



# DU PAGE COUNTY

## Finance Committee

### Summary

421 N. COUNTY FARM ROAD  
WHEATON, IL 60187  
www.dupagecounty.gov

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**Tuesday, April 23, 2024**

**8:00 AM**

**County Board Room**

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**1. CALL TO ORDER**

8:00 AM meeting was called to order by Chair Chaplin at 8:00 AM.

**2. ROLL CALL**

|                |                                                                                                                                                              |
|----------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>PRESENT</b> | Chaplin, Childress, Covert, Cronin Cahill, DeSart, Eckhoff, Evans, Galassi, Garcia, Gustin, Krajewski, LaPlante, Rutledge, Schwarze, Tornatore, Yoo, and Zay |
| <b>ABSENT</b>  | Ozog                                                                                                                                                         |

**3. PUBLIC COMMENT**

No public comments were offered.

**4. CHAIRWOMAN'S REMARKS - CHAIR CHAPLIN**

No remarks were offered.

**5. APPROVAL OF MINUTES**

5.A. [24-1254](#)

Finance Committee - Regular Meeting - Tuesday, April 9, 2024

|                  |                 |
|------------------|-----------------|
| <b>RESULT:</b>   | APPROVED        |
| <b>MOVER:</b>    | Sheila Rutledge |
| <b>SECONDER:</b> | Paula Garcia    |

**6. BUDGET TRANSFERS**

6.A. [24-1308](#)

Transfer of funds from 1000-1180-53828 (contingencies) to 1000-4401-53090 (other professional services), in the amount of \$689,000, to move funds from General Fund Contingencies to the Sheriff's Office for the Intergovernmental Agreement with DU-COMM for Police Dispatch Services for FY2024.

|                  |                 |
|------------------|-----------------|
| <b>RESULT:</b>   | APPROVED        |
| <b>MOVER:</b>    | Brian Krajewski |
| <b>SECONDER:</b> | Patty Gustin    |

6.B. [24-1309](#)

Budget Transfers 04-23-2024 - Various Companies and Accounting Units

|                  |                 |
|------------------|-----------------|
| <b>RESULT:</b>   | APPROVED        |
| <b>MOVER:</b>    | Brian Krajewski |
| <b>SECONDER:</b> | Sheila Rutledge |

7. **PROCUREMENT REQUISITIONS**A. **Finance - Chaplin**7.A.1. [FI-P-0012-24](#)

Recommendation for the approval of a contract purchase order issued to Aloha Print Group, to provide on demand printing services, for various County departments, for the period of April 29, 2024 through November 30, 2025, for a contract total amount not to exceed \$227,894; per RFP 24-029-FIN.

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|------------------|-----------------|
| <b>RESULT:</b>   | APPROVED        |
| <b>MOVER:</b>    | Brian Krajewski |
| <b>SECONDER:</b> | Patty Gustin    |

B. **Economic Development - LaPlante**

A motion was made by Member LaPlante and seconded by Member Gustin to discharge the Economic Development Committee for item 7.B.1. Upon a voice vote, the motion passed.

7.B.1. [ED-P-0001-24](#)

Recommendation for the approval of a contract purchase order to World Relief Corporation of National Evangelicals, to utilize State of Illinois funds awarded to assist authorized-to-work immigrants/refugees residing in DuPage County and the Chicago metro area so they may achieve self-sufficient employment, for the period of April 1, 2024 through June 30, 2024, for an amount not to exceed \$62,000. Other Professional Services not suitable for competitive bid per 55 ILCS 5/5-1022(c). Pursuant to DuPage County Procurement Ordinance 2-353(1)(b). (Funds will be used to continue/finish programming for which funding has been cut or exhausted, as well as to complete development of new proprietary programming.)

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|------------------|---------------|
| <b>RESULT:</b>   | APPROVED      |
| <b>MOVER:</b>    | Lynn LaPlante |
| <b>SECONDER:</b> | Yeena Yoo     |

**C. Human Services - Schwarze**

A motion was made by Member Schwarze and seconded by Member Gustin to discharge the Human Services Committee for item 7.C.1. Upon a voice vote, the motion passed.

**7.C.1. [24-1318](#)**

Simple Laboratories, LLC, - Purchase Order 7021-0001 SERV, is extending contract through May 17, 2024, to allow for a longer transitioning time for new company Health Lab. (Care Center)

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|------------------|---------------|
| <b>RESULT:</b>   | APPROVED      |
| <b>MOVER:</b>    | Greg Schwarze |
| <b>SECONDER:</b> | Patty Gustin  |

**7.C.2. [HS-P-0020-24](#)**

Recommendation for the approval of a contract issued to CliftonLarsonAllen LLP (CLA), for preparation and submission of annual Medicare and Medicaid Cost Reports, for the DuPage Care Center, for the period covering May 1, 2024 through April 30, 2028, for a total amount not to exceed \$33,200; per RFP #24-001-DCC.

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| <b>RESULT:</b>   | APPROVED      |
| <b>MOVER:</b>    | Greg Schwarze |
| <b>SECONDER:</b> | Yeena Yoo     |

**D. Judicial and Public Safety - Evans****7.D.1. [JPS-CO-0002-24](#)**

Recommendation for the approval of a change order amending purchase order 5441-0001-SERV, issued to Microgenics Corporation, to provide court ordered drug testing and supplies, to increase the purchase order in an amount of \$48,000, resulting in an amended purchase order total amount not to exceed \$156,114.60, an increase of 44.40%. (Probation and Court Services)

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| <b>RESULT:</b>   | APPROVED   |
| <b>MOVER:</b>    | Lucy Evans |
| <b>SECONDER:</b> | Yeena Yoo  |

7.D.2. [JPS-CO-0003-24](#)

Amendment to Purchase Order 2846-0001 SERV, issued to Journal Technologies, Inc., for a case management system, for New Pretrial Case Configurations total in the amount of \$10,000, a 1.20% increase. (Public Defender's Office)

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|------------------|-----------------------|
| <b>RESULT:</b>   | APPROVED              |
| <b>MOVER:</b>    | Lucy Evans            |
| <b>SECONDER:</b> | Cynthia Cronin Cahill |

7.D.3. [JPS-P-0014-24](#)

Recommendation for the approval of a contract purchase order to Trinity Services Group, Inc., to provide meals for the inmates and officers in the jail, for the Sheriff's Office, for the period of June 1, 2024 through May 31, 2025, for a contract total amount of \$1,225,031; per RFP #23-026-SHF. First of three optional renewals. (Sheriff's Office)

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|------------------|--------------|
| <b>RESULT:</b>   | APPROVED     |
| <b>MOVER:</b>    | Lucy Evans   |
| <b>SECONDER:</b> | Paula Garcia |

7.D.4. [JPS-P-0015-24](#)

Recommendation for the approval of a contract purchase order to SapphireHealth, LLC for the purchase of software licensing for an electronic medical record system in the Correctional Center for the period of May 1, 2024 through April 30, 2029, for a contract total not to exceed \$299,283.21, per bid 23-111-SHF. (Sheriff's Office)

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| <b>RESULT:</b>   | APPROVED              |
| <b>MOVER:</b>    | Lucy Evans            |
| <b>SECONDER:</b> | Cynthia Cronin Cahill |

7.D.5. [JPS-R-0011-24](#)

Approving an Intergovernmental Agreement with DuPage Public Safety Communications (DU-COMM) for Police Department Dispatch Services. (Sheriff's Office)

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| <b>RESULT:</b>   | APPROVED      |
| <b>MOVER:</b>    | Lucy Evans    |
| <b>SECONDER:</b> | Greg Schwarze |

## E. Public Works - Garcia

7.E.1. [FM-P-0019-24](#)

Recommendation for the approval of a contract to Arends Hogan Walker LLC D/B/A AHW LLC, to furnish and deliver one (1) John Deere 4075R Compact Utility Tractor, for Facilities Management-Grounds, for the period through November 30, 2024, for a total contract amount not to exceed \$53,302.23. Contract pursuant to the Intergovernmental Cooperation Act - Sourcewell Grounds Maintenance cooperative contract #031121-DAC. Job #24-02600.

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|------------------|--------------|
| <b>RESULT:</b>   | APPROVED     |
| <b>MOVER:</b>    | Paula Garcia |
| <b>SECONDER:</b> | Dawn DeSart  |

7.E.2. [FM-P-0020-24](#)

Recommendation for the approval of a contract to Berglund Construction Company, to install fall protection, which will improve safety and access to existing equipment at the Power Plant, for Facilities Management, for the period of April 23, 2024 through April 22, 2025, for a contract total amount not to exceed \$240,350, per lowest responsible bid #24-030-FM.

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| <b>RESULT:</b>   | APPROVED     |
| <b>MOVER:</b>    | Paula Garcia |
| <b>SECONDER:</b> | Dawn DeSart  |

7.E.3. [FM-P-0021-24](#)

Recommendation for the approval of a contract to Groot, Inc., to provide refuse disposal, recycling, and asbestos pick-up services for DuPage County facilities, for Facilities Management, for the period of June 1, 2024 through May 31, 2025, for a contract total amount not to exceed \$125,045.78, per renewal option under bid #22-026-FM, first of three options to renew. (\$1,125.14 for Animal Services, \$40,800 for the DuPage Care Center, and \$83,120.64 for Facilities Management)

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| <b>RESULT:</b>   | APPROVED     |
| <b>MOVER:</b>    | Paula Garcia |
| <b>SECONDER:</b> | Yeena Yoo    |

7.E.4. [PW-P-0010-24](#)

Recommendation for the approval of a contract to Groot, Inc., for refuse disposal and recycling services for the Woodridge Greene Valley Wastewater Treatment Facility and the Knollwood Wastewater Treatment Facility, for Public Works, for the period of June 1, 2024 to May 31, 2025, for a total contract amount not to exceed \$117,500, per most qualified offer, per bid #22-026-FM, first of three possible options to renew.

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| <b>RESULT:</b>   | APPROVED     |
| <b>MOVER:</b>    | Paula Garcia |
| <b>SECONDER:</b> | Kari Galassi |

**F. Transportation - Ozog**7.F.1. [24-1262](#)

DT-R-0161C-19 - Amendment to DT-R-0161B-19, a Local Public Agency Agreement with the Illinois Department of Transportation, for the improvements of CH33/75th Street, Section # 17-00233-03-SP, for an increase of \$0.16, for a final County cost of \$837,573.31.

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| <b>RESULT:</b>   | APPROVED      |
| <b>MOVER:</b>    | Sam Tornatore |
| <b>SECONDER:</b> | Paula Garcia  |

7.F.2. [DT-P-0024-24](#)

Recommendation for the approval of a contract to First Aid Corporation, d/b/a 1st Ayd Corp., to furnish and deliver automotive aerosols and cleaners, as needed, for the Division of Transportation, for the period April 24, 2024 through April 23, 2025, for a contract total not to exceed \$30,000; per lowest responsible bid #24-033-DOT.

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| <b>RESULT:</b>   | APPROVED      |
| <b>MOVER:</b>    | Sam Tornatore |
| <b>SECONDER:</b> | Dawn DeSart   |

7.F.3. [DT-P-0025-24](#)

Recommendation for the approval of a contract to Northern Contracting, Inc., to furnish, deliver, repair and install guard-rails, as needed for the Division of Transportation, for the period May 12, 2024 through May 11, 2025, for a contract total not to exceed \$50,000; per lowest responsible bid #21-028-DOT, third and final renewal.

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| <b>RESULT:</b>   | APPROVED      |
| <b>MOVER:</b>    | Sam Tornatore |
| <b>SECONDER:</b> | Dawn DeSart   |

7.F.4. [DT-P-0026-24](#)

Recommendation for the approval of a contract to Ciorba Group, Inc., to provide Professional Construction Engineering Services for the 2024 Pavement Maintenance (North) Program, Section 24-PVMTC-22-GM, for a contract total not to exceed \$452,425, from April 23, 2024 through July 30, 2025. Professional Services (Architects, Engineers and Land Surveyors) vetted through a qualification-based selection process in compliance with the Local Government Professional Services Selection Act, 50 ILCS 510/0.01 et seq.

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|------------------|---------------|
| <b>RESULT:</b>   | APPROVED      |
| <b>MOVER:</b>    | Sam Tornatore |
| <b>SECONDER:</b> | Jim Zay       |

7.F.5. [DT-P-0027-24](#)

Recommendation for the approval of a contract to Primera Engineers, Ltd., to provide Professional Construction Engineering Services for the 2024 Pavement Maintenance (South) Program, Section 24-PVMTC-23-GM, for a contract total not to exceed \$534,706, from April 23, 2024 through June 30, 2025. Professional Services (Architects, Engineers, and Land Surveyors) vetted through a qualification-based selection process in compliance with the Local Government Professional Services Selection Act, 50 ILCS 510/0.01 et seq.

|                  |               |
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| <b>RESULT:</b>   | APPROVED      |
| <b>MOVER:</b>    | Sam Tornatore |
| <b>SECONDER:</b> | Paula Garcia  |

7.F.6. [DT-R-0017-24](#)

Awarding Resolution to Builders Paving, LLC, for the 2024 Pavement Maintenance (North) Program, Section 24-PVMTC-22-GM, for an estimated County cost of \$4,483,656.81; per lowest responsible bid.

|                  |                       |
|------------------|-----------------------|
| <b>RESULT:</b>   | APPROVED              |
| <b>MOVER:</b>    | Sam Tornatore         |
| <b>SECONDER:</b> | Cynthia Cronin Cahill |

7.F.7. [DT-R-0018-24](#)

Awarding resolution to K-Five Construction Corporation for the 2024 Pavement Maintenance (South) Program, Section 24-PVMTC-23-GM, for an estimated County cost of \$6,975,390.65; per lowest responsible bid.

|                  |               |
|------------------|---------------|
| <b>RESULT:</b>   | APPROVED      |
| <b>MOVER:</b>    | Sam Tornatore |
| <b>SECONDER:</b> | Paula Garcia  |

## 8. FINANCE RESOLUTIONS

A motion was made by Member Krajewski and seconded by Member Galassi to combine items 8.A. through 8.D. under Finance Resolutions. Upon a voice vote, the motion passed.

8.A. [FI-R-0071-24](#)

Approval of Employee Compensation and Job Classification Adjustments. (Recorder of Deeds)

|                  |                 |
|------------------|-----------------|
| <b>RESULT:</b>   | APPROVED        |
| <b>MOVER:</b>    | Brian Krajewski |
| <b>SECONDER:</b> | Paula Garcia    |

8.B. [FI-R-0072-24](#)

Approval of Employee Compensation and Job Classification Adjustments. (Division of Transportation)

|                  |                 |
|------------------|-----------------|
| <b>RESULT:</b>   | APPROVED        |
| <b>MOVER:</b>    | Brian Krajewski |
| <b>SECONDER:</b> | Paula Garcia    |

8.C. [FI-R-0074-24](#)

Approval of Employee Compensation and Job Classification Adjustments. (Probation)

|                  |                 |
|------------------|-----------------|
| <b>RESULT:</b>   | APPROVED        |
| <b>MOVER:</b>    | Brian Krajewski |
| <b>SECONDER:</b> | Paula Garcia    |

8.D. [FI-R-0076-24](#)

Approval of Employee Compensation and Job Classification Adjustments. (Community Services)

|                  |                 |
|------------------|-----------------|
| <b>RESULT:</b>   | APPROVED        |
| <b>MOVER:</b>    | Brian Krajewski |
| <b>SECONDER:</b> | Paula Garcia    |

8.E. [FI-R-0073-24](#)

Acceptance and appropriation of the Illinois Department of Commerce & Economic Opportunity PY24 Workforce Services for Low and Moderate Income Individuals including Immigrants, Migrants, and Refugees, Inter-Governmental Agreement No. 24-072006, Company 5000 - Accounting Unit 2841, \$177,099. (Human Resources - Workforce Development Division)

|                  |                 |
|------------------|-----------------|
| <b>RESULT:</b>   | APPROVED        |
| <b>MOVER:</b>    | Brian Krajewski |
| <b>SECONDER:</b> | Paula Garcia    |

8.F. [FI-O-0002-24](#)

Determining the Compensation of Members of the DuPage County Board.

|                  |                                                                                                       |
|------------------|-------------------------------------------------------------------------------------------------------|
| <b>RESULT:</b>   | APPROVED                                                                                              |
| <b>MOVER:</b>    | Brian Krajewski                                                                                       |
| <b>SECONDER:</b> | Paula Garcia                                                                                          |
| <b>AYES:</b>     | Chaplin, Childress, DeSart, Eckhoff, Evans, Garcia, Krajewski, LaPlante, Rutledge, Tornatore, and Zay |
| <b>NAY:</b>      | Covert, Cronin Cahill, Galassi, Gustin, Schwarze, and Yoo                                             |
| <b>ABSENT:</b>   | Ozog                                                                                                  |

8.G. [FI-O-0003-24](#)

Determining the Compensation of Various DuPage County Elected Officials.

|                  |                                                                                                       |
|------------------|-------------------------------------------------------------------------------------------------------|
| <b>RESULT:</b>   | APPROVED                                                                                              |
| <b>MOVER:</b>    | Brian Krajewski                                                                                       |
| <b>SECONDER:</b> | Jim Zay                                                                                               |
| <b>AYES:</b>     | Chaplin, Childress, DeSart, Eckhoff, Evans, Garcia, Krajewski, LaPlante, Rutledge, Tornatore, and Zay |
| <b>NAY:</b>      | Covert, Cronin Cahill, Galassi, Gustin, Schwarze, and Yoo                                             |
| <b>ABSENT:</b>   | Ozog                                                                                                  |

9. **INFORMATIONAL**

A motion was made by Member Krajewski and seconded by Member Garcia to receive and place on file: Payment of Claims, Wire Transfers, Appointments, and Grant Proposal Notifications. Upon a voice vote, the motion passed.

**A. Payment of Claims**9.A.1. [24-1213](#)

04-04-2024 Auto Debit Paylist

9.A.2. [24-1216](#)

04-05-2024 Paylist

9.A.3. [24-1247](#)

04-09-2024 Paylist

9.A.4. [24-1285](#)

04-12-2024 Paylist

9.A.5. [24-1286](#)

04-12-2024 Auto Debit Paylist

9.A.6. [24-1302](#)

04-16-2024 Paylist

**B. Wire Transfers**9.B.1. [24-1258](#)

04-11-2024 IDOR Wire Transfer

**C. Appointments**9.C.1. [CB-R-0023-24](#)

Appointment of William Sullivan to the Salt Creek Sanitary District.

9.C.2. [CB-R-0024-24](#)

Appointment of Michael Mashal to the West Chicago Fire Protection District.

9.C.3. [CB-R-0025-24](#)

Appointment of Barbara Intihar to the Wheaton Sanitary District.

**D. Grant Proposal Notifications**9.D.1. [24-1278](#)

GPN 012-24: Illinois Department of Commerce & Economic Opportunity Workforce Services Grant for Low-Moderate Income Individuals including Immigrants, Migrants, and Refugees, \$177,099.32. (Human Resources, Workforce Development Division)

**RESULT:** APPROVED THE CONSENT AGENDA

**MOVER:** Brian Krajewski

**SECONDER:** Paula Garcia

**AYES:** Chaplin, Childress, Covert, Cronin Cahill, DeSart, Eckhoff, Evans, Galassi, Garcia, Gustin, Krajewski, LaPlante, Rutledge, Schwarze, Tornatore, Yoo, and Zay

**ABSENT:** Ozog

**10. DISCUSSION****Tort Liability Fund**

Chief Financial Officer, Jeff Martynowicz, provided a brief overview of the Tort Liability Fund. This is a Special Revenue Fund that is separate from the General Fund. The Tort Liability Fund is used to pay for insurance policies including: property, casualty, theft, employee practices, auto, cyber security, unemployment, underground storage tanks, and workers' compensation. The County uses Alliant Insurance Services as their broker, who surveys the insurance market and procures third-party insurance companies on behalf of the County. The County is self-insured, meaning that it pays individual claims up to the maximum dollar amount per each of the policies. Once a claim reaches the out-of-pocket limit, the excess amounts are covered by the individual insurance policies. Funding for the Tort Liability Fund comes from the annual property tax levy. \$3,000,000 is levied annually for the program. As of April 22, 2024, the Tort Liability Fund had a fund balance of \$6,627,806. Payments for any lawsuits or settlements are paid out of this fund. The State's Attorney's Office is the sole legal authority for the County and has the ability to make lawsuit and settlement payments. Any payments over \$75,000 are discussed with County Board members in executive session as a professional courtesy. The Tort Liability budget is available online for public viewing. There is also an online tool that can be found on the Auditor's webpage, called Checkbook Online. This tool provides interactive searching of County payments, including lawsuits and settlements.

**11. OLD BUSINESS**

No old business was discussed.

**12. NEW BUSINESS**

No new business was discussed.

**13. ADJOURNMENT**

A motion was made by Member Schwarze and seconded by Member Yoo to adjourn at 8:58 AM.  
Upon a voice vote, the motion passed.