



DU PAGE COUNTY

ETSB - Policy Advisory Committee

Draft Summary

421 N. COUNTY FARM ROAD
WHEATON, IL 60187
www.dupagecounty.gov

Monday, June 5, 2023

8:15 AM

Room 3500A

1. CALL TO ORDER

8:15 AM meeting was called to order by Chairman Hayden at 8:15 AM.

2. ROLL CALL

Attendees:

Director Linda Zerwin, DuPage Emergency Telephone System Board, non-voting Member

Matt Theusch, DuPage Emergency Telephone System Board

Eve Kraus, DuPage Emergency Telephone System Board

Craig Dieckman, OHSEM

Bill Srejma, ACDC

Marilu Hernandez, ACDC

John Sullivan, Addison Fire

Kurt Bluder, Hinsdale High School District 86 (Remote)

Jim Connolly, Village of Addison (Remote)

Reid Foltyniewicz, Oakbrook PD (Remote)

Tom Gallahue, ILEAS (Remote)

Michael Hylton, Oakbrook Terrace PD (Remote)

Todd Kubish, Villa Park PD (Remote)

Jimmy Lahanis, Darien-Woodridge Fire (Remote)

Jim McGreal, Downers Grove PD (Remote)

Jason Norton, Darien PD (Remote)

Safia Rusulis, Oak Brook PD (Remote)

Kevin (Remote)

Andrea Lieberenz, Addison PD, Secretary (Remote)

On roll call, Chairman Hayden, Member Baarman, Vice Chair Dina, Member Johl, and Member Rivas were present, which constituted a quorum.

PRESENT	Johl, Rivas, Hayden, Baarman, and Dina
ABSENT	Hermes

3. CHAIRMAN'S REMARKS - CHAIR HAYDEN

There were no remarks from Chairman Hayden.

4. PUBLIC COMMENT

There was no public comment.

5. CONSENT ITEMS

Chairman Hayden asked for a motion to combine Consent Agenda Items A/Minutes approval for ETSB PAC May 1, 2023; B/DEDIRS May Maintainer Report. Member Rivas motioned, seconded by Member Johl. On voice vote, all “Ayes”, motion carried.

Chairman Hayden asked for a motion to receive and place on file Consent Agenda Items A/Minutes approval for ETSB PAC May 1, 2023; B/DEDIRS May Maintainer Report. Member Johl motioned, seconded by Member Rivas. On voice vote, all “Ayes”, motion carried.

5.A. [23-1973](#)

ETSB PAC Minutes - Regular Meeting - Monday, May 1, 2023

Attachments: [2023-05-01 PAC Minutes Summary.pdf](#)

5.B. [23-1974](#)

DEDIRS May Maintainer Report

Attachments: [2305ETSBRadioMaintenanceReport.pdf](#)

RESULT:	APPROVED THE CONSENT AGENDA
MOVER:	Pat Johl
SECONDER:	Michael Rivas
AYES:	Johl, Rivas, Hayden, Baarman, and Dina
ABSENT:	Hermes

6. POLICY REVIEW

6.A. [23-2000](#)

Access Policy, Encryption and Talk Groups Memorandum

Ms. Zerwin said she compiled a memo with the status of the DEDIRS policies. Policy 911-005.2 outlines outside agency access to the system and which talkgroups would be approved for access based on whether they are adjacent to a DuPage agency. She said the PAC needs to come to a consensus on this in order to send the access letters out. Ms. Zerwin reminded everyone that the State’s Attorney recommended this would be a good time to send agreements to all existing agencies as a renewal, as some have been in place for quite a while. Ms. Zerwin said agencies are generally approved for Interops 1-8 if requested, but the limitations on access to main talk groups needs to be discussed.

Member Johl said there was some discussion about encrypting some of the channels. He said it was not really known how encryption was going to work for the talkgroups that are not encrypted. Ms. Zerwin said approximately a year or so ago, there were requests from agencies further out from DuPage who wanted access to main talk groups as opposed to

just patching through the Interops. Member Johl said Fire allows anyone who touches a DuPage County Fire agency to have their talk groups, but he was not sure how Police operations would be affected. Member Rivas said an agency would not be encrypted if they switched to an Interop. He said bordering agencies should be allowed access, if not, an action in that direction should be entertained. Member Rivas said they are currently using Statewide 2, and prior to that they were using Countywide channel. He said, encryption aside, it is working quite well.

Ms. Zerwin questioned the PAC to confirm from a policy perspective, an adjacent agency is requesting access, it can have access to a main talk group as was discussed early in the year. Member Rivas said he did not think they are ready to make a decision yet. He asked if the bordering Cook County agencies that can provide real-time information could be patched in or if they could just monitor and chime in. Member Johl questioned how easy it is for Telecommunicators to make the patches; there are already 50-100 channels. Maybe it is a procedural thing and the channels that are there already could be utilized rather than providing access to the main talk groups. Member Baarman said the Telecommunicators like knowing who is on the channel. Mr. Theusch said requests started coming in after events such as in Oak Brook. Ms. Zerwin said sometimes when an agency comes in to assist, you do not really care if a traffic perimeter, for instance, is encrypted or not. She said Member Baarman made a good point asking how they will communicate if agencies come in to assist on an event. Ms. Hernandez, Deputy Director of ACDC, said when we put the message out, ACDC asks them to go to our channel. ACDC Director Bill Srejma said they would recommend neighboring agencies have access to our main talk channels. Chairman Hayden added this means they also need encryption.

Member Baarman asked what happens to operations when there is a disruption to the channel, i.e., someone keying up, playing music, etc on a main dispatch channel. Chairman Hayden said their radios can be identified and removed from the system. Member Baarman said there needs to be a backup plan. Director Srejma said he agrees with Member Baarman, as long as there are identifiers so it can be shut down, but that this does not happen very often. He said ACDC calls outside PSAPs to identify who is keying up. Member Rivas said the agency can be warned; give them one warning and if it is not corrected, the user will be removed. Ms. Zerwin said she believes there is some language in the STARCOM application that talks about this; they could be asked to submit their ID range on STARCOM with the application for ease of identifying the user.

Vice Chair Dina said he believes Member Baarman's recommendation was for bordering agencies to be allowed dispatch channel access, but others would only be allowed Interops 1-8. Ms. Zerwin added that would only be if they have encryption. She said that is enough to give her some draft language. She will put the notes in and send the policy out. Ms. Zerwin said the PAC needs to think about where these agencies will go to connect if they are given Interops 1-8.

Ms. Zerwin spoke about Policy 911-005.3 and encrypted channels. She said the policy was originally put in place for ADP encrypted channels for non-sworn employees of DuPage user agencies. She said some of this language may be able to be eliminated or dovetailed into Policy 911-005.2. She said a list was sent, Chief Madden, CSP Chief Holmer, and DSO Deputy Chief Bilodeau naming everyone who indicated they wanted MERIT talk group access. She said DC Bilodeau said the list was out of date and seemed to think the list was a little cumbersome. The MERIT Executive Committee indicated that they would like all MERIT members to have access and would provide a list who is a member. Ms. Zerwin said how talk groups are encrypted does not matter from an ETSB perspective.

Ms. Zerwin said Fire could probably finalize the last part of Policy 911-005.6 regarding the emergency button now that the radios are in. She added that Police should look at the MERIT Policy 911-005.10.

Attachments: [Access Policy, Encryption and Talk Groups May 30.pdf](#)

6.B. [23-1977](#)

Policy 911-005.12: Flash Message Talk Group Implementation Review

Ms. Zerwin said the ETSB policy has been implemented and is ready for a 60-day review. If the policy is working fine for the PSAPs, no adjustments need to be made. She said she asked a few people to be available for any discussion in terms of those talk groups and the flash channel. Chairman Hayden said they have been working their way through the policy and there have been a couple of glitches, but overall, the information he has received has been good. Ms. Hernandez confirmed ACDC has received a lot of positive feedback, and they are doing monthly training. The consensus was that the ETSB policy did not require adjustments at this time.

Attachments: [911-005.12 Flash Channel Talk Group.pdf](#)

7. **DEDIRS PORTABLE AND MOBILE REPLACEMENT**

7.A. **Police**

Ms. Zerwin said the Police Focus Group needs to discuss encryption. She advised that Member Baarman will join the group to replace John Lozar. Member Rivas said they will finalize any problems or issues this week. Chairman Hayden asked who is currently on the Police Focus Group. Member Rivas said Member Baarman, Jim Connolly, Sgt. Bukovic from Westmont, and himself.

7.B. **Fire**

Vice Chair Dina said they had the template meetings with all of the dispatch channel talk groups. The final meeting is today with DU-COMM and ACDC. He said when the templates are finished, they are being submitted on Monday.com, where the Fire Focus Group can review them. Vice Chair Dina advised there is a Focus Group meeting on June 12, 2023 to talk about templates, radios, the NFPA 1802 standard, as well as some things they are trying to work

through on the radios. He said the radios work really well. There was only one issue on his specific demo radio: when a microphone was connected and the channel was changed, and then the radio was turned off, the radio would not turn back on. The radio has been returned to Motorola for investigation. Ms. Zerwin said there have been some bad batteries, chargers, and a few radios, but that is to be expected with the quantities that was purchased. She said there are a few more details to add into the change order with Motorola and that ETSB was planning to bring it forward to the ETS Board in July. She also stated that Chief Tanner would be replacing John Lozar on the Fire Focus Group.

8. OLD BUSINESS

No old business was discussed.

9. NEW BUSINESS

No new business was discussed.

10. NEXT MEETING:

10.A. Monday, July 10 at 8:15am in Room 3-500A

11. ADJOURNMENT

Member Johl made a motion to adjourn the meeting at 8:54am, seconded by Member Rivas. On voice vote, motion carried.

Respectfully submitted,

Andrea Lieberenz