



DU PAGE COUNTY

ETSB - Emergency Telephone System Board

Draft Summary

421 N. COUNTY FARM ROAD
WHEATON, IL 60187
www.dupagecounty.gov

Wednesday, October 11, 2023

9:00 AM

Room 3500B

1. CALL TO ORDER

9:00 AM meeting was called to order by Chairman Schwarze at 9:20 AM.

2. ROLL CALL

ETSB STAFF:

Linda Zerwin

Matt Theusch

Gregg Taormina

Eve Kraus

Kris Cieplinski (Remote)

Brian Kopas (Remote)

Prithvi Bhatt (Remote)

COUNTY CLERK:

Adam Johnson, Chief Deputy Clerk

STATE'S ATTORNEY:

Mark Winistorfer

ATTENDEES:

Matt Baarman, DU-COMM

Chris Clark, Glen Ellyn Fire

Andy Dina, Warrenville Fire

Alan Emody, Bloomingdale Fire

Don Ehrenhaft, County IT

Pat Johl, Wood Dale Fire

John Kelly, DU-COMM

Nicole Lamela, DU-COMM

Keith Marc, ACDC

Anthony McPhearson, County CIO

Mike Sampey, Village of Addison

Roy Selvik, Addison PD

Pat Tanner, West Chicago Fire

Jasmine Wilson, DU-COMM

Kimberly Blair, DMMC (Remote)

Jason Blumenthal, County Board Office (Remote)

Mark Bozik, Roselle Fire (Remote)

Rich Cassady, Glenside Fire (Remote)

Kevin Dempsey, Addison PD (Remote)

Dick Dufort, Elmhurst Fire (Remote)
Melanie Koga, County Finance (Remote)
Nick Kottmeyer, County Board Office (Remote)
Brian Leahy, Clarendon Hills Fire (Remote)
Brad Malloy, Glendale Heights PD (Remote)
Bret Mowery, York Center Fire (Remote)
Bob Murr, College of DuPage (Remote)
Richard Sanborn, Jr., York Center Fire (Remote)
Gregory Sebesta, Oakbrook Terrace Fire (Remote)
Kurt Vavra, Glen Ellyn PD (Remote)
iPhone (Remote)
Observer (Remote)
Villa Park (Remote)

On roll call, Members Schwarze, Franz (Remote 9:21am), Eckhoff, Guttman, Kramer, Maranowicz, Rauter, Schar, Srejma, Swanson, Tillman, and Yoo were present.

PRESENT	Schwarze, Eckhoff, Guttman, Kramer, Maranowicz, Rauter, Schar, Srejma, Swanson, Tillman, and Yoo
REMOTE	Franz

3. PUBLIC COMMENT

There was no public comment.

4. CHAIRMAN'S REMARKS - CHAIR SCHWARZE

Chairman Schwarze recognized Wall of Life recipient TC Jasmine Wilson of DU-COMM for providing EMD assistance with immediate care after delivery for a newborn baby.

Vice Chair Franz joined the meeting at 9:21am.

Chairman Schwarze said there was a request that was made to allow remote participation for Vice Chair Franz. Under Section 7a of the Open Meetings Act, If a quorum of the members of the public body is physically present as required by Section 2.01, a majority of the public body may allow a member of that body to attend the meeting by other means if the member is prevented from physically attending because of: (I) personal illness or disability; (ii) employment purposes or the business of the public body; or (iii) a family or other emergency. A motion was made by Member Rauter, seconded by Member Maranowicz to allow Vice Chair Franz to remotely participate via Zoom. On voice vote, motion carried.

Chairman Schwarze presented Resolution ETS-R-911-0423 acknowledging the contributions of Chairman Tim "Bill" Hayden of the Addison Police Department and Chairman of the Policy Advisory Committee. A motion was made by Member Maranowicz, seconded by Member Yoo to receive and place on file.

5. MEMBERS' REMARKS

There were no Members' remarks.

6. CONSENT AGENDA

Chairman Schwarze asked for a motion to combine Consent Agenda Items A//Monthly Report for October 11; B/Revenue Report; C/Minutes Approval Policy Advisory Committee for September 11; D/Minutes Approval ETS Board for September 13. Member Guttman motioned, seconded by Member Maranowicz. On voice vote, all Members voted "Aye", motion carried.

Chairman Schwarze asked for a motion to approve Consent Agenda Items A//Monthly Report for October 11; B/Revenue Report; C/Minutes Approval Policy Advisory Committee for September 11; D/Minutes Approval ETS Board for September 13. Member Yoo motioned, seconded by Member Srejma. On voice vote, all Members voted "Aye", motion carried.

6.A. Monthly Staff Report

6.A.1. [23-3160](#)

Monthly Report for October 11 Regular Meeting

Attachments: [October 2023 Meeting Monthly Report.pdf](#)

6.B. Revenue Report 911 Surcharge Funds

6.B.1. [23-3161](#)

ETSB Revenue Report for October 11 Regular Meeting for Fund 5820/Equalization

Attachments: [Revenue Report Regular Meeting 10.11.23.pdf](#)

6.C. Minutes Approval Policy Advisory Committee

6.C.1. [23-3156](#)

ETSB PAC Minutes - Regular Meeting - Monday, September 11, 2023

Attachments: [2023-09-11 ETSB PAC Minutes Summary.pdf](#)

6.D. Minutes Approval ETS Board

6.D.1. [23-3162](#)

ETSB Minutes - Regular Meeting - Tuesday, September 13, 2023

Attachments: [2023-09-13 ETSB Minutes Summary.pdf](#)

RESULT:	APPROVED THE CONSENT AGENDA
AYES:	Schwarze, Franz, Eckhoff, Guttman, Kramer, Maranowicz, Rauter, Schar, Srejma, Swanson, Tillman, and Yoo

7. VOTE REQUIRED BY ETS BOARD

7.A. Budget Transfers

7.A.1. [ETS-R-0048-23](#)

Budget Transfer for the Emergency Telephone System Board of DuPage County for Fiscal Year 2023 from 4000-5820-54199 (Capital Contingencies) to 4000-5820-54110 (Capital Equipment & Machinery) and 4000-5820-54107: Capital Software for the payment and accounting of contractual obligations of the Motorola PO 922031/6149-1 MCC7500 console upgrade and Eventide logger project annual financing agreement. (Total budget transfer: \$1,167,645)

Attachments: [BT 54199 to 54110 54107 Moto financing 6149-1.pdf](#)

RESULT:	APPROVED
MOVER:	Yeena Yoo
SECONDER:	Michael Tillman
AYES:	Schwarze, Franz, Eckhoff, Guttman, Kramer, Maranowicz, Rauter, Schar, Srejma, Swanson, Tillman, and Yoo

7.A.2. [ETS-R-0049-23](#)

Budget Transfer for the Emergency Telephone System Board of DuPage County for Fiscal Year 2023 from 4000-5820-53807 (Software Maintenance Agreements) to 4000-5820-53806 (Software Licenses) for payment and accounting of contractual obligations related to the County Finance line account reorganization. (Total budget transfer: \$75,000)

Attachments: [BT 53807 to 53806 Contract Reorganization.pdf](#)

RESULT:	APPROVED
MOVER:	Michael Tillman
SECONDER:	Joseph Maranowicz
AYES:	Schwarze, Franz, Eckhoff, Guttman, Kramer, Maranowicz, Rauter, Schar, Srejma, Swanson, Tillman, and Yoo

7.A.3. [ETS-R-0050-23](#)

Budget Transfer for the Emergency Telephone System Board of DuPage County for Fiscal Year 2023 from 4000-5820-53830 (Other Contractual Expenses) to 4000-5820-53806 (Software Licenses) for payment and accounting of contractual obligations related to the Motorola PO 6149-1 CO1 NICE logger maintenance extension. (Total budget transfer: \$78,215)

Attachments: [BT 53830 to 53806 Motorola NICE.pdf](#)

RESULT:	APPROVED
MOVER:	Michael Tillman
SECONDER:	Michael Guttman
AYES:	Schwarze, Franz, Eckhoff, Guttman, Kramer, Maranowicz, Rauter, Schar, Srejma, Swanson, Tillman, and Yoo

7.B. Payment of Claims

7.B.1. [23-3163](#)

Payment of Claims for October 11, 2023 for FY23 - Total for 4000-5820 (Equalization): \$450,824.69. Total for inter-department transfer for 4000-5820 (Equalization): \$180,580.

On voice vote, all Members voted "Aye", motion carried.

Attachments: [Payment of Claims 10.11.23 FY23.pdf](#)

RESULT:	APPROVED
MOVER:	Yeena Yoo
SECONDER:	Michael Tillman

7.C. Change Orders

7.C.1. [ETS-CO-0009-23](#)

Resolution approving Change Order #2 to AT&T, Inc. to incorporate a contract addendum into the Session Initiated Protocol (SIP) PO 921021/5164-1 for two new circuits into the Vesta for the Customer Premise Equipment (CPE) project in the PSAPs. (Amount of change order: \$48,000; New contract amount: \$363,000)

On voice vote, all Members voted "Aye", motion carried.

Attachments: [ATT 921021 Change Order 2.pdf](#)
[ATT 921021 Decision Memo.pdf](#)
[AT&T IP flex updated 20mb Dedicated Internet for DuPage Co 911.pdf](#)
[AT&T MANAGED INTERNET SERVICE PRICING SCHEDULE CONTRACT ID 6736479.pdf](#)

RESULT:	APPROVED
MOVER:	David Schar
SECONDER:	Michael Guttman

7.D. Purchase Resolutions

7.D.1. [ETS-R-0051-23](#)

Awarding resolution to GenServe LLC to provide semi-annual generator inspections and maintenance for Facilities Management, Animal Services, Department of Transportation, and ETSB for two (2) years per Bid #23-099-FM. (Total amount: \$149,115, ETSB amount: \$15,000) Pending Parent Committee Approval

On voice vote, all Members voted "Aye", motion carried.

Attachments: [GenServe 923021 Checklist.pdf](#)
[23-099-FM SEMI-ANNUAL INSPECTION, PM & CALL](#)
[OUT BID TAB \(Final\).pdf](#)
[GenServe 923021 Vendor Ethics_Redacted.pdf](#)

RESULT:	APPROVED
MOVER:	Yeena Yoo
SECONDER:	Michael Guttman

7.D.2. [ETS-R-0052-23](#)

Awarding Resolution to Dell Marketing LP PO 923033 to replace 72 Computer Aided Dispatch computers in the Addison Consolidated Dispatch Center and DU-COMM PSAPs as part of the equipment replacement cycle. (Total amount: \$120,312)

On voice vote, all Members voted "Aye", motion carried.

Attachments: [Dell 923033 Checklist.pdf](#)
[Dell 923033 Requisition.pdf](#)
[Dell 923033 Decision Memo.pdf](#)
[US_QUOTE_3000161952361.2.pdf](#)

RESULT:	APPROVED
MOVER:	William Srejma
SECONDER:	Erik Kramer

7.E. Resolutions

7.E.1. [ETS-R-0053-23](#)

Resolution to Amend Policy 911-006: Policy Advisory Committee (PAC).

On voice vote, all Members voted "Aye", motion carried.

Attachments: [911-006 ETSB PAC Policy draft 10.3.23.pdf](#)
[PAC Nominations Memo_Redacted.pdf](#)

RESULT:	APPROVED
MOVER:	Yeena Yoo
SECONDER:	William Srejma

7.E.2. [ETS-R-0054-23](#)

Appointment to the Emergency Telephone System Board of DuPage County Policy Advisory Committee - Chief Andrew Dina (DU-COMM Fire Representative and Chair).

On voice vote, all Members voted "Aye", motion carried.

Chairman Schwarze thanked Chief Dina for his service.

Attachments: [Notice of Appointment Dina.pdf](#)

RESULT:	APPROVED
MOVER:	William Srejma
SECONDER:	Joseph Maranowicz

7.E.3. [ETS-R-0055-23](#)

Appointment to the Emergency Telephone System Board of DuPage County Policy Advisory Committee - Deputy Chief Roy Selvik (ACDC Police Representative).

On voice vote, all Members voted "Aye", motion carried.

Chairman Schwarze thanked Deputy Chief Selvik for his service.

Attachments: [Notice of Appointment Selvik.pdf](#)

RESULT:	APPROVED
MOVER:	Joseph Maranowicz
SECONDER:	Erik Kramer

7.E.4. [ETS-R-0056-23](#)

Resolution approving the County Board execution of an Intergovernmental agreement on behalf of the Emergency Telephone System Board to grant 911 surcharge funds to the two DuPage County Public Safety Answering Points to be used consistent with state and federal law.

Member Maranowicz extended his appreciation to all the parties involved in the process including the PSAP Directors, Member Guttman, Director Zerwin and ASA Winistorfer. He said it shows when everyone comes together for a common goal and work cohesively. Member Kramer inquired into where from the budget the funds are coming from and

what happens if the funding goes away. Ms. Zerwin said she was very conservative because of that question. Ms. Zerwin indicated that the ten-year budget projection includes a benchmark amount of \$1M annually. She attributed the ETSB's ability to grant the funds to the raise in surcharge to \$1.50 and that the Board will not be funding the replacement of radios after the current project is completed. Ms. Zerwin said there is language in the IGA that the Treasurer reviews the funds and makes a recommendation to the ETS Board. The ETS Board will determine whether they continue the annual grant and at what dollar level. Ms. Zerwin asked Member Kramer if that answered his question. Member Kramer replied yes and asked if the funding goes away, how does it affect the budget or trickle down to the agencies or the equipment they utilize such as Fire Station Alerting (FSA). Ms. Zerwin reviewed account line 54199: Capital Contingencies as a reserve fund to replace capital assets in the system, that the systems are earmarked with a replacement value and if equipment is refreshed instead of replaced then the amount of money the ETS Board must set aside annually is less because 54199: Capital Contingencies recognized the savings.

Member Rauter asked if this is to be annually approved by the Board, not permanent. Ms. Zerwin replied that the language of the IGA allows for annual approval, that if the PSAPs meet their obligations, and at the recommendation of the County Treasurer who manages the ETSB's overall finances, it would then be up to the Board to decide the level of the funding. Member Rauter asked if this was a money transfer that goes out immediately upon approval or for practical purposes, what is the process. Ms. Zerwin said it would be a full disbursement once approved through the bills list on the Payment of Claims. She said there is criteria in the IGA for allowable or acceptable costs. The PSAPs are to provide an accounting of those costs within 60 days of a purchase or an accounting if they are saving for an allowable purchase, which the Board would then have before making a decision for the next fiscal year. Member Rauter asked if the PSAP could retain the funds between years if they report what they plan to use the funds for. Ms. Zerwin said they would not lose the funds, that everything is too expensive in the system to take funds back if the PSAPs are trying to save for something specific. Member Rauter provided examples to understand the process which were confirmed by Ms. Zerwin per the IGA language and what is considered acceptable now.

Member Schar inquired into the process, that it would be approved by the ETS Board, go through the PSAPs respective boards for approval, then back to the County Board for final approval. He asked that if that process is not completed by the end of November, should direction be given to staff to carry over the \$2M into the FY24 budget. Chairman Schwarze said that would be discussed under the budget agenda item which was next up on the agenda.

On voice vote, all Members voted "Aye", motion carried.

Attachments: [PSAP IGA Simple Version_to PSAPs March 1 2023_CLEAN 2023.10.5.pdf](#)

RESULT:	APPROVED AND SENT TO FINANCE
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MOVER:	Michael Guttman
SECONDER:	David Schar

7.E.5. [ETS-R-0047-23](#)

Annual Appropriation Resolution for the Emergency Telephone System Board of DuPage, State of Illinois, for the Fiscal Period beginning December 1, 2023 and ending November 30, 2024.

Member Guttman moved to approve Agenda Item ETS-R-0047-23, seconded by Member Maranowicz. Chairman Schwarze said there would be discussion on this item and turned it over to Ms. Zerwin.

Ms. Zerwin asked that the four budget comparisons be brought on screen. She reviewed a memo that had been distributed to the Members and included adjustments to Employee Medical and Hospital Insurance (decrease), Salary and Wage Adjustment (decrease), Software Licenses (increase), Other Contractual Expenses (increase), Capital Software (increase). There were two additional items that Ms. Zerwin asked the Board for direction on, the PSAP grant allocation and an additional headcount. Ms. Zerwin said there was a review underway of whether the focus groups under the Policy Advisory Committee (PAC) fall under the Open Meetings Act (OMA). If the determination of the Attorney General is in the affirmative, ETSB would need an additional staff member to take on the responsibilities of the meetings, including posting of the packets, attendance at, and the minutes afterwards. One headcount had been added to the FY24 budget for a mid-range Administrative Assistant, which if determined was not needed could be removed from the FY25 budget. Ms. Zerwin said that artificial intelligence (AI) options could be investigated but that this had come up on short notice. Ms. Zerwin explained the options between the four budget options that were shown onscreen.

Member Rauter asked if a change order for group services for alias ID display was being looked into. Ms. Zerwin explained that the consoles already have that feature and that the backup systems were under consideration. Member Rauter asked if the current system has this built into the radio or over the network. Ms. Zerwin replied, both.

Member Rauter asked if there was an anticipated change order for a Key Management Facility (KMF) for encryption services. Ms. Zerwin replied it was part of the contract. Member Rauter said, so we are using Motorola's KMF. Ms. Zerwin and Mr. Theusch asked for clarification on the question. Member Rauter went through the options of rolling out encryption with a key loader or Over the Air (OTAR) with a KMF. He wanted to know the method of the rollout and whether those costs were included in the budget. Mr. Theusch replied that OTAR was part of the contract.

Member Rauter asked about wi-fi programming and how that would be implemented, whether associated costs were in the budget. Ms. Zerwin reviewed the initial plan to utilize computers and pucks, as re-use of existing equipment. Member Rauter asked how many stations are in the system. Ms. Zerwin replied, 67. Member Rauter asked if there

was a plan to use fire station wi-fi. Ms. Zerwin said it was a viable option that had not yet been fully vetted because some of the networks run through the PSAPs. Member Rauter said it would be a contingency if there were additional costs to implement wi-fi.

Ms. Zerwin asked why there would be additional costs. Member Rauter said in case additional equipment was needed or modifications to existing wi-fi systems in the fire stations. He said there would still be running around with a limited number of pucks or laptops to do stuff that is supposed to be done over the air. Ms. Zerwin said the equipment replacement, such as the Dell order approved earlier in the agenda, those units are recycled into the system for use.

Member Rauter asked who here owns that project, whether it be a staff member or vendor, he used to say "one throat to choke" assigned to the wi-fi project to ensure all the questions are answered and it is done to the satisfaction of the fire guys. Ms. Zerwin said the project would go through the focus groups but that the Motorola System Manager Andy Saucedo is working with John Sullivan of Addison Fire to test various solutions. Mr. Rauter said those would be the two people. Ms. Zerwin replied they are testing the model.

Member Rauter asked if there was any contingency in case Fire decides they want to go with the APXNext XE model as opposed to the NFPA approved APXNext XN. He asked if there is a cost to the change order for a global swap. Ms. Zerwin said until she knows what the direction is, she cannot provide an answer.

Chairman Schwarze asked if there were any further questions on the budget. Seeing none, he said a decision would need to be made regarding the four budget options presented. His preference was to add the \$2M and the additional headcount to be on the safe side for the IGA and the focus groups.

A motion was clarified with ASA Winistorfer. Member Maranowicz moved to amend the tabled budget, seconded by Member Schar. Chairman Schwarze asked if there were any questions. When he heard none, he asked, all in favor, all Members voted "Aye", motion carried.

There was a short discussion on whether the budget was being approved today, to then be amended next month if the \$2M was not necessary, or if the budget would be tabled to the next meeting and addressed on November 8. A motion to table was discussed as well as clarification questions regarding the \$2M. Vice Chair Franz said he thought they should be optimistic, assume the boards would approve the IGA, and move forward. Chairman Schwarze asked for a roll call vote. The motion to table was withdrawn by Member Yoo in consideration of Vice Chair Franz's motion. The underlying motion was seconded by Member Tillman. On roll call, all Members voted "Aye", motion carried.

Attachments: [FY24 Amended Budget October 11 2023.pdf](#)
 [Executive Summary FY24 Budget October 11 Meeting.pdf](#)

RESULT: APPROVED AS AMENDED

MOVER:	Mark Franz
SECONDER:	Michael Tillman

7.F. AUTHORIZATION TO ACT

7.F. [23-3263](#)

NFPA Letter

Member Rauter said he believed the NFPA had met the previous day and asked PAC Chair Dina if he had heard anything. PAC Chair Dina said they were waiting to release the letter. Member Rauter asked, but NFPA met and they are willing to accept our concept, correct? Chair Dina confirmed that the subcommittee is aware there are issues with the NFPA standards as it related to the radios and they look forward to receipt of ETSB's letter, and that there is an upcoming meeting on October 24.

Chairman Schwarze asked all in favor, all Members voted "Aye", motion carried.

Attachments: [APXNext XN Fire Focus Memorandum 100523 draft.pdf](#)

RESULT:	APPROVED
MOVER:	Stephen Rauter
SECONDER:	Erik Kramer

8. DEDIRS PORTABLE AND MOBILE RADIO REPLACEMENT

8.A. Police

A Police discussion was held after the Fire update.

8.B. Fire

PAC Chair Dina thanked the ETS Board for their support in his new role. He also thanked the previous Chair, Bill Hayden, for his professionalism and knowledge and said he would miss him.

PAC Chair Dina thanked the ETSB for approval of the letter to the NFPA on behalf of the Fire Focus Group. He said with approval of the letter, the subcommittee, which meets on October 24, can review it and hopefully make changes for the NFPA Committee meeting in November. PAC Chair Dina said Motorola has agreed to make the changes to the radios that the Fire Focus Group is using to demo. He said there is a contingency plan, that through the ETSB a request has been made to obtain APXNext XE radios from Motorola to demo. PAC Chair Dina said some of the mobiles have been deployed and that the remaining will be distributed with the wi-fi programming and the encryption keys. He said the radios may need to be touched once but the plan is to utilize wi-fi. The plan is for the mobiles to go out while waiting for the NFPA changes to the portables.

Member Tillman asked if Motorola had provided documentation on a letterhead stating the radios are approved by NFPA as meeting the standard. PAC Chair Dina said they had not received a letter but that the radio label states certified model NFPA 1802 on them.

Chairman Schwarze asked if there were any other questions for PAC Chair Dina. Seeing none, he thanked the committee members for their work on these efforts.

Member Rauter asked if PAC Chair Dina was going to address the Police radios, as well. PAC Chair Dina said he could, yes. Member Rauter said he wanted to bring to the Board's attention that he suggested that before the mobiles are deployed to the fire stations, that the master key be put in the mobile so it saves a tech from having to touch them again. He continued saying, unfortunately, when the Police radios were deployed, the master encryption key called Unique Key Encryption Key (UKEK) was not put in the police radios. Member Rauter said, unfortunately, each radio needs to come back or be touched and would have saved a lot of time and effort had it been done on the front end. Member Rauter said he has talked to Andy (Saucedo) on the phone and attended his meetings that he is trying to get this going the best he can based on his experience. He said that was a misstep on the Police side and he is hoping they pay attention to those things so there is no duplicated efforts or wasted time. Ms. Zerwin replied she does not consider it a misstep because the original issue with the Police radios was that there were no batteries. The critical piece to the deployment was getting radios with usable batteries into the hands of the officers and they were given an option of whether they wanted to take the radios. All Police agencies opted to take their radios with the templates they had at that time knowing that encryption was coming because we (DuPage) had to wait for the consoles to be upgraded in the dispatch centers before encryption could be deployed. She said she did not believe it was a misstep because it was discussed and the agencies were given an option.

Member Rauter said, with all due respect, when the radios were programmed, they could have been touched with the UKEK as they were going out the door. In his humble opinion, it was a misstep.

Member Swanson replied, with all due respect, the end users, himself included, would rather have something that works than opposed to the dying radios that they had. Member Rauter said to Member Swanson that he was missing his point, that as the radios were going out the door, after being programmed by the Motorola System Manager, the UKEK could have been put in. Member Rauter said he is not trying to impede anything, you need the radio, but by that misstep, Motorola is going to be spending a lot of money sending the System Manager to catch up on putting the UKEK in the radios. Ms. Zerwin said the Motorola System Manager is provided in the contract so they are not spending any money, and that the encryption was not yet decided because if they were loaded in the direction at the time, there would have been a 17 key...Member Rauter interrupted saying she was missing his point. Ms. Zerwin said to Member Rauter that he was calling it a misstep when it was a conscious decision. Chairman Schwarze stopped the conversation and said it could be continued in a PAC meeting, but that the Board was going to move on with the agenda.

9. DU PAGE ETSB 9-1-1 SYSTEM DESIGN

Ms. Zerwin had nothing beyond what was reported in the monthly report.

10. OLD BUSINESS

Member Guttman requested the third million be added to the November agenda as an action item.

11. NEW BUSINESS

There was no new business.

12. EXECUTIVE SESSION

12.A. Minutes Review Pursuant to 5 ILCS 120/2 (C) (21)

12.B. Personnel Matters Pursuant to 5 ILCS 120/2 (C) (1)

12.C. Security Procedures and the Use of Personnel and Equipment Pursuant to 5 ILCS

12.D. Pending Litigation Matters Pursuant to 5 ILCS 120/2 (C) (11)

13. MATTERS REFERRED FROM EXECUTIVE SESSION

14. ADJOURNMENT

14.A. Next Meeting: Wednesday, November 8 at 9:00am in 3-500B

Chairman Schwarze asked for a motion to adjourn. Member Guttman motioned, seconded by Member Yoo. The meeting of the ETSB was adjourned at 10:09am.

Respectfully submitted,

Jean Kaczmarek