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### Memo

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Date: March 5, 2025  
To: Economic Development Committee  
From: Nicolas J. Webb, Business Services Representative, DuPage Workforce Development Division  
RE: Incumbent Worker Training Application – Mechanical Automation Company

The Mechanical Automation Company is a business based in Wood Dale that specializes in the installation and maintenance of laundry dryer systems. Their employees will soon be entering into several trainings. One employee is entering into a welding apprenticeship, one in an IT apprenticeship, and two more in National Electric Code and Chicago Electric Code training. These trainings are intended to address gaps in skills that are needed to ensure compliance with safety guidelines and lay the groundwork for future growth.

Welders are required to install the metal housings of the dryer units and the company's internal operations will require someone with IT knowledge as the company grows and expands its employee base. Large electrical systems – especially those with heating units – must be installed in such a way as to mitigate fire risk.

The welding and IT apprenticeships combine classroom instruction with hands-on experience, starting with the fundamentals of their respective disciplines. The Electric Code classes will cover the guidelines of the electric codes of the U.S. and the City of Chicago, analyzing case studies of fire incidents to connect the guidelines with real-world outcomes.

Notes:

- \* Mechanical Automation Company — 5 Employees
- \* Located in Wood Dale, Illinois
- \* Number of Incumbent Workers to be Trained: 4
- \* Total Amount Approved: \$12,900.00