Procurement Review Comprehensive Checklist
Procurement Services Division
This form must accompany all Purchase Order Requisitions

SECTION 1: DESCRIPTION

General Tracking		*Contract Terms*	
FILE ID#:	RFP, BID, QUOTE OR RENEWAL #:	INITIAL TERM WITH RENEWALS: OTHER	INITIAL TERM TOTAL COST: $3,909,700.04
COMMITTEE: ETSB	TARGET COMMITTEE DATE: 10/08/2025	PROMPT FOR RENEWAL: 6 MONTHS	CONTRACT TOTAL COST WITH ALL RENEWALS: $3,909,700.04
	CURRENT TERM TOTAL COST: $3,909,700.04	MAX LENGTH WITH ALL RENEWALS:	CURRENT TERM PERIOD:
Vendor Information		*Department Information*	
VENDOR: ABeep LLC	VENDOR #: 10478	DEPT: DuPage ETSB	DEPT CONTACT NAME: Eve Kraus
VENDOR CONTACT: Frank Anderson	VENDOR CONTACT PHONE: 855-530-2378	DEPT CONTACT PHONE #: 630-550-7743	DEPT CONTACT EMAIL: etsb911@dupagecounty.gov
VENDOR CONTACT EMAIL: frank@abeep.com	VENDOR WEBSITE: abeep.com	DEPT REQ #: 925029	

Overview

DESCRIPTION Identify scope of work, item(s) being purchased, total cost and type of procurement (i.e., lowest bid, RFP, renewal, sole source, etc.). Recommendation for approval of Purchase Order 925029 to ABeep LLC a Tait Communications rep to provide 594 Tait 9900 series mobile radio units to replace end of support equipment used on the DuPage Emergency Dispatch Interoperable Radio System on STARCOM21. Total contract amount of $3,909,700.04.

JUSTIFICATION Summarize why this procurement is necessary and what objectives will be accomplished
The current mobile radios are end of life and end of support. Replacing this equipment ensures continued interoperability for the dispatch and receipt of requests for emergency services. The replacement of these units was approved in 2021.

SECTION 2: DECISION MEMO REQUIREMENTS

DECISION MEMO NOT REQUIRED	Select an item from the following dropdown menu to identify why a Decision Memo (Section 3) is not required.
DECISION MEMO REQUIRED	Select an item from the following dropdown menu to identify why a Decision Memo (Section 3) is required.
COOPERATIVE (DPC2-352), GOVERNMENT JOINT PURCHASING ACT (30ILCS525) OR GSA SCHEDULE PRICING	

SECTION 3: DECISION MEMO

SOURCE SELECTION	Describe method used to select source. This purchase is being made utilizing the Sourcewell Contract 020625-TAIT which expires on 7.24.29.
RECOMMENDATION AND TWO ALTERNATIVES	Describe staff recommendation and provide justification. Identify at least 2 other options to accomplish this request, including status quo, (i.e., take no action). 1. Approve the purchase order to allow for the replacement of mobile radios. 2. Deny the purchase order and delay replacement of radios that are end of life/end of support.

SECTION 4: SOLE SOURCE MEMO/JUSTIFICATION	
JUSTIFICATION	Select an item from the following dropdown menu to justify why this is a sole source procurement.
NECESSITY AND UNIQUE FEATURES	Describe the product or services that are not available from other vendors. Explain necessary and unique features or services. Attach letters from manufacturer, letters from distributor, warranties, licenses, or patents as needed. Be specific. N/A
MARKET TESTING	List and describe the last time the market has been tested on the applicability of the sole source. If it has not been tested over the last 12 months, explain why not. N/A
AVAILABILITY	Describe steps taken to verify that these features are not available elsewhere. Included a detailed list of all products or services by brand/manufacturer examined and include names, phone numbers, and emails of people contacted. N/A

SECTION 5: Purchase Requisition Information			
Send Purchase Order To:		*Send Invoices To:*	
Vendor: ABeep, LLC.	Vendor#: 10478	Dept: DuPage ETSB	Division:
Attn: Frank Anderson	Email: frank@abeep.com	Attn: 9-1-1 System Manger	Email: etsb911@dupagecounty.gov
Address: 3900 Rock Creek Blvd, Unit 2	City: Joliet	Address: 421 N. County Farm Road	City: Wheaton
State: IL	Zip: 60431	State: IL	Zip: 60187
Phone: 855-530-2378	Fax:	Phone: 630-550-7743	Fax:
Send Payments To:		*Ship to:*	
Vendor: ABeep, LLC.	Vendor#: 10478	Dept: DuPage ETSB	Division:
Attn:	Email:	Attn: 9-1-1 System Manager	Email: etsb911@dupagecounty.gov
Address: 3900 Rock Creek Blvd, Unit 2	City: Joliet	Address: 421 N. County Farm Road	City: Wheaton
State: IL	Zip: 60431	State: IL	Zip: 60187
Phone: 855-530-2378	Fax:	Phone:	Fax:
Shipping		Contract Dates	
Payment Terms: PER 50 ILCS 505/1	FOB: Destination	Contract Start Date (PO25): Oct 8, 2025	Contract End Date (PO25): Oct 8, 2030

Purchase Requisition Line Details

LN	Qty	UOM	Item Detail (Product #)	Description	FY	Company	AU	Acct Code	Sub-Accts/ Activity Code	Unit Price	Extension
1	133	EA		TM9900 - TM9900 Dash Multiband FY25-26 Includes Extended Services & Maintenance Support period: October 8, 2025 - January 31, 2028		4000	5820	54110		6,152.76	818,317.08
2	6	EA		TM9900 - TM9900 Dash Single Band 800 Control Station FY25-26 Includes Extended Services & Maintenance Support period: October 8, 2025 - January 31, 2028		4000	5820	54110		5,939.64	35,637.84
3	212	EA		TM9900 - TM9900 Single Remote Head FY25-26 Includes Extended Services & Maintenance Support period: October 8, 2025 - January 31, 2028		4000	5820	54110		6,347.16	1,345,597.92
4	193	EA		TM9900 - TM9900 Dual Remote Head FY25-26 Includes Extended Services & Maintenance Support period: October 8, 2025 - January 31, 2028		4000	5820	54110		7,133.40	1,376,746.20
5	50	EA		TM9900 - TM9900 Single Remote Head - Single Band FY25-26 Includes Extended Services & Maintenance Support period: October 8, 2025 - January 31, 2028		4000	5820	54110		5,483.16	274,158.00
6	1	EA		Programming Cables and System Keys FY25-26		4000	5820	54110		1,979.28	1,979.28
7	1	EA		Encryption Loading Cables FY25-26		4000	5820	54110		3,949.20	3,949.20
8	1	EA		Services - Training Delivery - Programming (5 Days of mobile radios programming trainning for 5-10 people) FY25-26		4000	5820	54110		18,975.00	18,975.00
9	1	EA		EnableFleet Cloud service FY25-26		4000	5820	54110		16,523.00	16,523.00
10	1	EA		Services provided for Enable Fleet cloud setup and remote training to get started FY25-26		4000	5820	54110		6,435.00	6,435.00
11	1	EA		Tait Advantage TAM Yr#1 Infra No Warranty FY25-26		4000	5820	54110		382.95	382.95
12	1	EA		Tait Advantage TAM Yr#2 Infra No Warranty FY26-27		4000	5820	54110		382.95	382.95
13	1	EA		Tait Advantage TAM Yr#3 Infra No Warranty FY27-28		4000	5820	54110		382.95	382.95
14	1	EA		Tait Advantage TAM Yr#4 Infra No Warranty FY28-29		4000	5820	54110		382.95	382.95
15	1	EA		Tait Advantage TAM Yr#5 Infra No Warranty FY29-30		4000	5820	54110		382.95	382.95
16	1	EA		Extended Warranty TAM Infrastructure Yr#3 FY27-28		4000	5820	54110		75.59	75.59
17	1	EA		Extended Warranty TAM Infrastructure Yr#4 FY28-29		4000	5820	54110		75.59	75.59
18	1	EA		Extended Warranty TAM Infrastructure Yr#5 FY29-30		4000	5820	54110		75.59	75.59
19	1	EA		P25 Cloud OTAP Tait EnableFleet 100 Lic (Years 2-5) FY26-30		4000	5820	54110		25,872.00	25,872.00

LN	Qty	UOM	Item Detail (Product #)	Description	FY	Company	AU	Acct Code	Sub-Accts/ Activity Code	Unit Price	Extension
20	1	EA		Services Credit - $16,632.00 FY25-30						-16,632.00	-16,632.00
FY is required, ensure the correct FY is selected.										Requisition Total	$ 3,909,700.04

Comments	
HEADER COMMENTS	Provide comments for P020 and P025. Per Quote dated 9/30/25. Extended Services & Maintenance Support period: October 8, 2025 - January 31, 2028 *Includes initial code plug programming *Quarterly OTAP/WiFi code plug updates *Firmware updates via OTAP/WiFi as needed (Requires OTAP networking to be provided) *Assistance with warranty administration *Requires sufficient spare radios on hand *Does not include shipping charges *On-site radio support billed at time and material rate of $150.00 per man hour
SPECIAL INSTRUCTIONS	Provide comments for Buyer or Approver (not for P020 and P025). Comments will not appear on PO. Please return the PO to ETSB to send to the vendor.
INTERNAL NOTES	Provide comments for department internal use (not for P020 and P025). Comments will not appear on PO. 50% due with order; 40% due with receipt on unprogrammed radios; 10% due after completion of initial programming.
APPROVALS	Department Head signature approval for procurements under $15,000. Procurement Officer Approval for ETSB. LMZ 9/29/25