



# DU PAGE COUNTY

## Sheriff's Merit Commission

### Meeting Minutes 2

421 N. COUNTY FARM ROAD  
WHEATON, IL 60187  
www.dupagecounty.gov

Thursday, May 4, 2023

8:30 AM

Room 3500A

#### 1. CALL TO ORDER

Meeting called to order by Chairman Reyes at 8:30 a.m.

#### 2. ROLL CALL

Upon roll call, Chairman Reyes, Commissioner Kachiroubas, and Commissioner Gravina were present.

Staff members in attendance: Paul Bruckner (State's Attorney's Office, 8:35-8:58 a.m.), Undersheriff Edmond Moore (Sheriff's Office), Lindsey Stern (Sheriff's Office), Debbie Krygowski (Merit Commission Assistant)

#### 3. PUBLIC COMMENT

No public comment was offered.

#### 4. APPROVAL OF MINUTES

##### a. Regular Meeting Minutes from April 6, 2023, and April 20, 2023

Commissioner Kachiroubas moved and Commissioner Gravina seconded the motion to approve Regular Meeting Minutes from 4/6/2023 and 4/20/2023. Voice vote: all ayes.

**RESULT:** APPROVED

##### b. Executive Session Minutes from April 6, 2023, and April 20, 2023

Commissioner Kachiroubas moved and Commissioner Gravina seconded the motion to approve Executive Session Meeting Minutes from 4/6/2023 and 4/20/2023. Voice vote: all ayes.

**RESULT:** APPROVED

#### 5. OLD BUSINESS

##### a. Budget Status

Ms. Krygowski presented the current Revenues and Expenditures Report. Budget preparations for FY2024 will begin soon.

##### b. Bills Payable

Commissioner Kachiroubas moved and Commissioner Gravina seconded the motion to approve the bills payable list. Roll call vote: all ayes. Chairman Reyes signed the invoices.

**RESULT:** APPROVED

c. Candidate Status

Ms. Krygowski presented the current status of candidates in the testing process and vacancies among sworn deputies, as well as the number of registrants for the Law Enforcement entrance exam. Discussion regarding the flow of candidates anticipated in the upcoming year.

**6. NEW BUSINESS**

a. Approve Results of April 22, 2023 Corrections Entrance Exam

Ms. Krygowski presented a rank list for the Corrections entrance exam along with the results of the exam. Commissioner Kachiroubas moved and Commissioner Gravina seconded a motion to approve the rank list as presented. Voice vote: all ayes.

<b>RESULT:</b> APPROVED
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b. Promotional Exam Score Release Requests

Ms. Krygowski informed the Commission that she had received two requests for results of the Law Enforcement Promotional Exams. One deputy requested his individual scores on the exam and another requested his scores as well as all the scores of the Lieutenants exam via FOIA. Discussion. Chairman Reyes instructed Ms. Krygowski to respond to each request.

**7. REPORT FROM SHERIFF'S OFFICE**

Undersheriff Moore noted that the Sheriff's Office will need to conduct promotional exams for Lieutenant in the Law Enforcement Bureau very soon since the rank list will be exhausted in the next few months. The Sheriff's Office would also like to explore the possibility of an outside agency conducting the promotional exams.

**8. EXECUTIVE SESSION**

Commissioner Kachiroubas moved and Commissioner Gravina seconded the motion to enter into Executive Session. Roll call vote: all ayes.

Paul Bruckner, Undersheriff Moore, and Lindsey Stern left the room.

- a. Pursuant to 5 ILCS 120/2(c)(1) of the Open Meetings Act for the appointment, employment, compensation, discipline, performance, or dismissal of a specific employee, one-on-one interviews.

The Commission entered into Executive Session at 8:59 a.m.

The Commission returned to Open Session at 9:34 a.m.

**9. MATTERS TO BE REFERRED FROM EXECUTIVE SESSION (IF ANY)**

- a. Action on the certification of candidates subject to one-on-one interviews on May 4, 2023.

Chairman Reyes called for a motion to certify Lateral Transfer to Law Enforcement candidate 2095. Commissioner Kachiroubas moved and Commissioner Gravina seconded. Roll call vote: all ayes. Motion carried.

Chairman Reyes called for a motion to certify Lateral Transfer to Corrections candidate 2096. Commissioner Kachiroubas moved and Commissioner Gravina seconded. Roll call vote: all ayes. Motion carried.

Candidate 2097 was not certified.

## **10. ADJOURNMENT**

Commissioner Kachiroubas moved and Commissioner Gravina seconded the motion to adjourn. Voice vote: all ayes.

Meeting was adjourned at 9:35 a.m.