



Request for Change Order

Procurement Services Division

Attach copies of all prior Change Orders

Date: May 29, 2024

MinuteTraq (IQM2) ID #: _____

Purchase Order #: 950900/1914-1	Original Purchase Order Date: Jun 28, 2016	Change Order #: 28	Department: ETSB
Vendor Name: Hexagon Safety & Infrastructure		Vendor #: 25029	Dept Contact: Eve Kraus
Background and/or Reason for Change Order Request:	Recommendation for approval of Change Order #28 to Hexagon Safety & Infrastructure PO 950900/1914-1 to document the exchange of OnCall Records licensing to upgrade to the vendor's current part number. This is a non-monetary change order.		
IN ACCORDANCE WITH 720 ILCS 5/33E-9			

- (A) Were not reasonably foreseeable at the time the contract was signed.
- (B) The change is germane to the original contract as signed.
- (C) Is in the best interest for the County of DuPage and authorized by law.

INCREASE/DECREASE		
A	Starting contract value	\$13,405,459.48
B	Net \$ change for previous Change Orders	\$9,166,287.58
C	Current contract amount (A + B)	\$22,571,747.06
D	Amount of this Change Order <input type="checkbox"/> Increase <input type="checkbox"/> Decrease	\$0.00
E	New contract amount (C + D)	\$22,571,747.06
F	Percent of current contract value this Change Order represents (D / C)	0.00%
G	Cumulative percent of all Change Orders (B+D/A); (60% maximum on construction contracts)	68.38%

DECISION MEMO NOT REQUIRED			
<input type="checkbox"/> Cancel entire order	<input type="checkbox"/> Close Contract	<input type="checkbox"/> Contract Extension (29 days)	<input type="checkbox"/> Consent Only
<input type="checkbox"/> Change budget code from: _____ to: _____			
<input type="checkbox"/> Increase/Decrease quantity from: _____ to: _____			
<input type="checkbox"/> Price shows: _____ should be: _____			
<input type="checkbox"/> Decrease remaining encumbrance and close contract	<input type="checkbox"/> Increase encumbrance and close contract	<input type="checkbox"/> Decrease encumbrance	<input type="checkbox"/> Increase encumbrance

DECISION MEMO REQUIRED	
<input type="checkbox"/> Increase (greater than 29 days) contract expiration from: _____ to: _____	
<input type="checkbox"/> Increase ≥ \$2,500.00, or ≥ 10%, of current contract amount <input type="checkbox"/> Funding Source _____	
<input checked="" type="checkbox"/> OTHER - explain below:	
Exchange of licensing.	

ek	630-550-7743	May 29, 2024	LMZ	630-878-2509	May 29, 2024
Prepared By (Initials)	Phone Ext	Date	Recommended for Approval (Initials)	Phone Ext	Date
REVIEWED BY (Initials Only)					
					<u>6/3/2024</u>
Buyer	Date		Procurement Officer		Date
Chief Financial Officer (Decision Memos Over \$25,000)	Date		Chairman's Office (Decision Memos Over \$25,000)		Date