



## Grant Proposal Notification

GPN Number: 025-23  
(Completed by Finance Department)

Date of Notification: 05/02/2023  
(MM/DD/YYYY)

Parent Committee Agenda Date: 05/16/2023  
(Completed by Finance Department) (MM/DD/YYYY)

Grant Application Due Date: 05/31/2023  
(MM/DD/YYYY)

Name of Grant: State Criminal Alien Assistance Program FY2023

Name of Grantor: U.S. DOJ- Bureau of Justice Assistance

Originating Entity: \_\_\_\_\_  
(Name the entity from which the funding originates, if Grantor is a pass-thru entity)

County Department: Sheriff

Department Contact: Deputy Chief Dan Bilodeau X2402  
(Name, Title, and Extension)

Parent Committee: JPS

Grant Amount Requested: \$ 488,323.88

Type of Grant: Formula  
(Competitive, Continuation, Formula, Project, Direct Payment, Other – Please Specify)

Is this a new non-recurring Grant: ☐ Yes ☒ No

Source of Grant: ☒ Federal ☐ State ☐ Private ☐ Corporate

If Federal, provide CFDA: 16.606 If State, provide CSFA: \_\_\_\_\_



## Grant Proposal Notification

1. Justify the department's need for this grant.

The DuPage County Sheriff's Correctional Center had a total of 171,061 inmate days for the SCAAP FY23 reporting period of July 1, 2021 through June 30, 2022. Of the 171,061 inmate days in the reporting period, 4,348 of the inmate days were for "undocumented" aliens who had been convicted of at least one felony or two misdemeanors and who were "incarcerated" under the legal authority of the DuPage County Sheriff's Office for at least 4 consecutive days. Using the formula generated by the Bureau of Justice, the average salary cost to house undocumented individuals was \$488,323.88 for the reporting period. The DuPage County Sheriff's Office is applying to the SCAAP grant to help alleviate some of the financial burden to house these individuals.

The amount of money allocated in the reporting period has been budgeted for and this grant may provide the approximate amount requested using the BJA formula.

2. Based on the County's Strategic Plan, which strategic imperative(s) correlate with funding opportunity. Provide a brief explanation.

The strategic plan that best coorelates with this funding opportunity would be quality of life. The DuPage County Sheriff's Office strives to keep individuals safe either in the community or when detained in the Correctional Center.

3. What is the period covered by the grant?

07/01/2021 to: 06/30/2022  
(MM/DD/YYYY) (MM/DD/YYYY)

3.1. If period is unknown, estimate the year the project or project phase will begin and anticipated duration:

3.1.1. \_\_\_\_\_ and \_\_\_\_\_  
(MM/YY) (Duration)

4. Will the County provide "seed" or startup funding to initiate grant project? (Yes or No)

No

4.1. If yes, please identify the Company-Accounting Unit used for the funding

\_\_\_\_\_

5. If grant is awarded, how is funding received? (select one):

5.1. Prior to expenditure of costs (lump-sum reimbursement upfront) ☐

5.2. After expenditure of costs (reimbursement-based) ☒

## Grant Proposal Notification

6. Does the grant allow for Personnel Costs? (Yes or No) No
- 6.1. If yes, what are the total projected salary and fringe benefit costs of personnel charging time to the grant for the entire term of the grant? Compute County-provided benefits at 40%.
- 6.1.1. Total salary \$488,323.88 Percentage covered by grant 100
- 6.1.2. Total fringe benefits \$0.00 Percentage covered by grant 0
- 6.1.3. Are any of the County-provided fringe benefits disallowed? (Yes or No): No
- 6.1.3.1. If yes, which ones are disallowed?
- 6.1.3.2. If the grant does not cover 100% of the personnel costs, from what Company-Accounting Unit will the deficit be paid?
- 6.2. Will receipt of this grant require the hiring of additional staff? (Yes or No): No
- 6.2.1. If yes, how many new positions will be created?
- 6.2.1.1. Full-time \_\_\_\_\_ Part-time \_\_\_\_\_ Temporary \_\_\_\_\_
- 6.2.1.2. Will the headcount of the new position(s) be placed in the grant accounting unit? \_\_\_\_\_  
(Yes or No)
- 6.2.1.2.1. If no, in what Company-Accounting Unit will the headcount(s) be placed?

## Grant Proposal Notification

6.3. Does the grant award require the positions to be retained beyond the grant term? (Yes or No) No

6.3.1. If yes, please answer the following:

6.3.1.1. How many years beyond the grant term? \_\_\_\_\_

6.3.1.2. What Company-Accounting Unit(s) will be used? \_\_\_\_\_

6.3.1.3. Total annual salary \_\_\_\_\_

6.3.1.4. Total annual fringe benefits \_\_\_\_\_

7. Does the grant allow for direct administrative costs? (Yes or No) No

7.1. If yes, please answer the following:

7.1.1. Total estimated direct administrative costs for project \_\_\_\_\_

7.1.2. Percentage of direct administrative costs covered by grant \_\_\_\_\_

7.1.3. What percentage of the grant total is the portion covered by the grant \_\_\_\_\_

8. What percentage of the grant funding is non-personnel cost / non-direct administrative cost? 0

9. Are matching funds required? (Yes or No): No

9.1. If yes, please answer the following:

9.1.1. What percentage of match funding is required by granting entity? \_\_\_\_\_

9.1.2. What is the dollar amount of the County's match? \_\_\_\_\_



## Grant Proposal Notification

---

9.1.3. What Company-Accounting Unit(s) will provide the matching requirement? \_\_\_\_\_

10. What amount of funding is already allocated for the project? \$488,323.88

10.1. If allocated, in what Company-Accounting Unit are the funds located? 1000-4410

10.2. Will the project proceed if the funding opportunity is not awarded? (Yes or No): Yes

11. What is the total project cost (Grant Award + Match + Other Allocated Funding)? \$488,323.88