

DuPage County, Illinois  
BUDGET ADJUSTMENT  
Effective October, 2022

From: 1000  
Company #

INFORMATION TECHNOLOGY  
From: Company/Accounting Unit Name

Accounting Unit	Account	Sub-Account	Title	Amount	Finance Dept Use Only Available Balance		Date of Balance
					Prior to Transfer	After Transfer	
1110	53020		INFORMATION TECHNOLOGY SVC	\$ 75,000.00	459,314.02	384,314.02	4/27/23
Total				\$ 75,000.00			

To: 1000  
Company #

INFORMATION TECHNOLOGY  
To: Company/Accounting Unit Name

Accounting Unit	Account	Sub-Account	Title	Amount	Finance Dept Use Only Available Balance		Date of Balance
					Prior to Transfer	After Transfer	
1110	53806		SOFTWARE LICENSES	\$ 75,000.00	38,254.42	113,254.42	4/27/23
Total				\$ 75,000.00			

Reason for Request:

This is to cover software expenses until IT is reimbursed by other departments for Adobe, ERP, and IT expenses.

*WV*  
\_\_\_\_\_  
Department Head

\_\_\_\_\_  
Chief Financial Officer

04/27/2023

*4/28/23*  
\_\_\_\_\_  
Date

Activity \_\_\_\_\_  
(optional)

\*\*\*\*Please sign in blue ink on the original form\*\*\*\*

Finance Department Use Only			
Fiscal Year _____	Budget Journal # _____	Acctg Period _____	
Entered By/Date _____		Released & Posted By/Date _____	

Signature: \_\_\_\_\_

Email: wendi.wagner@dupageco.org

IT - 5/9/23 (Discharge)

FIN/CB - 5/9/23

*JB*

**DuPage County, Illinois  
BUDGET ADJUSTMENT  
Effective October, 2022**

From: 1000  
Company #

GENERAL FUND SPECIAL ACCOUNTS  
From: Company/Accounting Unit Name

Accounting Unit	Account	Sub-Account	Title	Amount	Finance Dept Use Only Available Balance		Date of Balance
					Prior to Transfer	After Transfer	
1180	53090		OTHER PROFESSIONAL SERVICES	\$ 35,000.00	68,800.00	33,800.00	4/25/23
Total				\$ 35,000.00			

To: 1000  
Company #

GENERAL FUND SPECIAL ACCOUNTS  
To: Company/Accounting Unit Name

Accounting Unit	Account	Sub-Account	Title	Amount	Finance Dept Use Only Available Balance		Date of Balance
					Prior to Transfer	After Transfer	
1180	53030		LEGAL SERVICES	\$ 35,000.00	15,736.00	19,264.00	4/25/23
Total				\$ 35,000.00			

Reason for Request:

Transfer from other professional services needed to cover invoice from Luetkehans, Brady, Garner & Armstrong, LLC for legal services from a Special Assistant State's Attorney to assist in Phase 1 rezoning for the County Campus and to cover any future legal assistance.

Activity \_\_\_\_\_

(optional)

Department Head

*CM*

Date

4/28/23

Chief Financial Officer

Date

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Finance Department Use Only			
Fiscal Year <u>23</u>	Budget Journal # _____	Acctg Period _____	
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FIN/CRB - 5/9/23

*CR*

DuPage County, Illinois  
BUDGET ADJUSTMENT  
Effective October, 2022

From: 1000  
Company #

FACILITIES MANAGEMENT  
From: Company/Accounting Unit Name

Accounting Unit	Account	Sub-Account	Title	Amount	Finance Dept Use Only Available Balance		Date of Balance
					Prior to Transfer	After Transfer	
1100	50000		REGULAR SALARIES	\$ 20,000.00	3,514,620.44	3,494,620.44	4/11/23
Total				\$ 20,000.00			

To: 1000  
Company #

GROUNDS  
To: Company/Accounting Unit Name

Accounting Unit	Account	Sub-Account	Title	Amount	Finance Dept Use Only Available Balance		Date of Balance
					Prior to Transfer	After Transfer	
1102	50000		REGULAR SALARIES	\$ 20,000.00	250,083.12	270,083.12	4/11/23
Total				\$ 20,000.00			

Reason for Request:

Budget transfer of \$20,000 from Facilities Management to Grounds, to cover an unforeseen Grounds salary expense that is partially paid for, for a Facilities Management employee.

Department Head

Chief Financial Officer

4/11/23  
Date  
4/14/23  
Date

Activity

(optional)

\*\*\*\*Please sign in blue ink on the original form\*\*\*\*

Finance Department Use Only			
Fiscal Year <u>23</u>	Budget Journal # _____	Acctg Period _____	
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PW- 5/2/23

FLN/LB- 5/9/23

8

DuPage County, Illinois  
BUDGET ADJUSTMENT  
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From: 1000  
Company #

FACILITIES MANAGEMENT  
From: Company/Accounting Unit Name

Accounting Unit	Account	Sub-Account	Title	Amount	Finance Dept Use Only Available Balance		Date of Balance
					Prior to Transfer	After Transfer	
1100	53220		WATER & SEWER	\$ 50,000.00	776,324.15	726,324.15	4/11/23
Total				\$ 50,000.00			

To: 1000  
Company #

FACILITIES MANAGEMENT  
To: Company/Accounting Unit Name

Accounting Unit	Account	Sub-Account	Title	Amount	Finance Dept Use Only Available Balance		Date of Balance
					Prior to Transfer	After Transfer	
1100	52270		MAINTENANCE SUPPLIES	\$ 50,000.00	9,347.86	59,347.86	4/11/23
Total				\$ 50,000.00			

Reason for Request:

Budget transfer of \$50,000 to cover costs of new feeders and actuators for the Power Plant. Also, to cover the cost of electric and plumbing parts for JOF, Annex and Jail.

*H. Mark*  
Department Head

4/11/23  
Date  
4/14/23  
Date

Activity \_\_\_\_\_  
(optional)

*CM*  
Chief Financial Officer

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Finance Department Use Only			
Fiscal Year <u>23</u>	Budget Journal # _____	Acctg Period _____	
Entered By/Date _____	Released & Posted By/Date _____		

PW-5/2/23

FIN/CB-5/9/23

*8*

4/19/23

DuPage County, Illinois  
BUDGET ADJUSTMENT  
Effective October, 2022

From: 1200  
Company #

INDIRECT COSTS  
From: Company/Accounting Unit Name

Accounting Unit	Account	Sub-Account	Title	Amount	Finance Dept Use Only Available Balance		Date of Balance
					Prior to Transfer	After Transfer	
2020	53829		INDIRECT COST REIMBURSEMENT	\$ 141,745.00	2,472,523.00	2,330,778.00	4/19/23
Total				\$ 141,745.00			

To: 1200  
Company #

INDIRECT COSTS  
To: Company/Accounting Unit Name

Accounting Unit	Account	Sub-Account	Title	Amount	Finance Dept Use Only Available Balance		Date of Balance
					Prior to Transfer	After Transfer	
2020	53806		SOFTWARE LICENSES	\$ 112,223.00	0	112,223.00	4/19/23
2020	53807		SOFTWARE MAINT AGREEMENTS	\$ 29,522.00	0	29,522.00	4/19/23
Total				\$ 141,745.00			

Reason for Request:

Transfer monies from indirect cost reimbursement line to pay for Adobe, Network and ERP Charges for the DuPage Care Center - for FY23 services

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Department Head

Chief Financial Officer

Activity

(optional)

\*\*\*\*Please sign in blue ink on the original form\*\*\*\*

04/19/23  
Date  
4/19/23  
Date

Finance Department Use Only			
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HHS - 5/2/23

FINCLB - 5/9/23



**DuPage County, Illinois  
BUDGET ADJUSTMENT  
Effective October, 2022**

From: 1500  
Company #

**DOT ADMINISTRATION**  
From: Company/Accounting Unit Name

Accounting Unit	Account	Sub-Account	Title	Amount	Finance Dept Use Only Available Balance		Date of Balance
					Prior to Transfer	After Transfer	
3500	53828		CONTINGENCIES	\$ 5,000.00	960,000.00	955,000.00	4-17-23
Total				\$ 5,000.00			

To: 1500  
Company #

**DOT FLEET SERVICE**  
To: Company/Accounting Unit Name

Accounting Unit	Account	Sub-Account	Title	Amount	Finance Dept Use Only Available Balance		Date of Balance
					Prior to Transfer	After Transfer	
3520	51000		BENEFIT PAYMENTS	\$ 5,000.00	(626.81)	4,373.19	4-17-23
Total				\$ 5,000.00			

Reason for Request:

Funds needed for benefit payments that were not anticipated during the creation of FY23 Budget

Department Head [Redacted Signature]

4/17/23  
Date

Activity \_\_\_\_\_  
(optional)

  
Chief Financial Officer

4/20/23  
Date

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Finance Department Use Only			
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Entered By/Date _____		Released & Posted By/Date _____	

DOT - 5/2/2023

FIN/CB - 5/9/2023

**DuPage County, Illinois  
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Effective October, 2022**

From: 2000  
Company #

**SEWER OPERATIONS**  
From: Company/Accounting Unit Name

Accounting Unit	Account	Sub-Account	Title	Amount	Finance Dept Use Only Available Balance		Date of Balance
					Prior to Transfer	After Transfer	
2555	53828		CONTINGENCIES	\$ 33,000.00	469,000.00	436,000.00	4/24/23
2555	53210		ELECTRICITY	\$ 65,000.00	907,180.35	842,180.35	4/24/23
2555	54020		BUILDING CONSTRUCTION	\$ 54,000.00	861,538.00	807,538.00	4/24/23
Total				\$ 152,000.00			

To: 2000  
Company #

**SEWER OPERATIONS**  
To: Company/Accounting Unit Name

Accounting Unit	Account	Sub-Account	Title	Amount	Finance Dept Use Only Available Balance		Date of Balance
					Prior to Transfer	After Transfer	
2555	52250		AUTO/MACH/EQUIP PARTS	\$ 54,000.00	36,565.97	90,565.97	4/24/23
2555	53260		WIRELESS COMMUNICATION SVC	\$ 12,000.00	597.17	12,597.17	4/24/23
2555	53300		REPAIR & MTCE FACILITIES	\$ 43,000.00	28,025.59	71,025.59	4/24/23
2555	53370		REPAIR & MTCE OTHER EQUIPMENT	\$ 10,000.00	4,776.39	14,776.39	4/24/23
2555	53810		CUSTODIAL SERVICES	\$ 33,000.00	4,547.10	37,547.10	4/24/23
Total				\$ 152,000.00			

Reason for Request:

FY23 Budget transfer needed for Auto/Mach/Equipment parts for effluent strainers; rehab work done in-house. FY23 Budget transfer needed for Wireless Communication Services for Verizon and AT&T charges. FY23 Budget transfer needed for Repair & Maintenance Facilities for Flender gearbox. FY23 Budget transfer needed for Repair & Maintenance Other Equipment for IBAK camera repair contracts. FY23 Budget transfer needed for Custodial Services for Groot waste/recycling removal.

*[Signature]*

Department Head

*[Signature]*

Chief Financial Officer

4/24/23

Date

4/24/23

Date

Activity

(optional)

\*\*\*\*Please sign in blue ink on the original form\*\*\*\*

Finance Department Use Only			
Fiscal Year <u>23</u>	Budget Journal # _____	Acctg Period _____	
Entered By/Date _____	Released & Posted By/Date _____		

PW-5223

FIN/CR-5923

**DuPage County, Illinois  
BUDGET ADJUSTMENT  
Effective October, 2022**

From: 2000  
Company #

**WATER OPERATIONS**  
From: Company/Accounting Unit Name

Accounting Unit	Account	Sub-Account	Title	Amount	Finance Dept Use Only Available Balance		Date of Balance
					Prior to Transfer	After Transfer	
2640	53828		CONTINGENCIES	\$ 9,500.00	55,000.00	45,500.00	4/21/23
2665	53830		OTHER CONTRACTUAL EXPENSES	\$ 40,000.00	191,985.56	151,985.56	4/24/23
Total				\$ 49,500.00			

To: 2000  
Company #

**WATER OPERATIONS**  
To: Company/Accounting Unit Name

Accounting Unit	Account	Sub-Account	Title	Amount	Finance Dept Use Only Available Balance		Date of Balance
					Prior to Transfer	After Transfer	
2640	53200		NATURAL GAS	\$ 4,000.00	8,095.42	12,095.42	4/24/23
2640	53260		WIRELESS COMMUNICATION SVC	\$ 5,500.00	4.76	5,504.76	4/24/23
2665	53200		NATURAL GAS	\$ 10,000.00	5,400.15	15,400.15	4/24/23
2665	53260		WIRELESS COMMUNICATION SVC	\$ 20,000.00	5,747.92	25,747.92	4/24/23
2665	53000		AUDITING & ACCOUNTING SERVICES	\$ 10,000.00	17,554.00	27,554.00	4/24/23
Total				\$ 49,500.00			

Reason for Request:

**FY23** Budget transfer needed for Natural Gas for Nicor usage. **FY23** Budget transfer needed for Wireless Communication Services for Verizon and AT&T charges. **FY23** Budget transfer needed for Auditing & Accounting Services for FY22 newly required single audit.

Activity

(optional)

[Signature]  
Department Head

[Signature]  
Chief Financial Officer

4/24/23  
Date  
4/24/23  
Date

\*\*\*\*Please sign in blue ink on the original form\*\*\*\*

Finance Department Use Only			
Fiscal Year <u>23</u>	Budget Journal # _____	Acctg Period _____	
Entered By/Date _____	Released & Posted By/Date _____		

PW - 5/2/23

FIN/CB - 5/9/23



DuPage County, Illinois  
BUDGET ADJUSTMENT  
Effective October, 2022

From: 5000  
Company #

DNA BACKLOG RED PROG GRTS  
From: Company/Accounting Unit Name

Accounting Unit	Account	Sub-Account	Title	Amount	Finance Dept Use Only Available Balance		Date of Balance
					Prior to Transfer	After Transfer	
4510	53090		OTHER PROFESSIONAL SERVICES	\$ 6,000.00	16,000.00	4,000.00	4/13/23
4510	53300		REPAIR & MTCE FACILITIES	\$ 10,000.00	10,000.00	0	4/13/23
Total				\$ 16,000.00			

To: 5000  
Company #

DNA BACKLOG RED PROG GRTS  
To: Company/Accounting Unit Name

Accounting Unit	Account	Sub-Account	Title	Amount	Finance Dept Use Only Available Balance		Date of Balance
					Prior to Transfer	After Transfer	
4510	50010		OVERTIME	\$ 6,071.00	137,052.86	143,123.86	4/13/23
4510	51010		EMPLOYER SHARE I.M.R.F.	\$ 668.00	16,914.32	17,582.32	4/13/23
4510	51030		EMPLOYER SHARE SOCIAL SECURITY	\$ 464.00	10,516.50	10,980.50	4/13/23
4510	52200		OPERATING SUPPLIES & MATERIALS	\$ 8,797.00	343,552.67	352,349.67	4/13/23
Total				\$ 16,000.00			

Reason for Request:

The estimates for the construction of a new doorway came in significantly over what had been budgeted in the grant application, so the construction project was cancelled. The estimate for a QAS audit is less than what had been originally budgeted. The funds from these 2 categories will be moved to overtime (personnel) and supplies.

Department Head

Chief Financial Officer

Activity

(optional)

\*\*\*\*Please sign in blue ink on the original form\*\*\*\*

Finance Department Use Only			
Fiscal Year <u>23</u>	Budget Journal # _____	Acctg Period _____	
Entered By/Date _____	Released & Posted By/Date _____		

JPS - 5/2/23

FINCB - 5/9/23

DuPage County, Illinois  
BUDGET ADJUSTMENT  
Effective October, 2022

From: 5000  
Company #

DUPAGE ANIMAL FRIENDS GRANTS  
From: Company/Accounting Unit Name

Accounting Unit	Account	Sub-Account	Title	Amount	Finance Dept Use Only Available Balance		Date of Balance
					Prior to Transfer	After Transfer	
1310	50050		TEMPORARY SALARIES	\$ 5,023,864.00	5,037,976.15	14,107.15	4/1/23
1310	53610		INSTRUCTION & SCHOOLING	\$ 15,329.00	17,510.00	2,181.00	4/2/23
Total				\$ 5,039,193.00			

To: 5000  
Company #

DUPAGE ANIMAL FRIENDS GRANTS  
To: Company/Accounting Unit Name

Accounting Unit	Account	Sub-Account	Title	Amount	Finance Dept Use Only Available Balance		Date of Balance
					Prior to Transfer	After Transfer	
1310	54010		BUILDING IMPROVEMENTS	\$ 5,039,193.00	1532,249.96	4,506,943.04	4/2/23
Total				\$ 5,039,193.00			

Reason for Request:

During the FY23 budget rollover process for grants in Accounting Unit 1310, accounts were transposed with their intended accounts. The result was budgeted amounts not being entered to the accounts they were needed in. This budget transfer corrects the FY23 budget amounts, for each account, so that invoices can be incurred and paid.

Department Head

Chief Financial Officer

4-18-2023

Date 4/01/23

Activity

(optional)

Date

\*\*\*\*Please sign in blue ink on the original form\*\*\*\*

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Entered By/Date _____	Released & Posted By/Date _____		

AS - DISCHARGE

FIN-CB - 5/09/23

DuPage County, Illinois  
BUDGET ADJUSTMENT  
Effective October, 2022

INFRASTRUCTURE CONTINGENCY

From: 6000  
Company #

From: Company/Accounting Unit Name

Accounting Unit	Account	Sub-Account	Title	Amount	Finance Dept Use Only Available Balance		Date of Balance
					Prior to Transfer	After Transfer	
1195	53828		CONTINGENCIES	\$ 15,000.00	4,000,000.00	3,985,000.00	4/27/22
Total				\$ 15,000.00			

SECURITY PROJECTS

To: 6000  
Company #

To: Company/Accounting Unit Name

Accounting Unit	Account	Sub-Account	Title	Amount	Finance Dept Use Only Available Balance		Date of Balance
					Prior to Transfer	After Transfer	
1970	54110		EQUIPMENT AND MACHINERY	\$ 15,000.00	1878.00	14,122.00	4/27/22
Total				\$ 15,000.00			

Reason for Request:

Budget Transfer needed to cover video surveillance maintenance agreement.

Department Head

*[Signature]*

Date

4/28/22

Activity

(optional)

Chief Financial Officer

Date

\*\*\*\*Please sign in blue ink on the original form\*\*\*\*

Finance Department Use Only

Fiscal Year 23 Budget Journal # Acctg Period

Entered By/Date Released & Posted By/Date

FINCB-5/9/23