

DU PAGE COUNTY

421 N. COUNTY FARM ROAD WHEATON, IL 60187 www.dupagecounty.gov

Finance Committee Summary

Tuesday, April 9, 2024 8:00 AM County Board Room

1. CALL TO ORDER

8:00 AM meeting was called to order by Chair Chaplin at 8:00 AM.

2. ROLL CALL

PRESENT	Chaplin, Childress, Covert, DeSart, Eckhoff, Evans, Galassi, Garcia, Gustin, LaPlante, Rutledge, Schwarze, Tornatore, Yoo, and Zay
ABSENT	Cronin Cahill, Krajewski, and Ozog
ADSENI	Cronin Canni, Krajewski, and Ozog

3. PUBLIC COMMENT

No public comments were offered.

4. CHAIRWOMAN'S REMARKS - CHAIR CHAPLIN

Chair Chaplin let the committee know that there will be a Salary Discussion on today's agenda. She stated that 180 days before an election, the County Board needs to set salaries for incoming elected officials. The goal is to have a discussion on this today, come to a consensus of what the committee would like to move forward with, and vote on this item at the Board meeting by the end of April.

5. APPROVAL OF MINUTES

5.A. **24-1091**

Finance Committee - Regular Meeting - Tuesday, March 26, 2024

RESULT: APPROVED

MOVER: Yeena Yoo

SECONDER: Paula Garcia

6. BUDGET TRANSFERS

6.A. **FI-R-0068-24**

Budget Transfers 04-09-2024 - Various Companies and Accounting Units

RESULT: APPROVED
MOVER: Paula Garcia
SECONDER: Sadia Covert

7. PROCUREMENT REQUISITIONS

A. Finance - Chaplin

A motion was made by Member Zay and seconded by Member Gustin to combine items 7.A.1. through 7.A.9. Upon a voice vote, the motion passed.

7.A.1. **24-1132**

Decrease and close Purchase Order 6077-0001 SERV, issued to ODP Business Solutions, LLC, in the amount of \$16,174.55, due to the contract has expired. (Regional Office of Education)

RESULT: APPROVED

MOVER: Jim Zay

SECONDER: Patty Gustin

7.A.2. **24-1151**

Decrease and close Purchase Order 6183-0001 SERV, issued to Bond, Dickson & Associates, in the amount of \$62,623.28, due to the contract has expired.

RESULT: APPROVED
MOVER: Jim Zay
SECONDER: Patty Gustin

7.A.3. **24-1152**

Decrease and close Purchase Order 5013-0001 SERV, issued to CorVel Corporation, in the amount of \$14,348, due to the contract has expired.

RESULT: APPROVED
MOVER: Jim Zay
SECONDER: Patty Gustin

7.A.4. **24-1153**

Decrease and close Purchase Order 5610-0001 SERV, issued to Momkus, LLC, in the amount of \$17,495, due to the contract has expired.

RESULT: APPROVED
MOVER: Jim Zay
SECONDER: Patty Gustin

7.A.5. **24-1154**

Decrease and close Purchase Order 4139-0001 SERV, issued to Rock Fusco & Connelly, LLC, in the amount of \$15,579.55, due to the contract has expired.

RESULT: APPROVED

MOVER: Jim Zay

SECONDER: Patty Gustin

7.A.6. **24-1155**

Decrease and close Purchase Order 5607-0001 SERV, issued to Rock Fusco & Connelly, LLC, in the amount of \$91,025.73, due to the contract has expired.

RESULT: APPROVED

MOVER: Jim Zay

SECONDER: Patty Gustin

7.A.7. **24-1156**

Decrease and close Purchase Order 6026-0001 SERV, issued to Safety Training Associates, Inc., in the amount of \$11,954, due to the contract has expired.

RESULT: APPROVED

MOVER: Jim Zay

SECONDER: Patty Gustin

7.A.8. **24-1157**

Decrease and close Purchase Order 5631-0001 SERV, issued to The Sotos Law Firm, in the amount of \$162,894, due to the contract has expired.

RESULT: APPROVED

MOVER: Jim Zay

SECONDER: Patty Gustin

7.A.9. **24-1158**

Decrease and close Purchase Order 5940-0001 SERV, issued to William Roberts, in the amount of \$10,903.75, due to the contract has expired.

RESULT: APPROVED

MOVER: Jim Zay

SECONDER: Patty Gustin

RESULT: APPROVED THE CONSENT AGENDA

MOVER: Jim Zay
SECONDER: Patty Gustin

7.A.10.<u>24-1070</u>

Recommendation for the approval of an amendment to purchase order 6519-0001 SERV, for a contract issued to American Toner & Ink, for the purchase of toner and ink, to increase the contract in the amount of \$4,000 for the Circuit Court, resulting in an amended contract total amount not to exceed \$18,739, an increase of 27.14%.

RESULT: APPROVED

MOVER: Jim Zay

SECONDER: Paula Garcia

7.A.11.**FI-P-0007-24**

Recommendation for the approval of a contract issued to Titan Image Group, to furnish and deliver printed business envelopes for various County departments, for the period of April 12, 2024 through November 30, 2025, for a contract total amount of \$30,545, per bid #23-044-FIN. First of three optional renewals.

RESULT: APPROVED

MOVER: Jim Zay

SECONDER: Patty Gustin

7.A.12.**FI-P-0008-24**

Recommendation for the approval of funding for Hervas, Condon & Bersani, P.C., to provide legal services as conflict counsel as Special Assistant State's Attorneys, for the time period of March 1, 2024 through February 28, 2026, for the State's Attorney's Office, for an amount not to exceed \$100,000.

RESULT: APPROVED
MOVER: Jim Zay
SECONDER: Patty Gustin

7.A.13.**FI-P-0009-24**

Recommendation for the approval of funding for Johnson & Bell, to provide legal services as conflict counsel as Special Assistant State's Attorneys, for the time period of March 1, 2024 through February 28, 2026, for the State's Attorney's Office, for an amount not to exceed \$100,000.

RESULT: APPROVED

MOVER: Jim Zay

SECONDER: Paula Garcia

7.A.14.**FI-P-0010-24**

Recommendation for the approval of funding for Schain Banks, to provide legal services as conflict counsel as Special Assistant State's Attorneys, for the time period of March 1, 2024 through February 28, 2026, for the State's Attorney's Office, for an amount not to exceed \$100,000.

RESULT: APPROVED
MOVER: Jim Zay
SECONDER: Patty Gustin

7.A.15.<u>FI-P-0011-24</u>

Recommendation for the approval of funding for O'Hagan Meyer, to provide legal services as conflict counsel as Special Assistant State's Attorneys, for the time period of March 1, 2024 through February 28, 2026, for the State's Attorney's Office, for an amount not to exceed \$100,000.

RESULT: APPROVED

MOVER: Jim Zay

SECONDER: Kari Galassi

B. Human Services - Schwarze

7.B.1. **HS-P-0016-24**

Recommendation for the approval of a contract purchase order to Central DuPage Hospital Association D/B/A HealthLab, for patient phlebotomy and laboratory services, for the DuPage Care Center, for the period April 18, 2024 through April 17, 2025, for a total contract amount not to exceed \$40,000; per RFP #24-035-DCC.

RESULT: APPROVED

MOVER: Greg Schwarze

SECONDER: Sheila Rutledge

7.B.2. **HS-P-0017-24**

Recommendation for the approval of a contract purchase order to Brightstar Care of DuPage, for supplemental nursing staffing, for the DuPage Care Center, for the period April 13, 2024 through April 12, 2025, for a total contract amount not to exceed \$290,000; per RFP #24-002-DCC.

RESULT: APPROVED

MOVER: Greg Schwarze

SECONDER: Yeena Yoo

7.B.3. **HS-P-0018-24**

Recommendation for the approval of a contract purchase order to Novastaff Healthcare Services, Inc., for supplemental nursing staffing, for the DuPage Care Center, for the period April 13, 2024 through April 12, 2025, for a total contract amount not to exceed \$500,000; per RFP #24-002-DCC.

RESULT: APPROVED

MOVER: Greg Schwarze

SECONDER: Paula Garcia

7.B.4. **HS-P-0019-24**

Recommendation for the approval of a contract purchase order to RCM Health Care Services, for supplemental nursing staffing, for the DuPage Care Center, for the period April 13, 2024 through April 12, 2025, for a total contract amount not to exceed \$200,000; per RFP #24-002-DCC.

RESULT: APPROVED

MOVER: Greg Schwarze

SECONDER: Kari Galassi

C. Judicial and Public Safety - Evans

7.C.1. **JPS-P-0013-24**

Recommendation for the approval of a contract to Peter M. King, of King Holloway, LLC, to provide professional services as a conflict attorney assigned to juvenile cases, for the period of May 1, 2024 through April 30, 2025, for a contract total amount not to exceed \$42,000. Other Professional Services not suitable for competitive bid per 55 ILCS 5/5-1022(c). Vendor selected pursuant to DuPage County Procurement Ordinance 2-353(1)(b). (18th Judicial Circuit Court)

RESULT: APPROVED

MOVER: Lucy Evans

SECONDER: Sheila Rutledge

D. Public Works - Garcia

7.D.1. **FM-P-0015-24**

Recommendation for the approval of a contract to Graybar Electric Company, Inc., to furnish and deliver electrical and lighting products for the EV Charging Stations at the Judicial Office Facility and Campus Lighting Upgrades, for Facilities Management, for the period of April 10, 2024 through November 30, 2025, for a total contract not to exceed \$78,856.12. Contract pursuant to the Intergovernmental Cooperation Act Omnia Partners Contract #EV-2370. (EECBG Funded)

RESULT: APPROVED

MOVER: Paula Garcia

SECONDER: Yeena Yoo

7.D.2. **FM-P-0016-24**

Recommendation for the approval of a contract to Advanced Boiler Control Services, Inc., to provide Boiler Audit Testing, Tuning, Training, and Time & Material, at the Power Plant, for Facilities Management, for the period April 10, 2024 through April 9, 2025, for a total contract amount not to exceed \$70,057.50, per lowest responsible bid accepted in the best interests of the county, per staff's decision memo for bid #24-024-FM. (\$62,557.50 for Facilities Management and \$7,500 for Division of Transportation).

RESULT: APPROVED

MOVER: Paula Garcia

SECONDER: Yeena Yoo

7.D.3. **FM-P-0018-24**

Recommendation for the approval of a contract to Builders Chicago Corporation, for preventative maintenance and repair services for automatic and manual doors with threshold closers, as needed, for County facilities, for Facilities Management, for the two-year period of April 10, 2024 through April 9, 2026, for a total contract amount not to exceed \$127,392, per lowest responsible bid #24-032-FM. (\$66,692 for Facilities Management, \$700 for Animal Services, \$30,000 for Division of Transportation, and \$30,000 for Care Center).

RESULT: APPROVED

MOVER: Paula Garcia

SECONDER: Sheila Rutledge

7.D.4. **PW-P-0009-24**

Recommendation for the approval of a contract purchase order to CIT Trucks – Rockford, to procure one (1) 2025 Kenworth T480 Chassis, for the period of April 10, 2024 to April 9, 2025, for a total contract amount not to exceed \$193,123, for Public Works (\$96,561.50) and Stormwater (\$96,561.50). Contract pursuant to the Intergovernmental Cooperation Act, per Sourcewell Contract # 060920-KTC.

RESULT: APPROVED

MOVER: Paula Garcia

SECONDER: Yeena Yoo

7.D.5. <u>PW-O-0002-24</u>

An Ordinance authorizing the County of DuPage Water and Sewerage System to enter into a Loan Agreement with the Illinois Environmental Protection Agency to fund public improvements to the County's Woodridge-Greene Valley Treatment Wastewater Treatment Plant.

RESULT: APPROVED

MOVER: Paula Garcia

SECONDER: Yeena Yoo

E. Stormwater - Zay

7.E.1. **SM-P-0007-24**

Recommendation for the approval to enter into an Intergovernmental Agreement between the County of DuPage, Illinois and the Village of Carol Stream, for the Klein Creek Streambank Stabilization- Section III Project, for an agreement not to exceed \$100,000.

RESULT: APPROVED **MOVER:** Jim Zay

SECONDER: Patty Gustin

7.E.2. **SM-P-0008-24**

Recommendation for the approval of a contract issued to Geosyntec Consultants, Inc., for Professional Engineering Services, for Stormwater Management, for the period of April 9, 2024 through November 1, 2025, for a contract total amount not to exceed \$90,000. Professional Services (Architects, Engineers, and Land Surveyors) vetted through a qualification-based selection process in compliance with the Local Government Professional Services Selection Act, 50 ILCS 510/0.01 et seq. (EPA Grant Funded)

RESULT: APPROVED

MOVER: Jim Zay
SECONDER: Patty Gustin

7.E.3. **SM-P-0009-24**

Recommendation for the approval of an agreement between the County of DuPage and ENCAP, Inc., to provide Professional Native Vegetation Management Services, for Stormwater Management, for the period of May 1, 2024 through April 30, 2025, for a contract total amount not to exceed \$100,000; per renewal under bid award #23-021-SWM. First of three optional renewals.

RESULT: APPROVED

MOVER: Jim Zay

SECONDER: Paula Garcia

7.E.4. **SM-P-0010-24**

Recommendation for the approval of an agreement between the County of DuPage and V3 Construction Company, Ltd., to provide Professional Native Vegetation Management Services, for Stormwater Management, for the period of May 1, 2024 through April 30, 2025, for a contract total amount not to exceed \$75,000; per renewal under bid award #23-021-SWM. First of three optional renewals.

RESULT: APPROVED
MOVER: Jim Zay
SECONDER: Yeena Yoo

7.E.5. <u>SM-P-0011-24</u>

Recommendation for the approval of an agreement between the County of DuPage and Pizzo & Associates, Ltd., to provide Professional Native Vegetation Management Services, for Stormwater Management, for the period of May 1, 2024 through April 30, 2025, for a contract total amount not to exceed \$50,000; per renewal under bid award #23-021-SWM. First of three optional renewals.

RESULT: APPROVED

MOVER: Jim Zay

SECONDER: Paula Garcia

F. Transportation - Ozog

7.F.1. **24-1043**

DT-P-0058A-23-Amendment to Resolution DT-P-0058-23, issued to BCR Automotive Group, LLC, d/b/a Roesch Ford, to furnish and deliver Ford/Motorcraft repair and replacement parts, as needed for the Division of Transportation, for the period May 13, 2023 through May 12, 2024, to increase the encumbrance in the amount of \$30,000, resulting in an amended contract total amount of \$100,000, an increase of 42.86%.

RESULT: APPROVED

MOVER: Sam Tornatore

SECONDER: Paula Garcia

7.F.2. **DT-CO-0001-24**

Amendment to Purchase Order 6706-0001 SERV, issued to Hazchem Environmental Corporation, for hazardous waste testing, disposal and emergency services, as needed, for the Division of Transportation and Stormwater, to increase the funding in the amount of \$25,000, resulting in an amended contract total amount of \$54,000, an increase of 86.21%.

RESULT: APPROVED

MOVER: Sam Tornatore

SECONDER: Paula Garcia

7.F.3. **DT-R-0016-24**

Intergovernmental Agreement between the County of DuPage and the Village of Glendale Heights for improvements on Fullerton Avenue, between Bloomingdale Road and Schmale Road, Sec #21-00073-00-RS. Estimated County cost \$16,946.31.

RESULT: APPROVED

MOVER: Sam Tornatore

SECONDER: Kari Galassi

8. FINANCE RESOLUTIONS

A motion was made by Member Zay and seconded by Member Gustin to combine items 8.A. through 8.D. Upon a voice vote, the motion passed.

8.A. **FI-R-0056-24**

Acceptance and Appropriation of the Illinois Environmental Protection Agency PY21 Section 604B Water Quality Management Planning Grant, Inter-Governmental Agreement No. 6042102, Company 5000 - Accounting Unit 3065, \$125,600. (Stormwater Management)

RESULT: APPROVED

MOVER: Jim Zay

SECONDER: Patty Gustin

8.B. **FI-R-0063-24**

Acceptance and appropriation of the fiftieth (50th) year of the Community Development Block Grant PY24, Company 5000 - Accounting Unit 1440, in the amount of \$4,539,329. (Community Services)

RESULT: APPROVED

MOVER: Jim Zay

SECONDER: Patty Gustin

8.C. **FI-R-0064-24**

Acceptance and appropriation of the thirty-third (33rd) year Home Investment Partnerships Grant PY24, Company 5000 - Accounting Unit 1450, in the amount of \$2,011,683. (Community Services)

RESULT: APPROVED
MOVER: Jim Zay
SECONDER: Patty Gustin

8.D. **FI-R-0065-24**

Acceptance and appropriation of the thirty-sixth (36th) year Emergency Solutions Grant PY24, Company 5000 - Accounting Unit 1470, in the amount of \$288,247. (Community Services)

RESULT: APPROVED

MOVER: Jim Zay

SECONDER: Patty Gustin

RESULT: APPROVED THE CONSENT AGENDA

MOVER: Jim Zay
SECONDER: Patty Gustin

8.E. **FI-R-0066-24**

Placing Names on Payroll (Human Resources)

RESULT: APPROVED

MOVER: Jim Zay

SECONDER: Kari Galassi

8.F. **FI-R-0070-24**

Approval of Employee Compensation and Job Classification Adjustments

RESULT: APPROVED

MOVER: Jim Zay

SECONDER: Paula Garcia

9. INFORMATIONAL

A motion was made by Member Zay and seconded by Member Gustin to receive and place on file: Payment of Claims, Wire Transfers, Appointments, and Grant Proposal Notifications. Upon a voice vote, the motion passed.

A. Payment of Claims

9.A.1. **24-1057**

03-22-2024 Paylist

RESULT: APPROVED
MOVER: Jim Zay
SECONDER: Patty Gustin

9.A.2. <u>24-1058</u>

03-22-2024 Auto Debit Paylist

RESULT: APPROVED

MOVER: Jim Zay

SECONDER: Patty Gustin

9.A.3. **24-1087**

03-26-2024 Paylist

RESULT: APPROVED

MOVER: Jim Zay

SECONDER: Patty Gustin

9.A.4. **24-1122**

03-28-2024 Auto Debit Paylist

RESULT: APPROVED

MOVER: Jim Zay

SECONDER: Patty Gustin

9.A.5. **24-1131**

03-29-2024 Paylist

RESULT: APPROVED

MOVER: Jim Zay

SECONDER: Patty Gustin

9.A.6. **24-1147**

04-02-2024 Paylist

RESULT: APPROVED

MOVER: Jim Zay

SECONDER: Patty Gustin

B. Wire Transfers

9.B.1. **24-1171**

04-03-2024 Corvel Wire Transfer

RESULT: APPROVED
MOVER: Jim Zay
SECONDER: Patty Gustin

C. Grant Proposal Notifications

9.C.1. **24-1113**

GPN 011-24: Paul Coverdell Forensic Science/NFSIA FFY 23 - Illinois Criminal Justice Information Authority (ICJIA) - DOJ/OJP/BJA - \$75,000. (Sheriff's Office)

RESULT: APPROVED
MOVER: Jim Zay
SECONDER: Patty Gustin

RESULT: APPROVED THE CONSENT AGENDA

MOVER: Jim Zay
SECONDER: Patty Gustin

10. DISCUSSION

10.A. Regional Office of Education Employee Benefits Discussion

Chief Administrative Officer Nick Kottmeyer, Regional Superintendent of Schools Amber Quirk and Financial Administrator of the Regional Office of Education Jeremy Dotson explained that they are looking for guidance from the Finance committee to move forward with the Regional Office of Education (ROE) employee benefits for 45 ROE employees that are currently grant funded and not part of the County's headcount; 15 ROE employees are currently part of the County's headcount and ROE reimburses the County for them. DuPage County Human Resources will be implementing a new payroll system, and the Board needs to decide if they want all the positions from the ROE to become County employees so that the County and ROE could mirror what has been done for the last 30 years, or if the ROE needs to take on handling their own new payroll system.

Superintendent Quirk and Financial Administrator Dotson presented two potential options for moving forward with ROE benefits. Option A is to make all 45 grant funded positions County employees, and all employee expenses would be fully reimbursed by ROE to the County General Fund. The second Option B is to separate the ROE insurance plan and IMRF designation for all grant funded ROE employees and make the ROE responsible for all aspects of those employees' benefits.

There was a discussion amongst the committee regarding the grants that ROE receives, and the breakdown of what the claim costs would be. There was ultimately a consensus of the committee to move forward with Option A, to make all ROE positions County Employees, with ROE reimbursing the County in full. The ROE grants will not be run through the County Board.

10.B. Elected Officials Salary and Stipends Discussion

There was a discussion regarding Elected Officials salaries and stipends that the County Board needs to approve 180 days before the next election, which will be by the next County Board meeting. In the current County Board rules, County Board members are not permitted to receive a stipend for other boards they are members of. There was a discussion on whether the Board Members should receive a cost-of-living raise, and if the County Board Rules should be amended to allow Board Members to have the choice of receiving a stipend for participating in other outside boards.

Another discussion that was on the table was whether other Countywide Elected Officials such as the Circuit Court Clerk, Recorder, Auditor or Coroner should also get a cost-of-living raise.

Ultimately, there was a consensus to move forward with a resolution at the next meeting so that any salary adjustments that are made for the Board Members, the other Countywide Elected Officials would also receive. There was also a consensus among the committee to move forward with a resolution at the next meeting with a 0% increase in 2025, a 0% increase in 2026, a 2% increase in 2027 and a 3% increase in 2028 in the salaries of those Elected Officials discussed. There will be a resolution brought to the Finance Committee and County Board on April 23, 2024.

There was no consensus on stipends, and the discussion on stipends will continue at a different date.

11. OLD BUSINESS

No old business was discussed.

12. NEW BUSINESS

No new business was discussed.

MOTION TO ENTER INTO EXECUTIVE SESSION

A motion was made by Member Evans and seconded by Member Garcia to enter into Executive Session. Upon a roll call vote, the motion passed.

Ayes: Chaplin, Childress, Covert, DeSart, Evans, Galassi, Garcia, Gustin, LaPlante, Rutledge. Schwarze. Tornatore, Yoo, Zay

Nays:

Absent: Cahill, Eckhoff, Krajewski, Ozog

13. EXECUTIVE SESSION

13.A. Pursuant to Open Meetings Act 5 ILCS 120/2 (c) (21) Review of Executive Session Minutes

ROLL CALL FOR ENTRY BACK INTO REGULAR SESSION

PRESENT	Chaplin, Childress, Covert, DeSart, Evans, Galassi, Garcia, Gustin, LaPlante, Rutledge, Schwarze, Tornatore, Yoo, and Zay
ABSENT	Cronin Cahill, Eckhoff, Krajewski, and Ozog

14. MATTERS REFERRED FROM EXECUTIVE SESSION

14.A. <u>FI-R-0067-24</u>

Review of Executive Session Minutes

RESULT: APPROVED

MOVER: Patty Gustin

SECONDER: Yeena Yoo

15. ADJOURNMENT

A motion was made by Member Zay and seconded by Member Garcia to adjourn at 9:51 AM. Upon a voice vote, the motion passed.