



DU PAGE COUNTY

421 N. COUNTY FARM ROAD
WHEATON, IL 60187
www.dupagecounty.gov

Human Services Final Summary

Tuesday, June 4, 2024

9:30 AM

Room 3500A

1. CALL TO ORDER

9:30 AM meeting was called to order by Chair Greg Schwarze at 9:30 AM.

2. ROLL CALL

Other Board members present: Member Yeena Yoo, Member Patty Gustin (9:47)

Staff in Attendance: Joan Olson (Chief Communications Officer, Evan Shields (Public Information Officer), Renee Zerante (State's Attorney Office), MaryCatherine Wells, Keith Jorstad, Katrina Holman, Tabassum Haleem, and Intern Braeden Smith (Finance), Henry Kocker and Brian Rovik (Procurement), Victoria Kappas (Family Center), Julie Hamlin (Community Development)

PRESENT	Childress, Galassi, Garcia, LaPlante, and Schwarze
REMOTE	DeSart

MOTION TO ALLOW REMOTE PARTICIPATION

Member Garcia so moved, seconded by Member Childress, to allow Member DeSart to participate remotely.

The motion was approved on a voice vote, all "ayes".

RESULT:	APPROVED
MOVER:	Paula Garcia
SECONDER:	Michael Childress

3. PUBLIC COMMENT

No public comments were offered.

4. CHAIR REMARKS - CHAIR SCHWARZE

Chair Schwarze thanked Vice-Chair Garcia for running the Human Services meeting on May 21, 2024, while he was in Springfield on business.

Chair Schwarze attended the DuPage Foundation meeting with Vice Chair Garcia and Mary Keating to discuss round three of the DuPage Transformational Grants. They received 41 applications for the long term, in-depth portion of the transformational portion of the grant. At the meeting they reviewed the letters of intent and discussed the \$4M left for food insecurities. Early discussion suggests they may designate \$3M for the long-term transformational grant and \$1M for the immediate grant.

5. APPROVAL OF MINUTES

5.A. [24-1681](#)

Human Services Committee - Regular Meeting - Tuesday, May 21, 2024

RESULT: APPROVED
MOVER: Paula Garcia
SECONDER: Kari Galassi

6. COMMUNITY SERVICES - MARY KEATING

6.A. [FI-R-0094-24](#)

Acceptance and appropriation of the Illinois Department of Healthcare and Family Services Access and Visitation Grant PY25 Intergovernmental Agreement No. 2025-55-024-IGA B, Company 5000 - Accounting Unit 1670, \$102,000. (Community Services)

RESULT: APPROVED AND SENT TO FINANCE
MOVER: Paula Garcia
SECONDER: Kari Galassi

6.B. [24-1682](#)

HS-P-0088A-23 Amendment to Resolution HS-P-0088-23, issued to WellSky Corporation for the purchase of additional software and training, for Community Services, for the period of November 1, 2023 through October 31, 2024, to increase the encumbrance in the amount of \$7,330 for a new contract total of \$51,050.48, a 16.77% increase. (6782-0001-SERV)

RESULT: APPROVED AND SENT TO FINANCE
MOVER: Paula Garcia
SECONDER: Kari Galassi

7. COMMUNITY DEVELOPMENT COMMISSION - MARY KEATING

7.A. [HS-R-0013-24](#)

Recommendation for Approval of a HOME Investment Partnerships Act (HOME) Funds Program Agreement between DuPage County and Addison Horizon Limited Partnership – Addison Horizon Senior Living Community – in the Amount of \$5,250,000 – for construction of a 62-unit affordable rental housing development for seniors (62+).

Julie Hamlin, Administrator of Community Development, stated the H.O.M.E agreement had a few changes. There was a repayment start date for the home loan which was added and will be July 1st, 2027. There was also language requested to be added allowing the developer’s limited partners to cure any default under the mortgage. They also added two months to the project timeline as far as construction completion and full expenditure of their home funds just in case the closing gets pushed back a little bit. Finally, they received an updated title commitment from the title company adding Parcel Four (4) in the legal description which provides for a sidewalk easement.

Chair Schwarze added that nothing affects the total project amount and Community Development supported the changes.

RESULT: APPROVED AT COMMITTEE
MOVER: Paula Garcia
SECONDER: Kari Galassi

7.B. [HS-R-0014-24](#)

Recommendation for Approval of a Scrivener’s error on the Agreement between DuPage County and DuPage Pads Inc, on Page One, Paragraph One, under Resolution # HS-R-0040-23.

RESULT: APPROVED AT COMMITTEE
MOVER: Paula Garcia
SECONDER: Michael Childress

8. DUPAGE CARE CENTER - JANELLE CHADWICK

8.A. [HS-P-0021-24](#)

Recommendation for the approval of a contract purchase order issued to Professional Medical & Surgical Supply, Inc., to furnish and deliver Ostomy, Tracheostomy, Urological and Enteral supplies and services (Med B) and Enteral feeding formulas, for the DuPage Care Center, for the period July 30, 2024 through July 29, 2025, for a total contract not to exceed \$58,000; under bid renewal #22-040-DCC, second of three one-year renewals.

RESULT: APPROVED AND SENT TO FINANCE
MOVER: Paula Garcia
SECONDER: Kari Galassi

9. BUDGET TRANSFERS

9.A. [24-1683](#)

Transfer of funds from account no. 1400-5920-50040 (part-time help) to account no.1400-5920 50010 (overtime), in the amount of \$2,000 to cover the cost of overtime due to an unanticipated lengthy vacancy and to transfer funds from account no. 1400-5920-53828 (contingencies) to 1400-5920-51040 (employee medical & hospital insurance) in the amount of \$750, to cover expenses in the unbudgeted line, for the Family Center. (Community Services)

RESULT: APPROVED
MOVER: Paula Garcia
SECONDER: Kari Galassi

10. RESIDENCY WAIVERS - JANELLE CHADWICK

One out of county residency waiver was submitted for approval. Anita Rajagopal, Assistant Administrator of the DuPage Care Center, stated there are currently six male and seven female beds available. Four beds have been offered to DuPage County residents, so no residents of the county will be displaced by accepting this applicant.

RESULT: APPROVED
MOVER: Lynn LaPlante
SECONDER: Kari Galassi

11. DUPAGE CARE CENTER UPDATE - JANELLE CHADWICK

Anita Rajagopal, Assistant Administrator of the DuPage Care Center gave a covid update. There are no residents on the covid unit. The Care Center is expecting to be out of outbreak status sometime today, June 4, contingent upon an update from the nursing station.

The Care Center received the official letter from the Illinois Department of Public Health (IDPH), approving occupancy for the 4N unit. The resident moves are scheduled for June 11 and June 12. The Care Center is in 'active preparation' for this move. There are 56 beds in 4N, with close to 56 residents moving. The next step is to move residents from 3C to 2N so construction can begin on 3N and 3C.

They have been offering tours for residents and families to become familiar with the new area.

12. COMMUNITY SERVICES UPDATE - MARY KEATING

No report was offered.

13. OLD BUSINESS

Chair Schwarze referred to the updated round two infrastructure requests based on those organizations who did not receive a round one grant. At the last meeting, the committee discussed the requests totalling \$557,185, \$57,185 over the allocated funds. Finance went through the numbers and contacted the agencies and was able to reduce the ask amount to \$551,479.

Chair Schwarze stated that as a committee, they need to determine how to handle the \$51,479 overages to the \$500,000 allocated for this grant round. Nineteen applications were approved, five of them by York Township, who's total for the five requests came to \$95,000.

The agencies, purpose of funding, and amounts requested were distributed in a handout, which is attached hereto and made part of the minutes packet.

MaryCatherine Wells, the Deputy Chief Financial Officer, confirmed that the numbers had all been reviewed and the requests were solid and equally eligible.

The committee discussed the options, noting the requests for vehicle amounts varied considerably.

Member Galassi mentioned a previous conversation stating the county would assist in a best practice to obtain the vehicles, possibly getting a volume discount. Chair Schwarze commented that the gist of the conversation was that staff would suggest ways to work together to save funds.

MaryCatherine stated with round one, the procurement team did some sourcing of the vehicles requested and compared pricing. She said the items on the agencies' list are in line with current pricing. MaryCatherine replied that there were no stipulations put on agencies regarding the size or features on vehicles. Some items requested have different features. She added there may be potential for some savings, maybe \$10,000 at most.

Finance could provide details on the vehicles if members desired. Member LaPlante asked for the details. Member Galassi asked about getting more validation from agencies regarding van

pricing.

Member DeSart mentioned giving all agencies funding, less about 9.24% to bring the ask down to \$500,000. That may mean some agencies would not be able to purchase the needed item requested and then they may be ineligible for any of this funding. Chair Schwarze noted it is not the committee’s responsibility to tell agencies what they should have based on what we think they need.

Members Galassi, LaPlante, and Garcia all expressed a recommendation that we keep the allocation at \$500,000. Chair Schwarze was not against raising the allocation to meet the agencies’ requests.

After back-and-forth discussion, Chair Schwarze asked the Finance team to revisit the agencies one more time and see if they can reduce their requests any further. A determination will be made at the next Human Services committee meeting on June 18.

[24-1757](#)

ARPA Infrastructure Investment Grant Program Round 2 List of Applicants not Funded in Round 1

14. NEW BUSINESS

No new business was discussed.

15. ADJOURNMENT

RESULT:	APPROVED
MOVER:	Paula Garcia
SECONDER:	Michael Childress