>	<b>Description</b>	<b>Check Date</b>	<b>Amount</b>
MAGGOS, ANN	Billing overpayment refund	2/16/2023	\$33.40
MALIK, M. A	Billing overpayment refund	2/16/2023	\$16.16
MARSZEWSKI, DAVID J	Billing overpayment refund	2/16/2023	\$61.17
MATHIASCH, JAMES A	Billing overpayment refund	2/16/2023	\$14.79
MAYS, DONNA	Billing overpayment refund	2/16/2023	\$52.60
MAZA, PAM	Billing overpayment refund	2/16/2023	\$164.85
MCCORMICK, MONIKA	Billing overpayment refund	2/16/2023	\$214.04
MCGUCKIN, LOUELLA	Billing overpayment refund	2/16/2023	\$18.75
MEHTA, ANITA	Billing overpayment refund	2/16/2023	\$14.79
MIHALKANIN, ROBERT	Billing overpayment refund	2/16/2023	\$149.04
MITCHELL, BOB & REBECCA	Billing overpayment refund	2/16/2023	\$220.63
MOSER, BRANDON	Billing overpayment refund	2/16/2023	\$48.37
MUCCI-RAHMAN, MAHER & DIANA	Billing overpayment refund	2/16/2023	\$27.83
MULKI, GHAITH	Billing overpayment refund	2/16/2023	\$44.37
MULLIGAN, RORY	Billing overpayment refund	2/16/2023	\$63.37
NICHOLUS, CAROLE	Billing overpayment refund	2/16/2023	\$148.20
O'CONNELL, COLLEEN	Billing overpayment refund	2/16/2023	\$145.97
OGBORN, DORTHA F	Billing overpayment refund	2/16/2023	\$44.70
OLSON, TERRANCE	Billing overpayment refund	2/16/2023	\$46.70
ONEILL, BRETON	Billing overpayment refund	2/16/2023	\$88.74
OREMUS, MICHAEL	Billing overpayment refund	2/16/2023	\$423.55
ORRICO, LAURA	Billing overpayment refund	2/16/2023	\$194.60
PALADINO, MARK	Billing overpayment refund	2/16/2023	\$14.79
PATANKAR, PADMAKAR	Billing overpayment refund	2/16/2023	\$14.24
PEACOCK REALTY INC	Billing overpayment refund	2/16/2023	\$16.40
PEARL, LARRY	Billing overpayment refund	2/16/2023	\$36.04
PEREZ, ANEL MONTES & FRANK	Billing overpayment refund	2/16/2023	\$182.50
PETERS, RICHARD	Billing overpayment refund	2/16/2023	\$106.48
PETTERSEN, MARK & SARAH PRICE	Billing overpayment refund	2/16/2023	\$38.75
PILYPIENE, SNEGGINA	Billing overpayment refund	2/16/2023	\$25.90
PLAKU, ILIRJAN	Billing overpayment refund	2/16/2023	\$26.11
POLEX PROPERTIES GROUP LLC	Billing overpayment refund	2/16/2023	\$133.83
POWELL, JACK	Billing overpayment refund	2/16/2023	\$37.91
RAJUNCAS, ARMINAS	Billing overpayment refund	2/16/2023	\$63.95
RANCIC, EDWARD	Billing overpayment refund	2/16/2023	\$19.36
RATOSSA, ALDO	Billing overpayment refund	2/16/2023	\$165.05
RECHTORIK, MICHAEL	Billing overpayment refund	2/16/2023	\$59.62
REGELBRUGGE, AL	Billing overpayment refund	2/16/2023	\$10.87
REGINAL REALTY GROUP	Billing overpayment refund	2/16/2023	\$57.65
REICHER, JOANN V	Billing overpayment refund	2/16/2023	\$14.36
RICHTER, DAVID	Billing overpayment refund	2/16/2023	\$50.00
RIEHM, DONALD W	Billing overpayment refund	2/16/2023	\$47.07
RIVERA, RAFAEL	Billing overpayment refund	2/16/2023	\$14.79
ROBINSON, RICHARD	Billing overpayment refund	2/16/2023	\$65.52
RUNDO, JOSEPH	Billing overpayment refund	2/16/2023	\$14.13
RUTLEDGE, JOHN	Billing overpayment refund	2/16/2023	\$29.34
RYAN, KATHLEEN	Billing overpayment refund	2/16/2023	\$9.13
RYNNING, LAWRENCE K.	Billing overpayment refund	2/16/2023	\$9.09
SABATINI, MIREILLE	Billing overpayment refund	2/16/2023	\$118.32
SADIAH F AHMED, ABDUL KHAN /	Billing overpayment refund	2/16/2023	\$29.58
SALINAS, MARK	Billing overpayment refund	2/16/2023	\$26.25
SCHOLTENS, JAMES	Billing overpayment refund	2/16/2023	\$10.15
SEFFAR, OTHMANE	Billing overpayment refund	2/16/2023	\$28.21
SEHGAL, NIKHIL	Billing overpayment refund	2/16/2023	\$248.40
SEIBERT, ELIZABETH	Billing overpayment refund	2/16/2023	\$56.25
SEPULVEDA, ROSEMARIE	Billing overpayment refund	2/16/2023	\$25.87
SHEEHAN, SEAN & SUSAN	Billing overpayment refund	2/16/2023	\$15.00

	<b>Public Works</b>		
	<b>Schedule of Claims</b>		
	<b>3/7/2023</b>		
<b>Pay Vendor Name</b>	<b>Description</b>	<b>Check Date</b>	<b>Amount</b>
SIMON, DIANE	Billing overpayment refund	2/16/2023	\$22.50
SMITH, MATT & PATRICK GARVIN	Billing overpayment refund	2/16/2023	\$115.00
SPRANDEL, E W JAMES	Billing overpayment refund	2/16/2023	\$104.24
STANUCH, JANET	Billing overpayment refund	2/16/2023	\$51.76
STARBECK, MARILYN	Billing overpayment refund	2/16/2023	\$40.32
STAVSKIENE, LORETA	Billing overpayment refund	2/16/2023	\$51.83
STEGER, PAUL	Billing overpayment refund	2/16/2023	\$22.23
SWARINGEN, EVELYN	Billing overpayment refund	2/16/2023	\$10.00
TAYLOR, INGA VUCIE & GLENN	Billing overpayment refund	2/16/2023	\$30.00
TILL, KEN & ANN	Billing overpayment refund	2/16/2023	\$40.49
TRICROCE, KATHY & ANGELO	Billing overpayment refund	2/16/2023	\$33.14
URBAN, PAVEL	Billing overpayment refund	2/16/2023	\$74.08
US BANK	Billing overpayment refund	2/16/2023	\$17.52
VYLLA HOME REAL ESTATE	Billing overpayment refund	2/16/2023	\$12.88
WALKER, SANDRA	Billing overpayment refund	2/16/2023	\$36.74
WALSH, SAMANTHA	Billing overpayment refund	2/16/2023	\$100.00
WEISLAK, SHIRLEY	Billing overpayment refund	2/16/2023	\$12.24
WILEY, STEVEN & DIANE	Billing overpayment refund	2/16/2023	\$42.88
WILLER, DANIELLE	Billing overpayment refund	2/16/2023	\$29.62
WOLF, JENNIFER E	Billing overpayment refund	2/16/2023	\$12.24
XIONG & NEN GUANG DONG, YAN	Billing overpayment refund	2/16/2023	\$215.30
XSPORT GYM	Billing overpayment refund	2/16/2023	\$17.12
XU, LIAN/LI BING	Billing overpayment refund	2/16/2023	\$70.87
YERA, MIDELEIS	Billing overpayment refund	2/16/2023	\$98.36
ZALUD, JOE	Billing overpayment refund	2/16/2023	\$178.30
ZANDERS, EILEEN	Billing overpayment refund	2/16/2023	\$4.13
ZENG, YIRAN	Billing overpayment refund	2/16/2023	\$14.62
ZIMMERMAN, ARLENE	Billing overpayment refund	2/16/2023	\$40.46
AEP ENERGY	Electric supply	2/17/2023	\$560.96
ALTA CONSTRUCTION EQUIPMENT	Nozzle holder kit	2/17/2023	\$443.42
AMERICAN WATER WORKS ASSN	Books	2/17/2023	\$139.50
ANDERSON PEST SOLUTIONS	Preventive services	2/17/2023	\$586.80
AT&T	Phone Service	2/17/2023	\$383.17
AUTOZONE INC	Oil	2/17/2023	\$76.62
BAKER TILLY US, LLP	Audit	2/17/2023	\$15,690.00
BRAD MANNING FORD INC	Key	2/17/2023	\$59.99
COM ED	Electricity	2/17/2023	\$1,189.48
ENECON CORPORATION	Ceramalloy	2/17/2023	\$985.00
GREAT LAKES CONCRETE, LLC	Quikrete	2/17/2023	\$613.20
IL ENVIRONMENTAL PROTECTION	Loan principal/interest	2/17/2023	\$142,412.06
KIPP'S LAWNMOWER SALES & SVC	Stihl Kombi powerhead	2/17/2023	\$887.03
MENARDS	Flange	2/17/2023	\$226.17
NICOR GAS	Gas	2/17/2023	\$4,429.85
PACKKEY WEBB FORD	Switch	2/17/2023	\$43.23
PEREGRINE CORPORATION	Utility billing	2/17/2023	\$2,712.90
RADWELL INTERNATIONAL, INC.	Gas presssure switch	2/17/2023	\$350.98
USA BLUEBOOK	Lab supplies	2/17/2023	\$96.07
WILLOWBROOK FORD INC	Service	2/17/2023	\$92.94
AEP ENERGY	Electric supply	2/24/2023	\$13,592.35
ALDRIDGE ELECTRIC INC	Electrical infrastructure	2/24/2023	\$305,123.40
ALFA LAVAL INC	Belt	2/24/2023	\$987.46
ALLEGRA MARKETING PRINT MAIL	Red door hangers	2/24/2023	\$712.49
ALTA CONSTRUCTION EQUIPMENT	Cutting edge	2/24/2023	\$110.20
ANDERSON PEST SOLUTIONS	Preventive services	2/24/2023	\$136.00
AT&T	Phone Service	2/24/2023	\$841.77
BAXTER & WOODMAN INC	Seminar	2/24/2023	\$60.00
CITY OF NAPERVILLE	Meter reads	2/24/2023	\$241.50

	<b>Public Works</b>		
	<b>Schedule of Claims</b>		
	<b>3/7/2023</b>		
<b>Pay Vendor Name</b>	<b>Description</b>	<b>Check Date</b>	<b>Amount</b>
COMCAST	Internet	2/24/2023	\$248.85
FEDEX	Shipping	2/24/2023	\$124.00
FIRST ENVIRONMENTAL LABS INC	Lab testing	2/24/2023	\$230.10
GASVODA & ASSOCIATES INC.	Pump assembly	2/24/2023	\$2,001.28
HAWKINS INC	Tube assembly	2/24/2023	\$434.74
HERNANDEZ, ROBERT	Refund water permit	2/24/2023	\$3,062.15
HOME DEPOT CREDIT SERVICES	Maintenance repair parts	2/24/2023	\$2,826.65
INDEPENDENT BEARING INC	Bearings	2/24/2023	\$749.76
L.A. FASTENERS, INC	Pressure gauges	2/24/2023	\$34.92
LAI LTD	24" Dezurik valve	2/24/2023	\$14,813.31
MCMMASTER-CARR	Auto shop supplies	2/24/2023	\$84.66
MENARDS	Shop vac	2/24/2023	\$273.19
MIDWEST EQUIPMENT SALES LLC	Tracks	2/24/2023	\$3,237.73
NORTHERN SAFETY CO INC	Wypalls	2/24/2023	\$256.00
PETROLEUM TRADERS CORPORATION	Fuel	2/24/2023	\$28,147.29
VILLAGE OF DOWNERS GROVE	Meter reads	2/24/2023	\$53.57
VILLAGE OF WILLOWBROOK	Meter reads	2/24/2023	\$149.00
VULCAN CONSTRUCTION MATERIALS	Stone	2/24/2023	\$326.45
WATER PRODUCTS-AURORA	4" Hydrant	2/24/2023	\$4,544.00
WEST & SONS TOWING INC	Repair	2/24/2023	\$159.00
WILKENS-ANDERSON CO	Lab supplies	2/24/2023	\$352.44
WINDY CITY TRUCK REPAIR	Repair	2/24/2023	\$907.90
YSI INC., A XYLEM BRAND	LDO meter	2/24/2023	\$1,589.07
ADVANCE AUTO PARTS	Auto parts	2/28/2023	\$460.98
AEP ENERGY	Electric supply	2/28/2023	\$29,480.11
AT&T	Phone Service	2/28/2023	\$384.51
AUTOZONE INC	Outlet	2/28/2023	\$14.78
CITY OF WHEATON	Meter reads	2/28/2023	\$475.30
COMCAST	Internet	2/28/2023	\$248.85
CONSOLIDATED PIPE & SUPPLY CO	Tee	2/28/2023	\$853.58
CURRIE MOTORS	Utility body for F350	2/28/2023	\$12,636.00
ENVIRONMENTAL LEVERAGE INC	Seminar	2/28/2023	\$790.00
FSS TECHNOLOGIES, LLC	Central station monitoring	2/28/2023	\$243.00
HILLS CONCRETE CUTTING	Core drilling	2/28/2023	\$1,025.00
JOSEPH J HENDERSON & SON INC	Rehab of Nordic Wastewater plant	2/28/2023	\$553,313.07
LAKESIDE EQUIPMENT CORP	Lower bearing	2/28/2023	\$60,500.00
MI FLUID POWER SOLUTIONS	Hydraulic hose assembly	2/28/2023	\$805.55
MIDLAND SCIENTIFIC INC	Lab supplies	2/28/2023	\$118.89
ODP BUSINESS SOLUTIONS, LLC	Office supplies	2/28/2023	\$1,042.92
PETROLEUM TRADERS CORPORATION	Fuel	2/28/2023	\$49,246.99
PORTER PIPE & SUPPLY	Union	2/28/2023	\$559.49
VWR INTERNATIONAL LLC	Lab supplies	2/28/2023	\$186.88
WASTEBOX INC	Dumpster	2/28/2023	\$300.00
WATER SERVICES COMPANY	Leak detection	2/28/2023	\$325.00
	<b>Total</b>		<b>\$1,286,947.26</b>

Facilities Management Department

**Schedule of Purchases Under \$15,000**

**March 7, 2023**

	VENDOR	DESCRIPTION	FUND	DEPT	ACCOUNT	AMOUNT
23084	Nicor Gas	Utility - Natural Gas	1000	1100	53200	\$2,573.36
23162	Warehouse Direct, Inc.	Furn/Mach/Equip Small Value	1000	1100	52000	\$433.07
23163	Uline	Furn/Mach/Equip Small Value	1000	1100	52000	\$87.90
23164	Landscape Material & Firewood Sales, Inc.	Maintenance Supplies	1000	1102	52270	\$818.00
23165	Menards - West Chicago	Maintenance Supplies	1000	1100	52270	\$307.26
23166	Interstate All Battery Center	Maintenance Supplies	1000	1100	52270	\$519.98
23167	Menards - West Chicago	Maintenance Supplies	1000	1100	52270	\$125.10
23168	Amazon.com LLC	Operating Supplies & Materials and Maintenance Supplies	1000	1100	52200 52270	\$437.04
23169	Batteries Plus (Facil Investments)	Operating Supplies & Materials	1000	1100	52200	\$44.16
23170	American Thermowell	Auto/Mach/Equip Parts	1000	1100	52250	\$5,221.80
23171	Applied Industrial Technologies	Auto/Mach/Equip Parts	1000	1100	52250	\$16.94
23172	Amazon.com LLC	Furn/Mach/Equip Small Value, Operating Supplies & Materials and Maintenance Supplies	1000	1100	52000 52200 52270	\$358.63
23173	Office Depot (ODP Business Solutions, LLC)	Operating Supplies & Materials	1000	1100	52200	\$38.00
23174	Parts Town, LLC	Auto/Mach/Equip Parts	1000	1100	52250	\$75.70
23175	Associated Technical Services Ltd	Repair & Maintenance Facilities	1000	1100	53300	\$844.00
23176	Keller-Heartt Co (Keller-Heartt Oil)	Fuel & Lubricants	1000	1100	52260	\$569.12
23177	Amsoil	Fuel & Lubricants	1000	1100	52260	\$487.44
23178	McMaster-Carr	Maintenance Supplies	1000	1100	52270	\$540.25
23179	Royal Pipe & Supply Company	Maintenance Supplies	1000	1100	52270	\$1,196.00
23180	Amazon.com LLC	Operating Supplies & Materials	1000	1100	52200	\$119.98
23181	Amazon.com LLC	Furn/Mach/Equip Small Value	1000	1100	52000	\$316.00
23182	Amazon.com LLC	Operating Supplies & Materials	1000	1100	52200	\$64.95
23183	Air Filter Solutions	Maintenance Supplies	1000	1100	52270	\$4,303.73
23184	Neuco, Inc.	Maintenance Supplies	1000	1100	52270	\$604.25
23185	Thompson Electronic Systems	Furn/Mach/Equip Small Value	1000	1100	52000	\$1,872.00
23186	Ferguson Enterprises LLC	Maintenance Supplies	1000	1100	52270	\$112.97
23187	Cleaver Brooks Sales & Service	Auto/Mach/Equip Parts	1000	1100	52250	\$5,001.30
23188	Porter Pipe & Supply	Auto/Mach/Equip Parts	1000	1100	52250	\$3,009.18
23189	Porter Pipe & Supply	Maintenance Supplies	1000	1100	52270	\$3,394.87
23190	Ricmar Industries	Cleaning Supplies	1000	1100	52280	\$141.00
23191	Blackhawk Supply	Maintenance Supplies	1000	1100	52270	\$501.95
23193	Monterrey Security	Other Contractual Services	1000	1100	53830	\$2,908.23

Schedule of Other Payments								
March 7, 2023								
CONTRACT #	VENDOR	DESCRIPTION	Start	End	FUND	DEPT	ACCOUNT	AMOUNT
5475-0001 SERV	Arlington Glass & Mirror Co. (Chicago Metro Construction)	Repair & Maintenance Facilities	10/01/21	09/30/23	1000	1100	53300	\$4,969.98
5410-0001 SERV	City of Wheaton	Utility - Water & Sewer	12/07/22	01/05/23	1000	1100	53220	\$29,390.94
5423-0001 SERV	ComEd	Utility - Electricity	12/13/22	01/14/23	1000	1100	53210	\$48.46
5440-0001 SERV	Creative Technologies	I.T. Equipment - Small Value	09/14/21	09/13/22	1000	1100	52100	\$2,333.00
5723-0001 SERV	Door Systems ASSA ABLOY	Repair & Maintenance Facilities	04/01/22	03/31/24	1000	1100	53300	\$186.25
5968-0001 SERV	Fehr Graham & Associates LLC	Professional Architectural & Engineering Services	11/01/22	11/30/22	1000	1100	53010	\$606.68
5984-0001 SERV	Fox Valley Fire & Safety	Repair & Maintenance Facilities	09/01/22	02/28/23	1000	1100	53300	\$425.00
5730-0001 SERV	Gehrke Technology Group, Inc.	Chemical Supplies	03/23/22	03/22/23	1000	1100	52330	\$727.00
6195-0001 SERV	Grainger	Furn/Mach/Equip Small Value, Operating Supplies & Materials, Auto/Mach/Equip Parts, Maintenance Supplies and Cleaning Supplies	12/14/22	12/31/23	1000	1100	52000 52200 52250 52270 52280	\$2,852.39
5116-0001 SERV	Graybar Electric Company	Electrical Supplies	02/10/21	01/31/23	1000	1100	52270	\$5,032.99
5599-0001 SERV	Home Depot	Furn/Mach/Equip Small Value, Operating Supplies & Materials and Maintenance Supplies	01/01/22	12/31/26	1000	1100	52000 52200 52270	\$1,179.19
2837-0001 SERV	Knight E/A, Inc.	Building Improvements	07/02/22	12/31/22	6000	1220	54010	\$29,035.00
5611-0001 SERV	Knox Swan & Dog LLC	Other Contractual Expenses	01/01/23	01/31/23	1000	1102	53830	\$600.00
3782-0001 SERV	Kone, Inc.	Repair & Maintenance Facilities	01/01/23	01/31/23	1000	1100	53300	\$26,586.20
5461-0001 SERV	Nicor Gas	Utility - Natural Gas	12/02/22	01/03/23	1000	1100	53200	\$4,678.20
5718-0001 SERV	Petroleum Traders Corporation	Fuel & Lubricants	04/01/22	03/31/23	1000	1100	52260	\$19,745.25
5904-0001 SERV	PPG Architectural Finishes, Inc.	Maintenance Supplies	06/29/22	01/15/24	1000	1100	52270	\$546.63
5622-0001 SERV	Royal Pipe & Supply Company	Furn/Mach/Equip Small Value and Maintenance Supplies	02/24/22	02/23/23	1000	1100	52000 52270	\$13,676.16
4243-0001 SERV	TGA Park 88, LLC c/o Cushman & Wakefield	Rental of Office Space	01/01/23	01/31/23	1000	1100	53400	\$47,515.66
6119-0001 SERV	The Home Depot Pro	Cleaning Supplies	11/09/22	10/31/25	1000	1100	52280	\$823.68
5215-0001 SERV	Thompson Electronics Company	Repair & Maintenance Facilities	04/14/21	04/13/23	1000	1100	53300	\$1,123.51
5442-0001 SERV	Trane U.S. Inc	Repair & Maintenance Facilities	01/01/23	01/31/23	1000	1100	53300	\$10,918.75
6191-0001 SERV	V3 Companies, Ltd.	Building Improvements	12/01/22	12/31/22	6000	1220	54010	\$7,215.45
5972-0001 SERV	Village of Glendale Heights	Rental of Office Space	01/01/23	01/31/23	1000	1100	53400	\$5,797.20
5425-0001 SERV	Village of Winfield	Utility - Water & Sewer	12/12/22	01/13/23	1000	1100	53220	\$407.42
5403-0001 SERV	Wheaton Sanitary	Utility - Water & Sewer	12/07/22	01/05/23	1000	1100	53220	\$20,622.86



## Public Works Change Order with Resolution

421 N. COUNTY FARM  
ROAD  
WHEATON, IL 60187  
www.dupagecounty.gov

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**File #:** PW-CO-0002-23

**Agenda Date:** 3/7/2023

**Agenda #:** 7.A.

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AMENDMENT TO COUNTY CONTRACT 5692-001-SERV  
BETWEEN FEHR GRAHAM & ASSOCIATES LLC AND DUPAGE COUNTY  
TO ADD VERBIAGE TO SUPPORT LOANS FROM  
THE IEPA WATER POLLUTION CONTROL LOAN PROGRAM - PHASE 1

WHEREAS, the County of DuPage and the Fehr Graham & Associates LLC entered into an agreement for professional engineering services for design, bidding and construction management at the Woodridge Greene Valley Treatment facility (Phase 1) on February 8, 2022 (hereinafter referred to as AGREEMENT); and

WHEREAS, the COUNTY desires to amend the AGREEMENT to add verbiage to support loans from the IEPA Water Pollution Control Loan Program, with no change in the contract total amount; and

WHEREAS, the COUNTY has prepared the attached First Amendment to the AGREEMENT with Fehr Graham & Associates LLC and said First Amendment must be executed.

NOW, THEREFORE, BE IT RESOLVED that County Contract 5692-001-SERV is hereby amended and that the Chairman and Clerk of said Board are hereby directed and authorized to execute the attached First Amendment to the AGREEMENT; and

BE IT FURTHER RESOLVED that the County Clerk shall transmit a copy of this Resolution and executed First Amendment to the Public Works Committee Secretary for distribution to the Department of Public Works, Fehr Graham & Associates LLC, 230 Woodlawn Avenue, Aurora, Illinois 60506; Nicholas Alfonso at the State's Attorney's Office.

Enacted and approved this 14<sup>th</sup> day of March, 2023 at Wheaton, Illinois.

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DEBORAH A. CONROY, CHAIR  
DU PAGE COUNTY BOARD

Attest: \_\_\_\_\_

JEAN KACZMAREK, COUNTY CLERK

PW 3/7  
CB 3/14



# Request for Change Order

## Procurement Services Division

Attach copies of all prior Change Orders

Date: Feb 24, 2023

MinuteTraq (IQM2) ID #: 23-0982

<b>Purchase Order #:</b> 5692SERV	<b>Original Purchase Order Date:</b> Feb 8, 2022	<b>Change Order #:</b> 2	<b>Department:</b> Public Works
<b>Vendor Name:</b> Fehr Graham & Associates LLC		<b>Vendor #:</b> 38645	<b>Dept Contact:</b> Amy Arlowe
<b>Background and/or Reason for Change Order Request:</b>	Amendment no.1 to original agreement to add verbiage to support loans from IEPA Water Pollution Control Loan Program. No change in contract total.		
<b>IN ACCORDANCE WITH 720 ILCS 5/33E-9</b>			

- ☒ (A) Were not reasonably foreseeable at the time the contract was signed.
- ☒ (B) The change is germane to the original contract as signed.
- ☒ (C) Is in the best interest for the County of DuPage and authorized by law.

INCREASE/DECREASE	
A	Starting contract value
B	Net \$ change for previous Change Orders
C	Current contract amount (A + B)
D	Amount of this Change Order <input type="checkbox"/> Increase <input type="checkbox"/> Decrease
E	New contract amount (C + D)
F	Percent of current contract value this Change Order represents (D / C)
G	Cumulative percent of all Change Orders (B+D/A); (60% maximum on construction contracts)

### DECISION MEMO NOT REQUIRED

- ☐ Cancel entire order ☐ Close Contract ☐ Contract Extension (29 days) ☒ Consent Only
- ☐ Change budget code from: \_\_\_\_\_ to: \_\_\_\_\_
- ☐ Increase/Decrease quantity from: \_\_\_\_\_ to: \_\_\_\_\_
- ☐ Price shows: \_\_\_\_\_ should be: \_\_\_\_\_
- ☐ Decrease remaining encumbrance and close contract ☐ Increase encumbrance and close contract ☐ Decrease encumbrance ☐ Increase encumbrance

### DECISION MEMO REQUIRED

- ☐ Increase (greater than 29 days) contract expiration from: \_\_\_\_\_ to: \_\_\_\_\_
- ☐ Increase  $\geq$  \$2,500.00, or  $\geq$  10%, of current contract amount ☐ Funding Source \_\_\_\_\_
- ☐ OTHER - explain below: \_\_\_\_\_

<i>MWK</i>	*6800	2/27/23	<i>MWK</i>	*6800	2/27/23
Prepared By (Initials)	Phone Ext	Date	Recommended for Approval (Initials)	Phone Ext	Date
<b>REVIEWED BY (Initials Only)</b>					
Buyer		Date	Procurement Officer		Date
					3/1/23
Chief Financial Officer (Decision Memos Over \$25,000)		Date	Chairman's Office (Decision Memos Over \$25,000)		Date

AMENDMENT NO. 1  
TO  
AGREEMENT BETWEEN THE COUNTY OF DUPAGE, ILLINOIS  
AND FEHR GRAHAM FOR PROFESSIONAL ENGINEERING SERVICES  
FOR  
DESIGN, BIDDING AND CONSTRUCTION OF IMPROVEMENTS AT THE  
WOODRIDGE GREENE VALLEY WASTEWATER TREATMENT FACILITY – PHASE 1

THIS AMENDMENT modifies the AGREEMENT made the 14th day of March, 2023, between COUNTY OF DUPAGE, a body politic and corporate, with offices at 421 North County Farm Road, Wheaton, Illinois 60187 (hereinafter referred to as the COUNTY) and FEHR GRAHAM ENGINEERING AND ENVIRONMENTAL (formerly d.b.a. DEUCHLER, A DIVISION OF FEHR GRAHAM), licensed to do business in the state of Illinois, with offices at 230 Woodlawn Avenue, Aurora, Illinois 60506 (hereinafter referred to as the CONSULTANT).

RECITALS

WHEREAS, the COUNTY intends to apply for a loan from the Illinois Environmental Protection Agency (IEPA) Water Pollution Control Loan Program (WPCLP) for the design and construction of IMPROVEMENTS AT THE WOODRIDGE GREENE VALLEY WASTEWATER TREATMENT FACILITY – PHASE 1 (hereinafter referred to as the PROJECT); and

WHEREAS, the IEPA has specific requirements pursuant to Title 35 Illinois Administrative Code Part 365 Procedures for Issuing Loans from the Water Pollution Control Loan Program (hereinafter referred to as the LOAN RULES) which must be addressed in order for WPCLP funds to be utilized to pay for engineering design and construction services;

NOW, THEREFORE, in consideration of the premises, the mutual covenants, terms, and conditions herein set forth and previously set forth in the AGREEMENT, and the understandings of each party to the other, the parties do hereby mutually covenant, promise and agree as follows:

**A1-1.0 INCORPORATION AND CONSTRUCTION**

A1-1.1 All recitals set forth above in this AMENDMENT NO. 1 and previously set forth in the AGREEMENT, unless specifically repealed through this AMENDMENT NO. 1, are incorporated herein and made part thereof, the same constituting the factual basis for the AGREEMENT, effective beginning from the original date of the AGREEMENT.

A1-1.2 The headings of the paragraphs and subparagraphs of this AMENDMENT NO. 1 are inserted for convenience of reference only and shall not be deemed to constitute part of the AGREEMENT or to affect the construction hereof.

**A1-2.0 AUDIT AND ACCESS TO RECORDS**

A1-2.1 Books, records, documents and other evidence directly pertinent to performance of WPCLP loan work under this AGREEMENT shall be maintained in accordance with generally accepted Accounting Principles. The IEPA or any of its authorized representatives shall

have access to the books, records, documents and other evidence for the purpose of inspection, audit and copying. Facilities shall be provided for access and inspection.

- A1-2.2 Audits conducted pursuant to this provision shall be in accordance with auditing standards generally accepted in the United States of America.
- A1-2.3 All information and reports resulting from access to records pursuant to the above shall be disclosed to the IEPA. The auditing agency shall afford the CONSULTANT an opportunity for an audit exit conference and an opportunity to comment on the pertinent portions of the draft audit report.
- A1-2.4 The final audit report shall include the written comments, if any, of the audited parties.
- A1-2.5 Records shall be maintained and made available during performance of project services under this AGREEMENT and for three years after the final WPCLP loan closing. In addition, those records that relate to any dispute pursuant to the LOAN RULES Section 365.650 or Section 662.650 (Disputes) or litigation or the settlement of claims arising out of project performance or costs or items to which an audit exception has been taken, shall be maintained and made available for three years after the resolution of the appeal, litigation, claim or exception.

#### **A1-3.0 COVENANT AGAINST CONTINGENT FEES**

- A1-3.1 The CONSULTANT warrants that no person or selling agency has been employed or retained to solicit or secure this contract upon an agreement or understanding for a commission, percentage, brokerage, or contingent fee, excepting bona fide employees. For breach or violation of this warranty, the loan recipient shall have the right to annul this AGREEMENT without liability or in its discretion to deduct from the contract price or consideration or otherwise recover, the full amount of such commission, percentage, brokerage, or contingent fee.

#### **A1-4.0 USEPA NONDISCRIMINATION CLAUSE**

- A1-4.1 The CONSULTANT shall not discriminate on the basis of race, color, national origin or sex in the performance of this AGREEMENT. The CONSULTANT shall carry out applicable requirements of 40 CFR Part 33 in the award and administration of contracts awarded under EPA financial assistance agreements. Failure by the CONSULTANT to carry out these requirements is a material breach of this AGREEMENT which may result in the termination of this AGREEMENT or other legally available remedies.

#### **A1-5.0 USEPA FAIR SHARE PERCENTAGE CLAUSE**

- A1-5.1 The CONSULTANT agrees to take affirmative steps to assure that disadvantaged business enterprises are utilized when possible as sources of supplies, equipment, construction and services in accordance with the WPCLP LOAN RULES. As required by the award conditions of USEPA's Assistance Agreement with the IEPA, the CONSULTANT acknowledges that the fair share percentages are 5% for Minority-Owned Business Enterprises (MBEs) and 12% for Woman-Owned Business Enterprises (WBEs).


IN WITNESS OF, the parties set their hands and seals as of the date first written above.

County of DuPage

Fehr Graham

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Deborah Conroy, Chairman  
DuPage County Board



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Mick Gronewold, P.E.  
Principal

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Jean Kaczmarek  
DuPage County Clerk



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Christopher DeSilva, P.E.  
Branch Manager



# Required Vendor Ethics Disclosure Statement

Failure to complete and return this form may result in delay or cancellation of the County's Contractual Obligation.

Date: 2/24/2023

Bid/Contract/PO #:

Company Name: Fehr Graham	Company Contact: Mick Gronewold
Contact Phone: 815-394-4700	Contact Email: mgronewold@fehrgraham.com

## The DuPage County Procurement Ordinance requires the following written disclosures prior to award:

1. Every contractor, union, or vendor that is seeking or has previously obtained a contract, change orders to one (1) or more contracts, or two (2) or more individual contracts with the county resulting in an aggregate amount at or in excess of \$25,000, shall provide to Procurement Services Division a written disclosure of all political campaign contributions made by such contractor, union, or vendor within the current and previous calendar year to any incumbent county board member, county board chairman, or countywide elected official whose office the contract to be awarded will benefit. The contractor, union or vendor shall update such disclosure annually during the term of a multi-year contract and prior to any change order or renewal requiring approval by the county board. For purposes of this disclosure requirement, "contractor or vendor" includes owners, officers, managers, lobbyists, agents, consultants, bond counsel and underwriters counsel, subcontractors and corporate entities under the control of the contracting person, and political action committees to which the contracting person has made contributions

### ☒ NONE (check here) - If no contributions have been made

Recipient	Donor	Description (e.g. cash, type of item, in-kind services, etc.)	Amount/Value	Date Made

2. All contractors and vendors who have obtained or are seeking contracts with the county shall disclose the names and contact information of their lobbyists, agents and representatives and all individuals who are or will be having contact with county officers or employees in relation to the contractor bid and shall update such disclosure with any changes that may occur.

### ☒ NONE (check here) - If no contacts have been made

Lobbyists, Agents and Representatives and all individuals who are or will be having contact with county officers or employees in relation to the contract or bid	Telephone	Email

A contractor or vendor that knowingly violates these disclosure requirements is subject to penalties which may include, but are not limited to, the immediate cancellation of the contract and possible disbarment from future county contracts.

### Continuing disclosure is required, and I agree to update this disclosure form as follows:

- If information changes, within five (5) days of change, or prior to county action, whichever is sooner
- 30 days prior to the optional renewal of any contract
- Annual disclosure for multi-year contracts on the anniversary of said contract
- With any request for change order except those issued by the county for administrative adjustments

The full text for the county's ethics and procurement policies and ordinances are available at:

<http://www.dupageco.org/CountyBoard/Policies/>

I hereby acknowledge that I have received, have read, and understand these requirements.

Authorized Signature

Signature on file

Printed Name

Mick Gronewold

Title

Principal

Date

2/24/2023

Attach additional sheets if necessary. Sign each sheet and number each page. Page \_\_\_\_\_ of \_\_\_\_\_ (total number of pages)



## Budget Transfer

421 N. COUNTY FARM  
ROAD  
WHEATON, IL 60187  
[www.dupagecounty.gov](http://www.dupagecounty.gov)

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**File #: 23-1030**

**Agenda Date: 3/7/2023**

**Agenda #: 8.A.**

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**DuPage County, Illinois  
BUDGET ADJUSTMENT  
Effective October, 2022**

From: 1000  
Company #

FACILITIES MANAGEMENT  
From: Company/Accounting Unit Name

Accounting Unit	Account	Sub-Account	Title	Amount	Finance Dept Use Only Available Balance		Date of Balance
					Prior to Transfer	After Transfer	
1100	53210		ELECTRICITY	\$ 50,000.00	2,154,154.72	2,104,154.77	3/1/23
Total				\$ 50,000.00			

To: 1000  
Company #

FACILITIES MANAGEMENT  
To: Company/Accounting Unit Name

Accounting Unit	Account	Sub-Account	Title	Amount	Finance Dept Use Only Available Balance		Date of Balance
					Prior to Transfer	After Transfer	
1100	52280		CLEANING SUPPLIES	\$ 50,000.00	(15,786.81)	34,213.19	3/1/23
Total				\$ 50,000.00			

Reason for Request:

Budget transfer needed for unforeseen increase in cost of toilet tissue and paper towels for the county campus. Went out to bid in November, 2022 and our cost more than doubled.

Signature on file

Nondepartment Head

Signature on file

Chief Financial Officer

3/1/23

Date

3/1/23

Date

Activity

(optional)

\*\*\*\*Please sign in blue ink on the original form\*\*\*\*

Finance Department Use Only			
Fiscal Year <u>23</u>	Budget Journal # _____	Acctg Period _____	
Entered By/Date _____	Released & Posted By/Date _____		

PW - 3/7/23

FIN/CB - 3/14/23



## Public Works Requisition \$30,000 and Over

421 N. COUNTY FARM  
ROAD  
WHEATON, IL 60187  
www.dupagecounty.gov

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**File #:** PW-P-0027-23

**Agenda Date:** 3/7/2023

**Agenda #:** 9.A.

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AWARDING RESOLUTION  
ISSUED TO DRYDON EQUIPMENT, INC.  
FOR FOUR (4) FILTOMAT M306 LP WASTEWATER  
TREATMENT PLANT EFFLUENT WATER STRAINERS  
FOR PUBLIC WORKS FACILITIES  
(CONTRACT TOTAL AMOUNT: \$82,427)

WHEREAS, bids have been taken and processed in accordance with County Board policy; and

WHEREAS, the Public Works Committee recommends County Board approval for four (4) Filtomat M306 LP wastewater treatment plant effluent water strainers to be installed at the Woodridge Greene Valley Treatment Plant and Knollwood Wastewater Treatment Plant facilities, for Public Works, for the period of March 14, 2023, through November 30, 2023; and

NOW, THEREFORE BE IT RESOLVED, that County Contract, covering said, for four (4) Filtomat M306 LP wastewater treatment plant effluent water strainers to be installed at the Woodridge Greene Valley Treatment Plant and Knollwood Wastewater Treatment Plant facilities, for Public Works, for the period of March 14, 2023, through November 30, 2023, be, and it is hereby approved for issuance of a contract by the Procurement Division to, Drydon Equipment, Inc., 2445 Westfield Drive #100, IL 60124, for a total contract amount not to exceed \$82,427, per lowest responsible bid #23-016-PW.

Enacted and approved this 14<sup>th</sup> day of March, 2023 at Wheaton, Illinois.

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DEBORAH A. CONROY, CHAIR  
DU PAGE COUNTY BOARD

Attest: \_\_\_\_\_

JEAN KACZMAREK, COUNTY CLERK



Procurement Review Comprehensive Checklist  
Procurement Services Division  
This form must accompany all Purchase Order Requisitions

### SECTION 1: DESCRIPTION

General Tracking		Contract Terms	
FILE ID#: 23-0937	RFP, BID, QUOTE OR RENEWAL #: 23-016-PW	INITIAL TERM WITH RENEWALS: OTHER	INITIAL TERM TOTAL COST: \$82,427.00
COMMITTEE: PUBLIC WORKS	TARGET COMMITTEE DATE: 03/07/2023	PROMPT FOR RENEWAL:	CONTRACT TOTAL COST WITH ALL RENEWALS: \$82,427.00
	CURRENT TERM TOTAL COST: \$82,427.00	MAX LENGTH WITH ALL RENEWALS:	CURRENT TERM PERIOD:
Vendor Information		Department Information	
VENDOR: Drydon Equipment, Inc.	VENDOR #:	DEPT: Public Works	DEPT CONTACT NAME: Jay Dahlberg
VENDOR CONTACT: George Argiris	VENDOR CONTACT PHONE: 630-814-9150	DEPT CONTACT PHONE #: 630-985-7400	DEPT CONTACT EMAIL: Jay.Dahlberg@dupageco.org
VENDOR CONTACT EMAIL: Gargiris@drydon.com	VENDOR WEBSITE: www.drydon.com	DEPT REQ #:	
Overview			
DESCRIPTION Identify scope of work, item(s) being purchased, total cost and type of procurement (i.e., lowest bid, RFP, renewal, sole source, etc.). Purchase of four (4) Filtomat M306 LP effluent water strainers to be installed at both the Woodridge Greene Valley and Knollwood Wastewater Treatment Facilities per low quote #23-016-PW.			
JUSTIFICATION Summarize why this procurement is necessary and what objectives will be accomplished Effluent strainers are used at both the Knollwood and Woodridge Greene Valley Wastewater Treatment Facilities. The strainers are used to further clean the plant effluent water for use at the plants non-potable water systems. The Woodridge facility uses the non-potable water for the air conditioning chillers. The strainers need to be replaced as they are from 1985 and have lost straining efficiency.			

### SECTION 2: DECISION MEMO REQUIREMENTS

DECISION MEMO NOT REQUIRED	Select an item from the following dropdown menu to identify why a Decision Memo (Section 3) is not required. LOWEST RESPONSIBLE QUOTE/BID (QUOTE < \$25,000, BID ≥ \$25,000; ATTACH TABULATION)
DECISION MEMO REQUIRED	Select an item from the following dropdown menu to identify why a Decision Memo (Section 3) is required.

### SECTION 3: DECISION MEMO

STRATEGIC IMPACT	Select an item from the following dropdown menu of County's strategic priorities that this action will most impact.
SOURCE SELECTION	Describe method used to select source.
RECOMMENDATION AND TWO ALTERNATIVES	Describe staff recommendation and provide justification. Identify at least 2 other options to accomplish this request, including status quo, (i.e., take no action).

## SECTION 4: SOLE SOURCE MEMO/JUSTIFICATION

<b>JUSTIFICATION</b>	Select an item from the following dropdown menu to justify why this is a sole source procurement.
<b>NECESSITY AND UNIQUE FEATURES</b>	Describe the product or services that are not available from other vendors. Explain necessary and unique features or services. Attach letters from manufacturer, letters from distributor, warranties, licenses, or patents as needed. Be specific.
<b>MARKET TESTING</b>	List and describe the last time the market has been tested on the applicability of the sole source. If it has not been tested over the last 12 months, explain why not.
<b>AVAILABILITY</b>	Describe steps taken to verify that these features are not available elsewhere. Included a detailed list of all products or services by brand/manufacturer examined and include names, phone numbers, and emails of people contacted.

## SECTION 5: Purchase Requisition Information

<i>Send Purchase Order To:</i>		<i>Send Invoices To:</i>	
Vendor: Drydon Equipment, Inc.	Vendor#:	Dept: DuPage County Public Works	Division: Public Works
Attn: George Argiris	Email: Gargiris@drydon.com	Attn: Magda	Email: pwaccountspayable@dupageco.org
Address: 2445 Westfield Drive #100	City: Elgin	Address: 7900 S. Route 53	City: Woodridge
State: Illinos	Zip: 60124	State: Illinois	Zip: 60517
Phone: 224-629-4060	Fax: 224-629-4061	Phone: 630-985-7400	Fax: 630-985-4802
<i>Send Payments To:</i>		<i>Ship to:</i>	
Vendor: SAME AS ABOVE	Vendor#:	Dept: SAME AS ABOVE	Division:
Attn:	Email:	Attn:	Email:
Address:	City:	Address:	City:
State:	Zip:	State:	Zip:
Phone:	Fax:	Phone:	Fax:
Shipping		Contract Dates	
Payment Terms: PER 50 ILCS 505/1	FOB: Destination	Contract Start Date (PO25): Mar 14, 2023	Contract End Date (PO25): Nov 30, 2023
Contract Administrator (PO25): Amy Arlowe/Sandra Martinez			

Purchase Requisition Line Details											
LN	Qty	UOM	Item Detail (Product #)	Description	FY	Company	AU	Acct Code	Sub-Accts/ Activity Code	Unit Price	Extension
1	1	EA		Filtomat M306 LP wastewater treatment plant effluent water strainers per low quote #23-016-PW.	FY23	2000	2555	52250		82,427.00	82,427.00
<b><i>FY is required, assure the correct FY is selected.</i></b>										Requisition Total	\$ 82,427.00

Comments	
HEADER COMMENTS	Provide comments for P020 and P025.
SPECIAL INSTRUCTIONS	Provide comments for Buyer or Approver (not for P020 and P025). Comments will not appear on PO.
INTERNAL NOTES	Provide comments for department internal use (not for P020 and P025). Comments will not appear on PO.
APPROVALS	Department Head signature approval for procurements under \$15,000. Procurement Officer Approval for ETSB.

The following documents have been attached: ☐ W-9 ☐ Vendor Ethics Disclosure Statement



**THE COUNTY OF DUPAGE  
FINANCE - PROCUREMENT  
EFFLUENT WATER STRAINERS  
23-016-PW BID TABULATION**



				DRYDON EQUIPMENT	
NO.	ITEM	UOM	QTY	PRICE	
1	FILTOMAT M106LP (QUANTITY OF FOUR)	LS	1	\$	74,477.00
2	PRE-INSTALLATION, START-UP, AND TRAINING	EA	1	\$	7,950.00
GRAND TOTAL				\$	82,427.00

**NOTES**

1. DRYDON EQUIPMENT INCLUDED PRICING FOR FOUR FILTOMAT M106LP UNITS ALONG WITH LEVEL II FILTER CONTROLLERS.

Bid Opening 02/10/2023	NE, VC
Invitations Sent	13
Total Vendors Requesting Documents	0
Total Bid Responses	1

**SECTION 8 - BID FORM PRICING**

NO.	ITEM	UOM	QTY	PRICE	EXTENDED PRICE
1	FILTOMAT M106LP	EA	4	\$ <del>                    </del>	\$ 74,477 <sup>00</sup>
2	LEVEL II FILTER CONTROLLER	EA	2	\$ <del>                    </del>	\$ <del>                    </del>
3	PRE-INSTALLATION, START-UP, AND TRAINING	LS	1	\$ <del>                    </del>	\$ 7,950 <sup>00</sup>
<b>GRAND TOTAL</b>					\$ 82,427 <sup>00</sup>
<b>GRAND TOTAL</b> (In words) <i>Eighty Two Thousand Four Hundred Twenty Seven And Zero Cents</i>					

## SECTION 9 - BID FORM SIGNATURE PAGE

The Contractor agrees to provide the service, and/or supplies as described in this solicitation and subject, without limitation, to all specifications, terms, and conditions herein contained. Bidder shall acknowledge receipt of each addendum issued in the space provided on the bid form.

X



(Signature and Title)

CORPORATE SEAL  
(If available)

BID MUST BE SIGNED AND NOTARIZED (WITH SEAL) FOR CONSIDERATION

Subscribed and sworn to before me this \_\_\_\_\_ day of \_\_\_\_\_ AD, 20\_\_\_\_\_

\_\_\_\_\_  
(Notary Public) My Commission Expires: \_\_\_\_\_

\_\_\_\_\_  
SEAL

**SECTION 10 - MANDATORY FORM**  
**EFFLUENT WATER STRAINERS 23-016-PW**  
(PLEASE TYPE OR PRINT THE FOLLOWING INFORMATION)

Full Name of Bidder	Drydon Equipment Inc / PXP		
Main Business Address	2445 Westfield Drive, Suite 100		
City, State, Zip Code	Elgin IL 60124-7840		
Telephone Number	630 814 9150	Email Address	GARGIERIS@DRYPON.com
Bid Contact Person	GEORGE N ARGIERIS		

The undersigned certifies that he is:

☐ the Owner/Sole Proprietor     
☐ a Member authorized to sign on behalf of the Partnership     
☒ an Officer of the Corporation     
☐ a Member of the Joint Venture

Herein after called the Bidder and that the members of the Partnership or Officers of the Corporation are as follows:

\_\_\_\_\_  
(President or Partner)

\_\_\_\_\_  
(Vice-President or Partner)

\_\_\_\_\_  
(Secretary or Partner)

\_\_\_\_\_  
(Treasurer or Partner)

Further, the undersigned declares that the only person or parties interested in this bid as principals are those named herein; that this bid is made without collusion with any other person, firm or corporation; that he has fully examined the proposed forms of agreement and the contract specifications for the above designated purchase, all of which are on file in the office of the Procurement Officer, DuPage County, 421 North County Farm Road, Wheaton, Illinois 60187, and all other documents referred to or mentioned in the contract documents, specifications and attached exhibits, including

Addenda No. \_\_, \_\_, \_\_, and \_\_ issued thereto.

Further, the undersigned proposes and agrees, if this bid is accepted, to provide all necessary machinery, tools, apparatus, and other means of construction, including transportation services necessary to furnish all the materials and equipment specified or referred to in the contract documents in the manner and time therein prescribed.

Further, the undersigned certifies and warrants that he is duly authorized to execute this certification/affidavit on behalf of the Bidder and in accordance with the Partnership Agreement or by-laws of the Corporation, and the laws of the State of Illinois and that this Certification is binding upon the Bidder and is true and accurate.

Further, the undersigned certifies that the Bidder is not barred from bidding on this contract as a result of a violation of either 720 Illinois Compiled Statutes 5/33 E-3 or 5/33 E-4, bid rigging or bid-rotating, or as a result of a violation of 820 ILCS 130/1 et seq., the Illinois Prevailing Wage Act.

The undersigned certifies that he has examined and carefully prepared this bid and has checked the same in detail before submitting this bid, and that the statements contained herein are true and correct.

If a Corporation, the undersigned, further certifies that the recitals and resolutions attached hereto and made a part hereof were properly adopted by the Board of Directors of the Corporation at a meeting of said Board of Directors duly called and held and have not been repealed nor modified, and that the same remain in full force and effect. (Bidder may be requested to provide a copy of the corporate resolution granting the individual executing the contract documents authority to do so.)

Further, the Bidder certifies that he has provided equipment, supplies, or services comparable to the items specified in this contract to the parties listed in the reference section below and authorizes the County to verify references of business and credit at its option.

Finally, the Bidder, if awarded the contract, agrees to do all other things required by the contract documents, and that he will take in full payment therefore the sums set forth in the bidding schedule (subject to unit quantity adjustments based upon actual usage).

**CONTRACT ADMINISTRATION INFORMATION:**

<b>CORRESPONDENCE TO CONTRACTOR:</b>		<b>REMIT TO CONTRACTOR:</b>	
NAME	DRYDON EQUIPMENT	NAME	DXP
CONTACT	GEORGE ARGIRIS	CONTACT	KURT GEIGER
ADDRESS	2445 Wisconsin PR #100	ADDRESS	4910 Weir Cypress <del>DR</del> ST
CITY ST ZIP	ELGIN IL 60124	CITY ST ZIP	TAMPA, FL 33607
TX	224 629 4060	TX	321 431-0726
FX	224 629 4061	FX	813 282 8216
EMAIL	G.ARGIRIS@Drydon.com	EMAIL	KURT.GEIGER@DXPE.com
<b>COUNTY BILL TO INFORMATION:</b>		<b>COUNTY SHIP TO INFORMATION:</b>	
DuPage County Division of Public Works 7900 S. Route 53 Woodridge, IL 60517 TX: (630) 985-7400 FX: (630) 985-4802		DuPage County Woodridge-Greene Valley Plant 7900 S. Route 53 Woodridge, IL 60517 TX: (630) 985-7400 FX: (630) 985-4802	

ALL MATERIALS MUST BE BID AND SHIPPED F.O.B. DELIVERED (FREIGHT INCLUDED IN PRICE)



## Required Vendor Ethics Disclosure Statement

Failure to complete and return this form may result in delay or cancellation of the County's Contractual Obligation.

Date: 11/30/23

Bid/Contract/PO #:

Company Name: <u>DRYDON EQUIPMENT / DXP</u>	Company Contact: <u>George Argiris</u>
Contact Phone: <u>630 814-9150</u>	Contact Email: <u>GARGIRIS@DRYDON.COM</u>

### The DuPage County Procurement Ordinance requires the following written disclosures prior to award:

1. Every contractor, union, or vendor that is seeking or has previously obtained a contract, change orders to one (1) or more contracts, or two (2) or more individual contracts with the county resulting in an aggregate amount at or in excess of \$25,000, shall provide to Procurement Services Division a written disclosure of all political campaign contributions made by such contractor, union, or vendor within the current and previous calendar year to any incumbent county board member, county board chairman, or countywide elected official whose office the contract to be awarded will benefit. The contractor, union or vendor shall update such disclosure annually during the term of a multi-year contract and prior to any change order or renewal requiring approval by the county board. For purposes of this disclosure requirement, "contractor or vendor" includes owners, officers, managers, lobbyists, agents, consultants, bond counsel and underwriters counsel, subcontractors and corporate entities under the control of the contracting person, and political action committees to which the contracting person has made contributions.

☒ **NONE (check here) - If no contributions have been made**

Recipient	Donor	Description (e.g. cash, type of item, in-kind services, etc.)	Amount/Value	Date Made

2. All contractors and vendors who have obtained or are seeking contracts with the county shall disclose the names and contact information of their lobbyists, agents and representatives and all individuals who are or will be having contact with county officers or employees in relation to the contractor bid and shall update such disclosure with any changes that may occur.

☒ **NONE (check here) - If no contacts have been made**

Lobbyists, Agents and Representatives and all individuals who are or will be having contact with county officers or employees in relation to the contract or bid	Telephone	Email

A contractor or vendor that knowingly violates these disclosure requirements is subject to penalties which may include, but are not limited to, the immediate cancellation of the contract and possible disbarment from future county contracts.

### Continuing disclosure is required, and I agree to update this disclosure form as follows:

- If information changes, within five (5) days of change, or prior to county action, whichever is sooner
- 30 days prior to the optional renewal of any contract
- Annual disclosure for multi-year contracts on the anniversary of said contract
- With any request for change order except those issued by the county for administrative adjustments

The full text for the county's ethics and procurement policies and ordinances are available at:

<https://www.dupageco.org/CountyBoard/Policies/>

I hereby acknowledge that I have received, have read, and understand these requirements.

Authorized Signature

Signature on file

Printed Name

George N Argiris

Title

Sales Engineer

Date

11/30/23

Attach additional sheets if necessary. Sign each sheet and number each page. PAGE 1 OF 1 (total number of pages)



## Public Works Requisition under \$30,000

421 N. COUNTY FARM  
ROAD  
WHEATON, IL 60187  
[www.dupagecounty.gov](http://www.dupagecounty.gov)

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**File #:** 23-1031

**Agenda Date:** 3/7/2023

**Agenda #:** 9.B.

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Procurement Review Comprehensive Checklist  
Procurement Services Division  
This form must accompany all Purchase Order Requisitions

### SECTION 1: DESCRIPTION

<b>General Tracking</b>		<b>Contract Terms</b>	
FILE ID#: 23-0940	RFP, BID, QUOTE OR RENEWAL #: BID #23-013-PW	INITIAL TERM WITH RENEWALS: 1 YR + 3 X 1 YR TERM PERIODS	INITIAL TERM TOTAL COST: \$25,900.00
COMMITTEE: PUBLIC WORKS	TARGET COMMITTEE DATE: 03/07/2023	PROMPT FOR RENEWAL:	CONTRACT TOTAL COST WITH ALL RENEWALS: \$25,900.00
	CURRENT TERM TOTAL COST: \$25,900.00	MAX LENGTH WITH ALL RENEWALS: FOUR YEARS	CURRENT TERM PERIOD: INITIAL TERM
<b>Vendor Information</b>		<b>Department Information</b>	
VENDOR: Kemira Water Solutions, Inc.	VENDOR #:	DEPT: Public Works	DEPT CONTACT NAME: Jay Dahlberg
VENDOR CONTACT: Christina Imbrogno	VENDOR CONTACT PHONE: 785-842-7424	DEPT CONTACT PHONE #: 630-985-7400	DEPT CONTACT EMAIL:
VENDOR CONTACT EMAIL: tina.imbrogno@kemira.com	VENDOR WEBSITE: https://www.kemira.com	DEPT REQ #:	
<b>Overview</b>			
DESCRIPTION Identify scope of work, item(s) being purchased, total cost and type of procurement (i.e., lowest bid, RFP, renewal, sole source, etc.). Furnish and deliver liquid ferric chloride to the Knollwood Wastewater Treatment Facility for a 1-year period from April 1, 2023 through March 31, 2024 in the amount of \$25,900 per Bid #23-013-PW.			
JUSTIFICATION Summarize why this procurement is necessary and what objectives will be accomplished Ferric chloride is used to help remove phosphorus from the wastewater treatment process and is needed in order to meet the plant effluent phosphorus limit that is required per Illinois EPA regulations.			

### SECTION 2: DECISION MEMO REQUIREMENTS

DECISION MEMO NOT REQUIRED	Select an item from the following dropdown menu to identify why a Decision Memo (Section 3) is not required. LOWEST RESPONSIBLE QUOTE/BID (QUOTE < \$25,000, BID ≥ \$25,000; ATTACH TABULATION)
DECISION MEMO REQUIRED	Select an item from the following dropdown menu to identify why a Decision Memo (Section 3) is required.

### SECTION 3: DECISION MEMO

STRATEGIC IMPACT	Select an item from the following dropdown menu of County's strategic priorities that this action will most impact.
SOURCE SELECTION	Describe method used to select source.
RECOMMENDATION AND TWO ALTERNATIVES	Describe staff recommendation and provide justification. Identify at least 2 other options to accomplish this request, including status quo, (i.e., take no action).

## SECTION 4: SOLE SOURCE MEMO/JUSTIFICATION

<b>JUSTIFICATION</b>	Select an item from the following dropdown menu to justify why this is a sole source procurement.
<b>NECESSITY AND UNIQUE FEATURES</b>	Describe the product or services that are not available from other vendors. Explain necessary and unique features or services. Attach letters from manufacturer, letters from distributor, warranties, licenses, or patents as needed. Be specific.
<b>MARKET TESTING</b>	List and describe the last time the market has been tested on the applicability of the sole source. If it has not been tested over the last 12 months, explain why not.
<b>AVAILABILITY</b>	Describe steps taken to verify that these features are not available elsewhere. Included a detailed list of all products or services by brand/manufacturer examined and include names, phone numbers, and emails of people contacted.

## SECTION 5: Purchase Requisition Information

<i>Send Purchase Order To:</i>		<i>Send Invoices To:</i>	
Vendor: Kemira Water Solutions, Inc.	Vendor#:	Dept: DuPage County Public Works	Division: Public Works
Attn: Christina Imbrogno	Email: tina.imbrogno@kemira.com	Attn: Magda	Email: pwaccountspayable@dupageco.org
Address: 4321 W. 6th Street	City: Lawrence	Address: 7900 S. Route 53	City: Woodridge
State: Kansas	Zip: 66049	State: Illinois	Zip: 60517
Phone: 785-842-7424	Fax: 785-842-2629	Phone: 630-985-7400	Fax: 630-985-4802
<i>Send Payments To:</i>		<i>Ship to:</i>	
Vendor: SAME AS ABOVE	Vendor#:	Dept: SAME AS ABOVE	Division:
Attn:	Email:	Attn:	Email:
Address:	City:	Address:	City:
State:	Zip:	State:	Zip:
Phone:	Fax:	Phone:	Fax:
Shipping		Contract Dates	
Payment Terms: PER 50 ILCS 505/1	FOB: Destination	Contract Start Date (PO25): Apr 1, 2023	Contract End Date (PO25): Mar 31, 2024
Contract Administrator (PO25): Amy Arlowe/Sandra Martinez			

Purchase Requisition Line Details											
LN	Qty	UOM	Item Detail (Product #)	Description	FY	Company	AU	Acct Code	Sub-Accts/ Activity Code	Unit Price	Extension
1	1	EA		Furnish and deliver liquid ferric chloride to the Knollwood Wastewater Treatment Facility for a 1-year period from April 1, 2023 through March 31, 2024 in the amount of \$25,900 per Bid #23-013-PW.	FY23	2000	2555	52330		12,950.00	12,950.00
2	1	EA			FY24	2000	2555	52330		12,950.00	12,950.00
<b>FY is required, assure the correct FY is selected.</b>										Requisition Total	\$ 25,900.00

Comments	
HEADER COMMENTS	Provide comments for P020 and P025.
SPECIAL INSTRUCTIONS	Provide comments for Buyer or Approver (not for P020 and P025). Comments will not appear on PO.
INTERNAL NOTES	Provide comments for department internal use (not for P020 and P025). Comments will not appear on PO.
APPROVALS	Department Head signature approval for procurements under \$15,000. Procurement Officer Approval for ETSB.

The following documents have been attached: ☐ W-9 ☐ Vendor Ethics Disclosure Statement



THE COUNTY OF DUPAGE  
FINANCE - PROCUREMENT  
LIQUID FERRIC CHLORIDE 23-013-PW  
BID TABULATION



				Kemira Water Solutions, Inc.		PVS Technologies, Inc.	
NO.	ITEM	UOM	QTY	PRICE	EXTENDED PRICE	PRICE	EXTENDED PRICE
1	Liquid Ferric Chloride	GAL	10,000	\$ 2.59	\$ 25,900.00	\$ 2.85	\$ 28,500.00
GRAND TOTAL					\$ 25,900.00		\$ 28,500.00

NOTES
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Bid Opening 02/15/23 @ 2:30 PM	NE,DW
Invitations Sent	50
Total Vendors Requesting Documents	1
Total Bid Responses	2

### SECTION 7 - BID FORM PRICING

Quantity listed is canvassing amounts only. Materials must be bid and shipped F.O.B. Delivered (freight included in price).

NO	ITEM	UOM	QTY	PRICE	EXTENDED PRICE
1	Liquid Ferric Chloride	GAL	10,000	\$ 2.59	\$ 25,900.00
GRAND TOTAL					\$ 25,900.00
<b>GRAND TOTAL</b> (In words) <i>Twenty five thousand nine hundred dollars and zero cents</i>					

SECTION 8 - BID FORM SIGNATURE PAGE

The Contractor agrees to provide the service, and/or supplies as described in this solicitation and subject, without limitation, to all specifications, terms, and conditions herein contained. Bidder shall acknowledge receipt of each addendum issued in the space provided on the bid form.

X

[Redacted Signature]

Commercial Support Manager

(Signature and Title)

CORPORATE SEAL  
(If available)

BID MUST BE SIGNED AND NOTARIZED (WITH SEAL) FOR CONSIDERATION

Subscribed and sworn to before me this 6 day of February AD, 20 23

[Redacted Notary Signature]

(Notary Public)

My Commission Expires:

12/23/2024



SEAL

**SECTION 9 - MANDATORY FORM  
LIQUID FERRIC CHLORIDE 23-013-PW**

(PLEASE TYPE OR PRINT THE FOLLOWING INFORMATION)

Full Name of Bidder	Kemira Water Solutions, Inc.		
Main Business Address	4321 W. 6th St. Lawrence, KS 66049		
City, State, Zip Code			
Telephone Number	(785) 842-7424	Email Address	kwsna.bids@kemira.com
Bid Contact Person	Christina M. Imbrogno		

The undersigned certifies that he is:

☐ the Owner/Sole Proprietor     
 ☐ a Member authorized to sign on behalf of the Partnership     
 ☒ <sup>authorized sign</sup> an Officer of the Corporation     
 ☐ a Member of the Joint Venture

Herein after called the Bidder and that the members of the Partnership or Officers of the Corporation are as follows:

<u>Michael Cavillero</u> (President or Partner)	<u>Susan B. Radcliffe</u> (Vice-President or Partner)
<u>Susan B. Radcliffe</u> (Secretary or Partner)	<u>Kasthuri Ramkumar</u> (Treasurer or Partner)

Further, the undersigned declares that the only person or parties interested in this bid as principals are those named herein; that this bid is made without collusion with any other person, firm or corporation; that he has fully examined the proposed forms of agreement and the contract specifications for the above designated purchase, all of which are on file in the office of the Procurement Officer, DuPage County, 421 North County Farm Road, Wheaton, Illinois 60187, and all other documents referred to or mentioned in the contract documents, specifications and attached exhibits, including

Addenda No. 1, \_\_\_\_\_, \_\_\_\_\_, and \_\_\_\_\_ issued thereto.

Further, the undersigned proposes and agrees, if this bid is accepted, to provide all necessary machinery, tools, apparatus, and other means of construction, including transportation services necessary to furnish all the materials and equipment specified or referred to in the contract documents in the manner and time therein prescribed.

Further, the undersigned certifies and warrants that he is duly authorized to execute this certification/affidavit on behalf of the Bidder and in accordance with the Partnership Agreement or by-laws of the Corporation, and the laws of the State of Illinois and that this Certification is binding upon the Bidder and is true and accurate.

Further, the undersigned certifies that the Bidder is not barred from bidding on this contract as a result of a violation of either 720 Illinois Compiled Statutes 5/33 E-3 or 5/33 E-4, bid rigging or bid-rotating, or as a result of a violation of 820 ILCS 130/1 et seq., the Illinois Prevailing Wage Act.

The undersigned certifies that he has examined and carefully prepared this bid and has checked the same in detail before submitting this bid, and that the statements contained herein are true and correct.

If a Corporation, the undersigned, further certifies that the recitals and resolutions attached hereto and made a part hereof were properly adopted by the Board of Directors of the Corporation at a meeting of said Board of Directors duly called and held and have not been repealed nor modified, and that the same remain in full force and effect. (Bidder may be requested to provide a copy of the corporate resolution granting the individual executing the contract documents authority to do so.)

Further, the Bidder certifies that he has provided equipment, supplies, or services comparable to the items specified in this contract to the parties listed in the reference section below and authorizes the County to verify references of business and credit at its option.

Finally, the Bidder, if awarded the contract, agrees to do all other things required by the contract documents, and that he will take in full payment therefore the sums set forth in the bidding schedule (subject to unit quantity adjustments based upon actual usage).

**CONTRACT ADMINISTRATION INFORMATION:**

<b>CORRESPONDENCE TO CONTRACTOR:</b>		<b>REMIT TO CONTRACTOR:</b>	
NAME	Kemira Water Solutions, Inc.	NAME	Kemira Water Solutions, Inc.
CONTACT	Christina M. Imbrogno	CONTACT	Anne Shipp
ADDRESS	4321 W. 6th St.	ADDRESS	Mail Code 5581, Po Box 71209
CITY ST ZIP	Lawrence, KS 66049	CITY ST ZIP	Charlotte, NC 28272-1209
TX	(785) 842-7424	TX	(678) 819-4558
FX	(785) 842-2629	FX	(678) 819-4593
EMAIL	kwsna.bids@kemira.com	EMAIL	arna@kemira.com
<b>COUNTY BILL TO INFORMATION:</b>		<b>COUNTY SHIP TO INFORMATION:</b>	
DuPage County Division of Public Works Attn: Accounts Payable 7900 S. Route 53 Woodridge, IL 60517 TX: (630) 985-7400 EMAIL : PWAccountsPayable@dupageco.org		DuPage County Knollwood Treatment Plant 11S175 Madison Street Burr Ridge, IL 60521 TX: (630) 323-0677 EMAIL : XXX.XXX@dupageco.org	

ALL MATERIALS MUST BE BID AND SHIPPED F.O.B. DELIVERED (FREIGHT INCLUDED IN PRICE)

## VENDOR ETHICS DISCLOSURE



### Required Vendor Ethics Disclosure Statement

Failure to complete and return this form may result in delay or cancellation of the County's Contractual Obligation.

Date: 2/6/23

Bid/Contract/PO #: 23-013-PW

Company Name: <u>Kemira Water Solutions, Inc.</u>	Primary Contact: <u>Christina M. Imbrogno</u>
Contact Phone: <u>(781) 842-7424</u>	Contact Email: <u>Kwona.bids@kemira.com</u> <u>kwna.bids@kemira.com</u>

The DuPage County Procurement Ordinance requires the following written disclosures prior to award:

1. Every contractor, union, or vendor that is seeking or has previously obtained a contract, change orders to one (1) or more contracts, or two (2) or more individual contracts with the county resulting in an aggregate amount at or in excess of \$25,000, shall provide to Procurement Services Division a written disclosure of all political campaign contributions made by such contractor, union, or vendor within the current and previous calendar year to any incumbent county board member, county board chairman, or countywide elected official whose office the contract to be awarded will benefit. The contractor, union or vendor shall update such disclosure annually during the term of a multi-year contract and prior to any change order or renewal requiring approval by the county board. For purposes of this disclosure requirement, "contractor or vendor" includes owners, officers, managers, lobbyists, agents, consultants, bond counsel and underwriters counsel, subcontractors and corporate entities under the control of the contracting person, and political action committees to which the contracting person has made contributions.

☒ **NONE (check here) - If no contributions have been made**

Recipient	Donor	Description (e.g. cash, type of item, in-kind services, etc.)	Amount/Value	Date Made

2. All contractors and vendors who have obtained or are seeking contracts with the county shall disclose the names and contact information of their lobbyists, agents and representatives and all individuals who are or will be having contact with county officers or employees in relation to the contractor bid and shall update such disclosure with any changes that may occur.

☒ **NONE (check here) - If no contacts have been made**

Lobbyists, Agents and Representatives and all individuals who are or will be having contact with county officers or employees in relation to the contract or bid	Telephone	Email

A contractor or vendor that knowingly violates these disclosure requirements is subject to penalties which may include, but are not limited to, the immediate cancellation of the contract and possible disbarment from future county contracts.

Continuing disclosure is required, and I agree to update this disclosure form as follows:

- if information changes, within five (5) days of change, or prior to county action, whichever is sooner
- 30 days prior to the optional renewal of any contract
- Annual disclosure for multi-year contracts on the anniversary of said contract
- With any request for change order except those issued by the county for administrative adjustments

The full text for the county's ethics and procurement policies and ordinances are available at:

<http://www.dupageco.org/CountyBoard/Policies/>

I hereby acknowledge that I have received, have read, and understand these requirements.

Authorized Signature

Signature on file

Printed Name

Christina M. Imbrogno

Title

Commercial Support Manager

Date

2/6/23

Attach additional sheets if necessary. Sign each sheet and number each page. **PAGE 1 OF 1** (total number of pages)



## Facilities Management Requisition Over \$30K

421 N. COUNTY FARM  
ROAD  
WHEATON, IL 60187  
www.dupagecounty.gov

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**File #:** FM-P-0048-23

**Agenda Date:** 3/7/2023

**Agenda #:** 9.C.

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AWARDING RESOLUTION ISSUED TO MARTAM CONSTRUCTION, INC.  
FOR THE OUTDOOR RECREATION AREA  
FOR THE CHILD ADVOCACY NEUTRAL EXCHANGE CENTER  
AND ACCESSIBLE PARKING FOR PERSONS WITH DISABILITIES  
AT THE JTK ADMINISTRATION BUILDING FOR FACILITIES MANAGEMENT  
(CONTRACT TOTAL NOT TO EXCEED \$285,257.00)

WHEREAS, bids have been taken and processed in accordance with County Board policy; and

WHEREAS, the Public Works Committee recommends County Board approval for the issuance of a contract to Martam Construction, Inc., to install an asphalt outdoor visitation recreational area for the 422 Child Advocacy Neutral Exchange Center (CANEC) for social distancing, in the amount of \$211,502, and for the Accessible Parking for Persons with Disabilities (ADA) at the 421 JTK Administration Building, in the amount of \$73,755, total contract amount not to exceed \$285,257.00 (two hundred eighty-five thousand, two hundred fifty-seven dollars and no cents), for the period March 15, 2023 through November 30, 2023, for Facilities Management; and

WHEREAS, the County Board has determined that the CANEC outdoor recreation area improvement is consistent with the specifications and guidance offered for which American Rescue Plan Act funds can be expended.

NOW, THEREFORE BE IT RESOLVED, that County Contract, covering said, for the installation of an outdoor recreation area for the 422 CANEC and installation of ADA parking at the JTK Administration Building, for the period March 15, 2023 through November 30, 2023, for Facilities Management, be, and it is hereby approved for issuance of a contract by the Procurement Division to, Martam Construction, Inc., 1200 Gasket Drive, Elgin, IL 60120, for a contract total amount not to exceed \$285,257.00 (two hundred eighty-five thousand, two hundred fifty-seven dollars and no cents), per lowest responsible bid #22-130-FM.

Enacted and approved this 14<sup>th</sup> day of March, 2023 at Wheaton, Illinois.

---

DEBORAH A. CONROY, CHAIR  
DU PAGE COUNTY BOARD

Attest: \_\_\_\_\_

JEAN KACZMAREK, COUNTY CLERK



Procurement Review Comprehensive Checklist  
Procurement Services Division  
This form must accompany all Purchase Order Requisitions

### SECTION 1: DESCRIPTION

General Tracking		Contract Terms	
FILE ID#: 23-0786	RFP, BID, QUOTE OR RENEWAL #: 22-130-FM	INITIAL TERM WITH RENEWALS:	INITIAL TERM TOTAL COST: \$285,257.00
COMMITTEE: PUBLIC WORKS	TARGET COMMITTEE DATE: 03/07/2023	PROMPT FOR RENEWAL:	CONTRACT TOTAL COST WITH ALL RENEWALS: \$285,257.00
	CURRENT TERM TOTAL COST: \$285,257.00	MAX LENGTH WITH ALL RENEWALS:	CURRENT TERM PERIOD:
Vendor Information		Department Information	
VENDOR: Martam Construction, Inc.	VENDOR #: 11092	DEPT: Facilities Management	DEPT CONTACT NAME: Geoff Matteson
VENDOR CONTACT: George Ismail	VENDOR CONTACT PHONE: 847-608-6800	DEPT CONTACT PHONE #: X5681	DEPT CONTACT EMAIL: geoffrey.matteson@dupageco.org
VENDOR CONTACT EMAIL: george@martam.com	VENDOR WEBSITE:	DEPT REQ #:	
Overview			
DESCRIPTION Identify scope of work, item(s) being purchased, total cost and type of procurement (i.e., lowest bid, RFP, renewal, sole source, etc.). Recommendation for the approval of a contract to Martam Construction, Inc. to install an asphalt outdoor visitation recreational area for the 422 Child Advocacy Neutral Exchange Center (CANEC) for social distancing for the amount of \$211,502.00; and to install Accessible Parking for Persons with Disabilities (ADA) in front of the 421 JTK building for the amount of \$73,755.00 for the period March 15, 2023, through November 30, 2023, for a total contract amount not to exceed \$285,257.00, per lowest responsible bid 22-130FM. PARTIAL ARPA ITEM.			
JUSTIFICATION Summarize why this procurement is necessary and what objectives will be accomplished The outdoor recreation area is necessary so parents and children have an outdoor social distancing area at the CANEC. The ADA additional parking is necessary so four parking spots can be in closer proximity to the main entrance of the JTK Administration Building.			

### SECTION 2: DECISION MEMO REQUIREMENTS

DECISION MEMO NOT REQUIRED	Select an item from the following dropdown menu to identify why a Decision Memo (Section 3) is not required. LOWEST RESPONSIBLE QUOTE/BID (QUOTE < \$25,000, BID ≥ \$25,000; ATTACH TABULATION)
DECISION MEMO REQUIRED	Select an item from the following dropdown menu to identify why a Decision Memo (Section 3) is required.

### SECTION 3: DECISION MEMO

STRATEGIC IMPACT	Select an item from the following dropdown menu of County's strategic priorities that this action will most impact.
SOURCE SELECTION	Describe method used to select source.
RECOMMENDATION AND TWO ALTERNATIVES	Describe staff recommendation and provide justification. Identify at least 2 other options to accomplish this request, including status quo, (i.e., take no action).

## SECTION 4: SOLE SOURCE MEMO/JUSTIFICATION

<b>JUSTIFICATION</b>	Select an item from the following dropdown menu to justify why this is a sole source procurement.
<b>NECESSITY AND UNIQUE FEATURES</b>	Describe the product or services that are not available from other vendors. Explain necessary and unique features or services. Attach letters from manufacturer, letters from distributor, warranties, licenses, or patents as needed. Be specific.
<b>MARKET TESTING</b>	List and describe the last time the market has been tested on the applicability of the sole source. If it has not been tested over the last 12 months, explain why not.
<b>AVAILABILITY</b>	Describe steps taken to verify that these features are not available elsewhere. Included a detailed list of all products or services by brand/manufacturer examined and include names, phone numbers, and emails of people contacted.

## SECTION 5: Purchase Requisition Information

<i>Send Purchase Order To:</i>		<i>Send Invoices To:</i>	
Vendor: Martam Construction, Inc.	Vendor#: 11092	Dept: Facilities Management	Division:
Attn: George Ismail	Email: george@martam.com	Attn:	Email: FMAccountsPayable@dupageco.org
Address: 1200 Gasket Drive	City: Elgin	Address: 421 N. County Farm Road	City: Wheaton
State: IL	Zip: 60120	State: IL	Zip: 60187
Phone: 847-608-6800	Fax:	Phone: 630-407-5700	Fax: 630-407-5701
<i>Send Payments To:</i>		<i>Ship to:</i>	
Vendor: Martam Construction, Inc.	Vendor#: 11092	Dept: Facilities Management	Division:
Attn: Jack Ismail	Email: jack@martam.com	Attn: Geoff Matteson	Email: geoffrey.matteson@dupageco.org
Address: 1200 Gasket Drive	City: Elgin	Address: Various	City: Wheaton
State: IL	Zip: 60120	State: IL	Zip: 60187
Phone: 847-608-6800	Fax: 847-608-6804	Phone: 630-407-5681	Fax:
Shipping		Contract Dates	
Payment Terms: PER 50 ILCS 505/1	FOB: Destination	Contract Start Date (PO25): Mar 15, 2023	Contract End Date (PO25): Nov 30, 2023
Contract Administrator (PO25): Cathie Figlewski			

Purchase Requisition Line Details											
LN	Qty	UOM	Item Detail (Product #)	Description	FY	Company	AU	Acct Code	Sub-Accts/ Activity Code	Unit Price	Extension
1	1	LO		CANEC - ARPA	FY23	1100	1215	54010	2202052-5 4010	211,502.00	211,502.00
2	1	LO		ADA Parking	FY23	6000	1220	54010	2202700-5 4010	73,755.00	73,755.00
<b>FY is required, assure the correct FY is selected.</b>										Requisition Total	\$ 285,257.00

Comments	
HEADER COMMENTS	Provide comments for P020 and P025. CANEC & ADA Parking
SPECIAL INSTRUCTIONS	Provide comments for Buyer or Approver (not for P020 and P025). Comments will not appear on PO. Send PO to Cathie Figlewski, Katie Boffa and Clara Gomez
INTERNAL NOTES	Provide comments for department internal use (not for P020 and P025). Comments will not appear on PO. PW: 3/7/23 CB: 3/14/23
APPROVALS	Department Head signature approval for procurements under \$15,000. Procurement Officer Approval for ETSB.

The following documents have been attached: ☐ W-9 ☒ Vendor Ethics Disclosure Statement



**THE COUNTY OF DUPAGE  
FINANCE - PROCUREMENT  
422 CANEC FAMILY CENTER IMPROVEMENTS & 421 ADA PARKING  
22-130-FM  
BID TABULATION**

				Martam Construction, Inc.	
				✓	
NO	ITEM	UOM	QTY	PRICE	EXTENDED PRICE
1	Project & Site Mobilization	LS	1	\$ 15,000.00	\$ 15,000.00
2	Grading:	LS	1	\$ 5,500.00	\$ 5,500.00
	a. Strip & Stockpile Topsoil	LS	1	\$ 1,200.00	\$ 1,200.00
	b. Grading & Excavation	LS	1	\$ 2,500.00	\$ 2,500.00
3	c. Re-Spreading of Clean Stockpiled Topsoil	LS	1	\$ 2,500.00	\$ 2,500.00
	Paving:				
	a. Type 201 5" Concrete (Includes Thickened Edge)	SF	960	\$ 25.00	\$ 24,000.00
4	b. Type 203 Concrete Curb	LF	135	\$ 44.00	\$ 5,940.00
	c. Concrete Shelter Footing	EA	1	\$ 1,500.00	\$ 1,500.00
5	Playground:	LS	1	\$ 17,820.00	\$ 17,820.00
	a. Furnish and Install Swing Set Play Equipment by Landscape Structures	LS	1	\$ 17,820.00	\$ 17,820.00
	b. Playground Turf 55 with ProPlay Foam and 4" Stone Aggregate or Equal (Min. 8' Critical Fall Height) (Perfect Turf)	SF	1,255	\$ 24.00	\$ 30,120.00
6	Fencing:				
	a. Furnish & Install 4' High Black Vinyl Coated Chain Link fence	LF	48	\$ 125.00	\$ 6,000.00
	Basketball Shoot Around/Court Games Construction:	SY	180	\$ 65.00	\$ 11,700.00
7	a. Asphalt Pavement (Half Court/Court Games)	SY	180	\$ 65.00	\$ 11,700.00
	b. Furnish & Install Court Striping (Half-Court Basketball/Court Games)	LS	1	\$ 2,200.00	\$ 2,200.00
	c. Furnish & Install Basketball By PW Athletic or Equal *Basketball Equipment includes: Model # 1516P-13-28-45-33				
8	a. Steel Blackboard - #13, Orange Target #28	EA	1	\$ 6,850.00	\$ 6,850.00
	b. Rim - #45				
	c. Nets - #33				
9	d. Gooseneck Single Post #1525P - Gloss Black				
	Site Furnishings:				
	a. Furnish & Install- Picnic Table (4 seats) Model No.: #07SA3834-GN "City Series" Surface Mount Frame Color: Black, Plastisol Color: Green By Barco Products or Equal	EA	1	\$ 2,375.00	\$ 2,375.00
10	b. Furnish & Install ADA- Picnic Table (3 Seats) Model No.: #07SA3835-GN "City Series" Surface Mount Frame Color: Black, Plastisol Color: Green By Barco Products or Equal	EA	1	\$ 2,125.00	\$ 2,125.00
	c. Furnish & Install Funnel Ball with Post By AAA State of Play or Equal	EA	1	NO BID	NO BID
11	General Construction:				
	a. Unsuitable Soil Conditions Removal & Install 3" Rock	CY	25	\$ 200.00	\$ 5,000.00
	b. Furnish & Install Tree Protecting Fencing	LS	1	\$ 1,000.00	\$ 1,000.00
12	c. Owner Project Allowance (Allowance to be Credited Back to Owner Any Unused Portion)	LS	1	\$ 5,000.00	\$ 5,000.00

9	Engineering Allowance: Owner Project Allowance for engineering/observation by a third-party engineer (Allowance to be Credit Back to Owner Any Unused Portion)	LS	1	\$ 16,000.00	\$ 16,000.00
<b>422 CANEC PLAY AREA DEVELOPMENT - BASE BID TOTAL</b>					<b>\$ 161,830.00</b>

<b>422 CANEC PLAY AREA DEVELOPMENT - ALTERNATE A - FABRIC SHELTER</b>					
NO	ITEM	UOM	QTY	PRICE	EXTENDED PRICE
10	a. Perform Footing Excavation for Shelter	LS	1	\$ 1,500.00	\$ 1,500.00
	b. Concrete Shelter Footing	EA	1	\$ 2,500.00	\$ 2,500.00
	c. Furnish and Install 14' Square Park Fabric Shade Structure Single Post By Shade Systems	EA	1	\$ 15,375.00	\$ 15,375.00
<b>422 CANEC PLAY AREA DEVELOPMENT - ALTERNATE A - FABRIC SHELTER TOTAL</b>					<b>\$ 19,375.00</b>

<b>422 CANEC PLAY AREA DEVELOPMENT - ALTERNATE B - FENCING</b>					
NO	ITEM	UOM	QTY	PRICE	EXTENDED PRICE
11	a. Furnish & Install 4' High Montage PPP Ornamental Fence (Ameristar)	LF	48	\$ 215.00	\$ 10,320.00
	b. Deduct 4' High Black Vinyl Coated Chain Link Fence	LF	48	\$ 125.00	\$ (6,000.00)
<b>422 CANEC PLAY AREA DEVELOPMENT - ALTERNATE B - FENCING TOTAL</b>					<b>\$ 4,320.00</b>

<b>422 CANEC PLAY AREA DEVELOPMENT - ALTERNATE C - COURT GAMES COLOR COATING</b>					
NO	ITEM	UOM	QTY	PRICE	EXTENDED PRICE
12	Furnish & Install Color Coating (Half-Court Basketball/Court Games)	EA	1	\$ 6,750.00	\$ 6,750.00
<b>422 CANEC PLAY AREA DEVELOPMENT - ALTERNATE C - COURT GAMES COLOR COATING TOTAL</b>					<b>\$ 6,750.00</b>

<b>DUPAGE COUNTY 421 BUILDING ACCESSIBLE PARKING ADDITION IMPROVEMENTS PROJECT</b>					
NO	ITEM	UOM	QTY	PRICE	EXTENDED PRICE
13	a. Accessible Parking Addition Improvements	LS	1	\$ 67,050.00	\$ 67,050.00
<b>421 BUILDING ACCESSIBLE PARKING ADDITION IMPROVEMENTS BASE BID TOTAL</b>					<b>\$ 67,050.00</b>

<b>BID TOTAL:</b>					
<b>422 CANEC PLAY AREA DEVELOPMENT BASE BID - TOTAL</b>					<b>\$ 161,830.00</b>
<b>422 CANEC PLAY AREA DEVELOPMENT - ALTERNATE A - FABRIC SHELTER - TOTAL</b>					<b>\$ 19,375.00</b>
<b>422 CANEC PLAY AREA DEVELOPMENT - ALTERNATE B - FENCING - TOTAL</b>					<b>\$ 4,320.00</b>
<b>422 CANEC PLAY AREA DEVELOPMENT - ALTERNATE C - COURT GAMES COLOR COATING - TOTAL</b>					<b>\$ 6,750.00</b>
<b>421 BUILDING ACCESSIBLE PARKING ADDITION IMPROVEMENTS - TOTAL</b>					<b>\$ 67,050.00</b>

<b>GRAND TOTAL (421 CANEC PLAY AREA DEVELOPMENT &amp; 421 BUILDING ACCESSIBLE PARKING ADDITION)</b>					<b>\$ 259,325.00</b>
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<b>NOTES:</b>	
1. Martam Construction, Inc.'s response for Item 11.b was mistakenly added to Item 11.a., resulting in an incorrect total of \$16,320 for Alternate B - Fencing. A correction has been made to subtract Item 11.b from Item 11.a, resulting in a corrected total of \$4,320 for Alternate B - Fencing. Martam Constructions Inc.'s corrected Grand Total bid is \$259,325, from \$271,325.	
2. Facilities Management has requested a contingency of 10% for the CANEC Play Area Development, \$192,275 + \$19,227 (contingency) = \$211,502. Facilities Management has requested a contingency of 10% for the Parking Improvements, \$67,050 + \$6,705 (contingency) = \$73,755. The Grand Total requested with contingencies is \$285,257.	
Bid Opening 02/07/23 @ 2:30 PM	VC, DW
Invitations Sent	173
Total Vendors Requesting Documents	6
Total Bid Responses	1

DuPage County 422 CANEC Play Area Development  
& 421 Building Accessible Parking Addition Improvements

November 2022

**PROPOSAL FORM**

**PART A: 2023 DuPage County 422 CANEC Play Area Development Project**

<u>Item</u>	<u>Description</u>	<u>Approx. Quantity</u>	<u>Unit</u>
<b>A.</b>	<b>MOBILIZATION &amp; PROJECT START UP</b>		
1.	Project & site mobilization including construction staking and bond costs.	1	LS
<b>B.</b>	<b>GRADING</b>		
1.	Strip and stockpile all topsoil encountered during grading operations. Topsoil will be used to fulfill the requirements of this project.		
2.	Perform all grading and excavation to obtain subgrade for pavements, play areas, footings and other grading requirements as shown or noted on Plan and in accordance with the specifications.		
3.	Re-spread clean stockpiled topsoil 4" thick minimum over all prepared subgrades and disturbed areas. Re-spread topsoil shall be fine graded and considered landscape ready.		
<b>C.</b>	<b>PAVING</b>		
1.	Type 201 5" Concrete (Includes Thickened Edge)	960	SF
2.	Type 203 Concrete Curb	135	LF
3.	Concrete Shelter Footing	1	EA
<b>D.</b>	<b>PLAYGROUND</b>		
1.	Furnish & Install Swing Set Play Equipment by Landscape Structures [Items as noted on Sheet LS-101]	1	LS

DuPage County 422 CANEC Play Area Development  
& 421 Building Accessible Parking Addition Improvements

November 2022

Item	Description	Approx. Quantity	Unit
2.	Playground Turf 55 With ProPlay Foam & 4" Stone Aggregate or Equal (Min. 8' Critical Fall Height) (Perfect Turf)	1,255	SF

**E. FENCING**

1.	Furnish & Install 4' High Black Vinyl Coated Chain Link Fence	48	LF
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**F. BASKETBALL SHOOT AROUND/COURT GAMES CONSTRUCTION**

Furnish & install complete half-court basketball court and court games construction as shown on plans to fulfill the intent of the plans, specifications and details. The work is to include the following:

1.	Asphalt Pavement (Half Court/Court Games)	180	SY
2.	Furnish & Install Court Striping (Half-Court Basketball/Court Games)	1	LS
3.	Furnish & Install Basketball By PW Athletic Or Equal (NuToys)	1	EA

Basketball Equipment includes:

Model # 1516P-13-28-45-33

a. Steel Backboard - #13, Orange Target - #28

b. Rim - #45

c. Nets - #33

d. Gooseneck Single Post - #1525P – Gloss Black

**G. SITE FURNISHINGS**

1.	Furnish & Install Picnic Table (4 Seats) Model No.: #07SA3834-GN "City Series" Surface mount Frame color: Black, Plastisol color: Green By Barco Products or Equal	1	EA
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DuPage County 422 CANEC Play Area Development  
& 421 Building Accessible Parking Addition Improvements

November 2022

Item	Description	Approx. Quantity	Unit	Unit Price	Subtotal
2.	Furnish & Install ADA Picnic Table (3 Seats) Model No.: #07SA3835-GN "City Series" Surface mount Frame color: Black, Plastisol color: Green By Barco Products or Equal	1	EA		
3.	Furnish & Install Funnel Ball with Post By AAA State of Play or Equal	1	EA		
<b>H.</b>	<b>GENERAL CONSTRUCTION</b>				
1.	Unsuitable Soil Conditions Removal & Install 3" Rock	25	CY		
2.	Furnish & Install Tree Protection Fencing	1	LS		
3.	Owner Project Allowance (Allowance to be Credit Back to Owner Any Unused Portion)	1	LS	\$5,000	\$5,000
<b>I.</b>	<b>ENGINEERING ALLOWANCE</b>				
1.	Owner Project Allowance for engineering/observation by a third-party engineer (Allowance to be Credit Back to Owner Any Unused Portion)	1	LS	\$16,000	\$16,000
<b>J.</b>	<b>422 CANEC PLAY AREA DEVELOPMENT- ALTERNATE A - FABRIC SHELTER</b>				
1.	Perform footing excavation for shelter	1	LS		
2.	Concrete Shelter Footing	1	EA		
3.	Furnish and Install 14' Square Park Fabric Shade Structure Single Post By Shade Systems	1	EA		

DuPage County 422 CANEC Play Area Development  
& 421 Building Accessible Parking Addition Improvements

November 2022

<u>Item</u>	<u>Description</u>	<u>Quantity</u>	<u>Unit</u>
<b>K.</b>	<b>422 CANEC PLAY AREA DEVELOPMENT– ALTERNATE B – FENCING</b>		
1.	Furnish & Install 4' High Montage PPP Ornamental Fence (Ameristar)	48	LF
2.	Deduct 4' High Black Vinyl Coated Chain Link Fence	48	LF
<b>L.</b>	<b>422 CANEC PLAY AREA DEVELOPMENT– ALTERNATE C – COURT GAMES COLOR COATING</b>		
1.	Furnish & Install Color Coating (Half-Court Basketball/Court Games)	180	SY

**PART B: DuPage County 421 Building Accessible Parking Addition Improvements Project**

**A. Accessible Parking Addition Improvements**

For providing, performing, and completing all Work related for the 2023 Accessible Parking Addition Improvements as described by the plans and documents prepared by Hampton Lenzini and Renwick Inc.

**CONTRACT WILL BE AWARDED TO LOWEST RESPONSIBLE TOTAL BASE BID AMOUNT WITH ANY  
ACCEPTED ALTERNATE PACKAGE AND/OR SPECIFIC ITEMS WITHIN THE BID.**

**BID FORM PRICING**

422 CANEC PLAY AREA DEVELOPMENT					
NO	ITEM	UOM	QTY	PRICE	EXTENDED PRICE
1	Project & Site Mobilization	LS	1	\$ 15,000.00	\$ 15,000.00
2	Grading:				
	a. Strip & Stockpile Topsoil	LS	1	\$ 5,500.00	\$ 5,500.00
	b. Grading & Excavation	LS	1	\$ 1,200.00	\$ 1,200.00
	c. Re-Spreading of Clean Stockpiled Topsoil	LS	1	\$ 2,500.00	\$ 2,500.00
3	Paving:				
	a. Type 201 5" Concrete (Includes Thickened Edge)	SF	960	\$ 25.00	\$ 24,000.00
	b. Type 203 Concrete Curb	LF	135	\$ 44.00	\$ 5,940.00
	c. Concrete Shelter Footing	EA	1	\$ 1,500.00	\$ 1,500.00
4	Playground:				
	a. Furnish and Install Swing Set Play Equipment by Landscape Structures	LS	1	\$ 17,820.00	\$ 17,820.00
	b. Playground Turf 55 with ProPlay Foam and 4" Stone Aggregate or Equal (Min. 8' Critical Fall Height) (Perfect Turf)	SF	1,255	\$ 24.00	\$ 30,120.00
5	Fencing:				
	a. Furnish & Install 4' High Black Vinyl Coated Chain Link fence	LF	48	\$ 125.00	\$ 6,000.00
6	Basketball Shoot Around/Court Games Construction:	SY	180	\$ 65.00	\$ 11,700.00
	a. Asphalt Pavement (Half Court/Court Games)				
	b. Furnish & Install Court Striping (Half-Court Basketball/Court Games)	LS	1	\$ 2,200.00	\$ 2,200.00
	c. Furnish & Install Basketball By PW Athletic or Equal *Basketball Equipment includes: Model # 1516P-13-28-45-33 a. Steel Blackboard - #13, Orange Target #28 b. Rim - #45 c. Nets - #33 d. Gooseneck Single Post #1525P - Gloss Black	EA	1	\$ 6,850.00	\$ 6,850.00
7	Site Furnishings:				
	a. Furnish & Install- Picnic Table (4 seats) Model No.: #07SA3834-GN "City Series" Surface Mount Frame Color: Black, Plastisol Color: Green By Barco Products or Equal	EA	1	\$ 2,375.00	\$ 2,375.00
	b. Furnish & Install ADA- Picnic Table (3 Seats) Model No.: #07SA3835-GN "City Series" Surface Mount Frame Color: Black, Plastisol Color: Green By Barco Products or Equal	EA	1	\$ 2,125.00	\$ 2,125.00
	c. Furnish & Install Funnel Ball with Post By AAA State of Play or Equal	EA	1	\$ No Bid	\$ No Bid
8	General Construction:				
	a. Unsuitable Soil Conditions Removal & Install 3" Rock	CY	25	\$ 200.00	\$ 5,000.00
	b. Furnish & Install Tree Protecting Fencing	LS	1	\$ 1,000.00	\$ 1,000.00
	c. Owner Project Allowance (Allowance to be Credited Back to Owner Any Unused Portion)	LS	1	\$ 5,000	\$ 5,000
9	Engineering Allowance: Owner Project Allowance for engineering/observation by a third-party engineer (Allowance to be Credit Back to Owner Any Unused Portion)	LS	1	\$ 16,000	\$ 16,000
422 CANEC PLAY AREA DEVELOPMENT - BASE BID TOTAL					\$ 161,830.00

422 CANEC PLAY AREA DEVELOPMENT - ALTERNATE A - FABRIC SHELTER					
NO	ITEM	UOM	QTY	PRICE	EXTENDED PRICE
10	a. Perform Footing Excavation for Shelter	LS	1	\$ 1,500.00	\$ 1,500.00
	b. Concrete Shelter Footing	EA	1	\$ 2,500.00	\$ 2,500.00
	c. Furnish and Install 14' Square Park Fabric Shade Structure Single Post By Shade Systems	EA	1	\$ 15,375.00	\$ 15,375.00
422 CANEC PLAY AREA DEVELOPMENT - ALTERNATE A - FABRIC SHELTER TOTAL					\$ 19,375.00

422 CANEC PLAY AREA DEVELOPMENT - ALTERNATE B - FENCING					
NO	ITEM	UOM	QTY	PRICE	EXTENDED PRICE
11	a. Furnish & Install 4' High Montage PPP Ornamental Fence (Ameristar)	LF	48	\$ 215.00	\$ 10,320.00
	b. Deduct 4' High Black Vinyl Coated Chain Link Fence	LF	48	\$ 125.00	\$ 6,000.00
422 CANEC PLAY AREA DEVELOPMENT - ALTERNATE B - FENCING TOTAL					\$ 16,320.00

422 CANEC PLAY AREA DEVELOPMENT - ALTERNATE C - COURT GAMES COLOR COATING					
NO	ITEM	UOM	QTY	PRICE	EXTENDED PRICE
12	Furnish & Install Color Coating (Half-Court Basketball/Court Games)	1	1	\$ 6,750.00	\$ 6,750.00
422 CANEC PLAY AREA DEVELOPMENT - ALTERNATE C - COURT GAMES COLOR COATING TOTAL					\$ 6,750.00

DUPAGE COUNTY 421 BUILDING ACCESSIBLE PARKING ADDITION IMPROVEMENTS PROJECT					
NO	ITEM	UOM	QTY	PRICE	EXTENDED PRICE
13	a. Accessible Parking Addition Improvements	1	1	\$ 67,050.00	\$ 67,050.00
421 BUILDING ACCESSIBLE PARKING ADDITION IMPROVEMENTS BASE BID TOTAL					\$ 67,050.00

<b>BID TOTAL:</b>					
422 CANEC PLAY AREA DEVELOPMENT BASE BID - TOTAL					\$ 161,820.00
422 CANEC PLAY AREA DEVELOPMENT - ALTERNATE A - FABRIC SHELTER - TOTAL					\$ 19,375.00
422 CANEC PLAY AREA DEVELOPMENT - ALTERNATE B - FENCING - TOTAL					\$ 16,320.00
422 CANEC PLAY AREA DEVELOPMENT - ALTERNATE C - COURT GAMES COLOR COATING - TOTAL					\$ 6,750.00
421 BUILDING ACCESSIBLE PARKING ADDITION IMPROVEMENTS - TOTAL					\$ 67,050.00

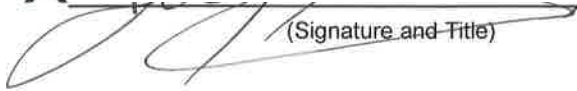
GRAND TOTAL (421 CANEC PLAY AREA DEVELOPMENT & 421 BUILDING ACCESSIBLE PARKING ADDITION)					\$ 271,325.00
GRAND TOTAL (In words)					
Two Hundred Seventy One Thousand Three Hundred Twenty Five					

## SECTION 8 - BID FORM SIGNATURE PAGE

The Contractor agrees to provide the service, and/or supplies as described in this solicitation and subject, without limitation, to all specifications, terms, and conditions herein contained. Bidder shall acknowledge receipt of each addendum issued in the space provided on the bid form.

X

Signature on file

 (Signature and Title)

CORPORATE SEAL  
(If available)

BID MUST BE SIGNED AND NOTARIZED (WITH SEAL) FOR CONSIDERATION

Subscribed and sworn to before me this 7<sup>th</sup> day of February AD, 20 23

Signature on file

(Notary Public)

My Commission Expires:

1/20/24



SEAL

**SECTION 9 - MANDATORY FORM**  
**422 CANEC FAMILY CENTER IMPROVEMENTS & 421 ADA PARKING 22-130-FM**

(PLEASE TYPE OR PRINT THE FOLLOWING INFORMATION)

Full Name of Bidder	Martam Construction, Inc.		
Main Business Address	1200 Gasket Drive		
City, State, Zip Code	Elgin, IL 60120		
Telephone Number	(847) 608-6800	Email Address	Ed@martam.com
Bid Contact Person	Edward M. Ismail		

The undersigned certifies that he is:

☐ the Owner/Sole Proprietor     
 ☐ a Member authorized to sign on behalf of the Partnership     
 ☒ an Officer of the Corporation     
 ☐ a Member of the Joint Venture

Herein after called the Bidder and that the members of the Partnership or Officers of the Corporation are as follows:

Robert Kutrovatz  
 (President or Partner)

Dennis Kutrovatz  
 (Vice-President or Partner)

Jerry Kutrovatz  
 (Secretary or Partner)

Anthony Geschke  
 (Treasurer or Partner)

Further, the undersigned declares that the only person or parties interested in this bid as principals are those named herein; that this bid is made without collusion with any other person, firm or corporation; that he has fully examined the proposed forms of agreement and the contract specifications for the above designated purchase, all of which are on file in the office of the Procurement Officer, DuPage County, 421 North County Farm Road, Wheaton, Illinois 60187, and all other documents referred to or mentioned in the contract documents, specifications and attached exhibits, including

Addenda No. 1, \_\_\_\_\_, \_\_\_\_\_, and \_\_\_\_\_ issued thereto.

Further, the undersigned proposes and agrees, if this bid is accepted, to provide all necessary machinery, tools, apparatus, and other means of construction, including transportation services necessary to furnish all the materials and equipment specified or referred to in the contract documents in the manner and time therein prescribed.

Further, the undersigned certifies and warrants that he is duly authorized to execute this certification/affidavit on behalf of the Bidder and in accordance with the Partnership Agreement or by-laws of the Corporation, and the laws of the State of Illinois and that this Certification is binding upon the Bidder and is true and accurate.

Further, the undersigned certifies that the Bidder is not barred from bidding on this contract as a result of a violation of either 720 Illinois Compiled Statutes 5/33 E-3 or 5/33 E-4, bid rigging or bid-rotating, or as a result of a violation of 820 ILCS 130/1 et seq., the Illinois Prevailing Wage Act.

The undersigned certifies that he has examined and carefully prepared this bid and has checked the same in detail before submitting this bid, and that the statements contained herein are true and correct.

If a Corporation, the undersigned, further certifies that the recitals and resolutions attached hereto and made a part hereof were properly adopted by the Board of Directors of the Corporation at a meeting of said Board of Directors duly called and held and have not been repealed nor modified, and that the same remain in full force and effect. (Bidder may be requested to provide a copy of the corporate resolution granting the individual executing the contract documents authority to do so.)

Further, the Bidder certifies that he has provided equipment, supplies, or services comparable to the items specified in this contract to the parties listed in the reference section below and authorizes the County to verify references of business and credit at its option.

Finally, the Bidder, if awarded the contract, agrees to do all other things required by the contract documents, and that he will take in full payment therefore the sums set forth in the bidding schedule (subject to unit quantity adjustments based upon actual usage).

**CONTRACT ADMINISTRATION INFORMATION:**

<b>CORRESPONDENCE TO CONTRACTOR:</b>		<b>REMIT TO CONTRACTOR:</b>	
NAME	Martam Construction, Inc.	NAME	Martam Construction, Inc.
CONTACT	George Ismail	CONTACT	Jack Ismail
ADDRESS	1200 Gasket Drive	ADDRESS	1200 Gasket Drive
CITY ST ZIP	Elgin, IL 60120	CITY ST ZIP	Elgin, IL 60120
TX	(847) 608-6800	TX	(847) 608-6800
FX	(847) 608-6804	FX	(847) 608-6804
EMAIL	George@martam.com	EMAIL	Jack@martam.com
<b>COUNTY BILL TO INFORMATION:</b>		<b>COUNTY SHIP TO INFORMATION:</b>	
DuPage County Facilities Management Department 421 North County Farm Road Wheaton, IL 60187 TX: (630) 407-5700		DuPage County 421 North County Farm Road Wheaton, IL 60187	

ALL MATERIALS MUST BE BID AND SHIPPED F.O.B. DELIVERED (FREIGHT INCLUDED IN PRICE)

## VENDOR ETHICS DISCLOSURE

**Required Vendor Ethics Disclosure Statement**

Failure to complete and return this form may result in delay or cancellation of the County's Contractual Obligation.

Date:

Bid/Contract/PO #:

Company Name: <u>Morton Construction, Inc.</u>	Company Contact: <u>Ed Ismail</u>
Contact Phone: <u>847-608-6900</u>	Contact Email: <u>ed@morton.com</u>

**The DuPage County Procurement Ordinance requires the following written disclosures prior to award:**

1. Every contractor, union, or vendor that is seeking or has previously obtained a contract, change orders to one (1) or more contracts, or two (2) or more individual contracts with the county resulting in an aggregate amount at or in excess of \$25,000, shall provide to Procurement Services Division a written disclosure of all political campaign contributions made by such contractor, union, or vendor within the current and previous calendar year to any incumbent county board member, county board chairman, or countywide elected official whose office the contract to be awarded will benefit. The contractor, union or vendor shall update such disclosure annually during the term of a multi-year contract and prior to any change order or renewal requiring approval by the county board. For purposes of this disclosure requirement, "contractor or vendor" includes owners, officers, managers, lobbyists, agents, consultants, bond counsel and underwriters counsel, subcontractors and corporate entities under the control of the contracting person, and political action committees to which the contracting person has made contributions

☒ **NONE (check here) - If no contributions have been made**

Add Line	Recipient	Donor	Description (e.g. cash, type of item, in-kind services, etc.)	Amount/Value	Date Made
x					
x					

2. All contractors and vendors who have obtained or are seeking contracts with the county shall disclose the names and contact information of their lobbyists, agents and representatives and all individuals who are or will be having contact with county officers or employees in relation to the contractor bid and shall update such disclosure with any changes that may occur.

☒ **NONE (check here) - If no contacts have been made**

Add Line	Lobbyists, Agents and Representatives and all individuals who are or will be having contact with county officers or employees in relation to the contract or bid	Telephone	Email
x			
x			

A contractor or vendor that knowingly violates these disclosure requirements is subject to penalties which may include, but are not limited to, the immediate cancellation of the contract and possible disbarment from future county contracts.

**Continuing disclosure is required, and I agree to update this disclosure form as follows:**

- If information changes, within five (5) days of change, or prior to county action, whichever is sooner
- 30 days prior to the optional renewal of any contract
- Annual disclosure for multi-year contracts on the anniversary of said contract
- With any request for change order except those issued by the county for administrative adjustments

The full text for the county's ethics and procurement policies and ordinances are available at:

<http://www.dupageco.org/CountyBoard/Policies/>

I hereby acknowledge that I have received, have read, and understand these requirements.

Authorized Signatur

Signature on file

Printed Name

Title

Date

Serry Kutrovic  
Secretary  
2/7/23

Attach additional sheets if necessary. Sign each sheet and number each page. Page \_\_\_\_\_ of \_\_\_\_\_ (total number of pages)



## Facilities Management Requisition Over \$30K

421 N. COUNTY FARM  
ROAD  
WHEATON, IL 60187  
www.dupagecounty.gov

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**File #:** FM-P-0049-23

**Agenda Date:** 3/7/2023

**Agenda #:** 10.A.

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AWARDING RESOLUTION  
ISSUED TO GEHRKE TECHNOLOGY GROUP, INC.,  
TO FURNISH AND DELIVER WATER TREATMENT CHEMICALS, AS NEEDED,  
FOR FACILITIES MANAGEMENT  
(CONTRACT TOTAL NOT TO EXCEED \$90,000.00)

WHEREAS, bids have been taken and processed in accordance with County Board policy; and

WHEREAS, the Public Works Committee recommends County Board approval for the issuance of a contract to Gehrke Technology Group, Inc., to furnish and deliver water treatment chemicals, as needed, for the period March 23, 2023 through March 22, 2024, for Facilities Management.

NOW, THEREFORE BE IT RESOLVED, that County Contract, covering said, to furnish and deliver water treatment chemicals, as needed, for the period March 23, 2023 through March 22, 2024, for Facilities Management, be, and it is hereby approved for issuance of a contract by the Procurement Division to, Gehrke Technology Group, Inc., 1050 N Rand Road, Wauconda, IL 60084, for a contract total amount not to exceed \$90,000.00, per lowest responsible bid #22-016-FM.

Enacted and approved this 14<sup>th</sup> day of March, 2023 at Wheaton, Illinois.

---

DEBORAH A. CONROY, CHAIR  
DU PAGE COUNTY BOARD

Attest: \_\_\_\_\_

JEAN KACZMAREK, COUNTY CLERK



Procurement Review Comprehensive Checklist  
Procurement Services Division  
This form must accompany all Purchase Order Requisitions

### SECTION 1: DESCRIPTION

General Tracking		Contract Terms	
FILE ID#: 23-0857	RFP, BID, QUOTE OR RENEWAL #: 22-016-FM	INITIAL TERM WITH RENEWALS: 1 YR + 3 X 1 YR TERM PERIODS	INITIAL TERM TOTAL COST: \$35,000.00
COMMITTEE: PUBLIC WORKS	TARGET COMMITTEE DATE: 03/07/2023	PROMPT FOR RENEWAL: 3 MONTHS	CONTRACT TOTAL COST WITH ALL RENEWALS: \$205,000.00
	CURRENT TERM TOTAL COST: \$90,000.00	MAX LENGTH WITH ALL RENEWALS: FOUR YEARS	CURRENT TERM PERIOD: FIRST RENEWAL
Vendor Information		Department Information	
VENDOR: Gehrke Technology Group, Inc.	VENDOR #: 39397	DEPT: Facilities Management	DEPT CONTACT NAME: Gavin Carroll
VENDOR CONTACT: Greg Gehrke	VENDOR CONTACT PHONE: 847-487-9110	DEPT CONTACT PHONE #: 630-407-5700	DEPT CONTACT EMAIL: gavin.carroll@dupageco.org
VENDOR CONTACT EMAIL: ggehrke@gehrketech.com	VENDOR WEBSITE:	DEPT REQ #:	
Overview			
DESCRIPTION Identify scope of work, item(s) being purchased, total cost and type of procurement (i.e., lowest bid, RFP, renewal, sole source, etc.). Recommendation for the approval of a contract to Gehrke Technology Group, Inc., to furnish and deliver water treatment chemicals, as needed, for campus facilities, for Facilities Management, for the period March 23, 2023 through March 22, 2024 for a contract total amount not to exceed \$90,000.00, per renewal option under bid award #22-016-FM, first option to renew.			
JUSTIFICATION Summarize why this procurement is necessary and what objectives will be accomplished Water treatment chemicals are necessary to treat the water in the campus cooling towers, boilers, closed loop systems, and high temperature hot water systems. Without proper chemical treatment, the systems could be damaged beyond repair due to corrosion.			

### SECTION 2: DECISION MEMO REQUIREMENTS

DECISION MEMO NOT REQUIRED	Select an item from the following dropdown menu to identify why a Decision Memo (Section 3) is not required.
RENEWAL	
DECISION MEMO REQUIRED	Select an item from the following dropdown menu to identify why a Decision Memo (Section 3) is required.

### SECTION 3: DECISION MEMO

STRATEGIC IMPACT	Select an item from the following dropdown menu of County's strategic priorities that this action will most impact.
SOURCE SELECTION	Describe method used to select source.
RECOMMENDATION AND TWO ALTERNATIVES	Describe staff recommendation and provide justification. Identify at least 2 other options to accomplish this request, including status quo, (i.e., take no action).

## SECTION 4: SOLE SOURCE MEMO/JUSTIFICATION

<b>JUSTIFICATION</b>	Select an item from the following dropdown menu to justify why this is a sole source procurement.
<b>NECESSITY AND UNIQUE FEATURES</b>	Describe the product or services that are not available from other vendors. Explain necessary and unique features or services. Attach letters from manufacturer, letters from distributor, warranties, licenses, or patents as needed. Be specific.
<b>MARKET TESTING</b>	List and describe the last time the market has been tested on the applicability of the sole source. If it has not been tested over the last 12 months, explain why not.
<b>AVAILABILITY</b>	Describe steps taken to verify that these features are not available elsewhere. Included a detailed list of all products or services by brand/manufacturer examined and include names, phone numbers, and emails of people contacted.

## SECTION 5: Purchase Requisition Information

<i>Send Purchase Order To:</i>		<i>Send Invoices To:</i>	
Vendor: Gehrke Technology Group, Inc.	Vendor#: 39397	Dept: Facilities Management	Division:
Attn: Greg Gehrke	Email: ggehrke@gehrketech.com	Attn:	Email: FMAccountsPayable@dupageco.org
Address: 1050 N Rand Road	City: Wauconda	Address: 421 N. County Farm Road	City: Wheaton
State: IL	Zip: 60084-1165	State: IL	Zip: 60187
Phone: 847-487-9110	Fax:	Phone: 630-407-5700	Fax: 630-407-5701
<i>Send Payments To:</i>		<i>Ship to:</i>	
Vendor: Gehrke Technology Group, Inc.	Vendor#: 39397	Dept: Masters Company, Inc.	Division:
Attn:	Email:	Attn: F/B/O DuPage County - Power Plant	Email:
Address: 1050 N Rand Road	City: Wauconda	Address: 890 Lively Boulevard	City: Wood Dale
State: IL	Zip: 60084-1165	State: IL	Zip: 60191
Phone:	Fax:	Phone: 630-238-9292	Fax:
Shipping		Contract Dates	
Payment Terms: PER 50 ILCS 505/1	FOB: Destination	Contract Start Date (PO25): Mar 23, 2023	Contract End Date (PO25): Mar 22, 2024
Contract Administrator (PO25): Mary Ventrella			

Purchase Requisition Line Details											
LN	Qty	UOM	Item Detail (Product #)	Description	FY	Company	AU	Acct Code	Sub-Accts/ Activity Code	Unit Price	Extension
1	1	LO		Bulk Chemicals	FY23	1000	1100	52330		30,000.00	30,000.00
2	1	LO		Bulk Chemicals	FY24	1000	1100	52330		10,000.00	10,000.00
3	1	LB		Bulk Chemicals	FY24	6000	1220	54010	2206703- 54010	50,000.00	50,000.00
<b>FY is required, assure the correct FY is selected.</b>										Requisition Total	\$ 90,000.00

Comments	
HEADER COMMENTS	Provide comments for P020 and P025. Furnish and deliver water treatment chemicals, as needed, for campus facilities, for Facilities Management
SPECIAL INSTRUCTIONS	Provide comments for Buyer or Approver (not for P020 and P025). Comments will not appear on PO. Send PO to Vendor, Mary Ventrella, Cathie Figlewski, and Clara Gomez.
INTERNAL NOTES	Provide comments for department internal use (not for P020 and P025). Comments will not appear on PO. Public Works Committee: 02/21/23 County Board: 02/28/23
APPROVALS	Department Head signature approval for procurements under \$15,000. Procurement Officer Approval for ETSB.

The following documents have been attached: ☐ W-9 ☒ Vendor Ethics Disclosure Statement



## AMENDMENT FOR CONTRACT RENEWAL

This contract, made and entered into by The County of DuPage, 421 North County Farm Road, Wheaton, Illinois, 60187, hereinafter called the "COUNTY" and Gehrke Technology Group, Inc. located at 1050 N. Rand Road, Wauconda, IL 60084, hereinafter called the "CONTRACTOR", witnesseth;

The COUNTY and the CONTRACTOR have previously entered into a Contract, pursuant to Bid #22-016-FM which became effective on 3/23/2022 and which will expire 3/22/2023. The contract is subject to a first of three options to renew for a twelve (12) month period.

The contract renewal shall be effective on the date of last signature and shall terminate on 3/22/2024.

The parties now agree to renew said agreement, upon the same terms as previously agreed to, as specified in the original contract.

### CONTRACTOR

### THE COUNTY OF DUPAGE

Signature on File

SIGNATURE

SIGNATURE

A. Greg Gehrke

Valerie Calvente

PRINTED NAME

PRINTED NAME

President

Buyer III

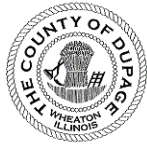
PRINTED TITLE

PRINTED TITLE

January 20, 2023

DATE

DATE



**THE COUNTY OF DUPAGE  
FINANCE - PROCUREMENT  
WATER TREATMENT CHEMICALS FOR POWER PLANT 22-016-FM  
BID TABULATION**

NO.	ITEM	POUNDS TO BID	CONTAINER SIZE	QTY	GEHRKE TECHNOLOGY GROUP, INC.		GLOBAL WATER TECHNOLOGY, INC.		EARTHWISE ENVIRONMENTAL, INC.	
					PRICE	EXTENDED PRICE	PRICE	EXTENDED PRICE	PRICE	EXTENDED PRICE
1	Acumer 2100	50	50 pounds	1	\$ 145.00	\$ 145.00	\$ 159.56	\$ 159.56	\$ 155.00	\$ 155.00
2	Belclene 245	700	5 gallon pail	14	\$ 135.00	\$ 1,890.00	\$ 105.80	\$ 1,481.20	\$ 184.00	\$ 2,576.00
3	Belclene 575	50	5 gallon pail	1	\$ 230.00	\$ 230.00	\$ 218.70	\$ 218.70	\$ 216.00	\$ 216.00
4	Belsperse 400	1050	5 gallon pail	21	\$ 157.00	\$ 3,297.00	\$ 199.88	\$ 4,197.48	\$ 179.00	\$ 3,759.00
5	Cyclohexylamine	108	5 gallon pail	3	\$ 252.00	\$ 756.00	\$ 213.26	\$ 639.78	\$ 261.00	\$ 783.00
6	Dequest 2010	355	30 gallon drum	1	\$ 1,850.00	\$ 1,850.00	\$ 1,758.51	\$ 1,758.51	\$ 1,644.00	\$ 1,644.00
7	Diethyl Hydroxylamine 85%	102	5 gallon pail	3	\$ 200.00	\$ 600.00	\$ 190.22	\$ 570.66	\$ 197.00	\$ 591.00
8	DB-103 Polymer	50	5 gallon pail	1	\$ 175.00	\$ 175.00	\$ 119.37	\$ 119.37	\$ 126.00	\$ 126.00
9	DBNPA Solid	100	10# container	10	\$ 200.00	\$ 2,000.00	\$ 471.40	\$ 4,714.00	\$ 282.00	\$ 2,820.00
10	DTEA II	50	5 gallon pail	1	\$ 175.00	\$ 175.00	\$ 206.60	\$ 206.60	\$ 122.00	\$ 122.00
11	Erythorbic Acid Granular	50	50 pound bag	1	\$ 125.00	\$ 125.00	\$ 300.68	\$ 300.68	\$ 90.00	\$ 90.00
12	Hydrogen Peroxide 30%	508	55 gallon	1	\$ 550.00	\$ 550.00	\$ 339.76	\$ 339.76	\$ 420.00	\$ 420.00
13	Isopropyl Alcohol	66	5 gallon pail	2	\$ 350.00	\$ 700.00	\$ 57.06	\$ 114.12	\$ 60.00	\$ 120.00
14	K-Bac 7015	300	30 gallon	1	\$ 350.00	\$ 350.00	\$ 484.27	\$ 484.27	\$ 124.00	\$ 124.00
15	Morpholine	180	5 gallon pail	3	\$ 220.00	\$ 660.00	\$ 202.07	\$ 606.21	\$ 218.00	\$ 654.00
16	Na Ortho Silicate	50	5 gallon pail	1	\$ 250.00	\$ 250.00	\$ 48.01	\$ 48.01	\$ 75.00	\$ 75.00
17	Peracetic Acid 5.1%	43	5 gallon pail	1	\$ 125.00	\$ 125.00	\$ 105.10	\$ 105.10	\$ 108.00	\$ 108.00
18	Phosphonobutane Tricarboxylic Acid 50%	50	5 gallon pail	1	\$ 210.00	\$ 210.00	\$ 268.42	\$ 268.42	\$ 277.00	\$ 277.00
19	Phosphoric Acid 75%	130	5 gallon pail	2	\$ 175.00	\$ 350.00	\$ 88.48	\$ 176.97	\$ 138.00	\$ 276.00
20	Potassium Hydroxide 45%	3960	55 gallon drum	6	\$ 555.00	\$ 3,330.00	\$ 516.24	\$ 3,097.44	\$ 809.00	\$ 4,854.00
21	Propylene Glycol 99%	6500	55 gallon drum	10	\$ 1,450.00	\$ 14,500.00	\$ 1,328.36	\$ 13,283.60	\$ 1,487.00	\$ 14,870.00
22	Sodium Bisulfite 38%	550	5 gallon pail	10	\$ 40.00	\$ 400.00	\$ 35.07	\$ 350.68	\$ 56.00	\$ 560.00
23	Sodium Glucoheptonate 50%	100	5 gallon pail	2	\$ 125.00	\$ 250.00	\$ 86.98	\$ 173.96	\$ 96.00	\$ 192.00
24	Sodium Hydroxide 50%	1536	15 gallon carboy	8	\$ 100.00	\$ 800.00	\$ 136.13	\$ 1,089.04	\$ 230.00	\$ 1,840.00
25	Sodium Metasilicate Anhydrous	100	50 pound bag	2	\$ 55.00	\$ 110.00	\$ 307.40	\$ 614.80	\$ 66.00	\$ 132.00
26	Sodium Molybdate Crystals	800	200 pound keg	4	\$ 2,800.00	\$ 11,200.00	\$ 3,138.08	\$ 12,552.32	\$ 3,144.00	\$ 12,576.00
27	Sodium Nitrite	150	50 pound bag	3	\$ 70.00	\$ 210.00	\$ 85.64	\$ 256.92	\$ 103.00	\$ 309.00
28	Sodium Sulfite Anhydrous	400	50 pound bag	8	\$ 65.00	\$ 520.00	\$ 91.02	\$ 728.16	\$ 111.00	\$ 888.00
29	Sodium Tetraborate 5Mol	300	50 pound bag	6	\$ 75.00	\$ 450.00	\$ 39.94	\$ 239.64	\$ 60.00	\$ 360.00
30	Surfactant 9.5 mol	100	5 gallon pail	2	\$ 110.00	\$ 220.00	\$ 173.00	\$ 346.00	\$ 120.00	\$ 240.00
31	Granular Benzotriazole	420	60 pound keg	7	\$ 1,320.00	\$ 9,240.00	\$ 1,215.60	\$ 8,509.20	\$ 1,116.00	\$ 7,812.00
32	Stabilized Bromine Chloride 17%	2560	55 gallon drum	4	\$ 1,125.00	\$ 4,500.00	\$ 1,072.00	\$ 4,288.00	\$ 1,320.00	\$ 5,280.00
33	Tetrapotassium Pryophosphate	100	50 pound bag	2	\$ 160.00	\$ 320.00	\$ 146.12	\$ 292.24	\$ 276.00	\$ 552.00
34	UCON 50 HB5100	44	5 gallon pail	1	\$ 125.00	\$ 125.00	\$ 212.72	\$ 212.72	\$ 188.00	\$ 188.00
35	Versaflex 1	143	15 gallon carboy	1	\$ 325.00	\$ 325.00	\$ 542.83	\$ 542.83	\$ 600.00	\$ 600.00
36	30" 1 micron GCT B 1 A Filters 30-2		case of 5	5	\$ 200.00	\$ 1,000.00	\$ 79.63	\$ 398.15	\$ 239.00	\$ 1,195.00
37	Pan-Fresh 2		case of 144	1	\$ 500.00	\$ 500.00	\$ 698.66	\$ 698.66	\$ 583.00	\$ 583.00
<b>GRAND TOTAL</b>						<b>\$ 62,438.00</b>		<b>\$ 64,183.76</b>		<b>\$ 67,967.00</b>

NOTES

1. GEHRKE TECHNOLOGY GROUP INC.'S EXTENDED PRICE FOR LINE 35 WAS CORRECTED TO \$325.00, AND THEIR GRAND TOTAL WAS CORRECTED TO \$62,438.00, TO CORRECT MATHEMATICAL ERRORS.
2. GLOBAL WATER TECHNOLOGY INC.'S EXTENDED PRICE WAS CORRECTED FOR THE FOLLOWING LINES, TO CORRECT MATHEMATICAL ERRORS: LINES 5,7,15,22,23,24,28,29, 36. THEIR GRAND TOTAL WAS CORRECTED TO \$64,183.76.
3. GLOBAL WATER TECHNOLOGY, INC.'S SUBMISSION FOR LINE 15 IS FOR A CONTAINER SIZE OF 45 LBS.
4. EARTHWISE ENVIRONMENTAL INC.'S EXTENDED PRICE FOR LINE 2 WAS CORRECTED TO \$2,576.00, AND THEIR GRAND TOTAL WAS CORRECTED TO \$67,967.00, TO CORRECT MATHEMATICAL ERRORS.

Bid Opening 02/17/2022 @ 2:30	DW,KH
Invitations Sent	86
al Vendors Requesting Documents	2
Total Bid Responses	3

## SECTION 6 - BID FORM PRICING

QUANTITIES ARE CANVASSING AMOUNTS ONLY

NO	ITEM	POUNDS TO BID	CONTAINER SIZE	QTY	PRICE , \$	EXTENDED PRICE , \$
1	Acumer 2100	50	50 pounds	1	145.00	145.00
2	Belclene 245	700	5-gallon pail	14	135.00	1890.00
3	Belclene 575	50	5-gallon pail	1	230.00	230.00
4	Belsperse 400	1050	5-gallon pail	21	157.00	3297.00
5	Cyclohexylamine	108	5-gallon pail	3	252.00	756.00
6	Dequest 2010	355	30-gallon drum	1	1850.00	1850.00
7	Diethyl Hydroxylamine 85%	102	5-gallon pail	3	200.00	600.00
8	DB-103 Polymer	50	5-gallon pail	1	175.00	175.00
9	DBNPA Solid	100	10# container	10	200.00	2000.00
10	DTEA II	50	5-gallon pail	1	175.00	175.00
11	Erythorbic Acid Granular	50	50-pound bag	1	125.00	125.00
12	Hydrogen Peroxide 30%	508	55 gallon	1	550.00	550.00
13	Isopropyl Alcohol	66	5-gallon pail	2	350.00	700.00
14	K-Bac 7015	300	30 gallon	1	350.00	350.00
15	Morpholine	180	5-gallon pail	3	220.00	660.00
16	Na Ortho Silicate	50	5-gallon pail	1	250.00	250.00
17	Peracetic Acid 5.1%	43	5-gallon pail	1	125.00	125.00
18	Phosphonobutane Tricarboxylic Acid 50%	50	5-gallon pail	1	210.00	210.00
19	Phosphoric Acid 75%	130	5-gallon pail	2	175.00	350.00
20	Potassium Hydroxide 45%	3960	55-gallon drum	6	555.00	3330.00
21	Propylene Glycol 99%	6500	55-gallon drum	10	1450.00	14,500.00
22	Sodium Bisulfite 38%	550	5-gallon pail	10	40.00	400.00
23	Sodium Glucoheptonate 50%	100	5-gallon pail	2	125.00	250.00
24	Sodium Hydroxide 50%	1536	15-gallon carboy	8	100.00	800.00
25	Sodium Metasilicate Anhydrous	100	50-pound bag	2	55.00	110.00
26	Sodium Molybdate Crystals	800	200-pound keg	4	2800.00	11,200.00

NO	ITEM	POUNDS TO BID	CONTAINER SIZE	QTY	PRICE, \$	EXTENDED PRICE, \$
27	Sodium Nitrite	150	50-pound bag	3	70.00	210.00
28	Sodium Sulfite Anhydrous	400	50-pound bag	8	65.00	520.00
29	Sodium Tetraborate 5Mol	300	50-pound bag	6	75.00	450.00
30	Surfactant 9.5 mol	100	5-gallon pail	2	110.00	220.00
31	Granular Benzotriazole	420	60-pound keg	7	1320.00	9240.00
32	Stabilized Bromine Chloride 17%	2560	55-gallon drum	4	1125.00	4500.00
33	Tetrapotassium Pyrophosphate	100	50-pound bag	2	160.00	320.00
34	UCON 50 HB5100	44	5-gallon pail	1	125.00	125.00
35	Versaflex 1	143	15-gallon carboy	1	325.00	625.00
36	30" 1-micron GCT B 1 A Filters 30-2		case of 5	5	200.00	1000.00
37	Pan-Fresh 2		case of 144	1	500.00	500.00
<b>GRAND TOTAL</b>					<b>\$ 62,738.00</b>	
<b>GRAND TOTAL</b>						
(In words) <b>Sixty-Two Thousand Seven Hundred Thirty-Eight Dollars and No cents.....</b>						

Please attach net price list or catalog with discount of other items you carry that may be purchased from the awarded contract. Items which do not have established and auditable pricing SHALL NOT be purchased against this contract.

**Notes for improvement:**

1. The product **Granular Benzotriazole** can be replaced with **TolyTri-azole** liquid in formulation that may reduce cost.
2. **Stabilized Bromine Chloride** may be replaced with a dual bromine chloride and sodium hypo-chloride that would be less expensive. It is a good review.
3. **Propylene Glycol** has risen drastically with oil prices. Plus there is curtailments and allotment systems, This may be best priced with spot market pricing.
4. **Sodium Molybdate** is a corrosion inhibitor and may be substituted with another inhibitor depending on function. It would be worth a review.

SECTION 7 - BID FORM SIGNATURE PAGE

The Contractor agrees to provide the service, and/or supplies as described in this solicitation and subject, without limitation, to all specifications, terms, and conditions herein contained. Bidder shall acknowledge receipt of each addendum issued in the space provided on the bid form.

**Signature on File**

X \_\_\_\_\_

*President*

(Signature and Title)

*A. Greg Gotheke*

CORPORATE SEAL  
(If available)

BID MUST BE SIGNED AND NOTARIZED (WITH SEAL) FOR CONSIDERATION

Subscribed and sworn to before me this \_\_\_\_\_ day of \_\_\_\_\_ AD, 20\_\_\_\_\_

\_\_\_\_\_  
(Notary Public) My Commission Expires: \_\_\_\_\_

\_\_\_\_\_  
SEAL

**SECTION 8 - MANDATORY FORM  
WATER TREATMENT CHEMICALS 22-016-FM**

(PLEASE TYPE OR PRINT THE FOLLOWING INFORMATION)

Full Name of Bidder	Gehrke Technology Group, Inc.		
Main Business Address	1050 N. Rand Road		
City, State, Zip Code	Wauconda, Illinois 60084		
Telephone Number	847-487-9110 (Office) 847-878-0716 (cell)	Email Address	ggehrke@gehrketech.com
Bid Contact Person	Greg Gehrke		

The undersigned certifies that he is:

☐ the Owner/Sole Proprietor     
 ☐ a Member authorized to sign on behalf of the Partnership     
 ☒ an Officer of the Corporation     
 ☐ a Member of the Joint Venture

Herein after called the Bidder and that the members of the Partnership or Officers of the Corporation are as follows:

A. G. Gehrke

(President or Partner)

(Vice-President or Partner)

E. M. Gehrke

(Secretary or Partner)

(Treasurer or Partner)

Further, the undersigned declares that the only person or parties interested in this bid as principals are those named herein; that this bid is made without collusion with any other person, firm or corporation; that he has fully examined the proposed forms of agreement and the contract specifications for the above designated purchase, all of which are on file in the office of the Procurement Officer, DuPage County, 421 North County Farm Road, Wheaton, Illinois 60187, and all other documents referred to or mentioned in the contract documents, specifications and attached exhibits, including

Addenda No. \_\_, \_\_\_\_, \_\_\_\_, and \_\_\_\_ issued thereto.

Further, the undersigned proposes and agrees, if this bid is accepted, to provide all necessary machinery, tools, apparatus, and other means of construction, including transportation services necessary to furnish all the materials and equipment specified or referred to in the contract documents in the manner and time therein prescribed.

Further, the undersigned certifies and warrants that he is duly authorized to execute this certification/affidavit on behalf of the Bidder and in accordance with the Partnership Agreement or by-laws of the Corporation, and the laws of the State of Illinois and that this Certification is binding upon the Bidder and is true and accurate.

Further, the undersigned certifies that the Bidder is not barred from bidding on this contract as a result of a violation of either 720 Illinois Compiled Statutes 5/33 E-3 or 5/33 E-4, bid rigging or bid-rotating, or as a result of a violation of 820 ILCS 130/1 et seq., the Illinois Prevailing Wage Act.

The undersigned certifies that he has examined and carefully prepared this bid and has checked the same in detail before submitting this bid, and that the statements contained herein are true and correct.

If a Corporation, the undersigned, further certifies that the recitals and resolutions attached hereto and made a part hereof were properly adopted by the Board of Directors of the Corporation at a meeting of said Board of Directors duly called and held and have not been repealed nor modified, and that the same remain in full force and effect. (Bidder may be requested to provide a copy of the corporate resolution granting the individual executing the contract documents authority to do so.)

Further, the Bidder certifies that he has provided equipment, supplies, or services comparable to the items specified in this contract to the parties listed in the reference section below and authorizes the County to verify references of business and credit at its option.

Finally, the Bidder, if awarded the contract, agrees to do all other things required by the contract documents, and that he will take in full payment therefore the sums set forth in the bidding schedule (subject to unit quantity adjustments based upon actual usage).

**CONTRACT ADMINISTRATION INFORMATION:**

CORRESPONDENCE TO CONTRACTOR:		REMIT TO CONTRACTOR:	
NAME	Gehrke Technology Group, Inc.	NAME	Gehrke Technology Group, Inc.
CONTACT	Greg Gehrke	CONTACT	Greg Gehrke / L. Heinemann
ADDRESS	1050 N. Rand Road	ADDRESS	1050 N. Rand Road
CITY ST ZIP	Wauconda, IL 60084	CITY ST ZIP	Wauconda, IL 60084
TX	847-487-9110	TX	847-487-9110
FX	847-487-9026	FX	847-487-9026
EMAIL	ggehrke@gehrketech.com	EMAIL	ggehrke@gehrketech.com
	Office@gehrketech.com		Office@gehrketech.com
COUNTY BILL TO INFORMATION:		COUNTY SHIP TO INFORMATION:	
DuPage County Facilities Management 421 North County Farm Road Wheaton, IL 60187 TX: (630) 407-6193 EMAIL : FMAccountsPayable@dupageco.org		Masters Company, Inc. 890 Lively Boulevard Wood Dale, IL 60191 TX: (630) 238-9292	

ALL MATERIALS MUST BE BID AND SHIPPED F.O.B. DELIVERED (FREIGHT INCLUDED IN PRICE)



## Required Vendor Ethics Disclosure Statement

Failure to complete and return this form may result in delay or cancellation of the County's Contractual Obligation.

Date: \_\_\_\_\_

Bid/Contract/PO #: \_\_\_\_\_

Company Name: <b>Gehrke Technology Group, Inc.</b>	Company Contact: <b>Greg Gehrke</b>
Contact Phone: <b>847-878-0716</b>	Contact Email: <b>ggehrke@gehrketech.com</b>

### The DuPage County Procurement Ordinance requires the following written disclosures prior to award:

1. Every contractor, union, or vendor that is seeking or has previously obtained a contract, change orders to one (1) or more contracts, or two (2) or more individual contracts with the county resulting in an aggregate amount at or in excess of \$25,000, shall provide to Procurement Services Division a written disclosure of all political campaign contributions made by such contractor, union, or vendor within the current and previous calendar year to any incumbent county board member, county board chairman, or countywide elected official whose office the contract to be awarded will benefit. The contractor, union or vendor shall update such disclosure annually during the term of a multi-year contract and prior to any change order or renewal requiring approval by the county board. For purposes of this disclosure requirement, "contractor or vendor" includes owners, officers, managers, lobbyists, agents, consultants, bond counsel and underwriters counsel, subcontractors and corporate entities under the control of the contracting person, and political action committees to which the contracting person has made contributions.

☒ **NONE (check here) - If no contributions have been made**

Recipient	Donor	Description (e.g. cash, type of item, in-kind services, etc.)	Amount/Value	Date Made

2. All contractors and vendors who have obtained or are seeking contracts with the county shall disclose the names and contact information of their lobbyists, agents and representatives and all individuals who are or will be having contact with county officers or employees in relation to the contractor bid and shall update such disclosure with any changes that may occur.

☐ **NONE (check here) - If no contacts have been made**

Lobbyists, Agents and Representatives and all individuals who are or will be having contact with county officers or employees in relation to the contract or bid	Telephone	Email
Greg Gehrke	847-878-0716	ggehrke@gehrketech.com

A contractor or vendor that knowingly violates these disclosure requirements is subject to penalties which may include, but are not limited to, the immediate cancellation of the contract and possible disbarment from future county contracts.

### Continuing disclosure is required, and I agree to update this disclosure form as follows:

- If information changes, within five (5) days of change, or prior to county action, whichever is sooner
- 30 days prior to the optional renewal of any contract
- Annual disclosure for multi-year contracts on the anniversary of said contract
- With any request for change order except those issued by the county for administrative adjustments

The full text for the county's ethics and procurement policies and ordinances are available at:

<https://www.dupageco.org/CountyBoard/Policies/>

I hereby acknowledge that I have received, have read, and understand these requirements.

Authorized Signature **Signature on File**

Printed Name **A. Greg Gehrke**

Title **President**

Date **January 23, 2023**

Attach additional sheets if necessary. Sign each sheet and number each page. **PAGE 1 OF 1 (total number of pages)**



## Consent Item

421 N. COUNTY FARM  
ROAD  
WHEATON, IL 60187  
[www.dupagecounty.gov](http://www.dupagecounty.gov)

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**File #:** 23-1032

**Agenda Date:** 3/7/2023

**Agenda #:** 11.A.

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# Request for Change Order

**Procurement Services Division**  
Attach copies of all prior Change Orders

Date: Feb 21, 2023

MinuteTraq (IQM2) ID #: 23-0945

<b>Purchase Order #:</b> 5698SERV	<b>Original Purchase Order Date:</b> Aug 2, 2022	<b>Change Order #:</b> 1	<b>Department:</b> Public Works
<b>Vendor Name:</b> Weatherproofing Technologies		<b>Vendor #:</b> 13081	<b>Dept Contact:</b> Amy Arlowe/Sandra Martinez
<b>Background and/or Reason for Change Order Request:</b>	Extend contract to 2/28/25. This date extension is needed to reflect the dates on the original proposal. No change in contract total.		
<b>IN ACCORDANCE WITH 720 ILCS 5/33E-9</b>			

- ☒ (A) Were not reasonably foreseeable at the time the contract was signed.  
☒ (B) The change is germane to the original contract as signed.  
☒ (C) Is in the best interest for the County of DuPage and authorized by law.

INCREASE/DECREASE		
A	Starting contract value	\$40,864.43
B	Net \$ change for previous Change Orders	
C	Current contract amount (A + B)	\$40,864.43
D	Amount of this Change Order <input type="checkbox"/> Increase <input type="checkbox"/> Decrease	
E	New contract amount (C + D)	\$40,864.43
F	Percent of current contract value this Change Order represents (D / C)	0.00%
G	Cumulative percent of all Change Orders (B+D/A); (60% maximum on construction contracts)	0.00%

## DECISION MEMO NOT REQUIRED

- ☐ Cancel entire order ☐ Close Contract ☐ Contract Extension (29 days) ☐ Consent Only  
☐ Change budget code from: \_\_\_\_\_ to: \_\_\_\_\_  
☐ Increase/Decrease quantity from: \_\_\_\_\_ to: \_\_\_\_\_  
☐ Price shows: \_\_\_\_\_ should be: \_\_\_\_\_  
☐ Decrease remaining encumbrance and close contract ☐ Increase encumbrance and close contract ☐ Decrease encumbrance ☐ Increase encumbrance

## DECISION MEMO REQUIRED

- ☒ Increase (greater than 29 days) contract expiration from: Feb 29, 2024 to: Feb 28, 2025  
☐ Increase  $\geq$  \$2,500.00, or  $\geq$  10%, of current contract amount ☐ Funding Source \_\_\_\_\_  
☐ OTHER - explain below:  
\_\_\_\_\_

<i>MW</i>	x6800	2/24/23	<i>MW</i>	x6800	2/24/23
Prepared By (Initials)	Phone Ext	Date	Recommended for Approval (Initials)	Phone Ext	Date
<b>REVIEWED BY (Initials Only)</b>					
Buyer		Date	Procurement Officer		Date
			<i>MCN</i>		2/27/23
Chief Financial Officer (Decision Memos Over \$25,000)		Date	Chairman's Office (Decision Memos Over \$25,000)		Date



# Decision Memo

## Procurement Services Division

This form is required for all Professional Service Contracts over \$25,000 and as otherwise required by the Procurement Review Checklist.

Date: Feb 21, 2023

MinuteTraq (IQM2) ID #: 23-0945

Department Requisition #: NA

Requesting Department: Public Works	Department Contact: Sean Reese
Contact Email: sean.reese@dupageco.org	Contact Phone: 630.985.7400
Vendor Name: Weatherproofing Technologies	Vendor #: 13080

**Action Requested** - Identify the action to be taken and the total cost; for instance, approval of new contract, renew contract, increase contract, etc.

Approve contract time extension with Weatherproofing Technologies Inc until 2/28/25 to reflect the dates on the original OMNIA cooperative proposal #5049276.

**Summary Explanation/Background** - Provide an executive summary of the action. Explain why it is necessary and what is to be accomplished.

This roof contract which began 2/8/22 is for the annual inspection of all the Public Works facilities on a yearly basis in 2022, 2023 and 2024. The inspections are historically completed in the spring/summer.

### Strategic Impact

Financial Planning

Select one of the six strategic imperatives in the County's Strategic Plan this action will most impact and provide a brief explanation.

Fy24 2000-2555-53300 \$10,216.11, FY24 2000-2640-53300 \$1,362.14, FY24 2000-2665-53300 \$2,043.22 have already been encumbered.

**Source Selection/Vetting Information** - Describe method used to select source.

OMNIA received responses from six (6) vendors to RFP #180903 for roofing products and services. The proposals were evaluated by an evaluation committee. Each proposal was evaluated on the following predetermined criteria: Products/Pricing, Performance Capability, Qualifications & Experience and Value Add. Weatherproofing/Tremco was determined to be competitively priced for the specified products and services. Through OMNIA, Tremco and its affiliate Weatherproofing Technologies Inc provide and access to an exceptional range of roofing components and services that can extend a roof's service life, reducing life -cycle costs while improving performance.

**Recommendations/Alternatives** - Describe staff recommendation and provide justification. Identify at least 2 other options to accomplish this request.

- 1) Extend contract to 2/28/25.
- 2) Do not extend contract. Not recommended due to the fact the contract was previously approved for the 3 year period with an incorrect end date.

**Fiscal Impact/Cost Summary** - Include projected cost for each fiscal year, approved budget amount and account number, source of funds, and any future funding requirements along with any narrative.

FY24 monies are already encumbered.



## Required Vendor Ethics Disclosure Statement

Failure to complete and return this form may result in delay or cancellation of the County's Contractual Obligation.

Date: \_\_\_\_\_

Bid/Contract/PO #: \_\_\_\_\_

Company Name: <u>Tranco / WTI</u>	Company Contact: <u>John Mowyer</u>
Contact Phone: <u>(630) 881-4149</u>	Contact Email: <u>jcmowyer@trancoinc.com</u>

### The DuPage County Procurement Ordinance requires the following written disclosures prior to award:

1. Every contractor, union, or vendor that is seeking or has previously obtained a contract, change orders to one (1) or more contracts, or two (2) or more individual contracts with the county resulting in an aggregate amount at or in excess of \$25,000, shall provide to Procurement Services Division a written disclosure of all political campaign contributions made by such contractor, union, or vendor within the current and previous calendar year to any incumbent county board member, county board chairman, or countywide elected official whose office the contract to be awarded will benefit. The contractor, union or vendor shall update such disclosure annually during the term of a multi-year contract and prior to any change order or renewal requiring approval by the county board. For purposes of this disclosure requirement, "contractor or vendor" includes owners, officers, managers, lobbyists, agents, consultants, bond counsel and underwriters counsel, subcontractors and corporate entities under the control of the contracting person, and political action committees to which the contracting person has made contributions

☒ **NONE (check here) - If no contributions have been made**

Recipient	Donor	Description (e.g. cash, type of item, in-kind services, etc.)	Amount/Value	Date Made

2. All contractors and vendors who have obtained or are seeking contracts with the county shall disclose the names and contact information of their lobbyists, agents and representatives and all individuals who are or will be having contact with county officers or employees in relation to the contractor bid and shall update such disclosure with any changes that may occur.

☒ **NONE (check here) - If no contacts have been made**

Lobbyists, Agents and Representatives and all individuals who are or will be having contact with county officers or employees in relation to the contract or bid	Telephone	Email

A contractor or vendor that knowingly violates these disclosure requirements is subject to penalties which may include, but are not limited to, the immediate cancellation of the contract and possible disbarment from future county contracts.

### Continuing disclosure is required, and I agree to update this disclosure form as follows:

- If information changes, within five (5) days of change, or prior to county action, whichever is sooner
- 30 days prior to the optional renewal of any contract
- Annual disclosure for multi-year contracts on the anniversary of said contract
- With any request for change order except those issued by the county for administrative adjustments

The full text for the county's ethics and procurement policies and ordinances are available at:

<http://www.dupageco.org/CountyBoard/Policies/>

I hereby acknowledge that I have received, have read, and understand these requirements.

Authorized Signature \_\_\_\_\_

Printed Name John Mowyer

Title Senior Field Advisor

Date 2/23/23

Attach additional sheets if necessary. Sign each sheet and number each page. Page \_\_\_\_\_ of \_\_\_\_\_ (total number of pages)



## Public Works Change Order with Resolution

421 N. COUNTY FARM  
ROAD  
WHEATON, IL 60187  
www.dupagecounty.gov

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**File #:** PW-CO-0003-23

**Agenda Date:** 3/7/2023

**Agenda #:** 9. D

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AMENDMENT TO COUNTY CONTRACT 6163-0001-SERV  
ISSUED TO CURRIE MOTORS FRANKFORT, INC.  
FOR ONE (1) DUMP BODY 2023 FORD F-550XL TRUCK  
AND TWO (2) UTILITY BODY FORD F-350XL TRUCKS  
FOR PUBLIC WORKS AND STORMWATER  
(INCREASE CONTRACT \$39,293.00)

WHEREAS, County Contract 6163-0001-SERV was approved and adopted by the Public Works Committee on November 15<sup>th</sup>, 2022; and

WHEREAS, the Public Works Committee recommends changes as stated in the Request for Change Order to County Contract 6163-0001-SERV, issued to Currie Motors Frankfort, Inc., for one (1) dump body 2023 Ford F-550XL Truck and two (2) utility body 2023 Ford F-350XL Trucks, for Public Works and Stormwater, to increase the contract in the amount of \$39,293.

NOW, THEREFORE BE IT RESOLVED, that the County Board adopts the Request for Change Order to County Contract 6163-0001-SERV, issued to Currie Motors Frankfort, Inc., for one (1) dump body 2023 Ford F-550XL Truck and two (2) utility body 2023 Ford F-350XL Trucks, for Public Works and Stormwater, to increase contract in the amount of \$39,293 (Stormwater \$22,496 and Public Works \$16,797), taking the contract total amount of \$240,597.00, and resulting in an amended contract total amount not to exceed \$270,594.00, an increase of 16.99%, pursuant to Resolution DT-R-0306B-22.

Enacted and approved this 14<sup>th</sup> day of March, 2023 at Wheaton, Illinois.

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DEBORAH A. CONROY, CHAIR  
DU PAGE COUNTY BOARD

Attest: \_\_\_\_\_

JEAN KACZMAREK, COUNTY CLERK

PW 3/7  
CB 3/14



**Request for Change Order**  
**Procurement Services Division**  
Attach copies of all prior Change Orders

Date: Feb 23, 2023  
MinuteTraq (IQM2) ID #: 23-0972

<b>Purchase Order #:</b> 6163SERV	<b>Original Purchase Order Date:</b> Nov 22, 2022	<b>Change Order #:</b> 2	<b>Department:</b> Public Works
<b>Vendor Name:</b> Currie Motors Frankfort Inc		<b>Vendor #:</b> 12434	<b>Dept Contact:</b> Amy Arlowe
<b>Background and/or Reason for Change Order Request:</b>	Increase line 1 FY23 2000-2665-54120 \$16,797.00. Increase line 3 FY23 1600-3000-54120 \$22,496.00. For a new contract total of \$270,594.00. Increase needed for the purchase of a dump body for a 2023 Ford F-550XL truck and two utility bodies for 2023 Ford F-350XL trucks.		
<b>IN ACCORDANCE WITH 720 ILCS 5/33E-9</b>			

- ☒ (A) Were not reasonably foreseeable at the time the contract was signed.  
☒ (B) The change is germane to the original contract as signed.  
☒ (C) Is in the best interest for the County of DuPage and authorized by law.

INCREASE/DECREASE		
A	Starting contract value	\$240,597.00
B	Net \$ change for previous Change Orders	(\$9,296.00)
C	Current contract amount (A + B)	\$231,301.00
D	Amount of this Change Order <input checked="" type="checkbox"/> Increase <input type="checkbox"/> Decrease	\$39,293.00
E	New contract amount (C + D)	\$270,594.00
F	Percent of current contract value this Change Order represents (D / C)	16.99%
G	Cumulative percent of all Change Orders (B+D/A); (60% maximum on construction contracts)	12.47%

**DECISION MEMO NOT REQUIRED**

- ☐ Cancel entire order ☐ Close Contract ☐ Contract Extension (29 days) ☐ Consent Only  
☐ Change budget code from: \_\_\_\_\_ to: \_\_\_\_\_  
☐ Increase/Decrease quantity from: \_\_\_\_\_ to: \_\_\_\_\_  
☐ Price shows: \_\_\_\_\_ should be: \_\_\_\_\_  
☐ Decrease remaining encumbrance and close contract ☐ Increase encumbrance and close contract ☐ Decrease encumbrance ☐ Increase encumbrance

**DECISION MEMO REQUIRED**

- ☐ Increase (greater than 29 days) contract expiration from: \_\_\_\_\_ to: \_\_\_\_\_  
☒ Increase  $\geq$  \$2,500.00, or  $\geq$  10%, of current contract amount ☒ Funding Source FY23 2000-2665-54120  
☐ OTHER - explain below: \_\_\_\_\_

<i>MWK</i>	*6800	2/24/23	<i>MWK</i>	*6800	2/24/23
Prepared By (Initials)	Phone Ext	Date	Recommended for Approval (Initials)	Phone Ext	Date
<b>REVIEWED BY (Initials Only)</b>					
Buyer		Date	Procurement Officer		Date
					3/1/23
Chief Financial Officer (Decision Memos Over \$25,000)		Date	Chairman's Office (Decision Memos Over \$25,000)		Date



## Decision Memo

### Procurement Services Division

This form is required for all Professional Service Contracts over \$25,000 and as otherwise required by the Procurement Review Checklist.

Date: Feb 23, 2023

MinuteTraq (IQM2) ID #: 23-0972

Department Requisition #: \_\_\_\_\_

Requesting Department: Public Works	Department Contact: Sean Reese
Contact Email: sean.reese@dupageco.org	Contact Phone: 630.985.7400
Vendor Name: Currie Motors Frankfort Inc	Vendor #: 12434

**Action Requested** - Identify the action to be taken and the total cost; for instance, approval of new contract, renew contract, increase contract, etc.

Increase Currie Motors Frankfort Inc purchase order from \$231,301.00 to \$270,594.00. An increase of \$39,293.00.

**Summary Explanation/Background** - Provide an executive summary of the action. Explain why it is necessary and what is to be accomplished.

We originally purchased one F-550 truck chassis and two F-350 truck chassis in November 2022 from Currie Motors. This paperwork was completed and approved in a short time frame due to Fords ordering process only be open for approximately 1-2 weeks. We were unable to get pricing on the dump body and the utility bodies at that time. Since then, we have received 2 quotes on each type of truck body. One quote was from Currie and the other quote was from Regional Truck Equipment.

#### Strategic Impact

Customer Service

Select one of the six strategic imperatives in the County's Strategic Plan this action will most impact and provide a brief explanation.

These trucks will be used for daily activities related to maintenance of sewer, water and storm water systems. Due to supply chain and reduced inventory, the County Board adopted Resolution #DT-R-0306-22 to move forward with 2023 vehicle replacement recommendation as soon as contract orders open.

**Source Selection/Vetting Information** - Describe method used to select source.

Three truck chassis were purchased pursuant to FI-O-0056-22 and DT-R-0306B-22. The two quotes on the truck bodies were equal. It was determined that Currie Motors was the best vendor since they would directly receive the vehicle from Ford and could then arrange the installation of the truck bodies.

**Recommendations/Alternatives** - Describe staff recommendation and provide justification. Identify at least 2 other options to accomplish this request.

- 1) Increase change order in the amount of \$39,293 for the dump/truck bodies due to the fact that the chassis have already been ordered by Currie Motors to be put on the bodies.
- 2) Do not approve change. Not recommended due to the fact the chassis are ordered and will be unusable without the bodies.

**Fiscal Impact/Cost Summary** - Include projected cost for each fiscal year, approved budget amount and account number, source of funds, and any future funding requirements along with any narrative.

\$16,797.00 will be removed from FY23 2000-2665-54120  
\$22,496.00 will be removed from FY23 1600-3000-54120



## Required Vendor Ethics Disclosure Statement

Failure to complete and return this form may result in delay or cancellation of the County's Contractual Obligation.

Date: Feb 27, 2023

Bid/Contract/PO #:

Company Name: CURRIE MOTORS	Company Contact: TOM SULLIVAN
Contact Phone: 815-464-9200	Contact Email: TSULLIVAN@CURRIEMOTORS.COM

### The DuPage County Procurement Ordinance requires the following written disclosures prior to award:

1. Every contractor, union, or vendor that is seeking or has previously obtained a contract, change orders to one (1) or more contracts, or two (2) or more individual contracts with the county resulting in an aggregate amount at or in excess of \$25,000, shall provide to Procurement Services Division a written disclosure of all political campaign contributions made by such contractor, union, or vendor within the current and previous calendar year to any incumbent county board member, county board chairman, or countywide elected official whose office the contract to be awarded will benefit. The contractor, union or vendor shall update such disclosure annually during the term of a multi-year contract and prior to any change order or renewal requiring approval by the county board. For purposes of this disclosure requirement, "contractor or vendor" includes owners, officers, managers, lobbyists, agents, consultants, bond counsel and underwriters counsel, subcontractors and corporate entities under the control of the contracting person, and political action committees to which the contracting person has made contributions

☒ **NONE (check here) - If no contributions have been made**

Recipient	Donor	Description (e.g. cash, type of item, in-kind services, etc.)	Amount/Value	Date Made

2. All contractors and vendors who have obtained or are seeking contracts with the county shall disclose the names and contact information of their lobbyists, agents and representatives and all individuals who are or will be having contact with county officers or employees in relation to the contractor bid and shall update such disclosure with any changes that may occur.

☒ **NONE (check here) - If no contacts have been made**

Lobbyists, Agents and Representatives and all individuals who are or will be having contact with county officers or employees in relation to the contract or bid	Telephone	Email

A contractor or vendor that knowingly violates these disclosure requirements is subject to penalties which may include, but are not limited to, the immediate cancellation of the contract and possible disbarment from future county contracts.

### Continuing disclosure is required, and I agree to update this disclosure form as follows:

- If information changes, within five (5) days of change, or prior to county action, whichever is sooner
- 30 days prior to the optional renewal of any contract
- Annual disclosure for multi-year contracts on the anniversary of said contract
- With any request for change order except those issued by the county for administrative adjustments

### The full text for the county's ethics and procurement policies and ordinances are available at:

<http://www.dupageco.org/CountyBoard/Policies/>

I hereby acknowledge that I have received, have read, and understand these requirements.

Authorized Signature

Signature on file

Printed Name

TOM SULLIVAN

Title

CAM

Date

Feb 27, 2023

Attach additional sheets if necessary. Sign each sheet and number each page. Page \_\_\_\_\_ of \_\_\_\_\_ (total number of pages)



## Public Works Requisition \$30,000 and Over

421 N. COUNTY FARM  
ROAD  
WHEATON, IL 60187  
www.dupagecounty.gov

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**File #:** PW-P-0028-23

**Agenda Date:** 3/7/2023

**Agenda #:** 13.A.

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AWARDING RESOLUTION  
ISSUED TO HOME DEPOT USA, INC., TO DELIVER  
MISCELLANEOUS MAINTENANCE, REPAIR AND OPERATIONS  
SUPPLIES FOR PUBLIC WORKS FACILITIES  
(CONTRACT TOTAL NOT TO EXCEED \$135,000)

WHEREAS, pursuant to the Intergovernmental Agreement between the County of DuPage and OMNIA Partners, the County of DuPage will contract with Home Depot USA, Inc.; and

WHEREAS, the Public Works Committee recommends County Board approval for the issuance of a contract, for miscellaneous maintenance, repair and operation supplies, for the period of March 17, 2023, to November 30, 2026, for Public Works facilities.

NOW, THEREFORE BE IT RESOLVED, that County Contract, covering said, for miscellaneous maintenance, repair and operation supplies, for the period of March 17, 2023, to November 30, 2026, for Public Works facilities, be, and it is hereby approved for issuance of a contract by the Procurement Division to, Home Depot USA, Inc., 2455 Paces Ferry Road, Atlanta, GA 30339, for a total contract amount not to exceed \$135,000. Contract pursuant to the Intergovernmental Cooperation Act, OMNIA Partners/US Communities Contract #16154.

Enacted and approved this 14<sup>th</sup> day of March, 2023, at Wheaton, Illinois.

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DEBORAH A. CONROY, CHAIR  
DU PAGE COUNTY BOARD

Attest: \_\_\_\_\_

JEAN KACZMAREK, COUNTY CLERK



Procurement Review Comprehensive Checklist  
Procurement Services Division  
This form must accompany all Purchase Order Requisitions

### SECTION 1: DESCRIPTION

General Tracking		Contract Terms	
FILE ID#: 23-0934	RFP, BID, QUOTE OR RENEWAL #: 16154	INITIAL TERM WITH RENEWALS: OTHER	INITIAL TERM TOTAL COST: \$135,000.00
COMMITTEE: PUBLIC WORKS	TARGET COMMITTEE DATE: 03/07/2023	PROMPT FOR RENEWAL:	CONTRACT TOTAL COST WITH ALL RENEWALS: \$135,000.00
	CURRENT TERM TOTAL COST:	MAX LENGTH WITH ALL RENEWALS: THREE YEARS	CURRENT TERM PERIOD: INITIAL TERM
Vendor Information		Department Information	
VENDOR: Home Depot	VENDOR #: 11219	DEPT: Public Works	DEPT CONTACT NAME: Sean Reese
VENDOR CONTACT: Richard Nyberg	VENDOR CONTACT PHONE: 770-384-3772	DEPT CONTACT PHONE #: 630-985-7400	DEPT CONTACT EMAIL: Sean.Reese@dupageco.org
VENDOR CONTACT EMAIL: Richard_Nyberg@homedepot.com	VENDOR WEBSITE: www.homedepot.com	DEPT REQ #:	
<b>Overview</b>			
DESCRIPTION Identify scope of work, item(s) being purchased, total cost and type of procurement (i.e., lowest bid, RFP, renewal, sole source, etc.). Contract to furnish and deliver miscellaneous maintenance, repair & operation parts and supplies as needed for a period from March 17, 2023 through November 30, 2026 per OMNIA Partners/US Communities Contract #16154.			
JUSTIFICATION Summarize why this procurement is necessary and what objectives will be accomplished Miscellaneous maintenance, repair and operations parts & supplies are necessary for the performance of routine and as-needed maintenance work throughout the Public Works Department. This contract will be used for various remodeling and preventative maintenance projects completed by in-home staff.			

### SECTION 2: DECISION MEMO REQUIREMENTS

DECISION MEMO NOT REQUIRED	Select an item from the following dropdown menu to identify why a Decision Memo (Section 3) is not required.
DECISION MEMO REQUIRED	Select an item from the following dropdown menu to identify why a Decision Memo (Section 3) is required.
COOPERATIVE (DPC2-352), GOVERNMENT JOINT PURCHASING ACT (30ILCS525) OR GSA SCHEDULE PRICING	

### SECTION 3: DECISION MEMO

STRATEGIC IMPACT	Select an item from the following dropdown menu of County's strategic priorities that this action will most impact. QUALITY OF LIFE
SOURCE SELECTION	Describe method used to select source. Home Depot holds the US Communities Contract which allows the County to purchase parts and supplies with 1%-2% rebate off yearly expenditures.
RECOMMENDATION AND TWO ALTERNATIVES	Describe staff recommendation and provide justification. Identify at least 2 other options to accomplish this request, including status quo, (i.e., take no action). 1) Staff recommends securing a contract to purchase maintenance parts and supply items through the U.S. Communities Contract. Having the option to purchase the supplies through this Cooperative Purchasing Agreement gives Public Works the flexibility to obtain these items in a timely manner which is of the utmost importance when working on critical water and wastewater projects as well as receiving significant discounted prices. 2) Use another vendor. Not recommended due to requiring tools and equipment on a timely manner when working on critical and emergency water and wastewater projects as well as higher prices.

## SECTION 4: SOLE SOURCE MEMO/JUSTIFICATION

<b>JUSTIFICATION</b>	Select an item from the following dropdown menu to justify why this is a sole source procurement.
<b>NECESSITY AND UNIQUE FEATURES</b>	Describe the product or services that are not available from other vendors. Explain necessary and unique features or services. Attach letters from manufacturer, letters from distributor, warranties, licenses, or patents as needed. Be specific.
<b>MARKET TESTING</b>	List and describe the last time the market has been tested on the applicability of the sole source. If it has not been tested over the last 12 months, explain why not.
<b>AVAILABILITY</b>	Describe steps taken to verify that these features are not available elsewhere. Included a detailed list of all products or services by brand/manufacturer examined and include names, phone numbers, and emails of people contacted.

## SECTION 5: Purchase Requisition Information

<i>Send Purchase Order To:</i>		<i>Send Invoices To:</i>	
Vendor: Home Depot	Vendor#: 11219	Dept: DuPage County Public Works	Division: Public Works
Attn: Richard Nyberg	Email: Richard_Nyberg@homedepot.com	Attn: Magda	Email: pwaccountspayable@dupageco.org
Address: 2455 Paces Ferry Road	City: Atlanta	Address: 7900 S. Route 53	City: Woodridge
State: Georgia	Zip: 30339	State: Illinois	Zip: 60517
Phone: 770-384-3772	Fax:	Phone: 630-985-7400	Fax: 630-985-4802
<i>Send Payments To:</i>		<i>Ship to:</i>	
Vendor: Home Depot	Vendor#: 11219	Dept: SAME AS ABOVE	Division:
Attn: DEPT #32-2501740231	Email:	Attn:	Email:
Address: PO Box 9001043	City: Louisville	Address:	City:
State: Kentucky	Zip: 40290-1043	State:	Zip:
Phone:	Fax:	Phone:	Fax:
Shipping		Contract Dates	
Payment Terms: PER 50 ILCS 505/1	FOB: Destination	Contract Start Date (PO25): Mar 17, 2023	Contract End Date (PO25): Nov 30, 2026
Contract Administrator (PO25): Amy Arlowe/Sandra Martinez			

## Purchase Requisition Line Details

LN	Qty	UOM	Item Detail (Product #)	Description	FY	Company	AU	Acct Code	Sub-Accts/ Activity Code	Unit Price	Extension
1	1	EA		Contract purchase order to furnish and deliver miscellaneous maintenance, repair & operation parts and supplies as needed for a period from 3/17/23 through 11/30/26 per OMNIA/US Communities Contract #16154 pricing	FY23	2000	2555	52000		5,000.00	5,000.00
2	1	EA			FY23	2000	2555	52220		5,000.00	5,000.00
3	1	EA			FY23	2000	2555	52250		5,000.00	5,000.00
4	1	EA			FY23	2000	2555	52270		5,000.00	5,000.00
5	1	EA			FY23	2000	2640	52000		1,000.00	1,000.00
6	1	EA			FY23	2000	2640	52200		1,000.00	1,000.00
7	1	EA			FY23	2000	2640	52250		1,000.00	1,000.00
8	1	EA			FY23	2000	2640	52270		1,000.00	1,000.00
9	1	EA			FY23	2000	2665	52000		5,000.00	5,000.00
10	1	EA			FY23	2000	2665	52200		3,000.00	3,000.00
11	1	EA			FY23	2000	2665	52250		3,000.00	3,000.00
12	1	EA			FY23	2000	2665	52270		5,000.00	5,000.00
13	1	EA			FY24	2000	2555	52000		5,000.00	5,000.00
14	1	EA			FY24	2000	2555	52200		5,000.00	5,000.00
15	1	EA			FY24	2000	2555	52250		5,000.00	5,000.00
16	1	EA			FY24	2000	2555	52270		5,000.00	5,000.00
17	1	EA			FY24	2000	2640	52000		1,000.00	1,000.00
18	1	EA			FY24	2000	2640	52200		1,000.00	1,000.00
19	1	EA			FY24	2000	2640	52250		1,000.00	1,000.00
20	1	EA			FY24	2000	2640	52270		1,000.00	1,000.00
21	1	EA			FY24	2000	2665	52000		5,000.00	5,000.00
22	1	EA			FY24	2000	2665	52220		3,000.00	3,000.00
23	1	EA			FY24	2000	2665	52250		3,000.00	3,000.00
24	1	EA			FY24	2000	2665	52270		5,000.00	5,000.00
25	1	EA			FY25	2000	2555	52000		4,000.00	4,000.00
26	1	EA			FY25	2000	2555	52200		3,000.00	3,000.00
27	1	EA			FY25	2000	2555	52250		4,000.00	4,000.00
28	1	EA			FY25	2000	2555	52270		4,000.00	4,000.00
29	1	EA			FY25	2000	2640	52000		1,000.00	1,000.00
30	1	EA			FY25	2000	2640	52200		1,000.00	1,000.00
31	1	EA			FY25	2000	2640	52250		1,000.00	1,000.00
32	1	EA			FY25	2000	2640	52270		1,000.00	1,000.00
33	1	EA			FY25	2000	2665	52000		4,000.00	4,000.00
34	1	EA			FY25	2000	2665	52200		2,000.00	2,000.00
35	1	EA			FY25	2000	2665	52250		2,000.00	2,000.00
36	1	EA			FY25	2000	2665	52270		3,000.00	3,000.00
37	1	EA			FY26	2000	2555	52000		4,000.00	4,000.00
38	1	EA			FY26	2000	2555	52200		3,000.00	3,000.00
39	1	EA			FY26	2000	2555	52250		3,000.00	3,000.00
40	1	EA			FY26	2000	2555	52270		3,000.00	3,000.00
41	1	EA			FY26	2000	2640	52000		500.00	500.00
42	1	EA			FY26	2000	2640	52200		500.00	500.00
43	1	EA			FY26	2000	2640	52250		500.00	500.00

LN	Qty	UOM	Item Detail (Product #)	Description	FY	Company	AU	Acct Code	Sub-Accts/ Activity Code	Unit Price	Extension
44	1	EA			FY26	2000	2640	52270		500.00	500.00
45	1	EA			FY26	2000	2665	52000		3,000.00	3,000.00
46	1	EA			FY26	2000	2665	52200		2,000.00	2,000.00
47	1	EA			FY26	2000	2665	52250		2,000.00	2,000.00
48	1	EA			FY26	2000	2665	52270		3,000.00	3,000.00
<b><i>FY is required, assure the correct FY is selected.</i></b>										Requisition Total	\$ 135,000.00

Comments	
HEADER COMMENTS	Provide comments for P020 and P025.
SPECIAL INSTRUCTIONS	Provide comments for Buyer or Approver (not for P020 and P025). Comments will not appear on PO.
INTERNAL NOTES	Provide comments for department internal use (not for P020 and P025). Comments will not appear on PO.
APPROVALS	Department Head signature approval for procurements under \$15,000. Procurement Officer Approval for ETSB.

The following documents have been attached: ☐ W-9 ☐ Vendor Ethics Disclosure Statement



MAINTENANCE, REPAIR, OPERATING, INDUSTRIAL SUPPLIES AND RELATED PRODUCTS  
Executive Summary

**Lead Agency:** Maricopa County, AZ

**Solicitation:** 16154-RFP

**RFP Issued:** August 4, 2016

**Pre-Proposal Date:** September 1, 2016

**Response Due Date:** September 22, 2016

**Proposals Received:** #5

**Awarded to: Home Depot U.S. A., Inc. Contract #16154-RFP**

Maricopa County Office of Procurement Services issued RFP #16154-RFP on August 4, 2016, to establish a national cooperative contract for Maintenance, Repair, Operating, Industrial Supplies and Related Products.

The solicitation included cooperative purchasing in Section 1.0 Introduction, Background and Intent – 1.1 Master Agreement:

*Maricopa County, AZ (herein "Lead Public Agency" on behalf of itself and all states, local governments, school districts, and higher education institutions in the United States of America, and other government agencies and nonprofit organizations (herein "Participating Public Agencies") is soliciting proposals from qualified suppliers to enter into a Master Agreement for a complete line of Maintenance, Repair and Operating (MRO) Supplies and Industrial Supplies in a Retail and Wholesale environment; and Related Products and Services (herein "Products and Services").*

And Section 1.0 Introduction, Background and Intent – 1.4 U.S. Communities:

*U.S. Communities Government Purchasing Alliance (herein "U.S. Communities") assists Participating Public Agencies to reduce the cost of purchased goods through strategic sourcing that combines the volumes and the purchasing power of public agencies nationwide. This is accomplished through an award of competitively solicited contracts for high quality products and services by large and well recognized public agencies (herein "Lead Public Agencies"). The contracts provide for use by not only the respective Lead Public Agency, but also by other Participating Public Agencies.*

Notice of the solicitation was sent to potential offerors, as well as advertised in the following:

- The Honolulu Star, HI
- Daily Journal of Commerce, OR
- ONVIA
- Merx.com
- U.S. Communities - Website

On September 22, 2016 proposals were received from the following offerors:

- Applied Industrial Technologies
- HD Supply Facilities Maintenance, Ltd.
- Interline Brands dba as Supply Works
- Camfil USA Inc
- Home Depot USA Inc.

One (1) proposal was deemed non-responsive and four (4) proposals were deemed responsive: Applied Industrial Technologies, HD Supply Facilities Maintenance Ltd, Interline Brands DBA as Supply Works, and Home Depot USA Inc.

Upon evaluation, the committee elected to award the four responsive proposals: Applied Industrial Technologies, HD Supply Facilities Maintenance Ltd, Interline Brands DBA as Supply Works, and Home Depot USA Inc. for maintenance, repair, operating supplies, industrial supplies and related products and services.

Contract includes:

Home Depot offers a robust selection of products in all MRO, hardware, and building products categories and associated services. Solution benefits include:

- Immediate same-day access to over 30,000 products at each store location
- Integration with most commonly used eProcurement platforms
- Bulk offerings through the Pro Desk at the local store
- Rebate incentive to Participating Public Agencies based upon spend volume

Term:

Contract period from February 1, 2017 through December 31, 2021 with the option to renew to a maximum of five (5) additional years, through December 31, 2026.

Pricing/Discount:

The Home Depot Pro Sales Desk is the preferred location for the Participating Public Agency customers to process transactions, due to the highly experienced staff available for government procurements. Home Depot also offers Volume Pricing Program, for large individual planned purchases, Home Depot has the ability to provide more aggressive savings to purchasers through Volume Pricing Discounts.

OMNIA Partners, Public Sector Landing Pages: <https://www.omniapartners.com/publicsector/contracts/supplier-contracts/home-depot>

[REGISTER](#)

**The Home Depot Pro**  
MRO & Paint Solutions



[Overview](#)

[Contract Documentation](#)

[Rebate Enrollment](#)

[Pricing Programs](#)

[Product Categories](#)

[Resources](#)

[FAQ's](#)

U.S. Communities and National IPA, both wholly-owned subsidiaries of OMNIA Partners, have come together as OMNIA Partners, Public Sector. All public sector participants already registered with National IPA or U.S. Communities continue to have access to all contracts, with certain exceptions, in the portfolio and do not need to re-register to use a legacy National IPA, legacy U.S. Communities, or new OMNIA Partners contract. U.S. Communities and National IPA remain separate legal entities and lead agency contracts completed under each brand are effective and available for use through the contract's approved term. In the event we believe re-registration is necessary for any reason, OMNIA Partners will let you know.

**Maintenance, Repair, Operating Supplies,  
Industrial Supplies and Related Products  
and Services**

**Maricopa County, AZ**

**Contract Number: 16154**

February 1, 2017 - December 31, 2021  
RENEWED through December 31, 2026





## Required Vendor Ethics Disclosure Statement

Failure to complete and return this form may result in delay or cancellation of the County's Contractual Obligation.

Date: Feb 23, 2023

Bid/Contract/PO #: OMNIA

Company Name: Home Depot U.S.A., Inc.	Company Contact: Richard Nyberg
Contact Phone: 770-384-3772	Contact Email: richard_nyberg@homedepot.com

### The DuPage County Procurement Ordinance requires the following written disclosures prior to award:

1. Every contractor, union, or vendor that is seeking or has previously obtained a contract, change orders to one (1) or more contracts, or two (2) or more individual contracts with the county resulting in an aggregate amount at or in excess of \$25,000, shall provide to Procurement Services Division a written disclosure of all political campaign contributions made by such contractor, union, or vendor within the current and previous calendar year to any incumbent county board member, county board chairman, or countywide elected official whose office the contract to be awarded will benefit. The contractor, union or vendor shall update such disclosure annually during the term of a multi-year contract and prior to any change order or renewal requiring approval by the county board. For purposes of this disclosure requirement, "contractor or vendor" includes owners, officers, managers, lobbyists, agents, consultants, bond counsel and underwriters counsel, subcontractors and corporate entities under the control of the contracting person, and political action committees to which the contracting person has made contributions

☒ **NONE (check here) - If no contributions have been made**

Recipient	Donor	Description (e.g. cash, type of item, in-kind services, etc.)	Amount/Value	Date Made

2. All contractors and vendors who have obtained or are seeking contracts with the county shall disclose the names and contact information of their lobbyists, agents and representatives and all individuals who are or will be having contact with county officers or employees in relation to the contractor bid and shall update such disclosure with any changes that may occur.

☒ **NONE (check here) - If no contacts have been made**

Lobbyists, Agents and Representatives and all individuals who are or will be having contact with county officers or employees in relation to the contract or bid	Telephone	Email

A contractor or vendor that knowingly violates these disclosure requirements is subject to penalties which may include, but are not limited to, the immediate cancellation of the contract and possible disbarment from future county contracts.

### Continuing disclosure is required, and I agree to update this disclosure form as follows:

- If information changes, within five (5) days of change, or prior to county action, whichever is sooner
- 30 days prior to the optional renewal of any contract
- Annual disclosure for multi-year contracts on the anniversary of said contract
- With any request for change order except those issued by the county for administrative adjustments

The full text for the county's ethics and procurement policies and ordinances are available at:

<http://www.dupageco.org/CountyBoard/Policies/>

I hereby acknowledge that I have received, have read, and understand these requirements.

Authorized Signature

 Signature on file

Printed Name

Richard Nyberg

Title

Director Pro Contracts

Date

Feb 23, 2023

Attach additional sheets if necessary. Sign each sheet and number each page. Page 1 of 1 (total number of pages)