

Erik Troe

Address:

Education

University of Illinois at Springfield, Springfield Illinois

8/20-Present

Degree: Master of Arts in International History

North Central College, Naperville Illinois

Graduation: 06/19

Degree: Bachelor of Arts in Economics (Applied) Magna Cum Laude

GPA: 3.87/4.0

- NCC Business Studies: International Business, Financial Accounting
Concentration in Eastern Asian Studies. Asian/European Economy
Interpersonal communication

Experience

Chinchilla Scientific and Life Sciences

Oak Brook, IL

Lead Marketing & Product Manager

05/21-Present

- Educated sales personnel on product lines.
- Built and designed both company websites.
- Led market campaigns for product lines

Naperville Fire Protection District

Naperville, IL

Treasurer

08/21-Present

- Managed the public sector finances and eliminated wasteful spending.
- Delivered monthly financials to the board and discussed status of funds.
- Coordinated with accounting staff to help deliver annual audit.

Bagel Brands Inc. (Einstein Bagels)

Naperville, IL

Shift Manager/Front End

12/19-8/21

- Managed the store finances and completed end of day duties.
- Responsible for accuracy of customer orders, consistency of food safety, and timeliness of delivery.
- Teamed with coworkers to ensure efficient and accurate execution of daily tasks.
- Resolved customer complaints with patience and professionalism.

Mara Law P.A.

Ormond Beach, FL

Legal Assistant

07/15-08/15

- Filing and managing documents
- Learned the basics of Bankruptcy and Family law
- Attended court cases and reviewed procedures

Extra Involvement

Precinct Committeeman

09/19-Present

Naperville 1st Precinct

- Attend city council meetings/advise on political policy.
- Coordinated with FAIR (Federation for American Immigration Reform)
- Relay information regarding political candidates to fellow constituents

Foreign Student/Study Abroad

Germany, China, Taiwan

Student

06/14-07/14 11/16-1/17 11/17-1/18

- Worked with fellow students and was able to manage effectively in a group collective.
- Completed my studies and actively acclimated and participated in a foreign society

Honors/Distinctions

- Omicron Delta Epsilon International Honors Society in Economics
- Dean's List Scholar (8 terms)/Second Degree Black Belt

03/18-Present
(01/17-06/19) 05/10