



# DU PAGE COUNTY

## Human Services

### Final Summary

421 N. COUNTY FARM ROAD  
WHEATON, IL 60187  
www.dupagecounty.gov

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**Tuesday, April 16, 2024**

**9:30 AM**

**Room 3500A**

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The meeting was moved to conference room 3500B due to the Economic Development Committee running late. Proper signage was posted.

**1. CALL TO ORDER**

9:30 AM meeting was called to order by Chair Greg Schwarze at 9:31 AM.

Chair Schwarze appointed County Board Member Lucy Chang Evans to serve on the committee for purposes of a quorum.

**2. ROLL CALL**

Staff in Attendance: Nick Alfonso (States Attorney Office), Nick Etminan and Henry Kocker (Procurement), Julie Hamlin and Tom Schwertman (Community Development Commission), Joan Fox and Gina Strafford-Ahmed (Community Services), and Mary Keating (Director of Community Services).

<b>PRESENT</b>	DeSart, Garcia, Schwarze, and Evans
<b>ABSENT</b>	Childress, Galassi, and LaPlante

**3. PUBLIC COMMENT**

No public comments were offered.

**4. CHAIR REMARKS - CHAIR SCHWARZE**

No remarks were offered.

**5. APPROVAL OF MINUTES**

5.A. [24-1268](#)

Human Services Committee - Regular Meeting - Tuesday, April 2, 2024

<b>RESULT:</b>	APPROVED
<b>MOVER:</b>	Paula Garcia
<b>SECONDER:</b>	Lucy Evans

**6. COMMUNITY DEVELOPMENT COMMISSION - MARY KEATING****6.A. [24-1269](#)**

Recommendation for Approval of a 2nd Modification, 2nd Time Extension of a Community Development Block Grant (CDBG) Agreement with Serenity House Counseling Services, Project Number CD22-07 - WERC (Women's Extended Residential Care) Expansion - Extending the Project Completion Date through June 15, 2024.

<b>RESULT:</b>	APPROVED
<b>MOVER:</b>	Dawn DeSart
<b>SECONDER:</b>	Paula Garcia

**7. DUPAGE CARE CENTER - JANELLE CHADWICK****7.A. [HS-P-0020-24](#)**

Recommendation for the approval of a contract issued to CliftonLarsonAllen LLP (CLA), for preparation and submission of annual Medicare and Medicaid Cost Reports, for the DuPage Care Center, for the period covering May 1, 2024 through April 30, 2028, for a total amount not to exceed \$33,200; per RFP #24-001-DCC.

<b>RESULT:</b>	APPROVED AND SENT TO FINANCE
<b>MOVER:</b>	Paula Garcia
<b>SECONDER:</b>	Lucy Evans

**7.B. [24-1270](#)**

Recommendation for the approval of a contract to AirGas USA, LLC, to furnish and deliver Oxygen, Helium and Carbon Dioxide, for the DuPage Care Center, for the period June 1, 2024 through May 31, 2026, for a total contract amount not to exceed \$29,500; per bid #24-042-DCC.

<b>RESULT:</b>	APPROVED
<b>MOVER:</b>	Dawn DeSart
<b>SECONDER:</b>	Paula Garcia
<b>AYES:</b>	DeSart, Garcia, Schwarze, and Evans
<b>ABSENT:</b>	Childress, Galassi, and LaPlante

**8. BUDGET TRANSFERS****8.A. [24-1271](#)**

Budget Transfer to transfer funds so that payroll can be moved from a grant into the General Fund. Matching amount of expense will instead be reimbursed by the PY24 grant in 2024, but cannot be paid for in 2023, as the State's 2023 fiscal year has closed. Funds in the amount of \$500 will be moved from 1000-1750-50000 (Regular Salaries) to 1000-1750-51010 (Employees Share I.M.R.F.) and \$500 from 1000-1750-50000 to 1000-1750-51030 (Employer share Social Security) for a total of \$1,000. (Community Services)

<b>RESULT:</b>	APPROVED
<b>MOVER:</b>	Dawn DeSart
<b>SECONDER:</b>	Paula Garcia

**9. INFORMATIONAL****9.A. [FM-P-0021-24](#)**

Recommendation for the approval of a contract to Groot, Inc., to provide refuse disposal, recycling, and asbestos pick-up services for DuPage County facilities, for Facilities Management, for the period of June 1, 2024 through May 31, 2025, for a contract total amount not to exceed \$125,045.78, per renewal option under bid #22-026-FM, first of three options to renew. (\$1,125.14 for Animal Services, \$40,800 for the DuPage Care Center, and \$83,120.64 for Facilities Management)

<b>RESULT:</b>	ACCEPTED AND PLACED ON FILE
<b>MOVER:</b>	Paula Garcia
<b>SECONDER:</b>	Lucy Evans

**10. RESIDENCY WAIVERS - JANELLE CHADWICK**

Two Out of County Residency Waivers were presented by Anita Rajagopal, Assistant Administrator of the DuPage Care Center. She stated that there are currently four open male beds and three open female beds so no DuPage County residents would be displaced by accepting these candidates to the Care Center.

**10.A. Out of County Residency Waiver #1**

<b>RESULT:</b>	APPROVED
<b>MOVER:</b>	Paula Garcia
<b>SECONDER:</b>	Dawn DeSart

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**10.B. Out of County Residency Waiver #2**

<b>RESULT:</b>	APPROVED
<b>MOVER:</b>	Dawn DeSart
<b>SECONDER:</b>	Paula Garcia

**11. DUPAGE CARE CENTER UPDATE - JANELLE CHADWICK**

Anita Rajagopal, Assistant Administrator of the DuPage Care Center, gave an update on the renovation at the Care Center, stating construction began on the back entrance. The lower-level parking lot is torn up and totally unrecognizable. 4N has been completed. The construction company and architectural company created and sent a letter to the Illinois Department of Public Health (IDPH) last week to request an inspection for occupancy. The IDPH has 45 days from receiving the letter to come and complete their review, which would allow the Care Center to move residents from 3N to begin renovation of their unit. They have been scheduling small tours of 4N for the residents.

**12. COMMUNITY SERVICES UPDATE - MARY KEATING**

Mary Keating, Director of Community Services, stated that she sent out reminder emails to the food pantries regarding the closing of the application portal for the second round of infrastructure grants on May 15, 2024. Another reminder will be sent about one week before the closing date. \$500,000 was allocated for the infrastructure grant and they have received \$365,000 in requests to date.

The DuPage Community Transformation Partnership is gearing up for 2024. The Transformation Grant letters of intent are due on Friday, April 19, 2024. They are not doing the letter of intent process with the Immediate Intervention grant, instead they are moving directly to the application process, which is due on May 24, 2024. The DuPage Foundation is actively communicating with the agencies regarding deadlines.

Ms. Keating stated they have not created or released the 2024 Small Agencies Grant applications. Chair Schwarze added they anticipate the grant will be rolled out in the Fall, after the capital grant process has been completed.

The Community Services Block Grant (CSBG) Advisory Committee meets today at 11:30 AM. in room 3500B.

**13. OLD BUSINESS**

No old business was discussed.

**14. NEW BUSINESS**

No new business was discussed.

**15. ADJOURNMENT**

With no further business, Chair Schwarze motioned to adjourn the meeting at 9:45 AM.

<b>RESULT:</b>	APPROVED
<b>MOVER:</b>	Dawn DeSart
<b>SECONDER:</b>	Paula Garcia