



DU PAGE COUNTY

Finance Committee

Summary

421 N. COUNTY FARM ROAD
WHEATON, IL 60187
www.dupagecounty.gov

Tuesday, May 9, 2023

8:00 AM

County Board Room

1. CALL TO ORDER

8:00 AM meeting was called to order by Chair Chaplin at 8:00 AM.

2. ROLL CALL

PRESENT	Chaplin, Childress, Covert, DeSart, Eckhoff, Evans, Galassi, Garcia, Gustin, Krajewski, LaPlante, Ozog, Rutledge, Schwarze, Tornatore, Yoo, and Zay
ABSENT	Cronin Cahill

3. PUBLIC COMMENT

No public comments were offered.

4. CHAIRWOMAN'S REMARKS - CHAIR CHAPLIN

Chair Chaplin provided a brief introduction of today's presentations. She stated that OpenGov is an excellent budgeting tool and that she is looking forward to its implementation. She also stated that a lot of difficult and complicated work has gone into the draft precinct maps. She thanked staff members who have worked on both items.

5. APPROVAL OF MINUTES

5.A. [23-1660](#)

Finance Committee - Regular Meeting - Tuesday, April 25, 2023

RESULT:	APPROVED
MOVER:	Michael Childress
SECONDER:	Patty Gustin

6. BUDGET TRANSFERS

6.A. [FI-R-0123-23](#)

Budget Transfers 05-09-2023 - Various Companies and Accounting Units

RESULT:	APPROVED
MOVER:	Dawn DeSart
SECONDER:	Michael Childress

7. PROCUREMENT REQUISITIONS**A. Finance - Chaplin****7.A.1. [FI-P-0006-23](#)**

Recommendation for the approval of a contract issued to Mesirow Insurance Services, Inc., an Alliant-owned company, to provide insurance brokerage services for DuPage County, for the period of June 1, 2023 through May 31, 2024, for a contract total amount not to exceed \$79,500; per renewal of RFP #20-024-FIN.

RESULT:	APPROVED
MOVER:	Brian Krajewski
SECONDER:	Dawn DeSart

B. Human Services - Schwarze**7.B.1. [HS-P-0056-23](#)**

Recommendation for the approval of a contract purchase order to Medline Industries, Inc., to furnish and deliver Spectra 1000 UV Disinfection Device Systems, for the DuPage Care Center, for the period of May 10, 2023 through November 30, 2023, for a contract total not to exceed \$75,000. Contract pursuant to the Intergovernmental Cooperation Act, OMNIA Partners Cooperative Contract #2021003157. (ARPA2 Funded)

RESULT:	APPROVED
MOVER:	Greg Schwarze
SECONDER:	Dawn DeSart

C. Public Works - Garcia**7.C.1. [FM-P-0065-23](#)**

Recommendation for the approval of a contract to Airways Systems, Inc., for semi-annual cleaning of the kitchen ducts, hoods, and fans for the Judicial Office Facility, JTK Administration Building, Jail, and Care Center, for Facilities Management, for the two-year period May 26, 2023 through May 25, 2025, for a total contract amount not to exceed \$35,196; per renewal option under bid award #20-097-FM, first and final option to renew.

RESULT:	APPROVED
MOVER:	Paula Garcia
SECONDER:	Dawn DeSart

7.C.2. [PW-P-0032-23](#)

Recommendation for the approval of a contract purchase order to HD Supply Facilities Maintenance, LTD., to furnish and deliver housekeeping supplies and cleaning chemicals for Public Works facilities, for the period of May 9, 2023, to October 31, 2025, for a total contract amount not to exceed \$40,000. Contract pursuant to the Intergovernmental Cooperation Act, OMNIA Partners Contract #22-07.

RESULT:	APPROVED
MOVER:	Paula Garcia
SECONDER:	Dawn DeSart

7.C.3. [PW-P-0033-23](#)

Recommendation for the approval of a contract purchase order to W.W. Grainger, Inc., to furnish and deliver miscellaneous maintenance, repair, and operations parts and supplies, for Public Works facilities, for the period of May 9, 2023, to December 31, 2024, for a total contract amount not to exceed \$60,000. Contract pursuant to the Intergovernmental Cooperation Act, OMNIA Partners Contract #192163.

RESULT:	APPROVED
MOVER:	Paula Garcia
SECONDER:	Michael Childress

7.C.4. [PW-P-0034-23](#)

Recommendation for the approval of a contract to Gasvoda & Associates, Inc., for Teledyne ISCO wastewater sampling and flow monitoring equipment, parts, and repairs, for Public Works, for the period of June 1, 2023, to May 31, 2027, for a contract total amount not to exceed \$60,000; per 55 ILCS 5/5-1022 "Competitive Bids" (c) not suitable for competitive bids - Sole Source.

RESULT:	APPROVED
MOVER:	Paula Garcia
SECONDER:	Dawn DeSart

D. Stormwater - Zay

7.D.1. [SM-P-0056-23](#)

Recommendation for the approval of a contract issued to Environmental Consulting & Technology, Inc., for Professional Engineering Services for hydraulic modeling and floodplain mapping services, for Stormwater Management, for the period of May 9, 2023 through November 30, 2024, for a contract total not to exceed \$50,000. Professional Services in compliance with the Illinois Local Government Professional Services Selection Act, 50 ILCS 510/ et. seq. vetted through a qualification-based selection process (Architects, Engineers and Land Surveyors).

RESULT:	APPROVED
MOVER:	Jim Zay
SECONDER:	Dawn DeSart

7.D.2. [SM-P-0057-23](#)

Recommendation for the approval of a contract issued to Strand Associates, Inc., for On Call Drainage Professional Engineering Services, for Stormwater Management, for the period of May 9, 2023 through April 30, 2024, for a contract total not to exceed \$70,000. Professional Services in compliance with the Illinois Local Government Professional Services Selection Act, 50 ILCS 510/ et. seq. vetted through a qualification based selection process (Architects, Engineers and Land Surveyors). First Renewal.

RESULT:	APPROVED
MOVER:	Jim Zay
SECONDER:	Dawn DeSart

7.D.3. [SM-P-0058-23](#)

Recommendation for the approval of a contract issued to Trotter & Associates, Inc., for On-Call Professional Engineering Services, for Stormwater Management, for the period of May 9, 2023 through November 30, 2024, for a contract total amount not to exceed \$90,000. Professional Services in compliance with the Illinois Local Government Professional Services Selection Act, 50 ILCS 510/ et seq. vetted through a qualification based selection process (Architects, Engineers and Land Surveyors). First Renewal.

RESULT:	APPROVED
MOVER:	Jim Zay
SECONDER:	Dawn DeSart

E. Transportation - Ozog

7.E.1. [23-1673](#)

DT-P-0193D-18 – Amendment to Resolution DT-P-0193C-18 issued to BLA, Inc., for Professional Design (Phase II) Engineering Services for improvements along CH 9/Lemont Road, from 83rd Street to 87th Street, Section 16-00232-00-CH, to increase the funding in the amount of \$20,663.27, resulting in an amended contract total of \$558,111.19, an increase of 3.84% and a cumulative increase of 26.43%.

RESULT:	APPROVED
MOVER:	Mary Ozog
SECONDER:	Dawn DeSart

7.E.2. [23-1674](#)

DT-P-0258A-22 - Amendment to Resolution DT-P-0258-22, issued to Complete Fleet, Inc., to furnish and deliver automotive repair and replacement parts, as needed for the Division of Transportation, to increase the contract by \$2,529.99, resulting in an amended contract total amount of \$32,529.99, an increase of 8.43%.

RESULT:	APPROVED
MOVER:	Mary Ozog
SECONDER:	Sheila Rutledge

7.E.3. [DT-P-0069-23](#)

Recommendation for the approval of a contract to HR Green, Inc., for Professional Construction Engineering Services for improvements along CH 9/Lemont Road, from 83rd Street to 87th Street, Section 16-00232-00-CH, for the period of May 9, 2023 through November 30, 2027, for a contract total not to exceed \$611,540.05. Professional Services (Architects, Engineers and Land Surveyors) vetted through a qualification-based selection process in compliance with the Illinois Local Government Professional Services Selection Act, 50 ILCS 510/1 et seq.

RESULT:	APPROVED
MOVER:	Mary Ozog
SECONDER:	Dawn DeSart

7.E.4. [DT-P-0070-23](#)

Recommendation for the approval of a contract to Altorfer Industries, Inc., to furnish and deliver Caterpillar repair and replacement parts, as needed for the Division of Transportation, for the period of May 14, 2023 through May 31, 2024, for a contract total not to exceed \$30,000; per 55 ILCS 5/5-1022(c) “not suitable to competitive bids”. Sole Source-(Direct replacement of compatible equipment parts).

RESULT:	APPROVED
MOVER:	Mary Ozog
SECONDER:	Michael Childress

8. **FINANCE RESOLUTIONS**

A motion was made by Member Krajewski and seconded by Member Zay to combine items 8.A., 8.B., and 8.C. under Finance Resolutions. Upon a voice vote, the motion passed.

8.A. [FI-R-0120-23](#)

Acceptance and Appropriation of Additional Funding for the Illinois Department of Human Services (IDHS) Homeless Prevention Grant PY23 Agreement No. FCSBH00172 Company 5000 - Accounting Unit 1760 \$40,000 (Community Services)

RESULT:	APPROVED
MOVER:	Brian Krajewski
SECONDER:	Jim Zay

8.B. [FI-R-0121-23](#)

Acceptance and Appropriation of the DuPage Care Center Foundation Music Therapy Grant FY22, Company 5000 - Accounting Unit 2120, \$55,332. (DuPage Care Center)

RESULT:	APPROVED
MOVER:	Brian Krajewski
SECONDER:	Jim Zay

8.C. [FI-R-0122-23](#)

Acceptance and Appropriation of the Illinois Home Weatherization Assistance Program Department of Energy (DOE) - Bipartisan Infrastructure Law (BIL) Grant FY23 Inter-Governmental Agreement No. 23-461028 Company 5000 - Accounting Unit 1400 \$1,074,098 (Community Services)

RESULT:	APPROVED
MOVER:	Brian Krajewski
SECONDER:	Jim Zay

8.D. [FI-R-0124-23](#)

Additional appropriation for the ARPA Fund, for Choose DuPage, Company 1100, Accounting Unit 1215, \$270,000. (ARPA ITEM)

RESULT:	APPROVED
MOVER:	Brian Krajewski
SECONDER:	Dawn DeSart

8.E. [FI-R-0125-23](#)

Approval of a grant agreement between the County of DuPage and Choose DuPage, for the use of ARPA funds, in the amount of \$270,000. (ARPA ITEM)

A motion was made by Member Krajewski and seconded by Member Galassi to amend the Agreement. The amendment includes verbiage that the study shall include an inventory of existing facilities and complete and economic impact statement of existing sports and arts facilities. Upon a voice vote, the motion passed.

RESULT:	APPROVED AS AMENDED
MOVER:	Brian Krajewski
SECONDER:	Mary Ozog

8.F. [FI-R-0126-23](#)

Additional appropriation for the ARPA Fund, for the DuPage Convention and Visitors Bureau, Company 1100, Accounting Unit 1215, \$425,000. (ARPA ITEM)

RESULT:	APPROVED
MOVER:	Brian Krajewski
SECONDER:	Patty Gustin

8.G. [FI-R-0127-23](#)

Approval of a grant agreement between the County of DuPage and the DuPage Convention and Visitors Bureau, for the use of ARPA funds, in the amount of \$425,000. (ARPA ITEM)

A motion was made by Member Krajewski and seconded by Member Gustin to amend the Agreement. The amendment includes verbiage that adds specific events and dollar amounts which funding may be used on. Upon a voice vote, the motion passed.

RESULT:	APPROVED AS AMENDED
MOVER:	Brian Krajewski
SECONDER:	Jim Zay

8.H. [FI-R-0128-23](#)

Additional appropriation for the ARPA Fund, for the DuPage Senior Citizens Council, Company 1100, Accounting Unit 1215, \$240,000. (ARPA ITEM)

RESULT:	APPROVED
MOVER:	Brian Krajewski
SECONDER:	Jim Zay

8.I. [FI-R-0129-23](#)

Approval of a grant agreement between the County of DuPage and the DuPage Senior Citizens Council, for the use of ARPA funds, in the amount of \$240,000. (ARPA ITEM)

RESULT:	APPROVED
MOVER:	Brian Krajewski
SECONDER:	Yeena Yoo

8.J. [FI-R-0130-23](#)

Additional appropriation for the ARPA Fund, for the Conservation Foundation - Farm to Pantry Program, Company 1100, Accounting Unit 1215, \$93,600. (ARPA ITEM)

RESULT:	APPROVED
MOVER:	Brian Krajewski
SECONDER:	Yeena Yoo

8.K. [FI-R-0131-23](#)

Approval of a grant agreement between the County of DuPage and the Conservation Foundation - Farm to Pantry Program, for the use of ARPA funds, in the amount of \$93,600. (ARPA ITEM)

RESULT:	APPROVED
MOVER:	Brian Krajewski
SECONDER:	Dawn DeSart

8.L. [FI-R-0132-23](#)

Additional appropriation for the ARPA Fund, for the Conservation Foundation - Nature Rx Program, Company 1100, Accounting Unit 1215, \$48,077. (ARPA ITEM)

RESULT:	APPROVED
MOVER:	Brian Krajewski
SECONDER:	Patty Gustin

8.M. [FI-R-0133-23](#)

Approval of a grant agreement between the County of DuPage and the Conservation Foundation - Nature Rx Program, for the use of ARPA funds, in the amount of \$48,077. (ARPA ITEM)

RESULT:	APPROVED
MOVER:	Brian Krajewski
SECONDER:	Yeena Yoo

8.N. [FI-R-0134-23](#)

Approval of the creation of the Small Agency Grant Program in the amount of \$1,050,000. (ARPA INTEREST)

A motion was made by Member Krajewski and seconded by Member Schwarze to amend the Agreement. The amendment replaces the incorrect tax form IL-990 with the correct tax form AG990-IL. Upon a voice vote, the motion passed.

RESULT:	APPROVED AS AMENDED
MOVER:	Brian Krajewski
SECONDER:	Greg Schwarze

9. INFORMATIONAL

A. Payment of Claims

- 9.A.1. [23-1636](#)
04-21-2023 Paylist
- 9.A.2. [23-1645](#)
04-25-2023 Paylist
- 9.A.3. [23-1696](#)
04-28-2023 Paylist
- 9.A.4. [23-1748](#)
05-02-2023 Auto Debit Paylist
- 9.A.5. [23-1749](#)
05-02-2023 Paylist

B. Appointments

- 9.B.1. [CB-R-0072-23](#)
Appointment of Andrew Lauk to the Roselle Fire Protection District.
- 9.B.2. [CB-R-0073-23](#)
Appointment of Erik Troe to the Naperville Fire Protection District.
- 9.B.3. [CB-R-0074-23](#)
Appointment of Perry Johnson to the West Chicago Fire Protection District.
- 9.B.4. [CB-R-0075-23](#)
Appointment of Amy Sejnost to the Downers Grove Sanitary District.

C. Grant Proposal Notifications

- 9.C.1. [23-1678](#)
GPN-023-23: Donated Funds Initiative Grant PY24 - Illinois Department of Human Services - U.S. Department of Health and Human Services - \$77,339. (State's Attorney Office/Children's Center)

RESULT:	APPROVED THE CONSENT AGENDA
MOVER:	Brian Krajewski
SECONDER:	Greg Schwarze
AYES:	Chaplin, Childress, Covert, DeSart, Eckhoff, Evans, Galassi, Garcia, Gustin, Krajewski, LaPlante, Ozog, Rutledge, Schwarze, Tornatore, Yoo, and Zay
ABSENT:	Cronin Cahill

10. PRESENTATIONS**A. OpenGov Demonstration Presentation**

Deputy Chief Financial Officer, Jennifer Sinn, provided the Committee with a live demonstration of the OpenGov software. The Budget Team has been meeting with departments to provide one-on-one training on the software. Committee members will receive an email today with login instructions.

B. 2023 Draft DuPage County Precinct Map Presentation Update

Policy and Program Manager, Jason Blumenthal, and Special Assistant State's Attorneys, Burt Odelson and Ross Secler with Odelson, Sterk, Murphey, Frazier & McGrath, Ltd., reviewed the draft precinct maps with the Committee. As public comments were received, they were reviewed for consideration. The currently proposed maps meet all legal requirements and are as near as practical for 1,200 voters per precinct. The substantial portion of changes are now complete, and the precinct map will be brought forward to the Finance and County Board for final passage on June 13th.

11. OLD BUSINESS

Member Krajewski presented to the Committee an amended Agreement between the County and Choose DuPage per FI-R-0125-23.

12. NEW BUSINESS

No new business was discussed.

13. ADJOURNMENT

A motion was made by Member Gustin and seconded by Member Tornatore to adjourn at 9:35 AM. Upon a voice vote, the motion passed.