



DU PAGE COUNTY

ETSB - Policy Advisory Committee

Draft Summary

421 N. COUNTY FARM ROAD
WHEATON, IL 60187
www.dupagecounty.gov

Monday, December 1, 2025

8:15 AM

Room 3500A

Join Zoom Meeting

<https://us02web.zoom.us/j/82361980170?pwd=hkdIJXgBiLLhHo4Od8TVfPqoS27NeY.1>

Meeting ID: 823 6198 0170

Passcode: 926321

1. CALL TO ORDER

8:15 AM meeting was called to order by Chair Selvik at 8:15 AM.

2. ROLL CALL

Attendees:

Linda Zerwin, DuPage Emergency Telephone System Board, non-voting Member
Eve Kraus, DuPage Emergency Telephone System Board (Remote)
Gregg Taormina, DuPage Emergency Telephone System Board (Remote)
Andres Gonzalez, DuPage Emergency Telephone System Board
Nick Kottmeyer, County Board Office
Marilu Hernandez, ACDC (Remote)
Jennifer Jager, Motorola (Remote)
Ben Koechling, ACDC (Remote)
Erik Maplethorpe, DU-COMM (Remote)
Bob Murr, College of DuPage (Remote)
Bret Mowery, York Center Fire (Remote)
Richard Sanborn Jr., York Center FPD (Remote)

On roll call, Members Benjamin, Burmeister, Clark, Fleury, Jansen and Selvik were present, which constituted a quorum.

PRESENT	Selvik, Benjamin, Burmeister, Clark, Fleury, and Jansen
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3. PUBLIC COMMENT

There was no public comment.

4. CHAIR'S REMARKS - CHAIR SELVIK

There were no remarks from Chair Selvik.

5. MEMBERS' REMARKS

There were no Members' remarks.

6. CONSENT ITEMS**6.A. [25-2896](#)**

DEDIR System November Maintainer Report

On voice vote, all Members voted “Aye”, motion carried.

Attachments: [Motorola System Manager Report November](#)

RESULT: ACCEPTED AND PLACED ON FILE

MOVER: Eric Burmeister

SECONDER: Chris Clark

6.B. [25-2897](#)

ETSB PAC Minutes - Regular Meeting - Monday, November 3, 2025

On voice vote, all Members voted “Aye”, motion carried.

Attachments: [11-3-2025 PAC Minutes Summary](#)

RESULT: ETSB RECEIVED AND PLACED ON FILE

MOVER: Craig Jansen

SECONDER: Eric Burmeister

7. COMMITTEE APPROVAL REQUIRED**7.A. [25-2898](#)**

Approval of a Memorandum of Understanding Modification between the Emergency Telephone System Board of DuPage County and the Naperville Fire Department pursuant to Policy 911-005.2: Access to the DuPage Emergency Dispatch Interoperable Radio System (DEDIR System).

Vice Chair Clark asked if this modification needed to return to the Emergency Telephone System Board. Executive Director Zerwin said it did not and added that the 14 day notification period was completed with no objections. On voice vote, all Members voted 'Aye', motion carried.

Attachments: [Naperville FD DEDIR System Access Modification Application Redacted](#)
[911-005.2 Attachment Outside Agency CKR MOU Naperville FD redacted](#)

RESULT: APPROVED

MOVER: Chris Clark

SECONDER: Tyler Benjamin

8. PARENT COMMITTEE APPROVAL REQUIRED**8.A. [ETS-R-0073-25](#)**

Resolution to approve the language Policy 911-005.13: DuPage Emergency Dispatch Interoperable Radio System (DEDIR System) Command Central Aware. (PAC Recommended for Approval: 6 Aye, 0 Nay, 0 Absent).

Member Burmeister made a motion to recommend approval to the ETS Board, seconded by Vice Chair Clark, and Chair Selvik opened the item for discussion.

Executive Director Zerwin said there was a strong desire to move the policy forward and get it out to the agencies and said it would likely return for further refinement. She said the draft was originally designed for PSAPs and agency language had been added so agencies could begin testing layers to see how they worked. Executive Director Zerwin said the Police Focus Group had reviewed redline copies and language had been added to allow the PAC and the Executive Director to change the form, and the layers were moved out of the policy and into the form to allow more flexible adjustments.

Executive Director Zerwin said layer names were provided only as a baseline and said names could be changed. She said the key issues were data security, officer and firefighter safety, first line safety, and evidentiary, and she said the policy would still require State's Attorney review. Member Burmeister asked whether the Fire Focus Group had been included and said he wanted to ensure Fire had an opportunity to review. Executive Director Zerwin said the discussion started with the Police Focus Group and said Fire input would follow. She said the concept involved layer security and visibility that could differ at a Fire scene.

Vice Chair Clark asked how layers would function and whether users would have different visibility by assignment. Executive Director Zerwin said users in the system could be assigned access based on role and agencies would designate who could generate internal GPS reports. She said a recent officer involved shooting highlighted why investigators, not technical staff, should gather reports, and said Ms. Jager had demonstrated the system to a MERIT investigator who consulted the State's Attorney so that evidentiary handling stayed clean and technical staff involvement was limited.

Member Fleury said MERIT would need to update its bylaws to define who collected evidence, who stored it, and who had rights to it, and he said ASA Mark Winistorfer would need to provide language that specified access and storage, likely with the owning agency. Executive Director Zerwin said the system rolls over at one hundred days cycle. Vice Chair Clark asked if the data would be subject to FOIA. Executive Director Zerwin said it could be. Vice Chair Clark said he saw no reason it would be broadly exempt. Member Fleury said he did not think there was any protection and said union considerations and outside agency access could expose unrelated officer activity through FOIA in ways that could affect sensitive investigations. Member Benjamin said the information would not be broadly exempt and said any protection would have to come from specific exemptions that could apply to particular cases.

Chair Selvik said the discussion raised many questions and said the issue was not simple. Executive Director Zerwin said the draft was a baseline to test and said non substantive changes could be incorporated without returning to the ETS Board, but substantive changes would return. Chair Selvik said the layers were separated into an attachment and said the group should try it out and consider the State's Attorney feedback. Executive Director Zerwin said West Chicago could serve as a test case because it had all layers and said staff were also evaluating a radio upgrade that allowed more than one code plug per radio as a possible alternative to layers, though it would require users to switch profiles, and said the group would start with CommandCentral Aware and evaluate performance. Chair Selvik said he heard no objections and said the group should proceed and revisit after review.

On voice vote, all Members voted "Aye" to recommend approval to the ETS Board, motion carried.

Attachments: [911-005.13 CommandCentral Aware draft](#)
[911-005.13 CommandCentral Aware draft redline](#)
[911-005.13 DEDIRS CommandCentral Aware application draft](#)

RESULT:	ETSB RECOMMENDED FOR APPROVAL
MOVER:	Eric Burmeister
SECONDER:	Chris Clark

9. DEDIR SYSTEM

9.A. [25-2899](#)

December DEDIR System Update

Executive Director Zerwin said staff were still working through internal steps with Motorola related to patching and a test first touch encryption site visit was completed with Winfield PD. She said the estimate had been ten minutes per radio but the visit took about thirty minutes including microphone removal and reinstallation. She said officers would be asked to keep microphones in their lockers to avoid sharing issues and said several logistical items were identified during the test.

Executive Director Zerwin said eleven agencies are scheduled through the end of the year, accounting for holidays, and said additional agencies would be scheduled afterward. She said agencies would not be scheduled until firmware updates were completed and a radio without updated firmware significantly increased visit time. Executive Director Zerwin said staff planned to complete two or three agencies per day depending on size and said the target was to finish by the end of January or mid February.

Executive Director Zerwin said Fire radios were deployed and said a small number of microphones had failed and were being replaced by Motorola. Vice Chair Clark asked about the microphone issue, and Member Jansen said some microphones were not functioning properly and interfered with radio operation. Executive Director Zerwin said replacements were being issued from stock to avoid delays.

Executive Director Zerwin said more than half of firmware updates were still outstanding and said a podcast and follow up update were sent to agencies explaining that firmware updates were required before scheduling. Vice Chair Clark asked whether agencies only needed to acknowledge the notice, and Executive Director Zerwin said the update had just been sent and some agencies were impacted by holiday staffing.

Attachments: [DEDIR System Update - 12 2025](#)

9.B. [25-2332](#)

Discussion of Policy 911-005.6: DuPage Emergency Dispatch Interoperable Radio System (DEDIR System) Use of Emergency Button

Member Benjamin said there was a good discussion among directors and deputy directors and said he appreciated the work Member Burmeister put into the new draft. He said DU-COMM leadership concluded that a system policy was the wrong place for highly operational and potentially tactical procedures and said the policy should focus on how the emergency button functioned, while specific actions by officers, watch commanders, and PSAP dispatchers should remain at the local agency or PSAP level. He said this approach allowed flexibility for urgent changes directed by a chief during major or rapidly evolving events and said both he and Executive Director Robb did not believe this policy was the appropriate place for those details.

Member Jansen asked whether that meant there could be different procedures for every agency. Member Benjamin said he doubted that would occur and said DU-COMM would still influence a standard approach but needed flexibility and speed to adapt to urgent situations. Chair Selvik asked where ACDC stood. Member Burmeister said after the October 31 meeting, ACDC revised its policy to align more closely with the ETSB policy, removed coded language, and converted it to plain language, and said their policy was now largely in line with the ETSB policy.

Chair Selvik asked whether this was an ETSB policy issue or something left to individual PSAP procedures after an emergency button activation. Member Benjamin said the PSAPs were aligned and said the issue was flexibility for future urgent changes. Chair Selvik asked how differing procedures would work during task forces or saturation patrols when agencies operated on shared talkgroups. Member Benjamin said DU-COMM did not currently have different language and said the intent was not to change the overarching approach but to allow chiefs flexibility in changing circumstances. Member Burmeister said the concern was how users would know about changes. Member Benjamin said his draft required PSAPs to publish their respective policies and said the intent was not to disrupt joint operations.

Executive Director Zerwin asked how DU-COMM changed policies. Member Benjamin said overarching changes went through DU-COMM police operations committees, while urgent single-agency changes were handled immediately and revisited later. Executive Director Zerwin asked how that aligned with policy. Member Benjamin said changes lasted only as long as the urgency. Executive Director Zerwin said adding exigent circumstance language to the policy could accomplish the same flexibility and said consistency across the system was critical for officer and firefighter safety and efficiency.

She said the ETSB had authority over consistent call handling and dispatch, while post-dispatch response was operational and varied by community. She said deviation without policy authorization violated policy and said adding flexibility language would address that. She said these policies were created by representatives of PSAPs and agencies to support a shared interoperable system.

Chair Selvik said the group would be open to modifying the policy to include exigent circumstance language but said consistency in emergency button activation across the system was important. Member Benjamin asked for clarification on whether such language would negate the policy. Executive Director Zerwin said she agreed flexibility was needed and said the policy could allow temporary deviations during high risk, low frequency events in cooperation with the PSAP. She said emergency button use was a safety issue that required simple, consistent responses across the system. Member Benjamin said he was willing to revise the draft.

Member Fleury asked for clarification on how emergency buttons were currently handled. Member Burmeister explained ACDC procedures, including status checks and response if there was no reply. Member Benjamin said DU-COMM procedures were essentially the same. Member Fleury described a large-scale disturbance scenario and asked whether chiefs wanted the ability to modify responses during such events. Member Benjamin said he was considering the opposite scenario, where a chief might want immediate dispatch without status checks due to heightened risk. Chair Selvik said he understood the scenario and said such an approach might be appropriate systemwide. Member Benjamin said he would revise the language again.

Attachments: [911-005.6 DEDIRS Use of Emergency Button executed 11.9.22 Redacted](#)
[911-005.6 DuPage Emergency Dispatch Interoperable Radio System \(DEDIRS\) Emergency Button clean draft](#)
[911-005.6 DuPage Emergency Dispatch Interoperable Radio System \(DEDIRS\) Emergency Button redline](#)

10. OLD BUSINESS

There was no old business.

11. NEW BUSINESS

There was no new business.

12. ADJOURNMENT

12.A. Next Meeting: Monday, January 5 at 2:00pm in Room 3-500A

Member Fleury made a motion to adjourn the meeting at 8:53 am, seconded by Member Burmeister. On voice vote, motion carried.

Respectfully submitted,

Andres Gonzalez