



DU PAGE COUNTY

ETSB - Policy Advisory Committee

Final Summary

421 N. COUNTY FARM ROAD
WHEATON, IL 60187
www.dupagecounty.gov

Monday, May 1, 2023

8:15 AM

Room 3500A

1. CALL TO ORDER

8:15 AM meeting was called to order by Chairman Hayden at 8:15 AM.

PRESENT	Johl, Rivas, Zerwin, Hayden, Hermes, Baarman, and Dina
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2. ROLL CALL

Attendees:

Director Linda Zerwin, DuPage Emergency Telephone System Board, non-voting Member

Matt Theusch, DuPage Emergency Telephone System Board

Eve Kraus, DuPage Emergency Telephone System Board

Jim Connolly, Village of Addison

Reid Foltyniewicz, Oakbrook PD (Remote)

Tom Gallahue, ILEAS (Remote)

Jimmy Lahanis, Darien-Woodridge Fire (Remote)

Bob Murr, College of DuPage (Remote)

John Nebl, OHSEM

Jason Norton, Darien PD (Remote)

Safia Rusulis, Oak Brook PD (Remote)

Bill Srejma, ACDC (Remote)

John Sullivan, Addison Fire (Remote)

Andrea Lieberenz, Addison PD, Secretary (Remote)

On roll call, Members Hayden, Dina, Baarman, Hermes, Johl, and Rivas were present, which constituted a quorum.

3. CHAIRMAN'S REMARKS - CHAIR HAYDEN

There were no remarks from Chairman Hayden.

4. PUBLIC COMMENT

There was no public comment.

5. CONSENT ITEMS

Chairman Hayden asked for a motion to combine Consent Agenda Items A/Minutes approval for ETSB PAC April 3, 2023; B/DEDIRS April Maintainer Report. Member Johl motioned, seconded by Member Rivas. On voice vote, all "Ayes", motion carried.

Chairman Hayden asked for a motion to receive and place on file Consent Agenda Items A/Minutes approval for ETSB PAC April 3, 2023; B/DEDIRS April Maintainer Report.

Member Johl motioned, seconded by Member Rivas. On voice vote, all “Ayes”, motion carried.

5.A. [23-1613](#)

ETSB PAC Minutes - Regular Meeting - Monday, April 3, 2023

Attachments: [2023-04-03 PAC Minutes Summary.pdf](#)

5.B. [23-1614](#)

DEDIRS April Maintainer Report

Attachments: [2304ETSBRadioMaintenanceReport.pdf](#)

RESULT:	APPROVED THE CONSENT AGENDA
MOVER:	Pat Johl
SECONDER:	Michael Rivas
AYES:	Johl, Rivas, Hayden, Hermes, Baarman, and Dina

6. **PARENT COMMITTEE APPROVAL REQUIRED**

6.A. [ETS-R-0015-23](#)

Resolution to amend Policy 911-005.8: DEDIR System Subscriber Unit Requirements.
Recommendation to amend and approve Policy Advisory Committee VOTE (to approve):
6 Ayes, 0 Nays.

Chairman Hayden said this was discussed at the April 3, 2023 PAC meeting and believed it was ready to bring forward for recommendation to the ETS Board for approval. On voice vote, all “Ayes”, motion carried.

Attachments: [Policy 911-005.8 DEDIR System Subscriber Unit Requirements draft 5.10.23.pdf](#)

RESULT:	ETSB PAC RECEIVED AND PLACED ON FILE
MOVER:	Pat Johl
SECONDER:	Michael Rivas

7. **DEDIRS PORTABLE AND MOBILE REPLACEMENT**

7.A. **Police**

Chairman Hayden said both the talk group list and the fire template were included in the Members’ agenda packet and turned the discussion over to Vice Chair Dina.

7.B. **Fire**

Vice Chair Dina said they will begin meeting with talk group agencies today to discuss the

programming templates and will continue on through May 16, 2023. Vice Chair Dina advised the defective XN microphones are being replaced by Motorola. Ms. Zerwin said she believed the replacements had been delivered. Vice Chair Dina added that the firmware push was successful.

Chairman Hayden asked if anyone had any questions. Member Baarman said the fire template has talk groups listed that were not in the talk group list. Vice Chair Dina said he believed the talk group list included the talk groups that were added. Member Baarman said the talk group list does not have 100 talk groups in it, and there are 150 in DuPage. Mr. Connolly said the talk group list was only intended to show the fire agencies the fire talk groups, so approximately 50 talk groups would not be on that list, as they are not available to fire agencies. Member Baarman said Fire OPS 1 and 2 are missing, and Mr. Connolly said that was an error, and he has revised the list. Member Baarman asked if there will be two ops channels per channel. Mr. Connolly said that is correct, with spares for ACDC and DU-COMM. Member Baarman said he is concerned that there are not the same number of agencies on each channel. Mr. Connolly said Member Baarman is correct. Member Baarman inquired where a busy channel like Fire East would go if they had more than two instances happening. Member Johl said the spare could be used. That would be the decision of the agency, incident command, or the PSAPs. Member Johl said none of these channels are exclusive, they are the primary channels; one would not have to ask permission if someone is on another channel. Member Baarman said he understands, but naming implies ownership. Mr. Connolly said other channels are available, and an agency and their PSAP can move them around. Mr. Connolly said there is no perfect solution. Some agencies may want to use FD OPS and some not; they do not know what the usage will be. Member Johl said they will still have VHF conventional channels available, and they can be made into the primary channel. Member Baarman said it is difficult from a PSAP perspective to be consistent when there is not a consistent standardized way to apply it. Member Johl said they followed the same template that was in use for the old assignments of primary Fire OPS channels and doubled the number of available channels. Agencies still have the option to use STARCOM or VHF. He added, if they left 14 channels for anyone to use, there would be more issues of multiple incidents jumping on the same channel. He said this was the least operational change other than adding more channels. Member Baarman confirmed there are approximately 10 new talk groups. Vice Chair Dina said that is correct, but it is temporary.

Ms. Zerwin said there was a discussion in the focus groups of a concern that during transition, a channel with one name that was not being renamed for the same purpose, would cause confusion. She said they made a new talk group name, and once everything is cleaned up and rolled out, the unnecessary talk groups will be omitted. Member Baarman said from a PSAP perspective, DU-COMM's consoles are full and that during this transition, they may not have access to something they have today. Ms. Zerwin asked what the capacity is on the ACDC side. Member Hermes said she will have to find out. Member Baarman said he would like the revised talk group list from Mr. Connolly.

Ms. Zerwin said Member Baarman should have known about this sooner. Vice Chair Dina advised once everything is updated and they are ready to make the switch to Phase 2, Zones 1, 2, and 3 will go away. Member Baarman said that is a great transition for the users in the field; it is a good mechanism to figure out when the cutover date is. Mr. Connolly added that the extra talk

groups are not in the first three zones Vice Chair Dina talked about. They are in the new bank and not intended for use now so DU-COMM has a choice of how soon they want to put those on their consoles. Mr. Baarman asked if FD OPS 2 will have the same name, and Vice Chair Dina confirmed it would.

Ms. Zerwin asked what the next step would be. Mr. Connolly said he will correct the error regarding the talk groups and will send the revised list to Ms. Kraus to send to the agencies' DEDIRS contacts. Member Baarman said he struggles with the growth; there are many talk groups not in use; Public Works for instance. He said he noticed Aurora fire ground and Aurora FD channels and asked if they will be set up like Naperville. Vice Chair Dina said they are waiting to hear back from Aurora. Member Baarman also asked if there needs to be anything done from a policy standpoint with the joint operations 1 Secure and 2 Secure. A discussion ensued on the number of channels agencies will have.

Member Hermes said from a PSAP operational standpoint, having the two designated channels, and the extra channel, per main channel, is a much better scenario than having just FD OPS 1-14. The dispatchers will know those are their two go-to channels. She said opening up 14 channels to a dispatcher opens up the door for confusion on which channel is being used. Member Baarman said that is what is being done on the Police side; he is just looking for consistency.

Mr. Nebl added, if he is not mistaken, that on the Police side something similar being done on the Fire side is that if a user is on 3WEST it has a PD OPS assigned to it. He thought two would be assigned to each talk group and believed there is a consistency on the Fire side. Mr. Connolly said he believes on the Police side there is 1 per talk group and 6 or 7 additional spares. Mr. Nebl said there is a similarity. Member Baarman contended that it is not the same, there is a leftover pool for the PSAP to choose from which is different from what Fire is doing. Mr. Nebl said when all is said and done, there will be 4 spares out of 150. Member Baarman said he is looking for consistency. These channels make it harder for a dispatcher to learn and to be trained. Vice Chair Dina said they tried to keep it as similar as possible.

Mr. Nebl said regarding the naming convention, he believes both groups tried to tackle where the telecommunicators need to sign in.

Member Hermes said she agrees with Member Baarman that there needs to be as much consistency as possible to help the telecommunicators. She added, it must be realized that Police OPS and Fire OPS are two different things and there probably will not ever be complete consistency, but she believed there is a similar consistency. She said she is not sure how much more consistent it can be made.

Member Baarman said he needs the complete list, so that he can know what needs to be done for Phase 2. He said these two groups need to get tied together. Vice Chair Dina said he will ensure Member Baarman and Member Hermes get the list today.

Member Johl asked if there is a new DU-COMM radio representative on the focus committees now that Mr. Lozar has retired. He said Mr. Lozar was very important in getting this done and

finding out what was available and where the channels could be transitioned from.

Ms. Zerwin said the policy for ETS Board, where talk groups are concerned, shows the talk group and the list of what their purpose is. She asked if everyone agreed that anything else is operational and will be at the PSAP level, and everyone agreed. She said a draft of the overarching policy would be ready for the next meeting.

7.B.1. XN Microphones

Ms. Zerwin read from a handout that the Members received regarding the APXNextXN microphones. Ms. Zerwin said she wanted to read the handout into the record and have it attached to the minutes because of the defect. Afterwards, she asked if there were any questions, to which there were none.

[23-1968](#)

APX Next XN Remote Speaker Microphone

Attachments: [APXNext XN Remote Speaker Microphone.pdf](#)

7.C. Talk Group Template

There was no further discussion on this item.

8. OLD BUSINESS

No old business was discussed.

9. NEW BUSINESS

No new business was discussed.

10. NEXT MEETING:

10.A. Monday, June 5 at 8:15am in Room 3-500A

11. ADJOURNMENT

Member Baarman made a motion to adjourn the meeting at 8:58am, seconded by Member Rivas. On voice vote, motion carried.

Respectfully submitted,

Andrea Lieberenz