

DOT 10/3  
FI+CB 10/10



**Request for Change Order**  
**Procurement Services Division**  
 Attach copies of all prior Change Orders

Date: Sep 22, 2023

MinuteTraq (IQM2) ID #: \_\_\_\_\_

<b>Purchase Order #:</b> 5541-1-SERV	<b>Original Purchase Order Date:</b> Dec 1, 2021	<b>Change Order #:</b> 3	<b>Department:</b> Division of Transportation
<b>Vendor Name:</b> A T & T MOBILITY II LLC DBA AT&T MOBILITY-NATIONAL ACT	<b>Vendor #:</b> 10009	<b>Dept Contact:</b> Kathleen Black Curcio	
<b>Background and/or Reason for Change Order Request:</b>	Contract to provide cellular devices/service for the Division of Transportation. 12/01/2021-07/24/2024 Increase LN3 (3500-53260) \$9,000.00 and increase LN4 (3510-53260) \$51,000.00.		
<b>IN ACCORDANCE WITH 720 ILCS 5/33E-9</b>			

- (A) Were not reasonably foreseeable at the time the contract was signed.
- (B) The change is germane to the original contract as signed.
- (C) Is in the best interest for the County of DuPage and authorized by law.

INCREASE/DECREASE		
A	Starting contract value	\$1,067,950.00
B	Net \$ change for previous Change Orders	
C	Current contract amount (A + B)	\$1,067,950.00
D	Amount of this Change Order <input checked="" type="checkbox"/> Increase <input type="checkbox"/> Decrease	\$60,000.00
E	New contract amount (C + D)	\$1,127,950.00
F	Percent of current contract value this Change Order represents (D / C)	5.62%
G	Cumulative percent of all Change Orders (B+D/A); (60% maximum on construction contracts)	5.62%

WR

**DECISION MEMO NOT REQUIRED**

Cancel entire order     
  Close Contract     
  Contract Extension (29 days)     
  Consent Only

Change budget code from: \_\_\_\_\_ to: \_\_\_\_\_

Increase/Decrease quantity from: \_\_\_\_\_ to: \_\_\_\_\_

Price shows: \_\_\_\_\_ should be: \_\_\_\_\_

Decrease remaining encumbrance and close contract     
  Increase encumbrance and close contract     
  Decrease encumbrance     
  Increase encumbrance

**DECISION MEMO REQUIRED**

Increase (greater than 29 days) contract expiration from: \_\_\_\_\_ to: \_\_\_\_\_

Increase ≥ \$2,500.00, or ≥ 10%, of current contract amount     
 Funding Source 3500-9k/3510-51k

OTHER - explain below: \_\_\_\_\_

kbc	6892	Sep 22, 2023	<i>WGS</i>	9/26/23
Prepared By (Initials)	Phone Ext	Date	Recommended for Approval (Initials)	Phone Ext Date
<b>REVIEWED BY (Initials Only)</b>				
Buyer	Date	<i>mecl</i>	Procurement Officer	Date <u>9/27/23</u>
Chief Financial Officer (Decision Memos Over \$25,000)	Date	Chairman's Office (Decision Memos Over \$25,000)	Date	