

**DuPage County, Illinois  
BUDGET ADJUSTMENT  
Effective May 3, 2023**

ETSB-EQUALIZATION

From: 4000  
Company #

From: \_\_\_\_\_  
Company/Accounting Unit Name

Accounting Unit	Account	Sub-Account	Title	Amount	Finance Dept Use Only Available Balance		Date of Balance
					Prior to Transfer	After Transfer	
5820	53828		<b>CONTINGENCIES</b>	\$ 10,000.00			
			Total	\$ 10,000.00			

To: \_\_\_\_\_  
Company #

To: \_\_\_\_\_  
Company/Accounting Unit Name

Accounting Unit	Account	Sub-Account	Title	Amount	Finance Dept Use Only Available Balance		Date of Balance
					Prior to Transfer	After Transfer	
5820	53040		<b>INTERPRETER SERVICES</b>	\$ 10,000.00			
			Total	\$ 10,000.00			

Reason for Request:

Budget transfer for FY23 to move funds from 4000-5820-53828 (Contingencies) to 4000-5820-53040 (Interpreter Services) for payment and accounting of contractual obligations related to Voiance Language Services PO 923001/6194-1. [Total Transfer Amount: \$10,000.00]

\_\_\_\_\_  
Department Head Date

Activity \_\_\_\_\_  
(optional)

\_\_\_\_\_  
Chief Financial Officer Date

\*\*\*\*Please sign in blue ink on the original form\*\*\*\*

Finance Department Use Only

Fiscal Year \_\_\_\_\_ Budget Journal # \_\_\_\_\_ Acctg Period \_\_\_\_\_

Entered By/Date \_\_\_\_\_ Released & Posted By/Date \_\_\_\_\_