

FY24

DuPage County, Illinois
BUDGET ADJUSTMENT
Effective January 22, 2024

From: 1100
Company #

RECORDER DOCUMENT STORAGE
From: Company/Accounting Unit Name

Accounting Unit	Account	Sub-Account	Title	Amount	Finance Dept Use Only Available Balance		Date of Balance
					Prior to Transfer	After Transfer	
4310	50000		REGULAR SALARIES	\$ 20,000.00	27,561.16	7,561.16	12/31/24
4310	50010		OVERTIME	\$ 4,600.00	4,600.00	Ø	12/31/24
4310	50040		PART TIME HELP	\$ 10,000.00	10,000.00	Ø	12/31/24
4310	50080		SALARY & WAGE ADJUSTMENTS	\$ 11,684.00	11,684.00	Ø	12/31/24
4310	51040		EMPLOYEE MED & HOSP INSURANCE	\$ 10,000.00	14,932.59	4,932.59	12/31/24
Total				\$ 56,284.00			

To: 1100
Company #

RECORDER DOCUMENT STORAGE
To: Company/Accounting Unit Name

Accounting Unit	Account	Sub-Account	Title	Amount	Finance Dept Use Only Available Balance		Date of Balance
					Prior to Transfer	After Transfer	
4310	53090		OTHER PROFESSIONAL SERVICES	\$ 56,284.00	120,634.58	176,918.58	12/31/24
Total				\$ 56,284.00			

Reason for Request:

Transfer all available funds to pay for non-budgeted U.S. Imaging film project - see attached memo.

Signature on File

Department Head

12-31-2024
Date

Signature on File

Chief Financial Officer

1/2/2025
Date

Activity _____
(optional)

****Please sign in blue ink on the original form****

Finance Department Use Only

Fiscal Year 24 Budget Journal # _____ Acctg Period _____

Entered By/Date _____ Released & Posted By/Date _____

Tech -
FIN/CB -