



**DUPAGE
COUNTY**

General
630-407-6900

Maintenance
630-407-6920

Permitting
630-407-6900

Trails/Paths
630-407-6900

DIVISION OF TRANSPORTATION

630-407-6900
Fax: 630-407-6901
dot@dupageco.org

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MEMORANDUM

TO: Nick Kottmeyer, P.E., Chief Administrative Officer
Jeffrey Martynowicz, Chief Financial Officer

FROM: Christopher C. Snyder, P.E. **Signature on file**
Director of Transportation/County Engineer

DATE: April 17, 2023

RE: FY2023 and FY2024 Vehicle Replacements

Attached is the purchase requisition for one (1) vehicle replacement for the States Attorney's Office. To meet the operational needs of this department, this vehicle has been requisitioned pursuant to FI-O-0056-22 and DT-R-0306B-22 approved by the County Board on October 25, 2022. This vehicle has been locally sourced and is available for immediate pick up. I am requesting your signature approvals for the Division of Transportation to process this purchase order for the FY2023 vehicle replacement.

Signature on file

Approved _____
Jeffrey Martynowicz
Chief Financial Officer

Date: 4/19/23

Signature on file

Approved _____
Nick Kottmeyer, P.E.
Chief Administrative Officer

Date: 4/19/23