



DU PAGE COUNTY

Transportation Committee

Regular Meeting Agenda

421 N. COUNTY FARM ROAD
WHEATON, IL 60187
www.dupagecounty.gov

Tuesday, October 15, 2024

10:00 AM

Room 3500B

1. CALL TO ORDER

2. ROLL CALL

3. CHAIR'S REMARKS - CHAIR OZOG

4. PUBLIC COMMENT

5. APPROVAL OF MINUTES

5.A. [24-2724](#)

DuPage County Transportation Committee meeting Minutes-Tuesday October 1, 2024.

6. PROCUREMENT REQUISITIONS

6.A. [24-2641](#)

Recommendation for the approval of a purchase order to Zips Car Wash, LLC d/b/a Jet Brite Car Wash, to provide unlimited car washes, including undercarriage wash and rust inhibitor, as needed for the DuPage County fleet of vehicles, for the period November 8, 2024 through November 7, 2025, for a contract total not to exceed \$25,000; first of three renewals under bid #23-117-DOT.

6.B. [DT-P-0050-24](#)

Recommendation for the approval of a contract to MSC Industrial Supply Company, to furnish and deliver maintenance, repair and operation supplies, as needed for the Division of Transportation, for the period December 1, 2024 through November 30, 2025, for a contract total not to exceed \$35,000; per Sourcewell contract #091422-MSI.

7. CHANGE ORDERS

7.A. [24-2647](#)

BLA, Inc. - PO #5752-0001 SERV - Contract extension through October 31, 2025.

7.B. [24-2680](#)

Civiltech Engineering, Inc. - PO #4038-0001 SERV - Contract extension through October 31, 2026.

7.C. [24-2681](#)

Gasperec Elberts Consulting, LLC - PO # 5773-1-SERV - Contract extension through October 31, 2025.

7.D. [24-2682](#)

HR Green, Inc. - PO #4229-0001 SERV - Contract extension through October 31, 2026.

- 7.E. [24-2683](#)
HR Green, Inc. - PO #5638-0001 SERV - Contract extension through October 31, 2025.
- 7.F. [24-2684](#)
HW Lochner, Inc. - PO #3595-0001 SERV - Contract extension through October 31, 2025.
- 7.G. [24-2646](#)
HW Lochner - PO #5277-0001 SERV - Contract extension through October 31, 2025.
- 7.H. [24-2685](#)
Patrick Engineering, Inc. - PO # 5806-0001 SERV - Contract extension through October 31, 2025.
- 7.I. [24-2687](#)
72 Hour LLC, d/b/a Chevrolet of Watsonville - PO #6895-0001 SERV - Cancel entire order and close contract.
- 7.J. [24-2689](#)
72 Hour LLC, d/b/a Chevrolet of Watsonville - PO #6896-0001 SERV - Cancel entire order and close contract.
- 7.K. [24-2697](#)
DT-P-0242C-19 – Amendment to Resolution DT-P-0242B-19, issued to TranSystems Corporation, for Professional Preliminary Engineering Services for improvements at CH 23/ Naperville Road at Illinois 38, Section 19-00195-05-CH, to increase the funding in the amount of \$89,844.93, resulting in an amended contract total amount of \$419,404.02, an increase of 27.26% and a cumulative increase of 63.88%, and extending the contract through October 31, 2026.

8. BUDGET TRANSFERS

- 8.A. [24-2733](#)
Budget Transfer of \$40,000 from Contingencies 1500-3510-53828 to Overtime 1500-3510-50010 funds needed to cover anticipated call-outs through November 2024.

9. DISCUSSION

- 9.A. [24-2659](#)
Winter Readiness.

10. INFORMATIONAL

- 10.A. [24-2653](#)
Informational - Pursuant to DT-R-0306C-22, vehicle replacement purchase order for the Division of Transportation for FY2024 has been issued through Haggerty Ford in the amount of \$164,827.

10.B. [24-2654](#)

Informational - Pursuant to DT-R-0306C-22, vehicle replacement purchase order for the Division of Transportation for FY2024 has been issued through Willowbrook Ford in the amount of \$30,859.03.

11. **OLD BUSINESS**12. **NEW BUSINESS**13. **ADJOURNMENT**



Minutes

421 N. COUNTY FARM
ROAD
WHEATON, IL 60187
www.dupagecounty.gov

File #: 24-2724

Agenda Date: 10/15/2024

Agenda #: 5.A.



DU PAGE COUNTY

Transportation Committee

Draft Summary

421 N. COUNTY FARM ROAD
WHEATON, IL 60187
www.dupagecounty.gov

Tuesday, October 1, 2024

10:00 AM

Room 3500B

1. CALL TO ORDER

10:00 AM meeting was called to order by Chair Mary Ozog at 10:00 AM.

2. ROLL CALL

| | |
|----------------|--|
| PRESENT | Chaplin, Evans, Ozog, Tornatore, and Zay |
| ABSENT | Covert |

3. CHAIR'S REMARKS - CHAIR OZOG

Chair Ozog mentioned her visit to Ireland and that she's happy to be home safe. She also thanked all the members of the public who attended the previous Transportation Committee meeting to discuss the possible Winfield Road path and stated that she and staff will make a thorough review of all of the comments, followed by discussion at a future Transportation Committee meeting.

4. PUBLIC COMMENT

No public comments were offered.

5. APPROVAL OF MINUTES

5.A. [24-2584](#)

DuPage County Transportation Committee Meeting Minutes-Tuesday September 17, 2024.

| | |
|------------------|-------------|
| RESULT: | APPROVED |
| MOVER: | Mary Ozog |
| SECONDER: | Liz Chaplin |

6. ACTION ITEMS

6.A. [24-2567](#)

Request for Approval of Payment for the Annual Membership Fee to JULIE, Inc., per Resolution DT-R-0679-16 approved by County Board on November 22, 2016, for locating services for the Division of Transportation, for an estimated County cost of \$16,000.

Member DeSart asked why the County needed to pay this membership fee and State's Attorney Barbara Reynolds explained that we are required by state statute and can be fined if we do not. County Engineer Bill Eidson explained that our participation is to

protect our own equipment as well.

| | |
|------------------|-------------|
| RESULT: | APPROVED |
| MOVER: | Mary Ozog |
| SECONDER: | Liz Chaplin |

7. BUDGET TRANSFERS

7.A. [24-2600](#)

Budget Transfer of \$1,500 from Salary & Wage Adjustments 1500-3520-50080 to Benefit Payments 1500-3520-51000 to payout retiring employee's Paid Time Off.

| | |
|------------------|-------------|
| RESULT: | APPROVED |
| MOVER: | Mary Ozog |
| SECONDER: | Liz Chaplin |

8. PROCUREMENT REQUISITIONS

8.A. [24-2538](#)

Recommendation for the approval of a contract purchase order to Cintas Corporation No. 2, to furnish and deliver employee uniforms, as needed for the Division of Transportation, for the period October 1, 2024 through September 30, 2025, for a contract total not to exceed \$12,000. Contract pursuant to the Intergovernmental Cooperation Act-Omnia Contract #R-BB-19002.

| | |
|------------------|-------------|
| RESULT: | APPROVED |
| MOVER: | Mary Ozog |
| SECONDER: | Liz Chaplin |

8.B. [24-2537](#)

Recommendation for the approval of a contract purchase order to Whelen Engineering Company, to furnish and deliver Whelen lighting products, as needed for the Division of Transportation, for the period of October 1, 2024 through September 30, 2025, for a contract total not to exceed \$15,000; per Sourcewell Contract # 090122-WHL.

| | |
|------------------|-------------|
| RESULT: | APPROVED |
| MOVER: | Mary Ozog |
| SECONDER: | Liz Chaplin |

8.C. [DT-P-0048-24](#)

Recommendation for the approval of a purchase order issued to Priority Products, Inc., to furnish and deliver Weatherhead Hydraulic Fittings, Hoses and Connectors, as needed for

the Division of Transportation, for the period of November 1, 2024 through October 31, 2025, for a contract total not to exceed \$35,000. First of three optional renewals per bid award #23-089-DOT.

| | |
|------------------|------------------------------|
| RESULT: | APPROVED AND SENT TO FINANCE |
| MOVER: | Mary Ozog |
| SECONDER: | Liz Chaplin |

8.D. [DT-P-0049-24](#)

Recommendation for the approval of a contract to Ciorba Group, Inc., for Professional Phase I Preliminary Engineering Services for improvements along CH 40/College Road at CH 17/Maple Ave, Section 23-00250-02-CH, for a contract total not to exceed \$290,142.24. Professional Services (Architects, Engineers and Land Surveyors) vetted through a qualification-based selection process in compliance with the Local Government Professional Services Selection Act, 50 ILCS 510/0.01 et seq.

| | |
|------------------|------------------------------|
| RESULT: | APPROVED AND SENT TO FINANCE |
| MOVER: | Mary Ozog |
| SECONDER: | Liz Chaplin |

9. **AWARDING RESOLUTIONS**

9.A. [DT-R-0037-24](#)

Awarding Resolution issued to Triggi Construction, Inc., for the CH 47 Illinois Prairie Path-Carlton Avenue Improvements, Section 23-00047-01-BT, for an estimated County cost of \$394,472.65, per low bid.

| | |
|------------------|------------------------------|
| RESULT: | APPROVED AND SENT TO FINANCE |
| MOVER: | Mary Ozog |
| SECONDER: | Liz Chaplin |

10. **CHANGE ORDERS**

10.A. [24-2568](#)

Alfred Benesch and Company - Contract Extension PO # 3874-1-SERV through October 31, 2026.

| | |
|------------------|-------------|
| RESULT: | APPROVED |
| MOVER: | Mary Ozog |
| SECONDER: | Liz Chaplin |

10.B. [24-2569](#)

Alfred Benesch and Company - Contract PO # 6853-1-SERV to include revised exhibit C.

| | |
|------------------|-------------|
| RESULT: | APPROVED |
| MOVER: | Mary Ozog |
| SECONDER: | Liz Chaplin |

11. INTERGOVERNMENTAL AGREEMENTS

11.A. [DT-R-0038-24](#)

Intergovernmental Agreement between the County of DuPage and the Illinois Department of Transportation, for improvements along US 34 at Wolf Road, at Saratoga Avenue and Main Street in Downers Grove; with a total estimated cost of engineering and construction of \$1,131,612, and an estimated County cost of \$12,794.

| | |
|------------------|------------------------------|
| RESULT: | APPROVED AND SENT TO FINANCE |
| MOVER: | Mary Ozog |
| SECONDER: | Liz Chaplin |

11.B. [DT-R-0039-24](#)

Intergovernmental Agreement between the County of DuPage and Addison Township Road District, for the Addison Township Storm Sewer Improvements on Frontage Road, Section 24-01000-02-GM. (No County cost)

| | |
|------------------|-----------------------|
| RESULT: | APPROVED AT COMMITTEE |
| MOVER: | Mary Ozog |
| SECONDER: | Liz Chaplin |

11.C. [DT-R-0040-24](#)

Intergovernmental Agreement between the County of DuPage and the Illinois Department of Transportation, for bridge aesthetic improvements on IL 38 at IL 53; with a total estimated cost of engineering and construction of \$2,428,527, and an estimated County cost of \$48,730.

| | |
|------------------|------------------------------|
| RESULT: | APPROVED AND SENT TO FINANCE |
| MOVER: | Mary Ozog |
| SECONDER: | Liz Chaplin |

12. RESOLUTIONS**12.A. [DT-R-0041-24](#)**

Additional Appropriation for Impact Fee Service Area 4 Fund (Winfield Township) Company 1500, Accounting Unit 3644 (\$200,000) for Fabyan Parkway Improvements Section 08-00210-03-FP.

| | |
|------------------|------------------------------|
| RESULT: | APPROVED AND SENT TO FINANCE |
| MOVER: | Mary Ozog |
| SECONDER: | Jim Zay |

13. INFORMATIONAL**13.A. [FM-CO-0001-24](#)**

Second Amendment to County Contract 6571-0001 SERV, issued to Fox Valley Fire & Safety Company, Inc., for preventative maintenance, testing and repair of the Non-Edwards System Technology Fire Alarm and Life Safety Systems and for 5-year hydrostatic testing and repairs on campus, for Facilities Management, for a change order to increase the contract in the amount of \$16,260 (\$15,000 Facilities Management and \$1,260 DOT), taking the amended contract amount of \$93,250 and resulting in an amended contract amount not to exceed \$109,510, an increase of 17.44%

| | |
|------------------|-----------------------------|
| RESULT: | ACCEPTED AND PLACED ON FILE |
| MOVER: | Mary Ozog |
| SECONDER: | Liz Chaplin |

14. OLD BUSINESS

No old business was discussed.

Chair Ozog welcomed Chris Rose from PACE, who was in attendance.

15. NEW BUSINESS

No new business was discussed.

16. ADJOURNMENT

With no further business, the meeting was adjourned at 10:09 AM, with a motion from Chair Ozog and a second from Member Chaplin.



Transportation Requisition under \$30,000

421 N. COUNTY FARM
ROAD
WHEATON, IL 60187
www.dupagecounty.gov

File #: 24-2641

Agenda Date: 10/15/2024

Agenda #: 6.A.



Procurement Review Comprehensive Checklist
Procurement Services Division
This form must accompany all Purchase Order Requisitions

SECTION 1: DESCRIPTION

| General Tracking | | Contract Terms | |
|---|--|---|---|
| FILE ID#: | RFP, BID, QUOTE OR RENEWAL #: Bid #23-117-DOT | INITIAL TERM WITH RENEWALS: 1 YR + 3 X 1 YR TERM PERIODS | INITIAL TERM TOTAL COST: \$29,900.00 |
| COMMITTEE: TRANSPORTATION | TARGET COMMITTEE DATE: 10/15/2024 | PROMPT FOR RENEWAL: 3 MONTHS | CONTRACT TOTAL COST WITH ALL RENEWALS: \$104,900.00 |
| | CURRENT TERM TOTAL COST: \$25,000.00 | MAX LENGTH WITH ALL RENEWALS: FOUR YEARS | CURRENT TERM PERIOD: FIRST RENEWAL |
| Vendor Information | | Department Information | |
| VENDOR: Zips Car Wash LLC d/b/a Jet Brite Car Wash | VENDOR #: 43077 | DEPT: Division of Transportation | DEPT CONTACT NAME: Roula Eikosidekas |
| VENDOR CONTACT: Paul Hesson | VENDOR CONTACT PHONE: 501-378-0100 | DEPT CONTACT PHONE #: 630-407-6920 | DEPT CONTACT EMAIL: roula.eikosidekas@dupagecounty. gov |
| VENDOR CONTACT EMAIL: phesson@zipscarwash.com | VENDOR WEBSITE: | DEPT REQ #: 24-1500-63 | |
| Overview | | | |
| DESCRIPTION Identify scope of work, item(s) being purchased, total cost and type of procurement (i.e., lowest bid, RFP, renewal, sole source, etc.). DOT is requesting a purchase order from Zips Car Wash LLC for unlimited car washes, including undercarriage wash and rust inhibitor, for DuPage County's fleet of vehicles. This contract will be effective from November 8, 2024, through November 7, 2025, per low bid #23-117-DOT. It will be the first of three renewals upon mutual agreement. | | | |
| JUSTIFICATION Summarize why this procurement is necessary and what objectives will be accomplished Car wash services are crucial for preventing rust damage, which has led the DOT Fleet department to take several vehicles out of service due to safety concerns. | | | |

SECTION 2: DECISION MEMO REQUIREMENTS

| | |
|----------------------------|--|
| DECISION MEMO NOT REQUIRED | Select an item from the following dropdown menu to identify why a Decision Memo (Section 3) is not required. |
| RENEWAL | |
| DECISION MEMO REQUIRED | Select an item from the following dropdown menu to identify why a Decision Memo (Section 3) is required. |

SECTION 3: DECISION MEMO

| | |
|--|--|
| SOURCE SELECTION | Describe method used to select source. |
| RECOMMENDATION AND TWO ALTERNATIVES | Describe staff recommendation and provide justification. Identify at least 2 other options to accomplish this request, including status quo, (i.e., take no action). |

| SECTION 4: SOLE SOURCE MEMO/JUSTIFICATION | |
|--|---|
| JUSTIFICATION Select an item from the following dropdown menu to justify why this is a sole source procurement. | |
| NECESSITY AND UNIQUE FEATURES | Describe the product or services that are not available from other vendors. Explain necessary and unique features or services. Attach letters from manufacturer, letters from distributor, warranties, licenses, or patents as needed. Be specific. |
| MARKET TESTING | List and describe the last time the market has been tested on the applicability of the sole source. If it has not been tested over the last 12 months, explain why not. |
| AVAILABILITY | Describe steps taken to verify that these features are not available elsewhere. Included a detailed list of all products or services by brand/manufacturer examined and include names, phone numbers, and emails of people contacted. |

| SECTION 5: Purchase Requisition Information | | | |
|--|-----------------------------------|--|--|
| <i>Send Purchase Order To:</i> | | <i>Send Invoices To:</i> | |
| Vendor: Zips Car Wash LLC d/b/a Jet Brite Car Wash | Vendor#: 43077 | Dept: Division of Transportation | Division: Accounts Payable |
| Attn: Paul Hesson | Email: phesson@zipscarwash.com | Attn: Kathy Curcio | Email: DOTFinance@dupagecounty.gov |
| Address: 8400 Belleview Drive, Suite 210 | City: Plano | Address: 421 N. County Farm Road | City: Wheaton |
| State: TX | Zip: 75024 | State: IL | Zip: 60187 |
| Phone: 501-378-0100 | Fax: | Phone: 630-407-6900 | Fax: |
| <i>Send Payments To:</i> | | <i>Ship to:</i> | |
| Vendor: Zips Car Wash LLC d/b/a Jet Brite Car Wash | Vendor#: 43077 | Dept: Division of Transportation | Division: Fleet Department |
| Attn: | Email: | Attn: William Bell | Email: william.bell@dupagecounty.gov |
| Address: same as above. | City: | Address: 180 N. County Farm Road | City: Wheaton |
| State: | Zip: | State: IL | Zip: 60187 |
| Phone: | Fax: | Phone: 630-407-6931 | Fax: |
| Shipping | | Contract Dates | |
| Payment Terms: PER 50 ILCS 505/1 | FOB: Destination | Contract Start Date (PO25): Nov 8, 2024 | Contract End Date (PO25): Nov 7, 2025 |

| Purchase Requisition Line Details | | | | | | | | | | | |
|--|-----|-----|----------------------------|---|------|---------|------|-----------|-----------------------------|-------------------|--------------|
| LN | Qty | UOM | Item Detail (Product #) | Description | FY | Company | AU | Acct Code | Sub-Accts/ Activity Code | Unit Price | Extension |
| 1 | 1 | EA | | Unlimited Car Washes for County Vehicles | FY24 | 1500 | 3520 | 53380 | | 5,000.00 | 5,000.00 |
| 2 | 1 | EA | | Unlimited Car Washes for County Vehicles | FY25 | 1500 | 3520 | 53380 | | 20,000.00 | 20,000.00 |
| <i>FY is required, ensure the correct FY is selected.</i> | | | | | | | | | | Requisition Total | \$ 25,000.00 |

| Comments | |
|----------------------|---|
| HEADER COMMENTS | Provide comments for P020 and P025. DOT Fleet unlimited car washes for the County vehicles. |
| SPECIAL INSTRUCTIONS | Provide comments for Buyer or Approver (not for P020 and P025). Comments will not appear on PO. Email Approved PO to Paul Hesson, William Bell and Mike Figuray. |
| INTERNAL NOTES | Provide comments for department internal use (not for P020 and P025). Comments will not appear on PO. see above. |
| APPROVALS | Department Head signature approval for procurements under \$15,000. Procurement Officer Approval for ETSB. |



THE COUNTY OF DUPAGE
FINANCE - PROCUREMENT
CAR WASH FOR COUNTY VEHICLES 23-117-DOT
BID TABULATION



| NO. | ITEM | UOM | QTY | Delta Sonic Car Wash Systems, Inc. | | Everclean Group LLC | | Zip's Car Wash, LLC (dba Jet Brite Car Wash) | |
|-------------|---|-----|-----|------------------------------------|----------------|---------------------|----------------|--|----------------|
| | | | | PRICE | EXTENDED PRICE | PRICE | EXTENDED PRICE | PRICE | EXTENDED PRICE |
| 1 | Unlimited car wash with undercarriage wash and rust inhibitor, for one month, per vehicle | EA | 120 | \$ 15.99 | \$ 1,918.80 | \$ 20.00 | \$ 2,400.00 | \$ 15.00 | \$ 1,800.00 |
| GRAND TOTAL | | | | | \$ 1,918.80 | | \$ 2,400.00 | | \$ 1,800.00 |

NOTES

| | |
|------------------------------------|-------|
| Bid Opening 09/19/2023 @ 2:30 PM | DW,RJ |
| Invitations Sent | 38 |
| Total Vendors Requesting Documents | 0 |
| Total Bid Responses | 3 |



AMENDMENT FOR CONTRACT RENEWAL

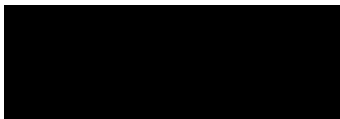
This contract, made and entered into by The County of DuPage, 421 North County Farm Road, Wheaton, Illinois, 60187, hereinafter called the "COUNTY" and Zips Car Wash, LLC located at 8400 Bellevue Drive, Suite 210, Plano, TX 75024, hereinafter called the "CONTRACTOR", witnesseth;

The COUNTY and the CONTRACTOR have previously entered into a Contract, pursuant to Bid #23-117-DOT which became effective on 11/8/2023 and which will expire 11/7/2024. The contract is subject to a first of three options to renew for a twelve (12) month period.

The contract renewal shall be effective on the date of last signature and shall terminate on 11/7/2025.

The parties now agree to renew said agreement, upon the same terms as previously agreed to, as specified in the original contract.

CONTRACTOR



SIGNATURE

Paul Hesson

PRINTED NAME

Director, Operations & Training

PRINTED TITLE

09/24/24

DATE

THE COUNTY OF DUPAGE

SIGNATURE

Brian Rovik

PRINTED NAME

Buyer I

PRINTED TITLE

DATE

PRICE

Any quantities shown are estimated only and are provided for bid canvassing purposes.

The quantities shown are approximate and are intended to establish unit prices. Unit prices are required for all items and shall be identical at all vendor locations listed below. The County reserves the right to change quantities to meet its requirements. Prices shall remain constant for the duration of the contract.

| NO. | ITEM | QTY | UOM | PRICE | EXTENDED PRICE |
|---|--|-----|-----|-------------------|----------------|
| 1 | Unlimited car wash with undercarriage wash and rust inhibitor, for one month, per vehicle. | 120 | EA | \$ \$15.00 | \$ |
| GRAND TOTAL (In words) One-Thousand, eight hundred dollars per month | | | | | |

LOCATION

List all locations in and near DuPage County. Pricing shall be consistent at all locations.

Location 1

Phone Number: _____

Address: **153 Roosevelt Rd, Villa Park, IL 60181**

Location 2

Phone Number: _____

Address: **7150 W 54th St, Chicago, IL 60638**

Location 3

Phone Number: _____

Address: **600 E Boughton Rd, Bolingbrook, IL 60440**

Location 4

Phone Number: _____

Address: **2100 Mannheim Rd, Northlake, IL 60164**

Location 5

Phone Number: **6948 W Grand Ave, Chicago, IL 60707**

Address: _____

Location 6

Phone Number: _____

Address: **850 E Ogden Ave, Naperville, IL 60540**

QUOTE SIGNATURE PAGE

COUNTY VEHICLES 23-117-DOT

X

Director, Operations

(Signature and Title)

9/21/23

(Date)

QUOTATION MUST BE SIGNED FOR CONSIDERATION

(PLEASE TYPE OR PRINT THE FOLLOWING INFORMATION)

| | |
|------------------------------|---|
| Full Business Name of Bidder | ZIPS Car Wash LLC (dba Jet Brite Car Wash) |
| Main Business Address | 8400 Belleview Drive, Suite 210 |
| | |
| City, State, Zip Code | Plano, TX 75024 |
| Telephone Number | 501-378-0100 |
| Email Address | phesson@zipscarwash.com |
| Bid Contact Person | Paul Hesson |



Required Vendor Ethics Disclosure Statement

Failure to complete and return this form may result in delay or cancellation of the County's Contractual Obligation.

Date: 9/24/24

Bid/Contract/PO #: _____

| | |
|------------------------------------|---|
| Company Name: ZIPS Car Wash | Company Contact: Paul Hesson |
| Contact Phone: 3046385524 | Contact Email: phesson@zipscarwash.com |

The DuPage County Procurement Ordinance requires the following written disclosures prior to award:

1. Every contractor, union, or vendor that is seeking or has previously obtained a contract, change orders to one (1) or more contracts, or two (2) or more individual contracts with the county, shall provide to Procurement Services Division a written disclosure of all political campaign contributions made by such contractor, union, or vendor within the current and previous calendar year to any incumbent county board member, county board chairman, or countywide elected official whose office the contract to be awarded will benefit. The contractor, union or vendor shall update such disclosure annually during the term of a multi-year contract and prior to any change order or renewal requiring approval by the county board. For purposes of this disclosure requirement, "contractor or vendor" includes owners, officers, managers, lobbyists, agents, consultants, bond counsel and underwriters counsel, subcontractors and corporate entities under the control of the contracting person, and political action committees to which the contracting person has made contributions.

☒ **NONE (check here) - If no contributions have been made**

| Recipient | Donor | Description (e.g. cash, type of item, in-kind services, etc.) | Amount/Value | Date Made |
|-----------|-------|---|--------------|-----------|
| | | | | |
| | | | | |
| | | | | |

2. All contractors and vendors who have obtained or are seeking contracts with the county shall disclose the names and contact information of their lobbyists, agents and representatives and all individuals who are or will be having contact with county officers or employees in relation to the contractor bid and shall update such disclosure with any changes that may occur.

☒ **NONE (check here) - If no contacts have been made**

| Lobbyists, Agents and Representatives and all individuals who are or will be having contact with county officers or employees in relation to the contract or bid | Telephone | Email |
|--|-----------|-------|
| | | |
| | | |
| | | |

A contractor or vendor that knowingly violates these disclosure requirements is subject to penalties which may include, but are not limited to, the immediate cancellation of the contract and possible disbarment from future county contracts.

Continuing disclosure is required, and I agree to update this disclosure form as follows:

- If information changes, within five (5) days of change, or prior to county action, whichever is sooner
- 30 days prior to the optional renewal of any contract
- Annual disclosure for multi-year contracts on the anniversary of said contract
- With any request for change order except those issued by the county for administrative adjustments

The full text for the county's ethics and procurement policies and ordinances are available at:

http://www.dupagecounty.gov/government/county_board/ethics_at_the_county/

I hereby acknowledge _____ read, and understand these requirements.

Authorized Signature

Printed Name

Paul Hesson

Title

Director, Operations & Training

Date

9/24/24

Attach additional sheets if necessary. Sign each sheet and number each page. Page _____ of _____ (total number of pages)



Transportation Requisition \$30,000 and Over

421 N. COUNTY FARM
ROAD
WHEATON, IL 60187
www.dupagecounty.gov

File #: DT-P-0050-24

Agenda Date: 10/15/2024

Agenda #: 20.B.

AWARDING RESOLUTION
ISSUED TO SID TOOLS COMPANY, D/B/A MSC INDUSTRIAL SUPPLY COMPANY
TO FURNISH AND DELIVER MAINTENANCE AND REPAIR SUPPLIES
AS NEEDED FOR THE DIVISION OF TRANSPORTATION
(CONTRACT TOTAL NOT TO EXCEED \$35,000.00)

WHEREAS, pursuant to Intergovernmental Agreement between the County of DuPage and National Intergovernmental Purchasing Alliance (Sourcewell), the County of DuPage will contract with MSC Industrial Supply Company; and

WHEREAS, the Transportation Committee recommends County Board approval for the issuance of a contract to MSC Industrial Supply Company, to furnish and deliver maintenance, repair and operation supplies, as needed for the Division of Transportation, per Sourcewell contract # 091422-MSI.

NOW, THEREFORE, BE IT RESOLVED that said contract to furnish and deliver maintenance, repair and operation supplies, as needed for the Division of Transportation, for the period December 1, 2024 through November 30, 2025, is hereby approved for issuance to MSC Industrial Supply Company, 525 Harbour Place Drive, Davidson, NC 28036, for a contract total not to exceed \$35,000.00.

Enacted and approved this 22nd day of October, 2024 at Wheaton, Illinois.

DEBORAH A. CONROY, CHAIR
DU PAGE COUNTY BOARD

Attest: _____

JEAN KACZMAREK, COUNTY CLERK



Procurement Review Comprehensive Checklist
Procurement Services Division
This form must accompany all Purchase Order Requisitions

SECTION 1: DESCRIPTION

| General Tracking | | Contract Terms | |
|--|---|---|---|
| FILE ID#: | RFP, BID, QUOTE OR RENEWAL #: Sourcewell #091422-MSI | INITIAL TERM WITH RENEWALS: OTHER | INITIAL TERM TOTAL COST: \$35,000.00 |
| COMMITTEE: TRANSPORTATION | TARGET COMMITTEE DATE: 10/15/2024 | PROMPT FOR RENEWAL: 3 MONTHS | CONTRACT TOTAL COST WITH ALL RENEWALS: \$35,000.00 |
| | CURRENT TERM TOTAL COST: \$35,000.00 | MAX LENGTH WITH ALL RENEWALS: ONE YEAR | CURRENT TERM PERIOD: INITIAL TERM |
| Vendor Information | | Department Information | |
| VENDOR: Sid Tools Company d/b/a MSC Industrial Supply Co. | VENDOR #: 12025 | DEPT: Division of Transportation | DEPT CONTACT NAME: Roula Eikosidekas |
| VENDOR CONTACT: Ingrid Dykes | VENDOR CONTACT PHONE: 224-330-9744 | DEPT CONTACT PHONE #: 630-407-6920 | DEPT CONTACT EMAIL: roula.eikosidekas@dupagecounty.gov |
| VENDOR CONTACT EMAIL: dykesi@mscdirect.com | VENDOR WEBSITE: | DEPT REQ #: 24-1500-62 | |
| Overview | | | |
| DESCRIPTION Identify scope of work, item(s) being purchased, total cost and type of procurement (i.e., lowest bid, RFP, renewal, sole source, etc.). DOT is requesting a purchase order to MSC Industrial, to furnish and deliver MRO supplies on an as needed basis. This contract shall be effective December 1, 2024 through November 30, 2025, for a contract total not to exceed \$35,000.00, per sourcewell contract #091422-MSI. | | | |
| JUSTIFICATION Summarize why this procurement is necessary and what objectives will be accomplished DOT provides their employees with various maintenance, repair, and operation supplies for use while maintaining the fleet department, highway garage, the prairie path system, and right of ways. | | | |

SECTION 2: DECISION MEMO REQUIREMENTS

| | |
|----------------------------|---|
| DECISION MEMO NOT REQUIRED | Select an item from the following dropdown menu to identify why a Decision Memo (Section 3) is not required. |
| DECISION MEMO REQUIRED | Select an item from the following dropdown menu to identify why a Decision Memo (Section 3) is required. COOPERATIVE (DPC2-352), GOVERNMENT JOINT PURCHASING ACT (30ILCS525) OR GSA SCHEDULE PRICING |

SECTION 3: DECISION MEMO

| | |
|-------------------------------------|---|
| SOURCE SELECTION | Describe method used to select source. This contract was setup using the cooperative sourcewell contract #091422-MSI. |
| RECOMMENDATION AND TWO ALTERNATIVES | Describe staff recommendation and provide justification. Identify at least 2 other options to accomplish this request, including status quo, (i.e., take no action). 1. DOT staff recommends issuing a purchase order to MSC Industrial, using the sourcewell contract #091422-MSI. 2. The sourcewell cooperative has proven to be cost savings over going out for a bid locally. |

SECTION 4: SOLE SOURCE MEMO/JUSTIFICATION

| | |
|--------------------------------------|---|
| JUSTIFICATION | Select an item from the following dropdown menu to justify why this is a sole source procurement. |
| NECESSITY AND UNIQUE FEATURES | Describe the product or services that are not available from other vendors. Explain necessary and unique features or services. Attach letters from manufacturer, letters from distributor, warranties, licenses, or patents as needed. Be specific. |
| MARKET TESTING | List and describe the last time the market has been tested on the applicability of the sole source. If it has not been tested over the last 12 months, explain why not. |
| AVAILABILITY | Describe steps taken to verify that these features are not available elsewhere. Included a detailed list of all products or services by brand/manufacturer examined and include names, phone numbers, and emails of people contacted. |

SECTION 5: Purchase Requisition Information

| | | | |
|---|-------------------------------------|--|---|
| <i>Send Purchase Order To:</i> | | <i>Send Invoices To:</i> | |
| Vendor: Sid Tools Company d/b/a MSC Industrial Supply Co. | Vendor#: 12025 | Dept: Division of Transportation | Division: Accounts Payable |
| Attn: Ingrid Dykes | Email: dykesi@mscdirect.com | Attn: Kathy Curcio | Email: DOTFinance@dupagecounty.gov |
| Address: 525 Harbour Place Drive | City: Davidson | Address: 421 N. County Farm Road | City: Wheaton |
| State: NC | Zip: 28036 | State: IL | Zip: 60187 |
| Phone: 847-644-6413 | Fax: | Phone: 630-407-6900 | Fax: |
| <i>Send Payments To:</i> | | <i>Ship to:</i> | |
| Vendor: Sid Tools Company d/b/a MSC Industrial Supply Co. | Vendor#: 12025 | Dept: Division of Transportation | Division: Hwy Maintenance |
| Attn: Kathy Skocz | Email: kathy.skocz@mscdirect.com | Attn: John Gavurnik | Email: john.gavurnik@dupagecounty.gov |
| Address: 525 Harbour Place Drive | City: Davidson | Address: 140 N. County Farm Road | City: Wheaton |
| State: NC | Zip: 28036 | State: IL | Zip: 60187 |
| Phone: 630-337-1218 | Fax: | Phone: 630-407-6936 | Fax: |
| Shipping | | Contract Dates | |
| Payment Terms: PER 50 ILCS 505/1 | FOB: Destination | Contract Start Date (PO25): Dec 1, 2024 | Contract End Date (PO25): Nov 30, 2025 |

| Purchase Requisition Line Details | | | | | | | | | | | |
|---|-----|-----|----------------------------|---------------------------------------|------|---------|------|-----------|-----------------------------|-------------------|--------------|
| LN | Qty | UOM | Item Detail (Product #) | Description | FY | Company | AU | Acct Code | Sub-Accts/ Activity Code | Unit Price | Extension |
| 1 | 1 | EA | | DOT Hwy Maintenance - MRO Supplies | FY25 | 1500 | 3510 | 52200 | | 25,000.00 | 25,000.00 |
| 2 | 1 | EA | | DOT Fleet - MRO Supplies | FY25 | 1500 | 3520 | 52200 | | 10,000.00 | 10,000.00 |
| FY is required, ensure the correct FY is selected. | | | | | | | | | | Requisition Total | \$ 35,000.00 |

| Comments | |
|----------------------|---|
| HEADER COMMENTS | <p>Provide comments for P020 and P025.</p> <p>To furnish and deliver MRO supplies for the DOT Fleet & Maintenance under the Source-well coop.</p> |
| SPECIAL INSTRUCTIONS | <p>Provide comments for Buyer or Approver (not for P020 and P025). Comments will not appear on PO.</p> <p>Email Approved PO to Ingrid Dykes, Kathy Skocz, John Gavurnik, William Bell and Mike Figuray.</p> |
| INTERNAL NOTES | <p>Provide comments for department internal use (not for P020 and P025). Comments will not appear on PO.</p> <p>see above.</p> |
| APPROVALS | <p>Department Head signature approval for procurements under \$15,000. Procurement Officer Approval for ETSB.</p> |

Sourcewell Pricing Schedule

| MSC Product Line | Proposed Discount |
|----------------------------|-------------------|
| ABRASIVES | 16% |
| PAINTS & ADHESIVES | 20% |
| AUTOMOTIVE AND TRANS | 15% |
| IND SOFTWARE & PUBLICATION | 15% |
| CARBIDE INDEXABLE | 15% |
| CUTTING BLADES | 17% |
| EDM WIRE | 15% |
| ELECTRICAL | 20% |
| FASTENERS | 25% |
| FLAT STOCK | 15% |
| HARDWARE | 15% |
| HOSE, TUBE, & FITTINGS | 15% |
| HSS DRILLS & REAMERS | 23% |

| MSC Product Line | Proposed Discount |
|--------------------------|-------------------|
| HSS END MILLS & CUTTER | 23% |
| TAPS & DIES | 23% |
| HAND TOOLS | 25% |
| HVAC | 20% |
| JANITORIAL | 26% |
| LUBRICATION | 15% |
| MACHINERY | 6% |
| MARKING & LABELING | 15% |
| MATERIAL HANDLING | 20% |
| MOTORS | 15% |
| MEASURING INSTRUMENTS | 15% |
| MACHINE TOOL ACCESSORIES | 15% |
| METALWORKING FLUIDS | 15% |

| MSC Product Line | Proposed Discount |
|-------------------------|-------------------|
| OFFICE EQUIPMENT | 15% |
| PACKAGING & SHIPPING | 15% |
| PLUMBING | 20% |
| PNEUMATICS & HYDRAULICS | 15% |
| PROCESS EQUIPMENT | 15% |
| POWER TOOLS | 18% |
| PUMPS | 15% |
| POWER TRANSMISSION | 15% |
| RAW MATERIALS | 15% |
| SAFETY | 35% |
| TOOLING COMPONENTS | 15% |
| WELDING | 15% |
| | |

Visit Sourcewell website: [MSC STEM contract 040121-MSI](#)
 Visit Sourcewell website: [MSC Janitorial contract 101320-MSI](#)
 Visit Sourcewell website: [MSC Awarded MRO contract 091422-MSI](#)

**Solicitation Number: RFP #091422****CONTRACT**

This Contract is between Sourcewell, 202 12th Street Northeast, P.O. Box 219, Staples, MN 56479 (Sourcewell) and Sid Tool Co., Inc., 525 Harbour Place Drive, Davidson, NC 28115 (Supplier).

Sourcewell is a State of Minnesota local government unit and service cooperative created under the laws of the State of Minnesota (Minnesota Statutes Section 123A.21) that offers cooperative procurement solutions to government entities. Participation is open to eligible federal, state/province, and municipal governmental entities, higher education, K-12 education, nonprofit, tribal government, and other public entities located in the United States and Canada. Sourcewell issued a public solicitation for Facility MRO, Industrial, and Building-Related Supplies and Equipment from which Supplier was awarded a contract.

Supplier desires to contract with Sourcewell to provide equipment, products, or services to Sourcewell and the entities that access Sourcewell's cooperative purchasing contracts (Participating Entities).

1. TERM OF CONTRACT

- A. **EFFECTIVE DATE.** This Contract is effective upon the date of the final signature below.
- B. **EXPIRATION DATE AND EXTENSION.** This Contract expires November 8, 2026, unless it is cancelled sooner pursuant to Article 22. This Contract may be extended up to two times, for one additional year per extension, upon the request of Sourcewell and written agreement by Supplier.
- C. **SURVIVAL OF TERMS.** Notwithstanding any expiration or termination of this Contract, all payment obligations incurred prior to expiration or termination will survive, as will the following: Articles 11 through 14 survive the expiration or cancellation of this Contract. All other rights will cease upon expiration or termination of this Contract.

2. EQUIPMENT, PRODUCTS, OR SERVICES

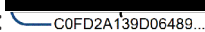
- A. **EQUIPMENT, PRODUCTS, OR SERVICES.** Supplier will provide the Equipment, Products, or Services as stated in its Proposal submitted under the Solicitation Number listed above.

091422-MSI

Sourcewell

Sid Tool Co., Inc.

Signature on file

By: 

Jeremy Schwartz

Title: Chief Procurement Officer

Date: 11/4/2022 | 2:11 PM CDT

Signature on file

By: 

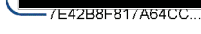
David Haugh

Title: Vice President Public Sector

Date: 11/9/2022 | 11:41 AM PST

Approved:

Signature on file

By: 

Chad Coauette

Title: Executive Director/CEO

Date: 11/9/2022 | 2:00 PM CST



Required Vendor Ethics Disclosure Statement

Failure to complete and return this form may result in delay or cancellation of the County's Contractual Obligation.

Date: 9/20/2024

Bid/Contract/PO #: 091422-MSI

| | |
|--|-------------------------------------|
| Company Name: SID Tool Co., Inc. d/b/a MSC Industrial Supply Co. | Company Contact: Ingrid Dykes |
| Contact Phone: 847-644-6413 | Contact Email: dykesi@mscdirect.com |

The DuPage County Procurement Ordinance requires the following written disclosures prior to award:

1. Every contractor, union, or vendor that is seeking or has previously obtained a contract, change orders to one (1) or more contracts, or two (2) or more individual contracts with the county, shall provide to Procurement Services Division a written disclosure of all political campaign contributions made by such contractor, union, or vendor within the current and previous calendar year to any incumbent county board member, county board chairman, or countywide elected official whose office the contract to be awarded will benefit. The contractor, union or vendor shall update such disclosure annually during the term of a multi-year contract and prior to any change order or renewal requiring approval by the county board. For purposes of this disclosure requirement, "contractor or vendor" includes owners, officers, managers, lobbyists, agents, consultants, bond counsel and underwriters counsel, subcontractors and corporate entities under the control of the contracting person, and political action committees to which the contracting person has made contributions.

☒ **NONE (check here) - If no contributions have been made**

| Recipient | Donor | Description (e.g. cash, type of item, in-kind services, etc.) | Amount/Value | Date Made |
|-----------|-------|---|--------------|-----------|
| | | | | |

2. All contractors and vendors who have obtained or are seeking contracts with the county shall disclose the names and contact information of their lobbyists, agents and representatives and all individuals who are or will be having contact with county officers or employees in relation to the contractor bid and shall update such disclosure with any changes that may occur.

☐ **NONE (check here) - If no contacts have been made**

| Lobbyists, Agents and Representatives and all individuals who are or will be having contact with county officers or employees in relation to the contract or bid | Telephone | Email |
|--|--------------|---------------------------|
| Kathy Skocz | 630-337-1218 | Kathy.Skocz@mscdirect.com |

A contractor or vendor that knowingly violates these disclosure requirements is subject to penalties which may include, but are not limited to, the immediate cancellation of the contract and possible disbarment from future county contracts.

Continuing disclosure is required, and I agree to update this disclosure form as follows:

- If information changes, within five (5) days of change, or prior to county action, whichever is sooner
- 30 days prior to the optional renewal of any contract
- Annual disclosure for multi-year contracts on the anniversary of said contract
- With any request for change order except those issued by the county for administrative adjustments

The full text for the county's ethics and procurement policies and ordinances are available at:

http://www.dupagecounty.gov/government/county_board/ethics_at_the_county/

I hereby acknowledge that I have received, have read, and understand these requirements.

Authorized Signature

[Redacted Signature]

Printed Name

Ingrid Dykes

Title

Account Manager Public Sector

Date

9/20/2024

Attach additional sheets if necessary. Sign each sheet and number each page. Page _____ of _____ (total number of pages)



Change Order

421 N. COUNTY FARM
ROAD
WHEATON, IL 60187
www.dupagecounty.gov

File #: 24-2647

Agenda Date: 10/15/2024

Agenda #: 7.A.

10/15/24 TC

Consent
DOT 10/15
CB 10/22kbc
JL**Request for Change Order****Procurement Services Division**

Attach copies of all prior Change Orders

Date: Sep 25, 2024

MinuteTraq (IQM2) ID #:

| | | | |
|---|--|--------------------------|---|
| Purchase Order #: 5752-1-SERV | Original Purchase Order Date: Apr 12, 2022 | Change Order #: 3 | Department: Division of Transportation |
| Vendor Name: BLA, Inc. | | Vendor #: 10796 | Dept Contact: Kathleen Black Curcio |
| Background and/or Reason for Change Order Request: | Professional Construction Engineering Services, 75th Street Improvements from Millbrook Drive to Greene Road Section# 18-00233-04-SP. Extend contract expiration date to October 31, 2025 and last invoice allowed date to June 30, 2026. No change in contract encumbrance. | | |
| IN ACCORDANCE WITH 720 ILCS 5/33E-9 | | | |

☐ (A) Were not reasonably foreseeable at the time the contract was signed.☐ (B) The change is germane to the original contract as signed.☒ (C) Is in the best interest for the County of DuPage and authorized by law.

| INCREASE/DECREASE | | |
|-----------------------------------|---|--------------|
| A | Starting contract value | \$489,433.33 |
| B | Net \$ change for previous Change Orders | |
| C | Current contract amount (A + B) | \$489,433.33 |
| D | Amount of this Change Order <input type="checkbox"/> Increase <input type="checkbox"/> Decrease | |
| E | New contract amount (C + D) | \$489,433.33 |
| F | Percent of current contract value this Change Order represents (D / C) | 0.00% |
| G | Cumulative percent of all Change Orders (B+D/A); (60% maximum on construction contracts) | 0.00% |
| DECISION MEMO NOT REQUIRED | | |

☐ Cancel entire order ☐ Close Contract ☐ Contract Extension (29 days) ☒ Consent Only☐ Change budget code from: _____ to: _____☐ Increase/Decrease quantity from: _____ to: _____☐ Price shows: _____ should be: _____
☐ Decrease remaining encumbrance and close contract
 ☐ Increase encumbrance and close contract
 ☐ Decrease encumbrance
 ☐ Increase encumbrance

| DECISION MEMO REQUIRED | |
|--|--|
| <input checked="" type="checkbox"/> Increase (greater than 29 days) contract expiration from: Nov 30, 2024 to: Oct 31, 2025 | |
| <input type="checkbox"/> Increase ≥ \$2,500.00, or ≥ 10%, of current contract amount <input type="checkbox"/> Funding Source _____ | |
| <input type="checkbox"/> OTHER - explain below: | |
| | |

| kbc | 6892 | Sep 25, 2024 | JM7 | 6910 | 9/25/24 |
|---|-----------|--------------|---|-----------|-----------|
| Prepared By (Initials) | Phone Ext | Date | Recommended for Approval (Initials) | Phone Ext | Date |
| REVIEWED BY (Initials Only) | | | | | |
| Buyer | | Date | Procurement Officer | | Date |
| | | | | | 10/2/2024 |
| Chief Financial Officer (Decision Memos Over \$25,000) | | Date | Chairman's Office (Decision Memos Over \$25,000) | | Date |



Decision Memo

Procurement Services Division

This form is required for all Professional Service Contracts over \$25,000 and as otherwise required by the Procurement Review Checklist.

Date: Sep 25, 2024

File ID #: _____

Purchase Order #: _____

| | |
|---|--------------------------------------|
| Requesting Department: Division of Transportation | Department Contact: Steve Mlynarczyk |
| Contact Email: steven.mlynarczyk@dupagecounty.gov | Contact Phone: 6900 |
| Vendor Name: BLA, Inc. | Vendor #: 10796 |

Action Requested - Identify the action to be taken and the total cost; for instance, approval of new contract, renew contract, increase contract, etc.

The Professional Construction Engineering Services contract 5752-1-SERV with BLA, Inc. for improvements along 75th Street, from Millbrook Drive to Green Road, Section# 18-00233-04-SP expires November 30, 2024. An extension of time until October 31, 2025 is recommended.

Summary Explanation/Background - Provide an executive summary of the action. Explain why it is necessary and what is to be accomplished.

Due to various supply chain delays for the procurement of traffic signal equipment, the project could not be completed by the end of 2022 as per the approved construction progress schedule. The physical construction was substantially completed in the summer of 2023. Due to long processing times by IDOT for the final contract documentation and closeout process has been drawn out. It is anticipated that this process can be substantially completed by the fall of 2025.

Original Source Selection/Vetting Information - Describe method used to select source.

The DOT only selects firms that are pre-qualified in accordance with IDOT guidelines. Requests for Statements of Interest were sent to firms throughout the industry and responses were received from 22 firms qualified to perform this work. The DOT reviewed each submittal with specific attention to their understanding of the project, experience of staff to be assigned to the project, and relevant past work. Based on a comprehensive review of the submittals, the DOT determined that the project team assembled by BLA, Inc. is qualified and has the staff available to perform the work on behalf of the County.

Recommendations/Alternatives - Describe staff recommendation and provide justification. Identify at least 2 other options to accomplish this request.

An extension of time to October 31, 2025 with no change in the contract amount is the recommended course of action since BLA, Inc. has completed the work to date in a satisfactory and timely manner. BLA, Inc. is in the best position to continue to provide the construction engineering for this project at the lowest cost to the County. Terminating this contract and soliciting proposals for a new contract would delay the work and result in higher costs.

Fiscal Impact/Cost Summary - Include projected cost for each fiscal year, approved budget amount and account number, source of funds, and any future funding requirements along with any narrative.

No change in the contract encumbrance.



Change Order

421 N. COUNTY FARM
ROAD
WHEATON, IL 60187
www.dupagecounty.gov

File #: 24-2680

Agenda Date: 10/15/2024

Agenda #: 7.B.

**Request for Change Order****Procurement Services Division**

Attach copies of all prior Change Orders

Date: Sep 30, 2024

MinuteTraq (IQM2) ID #: _____

| | | | |
|---|--|--------------------------|---|
| Purchase Order #: 4038-1-SERV | Original Purchase Order Date: Aug 14, 2019 | Change Order #: 7 | Department: Division of Transportation |
| Vendor Name: Civiltech Engineering, Inc. | | | Dept Contact: Kathleen Black Curcio |
| Vendor #: 10621 | | | |
| Background and/or Reason for Change Order Request: | Professional Preliminary Engineering Services for improvements along Belmont/Finley Road at Ogden Avenue and Cross Street, Section# 19-00173-06-CH. Extend current contract expiration date to October 31, 2026 and last invoice allowed date to June 30, 2027. No change in contract encumbrance. | | |
| IN ACCORDANCE WITH 720 ILCS 5/33E-9 | | | |

☐ (A) Were not reasonably foreseeable at the time the contract was signed.☐ (B) The change is germane to the original contract as signed.☒ (C) Is in the best interest for the County of DuPage and authorized by law.

| INCREASE/DECREASE | | |
|-----------------------------------|---|--------------|
| A | Starting contract value | \$316,296.04 |
| B | Net \$ change for previous Change Orders | \$146,057.22 |
| C | Current contract amount (A + B) | \$462,353.26 |
| D | Amount of this Change Order <input type="checkbox"/> Increase <input type="checkbox"/> Decrease | |
| E | New contract amount (C + D) | \$462,353.26 |
| F | Percent of current contract value this Change Order represents (D / C) | 0.00% |
| G | Cumulative percent of all Change Orders (B+D/A); (60% maximum on construction contracts) | 46.18% |
| DECISION MEMO NOT REQUIRED | | |

☐ Cancel entire order ☐ Close Contract ☐ Contract Extension (29 days) ☒ Consent Only☐ Change budget code from: _____ to: _____☐ Increase/Decrease quantity from: _____ to: _____☐ Price shows: _____ should be: _____
☐ Decrease remaining encumbrance and close contract
 ☐ Increase encumbrance and close contract
 ☐ Decrease encumbrance
 ☐ Increase encumbrance
DECISION MEMO REQUIRED☒ Increase (greater than 29 days) contract expiration from: Nov 30, 2024 to: Oct 31, 2026☐ Increase ≥ \$2,500.00, or ≥ 10%, of current contract amount ☐ Funding Source _____☐ OTHER - explain below:

| | | | | | |
|---|-----------|--------------|---|-----------|---------|
| kbc | 6892 | Sep 30, 2024 | <i>SMT</i> | 6910 | 10/2/24 |
| Prepared By (Initials) | Phone Ext | Date | Recommended for Approval (Initials) | Phone Ext | Date |
| REVIEWED BY (Initials Only) | | | | | |
| Buyer _____ | | | Procurement Officer _____ | | |
| Date _____ | | | Date 10/4/2024 | | |
| Chief Financial Officer _____ | | | Chairman's Office _____ | | |
| (Decision Memos Over \$25,000) Date _____ | | | (Decision Memos Over \$25,000) Date _____ | | |



Decision Memo

Procurement Services Division

This form is required for all Professional Service Contracts over \$25,000 and as otherwise required by the Procurement Review Checklist.

Date: Sep 30, 2024

File ID #:

Purchase Order #: 4038-1-SERV

| | |
|---|-------------------------------|
| Requesting Department: Division of Transportation | Department Contact: Dan Nowak |
| Contact Email: daniel.nowak@dupagecounty.gov | Contact Phone: 6900 |
| Vendor Name: Civiltech Engineering, Inc. | Vendor #: 12406 |

Action Requested - Identify the action to be taken and the total cost; for instance, approval of new contract, renew contract, increase contract, etc.

The Professional Preliminary Engineering Services contract 4038-1-SERV with Civiltech Engineering, Inc. for the Belmont Road/Finley Road/Ogden Avenue/Cross Street improvements, Section# 19-00173-06-CH expires November 30, 2024. An extension of time until October 31, 2026 is recommended.

Summary Explanation/Background - Provide an executive summary of the action. Explain why it is necessary and what is to be accomplished.

The County has decided to process the CH 2/Belmont Road/Finley Road/Ogden Avenue/Cross Street Intersection Improvements project for federal eligibility. To qualify for federal design and construction funds, a preliminary (Phase I) engineering/environmental report must be prepared for approval by the Federal Highway Administration. This process requires extensive time to coordinate the project with both IDOT and the Federal Highway Administration. Additionally, coordination with the Village of Downers Grove has been conducted in order to attain support on a preferred geometric improvement to the Finley Road / Belmont Road at Ogden Avenue intersection. This coordination has taken longer than anticipated. Because of the time it takes to meet federal requirements, and the importance of the Village's support for the project, it is staff's recommendation that a time extension be granted.

Original Source Selection/Vetting Information - Describe method used to select source.

The DOT only selects firms that are pre-qualified in accordance with IDOT guidelines. Requests for Statements of Interest were sent to firms throughout the industry. Statements of Interest were received from 31 firms. Based on the review of the Statements of Interest, 3 firms were shortlisted and requested to submit a Statement of Qualification. The DOT reviewed each submittal taking into consideration the qualifications of the firm and any subconsultants, experience of key personnel, understanding of the project, experience on similar projects and any strategies/opportunities to ensure the project schedule is met. Based on a comprehensive review of the submittals, the DOT determined that the project team assembled by Civiltech Engineering, Inc. was most qualified and had the staff available to perform the work on behalf of the County.

Recommendations/Alternatives - Describe staff recommendation and provide justification. Identify at least 2 other options to accomplish this request.

An extension of time to October 31, 2026 with no change in the contract amount is the recommended course of action since Civiltech Engineering, Inc. has completed the work to date in a satisfactory and timely manner. Civiltech Engineering, Inc. is in the best position to continue to provide the preliminary engineering for this project at the lowest cost to the County. Terminating this contract and soliciting proposals for a new contract would delay the work and result in higher costs.

Fiscal Impact/Cost Summary - Include projected cost for each fiscal year, approved budget amount and account number, source of funds, and any future funding requirements along with any narrative.

No change in contract encumbrance.



Change Order

421 N. COUNTY FARM
ROAD
WHEATON, IL 60187
www.dupagecounty.gov

File #: 24-2681

Agenda Date: 10/15/2024

Agenda #: 7.C.



Request for Change Order

Procurement Services Division

Attach copies of all prior Change Orders

Consent
DOT 10/15
CB 10/22

88
kb

Date: Sep 30, 2024

MinuteTraq (IQM2) ID #:

| | | | |
|---|--|--------------------------|---|
| Purchase Order #: 5773-1-SERV | Original Purchase Order Date: Apr 26, 2022 | Change Order #: 3 | Department: Division of Transportation |
| Vendor Name: Gasperec Elberts Consulting, LLC | | | Dept Contact: Kathleen Black Curcio |
| Vendor #: 32366 | | | |
| Background and/or Reason for Change Order Request: | Professional Various Construction Engineering Services, upon request of Division of Transportation. Section #22-CENGR-10-EG Extend contract expiration date to October 31, 2025, and last invoice allowed date to June 30, 2026. | | |
| IN ACCORDANCE WITH 720 ILCS 5/33E-9 | | | |

- ☐ (A) Were not reasonably foreseeable at the time the contract was signed.
- ☐ (B) The change is germane to the original contract as signed.
- ☒ (C) Is in the best interest for the County of DuPage and authorized by law.

| INCREASE/DECREASE | | |
|----------------------------|---|--------------|
| A | Starting contract value | \$400,000.00 |
| B | Net \$ change for previous Change Orders | |
| C | Current contract amount (A + B) | \$400,000.00 |
| D | Amount of this Change Order <input type="checkbox"/> Increase <input type="checkbox"/> Decrease | |
| E | New contract amount (C + D) | \$400,000.00 |
| F | Percent of current contract value this Change Order represents (D / C) | 0.00% |
| G | Cumulative percent of all Change Orders (B+D/A); (60% maximum on construction contracts) | 0.00% |
| DECISION MEMO NOT REQUIRED | | |

- ☐ Cancel entire order ☐ Close Contract ☐ Contract Extension (29 days) ☒ Consent Only
- ☐ Change budget code from: _____ to: _____
- ☐ Increase/Decrease quantity from: _____ to: _____
- ☐ Price shows: _____ should be: _____
- ☐ Decrease remaining encumbrance and close contract ☐ Increase encumbrance and close contract ☐ Decrease encumbrance ☐ Increase encumbrance

| | |
|--|--|
| DECISION MEMO REQUIRED | |
| <input checked="" type="checkbox"/> Increase (greater than 29 days) contract expiration from: Jun 30, 2025 to: Oct 31, 2025 | |
| <input type="checkbox"/> Increase \geq \$2,500.00, or \geq 10%, of current contract amount <input type="checkbox"/> Funding Source _____ | |
| <input type="checkbox"/> OTHER - explain below: | |

| | | | | | |
|--|-----------|--------------|--|-----------|---------|
| kbc | 6892 | Sep 30, 2024 | SMT | 6910 | 10/2/24 |
| Prepared By (Initials) | Phone Ext | Date | Recommended for Approval (Initials) | Phone Ext | Date |
| REVIEWED BY (Initials Only) | | | | | |
| Buyer _____ Date _____ | | | Procurement Officer <u>8</u> _____ Date <u>10/4/2024</u> | | |
| Chief Financial Officer _____ Date _____ | | | Chairman's Office _____ Date _____ | | |
| (Decision Memos Over \$25,000) | | | (Decision Memos Over \$25,000) | | |



Decision Memo

Procurement Services Division

This form is required for all Professional Service Contracts over \$25,000 and as otherwise required by the Procurement Review Checklist.

Date: Sep 30, 2024

File ID #:

Purchase Order #: 5773-1-SERV

| | |
|---|--------------------------------|
| Requesting Department: Division of Transportation | Department Contact: Kent Kuper |
| Contact Email: kent.kuper@dupagecounty.gov | Contact Phone: 6900 |
| Vendor Name: Gasperec Elberts Consulting, LLC | Vendor #: 32366 |

Action Requested - Identify the action to be taken and the total cost; for instance, approval of new contract, renew contract, increase contract, etc.

The Professional Various Construction Engineering Services, contract 5773-1-SERV with Gasperec Elberts Consulting, LLC. Section# 22-CENGR-10-EG expires June 30, 2025. An extension of time until October 31, 2025 is recommended.

Summary Explanation/Background - Provide an executive summary of the action. Explain why it is necessary and what is to be accomplished.

The Division of Transportation retained Gasperec Elberts Consulting, LLC to perform Various construction engineering services. One of the Work Orders issued to Gasperec Elberts is for Construction Engineering for a project which IDOT has not closed and IDOT is likely to request additional paperwork. An extension of time is recommended so that Gasperec Elberts can continue to coordinate the project closeout with IDOT. Therefore, an extension of time is the recommended course of action.

Original Source Selection/Vetting Information - Describe method used to select source.

The DOT only selects firms that are pre-qualified in accordance with IDOT guidelines. Requests for Statements of Interest were sent to firms throughout the industry and responses were received from 20 firms qualified to perform this work. The DOT reviewed each submittal with specific attention to their understanding of the project, experience of staff to be assigned to the project, relevant past work, and minority/women owned business participation. Based on a comprehensive review of the submittals, the DOT determined that the project team assembled by Gasperec Elberts Consulting, LLC is qualified and has the staff available to perform the work on behalf of the County.

Recommendations/Alternatives - Describe staff recommendation and provide justification. Identify at least 2 other options to accomplish this request.

An extension of time to October 31, 2025 with no change in the contract amount is the recommended course of action since Gasperec Elberts Consulting, LLC has completed the work to date in a satisfactory and timely manner. Gasperec Elberts Consulting, LLC is in the best position to continue to provide construction engineering services for this project at the lowest cost to the County. Terminating this contract and soliciting proposals for a new contract would delay the work and result in more costs.

Fiscal Impact/Cost Summary - Include projected cost for each fiscal year, approved budget amount and account number, source of funds, and any future funding requirements along with any narrative.

No change in contract encumbrance.



Change Order

421 N. COUNTY FARM
ROAD
WHEATON, IL 60187
www.dupagecounty.gov

File #: 24-2682

Agenda Date: 10/15/2024

Agenda #: 7.D.

DN

Consent
DOT 10/15
OB 10/2238
kbe**Request for Change Order****Procurement Services Division**

Attach copies of all prior Change Orders

Date: Sep 30, 2024

MinuteTraq (IQM2) ID #:

| | | | |
|---|---|--------------------------|---|
| Purchase Order #: 4229-1-SERV | Original Purchase Order Date: Nov 13, 2019 | Change Order #: 5 | Department: Division of Transportation |
| Vendor Name: HR Green, Inc. | | Vendor #: 13235 | Dept Contact: Kathleen Black Curcio |
| Background and/or Reason for Change Order Request: | Professional Various Preliminary/Design Engineering Services, Section# 20-DEENG-03-EG. Extend contract expiration date to October 31, 2026 and last invoice allowed date to June 30, 2027. No change in contract encumbrance. | | |
| IN ACCORDANCE WITH 720 ILCS 5/33E-9 | | | |

- ☐ (A) Were not reasonably foreseeable at the time the contract was signed.
- ☐ (B) The change is germane to the original contract as signed.
- ☒ (C) Is in the best interest for the County of DuPage and authorized by law.

| INCREASE/DECREASE | | |
|-------------------|---|--------------|
| A | Starting contract value | \$400,000.00 |
| B | Net \$ change for previous Change Orders | |
| C | Current contract amount (A + B) | \$400,000.00 |
| D | Amount of this Change Order <input type="checkbox"/> Increase <input type="checkbox"/> Decrease | |
| E | New contract amount (C + D) | \$400,000.00 |
| F | Percent of current contract value this Change Order represents (D / C) | 0.00% |
| G | Cumulative percent of all Change Orders (B+D/A); (60% maximum on construction contracts) | 0.00% |

DECISION MEMO NOT REQUIRED

- ☐ Cancel entire order ☐ Close Contract ☐ Contract Extension (29 days) ☒ Consent Only
- ☐ Change budget code from: _____ to: _____
- ☐ Increase/Decrease quantity from: _____ to: _____
- ☐ Price shows: _____ should be: _____
- ☐ Decrease remaining encumbrance and close contract ☐ Increase encumbrance and close contract ☐ Decrease encumbrance ☐ Increase encumbrance

DECISION MEMO REQUIRED

- ☒ Increase (greater than 29 days) contract expiration from: Nov 30, 2024 to: Oct 31, 2026
- ☐ Increase \geq \$2,500.00, or \geq 10%, of current contract amount ☐ Funding Source _____
- ☐ OTHER - explain below:

| |
|--|
| |
|--|

| | | | | | |
|---|-----------|---|-------------------------------------|-----------|---------|
| kbc | 6892 | Sep 30, 2024 | <i>SMT</i> | 6910 | 10/2/24 |
| Prepared By (Initials) | Phone Ext | Date | Recommended for Approval (Initials) | Phone Ext | Date |
| REVIEWED BY (Initials Only) | | | | | |
| Buyer | Date | Procurement Officer | Date | 10/4/2024 | |
| Chief Financial Officer (Decision Memos Over \$25,000) | Date | Chairman's Office (Decision Memos Over \$25,000) | Date | | |



Decision Memo

Procurement Services Division

This form is required for all Professional Service Contracts over \$25,000 and as otherwise required by the Procurement Review Checklist.

Date: Sep 30, 2024

File ID #:

Purchase Order #: 4229-1-SERV

| | |
|---|-------------------------------|
| Requesting Department: Division of Transportation | Department Contact: Dan Nowak |
| Contact Email: daniel.nowak@dupagecounty.gov | Contact Phone: 6900 |
| Vendor Name: HR Green, Inc. | Vendor #: 12406 |

Action Requested - Identify the action to be taken and the total cost; for instance, approval of new contract, renew contract, increase contract, etc.

The Professional Various Preliminary/Design Engineering Services, contract 4229-1-SERV with HR Green, Inc., Section# 20-DEENG-03-EG expires November 30, 2024. An extension of time until October 31, 2026 is recommended.

Summary Explanation/Background - Provide an executive summary of the action. Explain why it is necessary and what is to be accomplished.

The DOT has determined that the Park Boulevard drainage project, currently under design by HR Green, Inc. as an individual work order in this contract, requires additional time for completion. Therefore an extension of time is the recommended course of action.

Original Source Selection/Vetting Information - Describe method used to select source.

The DOT only selects firms that are pre-qualified in accordance with IDOT guidelines. Requests for Statements of Interest were sent to firms throughout the industry. Statements of Interest were received from 39 firms. Based on the review of the Statements of Interest, 3 firms were shortlisted and requested to submit a Statement of Qualification. The DOT reviewed each submittal taking into consideration the qualifications of the firm and any subconsultants, experience of key personnel, understanding of the project, experience on similar projects and any strategies/opportunities to ensure the project schedule is met. Based on a comprehensive review of the submittals, the DOT determined that the project team assembled by HR Green, Inc. was most qualified and had the staff available to perform the work on behalf of the County.

Recommendations/Alternatives - Describe staff recommendation and provide justification. Identify at least 2 other options to accomplish this request.

An extension of time to October 31, 2026 with no change in the contract amount is the recommended course of action since HR Green has completed the work to date in a satisfactory and timely manner. Terminating this contract and soliciting proposals for a new contract would delay the work and result in higher costs.

Fiscal Impact/Cost Summary - Include projected cost for each fiscal year, approved budget amount and account number, source of funds, and any future funding requirements along with any narrative.

No change in contract encumbrance.



Change Order

421 N. COUNTY FARM
ROAD
WHEATON, IL 60187
www.dupagecounty.gov

File #: 24-2683

Agenda Date: 10/15/2024

Agenda #: 7.E.



Request for Change Order

Procurement Services Division

Attach copies of all prior Change Orders

Consent
DOT 10/15
CB 10/22

Date: Sep 30, 2024

MinuteTraq (IQM2) ID #:

| | | | |
|---|---|--------------------------|---|
| Purchase Order #: 5638-1-SERV | Original Purchase Order Date: Jan 11, 2022 | Change Order #: 5 | Department: Division of Transportation |
| Vendor Name: HR Green, Inc. | | Vendor #: 13235 | Dept Contact: Kathleen Black Curcio |
| Background and/or Reason for Change Order Request: | Professional Construction Engineering Services for 63rd Street/Hobson Road Sidewalk Improvements, Section# 16-00146-00-SW. Extend contract expiration date to October 31, 2025 and last invoice date allowed to June 30, 2026. No change in contract encumbrance. | | |
| IN ACCORDANCE WITH 720 ILCS 5/33E-9 | | | |

- ☐ (A) Were not reasonably foreseeable at the time the contract was signed.
- ☐ (B) The change is germane to the original contract as signed.
- ☒ (C) Is in the best interest for the County of DuPage and authorized by law.

| INCREASE/DECREASE | | |
|----------------------------|---|--------------|
| A | Starting contract value | \$224,482.00 |
| B | Net \$ change for previous Change Orders | |
| C | Current contract amount (A + B) | \$224,482.00 |
| D | Amount of this Change Order <input type="checkbox"/> Increase <input type="checkbox"/> Decrease | |
| E | New contract amount (C + D) | \$224,482.00 |
| F | Percent of current contract value this Change Order represents (D / C) | 0.00% |
| G | Cumulative percent of all Change Orders (B+D/A); (60% maximum on construction contracts) | 0.00% |
| DECISION MEMO NOT REQUIRED | | |

- ☐ Cancel entire order ☐ Close Contract ☐ Contract Extension (29 days) ☒ Consent Only
- ☐ Change budget code from: _____ to: _____
- ☐ Increase/Decrease quantity from: _____ to: _____
- ☐ Price shows: _____ should be: _____
- ☐ Decrease remaining encumbrance and close contract ☐ Increase encumbrance and close contract ☐ Decrease encumbrance ☐ Increase encumbrance

| | |
|---|--|
| DECISION MEMO REQUIRED | |
| <input checked="" type="checkbox"/> Increase (greater than 29 days) contract expiration from: <u>Nov 30, 2024</u> to: <u>Oct 31, 2025</u> | |
| <input type="checkbox"/> Increase ≥ \$2,500.00, or ≥ 10%, of current contract amount <input type="checkbox"/> Funding Source _____ | |
| <input type="checkbox"/> OTHER - explain below: | |

| | | | | | |
|------------------------------------|-----------|--------------------------------|-------------------------------------|-----------|---------|
| kbc | 6892 | Sep 30, 2024 | <i>SMT</i> | 6810 | 10/2/24 |
| Prepared By (Initials) | Phone Ext | Date | Recommended for Approval (Initials) | Phone Ext | Date |
| REVIEWED BY (Initials Only) | | | | | |
| Buyer | Date | Procurement Officer | Date | 10/4/2024 | |
| Chief Financial Officer | Date | Chairman's Office | Date | | |
| (Decision Memos Over \$25,000) | | (Decision Memos Over \$25,000) | | | |



Decision Memo

Procurement Services Division

This form is required for all Professional Service Contracts over \$25,000 and as otherwise required by the Procurement Review Checklist.

Date: Sep 30, 2024

File ID #:

Purchase Order #: 5638-1-SERV

| | |
|---|--------------------------------|
| Requesting Department: Division of Transportation | Department Contact: Kent Kuper |
| Contact Email: kent.kuper@dupagecounty.gov | Contact Phone: 6900 |
| Vendor Name: HR Green, Inc. | Vendor #: 12406 |

Action Requested - Identify the action to be taken and the total cost; for instance, approval of new contract, renew contract, increase contract, etc.

The Professional Construction Engineering Services contract 5638-1-SERV with HR Green, Inc. for 63rd Street/Hobson Road Sidewalk Improvements, Section# 16-00146-00-SW expires November 30, 2024. An extension of time until October 31, 2025 is recommended.

Summary Explanation/Background - Provide an executive summary of the action. Explain why it is necessary and what is to be accomplished.

The 63rd Street/Hobson Road Sidewalk project has not been closed by IDOT. There are likely to be additional issues with IDOT to close the project. An extension of time is recommended so that H.R. Green can continue to coordinate the project closeout with IDOT.

Original Source Selection/Vetting Information - Describe method used to select source.

The DOT only selects firms that are pre-qualified in accordance with IDOT guidelines. Requests for Statements of Interest were sent to firms throughout the industry. Statements of Interest were received from 30 firms. Based on the review of the Statements of Interest, 3 firms were shortlisted and requested to submit a Statement of Qualification. The DOT reviewed each submittal taking into consideration the firm's understanding of the project, strategies to ensure timely completion of the project, experience on similar projects, and experience of key personnel. Based on a comprehensive review of the submittals, the DOT determined that the project team assembled by HR Green, Inc. was most qualified and had the staff available to perform the work on behalf of the County.

Recommendations/Alternatives - Describe staff recommendation and provide justification. Identify at least 2 other options to accomplish this request.

An extension of time to October 31, 2025 with no change in the contract amount is the recommended course of action since HR Green, Inc. has completed the work to date in a satisfactory and timely manner. HR Green, Inc. is in the best position to continue to provide construction engineering services for this project at the lowest cost to the County. Terminating this contract and soliciting proposals for a new contract would delay the work and result in more costs.

Fiscal Impact/Cost Summary - Include projected cost for each fiscal year, approved budget amount and account number, source of funds, and any future funding requirements along with any narrative.

No change in contract encumbrance.



Change Order

421 N. COUNTY FARM
ROAD
WHEATON, IL 60187
www.dupagecounty.gov

File #: 24-2684

Agenda Date: 10/15/2024

Agenda #: 7.F.

KIC

Consent
DOT 10/15
CB 10/22

28
kbc



Request for Change Order

Procurement Services Division

Attach copies of all prior Change Orders

Date: Sep 30, 2024

MinuteTraq (IQM2) ID #:

| | | | |
|---|--|--------------------------|---|
| Purchase Order #: 3595-1-SERV | Original Purchase Order Date: Dec 1, 2018 | Change Order #: 7 | Department: Division of Transportation |
| Vendor Name: H.W. Lochner, Inc. | | Vendor #: 12406 | Dept Contact: Kathleen Black Curcio |
| Background and/or Reason for Change Order Request: | Professional Construction Engineering Services for improvements along 55th Street, from Dunham Road to Clarendon Hills Road, Section# 11-00302-04-CH. Extend contract expiration date to October 31, 2025 and last invoice allowed date to June 30, 2026. No change in contract encumbrance. | | |
| IN ACCORDANCE WITH 720 ILCS 5/33E-9 | | | |

☐ (A) Were not reasonably foreseeable at the time the contract was signed.

☐ (B) The change is germane to the original contract as signed.

☒ (C) Is in the best interest for the County of DuPage and authorized by law.

| INCREASE/DECREASE | | |
|----------------------------|---|----------------|
| A | Starting contract value | \$860,489.66 |
| B | Net \$ change for previous Change Orders | \$463,775.67 |
| C | Current contract amount (A + B) | \$1,324,265.33 |
| D | Amount of this Change Order <input type="checkbox"/> Increase <input type="checkbox"/> Decrease | |
| E | New contract amount (C + D) | \$1,324,265.33 |
| F | Percent of current contract value this Change Order represents (D / C) | 0.00% |
| G | Cumulative percent of all Change Orders (B+D/A); (60% maximum on construction contracts) | 53.90% |
| DECISION MEMO NOT REQUIRED | | |

☐ Cancel entire order ☐ Close Contract ☐ Contract Extension (29 days) ☒ Consent Only

☐ Change budget code from: _____ to: _____

☐ Increase/Decrease quantity from: _____ to: _____

☐ Price shows: _____ should be: _____

☐ Decrease remaining encumbrance and close contract ☐ Increase encumbrance and close contract ☐ Decrease encumbrance ☐ Increase encumbrance

| DECISION MEMO REQUIRED | |
|--|--|
| <input checked="" type="checkbox"/> Increase (greater than 29 days) contract expiration from: Nov 30, 2024 to: Oct 31, 2025 | |
| <input type="checkbox"/> Increase ≥ \$2,500.00, or ≥ 10%, of current contract amount <input type="checkbox"/> Funding Source _____ | |
| <input type="checkbox"/> OTHER - explain below: | |

| kbc | 6892 | Sep 30, 2024 | 52207 | 6910 | 10/2/24 |
|---|-----------|---|-------------------------------------|-----------|---------|
| Prepared By (Initials) | Phone Ext | Date | Recommended for Approval (Initials) | Phone Ext | Date |
| REVIEWED BY (Initials Only) | | | | | |
| Buyer | Date | Procurement Officer | Date | 10/4/2024 | |
| Chief Financial Officer (Decision Memos Over \$25,000) | Date | Chairman's Office (Decision Memos Over \$25,000) | Date | | |



Decision Memo

Procurement Services Division

This form is required for all Professional Service Contracts over \$25,000 and as otherwise required by the Procurement Review Checklist.

Date: Sep 30, 2024

File ID #:

Purchase Order #: 3595-1-SERV

| | |
|---|--------------------------------|
| Requesting Department: Division of Transportation | Department Contact: Kent Kuper |
| Contact Email: kent.kuper@dupagecounty.gov | Contact Phone: 6900 |
| Vendor Name: H.W. Lochner, Inc. | Vendor #: 12406 |

Action Requested - Identify the action to be taken and the total cost; for instance, approval of new contract, renew contract, increase contract, etc.

The Professional Construction Engineering Services contract 3595-1-SERV with H.W. Lochner, Inc. for 55th Street from Dunham Road to Clarendon Hills Road improvements, Section# 11-00302-04-CH expires November 30, 2024. An extension of time until October 31, 2025 is recommended.

Summary Explanation/Background - Provide an executive summary of the action. Explain why it is necessary and what is to be accomplished.

The 55th Street project has not been closed by IDOT. There are ongoing issues and likely to be additional issues with IDOT to close the project. An extension of time is recommended so that H.W. Lochner can continue to coordinate the project closeout with IDOT.

Original Source Selection/Vetting Information - Describe method used to select source.

The DOT only selects firms that are pre-qualified in accordance with IDOT guidelines. Requests for Statements of Qualifications were sent to firms throughout the industry. Proposals were received from 31 firms. The DOT reviewed each submittal taking into consideration the qualifications of the firm and any subconsultants, experience of key personnel, understanding of the project, experience on similar projects and any strategies/opportunities to ensure the project schedule is met. Based on a comprehensive review of the submittals, the DOT determined that the project team assembled by H.W. Lochner, Inc. was most qualified and has the staff available to perform the work on behalf of the County.

Recommendations/Alternatives - Describe staff recommendation and provide justification. Identify at least 2 other options to accomplish this request.

An extension of time to October 31, 2025 with no change in the contract amount is the recommended course of action since H.W. Lochner, Inc. has completed the work to date in a satisfactory and timely manner. H.W. Lochner, Inc. is in the best position to continue to provide construction engineering services for this project at the lowest cost to the County. Terminating this contract and soliciting proposals for a new contract would delay the work and result in more costs.

Fiscal Impact/Cost Summary - Include projected cost for each fiscal year, approved budget amount and account number, source of funds, and any future funding requirements along with any narrative.

No change in contract encumbrance.



Change Order

421 N. COUNTY FARM
ROAD
WHEATON, IL 60187
www.dupagecounty.gov

File #: 24-2646

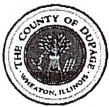
Agenda Date: 10/15/2024

Agenda #: 7.G.

10/15/24
JC

Consent
DOT 10/15
CB 10/22

JS
kbs



Request for Change Order
Procurement Services Division
Attach copies of all prior Change Orders

Date: Sep 25, 2024
MinuteTraq (IQM2) ID #:

| | | | |
|---|---|--------------------------|---|
| Purchase Order #: 5277-1-SERV | Original Purchase Order Date: May 25, 2021 | Change Order #: 2 | Department: Division of Transportation |
| Vendor Name: HW Lochner, Inc. | | Vendor #: 12406 | Dept Contact: Kathleen Black Curcio |
| Background and/or Reason for Change Order Request: | Professional Construction Engineering Services for improvements along Grand Avenue, from Lake Street to County Line Road, Section# 17-00272-03-SP. Extend contract expiration date to October 31, 2025 and last invoice allowed date to June 30, 2026. No change in contract encumbrance. | | |
| IN ACCORDANCE WITH 720 ILCS 5/33E-9 | | | |

- ☐ (A) Were not reasonably foreseeable at the time the contract was signed.
☐ (B) The change is germane to the original contract as signed.
☒ (C) Is in the best interest for the County of DuPage and authorized by law.

| INCREASE/DECREASE | | |
|-------------------|---|--------------|
| A | Starting contract value | \$658,972.45 |
| B | Net \$ change for previous Change Orders | |
| C | Current contract amount (A + B) | \$658,972.45 |
| D | Amount of this Change Order <input type="checkbox"/> Increase <input type="checkbox"/> Decrease | |
| E | New contract amount (C + D) | \$658,972.45 |
| F | Percent of current contract value this Change Order represents (D / C) | 0.00% |
| G | Cumulative percent of all Change Orders (B+D/A); (60% maximum on construction contracts) | 0.00% |

DECISION MEMO NOT REQUIRED

☐ Cancel entire order
 ☐ Close Contract
 ☐ Contract Extension (29 days)
 ☒ Consent Only

☐ Change budget code from: _____ to: _____

☐ Increase/Decrease quantity from: _____ to: _____

☐ Price shows: _____ should be: _____

☐ Decrease remaining encumbrance and close contract
 ☐ Increase encumbrance and close contract
 ☐ Decrease encumbrance
 ☐ Increase encumbrance

DECISION MEMO REQUIRED

☒ Increase (greater than 29 days) contract expiration from: Nov 30, 2024 to: Oct 31, 2025

☐ Increase ≥ \$2,500.00, or ≥ 10%, of current contract amount ☐ Funding Source _____

☐ OTHER - explain below: _____

| | | | | | |
|--|-----------|--------------|--|-----------|---------|
| kbc | 6892 | Sep 25, 2024 | SMOT | 6910 | 9/25/24 |
| Prepared By (Initials) | Phone Ext | Date | Recommended for Approval (Initials) | Phone Ext | Date |
| REVIEWED BY (Initials Only) | | | | | |
| Buyer _____ Date _____ | | | Procurement Officer _____ Date 10/2/2024 | | |
| Chief Financial Officer _____ Date _____ (Decision Memos Over \$25,000) | | | Chairman's Office _____ Date _____ (Decision Memos Over \$25,000) | | |



Decision Memo

Procurement Services Division

This form is required for all Professional Service Contracts over \$25,000 and as otherwise required by the Procurement Review Checklist.

Date: Sep 25, 2024

File ID #:

Purchase Order #: 5277-1-SERV

| | |
|---|--------------------------------------|
| Requesting Department: Division of Transportation | Department Contact: Steve Mlynarczyk |
| Contact Email: steve.mlynarczyk@dupagecounty.gov | Contact Phone: 6900 |
| Vendor Name: HW Lochner, Inc. | Vendor #: 12406 |

Action Requested - Identify the action to be taken and the total cost; for instance, approval of new contract, renew contract, increase contract, etc.

The Professional Construction Engineering Services contract 5277-1-SERV with HW Lochner, Inc. for improvements along Grand Avenue, from Lake Street to County Line Road, Section# 17-00272-03-SP expires November 30, 2024. An extension of time until October 31, 2025 is recommended.

Summary Explanation/Background - Provide an executive summary of the action. Explain why it is necessary and what is to be accomplished.

Due to long processing times by IDOT for the final contract documentation and closeout process has been drawn out. It is anticipated that this process can be substantially completed by the fall of 2025.

Original Source Selection/Vetting Information - Describe method used to select source.

The DOT only selects firms that are pre-qualified in accordance with IDOT guidelines. Requests for Statements of Interest were sent to firms throughout the industry. Statements of Interest were received from 36 firms. Based on the review of the Statements of Interest, 3 firms were shortlisted and requested to submit a Statement of Qualification. The DOT reviewed each submittal taking into consideration the firm's understanding of the project, strategies to ensure timely completion of the project, experience on similar projects, and experience of key personnel. Based on a comprehensive review of the submittals, the DOT determined that the project team assembled by HW Lochner, Inc. was most qualified and had the staff available to perform the work on behalf of the County.

Recommendations/Alternatives - Describe staff recommendation and provide justification. Identify at least 2 other options to accomplish this request.

An extension of time to October 31, 2025 with no change in the contract amount is the recommended course of action since HW Lochner, Inc. has completed the work to date in a satisfactory and timely manner. HW Lochner, Inc. is in the best position to continue to provide the construction engineering for this project at the lowest cost to the County. Terminating this contract and soliciting proposals for a new contract would delay the work and result in higher costs.

Fiscal Impact/Cost Summary - Include projected cost for each fiscal year, approved budget amount and account number, source of funds, and any future funding requirements along with any narrative.

No Change in the contract encumbrance.



Change Order

421 N. COUNTY FARM
ROAD
WHEATON, IL 60187
www.dupagecounty.gov

File #: 24-2685

Agenda Date: 10/15/2024

Agenda #: 7.H.

Consent
DOT 10/15
CB 10/22

28
kbs



Request for Change Order

Procurement Services Division

Attach copies of all prior Change Orders

Date: Sep 30, 2024

MinuteTraq (IQM2) ID #: _____

| | | | |
|---|--|--------------------------|---|
| Purchase Order #: 5806-1-SERV | Original Purchase Order Date: May 10, 2022 | Change Order #: 6 | Department: Division of Transportation |
| Vendor Name: Patrick Engineering, Inc. | | Vendor #: 10312 | Dept Contact: Kathleen Black Curcio |
| Background and/or Reason for Change Order Request: | Professional Preliminary & Design Engineering Services for the Geneva Road Bridge over the West Branch DuPage River, Section# 18-00206-10-BR. Extend current contract expiration date to October 31, 2025 and last invoice allowed date to June 30, 2026. No change in contract encumbrance. | | |
| IN ACCORDANCE WITH 720 ILCS 5/33E-9 | | | |

☐ (A) Were not reasonably foreseeable at the time the contract was signed.

☐ (B) The change is germane to the original contract as signed.

☒ (C) Is in the best interest for the County of DuPage and authorized by law.

| INCREASE/DECREASE | | |
|-----------------------------------|---|--------------|
| A | Starting contract value | \$531,924.03 |
| B | Net \$ change for previous Change Orders | \$187,825.67 |
| C | Current contract amount (A + B) | \$719,749.70 |
| D | Amount of this Change Order <input type="checkbox"/> Increase <input type="checkbox"/> Decrease | |
| E | New contract amount (C + D) | \$719,749.70 |
| F | Percent of current contract value this Change Order represents (D / C) | 0.00% |
| G | Cumulative percent of all Change Orders (B+D/A); (60% maximum on construction contracts) | 35.31% |
| DECISION MEMO NOT REQUIRED | | |

☐ Cancel entire order ☐ Close Contract ☐ Contract Extension (29 days) ☒ Consent Only

☐ Change budget code from: _____ to: _____

☐ Increase/Decrease quantity from: _____ to: _____

☐ Price shows: _____ should be: _____

☐ Decrease remaining encumbrance and close contract ☐ Increase encumbrance and close contract ☐ Decrease encumbrance ☐ Increase encumbrance

| | |
|--|--|
| DECISION MEMO REQUIRED | |
| <input checked="" type="checkbox"/> Increase (greater than 29 days) contract expiration from: Nov 30, 2024 to: Oct 31, 2025 | |
| <input type="checkbox"/> Increase ≥ \$2,500.00, or ≥ 10%, of current contract amount <input type="checkbox"/> Funding Source _____ | |
| <input type="checkbox"/> OTHER - explain below: | |

| | | | | | |
|------------------------------------|-----------|------------------------------------|-------------------------------------|-----------------------|---------|
| kbc | 6892 | Sep 30, 2024 | <i>SMT</i> | 6910 | 10/2/24 |
| Prepared By (Initials) | Phone Ext | Date | Recommended for Approval (Initials) | Phone Ext | Date |
| REVIEWED BY (Initials Only) | | | | | |
| Buyer _____ | | Procurement Officer <i>8</i> _____ | | Date <i>10/4/2024</i> | |
| Chief Financial Officer _____ | | Chairman's Office _____ | | Date _____ | |
| (Decision Memos Over \$25,000) | | (Decision Memos Over \$25,000) | | | |



Decision Memo

Procurement Services Division

This form is required for all Professional Service Contracts over \$25,000 and as otherwise required by the Procurement Review Checklist.

Date: Sep 30, 2024

File ID #: _____

Purchase Order #: 5806-1-SERV

| | |
|---|--------------------------------|
| Requesting Department: Division of Transportation | Department Contact: Kent Kuper |
| Contact Email: kent.kuper@dupagecounty.gov | Contact Phone: 6900 |
| Vendor Name: Patrick Engineering, Inc. | Vendor #: 10312 |

Action Requested - Identify the action to be taken and the total cost; for instance, approval of new contract, renew contract, increase contract, etc.

The Professional Preliminary & Design Engineering Services contract 5806-1-SERV with Patrick Engineering, Inc. for the replacement of the Geneva Road Bridge over the West Branch of the DuPage River, Section# 18-00206-10-BR expires November 30, 2024. An extension of time until October 31, 2025 is recommended.

Summary Explanation/Background - Provide an executive summary of the action. Explain why it is necessary and what is to be accomplished.

As the construction of the Geneva Road bridge is underway, questions arise which may need to be addressed by the Structural Engineer for the bridge. An extension of time is recommended so that Patrick Engineering can address the issues that arise.

Original Source Selection/Vetting Information - Describe method used to select source.

The DOT only selects firms that are pre-qualified in accordance with IDOT guidelines. Requests for Statements of Interest were sent to firms throughout the industry. Statements of Interest were received from 37 firms. Based on the review of the Statements of Interest, 3 firms were shortlisted and requested to submit a Statement of Qualification. The DOT reviewed each submittal taking into consideration the qualifications of the firm and any subconsultants, experience of key personnel, understanding of the project, and experience on similar projects. Based on a comprehensive review of the submittals, the DOT determined that the project team assembled by Patrick Engineering, Inc. was most qualified and had the staff available to perform the work on behalf of the County.

Recommendations/Alternatives - Describe staff recommendation and provide justification. Identify at least 2 other options to accomplish this request.

An extension of time to October 31, 2025 with no change in the contract amount is the recommended course of action since Patrick Engineering, Inc. has completed the work to date in a satisfactory and timely manner. Patrick Engineering, Inc. is in the best position to continue to provide construction engineering services for this project at the lowest cost to the County. Terminating this contract and soliciting proposals for a new contract would delay the work and result in more costs.

Fiscal Impact/Cost Summary - Include projected cost for each fiscal year, approved budget amount and account number, source of funds, and any future funding requirements along with any narrative.

No change in contract encumbrance.



Change Order

421 N. COUNTY FARM
ROAD
WHEATON, IL 60187
www.dupagecounty.gov

File #: 24-2687

Agenda Date: 10/15/2024

Agenda #: 7.I.

Parent/Consent

consent
DOT 10/15
CB 10/2245
78

Request for Change Order

Procurement Services Division

Attach copies of all prior Change Orders

Date: Oct 1, 2024

MinuteTraq (IQM2) ID #:

| | | | |
|--|--|--------------------------|---|
| Purchase Order #: 6895-1-SERV | Original Purchase Order Date: Feb 14, 2024 | Change Order #: 1 | Department: Division of Transportation |
| Vendor Name: 72 Hour LLC DBA Chevrolet of Watsonville, NAFC | | | Vendor #: 24975 |
| Dept Contact: Kathleen Black Curcio | | | |
| Background and/or Reason for Change Order Request: | Contract purchase order for one (1) Ford Ford Transit T-350 Van for the Division of Transportation. Due to supply chain and reduced inventory, the County Board authorized the Division of Transportation to move forward with FY2023 through FY2026 vehicle replacement recommendations as soon as contract orders open. Per resolution DT-R-0306C-22, DOT has purchased comparable vehicles off dealer lots. Cancel entire order and close contract. | | |
| IN ACCORDANCE WITH 720 ILCS 5/33E-9 | | | |

- ☐ (A) Were not reasonably foreseeable at the time the contract was signed.
- ☐ (B) The change is germane to the original contract as signed.
- ☒ (C) Is in the best interest for the County of DuPage and authorized by law.

| INCREASE/DECREASE | | |
|-------------------|--|---------------|
| A | Starting contract value | \$65,492.53 |
| B | Net \$ change for previous Change Orders | |
| C | Current contract amount (A + B) | \$65,492.53 |
| D | Amount of this Change Order <input type="checkbox"/> Increase <input checked="" type="checkbox"/> Decrease | (\$65,492.53) |
| E | New contract amount (C + D) | \$0.00 |
| F | Percent of current contract value this Change Order represents (D / C) | -100.00% |
| G | Cumulative percent of all Change Orders (B+D/A); (60% maximum on construction contracts) | -100.00% |

DECISION MEMO NOT REQUIRED

- ☒ Cancel entire order ☒ Close Contract ☐ Contract Extension (29 days) ☐ Consent Only
- ☐ Change budget code from: _____ to: _____
- ☐ Increase/Decrease quantity from: _____ to: _____
- ☐ Price shows: _____ should be: _____
- ☐ Decrease remaining encumbrance and close contract ☐ Increase encumbrance and close contract ☐ Decrease encumbrance ☐ Increase encumbrance

DECISION MEMO REQUIRED

- ☐ Increase (greater than 29 days) contract expiration from: _____ to: _____
- ☐ Increase \geq \$2,500.00, or \geq 10%, of current contract amount ☐ Funding Source _____
- ☐ OTHER - explain below:

| | | | | | |
|---|-----------|---|-------------------------------------|-----------|---------|
| kbc | 6892 | Oct 1, 2024 | <i>Sm7</i> | 6910 | 10/1/24 |
| Prepared By (Initials) | Phone Ext | Date | Recommended for Approval (Initials) | Phone Ext | Date |
| REVIEWED BY (Initials Only) | | | | | |
| Buyer | Date | Procurement Officer | Date | 10/4/2024 | |
| Chief Financial Officer (Decision Memos Over \$25,000) | Date | Chairman's Office (Decision Memos Over \$25,000) | Date | | |



Change Order

421 N. COUNTY FARM
ROAD
WHEATON, IL 60187
www.dupagecounty.gov

File #: 24-2689

Agenda Date: 10/15/2024

Agenda #: 7.J.

Parent/ Consent

Consent

DOT 10/15

CB 10/22

KBC



Request for Change Order

Procurement Services Division

Attach copies of all prior Change Orders

Date: Oct 1, 2024

MinuteTraq (IQM2) ID #:

| | | | |
|--|---|--------------------------|---|
| Purchase Order #: 6896-1-SERV | Original Purchase Order Date: Feb 14, 2024 | Change Order #: 1 | Department: Division of Transportation |
| Vendor Name: 72 Hour LLC DBA Chevrolet of Watsonville, NAFG | | Vendor #: 24975 | Dept Contact: Kathleen Black Curcio |
| Background and/or Reason for Change Order Request: | Contract purchase order for five (5) Ford Broncos for the Division of Transportation. Due to supply chain and reduced inventory, the County Board authorized the Division of Transportation to move forward with FY2023 through FY2026 vehicle replacement recommendations as soon as contract orders open. Per resolution DT-R-0306C-22, DOT has purchased comparable vehicles off dealer lots. Cancel entire order and close contract. | | |
| IN ACCORDANCE WITH 720 ILCS 5/33E-9 | | | |

- ☐ (A) Were not reasonably foreseeable at the time the contract was signed.
- ☐ (B) The change is germane to the original contract as signed.
- ☒ (C) Is in the best interest for the County of DuPage and authorized by law.

| INCREASE/DECREASE | | |
|-------------------|--|----------------|
| A | Starting contract value | \$163,683.10 |
| B | Net \$ change for previous Change Orders | |
| C | Current contract amount (A + B) | \$163,683.10 |
| D | Amount of this Change Order <input type="checkbox"/> Increase <input checked="" type="checkbox"/> Decrease | (\$163,683.10) |
| E | New contract amount (C + D) | \$0.00 |
| F | Percent of current contract value this Change Order represents (D / C) | -100.00% |
| G | Cumulative percent of all Change Orders (B+D/A); (60% maximum on construction contracts) | -100.00% |

DECISION MEMO NOT REQUIRED

- ☒ Cancel entire order ☒ Close Contract ☐ Contract Extension (29 days) ☐ Consent Only
- ☐ Change budget code from: _____ to: _____
- ☐ Increase/Decrease quantity from: _____ to: _____
- ☐ Price shows: _____ should be: _____
- ☐ Decrease remaining encumbrance and close contract ☐ Increase encumbrance and close contract ☐ Decrease encumbrance ☐ Increase encumbrance

DECISION MEMO REQUIRED

- ☐ Increase (greater than 29 days) contract expiration from: _____ to: _____
- ☐ Increase \geq \$2,500.00, or \geq 10%, of current contract amount ☐ Funding Source _____
- ☐ OTHER - explain below:

| | | | | | |
|---|-----------|---|-------------------------------------|-----------|---------|
| kbc | 6892 | Oct 1, 2024 | <i>sent</i> | 6910 | 10/2/24 |
| Prepared By (Initials) | Phone Ext | Date | Recommended for Approval (Initials) | Phone Ext | Date |
| REVIEWED BY (Initials Only) | | | | | |
| Buyer | Date | Procurement Officer | Date | 10/8/2024 | |
| Chief Financial Officer (Decision Memos Over \$25,000) | Date | Chairman's Office (Decision Memos Over \$25,000) | Date | | |



Change Order

421 N. COUNTY FARM
ROAD
WHEATON, IL 60187
www.dupagecounty.gov

File #: 24-2697

Agenda Date: 10/15/2024

Agenda #: 20.A.

DT-P-0242C-19

AMENDMENT TO RESOLUTION DT-P-0242B-19
ISSUED TO TRANSYSTEMS CORPORATION
PROFESSIONAL PRELIMINARY (PHASE I) ENGINEERING SERVICES
CH 23/NAPERVILLE ROAD AT ILLINOIS 38
INTERSECTION IMPROVEMENTS
SECTION 19-00195-05-CH
(CONTRACT INCREASE \$89,844.93, 27.26%)

WHEREAS, the DuPage County Board has heretofore approved and adopted Resolutions DT-P-0242B-19 on November 8, 2022, DT-P-0242A-19 on March 23, 2021 and DT-P-0242-19 on September 10, 2019; and

WHEREAS, Resolution DT-P-0242-19, awarded a contract to TranSystems Corporation for Professional Phase I Engineering Services for improvements at CH 23/Naperville Road and Illinois 38, Section 19-00195-05-CH; and

WHEREAS, the current cost of said contract to the County of DuPage, by and through the Division of Transportation, is \$329,559.09; and

WHEREAS, it has been determined that further unanticipated revisions to the roadway design are necessary to accommodate truck movements, minimize impacts on adjacent properties, and reduce the need for associated land acquisitions; and

WHEREAS, it has also been determined that an additional cultural clearance assessment is required for 17 buildings along Roosevelt Road and Naperville Road that were not included in the original study limit; and

WHEREAS, the cost for these additional tasks was not included in the original contract; and

WHEREAS, the Division of Transportation Committee recommends a change order to increase the contract in the amount of \$89,844.93 and an extension through October 31, 2026.

NOW, THEREFORE, BE IT RESOLVED that the DuPage County Board adopt this Amendment to Resolution DT-P-0242B-19, issued to TranSystems Corporation, to increase the funding in the amount of \$89,844.93, resulting in an amended contract total amount of \$419,404.02, an increase of 15.26% and a cumulative increase of 63.88%.

Enacted and approved this 22nd day of October, 2024 at Wheaton, Illinois.

DEBORAH A. CONROY, CHAIR
DU PAGE COUNTY BOARD

Attest: _____
JEAN KACZMAREK, COUNTY CLERK

DT-P-0242C-19
TC: CB

DOT 10/15
FI + CB 10/22

23



Request for Change Order

Procurement Services Division

Attach copies of all prior Change Orders

Date: Oct 2, 2024

MinuteTraq (IQM2) ID #:

| | | | |
|---|--|--------------------------|---|
| Purchase Order #: 4085-1-SERV | Original Purchase Order Date: Sep 11, 2019 | Change Order #: 5 | Department: Division of Transportation |
| Vendor Name: TranSystems Corporation | | Vendor #: 10626 | Dept Contact: Kathleen Black Curcio |
| Background and/or Reason for Change Order Request: | Professional Preliminary Engineering Services for intersection improvements at Naperville Road and IL 38, Section 19-00195-05-CH. Increase contract (LN2) \$89,844.93 and extend contract end date to October 31, 2026 and last invoice date to June 30, 2027. | | |
| IN ACCORDANCE WITH 720 ILCS 5/33E-9 | | | |

- ☐ (A) Were not reasonably foreseeable at the time the contract was signed.
- ☐ (B) The change is germane to the original contract as signed.
- ☒ (C) Is in the best interest for the County of DuPage and authorized by law.

| INCREASE/DECREASE | | |
|-------------------|--|--------------|
| A | Starting contract value | \$255,917.54 |
| B | Net \$ change for previous Change Orders | \$73,641.55 |
| C | Current contract amount (A + B) | \$329,559.09 |
| D | Amount of this Change Order <input checked="" type="checkbox"/> Increase <input type="checkbox"/> Decrease | \$89,844.93 |
| E | New contract amount (C + D) | \$419,404.02 |
| F | Percent of current contract value this Change Order represents (D / C) | 27.26% |
| G | Cumulative percent of all Change Orders (B+D/A); (60% maximum on construction contracts) | 63.88% |

DECISION MEMO NOT REQUIRED

- ☐ Cancel entire order ☐ Close Contract ☐ Contract Extension (29 days) ☐ Consent Only
- ☐ Change budget code from: _____ to: _____
- ☐ Increase/Decrease quantity from: _____ to: _____
- ☐ Price shows: _____ should be: _____
- ☐ Decrease remaining encumbrance and close contract ☐ Increase encumbrance and close contract ☐ Decrease encumbrance ☐ Increase encumbrance

DECISION MEMO REQUIRED

- ☒ Increase (greater than 29 days) contract expiration from: Nov 30, 2024 to: Oct 31, 2026
- ☒ Increase \geq \$2,500.00, or \geq 10%, of current contract amount ☐ Funding Source _____
- ☐ OTHER - explain below:

| | | | | | |
|---|-----------|-------------|---|-----------|-----------|
| kbc | 6892 | Oct 2, 2024 | <i>SMT</i> | 6910 | 10/2/24 |
| Prepared By (Initials) | Phone Ext | Date | Recommended for Approval (Initials) | Phone Ext | Date |
| REVIEWED BY (Initials Only) | | | | | |
| Buyer | | Date | Procurement Officer | | Date |
| | | | <i>8</i> | | 10/4/2024 |
| Chief Financial Officer (Decision Memos Over \$25,000) | | Date | Chairman's Office (Decision Memos Over \$25,000) | | Date |



Decision Memo

Procurement Services Division

This form is required for all Professional Service Contracts over \$25,000 and as otherwise required by the Procurement Review Checklist.

Date: Oct 2, 2024

File ID #: _____

Purchase Order #: 4085-1-SERV

| | |
|---|--------------------------------|
| Requesting Department: Division of Transportation | Department Contact: Lee Rivera |
| Contact Email: Lee.rivera@dupagecounty.gov | Contact Phone: 6900 |
| Vendor Name: TranSystems Corporation | Vendor #: 10626 |

Action Requested - Identify the action to be taken and the total cost; for instance, approval of new contract, renew contract, increase contract, etc.

TranSystems Corporation is requesting additional compensation for the intersection improvements at Naperville Road and IL 38 (Roosevelt Road), Section 19-00195-05-CH. The additional cost to the contract will be \$89,844.93, with an extension to the contracts expiration date to October 31, 2026.

Summary Explanation/Background - Provide an executive summary of the action. Explain why it is necessary and what is to be accomplished.

The on-going Phase I study has required additional coordination with the State Historic Preservation Office (SHPO) related to potential property impacts at 17 properties along Roosevelt and Naperville Road caused by the proposed improvements along Naperville Road and Roosevelt Road. Additionally, DOT will examine other proposed geometric alternative along the dual left-turn lanes on Naperville Road in an effort to reduce impacts to adjacent properties and associated land acquisitions. These tasks were needed to ensure that the proposed intersection improvements provide an optimal level of service and safety while minimizing impacts to resources in the vicinity.

Original Source Selection/Vetting Information - Describe method used to select source.

The DOT only selects firms that are pre-qualified in accordance with IDOT guidelines. Requests for Statements of Interest were sent to firms throughout the industry. Statements of Interest were received from 32 firms. Based on the review of the Statements of Interest, 3 firms were shortlisted and requested to submit a Statement of Qualification. The DOT reviewed each submittal taking into consideration the qualifications of the firm and any subconsultants, experience of key personnel, understanding of the project, experience on similar projects and any strategies/opportunities to ensure the project schedule is met. Based on a comprehensive review of the submittals, the DOT determined that the project team assembled by TranSystems Corporation was most qualified and had the staff available to perform the work on behalf of the County.

Recommendations/Alternatives - Describe staff recommendation and provide justification. Identify at least 2 other options to accomplish this request.

An increase and extension of time is the recommended course of action since TranSystems Corporation has completed the work to date in a satisfactory and timely manner. TranSystems Corporation is in the best position to continue to provide construction engineering services for this project at the lowest cost to the County. Terminating this contract and soliciting proposals for a new contract would delay the work and result in more costs.

Fiscal Impact/Cost Summary - Include projected cost for each fiscal year, approved budget amount and account number, source of funds, and any future funding requirements along with any narrative.

The DOT has sufficient funds in the FY24 budget to pay for this change order.



**Illinois Department
of Transportation**

| | |
|------------|---------------------------|
| Firm | TranSystems Corporation |
| Route | Naperville Road and IL 38 |
| Section | 19-00195-05-CH |
| County | DuPage |
| Job No. | |
| PTB & Item | Supplement #3 |

Date 10/2/2024

| | |
|---------------|----------------|
| Overhead Rate | <u>134.03%</u> |
|---------------|----------------|

Complexity Factor 0

Cost Estimate of Consultant Services (Direct Labor Multiple)

| ITEM | MANHOURS | PAYROLL | (2.80+R) TIMES PAYROLL | DIRECT COSTS | SERVICES BY OTHERS (E) | DBE TOTAL | TOTAL | % OF GRAND TOTAL |
|-------------------------------|----------|-----------|---------------------------|-----------------|---------------------------------|--------------|-----------|------------------------|
| | (A) | (B) | (C) | (D) | | (C+D+E) | (C+D+E) | |
| 1-Project Management | 144 | 8,014.27 | 22,439.97 | | | | 22,439.97 | 24.98% |
| 2-Prepare Median Alternatives | 120 | 7,036.00 | 19,700.80 | | | | 19,700.80 | 21.93% |
| 3-Update IDS | 68 | 3,846.74 | 10,770.88 | | | | 10,770.88 | 11.99% |
| 4-Update Design Exceptions | 24 | 1,407.20 | 3,940.16 | | | | 3,940.16 | 4.39% |
| 5-Update Pref. Impr. Plan | 32 | 1,830.80 | 5,126.24 | | | | 5,126.24 | 5.71% |
| 6-Update Env. Clearances | 4 | 261.03 | 730.88 | | | | 730.88 | 0.81% |
| 7-Project Devel. Report | 48 | 2,753.64 | 7,710.20 | | | | 7,710.20 | 8.58% |
| 8-Cultural Response Memo | 40 | 2,477.49 | 6,936.96 | | | | 6,936.96 | 7.72% |
| 9-Additional Drainage | 40 | 2,220.30 | 6,216.84 | | | | 6,216.84 | 6.92% |
| 10-Additional QA/QC | 32 | 2,240.00 | 6,272.00 | | | | 6,272.00 | 6.98% |
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| | | | | | | | | |
| TOTALS | 552 | 32,087.47 | 89,844.93 | 0.00 | 0.00 | 0.00 | 89,844.93 | 100.00% |

Exhibit A

SCOPE OF SERVICES

Naperville Rd & IL 38 (Roosevelt Rd) Supplement #3
10/02/2024

DuDOT requested a proposed scope of work to re-analyze the Naperville Road portion of the project as follows:

For all alternatives:

- Provide plan view of IDS Sheet 1 and 3 and Naperville Road cross sections.
- Hold the current proposed west back of curb on the south approach
- Use 11-foot dual left-turn lanes on both the north and south approaches
- Striped median along the north approach turn bay
- Barrier median along south approach turn lanes (west curb B6.06 & east curb B-6.12 or B-6.18 per drainage)
- Striped median along the south approach's LTL taper
 - a. **Alternative 1**
 - i. 6-foot barrier median (EP-EP)
 - ii. No lane offset between the north and south approach
 - b. **Alternative 2**
 - i. 5-foot barrier median (EP-EP)
 - ii. No lane offset between the north and south approach
 - c. **Alternative 3**
 - i. 5-foot barrier median (EP-EP)
 - ii. lane offset between the north and south approach of 6-inches to 1-foot

The following scope items, account for the effort to re-analyze the Naperville Road median, and additional items necessary to complete the project that were completed, and which were not included in the original scope of work or included in Supplements #1 and #2.

1. Project Management

Due to ongoing project coordination, completion of the OD study, extended review times by IDOT, and other extenuating circumstances, the project timeline has extended from 24 months to 72 months. The extended duration of 48 months beyond the original anticipated timeline, and these delays have incurred more time and costs to manage the project as follows:

- Additional time for project administration, invoicing, and project status reports
- Providing information and responses to additional requests by DuDOT and IDOT

Note that this task also includes the effort to review the current proposed improvements, review appropriate design criteria, coordinate with DuDOT staff,

coordinate with IDOT staff, coordinate submittal and response, and provide additional project administration, invoicing, and project status reports.
(144 hours)

2. Prepare Median Alternatives

Assume the following hours:

- Prepare alternatives, including horizontal geometrics, vertical profiles, and drainage considerations – 24 hours/alternative x 3 alts = 72 hours
- Address DuDOT comments – 32 hours
- Prepare Alternatives Analysis tech memo (assume one round of comments for a draft and final memo) – 16 hours
- *Total = 120 hours*

The following tasks will be completed only after the selection of the Preferred Alternative. Completion of the tasks below assumes a reasonable number of review/revision rounds. Also, DuDOT and IDOT reviews are assumed to occur concurrently after a pre-submittal review by DuDOT for completeness. Revisions/resubmittals will not be completed until all comments are received.

3. Update IDS for Naperville Road and Roosevelt Road

This includes the effort to

- Re-run truck turns (8 hours)
- Prepare ADA sidewalk ramp design revisions (16 hours)
- Re-evaluate cross section (8 hours)
- Revise right-of-way acquisition boundaries as necessary (8 hours)
- Incorporate the preferred median alternative into the current IDS (20 hours)
- Coordinate with IDOT (8 hours)

(68 hours)

4. Update Design Exceptions

This includes the effort to re-evaluate the current design exceptions and prepare design exceptions necessary for the preferred median alternative. This assumes addressing comments from DuDOT and IDOT. This task also includes preparing for, attending, and minutes for one IDOT/FHWA meeting for approval of variances.

(24 hours)

5. Update Preferred Improvement Plan

This includes the effort to incorporate the preferred median alternative into the preferred improvement plan and update the notes, details, dimensions, curb types, ADA sidewalk ramps, right-of-way acquisition boundaries, and geometric layout.

(32 hours)

6. Update Environmental Clearances

This includes the effort to coordinate with IDOT for the updated cultural, biological, and special waste environmental clearances.

(4 hours)

7. Project Development Report

Efforts were expended to prepare and compile this initial PDR and, according to IDOT, it is considered a submittal of a pre-draft PDR. These hours are to cover the task of re-assembling and resubmitting the PDR as a Draft PDR, which will include all documents missing from the December 2023 “pre-Draft PDR”.

(32 hours)

The original scope of work included preparing a draft, pre-final, and final PDR to DuDOT and IDOT for review and comment. Substantial work has been completed to date towards the draft PDR. As such, this includes the effort to incorporate the preferred median alternative into the current PDR. This includes all required responses to comments from DuDOT and IDOT. *(16 hours)*

Total: 48 hours

8. Cultural Response Memo

On June 30, 2023, IDOT provided a Historic Resources Inventory Memo that identified 17 individual cultural resources or buildings that warranted review for NRHP eligibility. IDOT requested details as to direct and indirect impacts to each resource noted in the document and a request for preliminary plans. TranSystems reviewed each property and prepared a comprehensive assessment and response in a memo submitted to IDOT on September 21, 2023. IDOT provided cultural clearance on April 30, 2024.

The 17 potentially impacted resources were outside of both the study limits and the ESR limits. The original scope only included preparation of the ESR form for submittal to IDOT. Preparing a comprehensive assessment of the 17 buildings, response memo, and plans showing the project in relation to the 17 buildings were not included in the original scope.

(40 hours)

9. Additional and Updated Drainage Submittal

TranSystems submitted existing drainage plans (EDP) to IDOT on June 14, 2021, and received comments on September 21, 2021. The revised EDP was submitted to IDOT on June 17, 2022, with comments received from IDOT on October 21, 2022. At the project kickoff on November 8, 2019, IDOT determined that a Location Drainage Technical Memo should be prepared instead of an LDS. The same materials and content would be required of the tech memo as that of an LDS, except the memo would not need to use the LDS forms.

TranSystems prepared and made a third submittal on June 7, 2024 of a Location Drainage Technical Memo (LDTM), which included the revised EDP, the draft Proposed Drainage Plan (PDP), and disposition of previous comments.

The original scope included a draft and final submittal of the Location Drainage Study. We anticipate an additional fourth submittal prior to IDOT's approval of the LDTM, and additional effort is anticipated for these submittals.

This includes the effort to incorporate the preferred median alternative into the EPD and PDP, and review calculations for outlet evaluation, stormwater detention analysis, and right-of-way analysis, for the fourth submittal of the LDTM.
(40 hours)

10. Additional QA/QC

TranSystems will provide additional QA/QC reviews for: 1) the re-analysis of the Naperville Road portion of the project as requested by DuDOT, and 2) the additional drainage submittal.
(32 hours)



Payroll Escalation Table
Fixed Raises
DLM 2.80

FIRM NAME TranSystems Corporation
PRIME/SUPPLEMENT Supplement #3

DATE 10/2/2024
PTB NO. _____

CONTRACT TERM 7 MONTHS
START DATE 11/1/2024
RAISE DATE 4/1/2025

OVERHEAD RATE 134.03%
COMPLEXITY FACTOR 0
% OF RAISE 3.00%

ESCALATION PER YEAR

| | | | | |
|---|--|-------------------------|-------------------------|-------------------------|
| <div>11/1/2024 - 4/1/2025</div> <div><div>5</div><div>7</div></div> | <div>4/2/2025 - 6/1/2025</div> <div><div>2</div><div>7</div></div> | <div></div> <div></div> | <div></div> <div></div> | <div></div> <div></div> |
|---|--|-------------------------|-------------------------|-------------------------|

= 71.43%
= 1.0086

29.43%

The total escalation for this project would be: 0.86%



Payroll Rates

FIRM NAME
PRIME/SUPPLEMENT
PTB NO.

TranSystems Corporation
Supplement #3

DATE 10/2/2024

ESCALATION FACTOR 0.86%

[illegible]



Required Vendor Ethics Disclosure Statement

Failure to complete and return this form may result in delay or cancellation of the County's Contractual Obligation.

Date: September 30, 2024

Bid/Contract/PO #: 4085-1-SERV

| | |
|---------------------------------------|---|
| Company Name: TranSystems Corporation | Company Contact: John Fortmann |
| Contact Phone: (847) 407-5225 | Contact Email: JAFortmann@transystems.com |

The DuPage County Procurement Ordinance requires the following written disclosures prior to award:

1. Every contractor, union, or vendor that is seeking or has previously obtained a contract, change orders to one (1) or more contracts, or two (2) or more individual contracts with the county, shall provide to Procurement Services Division a written disclosure of all political campaign contributions made by such contractor, union, or vendor within the current and previous calendar year to any incumbent county board member, county board chairman, or countywide elected official whose office the contract to be awarded will benefit. The contractor, union or vendor shall update such disclosure annually during the term of a multi-year contract and prior to any change order or renewal requiring approval by the county board. For purposes of this disclosure requirement, "contractor or vendor" includes owners, officers, managers, lobbyists, agents, consultants, bond counsel and underwriters counsel, subcontractors and corporate entities under the control of the contracting person, and political action committees to which the contracting person has made contributions.

☒ **NONE (check here) - If no contributions have been made**

| Recipient | Donor | Description (e.g. cash, type of item, in-kind services, etc.) | Amount/Value | Date Made |
|-----------|-------|---|--------------|-----------|
| | | | | |
| | | | | |
| | | | | |

2. All contractors and vendors who have obtained or are seeking contracts with the county shall disclose the names and contact information of their lobbyists, agents and representatives and all individuals who are or will be having contact with county officers or employees in relation to the contractor bid and shall update such disclosure with any changes that may occur.

☒ **NONE (check here) - If no contacts have been made**

| Lobbyists, Agents and Representatives and all individuals who are or will be having contact with county officers or employees in relation to the contract or bid | Telephone | Email |
|--|-----------|-------|
| | | |
| | | |
| | | |

A contractor or vendor that knowingly violates these disclosure requirements is subject to penalties which may include, but are not limited to, the immediate cancellation of the contract and possible disbarment from future county contracts.

Continuing disclosure is required, and I agree to update this disclosure form as follows:

- If information changes, within five (5) days of change, or prior to county action, whichever is sooner
- 30 days prior to the optional renewal of any contract
- Annual disclosure for multi-year contracts on the anniversary of said contract
- With any request for change order except those issued by the county for administrative adjustments

The full text for the county's ethics and procurement policies and ordinances are available at:

http://www.dupagecounty.gov/government/county_board/ethics_at_the_county/

I hereby acknowledge that I have received, have read, and understand these requirements.

Authorized Signature

Signature on file

Printed Name

John Fortmann

Title

Principal

Date

September 30, 2024

Attach additional sheets if necessary. Sign each sheet and number each page. Page 1 of 1 (total number of pages)



Budget Transfer

421 N. COUNTY FARM
ROAD
WHEATON, IL 60187
www.dupagecounty.gov

File #: 24-2733

Agenda Date: 10/15/2024

Agenda #: 8.A.

228
kbs

DuPage County, Illinois
BUDGET ADJUSTMENT
Effective January 22, 2024

From: 1500
Company #

DOT MAINTENANCE/OPS
From: Company/Accounting Unit Name

| Accounting Unit | Account | Sub-Account | Title | Amount | Finance Dept Use Only Available Balance | | Date of Balance | B/S Fund |
|-----------------|---------|-------------|---------------|--------------|---|----------------|-----------------|-----------|
| | | | | | Prior to Transfer | After Transfer | | |
| 3510 | 53828 | | CONTINGENCIES | \$ 40,000.00 | 224,750.00 | 184,750.00 | 10/7/24 | 1500-9100 |
| | | | | | | | | |
| | | | | | | | | |
| | | | | | | | | |
| | | | | | | | | |
| Total | | | | \$ 40,000.00 | | | | |

To: 1500
Company #

DOT MAINTENANCE/OPS
To: Company/Accounting Unit Name

| Accounting Unit | Account | Sub-Account | Title | Amount | Finance Dept Use Only Available Balance | | Date of Balance | B/S Fund |
|-----------------|---------|-------------|----------|--------------|---|----------------|-----------------|-----------|
| | | | | | Prior to Transfer | After Transfer | | |
| 3510 | 50010 | | OVERTIME | \$ 40,000.00 | 7,868.21 | 47,868.21 | 10/7/24 | 1500-9100 |
| | | | | | | | | |
| | | | | | | | | |
| | | | | | | | | |
| | | | | | | | | |
| Total | | | | \$ 40,000.00 | | | | |

Reason for Request:

Additional funds needed to cover snow on-call pay and potential call-outs through November 2024.

Signature on file

Signature on file

Activity

(optional)

Chief Finance

Date

Date

****Please sign in blue ink on the original form****

| | | | |
|-----------------------------|---------------------------------|--------------------|--|
| Finance Department Use Only | | | |
| Fiscal Year <u>24</u> | Budget Journal # _____ | Acctg Period _____ | |
| Entered By/Date _____ | Released & Posted By/Date _____ | | |

DOT - 10/15/24
FIN/LB - 10/22/24

228



Discussion

421 N. COUNTY FARM
ROAD
WHEATON, IL 60187
www.dupagecounty.gov

File #: 24-2659

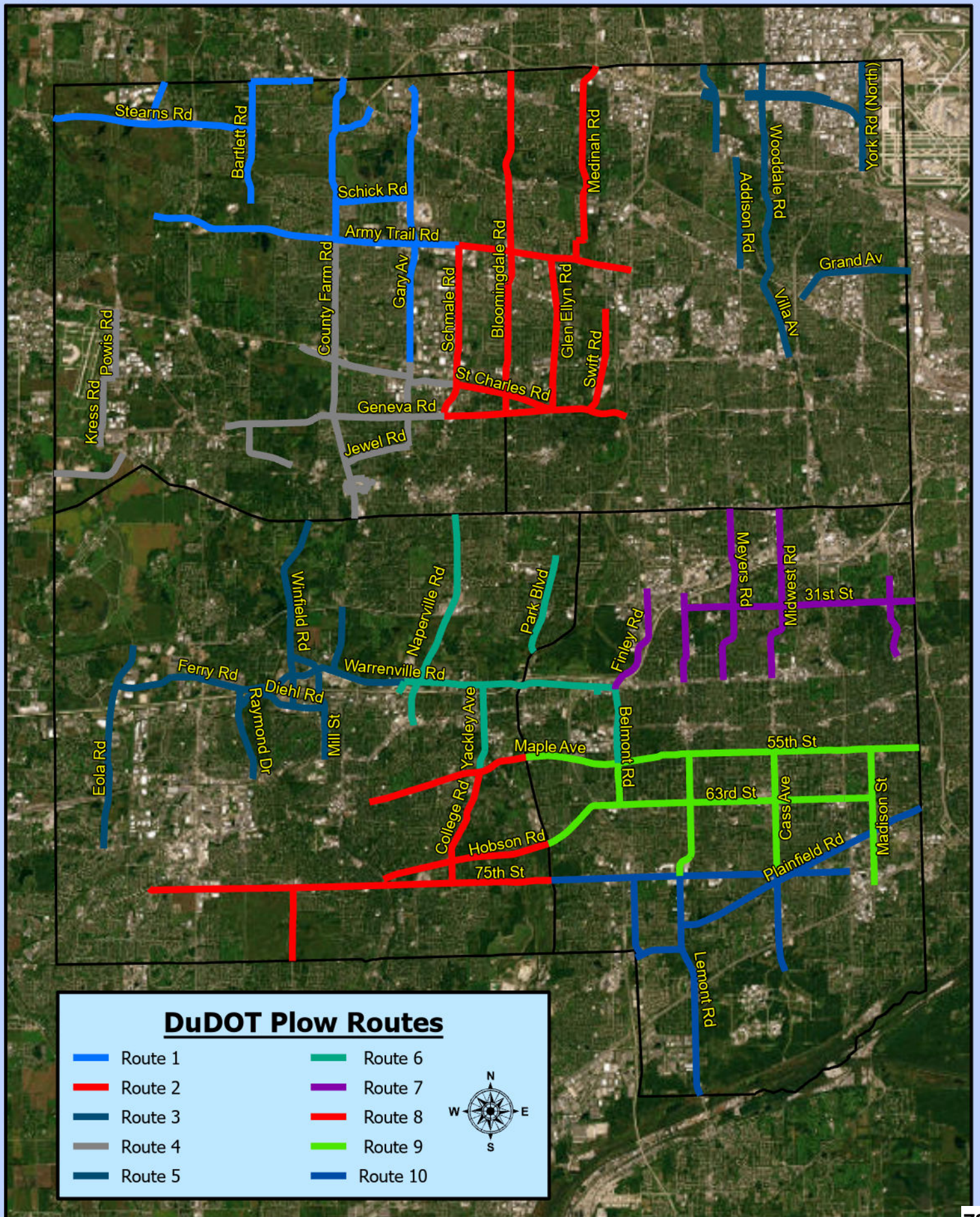
Agenda Date: 10/15/2024

Agenda #: 9.A.



DuPage County Division of Transportation

Plow Routes





Informational

421 N. COUNTY FARM
ROAD
WHEATON, IL 60187
www.dupagecounty.gov

File #: 24-2653

Agenda Date: 10/15/2024

Agenda #: 10.A.



**DUPAGE
COUNTY**

General
630-407-6900

Maintenance
630-407-6920

Permitting
630-407-6900

Trails/Paths
630-407-6900

DIVISION OF TRANSPORTATION

630-407-6900
Fax: 630-407-6901
dot@dupageco.org

www.dupageco.org/dot

MEMORANDUM

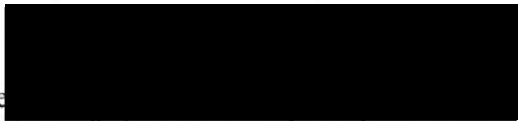
TO: Nick Kottmeyer, P.E., Chief Administrative Officer
Jeffrey Martynowicz, Chief Financial Officer

FROM: Stephen M. Travia, P.E. Director of Transportation *smt*

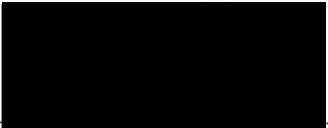
DATE: September 26, 2024

RE: FY2022-2026 Vehicle Replacement

Attached is a purchase requisitions for (4) four vehicle replacement for the DuPage County Division of Transportation. To meet the operational needs of this department, this vehicle has been requisitioned pursuant to FI-O-0056-22 and DT-R-0306C-22, which was approved by the County Board on December 12, 2023. This vehicle has been locally sourced and is available to purchase. I am requesting your signature approval for the Division of Transportation to process this purchase order for the FY2024 vehicle replacements. A copy of this packet will be forwarded to the department to be added to their next Parent Committee agenda as informational. The Division of Transportation has confirmed that sufficient funds exist to cover the cost of this vehicle requisition. Additionally, the DOT has confirmed that the vehicle being replaced has not been replaced in previous requisitions.

Approved 
Jeffrey Martynowicz
Chief Financial Officer

Date: *9/30/24*

Approved 
Nick Kottmeyer, P.E.
Chief Administrative Officer

Date: *9/27/24*



Procurement Review Comprehensive Checklist
Procurement Services Division
This form must accompany all Purchase Order Requisitions

klb

SECTION 1: DESCRIPTION

| General Tracking | | Contract Terms | |
|---|--|-------------------------------------|---|
| FILE ID#: | RFP, BID, QUOTE OR RENEWAL #: | INITIAL TERM WITH RENEWALS: | INITIAL TERM TOTAL COST: \$164,827.00 |
| COMMITTEE: TRANSPORTATION | TARGET COMMITTEE DATE: Informational | PROMPT FOR RENEWAL: | CONTRACT TOTAL COST WITH ALL RENEWALS: \$164,827.00 |
| | CURRENT TERM TOTAL COST: \$164,827.00 | MAX LENGTH WITH ALL RENEWALS: | CURRENT TERM PERIOD: INITIAL TERM |
| Vendor Information | | Department Information | |
| VENDOR: Haggerty Ford, Inc. | VENDOR #: 12084 | DEPT: Division of Transportation | DEPT CONTACT NAME: Michael Figuray |
| VENDOR CONTACT: Lou Tornabeni | VENDOR CONTACT PHONE: 630-231-3200 | DEPT CONTACT PHONE #: 6920 | DEPT CONTACT EMAIL: michael.figuray@dupagecounty.gov |
| VENDOR CONTACT EMAIL: lou@haggertyautogroup.com | VENDOR WEBSITE: | DEPT REQ #: | |
| Overview | | | |
| DESCRIPTION Identify scope of work, item(s) being purchased, total cost and type of procurement (i.e., lowest bid, RFP, renewal, sole source, etc.). The DuPage County vehicle replacement policy requires that a vehicle be in service a minimum of 12 years or have a minimum of 150,000 miles, and/or must be assessed by a mechanic prior to being considered for replacement. | | | |
| JUSTIFICATION Summarize why this procurement is necessary and what objectives will be accomplished Each year as part of the budget process, the Division of Transportation will assess and recommend vehicles to be replaced for the upcoming fiscal year. Due to supply chain and reduced inventory, the County Board authorized the Division of Transportation to move forward with FY2023 through FY2026 vehicle replacement recommendations as soon as contract orders open. DOT is purchasing comparable priced vehicles off dealers lot. | | | |

SECTION 2: DECISION MEMO REQUIREMENTS

| | |
|----------------------------|--|
| DECISION MEMO NOT REQUIRED | Select an item from the following dropdown menu to identify why a Decision Memo (Section 3) is not required. |
| DECISION MEMO REQUIRED | Select an item from the following dropdown menu to identify why a Decision Memo (Section 3) is required. |
| OTHER THAN LOWEST BID | |

SECTION 3: DECISION MEMO

| | |
|-------------------------------------|---|
| SOURCE SELECTION | Describe method used to select source. The Division of Transportation chose Haggerty Ford, Inc. in accordance with the DuPage County Procurement Ordinance - Section 2-355 - Circumstances not suitable for bid (extreme supply chain interruption) and DT-R-0306C-22. Available cooperatives are no longer accepting new vehicle orders. Haggerty Ford, Inc. has the vehicles available for immediate pick up and competitively priced. |
| RECOMMENDATION AND TWO ALTERNATIVES | Describe staff recommendation and provide justification. Identify at least 2 other options to accomplish this request, including status quo, (i.e., take no action). 1. Award a contract to Haggerty Ford, Inc. This is the recommended option as Haggerty Ford, Inc. has provided pricing competitive to closed cooperatives and other area dealers. |

| SECTION 4: SOLE SOURCE MEMO/JUSTIFICATION | |
|---|---|
| JUSTIFICATION | Select an item from the following dropdown menu to justify why this is a sole source procurement. |
| NECESSITY AND UNIQUE FEATURES | Describe the product or services that are not available from other vendors. Explain necessary and unique features or services. Attach letters from manufacturer, letters from distributor, warranties, licenses, or patents as needed. Be specific. |
| MARKET TESTING | List and describe the last time the market has been tested on the applicability of the sole source. If it has not been tested over the last 12 months, explain why not. |
| AVAILABILITY | Describe steps taken to verify that these features are not available elsewhere. Included a detailed list of all products or services by brand/manufacturer examined and include names, phone numbers, and emails of people contacted. |

| SECTION 5: Purchase Requisition Information | | | |
|---|-----------------------|---|---|
| Send Purchase Order To: | | Send Invoices To: | |
| Vendor: Haggerty Ford, Inc. | Vendor#: 12084 | Dept: Division of Transportation | Division: DOT Finance |
| Attn: | Email: | Attn: | Email: DOTFinance@dupagecounty.gov |
| Address: 330 East Roosevelt Road | City: West Chicago | Address: 421 N County Farm Road | City: Wheaton |
| State: IL | Zip: 60185 | State: IL | Zip: 60187 |
| Phone: 630-231-3200 | Fax: | Phone: 630-407-6900 | Fax: 630-407-6901 |
| Send Payments To: | | Ship to: | |
| Vendor: same | Vendor#: | Dept: | Division: |
| Attn: | Email: | Attn: | Email: |
| Address: ACH | City: | Address: | City: |
| State: | Zip: | State: | Zip: |
| Phone: | Fax: | Phone: | Fax: |
| Shipping | | Contract Dates | |
| Payment Terms: PER 50 ILCS 505/1 | FOB: Destination | Contract Start Date (PO25): Sep 13, 2024 | Contract End Date (PO25): Nov 30, 2024 |

Purchase Requisition Line Details

| LN | Qty | UOM | Item Detail (Product #) | Description | FY | Company | AU | Acct Code | Sub-Accts/ Activity Code | Unit Price | Extension |
|---|-----|-----|----------------------------|--------------------------|------|---------|------|-----------|-----------------------------|-------------------|---------------|
| 1 | 3 | EA | | DOT Ford Bronco Sports | FY24 | 1500 | 3510 | 54120 | | 32,017.00 | 96,051.00 |
| 2 | 1 | EA | | DOT Ford Transit 350 Van | FY24 | 1500 | 3510 | 54120 | | 68,776.00 | 68,776.00 |
| FY is required, ensure the correct FY is selected. | | | | | | | | | | Requisition Total | \$ 164,827.00 |

Comments

| | |
|----------------------|---|
| HEADER COMMENTS | Provide comments for P020 and P025. (3) Ford Bronco Sports, and (1) Ford Transit van for DuPage County Division of Transportation. |
| SPECIAL INSTRUCTIONS | Provide comments for Buyer or Approver (not for P020 and P025). Comments will not appear on PO. Vehicle Replacement Schedule (3) FY2024 - SUV (1) FY2024 - Van |
| INTERNAL NOTES | Provide comments for department internal use (not for P020 and P025). Comments will not appear on PO. Send copy of PO via email to DOTFinance@dupagecounty.gov, and william.bell@dupagecounty.gov, |
| APPROVALS | Department Head signature approval for procurements under \$15,000. Procurement Officer Approval for ETSB. |



EQUIPMENT REQUESTS FY2024

Auto Equipment

| | | |
|---------------------------|--------------|-----------------|
| 8 Plow trucks | \$ 2,347,562 | (carryover) |
| 2 Ford Crew Cabs | \$ 120,000 | (carryover) |
| 2 Mechanic service trucks | \$ 550,000 | (one carryover) |
| Semi-Tractor | \$ 200,000 | |
| 5 Ford Broncos | \$ 200,000 | |
| Transit Van | \$ 70,000 | |

> Vehicles approved

Equipment/ Machinery

| | |
|--------------------------------|------------|
| Weld shop- lathe, mill, sander | \$ 28,000 |
| Liquid tanks | \$ 125,000 |

Construction/ Other Motor Equipment

| | |
|---------------|------------|
| 2 Dump trucks | \$ 200,000 |
| 2 Trailers | \$ 40,000 |
| Turf blower | \$ 15,000 |
| Path rake | \$ 10,000 |
| Vactor | \$ 600,000 |



DUPAGECOUNTY

DIVISION OF TRANSPORTATION

HAGGERTY FORD, INC.
330 EAST ROOSEVELT RD
WEST CHICAGO IL 60185
630-231-3200

CUST# C1222854

RETAIL PURCHASE AGREEMENT

Purchaser's Name(s): DUPAGE COUNTY

Address: 421 N COUNTY FARM RD WHEATON IL 60187

Telephone (1): _____ Telephone (2): 630-407-5252

E-mail: WILLIAM.BELL@DUPAGECOUNTY.GOV State I.D.# _____ Issuing State: IL Exp. Date: _____

Deal Number: 5826

Date: 09/13/2024

County: DUPAGE

DOB: _____

The above information has been requested so that we may verify your identity. By signing below, you represent that you are at least 18 years of age and have authority to enter into this Agreement. The Odometer Reading for the Vehicle you are purchasing is accurate unless indicated otherwise. Please refer to the Federal Mileage Statement for full disclosure.

| | | | | |
|--|---------------------|--|-----------------------|-----------------------------------|
| YEAR 2024 | MAKE FORD | MODEL BRONCO SPORT | COLOR WHITE | STOCK NO. F24307 |
| VIN/SERIAL NO. 3FMCR9B64RRF26228 | | ODOMETER READING <input type="checkbox"/> Not Accurate 106 | | SALESPERSON: HOUSE DEAL |
| THE VEHICLE IS: <input checked="" type="checkbox"/> NEW <input type="checkbox"/> USED | | PRIOR USE DISCLOSURE: <input type="checkbox"/> DEMONSTRATOR <input type="checkbox"/> EXECUTIVE <input type="checkbox"/> RENTAL <input type="checkbox"/> OTHER | | |

WARRANTY STATEMENT

Any warranties by a manufacturer or supplier other than our Dealership are theirs, not ours, and only such manufacturer or supplier shall be liable for performance under such warranties. We neither assume nor authorize any other person to assume for us any liability in connection with the sale of the Vehicle and the related goods and services. If we enter into a service contract with you at the time of, or within 90 days of, the date of this transaction, we may not limit or modify the implied warranties. **CONTRACTUAL DISCLOSURE STATEMENT (USED VEHICLES ONLY)** The information you see on the window form for this Vehicle is part of this contract. Information on the window form overrides any contrary provisions in the contract of sale. **Traducción española: Vea Párrafo 14.** This Vehicle is being sold by our Dealership to you:

TOTAL TRADE ALLOWANCE
N/A

☐ AS-IS. You will bear the entire expense of repairing or correcting any defects that presently exist or that may occur in the Vehicle. We expressly disclaim all express and implied warranties, including any implied warranties of merchantability and fitness for a particular purpose. The vehicle is sold AS-IS because:

☐ It is a new vehicle.
☐ It is a used vehicle with more than 150,000 miles.
☐ Other: N/A

☐ With the attached Power Train Warranty. No express warranty or implied warranty of fitness for any particular purpose or implied warranty of merchantability beyond that set forth in the Power Train Warranty is given by Dealership unless a box is marked below indicating that the Vehicle is sold with a Used Vehicle Limited Warranty from Dealership or Dealership enters into a Service Contract with you at the time of, or within 90 days of, the date of this transaction. **Please refer to the Power Train Warranty section below.**

☐ With the attached Used Vehicle Limited Warranty. Any implied warranties shall apply for the duration required by State Law or the duration of the Used Vehicle Limited Warranty, whichever is longer.

☐ With a Service Contract between you and N/A

X _____ X **N/A**

| | |
|--|----------|
| CASH PRICE OF VEHICLE | 32201.00 |
| | N/A |
| | N/A |
| | N/A |
| | N/A |
| | N/A |
| | N/A |
| | N/A |
| | N/A |
| TOTAL TRADE ALLOWANCE | N/A |
| TOTAL SALE PRICE | 32201.00 |
| | N/A |
| | N/A |
| | N/A |
| | N/A |
| | N/A |
| | N/A |
| Title Fee | 165.00 |
| License Fee | 8.00 |
| | N/A |
| | N/A |
| | N/A |
| | N/A |
| | N/A |
| | N/A |
| DOCUMENTARY FEE* (See Paragraph 12) | 358.00 |
| OPTIONAL ERT FEE | 35.00 |
| TOTAL DUE | 32767.00 |
| LESS DEPOSIT/DOWN PAYMENT (If Deposit, see Deposit Receipt) | 32017.00 |
| LESS REBATE | 750.00 |
| TOTAL TRADE PAYOFF | N/A |
| | N/A |
| | N/A |
| LESS CASH DUE AT DELIVERY | N/A |
| AMOUNT TO BE FINANCED (See Paragraphs 17 and 19) | N/A |

POWER TRAIN WARRANTY

Illinois law requires that this Vehicle will be free of a defect in a power train component for 15 days or 500 miles after delivery, whichever is earlier, except with regard to particular defects disclosed on the first page of this Agreement. "Power train component" means the engine block, head, all internal engine parts, oil pan and gaskets, water pump, intake manifold, transmission, and all internal transmission parts, torque converter, drive shaft, universal joints, rear axle and all rear axle internal parts, and rear wheel bearings. You (the consumer) will have to pay up to \$100 for each of the first 2 repairs if the warranty is violated.

X _____ X **N/A**

WAIVER OF THE IMPLIED WARRANTY OF MERCHANTABILITY FOR PARTICULAR DEFECTS (PLEASE SEE ATTACHED WAIVER)

Attention Consumer: Sign here only if the seller has told you that this Vehicle has the following problem or problems and you agree to buy the Vehicle on those terms:

1. N/A

2. N/A

3. N/A

Consumer's Signature(s): N/A Date: N/A

TRADE-IN VEHICLE INFORMATION

| | | | |
|--------------------------------|--|-------------------|-------------------|
| Year: <u>N/A</u> | Make: <u>N/A</u> | Model: <u>N/A</u> | Color: <u>N/A</u> |
| VIN/Serial No: <u>N/A</u> | Odometer Reading: <input type="checkbox"/> Not Accurate <u>N/A</u> | | |
| Trade-In Allowance: <u>N/A</u> | Balance Owed & Lienholder: <u>N/A</u> | | |

OTHER MATERIAL UNDERSTANDINGS AND INTEGRATED DOCUMENTS

☐ PLEASE SEE THE DELIVERY CONFIRMATION
☐ PLEASE SEE THE CONDITIONAL (SPOT) DELIVERY AGREEMENT

This Agreement and any documents which are a part of this transaction or incorporated herein comprise the entire agreement affecting this Retail Purchase Agreement and no other agreement or understanding of any nature concerning the same has been made or entered into, or will be recognized. I have read all of the terms and conditions of this Agreement and agree to them as if they were printed above my signature. I further acknowledge receipt of a copy of this Agreement.

Purchaser's Signature: _____
Purchaser: N/A

09/13/2024

Accepted by Authorized Dealership Representative: _____
09/13/2024



130 E. Roosevelt Rd, West Chicago, IL 60185
Ph: (630) 231-3200

Haggerty Ford
330 E. Roosevelt Rd
WEST CHICAGO, IL 60185
Ph: (630) 231-3200

DATE 09/13/2024 Salesman Lou Tornabeni
NAME DUPAGE COUNTY STOCK # F24307
CO-BUYER _____ EMAIL WILLIAM.BELL@DUPAGECOUNTY.GOV
ADDRESS 421 N COUNTY FARM RD CELL PHONE (630) 407-6931
CITY WHEATON STATE IL ZIP 60187 HOME PHONE _____
HOME PHONE _____
please enter my order for the following: ☐ New ☐ Demo ☐ Used

| | YEAR | NAME | MODEL | COLOR | MILEAGE | SERIAL # |
|--------|------|------|--------------|-------|---------|-------------------|
| BOUGHT | 2024 | Ford | Bronco Sport | WHITE | 106 | 3FMCR9B64RRF26228 |
| TRADED | | | | | | |

| | |
|----------------|-----------|
| CASH | |
| SELLING PRICE | 32,201.00 |
| TRADE | |
| DISCOUNT | |
| CASH | |
| DIFFERENCE | 32,201.00 |
| TAXES | |
| LICENSE & | |
| TITLE | 208.00 |
| ADMINISTRATIVE | |
| FEES & CHARGES | 358.00 |
| SUB | |
| TOTAL | 32,767.00 |
| PAYOFF | |
| ON TRADE | |
| SUB | |
| TOTAL | 32,767.00 |
| FACTORY | |
| REBATE | 750.00 |
| SERV CONT | |
| DEPOSIT | |
| BALANCE DUE | |
| ON DELIVERY | 32,017.00 |

ADMINISTRATIVE FEES AND CHARGES; AN ADMINISTRATIVE FEE IS NOT AN OFFICIAL FEE. AN ADMINISTRATIVE FEE IS NOT REQUIRED BY LAW, BUT MAY BE CHARGED TO BUYERS FOR HANDLING DOCUMENTS AND PERFORMING SERVICES RELATING TO CLOSING OF A SALE. THE BASE ADMINISTRATIVE FEE ENDING JANUARY 1, 1992 WAS \$40.00. THE MAXIMUM AMOUNT THAT MAY BE CHARGED FOR ADMINISTRATIVE FEES & CHARGES IS THE BASE ADMINISTRATIVE FEE OF \$40.00 WHICH SHALL BE SUBJECT TO AN ANNUAL ADJUSTMENT EQUAL TO THE PERCENTAGE OF CHANGE IN THE BUREAU OF LABOR STATISTICS CONSUMER PRICE INDEX. THIS NOTICE IS REQUIRED BY LAW.

NOTICE: THE ONLY OTHER ADDITIONAL CHARGES PERMITTED ARE DEALER-ADDED OPTIONS, WARRANTY AND SERVICE CONTRACTS, INSURANCE AND THE ACTUAL COST OF LICENSE AND TITLE REGISTRATION AND TAXES.

No Public Liability or Property Damage Insurance Issued With This Transaction.

ALL WARRANTIES, IF ANY, BY MANUFACTURERS OR SUPPLIER OTHER THAN DEALER ARE THEIRS, NOT DEALER'S AND ONLY SUCH MANUFACTURER OR OTHER SUPPLIER SHALL BE LIABLE FOR PERFORMANCE UNDER SUCH WARRANTIES UNLESS DEALER FURNISHES BUYER WITH A SEPARATE WRITTEN WARRANTY OR SERVICE CONTRACT MADE BY DEALER ON ITS OWN BEHALF. DEALER HEREBY DISCLAIMS ALL WARRANTIES, EXPRESS OR IMPLIED WARRANTIES OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE. (A) ON ALL GOOD AND SERVICES SOLD BY DEALER; AND (B) ON ALL USED VEHICLES WHICH ARE SOLD AS IS-NOT EXPRESSLY WARRANTED OR GUARANTEED.

This is a non-binding order.

☐ NOTICE - If the box to the left is checked, the automobile purchased herein is a demonstrator which has been pre-used and may have incurred certain body repairs as a result of such usage.

The purchaser represents and warrants that he is of legal age; that he has title to and good right to sell and dispose of the used car traded in described above, that there are no liens, claims and/or encumbrances thereon, and agrees to furnish good and sufficient title and hereby grants Haggerty Ford power of attorney to assign and endorse said title for him, and to sign any and all applications which would be necessary to register title to car being purchased in any state or territory. After careful inspection and demonstration, the undersigned purchases the above vehicle with equipment at the prices and on the terms specified above.

TRANSFER OF TITLE TO ABOVE AUTOMOBILE IS SUBJECT TO FINAL, PAYMENT OF ANY AND ALL CHECKS CLEARING BANK UPON WHICH IS DRAWN.

SIGNED _____ PURCHASER

SIGNED _____ CO-BUYER



330 E. Roosevelt Rd, West Chicago, IL 60185
Ph: (630) 231-3200

WE OWE

| | | | | | |
|-------------|-------------------------------|-----------|-------------------|----------|--------------|
| NAME | DUPAGE COUNTY | STK. NO. | F24307 | NEW/USED | New |
| ADDRESS | 421 N COUNTY FARM RD | YEAR | 2024 | MAKE | Ford |
| CITY | WHEATON | STATE | IL | ZIP | 60187 |
| | | | | MODEL | Bronco Sport |
| PHONE | (630) 407-6931 | VIN NO. | 3FMCR9B64RRF26228 | | |
| EMAIL | WILLIAM.BELL@DUPAGECOUNTY.GOV | | | | |
| SALESPERSON | Lou Tornabeni | DEL. DATE | 09/13/2024 | | |

| QTY | NAME OF ITEM | PART | LABOR |
|-----|--------------------------|------|-------|
| | NOTHING PROMISED OR OWED | | |
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |

I hereby accept this WE-OWE with the understanding that it is valid for only (30) THIRTY DAYS FROM DATE OF ISSUANCE, and that I must make an ADVANCE APPOINTMENT WITH THE SERVICE DEPARTMENT before the above work can be performed.
(FOR APPOINTMENT CALL SERVICE DEPT.)



CUSTOMER

DATE 09/13/2024

APPROVED
MGR.

ILLINOIS SECRETARY OF STATE—APPLICATION FOR VEHICLE TRANSACTION(S)

Application cannot be accepted with alterations (changes) or white-out

| | | | | | |
|--|--|---|--|--|--|
| 1. Type of transaction(s): <input type="checkbox"/> Title and Transfer <input checked="" type="checkbox"/> Title and Registration <input type="checkbox"/> Title Only <input type="checkbox"/> Duplicate Title <input type="checkbox"/> Corrected Title <input type="checkbox"/> Salvage Certificate <input type="checkbox"/> Junking Certificate <input type="checkbox"/> Plates Only <input type="checkbox"/> Sticker Only <input type="checkbox"/> Transfer Only <input type="checkbox"/> Corrected ID Card <input type="checkbox"/> Duplicate ID Card <input type="checkbox"/> Set of Plates Replacement <input type="checkbox"/> Sticker Replacement <input type="checkbox"/> Reclass of License Plates <input type="checkbox"/> Resale of License Plates <input type="checkbox"/> Other: | | 2. Current Plate Number | | SIGNATURE ONLY DOCUMENT | |
| 3. Plate Type Requested MUNICIPAL | | 4. Exp. Month Year | | | |
| 5. OWNER INFORMATION First: DUPAGE COUNTY Last: Middle: First: Last: Middle: Residence/Business Street Address: 421 N COUNTY FARM RD City: WHEATON STATE: IL ZIP: 60187 | | | | | |
|  8807865065 | | 6. Owner 1 DL/FEIN # Owner 2 DL/FEIN # | | | |
| 7. VEHICLE INFORMATION | | | | | |
| 8. Purchase Date Month: 09 Day: 13 Year: 2024 New <input checked="" type="checkbox"/> Used <input type="checkbox"/> | | Vehicle Identification Number (VIN) 3FMCR9B64RRF26228 | | VIN Second Stage Info. | |
| 9. Current Odometer Reading (No Tenths) 106 <input checked="" type="checkbox"/> Actual <input type="checkbox"/> Not Actual <input type="checkbox"/> In Excess of Mechanical Limits <input type="checkbox"/> 2010 model year or older (mileage not required) | | <input type="checkbox"/> Rebuilt <input type="checkbox"/> Flood Check if G.V.W.R. Over 10,000 lbs. (odometer reading not required) Yes <input type="checkbox"/> | | <input type="checkbox"/> Other Branded Title <input type="checkbox"/> MCY C.C. Mobile Home Sq. Ft. Rental <input type="checkbox"/> Leased <input type="checkbox"/> | |
| 10. Surrender Title Number and State MCO State: | | 11. File Number | | 12. Unit Number | |
| 13. MAIL TITLE TO (IF DIFFERENT THAN ABOVE) Name: Street Address: City: State: ZIP: | | | 14. VEHICLE INSURANCE INFORMATION (TRAILERS EXEMPT) Insurance Company Name (Do not list agent): Policy Number: Expiration Date: | | |
| 15. FIRST LIENHOLDER Name: Street Address: City: State: ZIP: | | | 16. SECOND LIENHOLDER Name: Street Address: City: State: ZIP: | | |
| 17. TRANSFER INFORMATION Year: Make/Model: VIN: | | | 18. SELLER'S INFORMATION (INDIVIDUAL OR DEALERSHIP) Name: Haggerty Ford Inc Dealer #: DL360 Street Address: 330 E ROOSEVELT RD City: WEST CHICAGO State: IL ZIP: 60185 18a. Signature: | | |
| 19. BENEFICIARY Name: Street Address: City: State/Country: ZIP: | | | 20. REASON FOR REPLACEMENT PLATES/STICKER <input type="checkbox"/> Lost <input type="checkbox"/> Stolen <input type="checkbox"/> Destroyed <input type="checkbox"/> Requesting a Different Number <input type="checkbox"/> Respacing | | |
| 21. REASON(S) FOR CORRECTED OR DUPLICATE TITLE State all reasons for corrections or duplication: | | | 24. AUDITOR'S USE ONLY TRP NUMBER: 615AB343 Tax Form Number: 978760478 \$ 173.00 Circle Quarter: 1st 2nd 3rd 4th | | |
| 22. Daytime Phone Number (optional) 630-407-5252 | | | | | |
| 23. Signature 1.  2. | | | | | |
| <p>Your signature on the application authorizes the Secretary of State to lower the amount of your check if the fee submitted is greater than the fee required for mail-in transactions.</p> <p>I/We hereby affirm that the information is true and correct and, when applicable, will abide by the Mandatory Insurance Law requiring liability insurance throughout the registration period. If applying for a title for a motor vehicle model year 2011 or newer, I/We also acknowledge awareness of the odometer certification made by the seller.</p> | | | | | |

OFFICE USE ONLY

Verified by CRT ☐ I.D. ☐ REMITTER/DRIVER SERVICES FACILITY STAMP:

8807865065

CUSTOMER RECEIPT

Date: _____

Control #



Illinois Department of Revenue

ST-556

(R-01/15)

Sales Tax Transaction Return
(For Vehicles, Watercraft, Aircraft, Trailers,
and Mobile Homes)Tax return no.: **978760478**Account ID: **3598-2926**Taxable location no.: **022-0024-4 001**Taxable location name: **WEST CHICAGO**Dealer's license no.: **DL360**Rev: **05**Form: **016**

Do not write above this line.

| | | | | | | |
|----|----|----|----|----|--|--|
| NS | CA | ED | RC | TL | | |
|----|----|----|----|----|--|--|

Taxpayer Name: **Haggerty Ford Inc**

Taxpayer DBA:

Taxpayer address: **330 E Roosevelt Rd**City, State, ZIP: **West Chicago, IL 60185**

Taxpayer phone number:

1 Write the buyer's name and addressName(s) DUPAGE COUNTYStreet 421 N COUNTY FARM RDCity WHEATONState ILZIP 60187**2 Describe the item sold**

- ☒ A Vehicle ☐ B Watercraft ☐ C Aircraft
☐ D Trailer ☐ E Mobile Home ☐ F _____

☒ New ☐ UsedIdentification no. 3FMCR9B64RRF26228Year 2024 Make FORDBody style and model UT Bronco Sport**3 Write the date of delivery** 09/13/2024

(This return is due no later than 20 days after the date of delivery.)

4 Describe the trade-in, if any

Item traded in _____

Identification no. _____

Year _____ Make _____

Body style and model _____

5 Exempt or sale to a nonresident

If so, check the correct box below, and see instructions for Section 6.

- ☐ A Nonresident buyer (NOT an out-of-state dealer) See instructions.
drive-away permit no./lic. plate no. _____ state _____
- ☐ B Sold for resale to a **DEALER** _____
(Write either the Illinois dealer's Account ID or "Out-of-state dealer")
- ☒ C Exempt organization (government, school, religious, or charitable)
tax-exempt no. **E-99974551**
- ☐ D Sold to an interstate carrier for hire for use as rolling stock
Certificate of authority no. _____
- ☐ E Sold for rental use
buyer's account ID no. _____
- ☐ F Other (describe) _____

Under penalties of perjury, we state that we have examined this return, including any schedules and statements, and to the best of our knowledge, it is true, correct, and complete. If the seller has taken a qualified trade-in, we also state that the buyer has properly assigned and surrendered the title of the trade-in to the

Signature of buyer(s) _____ Date 09/13/2024Signature of seller _____ Date 09/13/2024

This form is authorized as outlined by the Illinois tax laws and the Illinois Vehicle Code. Disclosure of this information is REQUIRED. Failure to provide information could result in penalties. This form has been approved by the Forms Management Center. IL-492-1556

6 Write the price, and figure the tax

(Round to nearest dollar)

You must complete Lines 1 and 2 even if no tax is due.

- 1 Total price (include accessories, federal excise taxes, freight and labor, dealer preparation, documentary fees, and dealer-reimbursed rebates or incentives). **\$32,594.00**
- 2 Total trade-in credit or value. **\$0.00**
- 3 Amount subject to tax [Line 1 - Line 2] **\$32,594.00**
- 4 Tax [Line 3 X 0] (If you made this sale from a temporary sales location, see the instructions.) **\$0.00**

5 Use tax for certain districts - (see instructions)**Do not report home rule use tax below.**

- a. County _____
- b. City _____
- c. Township _____

6 Total tax [Line 4 + Line 5] **\$0.00**

Do not write below this line.

Date received by Illinois state government

Copy 2 - Sellers

Signature Only Document

ATTACH PAYMENT HERE

Customer's Name: DUPAGE COUNTYDeal/Stock No.: F24307**ODOMETER DISCLOSURE STATEMENT**

Federal law (and State law, if applicable) requires that you state the mileage upon transfer of ownership. Failure to complete or providing a false statement may result in fines and/or imprisonment.

I, HAGGERTY FORD, INC. (transferor's name, Print) state that the odometer now reads 106 (no tenths) miles and to the best of my knowledge that it reflects the actual mileage of the vehicle described below, unless one of the following statements is checked.

☐ (1) I hereby certify that to the best of my knowledge the odometer reading reflects the amount of mileage in excess of its mechanical limits.

☐ (2) I hereby certify that the odometer reading is **NOT** the actual mileage.
WARNING - ODOMETER DISCREPANCY.

| | | |
|---|------------------------------|------------------------|
| MAKE FORD | MODEL BRONCO SPORT | BODY TYPE UT |
| VEHICLE IDENTIFICATION NUMBER 3FMCR9B64RRF26228 | | YEAR 2024 |

X
TRANSFEROR'S SIGNATURE

HAGGERTY FORD, INC.
PRINTED NAME

330 EAST ROOSEVELT RD
TRANSFEROR'S ADDRESS (STREET)

WEST CHICAGO
CITY

IL
STATE

60185
ZIP CODE

09/13/2024
DATE OF STATEMENT

X
TRANSFEREE'S SIGNATURE

DUPAGE COUNTY
PRINTED NAME


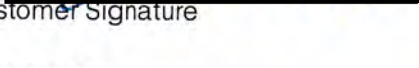
DUPAGE COUNTY
TRANSFEREE'S NAME

421 N COUNTY FARM RD
TRANSFEREE'S ADDRESS (STREET)

WHEATON
CITY

IL
STATE

60187
ZIP CODE

| | |
|---|--|
| Who we are | |
| Who is providing this notice? | Haggerty Auto Group |
| What we do | |
| How does Haggerty Auto Group protect my personal information? | To protect your personal information from unauthorized access and use, we use security measures that comply with federal law. These measures include computer safeguards, secured files and buildings. |
| How does Haggerty Auto Group collect my personal information? | <p>We collect your personal information, for example, when you:</p> <ul style="list-style-type: none"> ■ Show us your driver's license ■ Pay us by check ■ Apply for a loan ■ Apply for financing ■ Provide account information. <p>We also collect your information from others, such as credit bureaus, affiliates, or other companies.</p> |
| Why can't I limit all sharing? | <p>Federal law gives you the right to limit only</p> <ul style="list-style-type: none"> ■ Sharing for affiliates' everyday business purposes—information about your creditworthiness ■ Affiliates from using your information to market to you ■ Sharing for nonaffiliates to market to you <p>State laws and individual companies may give you additional rights to limit sharing.</p> |
| Definitions | |
| Affiliates | <p>Companies related by common ownership or control. They can be financial and nonfinancial companies.</p> <ul style="list-style-type: none"> ■ <i>Haggerty Auto Group has no affiliates.</i> |
| Nonaffiliates | <p>Companies not related by common ownership or control. They can be financial and nonfinancial companies.</p> <ul style="list-style-type: none"> ■ <i>Haggerty Auto Group does not share with nonaffiliates so they can market to you.</i> |
| Joint Marketing | <p>A formal agreement between nonaffiliated financial companies that together market financial products or services to you.</p> <ul style="list-style-type: none"> ■ <i>Haggerty Auto Group does not jointly market</i> |
| Other important information | |
| I hereby acknowledge that I have been given Haggerty Auto Group privacy notice pursuant to federal regulations. | |
| DUPAGE COUNTY Customer Printed Name  Customer Signature  09/13/2024 Date | N/A Co-Customer Printed Name N/A Co-Customer Signature N/A Date |
| 81093*1*HF-FI | |

ARBITRATION AGREEMENT

In this Agreement, the term “you” refers to the Customer(s) signing below. The terms “we” and “us” or “Dealer” refer to HAGGERTY. This Agreement is part of your purchase Order for the Vehicle, is a material inducement for us to sell you the Vehicle, and shall survive the termination, expiration, or rescission of the Order and/or bill of sale, or any retail installment contract executed at the time you purchased the Vehicle.

You and we agree that if any Dispute arises, whether or not we have accepted the Order or completed the sale of the Vehicle, either you or we may demand in writing that the Dispute be arbitrated, in which case you and we agree that you and we will immediately stay any court proceedings and the plaintiff will submit the Dispute to binding arbitration by a single arbitrator under the “Supplementary Procedures for Consumer-Related Disputes” of the American Arbitration Association then in effect, in Chicago, Illinois. More information about the AAA can be found at www.adr.org. We believe arbitration is an impartial means of resolving disputes that is usually faster and less expensive than going to court. If for any reason the AAA cannot hear the dispute, you and we agree to proceed before any mutually-agreed arbitrator or, if unable to agree, before an arbitrator appointed by the Circuit Court of Cook County, Illinois. Each party shall be entitled to one substitution of arbitrator, without cause, as a matter of right. For any Dispute (or part of a Dispute) that is not subject to arbitration, you and we AGREE THAT ANY CLAIM SHALL BE BROUGHT IN THE PARTY'S INDIVIDUAL CAPACITY AND NOT AS A PLAINTIFF OR CLASS MEMBER IN ANY PURPORTED CLASS OR REPRESENTATIVE PROCEEDING, THEREBY WAIVING THE RIGHT TO PARTICIPATE AS A CLASS REPRESENTATIVE OR CLASS MEMBER IN A CLASS ACTION relating in any way to a Dispute, WAIVE ANY RIGHT YOU OR WE MAY HAVE TO A TRIAL BY JURY and agree to have such matter tried by a court without a jury. You and/or we will continue to have the following rights: 1) right to file for bankruptcy in court; 2) right to enforce or dispute the security interest in the Vehicle, whether by repossession or through a court of law; 3) right to take legal action to enforce the arbitrator's decision; and 4) right to request that a court of law review whether the arbitrator exceeded its authority.

A “Dispute” is any controversy or claim that relates in any way to the Vehicle, including, but not limited to, claims relating to the negotiation or breach of the Order and/or bill of sale for the Vehicle; the application for, negotiation of, and financing for the Vehicle (whether or not you complete the purchase of the Vehicle or obtain financing from any particular lender); any dispute relating to any service contract, extended warranty, or other product purchased by you or provided to you at the time you purchased the Vehicle or within 30 days thereafter, and any question regarding whether a matter is subject to arbitration under these provisions.

The arbitrator's award shall be final and binding on all parties to the arbitration. Either party may enter judgment on the award in any court. If either you or we are required to enforce this Agreement in court, the prevailing party in such proceeding shall be entitled to its attorneys' fees and costs incurred in doing so. Nothing in this Agreement shall give the arbitrator any authority, power, or right to alter, change, amend, modify, add to, or subtract from the provisions of the documents executed at the time of the purchase of the Vehicle.

The parties agree that this Agreement shall be governed by the Federal Arbitration Act, 9 U.S.C. §1 *et seq.* The parties further agree that if any provisions of this Agreement are found to be invalid, the remainder of this Agreement will remain in full force and effect, and agree that this Agreement shall be binding upon the parties hereto and their respective heirs, executors, representatives, employees, affiliates, successors, and assigns, and is for the benefit of such parties and any third parties involved in the transaction (such as co-signers or service contract providers).

BY SIGNING BELOW YOU ACKNOWLEDGE THAT YOU HAVE READ THIS ARBITRATION AGREEMENT AND THAT YOU AGREE TO ITS TERMS AND CONDITIONS.

Customer

N/A

Customer

Dealer Representative

09/13/2024

Date

HAGGERTY FORD, INC.
330 EAST ROOSEVELT RD
WEST CHICAGO IL 60185
630-231-3200

CUST# 68799

RETAIL PURCHASE AGREEMENT

Purchaser's Name(s): DUPAGE COUNTY Deal Number: 5827
Address: 421 N COUNTY FARM RD WHEATON IL 60187 Date: 09/13/2024
Telephone (1): 630-386-7659 Telephone (2): _____ County: DUPAGE
E-mail: _____ State I.D.# _____ Issuing State: _____ Exp. Date: _____

The above information has been requested so that we may verify your identity. By signing below, you represent that you are at least 18 years of age and have authority to enter into this Agreement. The Odometer Reading for the Vehicle you are purchasing is accurate unless indicated otherwise. Please refer to the Federal Mileage Statement for full disclosure.

| | | | | |
|--|---------------------|--|-----------------------|-----------------------------------|
| YEAR 2024 | MAKE FORD | MODEL BRONCO SPORT | COLOR WHITE | STOCK NO. F24297 |
| VIN/SERIAL NO. 3FMCR9B61RRF09600 | | ODOMETER READING <input type="checkbox"/> Not Accurate 9 | | SALESPERSON: HOUSE DEAL |

| | |
|--|--|
| THE VEHICLE IS: <input checked="" type="checkbox"/> NEW <input type="checkbox"/> USED | PRIOR USE DISCLOSURE: <input type="checkbox"/> DEMONSTRATOR <input type="checkbox"/> EXECUTIVE <input type="checkbox"/> RENTAL <input type="checkbox"/> OTHER |
|--|--|

| | | | |
|---|---|--|----------|
| WARRANTY STATEMENT | | CASH PRICE OF VEHICLE | 32201.00 |
| <p>Any warranties by a manufacturer or supplier other than our Dealership are theirs, <u>not</u> ours, and only such manufacturer or supplier shall be liable for performance under such warranties. We neither assume nor authorize any other person to assume for us any liability in connection with the sale of the Vehicle and the related goods and services. If we enter into a service contract with you at the time of, or within 90 days of, the date of this transaction, we may not limit or modify the implied warranties. CONTRACTUAL DISCLOSURE STATEMENT (USED VEHICLES ONLY) The information you see on the window form for this Vehicle is part of this contract. Information on the window form overrides any contrary provisions in the contract of sale. Traducción española: Vea Párrafo 14. This Vehicle is being sold by our Dealership to you:</p> <p>TOTAL TRADE ALLOWANCE <u>N/A</u></p> <p><input type="checkbox"/> AS-IS. You will bear the entire expense of repairing or correcting any defects that presently exist or that may occur in the Vehicle. We expressly disclaim all express and implied warranties, including any implied warranties of merchantability and fitness for a particular purpose. The vehicle is sold AS-IS because:</p> <p><input type="checkbox"/> It is a new vehicle. <input type="checkbox"/> It is a used vehicle with more than 150,000 miles. <input type="checkbox"/> Other: <u>N/A</u></p> <p><input type="checkbox"/> With the attached Power Train Warranty. No express warranty or implied warranty of fitness for any particular purpose or implied warranty of merchantability beyond that set forth in the Power Train Warranty is given by Dealership unless a box is marked below indicating that the Vehicle is sold with a Used Vehicle Limited Warranty from Dealership or Dealership enters into a Service Contract with you at the time of, or within 90 days of, the date of this transaction. Please refer to the Power Train Warranty section below.</p> <p><input type="checkbox"/> With the attached Used Vehicle Limited Warranty. Any implied warranties shall apply for the duration required by State Law or the duration of the Used Vehicle Limited Warranty, whichever is longer.</p> <p><input type="checkbox"/> With a Service Contract between you and <u>N/A</u></p> <p>X _____ X <u>N/A</u></p> | | | N/A |
| | | | N/A |
| | | | N/A |
| | | | N/A |
| | | | N/A |
| | | | N/A |
| | | | N/A |
| | | | N/A |
| | | | N/A |
| | | | N/A |
| POWER TRAIN WARRANTY | | TOTAL TRADE ALLOWANCE | N/A |
| <p>Illinois law requires that this Vehicle will be free of a defect in a power train component for 15 days or 500 miles after delivery, whichever is earlier, except with regard to particular defects disclosed on the first page of this Agreement. "Power train component" means the engine block, head, all internal engine parts, oil pan and gaskets, water pump, intake manifold, transmission, and all internal transmission parts, torque converter, drive shaft, universal joints, rear axle and all rear axle internal parts, and rear wheel bearings. You (the consumer) will have to pay up to \$100 for each of the first 2 repairs if the warranty is violated.</p> <p>X _____ X <u>N/A</u></p> | | TOTAL SALE PRICE | 32201.00 |
| | | | N/A |
| | | | N/A |
| | | | N/A |
| | | | N/A |
| | | | N/A |
| | | | N/A |
| | | | N/A |
| | | | N/A |
| | | | N/A |
| WAIVER OF THE IMPLIED WARRANTY OF MERCHANTABILITY FOR PARTICULAR DEFECTS (PLEASE SEE ATTACHED WAIVER) | | Title Fee | 165.00 |
| <p>Attention Consumer: Sign here only if the seller has told you that this Vehicle has the following problem or problems and you agree to buy the Vehicle on those terms:</p> <p>1. <u>N/A</u> 2. <u>N/A</u> 3. <u>N/A</u></p> <p>Consumer's Signature(s): <u>N/A</u> Date: <u>N/A</u></p> | | License Fee | 8.00 |
| | | | N/A |
| | | | N/A |
| | | | N/A |
| | | | N/A |
| | | | N/A |
| | | | N/A |
| | | | N/A |
| | | | N/A |
| | | | N/A |
| TRADE-IN VEHICLE INFORMATION | | DOCUMENTARY FEE* (See Paragraph 12) | 358.00 |
| Year: <u>N/A</u> Make: <u>N/A</u> Model: <u>N/A</u> Color: <u>N/A</u> | OPTIONAL ERT FEE | | 35.00 |
| VIN/Serial No: <u>N/A</u> Odometer Reading: <input type="checkbox"/> Not Accurate <u>N/A</u> | TOTAL DUE | | 32767.00 |
| Trade-In Allowance: <u>N/A</u> Balance Owed & Lienholder: <u>N/A</u> | LESS DEPOSIT/DOWN PAYMENT (If Deposit, see Deposit Receipt) | | N/A |
| OTHER MATERIAL UNDERSTANDINGS AND INTEGRATED DOCUMENTS | | LESS REBATE | 750.00 |
| <p><input type="checkbox"/> PLEASE SEE THE DELIVERY CONFIRMATION <input type="checkbox"/> PLEASE SEE THE CONDITIONAL (SPOT) DELIVERY AGREEMENT</p> | | TOTAL TRADE PAYOFF | N/A |
| | | | N/A |
| | | | N/A |
| | | LESS CASH DUE AT DELIVERY | 32017.00 |
| | | AMOUNT TO BE FINANCED (See Paragraphs 17 and 19) | N/A |

This Agreement and any documents which are a part of this transaction or incorporated herein comprise the entire agreement affecting this Retail Purchase Agreement and no other agreement or understanding of any nature concerning the same has been made or entered into, or will be recognized. I have read all of the terms and conditions of this Agreement and agree to them as if they were printed above my signature. I further acknowledge receipt of a copy of this Agreement. This Agreement shall not become binding until signed and accepted by an Authorized Dealership Representative.

Purchaser: _____ 09/13/2024 Accepted by Authorized Dealership Representative: _____ 09/13/2024
Purchaser: _____



330 E. Roosevelt Rd, West Chicago, IL 60185
Ph: (630) 231-1200

Haggerty Ford
330 E. Roosevelt Rd
WEST CHICAGO, IL 60185
Ph: (630) 231-3200

DATE 09/26/2024 Salesman Lou Tornabeni
NAME DUPAGE COUNTY STOCK # F24297
CO-BUYER _____ EMAIL WILLIAM.BELL@DUPAGECOUNTY.GOV
ADDRESS 421 N COUNTY FARM RD CELL PHONE (630) 407-6931
CITY WHEATON STATE IL ZIP 60187 HOME _____
PHONE _____
HOME _____
PHONE _____
please enter my order for the following: ☐ New ☐ Demo ☐ Used

| | YEAR | NAME | MODEL | COLOR | MILEAGE | SERIAL # |
|--------|------|------|--------------|-------|---------|-------------------|
| BOUGHT | 2024 | Ford | Bronco Sport | WHITE | 8 | 3FMCR9B61RRF09600 |
| TRADED | | | | | | |

| | |
|----------------|-----------|
| CASH | |
| SELLING PRICE | 32,201.00 |
| TRADE | |
| DISCOUNT | |
| CASH | |
| DIFFERENCE | 32,201.00 |
| TAXES | |
| LICENSE & | |
| TITLE | 208.00 |
| ADMINISTRATIVE | |
| FEES & CHARGES | 358.00 |
| SUB | |
| TOTAL | 32,767.00 |
| PAYOFF | |
| ON TRADE | |
| SUB | |
| TOTAL | 32,767.00 |
| FACTORY | |
| REBATE | 750.00 |
| SERV CONT | |
| DEPOSIT | |
| BALANCE DUE | |
| ON DELIVERY | 32,017.00 |

ADMINISTRATIVE FEES AND CHARGES; AN ADMINISTRATIVE FEE IS NOT AN OFFICIAL FEE. AN ADMINISTRATIVE FEE IS NOT REQUIRED BY LAW, BUT MAY BE CHARGED TO BUYERS FOR HANDLING DOCUMENTS AND PERFORMING SERVICES RELATING TO CLOSING OF A SALE. THE BASE ADMINISTRATIVE FEE ENDING JANUARY 1, 1992 WAS \$40.00. THE MAXIMUM AMOUNT THAT MAY BE CHARGED FOR ADMINISTRATIVE FEES & CHARGES IS THE BASE ADMINISTRATIVE FEE OF \$40.00 WHICH SHALL BE SUBJECT TO AN ANNUAL ADJUSTMENT EQUAL TO THE PERCENTAGE OF CHANGE IN THE BUREAU OF LABOR STATISTICS CONSUMER PRICE INDEX. THIS NOTICE IS REQUIRED BY LAW.

NOTICE: THE ONLY OTHER ADDITIONAL CHARGES PERMITTED ARE DEALER-ADDED OPTIONS, WARRANTY AND SERVICE CONTRACTS, INSURANCE AND THE ACTUAL COST OF LICENSE AND TITLE REGISTRATION AND TAXES.

No Public Liability or Property Damage Insurance Issued With This Transaction.

ALL WARRANTIES, IF ANY, BY MANUFACTURERS OR SUPPLIER OTHER THAN DEALER ARE THEIRS, NOT DEALER'S AND ONLY SUCH MANUFACTURER OR OTHER SUPPLIER SHALL BE LIABLE FOR PERFORMANCE UNDER SUCH WARRANTIES UNLESS DEALER FURNISHES BUYER WITH A SEPARATE WRITTEN WARRANTY OR SERVICE CONTRACT MADE BY DEALER ON ITS OWN BEHALF. DEALER HEREBY DISCLAIMS ALL WARRANTIES, EXPRESS OR IMPLIED WARRANTIES OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE. (A) ON ALL GOOD AND SERVICES SOLD BY DEALER; AND (B) ON ALL USED VEHICLES WHICH ARE SOLD AS IS-NOT EXPRESSLY WARRANTED OR GUARANTEED.

This is a non-binding order.

☐ NOTICE - If the box to the left is checked, the automobile purchased herein is a demonstrator which has been pre-used and may have incurred certain body repairs as a result of such usage.

The purchaser represents and warrants that he is of legal age; that he has title to and good right to sell and dispose of the used car traded in described above, that there are no liens, claims and/or encumbrances thereon, and agrees to furnish good and sufficient title and hereby grants Haggerty Ford power of attorney to assign and endorse said title for him, and to sign any and all applications which would be necessary to register title to car being purchased in any state or territory. After careful inspection and demonstration, the undersigned purchases the above vehicle with equipment at the prices and on the terms specified above.

TRANSFER OF TITLE TO ABOVE AUTOMOBILE IS SUBJECT TO FINAL, PAYMENT OF ANY AND ALL CHECKS CLEARING BANK UPON WHICH IS DRAWN.

SIGNED _____ PURCHASER

SIGNED _____ CO-BUYER



330 E. Roosevelt Rd, West Chicago, IL 60185
Ph: (630) 231-3200

WE OWE

| | | | | | |
|-------------|-------------------------------|-----------|-------------------|----------|--------------|
| NAME | DUPAGE COUNTY | STK. NO. | F24297 | NEW/USED | New |
| ADDRESS | 421 N COUNTY FARM RD | YEAR | 2024 | MAKE | Ford |
| CITY | WHEATON | STATE | IL | ZIP | 60187 |
| | | | | MODEL | Bronco Sport |
| PHONE | (630) 407-6931 | VIN NO. | 3FMCR9B61RRF09600 | | |
| EMAIL | WILLIAM.BELL@DUPAGECOUNTY.GOV | | | | |
| SALESPERSON | Lou Tornabeni | DEL. DATE | 09/13/2024 | | |

| QTY | NAME OF ITEM | PART | LABOR |
|-----|--------------------------|------|-------|
| | NOTHING PROMISED OR OWED | | |
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |

I hereby accept this WE-OWE with the understanding that it is valid for only (30) THIRTY DAYS FROM DATE OF ISSUANCE, and that I must make an ADVANCE APPOINTMENT WITH THE SERVICE DEPARTMENT before the above work can be performed.
(FOR APPOINTMENT CALL SERVICE DEPT.)


CUSTOMER

DATE 09/13/2024

APPROVED
MGR.

ILLINOIS SECRETARY OF STATE—APPLICATION FOR VEHICLE TRANSACTION(S)

Application cannot be accepted with alterations (changes) or white-out

| | | | | | |
|--|--|---|--|--------------------------------|--|
| 1. Type of transaction(s): <input type="checkbox"/> Title and Transfer <input checked="" type="checkbox"/> Title and Registration <input type="checkbox"/> Title Only <input type="checkbox"/> Duplicate Title <input type="checkbox"/> Corrected Title <input type="checkbox"/> Salvage Certificate <input type="checkbox"/> Junking Certificate <input type="checkbox"/> Plates Only <input type="checkbox"/> Sticker Only <input type="checkbox"/> Transfer Only <input type="checkbox"/> Corrected ID Card <input type="checkbox"/> Duplicate ID Card <input type="checkbox"/> Set of Plates Replacement <input type="checkbox"/> Sticker Replacement <input type="checkbox"/> Reclass of License Plates <input type="checkbox"/> Resale of License Plates <input type="checkbox"/> Other: | | 2. Current Plate Number 3. Plate Type Requested MUNICIPAL | | SIGNATURE ONLY DOCUMENT | |
| 4. Exp. Month Year | | 5. OWNER INFORMATION First Last Middle DUPAGE COUNTY First Last Middle Residence/Business Street Address 421 N COUNTY FARM RD City STATE ZIP WHEATON IL 60187 Owner 1 DL/FEIN # Owner 2 DL/FEIN # 8807865403 | | | |
| 6. Purchase Date 09/13/2024 Month Day Year New <input checked="" type="checkbox"/> Used <input type="checkbox"/> | | 7. VEHICLE INFORMATION Vehicle Identification Number (VIN) 3FMCR9B61RRF09600 VIN Second Stage Info. Year Make Model Body Style Color 2024 FORD BRONCO SPORT UT WHI/WHI Rebuilt <input type="checkbox"/> Flood <input type="checkbox"/> Other Branded Title <input type="checkbox"/> MCY C.C. <input type="checkbox"/> Mobile Home Sq. Ft. <input type="checkbox"/> Rental <input type="checkbox"/> Leased <input type="checkbox"/> Check if G.V.W.R. Over 10,000 lbs. (odometer reading not required) Yes <input type="checkbox"/> Gross Weight (RV, RT, TRK, BUS, TRLR) <input type="checkbox"/> For Hire <input type="checkbox"/> # of Axles 2 11. File Number 12. Unit Number | | | |
| 8. Current Odometer Reading (No Tenth) 9 <input checked="" type="checkbox"/> Actual <input type="checkbox"/> Not Actual <input type="checkbox"/> In Excess of Mechanical Limits <input type="checkbox"/> 2010 model year or older (mileage not required) | | 10. Surrender Title Number and State MCO State: | | | |
| 13. MAIL TITLE TO (IF DIFFERENT THAN ABOVE) Name Street Address City State ZIP | | 14. VEHICLE INSURANCE INFORMATION (TRAILERS EXEMPT) Insurance Company Name (Do not list agent) Policy Number Expiration Date | | | |
| 15. FIRST LIENHOLDER Name Street Address City State ZIP | | 16. SECOND LIENHOLDER Name Street Address City State ZIP | | | |
| 17. TRANSFER INFORMATION Year Make/Model VIN | | 18. SELLER'S INFORMATION (INDIVIDUAL OR DEALERSHIP) Name Dealer # Haggerty Ford Inc DL360 Street Address 330 E ROOSEVELT RD City State ZIP WEST CHICAGO IL 60185 18a. Signature | | | |
| 19. BENEFICIARY Name Street Address City State/Country ZIP | | 20. REASON FOR REPLACEMENT PLATES/STICKER <input type="checkbox"/> Lost <input type="checkbox"/> Stolen <input type="checkbox"/> Destroyed <input type="checkbox"/> Requesting a Different Number <input type="checkbox"/> Resoacing | | | |
| 21. REASON(S) FOR CORRECTED OR DUPLICATE TITLE State all reasons for corrections or duplication | | 24. AUDITOR'S USE ONLY TRP NUMBER Tax Form Number 615AB344 978760858 \$ 173.00 Circle Quarter: 1st 2nd 3rd 4th | | | |
| 22. Daytime Phone Number (optional) 630-386-7659 | | | | | |
| 23. Signature(s) 1.  2. | | | | | |
| Your signature on the application authorizes the Secretary of State to lower the amount of your check if the fee submitted is greater than the fee required for mail-in transactions. I/We hereby affirm that the information is true and correct and, when applicable, will abide by the Mandatory Insurance Law requiring liability insurance throughout the registration period. If applying for a title for a motor vehicle model year 2011 or newer, I/We also acknowledge awareness of the odometer certification made by the seller. | | | | | |

OFFICE USE ONLY

Verified by CRT ☐ I.D. ☐ REMITTER/DRIVER SERVICES FACILITY STAMP:

8807865403

CUSTOMER RECEIPT

Date: _____

Control #



Illinois Department of Revenue

ST-556

(R-01/15)

Sales Tax Transaction Return(For Vehicles, Watercraft, Aircraft, Trailers,
and Mobile Homes)

Tax return no.: 978760858

Account ID: 3598-2926

Taxable location no.: 022-0024-4 001

Taxable location name: WEST CHICAGO

Dealer's license no.: DL360

Rev: 05

Form: 016

Do not write above this line.

NS CA ED RC TL

Taxpayer Name: Haggerty Ford Inc

Taxpayer DBA:

Taxpayer address: 330 E Roosevelt Rd

City, State, ZIP: West Chicago, IL 60185

Taxpayer phone number:

1 Write the buyer's name and addressName(s) DUPAGE COUNTYStreet 421 N COUNTY FARM RDCity WHEATONState ILZIP 60187**2 Describe the item sold**☒ A Vehicle ☐ B Watercraft ☐ C Aircraft
☐ D Trailer ☐ E Mobile Home ☐ F _____☒ New ☐ UsedIdentification no. 3FMCR9B61RRF09600Year 2024 Make FORDBody style and model UT Bronco Sport**3 Write the date of delivery** 09/13/2024

(This return is due no later than 20 days after the date of delivery.)

4 Describe the trade-in, if any

Item traded in _____

Identification no. _____

Year _____ Make _____

Body style and model _____

5 Exempt or sale to a nonresident

If so, check the correct box below, and see instructions for Section 6.

☐ A Nonresident buyer (NOT an out-of-state dealer) See instructions.
drive-away permit no./lic. plate no. _____ state _____☐ B Sold for resale to a DEALER _____
(Write either the Illinois dealer's Account ID or "Out-of-state dealer")☒ C Exempt organization (government, school, religious, or charitable)
tax-exempt no. E-99974551☐ D Sold to an interstate carrier for hire for use as rolling stock
Certificate of authority no. _____☐ E Sold for rental use
buyer's account ID no. _____☐ F Other (describe) _____

Under penalties of perjury, we state that we have examined this return, including any schedules and statements, and to the best of our knowledge, it is true, correct, and complete. If the seller has taken a qualified trade-in, we also state that the buyer has properly assigned and surrendered the title of the trade-in to _____

Signature of buyer(s) _____ Date 09/13/2024Signature of seller _____ Date 09/13/2024

This form is authorized as outlined by the Illinois tax laws and the Illinois Vehicle Code. Disclosure of this information is REQUIRED. Failure to provide information could result in penalties. This form has been approved by the Forms Management Center. IL-492-1556

6 Write the price, and figure the tax

(Round to nearest dollar)

You must complete Lines 1 and 2 even if no tax is due.

| | |
|--|-------------|
| 1 Total price (include accessories, federal excise taxes, freight and labor, dealer preparation, documentary fees, and dealer-reimbursed rebates or incentives). | \$32,594.00 |
| 2 Total trade-in credit or value. | \$0.00 |
| 3 Amount subject to tax [Line 1 - Line 2] | \$32,594.00 |
| 4 Tax [Line 3 X 0] (If you made this sale from a temporary sales location, see the instructions.) | \$0.00 |

5 Use tax for certain districts - (see instructions)

Do not report home rule use tax below.

a. County _____

b. City _____

c. Township _____

6 Total tax [Line 4 + Line 5] \$0.00

Do not write below this line.

Date received by Illinois state government

Copy 2 - Sellers

Signature Only Document

ATTACH PAYMENT HERE

Customer's Name: **DUPAGE COUNTY**Deal/Stock No.: **F24297****ODOMETER DISCLOSURE STATEMENT**

Federal law (and State law, if applicable) requires that you state the mileage upon transfer of ownership. Failure to complete or providing a false statement may result in fines and/or imprisonment.

I, **HAGGERTY FORD, INC.** (transferor's name, Print) state that the odometer now reads **9** (no tenths) miles and to the best of my knowledge that it reflects the actual mileage of the vehicle described below, unless one of the following statements is checked.

☐ (1) I hereby certify that to the best of my knowledge the odometer reading reflects the amount of mileage in excess of its mechanical limits.

☐ (2) I hereby certify that the odometer reading is **NOT** the actual mileage.
WARNING - ODOMETER DISCREPANCY.

| | | |
|---|------------------------------|------------------------|
| MAKE FORD | MODEL BRONCO SPORT | BODY TYPE UT |
| VEHICLE IDENTIFICATION NUMBER 3FMCR9B61RRF09600 | | YEAR 2024 |

X
TRANSFEROR'S SIGNATURE

HAGGERTY FORD, INC.
PRINTED NAME

330 EAST ROOSEVELT RD
TRANSFEROR'S ADDRESS (STREET)

WEST CHICAGO
CITY

IL
STATE

60185
ZIP CODE

09/13/2024
DATE OF STATEMENT

X
TRANSFEREE'S SIGNATURE

DUPAGE COUNTY
PRINTED NAME

DUPAGE COUNTY
TRANSFEREE'S NAME

421 N COUNTY FARM RD
TRANSFEREE'S ADDRESS (STREET)

WHEATON
CITY

IL
STATE

60187
ZIP CODE

Who we are

Who is providing this notice?

Haggerty Auto Group

What we do

How does Haggerty Auto Group protect my personal information?

To protect your personal information from unauthorized access and use, we use security measures that comply with federal law. These measures include computer safeguards, secured files and buildings.

How does Haggerty Auto Group collect my personal information?

We collect your personal information, for example, when you:

- Show us your driver's license
- Pay us by check
- Apply for a loan
- Apply for financing
- Provide account information.

We also collect your information from others, such as credit bureaus, affiliates, or other companies.

Why can't I limit all sharing?

Federal law gives you the right to limit only

- Sharing for affiliates' everyday business purposes—information about your creditworthiness
- Affiliates from using your information to market to you
- Sharing for nonaffiliates to market to you

State laws and individual companies may give you additional rights to limit sharing.

Definitions

Affiliates

Companies related by common ownership or control. They can be financial and nonfinancial companies.

- *Haggerty Auto Group has no affiliates.*

Nonaffiliates

Companies not related by common ownership or control. They can be financial and nonfinancial companies.

- *Haggerty Auto Group does not share with nonaffiliates so they can market to you.*

Joint Marketing

A formal agreement between nonaffiliated financial companies that together market financial products or services to you.

- *Haggerty Auto Group does not jointly market*

Other important information

I hereby acknowledge that I have been given Haggerty Auto Group privacy notice pursuant to federal regulations.

DUPAGE COUNTY

Customer Printed Name

N/A

Co-Customer Printed Name

Customer Signature

N/A

Co-Customer Signature

09/13/2024

Date

N/A

Date

81093*1*HF-FI

ARBITRATION AGREEMENT

In this Agreement, the term “**you**” refers to the Customer(s) signing below. The terms “**we**” and “**us**” or “**Dealer**” refer to **HAGGERTY**. This Agreement is part of your purchase Order for the Vehicle, is a material inducement for us to sell you the Vehicle, and shall survive the termination, expiration, or rescission of the Order and/or bill of sale, or any retail installment contract executed at the time you purchased the Vehicle.

You and we agree that if any Dispute arises, whether or not we have accepted the Order or completed the sale of the Vehicle, either you or we may demand in writing that the Dispute be arbitrated, in which case you and we agree that you and we will immediately stay any court proceedings and the plaintiff will submit the Dispute to binding arbitration by a single arbitrator under the “Supplementary Procedures for Consumer-Related Disputes” of the American Arbitration Association then in effect, in Chicago, Illinois. More information about the AAA can be found at www.adr.org. We believe arbitration is an impartial means of resolving disputes that is usually faster and less expensive than going to court. If for any reason the AAA cannot hear the dispute, you and we agree to proceed before any mutually-agreed arbitrator or, if unable to agree, before an arbitrator appointed by the Circuit Court of Cook County, Illinois. Each party shall be entitled to one substitution of arbitrator, without cause, as a matter of right. For any Dispute (or part of a Dispute) that is not subject to arbitration, you and we AGREE THAT ANY CLAIM SHALL BE BROUGHT IN THE PARTY'S INDIVIDUAL CAPACITY AND NOT AS A PLAINTIFF OR CLASS MEMBER IN ANY PURPORTED CLASS OR REPRESENTATIVE PROCEEDING, THEREBY WAIVING THE RIGHT TO PARTICIPATE AS A CLASS REPRESENTATIVE OR CLASS MEMBER IN A CLASS ACTION relating in any way to a Dispute, WAIVE ANY RIGHT YOU OR WE MAY HAVE TO A TRIAL BY JURY and agree to have such matter tried by a court without a jury. You and/or we will continue to have the following rights: 1) right to file for bankruptcy in court; 2) right to enforce or dispute the security interest in the Vehicle, whether by repossession or through a court of law; 3) right to take legal action to enforce the arbitrator's decision; and 4) right to request that a court of law review whether the arbitrator exceeded its authority.

A “**Dispute**” is any controversy or claim that relates in any way to the Vehicle, including, but not limited to, claims relating to the negotiation or breach of the Order and/or bill of sale for the Vehicle; the application for, negotiation of, and financing for the Vehicle (whether or not you complete the purchase of the Vehicle or obtain financing from any particular lender); any dispute relating to any service contract, extended warranty, or other product purchased by you or provided to you at the time you purchased the Vehicle or within 30 days thereafter, and any question regarding whether a matter is subject to arbitration under these provisions.

The arbitrator's award shall be final and binding on all parties to the arbitration. Either party may enter judgment on the award in any court. If either you or we are required to enforce this Agreement in court, the prevailing party in such proceeding shall be entitled to its attorneys' fees and costs incurred in doing so. Nothing in this Agreement shall give the arbitrator any authority, power, or right to alter, change, amend, modify, add to, or subtract from the provisions of the documents executed at the time of the purchase of the Vehicle.

The parties agree that this Agreement shall be governed by the Federal Arbitration Act, 9 U.S.C. §1 *et seq*. The parties further agree that if any provisions of this Agreement are found to be invalid, the remainder of this Agreement will remain in full force and effect, and agree that this Agreement shall be binding upon the parties hereto and their respective heirs, executors, representatives, employees, affiliates, successors, and assigns, and is for the benefit of such parties and any third parties involved in the transaction (such as co-signers or service contract providers).

BY SIGNING BELOW YOU ACKNOWLEDGE THAT YOU HAVE READ THIS ARBITRATION AGREEMENT AND THAT YOU AGREE TO ITS TERMS AND CONDITIONS.

Customer

N/A

Customer

Dealer Representative

09/13/2024

Date

HAGGERTY FORD, INC.
330 EAST ROOSEVELT RD
WEST CHICAGO IL 60185
630-231-3200

CUST# 68801

RETAIL PURCHASE AGREEMENT

Purchaser's Name(s): DUPAGE COUNTY

Address: 421 COUNTY FARM RD WHEATON IL 60187

Telephone (1): 630-386-7659 Telephone (2): _____

E-mail: _____ State I.D.# _____ Issuing State: _____ Exp. Date: _____

Deal Number: 5825

Date: 09/13/2024

County: DUPAGE

DOB: _____

The above information has been requested so that we may verify your identity. By signing below, you represent that you are at least 18 years of age and have authority to enter into this Agreement. The Odometer Reading for the Vehicle you are purchasing is accurate unless indicated otherwise. Please refer to the Federal Mileage Statement for full disclosure.

| | | | | |
|--|---------------------|--|-----------------------------------|----------------------------|
| YEAR 2024 | MAKE FORD | MODEL BRONCO SPORT | COLOR WHITE | STOCK NO. F24301 |
| VIN/SERIAL NO. 3FMCR9B60RRE42553 | | ODOMETER READING <input type="checkbox"/> Not Accurate 103 | SALESPERSON: HOUSE DEAL | |
| THE VEHICLE IS: <input checked="" type="checkbox"/> NEW <input type="checkbox"/> USED | | PRIOR USE DISCLOSURE: <input type="checkbox"/> DEMONSTRATOR <input type="checkbox"/> EXECUTIVE <input type="checkbox"/> RENTAL <input type="checkbox"/> OTHER | | |
| WARRANTY STATEMENT | | | | |
| Any warranties by a manufacturer or supplier other than our Dealership are theirs, <u>not</u> ours, and only such manufacturer or supplier shall be liable for performance under such warranties. We neither assume nor authorize any other person to assume for us any liability in connection with the sale of the Vehicle and the related goods and services. If we enter into a service contract with you at the time of, or within 90 days of, the date of this transaction, we may not limit or modify the implied warranties. CONTRACTUAL DISCLOSURE STATEMENT (USED VEHICLES ONLY) The information you see on the window form for this Vehicle is part of this contract. Information on the window form overrides any contrary provisions in the contract of sale. Traducción española: Vea Párrafo 14. This Vehicle is being sold by our Dealership to you: <div>TOTAL TRADE ALLOWANCE N/A</div> <div><input type="checkbox"/> AS-IS. You will bear the entire expense of repairing or correcting any defects that presently exist or that may occur in the Vehicle. We expressly disclaim all express and implied warranties, including any implied warranties of merchantability and fitness for a particular purpose. The vehicle is sold AS-IS because: <div><input type="checkbox"/> It is a new vehicle. <input type="checkbox"/> It is a used vehicle with more than 150,000 miles. <input type="checkbox"/> Other: <u>N/A</u></div></div> <div><input type="checkbox"/> With the attached Power Train Warranty. No express warranty or implied warranty of fitness for any particular purpose or implied warranty of merchantability beyond that set forth in the Power Train Warranty is given by Dealership unless a box is marked below indicating that the Vehicle is sold with a Used Vehicle Limited Warranty from Dealership or Dealership enters into a Service Contract with you at the time of, or within 90 days of, the date of this transaction. Please refer to the Power Train Warranty section below.</div> <div><input type="checkbox"/> With the attached Used Vehicle Limited Warranty. Any implied warranties shall apply for the duration required by State Law or the duration of the Used Vehicle Limited Warranty, whichever is longer.</div> <div><input type="checkbox"/> With a Service Contract between you and <u>N/A</u></div> | | | | |
| X _____ X N/A | | | | |
| POWER TRAIN WARRANTY | | | | |
| Illinois law requires that this Vehicle will be free of a defect in a power train component for 15 days or 500 miles after delivery, whichever is earlier, except with regard to particular defects disclosed on the first page of this Agreement. "Power train component" means the engine block, head, all internal engine parts, oil pan and gaskets, water pump, intake manifold, transmission, and all internal transmission parts, torque converter, drive shaft, universal joints, rear axle and all rear axle internal parts, and rear wheel bearings. You (the consumer) will have to pay up to \$100 for each of the first 2 repairs if the warranty is violated. X _____ X N/A | | | | |
| WAIVER OF THE IMPLIED WARRANTY OF MERCHANTABILITY FOR PARTICULAR DEFECTS (PLEASE SEE ATTACHED WAIVER) | | | | |
| Attention Consumer: Sign here only if the seller has told you that this Vehicle has the following problem or problems and you agree to buy the Vehicle on those terms: 1. <u>N/A</u> 2. <u>N/A</u> 3. <u>N/A</u> Consumer's Signature(s): <u>N/A</u> Date: <u>N/A</u> | | | | |
| TRADE-IN VEHICLE INFORMATION | | | | |
| Year: <u>N/A</u> | Make: <u>N/A</u> | Model: <u>N/A</u> | Color: <u>N/A</u> | |
| VIN/Serial No: <u>N/A</u> | | Odometer Reading: <input type="checkbox"/> Not Accurate <u>N/A</u> | | |
| Trade-In Allowance: <u>N/A</u> | | Balance Owed & Lienholder: <u>N/A</u> | | |
| OTHER MATERIAL UNDERSTANDINGS AND INTEGRATED DOCUMENTS | | | | |
| <input type="checkbox"/> PLEASE SEE THE DELIVERY CONFIRMATION | | | | |
| <input type="checkbox"/> PLEASE SEE THE CONDITIONAL (SPOT) DELIVERY AGREEMENT | | | | |

| | |
|--|-----------------|
| CASH PRICE OF VEHICLE | 32201.00 |
| | N/A |
| | N/A |
| | N/A |
| | N/A |
| | N/A |
| | N/A |
| | N/A |
| | N/A |
| TOTAL TRADE ALLOWANCE | N/A |
| TOTAL SALE PRICE | 32201.00 |
| | N/A |
| | N/A |
| | N/A |
| | N/A |
| | N/A |
| | N/A |
| | N/A |
| Title Fee | 165.00 |
| License Fee | 8.00 |
| | N/A |
| | N/A |
| | N/A |
| | N/A |
| | N/A |
| | N/A |
| DOCUMENTARY FEE* (See Paragraph 12) | 358.00 |
| OPTIONAL ERT FEE | 35.00 |
| TOTAL DUE | 32767.00 |
| LESS DEPOSIT/DOWN PAYMENT (If Deposit, see Deposit Receipt) | 32017.00 |
| LESS REBATE | 750.00 |
| TOTAL TRADE PAYOFF | N/A |
| | N/A |
| | N/A |
| LESS CASH DUE AT DELIVERY | N/A |
| AMOUNT TO BE FINANCED (See Paragraphs 17 and 19) | N/A |

This Agreement and any documents which are a part of this transaction or incorporated herein comprise the entire agreement affecting this Retail Purchase Agreement and no other agreement or understanding of any nature concerning the same has been made or entered into, or will be recognized. I have read all of the terms and conditions of this Agreement and agree to them as if they were printed above my signature. I further acknowledge receipt of a copy of this Agreement.

Purchaser's Signature: _____
N/A

09/13/2024

Accepted by Authorized Dealership Representative: _____
09/13/2024



WEST CHICAGO
130 E. Roosevelt Rd, West Chicago, IL 60185
Ph: (630) 231-1200

Haggerty Ford
330 E. Roosevelt Rd
WEST CHICAGO, IL 60185
Ph: (630) 231-3200

DATE 09/13/2024 Salesman Lou Tornabeni
NAME DUPAGE COUNTY STOCK # F24301
CO-BUYER _____ EMAIL WILLIAM.BELL@DUPAGECOUNTY.GOV
ADDRESS 421 N COUNTY FARM RD CELL PHONE (630) 407-6931
CITY WHEATON STATE IL ZIP 60187 HOME PHONE _____
HOME PHONE _____
please enter my order for the following: ☐ New ☐ Demo ☐ Used

| | YEAR | NAME | MODEL | COLOR | MILEAGE | SERIAL # |
|--------|------|------|--------------|-------|---------|-------------------|
| BOUGHT | 2024 | Ford | Bronco Sport | WHITE | 103 | 3FMCR9B60RRE42553 |
| TRADED | | | | | | |

| | |
|----------------|-----------|
| CASH | |
| SELLING PRICE | 32,201.00 |
| TRADE | |
| DISCOUNT | |
| CASH | |
| DIFFERENCE | 32,201.00 |
| TAXES | |
| LICENSE & | |
| TITLE | 208.00 |
| ADMINISTRATIVE | |
| FEES & CHARGES | 358.00 |
| SUB | |
| TOTAL | 32,767.00 |
| PAYOFF | |
| ON TRADE | |
| SUB | |
| TOTAL | 32,767.00 |
| FACTORY | |
| REBATE | 750.00 |
| SERV CONT | |
| DEPOSIT | |
| BALANCE DUE | |
| ON DELIVERY | 32,017.00 |

ADMINISTRATIVE FEES AND CHARGES; AN ADMINISTRATIVE FEE IS NOT AN OFFICIAL FEE. AN ADMINISTRATIVE FEE IS NOT REQUIRED BY LAW, BUT MAY BE CHARGED TO BUYERS FOR HANDLING DOCUMENTS AND PERFORMING SERVICES RELATING TO CLOSING OF A SALE. THE BASE ADMINISTRATIVE FEE ENDING JANUARY 1, 1992 WAS \$40.00. THE MAXIMUM AMOUNT THAT MAY BE CHARGED FOR ADMINISTRATIVE FEES & CHARGES IS THE BASE ADMINISTRATIVE FEE OF \$40.00 WHICH SHALL BE SUBJECT TO AN ANNUAL ADJUSTMENT EQUAL TO THE PERCENTAGE OF CHANGE IN THE BUREAU OF LABOR STATISTICS CONSUMER PRICE INDEX. THIS NOTICE IS REQUIRED BY LAW.

NOTICE: THE ONLY OTHER ADDITIONAL CHARGES PERMITTED ARE DEALER-ADDED OPTIONS, WARRANTY AND SERVICE CONTRACTS, INSURANCE AND THE ACTUAL COST OF LICENSE AND TITLE REGISTRATION AND TAXES.

No Public Liability or Property Damage Insurance Issued With This Transaction.

ALL WARRANTIES, IF ANY, BY MANUFACTURERS OR SUPPLIER OTHER THAN DEALER ARE THEIRS, NOT DEALER'S AND ONLY SUCH MANUFACTURER OR OTHER SUPPLIER SHALL BE LIABLE FOR PERFORMANCE UNDER SUCH WARRANTIES UNLESS DEALER FURNISHES BUYER WITH A SEPARATE WRITTEN WARRANTY OR SERVICE CONTRACT MADE BY DEALER ON ITS OWN BEHALF. DEALER HEREBY DISCLAIMS ALL WARRANTIES, EXPRESS OR IMPLIED WARRANTIES OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE. (A) ON ALL GOOD AND SERVICES SOLD BY DEALER; AND (B) ON ALL USED VEHICLES WHICH ARE SOLD AS IS-NOT EXPRESSLY WARRANTED OR GUARANTEED.

This is a non-binding order.

☐ NOTICE - If the box to the left is checked, the automobile purchased herein is a demonstrator which has been pre-used and may have incurred certain body repairs as a result of such usage.

The purchaser represents and warrants that he is of legal age; that he has title to and good right to sell and dispose of of the used car traded in described above, that there are no liens, claims and/or encumbrances thereon, and agrees to furnish good and sufficient title and hereby grants Haggerty Ford power of attorney to assign and endorse said title for him, and to sign any and all applications which would be necessary to register title to car being purchased in any state or territory. After careful inspection and demonstration, the undersigned purchases the above vehicle with equipment at the prices and on the terms specified above.

TRANSFER OF TITLE TO ABOVE AUTOMOBILE IS SUBJECT TO FINAL, PAYMENT OF ANY AND ALL CHECKS CLEARING BANK UPON WHICH IS DRAWN.

SIGNED _____ PURCHASER

SIGNED _____ CO-BUYER



330 E. Roosevelt Rd, West Chicago, IL 60185
Ph: (630) 231-3200

WE OWE

| | | | | | |
|-------------|-------------------------------|-----------|-------------------|----------|--------------|
| NAME | DUPAGE COUNTY | STK. NO. | F24301 | NEW/USED | New |
| ADDRESS | 421 N COUNTY FARM RD | YEAR | 2024 | MAKE | Ford |
| CITY | WHEATON | STATE | IL | ZIP | 60187 |
| | | | | MODEL | Bronco Sport |
| PHONE | (630) 407-6931 | VIN NO. | 3FMCR9B60RRE42553 | | |
| EMAIL | WILLIAM.BELL@DUPAGECOUNTY.GOV | | | | |
| SALESPERSON | Lou Tornabeni | DEL. DATE | 09/13/2024 | | |

| QTY | NAME OF ITEM | PART | LABOR |
|-----|--------------------------|------|-------|
| | NOTHING PROMISED OR OWED | | |
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |

I hereby accept this WE-OWE with the understanding that it is valid for only (30) THIRTY DAYS FROM DATE OF ISSUANCE, and that I must make an ADVANCE APPOINTMENT WITH THE SERVICE DEPARTMENT before the above work can be performed.
(FOR APPOINTMENT CALL SERVICE DEPT.)

CUSTOMER

DATE 09/13/2024

APPROVED
MGR.

ILLINOIS SECRETARY OF STATE—APPLICATION FOR VEHICLE TRANSACTION(S)

Application cannot be accepted with alterations (changes) or white-out

| | | | | | |
|--|--|---|--|--|--|
| 1. Type of transaction(s): <input type="checkbox"/> Title and Transfer <input checked="" type="checkbox"/> Title and Registration <input type="checkbox"/> Title Only <input type="checkbox"/> Duplicate Title <input type="checkbox"/> Corrected Title <input type="checkbox"/> Salvage Certificate <input type="checkbox"/> Junking Certificate <input type="checkbox"/> Plates Only <input type="checkbox"/> Sticker Only <input type="checkbox"/> Transfer Only <input type="checkbox"/> Corrected ID Card <input type="checkbox"/> Duplicate ID Card <input type="checkbox"/> Set of Plates Replacement <input type="checkbox"/> Sticker Replacement <input type="checkbox"/> Reclass of License Plates <input type="checkbox"/> Resale of License Plates <input type="checkbox"/> Other: | | 2. Current Plate Number 3. Plate Type Requested MUNICIPAL | | SIGNATURE ONLY DOCUMENT | |
| 4. Exp. Month Year | | 5. OWNER INFORMATION | | | |
| 6. Owner 1 DL/FEIN # Owner 2 DL/FEIN # | | 7. VEHICLE INFORMATION | | | |
| 8. Purchase Date 09/13/2024 Month Day Year New <input checked="" type="checkbox"/> Used <input type="checkbox"/> | | Vehicle Identification Number (VIN) 3FMC9B60RRE42553 | | VIN Second Stage Info. | |
| 9. Current Odometer Reading (No Tenths) 103 <input checked="" type="checkbox"/> Actual <input type="checkbox"/> Not Actual <input type="checkbox"/> In Excess of Mechanical Limits <input type="checkbox"/> 2010 model year or older (mileage not required) | | Year 2024 Make FORD Model BRONCO SPORT Body Style UT Color WHI/WHI | | 10. Surrender Title Number and State MCO State: | |
| 11. File Number | | 12. Unit Number | | 13. MAIL TITLE TO (IF DIFFERENT THAN ABOVE) Name Street Address City State ZIP | |
| 14. VEHICLE INSURANCE INFORMATION (TRAILERS EXEMPT) Insurance Company Name (Do not list agent) Policy Number Expiration Date | | 15. FIRST LIENHOLDER Name Street Address City State ZIP | | 16. SECOND LIENHOLDER Name Street Address City State ZIP | |
| 17. TRANSFER INFORMATION Year Make/Model VIN | | 18. SELLER'S INFORMATION (INDIVIDUAL OR DEALERSHIP) Name Dealer # Haggerty Ford Inc DL360 Street Address 330 E ROOSEVELT RD City State ZIP WEST CHICAGO IL 60185 18a. Signature | | 19. BENEFICIARY Name Street Address City State/Country ZIP | |
| 20. REASON(S) FOR CORRECTED OR DUPLICATE TITLE State all reasons for corrections or duplication | | 21. REASON FOR REPLACEMENT PLATES/STICKER <input type="checkbox"/> Lost <input type="checkbox"/> Stolen <input type="checkbox"/> Destroyed <input type="checkbox"/> Requesting a Different Number <input type="checkbox"/> Respoacing | | 22. AUDITOR'S USE ONLY TRP NUMBER 615AB342 Tax Form Number 978760247 \$ 173.00 Circle Quarter: 1st 2nd 3rd 4th | |
| 23. Daytime Phone Number (optional) 630-386-7659 | | 24. Signature 1. [Signature] | | 25. Signature 2. [Signature] | |
| <p>Your signature on the application authorizes the Secretary of State to lower the amount of your check if the fee submitted is greater than the fee required for mail-in transactions.</p> <p>I/We hereby affirm that the information is true and correct and, when applicable, will abide by the Mandatory Insurance Law requiring liability insurance throughout the registration period. If applying for a title for a motor vehicle model year 2011 or newer, I/We also acknowledge awareness of the odometer certification made by the seller.</p> | | | | | |

OFFICE USE ONLY

Verified by CRT ☐ I.D. ☐

REMITTER/DRIVER SERVICES FACILITY STAMP:

8807864843

CUSTOMER RECEIPT

Date: _____

Control #



Illinois Department of Revenue

ST-556
(R-01/15)**Sales Tax Transaction Return**
(For Vehicles, Watercraft, Aircraft, Trailers,
and Mobile Homes)Tax return no. **978760247**Account ID: **3598-2926**Taxable location no. **022-0024-4 001**Taxable location name: **WEST CHICAGO**Dealer's license no. **DL360**Rev: **05**Form: **016**

Do not write above this line.

| | | | | | | |
|----|----|----|----|----|--|--|
| NS | CA | ED | RC | TL | | |
|----|----|----|----|----|--|--|

Taxpayer Name: **Haggerty Ford Inc**

Taxpayer DBA:

Taxpayer address: **330 E Roosevelt Rd**City, State, ZIP: **West Chicago, IL 60185**

Taxpayer phone number:

1 Write the buyer's name and addressName(s) **DUPAGE COUNTY**Street **421 COUNTY FARM RD**City **WHEATON**State **IL**ZIP **60187****2 Describe the item sold**

- ☒ A Vehicle ☐ B Watercraft ☐ C Aircraft
☐ D Trailer ☐ E Mobile Home ☐ F _____

☒ New ☐ UsedIdentification no. **3FMCR9B60RRE42553**Year **2024** Make **FORD**Body style and model **UT Bronco Sport****3 Write the date of delivery** **09/13/2024**

(This return is due no later than 20 days after the date of delivery.)

4 Describe the trade-in, if any

Item traded in _____

Identification no. _____

Year _____ Make _____

Body style and model _____

5 Exempt or sale to a nonresident

If so, check the correct box below, and see instructions for Section 6.

- ☐ A Nonresident buyer (NOT an out-of-state dealer) See instructions.
drive-away permit no./lic. plate no. _____ state _____
- ☐ B Sold for resale to a **DEALER** _____
(Write either the Illinois dealer's Account ID or "Out-of-state dealer")
- ☒ C Exempt organization (government, school, religious, or charitable)
tax-exempt no. **E-99974551**
- ☐ D Sold to an interstate carrier for hire for use as rolling stock
Certificate of authority no. _____
- ☐ E Sold for rental use
buyer's account ID no. _____
- ☐ F Other (describe) _____

Under penalties of perjury, we state that we have examined this return, including any schedules and statements, and to the best of our knowledge, it is true, correct, and complete. If the seller has taken a qualified trade-in, we also state that the buyer has properly assigned and surrendered the title of the trade-in to the seller.

Signature of buyer(s) _____ Date **09/13/2024**Signature of seller _____ Date **09/13/2024**

This form is authorized as outlined by the Illinois tax laws and the Illinois Vehicle Code. Disclosure of this information is REQUIRED. Failure to provide information could result in penalties. This form has been approved by the Forms Management Center. IL-492-1556

6 Write the price, and figure the tax

(Round to nearest dollar)

You must complete Lines 1 and 2 even if no tax is due.

- 1 Total price (include accessories, federal excise taxes, freight and labor, dealer preparation, documentary fees, and dealer-reimbursed rebates or incentives). **\$32,594.00**
- 2 Total trade-in credit or value. **\$0.00**
- 3 Amount subject to tax [Line 1 - Line 2] **\$32,594.00**
- 4 Tax [Line 3 X 0] (If you made this sale from a temporary sales location, see the instructions.) **\$0.00**

5 Use tax for certain districts - (see instructions)**Do not report home rule use tax below.**

a. County _____

b. City _____

c. Township _____

6 Total tax [Line 4 + Line 5] **\$0.00**

Do not write below this line.

Date received by Illinois state government

Copy 2 - Sellers

Signature Only Document

Customer's Name: DUPAGE COUNTY Deal/Stock No.: F24301**ODOMETER DISCLOSURE STATEMENT**

Federal law (and State law, if applicable) requires that you state the mileage upon transfer of ownership. Failure to complete or providing a false statement may result in fines and/or imprisonment.

I, HAGGERTY FORD, INC. (transferor's name, Print) state that the odometer now reads 103 (no tenths) miles and to the best of my knowledge that it reflects the actual mileage of the vehicle described below, unless one of the following statements is checked.

☐ (1) I hereby certify that to the best of my knowledge the odometer reading reflects the amount of mileage in excess of its mechanical limits.

☐ (2) I hereby certify that the odometer reading is **NOT** the actual mileage.
WARNING - ODOMETER DISCREPANCY.

| | | |
|-------------------------------|---------------------|-----------|
| MAKE | MODEL | BODY TYPE |
| FORD | BRONCO SPORT | UT |
| VEHICLE IDENTIFICATION NUMBER | YEAR | |
| 3FMCR9B60RRE42553 | 2024 | |

X
TRANSFEROR'S SIGNATURE

HAGGERTY FORD, INC.
PRINTED NAME

330 EAST ROOSEVELT RD
TRANSFEROR'S ADDRESS (STREET)

WEST CHICAGO IL 60185
CITY STATE ZIP CODE

09/13/2024
DATE OF STATEMENT

X
TRANSFEREE'S SIGNATURE

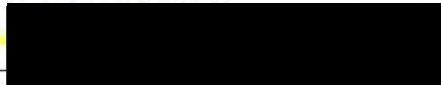
DUPAGE COUNTY
PRINTED NAME

DUPAGE COUNTY
TRANSFEREE'S NAME

421 COUNTY FARM RD
TRANSFEREE'S ADDRESS (STREET)

WHEATON IL 60187
CITY STATE ZIP CODE

59596*1*HF-FI

| | |
|---|--|
| Who we are | |
| Who is providing this notice? | Haggerty Auto Group |
| What we do | |
| How does Haggerty Auto Group protect my personal information? | To protect your personal information from unauthorized access and use, we use security measures that comply with federal law. These measures include computer safeguards, secured files and buildings. |
| How does Haggerty Auto Group collect my personal information? | <p>We collect your personal information, for example, when you:</p> <ul style="list-style-type: none"> ■ Show us your driver's license ■ Pay us by check ■ Apply for a loan ■ Apply for financing ■ Provide account information. <p>We also collect your information from others, such as credit bureaus, affiliates, or other companies.</p> |
| Why can't I limit all sharing? | <p>Federal law gives you the right to limit only</p> <ul style="list-style-type: none"> ■ Sharing for affiliates' everyday business purposes—information about your creditworthiness ■ Affiliates from using your information to market to you ■ Sharing for nonaffiliates to market to you <p>State laws and individual companies may give you additional rights to limit sharing.</p> |
| Definitions | |
| Affiliates | <p>Companies related by common ownership or control. They can be financial and nonfinancial companies.</p> <ul style="list-style-type: none"> ■ <i>Haggerty Auto Group has no affiliates.</i> |
| Nonaffiliates | <p>Companies not related by common ownership or control. They can be financial and nonfinancial companies.</p> <ul style="list-style-type: none"> ■ <i>Haggerty Auto Group does not share with nonaffiliates so they can market to you.</i> |
| Joint Marketing | <p>A formal agreement between nonaffiliated financial companies that together market financial products or services to you.</p> <ul style="list-style-type: none"> ■ <i>Haggerty Auto Group does not jointly market</i> |
| Other important information | |
| I hereby acknowledge that I have been given Haggerty Auto Group privacy notice pursuant to federal regulations. | |
| DUPAGE COUNTY | N/A |
| Customer Printed Name | Co-Customer Printed Name |
|  | N/A |
| Customer Signature | Co-Customer Signature |
| 09/13/2024 | N/A |
| Date | Date |

ARBITRATION AGREEMENT

In this Agreement, the term “you” refers to the Customer(s) signing below. The terms “we” and “us” or “Dealer” refer to HAGGERTY. This Agreement is part of your purchase Order for the Vehicle, is a material inducement for us to sell you the Vehicle, and shall survive the termination, expiration, or rescission of the Order and/or bill of sale, or any retail installment contract executed at the time you purchased the Vehicle.

You and we agree that if any Dispute arises, whether or not we have accepted the Order or completed the sale of the Vehicle, either you or we may demand in writing that the Dispute be arbitrated, in which case you and we agree that you and we will immediately stay any court proceedings and the plaintiff will submit the Dispute to binding arbitration by a single arbitrator under the “Supplementary Procedures for Consumer-Related Disputes” of the American Arbitration Association then in effect, in Chicago, Illinois. More information about the AAA can be found at www.adr.org. We believe arbitration is an impartial means of resolving disputes that is usually faster and less expensive than going to court. If for any reason the AAA cannot hear the dispute, you and we agree to proceed before any mutually-agreed arbitrator or, if unable to agree, before an arbitrator appointed by the Circuit Court of Cook County, Illinois. Each party shall be entitled to one substitution of arbitrator, without cause, as a matter of right. For any Dispute (or part of a Dispute) that is not subject to arbitration, you and we AGREE THAT ANY CLAIM SHALL BE BROUGHT IN THE PARTY'S INDIVIDUAL CAPACITY AND NOT AS A PLAINTIFF OR CLASS MEMBER IN ANY PURPORTED CLASS OR REPRESENTATIVE PROCEEDING, THEREBY WAIVING THE RIGHT TO PARTICIPATE AS A CLASS REPRESENTATIVE OR CLASS MEMBER IN A CLASS ACTION relating in any way to a Dispute, WAIVE ANY RIGHT YOU OR WE MAY HAVE TO A TRIAL BY JURY and agree to have such matter tried by a court without a jury. You and/or we will continue to have the following rights: 1) right to file for bankruptcy in court; 2) right to enforce or dispute the security interest in the Vehicle, whether by repossession or through a court of law; 3) right to take legal action to enforce the arbitrator's decision; and 4) right to request that a court of law review whether the arbitrator exceeded its authority.

A “Dispute” is any controversy or claim that relates in any way to the Vehicle, including, but not limited to, claims relating to the negotiation or breach of the Order and/or bill of sale for the Vehicle; the application for, negotiation of, and financing for the Vehicle (whether or not you complete the purchase of the Vehicle or obtain financing from any particular lender); any dispute relating to any service contract, extended warranty, or other product purchased by you or provided to you at the time you purchased the Vehicle or within 30 days thereafter, and any question regarding whether a matter is subject to arbitration under these provisions.

The arbitrator's award shall be final and binding on all parties to the arbitration. Either party may enter judgment on the award in any court. If either you or we are required to enforce this Agreement in court, the prevailing party in such proceeding shall be entitled to its attorneys' fees and costs incurred in doing so. Nothing in this Agreement shall give the arbitrator any authority, power, or right to alter, change, amend, modify, add to, or subtract from the provisions of the documents executed at the time of the purchase of the Vehicle.

The parties agree that this Agreement shall be governed by the Federal Arbitration Act, 9 U.S.C. §1 *et seq.* The parties further agree that if any provisions of this Agreement are found to be invalid, the remainder of this Agreement will remain in full force and effect, and agree that this Agreement shall be binding upon the parties hereto and their respective heirs, executors, representatives, employees, affiliates, successors, and assigns, and is for the benefit of such parties and any third parties involved in the transaction (such as co-signers or service contract providers).

BY SIGNING BELOW YOU ACKNOWLEDGE THAT YOU HAVE READ THIS ARBITRATION AGREEMENT AND THAT YOU AGREE TO ITS TERMS AND CONDITIONS.

Customer

N/A

Customer

Dealer Representative

09/13/2024

Date

HAGGERTY FORD, INC.
330 EAST ROOSEVELT RD
WEST CHICAGO IL 60185
630-231-3200

CUST# C1222854

RETAIL PURCHASE AGREEMENT

Purchaser's Name(s): DUPAGE COUNTY

Address: 421 N COUNTY FARM RD WHEATON IL 60187

Telephone (1): _____ Telephone (2): 630-407-5252

E-mail: WILLIAM.BELL@DUPAGECOUNTY.GOV State I.D.# _____ Issuing State: IL Exp. Date: _____

Deal Number: 5824

Date: 09/13/2024

County: DUPAGE

DOB: _____

The above information has been requested so that we may verify your identity. By signing below, you represent that you are at least 18 years of age and have authority to enter into this Agreement. The Odometer Reading for the Vehicle you are purchasing is accurate unless indicated otherwise. Please refer to the Federal Mileage Statement for full disclosure.

| | | | | |
|--|---------------------|--|-----------------------|-----------------------------------|
| YEAR 2024 | MAKE FORD | MODEL TRANSIT | COLOR WHITE | STOCK NO. F24313 |
| VIN/SERIAL NO. 1FTBW3UG3RKB25561 | | ODOMETER READING <input type="checkbox"/> Not Accurate 103 | | SALESPERSON: JOHN CZECH |
| THE VEHICLE IS: <input checked="" type="checkbox"/> NEW <input type="checkbox"/> USED | | PRIOR USE DISCLOSURE: <input type="checkbox"/> DEMONSTRATOR <input type="checkbox"/> EXECUTIVE <input type="checkbox"/> RENTAL <input type="checkbox"/> OTHER | | |

| | | | |
|---|--|--|----------|
| WARRANTY STATEMENT | | CASH PRICE OF VEHICLE | 69710.00 |
| <p>Any warranties by a manufacturer or supplier other than our Dealership are theirs, not ours, and only such manufacturer or supplier shall be liable for performance under such warranties. We neither assume nor authorize any other person to assume for us any liability in connection with the sale of the Vehicle and the related goods and services. If we enter into a service contract with you at the time of, or within 90 days of, the date of this transaction, we may not limit or modify the implied warranties. CONTRACTUAL DISCLOSURE STATEMENT (USED VEHICLES ONLY) The information you see on the window form for this Vehicle is part of this contract. Information on the window form overrides any contrary provisions in the contract of sale. Traducción española: Vea Párrafo 14. This Vehicle is being sold by our Dealership to you:</p> <p>TOTAL TRADE ALLOWANCE N/A</p> <p><input type="checkbox"/> AS-IS. You will bear the entire expense of repairing or correcting any defects that presently exist or that may occur in the Vehicle. We expressly disclaim all express and implied warranties, including any implied warranties of merchantability and fitness for a particular purpose. The vehicle is sold AS-IS because:</p> <p><input type="checkbox"/> It is a new vehicle. <input type="checkbox"/> It is a used vehicle with more than 150,000 miles. <input type="checkbox"/> Other: <u>N/A</u></p> <p><input type="checkbox"/> With the attached Power Train Warranty. No express warranty or implied warranty of fitness for any particular purpose or implied warranty of merchantability beyond that set forth in the Power Train Warranty is given by Dealership unless a box is marked below indicating that the Vehicle is sold with a Used Vehicle Limited Warranty from Dealership or Dealership enters into a Service Contract with you at the time of, or within 90 days of, the date of this transaction. Please refer to the Power Train Warranty section below.</p> <p><input type="checkbox"/> With the attached Used Vehicle Limited Warranty. Any implied warranties shall apply for the duration required by State Law or the duration of the Used Vehicle Limited Warranty, whichever is longer.</p> <p><input type="checkbox"/> With a Service Contract between you and <u>N/A</u></p> <p>X _____ X <u>N/A</u></p> | | | N/A |
| | | | N/A |
| | | | N/A |
| | | | N/A |
| | | | N/A |
| | | | N/A |
| | | | N/A |
| | | | N/A |
| | | | N/A |
| | | | N/A |
| POWER TRAIN WARRANTY | | TOTAL TRADE ALLOWANCE | N/A |
| <p>Illinois law requires that this Vehicle will be free of a defect in a power train component for 15 days or 500 miles after delivery, whichever is earlier, except with regard to particular defects disclosed on the first page of this Agreement. "Power train component" means the engine block, head, all internal engine parts, oil pan and gaskets, water pump, intake manifold, transmission, and all internal transmission parts, torque converter, drive shaft, universal joints, rear axle and all rear axle internal parts, and rear wheel bearings. You (the consumer) will have to pay up to \$100 for each of the first 2 repairs if the warranty is violated.</p> <p>X _____ X <u>N/A</u></p> | | TOTAL SALE PRICE | 69710.00 |
| | | | N/A |
| | | | N/A |
| | | | N/A |
| | | | N/A |
| | | | N/A |
| | | | N/A |
| | | | N/A |
| | | | N/A |
| | | | N/A |
| WAIVER OF THE IMPLIED WARRANTY OF MERCHANTABILITY FOR PARTICULAR DEFECTS (PLEASE SEE ATTACHED WAIVER) | | | N/A |
| <p>Attention Consumer: Sign here only if the seller has told you that this Vehicle has the following problem or problems and you agree to buy the Vehicle on those terms:</p> <p>1. <u>N/A</u> 2. <u>N/A</u> 3. <u>N/A</u></p> <p>Consumer's Signature(s): <u>N/A</u> Date: <u>N/A</u></p> | | | N/A |
| | | | N/A |
| | | | N/A |
| | | | N/A |
| | | | N/A |
| | | | N/A |
| | | | N/A |
| | | | N/A |
| | | | N/A |
| | | | N/A |
| TRADE-IN VEHICLE INFORMATION | | Title Fee | 165.00 |
| <p>Year: <u>N/A</u> Make: <u>N/A</u> Model: <u>N/A</u> Color: <u>N/A</u></p> <p>VIN/Serial No: <u>N/A</u> Odometer Reading: <input type="checkbox"/> Not Accurate <u>N/A</u></p> <p>Trade-In Allowance: <u>N/A</u> Balance Owed & Lienholder: <u>N/A</u></p> | | License Fee | 8.00 |
| | | | N/A |
| | | | N/A |
| | | | N/A |
| | | | N/A |
| | | | N/A |
| | | | N/A |
| | | | N/A |
| | | | N/A |
| | | | N/A |
| OTHER MATERIAL UNDERSTANDINGS AND INTEGRATED DOCUMENTS | | DOCUMENTARY FEE* (See Paragraph 12) | 358.00 |
| <p><input type="checkbox"/> PLEASE SEE THE DELIVERY CONFIRMATION <input type="checkbox"/> PLEASE SEE THE CONDITIONAL (SPOT) DELIVERY AGREEMENT</p> | | OPTIONAL ERT FEE | 35.00 |
| | | TOTAL DUE | 70276.00 |
| | | LESS DEPOSIT/DOWN PAYMENT (If Deposit, see Deposit Receipt) | 68776.00 |
| | | LESS REBATE | 1500.00 |
| | | TOTAL TRADE PAYOFF | N/A |
| | | | N/A |
| | | | N/A |
| | | LESS CASH DUE AT DELIVERY | N/A |
| | | AMOUNT TO BE FINANCED (See Paragraphs 17 and 19) | N/A |
| | | | N/A |

This Agreement and any documents which are a part of this transaction or incorporated herein comprise the entire agreement affecting this Retail Purchase Agreement and no other agreement or understanding of any nature concerning the same has been made or entered into, or will be recognized. I have read all of the terms and conditions of this Agreement and agree to them as if they were printed above my signature. I further acknowledge receipt of a copy of this Agreement. This Agreement shall not become binding until signed and accepted by an Authorized Dealership Representative.

Purchaser's Signature: _____ Date: 09/13/2024

Accepted by Authorized Dealership Representative: _____ Date: 09/13/2024



330 E. Roosevelt Rd, West Chicago, IL 60185
Ph: (630) 231-1200

Haggerty Ford
330 E. Roosevelt Rd
WEST CHICAGO, IL 60185
Ph: (630) 231-3200

DATE 09/13/2024 Salesman Lou Tornabeni
NAME DUPAGE COUNTY STOCK # F24313
CO-BUYER _____ EMAIL WILLIAM.BELL@DUPAGECOUNTY.GOV
ADDRESS 421 N COUNTY FARM RD CELL PHONE (630) 407-6931
CITY WHEATON STATE IL ZIP 60187 HOME PHONE _____
HOME PHONE _____
please enter my order for the following: ☐ New ☐ Demo ☐ Used

| | YEAR | NAME | MODEL | COLOR | MILEAGE | SERIAL # |
|--------|------|------|-------------------|-------|---------|-------------------|
| BOUGHT | 2024 | Ford | Transit-350 Cargo | WHITE | 103 | 1FTBW3UG3RKB25561 |
| TRADED | | | | | | |

| | |
|-------------------------------|-----------|
| CASH SELLING PRICE | 69,710.00 |
| TRADE DISCOUNT | |
| CASH DIFFERENCE | 69,710.00 |
| TAXES | |
| LICENSE & TITLE | 208.00 |
| ADMINISTRATIVE FEES & CHARGES | 358.00 |
| SUB TOTAL | 70,276.00 |
| PAYOFF ON TRADE | |
| SUB TOTAL | 70,276.00 |
| FACTORY REBATE | 1,500.00 |
| SERV CONT | |
| DEPOSIT | |
| BALANCE DUE ON DELIVERY | 68,776.00 |

ADMINISTRATIVE FEES AND CHARGES; AN ADMINISTRATIVE FEE IS NOT AN OFFICIAL FEE. AN ADMINISTRATIVE FEE IS NOT REQUIRED BY LAW, BUT MAY BE CHARGED TO BUYERS FOR HANDLING DOCUMENTS AND PERFORMING SERVICES RELATING TO CLOSING OF A SALE. THE BASE ADMINISTRATIVE FEE ENDING JANUARY 1, 1992 WAS \$40.00. THE MAXIMUM AMOUNT THAT MAY BE CHARGED FOR ADMINISTRATIVE FEES & CHARGES IS THE BASE ADMINISTRATIVE FEE OF \$40.00 WHICH SHALL BE SUBJECT TO AN ANNUAL ADJUSTMENT EQUAL TO THE PERCENTAGE OF CHANGE IN THE BUREAU OF LABOR STATISTICS CONSUMER PRICE INDEX. THIS NOTICE IS REQUIRED BY LAW.

NOTICE: THE ONLY OTHER ADDITIONAL CHARGES PERMITTED ARE DEALER-ADDED OPTIONS, WARRANTY AND SERVICE CONTRACTS, INSURANCE AND THE ACTUAL COST OF LICENSE AND TITLE REGISTRATION AND TAXES.

No Public Liability or Property Damage Insurance Issued With This Transaction.

ALL WARRANTIES, IF ANY, BY MANUFACTURERS OR SUPPLIER OTHER THAN DEALER ARE THEIRS, NOT DEALER'S AND ONLY SUCH MANUFACTURER OR OTHER SUPPLIER SHALL BE LIABLE FOR PERFORMANCE UNDER SUCH WARRANTIES UNLESS DEALER FURNISHES BUYER WITH A SEPARATE WRITTEN WARRANTY OR SERVICE CONTRACT MADE BY DEALER ON ITS OWN BEHALF. DEALER HEREBY DISCLAIMS ALL WARRANTIES, EXPRESS OR IMPLIED WARRANTIES OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE. (A) ON ALL GOOD AND SERVICES SOLD BY DEALER; AND (B) ON ALL USED VEHICLES WHICH ARE SOLD AS IS-NOT EXPRESSLY WARRANTED OR GUARANTEED.

This is a non-binding order.

☐ NOTICE - If the box to the left is checked, the automobile purchased herein is a demonstrator which has been pre-used and may have incurred certain body repairs as a result of such usage.

The purchaser represents and warrants that he is of legal age; that he has title to and good right to sell and dispose of the used car traded in described above, that there are no liens, claims and/or encumbrances thereon, and agrees to furnish good and sufficient title and hereby grants Haggerty Ford power of attorney to assign and endorse said title for him, and to sign any and all applications which would be necessary to register title to car being purchased in any state or territory. After careful inspection and demonstration, the undersigned purchases the above vehicle with equipment at the prices and on the terms specified above.

TRANSFER OF TITLE TO ABOVE AUTOMOBILE IS SUBJECT TO FINAL, PAYMENT OF ANY AND ALL CHECKS CLEARING BANK UPON WHICH IS DRAWN.

SIGNED _____ PURCHASER

SIGNED _____ CO-BUYER



330 E. Roosevelt Rd, West Chicago, IL 60185
Ph: (630) 231-3200

WE OWE

| | | | | | |
|-------------|-------------------------------|-----------|-------------------|----------|-------------------|
| NAME | DUPAGE COUNTY | STK. NO. | F24313 | NEW/USED | New |
| ADDRESS | 421 N COUNTY FARM RD | YEAR | 2024 | MAKE | Ford |
| CITY | WHEATON | STATE | IL | ZIP | 60187 |
| | | | | MODEL | Transit-350 Cargo |
| PHONE | (630) 407-6931 | VIN NO. | 1FTBW3UG3RKB25561 | | |
| EMAIL | WILLIAM.BELL@DUPAGECOUNTY.GOV | | | | |
| SALESPERSON | Lou Tornabeni | DEL. DATE | 09/13/2024 | | |

| QTY | NAME OF ITEM | PART | LABOR |
|-----|--------------------------|------|-------|
| | NOTHING PROMISED OR OWED | | |
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |

I hereby accept this WE-OWE with the understanding that it is valid for only (30) THIRTY DAYS FROM DATE OF ISSUANCE, and that I must make an ADVANCE APPOINTMENT WITH THE SERVICE DEPARTMENT before the above work can be performed.
(FOR APPOINTMENT CALL SERVICE DEPT.)


CUSTOMER

DATE 09/13/2024

APPROVED
MGR.

ILLINOIS SECRETARY OF STATE—APPLICATION FOR VEHICLE TRANSACTION(S)

Application cannot be accepted with alterations (changes) or white-out

| | | | | | |
|--|--|---|--|---|--|
| 1. Type of transaction(s): <input type="checkbox"/> Title and Transfer <input checked="" type="checkbox"/> Title and Registration <input type="checkbox"/> Title Only <input type="checkbox"/> Duplicate Title <input type="checkbox"/> Corrected Title <input type="checkbox"/> Salvage Certificate <input type="checkbox"/> Junking Certificate <input type="checkbox"/> Plates Only <input type="checkbox"/> Sticker Only <input type="checkbox"/> Transfer Only <input type="checkbox"/> Corrected ID Card <input type="checkbox"/> Duplicate ID Card <input type="checkbox"/> Set of Plates Replacement <input type="checkbox"/> Sticker Replacement <input type="checkbox"/> Reclass of License Plates <input type="checkbox"/> Resale of License Plates <input type="checkbox"/> Other: | | 2. Current Plate Number 3. Plate Type Requested MUNICIPAL 4. Exp. Month _____ Year _____ | | SIGNATURE ONLY DOCUMENT | |
| 5. OWNER INFORMATION | | | | | |
| First DUPAGE COUNTY | | Last | | Middle | |
| First | | Last | | Middle | |
| Residence/Business Street Address 421 N COUNTY FARM RD | | | | | |
| City WHEATON | | STATE IL | | ZIP 60187 | |
|  8807864637 | | 6. Owner 1 DL/FEIN # Owner 2 DL/FEIN # | | | |
| 7. VEHICLE INFORMATION | | | | | |
| 8. Purchase Date 09/13/2024 Month Day Year | | New <input checked="" type="checkbox"/> Used <input type="checkbox"/> | | Vehicle Identification Number (VIN) 1FTBW3UG3RKB25561 | |
| 9. Current Odometer Reading (No Tenths) 103 | | <input checked="" type="checkbox"/> Actual <input type="checkbox"/> Not Actual <input type="checkbox"/> In Excess of Mechanical Limits <input type="checkbox"/> 2010 model year or older (mileage not required) | | VIN Second Stage Info. | |
| 10. Surrender Title Number and State MCO State: _____ | | Year 2024 | | Make FORD | |
| Rebuilt <input type="checkbox"/> Flood <input type="checkbox"/> Other Branded Title <input type="checkbox"/> MCV C.C. <input type="checkbox"/> Mobile Home Sq. Ft. _____ Rental <input type="checkbox"/> Leased <input type="checkbox"/> | | Model TRANSIT | | Body Style VN | |
| Check if G.V.W.R. Over 10,000 lbs. (odometer reading not required) Yes <input type="checkbox"/> Gross Weight (RV, RT, TRK, BUS, TRLR) _____ For Hire <input type="checkbox"/> # of Axes 2 | | Color WHI/WHI | | | |
| 11. File Number | | 12. Unit Number | | | |
| 13. MAIL TITLE TO (IF DIFFERENT THAN ABOVE) | | | 14. VEHICLE INSURANCE INFORMATION (TRAILERS EXEMPT) | | |
| Name | | | Insurance Company Name (Do not list agent) | | |
| Street Address | | | Policy Number | | |
| City _____ State _____ ZIP _____ | | | Expiration Date | | |
| 15. FIRST LIENHOLDER | | | 16. SECOND LIENHOLDER | | |
| Name | | | Name | | |
| Street Address | | | Street Address | | |
| City _____ State _____ ZIP _____ | | | City _____ State _____ ZIP _____ | | |
| 17. TRANSFER INFORMATION | | | 18. SELLER'S INFORMATION (INDIVIDUAL OR DEALERSHIP) | | |
| Year | | Make/Model | | Name _____ Dealer # _____ | |
| VIN | | Street Address 330 E ROOSEVELT RD | | | |
| 19. BENEFICIARY | | City WEST CHICAGO | | State IL | |
| Name | | ZIP 60185 | | 18a. Signature | |
| Street Address | | | | | |
| City _____ State/Country _____ ZIP _____ | | | | | |
| 21. REASON(S) FOR CORRECTED OR DUPLICATE TITLE State all reasons for corrections or duplication | | | 20. REASON FOR REPLACEMENT PLATES/STICKER <input type="checkbox"/> Lost <input type="checkbox"/> Stolen <input type="checkbox"/> Destroyed <input type="checkbox"/> Requesting a Different Number <input type="checkbox"/> Respacing | | |
| 22. Daytime Phone Number (optional) 630-407-5252 | | | 24. AUDITOR'S USE ONLY | | |
| 23. Sign _____ | | | TRP NUMBER 615AB341 | | |
| 1. _____ | | | Tax Form Number 978760023 | | |
| 2. _____ | | | \$ 173.00 | | |
| Your signature on the application authorizes the Secretary of State to lower the amount of your check if the fee submitted is greater than the fee required for mail-in transactions | | | Circle Quarter: 1st 2nd 3rd 4th | | |
| I/We hereby affirm that the information is true and correct and, when applicable, will abide by the Mandatory Insurance Law requiring liability insurance throughout the registration period. If applying for a title for a motor vehicle model year 2011 or newer, I/We also acknowledge awareness of the odometer certification made by the seller. | | | | | |

OFFICE USE ONLY

Verified by CRT ☐ I.D. ☐

REMITTER/DRIVER SERVICES FACILITY STAMP:

8807864637

CUSTOMER RECEIPT

Date: _____

Control #



Illinois Department of Revenue

ST-556 Sales Tax Transaction Return

(R-01/15)
(For Vehicles, Watercraft, Aircraft, Trailers, and Mobile Homes)

Tax return no.: 978760023
Account ID: 3598-2926
Taxable location no.: 022-0024-4 001
Taxable location name: WEST CHICAGO
Dealer's license no.: DL360
Rev: 05
Form: 016

Do not write above this line.

| | | | | | | |
|----|----|----|----|----|--|--|
| NS | CA | ED | RC | TL | | |
|----|----|----|----|----|--|--|

Taxpayer Name: Haggerty Ford Inc
Taxpayer DBA:
Taxpayer address: 330 E Roosevelt Rd
City, State, ZIP: West Chicago, IL 60185
Taxpayer phone number:

1 Write the buyer's name and address

Name(s) DUPAGE COUNTY

Street 421 N COUNTY FARM RD City WHEATON State IL ZIP 60187

2 Describe the item sold

☒ A Vehicle ☐ B Watercraft ☐ C Aircraft
☐ D Trailer ☐ E Mobile Home ☐ F _____

☒ New ☐ Used

Identification no. 1FTBW3UG3RKB25561

Year 2024 Make FORD

Body style and model VN Transit

3 Write the date of delivery 09/13/2024

(This return is due no later than 20 days after the date of delivery.)

4 Describe the trade-in, if any

Item traded in _____

Identification no. _____

Year _____ Make _____

Body style and model _____

5 Exempt or sale to a nonresident

If so, check the correct box below, and see instructions for Section 6.

- ☐ A Nonresident buyer (NOT an out-of-state dealer) See instructions.
drive-away permit no./lic. plate no. _____ state _____
- ☐ B Sold for resale to a DEALER
(Write either the Illinois dealer's Account ID or "Out-of-state dealer")
- ☒ C Exempt organization (government, school, religious, or charitable)
tax-exempt no. E-99974551
- ☐ D Sold to an interstate carrier for hire for use as rolling stock
Certificate of authority no. _____
- ☐ E Sold for rental use
buyer's account ID no. _____
- ☐ F Other (describe) _____

Under penalties of perjury, we state that we have examined this return, including any schedules and statements, and to the best of our knowledge, it is true, correct, and complete. If the seller has taken a qualified trade-in, we also state that the buyer has properly assigned and surrendered the title of the trade-in to _____

Signature of buyer(s) _____ Date 09/13/2024

Signature of seller _____ Date 09/13/2024

This form is authorized as outlined by the Illinois tax laws and the Illinois Vehicle Code. Disclosure of this information is REQUIRED. Failure to provide information could result in penalties. This form has been approved by the Forms Management Center. IL-492-1556

6 Write the price, and figure the tax

(Round to nearest dollar)

You must complete Lines 1 and 2 even if no tax is due.

- 1 Total price (include accessories, federal excise taxes, freight and labor, dealer preparation, documentary fees, and dealer-reimbursed rebates or incentives). \$70,103.00
- 2 Total trade-in credit or value. \$0.00
- 3 Amount subject to tax [Line 1 - Line 2] \$70,103.00
- 4 Tax [Line 3 X 0] (If you made this sale from a temporary sales location, see the instructions.) \$0.00

5 Use tax for certain districts - (see instructions)

Do not report home rule use tax below.

- a. County _____
- b. City _____
- c. Township _____

6 Total tax [Line 4 + Line 5] \$0.00

Do not write below this line.

Date received by Illinois state government

Copy 2 - Sellers

Signature Only Document

Customer's Name: **DUPAGE COUNTY**Deal/Stock No.: **F24313****ODOMETER DISCLOSURE STATEMENT**

Federal law (and State law, if applicable) requires that you state the mileage upon transfer of ownership. Failure to complete or providing a false statement may result in fines and/or imprisonment.

I, **HAGGERTY FORD, INC.** (transferor's name, Print) state that the odometer now reads **103** (no tenths) miles and to the best of my knowledge that it reflects the actual mileage of the vehicle described below, unless one of the following statements is checked.

☐ (1) I hereby certify that to the best of my knowledge the odometer reading reflects the amount of mileage in excess of its mechanical limits.

☐ (2) I hereby certify that the odometer reading is **NOT** the actual mileage.
WARNING - ODOMETER DISCREPANCY.

| | | |
|---|-------------------------|------------------------|
| MAKE FORD | MODEL TRANSIT | BODY TYPE CG |
| VEHICLE IDENTIFICATION NUMBER 1FTBW3UG3RKB25561 | | YEAR 2024 |

X

TRANSFEROR'S SIGNATURE

HAGGERTY FORD, INC.

PRINTED NAME

330 EAST ROOSEVELT RD

TRANSFEROR'S ADDRESS (STREET)

WEST CHICAGO

CITY

IL

STATE

60185

ZIP CODE

09/13/2024

DATE OF STATEMENT

X

TRANSFEEE'S SIGNATURE

DUPAGE COUNTY

PRINTED NAME

DUPAGE COUNTY

TRANSFEEE'S NAME

421 N COUNTY FARM RD

TRANSFEEE'S ADDRESS (STREET)

WHEATON

CITY

IL


STATE

60187

ZIP CODE

59596*1*HF-FI

CATALOG # 8964210

| | |
|---|--|
| Who we are | |
| Who is providing this notice? | Haggerty Auto Group |
| What we do | |
| How does Haggerty Auto Group protect my personal information? | To protect your personal information from unauthorized access and use, we use security measures that comply with federal law. These measures include computer safeguards, secured files and buildings. |
| How does Haggerty Auto Group collect my personal information? | <p>We collect your personal information, for example, when you:</p> <ul style="list-style-type: none"> ■ Show us your driver's license ■ Pay us by check ■ Apply for a loan ■ Apply for financing ■ Provide account information. <p>We also collect your information from others, such as credit bureaus, affiliates, or other companies.</p> |
| Why can't I limit all sharing? | <p>Federal law gives you the right to limit only</p> <ul style="list-style-type: none"> ■ Sharing for affiliates' everyday business purposes—information about your creditworthiness ■ Affiliates from using your information to market to you ■ Sharing for nonaffiliates to market to you <p>State laws and individual companies may give you additional rights to limit sharing.</p> |
| Definitions | |
| Affiliates | <p>Companies related by common ownership or control. They can be financial and nonfinancial companies.</p> <ul style="list-style-type: none"> ■ <i>Haggerty Auto Group has no affiliates.</i> |
| Nonaffiliates | <p>Companies not related by common ownership or control. They can be financial and nonfinancial companies.</p> <ul style="list-style-type: none"> ■ <i>Haggerty Auto Group does not share with nonaffiliates so they can market to you.</i> |
| Joint Marketing | <p>A formal agreement between nonaffiliated financial companies that together market financial products or services to you.</p> <ul style="list-style-type: none"> ■ <i>Haggerty Auto Group does not jointly market</i> |
| Other important information | |
| I hereby acknowledge that I have been given Haggerty Auto Group privacy notice pursuant to federal regulations. | |
| DUPAGE COUNTY | N/A |
| Customer Printed Name | Co-Customer Printed Name |
|  | N/A |
| Customer Signature | Co-Customer Signature |
| 09/13/2024 | N/A |
| Date | Date |
| 81093*1*HF-FI | |

ARBITRATION AGREEMENT

In this Agreement, the term “you” refers to the Customer(s) signing below. The terms “we” and “us” or “Dealer” refer to HAGGERTY. This Agreement is part of your purchase Order for the Vehicle, is a material inducement for us to sell you the Vehicle, and shall survive the termination, expiration, or rescission of the Order and/or bill of sale, or any retail installment contract executed at the time you purchased the Vehicle.

You and we agree that if any Dispute arises, whether or not we have accepted the Order or completed the sale of the Vehicle, either you or we may demand in writing that the Dispute be arbitrated, in which case you and we agree that you and we will immediately stay any court proceedings and the plaintiff will submit the Dispute to binding arbitration by a single arbitrator under the “Supplementary Procedures for Consumer-Related Disputes” of the American Arbitration Association then in effect, in Chicago, Illinois. More information about the AAA can be found at www.adr.org. We believe arbitration is an impartial means of resolving disputes that is usually faster and less expensive than going to court. If for any reason the AAA cannot hear the dispute, you and we agree to proceed before any mutually-agreed arbitrator or, if unable to agree, before an arbitrator appointed by the Circuit Court of Cook County, Illinois. Each party shall be entitled to one substitution of arbitrator, without cause, as a matter of right. For any Dispute (or part of a Dispute) that is not subject to arbitration, you and we AGREE THAT ANY CLAIM SHALL BE BROUGHT IN THE PARTY’S INDIVIDUAL CAPACITY AND NOT AS A PLAINTIFF OR CLASS MEMBER IN ANY PURPORTED CLASS OR REPRESENTATIVE PROCEEDING, THEREBY WAIVING THE RIGHT TO PARTICIPATE AS A CLASS REPRESENTATIVE OR CLASS MEMBER IN A CLASS ACTION relating in any way to a Dispute, WAIVE ANY RIGHT YOU OR WE MAY HAVE TO A TRIAL BY JURY and agree to have such matter tried by a court without a jury. You and/or we will continue to have the following rights: 1) right to file for bankruptcy in court; 2) right to enforce or dispute the security interest in the Vehicle, whether by repossession or through a court of law; 3) right to take legal action to enforce the arbitrator’s decision; and 4) right to request that a court of law review whether the arbitrator exceeded its authority.

A “Dispute” is any controversy or claim that relates in any way to the Vehicle, including, but not limited to, claims relating to the negotiation or breach of the Order and/or bill of sale for the Vehicle; the application for, negotiation of, and financing for the Vehicle (whether or not you complete the purchase of the Vehicle or obtain financing from any particular lender); any dispute relating to any service contract, extended warranty, or other product purchased by you or provided to you at the time you purchased the Vehicle or within 30 days thereafter, and any question regarding whether a matter is subject to arbitration under these provisions.

The arbitrator’s award shall be final and binding on all parties to the arbitration. Either party may enter judgment on the award in any court. If either you or we are required to enforce this Agreement in court, the prevailing party in such proceeding shall be entitled to its attorneys’ fees and costs incurred in doing so. Nothing in this Agreement shall give the arbitrator any authority, power, or right to alter, change, amend, modify, add to, or subtract from the provisions of the documents executed at the time of the purchase of the Vehicle.

The parties agree that this Agreement shall be governed by the Federal Arbitration Act, 9 U.S.C. §1 *et seq*. The parties further agree that if any provisions of this Agreement are found to be invalid, the remainder of this Agreement will remain in full force and effect, and agree that this Agreement shall be binding upon the parties hereto and their respective heirs, executors, representatives, employees, affiliates, successors, and assigns, and is for the benefit of such parties and any third parties involved in the transaction (such as co-signers or service contract providers).

BY SIGNING BELOW YOU ACKNOWLEDGE THAT YOU HAVE READ THIS ARBITRATION AGREEMENT AND THAT YOU AGREE TO ITS TERMS AND CONDITIONS.

Customer

N/A

Customer

Dealer Representative

09/13/2024

Date



Informational

421 N. COUNTY FARM
ROAD
WHEATON, IL 60187
www.dupagecounty.gov

File #: 24-2654

Agenda Date: 10/15/2024

Agenda #: 10.B.



**DUPAGE
COUNTY**

General
630-407-6900

Maintenance
630-407-6920

Permitting
630-407-6900

Trails/Paths
630-407-6900

DIVISION OF TRANSPORTATION

630-407-6900
Fax: 630-407-6901
dot@dupageco.org

www.dupageco.org/dot

MEMORANDUM

TO: Nick Kottmeyer, P.E., Chief Administrative Officer
Jeffrey Martynowicz, Chief Financial Officer

FROM: Stephen M. Travia, P.E. Director of Transportation *sm7*

DATE: September 26, 2024

RE: FY2022-2026 Vehicle Replacement

Attached is a purchase requisition for vehicle replacements for the DuPage County Division of Transportation. To meet the operational needs of this department, this vehicle has been requisitioned pursuant to FI-O-0056-22 and DT-R-0306C-22, which was approved by the County Board on December 12, 2023. This vehicle has been locally sourced and is available to purchase. I am requesting your signature approval for the Division of Transportation to process this purchase order for the FY2024 vehicle replacements. A copy of this packet will be forwarded to the department to be added to their next Parent Committee agenda as informational. The Division of Transportation has confirmed that sufficient funds exist to cover the cost of this vehicle requisition. Additionally, the DOT has confirmed that the vehicle being replaced has not been replaced in previous requisitions.

Signature on file

Approved: _____
Jeffrey Martynowicz
Chief Financial Officer

Date: 10/1/2024

Signature on file

Approved: _____
Nick Kottmeyer, P.E.
Chief Administrative Officer

Date: 10/1/24



Procurement Review Comprehensive Checklist
Procurement Services Division
This form must accompany all Purchase Order Requisitions

kbs

SECTION 1: DESCRIPTION

| General Tracking | | Contract Terms | |
|------------------------------------|---|-------------------------------------|---|
| FILE ID#: | RFP, BID, QUOTE OR RENEWAL #: | INITIAL TERM WITH RENEWALS: | INITIAL TERM TOTAL COST: \$30,859.03 |
| COMMITTEE: TRANSPORTATION | TARGET COMMITTEE DATE: Informational | PROMPT FOR RENEWAL: | CONTRACT TOTAL COST WITH ALL RENEWALS: \$30,859.03 |
| | CURRENT TERM TOTAL COST: \$30,859.03 | MAX LENGTH WITH ALL RENEWALS: | CURRENT TERM PERIOD: INITIAL TERM |
| Vendor Information | | Department Information | |
| VENDOR: Willowbrook Ford, Inc. | VENDOR #: 12030 | DEPT: Division of Transportation | DEPT CONTACT NAME: Michael Figuray |
| VENDOR CONTACT: Joseph Bellavia | VENDOR CONTACT PHONE: 630-986-5000 | DEPT CONTACT PHONE #: 6920 | DEPT CONTACT EMAIL: michael.figuray@dupagecounty.gov |
| VENDOR CONTACT EMAIL: | VENDOR WEBSITE: | DEPT REQ #: | |

Overview

DESCRIPTION Identify scope of work, item(s) being purchased, total cost and type of procurement (i.e., lowest bid, RFP, renewal, sole source, etc.). The DuPage County vehicle replacement policy requires that a vehicle be in service a minimum of 12 years or have a minimum of 150,000 miles, and/or must be assessed by a mechanic prior to being considered for replacement.

JUSTIFICATION Summarize why this procurement is necessary and what objectives will be accomplished
Each year as part of the budget process, the Division of Transportation will assess and recommend vehicles to be replaced for the upcoming fiscal year. Due to supply chain and reduced inventory, the County Board authorized the Division of Transportation to move forward with FY2023 through FY2026 vehicle replacement recommendations as soon as contract orders open. DOT is purchasing comparable priced vehicles off dealers lot. Current PO's will be decreased/closed if applicable.

SECTION 2: DECISION MEMO REQUIREMENTS

DECISION MEMO NOT REQUIRED Select an item from the following dropdown menu to identify why a Decision Memo (Section 3) is not required.

DECISION MEMO REQUIRED Select an item from the following dropdown menu to identify why a Decision Memo (Section 3) is required.
OTHER THAN LOWEST BID

SECTION 3: DECISION MEMO

| | |
|-------------------------------------|--|
| SOURCE SELECTION | Describe method used to select source. The Division of Transportation chose Willowbrook Ford, Inc. in accordance with the DuPage County Procurement Ordinance - Section 2-355 - Circumstances not suitable for bid (extreme supply chain interruption) and DT-R-0306C-22. Available cooperatives are no longer accepting new vehicle orders. Willowbrook Ford, Inc. has the vehicle available and competitively priced. |
| RECOMMENDATION AND TWO ALTERNATIVES | Describe staff recommendation and provide justification. Identify at least 2 other options to accomplish this request, including status quo, (i.e., take no action). 1. Award a contract to Willowbrook Ford, Inc. This is the recommended option as Willowbrook Ford, Inc. has provided pricing competitive to closed cooperatives and other area dealers. |

| SECTION 4: SOLE SOURCE MEMO/JUSTIFICATION | |
|--|---|
| JUSTIFICATION Select an item from the following dropdown menu to justify why this is a sole source procurement. | |
| NECESSITY AND UNIQUE FEATURES | Describe the product or services that are not available from other vendors. Explain necessary and unique features or services. Attach letters from manufacturer, letters from distributor, warranties, licenses, or patents as needed. Be specific. |
| MARKET TESTING | List and describe the last time the market has been tested on the applicability of the sole source. If it has not been tested over the last 12 months, explain why not. |
| AVAILABILITY | Describe steps taken to verify that these features are not available elsewhere. Included a detailed list of all products or services by brand/manufacturer examined and include names, phone numbers, and emails of people contacted. |

| SECTION 5: Purchase Requisition Information | | | |
|---|----------------------|---|---|
| <i>Send Purchase Order To:</i> | | <i>Send Invoices To:</i> | |
| Vendor: Willowbrook Ford, Inc. | Vendor#: 12030 | Dept: DOT Finance | Division: |
| Attn: | Email: | Attn: | Email: DOTFinance@dupagecounty.gov |
| Address: 7301 Kingery Hwy | City: Willowbrook | Address: 421 N County Farm Road | City: Wheaton |
| State: IL | Zip: 60527 | State: IL | Zip: 60187 |
| Phone: Same | Fax: | Phone: 630-407-6900 | Fax: 630-407-6901 |
| <i>Send Payments To:</i> | | <i>Ship to:</i> | |
| Vendor: same | Vendor#: | Dept: | Division: |
| Attn: | Email: | Attn: | Email: |
| Address: ACH | City: | Address: | City: |
| State: | Zip: | State: | Zip: |
| Phone: | Fax: | Phone: | Fax: |
| Shipping | | Contract Dates | |
| Payment Terms: PER 50 ILCS 505/1 | FOB: Destination | Contract Start Date (PO25): Sep 16, 2024 | Contract End Date (PO25): Nov 30, 2024 |

Purchase Requisition Line Details

| LN | Qty | UOM | Item Detail (Product #) | Description | FY | Company | AU | Acct Code | Sub-Accts/ Activity Code | Unit Price | Extension |
|---|-----|-----|----------------------------|-------------------|------|---------|------|-----------|-----------------------------|----------------------|-----------|
| 1 | 1 | EA | | Ford Bronco Sport | FY24 | 1500 | 3510 | 54120 | | 30,859.03 | 30,859.03 |
| FY is required, ensure the correct FY is selected. | | | | | | | | | | Requisition Total \$ | 30,859.03 |

Comments

| | |
|----------------------|--|
| HEADER COMMENTS | Provide comments for P020 and P025. (1) Ford Bronco Sport for the DuPage County Division of Transportation. |
| SPECIAL INSTRUCTIONS | Provide comments for Buyer or Approver (not for P020 and P025). Comments will not appear on PO. Vehicle Replacement Schedule (1) FY2024 - Bronco |
| INTERNAL NOTES | Provide comments for department internal use (not for P020 and P025). Comments will not appear on PO. Send copy of PO via email to DOTFinance@dupagecounty.gov, and William.bell@dupagecounty.gov |
| APPROVALS | Department Head signature approval for procurements under \$15,000. Procurement Officer Approval for ETSB. |



EQUIPMENT REQUESTS FY2024

Auto Equipment

| | | |
|---------------------------|--------------|-----------------|
| 8 Plow trucks | \$ 2,347,562 | (carryover) |
| 2 Ford Crew Cabs | \$ 120,000 | (carryover) |
| 2 Mechanic service trucks | \$ 550,000 | (one carryover) |
| Semi-Tractor | \$ 200,000 | |
| 5 Ford Broncos | \$ 200,000 | |
| Transit Van | \$ 70,000 | |

> Vehicles that were approved

Equipment/ Machinery

| | |
|--------------------------------|------------|
| Weld shop- lathe, mill, sander | \$ 28,000 |
| Liquid tanks | \$ 125,000 |

Construction/ Other Motor Equipment

| | |
|---------------|------------|
| 2 Dump trucks | \$ 200,000 |
| 2 Trailers | \$ 40,000 |
| Turf blower | \$ 15,000 |
| Path rake | \$ 10,000 |
| Vactor | \$ 600,000 |



DUPAGECOUNTY

DIVISION OF TRANSPORTATION



7301S Kington Hwy
Willowbrook, IL 60527



(630) 988-6000
WillowbrookFord.net

Date/Time: Sep 16, 2024 11:48 AM

Buyer: Dupage County Division of Tr

Salesperson: Joseph Bellavia

Phone:

Phone: H: (630) 407-6931

Address: 421 N County Farm Rd

Wheaton, IL 60187

2024 Ford Bronco Sport, Body Type: Sport Utility RT36028

Color: Oxford White, 6 Miles VIN:3FMCR9B62RRF36028

| Cash | Balance Due |
|---------|-------------|
| \$ Down | |
| \$0 | \$30,859 |

| | |
|---------------------------|-------------|
| MSRP/Retail | \$31,390.00 |
| Discount | \$1,062.00 |
| Selling Price | \$30,328.00 |
| Trade Difference | \$30,328.00 |
| Government Fees | \$173.00 |
| Proc/Doc Fees | \$358.03 |
| Subtotal (Selling Price + | \$30,859.03 |
| Total Balance Due | \$30,859.03 |

Signature on file

X
Customer Signature

Date

9/18/24

Signature on file

X

Manager Signature

Date

--All Payments With Approved Credit-- Save money with more down payment! Lower BALANCE equals a lower monthly investment, less finance charges, and a shorter trade cycle



CAR PURCHASE ORDER

DATE 09/16/2024

7301 S. KINGERY HWY. • WILLOWBROOK, IL 60527
630/986-5000

SALESMAN #1

JOSEPH BELLAVIA

#2

N/A

www.willowbrookford.com www.willowbrookkia.com

DELIVERY: Day

Time

Control #

| | | | | | | | |
|---|--------------|-------------------------------------|----------------------------------|--|--|----------------------|----------------------|
| PURCHASER'S NAME DUPAGE COUNTY DIVISION OF TRANSPORTATION | | | | CO-OWNER'S NAME | | | |
| ADDRESS 421 N COUNTY FARM ROAD | | | | CITY WHEATON | | COUNTY DUPAGE | |
| HOME PHONE NO. (630)407-6931 | | BUSINESS PHONE NO. (630)407-6931 | | ZIP CODE NO. 60187 | | SOURCE | |
| YEAR 2024 | MAKE FORD | SERIES (Ltd. Imp.) | BODY (Ltd. Imp.) BIG BEND 4X4 | SERIAL NO. 3FMC9B62RRF36028 | | STOCK NO. RT36028 | |
| NEW <input checked="" type="checkbox"/> USED <input type="checkbox"/> MILEAGE 6 | | | | OUTRIGHT SALE | | | |
| TENTATIVE <input type="checkbox"/> STOCK <input type="checkbox"/> ORDERED <input type="checkbox"/> MODEL# BRONCO SPORT | | | | PRICE OF CAR..... \$30,328.00 | | | |
| EXT. COLOR YZ/QH | | | | DOC. SERV. FEE..... \$358.03 | | | |
| V. TOP COLOR | | | | SALESTAX..... \$N/A | | | |
| INT. TRIM EBONY BLACK UNIQUE CLOTH | | | | L&T <input type="checkbox"/> ORIG. <input type="checkbox"/> TRANS..... \$173.00 | | | |
| | | | | ERT..... \$N/A | | | |
| | | | | SERVICE CONT..... \$N/A | | | |
| | | | | TOTAL CASH PRICE..... \$30,859.03 | | | |
| | | | | \$N/A DEPOSIT RECEIPTED | | | |
| | | | | \$N/A ADD'L. DEPOSIT DUE / / | | | |
| | | | | \$N/A TOTAL REBATES | | | |
| | | | | TOTAL MONEY..... \$N/A | | | |
| | | | | UNPAID BALANCE..... \$30,859.03 | | | |
| | | | | TRADE-IN SALE | | | |
| | | | | PRICE OF CAR..... \$N/A | | | |
| | | | | DOC. SERV. FEE..... \$N/A | | | |
| | | | | TRADE ALLOWANCE..... \$N/A | | | |
| | | | | CASH DIFFERENCE..... \$N/A | | | |
| | | | | SALESTAX..... \$N/A | | | |
| | | | | L&T <input type="checkbox"/> ORIG. <input type="checkbox"/> TRANS..... \$N/A | | | |
| | | | | ERT..... \$N/A | | | |
| | | | | SERVICE CONT. OR INS..... \$N/A | | | |
| | | | | TOTAL CASH DIFFERENCE..... \$N/A | | | |
| | | | | APPROX. PAYOFF..... \$N/A | | | |
| | | | | TOTAL AMOUNT DUE..... \$N/A | | | |
| | | | | \$N/A DEPOSIT RECEIPTED | | | |
| | | | | \$N/A ADD'L. DEPOSIT DUE | | | |
| | | | | \$N/A TOTAL REBATES | | | |
| | | | | TOTAL MONEY..... \$N/A | | | |
| | | | | UNPAID BALANCE..... \$N/A | | | |
| | | | | NO LIABILITY INSURANCE INCLUDED IN THIS TRANSACTION. | | | |
| | | | | This purchase order is not a receipt for your money. A separate number receipt is given on all monies. NOTE: Your trade-in was appraised with specific accessories and equipment noted on our appraisal form. Since the appraised value was based on these noted items such as radios and tires, we reserve the right to reappraise the vehicle if any are missing at time of actual trade-in. | | | |
| | | | | IMPORTANT | | | |
| | | | | The seller, WILLOWBROOK FORD / WILLOWBROOK KIA, INC. hereby expressly disclaims all warranties, either express or implied, including any implied warranty of merchantability or fitness for a particular purpose and WILLOWBROOK FORD / WILLOWBROOK KIA, INC. neither assumes nor authorizes any other person to assume for it any liability in connection with the sale of the vehicle. | | | |
| THIS CAR IS SOLD AS IS. | | | | | | | |
| ACCEPTED BY: _____ | | | | | | | |
| ANY NEW CAR CHANGE OF EQUIPMENT FROM WINDOW STICKER. | | | | | | | |
| ITEMS ADDED OR SUBTRACTED (TAX NOT INCLUDED) | | | | ADD TO PRICE | | Incl. in Price | |
| N/A | | | | \$N/A | | | |
| N/A | | | | \$N/A | | | |
| N/A | | | | \$N/A | | | |
| | | | | \$ | | | |
| | | | | \$ | | | |
| Guaranteed Asset Protection | | | | \$N/A | | | |
| | | | | \$ | | | |
| | | | | \$ | | | |
| | | | | \$ | | | |
| | | | | \$ | | | |
| FOR PURCHASE OF USED CAR OR DEALER DEMONSTRATOR | | | | | | | |
| The information you see on the window form (Buyer's Guide) for this vehicle is part of this contract. Information on the window form overrides any contrary provisions in the contract of sale. | | | | | | | |
| TRADE-IN | | | | | | | |
| YEAR N/A | MAKE N/A | MODEL N/A | SERIAL NO. N/A | | | STOCK NO. N/A | |
| TITLE REC'D. YES <input type="checkbox"/> NO <input type="checkbox"/> | | DRIVERS LICENSE | | MILEAGE | | COLOR | NO. CYL. TRANS. A.C. |

THIS ORDER SHALL NOT BE BINDING UNTIL ACCEPTED BY DEALER OR HIS AUTHORIZED REPRESENTATIVE.

I certify that I am eighteen (18) years of age or older and hereby acknowledge receipt of a copy of this order and I have read the printed matter on the back hereof and agree to it as a part of this order, the same as if it were printed above my signature.

If purchaser has requested dealer to arrange financing and purchaser has not been furnished a completely filled in disclosure statement, this Order is not binding on purchaser and purchaser may cancel it and recover the deposit. In the event of dealer arranged financing and where Purchaser has taken delivery of vehicle, on or before the end of the third working day from this date, Purchaser will return the vehicle to dealer at which time Purchaser will be advised, in accordance with the requirements of Regulation Z, of the terms of whatever financing dealer may have been able to arrange for Purchaser. At that time, Purchaser, at his option, will do one of the following:

1. Accept whatever financing has been obtained by dealer; or

2. Pay in cash for the vehicle; or

3. Cancel this order and pay to the seller a sum for any damage which may have been caused to the vehicle between the date hereof and the date of the return of the vehicle; As well as expenses incurred by dealer in recovering said vehicle from a purchaser who, under these circumstances fails or refuses to return it.

Purchaser by his execution of this Order acknowledges that he has read its terms and conditions and has received a true copy of this Order.

Signature on file

Signature on file

DISCLOSURE STATEMENT AND ADDITIONAL TERMS AND CONDITIONS

This disclosure statement and the additional terms and conditions listed on this page are an integral part of your Order for the Vehicle. Please read carefully; your failure to read the specific conditions is not a defense and you are legally and financially responsible for any false or inaccurate information. If you have signed or initialed any Riders, they are part of this Order.

- 1) (a) "We" or "us" means WILLOWBROOK FORD/KIA; we become a party by accepting this Order; (b) "you" means the party/parties signing this Order as customer(s); and (c) "Manufacturer" means the Vehicle or chassis manufacturer; you understand that we are not Manufacturer's agent, that you and we are the sole parties to this Order, and that Manufacturer is referred to only to explain certain contractual relationships between Manufacturer and us for new Vehicles.
 - 2) You understand that the lien-payoff of the Trade-in has been estimated and that You are responsible for the actual lien amount computed to 10 days after the delivery. You warrant that all identifying numbers on said vehicle agree with those on the certificate of title or the statement of origin. You warrant that You have title to and authority to sell and dispose of the used car traded in, and that there are no liens, claims or encumbrances thereon, except as set forth at the top of this rider. You agree to furnish good and sufficient title of the Trade-In and that the title does carry the designation "PREVIOUS SALVAGE OR REBUILT" as defined in PA-81-988 and PA-83-03062 in the Illinois Revised Statutes.
 - 3) If your Trade-In is part of the payment for the Vehicle you order, we may appraise the Trade-In when you sign this Order. However, we may reappraise your Trade-In when the Vehicle is delivered, and we may alter our initial appraisal at that time if the condition of or equipment on the Trade-In has changed because a) there is any apparent decrease in its value beyond ordinary wear and tear, b) there is a change in its mechanical performance, c) there is a change in its body condition whether or not requiring legal disclosure, d) mileage exceeds the average mileage based upon the Trade-In's age in model years; and/or e) there is a delay in delivery of the Vehicle. If the reappraised value of the Trade-In is lower than the original allowance shown on the front of this Order, you may, if dissatisfied, cancel this Order, but you must do so before we deliver the Vehicle to you and you deliver the Trade-In to us. If you request an overall allowance on your Trade-In to enable you to finance your purchase of the Vehicle, you agree that we will increase the Vehicle cash delivery price accordingly.
 - 4) You agree to deliver the title to any Trade-In to us when you deliver the Trade-In to us, and warrant that you are the sole owner of the Trade-In, free and clear of all liens and encumbrances unless otherwise noted herein. If you owe a balance on the Trade-In, you are responsible for the actual payoff amount if it exceeds the estimated amount owed.
 - 5) You warrant to us that the Trade-In does not and never has a) had a "rebuilt", "salvage", or any other similar branded title, either in the state of current title, or in any other state, b) had a damaged or bent frame, c) been in water above the door sills or otherwise incurred storm damage, d) had its air bags deployed, or e) been purchased in a damaged condition and been rebuilt for subsequent sale regardless of the status of the title. You also warrant to us that the Trade-In has not had any emissions, pollution control, and/or safety equipment removed, altered, modified, or disconnected, that any required service to such items has been performed in accordance with the manufacturer's specifications, and that the odometer statement you have signed is correct.
 - 6) If you do not take delivery of the Vehicle or otherwise cancel this Order, you agree that you are responsible for paying us a cancellation fee equal to 5% of the cash price of the Vehicle, regardless of whether we are able to sell the Vehicle to anyone else after your cancellation.
 - 7) You agree that we are not liable for our inability to deliver or for a delay in delivering the Vehicle or manufacturer model/price changes, and that you are not entitled to recover consequential or incidental damages of any kind from us, including but not limited to lost profits or income, relating to delivery, non-delivery, and/or use of the Vehicle.
 - 8) The price for the Vehicle includes federal excise taxes, but does not include any other sales, use, or occupation taxes unless expressly stated. You are responsible for paying any sales and use taxes imposed on or applicable to the transaction covered by this Order, regardless of which party has primary tax liability, unless prohibited by law. If any information you provide is incorrect or changes and results in higher tax, you agree to reimburse us within 3 business days of notice to you.
 - 9) You agree, before or at the time of delivery of the Vehicle, to sign such other documents as may be required by the terms and conditions of payment indicated on the front of this Order or to document any tax credits/exemption.
 - 10) You have not informed us of any special purpose for which you intend to use the Vehicle, and you are not relying on our skill or judgment to provide you with a vehicle suitable for any special purpose or use, except as follows (attach additional sheet if needed): **Signature on file**
 - 11) Rebates or incentives allowed on the Vehicle may apply or expire at Manufacturer's sole discretion; by accepting them, you state that you are eligible and will provide us documentation required to secure payment for said incentives within 3 days of sale or reimburse us for the dollar amount allowed.
 - 12) We will retain title to the Vehicle until (i) you pay all amounts indicated as due on this Order and all funds clear, and (ii) we receive title to your Trade-In, if any, free and clear of all liens.
 - 13) You warrant that your representations made herein are true and correct, and if false, you agree to indemnify us for the full actual amount of damage to us, or at our election, to repurchase your Trade-In for the full purchase price or trade-in credit given to you by us. We may also exercise any other legal rights or remedies available by law if any of your statements made herein are false.
 - 14) No public liability insurance of any kind is being issued to you in connection with this Order. If you purchase credit life or any other insurance through us, the insurance will not become effective until the insurance company accepts the insurance contract, and if we accept this Order, whichever last occurs.
 - 15) **ARBITRATION PROVISIONS.** You and we agree that if any Dispute arises, whether or not we have accepted this Order or completed the sale of the Vehicle, either you or we may demand in writing that the Dispute be arbitrated, in which case you and we agree that you and we will immediately stay any court proceedings and the plaintiff will submit the Dispute to binding arbitration by a single arbitrator under the "Supplementary Procedures for Consumer-Related Disputes" of the American Arbitration Association then in effect, in Chicago, Illinois. More information about the AAA can be found at www.adr.org. We believe that arbitration is an impartial means of resolving disputes that is usually faster and less expensive than going to court.
- You and we **WAIVE THE RIGHT TO PARTICIPATE AS A CLASS REPRESENTATIVE OR CLASS MEMBER IN A CLASS ACTION** relating in any way to a Dispute, and for any matter that is not subject to arbitration, **WAIVE ANY RIGHT YOU OR WE MAY HAVE TO A TRIAL BY JURY** and agree to have such matter tried by a court without a jury. You and/or we will continue to have the following rights: 1) right to file for bankruptcy; 2) right to enforce or dispute the security interest in the Vehicle, whether by repossession or in court; 3) right to take action to enforce the arbitrator's decision in court; and 4) right to request that a court review whether the arbitrator exceeded its authority.
- A "Dispute" is any controversy or claim that relates in any way to the Vehicle, including, but not limited to, claims relating to the negotiation or breach of this Order; the application for, negotiation of, and financing for the Vehicle (whether or not you complete the purchase of the Vehicle or obtain financing from any particular lender); any dispute relating to any service contract, extended warranty, or other product purchased by you or provided to you at the time you purchased the Vehicle or within 30 days thereafter, and any question regarding whether a matter is subject to arbitration under these provisions.
- The arbitrator's award shall be final and binding on all parties to the arbitration. Either party may enter judgment on the award in any court. If either you or we are required to enforce these provisions in court, the prevailing party in such proceeding shall be entitled to its attorneys' fees and costs incurred in doing so. Nothing in this Order shall give the arbitrator any authority, power, or right to alter, change, amend, modify, add to, or subtract from the provisions of the documents executed at the time of the purchase of the Vehicle.
- The parties agree that these provisions shall be governed by the Federal Arbitration Act, 9 USC §1 *et seq.* The parties further agree that if any provisions are found to be invalid, the remainder will remain in full force and effect, and agree that these provisions shall be binding upon the parties hereto and their respective heirs, executors, representatives, employees, affiliates, successors, and assigns, and is for the benefit of such parties and any third parties involved in the transaction (such as co-signers or service contract providers). These provisions are a material inducement for us to sell you the Vehicle, and shall survive the termination, expiration, or rescission of this Order, or any retail installment contract executed at the time you purchased the Vehicle.
- 16) This Order (BOTH SIDES AND ANY RIDERS) includes all terms and conditions, cancels and supersedes any prior agreements (written or oral), and as of the date hereof is the complete and exclusive statement of the terms of the agreement between you and us.



Secretary of State
Odometer Disclosure Statement for Title Transfers

This space for use by
Secretary of State

Secretary of State
Vehicle Services Department
501 S. Second St., Rm. 055
Springfield, IL 62756

www.cyberdriveillinois.com

Federal and state laws require that you state the mileage in a transfer of ownership. Failure to complete or providing a false statement may result in fines and/or imprisonment.

I, WILLOWBROOK FORD INC, certify to the best of my knowledge that the odometer
Seller's name (type or print)
reading now reads 6 (no tenths) miles and reflects the actual mileage of the vehicle described below, unless one of the following statements is checked:
☐ The mileage stated is in excess of its mechanical limits.
☐ The odometer reading is not the actual mileage. **Warning odometer discrepancy.**

Year 2024 Make FORD Body Type BIG BEND 4X4 Model BRONCO SPORT

Vehicle Identification Number 3FMCR9B62RRF36028

Seller's Signature

Seller's Printed Name

WILLOWBROOK FORD INC

Seller's Address

7301 Kingery Hwy
Street

Willowbrook, IL 60527
City, State, ZIP

Seller's Certification Date 09/16/2024

To be completed by the buyer

Buyer's Signature

Buyer's Printed Name

DUPAGE COUNTY DIVISION OF TRANSPORTATION

Buyer's Address

421 N COUNTY FARM ROAD
Street

WHEATON, IL 60187
City, State, ZIP

Buyer's Acknowledgment Date 09/16/2024



CUSTOMER CASH PAYMENT AUTHORIZATION FORM

| CUSTOMER INFORMATION | | |
|--|-----------------------------|--|
| N/A First Name | N/A MI | DUPAGE COUNTY DIVISION OF T Last or Business Name |
| VEHICLE INFORMATION | | |
| 3FMCR9B62RRF36028 Vehicle Identification Number (VIN) | 09/16/2024 Delivery Date | |

| INCENTIVE INFORMATION | | |
|-----------------------|---------------|---------------------|
| Program Number | Dollar Amount | Customer's Initials |
| 1. N/A | N/A | |
| 2. N/A | N/A | |
| 3. N/A | N/A | |
| 4. N/A | N/A | |
| 5. N/A | N/A | |
| 6. N/A | N/A | |

CUSTOMER MUST SELECT AND SIGN OPTION "A" OR "B" BELOW

Important Customer Notice

SIRIUS Satellite Radio - For vehicles equipped with the satellite radio option, customer information will be provided to SIRIUS Satellite Radio for purposes of providing program benefits and activation services.

| "A" Dealer Assignment (Use this section to assign payment to the dealer.) | |
|---|--------------------|
| 1. I acknowledge that I have taken delivery of the vehicle identified above. 2. I assign payment of the Customer Cash Incentive(s) to the selling dealer. 3. I acknowledge incentive(s) reflect as either a reduction on the Bill of Sale or Lease or as a check back to the customer or a combination thereof. | |
| Signature on file | 09/16/2024 Date |
| I have read and understand the program rules and provisions and agree to comply with the requirements described therein. I certify that the above customer qualifies for program incentive(s). Records supporting the validity of this claim are available in this dealership for examination by Ford. | |
| Signature on file | 09/16/2024 Date |

| "B" Direct Payment to Customer (Use this section to obtain payment direct from Ford.) | |
|--|------|
| 1. I acknowledge that I have taken delivery of the vehicle identified above. 2. Please mail check directly to me. | |
| Customer Signature | Date |
| I have read and understand the program rules and provisions and agree to comply with the requirements described therein. I certify that the above customer qualifies for program incentive(s). Records supporting the validity of this claim are available in this dealership for examination by Ford. | |
| Authorized Dealership Signature | Date |

Willowbrook Ford Kia
7301 Kingery Hwy
Willowbrook, IL 60527
(630) 986-5000

WE OWE

NAME Dupage County Division Of Tran STK. NO. RT36028 NEW ☒ USED ☐
ADDRESS 421 N County Farm Rd YEAR 2024 MAKE Ford
CITY Wheaton STATE IL ZIP 60187 MODEL Bronco Sport
PHONE (630) 407-6931 SERIAL NO. 3FMCR9B62RRF36028
SALESPERSON Joseph Bellavia DEL. DATE

| QTY. | NAME OF ITEM | PART | LABOR |
|------|---------------------|------|-------|
| | <i>Nothing owed</i> | | |
| | | | |
| | | | |
| | | | |
| | | | |

DEAL JACKET

I hereby accept this WE-OWE with the understanding that it is valid for only (30) THIRTY DAYS FROM DATE OF ISSUANCE, and that I must make an ADVANCE APPOINTMENT WITH THE SERVICE DEPARTMENT before the above work can be performed.

(FOR APPOINTMENT CALL SERVICE DEPT.)

CUSTOMER _____

DATE 09/16/2024

Signature on file

APPROVE _____

YOU OWE

| | TO BE RECEIVED BY DATE | | TO BE RECEIVED BY DATE |
|------------------------------|------------------------|----------|------------------------|
| 1) Title to Trade In Vehicle | | 5) Other | |
| 2) All Monies | | 6) Other | |
| 3) Valid Insurance Card | | 7) Other | |
| 4) Other | | 8) Other | |

DEAL JACKET

I here by agree to provide the above listed item(s) to the dealer. I understand that the sales transaction is not complete until I provide such items.

Signature on file

DATE: 09/16/2024

APPROVED BY: _____

MGR.

LEMON LAW RIGHTS NOTIFICATION & ACKNOWLEDGEMENT

ATTENTION: ILLINOIS RESIDENTS

In accordance with Illinois law, you must seek resolution of your warranty problem through the BBB AUTO LINE Program prior to pursuing any replacement/refund remedies provided by Illinois Statute Section 380/3.

IMPORTANT: IF YOUR NEW FORD MOTOR COMPANY VEHICLE CANNOT BE MADE TO CONFORM TO ITS EXPRESS WARRANTY AFTER FOUR REPAIR ATTEMPTS, OR IT IS OUT OF SERVICE FOR A TOTAL OF 30 OR MORE BUSINESS DAYS DURING EITHER THE FIRST YEAR OR 12,000 MILES OF OWNERSHIP, WHICHEVER OCCURS FIRST, YOU MAY BE ENTITLED UNDER STATE LAW TO REPLACEMENT OF THE VEHICLE OR A REFUND OF ITS PURCHASE PRICE. TO BE ENTITLED TO A REFUND OR REPLACEMENT, YOU MUST FIRST NOTIFY THE MANUFACTURER OF THE PROBLEM IN WRITING AND GIVE THEM AN OPPORTUNITY TO REPAIR THE VEHICLE. WRITTEN NOTIFICATION SHOULD BE SENT TO: FORD CUSTOMER SERVICE DIVISION, CONSUMER AFFAIRS DEPT., P.O. BOX 6248, DEARBORN, MI 48126.

To open a case with BBB AUTO LINE, call 1-800-428-3718 or write to: BBB AUTO LINE, 3033 Wilson Boulevard, Suite 600, Arlington, VA 22201-3863.

LEMON LAW RIGHTS ACKNOWLEDGEMENT

VEHICLE MODEL: Ford Bronco Sport YEAR: 2024
IDENTIFICATION NUMBER: 3FMCR9B62RRF36028

I ACKNOWLEDGE RECEIPT OF THE EXPLANATION OF MY RIGHTS UNDER THE LAWS AND REGULATIONS (COMMONLY REFERRED TO AS "LEMON LAW") OF THE STATE OF ILLINOIS.

Purchaser or Lessee

Signature on file

Date: 09/16/2024



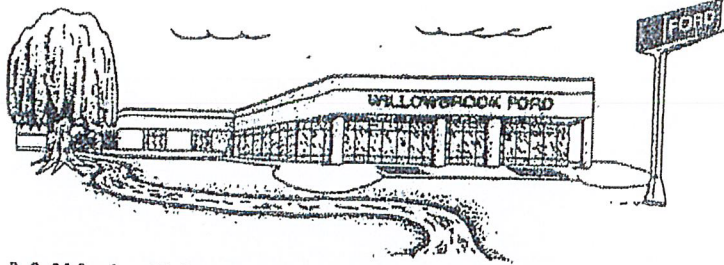
Ford Customer Service Division

WHITE COPY - DEALER

YELLOW COPY - CUSTOMER

ILL 5-01-01 Updated 10/14 Previous editions of this document may not be used.

RECALL LEM-20 514260,25



WILLOWBROOK FORD, INC.

NEW VEHICLE DELIVERY LIST

Sold to: Dupage County Division of Transportation Sold by: Joseph Bellavia

I have inspected my new vehicle upon delivery and have found
no paint or body damage.

Year: 2024 Make: Ford Model: Bronco Sport

Serial #: 3FMCR9B62RRF36028

Customer Acceptance: Signature on file Date: 09/16/2024 11:49 AM

7301 S. KINGERY HWY WILLOWBROOK, IL 60527 630/986-5000

BECAUSE WE WANT YOU TO KNOW...

We have found that most of the problems that arise in the purchase of a vehicle come from misunderstandings and misinformation.

We want you to know and understand that the new vehicle you are purchasing may have been under a previous contract of sale, and that for any number of reasons (e.g. the customer could not get financing) the deal was not consummated. This means that the mileage that we are certifying in conformity with the Federal and Illinois Odometer Laws, includes the mileage that was put on the vehicle while in their hands, or as a result of a dealer trade, or while on demonstration.

We also want you to know and understand the vehicle is a conversion van, it will have mileage on it that includes driving the van to the conversion company for its work, and its return to dealership.

We also want you to know that it sometimes happens that some minor damage to your vehicle may have occurred from the time it was built at the factory, through delivery to the dealership. We carefully inspect all new vehicles and make necessary repairs. Be assured that the full factory warranty applies to your vehicle and any repairs that were made.

We want you to know and understand all aspects of your purchase, so that we encourage you to ask questions you have about the vehicle, its condition and financing. Do not sign the documents of purchase unless and until you are reasonably satisfied.

We want you to know and understand that we want you as a satisfied customer; because that is the way we succeed!

I/we grant permission WILLOWBROOK FORD to and its agents to use my picture and first name/city identifier (for example, "John and Jane from Chicago") to post a picture of my vehicle delivery on social media such as Facebook and other internet media, at any time or times, for advertising, trade, publicity and promotional purposes, without payment and without notice, review or further approval.

FINANCE DISCLOSURE INFORMATION

Consumers may be able to negotiate the Annual Percentage Rate (APR) when they buy or lease a vehicle from a dealership.

Consumers are not obligated to obtain financing from the new-vehicle dealership and may obtain financing elsewhere.

The dealership may receive a part of the total finance charge or other compensation for selling, assigning, or otherwise transferring that financing to a third-party lender.

I have read and understand what is stated above,
and I have asked about all aspects of this purchase.

Signature on file

Cust

Customer

Date: 09/16/2024

Description of Vehicle 2024 Ford Bronco Sport

Sport Utility

WILLOWBROOK FORD, INC.

INTEGRA GRAPHICS • 773-616-9302


2/2014

| | |
|---------------|---|
| FACTS: | What DOES <u>Willowbrook Ford Kia</u> do with your personal information? |
| WHY: | Financial companies choose how they share your personal information. Federal law gives consumers the right to limit some but not all sharing. Federal law also requires us to tell you how we collect, share, and protect your personal information. Please read this notice carefully to understand what we do. |
| WHAT: | The types of personal information we collect and share depend on the product or service you have with us. This information can include: <ul style="list-style-type: none"> • Social Security number and income • Credit History and Credit Scores • Account Balances and Payment History When you are no longer a customer, we continue to share your information as described in this notice. |
| HOW: | All financial companies need to share customers' personal information to run their everyday business. In the section below, we list the reasons how financial companies can share their customers' personal information; the reasons <u>Willowbrook Ford Kia</u> chooses to share; and whether you can limit this sharing. |

| REASONS WE CAN SHARE YOUR PERSONAL INFORMATION | Does Willowbrook Ford Kia share? | Can you limit this sharing? |
|---|----------------------------------|-----------------------------|
| For our everyday business purposes – such as to process your transactions, maintain your account(s), respond to court orders and legal investigations, or report to credit bureaus. | yes | no |
| For our marketing purposes – to offer our products and services to you | yes | no |
| For joint marketing efforts with other financial companies | no | we don't share |
| For our affiliates' everyday business purposes - information about your transactions and experiences | no | we don't share |
| For our affiliates' everyday business purposes – information about your creditworthiness | no | we don't share |
| For nonaffiliates to market to you | no | we don't share |
| Questions? | Call (630) 986-5000 | |

Who we are: Willowbrook Ford Kia

| | |
|--|---|
| What we do: | |
| How does Willowbrook Ford Kia protect my personal information? | To protect your personal information from unauthorized access and use, we use security measures that comply with federal law. These measures include computer safeguards and secured files and buildings. |
| How does Willowbrook Ford Kia collect my personal information? | We collect your personal information, for example, when you apply for a lease or financing, pay us by check or provide us with contact information, or your driver's license |
| Why can't I limit all sharing? | Federal law gives you the right to limit only <ul style="list-style-type: none"> • Sharing for affiliates' everyday business purposes-information about your creditworthiness • Affiliates from using your information to market to you • Sharing for non-affiliates to market to you State laws and individual companies may give you additional rights to limit sharing. |
| Definitions (Below): | |
| Affiliates | Companies related by common ownership or control. They can be financial and non-financial companies. <ul style="list-style-type: none"> • <u>Willowbrook Ford Kia</u> does not share with non-affiliates so they can market to you. |
| Non-Affiliates | Companies not related by common ownership or control. They can be financial and non-financial companies. <ul style="list-style-type: none"> • <u>Willowbrook Ford Kia</u> does not share with non-affiliates so they can market to you. |
| Joint Marketing | A formal agreement between non-affiliated financial companies that together market financial products or services to you. <ul style="list-style-type: none"> • <u>Willowbrook Ford Kia</u> does not jointly market. |

| | | | |
|---|--------------------------|----------------------|-------------------|
| Other Important Information: | | | |
| Acknowledgment of Receipt: I hereby acknowledge that I have received a copy of this form from <u>Willowbrook Ford Kia</u> | | | |
|  | Signature on file | <u>/16/2024</u> | <u>09/16/2024</u> |
| Customer Signature | Date | Cobuyer Signature | Date |
| <u>Dupage County Division Of Transportation</u> | | <u></u> | |
| Customer Printed Name | | Cobuyer Printed Name | |

Immediate Delivery Rider

This immediate Delivery Rider ("Rider") forms a part of the order for a Motor Vehicle (the "Order") for the vehicle that you have offered to purchase pursuant to the order, identified on the front of the order, between WILLOWBROOK FORD/KIA ("We or "us"), which becomes a party to the Order upon its acceptance of the Order, and "You" meaning the party/parties signing the Order as customer(s).

We have agreed to deliver possession (but not ownership) of the vehicle to you on a loaner basis subject to
(a) FINANCE DEAL – final approval of financing for your purchase of the vehicle by a financing source ("Lender") or
(b) CASH DEAL – your payment of the "Net Cash Due from Customer" shown on the Order. WE ARE NOT OBLIGATED TO SELL YOU THE VEHICLE UNTIL APPROVAL OF THE TERMS HEREOF IS GIVEN BY A BANK OR FINANCE COMPANY WILLING TO PURCHASE A RETAIL INSTALLMENT CONTRACT BETWEEN YOU AND US FOR THE VEHICLE, OR UNTIL YOU PAY THE NET CASH DUE.

FOR FINANCE DEALS ONLY: The terms of financing, the cost of credit, and Regulation Z disclosures were disclosed to you on the Retail Installment Contract. We may need to contact more than one Lender and therefore you agree that we may refer the Retail Installment Contract and provide your application information to one or more Lenders other than the Lender (if any) named in the order, without further authorization from you, and you agree to cooperate and provide additional information that a Lender may require to evaluate your application/applications for financing. We do not promise that any Lender will be willing to purchase the Retail Installment Contract. You warrant to us and any Lender that the application and any supporting documentation you have provided is correct and complete. You agree that we are not liable in any way for failure to obtain financing, or to obtain financing upon terms that are agreeable to you. If the Retail Installment Contract is not accepted by a lender, we may obtain an offer to finance your purchase on different terms than disclosed in the Retail Installment Contract, if so you agree to return to us where we will furnish you with new Regulation Z disclosures; at that time you may either 1) accept the financing terms, 2) pay cash for the vehicle, or 3) cancel the order. If a Lender doesn't accept the financing terms stated in the Retail Installment Contract and you do not accept other financing terms or if you do not pay the Net Cash Due within the time specified in the Order, we will notify you verbally or in writing, and you agree that you will return the vehicle to us within 24 hours of such notice. If you do not return the vehicle within such time, you agree that we have the right to repossess the vehicle wherever it may be located, and you agree to be responsible for any costs we incur in doing so and any damage to the vehicle.

FOR FINANCE DEALS AND CASH DEALS: Upon taking possession of the vehicle you agree that you are primarily responsible for the vehicle and its use, including but not limited to liability, collision, and comprehensive damage to the vehicle and to any other persons and property relating in any way to your use of the vehicle, whether or not covered by insurance. You agree to provide your own primary insurance coverage and agree not to accept possession of the vehicle pursuant to this Rider if you do not have insurance coverage. You agree not to take the vehicle out of state in which possession was delivered to you for any reason.

I hereby authorize my insurance company/agent, and/or the Secretary of State, by phone, fax, or mail/e-mail, to confirm my insurance coverage to WILLOWBROOK FORD/KIA, and to provide WILLOWBROOK FORD/KIA with copies of my vehicle insurance, vehicle registration, and/or vehicle information.

Date: 9/18/24

Customer: Signature on file

Date: _____

Customer: _____



Voluntary Protection Products Policy

Willowbrook Ford/Kia offers vehicle service contracts and other voluntary products that are designed to protect your investment in a vehicle you purchase from us. The purchase of any of these voluntary products is completely optional and is not required to purchase a vehicle or obtain warranty coverage, financing, financing on particular terms or any other product or service offered by the dealership. Willowbrook Ford/Kia is fully committed to provide you the price terms and conditions of each voluntary protection product before you decide to purchase it.

Date: 9/18/24

Customer:

Signature on file

Date: _____

Customer: _____

Finance Manager: Joseph Bellavia
Deal Number: 65413 (Cash)
Base Amount Due: \$30,859.03

Willowbrook Ford

DUPAGE COUNTY DIVISION OF TRANSPORTATION

NEW 2024 FORD BRONCO SPORT

Vehicle Price: \$30,328.00
Trade Amount: \$0.00
Trade Payoff: \$0.00
Rebate: \$0.00

Platinum

✓
\$2,390.00

Ford Protect Extended Service Plan

PREMIUMCARE - NEW (60 months / 75,000 miles / \$100 deductible)

Manages the financial risks of costly repairs with protection beyond the manufacturer's limited warranty.

Total Amount Due: \$33,249.03

Buyer Initials: X

I affirm that all options presented above have been fully explained to me. I agree to pay the final amount shown with the options selected and/or declined as indicated above. I am aware that the items shown above are optional, and do not affect the vehicle-only sale terms.

Buyer Signature: X **Signature on file**

Generated on 9/16/2024 12:15:14pm