



DU PAGE COUNTY

Technology Committee

Final Summary

421 N. COUNTY FARM ROAD
WHEATON, IL 60187
www.dupagecounty.gov

Tuesday, September 19, 2023

11:30 AM

Room 3500A

1. CALL TO ORDER

11:30 AM meeting was called to order by Chair Yeena Yoo at 11:43 AM.

2. ROLL CALL

PRESENT	Berlin, Cronin Cahill, Carrier, Eckhoff, Galassi, Gustin, Henry, Kaczmarek, White, and Yoo
ABSENT	Mendrick
LATE	Rutledge

3. CHAIRWOMAN'S REMARKS - CHAIR YOO

Chair Yoo informed the committee that, beginning in the new fiscal year, the Technology Committee will be meeting at 11:00am in 3-500B.

4. PUBLIC COMMENT

No public comments were offered.

5. APPROVAL OF MINUTES

5.A. [23-3068](#)

Approval of Minutes for the Technology Committee - Regular Meeting - Tuesday, September 5, 2023

Attachments: [2023-09-05 Technology Minutes](#)

RESULT:	APPROVED
MOVER:	Kari Galassi
SECONDER:	Patty Gustin

6. BUDGET TRANSFERS

6.A. [23-3069](#)

Budget adjustment total of \$120,008 from 1000-1115-50099 (New Program Requests - Personnel) to 1000-1115-50000 (Regular Salaries) to cover the cost of a double-filled position so a current Systems Administrator who is leaving may train a new incoming Systems Administrator.

CIO Anthony McPhearson explained that in IT, a lot of the skill sets are very specialized, and in Police Records Management it is even more specialized. He said this double filled role is a Database Administrator and Application Administrator within PRMS. He said

the employee that is leaving the position has been here several years and has a lot of knowledge. He explained the current employee is flexible in terms of when he leaves, so he is giving us an opportunity to help transition his knowledge over to a new resource. He said finding someone in with similar knowledge is going to be almost impossible, and even if we bring someone in, they will need to learn our system and will need months to get up to speed.

County Administrator Nick Kottmeyer said this is common among all of the departments, noting that there are certain key positions that require crossover for training. He said the downside is you are paying two people for one job, but it makes the transition as seamless as possible.

Member White asked if all of the money being transferred will be spent between now and November 30th. Mr. McPhearson said the Finance department requires us to have a fully funded position, so the \$120,000 will not all be used this fiscal year, but it is necessary to open the position. Deputy CIO Wendi Wagner explained that the RMS team requested a new headcount last year and received it in FY2023. She said that new program request is the amount for that headcount. She said because we had some positions that were open, we never needed to transfer that money to cover any of the salary, so now we need to transfer it to cover the double position as well as the new position. Member White asked how much of this \$120,000 be used in FY2023 and when the new person will start. Mr. McPhearson said our goal is to hire someone as soon as possible and get them up to speed within 30 days. He said the amount covers a fully loaded salary, with benefits included.

Member Galassi asked how long we anticipate the overlap to be. Mr. McPhearson said 30 to 60 days. Member Gustin said this \$120,000 is not for the 30 to 60 days, but for a full year; Mr. McPhearson said that is correct. She asked if the new person will be internal or from outside the County. Mr. McPhearson said the position will be posted so there could be internal or external candidates.

Attachments: [Budget Transfer - \\$120,008.00 \(DuJIS - Systems Admin Double-Filled Position\)_signed_Redacted.pdf](#)

RESULT:	APPROVED
MOVER:	Kathleen Carrier
SECONDER:	Gwen Henry

7. PROCUREMENT REQUISITIONS

7.A. [TE-P-0065-23](#)

Recommendation for the approval of a contract purchase order to PSR Incorporated, for high availability monitoring, support, and maintenance for IBM Business Class Server and Enterprise Storage, for Information Technology. This contract covers the period of September 15, 2023 through September 14, 2024, for a total contract amount of \$35,911. Exempt from bidding per DuPage County Purchasing Ordinance, Article 2-347(5) (Sole

Source). PSR, Inc. is the only IBM business partner authorized to provide pricing for post warranty hardware maintenance. Staff intended to move to Mainframe as a Service; however, a hosted solution would have been cost-prohibitive at \$248,556 per year. As a result, staff worked with the vendor and they agreed to provide one final year of maintenance and support.

Mr. McPhearson explained that this item is related to our mainframe, which we plan to sunset and retire. He said the actual support for the system expires fully in March 2024. He said the vendor originally said they would not support the system, so we had to move to a different system. He said staff did some research and the only option was to move to the cloud. He said we decided to go with a hosting solution, but it was cost prohibitive. He said we are going to push to get off the mainframe within the next year, and we were able to convince the support vendor to extend support for another year. He said the total cost of moving to the cloud would have been double what we pay now.

Member Cahill asked if we will eventually go to the cloud. Mr. McPhearson said the mainframe will not, but some of the applications on the mainframe will go to the cloud while some will be hosted here onsite.

Attachments: [PSR \(IBM Maintenance\) - PRCC](#)
 [PSR \(IBM Maintenance\) - Quote](#)
 [PSR \(IBM Maintenance\) - Sole Source](#)
 [PSR \(IBM Maintenance\) - VED](#)

RESULT:	APPROVED AND SENT TO FINANCE
MOVER:	Sheila Rutledge
SECONDER:	Cynthia Cronin Cahill

7.B. [23-3070](#)

Adlib Ventures Solutions LLC - Cancel Contract #6569-0001 SERV, due to vendor being unable to fulfill contract obligations.

Chair Yoo explained that this vendor turned out to be very suspicious and she said we are thinking of barring this vendor from doing future business with the County. Mr. McPhearson said the vendor was pushing for us to pay 100% up front. He said this happens sometimes when you go out to bid and you select vendors you do not know and who have not been vetted. He said they came in with a great price and a great solution, but it sounds like it was a bait and switch. Member Rutledge asked what service they were proposed to offer. Mr. McPhearson said it was a bid for memory. Chair Yoo asked if we will need to put out another bid. Mr. McPhearson said either that or we will look at existing GSA contracts. He said we will look at all of our options. Member Cahill asked if there was any penalty the County had to pay to get out of the contract, to which Mr. McPhearson said no. Mr. McPhearson said Chair Yoo had a great point in that, if they are truly being fraudulent, we should bar them from doing any future business.

Attachments: [Adlib Ventures Solutions 6569-1-SERV - Change Order to Cancel_signed.pdf](#)

RESULT:	APPROVED
MOVER:	Patty Gustin
SECONDER:	Cynthia Cronin Cahill

8. INFORMATIONAL ITEMS

8.A. [23-3071](#)

Recommendation for the approval of a contract purchase order issued to PetHealth Services USA, Inc., for annual software licensing and maintenance for PetPoint shelter data management system, and the purchase of 24PetWatch microchips, for Animal Services. This contract covers the period of October 23, 2023 through October 22, 2024, for a total contract amount of \$16,750. Per 55 ILCS 5/5-1022 Competitive Bids (D) IT/Telecom Purchases Under \$35,000.

Attachments: [Pethealth Services - Procurement Review Comprehensive Checklist \(PRCC\) for Legistar.pdf](#)
[Pethealth Services Pricing 2023-2024.pdf](#)
[Pethealth Services - Sole Source Letter](#)
[Pethealth Services - Vendor Ethics](#)

RESULT:	ACCEPTED AND PLACED ON FILE
MOVER:	Patty Gustin
SECONDER:	Cynthia Cronin Cahill

9. OLD BUSINESS

No old business was discussed.

10. NEW BUSINESS

No new business was discussed.

11. ADJOURNMENT

With no further business, the meeting was adjourned.