Request for Change Order

Procurement Services Division

Attach copies of all prior Change Orders

Date: Mar 17, 2025

MinuteTraq (IQM2) ID #:

Purchase Order #: 917107/2277-1	**Original Purchase Order Date:** Dec 14, 2016	**Change Order #:** 6	**Department:** ETSB
Vendor Name: AT&T Inc.		**Vendor #:** 10008	**Dept Contact:** Eve Kraus

Background and/or Reason for Change Order Request: Request for Change Order #6 to PO 917107/2277-1 to extend the CAMA trunks length of service by one (1) year and adjust the expiration date from September 14, 2025 to September 14, 2026 in the County Finance software system as the State transitions to NG911. There is no monetary change being made to this contract.

IN ACCORDANCE WITH 720 ILCS 5/33E-9

☐ (A) Were not reasonably foreseeable at the time the contract was signed.

☐ (B) The change is germane to the original contract as signed.

☒ (C) Is in the best interest for the County of DuPage and authorized by law.

INCREASE/DECREASE

A	Starting contract value	$30,703.23
B	Net $ change for previous Change Orders	$50,353.92
C	Current contract amount (A + B)	$81,057.15
D	Amount of this Change Order ☐ Increase ☐ Decrease	$0.00
E	New contract amount (C + D)	$81,057.15
F	Percent of current contract value this Change Order represents (D / C)	0.00%
G	Cumulative percent of all Change Orders (B+D/A); (60% maximum on construction contracts)	164.00%

DECISION MEMO NOT REQUIRED

☐ Cancel entire order ☐ Close Contract ☐ Contract Extension (29 days) ☐ Consent Only

☐ Change budget code from: _____ to: _____

☐ Increase/Decrease quantity from: _____ to: _____

☐ Price shows: _____ should be: _____

☐ Decrease remaining encumbrance and close contract ☐ Increase encumbrance and close contract ☐ Decrease encumbrance ☐ Increase encumbrance

DECISION MEMO REQUIRED

☒ Increase (greater than 29 days) contract expiration from: Sep 14, 2025 to: Sep 14, 2026

☐ Increase ≥ $2,500.00, or ≥ 10%, of current contract amount ☐ Funding Source _____

☐ OTHER - explain below:

ek	630-550-7743	Mar 17, 2025	LMZ	630-878-2509	Mar 17, 2025
Prepared By (Initials)	Phone Ext	Date	Recommended for Approval (Initials)	Phone Ext	Date

REVIEWED BY (Initials Only)

Buyer	Date	Procurement Officer	Date: 3/21/2025
Chief Financial Officer (Decision Memos Over $25,000)	Date	Chairman's Office (Decision Memos Over $25,000)	Date