



DU PAGE COUNTY

ETSB - Emergency Telephone System Board

Regular Meeting Agenda

421 N. COUNTY FARM ROAD
WHEATON, IL 60187
www.dupagecounty.gov

Wednesday, December 11, 2024

9:00 AM

Room 3500B

Join Zoom Meeting

<https://us02web.zoom.us/j/86982190535?pwd=WaepbIYJOd5qYqU223eAVESKqLz0mx.1>

Meeting ID: 869 8219 0535

Passcode: 472404

1. CALL TO ORDER
2. ROLL CALL
3. PUBLIC COMMENT
4. CHAIRMAN'S REMARKS - CHAIR SCHWARZE
 - 4.A. [24-3296](#)
Section 20-40 of the DuPage County Code pertaining to the Emergency Telephone System Board
5. MEMBERS' REMARKS
6. CONSENT AGENDA
 - 6.A. Monthly Staff Report
 - 6.A.1. [24-3243](#)
Monthly Report for December 11 Regular Meeting
 - 6.B. Revenue Report 911 Surcharge Funds
 - 6.B.1. [24-3239](#)
ETSB Revenue Report for December 11 Regular Meeting for Fund 5820/Equalization
 - 6.B.2. [24-2990](#)
ETSB Revenue Report for November 13 Regular Meeting for Fund 5820/Equalization
 - 6.C. Minutes Approval Policy Advisory Committee
 - 6.C.1. [24-2942](#)
ETSB PAC Minutes - Regular Meeting - Monday, October 7, 2024

6.D. Minutes Approval ETS Board**6.D.1. [24-2991](#)**

ETSB Minutes - Regular Meeting - Wednesday, October 9, 2024

6.D.2. [24-3242](#)

ETSB Minutes - Regular Meeting - Wednesday, November 13, 2024

6.E. 2025 Meeting Calendars**6.E.1. [24-2943](#)**

2025 Meeting Calendar - Policy Advisory Committee

6.E.2. [24-2992](#)

2025 Meeting Calendar - Emergency Telephone System Board

7. VOTE REQUIRED BY ETS BOARD**7.A. Dissolution of the Ad Hoc Finance Committee****7.A.1. [24-2993](#)**

Pursuant to Section 4(b)(1) of the ETSB Ordinance CB-O-0009-19, an Ad Hoc Finance Committee was created, and as of December 11, 2024, shall be released and discharged from all further authority, duties, responsibilities, and obligations related to and arising from and in connection with the ETSB FY2025 Budget.

7.B. Change Orders**7.B.1. [24-2977](#)**

ETS-R-0009D-20 - Amendment to Resolution ETS-R-0009-20, issued to Priority Dispatch, to incorporate revised contract pages into PO 920110/4330-1, for no change in contract total amount.

7.C. Purchase Resolutions**7.C.1. [ETS-R-0075-24](#)**

Recommendation for the approval of a contract purchase order to Motorola Solutions, PO 924030, to develop an encryption deployment plan for the DuPage Emergency Dispatch Interoperable Radio System (DEDIR System), for a contract total of \$200,836.99; contract pursuant to the Governmental Joint Purchasing Act, 30 ILCS 525/2 (STARCOM21 Master Contract CMT2028589).

7.C.2. [ETS-R-0076-24](#)

Recommendation for the approval of a contract purchase order to Motorola Solutions, PO 924041, for a blanket purchase order for replacement parts, for the period of December 11, 2024 through December 31, 2025, for a contract total not to exceed \$75,000; contract pursuant to the Governmental Joint Purchasing Act, 30 ILCS 525/2 (IL STARCOM master contract CMT2028589).

7.C.3. [ETS-R-0077-24](#)

Recommendation for the approval of a contract purchase order to Environmental Systems Research Institute, Inc. (ESRI), PO 924038, for a one (1) year renewal of ArcGIS software, for the period of January 1, 2025 through December 31, 2025, for a total contract amount of \$18,555; Per 55 ILCS 5/5-1022(c) not suitable for competitive bids. (Sole Source - Proprietary Software).

7.C.4. [ETS-R-0078-24](#)

Ratification of Emergency Procurement per 55 ILCS 5/5-1022(a)(2) and 2-351(3) of the DuPage County Procurement Ordinance to Key Tower LLC PO 924029/7313-1. Authority to proceed with Emergency Procurement was granted by the Emergency Telephone System Board Chair on October 16, 2024.

7.C.5. [ETS-R-0082-24](#)

Recommendation for the approval of a contract purchase order to Alliant Insurance Services, Inc., PO 924039, for a one (1) year renewal of liability and cyber security insurance, for the period of December 19, 2024 to December 19, 2025, for a total contract amount of \$96,286. Other Professional Services not suitable to competitive bid per 55 ILCS 5/5-1022(c). Vendor selected pursuant to DuPage County Procurement Ordinance 2-353(1)(b).

7D. Resolutions**7.D.1. [ETS-R-0074-24](#)**

Resolution to adjust the salaries of the Emergency Telephone System Board of DuPage County staff in concurrence with changes as authorized by the DuPage County Board for FY25.

7.D.2. [ETS-R-0079-24](#)

Appointment to the Emergency Telephone System Board of DuPage County Policy Advisory Committee - Deputy Chief Craig Jansen (ACDC Fire Representative).

7.E. Budget Transfers**7.E.1. [ETS-R-0080-24](#)**

Transfer of funds for FY24 from 4000-5820-53830 (Other Contractual Services) to 4000-5820-53090 (Technical/Professional Services) in the amount of \$200,837, for the development of an encryption plan for the DuPage Emergency Dispatch Interoperable Radio System (DEDIR System).

7.E.2. [ETS-R-0081-24](#)

Transfer of funds for FY25 from 4000-5820-54199 (Capital Contingencies) to 4000-5820-54110 (Capital Equipment and Machinery) in the amount of \$6,651,400, for the third of four financing payments on the Motorola PO 5522-1.

7.F. Payment of Claims**7.F.1. [24-2994](#)**

Payment of Claims for November 13, 2024 for FY24 - Total for 4000-5820 (Equalization): \$1,407,044.73. Total for Interdepartmental transfer: \$180,657.78.

7.F.2. [24-3244](#)

Payment of Claims for December 11, 2024 for FY24 - Total for 4000-5820 (Equalization): \$1,182,925.47.

7.F.3. [24-3245](#)

Payment of Claims for December 11, 2024 for FY25 - Total for 4000-5820 (Equalization): \$6,651,399.48.

8. DEDIR SYSTEM**8.A. Police****8.B. Fire****9. DU PAGE ETSB 9-1-1 SYSTEM DESIGN****10. OLD BUSINESS****11. NEW BUSINESS****12. EXECUTIVE SESSION****12.A. Minutes Review Pursuant to 5 ILCS 120/2 (C) (21)****12.B. Personnel Matters Pursuant to 5 ILCS 120/2 (C) (1)****12.C. Security Procedures and the Use of Personnel and Equipment Pursuant to 5 ILCS****12.D. Pending Litigation Matters Pursuant to 5 ILCS 120/2 (C) (11)****13. MATTERS REFERRED FROM EXECUTIVE SESSION****14. ADJOURNMENT****14.A. Next Meeting: Wednesday, January 8, 2025 at 9:00am in 3-500B**



Informational

421 N. COUNTY FARM
ROAD
WHEATON, IL 60187
www.dupagecounty.gov

File #: 24-3296

Agenda Date: 12/11/2024

Agenda #: 4.A.



County Board Ordinance

421 N. COUNTY FARM
ROAD
WHEATON, IL 60187
www.dupagecounty.gov

File #: CB-O-0002-24

Agenda Date: 11/26/2024

Agenda #: 9.A.

AMENDING SECTION 20-40 OF THE DU PAGE COUNTY CODE
PERTAINING TO THE EMERGENCY TELEPHONE SYSTEM BOARD

WHEREAS, in 1989, a majority of electors of the County of DuPage (County) authorized the County Board to impose a monthly surcharge upon billed subscribers of certain wired telephone network connections provided by telecommunication carriers for the purpose of installing or improving an emergency telephone service to respond to calls to 9-1-1 in accordance with the Emergency Telephone System Act (Act) 50 ILCS 750/15.3, previously 720 ILCS 750/15.3 and Ch. 134, par. 45.3 of the Illinois Revised Statutes; and

WHEREAS, the Act required the County Board to establish an Emergency Telephone System Board (ETSB), provide for the manner of appointment and the number of its members, and by ordinance define its powers and duties (50 ILCS 750/15.4, previously 720 ILCS 750/15.4 and Ch. 134, par. 45.4); and

WHEREAS, in accordance with the requirements of the Act, the County Board, adopted an ordinance pursuant to resolution OEX-003-89 defining the powers of the ETSB, and by subsequently amending that ordinance; and

WHEREAS, the County Board further defined the powers and duties of the ETSB by adopting bylaws set forth in Ordinance OCB-001A-09 in 2010 which superseded any previous by-laws of the ETSB and set forth the terms governing the ETSB's composition and operations pursuant to Ordinance OCB-001A-09; and

WHEREAS, the County Board further provided for the selection of the Chair of the ETSB by adopting, and subsequently amending Section VII of the County Board Rules; and

WHEREAS, the statutory duties and the role of the ETSB in ensuring the successful dispatch of first responding personnel to calls made to 9-1-1, including calls made by wireless devices, have changed significantly since 2010, which has resulted in previous amendments to this Ordinance in 2015 and 2019, which directly incorporated the previously-established by-laws into Ordinance 20-40 but omitted any reference to them as "by-laws;" and

WHEREAS, this amendment of Ordinance 20-40 addresses and aligns with the recent changes to the Act and to the ETSB, furthers governmental efficiency, and improves transparency.

NOW THEREFORE BE IT ORDAINED that the amendment to Section 20-40 of the DuPage County Code, attached hereto and incorporated herein, be, and hereby is, adopted.

Enacted and approved this 26th day of November, 2024 at Wheaton, Illinois.

DEBORAH A. CONROY, CHAIR
DU PAGE COUNTY BOARD

Attest: _____
JEAN KACZMAREK, COUNTY CLERK

20-40: THE EMERGENCY TELEPHONE SYSTEM BOARD OF DU PAGE COUNTY

1) Short Title, Definitions

- a. Short Title. This Ordinance may be cited as the “DuPage County Emergency Telephone System Board Ordinance.”
- b. Definitions. As used in this ordinance, unless the context clearly requires otherwise, the following terms are herein defined:
 - i. “Active member” means a person who is participating in or supporting the organization with intent to support or advocate for the organization under the circumstances that demonstrate the knowledge or the goals of such group and are currently employed by a participating ETSB 9-1-1 System member agency.
 - ii. “ETSB” means the Emergency Telephone System Board of DuPage County;
 - iii. “ETSB Service Area” means the geographic area and telephonic area defined by the 9-1-1 system design plan filed with and approved by the Illinois State Police 9-1-1 System Administrator;
 - iv. “Member Agency or Member Agencies” refers to any unit of local government which is a member of the ETSB, either by referendum or intergovernmental agreement.
 - v. “Member” refers to any person appointed to serve on the ETS Board.
 - vi. “Surcharge” means any fee which the law may impose or authorize to be imposed by ordinance which the ETSB is authorized to expend for the purposes set forth by law;
 - vii. “Public Safety Answering Point (PSAP)” as entity responsible for receiving 9-1-1 calls and processing those calls according to a specific operational policy;
 - viii. “ETSB Personnel” refers to the Executive Director and the staff under the Executive Director’s direction and control, including any 9-1-1 System Manager appointed by the ETS Board;
 - ix. “Quorum” a quorum of the board of twelve (12) shall be seven (7) members. A quorum (7 members) is required for this Board to conduct any business;
 - x. “Supermajority” for the board of twelve (12) members requires a vote of eight (8) members; and
 - xi. “Simple Majority” shall be a majority of the members present.

2) Powers and Duties of the ETSB

- a. **Powers Authorized by Illinois Law.** The ETSB may perform any duty or function authorized by Illinois law, including, but not limited to, those powers and duties authorized by the Emergency Telephone System Act (ETSA) 50 ILCS 750 in effect and as subsequently amended.
- b. **Powers Authorized by DuPage County.** In addition to the powers and duties set forth in Paragraph (a), pursuant to 50 ILCS 750/15.4, DuPage County authorizes the ETSB to perform the following duties:
 - i. Provide for the general policies and operations of the ETSB;
 - ii. Establish such committees and work groups as the ETSB deems necessary or useful;
 - iii. Maintain and facilitate an interoperable radio network infrastructure and related PSAP emergency dispatch equipment as a component of the emergency telephone system

9-1-1 for police, fire, and emergency response purposes as allowed by the ETSA statute and state contract for interoperable radio networks;

- iv. Develop policies to coordinate and facilitate standardization of the 9-1-1 System software and operation for the most efficient receipt of a 9-1-1 call, operation, and delivery of the 9-1-1 dispatch;
- v. Employ such personnel necessary and provide for the compensation thereof, for the implementation or upgrade of the 9-1-1 System and for the day-to-day operations of the ETSB pursuant to the headcount allocation established by the County Board.
 - 1. All such personnel except for independent contractors are employees of the County of DuPage for purposes of benefits and general personnel policies;
 - 2. The ETSB shall have the exclusive authority for the hiring, discipline or termination of such personnel;
- vi. Delegate day-to-day operations and duties, including the implementation of budgeted expenditures to the ETSB Board or personnel;
- vii. Authorize the expenditure and payment of any funds Illinois law may authorize the ETSB to control for any purpose that the law authorizes such funds to be expended;
- viii. Perform any other duty or function as may be authorized by the DuPage County Board by ordinance, resolution, intergovernmental agreement, or other enactment.
- ix. Designate a 9-1-1 System Manager, whose duties and responsibilities shall be set forth in by the Emergency Telephone System Board in writing.

- c. **Powers Inferred.** The ETSB may exercise any additional power or duty necessarily implied from the foregoing provision of this Paragraph 2, and those that are essential and indispensable to carry out such powers and duties.

3) Membership of ETSB

- a. **Board Composition.** The ETSB shall consist of twelve (12) members appointed by the DuPage County Board upon the nomination of the Chair of the County Board. At no time shall the membership of the board consist of more than thirty (30) percent membership from any governmental entity serviced by any one PSAP within the ETSB. This thirty (30) percent restriction shall only apply to members in the following categories: iv – ix and shall exclude elected officials, as defined by 50 ILCS 750/15.4. The ETSB membership shall consist of the following:
 - i. Public Representative – One (1) public member who resides within the service area of the ETSB;
 - ii. County Board Representative – Three (3) members of the DuPage County Board who are not also a member of any other constituency represented on the ETSB;
 - iii. DuPage County Sheriff's Office – One (1) member who represents the DuPage County Sheriff;
 - iv. Addison Consolidated Dispatch Center (ACDC) – One (1) member who represents ACDC;
 - v. DuPage Public Safety Communications (DU-COMM) – One (1) member who represents DU-COMM;

- vi. 9-1-1 Public Safety Agency Police Chiefs Representative – One (1) member who represents the DuPage County Association of Chiefs of Police who is an active chief from a government entity that is a member of the DuPage ETSB.
 - vii. 9-1-1 Public Safety Agency Fire Chiefs Representative – One (1) member who represents the DuPage County Fire Chief's Association who is an active chief from a government entity that is a member of the DuPage ETSB;
 - viii. DuPage Mayors and Managers Conference (DMMC) Representative – One active member who represent the DMMC from each PSAP that are members of DuPage ETSB;
 - ix. 9-1-1 Public Safety Agency Emergency Services Representative – One (1) member who represents or is employed by an emergency service or disaster agency or provider of emergency medical services not otherwise represented on the ETSB.
- b. **Eligibility.** All members shall reside in or represent an entity within the service area of the ETSB throughout the duration of their term of office. Members representing an association or agency pursuant to paragraph (a) shall remain employed, appointed by or otherwise have representation status granted by the association or agency they represent.
- c. **Term of Office.**
- i. **Duration.** Members shall be appointed for a term of three (3) years commencing on December 1 and shall continue past the end of their term until their successors have been qualified and appointed. If an expired term continues past the termination date for 180 days, the membership shall be deemed vacant. The County Board may appoint any member appointed to consecutive terms so long as he or she continues to meet the requirements of membership as set forth in this Ordinance.
 - ii. **Vacancies.** A vacancy in the ETSB shall be occasioned by resignation, death, physical or mental incapacity, repeated refusal to attend scheduled meetings of the ETSB, removal for cause, cessation of active membership in or employment by the entity which the member represents, or in the case of the Public Representative member, residency outside of the ESB service area. Except for a vacancy created by operation of the terms of paragraph i and for removal for cause as set forth in paragraph iii, the ETSB shall determine the existence of a vacancy. The County Board shall fill all vacancies within sixty (60) days in the manner in which the original appointment was made for the duration of the unexpired term.
 - iii. **Removals for Cause.** The County Board shall have the authority to remove a member of the ETSB for cause upon a written statement by the ETSB or its Chair, the Chair of the County Board, or by the DuPage County Ethics Commission, Investigator General or Ethics Adviser stating the basis of such charges. Any member so charged shall have the opportunity to contest such charges before the County Board within thirty (30) days. The County Board shall then determine whether cause exists to remove such charged member.

iv. Current Board Membership

1. The Current Terms of the ETSB shall remain in effect and the passage of this Ordinance shall not affect the terms of the current membership of the ETSB in any way.
2. Upon the conclusion of the terms of the Board, each representative shall be appointed in the matter set forth in paragraph (3)(c)(i).

4) Organization and Operations of the ETSB

a. Officers

i. Chair

1. Designation - The Chair of the County Board shall from time to time designate one of the County Board Representatives to serve as Chair of the ETSB.
2. Powers and Duties. The Chair shall:
 - a. Have general supervision and authority over the operations of the ETSB and its personnel;
 - b. Determine the agenda for and preside at the meetings of the ETSB;
 - c. Sign, with the secretary or any other properly authorized officer of the ETSB, any instruments which the Board authorizes the Chair to execute;
 - d. Appoint at the Chair's sole discretion such ad-hoc committees as the Chair deems necessary or prudent to assist the Chair in the performance of the Chair's duties;
 - e. Perform all duties incidental to the office of the Chair and any other duties as the ETSB may prescribe.

ii. Vice-Chair. In the absence of the Chair, the Vice-Chair shall perform the duties of the Chair and other duties as the Board may prescribe. The Chair of the County Board shall from time to time designate one of the DuPage Mayors and Managers Conference Representatives to serve as Vice-Chair of the ETSB.

iii. Secretary. The DuPage County Clerk or the Clerk's designee shall be Secretary *ex-officio* of the ETSB. The Secretary shall be responsible for recording the minutes of all meetings, ensuring that notices of such comply with the Open Meetings Act, be the custodian of all records of the Board, and perform all duties incidental to the office of secretary and other duties which the Board may prescribe. The Secretary shall not be a voting member of the Board.

iv. Treasurer. The DuPage County Treasurer shall be the Treasurer *ex-officio* of the ETSB as provided by 50 ILCA 750-15.4(c). The Treasurer shall be the custodian of all monies received by the Board. The Treasurer shall not be a voting member of the Board.

v. ETSB Attorney. The DuPage County State's Attorney or a designee of the State's Attorney shall be the *ex-officio* ETSB Attorney. The ETSB Attorney shall not be a voting member of the Board.

b. Internal Operations

i. Standing Committees and Focus Groups

1. The ETSB may establish any standing committee or workgroup as it deems necessary to carry out the function of the ETSB. The Chair of the ETSB, with the advice and consent of the ETSB, shall appoint all standing committees and their membership.
2. Standing Committees and subcommittees shall post an agenda and provide minutes pursuant to the Open Meetings Act.
3. The ETSB may have informal teams of subject matter experts called Focus Groups. The Focus Groups will have no authority but may make recommendations to Committees, or upon request of, to the ETS Board, in their area of expertise with respect to policy and scope of work for 9-1-1 system equipment. The Executive Director may create Focus Groups for, but not limited to, the purpose of configuration and implementation of new 9-1-1 systems, review of software or upgrades to existing components of the 9-1-1 system. Focus Groups will generally be regular users of the 9-1-1 System or employees of the ETSB or PSAPs whose input into the workflow and configuration are essential to their daily operational use.

- ii. Policies and Rules. The ETSB may adopt and from time to time amend policies and/or rules governing its internal operations and procedures provided that all such policies may not conflict with any statute, ordinance or County policy applicable to the ETSB.

c. Finance and Procurement

i. The Emergency Telephone System Fund.

1. The Treasurer shall hold and manage all monies collected from the surcharge for deposit into the Emergency Telephone System Fund account(s). Such fund account shall be interest-bearing and shall be maintained in accordance with established County accounting practices and procedures. Any interest earned within such funds shall remain in the fund.
2. The ETSB has the sole authority to authorize expenditures from the fund.
 - a. The ETSB may direct such expenditure pursuant to a resolution passed by resolution approved by a majority of the ETSB's voting membership.
 - b. A super majority of the board shall be required for budget approval and any new capital purchase exceeding \$1,000,000.
 - c. A super majority shall consist of two-thirds votes (2/3) or not less than eight (8) members.
3. The ETSB shall expend funds from the Emergency Telephone System Fund Exclusively for the purposes authorized by Illinois law.

ii. Budget and Fiscal Year.

1. Along with its own process, the ETSB shall submit its proposed annual budget in accordance with County Budget Calendar each year for presentation to the

County Board Chair and for consideration by the County Board as part of the County's budget process. Such budget process shall include:

- a. The County Board's approval of an ETSB budget;
 - b. The County Board's establishment of the ETSB's annual headcount;
 - c. The County Board's approval of a lump-sum appropriation for ETSB purposes.
2. The ETSB's fiscal year shall commence annually on December 1 and close on November 30.
 3. Approval of the budget will require a super majority vote of the ETSB.
 4. Once approved by the ETSB, the budget will be sent to the County Board for final approval.

iii. Procurement

1. The ETSB shall adhere to the requirements of Illinois law applicable to Counties and the DuPage County Procurement Ordinance in the procurement of all goods and services as well as to any internal procurement policies the ETSB may adopt.
 - a. In applying the DuPage County Procurement Ordinance to an ETSB procurement, the following rules of construction shall apply:
 - i. Where the action of the County Board Chair is expressed with respect to a procurement, the Chair of the ETSB shall act;
 - ii. Where the action of a department head is expressed with respect to a procurement, the 9-1-1 System Manager of the ETSB staff as authorized by the ETSB shall act;
 - iii. Where the action of the County Board or a committee thereof is expressed with respect to a procurement, the ETSB shall act.
- iv. All personal property acquired by the ETSB is the property of DuPage County. The ETSB may use such property in any way it deems appropriate and in compliance with the requirements of Illinois law. The County may not dispose of or reassign such personal property until or unless the ETSB by resolution declares and deems such property as surplus. Any monetary proceeds from the disposal of property acquired through surcharge shall be deposited into the Emergency Telephone System Fund.

v. Accounts Payable / Payment of Claims

1. The ETSB shall identify specific staff members who shall have the authority to approve recurring expenditures and expenditures incurred from contracts approved by the ETS Board through the procurement process and submit same to Accounts Payable for payment;
2. The Executive Director/9-1-1 System Manager shall have the authority to authorize expenses in the amount and manner provided in DuPage County Ord. 2-346.

3. Expenditures shall be submitted to and processed through the County ERP Accounts Payable System according to the process determined by County policy and the Chief Finance Officer.
4. The Office of the County Auditor shall complete a limited scope internal audit of transaction processing of ETSB invoices submitted for payment. The results of this audit shall be submitted in a timely manner to the ETSB Chair and Board in writing.
5. Upon completion of the Accounts Payable process and Audit review, the Payment of Claims shall be released to the Treasurer's office for processing.
6. The County Clerk's Office shall prepare checks received from the Treasurer's Office and shall deliver the checks in sealed envelopes to the mailroom for posting and pick up by the US Postal Service upon receipt of said checks. Checks that cannot be processed the day received; should be kept in the Treasurer's Office vault. (55 ILCS 5/3-2012)

vi. Financial Reports and Audits

1. Financial Reports. The ETSB shall participate in the County ERP system and provide to the ETS Board on a monthly basis fiscal year expenditures and revenue reports. On a not less than an annual basis, the County Chief Financial Officer and Treasurer shall provide a revenue report for the ETS Board.
2. Internal Audit. The DuPage County Auditor shall conduct an audit of the ETSB at least annually. The ETSB and its staff shall fully cooperate with any audit or other examination conducted by the Auditor.
3. External Audit. The County shall procure audit services including a single annual, independent audit for ETSB. The ETSB shall be responsible for the cost of their portion of the County contract for a single annual, independent audit. The ETSB shall participate in the procurement of audit services with the County. The ETSB Company funds shall be reviewed in annual, separate audit coordinated through the County Finance Office with ETSB staff.

vii. Meetings

1. Open Meetings Act. The ETSB and each of its committees, task forces, or working groups shall provide notice of, conduct and retain records of its meetings in accordance with the Illinois Open Meetings Act (Act) to the extent that the Act is applicable to each.
2. Regular Meetings. The ETSB shall convene at least quarterly. The ETSB shall determine and provide public notice of the schedule of regular meetings at the beginning of each calendar or fiscal year, stating the regular dates, times and places of such meetings.
3. Special Meetings. The Chair, or a super-majority of the members of the ETSB may require a special meeting of the ETSB pursuant to a written call with notice of the location, time and date of the special meeting and an agenda detailing the items the ETSB will consider. The ETSB may not consider any business not contained on a special call agenda.

4. Notice of Meetings to ETSB Members. Except in cases of a *bona fide* emergency, in addition to the requirements set forth in the Open Meetings Act, the ETSB shall provide actual notice of its meetings to its members forty-eight (48) hours in advance of such meeting. Notice to ETSB members shall include an agenda and agenda materials. The ETSB may agree to waive this additional notice by unanimous consent, however, it may not conduct business if a member objects in person or in writing.
5. Meeting Locations. The ETSB shall conduct its meetings on the DuPage County Complex. Committees and other subordinate bodies of the ETSB may meet at any location within the ETSB service area that is convenient and open to the public.
6. Super-Majority Required. Some actions of the Board shall require the affirmative vote of two-thirds (2/3) of the membership entitled to be appointed to the Committee. So long as the Board consists of twelve (12) members (whether or not those positions are filled), eight (8) members shall constitute two-thirds of the membership entitled to be appointed.
 - a. Super-Majority shall be required for:
 - i. Annual Budget Approval;
 - ii. Any increase or decrease in headcount or salary changes outside of the annual budget process;
 - iii. New Capital purchases in excess of \$1M;
 - iv. New ETSB Policies or amendments to existing ETSB policies;
 - v. Approval and recommendation of Intergovernmental Agreements to the County Board on behalf of the ETSB;
 - vi. Consolidation of an outside agency including any agency seeking services from a PSAP which will utilize any or part of the 9-1-1 System components including but not limited to, the DEDIR System or CAD;
 - vii. Migration of an existing agency from one PSAP to another within the 9-1-1 System including costs associated with the migration, if any.

20-40: - THE EMERGENCY TELEPHONE SYSTEM BOARD OF DU PAGE COUNTY

1) Short Title, Definitions

- a. Short Title. This Ordinance may be cited as the “DuPage County Emergency Telephone System Board Ordinance.”
- b. Definitions. As used in this ordinance, unless the context clearly requires otherwise, the following terms are herein defined:
 - i. “Active member” means a person who is participating in or supporting the organization with intent to support or advocate for the organization under the circumstances that demonstrate the knowledge or the goals of such group and are currently employed by a participating ETSB 9-1-1 System member agency.
 - ii. “ETSB” means the Emergency Telephone System Board of DuPage County;
 - iii. “ETSB Service Area” means the geographic area and telephonic area defined by the 9-1-1 system design plan filed with and approved by the Illinois State Police 9-1-1 System Administrator;
 - iv. “Member Agency or Member Agencies” refers to any unit of local government which is a member of the ETSB, either by referendum or intergovernmental agreement.
 - v. “Member” refers to any person appointed to serve on the ETS Board.
 - vi. “Surcharge” means any fee which the law may impose or authorize to be imposed by ordinance which the ETSB is authorized to expend for the purposes set forth by law;
 - vii. “Public Safety Answering Point (PSAP)” as entity responsible for receiving 9-1-1 calls and processing those calls according to a specific operational policy;
 - viii. “ETSB Personnel” refers to the Executive Director and the staff under the Executive Director’s direction and control, including any 9-1-1 System Manager appointed by the ETS Board;
 - ix. “Quorum” a quorum of the board of twelve (12) shall be seven (7) members. A quorum (7 members) is required for this Board to conduct any business;
 - x. “Supermajority” for the board of twelve (12) members requires a vote of eight (8) members; and
 - xi. “Simple Majority” shall be a majority of the members present.
 - xii. Additional definitions, the ordinance adopts the definitions defined in the National Emergency Number Glossary of 9-1-1 Terminology NENA-ADM-000.24-2021, 01/20/2020-6/21/2021 where a statutory definition differs, the Illinois statutory definition shall take precedent.

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2) Powers and Duties of the ETSB

- a. **Powers Authorized by Illinois Law.** The ETSB may perform any duty or function authorized by Illinois law, including, but not limited to, those powers and duties authorized by the Emergency Telephone System Act (ETSA) 50 ILCS 750 and the Wireless Emergency Telephone System Act (WESTA) in effect and as subsequently amended.

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- b. **Powers Authorized by DuPage County.** In addition to the powers and duties set forth in Paragraph (a), pursuant to 50 ILCS 750/15.4, DuPage County authorizes the ETSB to perform the following duties:

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- i. Provide for the general policies and operations of the ETSB;
- ii. Establish such committees and work groups as the ESTB deems necessary or useful;
- iii. Maintain and ~~operate~~facilitate an interoperable radio network infrastructure and related PSAP emergency dispatch equipment as a component of the emergency telephone system 9-1-1 for police, fire, and emergency response purposes as allowed by the ETSA statute and state contract for interoperable radio networks;
- ~~iv. Develop policies to coordinate and facilitate the consolidation of Public Safety Answering Points (PSAPs) within its geographic 9-1-1 System in DuPage County and adjacent counties including but not limited to Cook, Kane and Will counties; and providing financial assistance. Those seeking reimbursement for expense incurred pursuant to an ETSB consolidation policy shall demonstrate it procured goods and services for which it seeks reimbursement through a process no less restrictive than those set forth in the DuPage County Procurement Ordinance. The ETSB may contract directly with the agency seeking reimbursement.~~
- ~~v.~~iv. Develop policies to coordinate and facilitate standardization of the 9-1-1 System software and operation for the most efficient receipt of a 9-1-1- call, operation, and delivery of the 9-1-1 dispatch;
- ~~vi.~~v. Employ such personnel necessary and provide for the compensation thereof, for the implementation or upgrade of the 9-1-1 System and for the day-to-day operations of the ETSB pursuant to the headcount allocation established by the County Board.
 1. All such personnel except for independent contractors are employees of the County of DuPage for purposes of benefits and general personnel policies;
 2. The ETSB shall have the exclusive authority for the hiring, discipline or termination of such personnel;
- ~~vii.~~vi. Delegate day-to-day operations and duties, including the implementation of budgeted expenditures to the ETSB Board or personnel;
- ~~viii.~~vii. Authorize the expenditure and payment of any funds Illinois law may authorize the ETSB to control for any purpose that the law authorizes such funds to be expended;
- viii. Perform any other duty or function as may be authorized by the DuPage County Board by ordinance, resolution, intergovernmental agreement, or other enactment.
- ix. Designate a 9-1-1 System Manager, whose duties and responsibilities shall be set forth in by the Emergency Telephone System Board in writing.
- ~~ix.~~

- c. **Powers Inferred.** The ETSB may exercise any additional power or duty necessarily implied from the foregoing provision of this Paragraph 2, and those that are essential and indispensable to carry out such powers and duties.

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3) Membership of ETSB

- a. **Board Composition.** The ETSB shall consist of twelve (12) members appointed by the DuPage County Board upon the nomination of the ChairmanChair of the County Board. At no time shall the membership of the board consist of more than thirty (30) percent membership

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from any governmental entity serviced by any one PSAP within the ETSB. 7This thirty (30) percent restriction shall only apply to members in the following categories: iv – ix and shall exclude elected officials, as defined by 50 ILCS 750/15.4. The ETSB membership shall consist of the following:

- i. Public Representative – One (1) public member who resides within the service area of the ETSB;
- ii. County Board Representative – Three (3) members of the DuPage County Board who are not also a member of any other constituency represented on the ETSB;
- iii. 9-1-1 Public Safety Agency DuPage County Sheriff's Office Representative – One (1) member who represents the DuPage County Sheriff's Office;
- iv. Addison Consolidated Dispatch Center (ACDC) – One (1) member who represents ACDC;
- v. DuPage Public Safety Communications (DU-COMM) – One (1) member who represents DU-COMM;
- vi. 9-1-1 Public Safety Agency Police Chiefs Representative – One (1) member who represents the DuPage County Association of Chiefs of Police who is an active chief from a government entity that is a member of the DuPage ETSB.
- vii. 9-1-1 Public Safety Agency Fire Chiefs Representative – One (1) member who represents the DuPage County Fire Chief's Association who is an active chief from a government entity that is a member of the DuPage ETSB;
- viii. DuPage Mayors and Managers Conference (DMMC) Representative – One Two (2) active member who represent the DMMC from each PSAP governmental entities that are members of DuPage ETSB;
- ix. 9-1-1 Public Safety Agency Emergency Services Representative – One (1) member who represents or is employed by aan public health, emergency service or disaster agency or provider of emergency medical services not otherwise represented on the ETSB.

b. Eligibility. All members shall reside in or represent an entity within the service area of the ETSB throughout the duration of their term of office. Members representing an association or agency pursuant to paragraph (a) shall remain employed, appointed by or otherwise have representation status granted by the association or agency they represent.

c. Term of Office.

- i. Duration. Members shall be appointed for a term of three (3) years commencing on December 1 and shall continue past the end of their term until their successors have been qualified and appointed. If an expired term continues past the termination date for 180 days, the membership shall be deemed vacant. The County Board may appoint any member appointed to consecutive terms so long as he or she continues to meet the requirements of membership as set forth in this Ordinance.
- ii. Vacancies. A vacancy in the ETSB shall be occasioned by resignation, death, physical or mental incapacity, repeated continuous refusal to attend scheduled meetings of the ETSB, removal for cause, cessation of active membership in or employment by the entity which the member represents, or in the case of the Public Representative

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member, residency outside of the ESB service area. Except for a vacancy created by operation of the terms of paragraph i and for removal for cause as set forth in paragraph iii, the ETSB shall determine the existence of a vacancy. The County Board shall fill all vacancies within sixty (60) saysdays in the manner in which the original appointment was made for the duration of the unexpired term.

- iii. Removals for Cause. The County Board shall have the authority to remove a member of the ETSB for cause upon a written statement by the ETSB or its ChairmanChair, the ChairmanChair of the County Board, or by the DuPage County Ethics Commission, Investigator General or Ethics Adviser stating the basis of such charges. Any member so charged shall have the opportunity to contest such charges before the County Board within thirty (30) says. The County Board shall then determine whether cause exists to remove such charged member.

iv. Current Board Membership

1. The Current Terms of the ETSB shall remain in effect and the passage of this Ordinance shall not affect the terms of the current membership of the ETSB in any way.

2. Upon the conclusion of the terms of the Board, each representative shall be appointed in the matter set forth in paragraph (3)(c)(i).

- ~~iv. Appointments in 2013. Notwithstanding the provisions of paragraph (c)(i) of this Section, the unexpired terms of all ETSB members shall terminate on December 1, 2013. For appointments commencing on December 1, 2013, the County Board shall appoint members to initial terms of one (1), two (2) or three (3) years as follows:~~

- ~~1. To a one year term ending December 1, 2014~~

~~a. The DuPage County Police Chief's Association Representative~~

~~b. The DuPage County Fire Chief's Association Representative~~

~~e. County Board Representative "A"~~

~~d. DuPage Mayors and Managers Conference Representative "A"~~

- ~~2. To a two year term ending December 1, 2015,~~

~~a. County Board Representative "B"~~

~~b. DU COMM Representative~~

~~e. Public Representative~~

- ~~3. To a three year term ending on December 1, 2016~~

~~a. DuPage Mayors and Managers Conference Representative "B"~~

~~b. Representative of the Sheriff's Office~~

~~e. The Emergency Services Representative~~

~~—~~

~~— Upon the conclusion of the terms set forth in this paragraph (iv), each representative shall be appointed in the manner provided in paragraph (i).~~

~~—~~

- ~~v. Appointments in 2019. For new appointments, the County Board shall appoint members to initial terms as follows:~~

- ~~1. To a term ending December 1, 2019~~

~~a. County Board Representative "C"~~

- ~~2. To a term ending December 1, 2021~~

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~~a. Addison Consolidated Dispatch Center (ACDC) Representative~~

~~— Such 2019 appointments create a balance in the staggered members seats of four (4) per year.~~

~~Upon the conclusion of the terms set forth in this paragraph (iv), each representative shall be appointed in the manner provided in paragraph (i).~~

4) Organization and Operations of the ETSB

a. Officers

i. ChairmanChair

1. Designation - The ~~ChairmanChair~~ of the County Board shall from time to time designate one of the County Board Representatives to serve as ~~ChairmanChair~~ of the ETSB.

2. Powers and Duties. The ~~ChairmanChair shall~~Chair shall:

- a. Have general supervision and authority over the operations of the ETSB and its personnel;
- b. Determine the agenda for and preside at the meetings of the ETSB;
- c. Sign, with the secretary or any other properly authorized officer of the ETSB, any instruments which the Board authorizes ~~him or her~~the Chair to execute;
- d. Appoint ~~in his or her~~at the Chair's sole discretion such ad-hoc committees as ~~he or she~~the Chair deems necessary or prudent to assist ~~him or her~~the Chair in the performance of ~~his or her~~the Chair's duties;
- e. Perform all duties incidental to the office of the ~~ChairmanChair~~Chair and any other duties as the ETSB may ~~pre~~scribe.

ii. Vice-~~ChairmanChairChair~~Chair. In the absence of the Chair, (The Vice-ChairmanChair Chair shallChair shall perform the duties of the ~~ChairmanChairChair~~Chair in his or her absence and other duties as the Board may ~~proscribe~~prescribe. The ~~ChairmanChair~~ of the County Board shall from time to time designate one of the DuPage Mayors and Managers Conference Representatives to serve as Vice-~~ChairmanChair~~ of the ETSB.

iii. Secretary. The DuPage County Clerk or ~~his or her~~ the Clerk's designee shall be Secretary *ex-officio* of the ETSB. The Secretary shall be responsible for recording the minutes of all meetings, ensuring that notices of such comply with the Open Meetings Act, be the custodian of all records of the Board, and perform all duties incidental to the office of secretary and other duties which the Board may ~~proscribe~~prescribe. The Secretary shall not be a voting member of the Board.

iv. Treasurer. The DuPage County Treasurer shall be the Treasurer *ex-officio* of the ETSB as provided by 50 ILCA 750-15.4(c). The Treasurer shall be the custodian of all ~~monieys~~ received by the Board. The Treasurer shall not be a voting member of the Board.

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- v. ETSB Attorney. The DuPage County State's Attorney or ~~his or her~~ designee of the State's Attorney shall be the *ex-officio* ETSB Attorney. The ETSB Attorney shall not be a voting member of the Board.

b. Internal Operations

- i. Standing Committees and ~~Workgroups~~Focus Groups
1. The ETSB may establish any standing committee or workgroup as it deems necessary to carry out the function of the ETSB. The ~~Chairman~~Chair of the ETSB, with the advice and consent of the ETSB, shall appoint all standing committees ~~and work groups~~ and their membership.
 2. Standing Committees and subcommittees shall post an agenda and provide minutes pursuant to the Open Meetings Act.
 3. The ETSB ~~shall may~~ have informal teams of subject matter experts called Work-Focus Groups. The Work-Focus Groups will have no authority but may make recommendations to ~~the Policy Advisory Committee~~Committees, or upon request of, to the ETS Board, in their area of expertise with respect to policy and scope of work for 9-1-1 system equipment. The Executive Director may create Focus Groups for, but not limited to, the purpose of configuration and implementation of new 9-1-1 systems, review of software or upgrades to existing components of the 9-1-1 system. Focus Groups will generally be regular users of the 9-1-1 System or employees of the ETSB or PSAPs whose input into the work flow workflow and configuration are essential to their daily operational use.
- ii. Policies and Rules. The ETSB may adopt and from time to time amend policies and/or rules governing its internal operations and procedures provided that all such policies may not conflict with any statute, ordinance or County policy applicable to the ETSB.

c. Finance and Procurement

- i. The Emergency Telephone System Fund.
1. The Treasurer shall hold and manage all monies collected from the surcharges for deposit into the Emergency Telephone System Fund account(s). Such fund account shall be interest-bearing and shall be maintained in accordance with established County accounting practices and procedures. Any interest earned within such funds shall remain in the fund.
 2. The ETSB has the sole authority to authorize expenditures from the fund.
 - a. The ETSB may direct such expenditure pursuant to a resolution passed by resolution approved by a majority of the ETSB's voting membership.
 - b. A super majority of the board shall be required for budget approval and any new capital purchase exceeding \$1,000,000.
 - c. A super majority shall consist of two-thirdsthree-fourths votes (23/34) or not less than eightnine (98) members.

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3. The ETSB shall expend funds from the Emergency Telephone System Fund Exclusively for the purposes authorized by Illinois law.

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ii. Budget and Fiscal Year.

1. Along with its own process, tThe ETSB shall complete submit its proposed annual budget in accordance with County Budget Calendar by September 1 ~~of~~ each year for presentation to the County Board ChairmanChair and for consideration by the County Board as part of the County's budget process. Such budget process shall include:
 - a. The County Board's approval of an ETSB budget;
 - b. The County Board's establishment of the ETSB's annual headcount;
 - c. The County Board's approval of a lump-sum appropriation for ETSB purposes.
2. The ETSB's fiscal year shall commence annually on December 1 and close on November 30.
3. Approval of the budget will require a super majority vote of the ETSB.
- 2.4. Once approved by the ETSB, the budget will be sent to the County Board for final approval.

ii. The Emergency Telephone System Fund.

1. The Treasurer shall hold and manage all moneys collected from the surcharges for deposit into the Emergency Telephone System Fund account(s). Such fund account shall be interested bearing and shall be maintained in accordance with established County accounting practices and procedures. Any interest earned within such funds shall remain in the fund.
2. The ETSB has the sole authority to authorize expenditures from the fund. The ETSB may direct such expenditure pursuant to a resolution passed by resolution approved by a super majority of the ETSB's voting membership. A super majority of the board shall be required for budget approval and any new capital purchase exceeding \$1,000,000.
 - a. A super majority shall consist of three fourths votes (3/4) or not less than nine (9) members.
3. The ETSB shall expend funds from the Emergency Telephone System Fund Exclusively for the purposes authorized by Illinois law.

iii. Procurement

1. The ETSB shall adhere to the requirements of Illinois law applicable to Counties and the DuPage County Procurement Ordinance in the procurement of all goods and services as well as to any internal procurement policies the ETSB may adopt.
 - a. In applying the DuPage County Procurement Ordinance to an ETSB procurement, the following rules of construction shall apply:
 - i. Where the action of the County Board ChairmanChair is expressed with respect to a procurement, the ChairmanChair of the ETSB shall act;

- ii. Where the action of a department head is expressed with respect to a procurement, the 9-1-1 System ~~Manager~~Coordinator of the ETSB staff as authorized by the ETSB shall act;
 - iii. Where the action of the County Board or a committee thereof is expressed with respect to a procurement, the ETSB shall ~~act;~~
- iv. All personal property acquired by the ETSB is the property of DuPage County. The ETSB may use such property in any way it deems appropriate and in compliance with the requirements of Illinois law. The County may not dispose of or reassign such personal property until or unless the ETSB by resolution declares and deems such property as surplus. Any monetary proceeds from the disposal of property acquired through surcharge shall be deposited into the Emergency Telephone System ~~Board~~ Fund.
- v. Accounts Payable / Payment of Claims
 - 1. The ETSB shall identify specific staff members who shall have the authority to approve recurring expenditures and expenditures incurred from contracts approved by the ETS Board through the procurement process and submit same to Accounts Payable for payment;
 - 2. The Executive Director/9-1-1 System Coordinator shall have the authority to authorize expenses in the amount and manner provided in DuPage County Ord. 2-346, up to \$15,000.
 - 3. Expenditures shall be submitted to and processed through the County ERP Accounts Payable System according to the process determined by County policy and the Chief Finance Officer.
 - 4. The Office of the County Auditor shall complete a limited scope internal audit of transaction processing of ETSB invoices submitted for payment. The results of this audit shall be submitted in a timely manner to the ETSB ~~Chairman~~Chair and Board in writing.
 - 5. Upon completion of the Accounts Payable process and Audit review, the Payment of Claims shall be released to the Treasurer's office for processing.
 - 6. The County Clerk's ~~o~~Office shall prepare checks received from the Treasurer's ~~o~~Office and shall deliver the checks in sealed envelopes to the mailroom for posting and pick up by the US Postal ~~s~~Service upon receipt of said checks. Checks that cannot be processed the day received; should be kept in the Treasurer's Office vault. (55 ILCS 5/3-2012)
- vi. Financial Reports and Audits
 - 1. Financial Reports. The ETSB shall participate in the County ERP system and provide to the ETS Board on a monthly basis fiscal year expenditures and revenue reports. On a not less than an annual basis, the County Chief Financial Officer and Treasurer shall provide a revenue report for the ETS Board.

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2. Internal Audit. The DuPage County Auditor shall conduct an audit of the ETSB at least annually. The ETSB and its staff shall fully cooperate with any audit or other examination conducted by the Auditor.
3. External Audit. The County shall procure audit services including a single annual, independent audit for ETSB. The ETSB shall be responsible for the cost of their portion of the County contract for a single annual, independent audit. The ETSB shall participate in the procurement of audit services with the County. The ETSB Company funds shall be reviewed in annual, separate audit coordinated through the County Finance Office with ETSB staff.

vii. Meetings

1. Open Meetings Act. The ETSB and each of its committees, task forces, or working groups shall provide notice of, conduct and retain records of its meetings in accordance with the Illinois Open Meetings Act (Act) to the extent that the Act is applicable to ~~each~~ it.
2. Regular Meetings. The ETSB shall convene at least quarterly. The ETSB shall determine and provide public notice of the schedule of regular meetings at the beginning of each calendar or fiscal year, stating the regular dates, times and places of such meetings.
3. Special Meetings. The ~~Chairman~~ Chair, or a super-majority of the members of the ETSB may require a special meeting of the ETSB pursuant to a written call with notice of the location, time and date of the special meeting and an agenda detailing the items the ETSB will consider. The ETSB may not consider any business not contained on a special call agenda.
4. Notice of Meetings to ETSB Members. Except in cases of a *bona fide* emergency, in addition to the requirements set forth in the Open Meetings Act, the ETSB shall provide actual notice of its meetings to its members ~~forty-~~ eight (48) hours in advance of such meeting. Notice to ETSB members shall include an agenda and agenda materials. The ETSB may agree to waive this additional notice by unanimous consent, however, it may not conduct business if a member objects in person or in writing.
5. Meeting Locations. The ETSB shall conduct its meetings on the DuPage County Complex. Committees and other subordinate bodies of the ETSB may meet at any location within the ETSB service area that is convenient and open to the public.
6. Super-Majority Required. ~~At~~ Some actions of the Board shall require the affirmative vote of ~~two-third~~ ~~three-quarters~~ (23/34) of the membership entitled to be appointed to the Committee. So long as the Board consists of twelve (12) members (~~whether or not those positions are filled~~), ~~eight~~ nine (9) members shall constitute ~~two-third~~ ~~three-quarters~~ of the membership entitled to be appointed.

a. Super-Majority shall be required for:

i. Annual Budget Approval;

ii. Any increase or decrease in headcount or salary changes outside of the annual budget process;

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iii. New Capital purchases in excess of \$1M;

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iv. New ETSB Policies or amendments to existing ETSB policies;~~(Policy)~~

v. Approval and recommendation of approval of Intergovernmental Agreements to the County Board on behalf of the ETSB;

vi. Consolidation of an outside agency including any agency seeking services from a PSAP which will utilize any or part of the 9-1-1 sSystem components including but not limited to, the DEDIR System or CAD;

vii. Migration of an existing agency from one PSAP to another within the 9-1-1 System including costs associated with the migration, if any;~~any.~~

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ETSB Other Action Item

421 N. COUNTY FARM
ROAD
WHEATON, IL 60187
www.dupagecounty.gov

File #: 24-3243

Agenda Date: 12/11/2024

Agenda #: 6.A.1.



Emergency Telephone System Board of DuPage County Monthly Report

**December
Board
Meeting**

Submitted for your consideration is the DuPage ETSB monthly report for activity November 1 through November 30. This report highlights the activities of the DuPage ETSB by ETSB and PSAP staff, work groups, committees, and consultants.

Congratulations on a Job Well Done!

Thank you for your service – Good News and Bad News. The ETS Board extends a thank you and farewell to **Member Robert Toerpe**, Citizen Representative. We appreciate his service and his contributions and wish him well. The ETS Board is happy to welcome back **Ms. Sheryl Markay** as his replacement. A proclamation will be presented at the meeting for **Member Toerpe's** service.

As 2024 comes to a close, ETSB would like to thank all of the Telecommunicators, Technicians, and Administrative staff that work behind the scenes each and every day in the PSAPs and at ETSB who keep things going and do such an excellent job. ETSB would also like to thank all the administrative help at the County in the County Board Office, Finance, HR, Auditor's Office, the Clerk's Office and the State's Attorney's Office who help to make our jobs easier.

Have a safe and Happy New Year!

ADMINISTRATION

911 Services Advisory Board (SAB) and 911 Legislation:

November 18, 2024 Cancelled

December 16, 2024

The November meeting was cancelled.

County Ordinance 20-40: Emergency Telephone System Board

The ETS Board had requested changes to the ordinance regarding super majority and the spending authority for the Executive Director. The County Chair authorized additional changes recommended by the States Attorney's Office to align the ordinance with state statutes and to update it with current County ordinance language. The ETS Board received a copy of the changes and a memorandum outlining the changes along with the County Board on Friday, November 22. The changes were approved at the November 26 County Board meeting by unanimous vote. There was no discussion by the County Board. Assistant State's Attorney Winistorfer will review the changes at the December ETS Board meeting.

Appointment – Policy Advisory Committee

On the agenda this month is the appointment of Deputy Chief Craig Jensen of the Tri-State Fire Protection District, as the ACDC Fire Representative. Deputy Chief Jensen replaces Chief Johl, who replaced Chief Kramer on the ETS Board.

Salary Adjustments ETSB Staff

On the agenda this month is a resolution to adjust the salaries of the ETSB staff in concurrence with the County Board for FY25 at 3.5%.



Emergency Telephone System Board of DuPage County Monthly Report

**December
Board
Meeting**

PROCUREMENT/MAJOR CONTRACTS

Purchase Orders

Key Tower LLC: Purchase Order 924029 (carry over from November)

On this agenda is an affirming resolution for an Emergency Procurement to repair and replace systems within the Hidden Lake tower for functionality. The tower had a controller within the shelter with a faulty capacitor and the obstruction lighting failed. The lighting system is crucial to aircraft safety and required by the FCC under penalty for non-compliance. Chair Schwarze approved the Emergency Procurement on October 16. A replacement lighting kit was installed and is operational and the Notice to Airmen/Air Mission (NOTAM) was canceled.

Total amount of the replacement: \$25,744.19.

Environmental Systems Research Institute, Inc. (ESRI): PO 924038 (carry over from November)

Recommendation for a one (1) year renewal in service of ArcGIS Desktop Advanced software maintenance. ArcGIS software is used to edit and manage geographical data and includes advanced analysis and cartography tools. This renewal period will run January 1, 2025 through December 31, 2025.

Total cost of the renewal: \$18,555.00.

Motorola Solutions, Inc.: PO 924030 (carry over from November)

This request is for Motorola engineers to develop an encryption plan for the DuPage Emergency Dispatch Interoperable Radio System. The encryption project is to convert the current Advanced Digital Privacy (ADP) software in the radios to 256-bit Advanced Encryption Standard (AES-256), the industry standard. This proposal encompasses Phase 1, which will assess the magnitude of the project and develop the plan. Additional information is provided under the DEDIR System Encryption section.

Total amount of \$200,836.99.

Alliant Insurance Services, LLC PO 924039

This request is for insurance services for one (1) year. The policy period runs from December 19, 2024 to December 19, 2025. Alliant Insurance Services continues as the insurance broker for the County and ETSB and has made recommendations for the upcoming year based on the current state of the market.

Property/Equipment/General Liability: The VFIS (Volunteer Firemen's Insurance Services, Inc.) policy covers equipment, property, portable equipment, general liability, management liability, and umbrella insurance coverage through National Union Fire Insurance Company of Pittsburgh, PA for a cost of \$75,762.00. There is a reduction in the amount of \$13,998.00 in cost commensurate with increased property values and decreased equipment. The deductible for property and lost/broken radios remains at \$2,500 per claim.

Cybersecurity: The cybersecurity application was sent to six (6) carriers, each of whom declined because of the nature of ETSB operations. The cybersecurity proposal was obtained through the previous carrier, Hudson Specialty Insurance Co., and provides full cyber liability including privacy breach response, extortion, business interruption, media liability, as well as a professional liability component for technology services liability for a cost of \$20,524.00. The cybersecurity policy has a 0.10%, or \$19.00, increase with no change in terms.



Emergency Telephone System Board of DuPage County Monthly Report

December Board Meeting

Alliant representatives will be available via Zoom to answer questions.
Total Amount: \$96,286.00.

Open Purchase Orders for FY2024

There is one open purchase order on the agenda for FY2025 for Motorola. The open purchase order format was recommended by the Auditor's Office in 2010 as the proper process to allow staff to purchase small consumable replacement parts and equipment necessary for daily operations in a timely manner. The request is for thirteen (13) months, from December 1, 2024 through December 31, 2025, to allow for overlap into the next fiscal year to avoid a gap in purchasing ability.

Motorola Solutions, Inc.: PO 924031 Open Purchase Order (carry over from November)

This request is for a thirteen (13) month blanket PO which will allow ETSB to service and maintain the portable and mobile radios and radio consoles in the DEDIR System. ETSB will be utilizing the new IL STARCOM Master Contract CMT2028589.

Total Authorized Amount: \$75,000.00.

Open Purchase Order Utilization

Purchase Order	Total	Year to Date	Remaining Balance
FY24 CDW-G	\$ 25,000.00	\$ 6,958.25	\$ 18,041.75
FY24 Dell	\$ 30,000.00	\$ 8,542.13	\$ 21,457.87
FY24 Motorola	\$ 50,000.00	\$ 35,403.42	\$ 14,596.58

Change Orders:

Priority Dispatch: Change Order #4 for 920110/4330-1 (carry over from November)

Change Order #4 is requested to incorporate new contract pages into the purchase order for FY25-26. In June 2024, Protocol 41: Caller in Crisis (P41) was released in response to the rise in mental health distress calls. This new protocol requires one-time training for all TCs and is not in the current contract. Training quantities for courses have been adjusted, including P41, within a consolidated One Voucher Plan instead of individual certification quantities for ease of registration. Optional resources and services have also been quoted should the PSAPs choose to utilize them. Funds have been budgeted for the length of the contract in the amount of \$791,626.22. The licensing and training costs within the new contract pages is \$594,400.00, a decrease of \$197,226.00, not including any optional products. Upon expiration of this contract on November 30, 2026, any remaining funds within the contract will be released.

There is no monetary change being made to this contract.

FINANCIAL

Budget Transfers

There are two budget transfers carried over from the November agenda.

Encryption Plan: Requested transfer of funds for FY24 from 4000-5820-53830 (Other Contractual Expenses) to 4000-5820-53090 (Technical/Professional Services) for the development of an encryption plan for the DEDIR System.

Total amount of requested transfer: \$200,837.00 for a new account total of \$256,037.00.

Annual Contract Payment #3 for Radio Contract: Requested transfer of funds for FY25 from 4000-5820-54199 (Capital Contingencies) to 4000-5820-54110 (Capital Equipment and Machinery) in



Emergency Telephone System Board of DuPage County Monthly Report

**December
Board
Meeting**

preparation for the third annual lease payment to Motorola Solutions Credit Company, Contract #680-0025142-000, for the DEDIRS radio replacement project PO 5522-1. The invoice is due on December 1 in the amount of \$6,651,399.48.

Total amount of requested transfer: \$6,651,400.00 for a new account total of \$7,302,672.00.

Payment of Claims:

On the agenda this month is the Payment of Claims as listed below. The Payment of Claims includes Chair's authorization letter, Detail listing of obligations vs. budget, and *Bank Account Payment History Report* for Internal and External Payments for FY24 and FY25.

Bills List FY24

Internal Payments FY24

The November Bills list will also include the interdepartmental transfer from ETSB to various County departments for cost sharing purposes and copy paper charges through the Mailroom. The amount of the transfer is: \$180,657.78.

External Payments FY24

Total for Fund 5820 for November 13 meeting: \$1,407,044.73.

This bills list includes the second of six financing payments to Motorola for the console project in the amount of \$1,167,644.09.

Total for Fund 5820 for December 11 meeting: \$1,182,925.47.

This bills list includes a \$1M payment per the PSAP IGA (\$650,000 to DU-COMM and \$350,000 to ACDC).

Bills List FY25

External Payments FY25

Total for Fund 5820 for December 11 meeting: \$6,651,399.48.

This bills list is for the third of four financing payments to Motorola for the DEDIR System radio replacement project.

Revenue and Expenditures

Equalization Revenue Reports are on the consent agenda. Total revenue: \$2,376,652.49

The December 11 FY25 Equalization Revenue Report:

The July surcharge was received on November 7 in the amount of \$1,159,349.63.

The November 13 FY24 Equalization Revenue Report:

The June surcharge was received on October 7 in the amount of \$1,185,197.86.

\$28,985.00 FSA Optional Equipment Reimbursement. This is for the optional equipment installed in the new Hanover Park Fire Station. ETSB procured the equipment through PURVIS and HPF made a reimbursement payment to ETSB.

Miscellaneous revenue:

\$2,400.00 This is the fourth of ten annual payments from AT&T under ETS-R-0057-20 for a license agreement for antennas and equipment on the tower located at 136 N. County Farm.



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\$720.00 Dr. Lilly Peer to Peer training course from an outside agency that attended the course.

9-1-1 CORE SYSTEM MANAGEMENT

Cybersecurity:

Tech Focus is in discussion on cybersecurity. The ETSB IT Deputy Director is in the process of reviewing the current security policies and discussing these policies with the County IT cybersecurity personnel.

Customer Premise Equipment (CPE):

Hardware/software and NG911 Migration: ETSB, Motorola, and AT&T are actively addressing issues identified following the migration to the NG911 system. Of the issues reported since the cutover, 18 have been resolved, with 9 remaining outstanding. It is important to note that these outstanding items do not impact citizens' ability to reach emergency centers. They pertain to data configuration and parsing within application fields. ETSB is collaborating closely with vendors to resolve these issues and holds weekly meetings to ensure sustained focus and timely resolution.

At the end of the monthly report are the monthly and yearly stats for call handling of 911 and 10-digit dial calls for each PSAP. The ACDC calls will not be accurate for the month of September through November because of the migration to NG911. DU-COMM stats for October and November will also be inaccurate during the transition.

CPE VESTA Mapping: On November 26, 2024, ETSB updated the VESTA Map Local system with the most accurate data and configurations for the ACDC and DuComm PSAPs. The updates included reorganizing the VESTA Map Local filter for improved accessibility, enhancing the visibility of bodies of water on the map, and submitting a new data layer. This layer enables the use of ESN Fire and ESN Police filters to outline agency jurisdiction boundaries, eliminating duplication with the place and fire beat filters for more efficient use by telecommunicators.

DuJIS CAD:

	Year to Date		Past Month					
			Totals		Categories of Open Tickets			
Category	Opened	Closed	Total	Closed	System Error Tickets	Configuration Tickets	Referred to Hexagon	Open/Waiting on Customer
CAD	487	431	31	25	0	4	2	1
MPS	547	577	48	43	0	40	0	3
Total	1034	1008	79	68	0	44	2	4

Edge Frontier Issue: The CAD system continued to experience issues with the Edge Frontier interface on the following dates and times:

- November 1, 2024 12:00 AM outage time for all components to be restored
- November 6, 2024 4:10 to 4:21 pm outage time for all components to be restored

These issues impacted several interfaces that support applications for agencies including fire station alerting. On November 4, at 4:15 pm, ETSB spoke with Bartlett Fire who agreed to rolled back the system to the last configuration prior to changes made to Table Command which when the system issues began.



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December update: ETSB and Bartlett Fire worked with Tablet Command and Hexagon to resolve the issues.

Projects:

ProQA Upgrade Project: Priority released the .41 training on June 5, 2024. ProQA Medical and Fire versions .50 was made available July 3. PSAPs have been advised and they are currently working on the translation tables. The installation of the .50 update will be scheduled and testing will commence when PSAPs advise they are ready.

The PSAPs have registered their personnel for .41 training and PSAPs will advise ETSB when that training has been completed. ACDC advised its personnel have been trained on .41 protocol.

AQUA: System bug (Ticket 10240) ticket pending, waiting for Priority to provide training for the new version of AQUA. Priority Dispatch has released training for the new version. The software was installed May 21. The training for the PSAPs was available June 18. PSAPs are currently in the process of training. Once training is completed the version can be rolled out to production. The update remains the same for the month of November 2024.

LEADS 3.0 Upgrade:

ETSB continues to collaborate with the PSAPs, Hexagon, and the ISP to finalize preparations for the transition to the LEADS 3.0 environment. The final cutover is scheduled for December 3, 2024. Further updates and details regarding the cutover will be provided upon its completion.

Network

Absolute Secure:

	Year to Date		Past Month					
			Totals		Categories of Open Tickets			
Category	Opened	Closed	Total	Closed	System Error Tickets	Configuration Tickets	Referred to Hexagon	Open/Waiting on Customer
Absolute Secure	112	109	14	14	0	0	0	0

Absolute Secure Access: ETSB reports no issues for the month of November. Currently the system has approximately 950 devices registered.

Comcast Maintenance/Trouble Tickets: No maintenance notifications or tickets opened for the month of November 2024. Comcast alerted ETSB of an emergency security patch update and that was applied to the environment.

Network Tickets: No network issues have been reported for the month of November 2024.

VMware Maintenance: No maintenance updates for the month of November 2024.

Windows Patching: Quarterly patching was completed with no issues reported.



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Fire Station Alerting System (FSAS):

	Year to Date		Past Month				
			Categories of Open Tickets				
Category	Opened	Closed	Total	Closed	System Error Tickets	Configuration Tickets	Open/Referred to Purvis
FSA	186	160	25	22	4	0	2

Fire Station Alerting: On Thursday, November 14, as part of the review of the system and as a result of the survey, ETSB and Purvis presented to the fire agencies an overview of the system's current features and provided context on historical decisions that shaped its current configuration. Additionally, Purvis delivered a detailed presentation outlining the system's full range of capabilities. The session was offered to all fire agencies and attended by several agencies. It provided an opportunity for ETSB and Purvis to gather valuable feedback on issues encountered by the agencies. It also facilitated a collaborative question-and-answer session with the vendor.

Geographic Information Systems (GIS):

	Year to Date		Past Month							
			Totals			Categories of Open Tickets				
Category	Opened	Closed	Total	Closed	Open Tickets	System Error Tickets	Configuration Tickets	Pending Refresh	Pending Closed/ Verification by PSAPS	Open/ Referred to Hexagon
GIS	524	367	79	30	28	0	0		1	0

GIS Projects: No projects currently pending.

GIS Redistricting Annual Status:

ETSB issued a reminder to all agencies regarding potential changes for major projects before the year's end. Several agencies confirmed that no updates were needed.

Wheaton Fire: Wheaton Fire provided updated data. ETSB has worked closely with County GIS, and Wheaton Fire's updates have successfully been pushed into production, completing that effort. Currently, no other agencies have requested updates. Beginning in 2025, ETSB will send reminders on a semi-annual basis to ensure timely updates are submitted.

NG9-1-1 GIS Mapping:

ETSB is collaborating with County GIS, Intrado, Motorola, and AT&T to address parsing issues affecting the routing and plotting of wireless and VoIP calls. These issues have caused occasional misrouting and mis-plotting, as well as challenges with ANI/ALI spill configurations. Progress is ongoing, with the most recent data submission for updates provided by DuPage County GIS on November 9, 2024.

State of Illinois GIS NG 9-1-1: County GIS continues to work with our neighbors on aligning the edges of our mapping boundaries to ensure accuracy.

State of Illinois Text to 911: As reported last month, the PSAPs, ETSB and Intrado staff met to review the training and functionality of text to 9-1-1 in the system. ETSB and County staff met on September 3 to discuss partnering in a public education campaign for text to 9-1-1, 988 and 211.



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Public Education will depend on the go-live of the PSAPs to NG9-1-1 and text to 9-1-1 training. Certain CPE tasks remain from cutover that create dependencies for a formal go-live of this service.

NG9-1-1 Grant opportunity CAD to CAD interface: New grant opportunities are available that ETSB is investigating with neighboring 9-1-1 Systems.

9-1-1 System Memos:

Total Memos	New Memos	Updated Memos	Closed Memos	Open Memos
130	0	0	0	6

New Memos: There were no new memos in this rating period.

Closed Memos: There were no closed memos during this rating period.

Open Memos: Memo 103: CAD/Vesta Standardization. The CAD Focus Group requested a standardized way to search for locations on the map for both CAD and CPE. Currently this is not an option. Motorola is investigating whether a change can be applied to the new CPE mapping software.

Memo 108: Change ANI/ALI dump workflow in CAD. The CAD Focus Group requested a change to the workflow for the ANI/ALI dump of data from the CPE to CAD. Currently this is not an option. ETSB staff will investigate options in the new CAD software once it is implemented.

Memo 110: Options for Tones in Fire Station Alerting. DU-COMM requested exploring different options for toning in FSA. DU-COMM has successfully completed testing their solution with one note: Static was noticed on Fire West. DU-COMM requested pausing the testing of this solution until the testing on the combination of Fire West and Fire North concludes on April 10, 2024.

Memo 113: Shot/Stab Event Type. ACDC requested investigating creating two separate event types: One for shot and one for stab. This is currently at the Directors' level for review.

Memo 127: MFA in Command Central Aware. The Tech Focus Group is reviewing a request to add multi-factored authentication for Command Central Aware. This is currently being investigated.

Memo 128: MFA Infrastructure implementation. The Tech Focus Group is reviewing the implementation of multi-factored authentication and the impact of operations on other ETSB systems. This is different than memo 127 because Command Central Aware has different security concerns.

Memo 129: Event Subtype adjustment. There was a request to eliminate Residential and Commercial from the PD Alarm subtype and to add subtypes that match a uniform list published by the Alarm Monitoring Association. These options are being discussed with the PSAP operations groups.

DuJIS PRMS:

The RMS Manager's monthly memorandum for November has been attached to this report, as well as the Hexagon Service Manager's summary, and the Resident Systems Analyst's (RSA) weekly report(s).



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DU PAGE EMERGENCY DISPATCH INTEROPERABLE RADIO SYSTEM (DEDIRS)

AXS Consoles: Chicago Communications is the vendor that will be doing the installation and will be staging the material as Motorola's channel partner. Chicago Communications will be onsite the week of November 4, 2024 to install one workstation as a test.

December Update: The testing and training schedule is in process. The deployment plan has an encryption plan dependency.

Encryption: The encryption proposal will be on the agenda for PAC and ETS Board consideration. At the time the contract was executed in 2021, several individuals were employed by various entities who would be involved with the encryption plan. These individuals are no longer employed with their respective agencies. Additionally, the philosophy of the police chiefs regarding encryption has evolved since that time. These factors, along with the fact that while the system manager is capable of overseeing the DEDIR System and managing a deployed encryption plan, he does not have the engineering capacity and the access to the internal workings of STARCOM to complete this assignment as an individual. ETSB sent several people within the 911 and DEDIR System to training, however, these people have neither the time nor the internal knowledge of STARCOM to complete this assignment.

Note: After discussion at the PAC on November 4, 2024, the PAC members voted in favor of recommending approval of the proposal to the ETS Board. Aye: 6 Opposed: 0 Abstain: 0

APX8500 mobile: Motorola has provided an option for the 8500 mobiles, the APX6500 dual radio. The demo units have been received and the focus group is working with the Radio System Manager to program the unit. Several agencies have submitted their review of the APX6500 dual radio. Agencies were reminded that the change order which includes the Channel Selector mic cannot be completed until all agencies have weighed in on the APX6500 dual radio.

NFPA Committee: Nothing to report this month.

APXNext XN: This Fire Focus Group is working on the configuration of the radio with the Radio System Manager. ETSB staff are working with agencies to review their templates depending on the agency, Erik Maplethorpe/DU-COMM and Jim Connolly/ACDC have been invited to participate in the meetings.

Motorola Radio System Manager Report:

The System Manager's memorandum is located at the end of the monthly report.

Policy Advisory Committee (PAC):

The PAC December 2, 2024 meeting was cancelled.



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TO: Linda Zerwin, ETSB Executive Director
FROM: Andy Saucedo, Motorola System Manager
DATE: December 2, 2024
SUBJECT: STARCOM21 DEDIRS Monthly Report

Projects:

DEDIR System Radio Replacement

- APXNext Police: ADP to AES encryption plan pending. Motorola Solutions has provided the proposal for the cutover plan.
- APX 4000: A firmware update was released and a schedule was developed in Monday.com to for agencies to update their equipment. Emergency activation configuration change has been applied to 15 agencies/73 radios have been programmed. There are 5 agencies/22 radios that remain to be programmed. (Oak Brook/1, Itasca/1, Elmhurst/12, Lombard/7, Wheaton/1). At the time of this report 23 out of 32 agencies have had the firmware updated to the latest version.
- APX8500: Alternate options to the APX8500 are being considered. APX6500 mobiles have been received and have been staged for demo to Fire Focus. Additional APX6500 mobiles have been configured and provided to Addison Fire for install and testing.
- APXNext XN Fire: Fire radio configuration templates need IGA finalization with outside agency. Testing of the XN Demo radios was completed the week of June 17, 2024. AES encryption plan is pending. Motorola Solutions has provided the proposal for the cutover plan.

Programming – Projects

Code plug updates:

- Glen Ellyn Police Department requested to change Zone 1 GEP PD Channel 4 from FD NORTH to FD EAST. Configuration was modified and radios were updated.

Codeplug Creation:

There were none last month.

Consolidations:

There were none last month.

Radio Alignment:

There were none last month.



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Service Tickets

Category	Year to Date		Past Month					
			Totals		Categories of Tickets			
	Opened	Closed	Total	Closed	Consumable replaced	Alias or Configuration	Sent to Depot	Other
APX 7000XE	76	56	2	0	1			1
APX Next (police)	133	100	14	8	2	6	3	3
APX NextXN (fire)	1	0	0	0				
APX 8500 (mobiles)	30	28	1	0			1	
APX4000	9	4	1	0			1	
Total	249	188	18	8	3	6	5	4

STARCOM21 Scheduled Maintenance:

System Patches:

- The Starcom21 team and Motorola RSUS team applied security update patches to the Starcom21 system core in all Zones. The Patching efforts were done by the RSUS team on 11/13 and 11/14. These patches caused an impact to the system in all Zones. would have caused RF Site to enter to site trunking and Dispatch Sites to get Red X's on resources.

Thursday, 11/14/24

8:45 am- Site Trunking Event (~5 Minute Event)

Red X's on Consoles for 5 Minutes as well

2:45 pm - Site Trunking Event (~5 Minute Event)

Red X's on Consoles for 5 Minutes as well

- IL_STARCOM Monthly Application of Windows Motopatch 2024.10 – Patching 11/15/24
Monthly MOTOPATCH for Windows process was performed on applicable clients in your ASTRO System.

Command Central Patches:

[Scheduled Maintenance] Command Central Products (United States)

Start: 18/Nov/2024 @ 12:00 AM CST (UTC-5)

End: 18/Nov/2024 @ 7:00 AM CST (UTC-5)

[Scheduled Maintenance] Command Central Products (United States)

Start: 19/Nov/2024 @ 12:00 AM CST (UTC-5)

End: 19/Nov/2024 @ 7:00 AM CST (UTC-5)



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SmartConnect Patches:

[Scheduled Maintenance] SmartConnect (United States)

The scheduled maintenance has been completed.

Start: 18/Nov/2024 @ 12:00 AM CST (UTC -6)

End: 18/Nov/2024 @ 7:00 AM CST (UTC -6)

[Scheduled Maintenance] SmartConnect (United States)

The scheduled maintenance has been completed.

Start: 19/Nov/2024 @ 12:00 AM CST (UTC -6)

End: 19/Nov/2024 @ 7:00 AM CST (UTC -6)

[Scheduled Maintenance] SmartConnect (United States)

The scheduled maintenance has been completed.

Start: 21/Nov/2024 @ 2:00 AM CST (UTC -6)

End: 21/Nov/2024 @ 4:00 PM CST (UTC -6)

Radio Central Patches:

There were none last month.

Radio Management CPS Patches:

There were none last month.

Releases:

- APX Portables and Mobiles (APX 4000 and APX 8500) Firmware Devices R33.40.00 2024.1 CPS R33.00.01 is a maintenance release and was available 8/22/24. It included new product and features. No defect repairs included. Minor update and application is optional.
- APX NEXT Firmware. R07.02.00 CPS 2.150.244.0 is a maintenance release and was available 10/1/24. It included new product and features. No defect repairs included. Minor update and application is optional.

STARCOM21 Unscheduled System Outages:

There were none last month.

Meetings:

- November PAC meeting 11/4/24

Training:

- APX Radio Management Workshop 10/30/24–11/1/24



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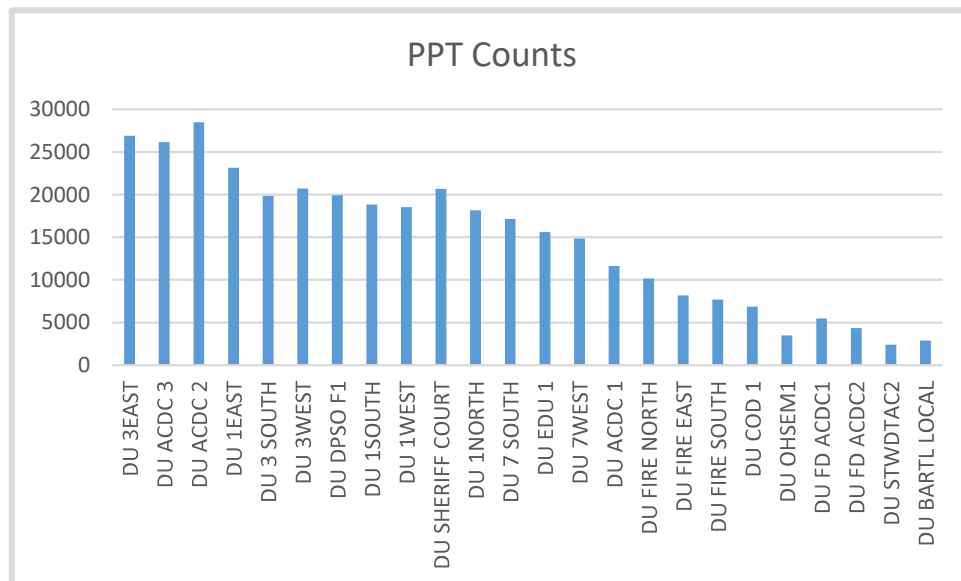
Grade of service report:

October 2024 Starcom21 GoS Report											
	GoS Calculations					PTT and Busy Data					
Hour	GoS	Utilization	Erlangs	Excess Erlangs	Days of Data	Total PTTs	Total Talk Time (sec)	Average Talk Time (sec)	Total Busy	Total Busy Time (sec)	Average Busy Time (sec)
0:00:00	0.00	21.68	3.69	6.71	31.00	2635.03	13270.77	5.04	0.00	0.00	0.00
1:00:00	0.00	18.66	3.17	7.23	31.00	2232.26	11417.32	5.11	0.00	0.00	0.00
2:00:00	0.00	16.65	2.83	7.57	31.00	1965.97	10191.48	5.18	0.00	0.00	0.00
3:00:00	0.00	13.39	2.28	8.12	31.00	1501.48	8197.42	5.46	0.00	0.00	0.00
4:00:00	0.00	12.98	2.21	8.19	31.00	1441.52	7944.81	5.51	0.00	0.00	0.00
5:00:00	0.00	14.36	2.44	7.96	31.00	1609.71	8786.52	5.46	0.00	0.00	0.00
6:00:00	0.00	16.34	2.78	7.62	31.00	1883.35	10001.58	5.31	0.00	0.00	0.00
7:00:00	0.00	23.60	4.01	6.39	31.00	2785.00	14444.29	5.19	0.00	0.00	0.00
8:00:00	0.00	30.88	5.25	5.15	31.00	3701.13	18899.39	5.11	0.00	0.00	0.00
9:00:00	0.00	34.48	5.86	4.54	31.00	4159.06	21099.39	5.07	0.06	6.16	95.50
10:00:00	0.00	34.85	5.93	4.47	31.00	4199.29	21330.45	5.08	0.06	1.42	22.00
11:00:00	0.00	34.37	5.84	4.56	31.00	4201.68	21036.94	5.01	0.00	0.00	0.00
12:00:00	0.00	35.57	6.05	4.35	31.00	4257.26	21768.13	5.11	0.03	0.16	5.00
13:00:00	0.00	36.93	6.28	4.12	31.00	4396.23	22599.26	5.14	0.10	1.65	17.00
14:00:00	0.00	35.99	6.12	4.28	31.00	4379.10	22028.94	5.03	0.03	1.32	41.00
15:00:00	0.01	37.36	6.35	4.05	31.00	4582.48	22863.90	4.99	0.39	5.90	15.25
16:00:00	0.00	37.50	6.37	4.03	30.00	4588.07	22949.67	5.00	0.00	0.00	0.00
17:00:00	0.74	35.79	6.08	4.32	31.00	4403.81	21903.58	4.97	32.55	349.39	10.73
18:00:00	0.00	32.98	5.61	4.79	31.00	4085.10	20182.00	4.94	0.00	0.00	0.00
19:00:00	0.00	33.19	5.64	4.76	31.00	4116.06	20312.32	4.93	0.00	0.00	0.00
20:00:00	0.00	32.13	5.46	4.94	31.00	3989.52	19666.03	4.93	0.16	2.23	13.80
21:00:00	0.00	30.53	5.19	5.21	31.00	3782.39	18686.26	4.94	0.00	0.00	0.00
22:00:00	0.00	27.88	4.74	5.66	31.00	3500.06	17060.90	4.87	0.00	0.00	0.00
23:00:00	0.00	25.51	4.34	6.06	31.00	3183.42	15612.84	4.90	0.00	0.00	0.00



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Group Alias	PTT Count
DU 3EAST	26906
DU ACDC 3	26130
DU ACDC 2	28455
DU 1EAST	23127
DU 3 SOUTH	19842
DU 3WEST	20687
DU DPSO F1	19899
DU 1SOUTH	18816
DU 1WEST	18519
DU SHERIFF COURT	20666
DU 1NORTH	18144
DU 7 SOUTH	17157
DU EDU 1	15619
DU 7WEST	14850
DU ACDC 1	11615
DU FIRE NORTH	10161
DU FIRE EAST	8159
DU FIRE SOUTH	7701
DU COD 1	6877
DU OHSEM1	3476
DU FD ACDC1	5476
DU FD ACDC2	4335
DU STWDTAC2	2392
DU BARTL LOCAL	2901



Memo #	Date Opened	Origin	Title	DESCRIPTION	STATUS of MEMO (Pending, In Process/Testing, Pending/Research, Implemented, Closed/Enhancement tot Product Development, Closed)	Closed Date
1	04/08/20	CAD	Informer Trigger words	Request to eliminate words that trigger an alert when entered into CAD	Closed	04/22/20
2	02/18/20	CAD	Alphanumeric Verification	enables a setting that will allow alphanumeric addresses to geo-verify without a space.	Closed	03/16/20
3	03/17/20	CAD	Auto Verification of address	disable automatically geo-verifying addresses that are unique in the system.	Enhancement tot product development	
4	03/17/20	CAD	on-off ramp entries	enhance the TCs' ability to identify on and off ramps for the highways	closed	03/15/22
5	03/14/20	CAD	Pro-QA data export	request to escalate the priority of a data export to facilitate the development of a single server for Pro-QA software	Closed	03/16/20
6	03/18/20	CAD	Eliminate the 2 or 3 digit code from Purvis	removing the 2 or 3 digit code from the Purvis announcement.	Closed	08/20/20
7	03/17/20	CAD	Half addresses	presentation of two options for how to handle half-addresses.	Closed	03/16/20
8	04/03/20	CAD	Command Line Font size	the font size larger on the command lines- expanded to the multi-command line	Enhancement tot product development	
9	04/03/20	CAD	PI-Delay	adjust an event code that corresponded to a car accident with injuries that was delayed	Closed	04/08/20
10	04/06/20	CAD	Street Aliases	discuss options for alias street names in the CAD system. This would apply to streets such as North Ave AKA Route 64	Closed	10/06/20
11	01/27/20	FSA	Cover Memo	Outline of the memo process	Closed	01/23/20
12	01/27/20	FSA	Formula for Agency Costs	Costing formula options for expenses relating to changes in systems	Closed	01/23/20
13	12/19/19	FSA	Standardization of Recommends	Using Z units in CAD	Closed	03/02/20
14	01/23/20	FSA	Activating New Tone	Adding a rules to Engines to facilitate tones	Closed	03/02/20
15	01/05/20	FSA	Add Units to Calls	Add Unit to calls from mobiles without generating a tone	Closed	05/14/20
16	01/27/20	FSA	Optional Equipment Status	Optional equipment formatting options	Closed	05/14/20
17	02/28/20	FSA	Open Radio	Leaving the radio open for two minutes after the Purvis alert in the stations	Closed	03/02/20
18	03/05/20	FSA	Dead End Streets	Remove Dead End from the announcement	Closed	06/22/20
19	02/26/20	FSA	LSI Data Into CAD	Add Hazardous Material data from the State into CAD	Closed	03/02/20
20	02/26/20	FSA	Flow MSP	The font size larger on the command lines- expanded to the multi-command line	Closed	03/02/20
21	03/02/20	FSA	Additional Goals	expand the goal to consider the time from call to responder arrival instead of from the time of call to dispatch	Closed	03/14/20
22	03/01/20	FSA	Non-standard CAD programming	Creating CAD command that are unique to an agency or a small subset of agencies	Closed	06/22/20
23	01/27/20	TECH	Purvis Proposal	Review of the proposal to address the back-up alerting solution	Closed	02/06/20
24	02/02/20	TECH	ICD from Hexagon for LEADS	review the Hexagon proposal for the LEADS ICD- Hexagon is re-working the proposal	Enhancement tot product development	
25	04/20/20	CAD	Assist other priority change	DU-COMM request to change the priority of Assit other from 4 to 2. This will adjust the watchdog times	Closed	04/22/20
26	04/20/20	CAD	Macro request On-Unit	DU-COMM request a macro to combine to add the vehicle when logging a unit on duty	Closed	04/22/20
27	04/20/20	CAD	New Event code request	DU-COMM request to add two new event codes	Closed	03/09/21
28	04/20/20	Tech	Switch Design	DU-COMM recommendation for a switch design review	Closed	05/26/20
29	04/30/20	FSA	Translations	Request to have the PSAPs manage FSA translations	Closed	05/19/20
30	04/04/20	Tech	Enhanced Monitoring	Review the three proposals from Solar winds	Closed	07/31/20
31	05/04/20	CAD	Fire Priorities	Requet to re-visit the Fire events priorities from ACDC	Closed	01/15/21
32	05/22/20	FSA	Priority Column	Request to add priority columns back into MPS	Closed	06/07/20
33	05/26/20	FSA	Self-assgin	Request the ability to self-dispatch calls from pending	Closed	06/07/20
34	05/27/20	TECH	LAG	Install LAG on the Comcast side of the Network	Closed	03/15/24
35	05/27/20	TECH	Security	Review Results of the Nessus system testing	Closed	06/22/20
36	05/27/20	TECH	VMware upgrade	Install upgrade to Vmware from 6.0-6.7	Closed	06/22/20
37	05/27/20	TECH	Software Review	Conduct a software review comparable to the cutover review	In Process	
38	05/27/20	CAD	9-1-1 Call Flow	Reivew the 9-1-1 Call flow process	Closed	01/18/22
39	05/28/20	CAD	Updated Macro	request to reduce the CDCMDKEY	Closed	07/21/20
40	06/01/20	CAD	Update LEADS Trigger words	reintroduce trigger words from SOS for DL status	Closed	07/21/20
41	06/03/20	TECH	NICE Upgrade	Connect lines and positins to the NICE Recorder/DSO end of life update	Closed	06/22/20
42	06/10/20	FSA	Available on Event	Would like the MPS be programmed to change status to AOE	Closed	06/25/20
43	06/15/20	TECH	Dell Storage	Dell offsite storage	Closed	03/01/20
44	06/19/20	Tech	CAD Workstations At DU-COMM	Install the ETSB image on the Workstations at DU-COMM	Closed	08/02/21
45	06/19/20	FSA	BARB procurement	Pros and Cons of the application	Closed	09/03/20
46	07/06/20	CAD	EDIT unit Roster	Change the Display from Employee number to Sign on ID	Closed	09/15/20
47	07/06/20	CAD	Informer Unit Column	Add a column that displays the unit in infomrner	Closed	09/15/20
48	07/06/20	CAD	Multi-Command line	Force CAPS lock on the multicommand line	Enhancement tot product	
49	07/06/20	CAD	Add select event hot key	Eliminate a step when selecting a unit on an event	Enhancement tot product	
50	07/06/20	CAD	Unit Roster	Add the Badge number to the Unit display	Enhancement tot product	
51	07/06/20	CAD	Infomrner Hot Key	Add a hot key that opens up into Informer	Enhancement tot product	
52	07/06/20	CAD	Dispatch Assign	Dispatch assing to work automatically	Closed	12/29/20
53	07/06/20	CAD	Dispatch Assign mutiple units	Allow dispatch assign to work with multiple units	Enhancement tot product development	
54	07/06/20	CAD	Monitor preference	Allow the monitors to be saved from each login	Enhancement tot product	
55	07/06/20	CAD	Vin Response	Allow title search to be run in Informer	Enhancement tot product	

56	07/06/20	CAD	Informer history	Develop a way to search for informer history	Enhancement tot product	
57	06/18/20	Tech	Carrier diversity	Request to explore surplus bandwidth to provide carrier diversity	Closed Jan 12, 2021	11/23/20
58	06/16/20	CAD	UL Functionality	Ability to add apartment number using the UL Function	Enhancement tot product	
59	06/16/20	CAD	Commit and Cover	Add Commit and Cover command to the right click list	Closed	10/06/20
60	07/16/20	CAD	TC name in the Remarks	ADD the PSAP and first initial to the TC name in remarks	Enhancement tot product	
61	07/30/20	CAD	Available on Event	Would like AOE to set the timer to 0	Closed	01/21/21
62	07/30/20	CAD	Remove CUS	Remove CUS from Status codes PD RR IC WP TA AD	Closed	02/23/20
63	07/30/20	CAD	Mutiple Clearing units	Change programming to allow multiple units to be cleared	Enhancement tot product development	
64	07/30/20	CAD	F2 enhancement	Want F2 to bring to the command line anywhere in the program	Enhancement tot product development	
65	07/30/20	CAD	Mutiple On units	Want the ONU command to work for multiple units	Closed	04/20/21
66	07/30/20	CAD	Unit Transport streamline	Get rid of the dashes in the command line for unit transport	In-Process Research	
67	07/30/20	CAD	Adjust name and tx field	add field for alarm and to companies that doesn't impact LOI	Closed	08/18/20
68	07/30/20	CAD	Alias EMD codes	want the EMD numeric code entered as alias for event type	Closed	08/06/20
69	04/20/20	TECH	CISA request	Cybersecurity testing	10/12/2021	
70	08/04/20		Monday.com	Online project management tool	Closed	
71	08/04/20	TECH	Vmware upgrade	upgrade to VMware version 6.7	Closed	02/22/22
72	08/03/20	CAD	Duplicate and Cancel	Attach the name of the TC that made the original ticket to remarks	Enhancement tot product development	
73	08/27/20	FSA	Default MPS CADVIEW screen	Change the default MPS screen to Event list	Closed	04/20/21
74	08/27/20	CAD	Right Click update	Using the Spreadsheet submitted update the right click list	closed	04/20/21
75	09/10/20	CAD	K9 Event codes	add event codes for the different types of dogs	Closed	09/12/20
76	09/10/20	CAD	Relocate Unit Monitor	Add a new monitor for relocated unites	Closed	11/17/20
77	09/25/20	TECH	ALI Re-bid Times	Review the options to adjust the time for Automatic ALI re-bids	Closed	12/15/20
78	10/20/20	CAD	Call Source	Default Call Source to Phone	Closed	03/23/21
79	10/28/20	CAD	Edit unit Code	Change the two digit unit code for Elgin from EG to EN	Closed	04/20/21
80	10/30/20	TECH	Power Supply	Procure redundant power supplies for switches etc	Closed	03/23/21
81	11/15/20	CAD	Retail Theft	Change the subtype to Reatil-Delay	Closed	12/15/20
82	11/15/20	CAD	Caller Name LOI Search	Disable Caller Name from the LOI Search	Closed	12/29/20
83	12/10/20	CAD	Bomb Threat	Use a code for bomb threat instead of the words in Purvis	Closed	01/14/21
84	01/26/21	CAD	Timers	Remove the shift timers from the system	Closed	03/09/21
85	01/26/21	CAD	Live Mum additions	Add stations to match or come close to matching LiveMUM from CAD	Closed	04/20/21
87	02/23/21	CAD	Common places for DSO	Add common place names for DSO lots for a DSO response	Closed	09/01/01
88	03/31/21	FSA	Available on Event	Add the ability for MPS to self dispatch from Available on event	Closed	
89	04/16/21	CAD	KH and Business names Spec Situation	Remove the KH and businesss files from notification	Closed	05/09/21
90	04/19/21	CAD	Live Mum changes	Change the ETB of arrive danger to 40 minutes	Closed	05/04/21
91	05/18/21	TECH	TRE change	redesign the TRE to ensure it passes to Starcom	Closed	
92	05/26/21	CAD	Add subtypes to Assist	Create two new subtypes for assist to the SA and coroner	Closed	09/28/21
93	06/09/21	CAD	TestCase for Pro QA	Turn on the test case option in ProQA	closed	06/18/21
94	06/28/21	CAD	Standardized RR names	tracks xx where xx is a two/four digit abbreviation for the Railroad	Closed	02/05/21
95	07/12/21	FSA	Cross Staffed Apparatus	"Jump Crews" in Live Mum different than CAD	Closed	08/11/22
96A	07/12/21	FSA	Border Station Depth	Analysis of station depth for border agencies	Closed	08/11/22
96B	07/12/21	FSA	Border Station Run orders	Adjust the run orders of stations based on Analysis from 96	Closed	08/11/22
96C	07/12/21	FSA	Drive Time Adjustments	Adjust the drive time for Mutual aid agencies	Closed	08/11/22
97	07/12/21	FSA	Pre-planned relos	Add pre-planned relos into LiveMum	Closed	07/28/22
98	07/12/21	FSA	Unit Depletion	Program LiveMUM to make recommends based on unit depletion percatages	Closed	08/11/22
99	07/13/21	CAD	Wayne township Coverage	Add a note to the Wayne township area about for overnight disptaching	Closed	07/16/21
100	07/13/21	FSA	EBT Request	Request DECCAN run two hears of data for more accurate EBT	Paused	05/18/23
101	07/21/21	FSA	COQ report number request	Request a report number for agencies receiving COQ equipment	Closed	09/28/21
102	08/10/21	CAD	Update Skill list	Add Drone to the Skill list	Closed	09/28/21
103	09/07/21	CAD	CAD/Vesta Standardization	Adjust one of the systems to search for intersections using the same syntax	Pending -Research	
104	11/02/21	CAD	Add event code	Add Event code for 3Si	Closed	11/19/21
105	11/16/21	CAD	Add a layer to the map	Create a layer for Divison 10 in the CAD map	Closed	09/13/22
106	11/29/21	CAD	in-custody time stamp	Program CAD to include the time stamp in the list of times	Closed	03/15/22
107	11/29/21	FSA	Add new agency to CAD	Create a new agency in CAD for mabas division 12	Closed	
108	01/18/22	CAD	ANI/ALI dump work flow	Change the programming so that the keyboard can be used after ANI/ALI dump	Pending Research	
109	02/02/22	CAD	Timer for Delayed call	Want to have a timer for Trbl alarms to delay dispatch 10 minutes	Closed	03/15/22
110	5/2/2022	Tech	Options for Tones	Explore audio setting options for tones on the fire channels	In Process/Testing	
111	7/30/2022	Tech	Purvis Proposal	Review Purvis Proposal	Closed	
112	10/3/2022	CAD	LPR Event	New CAD Event for License plate reader	Closed	15-Nov-22
113	10/3/2022	CAD	Shot Stab event type	separate out the shot fired and gunshot into two type codes	Pending Research	
114	1/13/2022	Tech	Open USB ports	Request to open USP ports to the Bridge	Closed	9-Jan-23
115	1/10/2023	CAD	Train Cleared	Request to add commands to menus and boards	Closed	28-Mar-23
116	1/10/2023	FSA	Emergency Button Mobile	Request to change the functionality of the emergency button	Closed	12-Jan-23
117	3/22/2023	FSA	UE Delta Programming	Remove MAF units from CADView	Closed	4-May-23
118	3/22/2023	FSA	Strobe light timing	Up the time out for the strobe units to 2 minutes	Closed	4-May-23
119	3/22/2023	FSA	Recall dispatch	Add a Recall dispatch button to MPS	Closed	18-May-23
120	3/22/2023	FSA	Resync Units and Events	Add a resync button to MPS	Closed	18-May-23

121	8/16/2023	Tech	Shared Drives	Shared drive in the DMZ to reduce Cybersecurity	Closed	5-Sep-23
122	8/18/2023	TECH	Shared Subnet	Allow traffic point to point for printers for cybersecurity	Closed	5-Sep-23
123	8/21/2023	CAD	Task Force Units	Create Monitors for the Task force group	Closed	7-Nov-23
124	10/3/2023	CAD	New Event code request	new or modified event type for Car vs Building	Closed	26-Mar-24
125	11/9/2023	CAD	Priority integration	Integrate Priority Aqua program with Eventide	Closed	26-Mar-24
126	2/20/2024	CAD	New Event code request	New event type for Electric Vehicle fire	Closed	
127	5/23/2024	CAD	MFA Command Central Aware	Decision to add MFA to Command Central Aware Website	Pending Research	
128	7/11/2024	Tech	MFA Infrastructure/Applications	Decision to implement MFA within the ETSB 911 system	Pending Research	
129	7/30/2024	CAD	Adjust incident types for Alarms	Alarm companies are beginning to use numbers to define alarm types. There is a request to add those types in CAD	Pending Research	
130	8/9/2024	CAD	Add Macros	Add macros that are currently deployed for 10 and 12 for division 16	Closed	27-Aug-24
			In process/Testing			
			Implemented			
			Pending Research			
			Closed			

**Motorola Monthly Incident Report
November 2024**

Incident Number	Site	State Reason	Ticket Open Date	Ticket Resolution Date	Priority Text	Resolution	short_description	Description
INC0001515965	DuComm Dispatch CTR	Completed	11/4/2024 11:44:14 AM	11/4/2024 2:32:18 PM	P3	FSO confirmed that axs console being installed as demo at position 24. Customer agreed to unmanage op and vpm 24 in uem while demo is in place. Closing ticket.	SZ01401D48:OP 24:FAULT MANAGER:COMMLOSSTIMEOUT	Assure1 Generated Incident. SiteAlias:SZ01401D48 MSI_ProbeSC:10.1.48.24:MotVpmMcc7500disp:DeviceComm Summary: Fault Manager lost communication to the device. Reason: Timeout on device response. 2024-11-04 16:53:32 UTC : (Priority: P3) INC0001516590: SZ01401D48:VPM 24:FAULT MANAGER:COMMLOSSTIMEOUT
INC0001516590	DuComm Dispatch CTR	Completed	11/4/2024 11:53:32 AM	11/4/2024 2:32:18 PM	P3	Resolution notes copied from Parent Incident: FSO confirmed that axs console being installed as demo at position 24. Customer agreed to unmanage op and vpm 24 in uem while demo is in place. Closing ticket.	SZ01401D48:VPM 24:FAULT MANAGER:COMMLOSSTIMEOUT	Assure1 Generated Incident. SiteAlias:SZ01401D48 MSI_ProbeSC:10.1.48.140:MCC7500_VPM:DeviceComm Summary: Fault Manager lost communication to the device. Reason: Timeout on device response.
INC0001521492	Addison Consolidated Dispatch Center	Completed	11/5/2024 9:31:41 AM	11/6/2024 11:22:16 AM	P3	FSO unmanaged op5/VPM5 in UEM. ChiComm installed AXS console in this position for testing. FSO spoke with Keith/customer who gave ok to unmanage. Keith/cust will notify FSO when op5 back in service so we can manage it again in UEM.	SZ01401D47:OP 5:FAULT INFORMATION OUT OF SYNC	Assure1 Generated Incident. SiteAlias:SZ01401D47 MSI_ProbeSC:10.1.47.5:MotVpmMcc7500disp:DeviceSync Summary: Fault information for this device may be out of date. Reason: there may be missing event information a loss of communication or a failure to synchronize with the device.
INC0001552101	DuComm Dispatch CTR	Completed	11/11/2024 9:55:34 AM	11/21/2024 10:49:42 AM	P3	Ted/FSO worked with the customer. reviewing the data and the fact that nothing was found to indicate any issues. The customer has approved closure and will monitor the issue. If another one occurs, a new INC will be opened and related to this one.	Position 33: we are seeing requested denied because the requesting ID is no registered.	Position 33: we are seeing requested denied because the requesting ID is no registered.
INC0001559033	Addison Consolidated Dispatch Center	Completed	11/12/2024 12:19:41 PM	11/12/2024 12:25:16 PM	P3	[Case Awareness] This ticket was an auto notification for awareness of activity that has occurred on the customer system. No field action is required, unless activity was not authorized or cannot be explained. This INC is for informational purposes only and has been auto resolved.	SEC01401D47:OP 16:Validation Required - User account MotoSalnst was deleted, from machine unknown @ Nov 12 11:15:37 local time	The SOC conducted an investigation and determined that account MotoSalnst is no longer accessible. Reason for Incident Creation: This ticket is sent to provide awareness of the situation. This incident can be marked as resolved without SOC approval once the customer or responsible field technician has been notified of the issue. Recommended Field Actions: Customer or responsible field technician should verify if MotoSalnst is still a legitimate account. If it is, then access should be restored unlocked, enabled, re-added in Active Directory. If the account was locked out due to repeated authentication failures that cannot be explained, then the account should have its password reset immediately.
INC0001561216	DuComm Dispatch CTR	Completed	11/12/2024 4:45:07 PM	11/12/2024 4:46:23 PM	P3	[No Active Threat Present] This activity has been determined to be non-malicious. [Additional Info] Auth failures are for PVT\ account coming from MSI VDI instance. This is not suspicious activity.	SEC01401D48:OP 33:Awareness - Authentication failures for user account ctr054 on z001s048op33.nmd48.zone1 from LMRACCHD0076 @ Nov 12 15:42:05 local time	The SOC has conducted an investigation and determined that ctr054 unsuccessfully attempted to access the system from LMRACCHD0076 Reason for Incident Creation: This ticket is sent to provide awareness of the situation. This incident can be marked as resolved without SOC approval once the customer or responsible field technician has been notified of the issue. If this was an unauthorized attempt it is recommended that the account have its password reset immediately. Event Details Activity: A user or device unsuccessfully attempted to authenticate using local or domain credentials at least 3 times. Failure Reason: Unknown user name or bad password.
INC0001574932	Addison Consolidated Dispatch Center	Completed	11/14/2024 11:14:04 AM	11/15/2024 9:45:05 AM	P3	Removed patch from op14, re-established at op16, Keith/customer gave ok to close ticket.	SZ01401D47 - Addison Consolidated Dispatch Center - ASTRO - Since morning update patching resources are tied up	Keith Marc/Customer/requested via phone to open a priority (P2) dispatch Incident. He stated since morning update patching resources are tied up. DS created an incident



INFORMATION TECHNOLOGY

630-407-5000
Fax: 630-407-5001
it@dupageco.org

www.dupageco.org/it

TO: PRMS Oversight Committee and ETS Board
FROM: Don Ehrenhaft, PRMS Manager
DATE: November, 27, 2024
RE: DuJIS RMS Monthly Update

Accomplishments:

- OCR 10.0/MFR project planning is ongoing.
 - OnCall Records 10.0 is fully installed and functional in test environment.
 - Scheduling first delta workshop with agency work groups.
- Agency user groups established for RMS RFP.
- Deployed new user management service.
 - Reduces the burden on agency personnel, simplifying the process of adding or changing employees.
 - Necessary to avoid operational issues associated with inconsistent user management.
 - Streamlines billing process and prevents overcharging.

Action Items:

- RMS RFP Process
 - Schedule requirements assessment interviews.
- NetRMS/CJIS
 - Move legacy system off of aging hardware to dedicated server.
 - Phase 1, which includes only CJIS, is anticipated to deploy on Dec. 15, 2024.
 - Preparation for phase 2 (NetRMS) is underway.

RSA – Customer Support Collaboration:

- Maintained RMS weekly status review call, standing call at 1:00 pm on Thursday.
- Maintained bi-weekly OCR10.0/MFR project management meeting with Hexagon project manager.
- Requested support push from Hexagon support team.
 - More than 60% of open cases have been closed as a result.

Next Month's Actions Items:

- Begin Staging Phase of MFR/OCR 10.0 project.
- Continue to work with Data Sheet Refresh subcommittee.
- Overhaul of system support model to improve speed of incident response and strengthen prevention efforts.



November Monthly Report

Customer Name	DuPage County, IL	Alias	DUPG2.00.11
Customer PM	Linda Zerwin/Mike Galvin	Hexagon Sales	TJ MCGEE
Hexagon Support Manager	Tony Capasso	Project / Delivery Name	DuPage ETSB
New Change Requests	None	Reporting Period End	November 30, 2024

Support Overview						
Open Tickets		SRs		CRDs		CREs
On target	<input checked="" type="checkbox"/>	P2	1	P2	0	P2 0
Below target	<input type="checkbox"/>	P3	27	P3	6	P3 6
Above target	<input type="checkbox"/>	P4	1	P4	0	P4 0

RED	One or more of the following remain unhandled: significant risks and/or issues; behind schedule by >10%
YELLOW	There is a plan in place to rectify one or more of the following: significant risks and/or issues; behind schedule <=10%
GREEN	No significant risks or issues

Support Performance - Period ending November 30, 2024	
GREEN	<p>Continue to have weekly CAD SR Review call with Dupage and Hexagon CAD team. Communication remains high and both sides stay engaged.</p> <p>RSAs from Hexagon are continuing to provide value added performance and operating hand in hand with Customer Support.</p>

Support Activities	
Objectives Completed This Period	
1. Weekly meetings were held. No Onsite meetings were held this month.	
2. <u>14</u> support tickets were resolved in the month of November 2024. (This does include some cases where licensing was requested)	
3. CAD Upgrade complete. We will work with RSA to confirm that previous defects have been resolved with the new version.	
Objectives NOT Completed This Period - Mitigation tasks to align schedule are provided in the Notes Section with the corresponding #	
Objectives for Next Period Remaining Project Items (All Numbers are utilizing the DuPage Schedule DUPG2 Schedule)	
1. Focus and continued resolution on existing support SRs.	

Change Orders	Date	Status	Description

Notes From Above Activities:



RSA Weekly Status Report: RMS/CAD



Date / Report / Author:
Stakeholders for Distribution:

11/29/2024 RSA Weekly Status Report - Steve Burrell, RSA

DuPage: Anthony McPhearson, Linda Zerwin, Gregg Taormina, Don Ehrenhaft, Dave Jordan

Hexagon: Ben VanHorne, Tammy Heaton, Eric Smith, Anthony Capasso, Stephen Starnowsky, Patrick Mellin, TJ McGee, Wendy Mann

Topic	Status Summary	Assignment / Escalation	Status
Closed Cases (07)			
00390335	Upgrade and configure NIBRS software on TEST system.	RSA	Closed
00384682	EF Tablet Command interface	RSA / Support	Closed
00390815	Intermittent issues with stuck ActiveMQ	RSA / Support	Closed
00391003	Upgrade NIBRS PROD to 2.3.2410 +hotfix	RSA	Closed
00387797	NIBRS - Potentially malformed XMLs	RSA / Support	Closed
		RSA	Closed
		RSA	Closed
High Priority (P1) Items			
	<i>none</i>		

Summary of Additional Work Performed This Week			
	Worked on open tickets and sent out follow up emails.	RSA	
00332505	I/Netviewer Search not Working for custom range. Patch install planed for week of OCT 14 <i>INetViewer & INetDispatcher install TBD by DuPage CAD team.</i>	RSA / Support	In-Process
LEADS 3.0 Interface	LEADS 3.0 Interface Testing completed. G0-Live is tentative week of DEC 02, 2024 waiting on State of IL and DISP availability.	RSA / Hexagon / DuPage	Ready for cutover on DEC 3
00360239	Messaging Error in Mobile Responder Fix ready to install (update version)	RSA / Support	In-Progress
00380749	F12 key issues.	RSA	Waiting on Customer
00384680	Mobile Responder Error when Trying Opening CFS	RSA / Support	In-Progress
00384932	Unable to delete unknown suspect from an Incident in OCR/WebRMS	RSA / Support	In-Progress
00320392	ProQADispatchTrans	RSA / Support	Waiting on Customer



RSA Weekly Status Report: RMS/CAD



Environment Versions & Discrepancies:

This section highlights program versions and any differences between the environments

Production	Test
FBR: 3.7.2012.6 (build date: 05/18/2021)	FBR: 3.7.2012.6 (build date: 05/18/2021)
SSRS: n/a	SSRS 2017 (using 2103 rdl)
OCA: 2212 (<i>newest available ver. is 2309</i>)	OCA: n/a
OCR: 3.7.2104 (<i>newest ver. is 2310</i>)	OCR: 3.7.2104 (<i>newest ver. is 2310</i>) <i>Refresh 08/02/24</i>
NIBRS: 2.3.2410	NIBRS: 2.3.2410
Address Server: 2.7.2004.02	Address Server: 2.7.2004.02
IFCADRMSLINK: 9.4.0.50297 (H1_2020)	IFCADRMSLINK: 9.4.0.50297 (H1_2020)
CAD: 9.4.0.63255 (2023 H2)	CAD: 9.4.0.63255 (2023 H2)

Action Items

The following section is to cover all items that are ongoing outside of SR work to track to completion. This includes tasks for the RSA as well as the agency.

Project	Summary	Owner	Status	Next Steps
BEAST Interface for OCR 10	Discussions ref BEAST Interface for OCR 10.	RSA / DuPage	Waiting on Customer	DuPage is having internal discussions regarding this and will inform us when they have arrived at a decision.

Open P2 Items – This section provides an update on P2 items.

SR Number	Summary	Product	Status	Target Resolution Date	Work Around?
00387797	NIBRS - Potentially malformed XMLs (Address block)	NIBRS	Waiting or release of fix. eta NOV 18	NOV 18	Need fix

Current Open SR list for discussion:

This section is just a copy/paste from a SR list with the following fields as shown for items actively being worked by the onsite RSA (Assigned, In Process, Customer Update, GPC-Escalated). Note: This is not all SR's, just the ones currently being worked by the onsite RSA

(Sorted by SR Number)

SR Number	Priority	Summary	Product	Status	Substatus/Next Steps
00005926 (OnCall Records)	P3	WebRMS returns no longer have linkable fields	MPS	RSA / Support	09/28/2023 - On hold until LEADS 3.0 interface is in place.
00006232 (OnCall Records)	P3	Cancelled BOLOS show up in Informer returns	Informer	RSA / Support	08/01/2024 – To be reviewed by Development.
00006235 (OnCall Records)	P3	Violation field in MPS informer WebRMS return does not show violation.	Informer	RSA / Support	09/28/2023 - On hold until LEADS 3.0 interface is in place.
00006934 (OnCall Records)	P3	Cross Agency Approving Supervisor Missing from all Merit Agency FBR Reports	FBR	Escalated	CR has been filed. CR# 321488
00181662	P3	Can a Drivers license field be added to the supplemental information page?	I/Netviewer	RSA	02/09/2024 - Escalated to GTC.
00223623	P3	IUCR Interface and Local Ordinance updates	OCR / XALT	RSA / Support	10/10/2024 – interface config in place in TEST environment. DuPage RMS team is reviewing output and performance.
00230097	P3	Error Accessing 1 Offender's Bookings	OCR	RSA	07/08/2024 – Also seeing 1 other name with same issue. Occurring at same agency
00273810	P3	IUCS - Leader interface - citations coming from IUCS are feeding into OCR with the incorrect statute.	LEADER	RSA / Support	08/30/2024 - Teams working session today with Derek Smith & DuPage. Discussed more details ref the Clerks interface and translation / matching files



RSA Weekly Status Report: RMS/CAD



		The ClerkCMSViolationKey, which is not being sent, needs to match statute_code.regional_code which comes from IUCS to OCR via the Statute Code Import interface. We cannot fix this in the interface, DuPage needs to get IUCS and the statute code table back in sync. It is out of sync due to a customer requested NIBRS configuration.			from the Clerk's XML to OCR and other interfaces such as LEADER. Clerk's Office to do some work on their end ref the data output. Next meeting is scheduled for 1 week on SEPT 3.
00284543	P3	Bookings with aliases not linking to master names	RMS	RSA/Support	Need to gather additional logs of newer occurrence.
00320392	P3	ProQADispatchTrans	I/Dispatcher	RSA	Is it possible to disable the default translation (*) in the translation table? – Not without negative performance consequences. 11/28/2024 – Waiting on Customer.
00321237	P3	Booking Cleanup Needed (from previous EdgeFrontier issue in April 2023)	OCR	RSA	08/07/2024 – Reviewing information
00331421	P3	BI Direct: Event register and Incident Recall (from DUCOMM folder) reports not working	SAP CAD-BI	Support	11/28/2024 – Support continuing to work on this. Reports are working.
00332505 AZDO 756324	P2	I/Netviewer Search not Working for custom range.	I/Netviewer	RSA / Support	11/28/2024 – Install files ready. Implementations team needed for install.
00343130	P3	F12 key will not create ticket when curser is in the notes field	I/Dispatcher	RSA/Support	09/05/2024 – Support unable to reproduce. Need workflow from customer. 11/13/2024 – support still unable to reproduce issue even with all of the DuPage customizations loaded.
00360238	P3	Messaging Error in Mobile Responder	MR	RSA	09/24/2024 – reviewing information 11/08/2024 – Need to schedule personnel for install.



RSA Weekly Status Report: RMS/CAD



00306275	P3	DISPATCHER not assigning CREW on Dispatch question.	I/Dispatcher	RSA	09/25/2024 – Need CAD team to reproduce and collect logs along with details on how the station crews are configured for the involved units.
00360278	P3	Shared Crew units not going out of service when E31 marked AV	I/Dispatcher	RSA	09/26/2024 – reviewing information.
00336360	P3	Units on Event monitor adding custom field	I/Dispatcher	RSA	10/01/2024 – Reviewing information.
00380746	P3	monitor configurations not saving	I/Dispatcher	RSA	10/25/2024 – Need clarification if this involves the window itself or just the columns inside the window. DuPage to provide feedback.
00384680	P3	Mobile Responder Error when Trying Opening CFS	Mobile Responder	RSA / Support	11/08/2024 – Need to schedule personnel for install.
00384932	P3	Unable to delete unknown suspect from an Incident in OCR/WebRMS	RMS	RSA / Support	10/30/2024 – Researching with Support.
00387536	P3	DUC-CAD21 EVS closed on Dispatcher when they pressed summary button.	CAD	RSA / Support	11/08/2024 – Reviewing information
00388272	P3	I/NetViewer only displays unit # not Ofc Name	I/NetViewer	RSA / Support	11/08/2024 – Reviewing information
00388273	P3	"@Common" Not Working	MPS	RSA / Support	11/08/2024 – Reviewing information
00389491	P3	Reporting Officer Name field is blank in MERIT reports	RMS	RSA / Support	11/21/2024 – Reviewing information
00392105	P3	Using GPS on MPS Desktop – static location	MPS	RSA / Support	11/25/2024 – Reviewing information

Wellness items for discussion:

This section is just a copy/paste from a SR list with the following fields as shown for just OnCall Records products for items in the wellness worksheet

SR Number	Priority	Product	Title
-----------	----------	---------	-------



RSA Weekly Status Report: RMS/CAD



Summary			Status/Next Steps

No Items at this time.

Client Requests for System Modifications for discussion:

This section is to capture client requests for system changes that are not part of a standard upgrade.

SR Number	Priority	Product	Title
Summary			Status/Next Steps
1-6091909121	P-3	OnCall Records	Link a BOLO to a Field Interview (OCR)
Ability to Link a BOLO to a Field Interview (OCR)			Planning Review Pending



ETSB Other Action Item

421 N. COUNTY FARM
ROAD
WHEATON, IL 60187
www.dupagecounty.gov

File #: 24-3239

Agenda Date: 12/11/2024

Agenda #: 6.B.1.

EQUALIZATION SURCHARGE AND REVENUE REPORT FOR FY25

FY25

REVENUE BY FISCAL YEAR

Equalization \$ Remitted for:	Month Received:	Dec 23	Jan 24	Feb 24	Mar 24	Apr 24	May 24	Jun 24	Jul 24	Aug 24	Sep 24	Oct 24	Nov 24	TOTALS
State Disbursement														\$ -
NG9-1-1 Withholding (1x)														\$ -
Misc. Payments														\$ -
PRMS Reimbursement														\$ -
Grant Reimbursement														\$ -
Sale of Assets														\$ -
CAD Interface Reimbursement														\$ -
FSA Optional Equip Reimbursement														\$ -
DEDIRS Reimbursement														\$ -
Investment Earnings														\$ -
Total		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

FY24

REVENUE BY FISCAL YEAR

Equalization \$ Remitted for:	Month Received:	Dec 23	Sep 23	Oct 23	Nov & Dec 23	Apr 24	Jan 24	Feb 24	Mar 24	Apr 24	May 24	Jun 24	Jul 24	TOTALS
		Jan 24	Feb 24	Mar 24			May 24	Jun 24	Jul 24	Aug 24	Sep 24	Oct 24	Nov 24	
State Disbursement			\$ 1,166,094.82	\$ 1,178,650.54	\$ 2,387,090.19		\$ 1,307,137.14	\$ 1,041,953.80	\$ 1,217,316.64	\$ 1,365,561.66	\$ 1,157,731.43	\$ 1,185,197.86	\$ 1,159,349.63	\$ 13,166,083.71
NG9-1-1 Withholding (1x)									\$ 2,361,360.11			\$ 3,120.00		\$ 2,364,480.11
Misc. Payments	\$ 709.50	\$ 47.74				\$ 73.04					\$ 30,645.24			\$ 31,475.52
PRMS Reimbursement														\$ -
Grant Reimbursement														\$ -
Sale of Assets			\$ 2,000.00						\$ 284,500.00	\$ 2,500.00				\$ 289,000.00
CAD Interface Reimbursement	\$ 150.00	\$ 829.00								\$ 14,669.84	\$ 8,084.92			\$ 23,733.76
FSA Optional Equip Reimbursement											\$ 3,640.00	\$ 28,985.00		\$ 32,625.00
DEDIRS Reimbursement					\$ 32,656.40						\$ 9,114.05			\$ 41,770.45
Investment Earnings						\$ 921,077.00								\$ 921,077.00
Total	\$ 859.50	\$ 1,168,971.56	\$ 1,178,650.54	\$ 2,387,090.19	\$ 32,729.44	\$ 2,228,214.14	\$ 1,041,953.80	\$ 3,863,176.75	\$ 1,382,731.50	\$ 1,209,215.64	\$ 1,217,302.86	\$ 1,159,349.63	\$ 16,870,245.55	

FY23

REVENUE BY FISCAL YEAR

Equalization \$ Remitted for:	Month Received:	Aug 22	Sep 22	Oct 22	Nov 22	Dec 22	Jan 23	Feb 23	Mar 23	Apr 23	May 23	Jun 23	Jul & Aug 23	TOTALS
State Disbursement														\$ -
NG9-1-1 Withholding (1x)														\$ -
Misc. Payments														\$ -
PRMS Reimbursement														\$ -
Grant Reimbursement														\$ -
Sale of Assets														\$ -
CAD Interface Reimbursement														\$ -
FSA Optional Equip Reimbursement														\$ -
DEDIRS Reimbursement														\$ -
Investment Earnings														\$ -
Total		\$ 1,205,441.29	\$ 1,174,607.20	\$ 1,178,184.35	\$ 1,207,259.89	\$ 1,239,871.71	\$ 1,213,587.19	\$ 1,072,172.19	\$ 1,313,566.32	\$ 1,202,129.95	\$ 1,248,895.63	\$ 1,231,064.05	\$ 5,595,938.60	\$ 18,862,718.37

FY22

Equalization \$ Remitted for:	Aug & Sep 21		Oct & Nov 21	Dec 21	Jan 22	Feb 22	Mar 22	Apr 22		May 22	Jun & Jul 22		
	Month Received:											TOTALS	
	Dec 21	Jan 22	Feb 22	Mar 22	Apr 22	May 22	Jun 22	Jul 22	Aug 22	Sept 22	Oct 22	Nov 22	
Total	\$ 2,281,331.33	\$ 283,343.34	\$ 2,295,684.39	\$ 1,236,187.16	\$ 1,180,527.91	\$ 1,148,317.36	\$ 3,628,564.29	\$ 1,195,731.64	\$ 1,783.40	\$ 1,217,048.99	\$ 2,588,679.15	\$ -	\$ 17,057,198.96

FY21

Equalization \$ Remitted for:	Month Received:	Aug 20	Sep 20	Oct & Nov 20	Dec 20	Jan 21	Feb 21	Mar 21	Apr 21	May 21	Jun 21	Jul 21	TOTALS
State Disbursement													\$ -
NG9-1-1 Withholding (1x)													\$ -
Misc. Payments													\$ -
PRMS Reimbursement													\$ -
Grant Reimbursement													\$ -
Sale of Assets													\$ -
CAD Interface Reimbursement													\$ -
FSA Optional Equip Reimbursement													\$ -
DEDIRS Reimbursement													\$ -
Investment Earnings													\$ -
Total		\$ 1,151,538.31	\$ 1,172,211.67	\$ 2,283,028.54	\$ 1,189,261.74	\$ 1,183,771.22	\$ 1,129,498.24	\$ 1,340,002.97	\$ 1,166,522.22	\$ 1,162,663.88	\$ 32,062.24	\$ 1,178,282.73	\$ 14,326,529.48

FY20

	Equalization \$ Remitted for:		Aug & Sep 2019		Oct 2019	Nov 2019	Dec 2019	Jan 2020	Feb 2020	Mar 2020	Apr 2020	May 2020	Jun & Jul 2020		
	Month Received:		Dec 19	Jan 20	Feb 20	Mar 20	Apr 20	Jun 20	Jul 20	Aug 20	Sep 20	Oct 20	Nov 20	TOTALS	
Total			\$ 2,372,557.66	\$ 237,970.24	\$ 1,303,902.24	\$ 1,282,440.05	\$ 1,289,985.71	\$ 1,416,758.41	\$ 1,187,415.00	\$ 1,336,415.71	\$ 1,335,142.56	\$ 1,264,789.84	\$ 2,554,594.67	\$ 49,641.50	\$ 15,631,613.59

FY19

Equalization \$ Remitted for:	Month Received:	Sep 2018	Oct 2018	Nov 2018	Dec 2018	Jan 2019	Feb 2019	Mar 2019	Apr 2019	May 2019	Jun 2019	Jul 2019	Aug 2019	TOTALS
State Disbursement														\$ -
NG9-1-1 Withholding (1x)														\$ -
Misc. Payments														\$ -
PRMS Reimbursement														\$ -
Grant Reimbursement														\$ -
Sale of Assets														\$ -
CAD Interface Reimbursement														\$ -
FSA Optional Equip Reimbursement														\$ -
DEDIRS Reimbursement														\$ -
Investment Earnings														\$ -
Total		\$ 1,163,697.11	\$ 1,228,103.25	\$ 1,158,413.81	\$ 1,237,539.40	\$ 1,185,868.21	\$ 1,214,820.52	\$ 1,265,128.93	\$ 1,168,117.80	\$ 1,203,652.90	\$ 1,170,171.21	\$ 1,212,817.56	\$ 1,642,301.51	\$ 14,850,632.21

FY18

Equalization \$ Remitted for:	Month Received:	Aug 2017	Sep 2017	Oct 2017	Nov 2017	Dec 2017	Jan & Feb 2018	Mar 2018	Apr 2018	May 2018	Jun 2018	Jul 2018	Aug 2018	TOTALS
State Disbursement														\$ -
NG9-1-1 Withholding (1x)														\$ -
Misc. Payments														\$ -
PRMS Reimbursement														\$ -
Grant Reimbursement														\$ -
Sale of Assets														\$ -
CAD Interface Reimbursement														\$ -
FSA Optional Equip Reimbursement														\$ -
DEDIRS Reimbursement														\$ -
Investment Earnings														\$ -
Total		\$ 599,817.91	\$ 566,629.95	\$ 618,246.90	\$ 614,106.20	\$ 754,806.21	\$ 2,695,870.09	\$ 1,337,153.75	\$ 1,203,123.36	\$ 1,215,516.34	\$ 1,202,131.11	\$ 1,188,947.34	\$ 1,258,080.66	\$ 13,254,429.82

FY17

Equalization \$ Remitted for:	Month Received:	Jul & Aug 2016	Sep 2016	Oct 2016	Nov 2016	Dec 2016	Jan 2017	Feb 2017	Mar 2017	Apr 2017	May 2017	Jun 2017	Jul 2017	TOTALS
State Disbursement														\$ -
NG9-1-1 Withholding (1x)														\$ -
Misc. Payments														\$ -
PRMS Reimbursement														\$ -
Grant Reimbursement														\$ -
Sale of Assets														\$ -
CAD Interface Reimbursement														\$ -
FSA Optional Equip Reimbursement														\$ -
DEDIRS Reimbursement														\$ -
Investment Earnings														\$ -
Total		\$ 1,246,502.41	\$ 599,721.32	\$ 594,666.10	\$ 1,097,049.38	\$ 681,034.05	\$ 649,029.93	\$ 810,751.53	\$ 723,846.35	\$ 695,361.11	\$ 833,344.09	\$ 557,280.60	\$ 599,817.91	\$ 8,832,810.78

FY16

Equalization \$ Remitted for:	Month Received:	Dec 15	Jan 16	Feb 16	Mar 16	Apr 16	May 16	Jun & Jul 2016	Mar 2016	Apr 2016	May 2016	Jun 2016	Nov 16	TOTALS
State Disbursement														\$ -
NG9-1-1 Withholding (1x)														\$ -
Misc. Payments														\$ -
PRMS Reimbursement														\$ -
Grant Reimbursement														\$ -
Sale of Assets														\$ -
CAD Interface Reimbursement														\$ -
FSA Optional Equip Reimbursement														\$ -
DEDIRS Reimbursement														\$ -
Investment Earnings														\$ -
Total		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,123,587.68	\$ 743,609.37	\$ 674,806.22	\$ 726,277.16	\$ 713,088.37	\$ 518,118.75	\$ 4,499,487.55

EQUALIZATION SURCHARGE HISTORY



ETSB Other Action Item

421 N. COUNTY FARM
ROAD
WHEATON, IL 60187
www.dupagecounty.gov

File #: 24-2990

Agenda Date: 12/11/2024

Agenda #: 6.B.2.

EQUALIZATION SURCHARGE AND REVENUE REPORT FOR FY24

FY24

FY24

REVENUE BY FISCAL YEAR														
Equalization \$ Remitted for:	Month Received:	Dec 23	Sep 23 Jan 24	Oct 23 Feb 24	Nov & Dec 23 Mar 24	Apr 24	Jan 24 May 24	Feb 24 Jun 24	Mar 24 Jul 24	Apr 24 Aug 24	May 24 Sep 24	Jun 24 Oct 24	Nov 24	TOTALS
State Disbursement			\$ 1,166,094.82	\$ 1,178,650.54	\$ 2,387,090.19		\$ 1,307,137.14	\$ 1,041,953.80	\$ 1,217,316.64	\$ 1,365,561.66	\$ 1,157,731.43	\$ 1,185,197.86		\$ 12,006,734.08
NG9-1-1 Withholding (1x)									\$ 2,361,360.11			\$ 3,120.00		\$ 2,364,480.11
Misc. Payments	\$ 709.50	\$ 47.74				\$ 73.04					\$ 30,645.24			\$ 31,475.52
PRMS Reimbursement														\$ -
Grant Reimbursement														\$ -
Sale of Assets			\$ 2,000.00						\$ 284,500.00	\$ 2,500.00				\$ 289,000.00
CAD Interface Reimbursement	\$ 150.00	\$ 829.00								\$ 14,669.84	\$ 8,084.92			\$ 23,733.76
FSA Optional Equip Reimbursement											\$ 3,640.00	\$ 28,985.00		\$ 32,625.00
DEDIRS Reimbursement						\$ 32,656.40					\$ 9,114.05			\$ 41,770.45
Investment Earnings							\$ 921,077.00							\$ 921,077.00
Total	\$ 859.50	\$ 1,168,971.56	\$ 1,178,650.54	\$ 2,387,090.19	\$ 32,729.44	\$ 2,228,214.14	\$ 1,041,953.80	\$ 3,863,176.75	\$ 1,382,731.50	\$ 1,209,215.64	\$ 1,217,302.86	\$ -		\$ 15,710,895.92

FY23

FY23

REVENUE BY FISCAL YEAR														
Equalization \$ Remitted for:	Aug 22	Sep 22	Oct 22	Nov 22	Dec 22	Jan 23	Feb 23	Mar 23	Apr 23	May 23	Jun 23	Jul & Aug 23	TOTALS	
Month Received:	Dec 22	Jan 23	Feb 23	Mar 23	Apr 23	May 23	Jun 23	Jul 23	Aug 23	Sept 23	Oct 23	Nov 23		
State Disbursement	\$ 1,205,441.29	\$ 1,164,779.92	\$ 1,174,384.35	\$ 1,179,289.89	\$ 1,239,871.71	\$ 1,160,437.01	\$ 1,072,172.19	\$ 1,285,081.08	\$ 1,178,132.95	\$ 1,233,355.83	\$ 1,227,343.85	\$ 2,367,619.76	\$ 15,487,909.83	
NG9-1-1 Withholding (1x)												\$ 2,601,413.84	\$ 2,601,413.84	
Misc. Payments								\$ 28,485.24		\$ 2,400.00			\$ 30,885.24	
PRMS Reimbursement												\$ 623,289.00	\$ 623,289.00	
Sale of Assets						\$ 12,500.00			\$ 2,500.00	\$ 4,000.00			\$ 19,000.00	
CAD Interface Reimbursement									\$ 21,497.00	\$ 9,139.80	\$ 3,145.20	\$ 3,616.00	\$ 37,398.00	
FSA Optional Equip Reimbursement			\$ 3,800.00	\$ 10,970.00		\$ 21,500.00					\$ 575.00		\$ 36,845.00	
DEDIRS Reimbursement		\$ 9,827.28		\$ 17,000.00		\$ 19,150.18							\$ 45,977.46	
Total	\$ 1,205,441.29	\$ 1,174,607.20	\$ 1,178,184.35	\$ 1,207,259.89	\$ 1,239,871.71	\$ 1,213,587.19	\$ 1,072,172.19	\$ 1,313,566.32	\$ 1,202,129.95	\$ 1,248,895.63	\$ 1,231,064.05	\$ 5,595,938.60	\$ 18,882,718.37	

FY22

Equalization \$ Remitted for:	Month Received:	Aug & Sep 21 Dec 21	Jan 22	Oct & Nov 21 Feb 22	Dec 21 Mar 22	Jan 22 Apr 22	Feb 22 May 22	Mar 22 Jun 22	Apr 22 Jul 22	May 22 Sept 22	Jun & Jul 22 Oct 22	Nov 22	TOTALS
Total	\$ 2,281,331.33	\$ 283,343.34	\$ 2,295,684.39	\$ 1,236,187.16	\$ 1,180,527.91	\$ 1,148,317.36	\$ 3,628,564.29	\$ 1,195,731.64	\$ 1,783.40	\$ 1,217,048.99	\$ 2,588,679.15	\$ -	\$ 17,057,198.96

FY21

Equalization \$ Remitted for:	Month Received:	Aug 20 Dec 20	Sep 20 Jan 21	Oct & Nov 20 Feb 21	Dec 20 Mar 21	Jan 21 Apr 21	Feb 21 May 21	Mar 21 Jun 21	Apr 21 Jul 21	May 21 Sept 21	Jun 21 Oct 21	Jul 21 Nov 21	TOTALS
Total	\$ 1,151,538.31	\$ 1,172,211.67	\$ 2,283,028.54	\$ 1,189,281.74	\$ 1,183,771.22	\$ 1,129,498.24	\$ 1,340,002.97	\$ 1,166,522.22	\$ 1,162,663.88	\$ 32,062.24	\$ 1,178,282.73	\$ 1,337,665.72	\$ 14,326,529.48

FY20

FY20														
Equalization \$ Remitted for:	Aug & Sep 2019			Oct 2019	Nov 2019	Dec 2019	Jan 2020	Feb 2020	Mar 2020	Apr 2020	May 2020	Jun & Jul 2020		
Month Received:	Dec 19	Jan 20		Feb 20	Mar 20	Apr 20	May 20	Jun 20	Jul 20	Aug 20	Sep 20	Oct 20	Nov 20	TOTALS
Total	\$ 2,372,557.66	\$ 237,970.24		\$ 1,303,902.24	\$ 1,282,440.05	\$ 1,289,985.71	\$ 1,416,758.41	\$ 1,187,415.00	\$ 1,336,415.71	\$ 1,335,142.56	\$ 1,264,789.84	\$ 2,554,594.67	\$ 49,641.50	\$ 15,631,613.59

FY19

FY19														
Equalization \$ Remitted for:	Sep 2018	Oct 2018	Nov 2018	Dec 2018	Jan 2019	Feb 2019	Mar 2019	Apr 2019	May 2019	Jun 2019	Jul 2019	Aug 2019		
Month Received:	Dec 18	Jan 19	Feb 19	Mar 19	Apr 19	May 19	Jun 19	Jul 19	Aug 19	Sep 19	Oct 19	Nov 19		TOTALS
Total	\$ 1,163,697.11	\$ 1,228,103.25	\$ 1,158,413.81	\$ 1,237,539.40	\$ 1,185,868.21	\$ 1,214,820.52	\$ 1,265,128.93	\$ 1,168,117.80	\$ 1,203,652.90	\$ 1,170,171.21	\$ 1,212,817.56	\$ 1,642,301.51	\$	14,850,632.21

FY18

FY18														
Equalization \$ Remitted for:	Aug. 2017	Sep 2017	Oct 2017	Nov 2017	Dec 2017	Jan & Feb 2018	Mar 2018	Apr 2018	May 2018	Jun 2018	Jul 2018	Aug 2018		
Month Received:	Dec 17	Jan 18	Feb 18	Mar 18	Apr 18	May 18		Jul 18	Aug 18	Sept 18	Oct 18	Nov 18		TOTALS
Total	\$ 599,817.91	\$ 566,629.95	\$ 618,246.90	\$ 614,106.20	\$ 754,806.21	\$ 2,695,870.09	\$ 1,337,153.75	\$ 1,203,123.36	\$ 1,215,516.34	\$ 1,202,131.11	\$ 1,188,947.34	\$ 1,258,080.66	\$ 13,254,429.82	

FY17

FY17														
Equalization \$ Remitted for:	Jul & Aug 2016	Sep 2016	Oct 2016	Nov 2016	Dec 2016	Jan 2017	Feb 2017	Mar 2017	Apr 2017	May 2017	Jun 2017	Jul 2017		
Month Received:	Dec 16	Jan 17	Feb 17	Mar 17	Apr 17	May 17	Jun 17	Jul 17	Aug 7	Sep 17	Oct 17	Nov 17		
Total	\$ 1,246,502.41	\$ 599,721.32	\$ 594,666.10	\$ 1,097,049.38	\$ 681,034.05	\$ 649,029.93	\$ 810,751.53	\$ 723,846.35	\$ 695,361.11	\$ 833,344.09	\$ 557,280.60	\$ 599,817.91	\$ 8,832,810.78	

FY16

Equalization \$ Remitted for:	Month Received:	Dec 15	Jan 16	Feb 16	Mar 16	Apr 16	May 16	Jun & Feb 2016 Jun 16	Mar 2016 Jul 16	Apr 2016 Aug 16	May 2016 Sept 16	Jun 2016 Oct 16	Nov 16	TOTALS
Total	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,123,587.68	\$ 743,609.37	\$ 674,806.22	\$ 726,277.16	\$ 713,088.37	\$ 518,118.75	\$ 4,499,487.55

EQUALIZATION SURCHARGE HISTORY

Month of	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	TOTAL
2016	\$ 580,655.87	\$ 542,517.55	\$ 743,171.81	\$ 674,131.18	\$ 725,522.32	\$ 712,956.19	\$ 517,623.85	\$ 620,047.11	\$ 626,455.30	\$ 599,721.32	\$ 594,666.10	\$ 722,868.38	\$ 7,660,336.98
PrePaid Back pay					\$ 118,567.00								\$ 118,567.00
Wireless Carrier xfer					\$ 255,594.00								\$ 255,594.00
2017	\$ 680,994.05	\$ 649,029.93	\$ 810,751.53	\$ 695,361.11	\$ 749,256.32	\$ 833,344.09	\$ 557,280.60	\$ 599,817.91	\$ 566,629.95	\$ 618,246.90	\$ 614,106.20	\$ 754,806.21	\$ 8,129,624.80
2018	\$ 1,522,691.96	\$ 1,173,178.13	\$ 1,337,153.75	\$ 1,203,123.36	\$ 1,215,516.34	\$ 1,202,131.11	\$ 1,188,947.34	\$ 1,258,080.66	\$ 1,162,776.33	\$ 1,228,103.25	\$ 1,158,413.81	\$ 1,237,539.40	\$ 14,887,655.44
2019	\$ 1,176,781.81	\$ 1,124,652.57	\$ 1,265,128.93	\$ 1,168,117.80	\$ 1,203,652.90	\$ 1,170,171.21	\$ 1,212,817.56	\$ 1,191,630.05	\$ 1,159,547.61	\$ 1,303,891.19	\$ 1,282,359.45	\$ 1,271,244.04	\$ 14,529,995.12
2020	\$ 1,237,988.13	\$ 1,173,880.52	\$ 1,280,265.88	\$ 1,213,090.68	\$ 1,224,007.79	\$ 1,287,371.61	\$ 1,266,405.76	\$ 1,151,538.31	\$ 1,144,938.67	\$ 1,139,491.71	\$ 1,143,518.88	\$ 1,189,281.74	\$ 14,451,779.68
2021	\$ 1,175,626.22	\$ 1,114,241.24	\$ 1,333,912.53	\$ 1,166,022.22	\$ 1,154,554.99	\$ 1,178,282.73	\$ 1,213,170.06	\$ 1,149,140.27	\$ 1,131,666.06	\$ 1,191,512.63	\$ 1,104,147.61	\$ 1,236,187.16	\$ 14,148,463.72
2022	\$ 1,175,917.91	\$ 1,087,494.93	\$ 1,254,382.66	\$ 1,167,246.40	\$ 1,214,648.99	\$ 1,383,485.38	\$ 1,193,122.77	\$ 1,205,441.29	\$ 1,164,779.92	\$ -	\$ -	\$ -	\$ 10,846,520.25
NG9-1-1 Withholding (1x)			\$ 2,348,343.23										\$ 2,348,343.23
2023	\$ 1,174,384.35		\$ 1,179,289.89	\$ 1,239,871.71	\$ 1,160,437.01	\$ 1,072,172.19	\$ 1,285,081.08	\$ 1,178,132.95	\$ 1,233,355.83	\$ 1,227,343.85	\$ 2,367,619.76	\$ 2,601,413.84	\$ 13,117,688.62
NG9-1-1 Withholding (1x)													\$ 2,601,413.84
2024	\$ 1,166,094.82	\$ 1,178,650.54	\$ 2,387,090.19		\$ 1,307,137.14	\$ 1,041,953.80	\$ 1,217,316.64	\$ 1,365,561.66	\$ 1,157,731.43	\$ 1,185,197.86			\$ 12,006,734.08
NG9-1-1 Withholding (1x)							\$ 2,361,360.11						



ETSB PAC Other Action Item

421 N. COUNTY FARM
ROAD
WHEATON, IL 60187
www.dupagecounty.gov

File #: 24-2942

Agenda Date: 12/11/2024

Agenda #: 6.C.1.



DU PAGE COUNTY

ETSB - Policy Advisory Committee

Draft Summary

421 N. COUNTY FARM ROAD
WHEATON, IL 60187
www.dupagecounty.gov

Monday, October 7, 2024

8:15 AM

Room 3500A

Join Zoom Meeting

<https://us02web.zoom.us/j/84677616761?pwd=xC7mzReYOXcaqC2qGDDOcsXGwXYffN.1>

Meeting ID: 846 7761 6761

Passcode: 423395

1. CALL TO ORDER

8:15 AM meeting was called to order by Chair Selvik at 8:17 AM.

2. ROLL CALL

Attendees:

Linda Zerwin, DuPage Emergency Telephone System Board, non-voting Member

Matt Theusch, DuPage Emergency Telephone System Board

Gregg Taormina, DuPage Emergency Telephone System Board

Eve Kraus, DuPage Emergency Telephone Board

Nick Kottmeyer, County Board Office

Erik Maplethorpe, DU-COMM

Patrick Tanner, West Chicago Fire

Eric Fors, Hanover Park Fire (Remote)

Jim McGreal, Downers Grove PD (Remote)

Alison Murphy, DMMC (Remote)

Bob Murr, COD (Remote)

On roll call, Members Selvik, Benjamin, Burmeister, Clark, Fleury, and Johl were present, which constituted a quorum.

PRESENT	Selvik, Johl, Benjamin, Burmeister, Clark, and Fleury
----------------	---

3. PUBLIC COMMENT

There was no public comment.

4. CHAIRMAN'S REMARKS - CHAIR SELVIK

There were no remarks from Chair Selvik.

5. MEMBERS' REMARKS

There were no Members' remarks.

6. CONSENT ITEMS

6.A. [24-2586](#)

DEDIR System September Maintainer Report

On voice vote, all Members voted "Aye", motion carried.

Attachments: [Motorola System Manager Report 10-2-24.pdf](#)

RESULT: ACCEPTED AND PLACED ON FILE

MOVER: Pat Johl

SECONDER: Chris Clark

6.B. [24-2527](#)

ETSB PAC Minutes - Regular Meeting - Monday, September 9, 2024

On voice vote, all Members voted "Aye", motion carried.

Attachments: [2024-09-09 PAC Minutes Summary.pdf](#)

RESULT: ETSB RECEIVED AND PLACED ON FILE

MOVER: Eric Burmeister

SECONDER: Pat Johl

7. PARENT COMMITTEE APPROVAL REQUIRED

7.A. [24-2414](#)

Police and Fire Templates

Member Fleury inquired into whether there could be minor changes made to the document without having to bring it back to the ETS Board for approval. Vice Chair Johl said it would be a living document with adjustments made, as needed, but for the most part, the DuPage list is set and the PSAPs would not tell each other what to name their respective talkgroups. Ms. Zerwin asked which Members would be attending the ETS Board meeting on Wednesday to recommend the Board motion for approval giving the PAC authority to make adjustments to the template for operational purposes. Chair Selvik believed that it had been mentioned by Mr. Connolly that if the name did not work quite right with ViQi, as an example, the name could be adjusted but that the actual substance of the template would not change. Ms. Zerwin said what they are bringing to the Board are the naming conventions and the overall template. Member Clark thought the term template was being used generically to not only describe the channel lineups but also the talkgroup list. Chair Selvik thanked Mr. Connolly as he had taken over as the scribe for both police and fire focus groups and put the templates together which had been a huge help. The PAC thanked Mr. Maplethorpe, as well, for his assistance.

On voice vote, all Members voted "Aye" to recommend approval of the template to the ETS Board, motion carried.

MOVER:	Pat Johl
SECONDER:	Tyler Benjamin

8. DEDIR SYSTEM

8.A. Police

8.A.1. Encryption Update

Ms. Zerwin said that ETSB was working through the proposal from Motorola regarding additional assistance for the encryption plan. The proposal had been reviewed by a few members of the focus groups and there were suggestions on how the proposal had been written, that it needed to be more granular, and another draft was in the works. Ms. Zerwin said funds for the consulting proposal, which was approximately \$200,000, had been added to the FY25 budget which begins December 1. Vice Chair Johl asked if the cost was to implement encryption or was a consulting proposal. Ms. Zerwin said it covered different engineering aspects in terms of keyloading, an engineering outline of the rollout, and planning and implementation which could be complicated as the law enforcement radios were already deployed. Member Clark asked if it included research on how encryption would interact with adjacent systems. Ms. Zerwin replied, yes, that a few PSAP and OSHEM personnel had been sent to the KMF encryption class but that the system is complicated and we want to ensure the encryption plan fits into the STARCOM master plan, as well. Ms. Zerwin said the proposal would hopefully be ready for the November agenda. Chair Selvik asked if there were any further questions, to which there were none.

8.B. Fire

Vice Chair Johl said the Fire Focus Group had tried to schedule a meeting today but that it had been moved to next week, October 15, to go over the approved templates and configuration of the portable radios. Ms. Zerwin said a demo of the mobile radios had been held. Vice Chair Johl said the proposed APX6500 dual mobile radio solution demo was held at ACDC during the Fire Standardization timeslot and it is still being looked at as to how installation might work, that the demo radios were being tested throughout the County to ensure the APX8500 issues are not encountered with the APX6500s. He said Chiefs had taken the information back to their agencies to decide whether the solution would work to provide direction. Ms. Zerwin said it may work for some of the apparatus and that agencies should submit a Zendesk ticket with their thoughts. Ms. Zerwin said ETSB is not attempting to force a solution with the APX6500s but that we are looking for feedback on how to proceed. She said she has a meeting with Motorola tomorrow. Member Clark said the Fire Focus Group would also review their findings from the demo and he thought they could create a presentation to aid agencies who may not understand the pros and cons to help them come to a decision on whether the solution is viable. Vice Chair Johl said that would be part of the next Fire Focus meeting, as well.

9. OLD BUSINESS

There was no old business.

10. NEW BUSINESS

There was no new business.

11. ADJOURNMENT**11.A. Next Meeting: Monday, November 4 at 8:15am in Room 3-500A**

Vice Chair Johl made a motion to adjourn the meeting at 8:27am, seconded by Member Burmeister. On voice vote, motion carried.

Respectfully submitted,

Eve Kraus



ETSB Other Action Item

421 N. COUNTY FARM
ROAD
WHEATON, IL 60187
www.dupagecounty.gov

File #: 24-2991

Agenda Date: 12/11/2024

Agenda #: 6.D.1.



DU PAGE COUNTY

ETSB - Emergency Telephone System Board

421 N. COUNTY FARM ROAD
WHEATON, IL 60187
www.dupagecounty.gov

Draft Summary

Wednesday, October 9, 2024

9:00 AM

Room 3500B

Join Zoom Meeting

<https://us02web.zoom.us/j/89227117720?pwd=XNiGr4k8bnw8rUbhygeavysK2IOEWk.1>

Meeting ID: 892 2711 7720

Passcode: 944318

1. CALL TO ORDER

9:00 AM meeting was called to order by Chair Schwarze at 9:00 AM.

2. ROLL CALL

ETSB STAFF:

Linda Zerwin

Matt Theusch

Gregg Taormina

Eve Kraus

Prithvi Bhatt (Remote)

Kris Cieplinski (Remote)

Brian Kopas (Remote)

COUNTY CLERK:

Adam Johnson, Chief Deputy Clerk

STATE'S ATTORNEY:

Mark Winistorfer

ATTENDEES:

Nick Kottmeyer, County Board Office

Jan Barbeau, State's Attorney's Office

Tyler Benjamin, DU-COMM

Chris Clark, Glen Ellyn Fire

Don Ehrenhaft, County IT

Colin Fleury, West Chicago PD

Pat Johl, Wood Dale Fire

Dan McCarthy, Sheriff's Office

Art Rykalin, County IT

Mike Sampey, Village of Addison

Roy Selvik, Addison PD

Pat Tanner, West Chicago Fire

Rachel Bata, Roselle PD (Remote)
Kimberly Blair, DMMC (Remote)
Rich Cassady, Glenside Fire (Remote)
Zach Finfrock, Clarendon Hills PD (Remote)
David Godek, Clarendon Hills Fire (Remote)
Bob Murr, COD (Remote)
Steve Reynolds, Elmhurst Fire (Remote)
Bret Mowery, York Center Fire (Remote)

On roll call, Members Schwarze, Franz, Hernandez, Kramer, Maranowicz, Robb, Schar, Swanson, Tillman, and Yoo were present. Members Eckhoff (10:19am) and Toerpe (9:05am) were absent.

PRESENT	Schwarze, Franz, Hernandez, Kramer, Maranowicz, Robb, Schar, Swanson, Tillman, and Yoo
LATE	Eckhoff, and Toerpe

3. PUBLIC COMMENT

There was no public comment.

4. CHAIRMAN'S REMARKS - CHAIR SCHWARZE

Member Toerpe entered the meeting at 9:05am.

Chair Schwarze began by saying that on Tuesday, September 24, 2024, the ETSB and RMS staff investigated the Zendesk software assuming that it was having a connection issue. Turns out it was working fine but that the entire DuPage Justice Information System (DuJIS) went a whole sixteen (16) hours without a help desk ticket being submitted.

Chair Schwarze recognized DU-COMM Telecommunicator Jasmine Wilson who on June 4, 2024, took a call from a man advising that his 33-year-old wife was going into labor. Telecommunicator Jasmine Wilson was able to successfully redirect the caller when needed, used repetitive persistence, and continued to make sure the caller understood your instructions. When the patient didn't want to push, TC Wilson encouraged her and acknowledged her fear. The baby came out 5 minutes into the call and could be heard crying. TC Wilson quickly moved to instructions to help the baby girl post-delivery and correctly switched the instructions to address the patient as her husband went to get the door.

Chair Schwarze then recognized DU-COMM Telecommunicator Robert Beuse who on May 15, 2024, took a call from a female advising that an elderly female was choking on food and was on the floor. He submitted this call within a minute and did the initial dispatch. TC Beuse quickly identified it was a full obstruction choking, as the patient was not awake and not breathing and moved into instructions for chest compressions. TC Beuse remained calm throughout the call and followed EMD Protocol correctly. The chest compressions dislodged the food, and the patient was able to begin breathing again. TC Beuse was part of the "Chain of Survival" of the patient by performing CPR instructions in a timely manner until paramedics took over medical care. This patient ultimately survived due to the continual course of care provided by TC Beuse, the

medics, and lastly by the doctors and hospital.

Chair Schwarze then recognized Members Guttman and Srejma by reading proclamations for their service to the ETS Board. He then welcomed DU-COMM Director Robb and ACDC Interim Director Hernandez to the Board.

Chair Schwarze also recognized Member Swanson and expressed appreciation for his service and his contributions. A proclamation was presented to Member Swanson who said it was an honor and pleasure to serve. Member Swanson introduced his replacement as the Sheriff's Representative, Deputy Chief Dan McCarthy.

Next, Chair Schwarze thanked ETSB Senior Network Analyst Jerry Furmanski who celebrated 14 years with the County on September 10.

And lastly, Chair Schwarze recognized Fire Chief Andy Dina of the Warrenville Fire Protection District who was named Chief of the Year for Combination Fire Departments with Full-time and Paid-On-Call Personnel by the Illinois Fire Chiefs' Association on September 17, 2024 and Fire Chief Keith Krestan of the Lisle-Woodridge Fire Protection District Chief of the Year for Departments with Full-Time Personnel. The IFCA recognizes chief officers who make significant contributions to the fire service at the state and national levels. Considerations include: public education and life safety advancements, innovative and entrepreneurial efforts and accomplishments, education and or credential portfolio, and public-private sector contributions.

5. MEMBERS' REMARKS

There were no Members' remarks.

6. CONSENT AGENDA

Chairman Schwarze asked for a motion to combine Consent Agenda Items A/ Monthly Report for September 11 and October 9; B/ Revenue Report for September 11 and October 9; C/ Minutes Approval Policy Advisory Committee for August 5 and September 9; D/ Minutes Approval Ad Hoc Finance Committee for July 10 and August 14; E/ Minutes Approval ETS Board for August 14. Member Tillman motioned, seconded by Member Kramer. On voice vote, all Members voted "Aye", motion carried.

Chairman Schwarze asked for a motion to approve Consent Agenda Items A/ Monthly Report for September 11 and October 9; B/ Revenue Report for September 11 and October 9; C/ Minutes Approval Policy Advisory Committee for August 5 and September 9; D/ Minutes Approval Ad Hoc Finance Committee for July 10 and August 14; E/ Minutes Approval ETS Board for August 14. Member Maranowicz motioned, seconded by Member Yoo. On voice vote, all Members voted "Aye", motion carried.

Chair Schwarze noted that Member Toerpe had entered the meeting and went back to his Chair remarks to add that there would be an Executive Session to discuss personnel matters.

6.A. Monthly Staff Report

6.A.1. [24-2525](#)

Monthly Report for October 9 Regular Meeting

Attachments: [October 9 Meeting Monthly Report.pdf](#)

6.A.2. [24-2209](#)

Monthly Report for September 11 Regular Meeting

Attachments: [September 11 Meeting Monthly Report.pdf](#)

6.B. Revenue Report 911 Surcharge Funds

6.B.1. [24-2526](#)

ETSB Revenue Report for October 9 Regular Meeting for Fund 5820/Equalization

Attachments: [Revenue Report Regular Meeting 10.9.24.pdf](#)

6.B.2. [24-2211](#)

ETSB Revenue Report for September 11 Regular Meeting for Fund 5820/Equalization

Attachments: [Revenue Report Regular Meeting 9.11.24.pdf](#)

6.C. Minutes Approval Policy Advisory Committee

6.C.1. [24-2212](#)

ETSB PAC Minutes - Regular Meeting - Monday, August 5, 2024

Attachments: [2024-08-05 PAC Minutes Summary.pdf](#)

6.C.2. [24-2527](#)

ETSB PAC Minutes - Regular Meeting - Monday, September 9, 2024

Attachments: [2024-09-09 PAC Minutes Summary.pdf](#)

6.D. Minutes Approval Ad Hoc Finance Committee

6.D.1. [24-2051](#)

ETSB Ad Hoc Finance Minutes - Regular Meeting - Wednesday, July 10, 2024

Attachments: [2024-07-10 ETSB Ad Hoc Finance Minutes Summary.pdf](#)

6.D.2. [24-2400](#)

ETSB Ad Hoc Finance Minutes - Regular Meeting - Wednesday, August 14, 2024

Attachments: [2024-08-14 ETSB Ad Hoc Finance Minutes Summary.pdf](#)

6.E. Minutes Approval ETS Board

6.E.1. [24-2213](#)

ETSB Minutes - Regular Meeting - Wednesday, August 14, 2024

Attachments: [2024-08-14 ETSB Minutes Summary.pdf](#)

RESULT:	APPROVED THE CONSENT AGENDA
MOVER:	Joseph Maranowicz
SECONDER:	Yeena Yoo
AYES:	Schwarze, Franz, Hernandez, Kramer, Maranowicz, Robb, Schar, Swanson, Tillman, Toerpe, and Yoo
ABSENT:	Eckhoff

7. VOTE REQUIRED BY ETS BOARD

7.A. Budget Transfers

7.A.1. [ETS-R-0062-24](#)

Transfer of funds from 4000-5820-53828 (Contingencies) to 4000-5820-53040 (Interpreter Services) in the amount of \$8,000, for payment and accounting of contractual obligations related to the Cyracom/Voiance language translation PO 6848-1.

Attachments: [BT 53828 to 53040 Language translation.pdf](#)

RESULT:	APPROVED
MOVER:	Yeena Yoo
SECONDER:	Joseph Maranowicz
AYES:	Schwarze, Franz, Hernandez, Kramer, Maranowicz, Robb, Schar, Swanson, Tillman, Toerpe, and Yoo
ABSENT:	Eckhoff

7.A.2. [ETS-R-0063-24](#)

Transfer of funds from 4000-5820-54199 (Capital Contingencies) to 4000-5820-54110 (Capital Equipment and Machinery) and 4000-5820-54107 (Capital Software) in the amount of \$1,167,645, for the second of six financing payments on the Motorola PO 6149-1.

Attachments: [BT 54199 to 54110 54107 Moto lease.pdf](#)

RESULT:	APPROVED
MOVER:	Michael Tillman
SECONDER:	David Schar

AYES:	Schwarze, Franz, Hernandez, Kramer, Maranowicz, Robb, Schar, Swanson, Tillman, Toerpe, and Yoo
ABSENT:	Eckhoff

7.B. Resolutions

7.B.1. [ETS-R-0069-24](#)

Resolution for approval of Milestone #56, a monetary milestone for “Procurement, implementation, and installation of the core PURVIS Fire Station Alerting System (PURVIS FSAS) for the Hanover Park Fire Department” in the amount of \$5,960.00 in accordance with PO 3187-0001 SERV, between the DuPage County Emergency Telephone System Board and PURVIS Systems, Incorporated.

On voice vote, all Members voted "Aye", motion carried.

Attachments: [DUPAGE PROJECT MILESTONE 56 SIGN OFF FORM 20240823.pdf](#)

RESULT:	APPROVED
MOVER:	Erik Kramer
SECONDER:	Joseph Maranowicz

7.B.2. [ETS-R-0070-24](#)

Resolution for approval of Milestone #59, a monetary milestone for “Procurement, implementation, and installation of the optional PURVIS Fire Station Alerting System (PURVIS FSAS) for the Hanover Park Fire Department” in the amount of \$2,785.00 in accordance with PO 3187-0001 SERV, between the DuPage County Emergency Telephone System Board and PURVIS Systems, Incorporated.

On voice vote, all Members voted "Aye", motion carried.

Attachments: [DUPAGE PROJECT MILESTONE 59 SIGN OFF FORM 20240823.pdf](#)

RESULT:	APPROVED
MOVER:	Erik Kramer
SECONDER:	Yeena Yoo

7.C. Payment of Claims

7.C.1. [24-2210](#)

Payment of Claims for September 11, 2024 for FY24 - Total for 4000-5820 (Equalization): \$1,686,742.64.

On voice vote, all Members voted "Aye", motion carried.

Attachments: [Payment of Claims 9.11.24 FY24.pdf](#)

RESULT:	APPROVED
MOVER:	Michael Tillman
SECONDER:	Yeena Yoo

7.C.2. [24-2528](#)

Payment of Claims for October 9, 2024 for FY24 - Total for 4000-5820 (Equalization): \$375,758.02. Total for Interdepartmental transfer: \$112,349.22.

On voice vote, all Members voted "Aye", motion carried.

Attachments: [Payment of Claims 10.9.24 FY24.pdf](#)

RESULT:	APPROVED
MOVER:	Yeena Yoo
SECONDER:	Joseph Maranowicz
AYES:	Schwarze, Franz, Hernandez, Kramer, Maranowicz, Robb, Schar, Swanson, Tillman, Toerpe, and Yoo
ABSENT:	Eckhoff

7.D. Change Orders

7.D.1. [24-2434](#)

ETS-R-0046C-22 - Amendment to Resolution ETS-R-0046-22, to AT&T Inc., PO 922020/5866-1, for additional Agent training sessions on the Motorola Vesta for the DU-COMM PSAP, to increase the funding in the amount of \$12,089.50, resulting in an amended contract total of \$6,019,330.09, an increase of 0.2%.

On voice vote, all Members voted "Aye", motion carried.

Attachments: [ATT 922020 Change Order 3.pdf](#)
 [ATT 922020 Requisition.pdf](#)
 [ATT 922020 Decision Memo.pdf](#)
 [ETSB of DuPage County {CSO-Move Add and Change Form}.pdf](#)

RESULT:	APPROVED
MOVER:	Jessica Robb
SECONDER:	Michael Tillman

7.D.2. [24-2643](#)

ETS-R-0071B-20 - Amendment to Resolution ETS-R-0071-20, issued to Motorola Solutions, Inc. PO 920153/4951-1, to reconcile the FY24 user radio count operating in the DuPage Emergency Dispatch Interoperable Radio System (DEDIRS) for payment and accounting of contractual obligations of the DMS Radio Manager contract, for no change in contract total amount.

On voice vote, all Members voted "Aye", motion carried.

Attachments: [Motorola 920153 Change Order 2.pdf](#)
 [Motorola 920153 Decision Memo.pdf](#)
 [DuPage DMS Contract Change Order 2](#)
 [09-24-2024-3_Redacted.pdf](#)

RESULT:	APPROVED
MOVER:	Yeena Yoo
SECONDER:	Joseph Maranowicz

7.E. **Purchase Resolutions**

7.E.1. [ETS-R-0064-24](#)

Recommendation for the approval of a contract purchase order to Motorola Solutions, PO 924016, for a Digital Fixed Station Interface solution, for a contract total not to exceed \$110,077; contract pursuant to the Governmental Joint Purchasing Act, 30 ILCS 525/2 (STARCOM21 Master Contract CMT2028589).

On voice vote, all Members voted "Aye", motion carried.

Attachments: [Motorola 924016 PRCC_Redacted.pdf](#)
 [DuPage County ETBS_IL_Starcom21 Digital Fixed Station](#)
 [Interface \(DFSI\)_Redacted.pdf](#)
 [Executed Contract - CMT2028589 -Motorola Starcom21](#)
 [Services JPMC_Redacted.pdf](#)

RESULT:	APPROVED
MOVER:	Michael Tillman
SECONDER:	Joseph Maranowicz

7.E.2. [ETS-R-0066-24](#)

Recommendation for the approval of a contract purchase order to PURVIS Systems Incorporated, PO 924025, for a two (2) year renewal of maintenance of the Fire Station Alerting (FSA) equipment, for the period of October 10, 2024 through October 9, 2026, for a contract total amount of \$424,730.

On voice vote, all Members voted "Aye", motion carried.

Attachments: [Purvis 924025 PRCC_Redacted.pdf](#)
 [Dupage FSAS FY25_26 Maintenance Quote_Agreement
 PC2024-296r1.pdf](#)
 [Purvis 924025 Vendor Ethics_Redacted.pdf](#)

RESULT:	APPROVED
MOVER:	Joseph Maranowicz
SECONDER:	Yeena Yoo

7.E.3. [ETS-R-0067-24](#)

Recommendation for the approval of a contract purchase order to Insight Public Sector, Inc., PO 924032, for a one (1) year renewal of maintenance and support on the virtual environment and stand-alone backup servers, for a period of October 13, 2024 through October 16, 2025, for a contract total not to exceed \$17,145.44; contract pursuant to the Governmental Joint Purchasing Act, 30 ILCS 525/2 (OMNIA PARTNERS [COBB COUNTY] IT PRODUCTS AND SERVICES [#23-6692-03]).

On voice vote, all Members voted "Aye", motion carried.

Attachments: [Insight 924032 PRCC_Redacted.pdf](#)
 [Quotation #0227680336 - DuPage County ETSB.PDF](#)
 [23-6692-03_Insight_MAD_Redacted.pdf](#)

RESULT:	APPROVED
MOVER:	Yeena Yoo
SECONDER:	Joseph Maranowicz

7.E.4. [ETS-R-0068-24](#)

Recommendation for the approval of a contract purchase order to Insight Public Sector, Inc., PO 924033, for a one (1) year renewal of SolarWinds Network Monitoring maintenance and support, for a period of October 13, 2024 through October 13, 2025, for a contract total not to exceed \$7,683.34; contract pursuant to the Governmental Joint Purchasing Act, 30 ILCS 525/2 (OMNIA PARTNERS [COBB COUNTY] IT PRODUCTS AND SERVICES [#23-6692-03]).

On voice vote, all Members voted "Aye", motion carried.

Attachments: [Insight 924033 PRCC_Redacted.pdf](#)
 [Quotation #0227674323 - DuPage County ETSB.PDF](#)
 [23-6692-03_Insight_MAD_Redacted.pdf](#)

RESULT:	APPROVED
MOVER:	Yeena Yoo

SECONDER: Jessica Robb

7.E.5. [ETS-R-0072-24](#)

Recommendation for the approval of a contract to Monday.com, PO 924034, for a two (2) year subscription of a project management tool for thirty (30) users for the period of December 2, 2024 through December 1, 2026, for an amount of \$26,582.40. Other Professional Services not suitable for competitive bid per 55 ILCS 5/5-1022(c). Vendor selected pursuant to DuPage County Procurement Ordinance 2-353(1)(b).

On voice vote, all Members voted "Aye", motion carried.

Attachments: [Monday 924034 PRCC_Redacted.pdf](#)
 [Quote-MO-398829-5-Sep-2024-15-13-6.pdf](#)
 [Monday 924034 Vendor Ethics_Redacted.pdf](#)

RESULT: APPROVED
MOVER: Yeena Yoo
SECONDER: Erik Kramer

7.E.6. [ETS-R-0073-24](#)

Recommendation to encumber funds through Celco Partnership dba Verizon Wireless in the County Finance software. Per 55 ILCS 5/5-1022(c) not suitable for competitive bids. (Public Utility)

On voice vote, all Members voted "Aye", motion carried.

Attachments: [Verizon 924036 PRCC_Redacted.pdf](#)
 [Assigned Datacards FY24.pdf](#)

RESULT: APPROVED
MOVER: Michael Tillman
SECONDER: Yeena Yoo

7.F. **FY2025 Budget**

7.F.1. [ETS-R-0071-24](#)

Annual Appropriation Resolution for the Emergency Telephone System Board of DuPage, State of Illinois, for the Fiscal Period beginning December 1, 2024 and ending November 30, 2025.

Vice Chair Franz questioned whether the memorandum was posted online as part of the agenda. Ms. Zerwin answered, no. Vice Chair Franz asked that distribution of the memos to the general public be revisited at a future date for discussion. Ms. Zerwin said that as a Member, they may distribute the memorandums to their representative agencies. She said

this has been the method the seated Board representatives have preferred.

A PowerPoint presentation was shared onscreen. The first slide was for new capital which included a previously unreviewed software called Prepared. Ms. Zerwin said that at a recent conference, she and other attendees were introduced to Prepared which she and the PSAP Directors, Members Hernandez and Robb, felt had merit. Ms. Zerwin said that Prepared had some overlapping features with RapidSOS, which had been pulled from the agenda for approval. In conjunction with the strategic plan, the Directors would be investigating the current software for overlap and redundancy and determine which products they wanted to recommend to the Board. She said the Capital Software account line included the cost for Prepared as a budgetary number.

The Budget presentation included an overview of the Operational budget which showed a decrease of 7%, however, that was because \$2M was carried over in the FY24 budget for the PSAP IGA. Vice Chair Franz asked if there were funds in the budget for the PSAP IGA for FY25, to which Ms. Zerwin answered yes, and said would be discussed later in the presentation.

Ms. Zerwin then reviewed the personnel, commodities, and contractual line items. Ms. Zerwin said the County Board Chair had recommended a 3.5% COLA in her budget presentation. Ms. Zerwin said the personnel line items reflected the adjustment to 3.5% which amounted to an increase of \$6,343 from the last time the Members had the budget.

Ms. Zerwin said the contractual lines show a decrease because the \$2M for the IGA in FY24 was removed and said indicated to Vice Chair Franz that the \$1M has been budgeted for FY25 for the IGA was reflected in the contractual line items. The \$1M has also be projected across the next eight years.

Ms. Zerwin said that County Board had asked agencies and departments to review their costs labeled as Miscellaneous. Ms. Zerwin indicated that staff recommended reductions totaling \$95,000. She reviewed the budgeted amounts in the various line items and how they had been adjusted for FY25.

Ms. Zerwin then discussed the rework of the 54199: Capital Contingencies table and the funding formula utilized based on the useful life of each project and the true up of the funds saved to replace the corresponding equipment. Discussion ensued regarding questions of saving for radio costs, projections through the future fiscal years, revenue including the payout from the State the last three years and the investments made by the County Treasurer, and capital contributions.

Ms. Zerwin reviewed the requested Appropriation for FY25 stating it looks as if ETSB is spending a lot, however, that the Capital Contingencies line item is healthy. She said the Treasurer reported ETSB as having approximately \$45M, along with \$14M in annual surcharge revenue and operating costs of approximately \$13M, Ms. Zerwin said that ETSB is not quite budget neutral in terms of what is being collected versus the operating costs.

Member Robb questioned the large cost of Prepared as when the PSAP Directors had the chance to review the product, they had not yet been provided with the costs associated with implementation. Ms. Zerwin explained that the highest cost was added to the budget as a budgetary number and that not all costs would be an ETSB cost. She also restated that the budgetary amount included costs for programs for the municipal and county partners as ETSB has historically helped to fund those programs which would be budget neutral.

Vice Chair Franz questioned the amount budgeted for the PSAP IGA.

Member Swanson left the meeting at 9:50 am.

The final slide of the presentation contained questions of outstanding consensus items. Ms. Zerwin reviewed the slide, which contained questions regarding the PSAP grants, the COLA, dates for approval of the budget to remain within the County timeline, and Executive Session in which personnel would be discussed and would not affect the budget being presented today. Ms. Zerwin then asked for questions. Member Yoo questioned whether the ETSB budget goes before Finance and review by County Board. Chair Schwarze said that Ms. Zerwin works very closely with County Finance. Ms. Zerwin said the ETSB budget presentation is scheduled for November 12. She said that as an agency of the County, the County Board approves the ETSB appropriation and headcount but that there is no further obligation in the ordinance although we all work together. Member Yoo then questioned the 3.5% COLA that was suggested by County Board and whether there was any ordinance to follow that suggestion. Chair Schwarze said there is not and that in his four years, typically ETSB follows the County Board recommendation. Other members of the board echoed support of that practice.

Vice Chair Franz questioned the other \$800,000 in the line item with the \$1M for the PSAP IGA. Vice Chair Franz said he thought the goal was to keep the IGA contribution at \$2M annually and said the \$1.8M in the line was close to the \$2M. Ms. Zerwin discussed strategic planning and overlap of services within the PSAPs, technological changes over the last number of years since systems were implemented and how they could work today, and the efficient use of funds. There was further discussion of the Prepared software versus the cost of RapidSOS and the budgetary costs included as a placeholder in case the PSAPs decide this is the product they prefer, as well as the ETSB process in following County Procurement procedures for a new product. Member Tillman shared his opinion of Prepared and said it would enhance the efficiencies in the PSAPs and quality of services that he was in agreement with budgeting the costs. Vice Chair Franz thought that the cost, which had not been vetted by the Ad Hoc Finance Committee or the Policy Advisory Committee, should be budgeted for FY26 and that more dollars should be allocated to the PSAP IGA in FY25, directly. Chair Schwarze asked the PSAP Directors if they had anything to add. Member Hernandez said they had not had an opportunity to do a deep dive but that the translation service was amazing and reduced time from the dispatch. Member Robb said there are services offered by RapidSOS at a lower cost but that after reading the memorandum regarding Prepared, she said there were

many features for the field responders she was unaware of from the introductory presentation provided which focused on the PSAPs.

Ms. Zerwin went back to the original question of the other \$800,000 in the line item and provided those contract details.

Chair Schwarze asked for any other questions, to which there were none. Chair Schwarze asked for a consensus of 3.5% for COLA and the Members concurred. Chair Schwarze said he did not recall a discussion of budgeting more than \$1M and that that discussion could be had at a later date. He asked for consensus on the \$1M that was budgeted and reflected in the memorandum. Vice Chair Franz said he did not agree. Member Maranowicz said he respected the position of Vice Chair Franz, but that \$2M was never talked about in the Ad Hoc Finance Committee, it had always been \$1M and had seemed that everyone had been agreeable. He said in the eleventh hour, it would be very difficult to ask for more. Member Maranowicz said that in years prior, it had always been discussed as \$1M. Vice Chair Franz said the first year was \$2M. Member Maranowicz said he believed that was to make up for the first year that the IGA had not been signed and that there was a previous \$1M added to make up for that. Vice Chair Franz said he could be the outlier but that without setting aside funds for radios, they should help the PSAPs as much as they can. Chair Schwarze asked if the \$1M was in the IGA. Ms. Zerwin said it was not a specified amount. Chair Schwarze asked for a consensus of \$1M for FY25 to which he received consensus. Chair Schwarze asked about Prepared. Ms. Zerwin spoke to the question in terms of the capital budgetary number, not specifically that the chosen product would be Prepared. She said the appropriation could be amended on the floor, but that nothing is being purchased today. A short discussion ensued regarding whether the funding could be moved to another line item and be repurposed, perhaps for the PSAP IGA if \$1M is unspent in FY25. Vice Chair Franz thought the approach could be workable and asked that the motion reflect the discussion. Chair Schwarze said the discussion would be reflected in the minutes.

Chair Schwarze noted that Member Swanson had to leave because of a family emergency.

On roll call, all Members voted “Aye”, motion passed.

Attachments: [FY25 Budget Detail.pdf](#)

RESULT:	APPROVED
MOVER:	David Schar
SECONDER:	Robert Toerpe
AYES:	Schwarze, Franz, Hernandez, Kramer, Maranowicz, Robb, Schar, Tillman, Toerpe, and Yoo
ABSENT:	Eckhoff, and Swanson

[24-2898](#)

FY25 Budget Presentation

Attachments: [ETSB Budget Overview Ad Hoc October 2024.pdf](#)

7.G. Police and Fire Templates

7.G.1. [24-2414](#)

Police and Fire Templates

Member Schar made a motion, seconded by Member Kramer, to approve the naming conventions and templates for police and fire radios for the DuPage Emergency Dispatch Interoperable Radio System as recommended by the Policy Advisory Committee and authorize the Policy Advisory Committee to make operational changes to the templates as necessary bringing any substantive changes back to the ETS Board for approval.

PAC Chair Selvik reviewed the work of the police and fire focus groups over the last couple months on the templates. He said that in previous years there had been a consensus and approval to standardize the naming conventions but that today there were different people involved from the PSAPs and that the vision had changed. He said the focus groups worked through the changes and while there would be some loss of standardization throughout the County, the templates have been heavily vetted by the PSAPs, there had been numerous discussions with the DuPage chiefs, the focus groups members had been available on the ETSB radio podcasts to put the information out there to the agencies, and users were invited to attend the PAC meeting on October 7 to ask questions or provide feedback. PAC Chair Selvik said that for the most part, DU-COMM would be reverting to the original naming conventions, whereas ACDC would be moving forward with the previously approved plan. PAC Chair Selvik provided examples of some of the changes. He said Chief Dina and Rivas did a phenomenal job getting the PAC to their position for the current Members to move forward. PAC Chair Selvik said the goal is to have the naming conventions approved so the Members could focus on encryption and the process. He said this is the PAC's final recommendation to the ETS Board and referenced the motion to allow for any minor adjustments, as needed, to move forward. PAC Chair Selvik commended the management of the templates by Mr. Connolly of the Village of Addison and Mr. Maplethorpe of DU-COMM. He then asked for any questions.

Member Eckhoff entered the meeting at 10:19am.

Chair Schwarze asked how the PSAPs are affected by the naming convention difference if one PSAP were dispatching for the other. Member Hernandez said it would be a little different as they will not be standardized. Member Robb said a radio channel is a radio channel regardless of what PSAP the Telecommunicator is sitting at.

Chair Schwarze thanked PAC Chair Selvik and Vice Chair Johl. Chair Schwarze asked, all in favor, to which all Members voted "Aye", motion carried.

Chair Schwarze asked if the PAC representatives had anything further to add, to which they had nothing further. Chair Schwarze questioned then that the next step was to finalize encryption and deploy fire radios. PAC Vice Chair Johl said once the encryption keys are decided, they could be loaded into the portable radios and rolled out.

RESULT:	APPROVED
MOVER:	David Schar
SECONDER:	Erik Kramer

8. DEDIR SYSTEM

This item was discussed under the previous Agenda Item 7.G.1. Police and Fire Templates.

8.A. Police

8.B. Fire

9. DU PAGE ETSB 9-1-1 SYSTEM DESIGN

Ms. Zerwin had nothing beyond what was reported in the monthly report unless there were questions.

10. OLD BUSINESS

Vice Chair Franz asked about the issue with the Customer Premise Equipment cutover for ACDC and the AT&T After Action Report that had been disseminated. Ms. Zerwin provided a brief background of the system design and what happens when a call comes in and how information is provided to the Telecommunicator as to which Police, Fire, and/or EMS should respond. She said that with the ACDC cutover, some of the ESNs that should have stayed with DU-COMM ended up being moved to ACDC. Ms. Zerwin said that ACDC identified the issue and that the fix by AT&T was not correctly fixed the first time which caused a bottleneck at DU-COMM. Ms. Zerwin said a preliminary report had been provided with what was known today, but that information from AT&T usually takes about 30 days. Ms. Zerwin said assurances would be needed from AT&T before the DU-COMM cutover, so this does not recur. She said to that end, there are weekly meetings with AT&T and discussions with the higher levels within the organization as the response from the AT&T project manager was less than desired and has since been somewhat removed and replaced with two other managers. Ms. Zerwin said DuPage is the largest consolidated system in the state of Illinois, which is why we are at the end of the statewide project because of the complexity of what we have and the size of what we do. She said the full impact of what occurred may not be known for a while but there are things we want to know before we get to the next phase. Ms. Zerwin asked if the PSAP Directors had anything to add.

Vice Chair Franz questioned if the date for DU-COMM could be pushed back if the answers are not received by a certain time. Ms. Zerwin said it would be hard to push the date back so the need for answers had been made very clear. Ms. Zerwin said some of the answers had been received and that on the last call, Mr. Maplethorpe of DU-COMM had said he was fairly comfortable with how everything was checking out. Ms. Zerwin briefly reviewed the

identification of the ESNs and Member Robb added that with those identifications and if operational readiness testing passes with AT&T, then she believed DU-COMM would feel comfortable moving forward.

11. NEW BUSINESS

There was no new business.

12. EXECUTIVE SESSION

Chair Schwarze said ETSB is going into Executive Session Pursuant to Section 5 ILCS 120/2(c) (1) for the purpose of considering the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body.

At 10:26am, a motion was made by Member Maranowicz, seconded by Member Tillman, for ETSB to enter into Executive Session. On roll call, all "Ayes", motion carried. Pursuant to the carried vote, ETSB entered Executive Session.

Chairman Schwarze said the Board would return afterwards to conduct business.

12.A. Minutes Review Pursuant to 5 ILCS 120/2 (C) (21)

12.B. Personnel Matters Pursuant to 5 ILCS 120/2 (C) (1)

ETSB is going into Executive Session Pursuant to Section 5 ILCS 120/2(c)(1) for the purpose of considering the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body

12.C. Security Procedures and the Use of Personnel and Equipment Pursuant to 5 ILCS

12.D. Pending Litigation Matters Pursuant to 5 ILCS 120/2 (C) (11)

13. MATTERS REFERRED FROM EXECUTIVE SESSION

Member Maranowicz left the meeting at 11:01am.

The regular session of the ETSB reconvened at 11:07am. On roll call, Members Schwarze, Franz, Eckhoff, Hernandez, Kramer, Robb, Schar, Tillman, Toerpe, and Yoo were present. Members Maranowicz and Swanson were absent.

Chair Schwarze asked for a motion to increase the salaries of ETSB personnel before COLA as follows:

Deputy Director of IT Taormina by \$3,752.94
Operations Administrator Kraus by \$26,960.69
CAD Administrator Cieplinski by \$3,175.22
Senior Network Analyst Furmanski by \$373.85
Data Analyst 911 Systems Bhatt by \$1,112.13
Add an Administrative Assistant position for \$60,000.00
Executive Director Zerwin by \$7,583.03.

A motion was made by Member Eckhoff, seconded by Member Toerpe. On voice vote, all Members voted "Aye", motion carried.

14. ADJOURNMENT

14.A. Next Meeting: Wednesday, November 13 at 9:00am in 3-500B

Without objection, the meeting of the ETSB was adjourned at 11:09am.

Respectfully submitted,

Jean Kaczmarek



ETSB Other Action Item

421 N. COUNTY FARM
ROAD
WHEATON, IL 60187
www.dupagecounty.gov

File #: 24-3242

Agenda Date: 12/11/2024

Agenda #: 6.D.2.



DU PAGE COUNTY

ETSB - Emergency Telephone System Board

421 N. COUNTY FARM ROAD
WHEATON, IL 60187
www.dupagecounty.gov

Draft Summary

Wednesday, November 13, 2024

9:00 AM

Room 3500B

Join Zoom Meeting

<https://us02web.zoom.us/j/89864589807?pwd=aEiA9Pe8cGyZNvmy31YS20C3Q6H27H.1>

Meeting ID: 898 6458 9807

Passcode: 965087

1. CALL TO ORDER

9:00 AM meeting was called to order by Chair Schwarze at 9:06 AM.

2. ROLL CALL

ETSB STAFF:

Linda Zerwin

Gregg Taormina

Eve Kraus

Prithvi Bhatt (Remote)

Brian Kopas (Remote)

COUNTY CLERK:

Adam Johnson, Chief Deputy Clerk

STATE'S ATTORNEY:

Mark Winistorfer

ATTENDEES:

Jan Barbeau, State's Attorney's Office

Tyler Benjamin, DU-COMM

Eric Burmeister, ACDC

Don Ehrenhaft, County IT

Colin Fleury, West Chicago Fire

Craig Jansen, Tri-State Fire

Nick Kottmeyer, County Board Office

Erik Kramer, Addison Fire

Nancy Llaneta, County Finance

Anthony McPhearson, County CIO

Thomas Packard, County Finance

Roy Selvik, Village of Addison

Rachel Bata, Roselle PD (Remote)

Todd Carlson, Hanover Park PD (Remote)

Jim McGreal, Downers Grove PD (Remote)
Alison Murphy, DMMC (Remote)
Bob Murr, COD (Remote)
CW (Remote)

On roll call, Members Schwarze, Franz, Hernandez, Johl, Robb, Schar, Tillman, and Yoo (Remote) were present. Members Eckhoff (9:07), McCarthy, and Maranowicz were absent. There was one vacancy.

As there were not enough voting members present in the room to allow for remote participation, online participants were advised that if they had comments they could speak with recognition from the Chair.

Member Eckhoff entered the meeting at 9:07am.

PRESENT	Schwarze, Franz, Hernandez, Johl, Robb, Schar, and Tillman
ABSENT	Maranowicz, and McCarthy
REMOTE	Yoo
LATE	Eckhoff

3. PUBLIC COMMENT

There was no public comment.

4. CHAIRMAN'S REMARKS - CHAIR SCHWARZE

Chair Schwarze began by welcoming Members Johl and McCarthy as the two new board members.

Chair Schwarze then recognized. TC Sean Milnes of ACDC who on October 2 processed a phone call from a Bensenville business owner who stated that he was receiving live video footage from inside of his business and could see two unknown individuals inside. TC Milnes promptly generated a CAD and broadcasted the call on the DuPage Flash channel. TC Milnes remained on the phone with the owner updating officers with new information. TC Flores, who was assigned to the Bensenville Police talk group, dispatched units in under 10 seconds to the scene. The first police unit arrived in less than two minutes from the time the call was received. Upon the officer's arrival, he witnessed a vehicle speed away from the scene along with subjects fleeing from the building on foot. TC Stevanovic promptly notified DU-COMM to ensure neighboring towns were aware of the incident. TC Stevanovic also began checking LPR cameras for possible vehicle matches. TC Bukovic began monitoring ISPERN, as officers who were following the vehicle switched onto ISPERN. TC Bukovic also assisted by switching over the other agencies operating on the main channel to their alternate frequencies. TC Flores kept officers on the scene updated with information that TC Milnes and TC Bukovic provided from both the building owner and from units following the vehicle who fled. Three suspects were apprehended by officers.

Chair Schwarze then recognized TC William Kolberg of ACDC who received a 911 call from a

man at 708 Kristin Ct, Westmont, who stated his dad was on the floor. TC Kolberg confirmed the location, as per policy, generated CAD for EMS and police to respond to a possible heart attack within 35 seconds of receiving the call. TC Kolberg assured the son help was on the way for his dad. TC Kolberg continued gathering information from the patient's son and wife. TC Kolberg determined that the patient was no longer conscious breathing, quickly upgraded the CAD to alert responders the patient was in cardiac arrest and used EMD protocols to provide medical instruction to begin chest compressions. TC Kolberg coached the patient's son to perform quality compressions, encouraging him to keep going, until the responders arrive on the scene and take over care of the patient. The patient was transported to the hospital and ultimately survived a life-threatening event due to the contributions of TC Kolberg.

Chair Schwarze thanked TC Terri Easton of ACDC for her service. Terri started her career in dispatching when she was hired as a 911 dispatcher with the Addison Police Department in 1977. Since then, she served in a variety of positions with multiple dispatch agencies, before returning to ACDC in 2018 for a total of 47 years in public safety!

On behalf of the ETS Board, Chair Schwarze extended congratulations to Member Marilu Hernandez who is now officially Director Marilu Hernandez of ACDC as of October 21, 2024!

Lastly, on behalf of the ETS Board, Chair Schwarze extended a thank you and farewell to Member Erik Kramer, Fire Representative. A proclamation was presented for Member Kramer's service. Member Kramer thanked the board and members of the committees and focus groups for being part of his journey. Member Kramer said, this is where it starts. The communities in which we serve do not care about the discussions of the Board or the arguments or disagreements over technologies. The only thing the citizens really care about is hearing, 9-1-1, what is your emergency, and a knock at the door with an announcement that the fire department or police department is here. Anything in between is nothing. Member Kramer said, our goal is to get that response as short as possible. He said, that is what we do here, and here in DuPage County, we are pretty phenomenal, and everybody has a part in that.

5. MEMBERS' REMARKS

There were no Members' remarks.

6. CONSENT AGENDA

6.A. Monthly Staff Report

6.A.1. [24-2989](#)

Monthly Report for November 13 Regular Meeting

This item was not discussed.

Attachments: [November 13 Meeting Monthly Report.pdf](#)

6.B. Revenue Report 911 Surcharge Funds

6.B.1. [24-2990](#)

ETSB Revenue Report for November 13 Regular Meeting for Fund 5820/Equalization

This item was not discussed.

Attachments: [Revenue Report Regular Meeting 11.13.24.pdf](#)

6.C. Minutes Approval Policy Advisory Committee

6.C.1. [24-2942](#)

ETSB PAC Minutes - Regular Meeting - Monday, October 7, 2024

This item was not discussed.

Attachments: [2024-10-07 PAC Minutes Summary.pdf](#)

6.D. Minutes Approval ETS Board

6.D.1. [24-2991](#)

ETSB Minutes - Regular Meeting - Wednesday, October 9, 2024

This item was not discussed.

Attachments: [2024-10-09 ETSB Minutes Summary.pdf](#)

6.E. 2025 Meeting Calendars

6.E.1. [24-2943](#)

2025 Meeting Calendar - Policy Advisory Committee

This item was not discussed.

Attachments: [PAC 2025 Meeting Schedule.pdf](#)

6.E.2. [24-2992](#)

2025 Meeting Calendar - Emergency Telephone System Board

This item was not discussed.

Attachments: [ETSB 2025 Meeting Schedule.pdf](#)

7. VOTE REQUIRED BY ETS BOARD

7.A. Dissolution of the Ad Hoc Finance Committee

7.A.1. [24-2993](#)

Pursuant to Section 4(b)(1) of the ETSB Ordinance CB-O-0009-19, an Ad Hoc Finance Committee was created, and as of November 13, 2024, shall be released and discharged from all further authority, duties, responsibilities, and obligations related to and arising from and in connection with the ETSB FY2025 Budget.

This item was not discussed.

7.B. Payment of Claims

7.B.1. [24-2994](#)

Payment of Claims for November 13, 2024 for FY24 - Total for 4000-5820 (Equalization): \$1,407,044.73. Total for Interdepartmental transfer: \$180,657.78.

This item was not discussed.

Attachments: [Payment of Claims 11.13.24 FY24.pdf](#)

7.C. Change Orders

7.C.1. [24-2977](#)

ETS-R-0009D-20 - Amendment to Resolution ETS-R-0009-20, issued to Priority Dispatch, to incorporate revised contract pages into PO 920110/4330-1, for no change in contract total amount.

This item was not discussed.

Attachments: [Priority Dispatch 920110 Change Order 4.pdf](#)
 [Priority Dispatch 920110 Decision Memo.pdf](#)
 [DuPage County ETSB IL, MF One Plan FY25 & 26 Oct '24.pdf](#)
 [DuPage County ETSB IL, MF Optional Items 2025 2026.pdf](#)

7.D. Purchase Resolutions

7.D.1. [ETS-R-0075-24](#)

Recommendation for the approval of a contract purchase order to Motorola Solutions, PO 924030, to develop an encryption deployment plan for the DuPage Emergency Dispatch Interoperable Radio System (DEDIR System), for a contract total of \$200,836.99; contract pursuant to the Governmental Joint Purchasing Act, 30 ILCS 525/2 (STARCOM21 Master Contract CMT2028589).

This item was not discussed.

Attachments: [Motorola 924030 PRCC.pdf](#)
 [DuPage County, Illinois Encryption Proposal](#)
 [Final_Redacted.pdf](#)

7.D.2. [ETS-R-0076-24](#)

Recommendation for the approval of a contract purchase order to Motorola Solutions, PO 924041, for a blanket purchase order for replacement parts, for the period of December 1, 2024 through December 31, 2025, for a contract total not to exceed \$75,000; contract pursuant to the Governmental Joint Purchasing Act, 30 ILCS 525/2 (IL STARCOM master contract CMT2028589).

This item was not discussed.

Attachments: [Motorola 924041 PRCC_Redacted.pdf](#)
 [Motorola_DUPAGE_2025 PO Letter_Redacted.pdf](#)
 [Motorola Vendor Ethics_Redacted.pdf](#)

7.D.3. **ETS-R-0077-24**

Recommendation for the approval of a contract purchase order to Environmental Systems Research Institute, Inc. (ESRI), PO 924038, for a one (1) year renewal of ArcGIS software, for the period of January 1, 2025 through December 31, 2025, for a total contract amount of \$18,555; Per 55 ILCS 5/5-1022(c) not suitable for competitive bids. (Sole Source - Proprietary Software).

This item was not discussed.

Attachments: [ESRI 924038 PRCC_Redacted.pdf](#)
 [Esri Renewal Quote # 26241707.pdf](#)
 [Esri 924038 Vendor Ethics_Redacted.pdf](#)

7.D.4. **ETS-R-0078-24**

Ratification of Emergency Procurement per 55 ILCS 5/5-1022(a)(2) and 2-351(3) of the DuPage County Procurement Ordinance. Authority to proceed with Emergency Procurement was granted by the Emergency Telephone System Board Chair on October 16, 2024.

This item was not discussed.

Attachments: [Key Tower Emergency Procurement 924029 PRCC_Redacted.pdf](#)
 [Key Tower 924029 Decision Memo_Redacted.pdf](#)

7.E. **Resolutions**

7.E.1. **ETS-R-0074-24**

Resolution to adjust the salaries of the Emergency Telephone System Board of DuPage County staff in concurrence with changes as authorized by the DuPage County Board for FY25.

This item was not discussed.

Attachments: [Salary Schedule A.pdf](#)

7.E.2. **ETS-R-0079-24**

Appointment to the Emergency Telephone System Board of DuPage County Policy Advisory Committee - Deputy Chief Craig Jansen (ACDC Fire Representative).

This item was not discussed.

Attachments: [PAC Notice of Appointment - Jansen.pdf](#)
 [PAC Jansen Appointment_Redacted.pdf](#)

7.F. Budget Transfers

7.F.1. [ETS-R-0080-24](#)

Transfer of funds for FY24 from 4000-5820-53830 (Other Contractual Services) to 4000-5820-53090 (Technical/Professional Services) in the amount of \$200,837, for the development of an encryption plan for the DuPage Emergency Dispatch Interoperable Radio System (DEDIR System).

This item was not discussed.

Attachments: [BT 53830 to 53090 Encryption Plan FY24.pdf](#)

7.F.2. [ETS-R-0081-24](#)

Transfer of funds for FY25 from 4000-5820-54199 (Capital Contingencies) to 4000-5820-54110 (Capital Equipment and Machinery) in the amount of \$6,651,400, for the third of four financing payments on the Motorola PO 5522-1.

This item was not discussed.

Attachments: [BT 54199 to 54110 Radio Financing PO 5522-1 FY25.pdf](#)

8. DEDIR SYSTEM

PAC Chair Selvik acknowledged the service of ETSB Member Kramer and former PAC now ETSB Member Johl. PAC Chair Selvik then provided an update on the DEDIR System and the status of the radio deployment specifically in terms of the templates and the capacity issues with the current version of the WAVE app.

8.A. Police

8.B. Fire

9. DU PAGE ETSB 9-1-1 SYSTEM DESIGN

Ms. Zerwin provided an update beyond the monthly report on the disruptions experienced with the Fire Station Alerting System (FSAS). An update had been made to Tablet Command interface that had seemingly affected the FSAS. She said that after investigation, TabletCommand had been rolled back to a previous version to stabilize the system. Ms. Zerwin said that staff would continue to work with the vendor for functionality. She reinforced that the outages that had happened were the reason why interfaces are not directly connected into CAD.

Ms. Zerwin then said the AT&T open task list on the Customer Premise Equipment (CPE) cutover had been escalated within AT&T for resolution, a spreadsheet had been developed of the open items, as had been done in 2019. She said the report that followed the issues experienced with the misroutes during the ACDC cutover was expected to have been received by this meeting, but had not, and anticipated it would be out to the members within the next week. Ms. Zerwin asked if the PSAP Directors had anything to add. Member Hernandez did not. Member Robb said that many of the items had been resolved and they continue to work away at the list. Ms. Zerwin added that pulling apart the system was complicated and that with the separation one administrative phone system still remains in place which has caused a few issues in terms of the things that should not happen, have happened, but that we continue to work through it.

10. OLD BUSINESS

There was no old business.

11. NEW BUSINESS

Chair Schwarze said that he, Executive Director Zerwin, and staff had been working on adjustments to the ETSB Ordinance so the issue of approving everyday business items could still take place without a super majority.

12. EXECUTIVE SESSION

12.A. Minutes Review Pursuant to 5 ILCS 120/2 (C) (21)

12.B. Personnel Matters Pursuant to 5 ILCS 120/2 (C) (1)

12.C. Security Procedures and the Use of Personnel and Equipment Pursuant to 5 ILCS

12.D. Pending Litigation Matters Pursuant to 5 ILCS 120/2 (C) (11)

13. MATTERS REFERRED FROM EXECUTIVE SESSION

14. ADJOURNMENT

14.A. Next Meeting: Wednesday, December 11 at 9:00am in 3-500B

Without objection, the meeting of the ETS Board closed at 9:25am.

Respectfully submitted,

Jean Kaczmarek



ETSB PAC Other Action Item

421 N. COUNTY FARM
ROAD
WHEATON, IL 60187
www.dupagecounty.gov

File #: 24-2943

Agenda Date: 12/11/2024

Agenda #: 6.E.1.

Emergency Telephone System Board of DuPage County Policy Advisory Committee (PAC) 2025 Meeting Schedule



DATE	TIME	LOCATION
January 6, 2025	8:15 am	DuPage County Administration Bldg, Room 3-500A
February 3, 2025	8:15 am	DuPage County Administration Bldg, Room 3-500A
March 3, 2025	8:15 am	DuPage County Administration Bldg, Room 3-500A
April 7, 2025	8:15 am	DuPage County Administration Bldg, Room 3-500A
May 5, 2025	8:15 am	DuPage County Administration Bldg, Room 3-500A
June 2, 2025	8:15 am	DuPage County Administration Bldg, Room 3-500A
July 7, 2025	8:15 am	DuPage County Administration Bldg, Room 3-500A
August 4, 2025	8:15 am	DuPage County Administration Bldg, Room 3-500A
September 8, 2025	8:15 am	DuPage County Administration Bldg, Room 3-500A
October 6, 2025	8:15 am	DuPage County Administration Bldg, Room 3-500A
November 3, 2025	8:15 am	DuPage County Administration Bldg, Room 3-500A
December 1, 2025	8:15 am	DuPage County Administration Bldg, Room 3-500A



ETSB Other Action Item

421 N. COUNTY FARM
ROAD
WHEATON, IL 60187
www.dupagecounty.gov

File #: 24-2992

Agenda Date: 12/11/2024

Agenda #: 6.E.2.

Emergency Telephone System Board of DuPage County

ETS Board 2025 Meeting Schedule



DATE	TIME	LOCATION
January 8, 2025	9:00 am	DuPage County Administration Bldg, Room 3-500B
February 12, 2025	9:00 am	DuPage County Administration Bldg, Room 3-500B
March 12, 2025	9:00 am	DuPage County Administration Bldg, Room 3-500B
April 9, 2025	9:00 am	DuPage County Administration Bldg, Room 3-500B
May 14, 2025	9:00 am	DuPage County Administration Bldg, Room 3-500B
June 11, 2025	9:00 am	DuPage County Administration Bldg, Room 3-500B
July 9, 2025	9:00 am	DuPage County Administration Bldg, Room 3-500B
August 13, 2025	9:00 am	DuPage County Administration Bldg, Room 3-500B
September 10, 2025	9:00 am	DuPage County Administration Bldg, Room 3-500B
October 8, 2025	9:00 am	DuPage County Administration Bldg, Room 3-500B
November 12, 2025	9:00 am	DuPage County Administration Bldg, Room 3-500B
December 10, 2025	9:00 am	DuPage County Administration Bldg, Room 3-500B



ETSB Other Action Item

421 N. COUNTY FARM
ROAD
WHEATON, IL 60187
www.dupagecounty.gov

File #: 24-2993

Agenda Date: 12/11/2024

Agenda #: 7.A.1.



ETSB Change Order with Resolution

421 N. COUNTY FARM
ROAD
WHEATON, IL 60187
www.dupagecounty.gov

File #: 24-2977

Agenda Date: 12/11/2024

Agenda #: 7.B.1.

**RESOLUTION APPROVING CHANGE ORDER #4 TO PRIORITY DISPATCH
TO INCORPORATE REVISED CONTRACT PAGES INTO PO 920110/4330-1
(NON-MONETARY CHANGE ORDER)**

WHEREAS, the DuPage County Emergency Telephone System Board ("DU PAGE ETSB") is an emergency telephone system board, established pursuant to Section 15.4 of the Local Government Emergency Telephone System Act, 50 ILCS 750/15.4 ("Act"); and

WHEREAS, the DU PAGE ETSB is authorized and empowered, pursuant to Section 15.4 (b) of the Act to plan, implement, upgrade, and maintain an Emergency 9-1-1 System for citizens of the County of DuPage and portions of Cook, Kane and Will counties; and

WHEREAS, the DU PAGE ETSB is authorized by law and local ordinance to make disbursements from the 9-1-1 surcharge funds it receives pursuant to law for costs related to products and services necessary for the implementation, upgrade and maintenance of the emergency telephone system; and

WHEREAS, an agreement has been negotiated in accordance with the DU PAGE ETSB by ordinance; and

WHEREAS, the 9-1-1 System Coordinator recommends DU PAGE ETS Board approval of Change Order #4 to Purchase Order 920110/4330-1 to incorporate revised contract pages which reconcile individual training courses, redistribute funds for unused services, and allow for optional goods/services. This is a non-monetary change to the contract.

NOW, THEREFORE BE IT RESOLVED, that DU PAGE ETSB Change Order #4 to Purchase Order 920110/4330-1 dated November 1, 2024, covering said, incorporation of revised contract pages, be, and is hereby approved by the DU PAGE ETSB.

Enacted and approved this 11th day of December, 2024 at Wheaton, Illinois.

GREG SCHWARZE, CHAIR

Attest: _____

JEAN KACZMAREK, COUNTY CLERK



Request for Change Order

Procurement Services Division

Attach copies of all prior Change Orders

Date: Nov 1, 2024

MinuteTraq (IQM2) ID #: _____

Purchase Order #: 920110/4330-1	Original Purchase Order Date: Dec 1, 2019	Change Order #: 4	Department: ETSB
Vendor Name: Priority Dispatch		Vendor #: 10486	Dept Contact: Eve Kraus
Background and/or Reason for Change Order Request:	Request for Change Order #4 to Priority Dispatch to incorporate revised contract pages into PO 920110/4330-1. The changes will reconcile the quantity of individual training courses for FY25-26, edistribute funds allocated to the Quality Performance Review (QPR) program and place them under a One Voucher Plan and add optional goods/services. This is a non-monetary change order to the contract.		
IN ACCORDANCE WITH 720 ILCS 5/33E-9			

- ☒ (A) Were not reasonably foreseeable at the time the contract was signed.
- ☐ (B) The change is germane to the original contract as signed.
- ☒ (C) Is in the best interest for the County of DuPage and authorized by law.

INCREASE/DECREASE		
A	Starting contract value	\$2,456,480.00
B	Net \$ change for previous Change Orders	\$0.00
C	Current contract amount (A + B)	\$2,456,480.00
D	Amount of this Change Order <input type="checkbox"/> Increase <input type="checkbox"/> Decrease	\$0.00
E	New contract amount (C + D)	\$2,456,480.00
F	Percent of current contract value this Change Order represents (D / C)	0.00%
G	Cumulative percent of all Change Orders (B+D/A); (60% maximum on construction contracts)	0.00%

DECISION MEMO NOT REQUIRED

- ☐ Cancel entire order ☐ Close Contract ☐ Contract Extension (29 days) ☐ Consent Only
- ☐ Change budget code from: _____ to: _____
- ☐ Increase/Decrease quantity from: _____ to: _____
- ☐ Price shows: _____ should be: _____
- ☐ Decrease remaining encumbrance and close contract ☐ Increase encumbrance and close contract ☐ Decrease encumbrance ☐ Increase encumbrance

DECISION MEMO REQUIRED

- ☐ Increase (greater than 29 days) contract expiration from: _____ to: _____
- ☐ Increase \geq \$2,500.00, or \geq 10%, of current contract amount ☐ Funding Source _____
- ☒ OTHER - explain below:
- Incorporate revised contract pages.

ek	630-550-7743	Nov 1, 2024	LMZ	630-878-2509	Nov 1, 2024
Prepared By (Initials)	Phone Ext	Date	Recommended for Approval (Initials)	Phone Ext	Date
REVIEWED BY (Initials Only)					
Buyer	Date	Procurement Officer	Date	11-5-2024	
Chief Financial Officer (Decision Memos Over \$25,000)	Date	Chairman's Office (Decision Memos Over \$25,000)	Date		



Decision Memo

Procurement Services Division

This form is required for all Professional Service Contracts over \$25,000 and as otherwise required by the Procurement Review Checklist.

Date: Nov 1, 2024

MinuteTraq (IQM2) ID #:

Department Requisition #: 920110/4330-1

Requesting Department: ETSB	Department Contact: Eve Kraus
Contact Email: etsb911@dupagecounty.gov	Contact Phone: 630-550-7743
Vendor Name: Priority Dispatch	Vendor #: 10486

Action Requested - Identify the action to be taken and the total cost; for instance, approval of new contract, renew contract, increase contract, etc.

Request for Change Order #4 to Priority Dispatch to incorporate revised contract pages into PO 920110/4330-1. The changes will reconcile the quantity of individual training courses for FY25-26, redistribute funds allocated to the Quality Performance Review (QPR) program and place them under a One Voucher Plan and add optional goods/services. This is a non-monetary change order to the contract.

Summary Explanation/Background - Provide an executive summary of the action. Explain why it is necessary and what is to be accomplished.

Priority Dispatch protocols have been in use by the PSAPs since 2012. In June 2024, Protocol 41: Caller in Crisis (P41) was released in response to the rise in mental health distress calls. This new protocol requires one-time training for all Telecommunicators and is not in the current contract. Training quantities for courses have been adjusted, including P41, within a consolidated One Voucher Plan instead of individual certification quantities.

Strategic Impact

Financial Planning

Select one of the six strategic imperatives in the County's Strategic Plan this action will most impact and provide a brief explanation.

The adjustment of certifications and the continuation of attendees at the Navigator conferences provides a simpler process for registration as opposed to maintaining individual codes for each course, and the incorporation of P41 allows the PSAPs to keep up with required training. Some of the hardcopy materials of the protocols, cardsets, utilized by the PSAPs are worn while some of the cardsets trays are from the original procurement and do not fit the latest protocol cardsets. These resources have been added into the change order as optional products to replace the ones currently at each position within the PSAPs. AI SkillLab, has also been added as an optional new service should the PSAPs choose to utilize the service.

Source Selection/Vetting Information - Describe method used to select source.

This contract was renewed in 2019 as a sole source as ETSB already owns several licenses through Priority Dispatch.

Recommendations/Alternatives - Describe staff recommendation and provide justification. Identify at least 2 other options to accomplish this request.

1. Approved Change Order #4 to reconcile the contract to the services implemented.
2. Deny Change Order #4 and not allow for required training and optional goods/services.

Fiscal Impact/Cost Summary - Include projected cost for each fiscal year, approved budget amount and account number, source of funds, and any future funding requirements along with any narrative.

Sufficient funds are budgeted for the length of the contract in the amount of \$411,797 for FY25 and \$379,829 for FY26. The licensing and training costs within the new contract pages for the next two years is \$594,400.00, a decrease of \$197,226.00, not including any optional products. Upon expiration of this contract on November 30, 2026, any remaining funds within the contract will be released.

QUOTE

Priority Dispatch Corp.

110 Regent Street, Suite 500
Salt Lake City, UT 84111
USA
www.prioritydispatch.net
Prepared By: Jon Stones
Phone: (800) 363-9127
Direct: Ext. 149
Email: jon.stones@prioritydispatch.net

Agency:
Agency ID#:
Quote #:
Date:
Offer Valid Through:
Payment Terms

DuPage County ETSB 911
9477
Q-76404
11/1/2024
1/31/2025
Net 30

Currency:

USD

Bill To:
DuPage County ETSB 911
Linda Zerwin
421 N. County Farm Road
Wheaton, Illinois 60187-3978
United States

Ship To:
DuPage County ETSB 911
Linda Zerwin
421 N. County Farm Road
Wheaton, Illinois 60187-3978
United States

Product	Discipline	Qty	Amount
ProQA Backup/Test License Backup Software Licenses Offsite, backup location software	Medical;Fire	9	USD 19,800.00
The One Plan Maintenance Package System License Renewal, Services & Support	Medical;Fire	1	USD 269,700.00
Priority Dispatch System Annual Maintenance (P) EMD USS 2nd Language License Renewal, Service & Support for ProQA, AQUA, Cardsets, Tech Support and Upgrades	Medical	8	USD 5,600.00
Priority Dispatch System Annual Maintenance (P) EFD USS 2nd Language License Renewal, Service & Support for ProQA, AQUA, Cardsets, Tech Support and Upgrades	Fire	4	USD 2,800.00
Contract allowance/ credit for implementation contingencies and/or add-ons. Credit doesn't expire		1	USD 5,000.00
PDC One Plan Maint, Trng, Srvs & Support: 12/1/24 - 11/30/25 TOTAL:			USD 302,900.00

Product	Discipline	Qty	Amount
The One Plan Maintenance Package System License Renewal, Services & Support	Medical;Fire	1	USD 277,500.00
Priority Dispatch System Annual Maintenance (P) EMD USS 2nd Language License Renewal, Service & Support for ProQA, AQUA, Cardsets, Tech Support and Upgrades	Medical	8	USD 6,000.00

"To lead the creation of meaningful change in public safety and health."

Product	Discipline	Qty	Amount
Priority Dispatch System Annual Maintenance (P) EFD USS 2nd Language License Renewal, Service & Support for ProQA, AQUA, Cardsets, Tech Support and Upgrades	Fire	4	USD 3,000.00
Contract allowance/ credit for implementation contingencies and/or add-ons. Credit doesn't expire		1	USD 5,000.00
Shipping & Handling		1	USD 0.00
PDC One Plan Maint, Trng, Srvs & Support: 12/1/24 - 11/30/25 TOTAL:			USD 291,500.00

Subtotal	USD 594,400.00
Total	USD 594,400.00

Quote Notes

Subtotal	USD 594,400.00
Discount	USD 0.00
Total	USD 594,400.00

Customer Signature:		Date:	
Customer Name:		Purchase Order ID:	
Expiration Date:			

TERMS AND CONDITIONS

This quote is valid for 120 days from date of issue. All prices quoted are exclusive of any applicable taxes, duties, or government assessments relating to this transaction, which are the sole obligation of Buyer. You can find it here: <https://prioritydispatch.net/licensing/>

QUOTE

Priority Dispatch Corp.

110 Regent Street, Suite 500
Salt Lake City, UT 84111
USA
www.prioritydispatch.net
Prepared By: Jon Stones
Phone: (800) 363-9127
Direct: Ext. 149
Email: jon.stones@prioritydispatch.net

Bill To:
DuPage County ETSB 911
Linda Zerwin
421 N. County Farm Road
Wheaton, Illinois 60187-3978
United States

Agency:
Agency ID#:
Quote #:
Date:
Offer Valid Through:
Payment Terms

Currency:

DuPage County ETSB 911
9477
Q-76652
11/1/2024
2/28/2025
Net 30

USD

Ship To:
DuPage County ETSB 911
Linda Zerwin
421 N. County Farm Road
Wheaton, Illinois 60187-3978
United States

Product	Discipline	Qty	Amount
Replacement Trays		72	USD 16,632.00
Protocol Pilot Guide Printed For resource, QA/QI, and training reference.	Medical	18	USD 3,582.00
Protocol Pilot Guide Printed For resource, QA/QI, and training reference.	Medical	2	USD 458.00
Protocol Pilot Guide Printed For resource, QA/QI, and training reference.	Fire	13	USD 2,587.00
Priority Dispatch Protocol Cardset Licensed manual protocol set for backup	Medical	7	USD 4,515.00
Priority Dispatch Protocol Cardset Licensed manual protocol set for backup	Fire	5	USD 2,725.00
Priority Dispatch AI SkillLab: ProQA call taking training simulator powered by artificial intelligence (AI) Tier 7: 50-74 positions - renewed annually		1	USD 35,000.00
Shipping & Handling		1	USD 80.00
Optional Items FY 2025 TOTAL:			USD 65,579.00

Product	Discipline	Qty	Amount
Priority Dispatch AI SkillLab: ProQA call taking training simulator powered by artificial intelligence (AI) Tier 7: 50-74 positions - renewed annually		1	USD 35,000.00
AI SkillLab: Optional Item FY 2026 TOTAL:			USD 35,000.00

Quote Notes
Optional services/goods to be invoiced as provided in Quote #Q-76652, either when the items are purchased or upon delivery of the items purchased. ETSB may elect to not spend any remaining balance contained in PO 4330-1 before the contract expiration

Subtotal	USD 100,579.00
Discount	USD 0.00
Total	USD 100,579.00

Subtotal	USD 100,579.00
Total	USD 100,579.00

Customer Signature:		Date:	
Customer Name:		Purchase Order ID:	
Expiration Date:			

TERMS AND CONDITIONS

This quote is valid for 120 days from date of issue. All prices quoted are exclusive of any applicable taxes, duties, or government assessments relating to this transaction, which are the sole obligation of Buyer. You can find it here: <https://prioritydispatch.net/licensing/>



ETSB Resolution

421 N. COUNTY FARM
ROAD
WHEATON, IL 60187
www.dupagecounty.gov

File #: ETS-R-0075-24

Agenda Date: 12/11/2024

Agenda #: 7.C.1.

AWARDING RESOLUTION TO MOTOROLA SOLUTIONS INC. PO 924030 TO DEVELOP AN ENCRYPTION DEPLOYMENT PLAN FOR THE DUPAGE EMERGENCY DISPATCH INTEROPERABLE RADIO SYSTEM (DEDIR SYSTEM) (TOTAL AMOUNT: \$200,836.99)

WHEREAS, the DuPage County Emergency Telephone System Board ("DU PAGE ETSB") is an emergency telephone system board, established pursuant to Section 15.4 of the Local Government Emergency Telephone System Act, 50 ILCS 750/15.4 ("Act"); and

WHEREAS, the DU PAGE ETSB is authorized and empowered, pursuant to Section 15.4 (b) of the Act to plan, implement, upgrade, and maintain an Emergency 9-1-1 System for citizens of the County of DuPage and portions of Cook, Kane and Will counties; and

WHEREAS, the DU PAGE ETSB is authorized by law and local ordinance to make disbursements from the 9-1-1 surcharge funds it receives pursuant to law for costs related to products and services necessary for the implementation, upgrade and maintenance of the emergency telephone system; and

WHEREAS, an agreement has been negotiated in accordance with the DU PAGE ETSB by ordinance; and

WHEREAS, the 9-1-1 System Coordinator recommends DU PAGE ETS Board approval of Purchase Order 924030 to Motorola Solutions Inc. to develop an encryption deployment plan for the DuPage Emergency Dispatch Interoperable Radio System (DEDIR System). The total amount of the request is \$200,836.99.

NOW, THEREFORE BE IT RESOLVED, that DU PAGE ETSB Requisition 924030, dated October 30, 2024, covering said, development of an encryption plan, be, and it is hereby approved by the DU PAGE ETSB to Motorola Solutions, Inc., 2000 Progress Parkway, Schaumburg, IL 60196, for an amount of \$200,836.99.

Enacted and approved this 11th day of December, 2024 at Wheaton, Illinois.

GREG SCHWARZE, CHAIR

Attest: _____

JEAN KACZMAREK, COUNTY CLERK



Procurement Review Comprehensive Checklist
Procurement Services Division
This form must accompany all Purchase Order Requisitions

SECTION 1: DESCRIPTION

General Tracking		Contract Terms	
FILE ID#:	RFP, BID, QUOTE OR RENEWAL #:	INITIAL TERM WITH RENEWALS: OTHER	INITIAL TERM TOTAL COST: \$200,836.99
COMMITTEE: ETSB	TARGET COMMITTEE DATE: 11/13/2024	PROMPT FOR RENEWAL:	CONTRACT TOTAL COST WITH ALL RENEWALS: \$200,836.99
	CURRENT TERM TOTAL COST: \$200,836.99	MAX LENGTH WITH ALL RENEWALS: ONE YEAR	CURRENT TERM PERIOD: INITIAL TERM
Vendor Information		Department Information	
VENDOR: Motorola Solutions, Inc.	VENDOR #: 10115	DEPT: ETSB	DEPT CONTACT NAME: Eve Kraus
VENDOR CONTACT: Chris Chisnell	VENDOR CONTACT PHONE: 847-489-9379	DEPT CONTACT PHONE #: 630-550-7743	DEPT CONTACT EMAIL: etsb911@dupagecounty.gov
VENDOR CONTACT EMAIL: chris.chisnell@motorolasolutions.com	VENDOR WEBSITE: motorolasolutions.com	DEPT REQ #: 924030	
Overview			
DESCRIPTION Identify scope of work, item(s) being purchased, total cost and type of procurement (i.e., lowest bid, RFP, renewal, sole source, etc.). Recommendation for approval of Purchase Order 924030 to Motorola Solutions, Inc. to develop an encryption deployment plan for the DuPage Emergency Dispatch Interoperable Radio System (DEDIR System). Total amount of \$200,836.99.			
JUSTIFICATION Summarize why this procurement is necessary and what objectives will be accomplished AES Encryption Project involves delivering expert guidance, technical support, and the creation of a customized formal implementation plan.			

SECTION 2: DECISION MEMO REQUIREMENTS

DECISION MEMO NOT REQUIRED	Select an item from the following dropdown menu to identify why a Decision Memo (Section 3) is not required.
DECISION MEMO REQUIRED	Select an item from the following dropdown menu to identify why a Decision Memo (Section 3) is required.
OTHER PROFESSIONAL SERVICES (DETAIL SELECTION PROCESS ON DECISION MEMO)	

SECTION 3: DECISION MEMO

SOURCE SELECTION	Describe method used to select source. This is a proposal for service on an existing radio equipment transition to AES encryption on the STARCOM statewide network.
RECOMMENDATION AND TWO ALTERNATIVES	Describe staff recommendation and provide justification. Identify at least 2 other options to accomplish this request, including status quo, (i.e., take no action). 1. Approve Purchase Order 924030 to allow for Motorola Subject Matter Experts (SMEs) to develop a plan to deploy encryption on the 3500+ police and fire radios in the DEDIR System for the STARCOM statewide network. 2. Deny Purchase Order 924030 which would delay the rollout of encryption.

SECTION 4: SOLE SOURCE MEMO/JUSTIFICATION

JUSTIFICATION	Select an item from the following dropdown menu to justify why this is a sole source procurement.
NECESSITY AND UNIQUE FEATURES	Describe the product or services that are not available from other vendors. Explain necessary and unique features or services. Attach letters from manufacturer, letters from distributor, warranties, licenses, or patents as needed. Be specific. N/A
MARKET TESTING	List and describe the last time the market has been tested on the applicability of the sole source. If it has not been tested over the last 12 months, explain why not. N/A
AVAILABILITY	Describe steps taken to verify that these features are not available elsewhere. Included a detailed list of all products or services by brand/manufacturer examined and include names, phone numbers, and emails of people contacted. N/A

SECTION 5: Purchase Requisition Information

<i>Send Purchase Order To:</i>		<i>Send Invoices To:</i>	
Vendor: Motorola Solutions, Inc.	Vendor#: 10115	Dept: DuPage ETSB	Division:
Attn: Chris Chisnell	Email: chris.chisnell@motorolasolutions.com	Attn: 9-1-1 Coordinator	Email: etsb911@dupagecounty.gov
Address: 2000 Progress Parkway	City: Schaumburg	Address: 421 N. County Farm Road	City: Wheaton
State: IL	Zip: 60196	State: IL	Zip: 60187
Phone: 847-489-9379	Fax:	Phone: 630-550-7743	Fax:
<i>Send Payments To:</i>		<i>Ship to:</i>	
Vendor: Motorola Solutions, Inc.	Vendor#: 10115	Dept: DuPage ETSB	Division:
Attn:	Email:	Attn: 9-1-1 Coordinator	Email: etsb911@dupagecounty.gov
Address:	City:	Address: 421 N. County Farm Road	City: Wheaton
State:	Zip:	State: IL	Zip: 60187
Phone:	Fax:	Phone:	Fax:
Shipping		Contract Dates	
Payment Terms: PER 50 ILCS 505/1	FOB: Destination	Contract Start Date (PO25): Dec 11, 2024	Contract End Date (PO25): Dec10, 2025

Purchase Requisition Line Details											
LN	Qty	UOM	Item Detail (Product #)	Description	FY	Company	AU	Acct Code	Sub-Accts/ Activity Code	Unit Price	Extension
1	1	EA		Encryption Plan Phase 1	FY24	4000	5820	53020		100,418.50	100,418.50
2	1	EA		Encryption Plan Phase 1	FY25	4000	5820	53020		100,418.49	100,418.49
FY is required, ensure the correct FY is selected.										Requisition Total	\$ 200,836.99

Comments	
HEADER COMMENTS	Provide comments for P020 and P025.
SPECIAL INSTRUCTIONS	Provide comments for Buyer or Approver (not for P020 and P025). Comments will not appear on PO. Please return the PO to ETSB to send to the vendor.
INTERNAL NOTES	Provide comments for department internal use (not for P020 and P025). Comments will not appear on PO.
APPROVALS	Department Head signature approval for procurements under \$15,000. Procurement Officer Approval for ETSB. LMZ 10/30/24

Proposal

DuPage County, Illinois

AES Encryption Project

October 10, 2024

The design, technical, and price information furnished with this proposal is proprietary information of Motorola Solutions, Inc. (Motorola). Such information is submitted with the restriction that it is to be used only for the evaluation of the proposal, and is not to be disclosed publicly or in any manner to anyone other than those required to evaluate the proposal, without the express written permission of Motorola Solutions, Inc.

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Motorola Solutions, Inc.
500 W. Monroe Avenue
Chicago, IL 60661

Telephone: 1-847-576-5000
Fax: 1-312-614 4295

October 10, 2024

Ms. Linda Zerwin
Executive Director
DuPage County ETSB
420 N. County Farm Road
Wheaton, IL 60187

RE: DuPage County ETSB Phase 1 Encryption Plan

Dear Ms. Zerwin:

Motorola Solutions, Inc. ("Motorola Solutions") is pleased to have the opportunity to provide the DuPage County ETSB with quality communications products and services.

Motorola Solutions' proposal includes Managed Services for Phase 1 of the DuPage County ETSB Encryption Project. These services will define and scope the final implementation plan for DuPage County's encryption project.

This proposal is valid for 90 days from the date of this cover letter. The proposal is subject to the terms and conditions of the attached Agreement. The DuPage ETSB may accept the proposal by delivering to Motorola Solutions the signed agreement. Alternatively, Motorola Solutions would be pleased to address any concerns you may have regarding the proposal. Any questions can be directed to your Motorola Solutions Account Executive, Chris Chisnell, at 847-489-9379.

We thank you for the opportunity to furnish the DuPage County ETSB with our products and services. Our goal is to provide you with the best products and services available in the communications industry.

Sincerely,

Dominick Storelli
Illinois Sales Manager
Motorola Solutions, Inc.

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Section 1

AES Encryption Project

Objective

This DuPage County Illinois AES Encryption Project is to convert from software based Advanced Digital Privacy (ADP) algorithm to a 256-bit Advanced Encryption Standard (AES-256). This AES symmetric encryption algorithm is widely recognized for its robustness and efficiency in safeguarding sensitive land mobile radio voice communications. To better assess the magnitude of this project, the effort is broken into two phases. Phase 1 goal is to develop a Final Encryption Deployment Plan that documents the final procedures associated with gracefully improving and continually protecting user radio communications while ensuring compliance with industry standards. At a high level, the development of the Final Encryption Deployment Plan will include initial assessment and planning, encryption strategy, implementation planning, policy and compliance alignment, and monitoring and maintenance. As part of Phase 2, it will cover the actual execution of the new Final Encryption Deployment Plan created in Phase 1, it will provide greater confidence in the privacy and security of DuPage County's mission critical radio communications from end to end.

Below is the outline of major tasks, divided into hierarchical levels, for developing a Final Encryption Deployment Plan (Phase 1):

Phase 1a - Initial Assessment and Planning

Task 1 – Initial Project Kickoff Call – the first formal meeting between Motorola Solutions, Inc. Systems Integration (“Motorola”) and DuPage County ETSB (“Customer”) team members. It serves as an opportunity to introduce key stakeholders, align on project goals, and establish clear expectations for the encryption transition project. During the call, Motorola provides an overview of the project scope, timeline, and key milestones, while customer outlines their specific objectives and concerns.

Task 2 – Customer Needs Analysis – Assess and identify business processes, security needs and long term encryption strategy. The objective is to understand specific goals, challenges, and requirements. It is important to identify, schedule meetings, and gather information from all key stakeholders, and management teams. Motorola will map out the organizations encryption requirements, regulatory obligations, and any unique constraints.

Task 3 – Current Infrastructure and Subscriber Evaluation – is a vital step in developing an effective encryption transition plan. This assessment focuses on understanding the existing communications system and encryption solutions already in place. Jointly identify any potential vulnerabilities or gaps. This includes documenting and evaluating hardware, software, network configurations, and management practices. Additionally, subscriber evaluation involves analyzing user groups, access levels, and privileges to ensure the encryption plan addresses the varying needs and security requirements of different users.

Task 4 – Risk Assessment – Jointly evaluate risks such as key management, system disruptions, performance impacts, communication downtimes, and any other type of vulnerabilities. The assessment includes evaluating the risks associated with the transition itself. By identifying and prioritizing these risks, Motorola can help the customer implement proactive measures to mitigate risks and ensure communications continuity.

Phase 1b - Encryption Strategy Development

Task 5 – Key File Management Strategy and Policies – Mutually define the overall key slot assignment hierarchy, modes, overall distribution strategy, key management policies, storage, rotation schedule, recovery, any special considerations, and the level of encryption amongst the user group. Jointly identify processes whereas additional access controls and audits are employed to monitor key usage and detect unauthorized activities.

Task 6 – Key Sharing Inter-agency Agreements – Jointly determine Motorola's role when customer establishes inter-agency agreements. Interagency agreements are crucial for enabling secure and efficient communication among different agencies, particularly for law enforcement, and emergency response. These agreements outline the protocols and procedures for sharing encryption keys across various agencies; to seamlessly communicate during joint operations without compromising the integrity of encrypted voice communications. By establishing clear guidelines and fostering collaboration, this strengthens the collective security posture of participating agencies.

Phase 1c - Implementation Planning

Task 7 – Define Transition Timeline – a key step in ensuring a smooth and organized rollout of the encryption transition plan. Mutually develop a timeline that outlines the specific sequences of activities, milestones, and deadlines of each phase of the project, from initial assessment through implementation and final review. During this state, Motorola will provide the customer realistic expectations for how long each step will take, factoring the complexity of the current infrastructure, scope of the encryption strategy, and the resources available. Critical milestones are established to track progress and address any challenges as they arise. A well-defined transition timeline ensures that all stakeholders remain aligned; helping manage risk, keeping the project on track, and minimizing disruptions while ensuring a timely and successful encryption transition.

Task 8 – Resource Allocation Plan – Together it is critically important to identify the necessary technical, and human resources required to implement the encryption transition solution effectively. This includes identifying roles and responsibilities to key staff and project managers for overall coordination. Additionally, the plan ensures that all software and hardware requirements have been identified. By properly aligning resources with project tasks and timelines, the resource allocation plan helps avoid bottlenecks, ensures that all aspects of the transition are adequately supported, and maximizes efficiencies throughout the project.

Task 9 – Pilot Testing Plan – Motorola works with the customer to help select non-critical systems or a small subset of users for testing, ensuring that the encryption transition process performs as expected with minimal disruptions as possible to the main user operations. The pilot test plan defines the configuration of radios with the new keys, subsystems, testing procedures, and monitoring performance to detect issues. It also serves as an opportunity to discover unexpected nuances based on real world conditions. This allows for adjustments and ensures that the widespread deployment is fully optimized for the best functionality across the entire user base.

Task 10 – Develop Contingency Plan – Jointly document the policies to be in place that ensure Motorola is prepared to handle any unforeseen issues that may arise during or after implementation. The contingency plan outlines specific actions to be taken in the event of subscriber communication failures, accessibility issues, or system performance problems. This includes creating rollback procedures to revert to a previous state if the deployment encounters critical errors. The plan also details communication protocols for informing key stakeholders of any incidents, and defines escalation paths for resolving issues. As well as, what detailed information is reported if an issue is experienced; this will assist in helping respond and resolve issues in a quickly manner.

Phase 1d - Monitor and Maintenance Plan

Task 11 – Incident Response Plan – Mutually develop an incident and response plan that outlines a structured approach to identifying, responding to, and recovering from security events that may compromise the key management systems. It includes protocols for detecting and reporting incidents, assigning response teams, and classifying severity of event. The response plan also details out specific actions, such as isolating affected systems, revoking compromised encryption keys, and initiating recovery processes to restore integrity. Additionally, the plan establishes communication guidelines for notifying stakeholders, including legal, compliance, and management teams. The customer will perform regular testing and drills to ensure readiness, a proactive measure for minimizing damage, reducing downtime, ensuring swift recovery from encryption related threats.

Task 12 – Key Rotation and Management Plan – Motorola will assist the customer in developing an outline of procedures for generating, distributing, storing, and eventually retiring encryption keys to minimize the risk of unauthorized access and potential data breaches. Key rotation involves regularly changing encryption keys according to a defined schedule or after significant events, such as system upgrades or suspected compromises. The plan also specifies the roles and responsibilities for key management, detailing who is authorized to access, generate, and manage keys. Additionally, it addresses key backup and recovery processes to ensure communications are securely maintained.

Phase 1e - Final Review and Reporting

Task 13 – Post Implementation Plan – Together Motorola and the customer will define the tasks associated with reviewing and validating systems performance, after the project is fully deployed, to ensure it meets the customer's security and operational goals. Additionally, the post-implementation plan outlines ongoing support, such as routine system audits, regular key management activities, and continuous monitoring to detect vulnerabilities or compliance issues. It should include provision for training employees on updated procedures and maintaining documentation for future reference.

Task 14 – Final Documentation – Motorola will supply the customer a fully comprehensive Final Encryption Deployment Plan (Phase 1) document that fully defines what is required to transition from one encryption platform to an entirely new one across the entire organization. The detailed scope of work should cover the steps necessary for installation and configuration of the land mobile radio equipment and key file management system, testing and validation across entire network, any integration and upgrades to current infrastructure, and the estimated timeline for completion. Additionally, identifying the hardware, software licenses, and any additional resources needed for a successful implementation.

Summary

Motorola's professional services to develop the Final Encryption Deployment Plan (Phase 1) involves delivering expert guidance, technical support, and the creation of a customized formal implementation plan to ensure successful transition between encryption algorithms. These services include assessing customer's current infrastructure and subscribers, identifying those impacted, and developing a tailored encryption strategy that aligns with both security goals and regulatory requirements. Motorola will work closely with the customer to ensure all the details necessary for a successful transition are a part of the Final Encryption Deployment Plan (Phase 1) document. The document will include initial assessment, key management strategy, implementation plan and timeline, monitor and maintenance plan, as well as final review and reporting. These deployment details will ensure long-term sustainability and interoperability of the customer's secure communication system. At the conclusion of Phase 1, Motorola will be in a position to follow up with a request for quote to determine the actual costs required to fulfill the scope defined in Final Encryption Deployment Plan. This will provide the customer the final costs associated with the execution of a well thought out tailored deployment plan (Phase 2, the

implementation phase) to successfully transition to a new encryption algorithm and the support that goes with it.

Section 2

Pricing Summary and Payment Terms

#	TASK	TOTAL	PM	ENG	ST
Phase 1A – Initial Assessment and Planning					
1	Initial Project Kickoff Call		\$2,789.40	\$2,789.40	\$2,789.40
2	Customer Needs Analysis		\$13,947.01	\$13,947.01	\$13,947.01
3	Current Infrastructure and Subscriber Evaluation		\$13,947.01	\$13,947.01	\$13,947.01
4	Risk Assessment		\$6,973.51	\$5,578.81	\$5,578.81
Phase 1A Subtotals			\$37,656.93	\$36,262.23	\$36,262.23
Phase 1B – Encryption Strategy Development					
5	Key File Management Strategy and Policies		\$4,184.10	\$2,789.40	\$2,789.40
6	Key Sharing Inter-agency Agreements		\$4,184.10	\$2,789.40	\$2,789.40
Phase 1B Subtotals			\$8,368.20	\$5,578.80	\$5,578.80
Phase 1C – Implementation Planning					
7	Define Transition Timeline		\$4,184.10	\$2,789.40	\$2,789.40
8	Resource Allocation Plan		\$4,184.10	\$2,789.40	\$2,789.40
9	Pilot Testing Plan		\$8,368.21	\$8,368.21	\$8,368.21
10	Develop Contingency Plan		\$4,184.10	\$2,789.40	\$2,789.40
Phase 1C Subtotals			\$20,920.51	\$16,736.41	\$16,736.41
Phase 1D – Monitor and Maintenance Plan					
11	Incident Response Plan		\$2,789.40	\$2,789.40	\$2,789.40
12	Key Rotation and Management Plan		\$2,789.40	\$2,789.40	\$2,789.40
Phase 1D Subtotals			\$5,578.80	\$5,578.80	\$5,578.80
Phase 1E – Final Review and Reporting					
13	Post Implementation Plan		\$5,578.81	\$2,789.40	\$2,789.40
14	Final Documentation		\$5,578.81	\$2,789.40	\$2,789.40
Phase 1E Subtotals			\$11,157.62	\$5,578.80	\$5,578.80
Subphase Totals			\$83,682.06	\$69,735.04	\$69,735.04
Total of all Phases					\$223,152.14
State Contract Discount					(-\$22,315.22)
Adjusted Sale Price					\$200,836.99

Payment Terms

Payment terms are in accordance with IL Government Prompt Payment Act 50 ILCS 505.

Except for a payment that is due on the Effective Date, Customer will make payments to Motorola within thirty (30) days after the date of each invoice. Customer will make payments when due in the form of a check, cashier's check, or wire transfer drawn on a U.S. financial institution. If Customer has purchased additional Professional or Subscription services, payment will be in accordance with the applicable addenda. Payment for the System purchase will be in accordance with the following milestones.

1. 50% of the Contract Price due upon contract execution (due upon effective date);
2. 50% of the Contract Price due upon Completion of Services.

Motorola shall make partial shipments of equipment and will request payment upon shipment of such equipment. In addition, Motorola shall invoice for installations completed on a site-by-site basis or when professional services are completed, when applicable. The value of the equipment shipped/services performed will be determined by the value shipped/services performed as a percentage of the total milestone value. Unless otherwise specified, contract discounts are based upon all items proposed and overall system package. For invoicing purposes only, discounts will be applied proportionately to the FNE and Subscriber equipment values to total contract price. Overdue invoices will bear simple interest at the maximum allowable rate by state law.

The contract price of \$200,836.99, excluding taxes, is fully committed and identified, including all subsequent years of contracted services, if applicable. The Customer will pay all invoices as received from Motorola and any changes in scope will be subject to the change order process as described in this Agreement.

Motorola acknowledges the Customer may require the issuance(s) of a purchase order or notice to proceed as part of the Customer's procurement process. However, Customer agrees that the issuance or non-issuance of a purchase order or notice to proceed does not preclude the Customer from its contractual obligations as defined in this Agreement.

Customer contact Invoices will be sent to the Customer at the following address:

Name: _____
Address: _____
Phone: _____
Email: _____

The address which is the ultimate destination where the Equipment will be delivered to Customer is:

Name: _____
Address: _____

The Equipment will be shipped to the Customer at the following address (insert if this information is known):

Name: _____
Address: _____
Phone: _____

Section 3

Contractual Documentation

PROFESSIONAL SERVICES AGREEMENT

Motorola Solutions, Inc. (“Motorola”) and DuPage County, IL (“Customer”) enter into this “Agreement,” pursuant to which Customer will purchase and Motorola will sell the Services, as described below. Motorola and Customer may be referred to individually as a “Party” and collectively as the “Parties.”

For good and valuable consideration, the parties agree as follows:

Section 1 DEFINITIONS

Capitalized terms used in this Agreement have the following meanings:

1.1. “Confidential Information” means any information that is disclosed in written, graphic, verbal, or machine-recognizable form, and is marked, designated, or identified at the time of disclosure as being confidential or its equivalent; or if the information is in verbal form, it is identified as confidential at the time of disclosure and is confirmed in writing within thirty (30) days of the disclosure. Confidential Information does not include any information that: is or becomes publicly known through no wrongful act of the receiving Party; is already known to the receiving Party without restriction when it is disclosed; is or becomes, rightfully and without breach of this Agreement, in the receiving Party’s possession without any obligation restricting disclosure; is independently developed by the receiving Party without breach of this Agreement; or is explicitly approved for release by written authorization of the disclosing Party.

1.2. “Contract Price” means the price for the Services and Deliverables, excluding any applicable sales or similar taxes, as set forth in Section 3.1.

1.3. “Deliverables” means all written information (such as reports, specifications, designs, plans, drawings, or other technical or business information) that Motorola prepares for Customer in the performance of the Services and is obligated to provide to Customer under this Agreement. The Deliverables, if any, are more fully described in the Statement of Work.

1.4. “Effective Date” means that date upon which the last party executes this Agreement.

1.5. “Force Majeure” which means an event, circumstance, or act that is beyond a party’s reasonable control, such as an act of God, an act of the public enemy, an act of a government entity, strikes or other labor disturbances, hurricanes, earthquakes, fires, floods, epidemics, embargoes, war, riots, or any other similar cause.

1.6. “Proprietary Rights” means the patents, patent applications, inventions, copyrights, trade secrets, trademarks, trade names, mask works, know-how, ideas and concepts, processes, methodologies, tools, techniques, and other intellectual property rights.

1.7. “Services” means those professional services to be provided by Motorola to Customer under this Agreement, the nature and scope of which are more fully described in the Statement of Work.

1.8. “Statement of Work” means the statement of work attached hereto as Exhibit A and incorporated herein by this reference (if applicable). The Statement of Work describes the Services and Deliverables (if any) that Motorola will provide to Customer under this Agreement, and the other work-related responsibilities that the parties owe to each other. The Statement of Work may contain a performance schedule.

Section 2 SCOPE OF AGREEMENT; TERM

2.1 Motorola and Customer will perform their respective responsibilities as described in this Agreement. Motorola will provide to Customer the Services and Deliverables (if any). To enable Motorola to perform the Services, Customer will provide to Motorola reasonable access to relevant Customer information, personnel, systems, and office space when Motorola’s employees are working on Customer’s premises, and other general assistance. If the Statement of Work contains assumptions that affect the Services or Deliverables, Customer will verify that they are accurate and complete. Any information that Customer provides to Motorola concerning the Services or Deliverables will be accurate and complete in all material respects. Customer will make timely decisions and obtain any required management approvals that are reasonably necessary for Motorola to perform the Services and its other duties under this Agreement. Unless the Statement of Work states the contrary, Motorola may rely upon and is not required to evaluate, confirm, reject, modify, or provide advice concerning any assumptions and Customer-provided information, decisions and approvals described in this paragraph.

2.2 Motorola will assign qualified employees who have the requisite experience and competencies to perform the Services with reasonable skill and care. Motorola will provide and furnish all material, labor, supervision, tools, apparatus, equipment and incidental expenses for accomplishing the Services with the exception of those items mentioned in this Agreement to be provided by Customer.

2.3 If, as a result of the Services performed under this Agreement, Motorola recommends that Customer purchase products or other services, nothing in this Agreement precludes Motorola from offering or selling the recommended products or other services to Customer. If Customer is a governmental body or agency, it represents that this paragraph does not violate its procurement or other laws, regulations, or policies.

2.4 Customer may request changes to the Services. If Motorola agrees to a requested change, the change must be confirmed in writing and signed by authorized representatives of both parties. A reasonable price adjustment will be made if any change affects the time of performance or the cost to perform the Services. If Customer delays Motorola’s performance of the Services, modification of the performance schedule or an increase in the Contract Price may occur.

2.5 Unless terminated in accordance with other provisions of this Agreement, the term of this Agreement begins on the Effective Date and continues until completion of the Services.

2.6 During the term of this Agreement and for twelve (12) months thereafter, Customer will not actively solicit the employment of any Motorola personnel who is involved directly with providing any of the Services.

2.7 **ASSESSMENT OF SYSTEMS AND OPERATIONS.** If Customer is purchasing Services to evaluate or assess networks, systems or operations, Customer acknowledges and agrees that the equipment provided by or used by Motorola to facilitate performance of the Services may impact or disrupt information systems. Except as specifically set forth in this Addendum, Motorola disclaims responsibility for costs in connection with any such disruptions of and/or damage to Customer’s or a third party’s information systems, equipment, voice transmissions, and the data, including, but not

limited to, denial of access to a legitimate system user, automatic shut-down of information systems caused by intrusion detection software or hardware, or failure of the information system resulting from the provision or delivery of the Service. Motorola agrees to cooperate with Customer to schedule any such potential damage or disruption around Customer's voice or information technology traffic and use patterns so as to reduce the risk of disruption during working hours.

2.8 NETWORK SECURITY. If Customer is purchasing network security assessment or network monitoring Services, Customer acknowledges and agrees that Motorola does not guarantee or warrant that it will discover all of customer's system vulnerabilities or inefficiencies. Customer agrees not to represent to third parties that Motorola has provided such guarantee. Motorola disclaims any and all responsibility for any and all loss or costs of any kind associated with vulnerabilities or security events, whether or not they are discovered by Motorola.

2.9 APPLICATION DEVELOPMENT. (Intentionally omitted)

Section 3 CONTRACT PRICE AND PAYMENT

3.1 The Contract Price in U.S. dollars is described in the proposal.

3.2 Any services performed by Motorola outside the scope of this Agreement at the direction of Customer will be considered to be additional Services which are subject to additional charges. Any agreement to perform additional Services will be reflected in a written and executed change order or amendment to this Agreement.

3.3 Motorola will submit invoices to Customer according to a mutually agreed payment schedule or, if there is no payment schedule, on a monthly basis as the Services are performed. Except for a payment that is due on the Effective Date, Customer will make payments to Motorola within thirty (30) days after the date of each invoice. Customer will make payments when due in the form of a wire transfer, check, or cashier's check from a U.S. financial institution. Overdue invoices will bear simple interest at the maximum allowable rate. For Customer's reference, the Federal Tax Identification Number for Motorola Solutions, Inc. is 36-1115800.

3.4 Customer will reimburse Motorola for all documented reasonable travel and other expenses (over and above the normal daily expenses of working and commuting) provided by Motorola in connection with Services furnished under this Agreement.

Section 4 TIME SCHEDULE; FORCE MAJEURE

4.1 All Services will be performed in accordance with the performance schedule included in the Statement of Work, or if there is no performance schedule, within a reasonable time period.

4.2 Neither party will be liable for its non-performance or delayed performance if caused by a Force Majeure. Each party will notify the other in writing if it becomes aware of any Force Majeure that will significantly delay performance. The notifying party will give the notice promptly (but in no event later than fifteen (15) days) after it discovers the Force Majeure.

Section 5 CONFIDENTIAL INFORMATION AND PROPRIETARY RIGHTS

5.1. CONFIDENTIAL INFORMATION.

5.1.1. During the term of this Agreement, the parties may provide each other with Confidential Information. All Deliverables will be deemed to be Motorola's Confidential Information. Each party will: maintain the confidentiality of the other party's Confidential Information and not disclose it to any third party, except as authorized by the disclosing party in writing or as required by a court of competent jurisdiction; restrict disclosure of the Confidential Information to its employees who have a "need to know" and not copy or reproduce the Confidential Information; take necessary and appropriate precautions to guard the confidentiality of the Confidential Information, including informing its employees who handle the Confidential Information that it is confidential and is not to be disclosed to others, but those precautions will be at least the same degree of care that the receiving party applies to its own confidential information and will not be less than reasonable care; and use the Confidential Information only in furtherance of the performance of this Agreement or pursuant to the license granted immediately below.

5.1.2. The disclosing party owns and retains all of its Proprietary Rights in and to its Confidential Information, except the disclosing party hereby grants to the receiving party the limited right and license, on a non-exclusive, irrevocable, and royalty-free basis, to use the Confidential Information for any lawful business purpose in the manner and to the extent permitted by this Agreement.

5.2. PRESERVATION OF PROPRIETARY RIGHTS.

Each party owns and retains all of its Proprietary Rights that exist on the Effective Date. Motorola owns and retains all Proprietary Rights that are developed, originated, or prepared in connection with providing the Deliverables or Services to Customer, and this Agreement does not grant to Customer any shared development rights. At Motorola's request and expense, Customer will execute all papers and provide reasonable assistance to Motorola to enable Motorola to establish the Proprietary Rights. Unless otherwise explicitly stated herein, this Agreement does not restrict a party concerning its own Proprietary Rights and is not a grant (either directly or by implication, estoppel, or otherwise) of a party's Proprietary Rights to the other party.

Section 6 WARRANTY

Motorola warrants that the Services will be performed in a professional and workmanlike manner and will conform in all material respects to the Statement of Work. This warranty will be for a period of ninety (90) days following completion of the Services. If Motorola breaches this warranty, Customer's sole and exclusive remedy is to require Motorola to re-perform the non-conforming Services or to refund, on a pro-rata basis, the fees paid for the non-conforming Services. **MOTOROLA DISCLAIMS ALL OTHER WARRANTIES, EXPRESS OR IMPLIED.** Customer acknowledges that the Deliverables may contain recommendations, suggestions or advice from Motorola to Customer (collectively, "recommendations"). Motorola makes no warranties concerning those recommendations, and Customer alone accepts responsibility for choosing whether and how to implement the recommendations and the results to be realized from implementing them.

Section 7 LIMITATION OF LIABILITY

Except for personal injury or death, Motorola's total liability, whether for breach of contract, warranty, negligence, or otherwise, will be limited to the direct damages recoverable under law, but not to exceed the Contract Price. **ALTHOUGH THE PARTIES ACKNOWLEDGE THE POSSIBILITY OF SUCH LOSSES OR DAMAGES, THEY AGREE THAT MOTOROLA WILL NOT BE LIABLE FOR ANY COMMERCIAL LOSS; INCONVENIENCE; LOSS OF USE, TIME, DATA, GOOD WILL, REVENUES,**

PROFITS OR SAVINGS; OR OTHER SPECIAL, INCIDENTAL, INDIRECT, OR CONSEQUENTIAL DAMAGES IN ANY WAY RELATED TO OR ARISING FROM THIS AGREEMENT OR THE PERFORMANCE OF THE SERVICES BY MOTOROLA. This limitation of liability provision survives the expiration or termination of this Agreement and applies notwithstanding any contrary provision. No action for contract breach or otherwise relating to the transactions contemplated by this Agreement may be brought more than one (1) year after the accrual of the cause of action, except for money due upon an open account.

SECTION 8 DEFAULT AND TERMINATION

8.1 **DEFAULT BY A PARTY.** If either party fails to perform a material obligation under this Agreement, the other party may consider the non-performing party to be in default (unless a Force Majeure causes the failure) and may assert a default claim by giving the non-performing party a written, detailed notice of default. Except for a default by Customer for failing to pay any amount when due under this Agreement which must be cured immediately, the defaulting party will have thirty (30) days after receipt of the notice of default to either cure the default or, if the default is not curable within thirty (30) days, provide a written cure plan. The defaulting party will begin implementing the cure plan immediately after receipt of notice by the other party that it approves the plan. If Customer is the defaulting party, Motorola may stop work on the project until it approves the Customer's cure plan.

8.2 **FAILURE TO CURE.** If a defaulting party fails to cure the default as provided above in Section 8.1, unless otherwise agreed in writing, the non-defaulting party may terminate any unfulfilled portion of this Agreement. In the event of a termination for default, the defaulting party will promptly return to the non-defaulting party any of its Confidential Information. If Customer is the non-defaulting party, terminates this Agreement as permitted by this Section, and procures the Services through a third party, Customer may as its exclusive remedy recover from Motorola reasonable costs incurred to procure the Services (but not additional or out of scope services) less the unpaid portion of the Contract Price. Customer agrees to mitigate damages and provide Motorola with detailed invoices substantiating the charges. In the event Customer elects to terminate this Agreement for any reason other than default, Customer shall pay Motorola for the conforming Services performed.

Section 9 DISPUTES

9.1 **SETTLEMENT PREFERRED.** The parties will attempt to settle any dispute arising from this Agreement (except for a claim relating to intellectual property or breach of confidentiality) through consultation and a spirit of mutual cooperation. The dispute will be escalated to appropriate higher-level managers of the parties, if necessary. If cooperative efforts fail, the dispute will be mediated by a mediator chosen jointly by the parties within thirty (30) days after notice by one of the parties demanding non-binding mediation. The parties will not unreasonably withhold consent to the selection of a mediator, will share the cost of the mediation equally, may agree to postpone mediation until they have completed some specified but limited discovery about the dispute, and may replace mediation with some other form of non-binding alternative dispute resolution ("ADR").

9.2 **LITIGATION.** A party may submit to a court of competent jurisdiction any claim relating to intellectual property, breach of confidentiality, or any dispute that cannot be resolved between the parties through negotiation or mediation within two (2) months after the date of the initial demand for non-binding mediation. Each party consents to jurisdiction over it by that court. The use of ADR procedures will not be considered under the doctrine of laches, waiver, or estoppel to affect adversely the rights of either party. Either party may resort to the judicial proceedings described in this section

before the expiration of the two-month ADR period if good faith efforts to resolve the dispute under these procedures have been unsuccessful; or interim relief from the court is necessary to prevent serious and irreparable injury to the party.

Section 10 GENERAL

10.1. **TAXES.** The Contract Price does not include any excise, sales, lease, use, property, or other taxes, assessments or duties, all of which will be paid by Customer except as exempt by law. If Motorola is required to pay any of those taxes, it will send an invoice to Customer and Customer will pay to Motorola the amount of the taxes (including any interest and penalties) within thirty (30) days after the date of the invoice. Motorola will be solely responsible for reporting taxes on its income or net worth.

10.2. **ASSIGNABILITY.** Neither party may assign this Agreement without the prior written consent of the other party (which will not be unreasonably withheld or delayed), except that Motorola may assign this Agreement to any of its affiliates.

10.3. **SUBCONTRACTING.** Motorola may subcontract any portion of the Services without the prior written consent of Customer, but subcontracting will not relieve Motorola of its duties under this Agreement.

10.4. **WAIVER.** Failure or delay by either party to exercise a right or power will not be a waiver of the right or power. For a waiver of a right or power to be effective, it must be in a writing signed by the waiving party. An effective waiver of a right or power will not be construed as either a future or continuing waiver of that same right or power, or the waiver of any other right or power.

10.5. **SEVERABILITY.** If a court of competent jurisdiction renders any part of this Agreement invalid or otherwise unenforceable, that part will be severed and the remainder of this Agreement will continue in full force and effect.

10.6. **INDEPENDENT CONTRACTORS.** Each party will perform its duties under this Agreement as an independent contractor. The parties and their personnel will not be considered to be employees or agents of the other party. Nothing in this Agreement will be interpreted as granting either party the right or authority to make commitments of any kind for the other. This Agreement will not constitute, create, or be interpreted as a joint venture, partnership or formal business organization of any kind.

10.7. **HEADINGS AND SECTION REFERENCES.** The section headings in this Agreement are inserted only for convenience and are not to be construed as part of this Agreement or as a limitation of the scope of the particular section to which the heading refers. This Agreement will be fairly interpreted in accordance with its terms and conditions and not for or against either party.

10.8. **GOVERNING LAW.** This Agreement and the rights and duties of the parties will be governed by and interpreted in accordance with the laws of the State of Illinois.

10.9. **ENTIRE AGREEMENT.** This Agreement, including Exhibits, constitutes the entire agreement of the parties regarding the subject matter of this Agreement and supersedes all previous agreements, proposals, and understandings, whether written or oral, relating to the subject matter. A facsimile copy or computer image, such as a PDF or tiff image, of a signature shall be treated as and shall have the same effect as an original signature. In addition, a true and correct facsimile copy or computer image of this Agreement shall be treated as and shall have the same effect as an original signed copy of this document. This Agreement may be amended or modified only by a written instrument signed by

authorized representatives of both parties. The preprinted terms and conditions found on any Customer purchase order, acknowledgment or other form will not amend or modify this Agreement.

10.10. NOTICES. Notices required under this Agreement to be given by one Party to the other must be in writing and either personally delivered or sent to the address provided by the other Party by certified mail, return receipt requested and postage prepaid (or by a recognized courier service, such as Federal Express, UPS, or DHL), or by facsimile with correct answerback received, and will be effective upon receipt.

10.11. COMPLIANCE WITH APPLICABLE LAWS. Each party will comply with all applicable federal, state, and local laws, regulations and rules concerning the performance of this Agreement.

10.12. AUTHORITY TO EXECUTE AGREEMENT. Each party represents that it has obtained all necessary approvals, consents and authorizations to enter into this Agreement and to perform its duties under this Agreement; the person executing this Agreement on its behalf has the authority to do so; upon execution and delivery of this Agreement by the parties, it is a valid and binding contract, enforceable in accordance with its terms; and the execution, delivery, and performance of this Agreement does not violate any bylaw, charter, regulation, law or any other governing authority of the party.

10.13. SURVIVAL OF TERMS. The following provisions survives the expiration or termination of this Agreement for any reason: if any payment obligations exist, Section 3 (Contract Price and Payment); Section 5 (Confidential Information and Proprietary Rights); Section 7 (Limitation of Liability); Section 8 (Default and Termination); Section 9 (Disputes); and all General provisions in Section 10.

In witness whereof, the parties hereto have executed this Agreement as of the Effective Date.

MOTOROLA SOLUTIONS, INC.

CUSTOMER

BY: _____

BY: _____

NAME: _____

NAME: _____

TITLE: _____

TITLE: _____

DATE: _____

DATE: _____



ETSB Resolution

421 N. COUNTY FARM
ROAD
WHEATON, IL 60187
www.dupagecounty.gov

File #: ETS-R-0076-24

Agenda Date: 12/11/2024

Agenda #: 7.C.2.

AWARDING RESOLUTION TO MOTOROLA SOLUTIONS, INC. PO 924041 FOR A BLANKET PURCHASE ORDER FOR REPLACEMENT PARTS MADE THROUGH IL STARCOM MASTER CONTRACT CMT2028589 FOR RADIOS (TOTAL AMOUNT: \$75,000.00)

WHEREAS, the DuPage County Emergency Telephone System Board ("DU PAGE ETSB") is an emergency telephone system board, established pursuant to Section 15.4 of the Local Government Emergency Telephone System Act, 50 ILCS 750/15.4 ("Act"); and

WHEREAS, the DU PAGE ETSB is authorized and empowered, pursuant to Section 15.4 (b) of the Act to plan, implement, upgrade, and maintain an Emergency 9-1-1 System for citizens of the County of DuPage and portions of Cook, Kane and Will counties; and

WHEREAS, the DU PAGE ETSB is authorized by law and local ordinance to make disbursements from the 9-1-1 surcharge funds it receives pursuant to law for costs related to products and services necessary for the implementation, upgrade and maintenance of the emergency telephone system; and

WHEREAS, an agreement has been negotiated in accordance with the DU PAGE ETSB by ordinance; and

WHEREAS, the 9-1-1 System Coordinator recommends DU PAGE ETS Board approval of Procurement Purchase Order Requisition 924041 to Motorola Solutions, Inc. for a blanket purchase order for replacement parts made through IL STARCOM CMT2028589 for radios. Total contract amount of \$75,000.00.

NOW, THEREFORE BE IT RESOLVED, that DU PAGE ETSB Requisition 924041, dated November 1, 2024, covering said, blanket purchase order, be, and is hereby approved by the DU PAGE ETSB to Motorola Solutions, Inc., 1301 E. Algonquin Road, Schaumburg, IL, 60196, for a total of \$75,000.00.

Enacted and approved this 11th day of December, 2024 at Wheaton, Illinois.

GREG SCHWARZE, CHAIR

Attest: _____

JEAN KACZMAREK, COUNTY CLERK



Procurement Review Comprehensive Checklist
Procurement Services Division
This form must accompany all Purchase Order Requisitions

SECTION 1: DESCRIPTION

General Tracking		Contract Terms	
FILE ID #:	RFP, BID, QUOTE OR RENEWAL #:	INITIAL TERM WITH RENEWALS: OTHER	INITIAL TERM TOTAL COST: \$75,000.00
COMMITTEE: ETSB	TARGET COMMITTEE DATE: 11/13/2024	PROMPT FOR RENEWAL: 3 MONTHS	CONTRACT TOTAL COST WITH ALL RENEWALS: \$75,000.00
	CURRENT TERM TOTAL COST: \$75,000.00	MAX LENGTH WITH ALL RENEWALS: ONE YEAR	CURRENT TERM PERIOD: INITIAL TERM
Vendor Information		Department Information	
VENDOR: Motorola Solutions, Inc.	VENDOR #: 10115	DEPT: DuPage ETSB	DEPT CONTACT NAME: Eve Kraus
VENDOR CONTACT: Brianna Harvey	VENDOR CONTACT PHONE:	DEPT CONTACT PHONE #: 630-550-7743	DEPT CONTACT EMAIL: etsb911@dupagecounty.gov
VENDOR CONTACT EMAIL: brianna.harvey@motorolasolutions.com	VENDOR WEBSITE: motorolasolutions.com	DEPT REQ #: 924041	
Overview			
DESCRIPTION Identify scope of work, item(s) being purchased, total cost and type of procurement (i.e., lowest bid, RFP, renewal, sole source, etc.). This open Purchase Order 924041 in the amount of \$75,000.00 will allow the ETSB to purchase replacement parts, through Contract STARCOM CMT2028589, for the DEDIRS radio system and portables that are not covered by contract.			
JUSTIFICATION Summarize why this procurement is necessary and what objectives will be accomplished An open PO will allow the ETSB to purchase replacement parts under \$5,000 for the DEDIRS radio system as needed throughout the fiscal year.			

SECTION 2: DECISION MEMO REQUIREMENTS

DECISION MEMO NOT REQUIRED	Select an item from the following dropdown menu to identify why a Decision Memo (Section 3) is not required.
DECISION MEMO REQUIRED	Select an item from the following dropdown menu to identify why a Decision Memo (Section 3) is required.
COOPERATIVE (DPC2-352), GOVERNMENT JOINT PURCHASING ACT (30ILCS525) OR GSA SCHEDULE PRICING	

SECTION 3: DECISION MEMO

SOURCE SELECTION	Describe method used to select source. This Purchase Order is made through the IL State Master Contract STARCOM CMS3618850.
RECOMMENDATION AND TWO ALTERNATIVES	Describe staff recommendation and provide justification. Identify at least 2 other options to accomplish this request, including status quo, (i.e., take no action). 1. Approve Purchase Order 924041 to allow timely repair of DEDIR System equipment and proper tracking of costs. 2. Deny Purchase Order 924041 and delay the repair of first responder equipment.

SECTION 4: SOLE SOURCE MEMO/JUSTIFICATION	
JUSTIFICATION Select an item from the following dropdown menu to justify why this is a sole source procurement.	
NECESSITY AND UNIQUE FEATURES	Describe the product or services that are not available from other vendors. Explain necessary and unique features or services. Attach letters from manufacturer, letters from distributor, warranties, licenses, or patents as needed. Be specific. N/A
MARKET TESTING	List and describe the last time the market has been tested on the applicability of the sole source. If it has not been tested over the last 12 months, explain why not. N/A
AVAILABILITY	Describe steps taken to verify that these features are not available elsewhere. Included a detailed list of all products or services by brand/manufacturer examined and include names, phone numbers, and emails of people contacted. N/A

SECTION 5: Purchase Requisition Information			
<i>Send Purchase Order To:</i>		<i>Send Invoices To:</i>	
Vendor: Motorola Solutions, Inc.	Vendor#: 10115	Dept: DuPage ETSB	Division:
Attn: Brianna Harvey	Email: brianna.harvey@motorolasolutions.com	Attn: 9-1-1 Coordinator	Email: etsb911@dupagecounty.gov
Address: 13108 Collections Center Drive	City: IL	Address: 421 N. County Farm Road	City: Wheaton
State: Chicago	Zip: 60693	State: IL	Zip: 60188
Phone:	Fax:	Phone: 630-550-7743	Fax:
<i>Send Payments To:</i>		<i>Ship to:</i>	
Vendor: Motorola Solutions, Inc.	Vendor#: 10115	Dept: DuPage ETSB	Division:
Attn:	Email:	Attn: 9-1-1 Coordinator	Email: etsb911@dupagecounty.gov
Address: 13108 Collections Center Drive	City: IL	Address: 421 N. County Farm Road	City: Wheaton
State: Chicago	Zip: 60693	State: IL	Zip: 60188
Phone:	Fax:	Phone:	Fax:
Shipping		Contract Dates	
Payment Terms: PER 50 ILCS 505/1	FOB: Destination	Contract Start Date (PO25): Dec 11, 2024	Contract End Date (PO25): Dec 31, 2025

Purchase Requisition Line Details

LN	Qty	UOM	Item Detail (Product #)	Description	FY	Company	AU	Acct Code	Sub-Accts/ Activity Code	Unit Price	Extension
1	1	EA		Open PO for replacement parts for the radio system FY25-26		4000	5820	52250		75,000.00	75,000.00
FY is required, ensure the correct FY is selected.										Requisition Total \$	75,000.00

Comments

HEADER COMMENTS	Provide comments for P020 and P025. Term: 12/11/24 - 12/31/25
SPECIAL INSTRUCTIONS	Provide comments for Buyer or Approver (not for P020 and P025). Comments will not appear on PO. Please return the PO to ETSB to send to the vendor.
INTERNAL NOTES	Provide comments for department internal use (not for P020 and P025). Comments will not appear on PO.
APPROVALS	Department Head signature approval for procurements under \$15,000. Procurement Officer Approval for ETSB. LMZ 11/1/24



Motorola Solutions, Inc. 500 W
Monroe
Chicago, IL 60661

Telephone: 1847-576-5000
Fax: 1847-576-4883

November 01, 2024

Eve Kraus
ETSB Purchasing
421 N County Farm Road
Wheaton, IL 60187

Subject: Purchase Order for Parts, Accessories and Services from Motorola Solutions, Inc.

Dear Ms. Kraus,

Motorola Solutions is pleased to work with The DuPage ETSB with the ordering of Radio Parts, Accessories and Services through a purchase order, not to exceed \$75,000. The accessories, parts and services can be ordered through your Customer Support Manager, Brianna Harvey.

Motorola will provide APX accessories and parts in accordance to the discount levels published in the STARCOM 21 Contract, CMT2028589. Also, Motorola will invoice at the System Technologist support rates included in the STARCOM21 Contract, CMT2028589.

If The ETSB elects to not spend the remaining balance by 12/31/2025, Motorola will then invoice The ETSB for the amount owed as of 12/31/2025.

Please feel free to contact your Motorola Customer Support Manager, Brianna Harvey, at brianna.harvey1@motorolasolutions.com or by phone at 615-801-3745.

Regards,

Brianna Harvey
Customer Support Manager
Motorola Solutions, Inc



Required Vendor Ethics Disclosure Statement

Failure to complete and return this form may result in delay or cancellation of the County's Contractual Obligation.

Date: Oct 30, 2024

Bid/Contract/PO #: Encryption Project

Company Name: Motorola Solutions Inc.	Company Contact: Chris Chisnell
Contact Phone: 847-489-9379	Contact Email: chris.chisnell@motorolasolutions.com

The DuPage County Procurement Ordinance requires the following written disclosures prior to award:

1. Every contractor, union, or vendor that is seeking or has previously obtained a contract, change orders to one (1) or more contracts, or two (2) or more individual contracts with the county resulting in an aggregate amount at or in excess of \$25,000, shall provide to Procurement Services Division a written disclosure of all political campaign contributions made by such contractor, union, or vendor within the current and previous calendar year to any incumbent county board member, county board chairman, or countywide elected official whose office the contract to be awarded will benefit. The contractor, union or vendor shall update such disclosure annually during the term of a multi-year contract and prior to any change order or renewal requiring approval by the county board. For purposes of this disclosure requirement, "contractor or vendor" includes owners, officers, managers, lobbyists, agents, consultants, bond counsel and underwriters counsel, subcontractors and corporate entities under the control of the contracting person, and political action committees to which the contracting person has made contributions

☒ **NONE (check here) - If no contributions have been made**

Recipient	Donor	Description (e.g. cash, type of item, in-kind services, etc.)	Amount/Value	Date Made

2. All contractors and vendors who have obtained or are seeking contracts with the county shall disclose the names and contact information of their lobbyists, agents and representatives and all individuals who are or will be having contact with county officers or employees in relation to the contractor bid and shall update such disclosure with any changes that may occur.

☒ **NONE (check here) - If no contacts have been made**

Lobbyists, Agents and Representatives and all individuals who are or will be having contact with county officers or employees in relation to the contract or bid	Telephone	Email

A contractor or vendor that knowingly violates these disclosure requirements is subject to penalties which may include, but are not limited to, the immediate cancellation of the contract and possible disbarment from future county contracts.

Continuing disclosure is required, and I agree to update this disclosure form as follows:

- If information changes, within five (5) days of change, or prior to county action, whichever is sooner
- 30 days prior to the optional renewal of any contract
- Annual disclosure for multi-year contracts on the anniversary of said contract
- With any request for change order except those issued by the county for administrative adjustments

The full text for the county's ethics and procurement policies and ordinances are available at:

<http://www.dupageco.org/CountyBoard/Policies/>

I hereby acknowledge that I have received, have read, and understand these requirements.

Authorized Signature

Printed Name

Dominick Storelli

Title

IL Sales Manager

Date

Oct 31, 2024

Attach additional sheets if necessary. Sign each sheet and number each page. Page _____ of _____ (total number of pages)



ETSB Resolution

421 N. COUNTY FARM
ROAD
WHEATON, IL 60187
www.dupagecounty.gov

File #: ETS-R-0077-24

Agenda Date: 12/11/2024

Agenda #: 7.C.3.

AWARDING RESOLUTION TO ENVIRONMENTAL SYSTEMS RESEARCH INSTITUTE, INC. (ESRI)
PO 924038 FOR A ONE (1) YEAR MAINTENANCE RENEWAL OF ARCGIS DESKTOP ADVANCED
SOFTWARE (TOTAL AMOUNT: \$18,555.00)

WHEREAS, the DuPage County Emergency Telephone System Board ("DU PAGE ETSB") is an emergency telephone system board, established pursuant to Section 15.4 of the Local Government Emergency Telephone System Act, 50 ILCS 750/15.4 ("Act"); and

WHEREAS, the DU PAGE ETSB is authorized and empowered, pursuant to Section 15.4 (b) of the Act to plan, implement, upgrade, and maintain an Emergency 9-1-1 System for citizens of the County of DuPage and portions of Cook, Kane and Will counties; and

WHEREAS, the DU PAGE ETSB is authorized by law and local ordinance to make disbursements from the 9-1-1 surcharge funds it receives pursuant to law for costs related to products and services necessary for the implementation, upgrade and maintenance of the emergency telephone system; and

WHEREAS, an agreement has been negotiated in accordance with the DU PAGE ETSB by ordinance; and

WHEREAS, the 9-1-1 System Coordinator recommends DU PAGE ETS Board approval of Procurement Purchase Order Requisition 924038 to Environmental Systems Research Institute, Inc. for a one (1) year maintenance renewal of ArcGIS Desktop Advanced software. The renewal period will run from January 1, 2025 through December 31, 2025. Total purchase order amount of \$18,555.00.

NOW, THEREFORE BE IT RESOLVED, that DU PAGE ETSB Requisition 924038, dated October 3, 2024, covering said maintenance renewal for ArcGIS Desktop Advanced software, be, and is hereby approved by the DU PAGE ETSB to Environmental Systems Research Institute, Inc., 380 New York Street, Redlands, CA 92373, for a total amount of \$18,555.00.

Enacted and approved this 11th day of December, 2024 at Wheaton, Illinois.

GREG SCHWARZE, CHAIR

Attest: _____

JEAN KACZMAREK, COUNTY CLERK



Procurement Review Comprehensive Checklist
Procurement Services Division
This form must accompany all Purchase Order Requisitions

SECTION 1: DESCRIPTION

General Tracking		Contract Terms	
FILE ID#:	RFP, BID, QUOTE OR RENEWAL #: 26241707	INITIAL TERM WITH RENEWALS: OTHER	INITIAL TERM TOTAL COST: \$18,555.00
COMMITTEE: ETSB	TARGET COMMITTEE DATE: 11/13/2024	PROMPT FOR RENEWAL: 3 MONTHS	CONTRACT TOTAL COST WITH ALL RENEWALS: \$18,555.00
	CURRENT TERM TOTAL COST: \$18,555.00	MAX LENGTH WITH ALL RENEWALS: ONE YEAR	CURRENT TERM PERIOD: INITIAL TERM
Vendor Information		Department Information	
VENDOR: Environmental Systems Research Institute, Inc.	VENDOR #: 10337	DEPT: DuPage ETSB	DEPT CONTACT NAME: Eve Kraus
VENDOR CONTACT: Heather Carmody	VENDOR CONTACT PHONE: 888-377-4575	DEPT CONTACT PHONE #: 630-550-7743	DEPT CONTACT EMAIL: etsb911@dupagecounty.gov
VENDOR CONTACT EMAIL: customercare@esri.com	VENDOR WEBSITE: www.esri.com	DEPT REQ #: 924038	
Overview			
DESCRIPTION Identify scope of work, item(s) being purchased, total cost and type of procurement (i.e., lowest bid, RFP, renewal, sole source, etc.). Request for approval of Purchase Order 924038 to Environmental Systems Research Institute, Inc. (ESRI) for a one (1) year renewal of ArcGIS Desktop, Network, Enterprise, and Server product maintenance. ArcGIS software is used to edit and maintain Geographic Information Systems (GIS) data in 9-1-1 systems. Total amount of renewal: \$18,555.00.			
JUSTIFICATION Summarize why this procurement is necessary and what objectives will be accomplished Renewing ESRI licensing ensures uninterrupted support of the GIS software tools necessary for CAD and CPE maintenance.			

SECTION 2: DECISION MEMO REQUIREMENTS

DECISION MEMO NOT REQUIRED	Select an item from the following dropdown menu to identify why a Decision Memo (Section 3) is not required. SOLE SOURCE PER DUPAGE ORDINANCE, SECTION 2-350 (MUST FILL OUT SECTION 4)
DECISION MEMO REQUIRED	Select an item from the following dropdown menu to identify why a Decision Memo (Section 3) is required.

SECTION 3: DECISION MEMO

SOURCE SELECTION	Describe method used to select source. N/A
RECOMMENDATION AND TWO ALTERNATIVES	Describe staff recommendation and provide justification. Identify at least 2 other options to accomplish this request, including status quo, (i.e., take no action). N/A

SECTION 4: SOLE SOURCE MEMO/JUSTIFICATION	
JUSTIFICATION	Select an item from the following dropdown menu to justify why this is a sole source procurement. SOLE PROVIDER OF A LICENSED OR PATENTED GOOD OR SERVICE
NECESSITY AND UNIQUE FEATURES	Describe the product or services that are not available from other vendors. Explain necessary and unique features or services. Attach letters from manufacturer, letters from distributor, warranties, licenses, or patents as needed. Be specific. ESRI is the owner and manufacturer of the ArcGIS software and is the sole-source provider of the maintenance (technical support plus ESRI software updates/upgrades).
MARKET TESTING	List and describe the last time the market has been tested on the applicability of the sole source. If it has not been tested over the last 12 months, explain why not. ESRI is the sole source provider (owner and manufacturer) of software maintenance for ESRI products in the United States. The market has been tested for GIS tools; however, the available products do not integrate with Hexagon CAD, NG911, and other systems used within the DuPage 9-1-1 System.
AVAILABILITY	Describe steps taken to verify that these features are not available elsewhere. Included a detailed list of all products or services by brand/manufacturer examined and include names, phone numbers, and emails of people contacted. As the sole source letter indicates, these services are specific to and provided by ESRI.

SECTION 5: Purchase Requisition Information			
<i>Send Purchase Order To:</i>		<i>Send Invoices To:</i>	
Vendor: Environmental Systems Research Institute, Inc.	Vendor#: 10337	Dept: DuPage ETSB	Division:
Attn: Heather Carmody	Email:	Attn: 9-1-1 Coordinator	Email: etsb911@dupagecounty.gov
Address: 380 New York Street	City: Redlands	Address: 421 N. County Farm Road	City: Wheaton
State: CA	Zip: 92373-8100	State: IL	Zip: 60187
Phone:	Fax:	Phone:	Fax:
<i>Send Payments To:</i>		<i>Ship to:</i>	
Vendor: Environmental Systems Research Institute, Inc.	Vendor#: 10337	Dept: DuPage ETSB	Division:
Attn:	Email:	Attn:	Email: etsb911@dupagecounty.gov
Address: PO Box 741076	City: Los Angeles	Address:	City:
State: CA	Zip: 90074-1076	State:	Zip:
Phone:	Fax:	Phone:	Fax:
<i>Shipping</i>		<i>Contract Dates</i>	
Payment Terms: PER 50 ILCS 505/1	FOB: Destination	Contract Start Date (PO25): Jan 1, 2025	Contract End Date (PO25): Dec 31, 2025

Purchase Requisition Line Details

LN	Qty	UOM	Item Detail (Product #)	Description	FY	Company	AU	Acct Code	Sub-Accts/ Activity Code	Unit Price	Extension
1	1	EA	52384	ArcGIS Desktop Advanced Concurrent Use Primary Maintenance	FY25	4000	5820	53806		3,475.00	3,475.00
2	2	EA	52385	ArcGIS Desktop Advanced Concurrent Use Secondary Maintenance	FY25	4000	5820	53806		1,400.00	2,800.00
3	1	EA	100571	ArcGIS Network Analyst for Desktop Concurrent Use Primary Maintenance	FY25	4000	5820	53806		580.00	580.00
4	1	EA	161328	ArcGIS Enterprise Standard Up to Four Cores Maintenance	FY25	4000	5820	53806		5,900.00	5,900.00
5	4	EA	161389	ArcGIS GIS Server Standard Additional Cores Maintenance	FY25	4000	5820	53806		1,450.00	5,800.00
FY is required, ensure the correct FY is selected.										Requisition Total	\$ 18,555.00

Comments

HEADER COMMENTS	Provide comments for P020 and P025.
SPECIAL INSTRUCTIONS	Provide comments for Buyer or Approver (not for P020 and P025). Comments will not appear on PO. Please send the PO to ETSB to send to the vendor.
INTERNAL NOTES	Provide comments for department internal use (not for P020 and P025). Comments will not appear on PO. Electronic Distribution - nothing will be shipped.
APPROVALS	Department Head signature approval for procurements under \$15,000. Procurement Officer Approval for ETSB. LMZ 10/3/24



Esri Inc
380 New York St
Redlands CA 92373-8118

Subject: Renewal Quotation

Date: 10/02/2024
To: Brian Kopas
Organization: Dupage County ETSB 911
Fax #: **Phone #:** 630-550-7743

From: Heather Carmody
Fax #: 909-793-4801 **Phone #:** + 19093692314 Ext. 2314
Email: HCARMODY@ESRI.COM

Number of pages transmitted
(including this cover sheet): 4

Quotation #26241707
Document Date: 10/02/2024

Please find the attached quotation for your forthcoming term. Keeping your term current may entitle you to exclusive benefits, and if you choose to discontinue your coverage, you will become ineligible for these valuable benefits and services.

If your quote is regarding software maintenance renewal, visit the following website for details regarding the maintenance program benefits at your licensing level
<http://www.esri.com/apps/products/maintenance/qualifying.cfm>

All maintenance fees from the date of discontinuation will be due and payable if you decide to reactivate your coverage at a later date.

Please note: Certain programs and license types may have varying benefits. Complimentary User Conference registrations, software support, and software and data updates are not included in all programs.

Customers who have multiple copies of certain Esri licenses may have the option of supporting some of their licenses with secondary maintenance.

For information about the terms of use for Esri products as well as purchase order terms and conditions, please visit
<http://www.esri.com/legal/licensing/software-license.html>

If you have any questions or need additional information, please contact Customer Service at 888-377-4575 option 5.



esri[®]

380 New York St
Redlands, CA 92373-8118
Phone: + 190936923142314
Fax #: 909-793-4801

Quotation

Date: 10/02/2024

Quotation Number: 26241707

Contract Number: 00321123.0

Dupage County ETSB 911
421 N County Farm Rd
Wheaton IL 60187-3978

Attn: Brian Kopas

Email: brian.kopas@dupagecounty.gov

Phone: 630-550-7743

Send Purchase Orders To:

Environmental Systems Research Institute, Inc.
380 New York Street
Redlands, CA 92373-8100
Attn: Heather Carmody

Please include the following remittance address on your Purchase Order:

Environmental Systems Research Institute, Inc.
P.O. Box 741076
Los Angeles, CA 90074-1076

Customer Number: 363108

For questions regarding this document, please contact Customer Service at 888-377-4575.

Item	Qty	Material#	Unit Price	Extended Price
10	1	52384 ArcGIS Desktop Advanced Concurrent Use Primary Maintenance Start Date: 01/01/2025 End Date: 12/31/2025 Subscription ID: 7884937343	3,475.00	3,475.00
1010	2	52385 ArcGIS Desktop Advanced Concurrent Use Secondary Maintenance Start Date: 01/01/2025 End Date: 12/31/2025 Subscription ID: 7884937343	1,400.00	2,800.00
2010	1	100571 ArcGIS Network Analyst for Desktop Concurrent Use Primary Maintenance Start Date: 01/01/2025 End Date: 12/31/2025	580.00	580.00
3010	1	161328 ArcGIS Enterprise Standard Up to Four Cores Maintenance	5,900.00	5,900.00

Please note Esri has introduced a price change and this quote reflects current pricing for your organization. It is important to us that we are able to continue to deliver value through enhancements to products, solutions, and capabilities.

Your renewal provides access to all the benefits you are familiar with, which you can review at <https://go.esri.com/maintenance>
For questions related to the price change, please reach out to your assigned Esri Account Manager.

Quotation is valid for 90 days from document date.

Any estimated sales and/or use tax has been calculated as of the date of this quotation and is merely provided as a convenience for your organization's budgetary purposes. Esri reserves the right to adjust and collect sales and/or use tax at the actual date of invoicing. If your organization is tax exempt or pays state taxes directly, then prior to invoicing, your organization must provide Esri with a copy of a current tax exemption certificate issued by your state's taxing authority for the given jurisdiction.

Esri may charge a fee to cover expenses related to any customer requirement to use a proprietary vendor management, procurement, or invoice program.

To expedite your order, please reference your customer number and this quotation number on your purchase order.



esri[®]

380 New York St
Redlands, CA 92373-8118
Phone: + 190936923142314
Fax #: 909-793-4801

Quotation

Page 2

Date: 10/02/2024

Quotation Number: 26241707

Contract Number: 00321123.0

Item	Qty	Material#	Unit Price	Extended Price
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Start Date: 01/01/2025

End Date: 12/31/2025

4010	4	161389	1,450.00	5,800.00
ArcGIS GIS Server Standard Additional Cores Maintenance				
Start Date: 01/01/2025				
End Date: 12/31/2025				

Item Subtotal	18,555.00
Estimated Tax	0.00
Total	USD 18,555.00

DUNS/CEC: 06-313-4175 **CAGE:** 0AMS3



esri[®]

380 New York St
Redlands, CA 92373-8118
Phone: + 190936923142314
Fax #: 909-793-4801

Quotation

Page 3

Date: 10/02/2024

Quotation No: 26241707

Customer No: 363108

Contract No: 00321123.0

Item Qty Material#

Unit Price

Extended Price

Renew online by using a credit card, purchase order, or by requesting an invoice at
<https://www.esri.com/en-us/quote-order/renew>.

If there are any changes required to your quotation please respond to this email and indicate any changes in your invoice authorization.

If you choose to discontinue your support, you will become ineligible for support benefits and services. All maintenance fees from the date of discontinuation will be due and payable if you decide to reactivate your support coverage at a later date.

The items on this quotation are subject to and governed by the terms of this quotation, the most current product specific scope of use document found at

<http://assets.esri.com/content/dam/esrisites/media/legal/product-specific-terms-of-use/e300.pdf>, and your applicable signed agreement with Esri. If no such agreement covers any item quoted, then Esri's standard terms and conditions found at <http://assets.esri.com/content/dam/esrisites/media/legal/ma-full/ma-full.pdf> apply to your purchase of that item. Federal government entities and government prime contractors authorized under FAR 51.1 may purchase under the terms of Esri's GSA Federal Supply Schedule. Supplemental terms and conditions found at

<http://www.esri.com/en-us/legal/terms/state-supplemental> apply to some state and local government purchases. All terms of this quotation will be incorporated into and become part of any additional agreement regarding Esri's offerings.

Acceptance of this quotation is limited to the terms of this quotation. Esri objects to and expressly rejects any different or additional terms contained in any purchase order, offer, or confirmation sent to or to be sent by buyer. Unless prohibited by law, the quotation information is confidential and may not be copied or released other than for the express purpose of system selection and purchase/license. The information may not be given to outside parties or used for any other purpose without consent from Esri. Delivery is FOB Origin.

In order to expedite processing, please reference the quotation number and any/all applicable Esri contract number(s) (e.g. MPA, EA, GSA, BPA) on your ordering document.



Required Vendor Ethics Disclosure Statement

Failure to complete and return this form may result in delay or cancellation of the County's Contractual Obligation.

Date: Nov 19, 2024

Bid/Contract/PO #: Esri Quote #2624176

Company Name: Environmental Systems Research Institute, Inc.	Company Contact: Customer Service
Contact Phone: 909-793-2853 or 888-377-4575	Contact Email: service@esri.com

The DuPage County Procurement Ordinance requires the following written disclosures prior to award:

1. Every contractor, union, or vendor that is seeking or has previously obtained a contract, change orders to one (1) or more contracts, or two (2) or more individual contracts with the county resulting in an aggregate amount at or in excess of \$25,000, shall provide to Procurement Services Division a written disclosure of all political campaign contributions made by such contractor, union, or vendor within the current and previous calendar year to any incumbent county board member, county board chairman, or countywide elected official whose office the contract to be awarded will benefit. The contractor, union or vendor shall update such disclosure annually during the term of a multi-year contract and prior to any change order or renewal requiring approval by the county board. For purposes of this disclosure requirement, "contractor or vendor" includes owners, officers, managers, lobbyists, agents, consultants, bond counsel and underwriters counsel, subcontractors and corporate entities under the control of the contracting person, and political action committees to which the contracting person has made contributions

☒ **NONE (check here) - If no contributions have been made**

Recipient	Donor	Description (e.g. cash, type of item, in-kind services, etc.)	Amount/Value	Date Made

2. All contractors and vendors who have obtained or are seeking contracts with the county shall disclose the names and contact information of their lobbyists, agents and representatives and all individuals who are or will be having contact with county officers or employees in relation to the contractor bid and shall update such disclosure with any changes that may occur.

☒ **NONE (check here) - If no contacts have been made**

Lobbyists, Agents and Representatives and all individuals who are or will be having contact with county officers or employees in relation to the contract or bid	Telephone	Email

A contractor or vendor that knowingly violates these disclosure requirements is subject to penalties which may include, but are not limited to, the immediate cancellation of the contract and possible disbarment from future county contracts.

Continuing disclosure is required, and I agree to update this disclosure form as follows:

- If information changes, within five (5) days of change, or prior to county action, whichever is sooner
- 30 days prior to the optional renewal of any contract
- Annual disclosure for multi-year contracts on the anniversary of said contract
- With any request for change order except those issued by the county for administrative adjustments

The full text for the county's ethics and procurement policies and ordinances are available at:

<http://www.dupageco.org/CountyBoard/Policies/>

I hereby acknowledge that I have received, have read, and understand these requirements.

Authorized Signature

Printed Name

Timothy Brazeal

Title

Manager, Commercial & Government Contracts

Date

Nov 19, 2024

Attach additional sheets if necessary. Sign each sheet and number each page. Page 1 of 1 (total number of pages)



ETSB Resolution

421 N. COUNTY FARM
ROAD
WHEATON, IL 60187
www.dupagecounty.gov

File #: ETS-R-0078-24

Agenda Date: 12/11/2024

Agenda #: 7.C.4.

**RATIFICATION OF AWARDING RESOLUTION TO KEY TOWER LLC PO 924029 TO REPAIR AND
REPLACE SYSTEMS WITHIN THE HIDDEN LAKE TOWER FOR FUNCTIONALITY
(TOTAL AMOUNT: \$25,744.19)**

WHEREAS, the DuPage County Emergency Telephone System Board ("DU PAGE ETSB") is an emergency telephone system board, established pursuant to Section 15.4 of the Local Government Emergency Telephone System Act, 50 ILCS 750/15.4 ("Act"); and

WHEREAS, the DU PAGE ETSB is authorized and empowered, pursuant to Section 15.4 (b) of the Act to plan, implement, upgrade, and maintain an Emergency 9-1-1 System for citizens of the County of DuPage and portions of Cook, Kane and Will counties; and

WHEREAS, the DU PAGE ETSB is authorized by law and local ordinance to make disbursements from the 9-1-1 surcharge funds it receives pursuant to law for costs related to products and services necessary for the implementation, upgrade and maintenance of the emergency telephone system; and

WHEREAS, an agreement has been negotiated in accordance with the DU PAGE ETSB by ordinance;
and

WHEREAS, the 9-1-1 System Coordinator recommends DU PAGE ETS Board approval of Procurement Purchase Order Requisition 924029 to Key Tower LLC for the emergency procurement to repair and replace systems within the Hidden Lake tower for functionality. This is an emergency procurement as a controller in the shelter had a faulty capacitor causing the lighting system to fail, which is crucial to aircraft safety and required by the FCC under penalty for non-compliance. Total purchase order amount of \$25,744.19.

NOW, THEREFORE BE IT RESOLVED, that DU PAGE ETSB Requisition 924029, dated October 16, 2024, covering said, replacement of faulty systems, be, and is hereby ratified and approved by the DU PAGE ETSB to Key Tower LLC, 1802 W. Berteau Avenue, #203, Chicago, IL 60613, for a total amount of \$25,744.19.

Enacted and approved this 11th day of December, 2024 at Wheaton, Illinois.

GREG SCHWARZE, CHAIR

Attest: _____

JEAN KACZMAREK, COUNTY CLERK



Procurement Review Comprehensive Checklist
Procurement Services Division
This form must accompany all Purchase Order Requisitions

SECTION 1: DESCRIPTION

General Tracking		Contract Terms	
FILE ID #:	RFP, BID, QUOTE OR RENEWAL #:	INITIAL TERM WITH RENEWALS: OTHER	INITIAL TERM TOTAL COST: \$25,744.19
COMMITTEE: ETSB	TARGET COMMITTEE DATE: 11/13/2024	PROMPT FOR RENEWAL:	CONTRACT TOTAL COST WITH ALL RENEWALS: \$25,744.19
	CURRENT TERM TOTAL COST: \$25,744.19	MAX LENGTH WITH ALL RENEWALS:	CURRENT TERM PERIOD:
Vendor Information		Department Information	
VENDOR: Key Tower LLC	VENDOR #: 44929	DEPT: DuPage ETSB	DEPT CONTACT NAME: Eve Kraus
VENDOR CONTACT: William Steele	VENDOR CONTACT PHONE: 309-798-8110	DEPT CONTACT PHONE #: 630-550-7743	DEPT CONTACT EMAIL: etsb911@dupagecounty.gov
VENDOR CONTACT EMAIL: william.steele@keytowerllc.com	VENDOR WEBSITE:	DEPT REQ #: 924029	
Overview			
DESCRIPTION Identify scope of work, item(s) being purchased, total cost and type of procurement (i.e., lowest bid, RFP, renewal, sole source, etc.). This Emergency Procurement is needed to repair and replace systems within the Hidden Lake tower for functionality. The lighting system is crucial to aircraft safety and required by the FCC under penalty for non-compliance. Total amount to replace the faulty system is \$25,744.19.			
JUSTIFICATION Summarize why this procurement is necessary and what objectives will be accomplished The Hidden Lake tower had a controller in the shelter with a faulty capacitor and the obstruction lighting failed. Further, the system is aging (estimated 1992) and outdated making replacement parts difficult to source, if at all.			

SECTION 2: DECISION MEMO REQUIREMENTS

DECISION MEMO NOT REQUIRED	Select an item from the following dropdown menu to identify why a Decision Memo (Section 3) is not required.
DECISION MEMO REQUIRED	Select an item from the following dropdown menu to identify why a Decision Memo (Section 3) is required.

SECTION 3: DECISION MEMO

SOURCE SELECTION	Describe method used to select source. See Emergency Procurement Decision Memo
RECOMMENDATION AND TWO ALTERNATIVES	Describe staff recommendation and provide justification. Identify at least 2 other options to accomplish this request, including status quo, (i.e., take no action).

SECTION 4: SOLE SOURCE MEMO/JUSTIFICATION

JUSTIFICATION	Select an item from the following dropdown menu to justify why this is a sole source procurement.
NECESSITY AND UNIQUE FEATURES	Describe the product or services that are not available from other vendors. Explain necessary and unique features or services. Attach letters from manufacturer, letters from distributor, warranties, licenses, or patents as needed. Be specific.
MARKET TESTING	List and describe the last time the market has been tested on the applicability of the sole source. If it has not been tested over the last 12 months, explain why not.
AVAILABILITY	Describe steps taken to verify that these features are not available elsewhere. Included a detailed list of all products or services by brand/manufacturer examined and include names, phone numbers, and emails of people contacted.

SECTION 5: Purchase Requisition Information

<i>Send Purchase Order To:</i>		<i>Send Invoices To:</i>	
Vendor: Key Tower LLC	Vendor#: 44929	Dept: DuPage ETSB	Division:
Attn: William Steele	Email: william.steele@keytowerllc.com	Attn: 9-1-1 Coordinator	Email: etsb911@dupagecounty.gov
Address: 1802 W. Berteau Avenue, #203	City: Chicago	Address: 421 N. County Farm Road	City: Wheaton
State: IL	Zip: 60613	State: IL	Zip: 60187
Phone: 309-798-8110	Fax:	Phone: 630-550-7743	Fax:
<i>Send Payments To:</i>		<i>Ship to:</i>	
Vendor: Key Tower LLC	Vendor#: 44929	Dept: DuPage ETSB	Division:
Attn:	Email:	Attn: 9-1-1 Coordinator	Email: etsb911@dupagecounty.gov
Address: 1802 W. Berteau Avenue, #203	City: Chicago	Address: 421 N. County Farm Road	City: Wheaton
State: IL	Zip: 60613	State: IL	Zip: 60187
Phone:	Fax:	Phone:	Fax:
Shipping		Contract Dates	
Payment Terms: PER 50 ILCS 505/1	FOB: Destination	Contract Start Date (PO25): Oct 15, 2024	Contract End Date (PO25):

Purchase Requisition Line Details

LN	Qty	UOM	Item Detail (Product #)	Description	FY	Company	AU	Acct Code	Sub-Accts/ Activity Code	Unit Price	Extension
1	1	EA		Hidden Lake Tower Emergency Repair	FY24	4000	5820	53310		14,606.25	14,606.25
2	1	EA		Materials	FY24	4000	5820	53310		11,137.94	11,137.94
FY is required, ensure the correct FY is selected.										Requisition Total	\$ 25,744.19

Comments

HEADER COMMENTS	Provide comments for P020 and P025.
SPECIAL INSTRUCTIONS	Provide comments for Buyer or Approver (not for P020 and P025). Comments will not appear on PO. Please provide the PO to ETSB to send to the vendor.
INTERNAL NOTES	Provide comments for department internal use (not for P020 and P025). Comments will not appear on PO.
APPROVALS	Department Head signature approval for procurements under \$15,000. Procurement Officer Approval for ETSB. LMZ 10/16/24



ETSB Resolution

421 N. COUNTY FARM
ROAD
WHEATON, IL 60187
www.dupagecounty.gov

File #: ETS-R-0082-24

Agenda Date: 12/11/2024

Agenda #: 7.C.5.

AWARDING RESOLUTION TO ALLIANT INSURANCE SERVICES INC PO 924039 FOR A ONE (1) YEAR LIABILITY, DAMAGE, AND CYBER SECURITY INSURANCE POLICY FOR THE ETSB (TOTAL AMOUNT: \$96,286.00)

WHEREAS, the DuPage County Emergency Telephone System Board ("DU PAGE ETSB") is an emergency telephone system board, established pursuant to Section 15.4 of the Local Government Emergency Telephone System Act, 50 ILCS 750/15.4 ("Act"); and

WHEREAS, the DU PAGE ETSB is authorized and empowered, pursuant to Section 15.4 (b) of the Act to plan, implement, upgrade, and maintain an Emergency 9-1-1 System for citizens of the County of DuPage and portions of Cook, Kane and Will counties; and

WHEREAS, the DU PAGE ETSB is authorized by law and local ordinance to make disbursements from the 9-1-1 surcharge funds it receives pursuant to law for costs related to products and services necessary for the implementation, upgrade and maintenance of the emergency telephone system; and

WHEREAS, an agreement has been negotiated in accordance with the DU PAGE ETSB by ordinance; and

WHEREAS, the 9-1-1 System Coordinator recommends DU PAGE ETS Board approval of Procurement Purchase Order Requisition 924039 to Alliant Insurance Services Inc for a one (1) year liability, damage, and cyber security insurance policy. This contract will cover the period December 19, 2024 to December 19, 2025. Total amount of \$96,286.00.

NOW, THEREFORE BE IT RESOLVED, that DU PAGE ETSB Requisition 924039, dated November 13, 2024, covering said, one (1) year insurance policy renewal, be, and is hereby approved by the DU PAGE ETSB to Alliant Insurance Services Inc, 353 N. Clark Street, Chicago, IL 60654, for a total amount of \$96,286.00.

Enacted and approved this 11th day of December, 2024 at Wheaton, Illinois.

GREG SCHWARZE, CHAIR

Attest: _____

JEAN KACZMAREK, COUNTY CLERK



Procurement Review Comprehensive Checklist
Procurement Services Division
This form must accompany all Purchase Order Requisitions

SECTION 1: DESCRIPTION

General Tracking		Contract Terms	
FILE ID#:	RFP, BID, QUOTE OR RENEWAL #:	INITIAL TERM WITH RENEWALS: OTHER	INITIAL TERM TOTAL COST: \$96,286.00
COMMITTEE: ETSB	TARGET COMMITTEE DATE: 12/11/2024	PROMPT FOR RENEWAL: 6 MONTHS	CONTRACT TOTAL COST WITH ALL RENEWALS: \$96,286.00
	CURRENT TERM TOTAL COST: \$96,286.00	MAX LENGTH WITH ALL RENEWALS: ONE YEAR	CURRENT TERM PERIOD: INITIAL TERM
Vendor Information		Department Information	
VENDOR: Alliant Insurance Services, Inc.	VENDOR #: 12104 R02	DEPT: DuPage ETSB	DEPT CONTACT NAME: Eve Kraus
VENDOR CONTACT: Wendy Teller	VENDOR CONTACT PHONE: 312-595-7495	DEPT CONTACT PHONE #: 630-550-7743	DEPT CONTACT EMAIL: etsb911@dupagecounty.gov
VENDOR CONTACT EMAIL: wendy.teller@alliant.com	VENDOR WEBSITE: alliant.com	DEPT REQ #: 924039	
Overview			
DESCRIPTION Identify scope of work, item(s) being purchased, total cost and type of procurement (i.e., lowest bid, RFP, renewal, sole source, etc.). Request for approval of PO 924039 to Alliant Insurance Services, Inc. for insurance services for one (1) year. The contract period runs from December 19, 2024 through December 19, 2025. The recommended renewal option of the VFIS policy is \$75,762.00. The renewal policy for cyber liability is \$20,524.00. The total recommended contract value is \$96,286.00.			
JUSTIFICATION Summarize why this procurement is necessary and what objectives will be accomplished This is for insurance coverage for ETSB for liability, damage, and cyber security attacks made to 9-1-1 infrastructure.			

SECTION 2: DECISION MEMO REQUIREMENTS

DECISION MEMO NOT REQUIRED	Select an item from the following dropdown menu to identify why a Decision Memo (Section 3) is not required.
DECISION MEMO REQUIRED	Select an item from the following dropdown menu to identify why a Decision Memo (Section 3) is required.
OTHER PROFESSIONAL SERVICES (DETAIL SELECTION PROCESS ON DECISION MEMO)	

SECTION 3: DECISION MEMO

SOURCE SELECTION	Describe method used to select source. Alliant Insurance Services continues as the insurance broker for the County and ETSB and has made recommendations based on the current state of the market. See the Executive Summary on page 2 of the Alliant proposal for details.
RECOMMENDATION AND TWO ALTERNATIVES	Describe staff recommendation and provide justification. Identify at least 2 other options to accomplish this request, including status quo, (i.e., take no action). 1. Approve Purchase Order 924039 and allow for the policies through Alliant for property and cyber liability coverage. 2. Allow the current policy to expire as of December 19 and provide no coverage.

SECTION 4: SOLE SOURCE MEMO/JUSTIFICATION	
JUSTIFICATION Select an item from the following dropdown menu to justify why this is a sole source procurement.	
NECESSITY AND UNIQUE FEATURES	Describe the product or services that are not available from other vendors. Explain necessary and unique features or services. Attach letters from manufacturer, letters from distributor, warranties, licenses, or patents as needed. Be specific. N/A
MARKET TESTING	List and describe the last time the market has been tested on the applicability of the sole source. If it has not been tested over the last 12 months, explain why not.
AVAILABILITY	Describe steps taken to verify that these features are not available elsewhere. Included a detailed list of all products or services by brand/manufacturer examined and include names, phone numbers, and emails of people contacted.

SECTION 5: Purchase Requisition Information			
<i>Send Purchase Order To:</i>		<i>Send Invoices To:</i>	
Vendor: Alliant Insurance Services, Inc.	Vendor#: 12104 R02	Dept: DuPage ETSB	Division:
Attn: Wendy Teller	Email: wendy.teller@alliant.com	Attn: 9-1-1 Coordinator	Email: etsb911@dupagecounty.gov
Address: 353 N. Clark St.	City: Chicago	Address: 421 N. County Farm Road	City: Wheaton
State: IL	Zip: 60654	State: IL	Zip: 60187
Phone:	Fax:	Phone: 630-550-7743	Fax:
<i>Send Payments To:</i>		<i>Ship to:</i>	
Vendor: Alliant Insurance Services, Inc.	Vendor#: 12104 R02	Dept: DuPage ETSB	Division:
Attn: Wendy Teller	Email: wendy.teller@alliant.com	Attn: 9-1-1 Coordinator	Email: etsb911@dupagecounty.gov
Address: 29278 Network Place	City: Chicago	Address: 421 N. County Farm Road	City: Wheaton
State: IL	Zip: 60673-1292	State: IL	Zip: 60187
Phone:	Fax:	Phone:	Fax:
Shipping		Contract Dates	
Payment Terms: PER 50 ILCS 505/1	FOB: Destination	Contract Start Date (PO25): Dec 19, 2024	Contract End Date (PO25): Dec 19, 2025

Purchase Requisition Line Details

LN	Qty	UOM	Item Detail (Product #)	Description	FY	Company	AU	Acct Code	Sub-Accts/ Activity Code	Unit Price	Extension
1	1	EA		Property Insurance for ETSB	FY25	4000	5820	53130		75,762.00	75,762.00
2	1	EA		Cyber Liability Insurance	FY25	4000	5820	53130		20,524.00	20,524.00
FY is required, ensure the correct FY is selected.										Requisition Total	\$ 96,286.00

Comments

HEADER COMMENTS	Provide comments for P020 and P025.
SPECIAL INSTRUCTIONS	Provide comments for Buyer or Approver (not for P020 and P025). Comments will not appear on PO. Please return the PO to ETSB to send to the vendor.
INTERNAL NOTES	Provide comments for department internal use (not for P020 and P025). Comments will not appear on PO.
APPROVALS	Department Head signature approval for procurements under \$15,000. Procurement Officer Approval for ETSB. LMZ 11/13/24

Emergency Telephone System Board of DuPage County

2024 – 2025

Property and Liability Insurance Proposal

Presented on November 11, 2024 by:

Cathy Juricic Easley, CPCU
First Vice President – Account Executive Lead

Wendy Teller, CIC
Account Manager - Lead

Alliant Insurance Services, Inc.
353 North Clark Street
Chicago, IL 60654
O 312 595 6200
CA License No. 0C36861

www.alliant.com

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Executive summary

Thank you for the opportunity to present our renewal proposal for ETSB's property casualty insurance program effective December 19, 2024 to December 19, 2025

In 2024, the insurance market for public entities continues to be challenging. Exposures unique to public entities are still heavily scrutinized by underwriters due to hyper social inflation and nuclear verdicts as well as law enforcement and SAM exposures. We are happy to report that our renewal proposal reflects an overall premium reduction over 2023. Following are the results by line of coverage.

Commercial Package

We are pleased to present renewal terms with your expiring carrier National Union Fire Insurance Company of Pittsburgh, PA. The program limits, terms, conditions remain unchanged except for the increased property and decreased equipment values.

Cyber Liability

We are pleased to present the renewal quotation from Hudson Excess Insurance Company. All terms and conditions remain as expiring except they have included an updated Biometric information exclusion definition. I've included a copy for your reference. We did approach six additional carriers and they declined due to the nature of your operations. The premium for this renewal remains flat and we are pleased with this outcome.

This is a very favorable renewal that wouldn't have been possible without the cooperation of the ETSB team in providing us with the detailed underwriting information and great loss history which helped us achieve this great result.

Thank you for the opportunity to present this renewal proposal. We appreciate your choosing Alliant to service your insurance and risk management needs.

DuPage County 911 Emergency Telephone Systems Board - Insurance Premium Summary

Line of Coverage	Expiring Premium eff 12/19/2023-2024 VFIS	Renewal Premium eff 12/19/2024-2025 VFIS
General Liability	\$1,264	\$1,264
Public Officials Liability including Employment Practices Liability	\$9,063	\$9,063
Auto – Hired and Non-owned	\$532	\$532
Excess Liability	\$9,273	\$9,273
Crime/Employee Dishonesty	Not Covered	Not Covered
Property	\$28,168	\$30,251
Portable Equipment	\$41,460	\$25,379
Total Package Premium	\$89,760	\$75,762
	Hudson Specialty	Hudson Specialty
Cyber Liability	\$20,505	\$20,524
Total Annual Premium	\$110,265	\$96,286

Premium Summary and Coverage Comparison

Property Casualty Package

	Expiring Dec 19, 2023 to Dec 19, 2024	Renewal Dec 19, 2024 to Dec 19, 2025
Property		
Building Values	\$119,497	\$124,277
Contents Values	\$17,321,192	\$18,014,036
Software	\$600,000	\$600,000
Building & Contents Total Insured Value	\$17,440,689	\$18,138,313
Property average rate	0.16	0.17
Valuation	Replacement Cost	Replacement Cost
Coinsurance	n/a	n/a
Deductible	\$5,000	\$5,000
Flood Deductible	\$1,000	\$1,000
Earthquake Deductible	5% of TIV	5% of TIV
Equipment Breakdown	Included	Included
Total Property Premium	\$28,168	\$30,251
Inland Marine		
Portable Equipment	Blanket Limit	Blanket Limit
Scheduled values	\$45,560,257	\$28,661,530
Equipment average rate	0.09	0.09
Valuation	Guaranteed Replacement Cost	Guaranteed Replacement Cost
Deductible	2,500	2,500
Total Portable Equipment Premium	\$41,460	\$25,379
Auto Liability		
Combined Single Limit - Liability	\$1,000,000	\$1,000,000
Limit UM&UIM	\$1,000,000	\$1,000,000
Deductible	None	None
Hired and Non Owned	Included	Included
Hired + Non Owned APD		
Total Auto Premium	\$532	\$532
General Liability		
Form	Occurrence	Occurrence
Limit	\$1,000,000 per occurrence \$3,000,000 aggregate	\$1,000,000 per occurrence \$3,000,000 aggregate
Deductible	None	None
Defense	Outside limit	Outside limit
Certified terrorism premium	Included	Included
Total GL Premium	\$1,264	\$1,264
Management Liability, Employment		
Coverage Form	Claims Made	Claims Made

Premium Summary and Coverage Comparison

Property Casualty Package

	Expiring Dec 19, 2023 to Dec 19, 2024	Renewal Dec 19, 2024 to Dec 19, 2025
Limits: Coverage A - Employment Practices, Employee Benefits Administration, Wrongful Acts - Monetary Damages	\$1,000,000 per occurrence	\$1,000,000 per occurrence
Limits: Coverage B - Defense Expenses for Injunctive Relief	\$100,000 each action for injunctive relief	\$100,000 each action for injunctive relief
Limits: Aggregate Coverage A and B	\$3,000,000	\$3,000,000
Limits: Coverage C - Cyber Liability	\$1,000,000 Each "electronic information security event"	\$1,000,000 Each "electronic information security event"
Limits: Coverage D - Privacy Crisis Management Expense	\$50,000 each "privacy event"	\$50,000 each "privacy event"
Limits: Coverage E - Cyber Extortion Expense	\$20,000 each "privacy event"	\$20,000 each "privacy event"
Limits: Aggregate Coverage D and E	\$50,000	\$50,000
Deductible	0	0
Retroactive Date:	None	None
Management Liability Premium	\$9,063	\$9,063
Excess Liability		
Limit	\$10,000,000 per occurrence \$20,000,000 aggregate	\$10,000,000 per occurrence \$20,000,000 aggregate
Excess Liability Premium	\$9,273	\$9,273
Total VFIS Program Premium	\$89,760	\$75,762

Cyber Liability with Tech E&O - Premium Summary and Coverage Comparison

	Expiring Cyber and Tech E&O Dec 19, 2023 to Dec 19, 2024	Renewal Cyber and Tech E&O Dec 19, 2024 to Dec 19, 2025
Carrier	Hudson Specialty Insurance Co.	Hudson Specialty Insurance Co.
AM Best's Rating	A XV	A XV
Policy Aggregate Limit	\$2,000,000	\$2,000,000
Third Party Liability		
Limit each glitch	\$1,000,000 Each Glitch	\$1,000,000 Each Glitch
Retroactive Date	12/19/20	12/19/20
Retention	\$10,000	\$10,000
Coverage included:	Third party liability includes:	Third party liability includes:
	Personal Injury, privacy, and security	Personal Injury, privacy, and security
	Content Injury	Content Injury
	Errors and Omissions - Negligent Acts	Errors and Omissions - Negligent Acts
	Security Injury	Security Injury
First Party Loss:		
Breach Response Expenses	\$1,000,000	\$1,000,000
Content Restoration Expenses	\$1,000,000	\$1,000,000
Cyber Extortion Expenses	\$1,000,000	\$1,000,000
PCI-DSS/PA-DSS Fines	\$1,000,000	\$1,000,000
Business Interruption caused by a security event	\$1,000,000	\$1,000,000
Social Engineering Loss Sublimit	\$100,000	\$100,000
First Party Retention - each security breach	\$10,000	\$10,000
Each business interruption	6 hours	6 hours
Premium	\$19,804	\$19,822
Surplus Lines Taxes and Fees	\$701	\$702
	\$20,505	\$20,524
Additional Coverage Extensions:	Bricking Endorsement	Bricking Endorsement
	Contingent Bodily Injury/Property Damage	Contingent Bodily Injury/Property Damage
	Security Breach Definition change for cyber extortion	Security Breach Definition change for cyber extortion
	Social Engineering Loss with Expansion	Social Engineering Loss with Expansion
	Amend definition of 'you' to provide a carve back for insured vs insured exclusion	Amend definition of 'you' to provide a carve back for insured vs insured exclusion
	System Failure Coverage	System Failure Coverage
	Biometric Information Exclusion	Biometric Information Exclusion
	Alternative Dispute Resolution	Alternative Dispute Resolution

Named Insured _____
Policy Number _____
Effective Date _____
Writing Company _____

Biometric Information Exclusion Endorsement

You and **we** agree to the following:

1. Common Terms and Conditions, Part I – Not Covered! Exclusions, section A. is changed to add:

-- collection, storage or use of **biometric information**.

2. Common Terms and Conditions, Part II – Definitions is changed to add:

Biometric information means **content** relating to the physical, physiological, behavioral or genetic characteristics or properties of a **person**, including without limitation information which allows or confirms the unique identification of that **person**, such as facial images, fingerprints, eye scans, voice recognition, DNA, health and genetic markers and information, information resulting from technical processing, and any other **content** considered to be **biometric information** under any local, state, federal or foreign law or regulation, whether now existing or created in the future.

3. Common Terms and Conditions, Part II – Definitions, definition of **commercial confidential information** is changed to add at the end:

Commercial confidential information also does not include **biometric information**.

In all other respects, the policy remains the same.

Michael J. Mackey

Senior Managing Director

Phone: 312.595.7900

Email: Michael.Mackey@alliant.com

Cathy Juricic Easley, CPCU

First Vice President, Account Executive - Lead

Phone: 312.595.8149

Email: Catherine.Juricic@alliant.com

Wendy Teller, CIC

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Phone: 312.595.7495

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Larry Rosen

Senior Vice President – Claims Advocate Lead

Phone: 312.595.8111

Email: Larry.Rosen@alliant.com

Dane Mall

Loss Control Consultant

Phone: 312.837-4415

Email: Dane.Mall@Alliant.com

Named Insured / Additional Named Insureds

Named Insured(s)

DuPage County 911 Emergency Telephone Systems Board

Additional Named Insured(s)

None

NAMED INSURED DISCLOSURE

- The first named insured is granted certain rights and responsibilities that do not apply to other policy named insureds and is designated to act on behalf of all insureds for making policy changes, receiving correspondence, distributing claim proceeds, and making premium payments.
- **Are ALL entities listed as named insureds?** Coverage is **not** automatically afforded to all entities unless specifically named. Confirm with your producer and service team that all entities to be protected are on the correct policy. Not all entities may be listed on all policies based on coverage line.
- Additional named insured is (1) A person or organization, other than the first named insured, identified as an insured in the policy declarations or an addendum to the policy declarations. (2) A person or organization added to a policy after the policy is written with the status of named insured. This entity would have the same rights and responsibilities as an entity named as an insured in the policy declarations (other than those rights and responsibilities reserved to the first named insured).
- Applies to Professional Liability, Pollution Liability, Directors & Officers Liability, Employment Practices Liability, Fiduciary Liability policies (this list not all inclusive). Check your Policy language for applicability. These policies provide protection to the Named Insured for claims made against it alleging a covered wrongful act. Coverage is not afforded to any other entities (unless specifically added by endorsement or if qualified as a "Subsidiary" pursuant to the policy wording) affiliated by common individual insured ownership or to which indemnification is otherwise contractually owed. If coverage is desired for affiliated entities or for contractual indemnities owed, please contact your Alliant Service Team with a full list of entities for which coverage is requested. With each request, include complete financials and ownership information for submission to the carrier. It should be noted, that the underwriter's acceptance of any proposed amendments to the policy, including expansion of the scope of "Insureds" under the policy could result in a potential diminution of the applicable limits of liability and/or an additional premium charge.

Alliant Advantage

	Alliant	Competition
1. Satisfying the insurance needs of business for nearly 90 years	✓	
2. Privately owned and operated.	✓	
3. A full-service insurance agency for all your business, life and health, and personal insurance.	✓	
4. Representing over 40 insurance companies to provide the best and most affordable coverage.	✓	
5. State-licensed support staff.	✓	
6. Dedicated Certificate of Insurance personnel.	✓	
7. Risk management services to help identify hazards and present options.	✓	
8. Workers' compensation insurance claims management at no additional charge.	✓	

Disclosures

This proposal of insurance is provided as a matter of convenience and information only. All information included in this proposal, including but not limited to personal and real property values, locations, operations, products, data, automobile schedules, financial data and loss experience, is based on facts and representations supplied to Alliant Insurance Services, Inc. by you. This proposal does not reflect any independent study or investigation by Alliant Insurance Services, Inc. or its agents and employees.

Please be advised that this proposal is also expressly conditioned on there being no material change in the risk between the date of this proposal and the inception date of the proposed policy (including the occurrence of any claim or notice of circumstances that may give rise to a claim under any policy which the policy being proposed is a renewal or replacement). In the event of such change of risk, the insurer may, at its sole discretion, modify, or withdraw this proposal, whether or not this offer has already been accepted.

This proposal is not confirmation of insurance and does not add to, extend, amend, change, or alter any coverage in any actual policy of insurance you may have. All existing policy terms, conditions, exclusions, and limitations apply. For specific information regarding your insurance coverage, please refer to the policy itself. Alliant Insurance Services, Inc. will not be liable for any claims arising from or related to information included in or omitted from this proposal of insurance.

Alliant embraces a policy of transparency with respect to its compensation from insurance transactions. Details on our compensation policy, including the types of income that Alliant may earn on a placement, are available on our website at www.alliant.com. For a copy of our policy or for any inquiries regarding compensation issues pertaining to your account you may also contact us at: Alliant Insurance Services, Inc., Attention: General Counsel, 701 B Street, 6th Floor, San Diego, CA 92101.

Analyzing insurers' over-all performance and financial strength is a task that requires specialized skills and in-depth technical understanding of all aspects of insurance company finances and operations. Insurance brokerages such as Alliant Insurance typically rely upon rating agencies for this type of market analysis. Both A.M. Best and Standard and Poor's have been industry leaders in this area for many decades, utilizing a combination of quantitative and qualitative analysis of the information available in formulating their ratings.

A.M. Best has an extensive database of nearly 6,000 Life/Health, Property Casualty and International companies. You can visit them at www.ambest.com. For additional information regarding insurer financial strength ratings visit Standard and Poor's website at www.standardandpoors.com.

Our goal is to procure insurance for you with underwriters possessing the financial strength to perform. Alliant does not, however, guarantee the solvency of any underwriters with which insurance or reinsurance is placed and maintains no responsibility for any loss or damage arising from the financial failure or insolvency of any insurer. We encourage you to review the publicly available information collected to enable you to make an informed decision to accept or reject a particular underwriter. To learn more about companies doing business in your state, visit the Department of Insurance website for that state.

NY Regulation 194

Alliant Insurance Services, Inc. is an insurance producer licensed by the State of New York. Insurance producers are authorized by their license to confer with insurance purchasers about the benefits, terms and conditions of insurance contracts; to offer advice concerning the substantive benefits of particular insurance contracts; to sell insurance; and to obtain insurance for purchasers. The role of the producer in any particular transaction typically involves one or more of these activities.

Compensation will be paid to the producer, based on the insurance contract the producer sells. Depending on the insurer(s) and insurance contract(s) the purchaser selects, compensation will be paid by the insurer(s) selling the insurance contract or by another third party. Such compensation may vary depending on a number of factors, including the insurance contract(s) and the insurer(s) the purchaser selects. In some cases, other factors such as the volume of business a producer provides to an insurer or the profitability of insurance contracts a producer provides to an insurer also may affect compensation.

The insurance purchaser may obtain information about compensation expected to be received by the producer based in whole or in part on the sale of insurance to the purchaser, and (if applicable) compensation expected to be received based in whole or in part on any alternative quotes presented to the purchaser by the producer, by requesting such information from the producer.

Other Disclosures / Disclaimers

FATCA:

The Foreign Account Tax Compliance Act (FATCA) requires the notification of certain financial accounts to the United States Internal Revenue Service. Alliant does not provide tax advice so please contact your tax consultant for your obligation regarding FATCA.

Claims Reporting:

Your policy will come with specific claim reporting requirements. Please make sure you understand these obligations. Contact your Alliant Service Team with any questions.

Claims Made Policy:

This claims-made policy contains a requirement stating that this policy applies only to any claim first made against the Insured and reported to the insurer during the policy period or applicable extended reporting period. Claims must be submitted to the insurer during the policy period, or applicable extended reporting period, as required pursuant to the Claims/Loss Notification Clause within the policy in order for coverage to apply. Late reporting or failure to report pursuant to the policy's requirements could result in a disclaimer of coverage by the insurer.

Other Disclosures / Disclaimers - Continued

NRRA:

The Non-Admitted and Reinsurance Reform Act (NRRA) went into effect on July 21, 2011. Accordingly, surplus lines tax rates and regulations are subject to change which could result in an increase or decrease of the total surplus lines taxes and/or fees owed on this placement. If a change is required, we will promptly notify you. Any additional taxes and/or fees must be promptly remitted to Alliant Insurance Services, Inc.

Changes and Developments

It is important that we be advised of any changes in your operations, which may have a bearing on the validity and/or adequacy of your insurance. The types of changes that concern us include, but are not limited to, those listed below:

- Changes in any operations such as expansion to another states, new products, or new applications of existing products.
- Travel to any state not previously disclosed.
- Mergers and/or acquisition of new companies and any change in business ownership, including percentages.
- Any newly assumed contractual liability, granting of indemnities or hold harmless agreements.
- Any changes in existing premises including vacancy, whether temporary or permanent, alterations, demolition, etc. Also, any new premises either purchased, constructed or occupied
- Circumstances which may require an increased liability insurance limit.
- Any changes in fire or theft protection such as the installation of or disconnection of sprinkler systems, burglar alarms, etc. This includes any alterations to the system.
- Immediate notification of any changes to a scheduled of equipment, property, vehicles, electronic data processing, etc.
- Property of yours that is in transit, unless previously discussed and/or currently insured.

Other Disclosures / Disclaimers - Continued

Certificates / Evidence of Insurance

A certificate is issued as a matter of information only and confers no rights upon the certificate holder. The certificate does not affirmatively or negatively amend, extend or alter the coverage afforded by a policy. Nor does it constitute a contract between the issuing insurer(s), authorized representative, producer or certificate holder.

You may have signed contracts, leases or other agreements requiring you to provide this evidence. In those agreements, you may assume obligations and/or liability for others (Indemnification, Hold Harmless) and some of the obligations that are not covered by insurance. We recommend that you and your legal counsel review these documents.

In addition to providing a certificate of insurance, you may be required to name your client or customer on your policy as an additional insured. This is only possible with permission of the insurance company, added by endorsement and, in some cases, an additional premium.

By naming the certificate holder as additional insured, there are consequences to your risks and insurance policy including:

- Your policy limits are now shared with other entities; their claims involvement may reduce or exhaust your aggregate limit.
- Your policy may provide higher limits than required by contract; your full limits can be exposed to the additional insured.
- There may be conflicts in defense when your insurer has to defend both you and the additional insured.

See Request to Bind Coverage page for acknowledgment of all disclaimers and disclosures.

Optional Coverages

The following represents a list of insurance coverages that are not included in this proposal, but are optional and may be available with further underwriting information.

Note some of these coverages may be included with limitations or insured elsewhere. This is a partial listing as you may have additional risks not contemplated here or are unique to your organization.

- Directors & Officers Liability
- Employed Lawyers
- Employment Practices Liability
- Event Cancellation
- Fiduciary Liability
- Fireworks Liability
- Foreign Insurance
- Garage Keepers Liability
- Kidnap & Ransom
- Law Enforcement Liability
- Media and Publishers Liability
- Medical Malpractice Liability
- Pollution Liability
- Owned/Non-Owned Aircraft
- Owned Watercraft
- Special Events Liability
- Student Accident
- Volunteer Accidental Death & Dismemberment (AD&D)
- Workers' Compensation
- Workplace Violence

Glossary of Insurance Terms

Below are a couple of links to assist you in understanding the insurance terms you may find within your insurance coverages:

<http://insurancecommunityuniversity.com/UniversityResources/InsuranceGlossaryFREE.aspx>

<http://www.ambest.com/resource/glossary.html>

<http://www.irmi.com/online/insurance-glossary/default.aspx>

Binding Requirements Recap

Below is a recap by Line of Coverage. **ALL** coverage(s) require the following:

- A written request to bind coverage
- All Surplus Lines Taxes/Fees are Fully Earned (only applies to a non-admitted carrier)

Coverage Line and Description of Subjectivity(ies)	Effective Date
Property and Liability <ul style="list-style-type: none">• None	December 19, 2024
Cyber Liability <ul style="list-style-type: none">• None	December 19, 2024

In order to complete the underwriting process, we require that you send us any additional information requested above. We are not required to bind coverage prior to our receipt and underwriting acceptance of the above information. However, if we do bind coverage prior to such acceptance, the terms and conditions as indicated above may be amended until such receipt and acceptance. Any agreement to bind coverage in connection with this proposal must be in writing from an authorized employee of the Insurer

Request to Bind Coverage

Emergency Telephone System Board of DuPage County

We have reviewed the proposal and agree to the terms and conditions of the coverages presented. We are requesting coverage to be bound as outlined by coverage line below:

Coverage Line	Bind Coverage for:
Property and Liability	<input type="checkbox"/>
Cyber Liability	<input type="checkbox"/>

**Did you know that Alliant works with premium financing companies?
Are you interested in financing your annual premium?**

Yes, please provide us with a financing quote.	No, we do not wish to finance our premium.
<input type="checkbox"/>	<input type="checkbox"/>

This Authorization to Bind Coverage also acknowledges receipt and review of all disclaimers and disclosures, including exposures used to develop insurance terms, contained within this proposal.

Signature of Authorized Insured Representative	Date
Title	
Printed / Typed Name	

This proposal does not constitute a binder of insurance. Binding is subject to final carrier approval. *The actual terms and conditions of the policy will prevail.*



PROTECT
YOUR **CREW,**
YOUR **ASSETS,**
YOUR **FUTURE.**

**DUPAGE COUNTY 911 EMERGENCY
TELEPHONE SYSTEMS BOARD**

PRESENTED BY: PUBLIC RISK UNDERWRITERS OF THE MIDWEST LLC
PO BOX 629
CARMEL, IN 46032
630.889.3516

DATE: 11/08/2024

This proposal is valid for 90 days.



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THANK YOU FOR RENEWING

Thank you so much for choosing to renew your insurance with VFIS. Your choice means a lot to us.

Since 1969, we have worked to provide quality support and protection, a focus on safety and training and legendary claims service to our clients. Together, our associates boast over 550+ years of combined emergency services experience, so we pride ourselves on not just serving your industry, but also on living it, respecting it and protecting it.

We hope you've felt the VFIS difference, and that it has inspired your choice to remain a client. As our client you are part of a large and growing group of emergency service organizations, including fire departments, ambulance and rescue squads and 911 centers. We take the responsibility of protecting your most important assets very seriously, and have dedicated our lives to protecting you just as you've dedicated yours to protecting others.

We understand the risks that you face each time you leave for a call, and have listened to your concerns for your family, crew, equipment and your station. It is our hope that because you have our customized insurance options, educational opportunities, training and risk management resources on your side, you can head out for those calls each day feeling more confident, secure and protected.

At VFIS, we look forward to continuing to serve you, and hope to continue to not only meet but exceed your expectations.

Please visit our website at vfis.com to learn more about the services we offer, or give us a call at 800.233.1957 to share stories and ideas or ask questions at any time.

Troy A. Markel
Executive Vice President

WE LIVE IT.
WE RESPECT IT.
WE PROTECT IT.

THE VFIS ADVANTAGE

Nothing is created equal. You clearly know the best fire truck manufacturer and the best place to get your gear. You wouldn't sacrifice quality for cost on these items, so why skimp on your insurance coverage?

At VFIS, we've seen the front lines and we pioneered insurance specifically for emergency services. We understand the risks you face every time you leave for a call. That's why we not only offer customized insurance options, but education, training and risk management resources to keep your skills on point. Add in our responsiveness, quality service and legendary claims handling and you can see what separates us from the rest.

Don't be fooled by a knock-off. You, your equipment and your crew deserve the best coverage. You dedicate your life to protecting others. We dedicate ours to protecting you.

On top of all of the best-in-class coverages and features ESO's have come to expect from VFIS, we also offer some **unique benefits our competitors just can't match.**

Accident & Sickness

- 200% of the Principal Sum for quadriplegia and paraplegia and 100% for hemiplegia
- Illness Loss of Life Benefit paying for death due to heart attack or stroke within 48 hours of an emergency response or physical training exercise vs. requiring such a death to be "caused by" a covered activity

Risk Management

- 100+ "Manage Your Risk" best practice guidelines available for download
- Self-evaluation program to identify areas for improvement
- Technical assistance in interpreting and applying codes/standards and regulations
- Building replacement cost estimates
- On-site hazard identification and risk control surveys
- Industry cause of loss statistical reviews and individual loss trending studies
- On-site seminars regarding key loss exposures
- Safety focused ride along observation programs
- Provide resources that help with Human Resources

Specialty Benefits

- Minimum 3% guaranteed rate of return on LOSAP funds
- Accidental burn and disfigurement and burial benefits
- Optional 200% line of duty coverage
- Critical illness coverage for heart attack, stroke, kidney failure and cancer
- Benefits paid out at lump sum upon diagnosis – not as an expense reimbursement
- 24 hour on-and-off duty benefit.

Education, Training & Consulting Services

Our staff has over 300 years of Emergency Services experience and we have industry alliance with CFSI, NVFC, NFPA, IAFC, NFFF, NEMSMA, NAEMSO, VCOS, FDSOA. We have a proud tradition and history of being a leader in providing our emergency services clients with quality training programs and other risk management tools. VFIS provides client access to;

- In person training programs
- Online training programs
- Downloadable training booklets & safety forms
- Safety posters
- A brief overview of the training material we offer can be found in our training resource catalog.
[ETC-Resource-Catalog-VFIS.pdf](#)

Distance Learning

VFIS University offers quality online education and training courses for emergency responders, many of which are recognized as meeting industry continuing education requirements, and you'll receive a certificate upon completion of each course.

All courses are available online 24/7 so you can work to better prepare for every call, help reduce your risk for injury and loss and increase your skillsets to better support your team and community – all from the convenience of your home or work computer.

RISK MANAGEMENT SERVICES

VFIS is more than just a company that you can use to transfer risk. As a valuable service to your organization, VFIS provides Risk Control, Education and Training Services. Our Risk Control team is staffed by active emergency service personnel with more than 200 years of combined emergency service experience.

Employment Practices

It's important to keep up with the latest on employment law liability issues. Through our VFIS HR Help portal, we work to keep our clients up to date and provide timely resources that educate and inspire good employment practices. Through risktools.vfis.com we provide:

- Web-based EPL training that tracks employees' progress and completion
- Tools to evaluate your current HR policies
- Articles highlighting relevant workplace issues
- Checklists to discover areas of exposure
- Lawsuit and court decision summaries
- Free model HR policies and forms for download

Communiqués/Safety Bulletins/Checklists

VFIS has over 100 technical reference bulletins covering fire and EMS operations, vehicle operations, employment practices and ESO administration.

On-site Risk Assessments

VFIS can provide on-site risk control assessments in evaluating the effectiveness of existing procedures for controlling potential loss exposures. These assessments, where requested, will be provided by a Certified Safety Professional with experience in fire and emergency medical services.

Self-Assessment Tools

VFIS provides a web-based self-assessment guide (Mutual Aid by VFIS) which highlights known loss producing exposures and directs users to resources available to assist their organization in addressing them.

Newsletters

VFIS provides quarterly newsletters covering emerging topics of concern to emergency service leaders and personnel.

YOUR INSURANCE PROPOSAL

This proposal is prepared from information supplied to VFIS on the application submitted by your insurance representative.

The lines of business shown in this proposal are offered as a complete portfolio. Purchase of individual lines of business requires underwriting approval. This proposal may or may not contain all terms requested on the application. Proposed coverages are provided by the VFIS insurance policy forms and are subject to the terms, exclusions, conditions and limitations of those policy forms. Actual policies should be reviewed for specific details. Your insurance representative can provide specimen policies upon request.

Your exposure to loss changes over time. Keep your insurance representative informed of any changes, so your coverage can be updated. We strongly recommend frequent reviews of your operations and VFIS coverage with your insurance representative.

The proposed Property and Casualty coverage is underwritten by National Union Fire Insurance Company of Pittsburgh, Pa. (A.M. Best #19445). National Union Fire Insurance Company of Pittsburgh, Pa. is rated A (Excellent) in Financial Size Category XV by A.M. Best Company.

VFIS Claims Management provides the claims management services for VFIS Program insureds exclusively.

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The VFIS Program is administered by Volunteer Firemen's Insurance Services, Inc. CA Insurance Producer License #0B39073. Volunteer Firemen's Insurance Services, Inc., an American International Group, Inc. (AIG) company, is a premier manager and specialist of specialty commercial insurance markets in the U.S. This proposal provides a brief description of proposed insurance coverages for your consideration. It is not a contract of insurance. Refer to the actual insurance policy for a description of coverage, exclusions and conditions. Specimen policies are available for your review. All products and services are written or provided by subsidiaries or affiliates of AIG. Products or services may not be available in all countries, and coverage is subject to actual policy language. Certain property-casualty coverages may be provided by a surplus lines insurer. Surplus lines insurers do not generally participate in state guaranty funds and insureds are therefore not protected by such funds.

PROPOSAL

GENERAL INFORMATION

This Proposal reflects the renewal of policies listed below:

Expiring Policy Number

VFNU-TR-0025471-03

Renewal Date

12/19/2024

First Named Insured:

DUPAGE COUNTY 911 EMERGENCY TELEPHONE SYSTEMS BOARD

Mailing Address:

421 NORTH COUNTY FARM ROAD
WHEATON, IL 60187

PROPERTY

Insurer: National Union Fire Insurance Company of Pittsburgh, Pa.

Schedule of Locations

<u>Premises</u>	<u>Item</u>	<u>Address</u>	<u>Occupancy</u>
1	1	666 S VISTA AVE ADDISON, IL 60101	MICROWAVE EQUIPMENT/ANTENNA
2	1	136 N COUNTY FARM RD WHEATON, IL 60187	SHELTER
2	2	136 N COUNTY FARM RD WHEATON, IL 60187	GENERATOR BLDG (INCLDS PERM ATTACH EQUIP
3	1	LISLE TOLLWAY TOWER LISLE, IL 60532	MICROWAVE EQUIPMENT/ANTENNA
4	1	420 COUNTY FARM RD WHEATON, IL 60187	DISPATCH CENTER & ETSB OFFICE
5	1	1471 JEFFREY DR ADDISON, IL 60101	DISPATCH CENTER
6	1	502 N CASS AVE WESTMONT, IL 60559	FIRE STATION
7	1	6015 S CASS AVE WESTMONT, IL 60559	FIRE STATION
8	1	9096 JOLIET RD HODGKINS, IL 60525	FIRE STATION
9	1	236 SUNRISE AVE WILLOWBROOK, IL 60527	FIRE STATION
10	1	419 PLAINFIELD RD DARIEN, IL 60561	FIRE STATION
11	1	10 S 110 MADISON AVE BURR RIDGE, IL 60527	FIRE STATION
12	1	8259 WILLOW SPRINGS RD WILLOW SPRINGS, IL 60480	FIRE STATION
13	1	1970 PLAINFIELD RD LA GRANGE, IL 60525	FIRE STATION
14	1	7675 S WOLF RD LA GRANGE, IL 60525	FIRE STATION
15	1	10 N ADDISON RD ADDISON, IL 60101	FIRE STATION
16	1	666 S VISTA AVE ADDISON, IL 60101	FIRE STATION
17	1	100 N ROHLWING RD ADDISON, IL 60101	FIRE STATION
18	1	500 S YORK BENSENVILLE, IL 60106	FIRE STATION
19	1	1000 W WOOD ST BENSENVILLE, IL 60106	FIRE STATION
20	1	520 W IRVING PARK RD ITASCA, IL 60143	FIRE STATION
21	1	589 N WOOD DALE RD WOOD DALE, IL 60191	FIRE STATION

<u>Premises</u>	<u>Item</u>	<u>Address</u>	<u>Occupancy</u>
22	1	411 PARK LANE WOOD DALE, IL 60191	FIRE STATION
23	1	246 S GARY AVE BLOOMINGDALE, IL 60108	FIRE STATION
24	1	100 E MAPLE ROSELLE, IL 60172	FIRE STATION
25	1	1045 W LIES RD CAROL STREAM, IL 60188	FIRE STATION
26	1	179 S BLOOMINGDALE RD BLOOMINGDALE, IL 60108	FIRE STATION
27	1	365 KUHN RD CAROL STREAM, IL 60188	FIRE STATION
28	1	275 S SCHMALE RD CAROL STREAM, IL 60188	FIRE STATION
29	1	524 PENNSYLVANIA AVE GLEN ELLYN, IL 60137	FIRE STATION
30	1	681 TAFT AVE GLEN ELLYN, IL 60137	FIRE STATION
31	1	1608 BLOOMINGDALE RD BLOOMINGDALE, IL 60108	FIRE STATION
32	1	1651 ATLANTIC DR WEST CHICAGO, IL 60185	FIRE STATION
33	1	200 FREEMONT ST WEST CHICAGO, IL 60185	FIRE STATION
34	1	8687 LEMONT RD DOWNERS GROVE, IL 60517	FIRE STATION
35	1	1080 COMMERCE DR WEST CHICAGO, IL 60185	FIRE STATION
36	1	1700 N MAIN WHEATON, IL 60187	FIRE STATION
37	1	1 FAPP CIRCLE WHEATON, IL 60187	FIRE STATION
38	1	1590 S PRESIDENT ST WHEATON, IL 60187	FIRE STATION
39	1	27 W 530 HIGH LAKE RD WINFIELD, IL 60190	FIRE STATION
40	1	2560 WISCONSIN AVE DOWNERS GROVE, IL 60515	FIRE STATION
41	1	2705 INTERNATIONAL DR WEST CHICAGO, IL 60185	FIRE STATION
42	1	7550 LYMAN AVE DARIEN, IL 60561	FIRE STATION
43	1	5420 MAIN ST DOWNERS GROVE, IL 60515	FIRE STATION
44	1	3900 HIGHLAND AVE DOWNERS GROVE, IL 60515	FIRE STATION
45	1	6701 MAIN ST DOWNERS GROVE, IL 60515	FIRE STATION
46	1	1005 SCHOOL ST LISLE, IL 60532	FIRE STATION

<u>Premises</u>	<u>Item</u>	<u>Address</u>	<u>Occupancy</u>
47	1	7393 WOODRIDGE DR LISLE, IL 60532	FIRE STATION
48	1	3101 WOODRIDGE DR LISLE, IL 60532	FIRE STATION
49	1	2505 GREEN TRAILS DR LISLE, IL 60532	FIRE STATION
50	1	2005 WARRENVILLE RD LISLE, IL 60532	FIRE STATION
51	1	3 S 472 BATAVIA RD WARRENVILLE, IL 60555	FIRE STATION
52	1	234 NORTH OAK AVE BARTLETT, IL 60103	FIRE STATION
53	1	501 STRUCKMAN BLVD BARTLETT, IL 60103	FIRE STATION
54	1	1575 W BARTLETT RD BARTLETT, IL 60103	FIRE STATION
55	1	6850 BARRINGTON RD HANOVER PARK, IL 60133	FIRE STATION
56	1	2355 SCHICK RD HANOVER PARK, IL 60133	FIRE STATION
57	1	1440 S ARDMORE VILLA PARK, IL 60181	FIRE STATION
58	1	102 W PLYMOUTH ST VILLA PARK, IL 60181	FIRE STATION
59	1	316 PARK AVE CLARENDON HILLS, IL 60514	FIRE STATION
60	1	404 N YORK ST ELMHURST, IL 60126	FIRE STATION
61	1	601 S YORK ST ELMHURST, IL 60126	FIRE STATION
62	1	121 SYMONDS DR HINSDALE, IL 60521	FIRE STATION
63	1	2020 HIGHLAND AVE LOMBARD, IL 60148	FIRE STATION
64	1	50 E ST CHARLES RD LOMBARD, IL 60148	FIRE STATION
65	1	725 ENTERPRISE DR OAK BROOK, IL 60523	FIRE STATION
66	1	1200 OAK BROOK RD OAK BROOK, IL 60523	FIRE STATION
67	1	17 W 400 BUTTERFIELD RD OAK BROOK, IL 60521	FIRE STATION
68	1	1517 S MEYERS RD LOMBARD, IL 60148	FIRE STATION

Schedule of Limits & Deductibles

Property Deductible: \$5,000

Blanket Contents Limit: \$18,014,036 * below indicates Contents included in Blanket Limit

<u>Premises/ Item</u>	<u>Building Limit</u>	<u>Building Valuation</u>	<u>Contents Limit</u>	<u>Contents Valuation</u>	<u>Earthquake Deductible</u>	<u>Flood Deductible</u>	<u>Wind Hail Deductible</u>
1 / 1	\$45,907	GRC	Not Covered	N/A	5%	\$1,000	N/A
2 / 1	Not Covered	N/A	\$26,805 *	RC	5%	\$1,000	N/A
2 / 2	Not Covered	N/A	\$84,220 *	RC	5%	\$1,000	N/A
3 / 1	\$78,370	GRC	Not Covered	N/A	5%	\$1,000	N/A
4 / 1	Not Covered	N/A	\$8,989,746 *	RC	5%	\$1,000	N/A
5 / 1	Not Covered	N/A	\$7,864,882 *	RC	5%	\$1,000	N/A
6 / 1	Not Covered	N/A	\$16,641 *	RC	5%	\$1,000	N/A
7 / 1	Not Covered	N/A	\$16,641 *	RC	5%	\$1,000	N/A
8 / 1	Not Covered	N/A	\$16,641 *	RC	5%	\$1,000	N/A
9 / 1	Not Covered	N/A	\$16,641 *	RC	5%	\$1,000	N/A
10 / 1	Not Covered	N/A	\$16,641 *	RC	5%	\$1,000	N/A
11 / 1	Not Covered	N/A	\$16,641 *	RC	5%	\$1,000	N/A
12 / 1	Not Covered	N/A	\$16,641 *	RC	5%	\$1,000	N/A
13 / 1	Not Covered	N/A	\$16,641 *	RC	5%	\$1,000	N/A
14 / 1	Not Covered	N/A	\$16,641 *	RC	5%	\$1,000	N/A
15 / 1	Not Covered	N/A	\$16,641 *	RC	5%	\$1,000	N/A
16 / 1	Not Covered	N/A	\$16,641 *	RC	5%	\$1,000	N/A
17 / 1	Not Covered	N/A	\$16,641 *	RC	5%	\$1,000	N/A
18 / 1	Not Covered	N/A	\$16,641 *	RC	5%	\$1,000	N/A
19 / 1	Not Covered	N/A	\$16,641 *	RC	5%	\$1,000	N/A
20 / 1	Not Covered	N/A	\$16,641 *	RC	5%	\$1,000	N/A
21 / 1	Not Covered	N/A	\$16,641 *	RC	5%	\$1,000	N/A
22 / 1	Not Covered	N/A	\$16,641 *	RC	5%	\$1,000	N/A
23 / 1	Not Covered	N/A	\$16,641 *	RC	5%	\$1,000	N/A
24 / 1	Not Covered	N/A	\$16,641 *	RC	5%	\$1,000	N/A

<u>Premises/ Item</u>	<u>Building Limit</u>	<u>Building Valuation</u>	<u>Contents Limit</u>	<u>Contents Valuation</u>	<u>Earthquake Deductible</u>	<u>Flood Deductible</u>	<u>Wind Hail Deductible</u>
25 / 1	Not Covered	N/A	\$16,641 *	RC	5%	\$1,000	N/A
26 / 1	Not Covered	N/A	\$16,641 *	RC	5%	\$1,000	N/A
27 / 1	Not Covered	N/A	\$16,641 *	RC	5%	\$1,000	N/A
28 / 1	Not Covered	N/A	\$16,641 *	RC	5%	\$1,000	N/A
29 / 1	Not Covered	N/A	\$16,641 *	RC	5%	\$1,000	N/A
30 / 1	Not Covered	N/A	\$16,641 *	RC	5%	\$1,000	N/A
31 / 1	Not Covered	N/A	\$16,641 *	RC	5%	\$1,000	N/A
32 / 1	Not Covered	N/A	\$16,641 *	RC	5%	\$1,000	N/A
33 / 1	Not Covered	N/A	\$16,641 *	RC	5%	\$1,000	N/A
34 / 1	Not Covered	N/A	\$16,641 *	RC	5%	\$1,000	N/A
35 / 1	Not Covered	N/A	\$16,641 *	RC	5%	\$1,000	N/A
36 / 1	Not Covered	N/A	\$16,641 *	RC	5%	\$1,000	N/A
37 / 1	Not Covered	N/A	\$16,641 *	RC	5%	\$1,000	N/A
38 / 1	Not Covered	N/A	\$16,641 *	RC	5%	\$1,000	N/A
39 / 1	Not Covered	N/A	\$16,641 *	RC	5%	\$1,000	N/A
40 / 1	Not Covered	N/A	\$16,641 *	RC	5%	\$1,000	N/A
41 / 1	Not Covered	N/A	\$16,641 *	RC	5%	\$1,000	N/A
42 / 1	Not Covered	N/A	\$16,641 *	RC	5%	\$1,000	N/A
43 / 1	Not Covered	N/A	\$16,641 *	RC	5%	\$1,000	N/A
44 / 1	Not Covered	N/A	\$16,641 *	RC	5%	\$1,000	N/A
45 / 1	Not Covered	N/A	\$16,641 *	RC	5%	\$1,000	N/A
46 / 1	Not Covered	N/A	\$16,641 *	RC	5%	\$1,000	N/A
47 / 1	Not Covered	N/A	\$16,641 *	RC	5%	\$1,000	N/A
48 / 1	Not Covered	N/A	\$16,641 *	RC	5%	\$1,000	N/A

<u>Premises/ Item</u>	<u>Building Limit</u>	<u>Building Valuation</u>	<u>Contents Limit</u>	<u>Contents Valuation</u>	<u>Earthquake Deductible</u>	<u>Flood Deductible</u>	<u>Wind Hail Deductible</u>
49 / 1	Not Covered	N/A	\$16,641 *	RC	5%	\$1,000	N/A
50 / 1	Not Covered	N/A	\$16,641 *	RC	5%	\$1,000	N/A
51 / 1	Not Covered	N/A	\$16,641 *	RC	5%	\$1,000	N/A
52 / 1	Not Covered	N/A	\$16,641 *	RC	5%	\$1,000	N/A
53 / 1	Not Covered	N/A	\$16,641 *	RC	5%	\$1,000	N/A
54 / 1	Not Covered	N/A	\$16,641 *	RC	5%	\$1,000	N/A
55 / 1	Not Covered	N/A	\$16,641 *	RC	5%	\$1,000	N/A
56 / 1	Not Covered	N/A	\$16,641 *	RC	5%	\$1,000	N/A
57 / 1	Not Covered	N/A	\$16,641 *	RC	5%	\$1,000	N/A
58 / 1	Not Covered	N/A	\$16,641 *	RC	5%	\$1,000	N/A
59 / 1	Not Covered	N/A	\$16,641 *	RC	5%	\$1,000	N/A
60 / 1	Not Covered	N/A	\$16,641 *	RC	5%	\$1,000	N/A
61 / 1	Not Covered	N/A	\$16,641 *	RC	5%	\$1,000	N/A
62 / 1	Not Covered	N/A	\$16,641 *	RC	5%	\$1,000	N/A
63 / 1	Not Covered	N/A	\$16,641 *	RC	5%	\$1,000	N/A
64 / 1	Not Covered	N/A	\$16,641 *	RC	5%	\$1,000	N/A
65 / 1	Not Covered	N/A	\$16,641 *	RC	5%	\$1,000	N/A
66 / 1	Not Covered	N/A	\$16,641 *	RC	5%	\$1,000	N/A
67 / 1	Not Covered	N/A	\$16,641 *	RC	5%	\$1,000	N/A
68 / 1	Not Covered	N/A	\$16,641 *	RC	5%	\$1,000	N/A

Valuation Basis

VFIS insures property on a **guaranteed replacement cost (GRC)**, **replacement cost (RC)**, **actual cash value (ACV)** or **functional replacement cost (FRC)** basis. The Schedule of Limits shows how your property was quoted.

PROPERTY – COVERAGE HIGHLIGHTS

The following apply unless noted otherwise in this proposal:

Loss of Income

Protects your organization's loss of income if your operations are interrupted because of a covered loss to your buildings or contents.

Includes increased time due to enforcement of an ordinance or law.

No dollar limit; covers the actual loss of income you sustain during the period of restoration for up to 24 months.

Example: Because of serious wind damage to the roof of the fire station, a volunteer fire company is unable to hold the twice-weekly bingo games they count on to fund their operations. This coverage would pay for the lost income until the roof is repaired and the bingo games can resume.

Extra Expense

Protects your organization from extra expense you incur if your operations are interrupted because of a covered loss to your buildings or contents, provided the extra expense is necessary to minimize your down-time and continue operations.

Includes increased time due to enforcement of an ordinance or law.

No dollar limit; covers the extra expense (over and above your normal operating expense) incurred during the period of restoration for up to 24 months.

Example: An ambulance squad suffers a total loss to their main garaging location due to a fire. In order to continue responding to calls, they must lease space from the local municipality for the time it takes to rebuild their garage. This coverage would pay for the extra costs (rent, phone installation, furniture leasing and so forth) needed to do so.

Utility Service Interruption

Loss of Income and extra expense is extended to cover an interruption in utility services to your premises, if utility interruption occurs as a result of a covered cause of loss.

Subject to a 72 hour waiting period.

Ordinance Coverage

Applies to buildings insured on a guaranteed replacement cost basis or on a replacement cost basis.

Will pay for the loss of value of the undamaged portion of a building that must be torn down, following a covered loss, because of applicable local, state or federal building codes. If the building is written on a replacement cost basis, the amount paid for such loss is included in your building limit and does not increase it.

Will pay for the cost to demolish the undamaged portion of the building, clear the site, and repair or rebuild according to code. These costs are covered up to 100% of the amount paid for the initial direct physical loss or damage to the building.

Examples of costs covered by this extension include updated electrical systems to comply with local building codes, or improved rest room facilities that are accessible to disabled people.

Descriptions

Guaranteed replacement cost pays to replace your property, without deduction for depreciation, even if the replacement cost is greater than the limit on the policy. Here's an example:

	<u>With GRC</u>	<u>Without GRC</u>
Policy limit:	\$100,000	\$100,000
Actual cost to replace:	\$125,000	\$125,000
Policy pays:	\$125,000	\$100,000
You would have to pay:	\$0	\$25,000

Replacement cost pays to replace your property, without deduction for depreciation, but is subject to the limit on the policy.

Actual cash value pays the cost to replace your property, subject to depreciation and subject to the limit on the policy.

Functional replacement cost pays to replace your property with similar property intended to perform the same function, when replacement with identical property is impossible or unnecessary; it's subject to the limit you select.

PROPERTY – COVERAGE HIGHLIGHTS – continued

Earthquake	<p>Applies to the full amount of coverage you carry on buildings and contents (no sub-limit, unless otherwise indicated in this proposal).</p> <p>Includes volcanic action.</p> <p>A special 5% deductible applies to the value of the building and personal property for each item.</p>
Flood	<p>Applies to the full amount of coverage you carry on buildings and contents (no sub-limit, unless otherwise indicated in this proposal).</p> <p>A special \$1,000 deductible applies per premises, unless otherwise indicated in this proposal.</p>
Equipment Breakdown	<p>Covers the mechanical breakdown of equipment or the explosion of pressure vessels at your premises. Covered equipment includes such things as refrigeration equipment, air conditioners, cascade units and boilers.</p> <p>Covers the mechanical breakdown of certain types of portable equipment (mobile cascade units, mobile generators, portable pumping units, jaws-of-life) away from your premises.</p> <p>Covers loss of income or extra expense your organization may suffer if your utilities are interrupted as a result of an accident to covered equipment owned by your landlord or utility company.</p> <p>No dollar limit.</p>
Other Perils (not covered by many property policies)	<p>Damage caused by the back-up of sewers and drains.</p> <p>Damage caused by artificially generated electrical currents.</p> <p>Damage caused by changes in temperature or humidity.</p>
Arson Reward	<p>Limit of \$25,000.</p> <p>For the reimbursement of your payment of rewards which provide information related to arson fire.</p> <p>No deductible.</p>
Crisis Incident Response Coverage	<p>We will pay up to \$25,000 for any one crisis incident that results in crisis management expenses (to restore your public image) or post-crisis counseling services.</p>
Debris Removal	<p>Covered without limit if the expense is incurred as a result of a covered cause of loss.</p>
Contents Off-Premises	<p>Pays the greater of \$100,000 or your highest contents limit at any location.</p> <p>Does not apply to portable equipment.</p>
Newly Acquired Property	<p>Automatically covers newly acquired buildings, buildings under construction, and contents at newly acquired locations.</p> <p>The automatic feature lasts for 90 days or the end of the policy period, whichever is later.</p> <p>Limits are \$2,500,000 for buildings and \$500,000 for contents.</p>

PROPERTY – COVERAGE HIGHLIGHTS – continued

Fine Arts	Limit of \$50,000 when there is a certified appraisal; otherwise the limit is \$25,000 subject to \$1,500 limit per item.
Money & Securities	Covers theft, disappearance or destruction on-premises or off-premises. Automatic \$50,000 limit; higher limits are available.
Trees, Shrubs, Plants & Lawns	Covered against loss by fire, lightning, explosion, civil commotion, aircraft, vehicles and vandalism. No dollar limit.
Glass Deductible Waiver	Property deductible is waived when loss only involves building glass.
Personal Effects	Applies on-premises only. Primary coverage (not excess over a homeowners policy, for example). For members, full replacement cost with no dollar limit. For non-members, a limit of \$1,500 per person applies. No deductible.
Member's Property (other than personal effects)	Limit of \$5,000 (for items such as computers, all-terrain vehicles, snowmobiles, golf carts, personal watercraft, tools and firearms). Primary Coverage and not excess over a homeowners policy. No deductible.
Member's Real Property Deductible Reimbursement	We will provide up to \$1,000 deductible reimbursement for damage to members residence when responding to an emergency on your behalf. No deductible.
Pollution Clean-Up	Applies on-premises only. Limit of \$150,000 for remediation expense you incur resulting from fire, lightning, windstorm, hail, explosion, civil commotion, vehicles, aircraft, smoke, vandalism, sprinkler leakage, sinkhole collapse, volcanic action, falling objects, the weight of ice / snow / sleet, or water damage. Limit of \$25,000 for all other covered causes of loss.
Sirens & Antennas	Sirens, antennas, towers and similar structures and their associated equipment are automatically covered away from your scheduled premises, if you have building coverage with VFIS. No sub-limit applies.
Permanently Installed Property Off-Premises	Limit of \$125,000. Applies to outdoor property permanently installed away from your premises. Includes traffic control devices, statues, signs, monuments and fire hydrants.

PROPERTY – COVERAGE HIGHLIGHTS – continued

Commandeered Property of Others	<p>Replacement cost coverage for any commandeered property other than autos.</p> <p>Includes the owner's loss of use.</p> <p>No dollar limit.</p> <p>No deductible if commandeered property belongs to volunteer, employee, director, officer or trustee.</p>
Computer Software	<p>Automatic coverage for the cost of restoring or replacing your organization's data and the media on which it is stored.</p> <p>Covered causes of loss include computer virus and the breakdown of computer hardware.</p> <p>Applies on-premises or off-premises.</p> <p>Automatic limit of \$250,000, higher limits are available.</p>
Unintentional Errors and Omissions	<p>Limit of \$500,000.</p> <p>Covers for unintentionally omitting real property at the time of application or unintentionally failing to report all real property prior to the beginning of the policy period.</p>
Vehicle Parts	<p>Limit of \$25,000.</p> <p>Automatically covers vehicle stock owned by you and stored inside a building or at your location.</p>
Valuable Papers & Records	<p>Pays the costs you incur to restore or replace any such documents following a covered loss.</p> <p>No dollar limit.</p> <p>Applies on-premises or off-premises.</p>
Accounts Receivable	<p>Pays the costs you incur in restoring your accounts receivable records following a covered loss.</p> <p>Also pays amounts you can't collect if your accounts receivable records can't be restored.</p> <p>No dollar limit.</p> <p>Applies on-premises or off-premises.</p>
Lock and Key Replacement	<p>Limit of \$25,000 to reimburse you for lock and key replacement after theft at your location.</p> <p>No deductible.</p>

PROPERTY – COVERAGE HIGHLIGHTS – continued

Recharge Costs

Will pay the cost to recharge fire extinguishing equipment at your premises regardless of whether the discharge was accidental or was the result of a covered cause of loss.

No dollar limit.

No deductible.

Limited Coverage for Fungus, Wet Rot, Dry Rot or Bacteria

A standard exclusion applies to loss or damage caused by fungus, wet rot, dry rot or bacteria.

However, the exclusion doesn't apply if the fungus, wet rot, dry rot or bacteria results from fire or lightning.

An extension has been added to provide a \$25,000 sub-limit if the fungus, wet rot, dry rot or bacteria arises from flood or from a specified cause of loss, as defined in the policy. This sub-limit is the most that will be paid in any policy term regardless of the number of occurrences.

Deductible Waiver

If a Property claim occurs in conjunction with a claim under a VFIS Auto Physical Damage or Portable Equipment coverage, the various deductibles will not be stacked.

Only one deductible, the largest, will apply.

Coinurance

Does not apply to your buildings if they're insured on a guaranteed replacement cost basis.

Does not apply to your contents if they're insured on a replacement cost basis or on a guaranteed replacement cost basis.

Mechanics Tools

Members tools are included as personal property on a replacement cost basis.

PORTABLE EQUIPMENT

Insurer: National Union Fire Insurance Company of Pittsburgh, Pa.

Blanket Portable Equipment Coverage

<u>Covered For</u>	<u>Limit</u>	<u>Deductible</u>
All causes of physical loss unless excluded	Guaranteed Replacement Cost	\$2,500

If Portable Equipment coverage is provided on a blanket basis, coverage is provided for all portable firefighting, ambulance and rescue related equipment owned or furnished for your regular use. Note that boats over 100 horsepower are not covered under blanket; they must be scheduled.

PORTABLE EQUIPMENT – COVERAGE HIGHLIGHTS

The following apply unless noted otherwise in this proposal:

Personal Effects	<p>Applies on and off premises while on authorized duty.</p> <p>Primary coverage (not excess over a homeowners policy, for example).</p> <p>Full replacement cost with no dollar limit.</p> <p>No deductible.</p>
Non-owned Portable Equipment	<p>Coverage for portable equipment of others temporarily in your possession.</p> <p>Automatic \$50,000 limit.</p>
Unmanned Aircraft (Drones)	<p>Pays to repair or replace your lost or damaged unmanned aircraft.</p> <p>Coverage does not apply when the unmanned aircraft is:</p> <ol style="list-style-type: none"> 1. rented, leased or loaned to others without an operator who is your employee or volunteer 2. used in any professional or organized racing, demolition or stunting activity. This includes practicing for such activity. <p>\$500 deductible applies.</p> <p>Pays up to \$35,000 in any one occurrence.</p>
Deductible Waiver	<p>If a Portable Equipment claim occurs in conjunction with a claim under a VFIS Auto Physical Damage or Property coverage, the various deductibles will not be stacked.</p> <p>Only one deductible, the largest, will apply.</p> <p>The deductible will be waived after three consecutive years with no portable equipment losses.</p>
Coverage to Replace Obsolete Chargers	<p>We will pay for new compatible mobile or stationary chargers when associated covered portable equipment is damaged and replaced.</p>
Theft of Portable Equipment by Member	<p>At your request we will pay up to \$5,000 for portable equipment taken by a volunteer or employee no longer affiliated with your organization provided the equipment is reported as stolen.</p> <p>The most we will pay in one year is \$10,000.</p>
Trailers Used to Transport Covered PE	<p>Physical damage coverage is provided automatically if the primary use of the trailer is to provide mobility to other covered portable equipment.</p> <div data-bbox="597 1509 1386 1608" style="border: 1px solid black; padding: 5px;"> <p>Example: A portable generator is installed on a small trailer that can be pulled to an emergency scene by a number of vehicles; both the generator and its trailer would be covered under Blanket Portable Equipment.</p> </div>
Blanket Coverage	<p>Applies to:</p> <ol style="list-style-type: none"> 1. All boats up to 100 horsepower, and 2. All jet skis and waverunners regardless of horsepower.
Scheduled Coverage	<p>Required for boats in excess of 100 horsepower.</p>
Reporting	<p>No need to determine equipment values if you select blanket coverage.</p> <p>VFIS will rate the coverage based on the number and type of vehicles you use.</p>

If you have properly reported all such vehicles, your portable equipment is covered up to its full replacement cost.

**Temporary Storage for
Portable Equipment**

Provides coverage for your incurred costs to obtain temporary storage for portable equipment due to a covered loss or as a result of a motor vehicle accident. Coverage is provided for costs incurred up to 60 days, but not more than \$5,000.

**Accident-Impaired Patient
Transport Equipment
Reimbursement**

We will reimburse up to \$10,000 each policy period for amounts paid to replace patient transport equipment that had its warranty voided following a motor vehicle accident, even though it did not sustain observable physical damage.

AUTO

Insurer: National Union Fire Insurance Company of Pittsburgh, Pa.

<u>Coverage</u>	<u>Symbols</u>	<u>Limits</u>
Bodily Injury / Property Damage Combined Single Limit	8,9	\$1,000,000
"No Fault" or Statutory Personal Injury Protection		Not Included
Medical Payments		Not Included
Uninsured Motorists	8,9	\$1,000,000
Underinsured Motorists Insurance	8	\$1,000,000
Hired & Borrowed Vehicles		Included
Commandeered Vehicles		Included
Volunteers/Employees as Insureds Under Non-Owned Autos		Included (Excess)
Temporary Substitute Vehicles		Included
Fellow Member Liability		Included
Incidental Garage Liability		Not Included
Physical Damage Comprehensive	10	see Schedule of Vehicles
Physical Damage Collision	10	see Schedule of Vehicles

AUTO LIABILITY – COVERAGE HIGHLIGHTS

The following apply unless noted otherwise in this proposal:

Non-Owned Automobile	<p>Covers your liability for vehicles hired, borrowed, or otherwise used on your behalf on an <i>excess basis</i>.</p> <p>Covers your liability for commandeered vehicles used on your behalf on a <i>primary basis</i>.</p>
Volunteers/Employees as Insureds Under Non-Owned Automobiles	<p>Volunteers/employees are covered while operating their own personal vehicle on behalf of the emergency service organization.</p> <p>Coverage is on an <i>excess basis</i>.</p>
Additional Insured-Automatic	<p>Any person or organization for which you have agreed in writing in a contract to be added as an additional insured.</p>
Expected or Intended Injury	<p>Included for Bodily Injury or Property Damage when resulting from actions taken to protect persons or property.</p>
Temporary Substitute Vehicle	<p>Coverage is provided when a replacement vehicle is loaned to you while a covered vehicle is temporarily out of service.</p> <p>Coverage is on a <i>primary basis</i>.</p>
Owner of Commandeered Auto as an Insured	<p>The owner of a commandeered auto in your temporary care, custody or control that is being used as part of an emergency operation is an insured.</p> <p>Coverage is on a <i>primary basis</i>.</p>
Uninsured Motorist/Underinsured Motorist	<p>Covers your organization for bodily injury and/or property damage sustained by an eligible party caused by a negligent uninsured/underinsured motorist or hit-and-run motorist, based on your state laws.</p>
Fellow Member Liability	<p>Covers your volunteers and employees should they accidentally injure a co-volunteer or co-employee arising out of the use of a covered vehicle.</p> <p>Note that the protection applies to the <i>individual</i> against whom the claim is made, whether or not a claim is made against you (the insured organization).</p>

Example: A department is temporarily loaned an ambulance while their covered ambulance is being serviced. The loaner is involved in an intersection accident injuring civilians. Liability coverage would be provided to the department on a primary basis up to the policy limit.

Example: A fire truck is responding to an emergency call with lights and sirens activated. The vehicle operator fails to see a civilian vehicle resulting in a collision, injuring several passenger firefighters. Fellow member auto liability coverage would be provided to the fire truck driver up to the limit of the policy for claims arising from the injured passenger firefighters.

AUTO PHYSICAL DAMAGE – COVERAGE HIGHLIGHTS

Volunteers' or Employees' Personal Automobiles Covers damage to a member's personally owned vehicle:

1. while enroute to, during, or returning from an emergency or other activity on behalf of your organization, and
2. resulting from a covered cause of loss.

Reimburses the member's deductible up to \$2,500 if insurance is carried or actual cash value if no insurance is carried. Member is required to maintain minimum state liability coverage.

**Owned Equipment
Installed in Non-
Owned Automobiles**

Extended to equipment owned by the organization that's permanently installed in non-owned autos.

GENERAL LIABILITY / PROFESSIONAL HEALTH CARE LIABILITY

Insurer: National Union Fire Insurance Company of Pittsburgh, Pa.

This coverage contains the following four sections:

- **Coverage A. Bodily Injury and Property Damage Liability** protects you when claims are made against you because of injury to others or damage to their property, unless caused by an auto.
- **Coverage B. Personal and Advertising Injury Liability** protects you when claims are made against you because of offenses such as false arrest, wrongful eviction or slander.
- **Coverage C. Professional Health Care Liability** protects you when claims are made against you as a result of your handling of patients, or providing, or failing to provide, medical services.
- **Coverage D. Medical Expense** protects you when claims are made against you as a result of injuries suffered by the public (not your volunteers or employees) because of your premises or operations. These expenses are payable even if the injury occurred through no fault of your own.

<u>Coverages</u>	<u>Limits</u>
Coverages A. and C. Each Occurrence or Medical Incident.....	\$1,000,000
Coverage B. Personal and Advertising Injury (each offense)	\$1,000,000
Coverage A. Fire Damage Legal Liability (any one fire).....	\$1,000,000
Coverage D. Medical Expense (any one person)	\$10,000
Coverage Aggregates	
General Aggregate (the total payable in any policy term)	\$3,000,000
Products / Completed Operations Aggregate (the total payable in any policy term)	\$3,000,000

Optional Coverages (apply only if checked)

☐ Employer's (Stop Gap) Liability

- Provides General Liability and Auto Liability coverage to you (the insured organization) if a volunteer or employee alleges they were injured on the job and are entitled to sue the organization and seek damages beyond the benefits available under the applicable Workers' Compensation statute.
- Needed when the insured's Workers' Compensation policy provided for your volunteers and/or employees does not contain Part Two – Employer's Liability.

☐ Owned Watercraft Liability (boats exceeding 100 horsepower)

GENERAL LIABILITY – COVERAGE HIGHLIGHTS – continued

Pollution Liability	<p>Covers you for bodily injury or property damage arising out of a pollution incident resulting from any of the following:</p> <ol style="list-style-type: none"> 1. emergency operations away from your premises, 2. training activities, or 3. water runoff from the cleaning of equipment. <p>Covers you for bodily injury or property damage arising out of an asbestos incident resulting from either of the following:</p> <ol style="list-style-type: none"> 1. emergency operations away from your premises, or 2. training activities away from your premises. <p>Covers you for Pollution Liability for your Above Ground Storage tanks. Coverage applies on a named peril basis. You must notify us of the incident as soon as practicable and not more than 14 days after the incident ends.</p>
Liquor Liability	<p>Covers you for bodily injury or property damage arising out of the serving or selling of alcoholic beverages.</p> <p>If alcoholic beverages are sold, VFIS requires that you obtain the proper license or permit, comply with our liquor loss control recommendation, and pay the applicable premium charge.</p>
Contractual Liability	<p>Covers you for the liability you agreed to assume of another party, either orally or in writing.</p> <p>The claim must be otherwise covered (not excluded).</p> <div data-bbox="557 951 1401 1045" style="border: 1px solid black; padding: 5px;"> <p>Example: Farmer Brown agrees to allow a fire department to use his pasture to hold a flea market, as long as any injuries to the public are agreed to be the responsibility of the fire department and not of Farmer Brown.</p> </div>
Watercraft Liability	<p>Automatic coverage for injury or damage arising from your use of the following:</p> <ol style="list-style-type: none"> 1. non-owned boats, 2. owned boats that are not powered by motors, 3. owned boats that are powered by motors of not more than 100 horsepower, and 4. jet skis and waverunners regardless of horsepower.
Unmanned Aircraft (Drones)	<p>Covers you for unmanned aircraft owned, operated, rented or loaned to you.</p> <p>Unmanned aircraft means an aircraft weighing 15 pounds or less that is not designed, manufactured or modified after manufacture to be controlled directly by a person from within or on the aircraft.</p> <p>Unmanned aircraft includes equipment used with the unmanned aircraft, provided such equipment is attached to or essential for its operation.</p>
Fire Damage Legal Liability	<p>Covers you for liability for fire damage to buildings your organization may rent or otherwise occupy with the permission of the owner.</p> <p>A similar provision covers your liability for other than fire damage to buildings or contents rented or loaned to you for not more than 30 consecutive days.</p>
Damage to Property of Persons Receiving Services	<p>Covers you for liability for a personal property loss suffered by a member of the public receiving services from you, provided the loss is caused by theft, physical damage or disappearance.</p> <p>Subject to a \$100 deductible each occurrence.</p> <div data-bbox="557 1801 1401 1885" style="border: 1px solid black; padding: 5px;"> <p>Example: A patient transported by ambulance to the hospital notices shortly after arrival that his wallet and Rolex watch are missing; he files a claim against the ambulance squad alleging theft of the property.</p> </div>

GENERAL LIABILITY – COVERAGE HIGHLIGHTS

The following apply unless noted otherwise in this proposal:

Volunteers and Employees as Insureds

Covers all volunteers (whether or not they are members of your organization) and employees are covered while acting on behalf of your organization.

Other insureds include your officers, directors, commissioners or trustees.

Also included are the owners of any property you commandeer.

VFIS coverage is primary for all of the above insureds, not excess of any personal insurance that may apply.

Your medical director (if any) is an insured for actions taken on your behalf, with these stipulations:

1. Coverage doesn't apply to liability arising from any physician's providing or failing to provide on-line medical direction or medical command via a telecommunications device, and
2. Hands-on treatment of a patient by a physician is excess of any medical malpractice insurance carried by the physician.

Blanket Additional Insureds

Automatically covers any person or organization required by contract to be an additional insured, but only for their liability arising out of your premises or operations.

The contract must be in effect before the injury or damage occurs.

Fellow Member Liability

Covers your volunteers and employees should they accidentally injure a co-volunteer or co-employee while working on your behalf.

Note that the protection applies to the individual against whom the claim is made, whether or not a claim is made against you (the insured organization).

"Good Samaritan" Liability

Covers your volunteer members and employees for liability arising from actions on their own to render services at the scene of an emergency requiring immediate action.

Applies to professional health care or any other services.

To qualify as a "Good Samaritan," the individual must act independently of your organization or any other organization.

Unlimited Defense Costs

The cost to defend you against covered claims is the responsibility of the company and will not erode your liability limits.

Intentional Acts

Provides liability protection if, in an attempt to save lives or protect property, your volunteers or employees intentionally cause bodily injury or property damage.

Example (bodily injury): A distraught relative of a heart attack victim must be restrained in order for you to administer care to the patient, and in the process the relative is injured.

Example (property damage): In order to gain access to a small fire in one apartment unit, a firefighter breaks down a door to a different unit that is not in imminent danger.

GENERAL LIABILITY – COVERAGE HIGHLIGHTS – continued

Pollution Liability	<p>Covers you for bodily injury or property damage arising out of a pollution incident resulting from any of the following:</p> <ol style="list-style-type: none"> 1. emergency operations away from your premises, 2. training activities, or 3. water runoff from the cleaning of equipment. <p>Covers you for bodily injury or property damage arising out of an asbestos incident resulting from either of the following:</p> <ol style="list-style-type: none"> 1. emergency operations away from your premises, or 2. training activities away from your premises. <p>Covers you for Pollution Liability for your Above Ground Storage tanks. Coverage applies on a named peril basis. You must notify us of the incident as soon as practicable and not more than 14 days after the incident ends.</p>
Liquor Liability	<p>Covers you for bodily injury or property damage arising out of the serving or selling of alcoholic beverages.</p> <p>If alcoholic beverages are sold, VFIS requires that you obtain the proper license or permit, comply with our liquor loss control recommendation, and pay the applicable premium charge.</p>
Contractual Liability	<p>Covers you for the liability you agreed to assume of another party, either orally or in writing.</p> <p>The claim must be otherwise covered (not excluded).</p> <div data-bbox="557 951 1401 1045" style="border: 1px solid black; padding: 5px;"> <p>Example: Farmer Brown agrees to allow a fire department to use his pasture to hold a flea market, as long as any injuries to the public are agreed to be the responsibility of the fire department and not of Farmer Brown.</p> </div>
Watercraft Liability	<p>Automatic coverage for injury or damage arising from your use of the following:</p> <ol style="list-style-type: none"> 1. non-owned boats, 2. owned boats that are not powered by motors, 3. owned boats that are powered by motors of not more than 100 horsepower, and 4. jet skis and waverunners regardless of horsepower.
Unmanned Aircraft (Drones)	<p>Covers you for unmanned aircraft owned, operated, rented or loaned to you.</p> <p>Unmanned aircraft means an aircraft weighing 15 pounds or less that is not designed, manufactured or modified after manufacture to be controlled directly by a person from within or on the aircraft.</p> <p>Unmanned aircraft includes equipment used with the unmanned aircraft, provided such equipment is attached to or essential for its operation.</p>
Fire Damage Legal Liability	<p>Covers you for liability for fire damage to buildings your organization may rent or otherwise occupy with the permission of the owner.</p> <p>A similar provision covers your liability for other than fire damage to buildings or contents rented or loaned to you for not more than 30 consecutive days.</p>
Damage to Property of Persons Receiving Services	<p>Covers you for liability for a personal property loss suffered by a member of the public receiving services from you, provided the loss is caused by theft, physical damage or disappearance.</p> <p>Subject to a \$100 deductible each occurrence.</p> <div data-bbox="557 1797 1401 1892" style="border: 1px solid black; padding: 5px;"> <p>Example: A patient transported by ambulance to the hospital notices shortly after arrival that his wallet and Rolex watch are missing; he files a claim against the ambulance squad alleging theft of the property.</p> </div>

**Expanded
Aggregate Limit**

The General Aggregate Limit shown in the schedule applies separately to:

1. each named insured (unless you have selected a \$10,000,000 aggregate limit), and
2. each location you own or rent.

MANAGEMENT LIABILITY

Insurer: National Union Fire Insurance Company of Pittsburgh, Pa.

	<u>Limits</u>
Each Offense or Wrongful Act	\$1,000,000
Aggregate (the total payable in any policy term)	\$3,000,000
Defense Expense for Injunctive Relief	\$100,000

☒ "Claims made" basis

- This means that coverage is provided only for claims that are reported during the policy period, regardless of when the incident giving rise to a claim occurred. VFIS covers claims arising from incidents that occurred prior to the initial policy period as long as you had no reason to suspect that a claim might be presented as a result of the incident.
- If you are aware of any such incidents, be sure to report them to your agent immediately.

A signed and dated application is required before coverage can be bound.

☐ "Occurrence" basis

- This means that coverage is provided only for claims arising out of incidents that occur during the policy period, regardless of when the claim is eventually reported.
- You should not purchase occurrence coverage unless:
 - You are currently insured on an occurrence basis, or
 - You are currently insured on a claims made basis and you have decided to purchase a supplemental extended reporting period from your current carrier.

Cyber Liability and Privacy Crisis Management Expense

- **Cyber Liability** protects you when claims are made against you for monetary damages arising out of an electronic information security event.
- **Privacy Crisis Management Expense** reimburses for expenses you incur as a result of a privacy crisis management event first discovered during the policy period. This first party coverage is intended to provide professional expertise in the identification and mitigation of a privacy breach while satisfying all Federal and State statutory requirements.
- **Cyber Extortion Expense** reimburses for expenses you incur as a result of a cyber extortion threat first made against you during the policy period.

Cyber Liability

Each Event Limit:	\$1,000,000	Each Electronic Information Security Event
Retroactive Date:	None	

Privacy Crisis Management Expense

Each Event Limit:	\$50,000	Each Privacy Event
Retroactive Date:	None	
Deductible:	\$0	Each Privacy Event

Cyber Extortion Expense

Each Event Limit:	\$20,000	Each Cyber Extortion Threat
Deductible:	\$0	Each Cyber Extortion Threat

Privacy Crisis Management Expense and Cyber Extortion Expense

Aggregate Limit:	\$50,000	Aggregate
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MANAGEMENT LIABILITY – COVERAGE HIGHLIGHTS

Management Liability coverage protects you against claims for monetary damages arising out of:

Employment-related practices, such as wrongful termination, failure to promote or sexual harassment.

***Example:** A paid firefighter is terminated in July of 1999, and she is unable to find other similar employment until January of 2001. At a trial held later that year, she is successful in proving that she was wrongfully terminated and is awarded lost wages for the eighteen months she was unemployed. The organization's liability for these wages would be covered; liability for back wages, overtime or similar damages required by law or regulation are the obligation of the organization and would not be covered. This coverage would provide you with the cost of your legal defense, and pay an award up to the limit of liability.*

Errors in the **administration of employee benefit plans**, such as Accident and Sickness coverage, Group Life or Workers' Compensation.

***Example:** A paramedic covered under an Accident & Sickness policy gives instructions to the squad's insurance administrator to name his daughter as his beneficiary. Following his death from an on-the-job traffic accident, his daughter learns that she is not entitled to any benefits under the policy because the change of beneficiary card was misplaced and never processed. She brings suit to recover the money she would have received had the change of beneficiary been handled properly. This coverage would provide you with the cost of your legal defense, and pay an award up to the limit of liability.*

Other **wrongful acts** not specifically excluded.

***Example:** A taxpayer group brings suit against their fire district and its commissioners, alleging the improper spending of public funds. They argue that the commissioners have wasted their tax money by purchasing a state-of-the-art aerial device for \$750,000 even though there are no structures in the district more than two stories tall. This coverage would provide you and your commissioners with the cost of your legal defense, and pay an award up to the limit of liability.*

***Example:** Bids are solicited from outside contractors to build a new ambulance garage. The lowest bid is not accepted, even though it was made by a fully qualified contractor of good reputation. The contractor sues the ambulance district, arguing that his bid was rejected for no good reason and alleging favoritism in the awarding of the contracts. This coverage would provide you with the cost of your legal defense, and pay an award up to the limit of liability.*

MANAGEMENT LIABILITY – COVERAGE HIGHLIGHTS

The following apply unless noted otherwise in this proposal:

Defense Expense for Injunctive Relief

A plaintiff may sue your organization not for money but to require action of some type. They're seeking injunctive relief; they want your organization to do something or to stop doing something.

This automatic coverage will reimburse your organization up to \$100,000 for reasonable legal fees incurred in your defense.

Example: A person who was denied volunteer membership by you brings legal action to be admitted as a member.

Example: A resident seeks an injunction to stop the fire department's installation of a siren directly behind her house.

Outside Directorship Liability

Automatically covers your volunteers or employees who choose to serve on the board of directors of an outside organization as long as that organization:

1. is not-for-profit, and
2. is related to the emergency services.

Coverage is excess of any insurance.

MANAGEMENT LIABILITY – COVERAGE HIGHLIGHTS – continued

Volunteers and Employees as Insureds	<p>Covers all volunteers (whether or not they are members of your organization) and employees while acting on behalf of your organization.</p> <p>Other insureds include your officers, directors, commissioners or trustees.</p> <p>Also included is your medical director (if any).</p> <p>VFIS coverage is primary for all of the above insureds, not excess of any personal insurance that may apply.</p>
Estates, Heirs, and Legal Representatives	Included as insureds.
Spousal Liability	Included, but only for acts within the course and scope of your operations.
Unlimited Defense Costs	The cost to defend you against covered claims is the responsibility of the company and will not erode your liability limits.
Fair Labor Standards Act Suit Defense Coverage	Limit of \$100,000 each claim incurred provided for the defense of any claim for violation of the Fair Labor Standards Act. This coverage is provided on a reimbursement basis.
Blanket Additional Insureds	Automatically covers any person or organization that may be liable for your employment practices, your administration of employee benefit plans or other wrongful acts, but only to the extent of that liability.
Unintentional Release of HIPAA Information	Limit of \$100,000 provided for the payment of fines and penalties assessed upon the insured for HIPAA violations.
Expanded Aggregate Limit	The Aggregate Limit shown in the schedule applies separately to each named insured (unless you have selected a \$10,000,000 aggregate limit).

MANAGEMENT LIABILITY – COVERAGE HIGHLIGHTS

– *Cyber Liability and Privacy Crisis Management*

The following apply unless noted otherwise in this proposal:

Cyber Liability

Coverage applies to each electronic information security event which includes:

1. Transmission of malware from your computer system to a third party;
2. The inability of an authorized user to access your web site or your computer system because of a denial of service attack;
3. A personal identity event or corporate privacy event caused by information that is obtained or released directly from your computer system.

As used in this definition, a denial of service attack means an intentional attack directly on your computer system that prevents or slows down access to your web site or your computer network. However, a denial of service attack which affects the internet at large and is not directed at your computer system is not an electronic information security event.

Personal Identity Event or Corporate Privacy Event

What is a personal identity event or corporate privacy event?

1. Unauthorized disclosure of or failure to protect identifiable or confidential corporate information from misappropriation;
2. The failure to disclose or warn of an actual or potential disclosure of misappropriation of personally identifiable or confidential corporate information;
3. Violation of any federal or state privacy statute pertaining to the disclosure or misappropriation of personally identifiable or confidential corporate information.

Privacy Crisis Management Expense Coverage

Pays on behalf applicable reasonable and necessary fees because of a privacy event which includes:

1. To conduct a computer forensic analysis to determine the cause and extent of the privacy event;
2. Provide a crisis management review and advice by an approved independent crisis management or legal firm;
3. Notification to affected parties for printing, advertising, mailing of materials or other costs;
4. Travel expenses by directors and employees to mitigate damages;
5. Call center services for credit monitoring as well as identity theft education and assistance for affected individuals.

Privacy crisis management expenses shall not include:

1. Compensation, fees, benefits or overhead of any insured or "employee" of any insured;
2. Costs or expenses that would have been incurred in the absence of the "privacy event;"
3. Costs or expenses associated with upgrading, maintaining, improving, repair or remediating any "computer system," procedures, services or property as a result of a "privacy event."

MANAGEMENT LIABILITY – COVERAGE HIGHLIGHTS

– *Cyber Liability and Privacy Crisis Management* – continued

Privacy Event

What is a privacy event?

1. Unauthorized disclosure by you of personally identifiable or confidential corporate information or your failure to protect personally identifiable or confidential corporate information from misappropriation;
2. Failure to disclose or warn of an actual or potential disclosure or misappropriation of personally identifiable or confidential corporate information;
3. Violation of any federal or state privacy statute pertaining to the disclosure or misappropriation of personally identifiable or confidential corporate information.

Cyber Extortion Expense

Reimburses you for expenses paid in response to a cyber extortion threat.

Cyber Extortion Threat

What is a cyber extortion threat?

A cyber extortion threat is a demand for monetary payment based on a credible threat directly involving your computer system (not the internet at large) to:

1. Launch a denial of service attack;
2. Steal, release or publish personally identifiable information or confidential corporate information;
3. Alter, damage or destroy electronic data;
4. Cause you to transfer, pay or deliver any funds or property without your authorization.

Coverage Territory

For cyber liability, privacy crisis management expense and cyber extortion expense coverage, the coverage territory means worldwide, but the event and suit must take place in the U.S., Puerto Rico or Canada.

EXCESS LIABILITY

Insurer: National Union Fire Insurance Company of Pittsburgh, Pa.

Excess Liability coverage protects you with the following:

1. It provides excess coverage over your primary liability insurance stated on a schedule of underlying insurance.
2. It will automatically take the place of primary liability policies whose aggregate limits have been exhausted.

	<u>Limits</u>
Each Occurrence	\$10,000,000
Annual Aggregate	\$20,000,000
Self-Insured Retention	None
Abuse or Molestation Each Occurrence.....	\$5,000,000
Abuse or Molestation Aggregate.....	\$5,000,000
Cyber Liability Each Occurrence	\$1,000,000
Cyber Liability Aggregate.....	\$2,000,000

Excess over the following underlying coverages:

- ☒ Auto
- ☒ General Liability and Professional Liability
- ☒ Management Liability

Liquor Liability	Follows form with underlying coverages.
Pollution Liability	Follows form with underlying coverages.
Management Liability	Follows form with underlying coverages.
Employer's Liability	Follows form with underlying coverages.
Unlimited Defense Costs	The cost to defend you against covered claims is the responsibility of the company and will not erode your liability limits.
Expanded Aggregate Limit	The aggregate limit shown in the schedule applies separately to each location.
Unmanned Aircraft (Drones)	Coverage is included for unmanned aircraft that is owned, operated, rented or loaned to you. \$1,000,000 each occurrence/aggregate sublimit applies.

PROPOSAL NOTES

Auto

Note: Your Auto Liability quote is for hired and non-owned autos only.

PREMIUM SUMMARY

DUPAGE COUNTY 911 EMERGENCY TELEPHONE SYSTEMS BOARD (IL) C01652

	<u>Premium</u>
Property	\$30,251
Crime.....	Not Quoted
Portable Equipment.....	\$25,379
Auto	\$532
General Liability.....	\$1,264
Management Liability	\$9,063
Excess Liability	\$9,273
Total Estimated Annual Premium	\$75,762

PLUS MORE VALUE!

Risk Management.....Included

- Employment practices
- Manage your risk – **resources**, check lists
- Risk Management Consultants
- On-site assessments/self-assessments

Education, Training & ConsultingIncluded

- Classroom seminars, training, resources – **vfis.com**
- Distance learning – **VFIS University**
- Consulting Available

Volunteer Firemen's Insurance Services, Inc.®

VFIS®, VFIS® with design and Volunteer Firemen's Insurance Services, Inc.® are all
registered service marks of the same PA Corporation.

OTHER VFIS PRODUCTS AVAILABLE

Accident & Sickness Coverage - provides "on duty" coverage for members, auxiliary members, junior members, members in training, officers, deputized by-standers, trustees and board members, and volunteers asked by the organization to help with non-emergency events. Coverage listed below is provided when a member performs any normal duty of the department, whether it is an emergency or not. Insurance coverage underwritten by National Union Fire Insurance Company of Pittsburgh, PA.

- Death Benefit
- Lump Sum Living Benefit
- Disability Income Benefit
- Medical Benefit

Critical Illness Insurance Program - a lump sum cash benefit is available to emergency service personnel, when diagnosed with a heart attack, stroke or life threatening cancer. Underwritten by ACE American Insurance Company, Philadelphia, PA. Coverage includes:

- 24-hour, On and Off Duty Coverage
- Lump Sum Living Benefit (for qualifying illnesses)

Group Term Life Insurance - available for all members which includes active, retired, volunteers, career or auxiliary members. Underwritten by AIG, American General. Coverage includes:

- 24-hour, On and Off Duty Coverage
- Accidental Death and Dismemberment
- Guaranteed Issue Life Insurance for Any Age

Length of Service Award Program (LOSAP) - an incentive program to effectively retain existing volunteers, increase their level of participation and recruit new members. Life insurance underwritten by AIG Life Insurance Company and American Life Assurance Company of New York (Maine and New York). Group annuity contracts underwritten by Hartford Life Insurance Company. Coverage provided:

- 24-hour, On and Off Duty Death Benefit
- Monthly Income During Retirement Years
- Disability Benefit

VFIS ORDER FORM

DUPAGE COUNTY 911 EMERGENCY TELEPHONE SYSTEMS BOARD (IL) C01652

Coverage	Effective/ Expiration Dates	Accept <i>Initial to accept coverage</i>	Decline <i>Initial to decline coverage</i>	Premium Quoted
Property				
Crime				
Portable Equipment				
Auto				
General Liability				
Management Liability				
Excess Liability				
Total				

Payment Plans

Please indicate your choice of premium payment options. There are no installment fees. Payment plans do not include any applicable taxes, fees, and surcharges. They will be included with your initial invoice. Payment plans options do not apply to future endorsements. You will receive an invoice based on the payment plan selected. ***Please Note – Any breakdown of premium values listed on this Order Form should not be used for billing purposes. On Installment plans, payment amounts will vary due to rounding on installment schedules. **Please wait for the invoice to bill the insured.** Remittance payment must match the invoice.***

- ☐ Annual Default unless otherwise eligible and selected below
☒ Two-Pay \$2,500 account minimum
☐ Four-Pay \$3,500 account minimum
☐ Ten-Pay \$10,000 account minimum

Signature of Insurance Representative

Date

Agency Name/Address _____

Producer/Service Rep. _____

Before you return this form, you must:

1. Provide the INSURED'S Federal ID#: _____
2. Identify all mortgagees, loss payees and (for Auto only) additional insureds/lessors (provide address).
3. Choose \$1,000,000 underlying limits when there is Excess Liability.

This is not a binder, nor should it be used as one. This form is solely for the purpose of ordering property and casualty insurance coverages for which VFIS has provided a valid quote.

Signature of Insured

Date

Comments/Notes: _____

Internal Use Only:	C01652 IL	Qt Eff Dt: 12/19/2024	Doc ID: 14539e47a75f4a4f817ace3535dc5ad3
	Property: 83026610000000	Crime: 0	PE: 83026610000000 Auto: 83026610000000
	GL: 83026610000000	ML: 83026610000000	Excess: 83026610000000

CLAIMS-MADE MANAGEMENT LIABILITY SUPPLEMENTAL APPLICATION

This application is only required when Claims Made Management Liability coverage is new.

1. Legal name of applicant: DUPAGE COUNTY 911 EMERGENCY TELEPHONE SYSTEMS BOARD
2. Address: 421 NORTH COUNTY FARM ROAD, WHEATON, IL 60187
3. Desired effective date of coverage: _____
4. Limits of liability requested (cannot be greater than the General Liability limit):
 - ☐ \$300,000 each offense or wrongful act / \$1,000,000 aggregate
 - ☐ \$500,000 / \$1,000,000
 - ☐ \$1,000,000 / \$2,000,000
 - ☒ \$1,000,000 / \$3,000,000
 - ☐ \$1,000,000 / \$10,000,000 (aggregate limit does not apply to each named insured with this option)
5. Does the applicant have knowledge of any incidents which would cause a reasonable person to believe that a claim or suit might result? ☐ Yes ☐ No
 If yes, please give complete details, including date: _____
6. Name of person designated to receive any and all notices from the company or agent concerning this insurance: _____

COVERAGE CANNOT BECOME EFFECTIVE PRIOR TO THE DATE THIS SIGNED APPLICATION IS APPROVED BY THE COMPANY.

THE APPLICANT ACCEPTS NOTICE THAT ANY POLICY WHICH MAY BE ISSUED AND ANY RENEWALS THEREOF WILL APPLY ON A "CLAIMS MADE" BASIS.

The applicant agrees that in the event they become aware of any fact which would serve to alter any answer previously given to one or more of the foregoing questions, they will so advise the agent. The applicant further agrees that based on such revised information, the agent may revise or withdraw any quotation previously given.

The undersigned, being authorized by and acting on behalf of the applicant, declares that to the best of his / her knowledge and after having made proper inquiry, the responses to the foregoing are true and that no facts have been suppressed or any material facts misstated. The applicant further agrees that this application shall be the basis of any policy issued. The application is valid for 90 days from the date it is signed.

Agent's Signature: _____ Applicant's Signature: _____
 Address: _____ Title: _____
 City / State / Zip: _____ Date: _____



1688 Meridian, Suite 802
Miami Beach, FL 33139
Ph: 305-867-3300
www.rtspecialty.com

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QUOTATION SUMMARY

September 16, 2024

Alliant Insurance Services, Inc. - Lodi

641 S. Ham Lane, Ste. A
Lodi, CA 95242

FROM: Brett Klein

Outlined below is a summary of the attached quotation obtained for the above noted Insured. The full quote terms, conditions, limitations and exclusions can be found on the attached quote. Please pay special attention to those items found on the quote, and note that in the event of any discrepancies between the information found on this summary and the quote itself, the quote supersedes our summary. As the broker with the direct relationship with the Insured, it is your responsibility to carefully review with the Insured all of the terms, conditions, limitations and exclusions in the quote, and to specifically reconcile with the Insured any differences between those quoted and those you requested. RT Specialty expressly disclaims any responsibility for any failure on your part to review or reconcile any such differences with the Insured.

NAMED INSURED: Emergency Telephone Systems Board of DuPage County
421 County Farm Road
Wheaton, IL 60187

PRIMARY RISK ADDRESS: 421 County Farm Road
Wheaton, IL 60187

COVERAGE: Technology Errors and Omissions Liability Full Program

INSURER: Hudson Excess Insurance Company - Non-Admitted

POLICY TERM: 12/19/2024 - 12/19/2025

ESTIMATED POLICY PREMIUM: \$19,822.00

OPTIONAL TRIA:

FEES:

TOTAL FEES:

ESTIMATED SURPLUS LINES TAX:

Surplus Lines Tax	\$694.00
Stamping Office Fee	\$8.00

TOTAL TAXES: \$702.00



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TOTAL: \$20,524.00

SPECIAL CONDITIONS / OTHER COVERAGES:

NO FLAT CANCELLATIONS
ALL FEES ARE FULLY EARNED AT INCEPTION

For RT Specialty to file the surplus lines taxes on your behalf, please complete the surplus lines tax document (per the applicable state requirements) and return with your request to bind. Due to state regulations, RT Specialty requires tax documents to be completed within 24 to 48 hours of binding. Please be diligent in returning tax forms.



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HOME STATE FOR NON-ADMITTED RISKS

Taxes and governmental fees are estimates and subject to change based upon current rates of the Home State and risk information available at the date of binding. The Home State of the Insured for a non-admitted risk shall be determined in accordance with the Nonadmitted and Reinsurance Act of 2010, 15. U.S.C §8201, etc. ("NRRA"). Some states require the producing broker to submit a written verification of the insured's Home State for our records. The applicable law (if any) of the Home State governing cancellation or non-renewal of non-admitted insurance, including whether any such laws apply to non-admitted risks, shall apply to this Policy.

BINDING INSTRUCTIONS

We will only bind coverage in writing after we receive a written request from you to bind coverage. If coverage is requested, the following items must be submitted:

There are subjectivities that:

- must be complied with or resolved before the contract becomes binding
- apply both before or after inception, compliance with which is a condition of all or part of the coverage; and
- apply after the formation of the contract as conditions of continued coverage.

Failure to provide or comply with these subjectivities might results in a refusal to bind or cancellation of coverage, at the insurer's option. Please note that this is a quote only, and the Insurer reserves the right to amend or withdraw the quote if new, corrected or updated information is received. You must notify us of any material change in the risk exposure occurring after submission of the application. If the Insurer binds the risk following your written request, the terms of the policy currently in use by the Insurer will supersede the quote.

Any amendments to coverage must be specifically requested in writing or by submitting a policy change request form and then approved by the Insurer. Coverage cannot be affected, amended, extended or altered through the issuance of certificates of insurance. Underlying Insurers must be rated A- VII or better by A.M. Best.

This quote summary, the quote, the fees quoted and our advice, is confidential. This quote summary and the quote constitutes the entire understanding and supersedes any and all agreements and communications respecting the insurance offered. If you need further information about the quote, our fee or the Insurer that is proposing to provide your insurance, please contact us.



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PREMIUM FINANCE (If not included in the quote document)

If the insured and the insurer agree to bind coverage and the premium will be financed, upon binding, please instruct the premium finance company to send documents to our attention. Premium Finance funds should always be paid to RT Specialty.

PRODUCER COMPENSATION:

RT Specialty is typically compensated through commission from the insurer for the placement of policies in most transactions. The amount of the commission varies by insurance line and by carrier. RT Specialty might also receive additional compensation. In order to place the insurance requested we may charge a reasonable fee for additional services such as performing a risk analysis, comparing policies, processing submissions, communication expenses, inspections, working with underwriters on the coverage proposal, issuing policies, or servicing the policy after issuance. Any fees charged are fully earned at inception of the policy. Third-party inspection or other fees may be separately itemized upon request. Our fees are applied to new policies, renewal policies, and endorsements. Fees applicable to each renewal and endorsement will be set forth in the quotes. It is the insurance carrier's decision whether to offer the insurance quoted, and your client's decision whether to accept the quote. Our fee is not imposed by state law or the Insurer.

Depending upon the Insurer involved with your placement, we might also have an agreement with the Insurer that we are proposing for this placement that might pay us future additional compensation. This compensation could be based on formulas that consider the volume of business placed with the Insurer, the profitability of that business, how much of the business is retained for the Insurer's account each year, and potentially other factors. The agreements frequently consider total eligible premium from all clients placed during a calendar year and any incentive or contingent compensation is often received at a future date. Because of variables in these agreements, we often do not have an accurate means at the time of placement to determine the amount of any additional compensation that might be attributable to any single placement.

You, as the retail broker with the direct relationship with the Insured, must comply with all applicable laws and regulations related to disclosure of and consent and agreement to, compensation, and informing the Insured that it may request more information about producer or broker compensation that might be paid in connection with the Insured's placement. If we request a copy of any legally required insured consent or agreement, you will provide us with a copy. If you need additional information about the compensation arrangements for services provided by RT Specialty affiliates, please contact your RT Specialty representative.

RT Specialty is a division of RSG Specialty, LLC. RSG Specialty, LLC is a Delaware limited liability company and a subsidiary of Ryan Specialty, LLC. In California: RSG Specialty Insurance Services, LLC (License # 0G97516).

Unless this quote is amended or withdrawn it is valid for 30 days from the date shown above, or the proposed effective date, whichever is earlier. This quote can be amended or withdrawn at any time prior to acceptance by the insured. If the quote included with this letter provides otherwise, or in any way conflicts with this letter, the terms of the quote shall govern and control.

Date September 5, 2024
Proposal for Emergency Telephone System Board of DuPage County
Insurance Company Hudson Excess Insurance Company (A+ XV)
Policy Form HyperDrive® 2.0 Technology Services with CyberInfusion® Policy ([EUC0316T001](#))
HyperDrive® 2.0 Technology Services with CyberInfusion® Dec ([EUC0316T002](#))
Representation/Warranty/Application and Related Documents
Policy Term Start Date: 12/19/2024 End Date: 12/19/2025
Retroactive Date for Third-Party Liability 12/19/2020
First Party Loss Date 12/19/2020
Security Event Date 12/19/2020

Notices/Endorsements:	
EUC0216S815	Service of Suit Illinois
EUC0423EE603	Alternative Dispute Resolution
EUC1019T216	Contingent Bodily Injury/Property Damage Change with Bricking Endorsement – Modified Content Restoration Expenses Definition
EUC1018T226	System Failure Coverage - Modified Definition of Security Event
EUC0819EE510	Social Engineering Loss with Expansion Endorsement with Security Breach Definition Change for Cyber Extortion Expenses
EUC1123EE706	Biometric Information Exclusion

Premium for each optional coverage purchased will be added to the Basic Premium

Policy Aggregate Limit	\$2,000,000
THIRD-PARTY LIMIT AND RETENTION	
Third-Party Liability Limit each glitch	\$1,000,000
Third-Party Liability Retention each glitch	\$10,000
FIRST-PARTY LOSS LIMITS AND RETENTIONS	
BREACH RESPONSE EXPENSES	
Aggregate Limit	\$1,000,000
Retention each security breach	\$10,000
CONTENT RESTORATION EXPENSES	
Aggregate Limit	\$1,000,000
Retention each security breach	\$10,000
CYBER EXTORTION EXPENSES	
Aggregate Limit	\$1,000,000
Retention each security breach	\$10,000
PCI-DSS/PA-DSS FINES AND NON-COMPLIANCE	
Aggregate Limit	\$1,000,000
Retention each security breach	\$10,000
BUSINESS INTERRUPTION	
Aggregate Limit	\$1,000,000
Time Retention each security breach	6 hours
Coinurance(%)	N/A
*Basic Premium	\$17,111
SOCIAL ENGINEERING LOSS	
Aggregate Limit	\$100,000
Retention each security breach	\$10,000
CONTINGENT BODILY INJURY PROPERTY DAMAGE	
Aggregate Limit	\$1,000,000
Additional Premium, %	10.00
*Additional Premium	
Social Engineering Loss	+\$1,000
Contingent BI/PD	+\$1,711
*Total Premium	\$19,822

*Does not include surplus lines taxes and/or fees

The terms and conditions being offered may not be the same or as broad as requested in the submission. It is important that you and the applicant carefully review this proposal prior to binding coverage.

UNDER NO CIRCUMSTANCES IS COVERAGE BOUND WITHOUT WRITTEN CONFIRMATION FROM HUDSON INSURANCE GROUP. BINDERS AND CERTIFICATES OF INSURANCE MAY ONLY BE ISSUED BY HUDSON INSURANCE GROUP.

You will report to us immediately, in writing, all changes in the applicant's business or circumstances that would result in a different statement or answer or different information than the ones previously provided to us when the change becomes known to you between the date of this application and the effective date of the policy, if a policy is issued. We reserve the right to modify or withdraw any proposal for insurance that we offer when we receive information about such changes.

This proposal is being offered by an excess and surplus lines insurer and must be placed with a licensed surplus lines agent or broker in order to bind this account. Surplus lines taxes and/or fees are in addition to the premium. These taxes and/or fees must be billed, collected, filed and paid by you.

Hudson Excess Insurance Company does not disclose any nonpublic personal information about individual policyholders or claimants to any affiliate or any non-affiliate third party other than those permitted by law and only for the purpose of transacting the business of the policyholder's insurance coverage or claim.



ETSB Resolution

421 N. COUNTY FARM
ROAD
WHEATON, IL 60187
www.dupagecounty.gov

File #: ETS-R-0074-24

Agenda Date: 12/11/2024

Agenda #: 7.D.1.

**RESOLUTION TO ADJUST THE SALARIES OF THE EMERGENCY
TELEPHONE SYSTEM BOARD OF DU PAGE COUNTY STAFF IN CONCURRENCE WITH
CHANGES AS AUTHORIZED BY THE DU PAGE COUNTY BOARD FOR FY25**

WHEREAS, the DuPage County Emergency Telephone System Board ("DU PAGE ETSB") is an emergency telephone system board, established pursuant to Section 15.4 of the Local Government Emergency Telephone System Act, 50 ILCS 750/15.4 ("Act"); and

WHEREAS, the DU PAGE ETSB is authorized and empowered, pursuant to Section 15.4 (b) of the Act to plan, implement, upgrade, and maintain an Emergency 9-1-1 System for citizens of the County of DuPage and portions of Cook, Kane and Will counties; and

WHEREAS, the DU PAGE ETSB, as an agency of DuPage County, is authorized by law and local ordinance to employ sufficient staff to support its statutory duties; and

WHEREAS, the DU PAGE ETS Board has determined it will approve a three and a half percent (3.5%) COLA increase concurrent with the three and a half percent (3.5%) COLA increase which will be considered for authorization by the DuPage County Board under FI-R-0195-24 on November 26, 2024 for Fiscal Year 2025, as shown in Attachment A-Salary Schedule A, which shall be effective December 7, 2024; and

WHEREAS, these salary changes shall be concurrent with the date authorized by the DuPage County Board, the DU PAGE ETS Board shall hereby authorize and direct the DuPage County Human Resource Department to ensure payroll documents are implemented for DU PAGE ETSB staff as shown on Attachment A of this resolution.

NOW, THEREFORE BE IT RESOLVED, by this resolution the DU PAGE ETS Board does hereby approve and authorize the wage adjustments as detailed in Attachment A and directs the DuPage County Human Resource Department to ensure the payroll amounts are implemented for its employees.

Enacted and approved this 11th day of December, 2024 at Wheaton, Illinois.

GREG SCHWARZE, CHAIR

Attest: _____

JEAN KACZMAREK, COUNTY CLERK

**Emergency Telephone System Board of DuPage
County Cost of Living Adjustment for FY2025**

Salary Schedule A

Position	Job Code	Current Salary	3.5% COLA	New FY25 Annual Salary
Executive Director Zerwin	2341	\$ 196,290.58	\$ 6,870.17	\$ 203,160.75
Deputy Director Operations	2342	vacant	\$ -	\$ -
Deputy Director IT Taormina	2343	\$ 147,953.10	\$ 5,178.36	\$ 153,131.46
Operations Administrator Kraus	2322	\$ 114,921.49	\$ 4,022.25	\$ 118,943.74
CAD Administrator Cieplinski	1469	\$ 95,841.76	\$ 3,354.46	\$ 99,196.22
Sr. Network Analyst Furmanski	1492	\$ 123,961.54	\$ 4,338.65	\$ 128,300.19
Data Analyst CAD Kopas	2347	\$ 82,782.18	\$ 2,897.38	\$ 85,679.56
Data Analyst 911 Systems Bhatt	2347	\$ 77,332.37	\$ 2,706.63	\$ 80,039.00
Total		\$ 839,083.02	\$ 29,367.91	\$ 868,450.93



ETSB Resolution

421 N. COUNTY FARM
ROAD
WHEATON, IL 60187
www.dupagecounty.gov

File #: ETS-R-0079-24

Agenda Date: 12/11/2024

Agenda #: 7.D.2.

APPOINTMENT TO THE EMERGENCY TELEPHONE SYSTEM BOARD OF DU PAGE COUNTY
POLICY ADVISORY COMMITTEE DEPUTY CHIEF CRAIG JANSEN
(ACDC FIRE REPRESENTATIVE)

WHEREAS, the DuPage County Emergency Telephone System Board ("DU PAGE ETSB") is an emergency telephone system board, established pursuant to Section 15.4 of the Local Government Emergency Telephone System Act, 50 ILCS 750/15.4 ("Act"); and

WHEREAS, the DU PAGE ETSB is authorized and empowered, pursuant to Section 15.4 (b) of the Act to plan, implement, upgrade, and maintain an Emergency 9-1-1 System for citizens of the County of DuPage and portions of Cook, Kane and Will counties; and

WHEREAS, these Enhanced 9-1-1 systems are a critical and valued state-of-the-art tool for the expeditious response of public safety to citizen requests for emergency service; and

WHEREAS, the ETS Board recognizing the importance of the DuPage Emergency Dispatch Interoperable Radio System created the Policy Advisory Committee; and

WHEREAS, the purpose of the Policy Advisory Committee (PAC) is to promote interagency cooperation and provide policy level recommendations to support efficient and effective use of resources for matters related to public safety as assigned by the ETS Board; and

WHEREAS, the ETS Board recognizes the nomination of Deputy Chief Craig Jansen (Addison Consolidated Dispatch Center Fire Representative) to the ETS Board Policy Advisory Committee to fill the vacancy effective November 12, 2024 through the expiration of the term ending May 12, 2026.

NOW, THEREFORE BE IT RESOLVED that the DuPage ETS Board does hereby consent to the appointment of the above-named individual as a member of the DuPage ETSB Policy Advisory Committee, for a term commencing November 12, 2024, and expiring May 12, 2026; and

BE IT FURTHER RESOLVED that the attached "Notice of Appointment" be attached hereto and made a part hereof; and

BE IT FURTHER RESOLVED that the County Clerk transmits a certified copy of this Resolution to the

above-named individual to their business address; and the Executive Director of the ETSB.

Enacted and approved this 11th day of December, 2024 at Wheaton, Illinois.

GREG SCHWARZE, CHAIR

Attest: _____
JEAN KACZMAREK, COUNTY CLERK

ETSB Resolution

NOTICE OF APPOINTMENT

By virtue of the power vested in the Emergency Telephone System Board of DuPage County pursuant to 50 ILCS 750/15.4, the DuPage ETSB Chair does hereby appoint Deputy Chief Craig Jansen (ACDC Fire Representative) to be a member of the Emergency Telephone System Board of DuPage County Policy Advisory Committee (PAC) for a term commencing December 11, 2024 and expiring May 12, 2026.

Greg Schwarze, Chair

Emergency Telephone System Board of DuPage County



Addison Police DEPARTMENT



November 4, 2024

Chairman Greg Schwarze
Emergency Telephone System Board
421 N. County Farm Road
Wheaton, IL 60187

Chairman Schwarze:

Please accept this correspondence as a formal request from my office to appoint Deputy Chief Craig Jansen from the Tri-State Fire Protection District to the Policy Advisory Committee (PAC) as an Addison Consolidated Dispatch Center (ACDC) representative. Deputy Chief Jansen will be replacing Chief Patrick Johl, a current member of PAC. Chief Johl will be appointed to the Emergency Telephone System Board, replacing Chief Erik Kramer, and Chief Johl's last PAC meeting was on November 4, 2024.

If you need further information, please don't hesitate to contact me. Thank you for your consideration.

Sincerely,

Roy Selvik
Chief of Police



ETSB Resolution

421 N. COUNTY FARM
ROAD
WHEATON, IL 60187
www.dupagecounty.gov

File #: ETS-R-0080-24

Agenda Date: 12/11/2024

Agenda #: 7.E.1.

**BUDGET TRANSFER FOR THE EMERGENCY TELEPHONE
SYSTEM BOARD OF DUPAGE COUNTY
FOR FISCAL YEAR 2024**

WHEREAS, the DuPage County Emergency Telephone System Board ("DU PAGE ETSB") is an emergency telephone system board, established pursuant to Section 15.4 of the Local Government Emergency Telephone System Act, 50 ILCS 750/15.4 ("Act"); and

WHEREAS, the DU PAGE ETSB is authorized and empowered, pursuant to Section 15.4 (b) of the Act to plan, implement, upgrade, and maintain an Emergency 9-1-1 System for citizens of the County of DuPage and portions of Cook, Kane and Will counties; and

WHEREAS, the DUPAGE ETSB is authorized by law and local ordinance to make disbursements from the 9-1-1 surcharge funds it receives pursuant to law for costs related to products and services necessary for the implementation, upgrade and maintenance of the emergency telephone system; and

WHEREAS, the 9-1-1 System Coordinator recommends DUPAGE ETS Board approval for the following Fiscal Year 2024 budget transfers:

Amount: \$200,837.00

From Fund/Object Code: 4000-5820-53830: Other Contractual Expenses

To Fund/Object Code: 4000-5820-53090: Other Professional Services

Purpose: Budget transfer for FY24 to move funds from 4000-5820-53830 (Other Contractual Expenses) to 4000-5820-53090 (Other Professional Services) for the development of an encryption plan for the DuPage Emergency Dispatch Interoperable Radio System (DEDIR System).

NOW, THEREFORE BE IT RESOLVED, by the DUPAGE ETS Board that the transfer amount of \$200,837.00 from object code 4000-5820-53830 (Other Contractual Expenses) to 4000-5820-53090 (Other Professional Services), be, and is hereby approved to be made within the indicated object codes.

Enacted and approved this 11th day of December, 2024 at Wheaton, Illinois.

GREG SCHWARZE, CHAIR

Attest: _____

JEAN KACZMAREK, COUNTY CLERK

DuPage County, Illinois
BUDGET ADJUSTMENT
Effective January 22, 2024

From: 4000
Company #

ETSB-EQUALIZATION
From: Company/Accounting Unit Name

Accounting Unit	Account	Sub-Account	Title	Amount	Finance Dept Use Only Available Balance		Date of Balance
					Prior to Transfer	After Transfer	
5820	53830		OTHER CONTRACTUAL EXPENSES	\$ 200,837.00			
Total				\$ 200,837.00			

To: 4000
Company #

ETSB-EQUALIZATION
To: Company/Accounting Unit Name

Accounting Unit	Account	Sub-Account	Title	Amount	Finance Dept Use Only Available Balance		Date of Balance
					Prior to Transfer	After Transfer	
5820	53090		OTHER PROFESSIONAL SERVICES	\$ 200,837.00			
Total				\$ 200,837.00			

Reason for Request:

Budget transfer for FY24 to move funds from 4000-5820-53830 (Other Contractual Services) to 4000-5820-53090 (Technical/Professional Services) for the development of an encryption plan for the DEDIR System. [Total Transfer Amount: \$200,837.00]

Department Head _____ Date _____

Activity _____
(optional)

Chief Financial Officer _____ Date _____

****Please sign in blue ink on the original form****

Finance Department Use Only		
Fiscal Year _____	Budget Journal # _____	Acctg Period _____
Entered By/Date _____	Released & Posted By/Date _____	



ETSB Resolution

421 N. COUNTY FARM
ROAD
WHEATON, IL 60187
www.dupagecounty.gov

File #: ETS-R-0081-24

Agenda Date: 12/11/2024

Agenda #: 7.E.2.

**BUDGET TRANSFER FOR THE EMERGENCY TELEPHONE
SYSTEM BOARD OF DUPAGE COUNTY
FOR FISCAL YEAR 2025**

WHEREAS, the DuPage County Emergency Telephone System Board ("DU PAGE ETSB") is an emergency telephone system board, established pursuant to Section 15.4 of the Local Government Emergency Telephone System Act, 50 ILCS 750/15.4 ("Act"); and

WHEREAS, the DU PAGE ETSB is authorized and empowered, pursuant to Section 15.4 (b) of the Act to plan, implement, upgrade, and maintain an Emergency 9-1-1 System for citizens of the County of DuPage and portions of Cook, Kane and Will counties; and

WHEREAS, the DUPAGE ETSB is authorized by law and local ordinance to make disbursements from the 9-1-1 surcharge funds it receives pursuant to law for costs related to products and services necessary for the implementation, upgrade and maintenance of the emergency telephone system; and

WHEREAS, the 9-1-1 System Coordinator recommends DUPAGE ETS Board approval for the following Fiscal Year 2025 budget transfers:

Amount: \$6,651,400.00

From Fund/Object Code: 4000-5820-54199: Capital Contingencies

To Fund/Object Code: 4000-5820-54110: Capital Equipment & Machinery

Purpose: Budget transfer for FY25 to move funds from 4000-5820-54199 (Capital Contingencies) to 4000-5820-54110 (Equipment & Machinery) for the third of four payments on the DEDIR System radio replacement project PO 5522-1.

NOW, THEREFORE BE IT RESOLVED, by the DUPAGE ETS Board that the transfer amount of \$6,651,400.00 from object code 4000-5820-54199: Capital Contingencies to object code 4000-5820-54110: Capital Equipment and Machinery, be, and is hereby approved to be made within the indicated object codes.

Enacted and approved this 11th day of December, 2024 at Wheaton, Illinois.

GREG SCHWARZE, CHAIR

Attest: _____

JEAN KACZMAREK, COUNTY CLERK

DuPage County, Illinois
BUDGET ADJUSTMENT
Effective January 22, 2024

From: 4000
Company #

ETSB-EQUALIZATION
From: Company/Accounting Unit Name

Accounting Unit	Account	Sub-Account	Title	Amount	Finance Dept Use Only Available Balance		Date of Balance
					Prior to Transfer	After Transfer	
5820	54199		CAPITAL CONTINGENCY	\$ 6,651,400.00			
Total				\$ 6,651,400.00			

To: 4000
Company #

ETSB-EQUALIZATION
To: Company/Accounting Unit Name

Accounting Unit	Account	Sub-Account	Title	Amount	Finance Dept Use Only Available Balance		Date of Balance
					Prior to Transfer	After Transfer	
5820	54110		EQUIPMENT AND MACHINERY	\$ 6,651,400.00			
Total				\$ 6,651,400.00			

Reason for Request:

Budget transfer for FY25 to move funds from 4000-5820-54199 (Capital Contingency) to 4000-5820-54110 (Capital Equipment and Machinery) for the third annual payment on the DEDIRS radio replacement project PO 5522-1. [Total Transfer Amount: \$6,651,400.00]

Department Head Date

Activity _____
(optional)

Chief Financial Officer Date

****Please sign in blue ink on the original form****

Finance Department Use Only

Fiscal Year _____ Budget Journal # _____ Acctg Period _____

Entered By/Date _____ Released & Posted By/Date _____



Payment of Claims

421 N. COUNTY FARM
ROAD
WHEATON, IL 60187
www.dupagecounty.gov

File #: 24-2994

Agenda Date: 12/11/2024

Agenda #: 7.F.1.



EMERGENCY TELEPHONE SYSTEM BOARD OF DU PAGE COUNTY

Consolidated 9-1-1 Services for DuPage County
421 N. County Farm Road, Wheaton, Illinois 60187
630-550-7743 ETSB911@dupagecounty.gov

BOARD MEMBERS:

Mr. Greg Schwarze

Chairman
DuPage County Board
Representative

Mr. Mark Franz

Vice Chairman
Village of Glen Ellyn
DuPage Mayors & Managers
Conference Representative

Mrs. Gwen Henry, Ex-Officio

DuPage County Treasurer

Ms. Jean Kaczmarek, Ex-Officio

Secretary - DuPage County Clerk

Mr. Grant Eckhoff

DuPage County Board
Representative

Ms. Marilu Hernandez

Addison Consolidated Dispatch
Center
(ACDC) Representative

Chief Patrick Johl

Wood Dale Fire Protection District
DuPage County Fire Chiefs
Association Representative

Mr. Joseph Maranowicz

Village of Addison
DuPage Mayors & Managers
Conference Representative

Ms. Sheryl Markay

Public Representative

Deputy Chief Dan McCarthy

DuPage Sheriff's Office
Representative

Ms. Jessica Robb

DuPage Public Safety
Communication
(DU-COMM) Representative

Chief David Schar

Village of Winfield
DuPage County Police Chief

Mr. Michael G. Tillman, RPL

Superior Air-Ground Ambulance
Services Inc.
Emergency Services Representative

Ms. Yeena Yoo

DuPage County Board
Representative

Ms. Linda Zerwin

Executive Director
9-1-1 System Coordinator

TO: DuPage County Finance Department

FROM: Greg Schwarze, Chairman
Emergency Telephone System Board of DuPage County

DATE: December 11, 2024

SUBJECT: ETSB Inter-department Claims FY24 November 13, 2024

The Inter-fund transfer for Payment of Claims as detailed on the following page has been approved by the ETS Board at a meeting held on December 11, 2024.

FY2024 Total Inter-fund Payment of Claims: \$180,657.78

APPROVED BY:

Greg Schwarze, Chair

ATTEST:

Secretary

DUPAGE EMERGENCY TELEPHONE SYSTEM BOARD | 9-1-1

<u>Object Code</u>	<u>Services</u>	<u>Department</u>	<u>Amount</u>	<u>PO/Resolution</u>
5820-53000	Accounting Svcs	Finance / CPA	\$34,000.00	Invoice #ETSB20241016
5820-53000	Accounting Svcs	Finance / A/P	\$18,000.00	Invoice #ETSB20241016
5820-53000	Audit Review	County Auditor	\$25,000.00	Invoice #ETSB20241016
5820-53030	Legal Svcs	State's Attorney	\$60,000.00	Invoice #ETSB20241016
5820-53400	Shelter Lease	Facilities Mgmt	\$8,580.00	Invoice #KBFY2024
5820-53090	Network/DuJIS	IT	\$35,000.00	Invoice #110424
5820-52200	Copy Paper	Mailroom	\$77.78	Invoice #1279424821



EMERGENCY TELEPHONE SYSTEM BOARD OF DU PAGE COUNTY

Consolidated 9-1-1 Services for DuPage County
421 N. County Farm Road, Wheaton, Illinois 60187
630-550-7743 ETSB911@dupagecounty.gov

BOARD MEMBERS:

Mr. Greg Schwarze

Chairman
DuPage County Board
Representative

Mr. Mark Franz

Vice Chairman
Village of Glen Ellyn
DuPage Mayors & Managers
Conference Representative

Mrs. Gwen Henry, Ex-Officio

DuPage County Treasurer

Ms. Jean Kaczmarek, Ex-Officio

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DuPage County Board
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Addison Consolidated Dispatch
Center
(ACDC) Representative

Chief Patrick Johl

Wood Dale Fire Protection District
DuPage County Fire Chiefs
Association Representative

Mr. Joseph Maranowicz

Village of Addison
DuPage Mayors & Managers
Conference Representative

Ms. Sheryl Markay

Public Representative

Deputy Chief Dan McCarthy

DuPage Sheriff's Office
Representative

Ms. Jessica Robb

DuPage Public Safety
Communication
(DU-COMM) Representative

Chief David Schar

Village of Winfield
DuPage County Police Chief

Mr. Michael G. Tillman, RPL

Superior Air-Ground Ambulance
Services Inc.
Emergency Services Representative

Ms. Yeena Yoo

DuPage County Board
Representative

Ms. Linda Zerwin

Executive Director
9-1-1 System Coordinator

TO: DuPage County Treasurer's Office

FROM: Greg Schwarze, Chairman
Emergency Telephone System Board of DuPage County

DATE: December 11, 2024

SUBJECT: ETSB Payment of Claims List FY24 – November 13, 2024

The payment of the below listed accounts has been approved by the ETS Board at a meeting held on December 11, 2024. You are hereby authorized to pay the invoices as listed on the attached DuPage County Payment Listing Transaction report dated November 1, 2024.

FY2024 Equalization Fund (4000-5820): \$ 1,407,044.73

Total: \$ 1,407,044.73

APPROVED BY:

Greg Schwarze, Chair

ATTEST:

Secretary

**EMERGENCY TELEPHONE SYSTEM BOARD OF DU PAGE COUNTY
FY24 EXPENDITURE VS. BUDGET**

COMP	AU	Account	Description	ANNUAL	ACTUAL	YEAR TO DATE		REMAINING	% YTD	% YTD
				APPROPRIATION	BUDGET	EXPENDED	ENCUMBERED	AVAILABLE	EXPENDED	REMAINING
4000	5820	50000-0000	REGULAR SALARIES	\$ 1,004,362	\$ 1,004,362	\$ 856,556	\$ -	\$ 147,805.90	85%	15%
4000	5820	50050-0000	TEMPORARY SALARIES/ON CALL (new)	\$ 10,000	\$ 10,000	\$ 9,070	\$ -	\$ 930.36	91%	9%
4000	5820	51000-0000	BENEFIT PAYMENTS	\$ 13,525	\$ 13,525	\$ 1,691.55	\$ -	\$ 11,833.65	13%	87%
4000	5820	51010-0000	EMPLOYER SHARE I.M.R.F.	\$ 82,559	\$ 82,559	\$ 71,034.15	\$ -	\$ 11,524.41	86%	14%
4000	5820	51030-0000	EMPLOYER SHARE SOCIAL SECURITY	\$ 76,834	\$ 76,834	\$ 63,044.26	\$ -	\$ 13,789.44	82%	18%
4000	5820	51040-0000	EMPLOYEE MED & HOSP INSURANCE	\$ 220,480	\$ 220,480	\$ 117,839.28	\$ -	\$ 102,641.09	53%	47%
4000	5820	51050-0000	FLEXIBLE BENEFIT EARNINGS	\$ 4,000	\$ 4,000	\$ 50.00	\$ -	\$ 3,950.00	1%	99%
4000	5820	52000-0000	FURN/MACH/EQUIP SMALL VALUE	\$ 39,000	\$ 39,000	\$ -	\$ -	\$ 39,000.00	0%	100%
4000	5820	52100-0000	I.T. EQUIPMENT-SMALL VALUE	\$ 77,500	\$ 77,500	\$ 14,662.30	\$ 49,657.37	\$ 13,180.33	19%	17%
4000	5820	52200-0000	OPERATING SUPPLIES & MATERIALS	\$ 2,000	\$ 2,000	\$ 861.02	\$ -	\$ 1,138.98	43%	57%
4000	5820	52210-0000	FOOD AND BEVERAGE	\$ 750	\$ 750	\$ 565.09	\$ -	\$ 184.91	75%	25%
4000	5820	52250-0000	AUTO/MACHINERY EQUIPMENT/PARTS	\$ 153,819	\$ 153,819	\$ 110,119.11	\$ 10,542.58	\$ 33,157.19	72%	22%
4000	5820	52260-0000	FUEL & LUBRICANTS	\$ 2,500	\$ 2,500	\$ 365.71	\$ -	\$ 2,134.29	15%	85%
4000	5820	52270-0000	MAINTENANCE SUPPLIES	\$ 2,000	\$ 2,000	\$ -	\$ -	\$ 2,000.00	0%	100%
4000	5820	52280-0000	CLEANING SUPPLIES	\$ 500	\$ 500	\$ 68.63	\$ -	\$ 431.37	14%	86%
4000	5820	53000-0000	AUDITING & ACCOUNTING SERVICES	\$ 108,920	\$ 108,920	\$ 31,800.00	\$ -	\$ 77,120.00	29%	71%
4000	5820	53020-0000	I.T. SERVICES	\$ -	\$ 46,800	\$ 46,800.00	\$ -	\$ -	100%	0%
4000	5820	53030-0000	LEGAL SERVICES	\$ 60,000	\$ 60,000	\$ -	\$ -	\$ 60,000.00	0%	100%
4000	5820	53040-0000	INTERPRETER SERVICES	\$ 24,000	\$ 32,000	\$ 23,609.03	\$ 5,196.17	\$ 3,194.80	74%	10%
4000	5820	53090-0000	TECHNICAL/PROFESSIONAL SERVICES	\$ 102,000	\$ 55,200	\$ 2,840.00	\$ 500.00	\$ 51,860.00	5%	94%
4000	5820	53130-0000	PUBLIC LIABILITY INSURANCE	\$ 122,813	\$ 122,813	\$ 110,265.00	\$ -	\$ 12,547.53	90%	10%
4000	5820	53200-0000	NATURAL GAS	\$ 3,700	\$ 3,700	\$ -	\$ -	\$ 3,700.00	0%	100%
4000	5820	53210-0000	ELECTRICITY	\$ 25,000	\$ 25,000	\$ 15,705.40	\$ -	\$ 9,294.60	63%	37%
4000	5820	53220-0000	WATER & SEWER	\$ 500	\$ 500	\$ -	\$ -	\$ 500.00	0%	100%
4000	5820	53250-0000	WIRED COMMUNICATION SERVICES	\$ 1,247,387	\$ 1,247,387	\$ 459,237.74	\$ 714,012.48	\$ 74,136.38	37%	6%
4000	5820	53260-0000	WIRELESS COMMUNICATION SVC	\$ 1,815,152	\$ 1,815,152	\$ 1,293,174.17	\$ 340,888.80	\$ 181,089.03	71%	10%
4000	5820	53300-0000	REPAIR & MTCE FACILITIES	\$ 45,000	\$ 45,000	\$ 4,969.00	\$ -	\$ 40,031.00	11%	89%
4000	5820	53310-0000	REPAIR MAINT INFRASTRUCTURE	\$ 50,000	\$ 50,000	\$ 856.00	\$ -	\$ 49,144.00	2%	98%
4000	5820	53370-0000	REPAIR & MTCE OTHER EQUIPMENT	\$ 647,861	\$ 647,861	\$ 9,071.82	\$ 20,913.36	\$ 617,875.80	1%	95%
4000	5820	53400-0000	RENTAL OF OFFICE SPACE	\$ 20,580	\$ 20,580	\$ -	\$ -	\$ 20,580.00	0%	100%
4000	5800	53410-0000	RENTAL OF MACHINERY & EQUIPMENT	\$ 19,605	\$ 19,605	\$ -	\$ 7,770.31	\$ 11,834.69	0%	60%
4000	5820	53500-0000	MILEAGE EXPENSE	\$ 2,000	\$ 2,000	\$ 853.58	\$ -	\$ 1,146.42	43%	57%
4000	5820	53510-0000	TRAVEL EXPENSE	\$ 100,000	\$ 100,000	\$ 11,526.34	\$ -	\$ 88,473.66	12%	88%
4000	5820	53600-0000	DUES & MEMBERSHIPS	\$ 1,508	\$ 1,508	\$ 669.00	\$ -	\$ 839.00	44%	56%
4000	5820	53610-0000	INSTRUCTION & SCHOOLING	\$ 110,000	\$ 110,000	\$ 31,885.00	\$ 24,000.00	\$ 54,115.00	29%	49%
4000	5820	53800-0000	PRINTING	\$ 5,000	\$ 5,000	\$ 158.00	\$ -	\$ 4,842.00	3%	97%
4000	5820	53800-0001	PRINTING (new)	\$ -	\$ 5,000	\$ 3,782.32	\$ 973.59	\$ 244.09	76%	5%
4000	5820	53801-0000	ADVERTISING	\$ 3,000	\$ 3,000	\$ 41.40	\$ -	\$ 2,958.60	1%	99%
4000	5820	53803-0000	MISCELLANEOUS MEETING EXPENSE	\$ 1,500	\$ 1,500	\$ -	\$ -	\$ 1,500.00	0%	100%
4000	5820	53804-0000	POSTAGE & POSTAL CHARGES	\$ 3,000	\$ 3,000	\$ 692.44	\$ -	\$ 2,307.56	23%	77%
4000	5820	53805-0000	OTHER TRANSPORTATION CHARGES	\$ 1,000	\$ 1,000	\$ -	\$ -	\$ 1,000.00	0%	100%
4000	5820	53806-0000	SOFTWARE LICENSES (revised)	\$ 2,821,721	\$ 2,821,721	\$ 2,014,009.35	\$ 673,336.47	\$ 134,374.70	71%	5%
4000	5820	53807-0000	SOFTWARE MAINT AGREEMENTS (revised)	\$ 952,564	\$ 952,564	\$ 469,728.12	\$ 50,186.22	\$ 432,649.30	49%	45%
4000	5820	53808-0000	STATUTORY & FISCAL CHARGES	\$ -	\$ -	\$ -	\$ -	\$ -	0%	0%
4000	5820	53810-0000	CUSTODIAL SERVICES	\$ 53,000	\$ 53,000	\$ 40,000.00	\$ -	\$ 13,000.00	75%	25%
4000	5820	53830-0000	OTHER CONTRACTUAL EXPENSES	\$ 3,705,085	\$ 3,705,085	\$ 555,701.92	\$ 349,727.08	\$ 2,799,656.00	15%	76%
4000	5820	54100-0000	IT EQUIPMENT	\$ 43,160	\$ 213,078	\$ 213,077.50	\$ -	\$ 0.50	100%	0%
4000	5820	54100-0700	IT EQUIPMENT - CAPITAL LEASE (new)	\$ -	\$ 12,000	\$ 8,427.90	\$ -	\$ 3,572.10	70%	30%
4000	5820	54107-0000	SOFTWARE (new)	\$ 29,000	\$ 82,979	\$ 67,659.81	\$ 14,681.50	\$ 637.69	82%	1%
4000	5820	54110-0000	EQUIPMENT AND MACHINERY	\$ 730,572	\$ 8,495,638	\$ 7,866,650.26	\$ -	\$ 628,987.51	93%	7%
Total				\$ 14,544,455	\$ 22,558,418		\$ 2,262,386	\$ 5,766,914	0%	26%
EXPENDITURES FOR PERIOD: November 13, 2024						\$ 1,407,044.73	Internal Transfer:			
COMP	AU	Account	Description	ANNUAL	ACTUAL	YEAR TO DATE		REMAINING	% YTD	% YTD
				APPROPRIATION	BUDGET	TRANSFERRED	ENCUMBERED	BALANCE	EXPENDED	REMAINING
4000	5820	53828-0000	CONTINGENCIES (xfers to Personnel/Contracts/Commodities)	\$ 300,000.00	\$ 300,000.00	\$ (137,350.00)		\$ 162,650.00	-46%	54%
4000	5820	54199-0000	CAPITAL CONTINGENCY (xfers to Capital)	\$ 29,072,674	\$ 29,072,674	\$ (7,988,963.00)	\$ (1,900,000.00)	\$ 19,183,711.00	-27%	66%



OFFICE OF THE COUNTY AUDITOR

Bill White, JD, CIA
DuPage County Auditor

421 N. County Farm Road
Wheaton, Illinois 60187
(630) 407-6075
www.dupagecounty.gov/auditor

To: Hon. Greg Schwarze, Chairman
DuPage County Emergency Telephone System Board (ETSB)

ETSB Members

From: Bill White, J.D., C.I.A. *WFW*
County Auditor

Subject: Internal Audit of Accounts Payable
#24-66

Date: November 5, 2024

The Office of the County Auditor has completed a limited scope internal audit of the transaction processing of ETSB invoices submitted for payment. The audit identified four exceptions that required correction by the ETSB or Finance Department.

All of the invoices submitted have been reviewed and released for payment by the County Auditor. The results of the audit are presented below.

Results

My Office has performed voucher pre-audit procedures for the invoices submitted for approval by the ETSB at the November 13, 2024, Board Meeting. The invoices listed on the Bank Account Payment History Report dated November 1, 2024, have been examined and are recommended for payment. The total amount of the expenditures is \$1,407,044.73:

- FY2024 Equalization Fund (4000-5820) \$1,407,044.73

Four exceptions were identified by the County Auditor.

An Insight Public Sector, Inc. invoice for \$7,683.34 for software technical support services was entered by the Finance Department into the MHC system without the company number, accounting unit, and purchase order information. The County Auditor disapproved the invoice on October 23, 2024. The Finance Department re-entered the missing information and resubmitted the invoice to the County Auditor for approval on October 24, 2024. The County Auditor recommended the invoice for payment on October 28, 2024.

An AT&T invoice for \$1,034.04 for long-distance phone services was entered by the Finance Department into the MHC system with an incorrect invoice number and without the purchase order information. The County Auditor disapproved the invoice on October 25, 2024. The Finance Department corrected the invoice number, re-entered the missing information, and resubmitted the invoice to the County Auditor for approval on October 25, 2024. The County Auditor recommended the invoice for payment on October 28, 2024.

A Comcast invoice for \$38,570.17 for internet network charges was entered by the Finance Department into the MHC system without the purchase order information. The County Auditor disapproved the invoice on October 25, 2024. The Finance Department re-entered the missing information and resubmitted the invoice to the County Auditor for approval on October 25, 2024. The County Auditor recommended the invoice for payment on October 28, 2024.

A travel reimbursement for Prithvi Bhatt for \$977 was submitted by the ETSB without the conference registration payment supporting documentation attached to the reimbursement request. The County Auditor disapproved the invoice on October 24, 2024. The ETSB provided the missing documentation and resubmitted the invoice to the County Auditor for approval on October 28, 2024. The County Auditor recommended the invoice for payment on October 29, 2024.

Objective

The County Auditor will perform a series of procedures designed to evaluate the internal controls involved in the processing of transactions in the accounts payable system. The actual procedures performed will depend upon the County Auditor's assessment of risks associated with the transactions.

Background/Audit Scope

Invoices and the related supporting documentation are initially prepared and submitted for payment processing by County departments to the centralized accounts payable function administered by the Finance Department.

The County Auditor performs audit procedures on the payment documentation after the information has been entered into the accounts payable system by the Finance Department. These procedures include reviewing the scanned images of the invoice and supporting documentation and comparing it to the information entered into the system. Significant discrepancies noted between the supporting documentation and the information recorded in the system are identified by the County Auditor as exceptions. In these situations, the County Auditor notifies the Finance Department of the problem. When the discrepancies are resolved, the County Auditor approves the invoice.

A Bank Account Payment History Report is generated by the Finance Department after the invoices have been approved and the County Auditor verifies that each of the recommended payments was properly posted to the County's General Ledger.

Audit Findings and Recommendations

The County Auditor audited 30 invoices submitted for payment, four exceptions were identified.

The ETSB should verify the completeness of invoices prior to forwarding them to the Finance Department for entry into the ERP and MHC systems.

The Finance Department should verify the completeness and accuracy of invoices entered into the ERP and MHC systems prior to forwarding to the County Auditor for review and payment recommendation.

The ETSB should continue to regularly review available ERP reports and real-time transaction information to monitor the progress of invoices submitted for payment to preclude the potential for incorrect payments.

Thank you for your continued assistance.

cc: Linda Zerwin, Executive Director
Jeff Martynowicz, Chief Financial Officer

Bank Account Payment History

AP255 Date: 11/01/24
Time: 12:01

JOB SUBMISSION PARAMETERS

User Name: DP\FNDMD
Job Name: AP255-4000
Step Nbr: 1

Pay Group: 4000

Cash Code: 1414

Class C Accounts Payable

Payment Date: 110124 - 110124

Payment Numbers: -

Payment Code:

Bank Account Payment History

AP255 Date 11/01/24
Time 12:01

Pay Group 4000 ETSB PAY GROUP
Bank Account Payment History

USD

Page 1

Cash Code 1414 Bank 071923909
Payment Code ACH

Payment Date Range 11/01/24 thru 11/01/24
Payment Currency USD

Vendor	Invoice	Voucher	Auth PL	Due Date	Dsc Date	Scheduled Amount	Discount Amount	Net Payment Amount
Payment Number	533193	Payment Date	11/01/24	Vendor	10667	CDW GOVERNMENT INC	Status Issued	
10667 AB2G38A				IX 102	11/20/24	32.21	0.00	32.21
10667 SJ18568				IX 102	08/15/24	9,436.00	0.00	9,436.00
				***	Payment Total	9,468.21	0.00	9,468.21
Payment Number	533194	Payment Date	11/01/24	Vendor	10115	MOTOROLA SOLUTIONS CREDIT CO.	Status Issued	
10115 32967				IX 102	10/26/24	1,167,644.09	0.00	1,167,644.09
				***	Payment Total	1,167,644.09	0.00	1,167,644.09
Payment Number	533195	Payment Date	11/01/24	Vendor	44522	TOSHIBA AMERICA BUSINESS	Status Issued	
44522 6399479				IX 102	11/09/24	1,353.26	0.00	1,353.26
				***	Payment Total	1,353.26	0.00	1,353.26
Payment Number	533196	Payment Date	11/01/24	Vendor	20971	VOIANCE LANGUAGE SERVICES, LLC	Status Issued	
20971 2024056476				IX 102	09/30/24	2,670.30	0.00	2,670.30
20971 2024069719				IX 102	10/30/24	2,519.19	0.00	2,519.19
				***	Payment Total	5,189.49	0.00	5,189.49
				***	Payment Code ACH Total	1,183,655.05	0.00	1,183,655.05
					Payment Count	4		

Bank Account Payment History

AP255 Date 11/01/24 Pay Group 4000 ETSB PAY GROUP USD Page 2
Time 12:01 Bank Account Payment History

Cash Code 1414 Bank 071923909 Payment Date Range 11/01/24 thru 11/01/24
Payment Code CHK Payment Currency USD

Vendor	Invoice	Voucher	Auth PL	Due Date	Dsc Date	Scheduled Amount	Discount Amount	Net Payment Amount
Payment Number 1200745	Payment Date 11/01/24	Vendor 10008	AT&T				Status Issued	
10008 630495190209 2024		IX 102 10/16/24			307.89	0.00		307.89
		*** Payment Total			307.89	0.00		307.89
Payment Number 1200746	Payment Date 11/01/24	Vendor 10008	AT&T				Status Issued	
10008 630665711310 2024		IX 102 11/03/24			1,034.04	0.00		1,034.04
		*** Payment Total			1,034.04	0.00		1,034.04
Payment Number 1200747	Payment Date 11/01/24	Vendor 10008	AT&T				Status Issued	
10008 630R06015909 2024		IX 102 10/16/24			1,824.69	0.00		1,824.69
		*** Payment Total			1,824.69	0.00		1,824.69
Payment Number 1200748	Payment Date 11/01/24	Vendor 10008	AT&T				Status Issued	
10008 S667122122-24265		IX 102 10/21/24			1,006.21	0.00		1,006.21
		*** Payment Total			1,006.21	0.00		1,006.21
Payment Number 1200749	Payment Date 11/01/24	Vendor 10009	AT&T MOBILITY				Status Issued	
10009 287316512139X10082024		IX 102 10/30/24			402.65	0.00		402.65
		*** Payment Total			402.65	0.00		402.65
Payment Number 1200750	Payment Date 11/01/24	Vendor 44449	BHATT, PRITHVI				Status Issued	
44449 TRV20241020		IX 102 10/24/24			977.00	0.00		977.00
		*** Payment Total			977.00	0.00		977.00
Payment Number 1200751	Payment Date 11/01/24	Vendor 10023	COM ED				Status Issued	
10023 6819698000 092324		IX 102 10/23/24			222.29	0.00		222.29
10023 8713843000 091724		IX 102 10/17/24			1,299.27	0.00		1,299.27
10023 8713843000 101624		IX 102 11/15/24			955.17	0.00		955.17
		*** Payment Total			2,476.73	0.00		2,476.73
Payment Number 1200752	Payment Date 11/01/24	Vendor 12382	COMCAST				Status Issued	
12382 220622662		IX 102 11/14/24			38,570.17	0.00		38,570.17
		*** Payment Total			38,570.17	0.00		38,570.17
Payment Number 1200753	Payment Date 11/01/24	Vendor 11196	FEDEX				Status Issued	
11196 8-645-82916		IX 102 11/08/24			16.01	0.00		16.01
		*** Payment Total			16.01	0.00		16.01
Payment Number 1200754	Payment Date 11/01/24	Vendor 10809	INSIGHT PUBLIC SECTOR INC				Status Issued	
10809 1101214326		IX 102 11/12/24			7,683.34	0.00		7,683.34
		*** Payment Total			7,683.34	0.00		7,683.34
Payment Number 1200755	Payment Date 11/01/24	Vendor 42564	KOPAS, BRIAN				Status Issued	
42564 TRV20241020		IX 102 10/24/24			977.00	0.00		977.00
		*** Payment Total			977.00	0.00		977.00
Payment Number 1200756	Payment Date 11/01/24	Vendor 37797	LILLY, MICHELLE MARIE				Status Issued	
37797 101024		IX 102 11/09/24			9,000.00	0.00		9,000.00

Bank Account Payment History

AP255 Date 11/01/24 Pay Group 4000 ETSB PAY GROUP USD Page 3
Time 12:01 Bank Account Payment History

Cash Code 1414 Bank 071923909 Payment Date Range 11/01/24 thru 11/01/24
Payment Code CHK Payment Currency USD

Vendor	Invoice	Voucher	Auth PL	Due Date	Dsc Date	Scheduled Amount	Discount Amount	Net Payment Amount
Payment Number	1200756	Payment Date	11/01/24	Vendor	37797	LILLY, MICHELLE MARIE	Status Issued	
				***	Payment Total	9,000.00	0.00	9,000.00
Payment Number	1200757	Payment Date	11/01/24	Vendor	10115	MOTOROLA SOLUTIONS INC	Status Issued	
	10115 1187119215			IX	102 04/20/24	11,925.00	0.00	11,925.00
	10115 8330287364			IX	102 10/25/24	7,840.80	0.00	7,840.80
				***	Payment Total	19,765.80	0.00	19,765.80
Payment Number	1200758	Payment Date	11/01/24	Vendor	10115	MOTOROLA SOLUTIONS - STARCOM21	Status Issued	
	10115 8763220240903			IX	102 10/31/24	121,571.00	0.00	121,571.00
	10115 8763520240903			IX	102 10/31/24	7,762.00	0.00	7,762.00
				***	Payment Total	129,333.00	0.00	129,333.00
Payment Number	1200759	Payment Date	11/01/24	Vendor	43159	TAORMINA, GREGG	Status Issued	
	43159 EXP20240912			IX	102 10/25/24	175.00	0.00	175.00
				***	Payment Total	175.00	0.00	175.00
Payment Number	1200760	Payment Date	11/01/24	Vendor	20493	TOWER WORKS, INC	Status Issued	
	20493 68605			IX	102 08/30/24	840.00	0.00	840.00
				***	Payment Total	840.00	0.00	840.00
Payment Number	1200761	Payment Date	11/01/24	Vendor	11201	UNITED STATES POSTAL SERVICE	Status Issued	
	11201 34855593 083124 ETSB			IX	102 09/30/24	40.33	0.00	40.33
				***	Payment Total	40.33	0.00	40.33
Payment Number	1200762	Payment Date	11/01/24	Vendor	10597	VERIZON	Status Issued	
	10597 9974369764			IX	102 10/20/24	432.12	0.00	432.12
				***	Payment Total	432.12	0.00	432.12
Payment Number	1200763	Payment Date	11/01/24	Vendor	24817	VIAVI SOLUTIONS INC	Status Issued	
	24817 2940006628			IX	102 09/22/24	7,550.70	0.00	7,550.70
				***	Payment Total	7,550.70	0.00	7,550.70
Payment Number	1200764	Payment Date	11/01/24	Vendor	18942	ZERWIN, LINDA	Status Issued	
	18942 TRV20241020			IX	102 11/19/24	977.00	0.00	977.00
				***	Payment Total	977.00	0.00	977.00
				***	Payment Code CHK Total	223,389.68	0.00	223,389.68
					Payment Count	20		
				***	Cash Code 1414 Total	1,407,044.73	0.00	1,407,044.73
					Payment Count	24		
				***	Pay Group 4000 USD Total	1,407,044.73	0.00	1,407,044.73
					Payment Count	24		



Payment of Claims

421 N. COUNTY FARM
ROAD
WHEATON, IL 60187
www.dupagecounty.gov

File #: 24-3244

Agenda Date: 12/11/2024

Agenda #: 7.F.2.



EMERGENCY TELEPHONE SYSTEM BOARD OF DU PAGE COUNTY

Consolidated 9-1-1 Services for DuPage County
421 N. County Farm Road, Wheaton, Illinois 60187
630-550-7743 ETSB911@dupagecounty.gov

BOARD MEMBERS:

Mr. Greg Schwarze

Chairman
DuPage County Board
Representative

Mr. Mark Franz

Vice Chairman
Village of Glen Ellyn
DuPage Mayors & Managers
Conference Representative

Mrs. Gwen Henry, Ex-Officio

DuPage County Treasurer

Ms. Jean Kaczmarek, Ex-Officio

Secretary - DuPage County Clerk

Mr. Grant Eckhoff

DuPage County Board
Representative

Ms. Marilu Hernandez

Addison Consolidated Dispatch
Center
(ACDC) Representative

Chief Patrick Johl

Wood Dale Fire Protection District
DuPage County Fire Chiefs
Association Representative

Mr. Joseph Maranowicz

Village of Addison
DuPage Mayors & Managers
Conference Representative

Ms. Sheryl Markay

Public Representative

Deputy Chief Dan McCarthy

DuPage Sheriff's Office
Representative

Ms. Jessica Robb

DuPage Public Safety
Communication
(DU-COMM) Representative

Chief David Schar

Village of Winfield
DuPage County Police Chief

Mr. Michael G. Tillman, RPL

Superior Air-Ground Ambulance
Services Inc.
Emergency Services Representative

Ms. Yeena Yoo

DuPage County Board
Representative

Ms. Linda Zerwin

Executive Director
9-1-1 System Coordinator

TO: DuPage County Treasurer's Office

FROM: Greg Schwarze, Chair
Emergency Telephone System Board of DuPage County

DATE: December 11, 2024

SUBJECT: ETSB Payment of Claims List FY24 – December 11, 2024

The payment of the below listed accounts has been approved by the ETS Board at a meeting held on December 11, 2024. You are hereby authorized to pay the invoices as listed on the attached DuPage County Payment Listing Transaction report dated December 3, 2024.

FY2024 Equalization Fund (4000-5820): \$ 1,182,925.47

Total: \$ 1,182,925.47

APPROVED BY:

Greg Schwarze, Chair

ATTEST:

Secretary

**EMERGENCY TELEPHONE SYSTEM BOARD OF DU PAGE COUNTY
FY24 EXPENDITURE VS. BUDGET**

COMP	AU	Account	Description	ANNUAL	ACTUAL	YEAR TO DATE		REMAINING	% YTD	% YTD
				APPROPRIATION	BUDGET	EXPENDED	ENCUMBERED	AVAILABLE	EXPENDED	REMAINING
4000	5820	50000-0000	REGULAR SALARIES	\$ 1,004,362	\$ 1,004,362	\$ 917,797	\$ -	\$ 86,565.53	91%	9%
4000	5820	50050-0000	TEMPORARY SALARIES/ON CALL (new)	\$ 10,000	\$ 10,000	\$ 9,773	\$ -	\$ 226.80	98%	2%
4000	5820	51000-0000	BENEFIT PAYMENTS	\$ 13,525	\$ 13,525	\$ 8,822.17	\$ -	\$ 4,703.03	65%	35%
4000	5820	51010-0000	EMPLOYER SHARE I.M.R.F.	\$ 82,559	\$ 82,559	\$ 76,712.08	\$ -	\$ 5,846.48	93%	7%
4000	5820	51030-0000	EMPLOYER SHARE SOCIAL SECURITY	\$ 76,834	\$ 76,834	\$ 68,065.89	\$ -	\$ 8,767.81	89%	11%
4000	5820	51040-0000	EMPLOYEE MED & HOSP INSURANCE	\$ 220,480	\$ 220,480	\$ 123,587.29	\$ -	\$ 96,893.08	56%	44%
4000	5820	51050-0000	FLEXIBLE BENEFIT EARNINGS	\$ 4,000	\$ 4,000	\$ 50.00	\$ -	\$ 3,950.00	1%	99%
4000	5820	52000-0000	FURN/MACH/EQUIP SMALL VALUE	\$ 39,000	\$ 39,000	\$ 391.48	\$ -	\$ 38,608.52	1%	99%
4000	5820	52100-0000	I.T. EQUIPMENT-SMALL VALUE	\$ 77,500	\$ 77,500	\$ 17,320.05	\$ 46,999.62	\$ 13,180.33	22%	17%
4000	5820	52200-0000	OPERATING SUPPLIES & MATERIALS	\$ 2,000	\$ 2,000	\$ 1,051.69	\$ -	\$ 948.31	53%	47%
4000	5820	52210-0000	FOOD AND BEVERAGE	\$ 750	\$ 750	\$ 578.91	\$ -	\$ 171.09	77%	23%
4000	5820	52250-0000	AUTO/MACHINERY EQUIPMENT/PARTS	\$ 153,819	\$ 153,819	\$ 110,119.11	\$ 10,542.58	\$ 33,157.19	72%	22%
4000	5820	52260-0000	FUEL & LUBRICANTS	\$ 2,500	\$ 2,500	\$ 365.71	\$ -	\$ 2,134.29	15%	85%
4000	5820	52270-0000	MAINTENANCE SUPPLIES	\$ 2,000	\$ 2,000	\$ -	\$ -	\$ 2,000.00	0%	100%
4000	5820	52280-0000	CLEANING SUPPLIES	\$ 500	\$ 500	\$ 82.66	\$ -	\$ 417.34	17%	83%
4000	5820	53000-0000	AUDITING & ACCOUNTING SERVICES	\$ 108,920	\$ 108,920	\$ 31,800.00	\$ -	\$ 77,120.00	29%	71%
4000	5820	53020-0000	I.T. SERVICES	\$ -	\$ 46,800	\$ 46,800.00	\$ -	\$ -	100%	0%
4000	5820	53030-0000	LEGAL SERVICES	\$ 60,000	\$ 60,000	\$ -	\$ -	\$ 60,000.00	0%	100%
4000	5820	53040-0000	INTERPRETER SERVICES	\$ 24,000	\$ 32,000	\$ 23,609.03	\$ 5,196.17	\$ 3,194.80	74%	10%
4000	5820	53090-0000	TECHNICAL/PROFESSIONAL SERVICES	\$ 102,000	\$ 55,200	\$ 2,840.00	\$ 500.00	\$ 51,860.00	5%	94%
4000	5820	53130-0000	PUBLIC LIABILITY INSURANCE	\$ 122,813	\$ 122,813	\$ 110,265.00	\$ -	\$ 12,547.53	90%	10%
4000	5820	53200-0000	NATURAL GAS	\$ 3,700	\$ 3,700	\$ -	\$ -	\$ 3,700.00	0%	100%
4000	5820	53210-0000	ELECTRICITY	\$ 25,000	\$ 25,000	\$ 15,858.43	\$ -	\$ 9,141.57	63%	37%
4000	5820	53220-0000	WATER & SEWER	\$ 500	\$ 500	\$ -	\$ -	\$ 500.00	0%	100%
4000	5820	53250-0000	WIRED COMMUNICATION SERVICES	\$ 1,247,387	\$ 1,247,387	\$ 463,446.31	\$ 710,109.80	\$ 73,830.49	37%	6%
4000	5820	53260-0000	WIRELESS COMMUNICATION SVC	\$ 1,815,152	\$ 1,815,152	\$ 1,423,376.52	\$ 211,089.68	\$ 180,685.80	78%	10%
4000	5820	53300-0000	REPAIR & MTCE FACILITIES	\$ 45,000	\$ 45,000	\$ 4,969.00	\$ -	\$ 40,031.00	11%	89%
4000	5820	53310-0000	REPAIR MAINT INFRASTRUCTURE	\$ 50,000	\$ 50,000	\$ 26,600.19	\$ -	\$ 23,399.81	53%	47%
4000	5820	53370-0000	REPAIR & MTCE OTHER EQUIPMENT	\$ 647,861	\$ 647,861	\$ 9,071.82	\$ 20,913.36	\$ 617,875.80	1%	95%
4000	5820	53400-0000	RENTAL OF OFFICE SPACE	\$ 20,580	\$ 20,580	\$ -	\$ -	\$ 20,580.00	0%	100%
4000	5800	53410-0000	RENTAL OF MACHINERY & EQUIPMENT	\$ 19,605	\$ 19,605	\$ -	\$ 7,770.31	\$ 11,834.69	0%	60%
4000	5820	53500-0000	MILEAGE EXPENSE	\$ 2,000	\$ 2,000	\$ 853.58	\$ -	\$ 1,146.42	43%	57%
4000	5820	53510-0000	TRAVEL EXPENSE	\$ 100,000	\$ 100,000	\$ 11,526.34	\$ -	\$ 88,473.66	12%	88%
4000	5820	53600-0000	DUES & MEMBERSHIPS	\$ 1,508	\$ 1,508	\$ 669.00	\$ -	\$ 839.00	44%	56%
4000	5820	53610-0000	INSTRUCTION & SCHOOLING	\$ 110,000	\$ 110,000	\$ 31,885.00	\$ 24,000.00	\$ 54,115.00	29%	49%
4000	5820	53800-0000	PRINTING	\$ 5,000	\$ 5,000	\$ 158.00	\$ -	\$ 4,842.00	3%	97%
4000	5820	53800-0001	PRINTING (new)	\$ -	\$ 5,000	\$ 4,098.32	\$ 657.59	\$ 244.09	82%	5%
4000	5820	53801-0000	ADVERTISING	\$ 3,000	\$ 3,000	\$ 41.40	\$ -	\$ 2,958.60	1%	99%
4000	5820	53803-0000	MISCELLANEOUS MEETING EXPENSE	\$ 1,500	\$ 1,500	\$ -	\$ -	\$ 1,500.00	0%	100%
4000	5820	53804-0000	POSTAGE & POSTAL CHARGES	\$ 3,000	\$ 3,000	\$ 1,634.50	\$ -	\$ 1,365.50	54%	46%
4000	5820	53805-0000	OTHER TRANSPORTATION CHARGES	\$ 1,000	\$ 1,000	\$ -	\$ -	\$ 1,000.00	0%	100%
4000	5820	53806-0000	SOFTWARE LICENSES (revised)	\$ 2,821,721	\$ 2,821,721	\$ 2,014,009.35	\$ 673,336.47	\$ 134,374.70	71%	5%
4000	5820	53807-0000	SOFTWARE MAINT AGREEMENTS (revised)	\$ 952,564	\$ 952,564	\$ 486,873.56	\$ 33,040.78	\$ 432,649.30	51%	45%
4000	5820	53808-0000	STATUTORY & FISCAL CHARGES	\$ -	\$ -	\$ -	\$ -	\$ -	0%	0%
4000	5820	53810-0000	CUSTODIAL SERVICES	\$ 53,000	\$ 53,000	\$ 40,000.00	\$ -	\$ 13,000.00	75%	25%
4000	5820	53830-0000	OTHER CONTRACTUAL EXPENSES	\$ 3,705,085	\$ 3,705,085	\$ 1,555,701.92	\$ 349,727.08	\$ 1,799,656.00	42%	49%
4000	5820	54100-0000	IT EQUIPMENT	\$ 43,160	\$ 213,078	\$ 213,077.50	\$ -	\$ 0.50	100%	0%
4000	5820	54100-0700	IT EQUIPMENT - CAPITAL LEASE (new)	\$ -	\$ 12,000	\$ 9,373.98	\$ -	\$ 2,626.02	78%	22%
4000	5820	54107-0000	SOFTWARE (new)	\$ 29,000	\$ 82,979	\$ 67,659.81	\$ 14,681.50	\$ 637.69	82%	1%
4000	5820	54110-0000	EQUIPMENT AND MACHINERY	\$ 730,572	\$ 8,495,638	\$ 7,866,650.26	\$ -	\$ 628,987.51	93%	7%
Total				\$ 14,544,455	\$ 22,558,418	\$ 15,797,566	\$ 2,108,565	\$ 4,652,287	70%	21%
EXPENDITURES FOR PERIOD: December 11, 2024						\$ 1,182,925.47	Internal Transfer:			
COMP	AU	Account	Description	ANNUAL	ACTUAL	YEAR TO DATE		REMAINING	% YTD	% YTD
				APPROPRIATION	BUDGET	TRANSFERRED	ENCUMBERED	BALANCE	EXPENDED	REMAINING
4000	5820	53828-0000	CONTINGENCIES (xfers to Personnel/Contracts/Commodities)	\$ 300,000.00	\$ 300,000.00	\$ (137,350.00)		\$ 162,650.00	-46%	54%
4000	5820	54199-0000	CAPITAL CONTINGENCY (xfers to Capital)	\$ 29,072,674	\$ 29,072,674	\$ (7,988,963.00)		\$ 21,083,711.00	-27%	73%



OFFICE OF THE COUNTY AUDITOR

Bill White, JD, CIA

DuPage County Auditor

421 N. County Farm Road
Wheaton, Illinois 60187
(630) 407-6075
www.dupagecounty.gov/auditor

To: Hon. Greg Schwarze, Chairman
DuPage County Emergency Telephone System Board (ETSB)

ETSB Members

From: Bill White, J.D., C.I.A. *WFW*
County Auditor

Subject: Internal Audit of Accounts Payable
#24-70

Date: December 5, 2024

The Office of the County Auditor has completed a limited scope internal audit of the transaction processing of ETSB invoices submitted for payment. The audit identified no exceptions that required correction by the ETSB or Finance Department.

All of the invoices submitted have been reviewed and released for payment by the County Auditor. The results of the audit are presented below.

Results

My Office has performed voucher pre-audit procedures for the invoices submitted for approval by the ETSB at the December 11, 2024, Board Meeting. The invoices listed on the Bank Account Payment History Report dated December 3, 2024, have been examined and are recommended for payment. The total amount of the expenditures is \$7,834,324.95:

- | | |
|--|----------------|
| • FY2024 Equalization Fund (4000-5820) | \$1,182,925.47 |
| • FY2025 Equalization Fund (4000-5820) | \$6,651,399.48 |

No exceptions were identified by the County Auditor.

It was noted that the FY2025 expenditure for Motorola Solutions Credit Company LLC for the annual lease payment in the amount of \$6,651,399.48 was paid from the Pre-Paid Expense account code (4000-9102-14001) and not from the Capital Equipment and Machinery account code (4000-5820-54110). This was due to the cancellation of the November ETSB Meeting that was scheduled to approve the budget transfer necessary to move funds from the Capital Contingencies account (4000-5820-54199) to Capital Equipment and Machinery to pay this invoice. The County Auditor will perform follow-

up procedures to verify the budget transfer scheduled for the December ETSB meeting is approved and the journal entries to move the payment from Pre-Paid Expense to Capital Equipment and Machinery are accurate and timely.

Objective

The County Auditor will perform a series of procedures designed to evaluate the internal controls involved in the processing of transactions in the accounts payable system. The actual procedures performed will depend upon the County Auditor's assessment of risks associated with the transactions.

Background/Audit Scope

Invoices and the related supporting documentation are initially prepared and submitted for payment processing by County departments to the centralized accounts payable function administered by the Finance Department.

The County Auditor performs audit procedures on the payment documentation after the information has been entered into the accounts payable system by the Finance Department. These procedures include reviewing the scanned images of the invoice and supporting documentation and comparing it to the information entered into the system. Significant discrepancies noted between the supporting documentation and the information recorded in the system are identified by the County Auditor as exceptions. In these situations, the County Auditor notifies the Finance Department of the problem. When the discrepancies are resolved, the County Auditor approves the invoice.

A Bank Account Payment History Report is generated by the Finance Department after the invoices have been approved and the County Auditor verifies that each of the recommended payments was properly posted to the County's General Ledger.

Audit Findings and Recommendations

The County Auditor audited 24 invoices submitted for payment, no exceptions were identified.

The ETSB should continue to regularly review available ERP reports and real-time transaction information to monitor the progress of invoices submitted for payment to preclude the potential for incorrect payments.

Thank you for your continued assistance.

cc: Linda Zerwin, Executive Director
Jeff Martynowicz, Chief Financial Officer

Bank Account Payment History

AP255 Date: 12/03/24
Time: 11:57

JOB SUBMISSION PARAMETERS

User Name: DP\FNDMD
Job Name: AP255-4000
Step Nbr: 1

Pay Group: 4000
Cash Code: 1414 Class C Accounts Payable
Payment Date: 120324 - 120324
Payment Numbers: -
Payment Code:

Bank Account Payment History

AP255 Date 12/03/24 Pay Group 4000 ETSB PAY GROUP USD Page 1
Time 11:58 Bank Account Payment History

Cash Code 1414 Bank 071923909 Payment Date Range 12/03/24 thru 12/03/24
Payment Code ACH Payment Currency USD

Vendor	Invoice	Voucher	Auth PL	Due Date	Dsc Date	Scheduled Amount	Discount Amount	Net Payment Amount
Payment Number	533479	Payment Date	12/03/24	Vendor	10667	CDW GOVERNMENT INC	Status Issued	
10667 AB3UN6E				IX 102	11/29/24	1,705.50	0.00	1,705.50
10667 AB5X62Q				IX 102	12/14/24	511.45	0.00	511.45
10667 AB5YQ6Q				IX 102	12/14/24	440.80	0.00	440.80
				*** Payment Total		2,657.75	0.00	2,657.75
Payment Number	533480	Payment Date	12/03/24	Vendor	10115	MOTOROLA SOLUTIONS CREDIT CO.	Status Issued	
10115 33012				IX 102	12/31/24	6,651,399.48	0.00	6,651,399.48
				*** Payment Total		6,651,399.48	0.00	6,651,399.48
Payment Number	533481	Payment Date	12/03/24	Vendor	44522	TOSHIBA AMERICA BUSINESS	Status Issued	
44522 6416784				IX 102	12/02/24	1,262.08	0.00	1,262.08
				*** Payment Total		1,262.08	0.00	1,262.08
				*** Payment Code ACH Total		6,655,319.31	0.00	6,655,319.31
				Payment Count		3		

Bank Account Payment History

AP255 Date 12/03/24
Time 11:58

Pay Group 4000 ETSTB PAY GROUP
Bank Account Payment History

USD

Page 2

Cash Code 1414 Bank 071923909
Payment Code CHK

Payment Date Range 12/03/24 thru 12/03/24
Payment Currency USD

Vendor	Invoice	Voucher	Auth PL	Due Date	Dsc Date	Scheduled Amount	Discount Amount	Net Payment Amount
Payment Number 1202477 10008 630495190210	Payment Date 12/03/24 2024	Vendor 10008 IX 102 11/15/24 *** Payment Total	AT&T			305.89 305.89	Status Issued 0.00 0.00	305.89 305.89
Payment Number 1202478 10008 630665711311	Payment Date 12/03/24 2024	Vendor 10008 IX 102 12/04/24 *** Payment Total	AT&T			1,064.28 1,064.28	Status Issued 0.00 0.00	1,064.28 1,064.28
Payment Number 1202479 10008 630R06015910	Payment Date 12/03/24 2024	Vendor 10008 IX 102 11/15/24 *** Payment Total	AT&T			1,826.18 1,826.18	Status Issued 0.00 0.00	1,826.18 1,826.18
Payment Number 1202480 10008 S667122122-24295	Payment Date 12/03/24 2024	Vendor 10008 IX 102 11/20/24 *** Payment Total	AT&T			1,012.22 1,012.22	Status Issued 0.00 0.00	1,012.22 1,012.22
Payment Number 1202481 10009 287316512139X11082024	Payment Date 12/03/24 2024	Vendor 10009 IX 102 11/30/24 *** Payment Total	AT&T MOBILITY			403.23 403.23	Status Issued 0.00 0.00	403.23 403.23
Payment Number 1202482 10023 6819698000 102224	Payment Date 12/03/24 2024	Vendor 10023 IX 102 11/21/24 *** Payment Total	COM ED			153.03 153.03	Status Issued 0.00 0.00	153.03 153.03
Payment Number 1202483 10461 ETS-R-0056-23A	Payment Date 12/03/24 2024	Vendor 10461 IX 102 12/21/24 *** Payment Total	DUPAGE PUBLIC SAFETY			650,000.00 650,000.00	Status Issued 0.00 0.00	650,000.00 650,000.00
Payment Number 1202484 11196 8-680-70336	Payment Date 12/03/24 2024	Vendor 11196 IX 102 12/13/24 *** Payment Total	FEDEX			697.67 697.67	Status Issued 0.00 0.00	697.67 697.67
Payment Number 1202485 10809 1101216520	Payment Date 12/03/24 2024	Vendor 10809 IX 102 11/20/24 *** Payment Total	INSIGHT PUBLIC SECTOR			17,145.44 17,145.44	Status Issued 0.00 0.00	17,145.44 17,145.44
Payment Number 1202486 44929 9340	Payment Date 12/03/24 2024	Vendor 44929 IX 102 11/14/24 *** Payment Total	KEY TOWER LLC			25,744.19 25,744.19	Status Issued 0.00 0.00	25,744.19 25,744.19
Payment Number 1202487 10115 8841120241001 10115 8841420241001	Payment Date 12/03/24 2024	Vendor 10115 IX 102 12/01/24 IX 102 12/01/24 *** Payment Total	MOTOROLA SOLUTIONS INC			121,605.00 7,762.00 129,367.00	Status Issued 0.00 0.00 0.00	121,605.00 7,762.00 129,367.00
Payment Number 1202488 39549 393632883001 39549 393634269001	Payment Date 12/03/24 2024	Vendor 39549 IX 102 12/08/24 IX 102 12/08/24	ODP BUSINESS SOLUTIONS, LLC			211.34 7.18	Status Issued 0.00 0.00	211.34 7.18

Bank Account Payment History

AP255	Date 12/03/24	Pay Group 4000	ETSB	PAY GROUP	USD	Page 3
	Time 11:58	Bank Account Payment History				
		Payment Date Range	12/03/24	thru 12/03/24		
Cash Code 1414	Bank 071923909			Payment Currency	USD	
Payment Code	CHK					
Vendor	Invoice	Voucher	Auth PL	Due Date	Dsc Date	Scheduled Amount
Discount Amount					Net Payment Amount	
Payment Number	1202488	Payment Date	12/03/24	Vendor	39549	ODP BUSINESS SOLUTIONS, LLC
				***	Payment Total	218.52
						0.00
						218.52
Payment Number	1202489	Payment Date	12/03/24	Vendor	11772	ULINE
	11772 184819923			IX 102	11/24/24	391.48
				***	Payment Total	391.48
						0.00
						391.48
Payment Number	1202490	Payment Date	12/03/24	Vendor	11201	UNITED STATES POSTAL SERVICE
	11201 34855593 093024	ETSB		IX 102	10/30/24	.69
	11201 34855593 103124	ETSB		IX 102	11/30/24	243.70
				***	Payment Total	244.39
						0.00
						244.39
Payment Number	1202491	Payment Date	12/03/24	Vendor	10597	VERIZON
	10597 9976804070			IX 102	11/19/24	432.12
				***	Payment Total	432.12
						0.00
						432.12
Payment Number	1202492	Payment Date	12/03/24	Vendor	10125	VILLAGE OF ADDISON
	10125 ETS-R-0056-23B			IX 102	12/21/24	350,000.00
				***	Payment Total	350,000.00
						0.00
						350,000.00
				***	Payment Code	CHK
					Total	1,179,005.64
					Payment Count	16
				***	Cash Code	1414
					Total	7,834,324.95
					Payment Count	19
				***	Pay Group	4000
					USD	Total
					Payment Count	7,834,324.95
						0.00
						7,834,324.95



Payment of Claims

421 N. COUNTY FARM
ROAD
WHEATON, IL 60187
www.dupagecounty.gov

File #: 24-3245

Agenda Date: 12/11/2024

Agenda #: 7.F.3.



EMERGENCY TELEPHONE SYSTEM BOARD OF DU PAGE COUNTY

Consolidated 9-1-1 Services for DuPage County
421 N. County Farm Road, Wheaton, Illinois 60187
630-550-7743 ETSB911@dupagecounty.gov

BOARD MEMBERS:

Mr. Greg Schwarze

Chairman
DuPage County Board
Representative

Mr. Mark Franz

Vice Chairman
Village of Glen Ellyn
DuPage Mayors & Managers
Conference Representative

Mrs. Gwen Henry, Ex-Officio

DuPage County Treasurer

Ms. Jean Kaczmarek, Ex-Officio

Secretary - DuPage County Clerk

Mr. Grant Eckhoff

DuPage County Board
Representative

Ms. Marilu Hernandez

Addison Consolidated Dispatch
Center
(ACDC) Representative

Chief Patrick Johl

Wood Dale Fire Protection District
DuPage County Fire Chiefs
Association Representative

Mr. Joseph Maranowicz

Village of Addison
DuPage Mayors & Managers
Conference Representative

Ms. Sheryl Markay

Public Representative

Deputy Chief Dan McCarthy

DuPage Sheriff's Office
Representative

Ms. Jessica Robb

DuPage Public Safety
Communication
(DU-COMM) Representative

Chief David Schar

Village of Winfield
DuPage County Police Chief

Mr. Michael G. Tillman, RPL

Superior Air-Ground Ambulance
Services Inc.
Emergency Services Representative

Ms. Yeena Yoo

DuPage County Board
Representative

Ms. Linda Zerwin

Executive Director
9-1-1 System Coordinator

TO: DuPage County Treasurer's Office

FROM: Greg Schwarze, Chair
Emergency Telephone System Board of DuPage County

DATE: December 11, 2024

SUBJECT: ETSB Payment of Claims List FY25 – December 11, 2024

The payment of the below listed accounts has been approved by the ETS Board at a meeting held on December 11, 2024. You are hereby authorized to pay the invoices as listed on the attached DuPage County Payment Listing Transaction report dated December 3, 2024.

FY2025 Equalization Fund (4000-5820):	\$	6,651,399.48
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Total:	\$	6,651,399.48
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APPROVED BY:

Greg Schwarze, Chair

ATTEST:

Secretary

**EMERGENCY TELEPHONE SYSTEM BOARD OF DU PAGE COUNTY
FY25 EXPENDITURE VS. BUDGET**

COMP	AU	Account	Description	ANNUAL	ACTUAL	YEAR TO DATE		REMAINING	% YTD	% YTD
				APPROPRIATION	BUDGET	EXPENDED	ENCUMBERED	AVAILABLE	EXPENDED	REMAINING
4000	5820	50000-0000	REGULAR SALARIES	\$ 1,037,446	\$ 1,037,446	\$ -	\$ -	\$ 1,037,445.80	0%	100%
4000	5820	50050-0000	TEMPORARY SALARIES/ON CALL (new)	\$ 10,200	\$ 10,200	\$ -	\$ -	\$ 10,200.00	0%	100%
4000	5820	50080-0000	SALARY & WAGE ADJUSTMENT	\$ 33,053	\$ 33,053	\$ -	\$ -	\$ 33,052.67	0%	100%
4000	5820	51000-0000	BENEFIT PAYMENTS	\$ 13,796	\$ 13,796	\$ -	\$ -	\$ 13,795.70	0%	100%
4000	5820	51010-0000	EMPLOYER SHARE I.M.R.F.	\$ 85,278	\$ 85,278	\$ -	\$ -	\$ 85,278.04	0%	100%
4000	5820	51030-0000	EMPLOYER SHARE SOCIAL SECURITY	\$ 79,365	\$ 79,365	\$ -	\$ -	\$ 79,364.60	0%	100%
4000	5820	51040-0000	EMPLOYEE MED & HOSP INSURANCE	\$ 257,168	\$ 257,168	\$ -	\$ -	\$ 257,168.30	0%	100%
4000	5820	52000-0000	FURN/MACH/EQUIP SMALL VALUE	\$ 39,000	\$ 39,000	\$ -	\$ -	\$ 39,000.00	0%	100%
4000	5820	52100-0000	I.T. EQUIPMENT-SMALL VALUE	\$ 100,500	\$ 100,500	\$ -	\$ -	\$ 100,500.00	0%	100%
4000	5820	52200-0000	OPERATING SUPPLIES & MATERIALS	\$ 2,000	\$ 2,000	\$ -	\$ -	\$ 2,000.00	0%	100%
4000	5820	52210-0000	FOOD AND BEVERAGE	\$ 750	\$ 750	\$ -	\$ -	\$ 750.00	0%	100%
4000	5820	52250-0000	AUTO/MACHINERY EQUIPMENT/PARTS	\$ 275,000	\$ 275,000	\$ -	\$ -	\$ 275,000.00	0%	100%
4000	5820	52260-0000	FUEL & LUBRICANTS	\$ 1,000	\$ 1,000	\$ -	\$ -	\$ 1,000.00	0%	100%
4000	5820	52270-0000	MAINTENANCE SUPPLIES	\$ 1,000	\$ 1,000	\$ -	\$ -	\$ 1,000.00	0%	100%
4000	5820	52280-0000	CLEANING SUPPLIES	\$ 1,500	\$ 1,500	\$ -	\$ -	\$ 1,500.00	0%	100%
4000	5820	53000-0000	AUDITING & ACCOUNTING SERVICES	\$ 151,100	\$ 151,100	\$ -	\$ 32,600.00	\$ 118,500.00	0%	78%
4000	5820	53020-0000	I.T. SERVICES	\$ 525,383	\$ 525,383	\$ -	\$ 525,383.16	\$ -	0%	0%
4000	5820	53030-0000	LEGAL SERVICES	\$ 60,000	\$ 60,000	\$ -	\$ -	\$ 60,000.00	0%	100%
4000	5820	53040-0000	INTERPRETER SERVICES	\$ 30,000	\$ 30,000	\$ -	\$ 25,000.00	\$ 5,000.00	0%	17%
4000	5820	53090-0000	TECHNICAL/PROFESSIONAL SERVICES	\$ 54,000	\$ 54,000	\$ -	\$ 6,487.40	\$ 47,512.60	0%	88%
4000	5820	53130-0000	PUBLIC LIABILITY INSURANCE	\$ 137,928	\$ 137,928	\$ -	\$ -	\$ 137,928.15	0%	100%
4000	5820	53200-0000	NATURAL GAS	\$ 1,000	\$ 1,000	\$ -	\$ -	\$ 1,000.00	0%	100%
4000	5820	53210-0000	ELECTRICITY	\$ 20,000	\$ 20,000	\$ -	\$ -	\$ 20,000.00	0%	100%
4000	5820	53220-0000	WATER & SEWER	\$ 500	\$ 500	\$ -	\$ -	\$ 500.00	0%	100%
4000	5820	53250-0000	WIRED COMMUNICATION SERVICES	\$ 1,176,887	\$ 1,176,887	\$ -	\$ 637,640.60	\$ 539,246.00	0%	46%
4000	5820	53260-0000	WIRELESS COMMUNICATION SVC	\$ 1,815,152	\$ 1,815,152	\$ -	\$ 1,624,052.00	\$ 191,100.00	0%	11%
4000	5820	53300-0000	REPAIR & MTCE FACILITIES	\$ 45,000	\$ 45,000	\$ -	\$ -	\$ 45,000.00	0%	100%
4000	5820	53310-0000	REPAIR MAINT INFRASTRUCTURE	\$ 50,000	\$ 50,000	\$ -	\$ -	\$ 50,000.00	0%	100%
4000	5820	53370-0000	REPAIR & MTCE OTHER EQUIPMENT	\$ 659,626	\$ 659,626	\$ -	\$ 572,578.16	\$ 87,048.25	0%	13%
4000	5820	53400-0000	RENTAL OF OFFICE SPACE	\$ 20,580	\$ 20,580	\$ -	\$ -	\$ 20,580.00	0%	100%
4000	5800	53410-0000	RENTAL OF MACHINERY & EQUIPMENT	\$ -	\$ -	\$ -	\$ -	\$ -	0%	0%
4000	5820	53500-0000	MILEAGE EXPENSE	\$ 2,000	\$ 2,000	\$ -	\$ -	\$ 2,000.00	0%	100%
4000	5820	53510-0000	TRAVEL EXPENSE	\$ 50,000	\$ 50,000	\$ -	\$ -	\$ 50,000.00	0%	100%
4000	5820	53600-0000	DUES & MEMBERSHIPS	\$ 1,508	\$ 1,508	\$ -	\$ -	\$ 1,508.00	0%	100%
4000	5820	53610-0000	INSTRUCTION & SCHOOLING	\$ 110,000	\$ 110,000	\$ -	\$ 59,060.00	\$ 50,940.00	0%	46%
4000	5820	53800-0000	PRINTING	\$ 10,000	\$ 10,000	\$ -	\$ -	\$ 10,000.00	0%	100%
4000	5820	53800-0001	PRINTING (new)	\$ 6,000	\$ 6,000	\$ -	\$ -	\$ 6,000.00	0%	100%
4000	5820	53801-0000	ADVERTISING	\$ 3,000	\$ 3,000	\$ -	\$ -	\$ 3,000.00	0%	100%
4000	5820	53803-0000	MISCELLANEOUS MEETING EXPENSE	\$ 1,500	\$ 1,500	\$ -	\$ -	\$ 1,500.00	0%	100%
4000	5820	53804-0000	POSTAGE & POSTAL CHARGES	\$ 3,000	\$ 3,000	\$ -	\$ -	\$ 3,000.00	0%	100%
4000	5820	53805-0000	OTHER TRANSPORTATION CHARGES	\$ 1,000	\$ 1,000	\$ -	\$ -	\$ 1,000.00	0%	100%
4000	5820	53806-0000	SOFTWARE LICENSES (revised)	\$ 2,884,318	\$ 2,884,318	\$ -	\$ 2,227,986.21	\$ 656,331.58	0%	23%
4000	5820	53807-0000	SOFTWARE MAINT AGREEMENTS (revised)	\$ 1,071,660	\$ 1,071,660	\$ -	\$ 358,690.13	\$ 712,969.73	0%	67%
4000	5820	53810-0000	CUSTODIAL SERVICES	\$ 53,000	\$ 53,000	\$ -	\$ 40,000.00	\$ 13,000.00	0%	25%
4000	5820	53830-0000	OTHER CONTRACTUAL EXPENSES	\$ 1,848,770	\$ 1,848,770	\$ -	\$ 671,571.66	\$ 1,177,198.34	0%	64%
4000	5820	54100-0000	IT EQUIPMENT	\$ 97,845	\$ 97,845	\$ -	\$ 62,845.00	\$ 35,000.00	0%	36%
4000	5820	54100-0700	IT EQUIPMENT - CAPITAL LEASE (new)	\$ 13,000	\$ 13,000	\$ -	\$ -	\$ 13,000.00	0%	100%
4000	5820	54107-0000	SOFTWARE	\$ 1,019,760	\$ 1,019,760	\$ -	\$ -	\$ 1,019,760.00	0%	100%
4000	5820	54110-0000	EQUIPMENT AND MACHINERY	\$ 651,272	\$ 7,302,672	\$ 6,651,399.48	\$ -	\$ 651,272.52	91%	9%
Total				\$ 14,511,844	\$ 21,163,244	\$ 6,651,399.48	\$ 6,843,894	\$ 7,667,950	0%	36%
EXPENDITURES FOR PERIOD: December 11, 2024						\$ 6,651,399.48	Internal Transfer:			
COMP	AU	Account	Description	ANNUAL	ACTUAL	YEAR TO DATE		REMAINING	% YTD	% YTD
				APPROPRIATION	BUDGET	TRANSFERRED	ENCUMBERED	BALANCE	EXPENDED	REMAINING
4000	5820	53828-0000	CONTINGENCIES (xfers to Personnel/Contracts/Commodities)	\$ 300,000.00	\$ 300,000.00	\$ -		\$ 300,000.00	0%	100%
4000	5820	54199-0000	CAPITAL CONTINGENCY (xfers to Capital)	\$ 32,705,925	\$ 32,705,925	\$ (6,651,400.00)		\$ 26,054,525.00	-20%	80%