



DU PAGE COUNTY

Public Works Committee

Final Summary

421 N. COUNTY FARM ROAD
WHEATON, IL 60187
www.dupagecounty.gov

Tuesday, April 2, 2024

9:00 AM

Room 3500B

1. CALL TO ORDER

9:00 AM meeting was called to order by Chair Garcia at 9:00 AM.

2. ROLL CALL

Other Board Members present: Member Liz Chaplin, Member Yeena Yoo, Member Patty Gustin, Member Sheila Rutledge

Member Cahill arrived at 9:01 AM due to attending another committee meeting.

PRESENT	DeSart, Galassi, Garcia, Ozog, and Zay
LATE	Cronin Cahill

3. CHAIRWOMAN'S REMARKS - CHAIR GARCIA

Chair Garcia commented that during this meeting there will be a Heritage Gallery discussion. She emphasized that \$150,000 has been approved by the County Board for payment of a contract to an outside company to work with groups and provide a history of DuPage County within the Heritage Gallery area at the 421 Building.

4. PUBLIC COMMENT

The following individuals made in-person public comment:

Philip Buchanan: Heritage Gallery

*Public comment submitted electronically by the following people can be found at the end of the meeting minutes packet:

Gene Hirniak: Lawn and Driveway Repair

5. APPROVAL OF MINUTES

5.A. [24-1023](#)

Public Works Committee Meeting Minutes - Regular Meeting - Tuesday, March 19, 2024

RESULT:	APPROVED
MOVER:	Mary Ozog
SECONDER:	Kari Galassi

6. BUDGET TRANSFERS**6.A. [24-1024](#)**

Facilities Management – Grounds - \$74,219 budget transfer needed due to revised capital threshold finance policy. Funds will move from account 1000-1102-54130 (Construction & Other Motor Equipment) in the amount of \$74,219, to account 1000-1102-52000 (Furn/Mach/Equip Small Value).

RESULT:	APPROVED
MOVER:	Cynthia Cronin Cahill
SECONDER:	Mary Ozog

6.B. [24-1025](#)

Facilities Management - \$135,855 budget transfer needed due to revised capital threshold finance policy. Funds will move from account 1000-1100-54110 (Equipment and Machinery) in the amount of \$135,855, to account 1000-1100-52000 (Furn/Mach/Equip Small Value).

RESULT:	APPROVED
MOVER:	Mary Ozog
SECONDER:	Kari Galassi

7. CLAIMS REPORT**7.A. [24-1026](#)**

Payment of Claims - Public Works and Facilities Management

RESULT:	APPROVED
MOVER:	Cynthia Cronin Cahill
SECONDER:	Kari Galassi

8. JOINT PURCHASING AGREEMENT**8.A. [FM-P-0015-24](#)**

Recommendation for the approval of a contract to Graybar Electric Company, Inc., to furnish and deliver electrical and lighting products for the EV Charging Stations at the Judicial Office Facility and Campus Lighting Upgrades, for Facilities Management, for the period of April 10, 2024 through November 30, 2025, for a total contract not to exceed \$78,856.12. Contract pursuant to the Intergovernmental Cooperation Act Omnia Partners Contract #EV-2370. (EECBG Funded)

RESULT:	APPROVED AND SENT TO FINANCE
MOVER:	Dawn DeSart
SECONDER:	Mary Ozog

9. BID AWARD**9.A. [FM-P-0016-24](#)**

Recommendation for the approval of a contract to Advanced Boiler Control Services, Inc., to provide Boiler Audit Testing, Tuning, Training, and Time & Material, at the Power Plant, for Facilities Management, for the period April 10, 2024 through April 9, 2025, for a total contract amount not to exceed \$70,057.50, per lowest responsible bid accepted in the best interests of the county, per staff's decision memo for bid #24-024-FM. (\$62,557.50 for Facilities Management and \$7,500 for Division of Transportation).

RESULT:	APPROVED AND SENT TO FINANCE
MOVER:	Mary Ozog
SECONDER:	Kari Galassi

9.B. [FM-P-0018-24](#)

Recommendation for the approval of a contract to Builders Chicago Corporation, for preventative maintenance and repair services for automatic and manual doors with threshold closers, as needed, for County facilities, for Facilities Management, for the two-year period of April 10, 2024 through April 9, 2026, for a total contract amount not to exceed \$127,392, per lowest responsible bid #24-032-FM. (\$66,692 for Facilities Management, \$700 for Animal Services, \$30,000 for Division of Transportation, and \$30,000 for Care Center).

RESULT:	APPROVED AND SENT TO FINANCE
MOVER:	Dawn DeSart
SECONDER:	Cynthia Cronin Cahill

9.C. [PW-P-0009-24](#)

Recommendation for the approval of a contract purchase order to CIT Trucks – Rockford, to procure one (1) 2025 Kenworth T480 Chassis, for the period of April 10, 2024 to April 9, 2025, for a total contract amount not to exceed \$193,123, for Public Works (\$96,561.50) and Stormwater (\$96,561.50). Contract pursuant to the Intergovernmental Cooperation Act, per Sourcewell Contract # 060920-KTC.

RESULT:	APPROVED AND SENT TO FINANCE
MOVER:	Mary Ozog
SECONDER:	Dawn DeSart

10. **ORDINANCE**10.A. [PW-O-0002-24](#)

An Ordinance authorizing the County of DuPage Water and Sewerage System to enter into a Loan Agreement with the Illinois Environmental Protection Agency to fund public improvements to the County's Woodridge-Greene Valley Treatment Wastewater Treatment Plant.

Director of Public Works Nick Kottmeyer clarified that this loan authorization refers to the loan that the IEPA is able to release to provide funding for Public Works for projects outlined in the capital improvement plan for the Woodridge Treatment Plant.

RESULT:	APPROVED AND SENT TO FINANCE
MOVER:	Jim Zay
SECONDER:	Mary Ozog

11. **ACTION ITEMS**11.A. [24-1027](#)

Public Works Accounts Receivable Write Off

Chair Garcia gave acknowledged and thanked staff, especially Public Works Finance Services Administrator Stan Spera and Public Works Financial Services Manager Cheryl Rivera, for their efforts that contributed to the DuPage County Public Works collection rate of 99.9%.

RESULT:	APPROVED
MOVER:	Mary Ozog
SECONDER:	Dawn DeSart

12. DISCUSSION**12.A. Electricity Bid Follow-Up**

Director of Public Works Nick Kottmeyer explained the initial bid day process for Electricity that was held in April. He explained that this initial day only saw one bidder with a price that would be much higher than what the County is paying now. Mr. Kottmeyer let the committee know that staff is going to put an advertisement out for the Electricity Bid again to hopefully get more bidders and will hold another bid day in May. He explained other options that are available as well.

12.B. Improvements to County Board Offices

Facilities Management Project Supervisor Geoff Matteson presented proposed improvements to the 3-600 County Board offices. He offered Option 1 and Option 2 with estimated costs to the committee, and the committee discussed whether or not they think a conference room with a shared workspace (Option 1), or a conference room with an additional conference room (Option 2) in this space would be best.

The committee came to a consensus to move forward with Option 2 that was presented.

12.C. [24-1119](#)**Consensus to Proceed with Improvements to the Heritage Gallery**

There was a discussion amongst the committee regarding the Heritage Gallery. There was discussion on what partnering with Taylor Studios, the DuPage Historical Museum and Wheaton Park District could look like for this project.

After conversations on what different directions that the committee could go forward with regarding the Heritage Gallery, there was a consensus to move forward with a basic concept plan for the Heritage Gallery at the 421 Building with Taylor Studios. Once this plan is presented to the committee, they will decide on whether to move forward with designing and construction.

13. OLD BUSINESS

No old business was discussed.

14. NEW BUSINESS

Director of Public Works Nick Kottmeyer addressed the public comment that was submitted online by Gene Hirniak, and let the committee know that this comment has been addressed by the Public Works maintenance team.

15. ADJOURNMENT

With no further business, the meeting was adjourned.